

WILLINGBORO TOWNSHIP COUNCIL

AGENDA

January 20, 2015

7:00 PM
Call to order
Flag Salute
Statement
Roll Call

Manager's Report

Resolutions

- Res. 2015—15 RESOLUTION IN SUPPORT OF MEMORANDUM OF UNDERSTANDING WITH WILLINGBORO MUNICIPAL UTILITIES AUTHORITY FOR SUSTAINABLE ENERGY PROJECTS
- Res. 2015—16 RESOLUTION OF CANCELLATION OF TAX OVERPAYMENTS OR DELINQUENT AMOUNTS LESS THAN \$10.00
- Res. 2015—17 RESOLUTION APPOINTING A DEPUTY TOWNSHIP CLERK AND FIXING THE COMPENSATION IN ACCORDANCE WITH THE SALARY ORDINANCE OF THE TOWNSHIP OF WILLINGBORO
- Res. 2015—18 RESOLUTION AUTHORIZING AN AMENDMENT TO THE TRANSPORT AGREEMENT BETWEEN WILLINGBORO TOWNSHIP AND VIRTUA HEALTH INC. TO EXTEND THE AGREEMENT FOR AN ADDITIONAL YEAR
- Res. 2015—19 RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE CITY OF BEVERLY TO SHARE WILLINGBORO TOWNSHIP PUBLIC WORKS EQUIPMENT AND PERSONNEL
- Res. 2015—20 RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF EDGEWATER PARK TO SHARE WILLINGBORO TOWNSHIP PUBLIC WORKS EQUIPMENT AND PERSONNEL
- Res. 2015—21 RESOLUTION AUTHORIZING THE EXECUTION OF SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF DELANCO TO SHARE WILLINGBORO TOWNSHIP PUBLIC WORKS EQUIPMENT AND PERSONNEL

Res. 2015—22

RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF RIVERSIDE TO SHARE WILLINGBORO TOWNSHIP PUBLIC WORKS EQUIPMENT AND PERSONNEL.

Res. 2015—23

EXECUTIVE SESSION (IF NEEDED)

RAFFLE –KNIGHTS OF COLUMBUS COUNCIL #5337

Public Comments
Council Comments
Adjournment

ALL BUSINESS ITEMS ARE TENTATIVE PENDING THE REVIEW AND APPROVAL OF THE
LAW DEPARTMENT

INSPECTIONS DEPARTMENT

2014 ANNUAL REPORT

The Township wide Blitz is ongoing and reflected in the following report!

Total Inspections: 11,415

Total Violations: 5,308

Total Summons Issued: 708

Total Compliance/Closed: 3,662

Total Extensions: 100

PARKS COMPLETED: Garfield North, Deer Park, Martin's Beach, Twin Hill, Windsor, Country Club, Lake Drive

PARKS CURRENTLY BEING INSPECTED: Pennypacker, Millbrook, Rittenhouse, Garfield East, Buckingham,

Construction Permits Issued: 2,571

Rental Inspections: 887

Resale Inspections: 330

Zoning Permits Issued: 1,100

Foreclosures: 303 (December 31, 2014 - 1,354)

Abandoned Properties: 883 (December 31, 2014)

Total Revenue: \$ 777,284

Construction: 464,284

Rentals: 91,140

Resales: 32,510

Zoning: 167,725

Certificate of Compliance: 10,855

Shared Services: 10,770

Willingboro Township Council Meeting of January 20, 2015, held in the Council Chambers, Municipal Complex, One Rev. Dr. M. L. King, Jr., Willingboro, New Jersey.

The meeting was called to order at 7PM

Flag Salute

The Required statement was read.

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting was provided in the following manner.

On January 1, 2015, advance written notice of this meeting was posted on the bulletin board in the Municipal Complex.

On January 1, 2015, advance written notice of this meeting was mailed to the Burlington County times, Willingboro, the Trenton Times, the Philadelphia Inquirer and the Courier Post.

On January 1, 2015, advance written notice of this meeting was filed with the Township Clerk. The Clerk is directed to enter into the minutes of this meeting this public announcement.

Roll Call:	Councilman Holley	Present
	Councilwoman Jennings	Present
	Councilman Walker	Present
	Deputy Mayor Anderson	Present
	Mayor Campbell	Present

Also present: Joanne Diggs, Township Manager; Wendell Bibbs, Remington & Vernick Township Engineer; Richard Brevogel, Deputy Manager/Director of Public Works and Vann Jones, Director of Support Services

Manager’s Report (see attached)

Resolutions

RESOLUTION NO. 2015-15

A RESOLUTION IN SUPPORT OF MEMORANDUM OF UNDERSTANDING WITH WILLINGBORO TOWNSHIP FOR SUSTAINABLE ENGERGY PROJECTS

WHEREAS, the Township of Willingboro and the Willingboro Municipal Utilities Authority (WMUA) provide critical public services to the citizens and businesses of the Township of Willingboro; and

WHEREAS, the Township’s Master Plan “Green Buildings And Environmental Sustainability Plan Element” recommends that the Township take actions to reduce dependence on fossil fuels, increase production of renewable energy and use technologies designed to save energy costs and promote local economic development; and

WHEREAS, the Township and the WMUA seek to cooperate to deliver new and expanded critical services to the citizens and the businesses of the Township; and

WHEREAS, the Township is aware that the WMUA has invested time, effort and research on strategies designed to save energy costs, fund capital projects, create jobs and investment opportunities locally; and

WHEREAS, the WMUA is willing to assist the Township and serve as Selected Energy Advisor and Energy Agent for the Township at no cost to the Township; and

WHEREAS, it is in the best interest of the Township to have the assistance of the WMUA as the Selected Energy Advisor and Energy Agent.

NOW THEREFORE, BE IT RESOLVED on this 20th day of January 2015 in open public session that the Township Council of the Township of Willingboro authorizes the Mayor to execute a Memorandum of Understanding with the WMUA to assist the Township in accomplishing the objectives of its Green Buildings and Environmental Sustainability Plan Element, subject to legal review.

BE IT FURTHER RESOLVED that a copy of this resolution shall be provided to the WMUA and Township Manager for their information.

