#### WILLINGBORO TOWNSHIP COUNCIL

#### **AGENDA**

#### March 17, 2015

7:00 PM Call to order Flag Salute Statement Roll Call

#### Manager's Report

#### ORDINANCE—2015-2 INTRODUCTION

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

#### Notice of Pending Ordinances

The Ordinances 2015--2 published herewith was introduced and passed on first reading at public meeting of the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey, held on Tues, March 17, 2015 at 7PM. It will be considered for final passage after public hearing to be held on April 21, 2015 at 7PM at the Willingboro Municipal Complex, One Dr. Rev. M.L. King, Jr. Drive. Copies will be made available at the Township Clerk's office in the Municipal Building to the members of the general public who shall request the same.

#### RESOLUTIONS

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Res. 2015—41	RESOLUTION TO USE ALTERNATE TAX COLLECTION RATE PURSUANT TO N.J.S.A. 40A:4-41 FOR USE IN THE 2015 MUNICIPAL BUDGET
Res. 2015—42	RESOLUTION FOR DEFERRED SCHOOL TAXES
Res. 2015—43	RESOLUTION TO INTRODUCE-BUDGET TO BE READ BY TITLE
Res. 2015—44	RESOLUTION AUTHORIZING SHARED SERVICE ANIMAL CONTROL AGREEMENT BETWEEN WILLINGBORO TOWNSHIP AND BEVERLY CITY
Res. 2015—45	RESOLUTION AUTHORIZING SHARED SERVICE ANIMAL CONTROL AGREEMENT BETWEEN WILLINGBORO TOWNSHIP AND MT LAUREL TOWNSHIP

Res. 2015—46	RESOLUTION AUTHORIZING SHARED SERVICE ANIMAL CONTROL AGREEMENT BETWEEN WILLINGBORO TOWNSHIP AND CINNAMINSON TOWNSHIP
Res. 2015—47	RESOLUTION FOR THE WILLINGBORO TOWNSHIP OF BURLINGTON COUNTY TO SUPPORT AND PARTICIPATE IN THE VOLUNTEER TUTITION CREDIT PROGRAM (P.L. 1998, c. 145)
Res. 2015—48	RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO RELEASING ESCROW FUNDS OF WILLINGBORO ASSOCIATES, LLC FOR 4236 ROUTE 130, WILLINGBORO, NJ, BLOCK 5.01, LOTS 13.03, 13.06
Res. 2015—49	RESOLUTON AUTHORIZING SHARED SERVICE ANIMAL CONTROL AGREEMENT BETWEEN WILLINGBORO TOWNSHIP AND DELANCO TOWNSHIP
Res. 2015—50	RESOLUTION AUTHORIZING SHARED SERVICE ANIMAL CONTROL AGREEMENT BETWEEN WILLINGBORO TOWNSHIP AND PALMYRA
Res. 2015—51	EXECUTIVE SESSION (IF NEEDED)
Approval of Bingo Ap	plication—Wilson Harrison Foundation—ID #533-5-40522

Public Comment Council Comment Adjournment

ALL BUSINESS ITEMS ARE TENTATIVE PENDING THE REVIEW AND APPROVAL OF THE LAW DEPARTMENT

Willingboro Township Council Meeting of March 17, 2015, held in the Council Chambers, Municipal Complex, One Rev. Dr. M. L. King, Jr., Willingboro, New Jersey.

The meeting was called to order at 7PM

Flag Salute

The Required statement was read.

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting was provided in the following manner.

On January 1, 2015, advance written notice of this meeting was posted on the bulletin board in the Municipal Complex.

On January 1, 2015, advance written notice of this meeting was mailed to the Burlington County times, Willingboro, the Trenton Times, the Philadelphia Inquirer and the Courier Post.

On January 1, 2015, advance written notice of this meeting was filed with the Township Clerk. The Clerk is directed to enter into the minutes of this meeting this public announcement.

