

RESOLUTION NO. 2004 - 104

**A RESOLUTION AUTHORIZING RETURN OF
PERFORMANCE BOND – COMMERCE BANK, LEVITT PARKWAY**

WHEREAS, there has been a request from Commerce Bank, Planning Board applicant, regarding the release of their Performance Guarantee; and

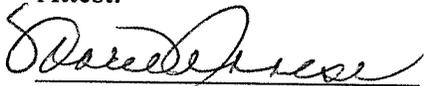
WHEREAS, it has been determined by the Township Engineer in accordance with his letter dated June 29, 2004 that the applicant has complied with the requirements granting site plan approval.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 3rd day of August, 2004, that in accordance with the attached recommendation, that the Performance Guarantee be released on the posting of a Maintenance Guarantee in the amount of \$15% or \$75,659.00 for a period of two years.

BE IT FURTHER RESOLVED, that copies of this resolution be provided to the Finance Director and to the Planning Board for their information and attention.

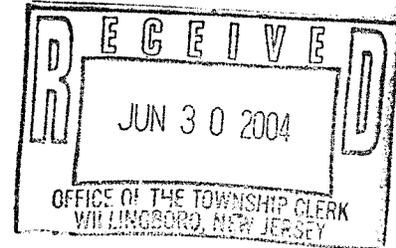

Eddie Campbell, Jr.
Mayor

Attest:


Marie Annese, RMC
Township Clerk

Robert W. Lord, PE & LS, PP
Raymond L. Worrell, II, PE & LS, PP, CME
Jeffrey S. Richter, PE, PP

June 29, 2004



Mark E. Malinowski, PE

Ms. Marie Annese, Township Clerk
Willingboro Township
Municipal Complex
One Salem Road
Willingboro, NJ 08046

John P. Augustino
Stephen L. Berger
Gerald J. DeFelicis, Jr., CLA, PP, AICP
Barry S. Dirkin
Carl A. Turner, PE

RE: Commerce Bank
Levitt Parkway
Willingboro Township, New Jersey
LWR File No. 2000-39-89

Patrick J. Ennis, PE
Gordon L. Lenher, LS
Edwin R. Ruble, LS
Gurbachan Sethi, PE
Gary Zube, LS

Dear Ms. Annese:

The requirements of the Approval Resolution granting Site Plan Approval for the above referenced site have been met. All improvements have been inspected. It would therefore be appropriate for Council to release the Performance Guarantee on the posting of a Maintenance Guarantee in the amount of 15% or \$75,659.00 for a period of two years.

Consultants
C. Kenneth Anderson, PE & LS, PP
Philip C. DiMartino, CPRP

Very truly yours,

LORD, WORRELL & RICHTER, INC.

A handwritten signature in cursive script that reads "Carl A. Turner".

Carl A. Turner, PE
Willingboro Township Engineer

CAT:db

cc: Denise Rose, Willingboro Township Manager
Gary Kaganowich, Assistant V.P., Commerce Bank



**PERFORMAMNCE GUARANTEE ESTIMATE
COMMERCE BANK
PHASE 1
LAWB File No. 2000-39-89**

**WILLINGBORO TOWNSHIP
BURLINGTON COUNTY, NEW JERSEY**

| ITEM | DESCRIPTION | QUANTITY | | UNIT PRICE | TOTAL AMOUNT |
|------------------------------------|--|----------|----|-------------|---------------|
| A. Storm Sewer | | | | | |
| 1 | Type 'B' Inlet | 4 | UT | \$ 1,800.00 | \$ 7,200.00 |
| 2 | Type 'E' Inlet | 6 | UT | \$ 1,800.00 | \$ 10,800.00 |
| 3 | Type 'E' Inlet Casting | 1 | UT | \$ 500.00 | \$ 500.00 |
| 4 | Type 'A' Inlet | 8 | UT | \$ 1,800.00 | \$ 14,400.00 |
| 5 | Type 'Dbl B' Inlet | 1 | UT | \$ 3,100.00 | \$ 3,100.00 |
| 6 | Outlet Control Structure | 1 | UT | \$ 2,000.00 | \$ 2,000.00 |
| 7 | Storm Sewer Manhole | 14 | UT | \$ 2,000.00 | \$ 28,000.00 |
| 8 | Storm Sewer Manhole Casting | 3 | UT | \$ 500.00 | \$ 1,500.00 |
| 9 | Reinforced Concrete Pipe, 15" Diameter | 551 | LF | \$ 15.00 | \$ 8,265.00 |
| 10 | Reinforced Concrete Pipe, 15" Diameter CL IV | 154 | LF | \$ 18.00 | \$ 2,772.00 |
| 11 | Reinforced Concrete Pipe, 18" Diameter | 257 | LF | \$ 21.00 | \$ 5,397.00 |
| 12 | Reinforced Concrete Pipe, 21" Diameter | 346 | LF | \$ 27.00 | \$ 9,342.00 |
| 13 | Reinforced Concrete Pipe, 24" Diameter | 119 | LF | \$ 31.00 | \$ 3,689.00 |
| 14 | Reinforced Concrete Pipe, 27" Diameter | 111 | LF | \$ 35.00 | \$ 3,885.00 |
| 15 | ASP, 48" Diameter | 2,032 | LF | \$ 45.00 | \$ 91,440.00 |
| Subtotal: | | | | | \$ 192,290.00 |
| B. Landscaping | | | | | |
| 1 | Acer Rubrum 'Red Sunset', 2.5" Cal. | 5 | UT | \$ 280.00 | \$ 1,400.00 |
| 2 | Azalea 'Hershey Red', 12"-15" | 26 | UT | \$ 25.00 | \$ 650.00 |
| 3 | Berberis Thunbergii, 'Crimson Pygmy', 18"-24" | 170 | UT | \$ 30.00 | \$ 5,100.00 |
| 4 | Betula Nigra, 8'-10' | 5 | UT | \$ 165.00 | \$ 825.00 |
| 5 | Chamaecyparis Pisifera Filifera Aurea, 18"-24" | 25 | UT | \$ 35.00 | \$ 875.00 |
| 6 | Forsythia x Intermedia, 18"-24" | 22 | UT | \$ 30.00 | \$ 660.00 |
| 7 | Gleditsia Triacanthos Inermis "Shademaster" 3"-3.5" Cal. | 6 | UT | \$ 345.00 | \$ 2,070.00 |
| 8 | Ginko Biloba 'Autumn Gold', 3"-3.5" Cal. | 3 | UT | \$ 375.00 | \$ 1,125.00 |
| 9 | Ilex Crenata 'Helleri', 15"-18" | 68 | UT | \$ 30.00 | \$ 2,040.00 |
| 10 | Ilex Glabra 'Steeds', 30"-36" | 34 | UT | \$ 40.00 | \$ 1,360.00 |
| 11 | Juniperous Chinensis 'Sargenti', 15"-18" | 8 | UT | \$ 25.00 | \$ 200.00 |
| 12 | Juniperous Conferta 'Blue Pacific', 12"-15" | 115 | UT | \$ 22.50 | \$ 2,587.50 |
| 13 | Juniperous Horizontalis 'Blue Chip', 12"-15" | 127 | UT | \$ 22.50 | \$ 2,857.50 |
| 14 | Juniperous Chinensis Pfitzeriana 'Old Glory', 18"-24" | 8 | UT | \$ 30.00 | \$ 240.00 |
| 15 | Liriope Muscari, 10"-12" | 100 | UT | \$ 15.00 | \$ 1,500.00 |
| 16 | Platanus Acerfolia 'Bloodgold', 3"-3.5" Cal. | 8 | UT | \$ 375.00 | \$ 3,000.00 |
| 17 | Thuja Occidentalis 'Smaragd', 4'-5' | 5 | UT | \$ 85.00 | \$ 425.00 |
| 18 | Tsuga Canadensis, 4'-5' | 2 | UT | \$ 100.00 | \$ 200.00 |
| 19 | Viburnum Rhytidophyllum, 2'-3' | 24 | UT | \$ 40.00 | \$ 960.00 |
| 20 | Topsoil, Fertilize, & Seed | 0.40 | AC | \$ 2,000.00 | \$ 800.00 |
| Subtotal: | | | | | \$ 28,875.00 |
| C. Erosion Control Measures | | | | | |
| 1 | Inlet Protection | 20 | EA | \$ 200.00 | \$ 4,000.00 |
| 2 | Silt Fence | 1,830 | LF | \$ 6.50 | \$ 11,895.00 |
| Subtotal: | | | | | \$ 15,895.00 |



PERFORMAMNCE GUARANTEE ESTIMATE
COMMERCE BANK
PHASE 1
LAWB File No. 2000-39-89
WILLINGBORO TOWNSHIP
BURLINGTON COUNTY, NEW JERSEY

| ITEM | DESCRIPTION | QUANTITY | | UNIT PRICE | TOTAL AMOUNT |
|---|---|----------|----|-------------|---------------|
| D. Site Improvements | | | | | |
| 1 | Handicap Ramp | 5 | UT | \$ 750.00 | \$ 3,750.00 |
| 2 | 4" Traffic Stripes | 980 | LF | \$ 0.50 | \$ 490.00 |
| 3 | 24" Stop Bar | 4 | UT | \$ 200.00 | \$ 800.00 |
| 4 | Handicap Accessible Parking Sign | 2 | EA | \$ 200.00 | \$ 400.00 |
| 5 | Handicap Accessible Pavement Marking | 2 | EA | \$ 120.00 | \$ 240.00 |
| 6 | Traffic Signs | 14 | UT | \$ 200.00 | \$ 2,800.00 |
| 7 | Trash Enclosure | 1 | UT | \$ 2,000.00 | \$ 2,000.00 |
| 8 | Single Fixture, 250W, MH, 18' MH, Type III Distribution | 6 | UT | \$ 2,300.00 | \$ 13,800.00 |
| 9 | Single Fixture, 250W, MH, 18' MH, Forward Throw | 4 | UT | \$ 2,300.00 | \$ 9,200.00 |
| 10 | Twin Fixture, 250W, MH, 18' MH, Type III Distribution | 3 | UT | \$ 2,600.00 | \$ 7,800.00 |
| Subtotal: | | | | | \$ 41,280.00 |
| E. Paving | | | | | |
| 1 | FABC-1, Mix I-5, 2" Thick | 650 | TN | \$ 50.00 | \$ 32,500.00 |
| 2 | MABC-1, 2" Thick | 76 | TN | \$ 55.00 | \$ 4,180.00 |
| 3 | Bituminous Stab. Base 3" Thick (Light Duty) | 512 | TN | \$ 45.00 | \$ 23,040.00 |
| 4 | Bituminous Stab. Base 4" Thick (Heavy Duty) | 500 | TN | \$ 45.00 | \$ 22,500.00 |
| 5 | Bituminous Stab. Base 6" Thick (County) | 230 | TN | \$ 50.00 | \$ 11,500.00 |
| 6 | Bituminous Stab. Base 7" Thick (DOT) | 204 | TN | \$ 50.00 | \$ 10,200.00 |
| 7 | Dense Graded Aggregate | 1,340 | CY | \$ 20.00 | \$ 26,800.00 |
| 8 | Reinforced Concrete @ Drive-Thru | 100 | SY | \$ 50.00 | \$ 5,000.00 |
| 9 | Concrete Curb 6"x 8"x 18" | 2,230 | LF | \$ 22.00 | \$ 49,060.00 |
| 10 | Concrete Curb 8"x 9"x 16" (DOT) | 990 | LF | \$ 25.00 | \$ 24,750.00 |
| 11 | Concrete Curb 6"x 9"x 18" (County) | 265 | LF | \$ 25.00 | \$ 6,625.00 |
| 12 | Concrete Sidewalk 4" Thick | 220 | SY | \$ 45.00 | \$ 9,900.00 |
| Subtotal: | | | | | \$ 226,055.00 |
| Total A - E | | | | | \$ 504,395.00 |
| Performance Guarantee Amount (\$504,395.00 x 1.2%) | | | | | \$ 605,274.00 |
| Inspection Escrow (\$504,395.00 x 2%) | | | | | \$ 10,087.90 |

RESOLUTION NO. 2004 - 105

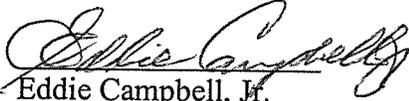
**A RESOLUTION AUTHORIZING RETURN OF
PERFORMANCE BOND TO TRAP ROCK FOR
2002 ROADWAY REPAIR PROJECT**

WHEREAS, there has been a request from Trap Rock requesting the release of their Performance Guarantee (posted as part of the 2002 Roadway Repair Project); and

WHEREAS, it has been determined by the Township Engineer in his letter dated June 29, 2004, that all requirements have been met and all improvements have been inspected.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 24th day of August, 2004, in accordance with the attached recommendation, that the Performance Guarantee be released on the posting of a Maintenance Guarantee in the amount of 15% or \$139,523 for a period of two years.

BE IT FURTHER RESOLVED that a certified copy of this resolution be provided to the Finance Director for her information and attention.


Eddie Campbell, Jr.
Mayor

Attest:


Marie Annese, RMC
Township Clerk



TOWNSHIP OF WILLINGBORO

MUNICIPAL COMPLEX ONE SALEM ROAD
WILLINGBORO, NEW JERSEY 08046
(609) 877-2200 FAX (609) 835-0782

August 26, 2004

Ms. Dawn Crutchley
Trap Rock Industries, Inc.
P. O. Box 419
Kingston, New Jersey 08528

Dear Ms. Crutchley:

Attached for your information and file is a certified copy of Resolution No. 2004 – 105 which was adopted by Willingboro Township Council at their meeting of August 24, 2004. Adoption of the resolution was based on the written recommendation of Mr. Carl Turner, Township Engineer.

Please be advised that before the Performance Guarantee can be released a Maintenance Guarantee of 15% or \$139,523 must be posted, with this office, for a period of two years.

Thank you.

Sincerely,

Marie Annese, RMC
Township Clerk

/ma
Att.



651 High Street
Burlington, NJ 08016
(609) 387-2800
Fax (609) 387-3009
www.lwengineers.com

168 W. Ridge Pike
Limerick, PA 19468
(800) 640-8921

Robert W. Lord, PE & LS, PP
Raymond L. Worrell, II, PE & LS, PP, CME
Jeffrey S. Richter, PE, PP

Mark E. Malinowski, PE

John P. Augustino
Stephen L. Berger
Gerald J. DeFelicis, Jr., CLA, PP, AICP
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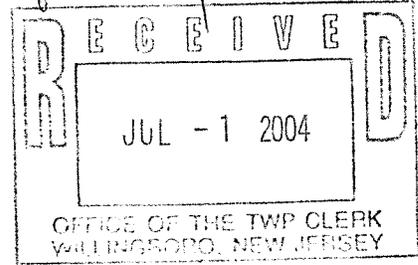
Patrick J. Ennis, PE
Gordon L. Lenher, LS
Edwin R. Ruble, LS
Gurbachan Sethi, PE
Gary Zube, LS

Consultants
C. Kenneth Anderson, PE & LS, PP
Philip C. DiMartino, CPRP

8/19/04
Carl Turner

check contract
for Carl Turner
of Release

June 29, 2004



Ms. Marie Annese, Township Clerk
Willingboro Township
Municipal Complex
One Salem Road
Willingboro, NJ 08046

RE: Performance Guarantee
2002 Roadway Repair Project
Willingboro Township, New Jersey
LWR File No. 2002-39-31

Dear Ms. Annese:

award of bid

The requirements of the Approval Resolution granting ~~Site Plan Approval~~ for the above referenced site have been met. All improvements have been inspected. It would therefore be appropriate for Council to release the Performance Guarantee on the posting of a Maintenance Guarantee in the amount of 15% or \$139,523.00 for a period of two years.

Very truly yours,

LORD, WORRELL & RICHTER, INC.

Carl A. Turner, PE
Willingboro Township Engineer

CAT:db

cc: Denise Rose, Willingboro Township Manager
Dawn Crutchley, Trap Rock

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**ENGINEER'S ESTIMATE ESTIMATE OF QUANTITIES
2002 ROADWAY REPAIRS PROJECT
TOWNSHIP OF WILLINGBORO
LWR File No. 2002-39-31**

May 2003

PINE STREET

| Item | Description | Quantity | Unit | Unit Price | Amount |
|------|---|----------|------|------------|--------------|
| 2 | Milling, 0"-3" | 1,875 | SY | \$ 2.50 | \$ 4,687.50 |
| 3 | Roadway Excavation, Unclassified (0"-11") | 133 | CY | \$ 22.00 | \$ 2,926.00 |
| 4 | Hot Mix Asphalt Surface Course, Mix I-5, 2" Thick | 1,875 | SY | \$ 7.00 | \$ 13,125.00 |
| 5 | Hot Mix Asphalt Base Course, Mix I-2, 5" Thick | 434 | SY | \$ 15.00 | \$ 6,510.00 |
| 6 | Dense Graded Aggregate, Variable Thickness | 75 | CY | \$ 20.00 | \$ 1,500.00 |
| 8 | Concrete Curb | 25 | LF | \$ 25.00 | \$ 625.00 |
| 10 | 6" R.C. Handicap Ramps | 6 | SY | \$ 55.00 | \$ 330.00 |
| 11 | Painted Fire Hydrant Symbol | 1 | UT | \$ 100.00 | \$ 100.00 |
| 13 | 24" White Stop Bar | 1 | UT | \$ 200.00 | \$ 200.00 |
| 14 | Traffic Stripes, Long Life Epoxy, 4" Wide | 1,000 | LF | \$ 0.50 | \$ 500.00 |

SUBTOTAL \$ 30,503.50

HINSDALE LANE

| Item | Description | Quantity | Unit | Unit Price | Amount |
|------|---|----------|------|-------------|--------------|
| 2 | Milling, 0"-3" | 4,600 | SY | \$ 2.50 | \$ 11,500.00 |
| 3 | Roadway Excavation, Unclassified (0"-11") | 462 | CY | \$ 22.00 | \$ 10,164.00 |
| 4 | Hot Mix Asphalt Surface Course, Mix I-5, 2" Thick | 4,600 | SY | \$ 7.00 | \$ 32,200.00 |
| 5 | Hot Mix Asphalt Base Course, Mix I-2, 5" Thick | 1,200 | SY | \$ 15.00 | \$ 18,000.00 |
| 6 | Dense Graded Aggregate, Variable Thickness | 249 | CY | \$ 20.00 | \$ 4,980.00 |
| 8 | Concrete Curb | 1,000 | LF | \$ 25.00 | \$ 25,000.00 |
| 9 | 6" R.C. Driveway Apron | 123 | SY | \$ 55.00 | \$ 6,765.00 |
| 10 | 6" R.C. Handicap Ramps | 16 | SY | \$ 55.00 | \$ 880.00 |
| 11 | Painted Fire Hydrant Symbol | 2 | UT | \$ 100.00 | \$ 200.00 |
| 17 | Inlets, Type 'B' or 'E' | 2 | UT | \$ 1,800.00 | \$ 3,600.00 |
| 18 | "Bike Safe" Grates | 4 | UT | \$ 350.00 | \$ 1,400.00 |
| 20 | 6" Perforated Corrugated Polyethylene Pipe | 550 | LF | \$ 32.00 | \$ 17,600.00 |

SUBTOTAL \$ 132,289.00

JFK PARKING LOT

| Item | Description | Quantity | Unit | Unit Price | Amount |
|------|---|----------|------|-------------|--------------|
| 2 | Milling, 0"-3" | 8,470 | SY | \$ 3.00 | \$ 25,410.00 |
| 3 | Roadway Excavation, Unclassified (0"- 11") | 1,880 | CY | \$ 24.00 | \$ 45,120.00 |
| 4 | Hot Mix Asphalt Surface Course, Mix I-5, 2" Thick | 8,470 | SY | \$ 7.00 | \$ 59,290.00 |
| 5 | Hot Mix Asphalt Base Course, Mix I-2, 5" Thick | 6,150 | SY | \$ 15.00 | \$ 92,250.00 |
| 6 | Dense Graded Aggregate, Variable Thickness | 1,025 | CY | \$ 22.00 | \$ 22,550.00 |
| 13 | 24" White Stop Bar | 1 | UT | \$ 200.00 | \$ 200.00 |
| 14 | Traffic Stripes, Long Life Epoxy, 4" Wide | 1,000 | LF | \$ 0.50 | \$ 500.00 |
| 15 | Parking Space Numbers or Letters | 40 | UT | \$ 15.00 | \$ 600.00 |
| 17 | Type 'E' Inlet | 1 | UT | \$ 2,000.00 | \$ 2,000.00 |
| 22 | 24" RCP | 343 | LF | \$ 50.00 | \$ 17,150.00 |
| 23 | 24" Concrete Headwall | 1 | UT | \$ 2,500.00 | \$ 2,500.00 |

SUBTOTAL \$ 267,570.00



ENGINEER'S ESTIMATE ESTIMATE OF QUANTITIES
2002 ROADWAY REPAIRS PROJECT
TOWNSHIP OF WILLINGBORO
LWR File No. 2002-39-31

May 2003

BUCKINGHAM DRIVE

| Item | Description | Quantity | Unit | Unit Price | Amount |
|-----------------|---|----------|------|-------------|---------------|
| 2 | Milling, 0"-3" | 11,000 | SY | \$ 2.50 | \$ 27,500.00 |
| 3 | Roadway Excavation, Unclassified (0" - 6") | 386 | CY | \$ 22.00 | \$ 8,492.00 |
| 4 | Hot Mix Asphalt Surface Course, Mix I-5, 2" Thick | 11,000 | SY | \$ 7.00 | \$ 77,000.00 |
| 5 | Hot Mix Asphalt Base Course, Mix I-2, 5" Thick | 4,024 | SY | \$ 15.00 | \$ 60,360.00 |
| 6 | Dense Graded Aggregate, Variable Thickness | 675 | CY | \$ 20.00 | \$ 13,500.00 |
| 7 | Removal of Concrete Base (\pm 6") | 4,024 | SY | \$ 13.00 | \$ 52,312.00 |
| 8 | Concrete Curb | 1,100 | LF | \$ 25.00 | \$ 27,500.00 |
| 9 | 6" R.C. Driveway Apron | 120 | SY | \$ 55.00 | \$ 6,600.00 |
| 10 | 6" R.C. Handicap Ramps | 50 | SY | \$ 55.00 | \$ 2,750.00 |
| 11 | Painted Fire Hydrant Symbol | 2 | UT | \$ 100.00 | \$ 200.00 |
| 12 | Painted Crosswalks | 2 | UT | \$ 350.00 | \$ 700.00 |
| 13 | 24" White Stop Bar | 2 | UT | \$ 200.00 | \$ 400.00 |
| 16 | "Crosswalk Ahead" Sign, W11-2 | 4 | UT | \$ 200.00 | \$ 800.00 |
| 18 | "Bike Safe" Grates | 3 | UT | \$ 350.00 | \$ 1,050.00 |
| 19 | Repair Inlet | 8 | UT | \$ 1,000.00 | \$ 8,000.00 |
| 21 | Adjust Manhole Casting | 1 | UT | \$ 500.00 | \$ 500.00 |
| SUBTOTAL | | | | | \$ 287,664.00 |

MANDOLIN LANE

| Item | Description | Quantity | Unit | Unit Price | Amount |
|-----------------|---|----------|------|-------------|---------------|
| 2 | Milling, 0"-3" | 3,500 | SY | \$ 2.50 | \$ 8,750.00 |
| 3 | Roadway Excavation, Unclassified (0"-6") | 222 | CY | \$ 22.00 | \$ 4,884.00 |
| 4 | Hot Mix Asphalt Surface Course, Mix I-5, 2" Thick | 3,500 | SY | \$ 7.00 | \$ 24,500.00 |
| 5 | Hot Mix Asphalt Base Course, Mix I-2, 5" Thick | 1,400 | SY | \$ 15.00 | \$ 21,000.00 |
| 6 | Dense Graded Aggregate, Variable Thickness | 222 | CY | \$ 20.00 | \$ 4,440.00 |
| 7 | Removal of Concrete Base (\pm 6") | 1,400 | SY | \$ 13.00 | \$ 18,200.00 |
| 8 | Concrete Curb | 2,600 | LF | \$ 25.00 | \$ 65,000.00 |
| 9 | 6" R.C. Driveway Apron | 144 | SY | \$ 55.00 | \$ 7,920.00 |
| 10 | 6" R.C. Handicap Ramps | 30 | SY | \$ 55.00 | \$ 1,650.00 |
| 11 | Painted Fire Hydrant Symbol | 1 | UT | \$ 100.00 | \$ 100.00 |
| 19 | Repair Inlet (Includes New Bike Grate) | 3 | UT | \$ 1,000.00 | \$ 3,000.00 |
| 20 | 6" Perforated Corrugated Polyethylene Pipe | 1,500 | LF | \$ 32.00 | \$ 48,000.00 |
| SUBTOTAL | | | | | \$ 207,444.00 |

REGENT COURT (CARTWAY IMPROVEMENTS)

| Item | Description | Quantity | Unit | Unit Price | Amount |
|-----------------|---|----------|------|------------|--------------|
| 2 | Milling, 0"-3" | 888 | SY | \$ 2.50 | \$ 2,220.00 |
| 3 | Roadway Excavation, Unclassified (0"-11") | 70 | CY | \$ 22.00 | \$ 1,540.00 |
| 4 | Hot Mix Asphalt Surface Course, Mix I-5, 2" Thick | 888 | SY | \$ 7.00 | \$ 6,216.00 |
| 5 | Hot Mix Asphalt Base Course, Mix I-2, 5" Thick | 222 | SY | \$ 15.00 | \$ 3,330.00 |
| 6 | Dense Graded Aggregate, Variable Thickness | 40 | CY | \$ 20.00 | \$ 800.00 |
| 8 | Concrete Curb | 29 | LF | \$ 25.00 | \$ 725.00 |
| SUBTOTAL | | | | | \$ 14,831.00 |

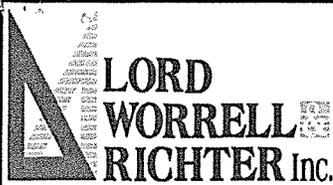


ENGINEER'S ESTIMATE ESTIMATE OF QUANTITIES
 2002 ROADWAY REPAIRS PROJECT
 TOWNSHIP OF WILLINGBORO
 LWR File No. 2002-39-31

May 2003

ALL ROADS

| Item | Description | Quantity | Unit | Unit Price | Amount |
|--------------------|--|----------|------|--------------|---------------|
| 1 | Maintenance & Protection of Traffic | 1 | LS | \$ 10,000.00 | \$ 10,000.00 |
| 2 | Milling, 0"-3" | 30,333 | SY | \$ 2.50 | \$ 75,832.50 |
| 3 | Roadway Excavation, Unclassified (0"-6" or 0"-11") | 3,153 | CY | \$ 22.00 | \$ 69,366.00 |
| 4 | Hot Mix Asphalt, Surface Course, Mix I-5, 2" Thick | 30,333 | SY | \$ 7.00 | \$ 212,331.00 |
| 5 | Hot Mix Asphalt Base Course, Mix I-2, 5" Thick | 13,430 | SY | \$ 15.00 | \$ 201,450.00 |
| 6 | Dense Graded Aggregate, Variable Thickness | 2,286 | CY | \$ 20.00 | \$ 45,720.00 |
| 7 | Removal of Concrete Base (\pm 6") | 5,424 | SY | \$ 13.00 | \$ 70,512.00 |
| 8 | Concrete Curb | 4,754 | LF | \$ 25.00 | \$ 118,850.00 |
| 9 | 6" R.C. Driveway Apron | 387 | SY | \$ 55.00 | \$ 21,285.00 |
| 10 | 6" R.C. Handicap Ramps | 102 | SY | \$ 55.00 | \$ 5,610.00 |
| 11 | Painted Fire Hydrant Symbol | 6 | UT | \$ 100.00 | \$ 600.00 |
| 12 | Painted Crosswalks | 2 | UT | \$ 350.00 | \$ 700.00 |
| 13 | 24" White Stop Bar | 4 | UT | \$ 200.00 | \$ 800.00 |
| 14 | Long Life Epoxy Traffic Stripes, 4" Wide | 2,000 | LF | \$ 0.50 | \$ 1,000.00 |
| 15 | Parking Space Numbers or Letters | 40 | UT | \$ 15.00 | \$ 600.00 |
| 16 | Pedestrian Crossing Sign | 4 | UT | \$ 200.00 | \$ 800.00 |
| 17 | Inlets, Type 'B' or 'E' | 3 | UT | \$ 2,000.00 | \$ 6,000.00 |
| 18 | "Bike Safe" Grates | 7 | UT | \$ 350.00 | \$ 2,450.00 |
| 19 | Repair Inlet, Complete | 11 | UT | \$ 1,000.00 | \$ 11,000.00 |
| 20 | 6" Perforated Corrugated Polyethylene Pipe | 2,050 | LF | \$ 32.00 | \$ 65,600.00 |
| 21 | Adjust Manhole Casting | 1 | UT | \$ 500.00 | \$ 500.00 |
| 22 | 24" RCP | 343 | LF | \$ 50.00 | \$ 17,150.00 |
| 23 | 24" RC Headwall | 1 | UT | \$ 2,500.00 | \$ 2,500.00 |
| TOTAL ROADS | | | | | \$ 940,656.50 |



ENGINEER'S ESTIMATE ESTIMATE OF QUANTITIES
2002 ROADWAY REPAIRS PROJECT
TOWNSHIP OF WILLINGBORO
LWR File No. 2002-39-31

May 2003

ALTERNATE #1

SANDSTONE LANE

| Item | Description | Quantity | Unit | Unit Price | Amount |
|-----------------|---|----------|------|-------------|---------------|
| 2 | Milling, 0"-3" | 4,100 | SY | \$ 2.50 | \$ 10,250.00 |
| 3 | Roadway Excavation, Unclassified (0" - 6") | 260 | CY | \$ 22.00 | \$ 5,720.00 |
| 4 | Hot Mix Asphalt Surface Course, Mix I-5, 2" Thick | 4,100 | SY | \$ 7.00 | \$ 28,700.00 |
| 5 | Hot Mix Asphalt Base Course, Mix I-2, 5" Thick | 1,640 | SY | \$ 15.00 | \$ 24,600.00 |
| 6 | Dense Graded Aggregate, Variable Thickness | 260 | CY | \$ 20.00 | \$ 5,200.00 |
| 7 | Removal of Concrete Base (\pm 6") | 1,640 | SY | \$ 13.00 | \$ 21,320.00 |
| 8 | Concrete Curb | 1,450 | LF | \$ 25.00 | \$ 36,250.00 |
| 9 | 6" R.C. Driveway Apron | 138 | SY | \$ 55.00 | \$ 7,590.00 |
| 10 | 6" R.C. Handicap Ramps | 15 | SY | \$ 55.00 | \$ 825.00 |
| 11 | Painted Fire Hydrant Symbol | 2 | UT | \$ 100.00 | \$ 200.00 |
| 17 | Inlets, Type 'B' or 'E' | 3 | UT | \$ 2,000.00 | \$ 6,000.00 |
| 22 | 36" RCP | 95 | LF | \$ 750.00 | \$ 71,250.00 |
| 23 | 36" RC Headwall | 2 | UT | \$ 4,000.00 | \$ 8,000.00 |
| SUBTOTAL | | | | | \$ 225,905.00 |

ALTERNATE #2

REGENT COURT (PARKING IMPROVEMENTS)

| | Description | Quantity | Unit | Unit Price | Amount |
|-----------------|---|----------|------|------------|--------------|
| 2 | Milling, 0"-3" | 700 | SY | \$ 2.50 | \$ 1,750.00 |
| 3 | Roadway Excavation, Unclassified (0"- 11") | 40 | CY | \$ 22.00 | \$ 880.00 |
| 4 | Hot Mix Asphalt Surface Course, Mix I-5, 2" Thick | 700 | SY | \$ 7.00 | \$ 4,900.00 |
| 5 | Hot Mix Asphalt Base Course, Mix I-2, 5" Thick | 105 | SY | \$ 15.00 | \$ 1,575.00 |
| 6 | Dense Graded Aggregate, Variable Thickness | 18 | CY | \$ 22.00 | \$ 396.00 |
| 14 | Long Life Epoxy Traffic Stripes, 4" Wide | 800 | LF | \$ 0.50 | \$ 400.00 |
| 15 | Parking Space Numbers or Letters | 40 | UT | \$ 15.00 | \$ 600.00 |
| SUBTOTAL | | | | | \$ 10,501.00 |

RESOLUTION NO. 2003 – 84

AWARD OF BID FOR 2002 ROADWAY REPAIRS

WHEREAS, the Township Council of the Township of Willingboro requested that bids be submitted for **2002 ROADWAY REPAIR PROJECT**; and

WHEREAS, bids have been received, opened and read in public; and

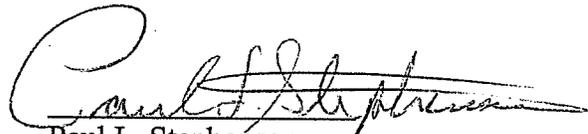
WHEREAS, it appears to be in the best interest of the Township to accept the bid of Trap Rock Industries, Inc. , PO Box 419, Kingston, New Jersey 08528; and

WHEREAS, the Township Engineer has recommended the award of a fixed price construction type contract with a not to exceed dollar obligation of \$821,230.00; and

WHEREAS, the bid of the above has been found to be correct and satisfactory both in form and in content and funds are available for this purpose as indicated by the attached Treasurer's Certification.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 10th day of June, 2003, that the bid be accepted as per the attached recommendations of the Township Engineer.

BE IT FURTHER RESOLVED, that the bids be spread upon the minutes of this meeting.


Paul L. Stephenson
Mayor

Attest:


Marie Annese, RMC
Township Clerk

RESOLUTION NO. 2004 - 106
A RESOLUTION PROVIDING FOR A MEETING NOT
OPEN TO THE PUBLIC IN ACCORDANCE WITH THE
PROVISIONS OF THE NEW JERSEY OPEN PUBLIC
MEETINGS ACT, N.J.S.A. 10:4-12.

WHEREAS, The Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et, seq.; and

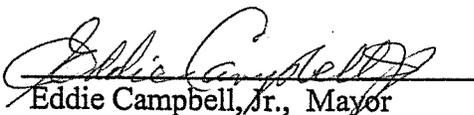
WHEREAS, The Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (7) Matters relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on 8/3, 2004, that an Executive Session closed to the public shall be held on 8/3, 2004, at 7:25 P.M. in the Willingboro Township Municipal Complex, One Salem Road, Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.


Eddie Campbell, Jr., Mayor

ATTEST:


Marie Annese, RMC
Township Clerk

RESOLUTION NO. 2004 - 107
A RESOLUTION PROVIDING FOR A MEETING NOT
OPEN TO THE PUBLIC IN ACCORDANCE WITH THE
PROVISIONS OF THE NEW JERSEY OPEN PUBLIC
MEETINGS ACT, N.J.S.A. 10:4-12.

WHEREAS, The Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et, seq.; and

WHEREAS, The Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

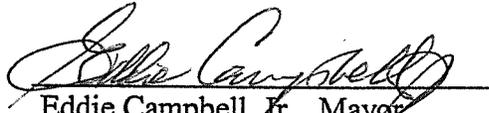
WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

(7) Matters relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

(8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

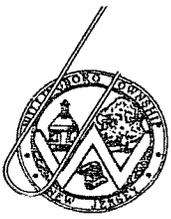
NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on Aug. 13, 2004, that an Executive Session closed to the public shall be held on Aug. 13, 2004, at 7:00 P.M. in the Willingboro Township Municipal Complex, One Salem Road, Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.