On motion by Councilman Holley
Seconded by Councilman Walker

Roll Call:	Councilman Holley	Yes
	Councilwoman Jennings	Yes
	Councilman Walker	Yes
	Deputy Mayor Anderson	Yes
	Mayor Campbell	Yes

Motion carried. Resolution 2015-15 Approved

**RESOLUTION 2015—16
RESOLUTION AUTHORIZING CANCELLATION OF TAX OVERPAYMENTS OR
DELINQUENT AMOUNTS LESS THAN \$10.00**

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of properly tax overpayments or delinquent amounts in the amounts of less than \$10.00; and

WHEREAS, the governing body may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax overpayments or delinquencies of less than \$10.00.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Township of Willingboro, County of Burlington, State of New Jersey, at their regular session meeting on January 20, 2015, hereby authorize the Tax Collector to cancel said tax amounts as deemed necessary.

BE IT FURTHER RESOLVED, that a certified copy of the Resolution be forwarded to the Tax Collector, the Chief Financial Officer and the Municipal Auditor.

Willingboro Township Council Meeting of January 20, 2015, held in the Council Chambers, Municipal Complex, One Rev. Dr. M. L. King, Jr., Willingboro, New Jersey.

On motion by Councilman Holley

Seconded by Councilwoman Jennings

Roll Call:	Councilman Holley	Yes
	Councilwoman Jennings	Yes
	Councilman Walker	Yes
	Deputy Mayor Anderson	Yes
	Mayor Campbell	Yes

Motion carried. Resolution 2015-16 Approved

RESOLUTION NO. 2015-17

A RESOLUTION APPOINTING A DEPUTY TOWNSHIP CLERK AND FIXING THE COMPENSATION IN ACCORDANCE WITH THE SALARY ORDINANCE OF THE TOWNSHIP OF WILLINGBORO

WHEREAS, a vacancy exists in the Office of Township Clerk for a Deputy Township Clerk; and

WHEREAS, it is appropriate for the Township Council to appoint a Deputy Township Clerk.

NOW, THEREFORE, BE IT RESOLVED, on this 20th day of January 2015, in open public session by the Township Council of the Township of Willingboro that Brandon Garcia be and hereby is appointed as Deputy Township Clerk of the Township of Willingboro effective January 1, 2015 through December 31, 2015.

BE IT FURTHER RESOLVED that Brandon Garcia shall be compensated in accordance with the Willingboro Township Salary Ordinance; and

BE IT FURTHER RESOLVED that copies of this Resolution shall be provided to Brandon, the Township Manager and the Chief Financial Officer for their information and attention.

Councilman Walker asked if this was a new position.

Councilwoman Jennings replied no.

On motion by Councilwoman Jennings

Seconded by Deputy Mayor Anderson

Roll Call:	Councilman Holley	Yes
	Councilwoman Jennings	Yes
	Councilman Walker	Yes
	Deputy Mayor Anderson	Yes
	Mayor Campbell	Yes

Motion carried. Resolution 2015-17 Approved

RESOLUTION NO. 2015-18

A RESOLUTION AUTHORIZING AN AMENDMENT TO THE TRANSPORT AGREEMENT BETWEEN WILLINGBORO TOWNSHIP AND VIRTUA HEALTH INC. TO EXTEND THE AGREEMENT FOR AN ADDITIONAL YEAR

WHEREAS, the Township of Willingboro provides Basic Life Support services and transportation to its residents and others in specific situations; and

WHEREAS, the Township has a need to provide Advanced Life Support Services transportation to its residents and others in specific situations; and

WHEREAS, Virtua Health Inc. is the provider licensed by the State of New Jersey to provide Advanced Life Support services in this region; and

WHEREAS, the Township of Willingboro entered into an Agreement with Virtua Health Inc. for the transportation of individuals requiring advanced life support emergency medical transportation services effective February 1, 2010; and

WHEREAS, in order to provide the advanced life support services, the Township of Willingboro intends to enter into the Amendment to the Transport Agreement between Willingboro Township & Virtua Health Inc. for an additional period of one (1) year effective February 1, 2015 and terminating January 31, 2016; and

WHEREAS, the Township Council finds that the health, safety, and welfare of the residents of the Township of Willingboro will benefit from Willingboro entering into an Amendment to Transport Agreement for one additional year with Virtua.

Willingboro Township Council Meeting of January 20, 2015, held in the Council Chambers, Municipal Complex, One Rev. Dr. M. L. King, Jr., Willingboro, New Jersey.

NOW, THEREFORE BE IT RESOLVED on this 20th day of January, 2015, in open public session that the Mayor and Clerk are hereby authorized to execute the Amendment the Transport Agreement Between Willingboro Township & Virtua Health, Inc. attached hereto.

On motion by Deputy Mayor Anderson

Seconded by Councilwoman Jennings

Roll Call:	Councilman Holley	Yes
	Councilwoman Jennings	Yes
	Councilman Walker	Yes
	Deputy Mayor Anderson	Yes
	Mayor Campbell	Yes

Motion carried. Resolution 2015-18 Approved

TOWNSHIP OF WILLINGBORO

RESOLUTION 2015 --19

A RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE CITY OF BEVERLY TO SHARE WILLINGBORO TOWNSHIP PUBLIC WORKS EQUIPMENT AND PERSONNEL

WHEREAS, N.J.S.A. 40A:65-1, et seq., known as the "Uniform Shared Services and Consolidation Act," authorizes two or more local units to enter into a Shared Services Agreement for the provision of services ("Agreement"); and

WHEREAS, the purpose of Shared Services Agreements is to reduce local expenses funded by property taxpayers; and

WHEREAS, the Township Council of the Township of Willingboro and the City of Beverly desires to enter into a Shared Services Agreement for the provision of Public Works Equipment and Personnel to the City of Beverly by the Township of Willingboro ("Agreement"); and

WHEREAS, the Township Council has reviewed the proposed Agreement, a copy of which is attached hereto; and

WHEREAS, the sharing of these services is in the public interest and will benefit the Township of Willingboro and the City of Beverly.

NOW, THEREFORE, BE IT RESOLVED by the Township Council, assembled in open public session on this 20th day of January 2015 that the Mayor and the Township Clerk are hereby authorized to execute the Shared Services Agreement, as attached hereto, between the Township of Willingboro and the City of Beverly to share public works equipment and personnel.