Roll Call:

Councilman HolleyPresentCouncilwoman JenningsPresentCouncilman WalkerAbsentDeputy Mayor AndersonPresentMayor CampbellPresent

Also Joanne Diggs, Township Manager; Michael Armstrong Township Solicitor; Wendell Bibbs, Township Engineer; Vann Jones, Director of Support Services; Barbara Lightfoot, Director of Finance

Manager's Report (See attached)

#### Ordinance 2015—2 INTRODUCTION

### ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 1.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Council of the Township of Willingboro in the County of Burlington finds it advisable and necessary to increase its CY 2015 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Council hereby determines that a 2.0% increase in the budget for said year, amounting to \$613,568.22 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Township Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years;

NOW THEREFORE BE IT ORDAINED, by the Township Council of the Township of Willingboro in the County of Burlington, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2015 budget year, the final appropriations of the Township of Willingboro shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$1,073,744.39 and that the CY 2014 municipal budget for the Township of Willingboro be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

BE IT FURTHER ORDAINED, by the Township Council of the Township of Willingboro, assembled in public session this 17<sup>th</sup> day of March, 2015, that the Municipal Budget Appropriated Limits and to Establish a Cap Bank be adopted.

On motion by Councilwoman Jennings

Seconded by Councilman Holley

Roll Call:

Councilman Holley

Councilwoman Jennings

Yes

Penuty Mayor Anderson

Yes

Deputy Mayor Anderson Yes Mayor Campbell Yes

Motion carried. Ordinance 2015-2 Approved for Introduction

#### PENDING NOTICE

Notice is hereby given that the foregoing ordinances 2015-2 as introduced and passed on first reading at a regular meeting of the Township Council of the Township of Willingboro, in the County of Burlington, State of New Jersey, held on March 17, 2015 and will be considered for second reading and final passage at the regular meeting of said Township Council to be held on the 21st April 2015 at 7 p.m. or as soon thereafter as this matter can be reached, at the meeting room of the Municipal Building located at One Rev. Dr. M.L. King, Jr. Drive, Willingboro, New Jersey, at which time all persons interested shall be given an opportunity to be heard concerning this ordinance.

Willingboro Township Council Meeting of March 17, 2015, held in the Council Chambers, Municipal Complex, One Rev. Dr. M. L. King, Jr., Willingboro, New Jersey

#### Resolutions

# TOWNSHIP OF WILLINGBORO COUNTY OF BURLINGTON RESOLUTION TO USE ALTERNATE TAX COLLECTION RATE

#### PURSUANT TO N.J.S.A. 40A:4-41

## FOR USE IN THE 2015 MUNICIPAL BUDGET RESOLUTION NO. 2015--41

WHEREAS, the Township of Willingboro experienced substantial cancellations of 2014 property taxes due to tax appeal judgments of the county taxation board pursuant to R.S.54:3-21 et seq., or the State tax court pursuant to R.S.54:48-1 et seq., and a resulting decline in the tax collection rate for the year 2014; and

WHEREAS, the use of the lower collection rate in arriving at the budget appropriation Reserve for Uncollected Taxes in the 2015 Municipal Budget would result in an unfair tax burden to the taxpayers of the Township of Willingboro; and

WHEREAS, if tax appeal judgments of the county tax board or the State tax court result in tax reductions for the previous fiscal year, the governing body of the municipality may elect to calculate the current year reserve for uncollected taxes by reducing the certified tax levy of the prior year by the amount of the adjustments resulting from those judgments; and

WHEREAS, the Division of Local Government Services, Department of Community Affairs will allow the Township of Willingboro to use the alternate collection rate for the year 2014 in calculating the budget appropriation Reserve for Uncollected Taxes in the 2015 Municipal Budget; and

WHEREAS, the prior year's collection rate without reducing the certified tax for county tax board or the State tax court appeals is 96.00% for 2014; and

WHEREAS, the prior year's collection rate with reducing the certified tax for county tax board or the State tax court appeals is 96.43% for 2014,

NOW, THEREFORE, BE IT RESOLVED that the Township of Willingboro will use the collection rate of 96.43% in calculating the budget appropriation Reserve for Uncollected Taxes in the 2015 Municipal Budget.

The foregoing Resolution was duly adopted by the Township Council of the Township of Willingboro at a regular meeting held on March 17, 2015.

On motion by Councilman Walker

Seconded by Councilman Holley Roll Call:

Councilman Holley Councilwoman Jennings

Deputy Mayor Anderson

Mayor Campbell Motion carried.

Resolution 2015-41 Approved

Yes

Yes

Yes

#### Yes

#### Resolution for Deferred School Taxes

#### RESOLUTION NO. 2015-42

WHEREAS, regulations provide for the deferral of not more than 50% of the annual levy when school taxes are raised for a school year and have not been requisitioned by the school district, and

WHEREAS, the Division of Local Government Services requires that a resolution be adopted by a majority of the governing body prior to the introduction of the annual budget of the year subsequent to the deferral, authorizing an increase in the amount of the deferral, and

WHEREAS, it is the desire of the Council of the Township of Willingboro, County of Burlington to increase the amount of the local school deferred taxes by \$510,212.50.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Township of Willingboro, that the amount of deferred local school taxes be increased to \$14,058,064.