Eddie Campbell, Jr., Mayor

ATTEST:


Edith Baldwin
Deputy Township Clerk



TOWNSHIP OF WILLINGBORO

MUNICIPAL COMPLEX ONE SALEM ROAD
WILLINGBORO, NEW JERSEY 08046
(609) 877-2200 FAX (609) 835-0782

August 26, 2004

Director
Division of Local Government Services
Department of Community Affairs
CN 803
Trenton, New Jersey 08625

Dear Sir:

Attached please find two certified copies of Resolution No. 2004 – 108 adopted by Willingboro Township Council at their meeting of August 24, 2004, which requests the approval of the insertion of a special item of revenue in our 2004 budget.

Now available as a reimbursement received from the State of New Jersey
SFY04 Statewide Local Domestic Preparedness Equipment Grant Award
Emergency Vehicle \$46,645.00

Thank you.

Sincerely,

Marie Annese, RMC
Township Clerk

/ma
Att.

*292-6613
Judy Cypriotti
ma - Approved
9/17/04
ma - Approved
copy*

RESOLUTION NO. 2004 - 108

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality, when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount;

SECTION I

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey, meeting in public session this 24th day of August, 2004, hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2004;

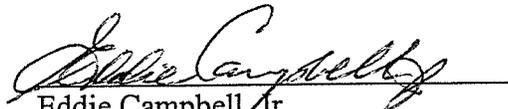
The sum of \$46,645.00 which item is now available as a reimbursement from the State of New Jersey, SFY04 Statewide Local Domestic Preparedness Equipment Grant Award.

SECTION II

BE IT FURTHER RESOLVED that a like sum be and the same is hereby appropriated under the following caption:

| | |
|-------------------|-------------|
| Emergency Vehicle | \$46,645.00 |
|-------------------|-------------|

BE IT FURTHER RESOLVED that two copies of this resolution be forwarded to the Director of the Division of Local Government Services for his approval, as well as a copy to the Tax Collector/Treasurer of the Township of Willingboro.


Eddie Campbell, Jr.
Mayor

Attest:


Marie Annese, RMC
Township Clerk

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICE

Pursuant to N.J.S.A. 40A:4-87 I hereby certify that the following resolution has been duly adopted by the governing body of Willingboro Township Clerk's Signature [Signature]

I hereby certify the Township of Willingboro has realized or is in receipt of written notification of the state or federal monies cited in the following resolution, which meets all statutory requirements and will be included in the 2004 municipal budget. [Signature] Chief Financial Officer

Resolution Number: 2004-108

Date of Adoption: 8/24/04

Revenue Title: Local Domestic Preparedness Equip. Grant Amount \$ 46,645.00
Appropriation Title: Emergency Vehicle Amount \$ 46,645.00
Local Match Source: _____ Amount \$ _____

Approval is hereby given to the cited resolution adopted by the governing body pursuant to N.J.S.A. 40A:4-87

For Ulrich H. Steinberg, Jr., Director, Division of Local Government Services

by: _____ Duly Appointed Designee

[Signature] 9/7/04

For DCA use only
Municode: _____
Doc.No. _____

RESOLUTION NO. 2004 - 108

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality, when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount;

SECTION I

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey, meeting in public session this 24th day of August, 2004, hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2004;

The sum of \$46,645.00 which item is now available as a reimbursement from the State of New Jersey, SFY04 Statewide Local Domestic Preparedness Equipment Grant Award.

SECTION II

BE IT FURTHER RESOLVED that a like sum be and the same is hereby appropriated under the following caption:

| | |
|-------------------|-------------|
| Emergency Vehicle | \$46,645.00 |
|-------------------|-------------|

BE IT FURTHER RESOLVED that two copies of this resolution be forwarded to the Director of the Division of Local Government Services for his approval, as well as a copy to the Tax Collector/Treasurer of the Township of Willingboro.


Eddie Campbell, Jr.
Mayor

Attest:


Marie Annese, RMC
Township Clerk

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICE

Pursuant to N.J.S.A. 40A:4-87 I hereby certify that the following resolution has been duly adopted by the governing body of Willingboro Township Clerk's Signature [Signature]

I hereby certify the Township of Willingboro has realized or is in receipt of written notification of the state or federal monies cited in the following resolution, which meets all statutory requirements and will be included in the 2004 municipal budget. [Signature] Chief Financial Officer

Resolution Number: 2004-108

Date of Adoption: 8/24/04

Revenue Title: Local Domestic Preparedness Equip. Grant Amount \$ 46,645.00
Appropriation Title: Emergency Vehicle Amount \$ 46,645.00
Local Match Source: _____ Amount \$ _____

Approval is hereby given to the cited resolution adopted by the governing body pursuant to N.J.S.A. 40A:4-87

For Ulrich H. Steinberg, Jr., Director, Division of Local Government Services

by: _____ Duly Appointed Designee

| |
|------------------|
| For DCA use only |
| Municode: _____ |
| Doc.No. _____ |



TOWNSHIP OF WILLINGBORO

MUNICIPAL COMPLEX ONE SALEM ROAD
WILLINGBORO, NEW JERSEY 08046
(609) 877-2200 FAX (609) 835-0782

August 26, 2004

Director
Division of Local Government Services
Department of Community Affairs
CN 803
Trenton, New Jersey 08625

Dear Sir:

Attached please find two certified copies of Resolution No. 2004 – 108 adopted by Willingboro Township Council at their meeting of August 24, 2004, which requests the approval of the insertion of a special item of revenue in our 2004 budget.

Now available as a reimbursement received from the State of New Jersey
SFY04 Statewide Local Domestic Preparedness Equipment Grant Award
Emergency Vehicle \$46,645.00

Thank you.

Sincerely,

Marie Annese, RMC
Township Clerk

/ma
Att.



[Handwritten signature]

State of New Jersey

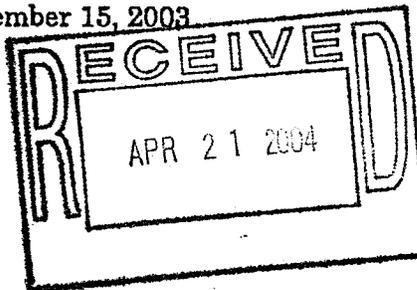
**DEPARTMENT OF LAW AND PUBLIC SAFETY
OFFICE OF THE ATTORNEY GENERAL
PO Box 081
TRENTON, NJ 08625-0081**

JAMES E. MCGREEVEY
Governor

PETER C. HARVEY
Attorney General

THOMAS J. O'REILLY
Administrator

December 15, 2003



Paul L. Stephenson, Mayor
Willingboro Township
Municipal Complex
One Salem Road
Willingboro, NJ 08046

Dear Mayor Paul L. Stephenson:

Re: SFY04 Statewide Local Domestic Preparedness Equipment Grant Award

I am pleased to advise you that Willingboro Township has been awarded funding under the state fiscal year 2004 Statewide Local Domestic Preparedness Equipment grant program. A total of \$46,645 has been allocated to your municipality. Please be advised that this funding must be utilized to purchase items that were identified in your municipality's attached grant application.

As explained during the application process for this grant program, please note that the above mentioned funding will be provided to your municipality on a reimbursement basis. In light of this, your municipality must first provide proof of payment to this office in order to be reimbursed under this grant program. Upon receipt of proof of payment, our fiscal office will reimburse your municipality via a check that will be mailed directly to your municipality. **Proof of payment information only** should be forwarded to the following address:

Ms. Denise Pownes
N.J. Office of the Attorney General
P.O. Box 081
Trenton, N.J. 08625

Joanne - need a Chapter 159

877-0953



Received
4/20/04
Don Rose / R...

JAMES E. MCGREEVEY
Governor

State of New Jersey
DEPARTMENT OF LAW AND PUBLIC SAFETY
OFFICE OF THE ATTORNEY GENERAL
PO Box 081
TRENTON, NJ 08625-0081

PETER C. HARVEY
Attorney General

THOMAS J. O'REILLY
Administrator

December 15, 2003

Paul L. Stephenson, Mayor
Willingboro Township
Municipal Complex
One Salem Road
Willingboro, NJ 08046

Dear Mayor Paul L. Stephenson:

Re: SFY04 Statewide Local Domestic Preparedness Equipment Grant Award

I am pleased to advise you that Willingboro Township has been awarded funding under the state fiscal year 2004 Statewide Local Domestic Preparedness Equipment grant program. A total of \$46,645 has been allocated to your municipality. Please be advised that this funding must be utilized to purchase items that were identified in your municipality's attached grant application.

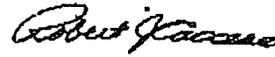
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Ms. Denise Pownes
N.J. Office of the Attorney General
P.O. Box 081
Trenton, N.J. 08625

877.0953

If you have any questions concerning this matter, feel free to contact
Grants Coordinator Steven Talpas at (609) 292-4478.

Sincerely yours,



Robert J. Caccese
Director

Attachment

c Senator Diane B. Allen
 Assemblyman Jack Connors
 Assemblyman Herb Conaway
 Lt. James Evans

RESOLUTION NO. 2004 - 109

A RESOLUTION TO CANCEL TAXES

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicate the existence of taxes due for:

| Year | Block/Lot | Assessed To | Amount |
|------|-----------|--------------------|----------|
| 2000 | 1128 / 8 | Patricia Cleveland | \$251.86 |
| 2001 | 1128 / 8 | Patricia Cleveland | \$253.68 |
| 2002 | 1128 / 8 | Patricia Cleveland | \$256.55 |
| 2003 | 1128 / 8 | Patricia Cleveland | \$279.56 |
| 2004 | 1128 / 8 | Patricia Cleveland | \$290.71 |

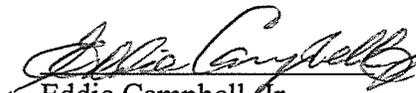
WHEREAS, taxes were levied on Block 1128 Lot 8 and billed to Patricia Cleveland; and

WHEREAS, the deed for this Block 1128 Lot 8 does not show Patricia Cleveland as owner; and

WHEREAS, N.J.S.A. 54:4-99 allows the governing body of each municipality to cancel taxes that is an illegal assessment.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 24th day of August, 2004, that the Tax Collector is hereby authorized and directed to cancel the same pursuant to R.S. 54:4-99 and redeem the lien sold on this property.

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to the Tax Collector for her information and attention and compliance.


Eddie Campbell, Jr.
Mayor

Attest:

Marie Annese, RMC
Township Clerk

8/16/04
Bill, was this taken
off of the tax rolls
same

WILLINGBORO TOWNSHIP

INTEROFFICE MEMO

8/9/04
Joanne
I do not believe anything
was done - Do you
want to check
resolution requested
in 2002?
T. D. 10

DATE: February 13, 2003
TO: Denise Rose
FROM: Joanne Diggs
SUBJECT: Tweedstone Lane
Block 1128 Lot 8

We have discovered a small piece of property on Tweedstone Lane that does not seem to have an owner. Mr. Tantom did extensive research and found that is was designated an easement when Levitt built Twin Hills. He suggests that the Township claim ownership.

This did not come to light because the former owner was being billed for and paid the taxes on the on the property. When that owner sold the new owner did not pay for the lot that was not included on his deed. The taxes were sold at tax sale in 2001.

I recommend that we cancel and refund the taxes for 2000, 2001 and 2002, 2003 via the attached resolution.

8/16/04
Marie,
Yes, and 2003 & 04
Joanne

C. Marie Anesse
William Tantom

RESOLUTION TO CANCEL TAXES

WHEREAS, The records of the Tax Collector of the Township of Willingboro indicate the existence of taxes due for:

| <u>Year</u> | <u>Block/Lot</u> | <u>Assessed to</u> | <u>Amount</u> |
|-------------|------------------|--------------------|------------------|
| 2000 | 1128/8 | Patricia Cleveland | \$251.86 |
| 2001 | 1128/8 | Patricia Cleveland | 253.68 |
| 2002 | 1128/8 | Patricia Cleveland | 256.55 |
| 2003 | 1128/8 | " " | 279.50 290.71 |

AND WHEREAS, Taxes were levied Block 1128 Lot 8 and billed to Patricia Cleveland

AND WHEREAS, The deed for this Block 1128 Lot 8 does not show Patricia Cleveland and owner.

AND WHEREAS, N.J.S.A. 54:4-99-Allows the governing body of each municipality to cancel taxes that are an illegal assessments.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this _____ day of _____, 2003 that the Tax Collector is hereby authorized and directed to cancel the same pursuant to R.S. 54:4-99 and redeem the lien sold on this property.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Tax Collector for her information and attention and compliance.

Best
2011
Kerola

RESOLUTION NO. 2004 - 111
A RESOLUTION PROVIDING FOR A MEETING NOT
OPEN TO THE PUBLIC IN ACCORDANCE WITH THE
PROVISIONS OF THE NEW JERSEY OPEN PUBLIC
MEETINGS ACT, N.J.S.A. 10:4-12.

WHEREAS, The Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et, seq.; and

WHEREAS, The Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- Wol
- (7) Matters relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
 - (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on Aug. 24, 2004, that an Executive Session closed to the public shall be held on Aug. 24, 2004, at _____ P.M. in the Willingboro Township Municipal Complex, One Salem Road, Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.

Eddie Campbell, Jr., Mayor

ATTEST:

Marie Annese, RMC
Township Clerk

Ad. Bet ✓

RESOLUTION NO. 2004 - 113

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH REMINGTON & VERNICK

WHEREAS, the need exists for engineering services for the Township of Willingboro; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et esq.) requires that a resolution authorizing the award of a contract for professional services without competitive bids and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 24th day of August, 2004, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute an agreement with **Remington & Vernick for Clerk-of-the-Works** services for the **Municipal Building Renovations**.
2. The duration of the contract is through completion of project.
3. The amount of the contract is not to exceed \$170,100.00.
4. This contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A. 40:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
5. A notice of this action shall be published once in the Burlington County Times.


Eddie Campbell, Jr. Mayor

Attest:


Marie Annese, RMC
Township Clerk

LEGAL AD - FOR PUBLICATION Monday, August 30, 2004

WILLINGBORO TOWNSHIP

NOTICE OF PROFESSIONAL SERVICES CONTRACT

Pursuant to N.J.S.A. 40a: 11-5, notice is hereby given that the Willingboro Township Council adopted Resolutions on August 24, 2004 authorizing contracts for professional services with Remington & Vernick Engineers.

- A. The nature of the Contracts: Clerk of the Works for
 - (1) Kennedy Center Renovations and
 - (2) Municipal Building Renovations
- B. The duration of the contracts:
Through completion of projects.
- C. The services to be performed under the contract are:
In accordance with A above.
- D. The amount of the contract:
In accordance with the Resolution and Contract, not to exceed
 - (1) \$110,204.00 and (2) \$170,100.00
- E. The professionals shall comply with P.L. 1975, Chapter 127 (NJAC 17:27).

A copy of the authorizing Resolutions and the contracts are on file and available for public inspection in the Office of the Township Clerk of the Township of Willingboro, Municipal Complex, One Salem Road, Willingboro, New Jersey.

Marie Annese, RMC
Township Clerk

Certification Of Availability of Funds

This is to certify to the of the TOWNSHIP OF WILLINGBORO that funds for the following resolutions are available.

Resolution Date: 08/24/04

Resolution Number: 2004-113

Vendor: REMIN033 REMINGTON & VERNICK ENGINEERS
232 KINGS HIGHWAY
HADDONFIELD, NJ 08033

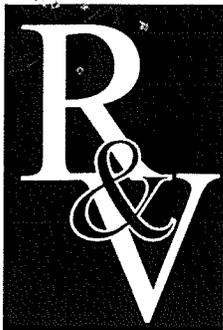
Contract: 04-00009 REMINGTON CLERK/WORKS MUN BLDG

| Account Number | Amount | Department |
|---------------------|------------|----------------------|
| C-04-55-902-002-908 | 170,100.00 | 2002 GENERAL CAPITAL |
| Total | 170,100.00 | |

Only amounts for the 2004 Budget Year have been certified.
Amounts for future years are contingent upon sufficient funds being appropriated.



Chief Financial Officer



Remington & Vernick Engineers
 Remington, Vernick & Vena Engineers
 Remington, Vernick & Beach Engineers
 Remington, Vernick & Arango Engineers
 Remington, Vernick & Walberg Engineers

EDWARD VERNICK, P.E., C.M.E., President
 CRAIG F. REMINGTON, P.L.S., P.P., Vice President

EXECUTIVE VICE PRESIDENTS
 Michael D. Vena, P.E., P.P., C.M.E.
 Edward J. Walberg, P.E., P.P., C.M.E.
 Thomas F. Beach, P.E., C.M.E.
 Richard G. Arango, P.E., C.M.E.

**DIRECTOR OF OPERATIONS
 CORPORATE SECRETARY**
 Bradley A. Blubaugh, B.A., M.P.A.

SENIOR ASSOCIATES
 John J. Cantwell, P.E., P.P., C.M.E.
 Alan Dittenhofer, P.E., P.P., C.M.E.
 Frank J. Seney, Jr., P.E., P.P., C.M.E.
 Terence Vogt, P.E., P.P., C.M.E.
 Dennis K. Yoder, P.E., P.P., C.M.E.

**Remington & Vernick
 Engineers**

232 Kings Highway East
 Haddonfield, NJ 08033
 (856) 795-9595
 (856) 795-1882 (fax)

**Remington, Vernick
 & Vena Engineers**

9 Allen Street
 Toms River, NJ 08753
 (732) 286-9220
 (732) 505-8416 (fax)

**Remington, Vernick
 & Walberg Engineers**

845 North Main Street
 Pleasantville, NJ 08232
 (609) 645-7110
 (609) 645-7076 (fax)

4907 New Jersey Avenue
 Wildwood City, NJ 08260
 (609) 522-5150
 (609) 522-5313 (fax)

**Remington, Vernick
 & Beach Engineers**

922 Fayette Street
 Conshohocken, PA 19428
 (610) 940-1050
 (610) 940-1161 (fax)

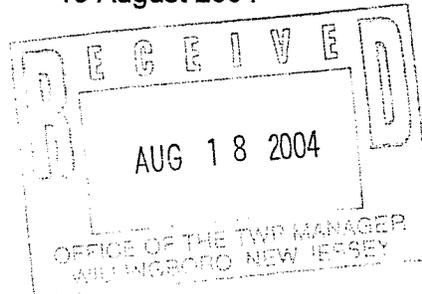
University Office Plaza
 Commonwealth Building
 260 Chapman Road Ste. 104F
 Newark, DE 19702
 (302) 266-0212
 (302) 266-6208 (fax)

**Remington, Vernick
 & Arango Engineers**

18 East Broad Street
 Burlington City, NJ 08016
 (609) 387-7053
 (609) 387-5320 (fax)

www.rve.com

16 August 2004



Denise M. Rose, Township Manager
 Township of Willingboro
 Municipal Complex, One Salem Road
 Willingboro, NJ 08046

Subj: Clerk of the Works Services
 Municipal Building Renovations

Dear Ms. Rose:

REMINGTON & VERNICK ENGINEERS is pleased to submit this proposal for the Clerk of the Works position for the renovation of the existing Municipal Building, including space previously occupied by the Library. Matthew L. Taylor, MCP, Project Manager for our firm, will serve as the Clerk of the Works for this project for the design, bid, construction, and post-construction phases.

As identified in the attached scope of services, we offer a variety of construction management services including: cost estimating, reviewing architectural/engineering plans and specifications for value engineering/constructability, preparing bid documents and contracts, conducting preconstruction/job progress meetings, inspecting the project to ensure construction per plans and specifications, making payment recommendations, and supplying customized job progress reports. These services are available for a not to exceed fee of \$170,100.00, to be billed at our hourly rates (see attached cost proposal).

Our staff of over 220 professionals, including 85 construction managers and inspectors, is available at a moments notice to support the assigned Clerk of the Works. We are bonded and fully insured for professional liabilities. As Clerk of the Works, our goal will be to serve the Township by monitoring project quality, project schedules, and project costs.

We look forward to the opportunity of working with the Township on this project. Should you have any questions or require additional information, please do not hesitate to contact Mr. Taylor at (856) 795-9596.

Sincerely,
 REMINGTON & VERNICK ENGINEERS

By *Edward Vernick*
 Edward Vernick, P.E., C.M.E.
 President

cc: Michael A. Armstrong, Esq., Law Office of Michael A. Armstrong
 A. Donofrio; M. Taylor; B Blubaugh

Scope of Services

Municipal Building Renovations

Design Phase

Value Engineering – Review preliminary A/E plans to provide recommendations on time, cost, and quality control measures.

Constructability Review – Review preliminary A/E plans to provide recommendations on construction feasibility, ADA compliance, code compliance, project phasing, coordination of trades, and procurement strategy.

Contract Review - Review construction contract to recommend language and requirements to assure time and cost control during construction.

Bidding and Award

Bid Document Review – Review contract documents for conformity, completeness, and suitability for bidding. Coordinate bid documents, recommend procurement strategy, and assist with bid advertisement process.

Pre-Bid Conference - Schedule and conduct pre-bid conference to discuss contract requirements, plans and specifications, and scope of work. Coordinate the issuance of addenda by A/E firms.

Bid Opening - Review and analyze bids and contractor qualifications for award recommendation.

Construction Phase

Project Records - Maintain all project records including: contracts, reports, logs, correspondence, plans, specifications, addenda, and as-builts.

Plan Review - Review plans for familiarity with project, constructability, and staging issues.

Testing - Solicit proposals for material testing and specialty inspections. Provide supervision of all consultants.

Project Schedule - Review construction schedule, monitor schedule, and provide crisis management analysis. Review CPM schedule and monitor the contractor's detailed base schedule and monthly updates. Report to the owner for the duration of the project regarding milestones.

Preconstruction Meeting - Schedule and conduct pre-construction conferences with successful bidders to discuss contract requirements, scope of work, and coordination of trades. Distribute meeting minutes and issue notice to proceed.

Job Progress Meetings - Chair progress meetings as necessary with Project Architect, Project Engineer, and Contractor as the Owner's representative. Prepare minutes to serve as project record for construction progress meetings.

Submittals/RFIs - Distribute and track submittals, distribute and track contractor requests for information, maintain project files, and maintain logs.

Inspection - Inspect site as necessary to ensure compliance with contract plans, specifications and Application for Payment.

Payment Recommendation - Review Contractor's Application for Payment to ensure accuracy based on work completed. Prepare letter and report of pay recommendation to Owner.

Change Orders/Credits - Negotiate with Contractor and consult with Project Architect, Project Engineer and Owner. Prepare cost estimates for letter and report for change order recommendation to Owner. Recommend alternative solutions and track all credits due owner. Maintain change order log.

Project Status Reports - Prepare a monthly construction progress report for the Owner consisting of updates of the project directory, construction status, quality control, schedule, payment/change order recommendations, areas of concern, and photographs.

Preliminary/Final Punchlists - Identify preliminary and final punchlist items, consolidate design professional punchlists, and prepare letter and report for Owner.

Acceptance/Final Payment - Upon acceptance of project, prepare letter and report of final pay recommendation and completion of project in accordance with contract documents.

Post-Construction Phase

Operations - Coordinate transfer of operations manuals, warranties, and as-builts to the owner. Coordinate the final walk-through to assist owner in training of personnel to operate the facility.

Claims/Dispute Resolution - Provide documentation and advice to defend initial claims by contractors or others.

REMINGTON & VERNICK ENGINEERS, INC.
COST PROPOSAL

CLIENT NAME: Willingboro Township
 16-Aug-04

PROJECT DESCRIPTION:
 Municipal Building Renovations
 Project Design, Bid, Construction & Post-Construction Phases

| TASK DESCRIPTION | TITLES | | | | | | | TOTAL |
|--------------------------|------------|-----------------|----------------------|----------------------|-----------------|----------------------|------------------|------------------|
| | Principal | Project Manager | Construction Manager | Mech./Elec. Engineer | Field Manager | Environment Engineer | Admin. Assistant | |
| Contract Review | | | 8 | | | | | 8 |
| Value Engineering Review | | | 16 | 40 | | 8 | 4 | |
| Constructibility Review | | | 16 | | 16 | | 4 | 36 |
| Bid Documents | | | 16 | | | | | 16 |
| Project Records | | | 40 | | | | | |
| Progress Meetings | | | 120 | | 120 | | 8 | 248 |
| Project Schedule | | | 16 | | | | | 16 |
| Submittals/RFIs | | | 32 | | | | | |
| Inspection | | | 120 | | 840 | | | |
| Payment Recommendations | | | 64 | | | | | |
| Status Reports | | | 240 | | | | 8 | |
| Punchlists | | | 24 | | 60 | | 8 | |
| Operations | | | 24 | | 24 | | | |
| TOTAL HOURS | | | 736 | 40 | 1060 | | 32 | 324 |
| HOURLY RATE | \$130.00 | \$98.00 | \$95.00 | \$110.00 | \$89.00 | \$90.00 | \$45.00 | |
| TOTAL LABOR | \$0.00 | \$0.00 | \$69,920.00 | \$4,400.00 | \$94,340.00 | \$0.00 | \$1,440.00 | \$170,100.00 |
| TOTAL COST | \$0 | \$0 | \$69,920 | \$4,400 | \$94,340 | \$0 | \$1,440 | \$170,100 |

COMMENTS: Project is time and material with not-to-exceed cap. Mileage @ .36 cents per mile.

RESOLUTION NO. 2004 - 112

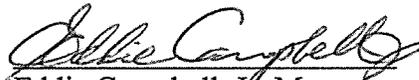
A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH REMINGTON & VERNICK

WHEREAS, the need exists for engineering services for the Township of Willingboro; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et esq.) requires that a resolution authorizing the award of a contract for professional services without competitive bids and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 24th day of August, 2004, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute an agreement with **Remington & Vernick for Clerk-of-the-Works** services for the **Kennedy Center Renovations**.
2. The duration of the contract is through completion of project.
3. The amount of the contract is not to exceed \$110,204.00.
4. This contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A. 40:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
5. A notice of this action shall be published once in the Burlington County Times.


Eddie Campbell, Jr. Mayor

Attest:


Marie Annese, RMC
Township Clerk

Certification Of Availability of Funds

This is to certify to the of the TOWNSHIP OF WILLINGBORO that funds for the following resolutions are available.

Resolution Date: 08/24/04
Resolution Number: 2004-112

Vendor: REMIN033 REMINGTON & VERNICK ENGINEERS
232 KINGS HIGHWAY
HADDONFIELD, NJ 08033

Contract: 04-00010 REMINGTON CLERK/WORK JFK BLDG

| Account Number | Amount | Department |
|---------------------|------------|----------------------|
| C-04-55-900-002-918 | 110,204.00 | 2000 GENERAL CAPITAL |
| Total | 110,204.00 | |

Only amounts for the 2004 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.



Chief Financial Officer

Out 8/26/04

LEGAL AD - FOR PUBLICATION Monday, August 30, 2004

WILLINGBORO TOWNSHIP

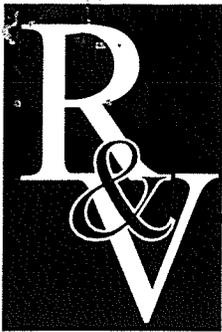
NOTICE OF PROFESSIONAL SERVICES CONTRACT

Pursuant to N.J.S.A. 40a: 11-5, notice is hereby given that the Willingboro Township Council adopted Resolutions on August 24, 2004 authorizing contracts for professional services with Remington & Vernick Engineers.

- A. The nature of the Contracts: Clerk of the Works for
(1) Kennedy Center Renovations and
(2) Municipal Building Renovations
- B. The duration of the contracts:
Through completion of projects.
- C. The services to be performed under the contract are:
In accordance with A above.
- D. The amount of the contract:
In accordance with the Resolution and Contract, not to exceed
(1) \$110,204.00 and (2) \$170,100.00
- E. The professionals shall comply with P.L. 1975, Chapter 127 (NJAC 17:27).

A copy of the authorizing Resolutions and the contracts are on file and available for public inspection in the Office of the Township Clerk of the Township of Willingboro, Municipal Complex, One Salem Road, Willingboro, New Jersey.

Marie Annese, RMC
Township Clerk



Remington & Vernick Engineers
Remington, Vernick & Vena Engineers
Remington, Vernick & Beach Engineers
Remington, Vernick & Arango Engineers
Remington, Vernick & Walberg Engineers

EDWARD VERNICK, P.E., C.M.E., President
CRAIG F. REMINGTON, P.L.S., P.P., Vice President

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Thomas F. Beach, P.E., C.M.E.
Richard G. Arango, P.E., C.M.E.

**DIRECTOR OF OPERATIONS
CORPORATE SECRETARY**
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Dennis K. Yoder, P.E., P.P., C.M.E.

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(609) 645-7076 (fax)

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Wildwood City, NJ 08260
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Commonwealth Building
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Newark, DE 19702
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**Remington, Vernick
& Arango Engineers**

18 East Broad Street
Burlington City, NJ 08016
(609) 387-7053
(609) 387-5320 (fax)

www.rve.com

Established in 1901

16 August 2004

Denise M. Rose, Township Manager
Township of Willingboro
Municipal Complex, One Salem Road
Willingboro, NJ 08046

Subj: Clerk of the Works Services
Kennedy Center Renovations

Dear Ms. Rose:

REMINGTON & VERNICK ENGINEERS is pleased to submit this proposal for the Clerk of the Works position for the partial renovation of the Kennedy Center, primarily the first floor of the Classroom Wing. Matthew L. Taylor, MCP, Project Manager for our firm, will serve as the Clerk of the Works for this project for the design, bid, construction, and post-construction phases.

As identified in the attached scope of services, we offer a variety of construction management services including: cost estimating, reviewing architectural/engineering plans and specifications for value engineering/constructability, preparing bid documents and contracts, conducting preconstruction/job progress meetings, inspecting the project to ensure construction per plans and specifications, making payment recommendations, and supplying customized job progress reports. These services are available for a not to exceed fee of \$110,204.00 to be billed at our hourly rates (see attached cost proposal).

Our staff of over 220 professionals, including 85 construction managers and inspectors, is available at a moments notice to support the assigned Clerk of the Works. We are bonded and fully insured for professional liabilities. As Clerk of the Works, our goal will be to serve the Township by monitoring project quality, project schedules, and project costs.

We look forward to the opportunity of working with the Township on this project. Should you have any questions or require additional information, please do not hesitate to contact Mr. Taylor at (856) 795-9596.

Sincerely,
REMINGTON & VERNICK ENGINEERS

By 
Edward Vernick, P.E., C.M.E.
President

cc: Michael A. Armstrong, Esq., Law Office of Michael A. Armstrong
A. Donofrio
M. Taylor
B Blubaugh

Scope of Services

Kennedy Center Renovations

Design Phase

Value Engineering – Review preliminary A/E plans to provide recommendations on time, cost, and quality control measures.

Constructability Review – Review preliminary A/E plans to provide recommendations on construction feasibility, ADA compliance, code compliance, project phasing, coordination of trades, and procurement strategy.

Contract Review - Review construction contract to recommend language and requirements to assure time and cost control during construction.

Bidding and Award

Bid Document Review – Review contract documents for conformity, completeness, and suitability for bidding. Coordinate bid documents, recommend procurement strategy, and assist with bid advertisement process.

Pre-Bid Conference - Schedule and conduct pre-bid conference to discuss contract requirements, plans and specifications, and scope of work. Coordinate the issuance of addenda by A/E firms.

Bid Opening - Review and analyze bids and contractor qualifications for award recommendation.

Construction Phase

Project Records - Maintain all project records including: contracts, reports, logs, correspondence, plans, specifications, addenda, and as-builts.

Plan Review - Review plans for familiarity with project, constructability, and staging issues.

Testing - Solicit proposals for material testing and specialty inspections. Provide supervision of all consultants.

Project Schedule - Review construction schedule, monitor schedule, and provide crisis management analysis. Review CPM schedule and monitor the contractor's detailed base schedule and monthly updates. Report to the owner for the duration of the project regarding milestones.

Preconstruction Meeting - Schedule and conduct pre-construction conferences with successful bidders to discuss contract requirements, scope of work, and coordination of trades. Distribute meeting minutes and issue notice to proceed.

Job Progress Meetings - Chair progress meetings as necessary with Project Architect, Project Engineer, and Contractor as the Owner's representative. Prepare minutes to serve as project record for construction progress meetings.

Submittals/RFI's - Distribute and track submittals, distribute and track contractor requests for information, maintain project files, and maintain logs.

Inspection - Inspect site as necessary to ensure compliance with contract plans, specifications and Application for Payment.

Payment Recommendation - Review Contractor's Application for Payment to ensure accuracy based on work completed. Prepare letter and report of pay recommendation to Owner.

Change Orders/Credits - Negotiate with Contractor and consult with Project Architect, Project Engineer and Owner. Prepare cost estimates for letter and report for change order recommendation to Owner. Recommend alternative solutions and track all credits due owner. Maintain change order log.

Project Status Reports - Prepare a monthly construction progress report for the Owner consisting of updates of the project directory, construction status, quality control, schedule, payment/change order recommendations, areas of concern, and photographs.

Preliminary/Final Punchlists - Identify preliminary and final punchlist items, consolidate design professional punchlists, and prepare letter and report for Owner.

Acceptance/Final Payment - Upon acceptance of project, prepare letter and report of final pay recommendation and completion of project in accordance with contract documents.

Post-Construction Phase

Operations - Coordinate transfer of operations manuals, warranties, and as-builts to the owner. Coordinate the final walk-through to assist owner in training of personnel to operate the facility.

Claims/Dispute Resolution - Provide documentation and advice to defend initial claims by contractors or others.

REMINGTON & VERNICK ENGINEERS, INC.
COST PROPOSAL

CLIENT NAME: Willingboro Township
 16-Aug-04

PROJECT DESCRIPTION:
 Kennedy Center Renovations
 Project Design, Bid, Construction & Post-Construction Phases

| TASK DESCRIPTION | TITLES | | | | | | | TOTAL |
|--------------------------|------------|-----------------|----------------------|----------------------|-----------------|----------------------|-----------------|------------------|
| | Principal | Project Manager | Construction Manager | Mech./Elec. Engineer | Field Manager | Environment Engineer | Admin Assistant | |
| Contract Review | | | 8 | | | | | 8 |
| Value Engineering Review | | | 16 | 40 | | 8 | 4 | |
| Constructibility Review | | | 16 | | 16 | | 4 | 36 |
| Bid Documents | | | 16 | | | | | 16 |
| Project Records | | | 24 | | | | | |
| Progress Meetings | | | 72 | | 72 | | 8 | 152 |
| Project Schedule | | | 10 | | | | | 10 |
| Submittals/RFIs | | | 20 | | | | | |
| Inspection | | | 72 | | 504 | | | |
| Payment Recommendations | | | 38 | | | | | |
| Status Reports | | | 144 | | | | 8 | |
| Punchlists | | | 24 | | 40 | | 8 | |
| Operations | | | 24 | | 24 | | | |
| TOTAL HOURS | | | 484 | 40 | 656 | | 32 | 222 |
| HOURLY RATE | \$130.00 | \$98.00 | \$95.00 | \$110.00 | \$89.00 | \$90.00 | \$45.00 | |
| TOTAL LABOR | \$0.00 | \$0.00 | \$45,980.00 | \$4,400.00 | \$58,384.00 | \$0.00 | \$1,440.00 | \$110,204.00 |
| TOTAL COST | \$0 | \$0 | \$45,980 | \$4,400 | \$58,384 | \$0 | \$1,440 | \$110,204 |

COMMENTS: Project is time and material with not-to-exceed cap. Mileage @ .36 cents per mile.