On motion by Councilwoman Jennings

Seconded by Deputy Mayor Anderson

Roll Call:	Councilman Holley	Yes
	Councilwoman Jennings	Yes
	Councilman Walker	Yes
	Deputy Mayor Anderson	Yes
	Mayor Campbell	Yes

Motion carried. Resolution 2015-19 Approved

TOWNSHIP OF WILLINGBORO

RESOLUTION 2015 --20

A RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF EDGEWATER PARK TO SHARE WILLINGBORO TOWNSHIP PUBLIC WORKS EQUIPMENT AND PERSONNEL

WHEREAS, N.J.S.A. 40A:65-1, et seq., known as the "Uniform Shared Services and Consolidation Act," authorizes two or more local units to enter into a Shared Services Agreement for the provision of services ("Agreement"); and

WHEREAS, the purpose of Shared Services Agreements is to reduce local expenses funded by property taxpayers; and

WHEREAS, the Township Council of the Township of Willingboro and the Township of Edgewater Park desires to enter into a Shared Services Agreement for the provision of Public Works Equipment and Personnel to the Township of Edgewater Park by the Township of Willingboro ("Agreement"); and

WHEREAS, the Township Council has reviewed the proposed Agreement, a copy of which is attached hereto; and

WHEREAS, the sharing of these services is in the public interest and will benefit the Township of Willingboro and the Township of Edgewater Park.

NOW, THEREFORE, BE IT RESOLVED by the Township Council, assembled in open public session on this 20th day of January 2015 that the Mayor and the Township Clerk are hereby authorized to execute the Shared Services Agreement, as attached hereto, between the Township of Willingboro and the Township of Edgewater Park to share public works equipment and personnel.

Willingboro Township Council Meeting of January 20, 2015, held in the Council Chambers, Municipal Complex, One Rev. Dr. M. L. King, Jr., Willingboro, New Jersey.

On motion by Deputy Mayor Anderson

Seconded by Councilwoman Jennings

Roll Call:	Councilman Holley	Yes
	Councilwoman Jennings	Yes
	Councilman Walker	Yes
	Deputy Mayor Anderson	Yes
	Mayor Campbell	Yes

Motion carried. Resolution 2015-20 Approved

TOWNSHIP OF WILLINGBORO

RESOLUTION 2015 --21

A RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF DELANCO TO SHARE WILLINGBORO TOWNSHIP PUBLIC WORKS EQUIPMENT AND PERSONNEL

WHEREAS, N.J.S.A. 40A:65-1, et seq., known as the "Uniform Shared Services and Consolidation Act," authorizes two or more local units to enter into a Shared Services Agreement for the provision of services ("Agreement"); and

WHEREAS, the purpose of Shared Services Agreements is to reduce local expenses funded by property taxpayers; and

WHEREAS, the Township Council of the Township of Willingboro and the Township of Delanco desires to enter into a Shared Services Agreement for the provision of Public Works Equipment and Personnel to the Township of Delanco by the Township of Willingboro ("Agreement"); and

WHEREAS, the Township Council has reviewed the proposed Agreement, a copy of which is attached hereto; and

WHEREAS, the sharing of these services is in the public interest and will benefit the Township of Willingboro and the Township of Delanco.

NOW, THEREFORE, BE IT RESOLVED by the Township Council, assembled in open public session on this 20th day of January 2015 that the Mayor and the Township Clerk are hereby authorized to execute the Shared Services Agreement, as attached hereto, between the Township of Willingboro and the Township of Delanco to share public works equipment and personnel.

On motion by Councilman Holley

Seconded by Deputy Mayor Anderson

Roll Call:	Councilman Holley	Yes
	Councilwoman Jennings	Yes
	Councilman Walker	Yes
	Deputy Mayor Anderson	Yes
	Mayor Campbell	Yes

Motion carried. Resolution 2015-21 Approved

TOWNSHIP OF WILLINGBORO

RESOLUTION 2015 --22

A RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF RIVERSIDE TO SHARE WILLINGBORO TOWNSHIP PUBLIC WORKS EQUIPMENT AND PERSONNEL

WHEREAS, N.J.S.A. 40A:65-1, et seq., known as the "Uniform Shared Services and Consolidation Act," authorizes two or more local units to enter into a Shared Services Agreement for the provision of services ("Agreement"); and

WHEREAS, the purpose of Shared Services Agreements is to reduce local expenses funded by property taxpayers; and

WHEREAS, the Township Council of the Township of Willingboro and the Township of Riverside desires to enter into a Shared Services Agreement for the provision of Public Works Equipment and Personnel to the Township of Riverside by the Township of Willingboro ("Agreement"); and

WHEREAS, the Township Council has reviewed the proposed Agreement, a copy of which is attached hereto; and

WHEREAS, the sharing of these services is in the public interest and will benefit the Township of Willingboro and the Township of Riverside.

NOW, THEREFORE, BE IT RESOLVED by the Township Council, assembled in open public session on this 20th day of January 2015 that the Mayor and the Township Clerk are hereby authorized to execute the Shared Services Agreement, as attached hereto, between the Township of Willingboro and the Township of Riverside to share public works equipment and personnel.

**Willingboro Township Council Meeting of January 20, 2015, held in the Council Chambers,
Municipal Complex, One Rev. Dr. M. L. King, Jr., Willingboro, New Jersey.**

On motion by Councilman Holley

Seconded by Deputy Mayor Anderson

Roll Call:	Councilman Holley	Yes
	Councilwoman Jennings	Yes
	Councilman Walker	Yes
	Deputy Mayor Anderson	Yes
	Mayor Campbell	Yes

Motion carried. Resolution 2015-22 Approved

RESOLUTION NO. 2015--23

**A RESOLUTION OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING
AN EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL**

WHEREAS, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed; and

WHEREAS, a request has been made of the Township Council assembled in public session on this 20th of January, 2015 to convene a closed Executive session consistent with the provisions of N.J.S.A. 10:4-12b; and

NOW, THEREFORE, upon motion duly made and seconded and passed by a vote of _in favor and _opposed, **BE IT RESOLVED** by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey that an Executive Session of the Township Council meeting shall be convened to discuss one or more of the following categories as noted:

- _____ 1. Any matter which, by express provision of federal law, state statute or rule of court is rendered confidential or excluded from the public portion of the meeting.

- _____ 2. Any matter in which the release of information would impair the right to receive funds from the United States Government.
- _____ 3. Any material the disclosure of which constitutes and unwarranted invasion of privacy as set forth in N.J.S.A. 10:4-12b(3).
- _____ 4. Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees.
- _____ 5. Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed.
- _____ 6. Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law.
- __XX__ 7. Any pending or anticipated litigation or contract negotiations in which Township Council is or may become a party.
- _____ 8. Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.
- ___ 9. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment and other categories set forth in N.J.S.A. 10:4-12b(8).
- _____ 10. Any deliberations occurring after a public hearing that may result in the imposition of specific civil penalty or the suspension or loss of a license or permit as set forth in N.J.S.A. 10:9-12b(9).