The foregoing Resolution was duly adopted by the Township Council of the Township of Willingboro at a regular meeting held on March 17, 2015.

Willingboro Township Council Meeting of March 17, 2015, held in the Council Chambers, Municipal Complex, One Rev. Dr. M. L. King, Jr., Willingboro, New Jersey.

On motion by Councilwoman Jennings

Seconded by Councilman Holley
Roll Call: Councilman Holl

Councilman Holley Yes
Councilwoman Jennings Yes
Deputy Mayor Anderson Yes
Mayor Campbell Yes

Motion carried. Resolution 2015—42 Approved

# RESOLUTION NO. 2015--43 INTRODUCTION

#### BUDGET TO BE READ BY TITLE

WHEREAS, N.J.S.A.40a: 4-8 provides that the budget be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body providing that at least one week prior to the date of hearing a complete copy of the approved budget, as advertised, has been posted at the Municipal Complex and copies have been made available by the Clerk to persons requiring them; and

WHEREAS, these two conditions have been met,

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 17<sup>th</sup> day of March, 2015, that the budget shall be read by title only.

On motion by Councilwoman Jennings

Seconded by Councilman Holley

Roll Call: Councilman Holley Yes

Councilwoman Jennings Yes
Deputy Mayor Anderson Yes
Mayor Campbell Yes

Motion carried. Resolution 2015—43 Approved

Motion was made by Deputy Mayor Anderson and seconded by Councilman Holley that Resolutions 2015-44, 45, 46, 49 and 50 be considered consent agenda items.

Roll Call: Councilman Holley Yes

Councilwoman Jennings

Yes

Deputy Mayor Anderson

Yes

Mayor Campbell

Yes

Motion carried.

Resolution 2015-44, 45, 46, 49 and 50 Approved as consent agenda items

#### TOWNSHIP OF WILLINGBORO RESOLUTION 2015--- 44

#### A RESOLUTION AUTHORIZING THE EXECUTION OF SHARED SERVICES AGREEMENT WITH THE BEVERLY CITY FOR THE PROVISION OF ANIMAL CONTROL SERVICES.

WHEREAS, N.J.S.A. 40A:65-1, et seq., known as the "Uniform Shared Services" and Consolidation Act," authorizes two or more local units to enter into an agreement for interlocal services known as a Shared Services Agreement for the provision of municipal services ("Agreement"); and

WHEREAS, the purpose of Shared Services Agreements is to reduce local expenses funded by property taxpayers; and

WHEREAS, the Township Council of the Township of Willingboro and the City of Beverly desire to enter into a Shared Services Agreement for the provision of Animal Control Services; and

WHEREAS, the Township Council has reviewed the proposed Agreement, a copy of which is attached hereto; and

WHEREAS, the sharing of these services is in the public interest and will benefit the Township of Willingboro and the City of Beverly.

NOW, THEREFORE, BE IT RESOLVED by the Township Council, assembled in open public session on this 17th day of March 2015 that the Mayor and the Township Clerk are hereby authorized to execute the Shared Services Agreement, as attached hereto, between the Township of Willingboro and the City of Beverly for the provision of Animal Control Services.

BE IT FURTHER RESOLVED, that copies of this resolution shall be provided to Beverly City, the Finance Office and the Police Department for their information and attention.

Willingboro Township Council Meeting of March 17, 2015, held in the Council Chambers, Municipal Complex, One Rev. Dr. M. L. King, Jr., Willingboro, New Jersey.

#### RESOLUTION NO. 2015--45

### AUTHORIZING ANIMAL CONTROL SHARED SERVICE AGREEMENT BETWEEN WILLINGBORO TOWNSHIP AND MT. LAUREL TOWNSHIP

WHEREAS, Mt. Laurel Township has requested an shared service agreement with Willingboro Township for Animal Control Services; and

WHEREAS, Willingboro Township has determined that it is reasonable to provide the services based on a shared service agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 17th day of March, 2015 that the Mayor and Clerk are hereby authorized to sign the attached Shared Services Agreement (January 1, 2015 through December 31, 2015).