Resol. 112

**WILLINGBORO
TOWNSHIP
NOTICE OF
PROFESSIONAL
SERVICES CONTRACT**

Pursuant to N.J.S.A. 40a:11-5, notice is hereby given that the Willingboro Township Council adopted Resolutions on August 24, 2004 authorizing contracts for professional services with Remington & Vernick Engineers.

A. The nature of the Contracts: Clerk of the Works for

- (1) Kennedy Center Renovations and
- (2) Municipal Building Renovations

B. The duration of the contracts:
Through completion of projects.

C. The services to be performed under the contract are:

In accordance with A above.

D. The amount of the contract:

In accordance with the Resolution and Contract, not to exceed

- (1) \$110,204.00 and
- (2) \$170,100.00

E. The professionals shall comply with P.L. 1975, Chapter 127 (NJAC 17:27).

A copy of the authorizing Resolutions and the contracts are on file and available for public inspection in the Office of the Township Clerk of the Township of Willingboro, Municipal Complex, One Salem Road, Willingboro, New Jersey.

Marie Anness, RMC
Township Clerk

Adv. Fee: \$28.44
BCT: August 30, 2004
Aff. Chg: \$15.00

RESOLUTION NO. 2004 – 114

**AUTHORIZING PARTICIPATION IN THE BURLINGTON
COUNTY SHARED SERVICES FORUM**

WHEREAS, the forty municipalities within Burlington County are interested in providing cost effective and efficient delivery of governmental services to their citizens; and

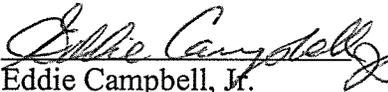
WHEREAS, it is believed that jointly sharing services provided by various municipalities and school districts will be cost effective and efficient; and

WHEREAS, there is a need to facilitate shared services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Governing Body of the Township of Willingboro that the Township of Willingboro does actively support discussing and researching possible new and enhanced Shared Services between one or more municipalities, Burlington County and/or local school districts; and

BE IT FURTHER RESOLVED that the Mayor and Manager are hereby authorized and encouraged to participate in all meetings of the Burlington County Shared Services Forum and/or its subcommittees for the purpose of reaching a consensus on the best opportunities for Shared Services among these governmental agencies; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Burlington County Board of Chosen Freeholders and the Township Manager of Maple Shade.


Eddie Campbell, Jr.
Mayor

Attest:


Marie Annesé, RMC
Township Clerk
August 24, 2004

WILLINGBORO TOWNSHIP
ONE SALEM ROAD, WILLINGBORO, N.J. 08046
Phone No. (609) 877-2200 Fax No. (609) 835-0782

TELEFAX COVER SHEET

TO: Cristal H. Bowie, Esq.
COMPANY: _____
DATE: 8/11/04
TO FAX NO. Auto

FROM: Marie Annese EXT. 6202 PAGES 2

SUBJECT: Res. Shared Services - Routine

Ms. Rose copied you a while ago - we've
done before - OK For 8/24?

FOR YOUR INFORMATION PLEASE RESPOND

THANK YOU.

**RESOLUTION AUTHORIZING PARTICIPATION IN THE
BURLINGTON COUNTY SHARED SERVICES FORUM**

WHEREAS, the forty municipalities within Burlington County are interested in providing cost effective and efficient delivery of governmental services to their citizens; and

WHEREAS, it is believed that jointly sharing services provided by various municipalities and school districts will be cost effective and efficient; and

WHEREAS, there is a need to facilitate shared services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Governing Body of the _____ (Township, Borough, City) that the _____ (Township, Borough, City) does actively support discussing and researching possible new and enhanced Shared Services between one or more municipalities, Burlington County and/or local school districts; and

BE IT FURTHER RESOLVED that the following two representatives of the _____ (Township, Borough, City), _____ and _____ are hereby authorized and encouraged to participate in all meetings of the Burlington County Shared Services Forum and/or its subcommittees for the purpose of reaching a consensus on the best opportunities for Shared Services among these governmental agencies; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Burlington County Board of Chosen Freeholders and the Township Manager of Maple Shade.

RESOLUTION NO. 2004 – 115

WHEREAS the Township of Willingboro has agreed to the establishment of a Length of Service Award Program (LOSAP) Deferred Compensation Plan; AND

WHEREAS, this plan is to be made available to all bona fide eligible volunteers who are performing qualified services which is defined as fire fighting and prevention services, emergency medical services and ambulance services pursuant to Section 457 of the Internal Revenue Code of 1986, as amended, except for provisions added by reason of the Length of Service Award Program as enacted into federal law in 1997. The establishment of this Length of Service Award Program will also comply with New Jersey Public Law 1997, Chapter 388 and the Length of Service Award Plan Document; and

WHEREAS the Township of Willingboro is required to effect a resolution which lists the names of eligible LOSAP participants; and

WHEREAS the Township of Willingboro is required to post the names of said eligible participants in the Office of the Township Clerk;

NOW, THEREFORE, BE IT RESOLVED that a certified copy of this resolution shall be posted in the Office of the Township Clerk from August 25, 2004 to September 25, 2004 and therefore satisfies the statutory requirements that the Township of Willingboro must meet in order to legally fulfill its LOSAP commitment to its eligible volunteers for FY2003.

LOSAP PARTICIPANTS

| | | |
|-----------------|---------------------|-----------------|
| David Andrade | Cindy Ball | Amanda Smith |
| Paul Bent | Bill Banford | Jeff Stull |
| Ronald Borden | Dawn Baron | Keith Tum-Suden |
| Thomas Boyle | Howard Bernstein | Brian Wood |
| John Carrol | Laurie Bernstein | Chrissy Wood |
| Adam Chiolan | Gregory Brown | Nia York |
| John Collins | Howard Bussard | |
| Robert Costello | John Carney | |
| George Derr | Marge Carney | |
| Paul Familiar | Adam Cook | |
| John Gallant | Stephanie Cuspilich | |
| Kevin Goins | Jill Cyrus | |
| Walter Haines | Magnolia Dun | |
| Michael Hartman | Bob Dunn | |
| John Hudson | Sherri Estelow | |
| Dwayne Jones | Howard Fox | |
| Timothy Joo | Sharon Fox | |

Resolution No. 2004 – 115, continued

Brian King
Jamie Lambing
John Lambing
Thomas Lear
Vernon Mack
Billy Massay
John Michener
Glenn Moore
K Napraawa
Brian Naulty
Riccardo Neblett
David Nelinson
Alex Oster
James Pacheco
Robert Parton
Jeff Richmond
Mark Robertson
Robert Rosario
James Rydarowski
Rudy Sabado
Gary Schroder
Pedro Torres
Michael Travis
Chris Vetter
Toni Vetter

Linda French
John Gallant
Natalie Greene
Amanda Hamilton
Mickey Hamilton
Jen Harding
Larry Hardy
John Hays
Melanie Hennessee
Ken Hofbauer
Peter Ingerman
Becki Lamb
Nancy Leyh
Becky Lokken
Sandra Martinez
Ted Morton
David Nelinson
Denise Nelinson
Marybeth O'Leary
John O'Leary
Javier Ortiz
Will Palmer
Dave Plagge
Mikel Pride
Rich Rabeau
Al Scully

BE IT FURTHER RESOLVED that the Finance Director will submit all necessary documents to the Director of the Division of Local Government Services in the State Department of Community Affairs for approval.


Eddie Campbell, Jr.
Mayor

Attest:

Marie Annese, RMC
Township Clerk

August 24, 2004

(609) 871-7476
FAX (609) 871-4463



Willingboro Volunteer Fire Company - No. 1

"Unpaid Professionals"

CHARLESTON ROAD & JFK WAY, WILLINGBORO, NEW JERSEY 08046

Fax Transmission

| | |
|-----------------------------|-----------------------------|
| To: <i>MARIE</i> | From: <i>DAVID NELINSON</i> |
| Business: <i>WIBORO TWP</i> | Date: <i>23 AUG 04</i> |
| Business Fax No: | Pages: <i>3</i> |
| Re: <i>LOSAP LIST</i> | CC: |

Urgent
 For Review
 Please Comment
 Please Reply
 Please Recycle

Message:

MARIE.
THIS IS THE LIST OF ALL PARTICIPANTS
ANY QUESTION PLEASE CALL ME @ WORK
856-234-1414 OR CELL 609-847-5154

THANK
DV

Confidentiality Notice: The documents that follow contain information from the office of Willingboro Fire Company. These documents may be considered confidential and legally privileged. As such, they are intended only for the use of the recipient designated above. If you are not the intended recipient, please contact us at (609) 871-7476 to arrange for the return of these documents at no cost to you. Any unauthorized use or reliance upon these documents is prohibited.

7/15/2004

Willingboro LOSAP 2003

| | | | | Contributions for 2003 |
|--|------------|-----------|------|------------------------|
| | BALL | CYNTHIA | M | 1,150.00 |
| | BENT | PAUL | J | 1,150.00 |
| | BUSSARD | HOWARD | | 1,150.00 |
| | CARNEY | JOHN | J | 1,150.00 |
| | CARROLL Jr | John | JOHN | 1,150.00 |
| | COLLINS | TERI | M | |
| | COLLINS | JOHN | E | 1,090.00 |
| | DERR | GEORGE | R | 1,150.00 |
| | GOINS | KEVIN | J | 1,150.00 |
| | HARDY | LAWRENCE | | 1,150.00 |
| | HOFFBAUER | KENNE | | 1,150.00 |
| | LEAR | THOMAS | A | 1,150.00 |
| | LOKKEN | REBECCA | | 1,150.00 |
| | MACK | VERNON | | 570.00 |
| | MASSAY | BILLY | J | 1,150.00 |
| | NEBLETT | RICARDO | | 1,130.00 |
| | NELINSON | DAVID | | 1,150.00 |
| | PACHECO | JAMES | E | 1,090.00 |
| | RAWSON Sr | Charles | | |
| | ROBERTSON | MARK | | 1,150.00 |
| | RYDAROWKI | JAMES | | 500.00 |
| | TORRES | PEDRO | J | 530.00 |
| | WOOD SR | Brian | | 1,150.00 |
| | WOOD | CHRISTINE | | 1,150.00 |
| | NELINSON | DAVID | | 680.00 |
| | | | | |
| | Boyle | Thomas | | 1,150.00 |
| | Carney | Marjorie | | 1,150.00 |
| | Fox | Howard | | 1,150.00 |
| | Gallant | John | | 830.00 |
| | Haines | Waiter | L | 1,150.00 |
| | Hamilton | Amanda | | 1,150.00 |
| | Hays | John | | 1,150.00 |
| | Hudson | John | | 550.00 |
| | Jones | Dwayne | | 1,150.00 |
| | Leyh | Nancy | | 1,120.00 |
| | Morton | Theodore | | 1,150.00 |
| | Nelinson | Denise | | 770.00 |
| | Pride | Mikel | | 1,150.00 |
| | Smith | Amanda | M | 750.00 |
| | Baron | Dawnmarie | | 1,150.00 |
| | | | | |
| | Sabado | Rudolfo | A | 1,150.00 5*27*04 |
| | O'Leary | Marybeth | | 1,150.00 5*27*04 |
| | Hennessee | Melanie | | 1,150.00 5*27*04 |
| | Hartman | Michael | | 590.00 5*27*04 |
| | Rosario | Robert | W | 1,150.00 5*27*04 |
| | Joo | Timothy | F | 1,150.00 5*27*04 |
| | Vetter | Toni | | 1,150.00 5*27*04 |
| | Rabeau | Richard | A | 1,150.00 5*27*04 |

7/15/2004

Willingboro LOSAP 2003

| | | | | | |
|---|----------------|-------------|--------|----------|----------|
| | Schroeder | Gary | | 1,110.00 | 5*27*04 |
| | Andrade | David | J | 1,150.00 | 5*27*04 |
| | Dunn | Robert | F | 1,150.00 | 5*27*04 |
| | Plagge | David | JR | 1,150.00 | 5*27*04 |
| | Ingerman | Peter | Z | 1,150.00 | 5*27*04 |
| | Moore | Glenn | | 800.00 | 5*27*04 |
| | Naulty | Brian | | 770.00 | 5*27*04 |
| | Vetter | Christopher | T | 1,150.00 | 5*27*04 |
| | Richmond | Jeff | | | in house |
| these were sent to Plan administrator 8/2/04 for signatures | | | | | |
| ✓ | * | Cook | Adam | 1,150.00 | |
| ✓ | * | Fox | Sharon | 600.00 | |
| ✓ | * | Lamb | Rebeca | 1,150.00 | |
| ✓ | * | Martinez | Sandra | 1,150.00 | |
| ✓ | * | Chiolan | Adam | 1,120.00 | |
| ✓ | * | Familiar | Paul | 580.00 | |
| | Missing | | | | |
| | Bernstein | Howard | | 1,150.00 | |
| | Cyrus | Jill | | 1,150.00 | |
| | Estelow | Sherri | | 1,150.00 | |
| | French | Linda | | 550.00 | |
| | Hamilton | Michelle | ✓ | 1,150.00 | |
| | Tom-Sudden | Keith | ✓ | 1,150.00 | |
| | York | Nia | | 980.00 | |
| | Costello | Robert | | 760.00 | |
| | King | Brandon | | 740.00 | |
| | Michner | John | | 720.00 | |
| | Napraawa | KEW | | 770.00 | |
| | Oster | Alex | | 650.00 | |
| | Parton | Robert | | 790.00 | |
| | Travis | Michael | | 1,130.00 | |
| | ban | Sp... | | | |

JW

RESOLUTION NO. 2003 –133

WHEREAS the Township Council of the Township of Willingboro has agreed to the establishment of a Length of Service Award Program (LOSAP) Deferred Compensation Plan. This plan is to be made available to all bona fide eligible volunteers who are performing qualified services which is defined as fire fighting and prevention services, emergency medical services and ambulance services pursuant to Section 457 of the Internal Revenue Code of 1986, as amended, except for provisions added by reason of the Length of Service Award Program as enacted into federal law in 1997. The establishment of this Length of Service Award Program will also comply with New Jersey Public Law 1997, Chapter 388 and the Length of Service Award Plan Document; and

WHEREAS, the Township Council of the Township of Willingboro deems it appropriate to act to ensure retention of existing Willingboro Fire Company and the Willingboro Emergency Squad members and to provide incentives for recruiting new volunteer firefighters/first aid organization members; and

WHEREAS, the Township Council of the Township of Willingboro has a Length of Service Award Plan Document that implements the Programs objectives; and

WHEREAS, certain tax benefits could accrue to eligible volunteer firefighters organization members;

NOW THEREFORE BE IT RESOLVED that the Township Council of the Township of Willingboro is adopting a Length of Service Award Program Deferred Plan which is substantially similar to a Plan that has been submitted to the Internal Revenue Service for a Private Letter Ruling. The use of the Ruling is for guidance only and the Township Council of the Township of Willingboro, acknowledges that for Internal Revenue Service purposes, the Ruling of another Township Council is not to be considered precedent; and

BE IT FURTHER RESOLVED by the Township Council of the Township of Willingboro that, it hereby adopts a Length of Service Award Program Deferred Plan provided by the Lincoln National Life Insurance Company and Lincoln Financial Group, it's agent, Plan Identifier: 01-LOSAP-LINCOLN-101700; and

BE IT FURTHER RESOLVED that The Lincoln National Life Insurance Company and Lincoln Financial Group, it's agent, has agreed to be the provider for the Township of Willingboro Length of Service Award Deferred Program and it's eligible volunteers as provided for in it's Length of Service Award Plan Document, Plan Identifier: 01-LOSAP-LINCOLN-101700; and

BE IT FURTHER RESOLVED that the Lincoln National Life Insurance Company and Lincoln Financial Group it's agent, will provide, for the benefit of the participants, a Multi-Fund Variable Annuity contract as its funding vehicle; and

BE IT FURTHER RESOLVED that in accordance with N.J.A.C. 5:30-14.37 the Township of Willingboro solicited proposals for a Length of Service Award Program (LOSAP) and Service Agreement from three providers of LOSAP services. The Vendors responding to the request for proposals were Lincoln National Life Insurance Company and Lincoln Financial Group its agent, and VFIS. The successful vendor is Lincoln Life Insurance Company and Lincoln Financial Group, its agent. The Township reviewed both proposals of the responding companies. Lincoln National Life Insurance Company was selected because of the level of service, the financial stability of the company, features of the plan's investment options and references; and

BE IT FURTHER RESOLVED that there has been no collusion, or evidence or appearance of collusion, between any local official and a representative of Lincoln National Life Insurance Company and Lincoln Financial Group, its agent, in the selection of a provider pursuant to N.J.A.C. 5:30-14.29.

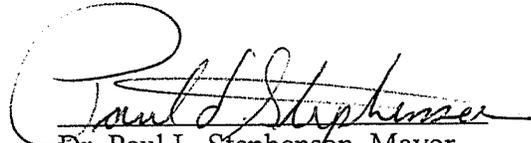
BE IT FURTHER RESOLVED that the Director of Finance is authorized to execute an Administrative Services Agreement with the Lincoln National Life Insurance Company and Lincoln Financial Group, its agent, Plan Identifier: 01-LOSAP-LINCOLN-101700 and such other agreements as are necessary to implement the LOSAP Deferred Program. It is implicitly understood that there is to be no cost other than the Service Award by the Township Council to the program; and

BE IT FURTHER RESOLVED that the Director of Finance is authorized to serve as the "Local Plan Administrator" of the plan, represent the Township of Willingboro, and execute individual Participation Agreements between Lincoln National Life Insurance Company and Lincoln Financial Group, it's agent and bona fide eligible volunteers; and

BE IT FURTHER RESOLVED that the Director of Finance is authorized to serve as the "Local Plan Administrator" of the plan, represent the Township of Willingboro, and execute individual Participation Agreements between Lincoln National Life Insurance Company and Lincoln Financial Group, it's agent and bona fide eligible volunteers; and

BE IT FURTHER RESOLVED by the Township Council of the Township of Willingboro that the Township Clerk forwards a certified true copy of this resolution to the Director of Finance; and

BE IT FURTHER RESOLVED that the Director of Finance will submit all necessary documents to the Director of the Division of Local Government Services in the State Department of Community Affairs for approval.


Dr. Paul L. Stephenson, Mayor

Attest:


Marie Annese
Township Clerk

CERTIFICATION

I Marie Annese, Township Clerk do solemnly swear that this is a true copy of a resolution duly passed by the Township Council of the Township of Willingboro at a meeting held on October 7 , 2003.


Township Clerk

RESOLUTION NO. 2004 – 116
AUTHORIZING PARTICIPATION OF WILLINGBORO
TOWNSHIP, BURLINGTON COUNTY, NEW JERSEY IN THE STATE
DEVELOPMENT AND REDEVELOPMENT PLAN (STATE PLAN)
CROSS-ACCEPTANCE PROCESS.

WHEREAS, THE State Planning Act of 1985 (N.J.S.A. 52:18A-196 et. seq.) created a State Planning Commission and an Office of State Planning for the purpose of establishing a cooperative planning process that involves the full participation of state, county and local government; and

WHEREAS, the State Planning Act states that New Jersey needs integrated and coordinated planning in order to conserve its natural resources, to revitalize its urban centers, to provide affordable housing and adequate public facilities at a reasonable cost, to promote equal social and economic opportunity for New Jersey's citizens, and to prevent sprawl and promote the suitable use of land; and

WHEREAS, the primary duty and responsibility of the State Planning Commission under the State Planning Act is the preparation of a "State Development and Redevelopment Plan"; and

WHEREAS, the State Planning Act also provides that the State's municipalities are to have an essential role in the development of the State Plan through their participation in the Cross-acceptance process to be conducted under the Act; and

WHEREAS, the Cross-acceptance process is the primary vehicle under the Act for promoting vertical coordination and integration of state, county and local plans by affording county and municipal governments a full and open opportunity to be involved in reconciling inconsistencies between state and local plans; and

WHEREAS, the roles of the Office of State Planning established under the State Planning Act are currently assigned to the Office of Smart Growth within the Department of Community Affairs of the State of New Jersey; and

WHEREAS, the Board of Chosen Freeholders of Burlington County has concluded that it is appropriate, necessary and in the County's interest to fully participate in the current update and revision of the State Plan through the full and active participation of the County government, including in particular its Department of Economic Development and Regional Planning, in the Cross-acceptance process,

WHEREAS, the Township Council of the Township of Willingboro has concluded that it is appropriate, necessary and in the municipality's interest to fully participate in the current update and revision of the State Plan through the full and active participation of the Municipal government, including in particular its Planning Board and its Department of Planning, in the Cross-acceptance process,

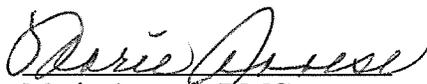
NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Willingboro in the County of Burlington, State of New Jersey, assembled in public session this 24th day of August, 2004:

Resolution No. 2004 – 116 continued

1. That the Willingboro Township Planning Board is hereby authorized and directed to carry out the Cross-acceptance process pursuant to the State Planning Act, N.J.S.A. 52:18A-196 et. seq. and the State Planning Rules, N.J.A.C. 17:32 and any other rules promulgated by the State Planning Commission for this purpose;
2. That the Willingboro Township Planning Board shall coordinate with the Burlington County Department of Economic Development and Regional Planning in their preparation and completion of a work program for municipal and county Cross-acceptance;
3. That the Willingboro Township Planning Board shall provide staff assistance to the Burlington County Department of Economic Development and Regional Planning in order to prepare a Cross-acceptance Report and successfully complete the Cross-acceptance process;
4. That all other Willingboro Township Departments and Agencies shall cooperate with the Willingboro Township Planning Board and the Burlington County Department of Economic Development and Regional Planning to provide information and furnish such documents as may be required; and
5. That Eddie Campbell, Jr., Mayor and Denise Rose, Township Manager are appointed as the official Cross-acceptance Representatives of Willingboro Township and are authorized to coordinate and consult with the Willingboro Township Planning Board and to represent Willingboro Township in meetings, presentations and correspondence with Burlington County, the State Planning Commission and their representatives and with all other entities as appropriate in association with the State Plan Cross-acceptance Process; and
6. That certified copies of this Resolution are to be provided to the Burlington County Board of Chosen Freeholders, to the Director of the Burlington County Department of Economic Development and Regional Planning, to the Chairman of the New Jersey State Planning Commission, to the Executive Director of the New Jersey Office of Smart Growth, and to the Mayor of each neighboring municipality; and that this Resolution shall be published as a standard legal notice in the official newspaper of record pursuant to N.J.A.C. 5:85-3.2© and N.J.A.C. 5:85-1.7(d).

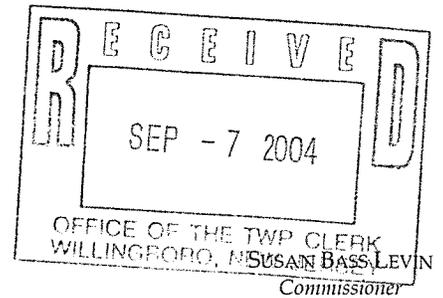

Eddie Campbell, Jr.
Mayor

Attest:


Marie Annesé, RMC
Township Clerk



State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS
OFFICE OF SMART GROWTH
PO Box 204
TRENTON NJ 08625-0204



JAMES E. MCGREEVEY
Governor

August 31, 2004

Ms. Marie Annese, RMC
Township Clerk
Willingboro Township
1 Salem Road
Willingboro, NJ 08046

Re: Cross-acceptance Resolution for Willingboro Township

Dear Ms. Annese:

Thank you for sending the copy of the resolution authorizing the participation of the Township of Willingboro in the Cross-acceptance of New Jersey's State Development and Redevelopment Plan. We look forward to working with your municipality throughout this process.

Sincerely,

Adam Zellner
Executive Director

AZ/slb



Resol.
116

**WILLINGBORO
TOWNSHIP**

Willingboro Township Council at their meeting of August 24, 2004 adopted Resolution No. 2004-116 the subject matter being - Authorizing Participation of Willingboro Township, Burlington County, New Jersey in the State Development and Redevelopment Plan (State Plan) Cross-Acceptance Process.

A full copy of the Resolution is on file and available for public inspection in the Office of the Township Clerk of the Township of Willingboro, Municipal Complex, One Salem Road, Willingboro, New Jersey.

Marie Annese, RMC
Township Clerk

Adv. Fee: \$16.20
BCT: August 30, 2004
Aff. Chg: \$15.00

✓

RESOLUTION NO. 2004 - 117
A RESOLUTION PROVIDING FOR A MEETING NOT
OPEN TO THE PUBLIC IN ACCORDANCE WITH THE
PROVISIONS OF THE NEW JERSEY OPEN PUBLIC
MEETINGS ACT, N.J.S.A. 10:4-12.

WHEREAS, The Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et, seq.; and

WHEREAS, The Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (7) Matters relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on 9/07, 2004, that an Executive Session closed to the public shall be held on 9/07, 2004, at 7:35 P.M. in the Willingboro Township Municipal Complex, One Salem Road, Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.


Eddie Campbell, Jr., Mayor

ATTEST:


Marie Annese, RMC
Township Clerk

RESOLUTION NO. 2004 - 118

A RESOLUTION TO CANCEL TAXES

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicate the existence of taxes for 2004:

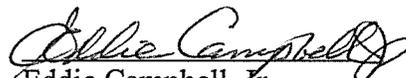
| Year | Block/Lot | Assessed To | Amount |
|------|-----------|-----------------------------|-----------|
| 2004 | 904 / 24 | Osteen, Charles and Shirley | \$ 74.34 |
| 2004 | 902 / 177 | Williams, Lisa | \$ 207.65 |

WHEREAS, added assessments were placed on the above property in error; and

WHEREAS, N.J.S.A. 54:4-99 & 100 allows the governing body of a municipality to cancel taxes that are illegal assessments or where "past due taxes" are due and owing.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 7th day of September, 2004, that the Tax Collector is hereby authorized and directed to cancel the same pursuant to N.J.S.A.54:4-99 & 100.

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to the Tax Collector for her information, attention and compliance.


Eddie Campbell, Jr.
Mayor

Attest:


Marie Annese, RMC
Township Clerk

MEMORANDUM

To: Anna Leale, Collectors Office
From: Karen E McMahon, Deputy Tax Assessor
Date: May 28, 2004
Re: Block 904, Lot 24, 10 Ridgewood Place

.....

This memo is to request a resolution to cancel the taxes due for the added assessment value that was placed in error on the subject property. The assessment value was not corrected in the 2004 tax year back to \$62,800. The 2003 taxes for the added assessment were cancelled through a resolution already.

Thank you,

KEM

Cc: Shirley Ann Osteen

$$\frac{64,600 - (42,800)}{1,800} \times .0413 = 74.34$$

TOWNSHIP OF WILLINGBORO
ONE SALEM ROAD
WILLINGBORO, NEW JERSEY 08046

INTEROFFICE MEMORANDUM

TO: Joanne Diggs, Tax Collector

FROM: William R Tatum, Assessor

COMPANY: Township of Willingboro

DATE: 8/24/04

RE: Block 902 Lot 177, 95 Rittenhouse
Drive - Williams, Lisa M

URGENT FOR REVIEW PLEASE COMMENT PLEASE REPLY PLEASE RECYCLE

NOTES/COMMENTS:

As a result of a clerical error in not receiving a County Tax Board Judgement removing an added assessment error for 2003, a reduction in the 2004 assessment was not processed.

After through review of the records it has been determined that the correct total assessment for 2004 is 75,000 and not the 80,000 as certified.

Thank you

$$\frac{2004}{5000} \times 4.153 = 207.65$$

3322.40 - 2004 TAXES - error - 80,000
3114.75 - 2004 - 75,000
207.65

VALLEY NATIONAL BANK.

RESOLUTION NO. 2004 – 119

**A RESOLUTION AUTHORIZING REFUNDS FOR OVER-
PAYMENTS OF TAXES**

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicate overpayments of taxes due to Overpayments and 100% Exempt and Court Appeals; and

WHEREAS, refunds are due for these overpayments as listed on the attached schedule and made a part hereto;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 7th day of September, 2004, that refunds be made as per the attached schedule; and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Finance Director for her information, attention and compliance.


Eddie Campbell, Jr.
Mayor

Attest:


Marie Annese, RMC
Township Clerk

| | |
|--|--------|
| DELAWARE VALLEY ABSTRACT CORP. 110 MARTER AVE. – STE. #211 MOORESTOWN, N.J. 08057 BLOCK 210 LOT 24 75 BALDWIN LANE OVERPAYMENT TAXES | 795.32 |
| WILLIAM T. MORGEN II 85 PAGEANT LANE BLOCK 305.01 LOT 12 85 PAGEANT LANE OVERPAYMENT TAXES | 763.60 |
| FIDELITY NATIONAL TAX SERV. 222 EAST HUNTINGTON DR.#200 MONROVIA, CA. 91016 BLOCK 902 LOT 67 15 ROXBURN PLACE 100% EXEMPT | 463.78 |
| MICHELLE SCOTT 21 NEPTUNE LANE BLOCK 1009 LOT 7 21 NEPTUNE LANE OVERPAYMENT TAXES | 199.20 |
| TAX REDEMPTION 1 SALEM RD. WILLINGBORO, N.J. 08046 BLOCK 1009 LOT 7 21 NEPTUNE LANE OVERPAYMENT TAXES | 189.95 |
| WALSH, ROBERT & MONICA 17 ECHO LANE WILLINGBORO, N.J. 08046 BLOCK 805 LOT 8 17 ECHO LANE COURT APPEAL | 151.66 |
| MEMBERS TITLE AGENCY 1040 KINGS HIGHWAY NORTH – STE 700 CHERRY HILL, N.J. 08034 BLOCK 205 LOT 8 25 BLUEBERRY LANE OVEERPAYMENT TAXES | 409.22 |

FARMERS & MECHANICS BANK 20.05
PO BOX 1678, 3 SUNSET ROAD
BURLINGTON, N.J. 08016
BLOCK 223
LOT 1.
2 BENDIX LANE
OVERPAYMENT TAXES

PRINCIPAL RESIDENTIAL MTG. INC. 18.38
711 HIGH ST.
DES MOINES, IA 50392
BLOCK 223
LOT 12
42 BENDIX LANE
OVERPAYMENT TAXES

EQUITITLE, L.L.C. 144.36
1120 CAMPUS DRIVE WEST
MORGANVILLE, N.J. 07751
BLOCK 235
LOT 32
61 BOXWOOD LANE
OVERPAYMENT TAXES

GROUP 21 TITLE AGENCY 21.41
5 GREENTREE CENTER, SUITE 111
RT. 73 @ LINCOLN DR.
MARLTON, N.J. 08053
BLOCK 236
LOT 4
14 BABCOCK LANE
OVERPAYMENT TAXES

SHIRLEY BYRD 64.73
30 BOTANY CIRCLE
BLOCK 238
LOT 14
30 BOTANY CIRCLE
OVERPAYMENT TAXES

UNION PLANTERS MTG. 14.94
PO BOX 1860
MEMPHIS, TN. 3801-1860
BLOCK 244
LOT 10
28 BARKER LANE
OVERPAYMENT TAXES

DAVID DILLON 14.28
25 BLOOMFIELD LANE
BLOCK 209
LOT 11
25 BLOOMFIELD LANE
OVERPAYMENT TAXES

| | |
|--|--------|
| CETERAS, TEODOR & PERSIDA 49 BALFOUR LANE BLOCK 215 LOT 16 49 BALFOUR LANE OVERPAYMENT TAXES | 49.93 |
| COUNTRYWIDE ATTN: TAX DEPT – SV24 PO BOX 10211 VAN NUYS, CA. 91410 BLOCK 133 LOT 6 | 35.92 |
| 52 SYLVAN LANE BLOCK 205 LOT 6 | 22.12 |
| 19 BLUEBERRY LANE BLOCK 220 LOT 10 | 19.24 |
| 32 BUXMONT LANE BLOCK 208 LOT 16 | 136.72 |
| 54 BLOOMFIELD LANE COURT APPEAL | 137.71 |
| LAND AMERICA TAX SERVICE PO BOX 875 OAKS, PA. 19456 BLOCK 309 LOT 10 50 PADDOCK LANE OVERPAYMENT TAXES | 330.19 |
| AARON B. STEWART 26 POND LANE BLOCK 303 LOT 7 26 POND LANE OVERPAYMENT TAXES | 24.40 |
| LUCINDA JOHNSON 55 PEMBROOK LANE BLOCK 307 LOT 22 55 PEMBROOK LANE OVERPAYMENT TAXES | 34.82 |

✓

RESOLUTION NO. 2004 – 120

**REQUESTING GOVERNOR MCGREEVEY AND THE STATE
LEGISLATURE TO IMPLEMENT A STATE SPONSORED FINANCIAL
AID PROGRAM FOR MILITARY RESERVISTS AND NATIONAL
GUARD MEMBERS DEPLOYED IN THE GLOBAL WAR ON TERROR
(GWOT)**

WHEREAS, in the largest deployment since World War II, a large share of New Jersey's 17,000 Military Reserves and National Guard members are being called up to active military service for extended periods to help the United States in its Global War on Terrorism; and

WHEREAS, Willingboro Township Council members are greatly concerned for the welfare of these brave men and women, and add their prayers to those of other Americans for their safe return; and

WHEREAS, in addition to their concern for the safety of these troops, the Township Council is also very concerned about the financial impact on these individuals and their families by having their jobs, careers, or in this difficult economy, their job-hunting efforts, interrupted for long periods while serving our country; and

WHEREAS, Willingboro Township Council is pleased to receive information that the State of New Jersey's Department of Banking and Insurance, Department of Military and Veterans Affairs, and the Department of Treasury are offering a financial aid program known as Freedom Loans "that will provide financial assistance to New Jersey's Military Reserve and National Guard personnel who have been called up for long-term military service", and

WHEREAS, upon reading the details of the Freedom Loan Program, the Township Council is disappointed to learn that after an individual is deployed for at least one year of service, the loans offered are only up to a maximum of \$10,000 at an annual percentage rate of 6% with a 5 year pay-back term "principal and interest deferred for a year during Deployment". Officials think that, while such a program might provide immediate relief to some individuals, the Freedom Loan Program falls short of providing long-term, meaningful financial help to the Reservists and Guard members being deployed; and

WHEREAS, the Higher Education Student Assistance Authority (HESAA) is an instrumentality of the State which guarantees about \$900,000,000 of State Revenue Bonds to provide further access to post-secondary education; and

WHEREAS, a variety of Federal and State Student Loan Programs are guaranteed by HESAA with many of these programs offering students tens of thousands of dollars, currently at interest rates from 2.8% to 5.5%, with no payments required until after graduation, and with pay-back periods from 10 years to 25 years; and

Resolution No. 2004 – 120 continued.

WHEREAS, Willingboro Township Council strongly believes no lesser financial aid should be offered to our Reservists and Guard members being deployed than to our students; and

WHEREAS, Willingboro Township Council strongly believes that, in addition to the short-term help provided by the Freedom Loan Program, a State financial aid program for the Reservists and Guard members deployed for extended periods needs to be established similar to the student loan programs that have been so successful over the years in helping thousands of our young people advance their education;

NOW, THEREFORE, BE IT RESOVLED on this 7th day of September, 2004, by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey that:

1. The Township Council respectively requests Governor McGreevey and members of the New Jersey Senate and Assembly to work with the Department of Banking and Insurance, Department of Military and Veterans Affairs, Department of the Treasury and any other departments or agencies to implement a financial aid program for our Reservists and Guard members that offers loans similar to those offered to our students.
2. Specifically, our Reservists and Guard members should be offered financial aid a.) Of significant size, b.) At low interest rates, c.) With payments deferred until on year after completion of service, and d.) With at least a ten year payback period with the same type of terms as given to students to help them get their lives back in order when they return home. New Jersey is one of the wealthiest States in the Union. Certainly we can do more to support the individuals, who are being deployed, many to dangerous places, to protect us from terrorism.
3. A copy of this resolution will be sent to other New Jersey municipalities asking that, if they agree in principle, they pass a similar resolution and forward it to the Governor and members of the State Legislature.