BE IT FURTHER RESOLVED that the general nature of the subject to be discussed relates to:
Contract/Personnel

Willingboro Township Council Meeting of January 20, 2015, held in the Council Chambers, Municipal Complex, One Rev. Dr. M. L. King, Jr., Willingboro, New Jersey.

BE IT FURTHER RESOLVED that the time when and the circumstances under which the discussion conducted in closed session will be disclosed to the public, in accordance with N.J.S.A. 10:4-14, and to the extent that it is not inconsistent with N.J.S.A. 10:4-12.

On motion by Deputy Mayor Anderson
Seconded by Councilman Holley

Roll Call:	Councilman Holley	Yes
	Councilwoman Jennings	Yes
	Councilman Walker	Yes
	Deputy Mayor Anderson	Yes
	Mayor Campbell	Yes

Motion carried. Resolution 2015-23 Approved

Mayor Campbell commended the Township Manager on the passing of the resolutions involving shared services between our Public Works Department and other municipalities.

Raffle – Knights of Columbus Council #5337 adoption

On motion by Deputy Mayor Anderson
Seconded by Councilman Holley

Roll Call:	Councilman Holley	Yes
	Councilwoman Jennings	Yes
	Councilman Walker	Yes
	Deputy Mayor Anderson	Yes
	Mayor Campbell	Yes

Motion carried. Raffle Application Approved.

Public Comment

Gover McKenzie Mr. McKenzie noted that he was very please with the handout that showed the 2014 Township accomplishments. He said that he wanted to add to that list the accomplishments of the Willingboro Library.

Mayor Campbell let Mr. McKenzie know that the list of the Library Accomplishments was already given to Council at the last meeting. He said that he, along with Council was very, very pleased with the Libraries list of accomplishments and commended their Trustee Board and Library Director for doing such a fine job.

Public Comment Continued

Gary Johnson Mr. Johnson commented on the fact that the Bubble Wrap business has gone away. And, that according to the latest rumors that Willingboro will be losing one of their grocery stores. He said that he challenge and beg Council to do diligence and bring businesses into Willingboro, because the township needs ratable.

Charlotte Froman Ms. Froman acknowledged the passing of one of Willingboro's Shelter Board volunteers and a good friend, Connie Freeman, and also the passing of a Willingboro icon, Marion Huddleston. Both were also members of the Neighborhood Watch. She stated that it would be wonderful if the community would honor our uniform employees by wearing blue on Wednesdays. She said that we need to applaud our police officers for the fine work that they do.

Jose Ramos Mr. Ramos said that he runs the Spanish Social Service program here in Willingboro. He noted that his board is in the process of organizing two public forums; one to be directed to youths and the other for adults, which the general public is invited. He said discussion will be on police violence, the use of grand jury prosecutors and the public they serve.

Mr. Ramos said that he was looking for Council's support and that he would like to have the forums in Willingboro. He noted that the invitation will be going out to the Latino Caucus, the Black Caucus here and the legislature body, and we want to know if you would help support this and be a collaborative partner engaged in this. He mentioned that notification would be coming out soon and that he hoped to hear from Council on this matter.

Charlotte Froman Ms. Froman returned to the microphone to say that Willingboro Neighborhood Watch sponsored a poster essay contest. She said that they received approximately 50 posters. She noted that most of the essays came from Steward School. She noted that Hawthorn School and Twin Hills School along with Steward School were the only schools that participated.

Ms. Froman said that they presented the grand prize winner with an award for the most outstanding essays, and that each child got a certificate of appreciation. Ms. Froman said that what amazed her most about the contents of the essays were that most mentioned the Fire, Police, Recreation, Library, ShopRite and McDonald's. She said that they (Neighborhood Watch) will be looking for another theme for next year.

Willingboro Township Council Meeting of January 20, 2015, held in the Council Chambers, Municipal Complex, One Rev. Dr. M. L. King, Jr., Willingboro, New Jersey.

Council Comments

Councilman Holley thanked everyone for attending the meeting, and invited everyone to come to the Democratic Club meeting, Thursday evening at 7:30PM, at the VFW. He noted that in light of all the recent events between young males and the police that has been broadcast across our nation that Council along with the police will be discussion the matter to help find ways and means to prevent the violence that been in the broadcast media. He stated that on March 7, 2015, from 2PM to 6PM in connection with the Board of Education a forum will be held at the Willingboro High School.

Councilwoman Jennings said that she heard a new expression: "Happy New You for 2015", which she likes and will adopt that phase. She noted that it was good to see more people coming out to the meetings. She introduced the new School Board President, Mr. Grover McKenzie, and wished him well on his new position. She stated that on the same date (March 7th) that the program is being held at the High School, Trevon Martin's father will be at Tabernacle Baptist Church in the A.M. She encouraged everyone to try to attend.

Councilwoman Jennings stated that the "Toys for Tots" event that was held at the JFK Center was a great success and that over 300 children were given gifts. She noted that these gifts were donated by Mayor Campbell, Assemblyman Singleton, Councilman Anderson, School Board member Dennis Tunsdall, Martin Nock, Kappa Alpha Phi, Michael Armstrong, The Alimno Group, Councilman Holley and Councilman Walker. She stated that Reva Foster, Sarah Holley and Theresa Owens also helped at the event.

Councilman Walker said that it was good to see everybody and congratulated Mr. McKenzie as the new School Board President.

Deputy Mayor Anderson wished everyone a Happy New Year. He gave kudos to Public Works Director, Rich Brevogel and his department, after getting a call from a 91 year old resident, who called him about her leaves. Mr. Brevogel's department went above and beyond the call of duty and visited the resident and raked and vacuumed up the leaves for her. She called the Deputy Mayor back to say how grateful she was and to thank Mr. Brevogel and his department.

Deputy Mayor Anderson said that there had been quite a few fires in our township and that Councilwoman Jennings reached out to him to say that it would be great if we could place displaced families in properties that we own. He said that on her (Councilwoman Jennings), he reached out to some of our local realtors, finding out that when the insurance company places a displaced family in a hotel the cost is about \$3,000 to \$4,000 thousand dollars a month, but as a township we could possibly collect \$1,200 to \$15,000 for both the house and the investor. He noted that she spoke to Ms. Diggs the Township Manager, and she contacted Imani Realtor to help with research on this matter. He congratulated Councilwoman Jennings for coming up with the idea.