BE IT FURTHER RESOLVED, that copies of this resolution be provided to Mt. Laurel Township, the Finance Office and the Police Department for their information and attention.

#### **RESOLUTON 2015--46**

### AUTHORIZING A SHARED SERVICE AGREEMENT BETWEEN WILLINGBORO TOWNSHIP AND THE TOWNSHIP OF CINNAMINSON

WHEREAS, Cinnaminson Township has request a shared service agreement with Willingboro Township [p for Animal Control Services; and

WHEREAS, Willingboro Township has determined that it is reasonable to provide the services based on a shared service agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 17<sup>th</sup> day of March 2015, that the Mayor and Clerk are hereby authorized to sign the attached Shared Service Agreement (January 1, 2015 through December 31, 2015).

BE IT FURTHER RESOLVED, that copies of this resolution be provided to Cinnaminson Township, the Finance Office and the Police Department for their information and attention.

#### RESOLUTION 2015—47

RESOLUTION FOR THE TOWNSHIP OF WILLINGBORO OF THE COUNTY OF BURLINGTON, NEW JERSEY TO SUPPORT AND PARTICIPATE IN THE VOLUNTEER TUITION CREDIT PROGRAM (P.L. 1998, c. 145)

WHEREAS, the Willingboro Township Council of the Municipality of Willingboro Township in the County of Burlington, New Jersey, deems it appropriate to enhance the recruitment and retention of volunteer firefighters and emergency medical volunteers in the Township of Willingboro; and

WHEREAS, the State of New Jersey has enacted P.L. 1998, c. 145 which permits municipal governments to allow their firefighting and emergency medical volunteers to take advantage of the Volunteer Tuition Credit Program at no costs to the municipal government.

NOW, THEREFORE BE IT RESOLVED, by the Willingboro Township governing body of the Township of Willingboro in the County of Burlington, New Jersey that the Volunteer Tuition Credit Program as set forth in P.L. 1998, c. 145 is herewith adopted for the volunteer firefighters and emergency medical volunteers in the municipality.

BE IT FURTHER RESOLVED, that the Township Council, assembled in open public session on this 17<sup>th</sup> day of March 2015 is herewith delegated the responsibility to administer the program and is authorized to enter into all agreements and to maintain files of all documents as may be required under the P.L. 1998, c. 145, a copy of which is herewith made part of this resolution.

On motion by Deputy Mayor Anderson Seconded by Councilwoman Jennings

Roll Call: Councilman Holley

Councilman HolleyYesCouncilwoman JenningsYesDeputy Mayor AndersonYesMayor CampbellYes

Motion carried. Resolution 2015—47 Approved

Willingboro Township Council Meeting of March 17, 2015, held in the Council Chambers, Municipal Complex, One Rev. Dr. M. L. King, Jr., Willingboro, New Jersey

# RESOLUTION NO. 2015-48 A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO RELEASING ESCROW FUNDS OF WILLINGBORO ASSOCIATES, LLC, FOR 4236 ROUTE 130, WILLINGBORO, NJ, BLOCK 5.01, LOTS 13.03, 13.06

WHEREAS, the Township of Willingboro's Engineers Remington, Vernick & Arango Engineers, Inc. and Planning Board attorney have been advised of the request for a release of escrow funds from the Willingboro Associates, LLC for Block 5.01, Lots 13.03 and 13.06; and

WHEREAS, the Township engineer and Planning Board attorney have determined that there are no outstanding invoices, nor is there any further work being performed at this site.

WHEREAS, it is the recommendation of the Township's Engineer and Planning board attorney that the Township of Willingboro release the Escrow of \$1,000.00 since all outstanding invoices have been satisfied.

WHEREAS, it is the intention of the Township Council and in the best interest of the Township of Willingboro to release the Escrow funds from the Willingboro Associates, LLC, application for Project ID # WeissPB14 for 4236 Route 130, Block 5.01, Lots 13.03 and 13.06, in accordance with the Township Engineer's and Planning Board attorney's recommendations.

**NOW THEREFORE, BE IT RESOLVED,** by the Township Council of the Township of Willingboro, assembled in public session this 17<sup>th</sup> day of March, 2015, that the Escrow funds for applicant Willingboro Associates, LLC, for Project ID # WeissPB14 for 4236 Route 130, Block 5.01, Lots 13.03 and 13.06, shall be released.

**BE IT FURTHER RESOLVED,** that copies of this resolution shall be provided to the Finance Director, the Township Engineer, Planning Board Attorney and Willingboro Associates, LLC, for their information and attention.