Eddie Campbell, Jr.
Mayor

Attest:

Marie Annese, RMC
Township Clerk

✓

RESOLUTION NO. 2004 – 121

New Jersey Society of Municipal Engineers – 75th Anniversary

WHEREAS, Willingboro Township is pleased to join the New Jersey Society of Municipal Engineers in marking and observing its 75th Anniversary and September 26 to October 2, 2004 as New Jersey Municipal Engineer Week, and

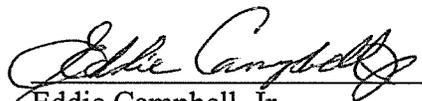
WHEREAS, founded in 1929, the New Jersey Society of Municipal Engineers has continued to fulfill its mission of improving the quality of life of New Jersey communities through municipal engineering.

WHEREAS, the New Jersey Society of Municipal Engineers encourages high professional standards and the improvement of the professional and social status and welfare of municipal engineers in New Jersey, and discourages the influence of party politics in the selection or retention of municipal engineers over the efficient and professional administration of the office of Municipal Engineer, and

WHEREAS, the New Jersey Society of Municipal Engineers, through the New Jersey Municipal Engineering Institute has administered programs dedicated to the continuing educational needs of professional engineers practicing municipal engineering and the Institute has administered the Certified Municipal Engineer program to introduce engineers to both the technical and administrative areas that are encountered in the practice of municipal engineering and also co-sponsors programs with Rutgers University to assist municipal engineering department through educational programs.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Willingboro, assembled in public session this 7th day of September, 2004, that Willingboro Township hereby recognizes the occurrence of the 75th Anniversary of the New Jersey Society of Municipal Engineers and New Jersey Municipal Engineers Week September 26 to October 2, 2004 and extends sincere best wishes and congratulations.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be transmitted to the New Jersey Society of Municipal Engineers and the Municipal Engineer for Willingboro Township.


Eddie Campbell, Jr.
Mayor

Attest:


Marie Annese, RMC
Township Clerk

RESOLUTION NO. 2004 – 122

**A RESOLUTION AWARDING A BID FOR
POLICE DEPARTMENT VEHICLES**

WHEREAS, the Township Council of the Township of Willingboro has requested that bids be submitted for Police Department Vehicles; and

WHEREAS, bids have been received, opened and read in public; and

WHEREAS, it appears to be in the best interest of the Township to accept the bid of Winner Ford, Cherry Hill, New Jersey for:

- (1) **Lease of one 2004 Ford Explorers, 4 Door mid, 4WD Sport Utility vehicle at \$8,452.50 for a payment of \$8,452.50 per year for three years and Purchase of one 2004 Ford Explorer at \$24,044.72; and**
- (2) **Lease of seven 2004 Crown Victoria Patrol Vehicles at \$7,689.26 each for a payment of \$53,824.84 per year for three years; and**
- (3) **Lease of five 2004 Crown Victoria Unmarked Detective Vehicles at \$7,667.23 each for a payment of \$38,336.15 per year for three years; and**
- (4) **Purchase of one 2004 Ford Expeditions at \$28,312.68 each for a payment of \$28,312.68**
- (5) Lease payments to Ford Motor Credit and purchase payments to Winner Ford.

WHEREAS, funds are available for this purpose as indicated by the attached Treasurer's Certification.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 7th day of September, 2004, that the bids be accepted as per the attached bid return sheet and recommendation; and

BE IT FURTHER RESOLVED, that the bids be spread upon the minutes of this meeting.


Eddie Campbell, Jr.
Mayor

Attest:


Marie Annese, RMC
Township Clerk

Certification Of Availability of Funds

This is to certify to the of the TOWNSHIP OF WILLINGBORO that funds for the following resolutions are available.

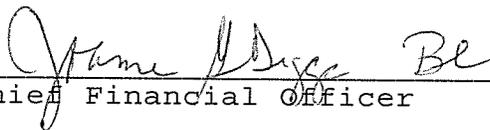
Resolution Date: 09/07/04
Resolution Number: 2004-132

Vendor: WINNE033 WINNER FORD
250 HADDONFIELD-BERLIN ROAD
CHERRY HILL, NJ 08003

Contract: 04-00011 WINNER FORD POL&SQUAD VEHICLES

| Account Number | Amount | Department |
|---------------------|-----------|----------------------|
| C-04-55-904-001-902 | 28,312.68 | 2004 GENERAL CAPITAL |
| C-04-55-904-001-904 | 24,044.72 | 2004 GENERAL CAPITAL |
| Total | 52,357.40 | |

Only amounts for the 2004 Budget Year have been certified.
Amounts for future years are contingent upon sufficient funds being appropriated.



Chief Financial Officer

Certification Of Availability of Funds

This is to certify to the of the TOWNSHIP OF WILLINGBORO that funds for the following resolutions are available.

Resolution Date: 09/07/04
Resolution Number: 2004-122

Vendor: FORDM050 FORD MOTOR CREDIT COMPANY
COMMERCIAL LENDING DEPT
PO BOX 1739
DEARBORN, MI 48121

Contract: 04-00012 FORD MOTOR POL VEHICLE LEASING

| Account Number | Amount | Department |
|---------------------|------------|-------------------|
| 4-01-25-240-246-011 | 37,999.00 | POLICE DEPARTMENT |
| 4-01-25-240-246-299 | 337.15 | POLICE DEPARTMENT |
| 4-01-25-240-247-146 | 62,277.34 | POLICE DEPARTMENT |
| Total | 100,613.49 | |

Only amounts for the 2004 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.



Chief Financial Officer

RESOLUTION NO. 2004 - 122

A RESOLUTION AWARDING A BID FOR POLICE DEPARTMENT VEHICLES

Barbara
all Police Dept
except ① Pursuant
\$24,044.72 SQUAD

WHEREAS, the Township Council of the Township of Willingboro has requested that bids be submitted for Police Department Vehicles; and

WHEREAS, bids have been received, opened and read in public; and

WHEREAS, it appears to be in the best interest of the Township to accept the bid of Winner Ford, Cherry Hill, New Jersey for:

- (1) Lease of one 2004 Ford Explorers, 4 Door mid, 4WD Sport Utility vehicle at \$8,452.50 for a payment of \$8,452.50 per year for three years and Purchase of one 2004 Ford Explorer at \$24,044.72; and
- (2) Lease of seven 2004 Crown Victoria Patrol Vehicles at \$7,689.26 each for a payment of \$53,824.84 per year for three years; and
- (3) Lease of five 2004 Crown Victoria Unmarked Detective Vehicles at \$7,667.23 each for a payment of \$38,336.15 per year for three years; and
- (4) Purchase of one 2004 Ford Expeditions at \$28,312.68 each for a payment of \$28,312.68; and

WHEREAS, funds are available for this purpose as indicated by the attached Treasurer's Certification.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 7th day of September, 2004, that the bids be accepted as per the attached bid return sheet and recommendation; and

BE IT FURTHER RESOLVED, that the bids be spread upon the minutes of this meeting.

LEASING
FORD MOTOR CREDIT

Eddie Campbell, Jr.
Mayor

Attest:

Marie Annese, RMC

37,499.-

WILLINGBORO TOWNSHIP POLICE DEPARTMENT

INTER-DEPARTMENTAL MEMO

TO: Denise M. Rose
FROM: Benjamin C. Braxton
Director of Public Safety
DATE: August 27, 2004
SUBJECT: Vehicle Bids

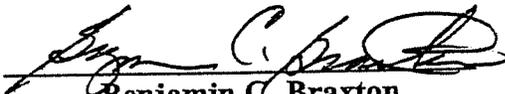
The vehicle bids were received from **WINNER FORD, ED CARNEY FORD AND HERTICH FORD.**

- **ED CARNEY FORD and HERTICH FORD did not submit bids for the extended warranty for the Ford Explorer (Schedule A). WINNER FORD's bid was \$8,452.50 per year for three (3) years, including the three-year extended warranty. WINNER FORD should be awarded the bid for the lease one (1) Ford Explorer.**
- **Total \$8,452.50 per year.**
- **WINNER FORD, ED CARNERY FORD and HERTICH FORD submitted bids, which included the three-year extended warranty for the Crown Victoria Patrol Vehicles (Schedule D). WINNER FORD's bid was \$7,689.26. WINNER FORD should be awarded the bid for the lease of seven (7) Crown Victoria Patrol Vehicles.**
- **Total \$53,824.84 per year.**
- **WINNER FORD, ED CARNEY FORD and HERTICH FORD submitted bids, which included the three-year extended warranty for the Crown Victoria Unmarked Detective Vehicles (Schedule C). WINNER FORD's bid was \$7,667.23 per year for three years. WINNER FORD should be awarded the bid for the lease of five (5) Crown Victoria Unmarked Detective Vehicles.**
- **Total \$38,336.15 per year.**

The total cost for the lease of the thirteen (13) vehicles is \$100,613.49 per year for three years.

WINNER FORD submitted the lowest bid for the purchase of one (1) Ford Expedition, (Schedule B) which included the three-year extended warranty. ED CARNEY FORD did not submit a bid for the Ford Expedition. HERTICH FORD's bid did not include the three-year extended warranty.

- WINNER FORD should be awarded the purchase of one (1) Ford Expedition. Total purchase price including the three year extended warranty \$28,312.68. The money for this purchase has been set-aside in the CAPITAL Budget.


Benjamin C. Braxton
Director of Public Safety

Memo

9-2-04

Township Mgr.
Ms Denise Rose

Asking that the purchase of Chief 's vehicle be included in the bid award for police vehicles Schedule A. We have sufficient funds in the Capital Budget. Total cost including warranty is \$24,044.72.

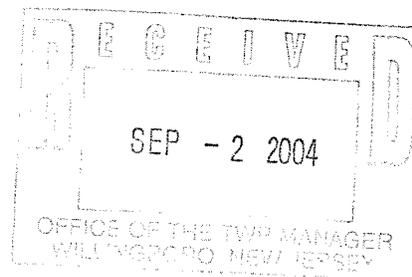
Respectfully



John J. Carney Chief W.E.S

Explorer

Phone 877-7373



RESOLUTION NO. 2004 – 123

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2003 has been filed by a Registered Municipal Accountant with the Willingboro Township Municipal Clerk, as per the requirements of N.J.S.A. 40A:5-6 and a copy has been received by each member of the governing body; and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34; and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled:

Schedule of findings and Questioned Costs or Schedule of Findings and Recommendations, and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

Schedule of findings and Questioned Costs or Schedule of Findings and Recommendations, as evidenced by the group affidavit form of the governing body; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the Annual Audit, as per the regulations of the Local Finance Board; and

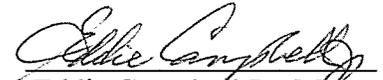
WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the governing body to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction may be fined not more than one thousand dollars (\$1,000) or imprisoned for not more than one year or both, in addition shall forfeit his office."

Resolution No. 2004 - 123 continued.

NOW, THEREFORE, BE IT RESOLVED, this 14th day of September, 2004, that the Township Council of the Township of Willingboro, hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey, dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.


Eddie Campbell Jr., Mayor

Attest:


Marie Annese, RMC
Township Clerk

NO PHOTOCOPIES OF SIGNATURES

GROUP AFFIDAVIT FORM

CERTIFICATION OF GOVERNING BODY

STATE OF NEW JERSEY)
COUNTY OF Burlington)SS.

We, members of the governing body of the Township of Willingboro,
County of Burlington, of full age, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected (~~or appointed~~) members of the Township Council of
the Township of Willingboro. insert name of governing body

2. In the performance of our duties, and pursuant to the Local Finance Board Regulation, we have
familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A.
40A:5-6 for the year 2003.

3. We certify that we have personally reviewed and are familiar with, as a minimum, the section of the
Annual Report entitled:

SCHEDULE OF FINDINGS AND RECOMMENDATIONS
OR
SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Handwritten signatures: Cindi S. Collins, James E. Ayrer, Paul L. Stephenson, Eddie Campbell, Jr., Jeffrey E. Ramsey.
(L.S.) Cindi S. Collins (L.S.)
(L.S.) James E. Ayrer (L.S.)
(L.S.) Paul L. Stephenson (L.S.)
(L.S.) Eddie Campbell, Jr. (L.S.)
(L.S.) Jeffrey E. Ramsey (L.S.)

Absent at time of adoption of
Resolution.

Sworn to and subscribed before
me this 14th day of
September 2004

Marie Annese
Notary Public of New Jersey
Commission expires January 14, 2007

Handwritten signature of Marie Annese
Notary Public of New Jersey

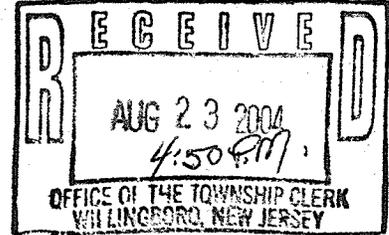
The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason
for the absence of signature of any members of the governing body.

IMPORTANT: This certification must be sent to the Division of Local Government Services, P.O. Box 803,
Trenton, New Jersey 08625



Certified Public Accountants & Consultants
601 White Horse Road
Voorhees, NJ 08043-2493
(856) 435-6200
Fax: (856) 435-0440
www.bowmanllp.com

Members of:
American Institute of CPAs
New Jersey Society of CPAs



August 23, 2004

Marie Annese, Township Clerk
Township of Willingboro
Municipal Complex
Salem Road
Willingboro, New Jersey 08046

Dear Ms. Annese:

Enclosed are the following:

- 1. A summary of the Report of Audit which must be published in the official newspaper of the municipality within thirty days after receipt of the Report, in accordance with 40A:5-7. Please send one copy of the proof of publication to the Division of Local Government Services.
- 2. (14) copies of the Report of Audit to be distributed as follows: Mayor, one copy to each member of the Township Council, Township Manager, Deputy Township Manager, Finance Director (3 reports and unbound copy), Solicitor (2) and retain one copy for your files.
- 3. One copy of a resolution accepting the audit report and one copy of the Group Affidavit form. Please file one of each with the Division of Local Government Services.

In addition, your Corrective Action Plan must be filed with the Division of Local Government Services within 60 days of your receipt of the Report of Audit.

Very truly yours,

BOWMAN & COMPANY LLP

Kirk N. Applegate

KNA:bo
Enclosures

RESOLUTION

Must do w/in 45 days of Receipt

WHEREAS, N.J.S. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 20__ has been filed by a Registered Municipal Accountant with _____ (municipality) clerk as per the requirements of N.J.S. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining the local fiscal affairs, as per R.S. 52:27BB-34; and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all member of the governing body have reviewed, as a minimum, the sections of the annual audit entitled:

Schedule of Findings and Questioned Costs **Or** Schedule of Findings and Recommendations, and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

Schedule of Findings and Questioned Costs **Or** Schedule of Findings and Recommendations as evidenced by the group affidavit form of the governing body; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the governing body to the penalty provisions of R.S. 52:27BB-52 - to with:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined no more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

NOW, THEREFORE BE IT RESOLVED, that the governing body of the _____ (municipality) , hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.



TOWNSHIP OF WILLINGBORO

*MUNICIPAL COMPLEX ONE SALEM ROAD
WILLINGBORO, NEW JERSEY 08046
(609) 877-2200 FAX (609) 835-0782*

September 15, 2004

Director
Division of Local Government Services
CN 803
Trenton, New Jersey 08625

Dear Sir/Madam:

Attached please find the following documents:

1. Proof of Publication of Summary of Audit Report 2003
2. Certified copy of Resolution No, 2004 – 123 accepting audit report along with the original group affidavit.
3. Certified copy of Resolution No. 2004 – 124 acknowledging receipt and review of 2003 audit and corrective action plan.

If you have any questions, please let me know.

Sincerely,

Marie Annese, RMC
Township Clerk

Att.
/ma



TOWNSHIP OF WILLINGBORO

MUNICIPAL COMPLEX ONE SALEM ROAD
WILLINGBORO, NEW JERSEY 08046
(609) 877-2200 FAX (609) 835-0782

September 15, 2004

Mr. Kirk N. Applegate
Bowman & Company LLP
601 White Horse Road
Voorhees, New Jersey 08043-2493

Dear Mr. Applegate:

Attached for your information and file are certified copies of Resolution No. 2004 – 123 and Resolution No. 2004 – 124 which were adopted by Willingboro Township Council at their meeting of September 14, 2004.

Thank you.

Sincerely,

Marie Annese, RMC
Township Clerk

/ma

RESOLUTION NO. 2004 - 124

WHEREAS, the Township Council of the Township of Willingboro has received and reviewed the annual report for 2003; and

WHEREAS, the Chief Financial Officer of the Township is required to prepare a Corrective Action Plan, addressing the comments in the 2003 Audit; and

WHEREAS, the Township Council has received and reviewed the Corrective Action Plan submitted by the Chief Financial Officer of the Township of Willingboro;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro assembled in public session this 14th day of September, 2004, that the Corrective Action Plan prepared by the Chief Financial Officer of the Township of Willingboro, for the 2003 Audit, be and hereby is approved; and

BE IT FURTHER RESOLVED that certified copies of this Resolution be provided to the Chief Financial Officer of the Township of Willingboro, to the Township Auditor and the Division of Local Government Services for their information and attention.


Eddie Campbell Jr.
Mayor

Attest:


Marie Annese, RMC
Township Clerk

**CORRECTIVE ACTION PLAN
Year Ending December 31, 2003**

Willingboro Township

Burlington County

September 1, 2004

Finding No. 2003-1

Condition:

The general ledger accounting record was not maintained in a satisfactory condition.

Analysis:

The general ledger summarizes all the accounting transactions that occur in the township. It relies on the accuracy of the books of original entry such as the cash receipts and disbursement ledger. Due to personnel changes, three different clerks were trained to post cash receipts during 2002 and 2003.

Corrective Action:

We now have a stable and trained staff. We are currently reconciling the ledger accounts to the subsidiary control records on a monthly basis.

Finding No. 2003-2

Condition:

Cash receipts collected the Construction Code Office and the Recreation Department were not turned over to the Finance office within 48 hours as required by N.J.S.A. 40A:5-15.

Analysis:

Permits are sometimes prepared and dated prior to receiving payment. Payment may not be received until days later. Therefore, there was a discrepancy when comparing the date of the permit to the date of deposit.

Corrective Action:

Permits will not be prepared in advance of receiving the fee.

Finding No. 2003-3

Condition:

The Township did prepare Certificates of Availability of Funds for all professional appointment contracts as required by N.J.A.C. 5:24-5.2.

Analysis:

We were not aware of the requirement.

Corrective Action:

We will comply.

Finding No. 2003-4

Condition:

The Township could not provide documentation needed to determine the corporate status of vendors who provided goods or services to the Township. This information is required for the preparation of IRS Form 1099.

Analysis:

We began the process of gathering the tax identification numbers on all Township vendors. We are also mailing request for information with all checks sent to vendors.

Corrective Action:

We will comply.

Finding No. 2003-5

Condition:

The Township did not adopt a resolution approving a third party vendor access to its bank account and allowing the third party vendor to hold payroll deductions until the end of the calendar quarter.

Analysis:

ADP processes our payroll and deducts for State Unemployment and State Disability as a percentage of each employees pay. The quarterly report determines the amount that is remitted to the state and the remainder a very small portion belongs to the township and is returned to us each quarter.

Corrective Action:

We will prepare a resolution.

RESOLUTION NO. 2004 – 125

**A RESOLUTION AUTHORIZING FUNDING OF THE MACCS
CONTRACT WITH AVR RESOURCE GROUP, INC.**

WHEREAS the Governing Body of the Township of Willingboro, County of Burlington, State of New Jersey agreed to participate in a Joint Purchasing System for the provision and performance of goods and services, more specifically, for the collection and disposal of solid waste from apartments and condominiums within the municipality; and

WHEREAS, the Township of Willingboro entered into a Joint Purchasing Agreement establishing the program known as “Municipal Apartment and Condominium Collection Services” (MACCS) on or about February 24, 2004, which agreement designates Maple Shade Township as “lead agency” for the program; and

WHEREAS Maple shade Township has identified AVR Resource Group, Inc., the selected Contract Administrator for MACCS. As satisfying the criteria of Extraordinary Unspecified Services pursuant to N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b) and or is about to enter into a contract with AVR Resource Group, Inc. pursuant to the EUS provisions; and

WHEREAS, pursuant to the Local Public Contracts Law, J.J.S.A. 40A:11-1 et. seq. and the regulations promulgated thereunder, more specifically, N.J.A.C. 5:34-7.14, prior to the award of contract each member of a joint purchasing system must issue a purchase order and certification of funds for its share of the contract amount; and

WHEREAS, it appears that it is in the best interest of the Township of Willingboro to fund its portion of the 2004 contract with AVR Resource Group, Inc. in an amount not to exceed \$1,231.20; and.

WHEREAS there are sufficient funds to provide for this purpose in the 2004 budget in an amount not to exceed \$1,231.20 as indicated in the attached Certification of Funds; and

WHEREAS the Chief Financial Officer has prepared a Purchase Order covering the funding of the MACCS Contract Administrator contract.

NOW, THEREFORE, BE IT RESPLVED by the Township Council of the Township of Willingboro, assembled in public session this 14th day of September, 2004, that AVR Resource Group, Inc. is accepted as Contract Administrator; and

Resolution No. 2004 – 125 continued

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized to issue the purchase order funding the 2004 portion of the AVR contract.



Eddie Campbell, Jr.
Mayor

Attest:



Marie Annese, RMC
Township Clerk

Certification Of Availability of Funds

This is to certify to the of the TOWNSHIP OF WILLINGBORO that funds for the following resolutions are available.

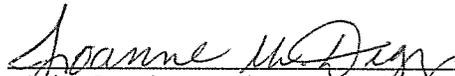
Resolution Date: 09/14/04
Resolution Number: 2004-125

Vendor: MAPLE MAPLE SHADE TWP-SOLID WASTE
200 STILES AVE
MAPLE SHADE, NJ 08052

Contract: 04-00004 MAPLE SHADE JOINT APT REFUSE

| Account Number | Amount | Department |
|---------------------|----------|----------------|
| 4-01-32-465-000-172 | 1,231.20 | LANDFILL/WASTE |
| Total | 1,231.20 | |

Only amounts for the 2004 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.



Chief Financial Officer

**AVR Resource
Group, Inc.**

**Contract Administrator
MACCS Solid Waste
Program**

Phone: 856 722-9797
Fax: 856 722-1150
Email:
rwillis@avrchoice.com

Facsimile

To: Marie Annese
From: Christine Turner
Date: September 13, 2004
Re: AVRs Business Registration with the State

Marie;

Rob registered with the State over a month ago. He was told that they are very backed up with this new law (P.L. 2004, c.57, effective September 1, 2004) but they will send it to him when it has been completed. In the meantime, I have attached confirmation from the New Jersey Division of Revenue that AVR is registered in accordance with State law under 0100911217. As you can see from the attachment, they also include his Taxpayer ID and Corporate ID numbers. I trust that this is acceptable.

If you have any questions, please feel free to contact me at 856-722-9797.



New Jersey Division of Revenue

On-Line Registration Inquiry

Please enter either your FEIN Number, your Corporation Identification Number or Sequence Number. We will verify whether you are registered after authentication information.

Please log in below

AVR RESOURCE GROUP, INC. is Registered in accordance with State law under 0100911217.

Due to security reasons when searching using a FEIN full company name can not be displayed.

| | |
|--------------------------|--------------|
| * Taxpayer ID (FEIN): | 200242328000 |
| ** Corporation ID: | 0025657204 |
| *** Sequence Number: | |

* Your Taxpayer Identification (FEIN) must be twelve digits long. Enter the first nine digits followed by three zeroes (000), or if you have a three digit suffix enter the suffix after the first nine digits. Do NOT enter spaces, dashes or

** Your Corporation Identification Number must be ten digits long. If your number is less than ten precede with zeroes. Do NOT enter spaces, dashes or s

*** Your Sequence Number must be seven digits long. If your number is less than seven precede with zeroes. Do NOT enter spaces, dashes or slashes.



THE TOWNSHIP OF MAPLE SHADE
IN THE COUNTY OF BURLINGTON

FAX MESSAGE

DATE: 9/8

TO: MARIE ANGESE

COMPANY: WILKINGBOLD

FAX NUMBER: 609-835-0782

FROM: ASIZIANE 856-779-9610 X163

DEPARTMENT: FINANCE

RE: _____

NUMBER OF PAGES INCLUDING COVER: 3

COMMENTS: ASK COUNCIL TO PLEASE PASS THIS RESOLUTION ON TUESDAY.
THE 12 MONTH AMOUNT FOR WILKINGBOLD IS \$1,641,600, BUT
YOUR CFO WILL ONLY HAVE TO CERTIFY FOR A 9 MONTH
AMOUNT. PLEASE CALL IF ANYONE HAS QUESTIONS.
THANKS!

FROM : EGGOLSKI&FAHEY

FAX NO. : 609 654 1648

Jun. 21 2004 01:14PM P2

SAMPLE

**Resolution Authorizing Funding of the MACCS Contract
with AVR Resource Group, Inc.**

Whereas the Governing Body of the ~~City of Burlington~~, County of Burlington, State of New Jersey agreed to participate in a Joint Purchasing System for the provision and performance of goods and services, more specifically, for the collection of disposal of solid waste from apartments and condominiums within the municipality; and

Whereas, the ~~City of Burlington~~ entered into a Joint Purchasing Agreement establishing the program known as "Municipal Apartment and Condominium Collection Services" ("MACCS") on or about , 200_ which agreement designates Maple Shade Township as "lead agency" for the program; and

Whereas Maple Shade Township has identified AVR Resource Group, Inc., the selected Contract Administrator for MACCS, as satisfying the criteria of Extraordinary Unspecifiable Services pursuant to N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b) and or is about to enter into a contract with AVR Resource Group, Inc. pursuant to the EUS provisions; and

Whereas, pursuant to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 *et seq.* and the regulations promulgated thereunder, more specifically, N.J.A.C. 5:34-7.14, prior to the award of contract, each member of a joint purchasing system must issue a purchase order and certification of funds for its share of the contract amount; and

Whereas, it appears that it is in the best interest of the City to fund its portion of the two-year contract with AVR Resource Group, Inc. in an amount not to exceed \$;

Whereas, there are sufficient funds to provide for this purpose in the 2004 budget in an amount not to exceed \$ as indicated in the attached Certification of Funds; and

Whereas the Chief Financial Officer has prepared Purchase Order No. in the amount of \$ for the funding of the MACCS Contract Administrator contract.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Burlington, AVR Resource Group, Inc. is accepted as Contract Administrator; and

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized to issue the purchase order funding the 2004 portion of the AVR contract.

AVR Estimated Fee Schedule For The MACCS Program (provided by AVR)

using 12 months

| Municipality | Units | Rate | Estimated Fee | Rate | Estimated Fee |
|------------------------------|---------------|---------|-------------------|---------|-------------------|
| Bordentown | 788 | \$ 1.20 | \$ 11,347.20 | \$ 1.15 | \$ 10,874.40 |
| Burlington Twp. | 1,877 | \$ 1.20 | \$ 24,148.80 | \$ 1.15 | \$ 23,142.60 |
| Burlington City | 341 | \$ 1.20 | \$ 4,910.40 | \$ 1.15 | \$ 4,705.80 |
| Eastampton | 565 | \$ 1.20 | \$ 8,136.00 | \$ 1.15 | \$ 7,797.00 |
| Edgewater Park | 1,257 | \$ 1.20 | \$ 18,100.80 | \$ 1.15 | \$ 17,346.60 |
| Evesham | 4,987 | \$ 1.20 | \$ 71,812.80 | \$ 1.15 | \$ 68,820.60 |
| Lumberton | 993 | \$ 1.20 | \$ 14,299.20 | \$ 1.15 | \$ 13,703.40 |
| Maple Shade | 4,112 | \$ 1.20 | \$ 59,212.80 | \$ 1.15 | \$ 56,745.60 |
| Riverside | 192 | \$ 1.20 | \$ 2,764.80 | \$ 1.15 | \$ 2,649.60 |
| Willingboro | 114 | \$ 1.20 | \$ 1,641.60 | \$ 1.15 | \$ 1,573.20 |
| Wrightstown | 146 | \$ 1.20 | \$ 2,102.40 | \$ 1.15 | \$ 2,014.80 |
| Total Municipal Units | 15,172 | | 218,476.80 | | 209,313.60 |

NEED TO: A UNIT

** If # units exceed 15,999 - cost decreases to \$1.15 in any one month

*** If # units exceed 15,999 - cost decreases to \$1.05 in any one month

*1st CHECK ALL AMTS TO BILLS!
R/Y AWARDS: CONFIRM ALL AMTS W/ AVR*

Subject: MACCS Contract - Maple Shade Township

From: PAringdale@aol.com

Date: Wed, 11 Aug 2004 15:04:11 EDT

To: gilbertb@twp.evesham.nj.us, dlatini@lumbertontwp.com, DROSE11957@aol.com, mstwpmgr@mapleshade.com, jmadden@lumbertontwp.com, mclernon@twp.burlington.nj.us, l.klepner@bordentowntownship.com, ldougherty@edgewaterpark-nj.com, dpw@twp.evesham.nj.us, rsnodgrass@burlingtonnj.us, tomc@eticomm.net, patricia.collinsworth@verizon.net, marie_annese@willingborotwp.org

TO: MACCS PARTICIPANTS

FROM: EILEEN K. FAHEY, ESQUIRE

DATE: AUGUST 11, 2004

RE: MACCS CONTRACT

There has been some confusion over my recent memorandum. Please allow me to clear up some points. As lead agency, Maple Shade has the authority to enter into contracts on behalf of the member municipalities. There is no need for the membership to adopt resolutions authorizing the Republic or MACCS contract. What is needed to comply with the governing regulations for joint purchasing programs is a resolution from each municipality authorizing the funding for its respective share of the contracts, along with the required certification and purchase order.

The resolution form you were initially provided by AVR mixed terminology of authorizing contracts/funding and the EUS designation for the consultant. Most of the municipalities adopted their own Ordinances which did sufficiently authorize the funding of the Republic contract and some have also provided a funding resolution for AVR.

If you have previously provided a resolution authorizing funding for the AVR agreement, there is no need to prepare and adopt the form resolution I recently forwarded. If your Republic resolution or the supporting paperwork was insufficient, Adriane McKendry will be in contact if she has not already notified you.

Please do not hesitate to contact me or Adriane with any questions or concerns. Our thanks for your continued cooperation.

Handwritten notes:
✓
Adriane - see files
1,641.60
CFO - [unclear] - 4/1/04 - 3/3/05
[unclear] 1/27/04

Howlberg

RESOLUTION No. 2004-31

A RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO ENTER INTO A COOPERATIVE PRICING AGREEMENT FOR MUNICIPAL APARTMENT AND CONDOMINIUM COLLECTION SERVICES

WHEREAS, N.J.S.A. 40A:11-10, et seq., authorizes the governing bodies of two or more contracting units to enter into Cooperative Pricing Agreements (also known as Joint Purchasing Agreements) for the purchase of goods and services; and

WHEREAS, such agreements shall be entered by resolution adopted by each participating body to the Cooperative Pricing Agreement; and

WHEREAS, the Township of Maple Shade, hereinafter referred to as the "Lead Agency", has offered voluntary participation in a Cooperative Pricing Agreement for the purchase of Municipal Apartment and Condominium Collections Services, hereinafter MACCS; and

WHEREAS, it is in the Best interest of the Township to enter such Cooperative Pricing Agreement; and

WHEREAS, the Township of Willingboro, County of Burlington and State of New Jersey, desires to participate in the MACCS Joint Purchasing Agreement for the collection and disposal of trash from apartments and condominium complexes; and

WHEREAS, the Lead Agency let bids for MACCS; and

WHEREAS, in accordance with the Local Public Contracts Law, the request for bids were advertised in the Burlington County Times, Courier Post on October 13, 2003; and

WHEREAS, bids were received, opened and read publicly on December 12, 2003; and

WHEREAS, it was determined that Republic Services was the lowest responsible bidder; and

WHEREAS, the Treasurer of the Township of Willingboro has certified, in accordance with N.J.A.C. 5:30-5 that the funds available for this purpose are not to exceed \$39,909.94 for the period of March 1, 2004 until February 28, 2007; and

WHEREAS, the Treasurer's Certification of the availability of these funds is attached herewith; and

WHEREAS, the Township of Willingboro will provide the funds as payment in accordance with its agreement for the MACCS by check to the Republic Services.

NOW THEREFORE, BE IT RESOLVED, on this 24th day of February, by the Township Council of the Township of Willingboro assembled in open session, in the County of Burlington and State of New Jersey, as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Township of Willingboro.

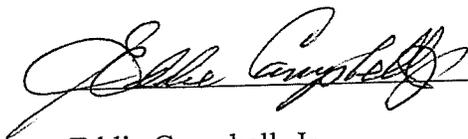
Pursuant to the provisions of N.J.S.A. 40A:11-10, et seq., the Mayor of Willingboro is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency, entering into contracts on behalf of the Township of Willingboro, shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A.40A:11-1, et seq.) and all other provisions of the revised statutes of the State of New Jersey.

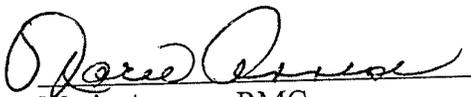
This Resolution shall take effect immediately upon passage.

BE IT FURTHER RESOLVED that a copy of this resolution shall be forwarded to the Director of Finance for her information, attention and compliance and a copy of this resolution shall be forwarded to the Township Manager of the Township of Maple Shade for his information and attention.

Attested:



Eddie Campbell, Jr.
Mayor



Marie Annese, RMC
Township Clerk

Certification Of Availability of Funds

This is to certify to the of the TOWNSHIP OF WILLINGBORO that funds for the following resolutions are available.

Resolution Date: 02/10/04
Resolution Number: 2004-31

Vendor: MAPLE MAPLE SHADE TWP-SOLID WASTE

200 STILES AVE
MAPLE SHADE, NJ 08052

Contract: 04-00004 MAPLE SHADE JOINT APT REFUSE

| Account Number | Amount | Department |
|---------------------|-----------|----------------|
| 4-01-32-465-000-172 | 10,724.85 | LANDFILL/WASTE |
| Total | 10,724.85 | |

Only amounts for the 2004 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.