Mayor Campbell thanked Council for their remarks, and said that he was willing to join the bandwagon on Councilwoman Jennings idea and is looking into moving forward. He ask all to let's make this a year to remember in making Willingboro the best it can be.

Mayor Campbell congratulated Mr. McKenzie on his appointment as the new 2015 School Board President.

Mayor Campbell addressed Mr. Gary Johnson's comment on bringing new businesses into the township. He mentioned that Council is working on just that matter.

Mayor Campbell addressed Mr. Jose Ramos request in having a forum here in the township and is looking forward to it. He wanted Mr. Ramos to know that Council will help to get the word out. He noted that it is something that is needed in the township.

Mayor Campbell than noted that Council would be going into executive session and was not sure if anything would be voted on in public session.

Executive Session began at 7:41PM

Motion to adjourn executive session was done by Councilwoman Jennings and seconded by Councilman Holley at 8:38.

In public session motion as made by Councilman Walker to appoint Carl Turner as Alternate 2 to the Willingboro Municipal Utility Authority, as per discussed in executive session, and seconded by Councilwoman Jennings.

Roll Call:	Councilman Holley	Yes
	Councilwomen Jennings	Yes
	Councilman Walker	Yes
	Deputy Mayor Anderson	Yes
	Mayor Campbell	Yes

Motion carried. WMUA appoint approved for Carl Turner

Motion to reduce Tree Ordinance fee to \$25.00 as per discussed in executive session was done by Deputy Mayor Anderson and seconded by Councilman Holley.

Roll Call:	Councilman Holley	Yes
	Councilwomen Jennings	Yes
	Councilman Walker	Yes
	Deputy Mayor Anderson	Yes
	Mayor Campbell	Yes

Motion carried and approved.

There being no further discussion motion to adjourn was done by Councilman Walker and seconded by Deputy Mayor Anderson.

All in favor, none opposed.

Meeting adjourned at 8:43PM

Eddie Campbell, Jr., Mayor

Sarah Wooding, RMC, Clerk

Township of Willingboro

To: The Honorable Eddie Campbell, Jr., Mayor
The Honorable Nathaniel Anderson, Deputy Mayor
The Honorable Darvis K. Holley, Councilman
The Honorable Jacqueline Jennings, Councilman
The Honorable Christopher Walker, Councilman

From: Joanne G. Diggs,  Township Manager

Date: January 20, 2015

Re: Agenda

MANAGER'S REPORT

- We have been contacted by Ms. Kelly Gauntt, Student Advisor Willingboro High School to schedule Youth-in-Government Day. We have tentatively scheduled Tuesday May 19, 2015 as the day that our High School students will shadow members of Council and the Department Directors.
- A pending item from our last meeting is your decision on lowering the cost of a tree permit from \$100 to \$25. Should I ask legal to amend the ordinance for the change?
- As you know we are nearing the end of our JFK renovation project. We would like to schedule two opportunities for Council to walk through the new facility on Wednesday February 11, 2015 at 2:00 PM or 6:00 PM.

The legal research on how we obtain and a liquor license for the facility is being handled by our Legal Department. Cristal Bowie is meeting with J. Wesley Geiselman, counsel to the Director of ABC, at the end of this month.

- Monthly Reports (attached and distributed to public)
 - Inspections
 - Police
 - Fire and EMS
 - Public Works
 - Parks and Recreation

EXECUTIVE SESSION

- Request to purchase the lease on Cell Phone Tower
- Discussion on financing and development proposals for FH
- Extension on closing on Sunset Road FH

ENGINEER'S REPORT

SOLICITOR'S REPORT



DEPARTMENT REPORTS

Month of December, 2014

Inspections

Police

Fire and EMS

Public Works

Parks and Recreation

INSPECTIONS DEPARTMENT

DECEMBER 2014 MONTHLY REPORT

The Township wide Blitz is ongoing and reflected in the following report!

Total Inspections: 494

Total Violations: 159

Total Summons Issued: 14

Total Compliance/Closed: 195

Total Extensions: 0

PARKS COMPLETED: Garfield North, Deer Park, Martin's Beach, Twin Hill, Windsor, Country Club, Lake Drive

PARKS CURRENTLY BEING INSPECTED: Pennypacker, Millbrook, Rittenhouse, Garfield East, Buckingham,

Construction Permits Issued: 217

Rental Inspections: 70 (887 registrations)

Resale Inspections: 27

Zoning Permits Issued: 84

Foreclosures: 44 (1,354 total)

Abandoned Properties: 883

Total Revenue: \$ 99,363

Construction: 65,633

Rentals: 8,400

Resales: 2,800

Zoning: 20,120

Certificate of Compliance: 700

Shared Services: 1,710

State of New Jersey, Department of Law and Public Safety
RETURN A MONTHLY COUNT OF OFFENSES KNOWN TO THE POLICE

0 3 1 7 MUNICIPALITY CODE NO.
N. J. 0 0 3 1 7 0 0 NCIC CODE NO.

Forward by the 7th day after close of the reporting period to:
 STATE OF NEW JERSEY, DEPARTMENT OF LAW AND PUBLIC SAFETY
 DIVISION OF STATE POLICE, UNIFORM CRIME REPORTING UNIT
 BOX 7068, WEST TRENTON, NEW JERSEY 08628-0068.