On motion by Deputy Mayor Anderson

Seconded by Councilman Holley

Roll Call: Councilman Holley

Yes Councilwoman Jennings Yes Deputy Mayor Anderson Yes Mayor Campbell Yes

Resolution 2015—48 Approved Motion carried.

#### TOWNSHIP OF WILLINGBORO **RESOLUTION 2015--49**

#### A RESOLUTION AUTHORIZING THE EXECUTION OF SHARED SERVICES AGREEMENT WITH DELANCO TOWNSHIP FOR THE PROVISION OF ANIMAL CONTROL SERVICES.

WHEREAS, N.J.S.A. 40A:65-1, et seq., known as the "Uniform Shared Services and Consolidation Act," authorizes two or more local units to enter into an agreement for interlocal services known as a Shared Services Agreement for the provision of municipal services ("Agreement"); and

WHEREAS, the purpose of Shared Services Agreements is to reduce local expenses funded by property taxpayers; and

WHEREAS, the Township Council of the Township of Willingboro and the Township of Delanco desire to enter into a Shared Services Agreement for the provision of Animal Control Services to Delanco Township for a fee of \$9,000.00 (\$2,250.00 quarterly) and a fee of \$50.00 per call for emergency services in accordance with the agreement attached beginning February 1, 2015 and expiring January 31, 2016; and

WHEREAS, the Township Council has reviewed the proposed Agreement, a copy of which is attached hereto; and

WHEREAS, the sharing of these services is in the public interest and will benefit the Township of Willingboro and the Township of Delanco.

NOW, THEREFORE, BE IT RESOLVED by the Township Council, assembled in open public session on this 17th day of March 2015 that the Mayor and the Township Clerk are hereby authorized to execute the Shared Services Agreement, as attached hereto, between the Township of Willingboro and the Township of Delanco for the provision of Animal Control Services.

Willingboro Township Council Meeting of March 17, 2015, held in the Council Chambers, Municipal Complex, One Rev. Dr. M. L. King, Jr., Willingboro, New Jersey

**BE IT FURTHER RESOLVED**, that copies of this resolution shall be provided to Delanco Township, the Finance Office and the Police Department for their information and attention.

#### TOWNSHIP OF WILLINGBORO

#### **RESOLUTION 2015-50**

# A RESOLUTION AUTHORIZING THE EXECUTION OF SHARED SERVICES AGREEMENT WITH THE BOROUGH OF PALMYRA FOR THE PROVISION OF ANIMAL CONTROL SERVICES.

WHEREAS, N.J.S.A. 40A:65-1, et seq., known as the "Uniform Shared Services and Consolidation Act," authorizes two or more local units to enter into an agreement for interlocal services known as a Shared Services Agreement for the provision of municipal services ("Agreement"); and

WHEREAS, the purpose of Shared Services Agreements is to reduce local expenses funded by property taxpayers; and

WHEREAS, the Township Council of the Township of Willingboro and the Borough of Palmyra desire to enter into a Shared Services Agreement for the provision of Animal Control Services to the Borough of Palmyra for a fee of \$14,000.00 and a fee of \$50.00 for emergency services will be levied in accordance with the agreement attached beginning January 1, 2015 and expiring December 31, 2015; and

WHEREAS, the Township Council has reviewed the proposed Agreement, a copy of which is attached hereto; and

WHEREAS, the sharing of these services is in the public interest and will benefit the Township of Willingboro and the Borough of Palmyra.

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**NOW, THEREFORE, BE IT RESOLVED** by the Township Council, assembled in open public session on this 17th day of March 2015, that the Mayor and the Township Clerk are hereby authorized to execute the Shared Services Agreement, as attached hereto, between the Township of Willingboro and the Borough of Palmyra for the provision of Animal Control Services.

**BE IT FURTHER RESOLVED**, that a copy of this resolution shall be provided to the Borough of Palmyra, the Finance Office and the Police Department for their information and attention.

Mayor Campbell asked the solicitor if there was a need for an executive session.