Chief Financial Officer

TOWNSHIP OF MAPLE SHADE

Municipal Apartment Condominium Collection Services a Joint Purchasing Program
 Bid Opening - December 12, 2003 - TALLY SHEET

| | WM | RS | ONYX | SJS | IWS | SSC |
|--|-----------------------|-----------------------|-----------------------|---------------|---------------|---------------|
| District 1 | | | | | | |
| Year 1 | \$400,481.24 | \$276,286.14 | \$273,860.00 | \$0.00 | \$0.00 | \$0.00 |
| Year 2 | \$412,885.72 | \$284,521.51 | \$280,623.98 | \$0.00 | \$0.00 | \$0.00 |
| Year 3 | \$425,573.46 | \$293,199.39 | \$287,599.34 | \$0.00 | \$0.00 | \$0.00 |
| Total District #1 | \$1,238,940.42 | \$854,007.04 | \$842,083.32 | \$0.00 | \$0.00 | \$0.00 |
| District 2 | | | | | | |
| Year 1 | \$586,991.20 | \$345,818.20 | \$401,205.94 | \$0.00 | \$0.00 | \$0.00 |
| Year 2 | \$605,025.20 | \$356,130.58 | \$410,926.64 | \$0.00 | \$0.00 | \$0.00 |
| Year 3 | \$623,563.20 | \$366,838.02 | \$421,096.36 | \$0.00 | \$0.00 | \$0.00 |
| Total District #2 | \$1,815,579.60 | \$1,068,786.80 | \$1,233,228.94 | \$0.00 | \$0.00 | \$0.00 |
| District 1 & 2 | | | | | | |
| Year 1 | \$987,939.92 | \$610,446.72 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Year 2 | \$1,018,305.86 | \$628,691.05 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Year 3 | \$1,049,496.50 | \$647,548.83 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Total District #1 and District #2 | \$3,055,742.28 | \$1,886,686.60 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

Certification Of Availability of Funds

This is to certify to the of the TOWNSHIP OF WILLINGBORO that funds for the following resolutions are available.

Resolution Date: 02/²⁴/~~20~~/04
Resolution Number: 2004-³¹

Vendor: MAPLE MAPLE SHADE TWP-SOLID WASTE

 200 STILES AVE
 MAPLE SHADE, NJ 08052

Contract: 04-00004 MAPLE SHADE JOINT APT REFUSE

| Account Number | Amount | Department |
|---------------------|-----------|----------------|
| 4-01-32-465-000-172 | 39,909.94 | LANDFILL/WASTE |
| Total | 39,909.94 | |

Only amounts for the 2004 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.



Chief Financial Officer

Let
124

2
124
Hold

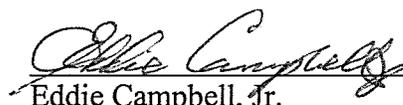
RESOLUTION NO. 2004 - 128

**A RESOLUTION AUTHORIZING THE SUBMISSION OF AN
APPLICATION – SFY05 STATEWIDE LOCAL DOMESTIC
PREPAREDNESS EQUIPMENT GRANT**

WHEREAS, there are monies available under the SFY05 Statewide Local Domestic Preparedness Equipment Grant with the New Jersey Department of Law and Public Safety; and

WHEREAS, it would be in the best interest of the Township of Willingboro to apply for said monies,

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session 14th day of September, 2004, that the Mayor is hereby authorized to execute and sign any and all documents in order to effectuate the receipt of the Grant monies between the Township of Willingboro and the New Jersey Department of Law & Public Safety in the amount of \$200,000.00.


Eddie Campbell, Jr.
Mayor

ATTEST:


Marie Annese, RMC
Township Clerk

copy

OAG Tracking #: _____ (for OAG use only)

Municipality Willingboro Township

Total Requested Amount (for all disciplines) \$ 200,000 (cannot exceed \$200,000)

SFY05 Statewide Local Domestic Preparedness Equipment Grant Application

(Please provide all requested information below:)

State of New Jersey Vendor ID (Tax ID#): 21-6007381

Agency Name: Willingboro Township

Agency Address: One Salem Road
Willingboro, NJ 08046

Agency Phone Number: 609-877-2200 Ext. 6218

Agency Fax Number: 609-877-0953

Agency Contact: Ramona L. Barrientos Title: OEM Deputy Coordinator

Contact Email Address: rbarrientos@willingborotwp.org

Mayor/Designee Eddie Campbell

Address: One Salem Road
Willingboro, NJ 08046

Phone #: _____ Ext. _____

Chief Financial Officer: Joanne G. Diggs Title: Finance Director

CFO Address: One Salem Road
Willingboro, NJ 08046

CFO Phone #: 609-877-2200 Ext.: 6211

Eddie Campbell
Mayor/Designee (typed name)

Joanne G. Diggs
Chief Financial Officer (typed name)

Signature _____ Date _____

Joanne G. Diggs 9/14/04
Signature _____ Date _____

Filing Instructions: *Completed Application with original signatures along with the accompanying Response Discipline Agency Identification Forms, must be postmarked no later than September 24, 2004 to the following address:*

New Jersey Department of Law & Public Safety
Hughes Justice Complex
25 Market Street
P.O. Box 081
Trenton, N.J. 08625
Attn: Steven C. Talpas

Municipality: Willingboro

**FY05 Statewide Local Domestic Preparedness
Equipment Grant Program
Response Discipline Agency Identification Form**
(please provide all requested information below for each agency)

I Police Department

List the name/address of the police department, including the description of the item, quantity, and estimated total cost (please duplicate form for additional equipment items if needed)

| Name/address of Department | Item(s) Description | Q u a n t i t y | Total Cost |
|--|----------------------------------|--------------------------------------|--------------|
| <u>Willingboro Police</u> <u>One Salem Road</u> <u>Willingboro, NJ</u> <u>08046</u> | | | |
| | 1. Interactive Community | | \$ |
| | 2. Notification System | 1 | \$ 40,000.00 |
| | 3. Geographic Information System | 1 | \$ 13,624.00 |
| | 4. Ballistic Helmets | 65 | \$ 14,625.00 |
| | 5. | | \$ |
| | 6. | | \$ |
| | 7. | | \$ |
| | 8. | | \$ |
| | 9. | | \$ |
| | 10. | | \$ |
| | 11. | | \$ |
| | Total Cost | | \$ 68,249.00 |

13,624

FY05 Statewide Local Domestic Preparedness Equipment Grant Application

Please provide an explanation as to how the requested equipment above will enhance your jurisdiction's domestic preparedness response capability (use additional sheets if necessary).

1. Interactive Community Notification System:

Willingboro Township is a bedroom community with approximately 34,000 residents. An interactive community notification system will serve two very important functions:

- a. As a vehicle for providing a homeland security solution for improving communication between our municipality, organizations, and the public regarding emergency events.

This system will allow police and fire officials, as well as the Office of Emergency Management, to safely broadcast an evacuation notice in the event of an emergency to all residents and businesses in the township or a specific location. This system will also be helpful with Amber Alerts, lost children, notification of an increase in the National Alert system, and community events that affect residents.

The Township has a large senior citizen population as well as a large number of dialysis patients. Emergency response personnel will also be able to keep in touch with these individuals during major snow storms, major electrical outages, or other type of hazard.

- b. As a key element in keeping our community informed about current events.

Willingboro Township provides myriad services to the community, and this interactive system will provide a communication vehicle that will be of great value and benefit to those members of the community who are unable to travel to the government offices to conduct business due to lack of physical mobility, transportation, or because of employment distance.

The system purchased will have the capability of broadcasting information to telephones, cell phones, email, email pagers, faxes, and other technology capable of receiving the broadcast information.

This system will be totally voluntary; and any resident not wishing to participate in the program will have the option to withdraw their information from the database.

2. Geographic Information System (GIS):

This system uses geography and computer-generated maps as an interface for integrating and accessing massive amounts of location-based information. Critical infrastructure within our Township would be identified as it is identified by emergency services personnel.

A geographic information system will help the Township of Willingboro several ways:

- GIS will allow police personnel to effectively plan for emergency response, analyze previous events, and assist in anticipating future events.
- GIS can also be used to get critical information to emergency Police and Fire responders upon dispatch or while en route to an incident to assist in tactical planning and response.
- Public Work officials have expressed a need for this type of system because of recent state mandates regarding storm water management.
- Other departments such as Tax Assessor, Recreation, and Office on Aging would be able to utilize the information for the programs they offer or conduct.

Willingboro Township is located in Burlington County. The County has already developed a GIS map of the Township of Willingboro that includes all vital and pertinent information related to the township; and, the Township has the opportunity to obtain the GIS map from the County. Grant funds would allow us to purchase the GIS software/hardware necessary to utilize the GIS map.

3. Helmets:

Our current police department has a manpower level set at 76 sworn officers. Aside from the twelve-member tactical team, no other officer has a ballistic helmet available to them. Ballistic helmets provide a level of protection that is necessary for each officer.

Municipality: Willingboro

**FY05 Statewide Local Domestic Preparedness
Equipment Grant Program
Response Discipline Agency Identification Form**
(please provide all requested information below for each agency)

II Fire Departments

List the name/address of each fire department, including the description of the item, quantity, and estimated total cost (please duplicate form for additional items if needed)

| Name/address of Department | Item(s) Description | Q u a n t i t y | Total Cost |
|--|--------------------------------------|--------------------------------------|---------------------|
| <u>Willingboro Fire Dept.</u> <u>398 Charleston Rd.</u> <u>Willingboro, NJ 08046</u> | | | |
| | 1. Voice Amplifiers for masks | 35 | \$ 10,150.00 |
| | 2. Personal Regulators for air packs | 35 | \$ 21,875.00 |
| | 3. Air masks for breathing equip | 35 | \$ 7,000.00 |
| | 4. | | \$ |
| | 5. | | \$ |
| | 6. | | \$ |
| | 7. | | \$ |
| | 8. | | \$ |
| | 9. | | \$ |
| | 10. | | \$ |
| | 11. | | \$ |
| | TOTAL COSTS | | \$ 39,025.00 |

Please provide an explanation as to how the requested equipment above will enhance your jurisdiction's domestic preparedness response capability (use additional sheets if necessary)

The Willingboro Fire Department continues to stride to protect its personnel with the most up-to-date equipment for use in specialized operations such as HAZMAT or confined space, to every day operations such as firefighting. By providing the firefighter with the most up-to-date voice amplifier communication system, E-Z Flo Regulator, and facepiece for the Self-Contained Breathing Apparatus (SCBA) will allow the firefighter to operate in areas of undetermined sources of toxic chemical releases to assist citizens who may become trapped in those areas.

The Voice Amplifier Communication System is designed to promote stronger person-to-person communications. The Voice Amplifier allows users to project their voices over even greater distances than possible. Powered by one single 9-volt battery, the voice amplifier will give up to 20 hours of continuous operation which is very important to firefighters on those extended HAZMAT incidents.

The E-Z Flo Regulator for the Self-Contained Breathing Apparatus (SCBA) will significantly reduce firefighter fatigue by reducing the inhalation and exhalation resistance of the firefighter air consumption. The up-to-date regulator will be interchangeable/adaptable to present and newer self-contained breathing apparatus. The ability to issue personal issued regulators will be possible due to the quick-connect coupling equipped with the E-Z Flo Regulator. By issuing personal regulators to each firefighter will control hygiene between each use, ultimately producing safer firefighters. Personal regulators can reduce equipment costs in maintenance because firefighters who are issued their own equipment will tend to take better care of personal equipment issued to them. Also, personal regulators can be used in conjunction with Rapid Intervention Team (RIT) Pack for quick firefighter rescues in the event of a downed/trapped firefighter(s).

The most up-to-date Facepiece for the SCBA will provide the firefighter with a better fit, added comfort and enhanced communications. The new masks will improve downward and peripheral vision for the firefighter in all day-to-day operations. The up-to-date masks will provide larger dual voicemitters for better communications between the firefighters. The new masks will allow the firefighter to obtain a better fit between the firefighter hood and facepiece interface ensuring all outside elements are kept away from the firefighter during crucial operations involving hazardous materials incidents and most important respiratory hazards, such as oxygen deficiency atmospheres, high temperatures, unburned products of combustion, and toxic environments, commonly found at fire or other emergency incidents.

Upgrading the Voice Amplifier Communication, E-Z Flo Regulator, and Facepiece for the Self-Contained Breathing Apparatus for the firefighters of the Willingboro Fire Department will assist the firefighters in better serving the community, and surrounding communities, relating to Domestic Preparedness. Every additional edge we can provide to the front line emergency personnel can only strengthen the department as a whole and provide that added protection needed for each firefighter in meeting today's domestic preparedness issues.

OAG Tracking #: _____

Municipality: Willingboro

**FY05 Statewide Local Domestic Preparedness
Equipment Grant Program
Response Discipline Agency Identification Form**
(please provide all requested information below for each agency)

III Emergency Medical Services (volunteer & career)

List the name/address of each EMS Unit separately, including the description of the item, quantity, and estimated total cost (please duplicate form for each identified EMS Unit)

| Name/address of EMS Unit | Item(s) Description | Q u a n t i t y | Total Cost |
|--|-------------------------------------|--------------------------------------|--------------|
| <u>Willingboro EMS</u> <u>396 Charleston Road</u> <u>Willingboro, NJ</u> <u>08046</u> | | | |
| | 1. Environmental Control Tent | 1 | \$ 9,000 |
| | 2. HVAC - Heat | 1 | \$ 11,000 |
| | 3. HVAC - Cooling | 1 | \$ 7,400 |
| | 4. Tent Adapters & Fittings | 1 | \$ 2,200 |
| | 5. UHF Interoperable Portable Radio | 8 | \$ 38,560 |
| | 6. Scott CBRNE SCBA | 5 | \$ 18,828 |
| | 7. Spare SCBA Cylinders | 5 | \$ 5,738 |
| | 8. | | \$ |
| | 9. | | \$ |
| | 10. | | \$ |
| | 11. | | \$ |
| | 12. | | \$ 92,726.00 |

COPY

RESOLUTION NO. 2003 - 116

A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION - SFY⁰⁵ STATEWIDE LOCAL DOMESTIC PREPAREDNESS EQUIPMENT GRANT

WHEREAS, there are monies available under the SFY⁰⁵ Statewide Local Domestic Preparedness Equipment Grant with the New Jersey Department of Law and Public Safety; and

WHEREAS, it would be in the best interest of the Township of Willingboro to apply for said monies,

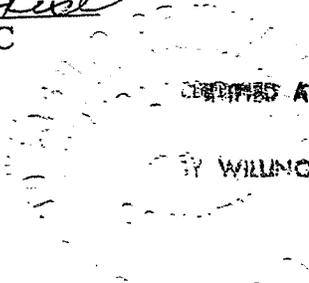
NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session 26th day of August, 2003, that the Mayor is hereby authorized to execute and sign any and all documents in order to effectuate the receipt of the Grant monies between the Township of Willingboro and the New Jersey Department of Law & Public Safety in the amount of ~~\$150,000.00.~~

\$200,000.00

Paul L. Stephenson
Dr. Paul L. Stephenson
Mayor

ATTEST:

Marie Annese
Marie Annese, RMC
Township Clerk



CERTIFIED A TRUE COPY OF RESOLUTION ADOPTED

BY WILLINGBORO TWP. COUNCIL ON August 26 2003

Marie Annese
TOWNSHIP CLERK

RESOLUTION NO. 2004 - 129

A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE BURLINGTON COUNTY FREEHOLDERS

WHEREAS, the 40 municipalities within Burlington County are interested in providing cost effective and efficient delivery of governmental services to their citizens; and

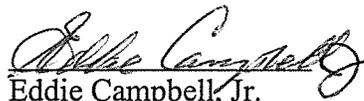
WHEREAS, it is believed that jointly sharing services provided by various municipalities will be cost effective and efficient; and

WHEREAS, there is a need to facilitate the sharing of governmental services;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 14th day of September, 2004, that it does actively support discussing and researching possible new and enhanced Shared Services between one or more municipalities, Burlington County and/or local school districts; and

BE IT FURTHER RESOLVED, that the following two representatives of the Township of Willingboro, Mayor Eddie Campbell, Jr. and Denise Rose, Township Manager are hereby authorized and encouraged to participate in all meetings of the Burlington County Shared Services Forum, and/or its subcommittees, for the purpose of reaching a consensus on the best opportunities for Shared Services among these governmental agencies; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Burlington County Board of Freeholders and the Township Manager of Maple Shade.


Eddie Campbell, Jr.
Mayor

Attest:

Marie Annese, RMC
Township Clerk

**BURLINGTON COUNTY
BRIDGE COMMISSION**

1300 Route 73 North
P.O. Box 6
Palmyra, NJ 08065-1090

856-829-1900
FAX 856-829-5205



Commissioners
J. Garfield DeMarco
John F. Heimmer
Robert E. Renshaw

Executive Director
George N. Nyikita

7/2/2004

Dear Municipal Official:

In reviewing my records I've discovered I have not received a resolution declaring your participation in the newly reorganized Burlington County Shared Services Forum.

The Burlington County Shared Services Forum is a group of local municipal and school officials who look for opportunities to share services and programs in order to create financial savings for taxpayers.

The Forum is open to all public entities in Burlington County and, unlike in the past, there is no cost.

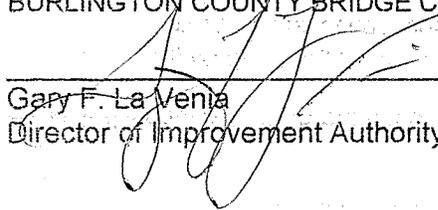
Expected Benefits from Improvement Authority Facilitation

- As stated there is no cost to the any government entity including municipal governments, school county,
- Participation is voluntary by local resolution.
- The County is an active participant, offering a wide array of services you can draw upon such as shared purchasing, data processing, Land Use and Regional Planning to name just a few.
- Meetings are held at various locations and times to accommodate full participation.
- Different speakers with information pertinent to the whole group are invited to speak at each general membership meeting making the forum a means of sharing information as well as opening up opportunities to partner for sharing services.
- The general membership meetings afford the opportunity to meet and talk with officials from other government entities and exchange ideas

It is my hope that every municipality will choose to participate in the Forum; I have enclosed a sample resolution for your review. If you have any questions regarding this matter or any questions about the Forum please, do not hesitate to contact me.

Very truly yours,

BURLINGTON COUNTY BRIDGE COMMISSION



Gary F. La Venia
Director of Improvement Authority Operations

**RESOLUTION AUTHORIZING PARTICIPATION IN THE
BURLINGTON COUNTY SHARED SERVICES FORUM**

WHEREAS, the forty municipalities within Burlington County are interested in providing cost effective and efficient delivery of governmental services to their citizens; and

WHEREAS, it is believed that jointly sharing services provided by various municipalities and school districts will be cost effective and efficient; and

WHEREAS, there is a need to facilitate shared services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Governing Body of the _____ (Township, Borough, City) that the _____ (Township, Borough, City) does actively support discussing and researching possible new and enhanced Shared Services between one or more municipalities, Burlington County and/or local school districts; and

BE IT FURTHER RESOLVED that the following two representatives of the _____ (Township, Borough, City), _____ and _____ are hereby authorized and encouraged to participate in all meetings of the Burlington County Shared Services Forum and/or its subcommittees for the purpose of reaching a consensus on the best opportunities for Shared Services among these governmental agencies; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Burlington County Board of Chosen Freeholders and the Township Manager of Maple Shade.



TOWNSHIP OF WILLINGBORO

*MUNICIPAL COMPLEX ONE SALEM ROAD
WILLINGBORO, NEW JERSEY 08046
(609) 877-2200 FAX (609) 835-0782*

September 15, 2004

Burlington County
Board of Chosen Freeholders
49 Rancocas Road
Mount Holly, New Jersey 08060

Re: Shared Services Agreement

Dear Sir/Madam:

Attached for your information and file is a certified copy of Resolution No. 2004 – 129 which was adopted by Willingboro Township Council at their meeting of September 14, 2004.

Thank you.

Sincerely,

Marie Annese, RMC
Township Clerk

/ma



TOWNSHIP OF WILLINGBORO

*MUNICIPAL COMPLEX ONE SALEM ROAD
WILLINGBORO, NEW JERSEY 08046
(609) 877-2200 FAX (609) 835-0782*

September 15, 2004

George D. Haeuber, Township Manager
Municipal Complex
200 Stiles Avenue
Maple Shade, New Jersey 08052

Re: Shared Services Agreement

Dear Mr. Haeuber:

Attached for your information and file is a certified copy of Resolution No. 2004 – 129 which was adopted by Willingboro Township Council at their meeting of September 14, 2004.

Thank you.

Sincerely,

Marie Annese, RMC
Township Clerk

/ma

✓

RESOLUTION NO. 2004 - 130
A RESOLUTION PROVIDING FOR A MEETING NOT
OPEN TO THE PUBLIC IN ACCORDANCE WITH THE
PROVISIONS OF THE NEW JERSEY OPEN PUBLIC
MEETINGS ACT, N.J.S.A. 10:4-12.

WHEREAS, The Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et, seq.; and

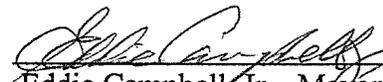
WHEREAS, The Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (7) Matters relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on 9/14, 2004, that an Executive Session closed to the public shall be held on 9/14, 2004, at 7:20 P.M. in the Willingboro Township Municipal Complex, One Salem Road, Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.


Eddie Campbell, Jr., Mayor

ATTEST:

Marie Annese, RMC
Township Clerk

RESOLUTION NO. 2004 - 131

**A RESOLUTION AWARDING THE BIDS FOR
LAWN, LANDSCAPING & LIGHT HAULING
AND
RE-ROOFING AND CARPENTRY**

WHEREAS, the Township Council of the Township of Willingboro has requested that bids be submitted for Lawn, Landscaping and Light Hauling and for Re-Roofing and Carpentry of Residential Houses; and

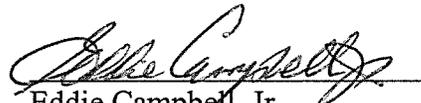
WHEREAS, bids have been received, opened and read in public; and

WHEREAS, it appears to be in the best interest of the Township to (1) accept the bids of **To The Top Landscaping (Primary) and Calin Construction (Alternate) for Lawn, Landscaping and Light Hauling** and (2) to accept the bid of **Alper Enterprises, Inc. for Re-Roofing and Carpentry**, and

WHEREAS, the bids of the above have been found to be correct and satisfactory both in form and in content.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 28th day of September, 2004, that the bids be accepted as per the attached recommendations.

BE IT FURTHER RESOLVED, that the bids be spread upon the minutes of this meeting.


Eddie Campbell, Jr.
Mayor

Attest:


Marie Annese, RMC
Township Clerk

I N T E R O F F I C E
M E M O R A N D U M

TO: DENISE M. ROSE, TOWNSHIP MANAGER
FROM: LEONARD MASON, DIRECTOR OF INSPECTIONS
DATE: SEPTEMBER 17, 2004
RE: RECOMMENDATION FOR BID AWARD

I have reviewed the bids for lawn & landscaping, re-roofing and painting. I would recommend the bids be awarded as follows:

LAWN, LANDSCAPING & LIGHT HAULING

Primary Contractor: To the Top Landscaping

Alternate Contractor: Calin Construction

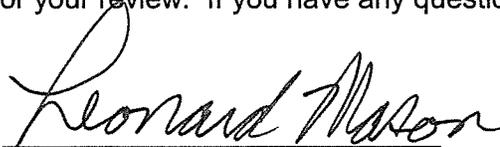
RE-ROOFING & CARPENTRY

Primary Contractor: Alper Enterprises, Inc.

PAINTING

We do not recommend the bid for Painting; the bid price is over the estimated cost.

A copy of the bid specifications is attached for your review. If you have any questions, I am available to discuss them with you.



Leonard Mason
Director of Inspections

Attachment

c: Code Enforcement Officers

BID OPENING - 8/12/04 at 10:30am
 Lawn & Landscaping

By: Leonard Mason
 Sarah Wooding BID PROPOSAL

The undersigned, having carefully inspected vacant houses in Willingboro, either personally or through its duly authorized representatives, and also having carefully read and examined the 2004 Lawn and Landscaping Maintenance and Light Hauling Affidavits annexed to Proposal and Specifications, either personally or through a duly authorized representative which documents are understood and accepted as sufficient for the purpose herein expressed, hereby proposes to comply with the requirements and to furnish all labor, equipment, services and facilities in accordance with the Form of Contract, and the Contract Documents, mentioned herein.

The basic consideration which the undersigned required and proposed for performance is as follows:

CALVIN
 CONSTRUCTION

TO THE TOP

| | | | | | | |
|---|----------|----------------|----|----------------------------------|----------------|----|
| Lawn Mowing & Edging of Overgrown Residential Yard | \$ 37.00 | Per Yard | \$ | 20.00 | Per Yard | \$ |
| Shrubbery & Hedges & Tree Trimmings on Lots | \$ 30.00 | Per Unit Price | \$ | 10.00-50.00 (HEDGES & SHRUBBERY) | Per Unit Price | \$ |
| Light Hauling & Removal of Household Trash/and other debris | \$ 30.00 | Per Unit Price | \$ | 50.00-100.00 (TREES) | Per Unit Price | \$ |
| | | | | NO FEE | Per Unit Price | \$ |

Certificate of Consent of Surety
 Disclosure Statement
 Non-Collusion Affidavit
 Aff. Action Affidavit
 Bid Certification

Material turned over to
 Mr. Mason for review and
 recommendation

Re-Roofing and Carpentry
 BID OPENING - 8/12/04 at 11:00am
 By: Leonard Mason
 Sarah Wooding

RE-ROOFING AND CARPENTRY REPAIRS

SECTION I

SPECIFICATIONS

1. Contractor will be responsible for removing all deteriorated roofing tabs on the principal structure roof, patios and re-roof with 20-year warranty asphalt shingles, self-sealing tabs.
 Contractor will be responsible for installing drip edging on the entire roof of the structure including additions, if necessary.
 2. Removing all roofing shingles to roof sheathing and install new roof shingles.
 Contractor will be responsible for removing all debris from the site.

3. Contractor will be responsible for replacing in a workmanlike manner, fascia trim, all boards on the structure with lumber as designated by the Department of Code Enforcement.
 Contractor will be responsible for carpentry, removing deteriorated boards on the structure and replacing with siding board where necessary.
 Contractor will be responsible for removing all debris from the site.

SECTION II BIDDERS PRICE QUOTE

CALIN (present)
 CONSTRUCTION

ALPER
 ENTERPRISES, INC.

Price per square: NO BID PRICE
 Labor & Materials \$ _____
 Price per square: NO BID PRICE
 Labor & Materials \$ _____

Price per square: 260.00
 Labor & Materials \$ _____
 Price per square: 350.00
 Labor & Materials \$ _____

Price per square:
 Labor & Materials \$ _____
 Price per square:
 Labor & Materials \$ _____

Price: Labor & Materials 3.65 (LF)
 \$ _____

Price: Labor & Materials 6.00 (LF)
 \$ _____

Price: Labor & Materials
 \$ _____

Certificate of Consent of Surety

Disclosure Statement

Non-Collusion Affidavit

Aff. Action Affidavit

Bid Certification

waved

X

X

X

X

Material turned over to
 Mr. Mason for review and
 recommendation

Painting: BID OPENING - 8/12/04 at 10:45am
 By: Leonard Mason
 Sarah Wooding

BID PROPOSAL

The undersigned, having carefully inspected vacant houses in Willingboro, either personally or through its duly authorized representatives, and also having carefully read and examined the ~~Form~~ Painting Bid, affidavits annexed to Proposal and Specifications, either personally or through a duly authorized representative which documents are understood and accepted as sufficient for the purpose herein expressed, hereby proposes to comply with the requirements and to furnish all labor, equipment, services and facilities in accordance with the Form of Contract and the Contract Documents, mentioned herein.

The basic consideration which the undersigned required and proposed for performance is as follows: **CASTLE PAINTING (Present)**

| | | | |
|--|-------------------|----------|----------|
| Painting of Exterior Trim | \$ 3,200.00 | \$ _____ | \$ _____ |
| Painting of Garage Doors and/or Shutters | \$ 900.00 | \$ _____ | \$ _____ |
| Painting of Entire House | \$ 4,400.00 | \$ _____ | \$ _____ |
| TOTAL | \$8,500.00 | | |

Certificate of Consent of Surety

- Disclosure Statement
- Non-Collusion Affidavit
- Aff. Action Affidavit
- Bid Certification

| | |
|-------|--------|
| | wavied |
| _____ | X |

Material turned over to
 Mr. Mason for review and
 recommendation

RESOLUTION NO. 2004 - 132

**A RESOLUTION AWARDING A BID FOR POLICE DEPARTMENT
UNIFORMS TO OAKWOOD UNIFORMS**

WHEREAS, the Township Council of the Township of Willingboro has requested that bids be submitted for Police Department Uniforms; and

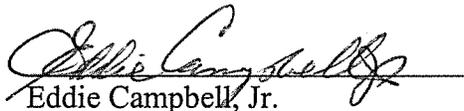
WHEREAS, bids have been received, opened and read in public; and

WHEREAS, it appears to be in the best interest of the Township to accept the bid of **OAKWOOD UNIFORMS**, 148 Windsor Avenue, Westmont, N. J. 08108; and

WHEREAS, funds are available for the purpose as indicated by the attached Treasurer's Certification.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 28th day of September, 2004, that the bid be accepted as per the attached bid return sheet and recommendations; and

BE IT FURTHER RESOLVED, that the bids be spread upon the minutes of this meeting.


Eddie Campbell, Jr.
Mayor

Attest:

Marie Annese, RMC
Township Clerk

Certification Of Availability of Funds

This is to certify to the of the TOWNSHIP OF WILLINGBORO that funds for the following resolutions are available.

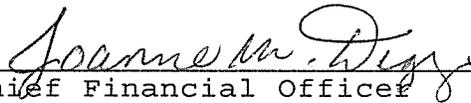
Resolution Date: 09/28/04
Resolution Number: 2004-132

Vendor: OAKWO033 OAKWOOD UNIFORM & EQUIP CO
400 E. MAIN STREET
MAPLE SHADE, NJ 08052

Contract: 04-00016 OAKWOOD- POLICE UNIFORMS

| Account Number | Amount | Department |
|---------------------|-----------|-------------------|
| 4-01-25-240-247-032 | 14,000.00 | POLICE DEPARTMENT |
| Total | 14,000.00 | |

Only amounts for the 2004 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.



Chief Financial Officer

WILLINGBORO TOWNSHIP POLICE

INTER-DEPARTMENTAL MEMO

TO: Denise M. Rose
Township Manager

FROM: Benjamin C. Braxton
Director of Public Safety

DATE: September 7, 2004

SUBJECT: Uniform Bids



Uniform Bids were received on August 17, 2005 from Oakwood Uniforms and Red the Taylor Uniform Services.

I have reviewed the bids from both companies. It is my recommendation that the bid for 2004-2005 uniforms be granted to Oakwood Uniforms.

Benjamin C. Braxton
Director of Public Safety

BCB:bat

RESOLUTION NO. 2004 – 133

**A RESOLUTION REJECTING BIDS SUBMITTED FOR
KENNEDY CENTER PARKING LOT IMPROVEMENTS**

WHEREAS, the Township Council of the Township of Willingboro requested that bids be submitted for the Kennedy Center Parking Lot Improvement; and

WHEREAS, bids have been received, opened and read in public; and

WHEREAS, it appears to be in the best interest of the Township of Willingboro to reject the bids submitted – as per the Engineer's letter of recommendation.

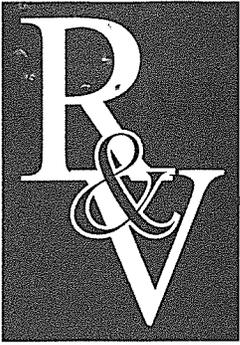
NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 28th day of September, 2004, that the bid is hereby rejected.


Eddie Campbell, Jr.
Mayor

Attest:



Marie Annese, RMC
Township Clerk



Remington & Vernick Engineers
 Remington, Vernick & Vena Engineers
 Remington, Vernick & Beach Engineers
 Remington, Vernick & Arango Engineers
 Remington, Vernick & Walberg Engineers

EDWARD VERNICK, P.E., C.M.E., President
 CRAIG F. REMINGTON, P.L.S., P.P., Vice President



EXECUTIVE VICE PRESIDENTS
 Michael D. Vena, P.E., P.P., C.M.E.
 Edward J. Walberg, P.E., P.P., C.M.E.
 Thomas F. Beach, P.E., C.M.E.
 Richard G. Arango, P.E., C.M.E.

September 17, 2004

Township of Willingboro
 Attention: Denise Rose, Township Manager
 1 Salem Road
 Willingboro, New Jersey 08046

133

**Re: Township of Willingboro
 Kennedy Center Parking Lot Improvements**

Dear Ms. Rose:

We have tabulated copies of the bids received on August 23, 2004, with reference to the above captioned project and find the low bidder to be Asphalt Paving Systems, Inc., P.O. Box 500, Hammonton, New Jersey 08037 in the amount of \$1,888,811.00 representing Items 1 through 28. A copy of the tabulation is enclosed for your review.

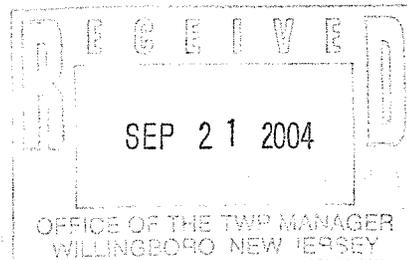
Therefore, in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq, the contract should be awarded to the lowest responsible bidder, which appears to be Asphalt Paving Systems, Inc. However, since the total bid amount exceeds the engineers estimate and available funds, we recommend the bids be rejected.

If you have any questions, please feel free to call.

Sincerely,
REMINGTON & VERNICK ENGINEERS, INC.

By

K. Wendell Bibbs, P.E., C.M.E.



KWB/ms
 Enclosures

- c: Marie Annese, Clerk
- Michael Armstrong, Esq.
- Edward Vernick
- Craig F. Remington
- Richard G. Arango
- Frank J. Seney
- George LaPorte
- Syreeta Paul
- Ronald B. Valentine
- Elisa Ott
- Bradley A. Blubaugh

**DIRECTOR OF OPERATIONS
 CORPORATE SECRETARY**
 Bradley A. Blubaugh, B.A., M.P.A.

SENIOR ASSOCIATES

John J. Cantwell, P.E., P.P., C.M.E.
 Alan Dittenhofer, P.E., P.P., C.M.E.
 Frank J. Seney, Jr., P.E., P.P., C.M.E.
 Terence Vogt, P.E., P.P., C.M.E.
 Dennis K. Yoder, P.E., P.P., C.M.E.

**Remington & Vernick
 Engineers**

232 Kings Highway East
 Haddonfield, NJ 08033
 (856) 795-9595
 (856) 795-1882 (fax)

**Remington, Vernick
 & Vena Engineers**

9 Allen Street
 Toms River, NJ 08853
 (732) 286-9220
 (732) 505-8416 (fax)

3 Jocama Boulevard, Suite 2
 Old Bridge, NJ 08857
 (732) 955-8000
 (732) 591-2815 (fax)

**Remington, Vernick
 & Walberg Engineers**

845 North Main Street
 Pleasantville, NJ 08232
 (609) 645-7110
 (609) 645-7076 (fax)

4907 New Jersey Avenue
 Wildwood City, NJ 08260
 (609) 522-5150
 (609) 522-5313 (fax)

**Remington, Vernick
 & Beach Engineers**

922 Fayette Street
 Conshohocken, PA 19428
 (610) 940-1050
 (610) 940-1161 (fax)

University Office Plaza
 Commonwealth Building
 260 Chapman Road, Ste. 104F
 Newark, DE 19702
 (302) 266-0212
 (302) 266-6208 (fax)

**Remington, Vernick
 & Arango Engineers**

18 East Broad Street
 Burlington City, NJ 08016
 (609) 387-7053
 (609) 387-5320 (fax)

www.rve.com

Established in 1901

MEMORANDUM

TO: K. WENDELL BIBBS
FROM: MARIA SELIGMAN
RE: KENNEDY CENTER PARKING LOT IMPROVEMENTS
WILLINGBORO TOWNSHIP
DATE: 17-Sep-04

I have tabulated the bids submitted for the above referenced project. A copy of the bid tabulation has been attached for your review. Bud Concrete had a price extension error on Item #8. The total should be \$253,162.50; they show \$247,275.00, a difference of +588.75. Bud also had a price extension error on Item #21. The total should be \$9,964.590; they show \$9,960.00, a difference of -\$.50. These errors change their total amount bid from \$2,298,886.00 to \$2,279,572.50.