1 Classification of Offenses (PART 1 CLASSES)	2 Offenses Reported or known to police (includes unfounded)	3 Unfounded Complaints	4 Number of actual offenses (column 2 minus column 3)	5 Number of offenses cleared this month (include exceptional clearances)	
				a. Total Offenses Cleared	b. Juvenile offenses cleared (also included in Sub)
1. Homicide					
a. Murder					
b. Manslaughter					
2. Rape Total				2	
a. Rape				2	@
b. Attempted Rape					
3. Robbery Total	8		8	1	
a. Firearm	5		5		
b. Knife or Cutting Instrument					
c. Other Dangerous Weapon					
d. Strong Arm (Hands, Fists, etc.)	3		3	1	
4. Assault Total	27	4	23	14	3
a. Gun	1		1		
b. Knife or Cutting Instrument	1	1			
c. Other Dangerous Weapon	1	1			
d. Aggravated (Hands, Fists, Feet, etc.)	4		4	3	1
e. Simple (Hands, Fists, Feet, etc.)	20	2	18	11	*@ 2
5. Burglary Total	20		20	3	
a. Forcible Entry	12		12	2	@
b. Unlawful Entry - no force	5		5	1	@
c. Attempted Forcible Entry	3		3		
6. Larceny - Theft Total	39		39	5	@ 2
a. Autos					
b. Trucks and Buses					
c. Other Vehicles					
7. Motor Vehicle Theft Total	2		2	3	
a. Autos	2		2	3	@
b. Trucks and Buses					
c. Other Vehicles					
8. Arson Total					
GRAND TOTAL	96	4	92	28	5

TOTAL ARRESTS THIS MONTH FOR ALL OFFENSES EXCEPT TRAFFIC (include driving under the influence)	
ADULT	JUVENILE
62	27

NUMBER OF POLICE THIS MONTH	
KILLED	ASSAULTED
	2

Willingboro Township Police (609) 877-3003

Department reporting: _____ Area code, telephone: _____

GREGORY RUCKER , PSD
 Head of department

CHRIS VETTER , Sergeant
 Prepared by: _____ Date: _____

Report for the Month of December 2014
 Year

Do not use this space	
	Initial
Recorded	
Reviewed	
Punched	
Verified	
Adjusted	

YTD

WILLINGBORO FIRE DEPARTMENT

2014 TOTAL RESPONSE REPORT

MONTH	MONTHLY TOTAL	YEAR-TO-DATE
JANUARY	131	131
FEBRUARY	157 + 1 exposure incident	288 + 1 exposure incident
MARCH	111	399 + 1 exposure incident
APRIL	110 + 5 exposure incidents	509 + 6 exposure incidents
MAY	113	622 + 6 exposure incidents
JUNE	98	720 + 6 exposure incidents
JULY	120	840 + 6 exposure incidents
AUGUST	88	928 + 6 exposure incidents
SEPTEMBER	115	1043 + 6 exposure incidents
OCTOBER	102 + 2 exposure incidents	1145 + 8 exposure incidents
NOVEMBER	138	1283 + 8 exposure incidents
DECEMBER	93	1376 + 8 exposure incidents

WILLINGBORO EMS DEPARTMENT

2014 TOTAL INCIDENT REPORT

MONTH	TOTAL CALLS DISPATCHED	TOTAL CALLS HANDLED	TOTAL CALLS MISSED
JANUARY	358	315	43
FEBRUARY	300	269	31
MARCH	278	250	28
APRIL	321	288	33
MAY	310	285	25
JUNE	303	265	38
JULY	296	269	27
AUGUST	313	285	29
SEPTEMBER	320	291	28
OCTOBER	332	305	27
NOVEMBER	316	278	38
DECEMBER	305	276	29
TOTAL	3,752	3,376	376

Willingboro Twp

Incident Type Report (Summary)

Alarm Date Between {01/01/2014} And {12/31/2014}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
4 Hazardous Condition (No Fire)				
445 Arcing, shorted electrical equipment	59	4.26%	\$0	0.00%
460 Accident, potential accident, Other	1	0.07%	\$0	0.00%
461 Building or structure weakened or collapsed	4	0.28%	\$11,000	0.62%
462 Aircraft standby	9	0.65%	\$0	0.00%
463 Vehicle accident, general cleanup	127	9.17%	\$0	0.00%
481 Attempt to burn	1	0.07%	\$0	0.00%
	323	23.33%	\$12,000	0.67%
5 Service Call				
511 Lock-out	3	0.21%	\$0	0.00%
520 Water problem, Other	1	0.07%	\$20,000	1.13%
521 Water evacuation	1	0.07%	\$0	0.00%
522 Water or steam leak	21	1.51%	\$0	0.00%
531 Smoke or odor removal	29	2.09%	\$500	0.02%
542 Animal rescue	3	0.21%	\$0	0.00%
550 Public service assistance, Other	3	0.21%	\$0	0.00%
551 Assist police or other governmental agency	34	2.45%	\$0	0.00%
552 Police matter	1	0.07%	\$0	0.00%
553 Public service	5	0.36%	\$0	0.00%
554 Assist invalid	1	0.07%	\$0	0.00%
555 Defective elevator, no occupants	1	0.07%	\$0	0.00%
561 Unauthorized burning	3	0.21%	\$0	0.00%
571 Cover assignment, standby, moveup	12	0.86%	\$0	0.00%
	118	8.52%	\$20,500	1.16%
6 Good Intent Call				
600 Good intent call, Other	5	0.36%	\$0	0.00%
611 Dispatched & cancelled en route	81	5.85%	\$0	0.00%
621 Wrong location	1	0.07%	\$0	0.00%
622 No Incident found on arrival at dispatch	22	1.58%	\$0	0.00%
650 Steam, Other gas mistaken for smoke, Other	2	0.14%	\$0	0.00%
651 Smoke scare, odor of smoke	25	1.80%	\$0	0.00%
652 Steam, vapor, fog or dust thought to be	3	0.21%	\$0	0.00%
653 Smoke from barbecue, tar kettle	1	0.07%	\$0	0.00%
671 HazMat release investigation w/no HazMat	1	0.07%	\$0	0.00%
	141	10.18%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, Other	1	0.07%	\$0	0.00%
710 Malicious, mischievous false call, Other	1	0.07%	\$0	0.00%
713 Telephone, malicious false alarm	1	0.07%	\$0	0.00%

PUBLIC WORKS

Report for period December 1 – December 3 2014

- The Leaf Collection Program utilized the majority of the department’s resources during the month of November. There were 2112 man hours used during the month. The total man hours dedicated to the program is 1448 in October, 2112 in November and 1872 in December for a total of **5432** man hours so far. We have collected 8500 cubic yards to this point.
- A DPW employee is out on Workmen’s Compensation due to surgery to repair an old injury that happened at work. The employee returned to work on “Light Duty” in the beginning of January.
- There were no new injuries in the DPW Department for the month.