Mr. Armstrong replied yes, regarding contract litigations

#### RESOLUTION NO. 2015--51

# A RESOLUTION OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING AN EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL

WHEREAS, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed; and

WHEREAS, a request has been made of the Township Council assembled in public session on this 17<sup>th</sup> of March 2015 to convene a closed Executive session consistent with the provisions of N.J.S.A. 10:4-12b; and

NOW, THEREFORE, upon motion duly made and seconded and passed by a vote of in --4-favor and \_\_0\_opposed, BE IT RESOLVED by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey that an Executive Session of the Township Council meeting shall be convened to discuss one or more of the following categories as noted:

 1.	Any matter which, by express provision of federal law, state statute or rule of court is rendered confidential or excluded from the public portion of the meeting.
 2.	Any matter in which the release of information would impair the right to receive funds from the United States Government.

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3.	Any material the disclosure of which constitutes and unwarranted invasion of privacy as set forth in N.J.S.A. 10:4-12b(3).
4.	Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees.
5.	Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed.
6.	Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law.
xx7.	Any pending or anticipated litigation or contract negotiations in which Township Council is or may become a party.
8.	Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.
9.	Any matter involving the employment, appointment, termination of employment, terms and conditions of employment and other categories set forth in N.J.S.A. 10:4-12b(8).
10.	Any deliberations occurring after a public hearing that may result in the imposition of specific civil penalty or the suspension of loss of a license or permit as set forth in N.J.S.A. 10:9-12b(9).

**BE IT FURTHER RESOLVED** that the general nature of the subject to be discussed relates to: Contracts

**BE IT FURTHER RESOLVED** that the time when and the circumstances under which the discussion conducted in closed session will be disclosed to the public, in accordance with N.J.S.A. 10:4-14, and to the extent that it is not inconsistent with N.J.S.A. 10:4-12.

On motion by Councilman Holley

Seconded by Deputy Mayor Anderson

Roll Call: Councilman Holley Yes

Councilwoman Jennings Yes
Deputy Mayor Anderson Yes
Mayor Campbell Yes

Motion carried. Resolution 2015—51 Approved

Approval of Bingo Applications—Wilson Harrison Foundation—Id#533-5-40522

On motion by Councilman Holley

Seconded by Deputy Mayor Anderson

Roll Call: Councilman Holley Abstain

Councilwoman Jennings Yes
Deputy Mayor Anderson Yes
Mayor Campbell Yes

#### **Public Comment**

Martin Nock: Mr. Nock questioned council as to whether they were aware that Shop-

Rite would be closing after the Easter holiday. He asked what the township would do with the building. He noted that he heard that it was going to be a warehouse. He said that he spoke to the Shop-Rite manager and was told that he the manager did not hear that the store was closing. Mr. Nock suggested that Council should contact the store's corporate

office and find out what the story is.

Ms. Cogdell: Ms. Cogdell thanked Council for their continued support for the Library.

She stated that the Library will continue to work hard for the community.

Willingboro Township Council Meeting of March 17, 2015, held in the Council Chambers, Municipal Complex, One Rev. Dr. M. L. King, Jr., Willingboro, New Jersey

**Gary Johnson:** Mr. Johnson noted that a Willingboro resident was killed crossing Rt. 130.

He said that maybe the person was going to Cramp's package store in Edgewater Park. Mr. Johnson suggested that maybe the township should consider and allow a package store here in Willingboro. He noted that it

would create a ratable for the township.

**Tony Johnsons:** Mr. Johns asked the question as to what can be done about the increase

and high taxes of the township, and that he feels we the residents are taxed to death. He said that the township should accept the fact that they should

do more with less money.

Mayor Campbell asked if there were any further comments. There were no further comments. He then closed the public comment session.

#### **Council Comments**

Councilwoman Jennings referred to Mr. Johnson's comment about the person that was killed crossing Rt. 130. She noted that maybe the person was coming from prayer service and not a package store. She said that does not mean that Willingboro needs to allow a liquor store to keep persons from getting hit crossing Rt. 130.

Councilwoman Jennings thanked everyone for coming to the meeting and said that it was a nice showing of the residents.

**Councilman Holley** thanked Public Works Director and his staff for the winter service they provided for the residents in keeping the roadways and streets plowed.

Councilman Holley applauded the Township Manager for a job well done on the budget. He said that sometimes it a thankless job, but she has managed to keep the budget with minimum increase than it had been over the previous years.

Councilman Holley thanked everyone that attended the Police event at the High School and that Council and the Police are looking forward to putting more event of its type in the future. He too thanked everyone that came out to the meeting.

**Deputy Mayor Anderson** mentioned to Council and the public that it was Councilwoman Jennings birthday and wished her many more. He also stated that our Mayor Campbell also had a birthday on March 7<sup>th</sup>.