The list of successful bidders is as follows:

| <u>CONTRACTOR</u> | <u>BID AMOUNT</u> |
|---------------------------|--------------------------|
| ASPHALT PAVING SYSTEMS | \$1,888,811.00 |
| MOUNT CONSTRUCTION | \$1,923,916.00 |
| BUD CONCRETE INC. | \$2,279,572.50 |
| The average bid price is: | \$2,030,766.50 |

R REMINGTON & VERNICK ENGINEERS
V BID TABULATION

PROJECT NAME:
 KENNEDY CENTER PARKING LOT IMPROVEMENTS
 PROJECT NUMBER:

CLIENT:
 WILLINGBORO TOWNSHIP

ASPHALT PAVING SYSTEMS
 PO BOX 500
 HAMMONTON NJ 08037
 609-561-4161
 ((BB, CS, SS, etc.))

MOUNT CONSTRUCTION
 427 S. WHITE HORSE PIKE
 BERLIN NJ 08009
 856-768-8493
 ((BB, CS, SS, etc.))

BUD CONCRETE INC.
 2120 DELSEA DRIVE
 SEWELL NJ 08080
 609-401-0818
 ((BB, CS, SS, etc.))

| # | DESCRIPTION | QUANTITY & UNITS | UNITS | | TOTAL |
|-------------------------|-----------------------------|------------------|--------------|--------------|-----------------------|
| | | | PRICE | TOTAL | |
| 1 | CLEARING SITE | 1 LS | \$140,000.00 | \$140,000.00 | |
| 2 | EROSION CONTROLS | 1 LS | \$10,000.00 | \$10,000.00 | |
| 3 | 4" CONCRETE SIDEWALK | 1900 SY | \$40.00 | \$76,000.00 | |
| 4 | BRICK PAVERS | 6705 SF | \$13.00 | \$87,165.00 | |
| 5 | 6"x8"x18" CONCRETE CURB | 3550 LF | \$15.00 | \$53,250.00 | |
| 6 | 12" CONCRETE CURB | 485 LF | \$28.00 | \$13,580.00 | |
| 7 | HOT MIX ASPHALT (HMA) | 23550 SY | \$5.70 | \$134,235.00 | |
| 8 | HOT MIX ASPHALT (HMA), BASE | 23550 SY | \$9.80 | \$230,790.00 | |
| 9 | TYPE "A" INLET | 8 UN | \$2,200.00 | \$17,600.00 | |
| 10 | TYPE "B" INLET | 1 UN | \$2,600.00 | \$2,600.00 | |
| 11 | TYPE "E" INLET GRATE | 2 UN | \$2,600.00 | \$5,200.00 | |
| 12 | OUTLET CONTROL | 1 UN | \$3,200.00 | \$3,200.00 | |
| 13 | HEAVY DUTY MANHOLE FRAME | 1 UN | \$1,200.00 | \$1,200.00 | |
| 14 | STORM MANHOLE | 1 UN | \$2,600.00 | \$2,600.00 | |
| 15A | STORM DRAIN, 15" RCP | 418 LF | \$40.00 | \$16,720.00 | |
| 15B | STORM DRAIN, 18" RCP | 72 LF | \$40.00 | \$2,880.00 | |
| 15C | STORM DRAIN, 24" RCP | 220 LF | \$60.00 | \$13,200.00 | |
| 15D | 14"x23" HORIZONTAL | 325 LF | \$70.00 | \$22,750.00 | |
| 15E | 19"x30" HORIZONTAL | 5 LF | \$100.00 | \$500.00 | |
| 16 | UNDERGROUND DETENTION | 2090 CY | \$60.00 | \$125,400.00 | |
| 17 | 24" HIGH DENSITY | 9881 LF | \$30.00 | \$296,430.00 | |
| 18 | CONCRETE HEADWALL | 8 UN | \$2,500.00 | \$20,000.00 | |
| 19 | CONCRETE WHEEL STOPS | 387 UN | \$50.00 | \$19,350.00 | |
| 20 | 6" R.C. HANDICAP RAMPS | 215 SY | \$50.00 | \$10,750.00 | |
| 21 | PAVEMENT STRIPING | 7665 LF | \$0.40 | \$3,066.00 | |
| 22 | HANDICAP PAVEMENT | 10 UN | \$200.00 | \$2,000.00 | |
| 23 | LANDSCAPING | 1 LS | \$50,000.00 | \$50,000.00 | |
| 24 | RIVER STONE | 165 CY | \$90.00 | \$14,850.00 | |
| 25 | GRADING, TOPSOILING, | 16450 SY | \$3.50 | \$57,575.00 | |
| 26 | TRAFFIC CONTROL SIGNS | 29 UN | \$200.00 | \$5,800.00 | |
| 27 | LIGHTING | 1 LS | \$300,000.00 | \$300,000.00 | |
| 28 | RETAINING WALL | 834 LF | \$180.00 | \$150,120.00 | |
| TOTAL AMOUNT BID | | | | | \$1,888,811.00 |

\$1,888,811.00

\$1,923,916.50

\$2,279,572.50

RESOLUTION NO. 2004 - 134

**AWARD OF BID FOR CHARLESTON ROAD
AND BARNWELL DRIVE
STREAM STABILIZATION PROJECT**

WHEREAS, the Township Council of the Township of Willingboro has requested that bids be submitted for Charleston Road and Barnwell Drive, Stream Stabilization Project; and

WHEREAS, bids have been received, opened and read in public; and

WHEREAS, it appears to be in the best interest of the Township to accept the bid of Enviroscape, Inc. , P. O. Box 1262, 521-L Amboy Avenue, Woodbridge, NJ 07095 for an amount not to exceed \$91,790.00; and

WHEREAS, funds are available for this purpose as indicated by the attached Treasurer's Certification.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 28th day of September, 2004, that the bid be accepted as per the attached bid return sheet and recommendation; and

BE IT FURTHER RESOLVED, that the bids be spread upon the minutes of this meeting.


Eddie Campbell, Jr.
Mayor

Attest:

Marie Annese, RMC
Township Clerk

Certification Of Availability of Funds

This is to certify to the of the TOWNSHIP OF WILLINGBORO that funds for the following resolutions are available.

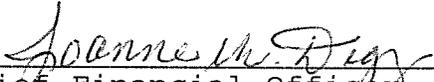
Resolution Date: 09/28/04
Resolution Number: 2004-134

Vendor: ENVIRO ENVIROSCAPE INC
PO BOX 1262
521-L AMBOY AVE
WOODBIDGE, NJ 07095

Contract: 04-00015 ENVIROSCAPE-STREAM STABILIZATI

| Account Number | Amount | Department |
|---------------------|-----------|----------------------|
| C-04-55-902-004-922 | 91,790.00 | 2002 GENERAL CAPITAL |
| Total | 91,790.00 | |

Only amounts for the 2004 Budget Year have been certified.
Amounts for future years are contingent upon sufficient funds being appropriated.



Chief Financial Officer

#134

ENGINEERING OFFICE

Of

Carl A. Turner, PE

PO Box 353

Willingboro, NJ 08046

(609) 877-1759

September 7, 2004

Ms. Denise Rose, Township Manager & Members of Council
Township of Willingboro
Municipal Complex
One Salem Road
Willingboro, NJ 08046

RE: Recommendation of Award
Charleston Road & Barnwell Drive
Stream Stabilization Project
Willingboro Township
LWR File No. 2001 – 39 - 63

Dear Ms. Rose:

Submitted herewith is the justification package for Contract approval covering the tasks listed above. A full description of the work being provided is contained in the Contract documents entitled "Charleston Road & Barnwell Drive Stream Stabilization Project." The tasks covered in the above referenced text have been authorized under the 2001 Capital Expenditure Budget and are to be partially funded by a 319h DEP grant. Based on the dollar amount and services required, a fixed price construction type contract on a lump sum/unit price basis is considered the most applicable contract type.

A solicitation notice was placed in the Burlington County Times (BCT) requesting proposals for stream bank rehabilitation and stabilization at Charleston Road and at Barnwell Drive. Contract documents were purchased directly from Lord Worrell & Richter, Inc. (LWR) by ten (10) vendors.

A. SCOPE OF WORK

A brief summary of the scope of work to be performed under the proposed contract is as follows:

- Clearing site
- Erosion control measures
- Gabion mats
- Rip – rap
- Select backfill

- Wetland enhancement
- Grading, topsoil, fertilizing and seeding

B. BID SOLICITATION

A solicitation notice was placed in the BCT on June 13, 2004 for stream bank stabilization work at Charleston Road and at Barnwell Drive. The Contract documents (plans and specifications) were made available to interested bidders beginning on June 14, 2004.

The attached Bid Tabulation Sheet identifies the bidders by company name, address and telephone number.

Proposals were received from the following:

- Enviroscapes, Inc
- Jones Masonry Corp.
- Joseph A. Cazzupe & Co.

C. PRICE ANALYSIS

A responsiveness check was performed to insure that all of the information requested was submitted and formatted in accordance with the Contract documents.

An itemized cost comparison is contained on the Bid Tabulation Sheet attached. This sheet shows the costs as submitted by line item, estimated quantity, unit price, and total amount. Enviroscapes, Inc. submitted the lowest bid in the amount of \$91,790.00. A summary of the bids received is as follows:

- Enviroscapes, Inc\$91,790.00
- Jones Masonry Corp.\$169,000.00
- Joseph A. Guzzupe & Co.....\$188,580.00

An Engineer's Cost Estimate was prepared by LWR to determine the appropriate worth of this project. This Estimate is also attached. The LWR Engineer's Estimate is \$93,000.00.

Based on the range of bids received and the fact that one bid is lower and the other two are higher than the LWR Engineer's Estimate, LWR considers the bid to be valid and competitive.

Ms. Denise Rose, Township Manager & Members of Council
Recommendation of Award
September 7, 2004
Page 4

D. RESPONSIBILITY

Enviroscape, Inc. has shown that they have the financial resources to perform the tasks, they have submitted the proper forms as required and are the responsive and responsible low bidder.

E. RECOMMENDATION

In reviewing all proposals, consideration was given to the following: technical ability to perform the required work, period of response, estimated time of completion, and total estimated costs.

Based on the fact that Enviroscape, Inc. has the experience specifically required, the Township Engineer recommends that the contract be awarded to them. We would recommend the award of a fixed price construction type contract with a not-to-exceed dollar obligation of \$91,790.00 to Enviroscape, Inc. for the scope of work mentioned herein. Enviroscape, Inc. submitted the lowest qualified bid price, has demonstrated a knowledge and understanding of the required work, and has proven itself capable of performing such work within the industry.

Should you have any questions, please do not hesitate to call.

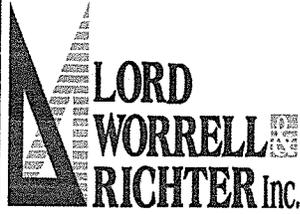
Very truly yours,

A handwritten signature in black ink, appearing to read "Carl A. Turner". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Carl A. Turner, PE
Township Engineer

Enclosure

cc: Marie Annese, Township Clerk
Edward W. Blonar, Vice President, Envirosapes, Inc.



**ENGINEER'S ESTIMATE
 CHARLESTON ROAD & BARNWELL DRIVE
 STREAM STABILIZATION
 TOWNSHIP OF WILLINGBORO**

LWR File No. 2001-39-63

June 16, 2004

| Item | Description | Quantity | Unit | Unit Price | Amount |
|--------------|--|----------|------|--------------|---------------------|
| 1 | Clearing Site | 1 | LS | \$ 10,000.00 | \$ 10,000.00 |
| 2 | Erosion Controls | 1 | LS | \$ 8,000.00 | \$ 8,000.00 |
| 3 | Gabion | 43 | CY | \$ 830.00 | \$ 35,690.00 |
| 4 | Rip Rap | 11 | CY | \$ 800.00 | \$ 8,800.00 |
| 5 | Select Backfill | 1 | LS | \$ 5,000.00 | \$ 5,000.00 |
| 6 | Wetland Enhancement | | | | \$ - |
| | A. Bio Log | 675 | LF | \$ 15.00 | \$ 10,125.00 |
| | B. CS2 Blanket | 284 | SF | \$ 12.00 | \$ 3,408.00 |
| | C. CF7 Blanket | 211 | SF | \$ 13.00 | \$ 2,743.00 |
| | D. Planting | 1 | LS | \$ 5,500.00 | \$ 5,500.00 |
| 7 | Grading, Topsoiling, Fertilizing & Seeding | 1 | LS | \$ 3,000.00 | \$ 3,000.00 |
| TOTAL | | | | | \$ 93,000.00 |

CHARLESTON ROAD & BARNWELL DRIVE

STREAM STABILIZATION

Willingboro Township, One Salem Road, Willingboro, NJ
 July 12, 2004 @ 10:00 AM
 Carl A. Turner, PE, Willingboro Township Engineer
 LWR File No.: 2001-39-63

LOW BIDDER

Enviroscapes, Inc.
 P.O. Box 1262
 521-L Amboy Ave.
 Woodbridge, NJ 07095
 732-656-6407

Jones Masonry Corp.
 P.O. Box 2401
 Vincentown, NJ 08088
 609-268-3124

Joseph A. Cuzzupe & Co.
 650 Park Road
 Cherry Hill, NJ 08034
 609-428-2770

R.W. Hartman Excav. Co.
 601 Ivystone Lane
 Cinnaminson, NJ 08077
 856-829-4001

Cudeyro Constr. Co.
 305 Fiske Ave.
 West Berlin, NJ 08091
 856-767-1864

| Item | Description | Quantity | Unit | Unit Price | Amount | Unit Price | Amount | Unit Price | Amount | Unit Price | Amount | Unit Price | Amount |
|--------------|---------------------|----------|------|--------------|--------------|--------------|---------------|--------------|---------------|---------------------|--------|---------------------|--------|
| 1 | Clearing Site | 1 | LS | \$ 13,750.00 | \$ 13,750.00 | \$ 19,000.00 | \$ 19,000.00 | \$ 40,000.00 | \$ 40,000.00 | \$ - | \$ - | \$ - | \$ - |
| 2 | Erosion Controls | 1 | LS | \$ 8,080.00 | \$ 8,080.00 | \$ 19,000.00 | \$ 19,000.00 | \$ 20,000.00 | \$ 20,000.00 | \$ - | \$ - | \$ - | \$ - |
| 3 | Gabion | 43 | CY | \$ 722.50 | \$ 31,067.50 | \$ 1,000.00 | \$ 43,000.00 | \$ 100.00 | \$ 4,300.00 | \$ - | \$ - | \$ - | \$ - |
| 4 | Rip Rap | 11 | CY | \$ 361.00 | \$ 3,971.00 | \$ 800.00 | \$ 8,800.00 | \$ 80.00 | \$ 880.00 | \$ - | \$ - | \$ - | \$ - |
| 5 | Select Backfill | 1 | LS | \$ 5,350.00 | \$ 5,350.00 | \$ 14,000.00 | \$ 14,000.00 | \$ 50,000.00 | \$ 50,000.00 | \$ - | \$ - | \$ - | \$ - |
| 6 | Wetland Enhancement | 675 | LF | \$ 13.00 | \$ 8,775.00 | \$ 45.00 | \$ 30,375.00 | \$ 20.00 | \$ 13,500.00 | NO BID REC'D | \$ - | NO BID REC'D | \$ - |
| | A. Bio Log | 284 | SF | \$ 5.50 | \$ 1,562.00 | \$ 10.00 | \$ 2,840.00 | \$ 20.00 | \$ 5,680.00 | \$ - | \$ - | \$ - | \$ - |
| | B. CS2 Blanket | 211 | SF | \$ 14.50 | \$ 3,059.50 | \$ 11.00 | \$ 2,321.00 | \$ 20.00 | \$ 4,220.00 | \$ - | \$ - | \$ - | \$ - |
| | C. CF7 Blanket | 1 | LS | \$ 2,125.00 | \$ 2,125.00 | \$ 15,000.00 | \$ 15,000.00 | \$ 10,000.00 | \$ 10,000.00 | \$ - | \$ - | \$ - | \$ - |
| | D. Planting | 1 | LS | \$ 14,050.00 | \$ 14,050.00 | \$ 14,664.00 | \$ 14,664.00 | \$ 40,000.00 | \$ 40,000.00 | \$ - | \$ - | \$ - | \$ - |
| 7 | Grading | 1 | LS | \$ 14,050.00 | \$ 14,050.00 | \$ 14,664.00 | \$ 14,664.00 | \$ 40,000.00 | \$ 40,000.00 | \$ - | \$ - | \$ - | \$ - |
| TOTAL | | | | | \$ 91,790.00 | | \$ 169,000.00 | | \$ 188,580.00 | | \$ - | | \$ - |

WILLINGBORO TOWNSHIP CHARLESTON ROAD & BARNWELL DRIVE STREAM STABILIZATION
 July 12, 2004 @ 10:00 AM
 Carl A. Turner, PE
 LWR File No.: 2001-39-63

Command Co., Inc.
 135 Hartford Road
 Medford, NJ 08055
 609-654-5557

Meadville Land Svc./
 Robin Ernst, Pres.
 9006 Mercer Pike
 Meadville, PA 16335
 814-337-1974

Pfeifer & Co., LLC
 501 Haddon Ave., Ste. 6
 Haddonfield, NJ 08033
 856-857-9448

JR Cruz Corp.
 675 Line Road
 Aberdeen, NJ 07747
 732-290-0700

Site Contractors Inc.
 456 Highland Drive
 Mays Landing, NJ 08330
 609-625-0982

| Item | Description | Quantity | Unit | Unit Price | Amount |
|--------------|---------------------|----------|------|---------------------|--------|---------------------|--------|---------------------|--------|---------------------|--------|---------------------|--------|
| 1 | Clearing Site | 1 | LS | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 2 | Erosion Controls | 1 | LS | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 3 | Gabion | 43 | CY | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 4 | Rip Rap | 11 | CY | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 5 | Select Backfill | 1 | LS | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 6 | Wetland Enhancement | 675 | LF | NO BID REC'D | \$ - |
| | A. Bio Log | 284 | SF | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | B. CS2 Blanket | 211 | SF | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | C. CF7 Blanket | 1 | LS | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | D. Planting | 1 | LS | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 7 | Grading | 1 | LS | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TOTAL | | | | | \$ - | | \$ - | | \$ - | | \$ - | | \$ - |

CHARLESTON ROAD & BARNWELL DRIVE

STREAM STABILIZATION

Willingboro Township, One Salem Road, Willingboro, NJ
 July 12, 2004 @ 10:00 AM
 Carl A. Turner, PE, Willingboro Township Engineer
 LWR File No. 2001-39-63

LOW BIDDER

Enviroscapes, Inc.
 P.O. Box 1262
 521-L Amboy Ave.
 Woodbridge, NJ 07095
 732-636-6407

Jones Masonry Corp.
 P.O. Box 2401
 Vincentown, NJ 0808
 609-268-3124

| Item | Description | Quantity | Unit | Unit Price | Amount | Unit Price | Amount |
|--------------|---------------------|----------|------|--------------|---------------------|--------------|----------------------|
| 1 | Clearing Site | 1 | LS | \$ 13,750.00 | \$ 13,750.00 | \$ 19,000.00 | \$ 19,000.00 |
| 2 | Erosion Controls | 1 | LS | \$ 8,080.00 | \$ 8,080.00 | \$ 19,000.00 | \$ 19,000.00 |
| 3 | Gabion | 43 | CY | \$ 722.50 | \$ 31,067.50 | \$ 1,000.00 | \$ 43,000.00 |
| 4 | Rip Rap | 11 | CY | \$ 361.00 | \$ 3,971.00 | \$ 800.00 | \$ 8,800.00 |
| 5 | Select Backfill | 1 | LS | \$ 5,350.00 | \$ 5,350.00 | \$ 14,000.00 | \$ 14,000.00 |
| 6 | Wetland Enhancement | | | | | | |
| | A. Bio Log | 675 | LF | \$ 13.00 | \$ 8,775.00 | \$ 45.00 | \$ 30,375.00 |
| | B. CS2 Blanket | 284 | SF | \$ 5.50 | \$ 1,562.00 | \$ 10.00 | \$ 2,840.00 |
| | C. CF7 Blanket | 211 | SF | \$ 14.50 | \$ 3,059.50 | \$ 11.00 | \$ 2,321.00 |
| | D. Planting | 1 | LS | \$ 2,125.00 | \$ 2,125.00 | \$ 15,000.00 | \$ 15,000.00 |
| 7 | Grading | 1 | LS | \$ 14,050.00 | \$ 14,050.00 | \$ 14,664.00 | \$ 14,664.00 |
| TOTAL | | | | | \$ 91,790.00 | | \$ 169,000.00 |

WILLINGBORO TOWNSHIP CHARLESTON ROAD & BARNWELL DRIVE STREAM STABILIZATION

July 12, 2004 @ 10:00 AM
 Carl A. Turner, PE
 LWR File No. 2001-39-63

Command Co., Inc.
 135 Hartford Road
 Medford, NJ 08055
 609-654-5557

Meadville Land Svc/
 Robin Ernst, Pres.
 9006 Mercer Pike
 Meadville, PA 16335
 814-337-1974

| Item | Description | Quantity | Unit | Unit Price | Amount | Unit Price | Amount |
|--------------|---------------------|----------|------|------------|-------------|------------|-------------|
| 1 | Clearing Site | 1 | LS | \$ | - | \$ | \$ |
| 2 | Erosion Controls | 1 | LS | \$ | - | \$ | \$ |
| 3 | Gabion | 43 | CY | \$ | - | \$ | \$ |
| 4 | Rip Rap | 11 | CY | \$ | - | \$ | \$ |
| 5 | Select Backfill | 1 | LS | \$ | - | \$ | \$ |
| 6 | Wetland Enhancement | | | | | | |
| | A. Bio Log | 675 | LF | \$ | - | \$ | \$ |
| | B. CS2 Blanket | 284 | SF | \$ | - | \$ | \$ |
| | C. CF7 Blanket | 211 | SF | \$ | - | \$ | \$ |
| | D. Planting | 1 | LS | \$ | - | \$ | \$ |
| 7 | Grading | 1 | LS | \$ | - | \$ | \$ |
| TOTAL | | | | | \$ - | | \$ - |

NO BID REC'D

NO BID REC'D

RESOLUTION NO. 2004 – 135

ALLOWING ADP ACCESS TO BANK ACCOUNT

WHEREAS, the Township of Willingboro uses Automatic Data Processing (ADP) to process payroll; and

WHEREAS, ADP deducts for State Unemployment and State Disability as a percentage of each employees pay. The quarterly report determines the amount that is remitted to the state and the remainder, a very small portion is returned to the township. ADP also deducts State and Federal income taxes from employees that also go into an agency account but are immediately remitted to the proper government agency.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Willingboro, assembled in public session this 28th day of September, 2004, that the Township Council allows ADP to access our agency account to pay the proper government agencies for the taxes withheld and to hold the small remained of the State Unemployment and Disability Taxes until the end of each quarter.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Finance Director for her information, attention and compliance.


Eddie Campbell, Jr.
Mayor

Attest:


Marie Annese, RMC
Township Clerk

RESOLUTUON ALLOWING ADP ACCESS TO BANK ACCOUNT

RESOLUTION NO. _____

WHEREAS, the Township of Willingboro uses Automatic Data Processing (ADP) to process payroll.

WHEREAS, ADP deducts for State Unemployment and State Disability as a percentage of each employees pay. The quarterly report determines the amount that is remitted to the state and the remainder, a very small portion is returned to the township. ADP also deducts State and Federal income taxes from employees that also go into an agency account but are immediately remitted to the proper government agency.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Willingboro, assembled in public session this _____ day of _____ 2004, that the council allows ADP to access our agency account to pay the proper government agencies for the taxes withheld and to hold the small remainder of the State Unemployment and Disability Taxes until the end of each quarter.

BE IT FURTHER RESOLVED that a copy of this resolution is forwarded to the Finance Director for her information, attention and compliance.

EDDIE CAMPBELL, JR.
MAYOR

ATTEST:

Marie Anesse, RMC
Township Clerk

Finding No. 2003-5**Condition:**

The Township did not adopt a resolution approving a third party vendor access to its bank account and allowing the third party vendor to hold payroll deductions until the end of the calendar quarter.

Analysis:

ADP processes our payroll and deducts for State Unemployment and State Disability as a percentage of each employees pay. The quarterly report determines the amount that is remitted to the state and the remainder a very small portion belongs to the township and is returned to us each quarter.

Corrective Action:

We will prepare a resolution.

WILLINGBORO TOWNSHIP
INTEROFFICE MEMO

DATE: September 22, 2004
TO: Denise Rose, Township Manager
FROM: Joanne Diggs, Director of Finance
SUBJECT: Resolutions for Council

Attached are three ordinances for council's attention.

1. To allow ADP to access our bank account per audit recommendation 2003-5.
2. Cancel taxes due to erroneous added assessment. See directive from assessor.
3. Cancel taxes due to a State court judgment. See directive from assessor.

C. Marie Anesee

RESOLUTION NO. 2004 - 136
A RESOLUTION TO CANCEL TAXES

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicate the existence of taxes for 2004:

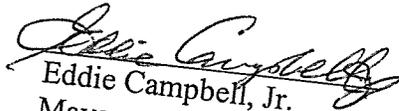
| Year | Block/Lot | Assessed To | Amount |
|------|-----------|-------------------|----------|
| 2004 | 508 / 9 | Attico, Francilia | \$161.96 |

WHEREAS, added assessments were placed on the above property in error; and

WHEREAS, N.J.S.A. 54:4-99 & 100 allows the governing body of a municipality to cancel taxes that are illegal assessments or where "past due taxes" are due and owing.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 28th day of September, 2004, that the Tax Collector is hereby authorized and directed to cancel the same pursuant to N.J.S.A.54:4-99 & 100.

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to the Tax Collector for her information, attention and compliance.


Eddie Campbell, Jr.
Mayor

Attest:


Marie Annese, RMC
Township Clerk

WILLINGBORO TAX ASSESSOR
ONE SALEM ROAD
WILLINGBORO, NJ 08046

Bill Tantum
Tax Assessor

609-877-2200
ext. 6212
ext. 6300

Karen McMahon
Deputy Tax Assessor

Stacey Wallace
Clerk

MEMORANDUM

To: Anna Leche, Collectors Office
From: Karen E McMahon, Deputy Tax Assessor *KEM*
Date: September 15, 2004
Re: Block 508, Lot 9
28 Mosshill Lane

.....
Please put through a resolution for the subject property to cancel 2004-year taxes on the added assessment value of \$3900 which was placed on the books 2003-tax list. The records have been corrected for the 2005 tax year.

Any questions please let me know.

Attio, Francilia owner

$$\$3,900 \times .04153 = 161.96$$

RESOLUTION NO. 2004 - 137

A RESOLUTION TO CANCEL TAXES

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicate the existence of taxes for 2004:

| Year | Block/Lot | Assessed To | Amount |
|-------------|------------------|----------------------------------|---------------|
| 2004 | 25 / 2 | Rancocas Professional Arts Bldg. | \$4,153.00 |

WHEREAS, the above property was granted a New Jersey State Court Judgment docket #002079-2003 to reduce the assessment by \$100,000; and

WHEREAS, the judgment was entered on the books for 2003, but was not changed on the 2004 tax book; and

WHEREAS, 54:4-99 and 100 allows for the governing body of a municipality to cancel taxes that are illegal assessments.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 28th day of September, 2004, that the Tax Collector is hereby authorized and directed to cancel the same pursuant to N.J.S.A. 54:4-99 and 100.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Tax Collector for her information, attention and compliance.


Eddie Campbell, Jr.
Mayor

Attest:


Marie Annese, RMC
Township Clerk

WILLINGBORO TAX ASSESSOR
ONE SALEM ROAD
WILLINGBORO, NJ 08046

Bill Tantum
Tax Assessor

609-877-2200
ext. 6212
ext. 6300

Karen McMahon
Deputy Tax Assessor

Stacey Wallace
Clerk

MEMORANDUM

To: Anna Leale, Tax Collector's Office
From: Karen E McMahon, Deputy Tax Assessor *KEM*
Date: September 8, 2004
Re: Resolution to cancel taxes
Block 25, Lot 2
Property Loc: 220 Sunset Road
Ranocross Professional Arts Bldg.

.....
Per our conversation today, based on the New Jersey State Court Judgment docket #002079-2003 for the subject property, please put through a resolution to cancel the balance of taxes due to the reduction in assessed value of \$100,000 for the 2004 tax year.

Attached is the judgment dated January 30, 2004. Please advise what township council meeting the resolution will be heard. Any questions let me know.

Thank you.

Cc Richard Danzis, Acctg Mgr of Mandelbaum & Mandelbaum

4,153.00

TAX COURT OF NEW JERSEY
COUNTY: Burlington
DOCKET NO. 002079-2003

Rancocas Valley Prof Arts Bldg

Plaintiff(s),

CIVIL ACTION
JUDGMENT

v

Willingboro Tp

Defendant(s).

The parties having agreed upon a settlement of the above matter, the assessment for the following property shall be as set forth below:

Block: 25
Lot: 2
Street Address: 220 Sunset Rd
Year: 2003

A TRUE COPY

Diane L. Ailey
DIANE L. AILEY, Administrator/Clerk
Tax Court of New Jersey

TAX COURT JUDGMENT

Land: \$ 331,000.00
Improvements: \$ 1,429,000.00
Total: \$ 1,760,000.00

Statutory interest pursuant to N.J.S.A. 54:3-27.2 having been waived by taxpayer, shall not be paid provided the tax refund is paid within 60 days of the date of entry of the Tax Court judgment.

The provisions of N.J.S.A. 54:51A-8 (Freeze Act) shall be applicable for the year(s) 2004 (Freeze Act years). This judgment is a final disposition of the entire controversy and of any actions pending or hereafter instituted by the parties concerning the assessment on the property referred to herein for said Freeze Act year(s). No Freeze Act year shall be the basis for application of the Freeze Act for any subsequent year.

Diane L. Ailey
Diane L. Ailey
Administrator/Clerk
Tax Court of New Jersey

Entered: 1/30/2004
Attorney for Plaintiff: Amber N Heinze Esq
Attorney for Defendant: James W Burns Esq

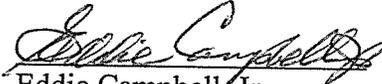
RESOLUTION NO. 2004 - 138

**A RESOLUTION AUTHORIZING AN AGREEMENT
BETWEEN BOARD OF CHOSEN FREEHOLDERS
AND THE TOWNSHIP OF WILLINGBORO FOR A
NUTRITION AND RECREATION CENTER AT JFK CENTER.**

WHEREAS, the Burlington County Board of Chosen Freeholders and the Township of Willingboro wish to enter into an agreement to operate a Nutritional and Recreational Center for Senior Citizens at the JFK Building,

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 28th day of September, 2004, that the Mayor and Clerk are hereby authorized to sign the attached agreement; and

BE IT FURTHER RESOLVED, that copies of this resolution be provided to the Board of Chosen Freeholders and the Chief Financial Officer for their information and attention.


Eddie Campbell, Jr.
Mayor

Attest:


Marie Annese, RMC
Township Clerk



TOWNSHIP OF WILLINGBORO

MUNICIPAL COMPLEX ONE SALEM ROAD
WILLINGBORO, NEW JERSEY 08046
(609) 877-2200 FAX (609) 835-0782

September 29, 2004

Mr. Evan H. C. Crook
Burlington County Solicitor
49 Rancocas Road, Room 225
P. O. Box 6000
Mount Holly, New Jersey 08060-6000

Re: Nutrition and Recreation
Center at JFK Center

Dear Mr. Crook:

As per your request of September 14th attached you will find an original and four copies of the Agreement between Willingboro Township and the Board of Chosen Freeholders. Also attached is a certified copy of Resolution No. 2004 – 138 which was adopted by Willingboro Township Council at their meeting of September 28, 2004 and a copy of the Certificate of Insurance.

We anticipate receipt of a fully executed copy of the agreement.

Thank you.

Sincerely,

Marie Annese, RMC
Township Clerk

/ma
Att.

Board of Chosen Freeholders
County of Burlington
New Jersey

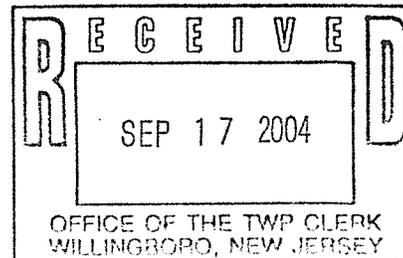


Office of the
COUNTY SOLICITOR
49 Rancocas Road, Room 225
P.O. Box 6000
Mount Holly, N.J. 08060-6000

EVAN H. C. CROOK
County Solicitor
Tele: (609) 265-5289
Fax: (609) 265-5933

September 14, 2004

Township Of Willingboro
Municipal Complex
One Salem Road
Willingboro, NJ 08046



Dear Sir or Madam:

Enclosed herewith please find an original and four (4) copies of an Agreement between you and the Board of Chosen Freeholders. Kindly execute, date and return the original and four copies along with any additional required documentation, including insurance certificates, to this office. Please be sure to include the required evidence of Affirmative Action compliance.

Your expeditious response to this request is necessary for implementation of this contract. Please note that the appropriate County officials will not finally execute the agreement and authorize payments until this information is received.

Also enclosed is a copy of Resolution No. 695 for your records. Thank you for your anticipated cooperation.

Very truly yours,

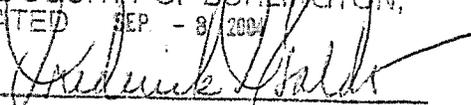
A handwritten signature in black ink, appearing to read "Evan H.C. Crook".

EVAN H.C. CROOK
BURLINGTON COUNTY SOLICITOR

EHCC/cw

Enclosures

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE, FULL AND CORRECT COPY OF RESOLUTION NO. 695 ADOPTED BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF BURLINGTON, NJ, AT ITS MEETING DATED SEP - 8 / 2004


CLERK OF THE BOARD

RESOLUTION

WHEREAS, the Board of Chosen Freeholders of the County of Burlington, (hereinafter referred to as "County") through the Burlington County Office on Aging, is in need of certain facilities in order to operate nutritional and recreational programs for Senior Citizen residents of Burlington County; and

WHEREAS, the County, per the authorization of N.J.S. 40A:12-14(b) is authorized to enter into a Lease Agreement from a public body, facilities that are required to further County goals; and

WHEREAS, the below-named entity is willing to make a facility available to the Board for this purpose, at the stated amount effective January 1, 2004 through December 31, 2004.

| <u>PROPERTY OWNER</u> | <u>SITE LOCATION</u> | <u>AMOUNT</u> |
|-------------------------|---|---------------|
| Township of Willingboro | John F. Kennedy High School 429 John F. Kennedy Way Willingboro, NJ 08046 | \$14,880 |

; and

WHEREAS, funds in the amount of \$14,880.00 are anticipated to be available for this purpose in Account No. 14-5516-031904 as evidenced by the attached Certification of the Burlington County Chief Financial Officer; now, therefore, be it

RESOLVED by the Board of Chosen Freeholders of the County of Burlington that the attached Agreement with the above-named property owner is approved and authorization is hereby provided to the appropriate Burlington County officials for the Agreement to be executed, sealed and witnessed or attested in accordance with the Rules of the Board.