DPW Activities Month of November 2014	<u>Task</u>	<u>Hours Expended</u>
Leaf Collection Program	Clean up leaves in Township	1872 man hours
Tree Maintenance/ Chipping/Stump Grinding	Removed Debris from Residential property and chipped all materials. The material is being removed by the county at no cost to the township.	24 man hours
Asphalt / Pothole Repairs	Repaired reported Potholes and repaired roads. Work was done in the Rittenhouse section of the community upon request.	40 man hours.
Sweeper	Swept main roads	24 man hours
Area Police (Trash Clean Up)	Patrolled all roads for trash and debris. Emptied all Public trash cans	160 man hours
Recycling	Collection of Metals and Electronics	96 man hours
Sign Work and Misc DPW Yard work	Repair or replaced Signs	136 man hours
Storm Water Area Maintenance	Maintenance of Storm water areas per Storm Water Plan	120 man hours
Mechanical Maintenance	Repaired township vehicles and repaired shared service vehicles	144 man hours
Inspections Work Orders	Maintained Vacant Homes	32 man hours

Richard Brevogel

Deputy Township Manager / Director of Public Works

Willingboro Recreation & Parks Department
Monthly Report - December 2014
 Current Enrollment in Programs & Activities

Youth Programs

Panthers Football	Ages 5-15	175
Panthers Cheerleading	Ages 5-15	53
Willingboro Basketball	Ages 6-18	131
Youth Wrestling	Ages 5-15	48
Boxing	Ages 6-17	6
TOTAL YOUTH PARTICPATION		413

Adult Programs

Fitness Center Memberships	*not included in total uses	78
Fitness Center Total Uses		1,421
Step Aerobics		20
Chess Club		20
Spinning		9
TOTAL ADULT PARTICIPATION		1,470

Number of Kennedy Center Reservations	91
Number of people who utilized the Kennedy Center	5,121
Number of Park Reservations	0

This Month's Special Events

Jingle Jangle Jam Tree Lighting	6-Dec	120
Open Mic Night	19-Dec	35
Cultural Book Fair	20-Dec	20
Toy Drive	20-Dec	150

Total Special Event Participation **325**

Upcoming Events

Open Mic - Clifford Adams Tribute	16-Jan
Tea Time - Tea Appreciation Month	17-Jan

Total Participation in Rec. Programs/Events 2,208

PARKS DEPARTMENT:

Cords of wood sold	This Month	To Date
	9	43



Accomplishments 2014 and Goals 2015 (Summarized)

Departmental Accomplishments 2014 and Goals 2015 (Detailed)

Inspections

Police

Fire and EMS

Public Works

Parks and Recreation

Community Affairs

Willingboro Township Accomplishments 2014

- ❖ All Departments including the Police Department are successfully utilizing social media to connect with residents. We have numerous followers on our Facebook and Twitter pages.
- ❖ The Tax Assessor successfully defended tax appeals for roughly \$7 million in assessments saving taxpayers around \$250,000.
- ❖ Our senior citizens participated in the New Jersey Senior Citizen Olympics and won five medals.
- ❖ Veteran Affairs produced and directed two Veteran DVD's namely "Our Veterans" and "3 War Vet."
- ❖ Finance successfully set up a voluntary tax payment reminder system to notify residents that their quarterly tax payments are due.
- ❖ Sold several Township owned unused properties at auction including two fire sub-stations. Revenue will be realized in the 2015 budget and offset potential tax increases.
- ❖ The Fire Department sponsored an open house so that the public could see the current conditions of the facility.
- ❖ The Police Youth Academy (Class #5) was extended to three weeks and had the highest number of participants.
- ❖ Held an outstanding Jazz Festival.
- ❖ Began renovation of the JFK building.
- ❖ The annual tree lighting celebration was enhanced and changed to a Saturday afternoon so that more Citizens could participate. Around one hundred residents showed up on a very cold Saturday for the "Jingle Jangle Jam."
- ❖ The Community Newspaper now under the Department of Community Affairs is growing. We are able to pay for the printing through the ads that are placed in the paper.
- ❖ Completed the distribution of single stream recycling containers.

2014 INSPECTIONS ACCOMPLISHMENTS

NEW ORDINANCES

- ABANDONED PROPERTY ORDINANCE CREATED AND ADOPTED TO AID IN RECUPERATING OUR COSTS AND EXPENSES ASSOCIATED WITH MAINTAINED ABANDONED PROPERTIES.
- NUISANCE FIRE ALARM ORDINANCE CREATED AND PENDING LEGAL REVIEW FOR ADOPTION
- TREE ORDINANCE CREATED AND ADOPTED IN COLLABORATION WITH THE DPW
- YARD SALE ORDINANCE CREATED AND ADOPTED TO HELP CONTROL YARD SALES FROM BECOMING BUSINESSES

ORGANIZED AND ASSISTED IN THE SALE OF TOWNSHIP FORECLOSED PROPERTIES AND FIREHOUSES THROUGH A STATE SANCTIONED AUCTION

FACILITATED THE DONATION OF A TOWNSHIP OWNED VACANT LOT TO HABITAT FOR HUMANITY WHO WILL BUILD AND DONATE A HOME TO A QUALIFIED FAMILY IN NEED AT NO COST TO THE TOWNSHIP

CREATION OF THE SUPPORT SERVICES BUREAU

- IN AN EFFORT TO UPGRADE AND MAINTAIN ALL TOWNSHIP FACILITIES A FACILITIES SUPERVISOR AND TWO MAINTENANCE WORKERS WERE APPOINTED FOR THAT TASK. THIS HAS RESULTED IN A SAVINGS AS MORE WORK IS PERFORMED IN HOUSE AND PROBLEMS ARE ADDRESSED IN A MORE TIMELY MANNER. THE FACILITIES UTILIZED EMPLOYEES ALREADY WORKING IN THE TOWNSHIP.
- THE IT BUREAU WAS ALSO UPGRADED WITH TWO NEW WORKERS, ONE ADMINISTRATIVE AND THE OTHER A TECHNICIAN. THIS 4 PERSON BUREAU HAS WORKED ON INTERCONNECTING ALL OF THE COMPUTER AND TELEPHONE SYSTEMS THROUGHOUT ALL TOWNSHIP FACILITIES INCLUDING THE UPGRADES CURRENTLY UNDERWAY AT JFK.