**Deputy Mayor Anderson** also thanked the Township Manager and her staff for doing everything they could on the budget to keep the increase as low as possible. He said that he welcomed the community to look through the budget that was given to them by the Township Manager and if there was anything they wanted or needed to question, and to bring it to the attention of Council and the Township Manager.

**Deputy Mayor Anderson** replied to Mr. Johnson's question regarding a package store in Willingboro, stating that Council has already been looking into a liquor license in light of the new Banquet Hall at the Kennedy Center. He noted that Council is also looking in to liquor license provision for the major supermarkets; such as Acme and Shop-Rite.

**Deputy Mayor Anderson** replied to Mr. Johns question saying that if he (Mr. John's) has a solution to the tax increase that Council would be willing to hear it. Deputy Mayor Anderson noted that all Willingboro residents are affected by the increase.

Mayor Campbell replied to Mr. Johnson's comment on the liquor stores saying that Council has visited that subject many times. He noted that there was a vendor who was interested in putting a package store in the Township. He noted that the ordinance on that subject would have to be revisited and amended first.

Mayor Campbell noted that the ordinance as it stands stated that the Township would not have a package store, because the residents felt that it would create a bar on every corner. He said that Council has been working with vendors on this matter.

Mayor Campbell thanked everyone for coming out to the meeting on such a windy cold night, and he urged the residents to continue to bring council those things that they find in the township that they are dissatisfied with no matter what the issue is.

Executive Session began at 7:30PM Executive Session ended at 8:15PM

Motion to return to public session was done by Deputy Mayor Anderson and seconded by Councilman Holley. All in favor and none opposed

Motion done in public session to allow solicitor to handle PSE&G matter as discussed in executive session.

On motion by Councilman Holley

Seconded by Deputy Mayor Anderson Roll Call: Councilman Holley

Councilman Holley Yes
Councilwoman Jennings Yes
Deputy Mayor Anderson Yes
Mayor Campbell Yes

Motion carried.

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Willingboro Township Council Meeting of March 17, 2015, held in the Council Chambers, Municipal Complex, One Rev. Dr. M. L. King, Jr., Willingboro, New Jersey

Motion to adjourn was made by Deputy Mayor Anderson and seconded by Councilwoman Jennings. All in favor and none opposed.

There being no further discussion the meeting was adjourned at 8:17PM.

Township of Willingboro

Sarah Wooding, RMC, Township Clerk Eddie Campbell, Jr., Mayor

### **Township of Willingboro**

To:

The Honorable Eddie Campbell, Jr., Mayor

The Honorable Nathaniel Anderson, Deputy Mayor The Honorable Darvis K. Holley, Councilman The Honorable Jacqueline Jennings, Councilman The Honorable Christopher Walker, Councilman

From:

Joanne G. Diggs, Township Manager

Date:

March 17, 2015

Re:

Agenda

#### **MANAGER'S REPORT**

- We will participate in a business networking event on Friday March 20, 2015 at Hotel ML in Mt Laurel. The event is to showcase possible business opportunities in Cumberland, Gloucester, Burlington and Camden Counties. There are over forty-five developers signed up to participate.
- There are packets available for the public showing the budget to be introduced tonight. We will
  host an open house for the Public on Tuesday March 24, 2015 from 6:00 to 8:00 PM to provide
  more information to the public, answer questions and give the public an opportunity to speak with
  the Departments about the budget. The open house will take place in the Court waiting area
  across from the Court Room
- There will be a special Council meeting held at the JFK Center on Thursday April 2, 2015 from 6:00-8:00 PM to officially open the new Banquet Facility. A reception will follow.

#### **EXECUTIVE SESSION**

- 1. Environmental Risk assessment on Big D Marina (Memo attachment A)
- 2. FYI Personnel Information (Memo Attachment B)
- 3. Another buyout offer from CIG (Memo Attachment C)