THERESA D. BROWN

ADOPTED September 8, 2004

FREDERICK F. GALDO, CLERK

AGREEMENT

THIS AGREEMENT, made this 1st day of January 2004, between THE BOARD OF CHOSEN FREEHOLDERS, 49 Rancocas Road, P.O. Box 6000, Township of Mount Holly, County of Burlington and the State of New Jersey, hereinafter referred to as the "Board" and THE TOWNSHIP OF WILLINGBORO, hereinafter referred to as the "Township".

WITNESSETH

1. It is hereby agreed that the Township will make available to the Board the premises located in John F. Kennedy High School, 429 John F. Kennedy Way, Willingboro, County of Burlington and the State of New Jersey for the sole purpose of operating a Nutritional and Recreational Center for Senior Citizens of Burlington County from January 1, 2004 until December 31, 2004. It is mutually understood by and between the parties that the leased premises described as the cafeteria, kitchen, bathrooms, storage room in the kitchen; use of space for storage in the kitchen area; use of tables and chairs. Terms will also include trash receptacle space, snow and ice

RESOLUTION NO. 2004 - 143

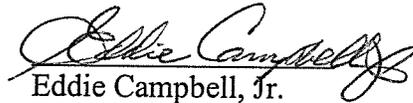
**A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE
TOWNSHIP OF WILLINGBORO AUTHORIZING THE MAYOR TO
RENEW A SHARED SERVICES AGREEMENT WITH THE
BURLINGTON COUNTY FREEHOLDERS**

WHEREAS, Willingboro Township has participated in a Shared Service program with the Board of Chosen Freeholders of the County of Burlington, namely the **Integrated Law Enforcement Computer Project**; and

WHEREAS, it is believed that jointly sharing services is cost effective and efficient.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 12th day of October, 2004, that the Mayor is hereby authorized to renew the attached agreement and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Burlington County Board of Chosen Freeholders.


Eddie Campbell, Jr.
Mayor

Attest:


Marie Annese, RMC
Township Clerk



TOWNSHIP OF WILLINGBORO

*MUNICIPAL COMPLEX ONE SALEM ROAD
WILLINGBORO, NEW JERSEY 08046
(609) 877-2200 FAX (609) 835-0782*

October 14, 2004

Mr. Frederick F. Galdo
County Administrator
Board of Chosen Freeholders
P. O. Box 6000
Mount Holly, New Jersey 08060-6000

Re: Integrated Law Enforcement
Computer Project

Dear Mr. Galdo:

Attached for your information and file is a certified copy of Resolution No. 2004 – 143, regarding the above, which was adopted by Willingboro Township Council at their meeting of October 12th. Also attached are the five (5) signed copies of the agreement and addendum.

We anticipate receipt of a fully executed set of documents.

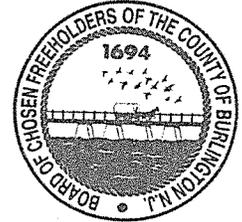
Thank you.

Sincerely,

Marie Annese, RMC
Township Clerk

/ma
Att.

Board of Chosen Freeholders
Of The County of Burlington



OFFICE OF THE
BURLINGTON COUNTY FREEHOLDERS

P.O. BOX 6000

MOUNT HOLLY, NEW JERSEY

08060-6000

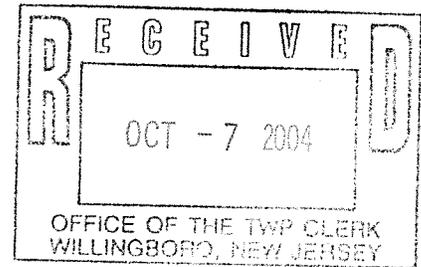
Dawn Marie Addiego
Theresa D. Brown
Vincent R. Farias
William S. Haines, Jr.
James K. Wujcik

Frederick F. Galdo
County Administrator /
Board Clerk
609-265-5020
Fax: 609-702-7000

October 1, 2004

Mayor Eddie Campbell, Jr.
Township of Willingboro
One Salem Road, Willingboro, NJ 08046

Subject: Integrated Law Enforcement Computer Project



Dear Mayor Campbell,

As you are aware, the County of Burlington continues its participation in the most comprehensive joint law enforcement project in New Jersey, along with Township of Willingboro, 29 other local municipalities and the Burlington County Bridge Commission. This commitment has included the upgrade of centralized computer hardware to service the increasing workload of the participants as well as the creation of a high speed network infrastructure that accommodates the functionality demanded of today's service needs. In the last 3 years the county has purchased upgrades to existing software, and we have acquired new software modules such as the, Mugshot, Data Analysis and Mapping, Graphical User Interface, Wireless Mobile Upload and Pager Interface. With the implementation of the Regional Data Search tool we are able to share information with every Police Department participating in the project.

In order for your municipality to continue to have access to all of the centralized software and mobile message switch for NCIC query it is necessary to renew this agreement at this time.

The County remains enthusiastic about this joint project and we are especially satisfied with the cooperation of the participants that has existed during these last 7 years.

If you have any questions or concerns regarding the project or the agreement, please contact John A. Jablonski, Director of Information Technology at (609) 265-5125.

Please have the attached agreement approved by your governing body as soon as possible and forward all five (5) copies to my attention. We will return a copy to you for your files once it has been fully executed.

Sincerely,

A handwritten signature in black ink, appearing to read "Frederick F. Galdo". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Frederick F. Galdo
County Administrator

cc: Denise Rose, Administrator
Christine Nociti, County Treasurer
Robert D. Bernardi, County Prosecutor
Joseph Saiia, Public Safety Director

A. TOWNSHIP/CITY RESPONSIBILITIES AND OBLIGATIONS

1. The Township shall pay to the County within 30 days of billing the allocated portion of hardware and software maintenance as determined by the formula established in paragraph B. 1. below.
2. The Township shall report all maintenance problems associated with the centralized hardware and software directly to the County and in accordance with the requirements of the maintenance contracts executed with the applicable vendors.
3. The Township shall be responsible for maintenance of equipment installed and used at their agency location or in their police cars.
4. The Township shall be responsible for the acquisition and maintenance of additional software licenses that exceed the original allocation provided at the beginning of the project.
5. If the Township elects to participate in the use of any optional services such as the County's Wireless WAN, enterprise Norton Anti-Virus or any future service or software, the Township agrees to pay, within 30 days of billing, all invoices for said services.
6. Due to the nature and complexity of the communication network and in the interest of maintaining a secure and virus-free environment, all participants who elect to access the network with computer equipment must comply with the minimum requirements identified in Attachment A. During the term of the contract these requirements may change upon mutual consent of the County and The Burlington County Police Chiefs' Association.

B. COUNTY RESPONSIBILITIES AND OBLIGATIONS

1. The County shall prepare an allocation of the annual hardware and software maintenance costs in accordance with the following:
 - a. Law Enforcement Records System - 50% of total hardware and 100% of the LERS software maintenance costs shall be allocated utilizing the officer redeployment figures revised in the **Community Oriented Policing Services - Making Officer Redeployment Effective (COPS - MORE)** Grant Application dated March 14, 1995 or as amended and approved by the granting agency during the term of this agreement.
 - b. Mobile Computer Terminals - the remaining 50% of total hardware and 100% of MCT software maintenance costs shall be allocated by the number of active MCT's each municipality has as of December 1 of each year.

- b. Mobile Computer Terminals - the remaining 50% of total hardware and 100% of MCT software maintenance costs shall be allocated by the number of active MCT's each municipality has as of December 1 of each year.
- 2. The County shall negotiate and pay for the centralized annual hardware and software maintenance contract.
- 3. The County shall act as the liaison between the hardware and software vendors and all participating agencies.
- 4. Additional software and services may be offered during the term of this contract and shall be added by addendum..
- 5. The cost for any additional services and software will be determined at the time of acquisition.

IN WITNESS WHEREOF, the parties have caused this agreement to be signed, attested and sealed by their respective and duly authorized officials on the date and year first written above.

BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF BURLINGTON

(SEAL)

Attest: _____
Cindy Haley

By: _____
Frederick F. Galdo
County Administrator

TOWNSHIP OF WILLINGBORO

(SEAL)

Attest: *Marie Annese*
Marie Annese
Township Clerk

By: *Eddie Campbell*
Eddie Campbell
Mayor

STATE OF NEW JERSEY)

TOWNSHIP OF WILLINGBORO)

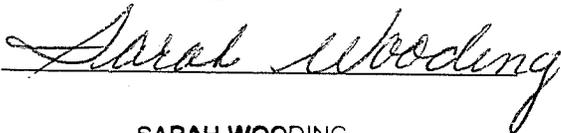
COUNTY OF BURLINGTON)

BE IT REMEMBERED, that on this ~~13th~~ day of October, 2004 before me the subscriber, personally appeared Marie Annese, by me duly sworn on she oath doth depose and make proof to my satisfaction, that she is the Clerk of the Township of Willingboro in the County of Burlington, the Township named in the within instrument; that Eddie Campbell is the Mayor of said Township; that the execution as well as the making of this instrument has been duly authorized by a proper resolution of the Council of said Township; that deponent well knows the official seal of said Township; and the official seal affixed to said instrument is such official seal and was thereto affixed and said instrument signed and delivered by said Mayor, as and for his voluntary act and deed and as and for the voluntary act and deed of said Township, in the presence of deponent, who thereupon subscribed his name thereto as witness.


Marie Annese, Clerk

Sworn and Subscribed to before me this

14th day of October, 2004.



SARAH WOODING
NOTARY PUBLIC OF NEW JERSEY
COMMISSION EXPIRES MARCH 31, 2009

| | |
|----------------------|-------------------|
| Master County Res. # | <u>859</u> |
| Date Adopted | <u>11-12-2003</u> |
| Twp/City/Boro Res. # | <u>143</u> |
| Date Adopted | <u>10/12/04</u> |

ADDENDUM TO MASTER INTERLOCAL SERVICE AGREEMENT

This addendum establishes an understanding for products and/or services to be provided in addition to those basic services identified in the master interlocal service agreement. The products and/or services shall be provided by the COUNTY OF BURLINGTON, hereinafter referred to as County, as stated below for the TOWNSHIP OF WILLINGBORO, hereinafter referred to as the Township, having its offices at One Salem Road, Willingboro, NJ 08046.

All parties acknowledge that a master interlocal service agreement exists between the Township and County and agree to abide by the terms and conditions included therein.

The additional products and/or services to be provided are as follows:

Imaging Software:

The Imaging software system allows for the capture, storage and access to digital images such as mug shots, accident scene and evidence.

The County agrees to host and maintain the imaging software and all images and provide access accordingly.

The Township PD has elected to participate in this centralized service for the one-time site license fee of \$500.

The Township agrees to pay for their allocated share of annual maintenance for their use of this product.

Norton Antivirus Software:

The Norton Antivirus software system protects computer systems and consequently the network from damage caused by computer viruses.

The County agrees to install and maintain the antivirus software on all Township PC's connected to the PD network. The County shall also manage the update of all definition files and provide monitoring service of all virus activity.

The Township PD has elected to acquire licenses of the Norton Antivirus software from the County at a cost per PC equivalent to the amount paid by the County to the software vendor.

RESOLUTION NO. 2004 – 144

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO PROVIDING CONSENT TO WILLINGBORO URBAN RENEWAL, L.L.C. PURSUANT TO N.J.S.A. 40A:12A-9 TO ENTER INTO SPECIFIC REAL ESTATE TRANSACTIONS INVOLVING THE REDEVELOPMENT AREA.

WHEREAS, the Willingboro Urban ReNEWal, L.L.C. (hereinafter "ReNEWal") has made application to the Township of Willingboro (hereinafter "Township") for approval of development plans for Block 3, Lot 4.08, known as the "South Pad" and Block 3, Lots 4.06, 4.07, known as the "North Pad" and the "Sears parcel," respectively; and

WHEREAS, the conceptual development plans have been reviewed and approved by the Willingboro Township Planning Board; and

WHEREAS, the development by ReNEWal, is in the best interest of the Township and in furtherance of the goals embodied in the Redevelopment Plan adopted by the Township Council in accordance with Ordinance 1998-04; and

WHEREAS, the Township and ReNEWal previously entered into an agreement entitled the "Redevelopment Agreement Between the Township of Willingboro and ReNEWal for the Redevelopment of the Willingboro Plaza Redevelopment Area" (hereinafter the "Agreement") which addresses the redevelopment of the former Willingboro Plaza site (hereinafter the "Property" or "Site") pursuant to a Redevelopment Plan adopted by the Township (hereinafter the "Redevelopment Plan"); and

WHEREAS, ReNEWal and Delco Development LLC, entered into a Purchase and Sale and Option Agreement on September 14, 2004, providing for the conveyance of 4.014 acres and assignment of leases to Delco Development, LLC of the subdivided ReNEWal site, which 4.014 acres appears on the Township's tax map as Lots 4.08, Block 3, known as the "South Pad" and an option to purchase 8.2 acres, which appears on the Township's tax map as the Lot 4.06, Block 3, known as the "North pad" and Lot 4.07, Block 3, known as the "Sears parcel," which appears on the Township's tax map as Lots 4.07, Block 3; and

WHEREAS, on October 11, 2003, ReNEWal Willingboro, LLC and Bob Evans Farms, Inc., entered into a Lease Agreement for the rental of the premises located in the parcel known as Block 3, Lot 4.08 on the Tax Map of the Township of Willingboro; and

WHEREAS, on May 21, 2004, ReNEWal Willingboro, LLC and Hollywood Entertainment Corporation entered into a Lease Agreement for the rental of the premises located in the parcel known as Block 3, Lot 4.08 on the Tax map of the Township of Willingboro; and

WHEREAS, N.J.S.A. 40A:12A-9 requires that ReNEWal obtain the written consent of the Township before leasing, selling, or transferring its interest in the Site or Property; and

WHEREAS, in accordance with N.J.S.A. 40A:12A-9, the Township hereby consents to the proposed Sale and Purchase and Option agreement between ReNEWal and Delco Development, LLC, provided said Sale and Purchase and Option agreement is in compliance with the Local Redevelopment and Housing Law 40A:12A-1, et seq., the Redevelopment Plan, Redevelopment Agreement between the Township and ReNEWal; and

WHEREAS, in accordance with N.J.S.A. 40A:12A-9, the Township hereby consents to the proposed Lease Agreement between ReNEWal and Bob Evans Farms, Inc., provided said lease is in compliance with the Local Redevelopment and Housing Law 40A:12A-1, et seq., the Redevelopment Plan, Redevelopment Agreement between the Township and ReNEWal; and

WHEREAS, in accordance with N.J.S.A. 40A:12A-9, the Township hereby consents to the proposed Lease Agreement between ReNEWal and Hollywood Entertainment Corporation, provided said lease is in compliance with the Local Redevelopment and Housing Law 40A:12A-1, et seq., the Redevelopment Plan, Redevelopment Agreement between the Township and ReNEWal; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this **12** day of October, 2004, that the Township of Willingboro hereby consents to the proposed Sale and Purchase and Option agreement between ReNEWal and Delco Development, LLC, and consents to the proposed lease agreements between ReNEWal and Bob Evans Farms, Inc., and ReNEWal and Holly Entertainment Corporation, subject to and provided said agreements are in compliance with the provisions of the Local Redevelopment and Housing Law N.J.S.A. 40A:12A-1, et seq. and the Redevelopment Plan.

BE IT FURTHER RESOLVED, that certified copies of this Resolution be provided to Willingboro Urban ReNEWal, L.L.C., Delco Development, LLC, Bob Evans Farms, Inc. and Hollywood Entertainment Corporation for their information and attention.


Eddie Campbell, Jr.
Mayor


Marie Annese, RMC
Township Clerk



Thomas E. Juliano
Senior Vice President

560 Fellowship Road, Suite 214
Mt. Laurel, NJ 08054

Phone 856-234-5151
Fax 856-234-6051



TOWNSHIP OF WILLINGBORO

*MUNICIPAL COMPLEX ONE SALEM ROAD
WILLINGBORO, NEW JERSEY 08046
(609) 877-2200 FAX (609) 835-0782*

October 14, 2004

Mr. Robert Stang
Willingboro Urban ReNEWal, LLC
P. O. Box 23630
Santa Fe, NM 87502

Dear Mr. Stang:

Enclosed for your information and file is a certified copy of Resolution No. 2004 – 144, which was adopted by Willingboro Township Council at their meeting of October 12th.

Sincerely,

Marie Annese, RMC
Township Clerk

/ma
Encl.



TOWNSHIP OF WILLINGBORO

MUNICIPAL COMPLEX ONE SALEM ROAD
WILLINGBORO, NEW JERSEY 08046
(609) 877-2200 FAX (609) 835-0782

October 14, 2004

Richard S. Goldman, Esq.
Drinker Biddle & Reath
105 College Road East
P. O. Box 627
Princeton, New Jersey 08542-0627

Dear Mr. Goldman:

Enclosed for your information and file is a certified copy of Resolution No. 2004 – 144, which was adopted by Willingboro Township Council at their meeting of October 12th.

Sincerely,

Marie Annese, RMC
Township Clerk

/ma
Encl.



TOWNSHIP OF WILLINGBORO

MUNICIPAL COMPLEX ONE SALEM ROAD
WILLINGBORO, NEW JERSEY 08046
(609) 877-2200 FAX (609) 835-0782

October 14, 2004

Mr. Thomas E. Juliano
Senior Vice President
Delco Development, LLC
560 Fellowship Road Suite 214
Mt. Laurel, New Jersey 08054

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Sincerely,

Marie Annese, RMC
Township Clerk

/ma
Encl.

RESOLUTION NO. 2004 – 144

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WHEREAS, the Willingboro Urban ReNEWal, L.L.C. (hereinafter "ReNEWal") has made application to the Township of Willingboro (hereinafter "Township") for approval of development plans for Block 3, Lot 4.08, known as the "South Pad" and Block 3, Lots 4.06, 4.07, known as the "North Pad" and the "Sears parcel," respectively; and

WHEREAS, the conceptual development plans have been reviewed and approved by the Willingboro Township Planning Board; and

WHEREAS, the development by ReNEWal, is in the best interest of the Township and in furtherance of the goals embodied in the Redevelopment Plan adopted by the Township Council in accordance with Ordinance 1998-04; and

WHEREAS, the Township and ReNEWal previously entered into an agreement entitled the "Redevelopment Agreement Between the Township of Willingboro and ReNEWal for the Redevelopment of the Willingboro Plaza Redevelopment Area" (hereinafter the "Agreement") which addresses the redevelopment of the former Willingboro Plaza site (hereinafter the "Property" or "Site") pursuant to a Redevelopment Plan adopted by the Township (hereinafter the "Redevelopment Plan"); and

WHEREAS, ReNEWal and Delco Development LLC, entered into a Purchase and Sale and Option Agreement on September 14, 2004, providing for the conveyance of 4.014 acres and assignment of leases to Delco Development, LLC of the subdivided ReNEWal site, which 4.014 acres appears on the Township's tax map as Lots 4.08, Block 3, known as the "South Pad" and an option to purchase 8.2 acres, which appears on the Township's tax map as the Lot 4.06, Block 3, known as the "North pad" and Lot 4.07, Block 3, known as the "Sears parcel," which appears on the Township's tax map as Lots 4.07, Block 3; and

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WHEREAS, on May 21, 2004, ReNEWal Willingboro, LLC and Hollywood Entertainment Corporation entered into a Lease Agreement for the rental of the premises located in the parcel known as Block 3, Lot 4.08 on the Tax map of the Township of Willingboro; and

WHEREAS, N.J.S.A. 40A:12A-9 requires that ReNEWal obtain the written consent of the Township before leasing, selling, or transferring its interest in the Site or Property; and

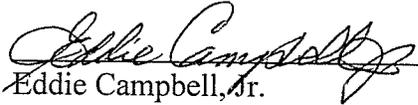
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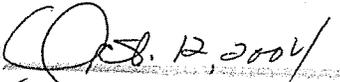
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Eddie Campbell, Jr.
Mayor


Marie Annese, RMC
Township Clerk

CERTIFIED A TRUE COPY OF RESOLUTION ADOPTED

WILLINGBORO TWP. COUNCIL ON


OCT. 12, 2004


TOWNSHIP CLERK

TRANSACTION REPORT

P. 01

OCT-14-2004 THU 09:47 AM

| DATE START | RECEIVER | TX TIME | PAGES | TYPE | NOTE | M# | DP |
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TOTAL : 37S PAGES: 3

WILLINGBORO TOWNSHIP

ONE SALEM ROAD, WILLINGBORO, N.J. 08046

Phone No. (609) 877-2200 Fax No. (609) 835-0782

TELEFAX COVER SHEET

TO:

R. Goldman, Esq.

COMPANY:

DATE:

10/14/04

TO FAX NO.

799-7000

FROM:

Marie Annese EXT. 6002 PAGES 3

WILLINGBORO TOWNSHIP
ONE SALEM ROAD, WILLINGBORO, N.J. 08046

Phone No. (609) 877-2200 Fax No. (609) 835-0782

TELEFAX COVER SHEET

TO: R. Goldman, Esq.

COMPANY: _____

DATE: 10/14/04

TO FAX NO. 799-7000

FROM: Marie Annese EXT. 6202 PAGES 3

SUBJECT: Res. 2004-144

HARD COPY TO FOLLOW

FOR YOUR INFORMATION PLEASE RESPOND _____

THANK YOU.

RESOLUTION NO. 2004 – 144

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WHEREAS, the Township and ReNEWal previously entered into an agreement entitled the "Redevelopment Agreement Between the Township of Willingboro and ReNEWal for the Redevelopment of the Willingboro Plaza Redevelopment Area" (hereinafter the "Agreement") which addresses the redevelopment of the former Willingboro Plaza site (hereinafter the "Property" or "Site") pursuant to a Redevelopment Plan adopted by the Township (hereinafter the "Redevelopment Plan"); and

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WHEREAS, on May 21, 2004, ReNEWal Willingboro, LLC and Hollywood Entertainment Corporation entered into a Lease Agreement for the rental of the premises located in the parcel known as Block 3, Lot 4.08 on the Tax map of the Township of Willingboro; and

WHEREAS, N.J.S.A. 40A:12A-9 requires that ReNEWal obtain the written consent of the Township before leasing, selling, or transferring its interest in the Site or Property; and

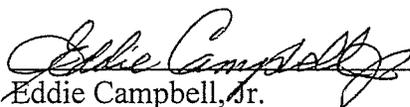
WHEREAS, in accordance with N.J.S.A. 40A:12A-9, the Township hereby consents to the proposed Sale and Purchase and Option agreement between ReNEWal and Delco Development, LLC, provided said Sale and Purchase and Option agreement is in compliance with the Local Redevelopment and Housing Law 40A:12A-1, et seq., the Redevelopment Plan, Redevelopment Agreement between the Township and ReNEWal; and

WHEREAS, in accordance with N.J.S.A. 40A:12A-9, the Township hereby consents to the proposed Lease Agreement between ReNEWal and Bob Evans Farms, Inc., provided said lease is in compliance with the Local Redevelopment and Housing Law 40A:12A-1, et seq., the Redevelopment Plan, Redevelopment Agreement between the Township and ReNEWal; and

WHEREAS, in accordance with N.J.S.A. 40A:12A-9, the Township hereby consents to the proposed Lease Agreement between ReNEWal and Hollywood Entertainment Corporation, provided said lease is in compliance with the Local Redevelopment and Housing Law 40A:12A-1, et seq., the Redevelopment Plan, Redevelopment Agreement between the Township and ReNEWal; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this **12** day of October, 2004, that the Township of Willingboro hereby consents to the proposed Sale and Purchase and Option agreement between ReNEWal and Delco Development, LLC, and consents to the proposed lease agreements between ReNEWal and Bob Evans Farms, Inc., and ReNEWal and Holly Entertainment Corporation, subject to and provided said agreements are in compliance with the provisions of the Local Redevelopment and Housing Law N.J.S.A. 40A:12A-1, et seq. and the Redevelopment Plan.

BE IT FURTHER RESOLVED, that certified copies of this Resolution be provided to Willingboro Urban ReNEWal, L.L.C., Delco Development, LLC, Bob Evans Farms, Inc. and Hollywood Entertainment Corporation for their information and attention.

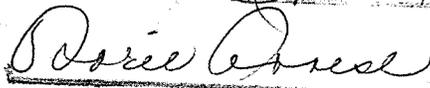

Eddie Campbell, Jr.
Mayor


Marie Annese, RMC
Township Clerk

ISSUED A TRUE COPY OF RESOLUTION ADOPTED

WILLINGBORO TWP. COUNCIL ON

Oct. 12 2004


TOWNSHIP CLERK

RESOLUTION NO. 2004 – 144

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO PROVIDING CONSENT TO WILLINGBORO URBAN RENEWAL, L.L.C. PURSUANT TO N.J.S.A. 40A:12A-9 TO ENTER INTO SPECIFIC REAL ESTATE TRANSACTIONS INVOLVING THE REDEVELOPMENT AREA.

WHEREAS, the Willingboro Urban ReNEWal, L.L.C. (hereinafter "ReNEWal") has made application to the Township of Willingboro (hereinafter "Township") for approval of development plans for Block 3, Lot 4.08, known as the "South Pad" and Block 3, Lots 4.06, 4.07, known as the "North Pad" and the "Sears parcel," respectively; and

WHEREAS, the conceptual development plans have been reviewed and approved by the Willingboro Township Planning Board; and

WHEREAS, the development by ReNEWal, is in the best interest of the Township and in furtherance of the goals embodied in the Redevelopment Plan adopted by the Township Council in accordance with Ordinance 1998-04; and

WHEREAS, the Township and ReNEWal previously entered into an agreement entitled the "Redevelopment Agreement Between the Township of Willingboro and ReNEWal for the Redevelopment of the Willingboro Plaza Redevelopment Area" (hereinafter the "Agreement") which addresses the redevelopment of the former Willingboro Plaza site (hereinafter the "Property" or "Site") pursuant to a Redevelopment Plan adopted by the Township (hereinafter the "Redevelopment Plan"); and

WHEREAS, ReNEWal and Delco Development LLC, entered into a Purchase and Sale and Option Agreement on September 14, 2004, providing for the conveyance of 4.014 acres and assignment of leases to Delco Development, LLC of the subdivided ReNEWal site, which 4.014 acres appears on the Township's tax map as Lots 4.08, Block 3, known as the "South Pad" and an option to purchase 8.2 acres, which appears on the Township's tax map as the Lot 4.06, Block 3, known as the "North pad" and Lot 4.07, Block 3, known as the "Sears parcel," which appears on the Township's tax map as Lots 4.07, Block 3; and

WHEREAS, on October 11, 2003, ReNEWal Willingboro, LLC and Bob Evans Farms, Inc., entered into a Lease Agreement for the rental of the premises located in the parcel known as Block 3, Lot 4.08 on the Tax Map of the Township of Willingboro; and

WHEREAS, on May 21, 2004, ReNEWal Willingboro, LLC and Hollywood Entertainment Corporation entered into a Lease Agreement for the rental of the premises located in the parcel known as Block 3, Lot 4.08 on the Tax map of the Township of Willingboro; and

WHEREAS, N.J.S.A. 40A:12A-9 requires that ReNEWal obtain the written consent of the Township before leasing, selling, or transferring its interest in the Site or Property; and

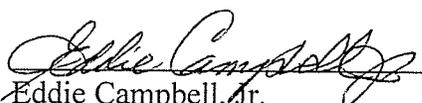
WHEREAS, in accordance with N.J.S.A. 40A:12A-9, the Township hereby consents to the proposed Sale and Purchase and Option agreement between ReNEWal and Delco Development, LLC, provided said Sale and Purchase and Option agreement is in compliance with the Local Redevelopment and Housing Law 40A:12A-1, et seq., the Redevelopment Plan, Redevelopment Agreement between the Township and ReNEWal; and

WHEREAS, in accordance with N.J.S.A. 40A:12A-9, the Township hereby consents to the proposed Lease Agreement between ReNEWal and Bob Evans Farms, Inc., provided said lease is in compliance with the Local Redevelopment and Housing Law 40A:12A-1, et seq., the Redevelopment Plan, Redevelopment Agreement between the Township and ReNEWal; and

WHEREAS, in accordance with N.J.S.A. 40A:12A-9, the Township hereby consents to the proposed Lease Agreement between ReNEWal and Hollywood Entertainment Corporation, provided said lease is in compliance with the Local Redevelopment and Housing Law 40A:12A-1, et seq., the Redevelopment Plan, Redevelopment Agreement between the Township and ReNEWal; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this **12** day of October, 2004, that the Township of Willingboro hereby consents to the proposed Sale and Purchase and Option agreement between ReNEWal and Delco Development, LLC, and consents to the proposed lease agreements between ReNEWal and Bob Evans Farms, Inc., and ReNEWal and Holly Entertainment Corporation, subject to and provided said agreements are in compliance with the provisions of the Local Redevelopment and Housing Law N.J.S.A. 40A:12A-1, et seq. and the Redevelopment Plan.

BE IT FURTHER RESOLVED, that certified copies of this Resolution be provided to Willingboro Urban ReNEWal, L.L.C., Delco Development, LLC, Bob Evans Farms, Inc. and Hollywood Entertainment Corporation for their information and attention.



Eddie Campbell, Jr.
Mayor



Marie Annese, RMC
Township Clerk

RESOLUTION NO. 2004 - 145
A RESOLUTION PROVIDING FOR A MEETING NOT
OPEN TO THE PUBLIC IN ACCORDANCE WITH THE
PROVISIONS OF THE NEW JERSEY OPEN PUBLIC
MEETINGS ACT, N.J.S.A. 10:4-12.

WHEREAS, The Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et, seq.; and

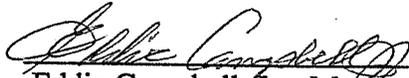
WHEREAS, The Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (7) Matters relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on 10/12, 2004, that an Executive Session closed to the public shall be held on 10/12, 2004, at 7:20 P.M. in the Willingboro Township Municipal Complex, One Salem Road, Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.


Eddie Campbell, Jr., Mayor

ATTEST:

Marie Annese, RMC
Township Clerk

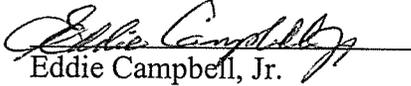
RESOLUTION NO. 2004 - 146

**A RESOLUTION AUTHORIZING AN APPLICATION
TO RECEIVE MONEY UNDER SEAT BELT ENFORCEMENT
GRANT PROGRAM**

WHEREAS, there are monies available under the Highway Safety Grant with the New Jersey Division of Highway Traffic Safety for Seat Belt Enforcement Program; and

WHEREAS, it would be in the best interest of the Township of Willingboro to apply for said monies,

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session 12th day of October, 2004, that the Mayor and Clerk are hereby authorized to execute and sign any and all documents in order to effectuate the receipt of the Grant monies between the Township of Willingboro and the New Jersey Division of Highway Traffic Safety – “Buckle Up South Jersey” in the amount of \$2,000.00, said program to run from November 15 through November 20, 2004.


Eddie Campbell, Jr.
Mayor

Attest:

Marie Annese, RMC
Township Clerk

| | | |
|--|--------------------------|----------------|
| NEW JERSEY DIVISION OF HIGHWAY TRAFFIC SAFETY APPLICATION FOR HIGHWAY SAFETY PROJECT GRANT | FOR DHTS USE ONLY | |
| | PSP#: | STANDARD: |
| | TASK #: | PROGRAM AREA: |
| | PROJECT #: | DATE RECEIVED: |

PART I GENERAL INFORMATION

| | |
|--|---|
| A. PROJECT TITLE Buckle Up South Jersey <u>WILLINGBORO</u> Police Department | B. TYPE OF APPLICATION <input checked="" type="checkbox"/> INITIAL <input type="checkbox"/> REVISION <input checked="" type="checkbox"/> CONT. <input type="checkbox"/> YEAR 1 <input type="checkbox"/> YEAR 2 <input type="checkbox"/> YEAR 3 |
| C. NAME OF PROJECT CONTACT LT. MICHAEL RANDALL #122 | D. NAME OF APPLICANT AGENCY WILLINGBORO TWP POLICE DEPT. |
| E. TELEPHONE NUMBER (OF C.) Cell (609) 847-1146 (609) 877-2200 x 6240 | F. ADDRESS 1 SALEM ROAD WILLINGBORO NJ. 08046 |
| G. FAX NUMBER (609) 835-0938 | |
| H. FEDERAL TAX ID # 216 000 7381 | |

I. TYPE OF GOVERNMENTAL UNIT

STATE COUNTY CITY OTHER

| | |
|--|--|
| J. GRANT PERIOD FROM: 11/15/04 TO: 12/19/04 | K. PROJECT PERIOD FROM: 11/15/04 TO: 11/20/04 |
|--|--|

BUDGET (Please complete pages 4 & 5)

| A. COST CATEGORY | PROJECT PERIOD | TOTAL EXPENDITURES PRIOR YEARS | TOTAL |
|---|----------------|--------------------------------|------------|
| (A) PERSONAL SERVICES | \$2,000.00 | | \$2,000.00 |
| (B) CONTRACTUAL SVS. | | | |
| (C) COMMODITIES | | | |
| (D) OTHER DIRECT COSTS | | | |
| (E) INDIRECT COSTS | | | |
| TOTAL ESTIMATED COSTS (Including Non-Federal Share) | \$2,000.00 | | \$2,000.00 |

B. SOURCE OF FUNDS

| (1) FEDERAL | (2) STATE | (3) POLITICAL SUBDIVISION | (4) OTHER | TOTAL |
|-------------|-----------|---------------------------|-----------|------------|
| \$2,000.00 | | | | \$2,000.00 |

PART II**ACCEPTANCE OF CONDITIONS**

This application is approved for federal fiscal year 2004 and authorization to proceed with this highway safety project is granted subject to the State and Federal laws and regulations applicable to the New Jersey Division of Highway Traffic Safety and the conditions stated below:

1. Unless otherwise directed, applicants must submit quarterly reports to the DHTS which reflect the status of project implementation and attainment of stated goals. Each progress report shall describe the project status quarterly and shall be submitted to the DHTS no later than fifteen (15) days subsequent to the termination of each quarter. A final accomplishment report must be submitted to the DHTS within thirty (30) days of completion of the project unless otherwise directed. All contractors that are delinquent in submitting quarterly and/or final accomplishment reports, or reports that lack sufficient detail of progress during the period in question will be subject to having reimbursement requests withheld.
2. Applicants making purchases or entering into contracts as provided for by this project must adhere to the policies and procedures of all pertinent governmental agencies.
3. All out-of-state travel must have prior approval of the Division of Highway Traffic Safety. Requests for approval should be submitted to the DHTS at least forty-five (45) days prior to the intended date of travel.
4. Applicants shall account for program income. Program income earned during the contract period shall be retained by the applicant and added to the funds committed to the project by the DHTS and used to further eligible program objectives.
5. Local government applications must complete a local government resolution.
6. Any reports, publications, etc., developed using funds from this contract must be approved by the DHTS prior to their release.
7. Any printed material must contain the name of the Division of Highway Traffic Safety.
8. Prior approval is required for changes to project scope, objectives, or budget.
9. No equipment purchased under an approved DHTS grant will be conveyed, sold, salvaged, or transferred without written approval from the DHTS.
10. All provisions outlined in the DHTS's uniform requirements for the administration's reporting of expenditures will be adhered to.
11. Policies and procedures of the following will be, if applicable, adhered to:

49 CFR Part 18 - DOT Implementation of Common Grant Rule, CFR Title 23 - Part 1200 - Uniform Procedures for SHSP, OMB Circular A-87, OMB Circular A-21, OMB Circular A-110, OMB Circular A-122, and OMB Circular A-133.