CONSTRUCTION OFFICIAL REPORT

- 406 additional Uniform Construction Code permits than 2013
- 363 additional Zoning permits than 2013 (tree and yard sale permits have been added along with new and second year vacant property registrations)
- **769 total additional permits than 2013**

- Notice of Violations-
- \$8,136. In 2014
- \$6,000. in 2013
- **\$2,136 additional revenue in 2014**

WILLINGBORO POLICE DEPARTMENT
Willingboro, New Jersey 08046



Criminal Investigations Division

MEMORANDUM

TO: Joanne Diggs, Township Manager
FROM: Captain Kenneth Strother
DATE: December 29, 2014
RE: 2014 Accomplishments and 2015 Goals

2014 Accomplishments

- The police department began using social media to keep our residents informed of police department activity and programs. FaceBook and Twitter is updated regularly with information and the feedback from the public has been very positive.
- The youth police academy (Class #5) was extended to three weeks and had the highest number of participants (31).
- As an added convenience the public can now purchase motor vehicle accident reports online.

2015 Goals

- Police body cameras will be issued and launched in the first quarter of the year.
- Police administration will begin to use advanced software to track, predict, and analyze the crime patterns in the Township. We are hoping that the usage of this software will lead us to a crime reduction in 2015.

Capt. Kenneth Strother
Division Commander
Criminal Investigations and Administration

DEPARTMENT OF PUBLIC WORKS

Operating Highlights

2014

2015 Goals and Operating Objectives:

- Continue implementation of Pavement Management Program
- Execute Grant to Repave Van Sciver Parkway
- Implement Infrastructure Crews to maximize utilization of Capital to Improve Township Infrastructure
- Improve Township Recycling Rates through stronger education. Will work with WBOE to achieve this.
- Continue Compliance with all State and Federal Environmental Regulations

2014 BUDGET HIGHLIGHTS

- Reimbursed over \$35000 (\$27921 in labor) to Streets and roads for a combination of Shared service revenues and in house capital work.
- Executed shared service agreements with the following Municipalities:
 - Delanco
 - Riverside
 - Beverly
- Major Snow removal expenditures occurred in 2014. The township utilized over 1500 tons of salt at a cost of over \$79000. A major portion of the costs were taken from the Snow Reserve account established per the Local Finance Notice issued in 2013.
 - Spent \$25500 in reimbursement to Property owners of Town Center for property maintenance.
 - Spent \$7985 in salt purchases that was reimbursed by the WBOE for the full amount. Shared Service.
- Reimbursed the Recycling Line item \$16500 in REVENUE metals collection.

Personnel

- Added one new laborer
 - Ghana Clouden, Laborer
- Sherman Gauthney and Eugene Shafer (Laborers DPW) were transferred to the Buildings Department under Support Services to work in facility maintenance.
- George Miragliuolo was transferred to the IT department to support the township computer and communications department under Support Services.

- Generated **revenue** repairing infrastructure in Riverside and Delanco through a shared service agreement.
- Generated **revenue** repairing vehicles for Riverside, Beverly and Delanco through a shared service agreement.

Buildings and Grounds

- Mowing operations were conducted from April to October. The estimated man hours used was 5600. In addition, another 1120 man hours were used to maintain drainage and field locations.
- Completed the update to the Comprehensive Forestry Management Plan and submitted to the state in January.
- Supported the Concerned Citizens of Buckingham Association by providing Safety equipment and misc materials through the Clean Communities Grant.
- Partnered with the Burlington County Occupational Training Center for Litter Patrols each month through the Clean Communities Grant.

ENVIRONMENTAL

- Received high marks for the Annual SP3 report state enforcement inspection in 2014.
- Administered all Environmental and State Permits for the Township facilities.
 - Complied with State DEP requirements.
 - Completed all required inspections for the SP3 Plan.
- Implemented a Tree Removal Ordinance.

RECYCLING

- Received recycling Tonnage Grant revenue of \$40429. Grants are on prior year tonnage grant submission.
- Delivered 3500 additional blue recycling carts in 2014 based on the County ability to collect. The county went "single stream" In September 2014. 100% of the community is completed.
- Completed second year (2011) of Township metals collections. Generated **\$16500** in revenues (white metals).
- Working on the development of a program to collect trimming and small tree cleanup debris from residents on a scheduled basis in May, June, Sept. and October.
- Held Recycling programs at the Hawthorne School to promote clean communities and recycling.

On Line Auctions

- Coordinated the sale of retired township assets through GOVDEALS. Generated over \$23329 in revenues in 2014. The program has generated \$415,812 since we began using it.

Willingboro Recreation & Parks Department

Memo

To: Joanne Diggs, Township Manager
From: Kendall O. Brunson, Recreation Supervisor
Date: 12/30/2014
Re: 2014 Recreation & Parks Accomplishment

Listed below are a few of Recreation & Parks accomplishment for 2014.

Re-construction of Kennedy Center Banquet Facility

February: Black History Month Jazz Brunch

March: 2nd Annual Phenomenal Woman Awards

May: Woofstock & Meowmania Pet Expo

June: National Get Outdoors Day & Aquapooloza (sun safety, pool party, movie at the pool)

August: Jazz VIP Night/Jazz & Music Festival

September: Clutch Fest (Hip Hop Dance Event)

May & October: Fitness Center Weight Loss Challenge

October: 4th Annual Open Mic Anniversary Celebration

December: Jingle Jangle Jam/Tree Lighting Winter Festival

Joanne Diggs

From: Reva Foster <rfoster@willingboronj.gov>
Sent: Tuesday, December 30, 2014 9:14 AM
To: Joanne Diggs
Cc: Reva Foster
Subject: Re: Information needed ASAP

FYI. HOPE YOU RECEIVED INFO.
REVA

Sent from my iPhone

On Dec 30, 2014, at 4:08 AM, Reva Foster <rfoster@willingboronj.gov> wrote:

2014 MAJOR ACCOMPLISHMENTS SENIOR SERVICES

1. Recruited new Sponsors and Volunteers to reduce overhead cost at the Senior Center.
2. Brought in \$13,705.00 in revenue from night and weekend room rentals.
Brought in an additional \$10, 000 in general donations.
3. Assist Seniors sign-up for federal Affordable Healthcare Program.
4. Held Major Health Fair with 312 participants. Health Fair received total sponsorship funds.
5. Participated and won 5 medals in the New Jersey Senior Citizen Olympics.

COMMUNITY AFFAIRS

1. Received Summer Food Program grant funding. Provided 700 breakfasts and lunches daily to students who normally qualify for free and reduced meals.
Employed 8 young people for the summer program. They received intense work and management skills.
2. Acquired Public Communication. Department successful obtain funding, published newspapers, maintain website and community bulletin board.
3. Formed Collaborations to provide a