PART III SIGNATURES

PROJECT DIRECTOR (Read Part II, "Acceptance of Conditions" before signing)

| | | |
|---------------------|---------------------------------------|-------------------------|
| NAME | TITLE | TELEPHONE NUMBER |
| LT. MICHAEL RANDALL | POLICE LT. | (609) 877-2300 X 6246 |
| SIGNATURE | ADDRESS | |
| LT. M. D. Illiano | 1 SALEM RD. WILLINGBORO N.J. 08046 | |

FINANCIAL DIRECTOR (Read Part II, "Acceptance of Conditions" before signing)

| | | |
|------------------|-------------------------------------|-------------------------|
| NAME | TITLE | TELEPHONE NUMBER |
| Joanne Diggs | Finance Director | 609-877-2208 X 6211 |
| SIGNATURE | ADDRESS | |
| Joanne M. Diggs | 1 SALEM RD. WILLINGBORO NJ 08046 | |

AUTHORIZING OFFICIAL OF GOVERNMENTAL AGENCY (Read Part II before signing)

| | | |
|------------------|-------------------------------------|-------------------------|
| NAME | TITLE | TELEPHONE NUMBER |
| Eddie Campbell | Mayor | 609-877-2200 X 7302 |
| SIGNATURE | ADDRESS | |
| Eddie Campbell | 1 SALEM RD. WILLINGBORO NJ 08046 | |

APPROVAL INFORMATION (FOR DHTS USE ONLY)

| | | |
|------------------|--------------|----------------------|
| SIGNATURE | TITLE | APPROVAL DATE |
| | | |

**PART IV
HIGHWAY SAFETY PROGRAM
APPLICATION**

BUDGET SUMMARY
See instructions for content and format of fiscal
information and cost categories

PROJECT TITLE: *Occupant Protection Project*

PROJECT NUMBER:

| ITEMIZED EXPENDITURE CATEGORIES <i>Specify proposed expenditure and basis for computation of cost</i> | FEDERAL SHARE | STATE/LOCAL SHARE | TOTAL AMOUNT |
|--|---|----------------------|---|
| <p>A. PERSONAL SERVICES</p> <p><u>Buckle Up South Jersey</u> <u>Seat Belt Overtime Enforcement</u></p> <p><u>\$50.00 Per Hour Maximum Rate</u></p> <p>40 overtime enforcement hours to be worked between November 15 and November 19, 2004</p> <p>Example: 2 officers working four-hour shifts (or one officer for the entire 8 hours), 8 hours total per day, for five days =40 hours</p> <p style="text-align: right;">TOTAL</p> | <p style="text-align: center;">\$2,000.00</p> <p style="text-align: center;">\$2,000.00</p> | | <p style="text-align: center;">\$2,000.00</p> <p style="text-align: center;">\$2,000.00</p> |
| <p>B. CONTRACTUAL SERVICES</p> <p style="text-align: right;">TOTAL</p> | | | |

| | | | |
|--|-----------------------------|-------------------|-------------------|
| E. INDIRECT COSTS (IF APPLICABLE) | | | |
| TOTAL | A. PERSONAL SERVICES | \$2,000.00 | \$2,000.00 |
| | B. CONTRACTUAL SVS. | | |
| | C. COMMODITIES | | |
| | D. OTHER DIRECT | | |
| | E. INDIRECT | | |
| | TOTAL | \$2,000.00 | \$2,000.00 |

| HIGHWAY SAFETY PROGRAM APPLICATION | BUDGET SUMMARY | | PROJECT NUMBER: |
|------------------------------------|----------------|-------------------|-----------------|
| ITEMIZED EXPENDITURE CATEGORIES | FEDERAL SHARE | STATE/LOCAL SHARE | TOTAL AMOUNT |
| C. COMMODITIES | | | |
| D. OTHER DIRECT COSTS | | | |



State of New Jersey

OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF HIGHWAY TRAFFIC SAFETY
P.O. Box 048
TRENTON, NJ 08625-0048

JAMES E. MCGREEVEY
Governor

PETER C. HARVEY
Attorney General
ROBERTO RODRIGUEZ
Director

September 30, 2004

MR. BENJAMIN BRAXTON, DIRECTOR
WILLINGBORO TOWNSHIP P.D.
1 SALEM ROAD
WILLINGBORO, NJ 08046

**Re: *Buckle Up South Jersey!* Seat Belt Initiative
November, 2004 Enforcement Grant**

Dear Sir:

I am pleased to offer your department the opportunity to participate in the first *Buckle Up South Jersey!* Enforcement Grant. You are receiving this application because of your prior participation in this program or because you have expressed an interest in participating. The Division of Highway Traffic Safety is prepared to offer your department \$2,000 in overtime enforcement grant funding, to be utilized during the 5-day *Buckle Up South Jersey!* campaign from November 15-19, 2004. This is the only regional seat belt enforcement campaign that will be conducted this year and our office is looking for maximum participation throughout the state.

In order to be considered for funding, please fill in the blanks on the attached six-page grant application and return it to my attention by the deadline of **October 29, 2004**. On Page 1 of the application please fill in Boxes C through H. On Page 3 please obtain the signatures of the Project Director, Chief Financial Officer and Authorizing Government Official (Mayor).

In addition, please familiarize yourself with the Project Guidelines, as you will be expected to adhere to all components of the grant. This is a reimbursement grant, which means your agency will incur the costs and then submit documentation to this Division to be reimbursed. Also, the maximum hourly rate that will be reimbursed for the enforcement overtime is \$50 per hour per officer.

The New Jersey Division of Highway Traffic Safety intends to fund every police in South Jersey, however, returning the grant application does not guarantee that your agency will be funded. If you have any questions, please do not hesitate to contact me at (609) 633-9048.

Sincerely,

Edward L. O'Connor
South Jersey Regional Supervisor



TEL: (609) 633-9300 (800) 422-3750 FAX: (609) 633-9020
www.njsaferoads.com



RESOLUTION NO. 2004 - 147
A RESOLUTION PROVIDING FOR A MEETING NOT
OPEN TO THE PUBLIC IN ACCORDANCE WITH THE
PROVISIONS OF THE NEW JERSEY OPEN PUBLIC
MEETINGS ACT, N.J.S.A. 10:4-12.

WHEREAS, The Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et, seq.; and

WHEREAS, The Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (7) Matters relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on 10/18, 2004, that an Executive Session closed to the public shall be held on 10/18, 2004, at 7:10 P.M. in the Willingboro Township Municipal Complex, One Salem Road, Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.


Eddie Campbell, Jr., Mayor

ATTEST:

Marie Annese, RMC
Township Clerk

RESOLUTION NO. 2004 - 147-A
A RESOLUTION PROVIDING FOR A MEETING NOT
OPEN TO THE PUBLIC IN ACCORDANCE WITH THE
PROVISIONS OF THE NEW JERSEY OPEN PUBLIC
MEETINGS ACT, N.J.S.A. 10:4-12.

WHEREAS, The Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et, seq.; and

WHEREAS, The Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

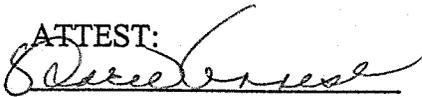
- (7) Matters relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on 10/26, 2004, that an Executive Session closed to the public shall be held on 10/26, 2004, at 7:45 P.M. in the Willingboro Township Municipal Complex, One Salem Road, Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.


Eddie Campbell, Jr., Mayor

ATTEST:


Marie Annese, RMC
Township Clerk

RESOLUTION NO. 2004 - 148
A RESOLUTION PROVIDING FOR A MEETING NOT
OPEN TO THE PUBLIC IN ACCORDANCE WITH THE
PROVISIONS OF THE NEW JERSEY OPEN PUBLIC
MEETINGS ACT, N.J.S.A. 10:4-12.

WHEREAS, The Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

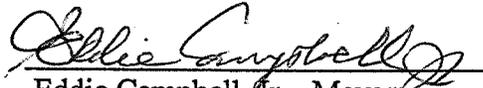
WHEREAS, The Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (7) Matters relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on 11/01, 2004, that an Executive Session closed to the public shall be held on 11/01, 2004, at 7:00 P.M. in the Willingboro Township Municipal Complex, One Salem Road, Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.


Eddie Campbell, Jr., Mayor

ATTEST:


Marie Annese, RMC
Township Clerk

RESOLUTION NO. 2004 – 149

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING THE APPOINTMENT OF COUNCILPERSON TO REPLACE RESIGNED COUNCILWOMAN, CINDY SEIDER COLLINS.

WHEREAS, on October 4, 2004 Council woman Cindy Seider Collins resigned her position leaving her council seat vacant; and

WHEREAS, her term of office was due to expire on December 31, 2007; and

WHEREAS, pursuant to the Municipal Vacancy Law, N.J.S.A. 40A:16-1, *et seq.*, and specifically N.J.S.A. 40A:16-11, the Township Democratic Committee was required to supply the Council with three names within 15 days of Council woman Collins resignation; and

WHEREAS, on October 18, 2004, the Township Democratic Committee submitted the following names Lee O'Toole, Jacqueline Jennings, and Debbie Price for consideration by the council to fill the vacant council seat; and

WHEREAS, N.J.S.A. 40A:16-11 requires that Council fill the vacancy not later than 30 days from the date of Councilwoman Collins' resignation; and

WHEREAS, N.J.S.A. 40A:16-4b requires that the person appointed to fill the vacancy shall serve in such capacity until December 31st of the year of the next regular municipal election; and

WHEREAS, the next regular municipal election is scheduled to occur in November of 2005; and

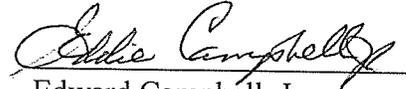
WHEREAS, Township Council has elected to fill the vacancy by appointing Jacqueline Jennings to serve as Councilwoman until December 31, 2005, by majority vote, pursuant to N.J.S.A. 40A:16-7 on November 1, 2004.

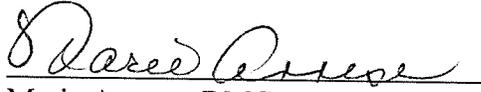
NOW THEREFORE BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 3rd day of November, 2004, that Jacqueline Jennings is appointed as Willingboro Township Council member for a term expiring 12/31/05;

BE IT FURTHER RESOLVED, that the appointee shall be compensated in accordance with ordinance.

BE IT FURTHER RESOLVED, that certified copies of this Resolution be provided to Jacqueline Jennings for her information and attention and that a notice of this action shall be printed once in the Burlington County Times.

Attest:


Edward Campbell, Jr.
Mayor


Marie Annese, RMC
Township Clerk

RESOLUTION NO. 2004 – 150

A RESOLUTION AUTHORIZING REFUNDS FOR OVER-PAYMENTS OF TAXES

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicate overpayments of taxes due to Overpayment, Appeal, Paid in Error, Paid to Wrong Property, Previous Cancellation and 100% Exempt; and

WHEREAS, refunds are due for these overpayments as listed on the attached schedule and made a part hereto;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 3rd day of November, 2004, that refunds be made as per the attached schedule; and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Finance Director for her information, attention and compliance.


Eddie Campbell, Jr.
Mayor

Attest:


Marie Annese, RMC
Township Clerk

| | |
|---|-----------|
| COUNTRYWIDE HOME LOANS PO BOX 10211 MS-SV-24 ATTN: PATTI CROSSE VAN NUYS, CALIFORNIA 91410-0211 BLOCK 809 LOT 11 37 ELRIDGE LANE 100% EXEMPT | \$2255.71 |
| RANCOCAS PROF. ARTS BLDG. LTD. % MANDELBAUM & MANDELBAUM 80 MAIN ST. ATTN: RICHARD DANZIS WEST ORANGE, NJ 07052 BLOCK 25 LOT 2 220 SUNSET ROAD CANCEL BY RESOLUTION | 4153.00 |
| WASHINGTON MUTUAL PO BOX 100563 2210 ENTERPRISE DRIVE FLORENCE, SC 29501 BLOCK 815 LOT 4 17 EXTON LANE PAID IN ERROR | 1268.36 |
| CITIMORTGAGE CORP %FIRST AMERICAN 95 METHODIST HILL DRIVE SUITE 100 ATTN: CHRISTY GRIECO ROCHESTER, NY 14623 BLOCK 1019 LOT 110 6 NASSAU DRIVE OVERPAYMENT TAXES | 640.71 |
| WASHINGTON MUTUAL HOME LOANS ATTN: TAX REFUND DEPT FSCO211 PO BOX 100573 FLORENCE, SC 29501-0573 BLOCK 801 LOT 4 16 EDMONT LANE PAID IN ERROR | 980.39 |

| | |
|--|----------|
| SIB MORTGAGE 1250 ROUTE 28 BRANCBURG, NJ 08876 BLOCK 1009 LOT 53 28 NORWICK LANE PAID WRONG PROPERTY | \$993.81 |
| DAISY L. JONES-ROSS 45 BONNIE LANE WILLINGBORO, NJ 08046 BLOCK 229 LOT 14 45 BONNIE LANE APPEAL | 107.98 |
| EDWARD BARNETT & DONNA GUYRE 10 NELSON COURT WILLINGBORO, NJ 08046 BLOCK 1003 LOT 22 10 NELSON COURT 100% EXEMPT | 361.80 |
| DONALD PRICE 144 SOMERSET DRIVE WILLINGBORO, NJ 08046 BLOCK 125 LOT 11 144 SOMERSET DRIVE 100% EXEMPT | 325.63 |
| WASHINGTON MUTUAL HOME LOANS ATTN: TAX DEPT. FSC0211 PO BOX 100573 FLORENCE, SC 29501-0573 BLOCK 203 LOT 23 41 BRIERDALE LANE PAID IN ERROR | 978.59 |

RESOLUTION NO. 2004 - 151

**A RESOLUTION AWARING A BID FOR OUR AMBULANCE
REMOUNT PACKAGE – RE-CHASSIS AMBULANCES**

WHEREAS, the Township Council of the Township of Willingboro has requested that bids be submitted for the Re-Chassis of Ambulances 1692 and 1694; and

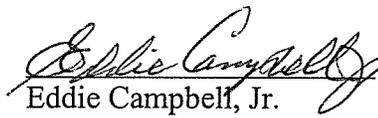
WHEREAS, bids have been received, opened and read in public; and

WHEREAS, it appears to be in the best interest of the Township to accept the bid of First Priority Emergency Vehicles, 1000 Asbury Avenue, Asbury Park, NJ 07712 in the amount of \$152,910; and

WHEREAS, funds are available for this purpose as indicated by the attached Treasurer's Certification.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 3rd day of November, 2004, that the bid be accepted as per the attached bid return sheet and recommendation; and

BE IT FURTHER RESOLVED, that the bid be spread upon the minutes of this meeting.


Eddie Campbell, Jr.
Mayor

Attest:


Marie Annese, RMC
Township Clerk

Certification Of Availability of Funds

This is to certify to the of the TOWNSHIP OF WILLINGBORO that funds for the following resolutions are available.

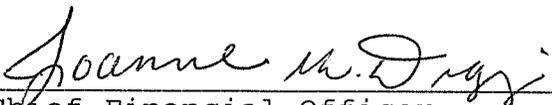
Resolution Date: 11/03/04
Resolution Number: 2004-150

Vendor: FIR FIRST PRIORITY EMERG VEHICLES
1000 ASBURY AVE
ASBURY PARK, NJ 07712

Contract: 04-00017 1ST PRIORITY EMERG VEHICLES
RE-CHASSIS OF AMBULANCE 1692 &
1694

| Account Number | Amount | Department |
|---------------------|------------|----------------------|
| C-04-55-904-001-904 | 152,910.00 | 2004 GENERAL CAPITAL |
| Total | 152,910.00 | |

Only amounts for the 2004 Budget Year have been certified.
Amounts for future years are contingent upon sufficient funds
being appropriated.



Chief Financial Officer

*Chassis
Proof 204*



Interoffice Memo

To: Denise Rose

From: Ken Hofbauer 

Date: October 14, 2004

Subject: Ambulance Remount Packages

After review, First Priority Emergency Vehicles should be awarded the bid to re-chassis ambulances 1692 and 1694.

Within the purchase order please include the following:

| | | |
|---------------------|-----------------|----------------------|
| Chassis Price | \$ 149,000.00 | \$ 149,000.00 |
| Option A (Two Each) | \$ 575.00 ea. | \$ 1,150.00 |
| Option C (Two Each) | \$ 1,380.00 ea. | \$ 2,760.00 |
| TOTAL | | \$ 152,910.00 |

App. dmr

Two (2) Class I, Type III Ambulance Remount Packages

Bid Opening Friday, October 8, 2004 at 10:30 AM by

Also present were : Ms. Rose
Sarah Wooding

BIDDERS:

| | | | |
|----------------|---------------|---------------|----------------|
| | Vickery & Co. | Wolfington | First Priority |
| Chassis Price: | \$ 166,852.00 | \$ 174,952.00 | \$ 149,000.00 |

Option Prices

| | | | | |
|------------------------------------|-----------|--|-----------|----|
| A. Each Add'l Child Safety Seat | \$ 725.00 | 775.00 (included in Chassis price) | \$ 575.00 | \$ |
|------------------------------------|-----------|--|-----------|----|

| | | | | |
|----------------------------|-------------|-------------|-------------|----|
| B. Each Add'l Cot Mount | \$ 1,195.00 | \$ 1,304.00 | \$ 1,050.00 | \$ |
|----------------------------|-------------|-------------|-------------|----|

| | | | | |
|--|--------|--------|-----------------|----|
| C. Supply/Install Alcoa "Hot Shot" Aluminum Rims in lieu of Ford OEM | \$ N/A | \$ N/A | \$ 1,380.00 per | \$ |
|--|--------|--------|-----------------|----|

Bids turned over to Mr. Ken Hofbauer for review (including Comply and Exceptions) and recommendation

Bid Requirements:

- Bid Guarantee XXXX
- Cert. Consent of Surety XXXX
- Disclosure Statement XXXX
- Non-Collusion XXXX
- Affirmative Action XXXX
- N.J. Business Registration XXXX
- Other / Cert. of Emp. Info. Rep. XXXX

Bidders Present:

- Ed. Dougherty (Vickery & Co.)
- Steve Simmerman (Wolfington)
- Bob Freeman (First Priority)

RESOLUTION NO. 2004 – 152

**A RESOLUTION AWARDING A BID TO WASTE MANAGEMENT OF
NEW JERSEY FOR SOLID WASTE COLLECTION
FOR JOINT PURCHASING SERVICES**

WHEREAS, the Township Council of the Township of Willingboro requested that bids be submitted for WILLINGBORO JOINT PURCHASING PROGRAM, SOLID WASTE COLLECTION; and

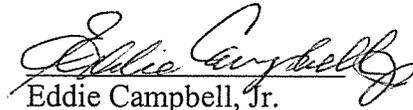
WHEREAS, bids have been received, opened and read in public; and

WHEREAS, it appears to be in the best interest of the Township of Willingboro to accept the bid of **WASTE MANAGEMENT OF NEW JERSEY**, Trenton, New Jersey, in the amount of - Year 1, \$1,016,710.20, Year 2, \$1,050,584.95 and Year 3, \$1,084,483.09 for a total amount of \$3,151,778.24 (December 1, 2004 through November 31, 2007); and

WHEREAS, funds are available for this purpose as indicated by the attached Treasurer's Certification.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 3rd day of November, 2004, that the bid be accepted as per the attached bid return sheet; and

BE IT FURTHER RESOLVED, that the bids be spread upon the minutes of this meeting.


Eddie Campbell, Jr.
Mayor

Attest:

Marie Annese, RMC
Township Clerk

Certification of Availability of Funds

This is to certify to the Council of the Township of Willingboro that funds for the following resolutions are available.

Resolution Date: 11/3/04

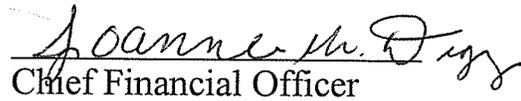
Resolution Number: 2004-151

Vendor: Waste Management

| Account Number | Amount | Department |
|----------------|--------|------------|
|----------------|--------|------------|

Pending Transfer for 2004 and Budgets for 2005, 2006, & 2007

Only amounts for the 2004 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.


Chief Financial Officer

Christine Turner

AVR Resource Group, Inc.

A Solid Waste
Management Consulting
Company

Phone: 856 722-9797
Fax: 856 722-1150
Email:
rwillis@avrchoice.com

Memo

To: Denise Rose
From: Christine Turner
Date: September 28, 2004
Re: Solid Waste Collection – Willingboro Township Rebid

Dear Denise;

See below for the subject Breakdown of Bids:

| Waste Management | | | | | | |
|------------------|---------------------|-----------------------|----------------------|----------------|-----------------|----------------|
| Multiplier | 12 | | | | | |
| Base Bid | | | | | | |
| | Unit Price Curbside | Unit Price Containers | # Units / 2 YD Pulls | Curbside TOTAL | Container TOTAL | GRAND TOTAL |
| Willingboro Twp | | | 11011 | | | |
| | | | 2338.2 | | | |
| Year 1 | \$7.50 | \$11.00 | | \$990,990.00 | \$25,720.20 | \$1,016,710.20 |
| Year 2 | \$7.75 | \$11.36 | | \$1,024,023.00 | \$26,561.95 | \$1,050,584.95 |
| Year 3 | \$8.00 | \$11.73 | | \$1,057,056.00 | \$27,427.09 | \$1,084,483.09 |
| TOTAL | | | | \$3,072,069.00 | \$79,709.24 | |
| GRAND TOTAL | | | | | | \$3,151,778.24 |
| Option Year 4 | \$8.25 | \$12.15 | | \$1,090,089.00 | \$28,409.13 | |
| Option Year 5 | \$8.50 | \$12.58 | | \$1,123,122.00 | \$29,414.56 | |

** Just as an aside, as Rob pointed out at the council meeting, Waste Management came in at \$7.50 for Year 1. He certainly knows his trash.

Solid Waste Collection
Willingboro Township

| | WM | | | Rep | | |
|-----------------------------|-----------------------|--------------------|-----------------------|-----------------------|--------------------|-----------------------|
| | Curbside TOTAL | Container TOTAL | GRAND TOTAL | Curbside TOTAL | Container TOTAL | GRAND TOTAL |
| Willingboro Twp | | | | | | |
| Year 1 | \$990,990.00 | \$25,720.20 | | \$1,135,013.88 | \$28,058.40 | |
| Year 2 | \$1,024,023.00 | \$26,561.95 | | \$1,179,938.76 | \$29,180.74 | |
| Year 3 | \$1,057,056.00 | \$27,427.09 | | \$1,227,506.28 | \$30,349.84 | |
| TOTAL | \$3,072,069.00 | \$79,709.24 | | \$3,542,458.92 | \$87,588.97 | |
| BASE BID GRAND TOTAL | | | \$3,151,778.24 | | | \$3,630,047.89 |
| Option Year 4 | \$1,090,089.00 | \$28,409.13 | | \$1,289,608.32 | \$31,869.67 | |
| Option Year 5 | \$1,123,122.00 | \$29,414.56 | | \$1,353,031.68 | \$33,459.64 | |
| OPTION GRAND TOTALS | \$2,213,211.00 | \$57,823.69 | | \$2,642,640.00 | \$65,329.31 | |

See below for the cost savings analysis of the Historic Riverfront bid versus the **Revised** Solid Waste Collection Bid:

1. By rebidding the program the following savings have occurred for residential curbside pickup:
 - a. \$ 60,781 savings for Year 1
 - b. \$ 54,174 savings for Year 2
 - c. \$ 47,568 savings for Year 3
 - d. Total 3-year Savings: **\$162,523**
2. The original bid prices included tipping fees. The revised bid does not include tipping fees. We adjusted our numbers to reflect this difference in the savings analysis. Again, you will note that by rebidding the program, the following savings have occurred for container pickup:
 - a. \$ 9,119 savings for year 1
 - b. \$ 9,213 savings for Year 2

WILLINGBORO PUBLIC SCHOOLS

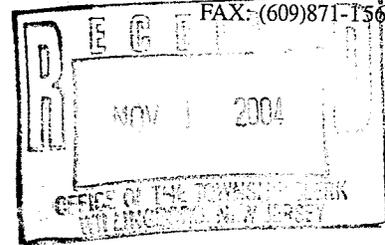
WILLINGBORO, NEW JERSEY 08046-2847



ALONZO KITTRELS
SUPERINTENDENT OF SCHOOLS

WILLIAM A. GREENE, JR., D.Min.
BUSINESS ADMINISTRATOR/BOARD SECRETARY

COUNTRY CLUB ADMINISTRATION BUILDING
440 BEVERLY-RANCOCAS ROAD
TELEPHONE: (609)835-8670
FAX: (609)871-1566



October 27, 2004

Ms. Marie Annese
Willingboro Township Clerk
Municipal Complex
One Salem Road
Willingboro, NJ 08046

Dear Ms. Annese:

Please be advised that, at their regular meeting of Monday, October 25, 2004, the Willingboro Board of Education approved the contract with Waste Management (see attached).

Thank you for your assistance with this matter.

Very truly yours,

William A. Greene, Jr., D.Min.
Business Administrator/Board Secretary

WAG/em

cc: Alonzo Kittrels, Superintendent
Orlando Chandler, Manager, Plant Facilities/Purchasing

REF. LE301401

WILLINGBORO TOWNSHIP BOARD OF EDUCATION AGENDA

SUPERINTENDENT'S _____ REPORT

ITEM 8.11.4 _____ Approval of Trash Removal Consortium

WHEREAS the Willingboro Board of Education entered into shared services with Willingboro Township for solid waste collection bids, and two vendors responded as follows:

| | Waste Management | Republic |
|--------------|-------------------------|---------------------|
| Year 1 | \$126,817.04 | \$134,697.81 |
| Year 2 | \$131,346.22 | \$140,087.54 |
| Year 3 | \$135,875.40 | \$145,703.72 |
| TOTAL | \$394,038.66 | \$420,489.07 |

now, therefore, be it

RESOLVED that the Willingboro Board of Education approves a three-year contract in the amount of \$394,038.66 with Waste Management.

REF. AG286408

(Supporting documentation submitted under separate cover.

MOTION _____ SECOND _____ VOTE _____
 GAAP _____ BUDGET YEAR _____ PROGRAM _____
 CERTIFICATION: PR. MGR. _____ DIR/COORD _____ SUP/AS/BA _____
 DATE OF MEETING: CONFERENCE 10/18/04 PUBLIC 10/25/04
 DATE SUBMITTED: 8.11.4 BY: William A. Greene, Jr., D.Min., BA/BS

ITEM _____ PAGE _____

AVR Resource
Group, Inc.

Contract Administrator
MACCS Solid Waste
Program

Phone: 856 722-9797
Fax: 856 722-1150
Email:
rwillis@avrchoice.com

Facsimile

To: William Greene
From: Christine Turner
Date: October 20, 2004
Re: Solid Waste Program – Willingboro Board of Education

Dear Mr. Greene:

An analysis of the bid findings were sent to you on September 28, 2004. The bids received were based on information that we had on previous Willingboro Bid documents (2001). It is my understanding that you have realigned your level of service. You will need to adjust your projected pricing based on this new level of service.

First of all, see below for the analysis of the "former" agreement (2001 thru 2004) bid versus the current Solid Waste Program (this is for 6-yard containers).

In the "former" fixed price step process with Waste Management, although the fixed pricing at \$19.74 appears drastically lower than the \$28.00 per container with the current bid, the first year price is actually overstated, the 2nd year price is where the cost should be, and the 3rd year price is lower than where the cost should be. Inflated costs were built into the 1st year pricing structure by determining what costs should be for each year of the contract. The contractor then averaged the price to come up with their 3-year price.

- a. This former step process with a 12.5% increase per year had you at \$17.55 for the 1st year, \$19.74 for the 2nd year and \$22.21 for the 3rd year.
- b. With this current bid, the container price is at \$28.00/container, which is a 23.3% increase from the \$22.21. This increase in costs comes as a result of the following:
 - i. Diesel price increases of 42% since September of 2003. The costs for trash removal services must absorb this increase in order for the hauler to earn a fair profit.
 - ii. Workers Compensation increases
 - iii. Tipping fee increases by the landfill (real and projected)

Second, it is Rob Willis' recommendation that this bid be approved by the town council.

Third, please be aware that over the next 2 years, Mr. Willis will be investigating the possibility of a number of contiguous municipalities joining together in some type of organization approved by the State to control trash costs in the future. If this is supported by other municipalities, a potential Redi-grant could be awarded that will help to fund the operation.

I have also included the Scope of Work from the bid document with this package. If you have any questions, please call me or Rob to discuss.

2025/2026 BUDGET FOR THE TOWNSHIP AND SCHOOLS GROUP 10. 11 (2025) 011-1000 PAGE 002 OF 002

Willingboro Board of Education – Scope of Work***

Township of Willingboro Board of Education

| <u>Facilities</u> | <u>Lev of Service</u> | <u># Cont.</u> | <u>Size Cont.</u> |
|---------------------|-----------------------|----------------|-------------------|
| Bookbinder Elem. | 2 | 2 | 6 yd.* |
| Garfield Park East | 2 | 2 | 6 yd.* |
| Country Club Elem. | 2 | 2 | 6 yd.* |
| Hawthorne Park | 2 | 2 | 6 yd.* |
| Martin L. King | 2 | 2 | 6 yd.* |
| Pennypacker Park | 2 | 2 | 6 yd.* |
| J. Cresswell Stuart | 2 | 2 | 6 yd.* |
| Twin Hill | 2 | 2 | 6 yd.* |
| Memorial Jr. High | 3 | 4 | 6 yd.* |
| Willingboro H. S. | 3 | 7 | 6 yd.* |
| Levitt Admin. Bldg. | 5 | 4 | 6 yd.* |
| Central Rec'd Whse. | 2 | 2 | 6 yd.* |

Service Level:

- For the Months of July and August service would be **decreased** from 3x a week at Memorial High School and Willingboro High School to 2x per week.

*** Copied from the Willingboro Township and Willingboro Board of Education bid document.

RESOLUTION 2004 - 153

WHEREAS, the Township of Willingboro desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$25,000.00 to carry out a project to construct a monument to honor the veterans of all US conflicts and wars. The project funding will be used to construct a handicap parking area, install benches and decorative fencing as well as purchasing and installing a monument to Purple Heart Veterans. Additionally, funding will be provided by the Township for the installation of lighting for the illumination of the United States Flag.

NOW, THEREFORE, BE IT RESOLVED, that the Township of Willingboro does hereby authorize the application for such a grant; and, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of the grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of said agreement between the Township of Willingboro and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith:

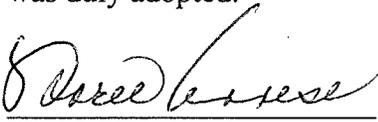

Eddie Campbell, Jr.
Mayor

Attest:


Marie Annese, RMC
Township Clerk

CERTIFICATION:

I, Marie Annese, the Township Clerk of the Township of Willingboro do hereby certify that at a meeting of the Willingboro Township Council held on November 3, 2004, the above Resolution was duly adopted.


Marie Annese, RMC
Township Clerk

RESOLUTION -2004

\$ 25,000
Verify w/ B.L.

WHEREAS, the Township of Willingboro desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$ _____ to carry out a project to construct a monument to honor the veterans of all US conflicts and wars. The project funding will be used to construct a handicap parking area, install benches and decorative fencing as well as purchasing and installing a monument to Purple Heart Veterans. Additionally, funding will be provided by the Township for the installation of lighting for the illumination of the United States Flag.

BE IT THEREFORE RESOLVED, that the Township of Willingboro ¹ hereby authorize the application for such a grand; and, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of the grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of said agreement between the Township of Willingboro and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

(signature)

(signature)

(type or print)

(type or print)

(title)

(title)

CERTIFICATION:

I, _____, the _____
(name of Board Secretary/Government Clerk) (title of position-Bd. Secretary/Govt Clk)

of _____
(formal name of organization)

hereby ¹ certify that at a meeting of the Board of Directors/Governing Body held on _____
the above RESOLUTION was duly adopted.
(meeting date)

AFFIX GOV'T.
CORPORATE OR
NOTARY SEAL

(Signature of Secretary, Board of Directors/Gov't Clerk)

[Handwritten Signature]

RESOLUTION NO. 2004 - 154
**A RESOLUTION PROVIDING FOR A MEETING NOT
OPEN TO THE PUBLIC IN ACCORDANCE WITH THE
PROVISIONS OF THE NEW JERSEY OPEN PUBLIC
MEETINGS ACT, N.J.S.A. 10:4-12.**

WHEREAS, The Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et, seq.; and

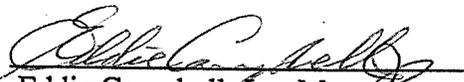
WHEREAS, The Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (7) Matters relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on 11/03, 2004, that an Executive Session closed to the public shall be held on 11/03, 2004, at 8:00 P.M. in the Willingboro Township Municipal Complex, One Salem Road, Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.


Eddie Campbell, Jr., Mayor

ATTEST:


Marie Annese, RMC
Township Clerk

RESOLUTION NO. 2004 - 15 5

**A RESOLUTION AWARDING A BID FOR
LEAF HAULING / DISPOSAL**

WHEREAS, the Township Council of the Township of Willingboro has requested that bids be submitted for Leaf Hauling / Disposal; and

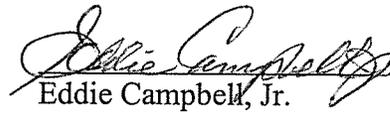
WHEREAS, bids have been received, opened and read in public; and

WHEREAS, it appears to be in the best interest of the Township to accept the bid of Motion, Inc., 47 Broadacre Drive, Mt. Laurel, N. J. 08054 in the amount of \$4.58 per cubic yard (for an average of 12,000 cubic yards at \$54,960.00); and

WHEREAS, funds are available for this purpose as indicated by the attached Treasurer's Certification.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 9th day of November, 2004, that the bid be accepted as per the attached bid return sheet and recommendation; and

BE IT FURTHER RESOLVED, that the bids be spread upon the minutes of this meeting.


Eddie Campbell, Jr.
Mayor

Attest:

Marie Annese, RMC
Township Clerk

Certification Of Availability of Funds

This is to certify to the of the TOWNSHIP OF WILLINGBORO that funds for the following resolutions are available.

Resolution Date: 11/09/04
Resolution Number: 2004-154

Vendor: MOTION MOTION INC
47 BROADACRE DRIVE
MT LAUREL, NJ 08054

Contract: 04-00018 MOTION INC- LEAF HAULING

| Account Number | Amount | Department |
|---------------------|-----------|--------------------|
| 4-01-26-310-000-132 | 54,960.00 | BUILDING & GROUNDS |
| Total | 54,960.00 | |

Only amounts for the 2004 Budget Year have been certified.
Amounts for future years are contingent upon sufficient funds being appropriated.



Chief Financial Officer

Township of Willingboro
Department of Recreation/Public Works
Interoffice Memorandum

November 4, 2004

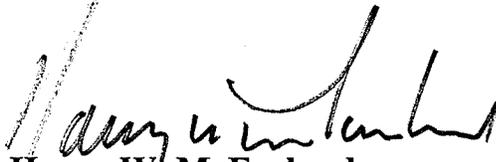
TO: DENISE ROSE, TOWNSHIP MANAGER

FROM: HARRY W. McFARLAND, SUPERINTENDENT

RE: LEAF COLLECTION BIDS

I have reviewed the bids submitted by Natures Choice Corp. and Motion, Inc. I am recommending the low bid of \$4.58 per cubic yard submitted by Motion Inc. be accepted.

Our collection program has already started and I hope you can have the item submitted to Council, if you approve, as soon as possible.


Harry W. McFarland
Recreation Superintendent
Superintendent of Public Works

HWM/rl
Att.

*Approved
Dma*