**ENGINEER'S REPORT** 

**SOLICITOR'S REPORT** 

### WILLINGBORO TOWNSHIP

### 2015 BUDGET PROPOSAL



Introduced

March 17, 2015

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2015 Anticipated Revenue

Schedule of Fund Balance

2015 Appropriation Summary

2015 Appropriation Summary by Departments

2015 Appropriation Summary Showing Cost per Household

2015 Budget Detail (upon request)

Introduced March17, 2015

# TOWNSHIP OF WILLINGBORO Revenues--2014 Actual & 2015 Proposed

·	2014	2014	2014	2015
	Proposed	Realized	(Shortfalls) Excess	Proposed
Miscellaneous Revenues			···	
Licenses Other:	14,599.00	10,546.00	(4,053.00)	10,546.00
Fees and Permits:	115,891.00	198,250.00	82,359.00	198,250.00
Municipal Court Fines	154,906.00	164,486.00	9,580.00	164,485.00
Interest and Costs on Taxes	473,068.00	386,505.14	(86,562.86)	386,505.00
Interest on Investments and Deposits	5,588.00	8,026.00	2,438.00	8,026.00
Recreation Fees	13,128.00	4,259.00	(8,869.00)	4,259.00
CATV Franchise Fees	73,010.00	77,619.00	4,609.00	77,619.00
State Aid Without Offsets	70,010.00	77,010.00	.,000.00	, , , , , ,
Energy Receipts Tax	2,951,101.00	2,951,101.00	_	3,063,726.00
Consolidated Municipal Property Tax Relief Act	733,173.00	733,173.00		620,549.00
Dedicated Uniform Construction Code Fees	733,173.00	733,173.00	_	020,543.00
Uniform Construction Code Fees	274 025 00	663,159.00	200 224 00	663,159.00
•	374,825.00	003, 139.00	288,334.00	003,159.00
Special Items of Gen Rev Anticipated with			-	
Prior Concent of LGS			-	
Interlocal Service Agreements:		400 004 00	40.004.00	100 001 00
Snow Removal	60,000.00	109,284.00	49,284.00	109,284.00
Animal Control Service Agreement	115,000.00	114,750.00	(250.00)	114,750.00
WMUA-	5,000.00	5,000.00	-	5,000.00
Beverly (Inspections)	5,000.00	17,902.00	12,902.00	17,902.00
Special Items of General Revenue Anticipated with			-	
Prior Concent with Appropriation Write-off	107,629.00	357,189.35	249,560.35	132,073.26
Other Special Items			-	
Debt Service Agreement - Renewal Realty	162,116.00	178,356.73	321,815.00	162,774.36
Lease of Municipal Facilities	103,395.00	93,891.00	(9,504.00)	93,891.00
Sale of Municipal Assets	•		-	70,000.00
Merck-Medco	426,987.00	427,178.62	191.62	427,178.00
Delco	16,240.00			16,240.00
WMUA Contribution Per N.J.S.A. 40A:5A-12.1	300,000.00	300,000.00	-	300,000.00
EMS Fees	698,643.00	671,266.88	(27,376.12)	671,266.00
Reserve for Payment of Debt			• • •	648,457.24
,	6,909,299.00	7,471,942.72	884,457.99	7,965,939.86
Receipts from Delinquent Taxes	1,933,867.00	1,808,274.05	(125,592.95)	2,215,503.00
Sub-Total	8,843,166.00	9,280,216.77	758,865.04	10,181,442.86
Amount to be Raised by Taxes for Support of Munic	inal Rudget		_	
Local Minimum Tax for Library	615,829.45		620,659.80	625,823.27
Local Tax for Municipal Purposes	29,815,908.18		(29,815,908.18)	31,315,591.24
Total Local Tax for Municipal Purposes	30,431,737.63	30,415,589.58	(16,148.05)	31,941,414.51
und Balance Anticipated	1,000,000.00	1,000,000.00	-	

### WILLINGBORO TOWNSHIP 2015 APPROPRIATION REQUEST SUMMARY

Description Account Number	2013 Appropriations	2014 Appropriations	2015 Request	\$ Increase (Decrease)	% Increase (Decrease)	% Overall Budget
SALARY AND WAGES						
General Government	1,428,408	1,443,591	1,413,936	-29,655	-2.05%	3.36%
Land Use Administration	1,298	0	0	0		0.00%
Support Services	941,685	1,177,249	1,351,598	174,349	14.81%	3.21%
Police	7,713,953	7,967,289	7,976,683	9,394	0.12%	18.94%
Emergency Medical	413,000	454,720	432,720	-22,000	-4.84%	1.03%
Fire Department	1,781,850	1,835,060	1,870,879	35,819	1.95%	4.44%
Prosecutor	3,931	0		0		0.00%
Public Works	1,552,758	1,722,700	1,866,248	143,548	8.33%	
Animal Control	159,612	162,655	142,942	-19,714	-12.12%	
Office on Aging & Comm. Affairs	350,152	356,083	434,203	78,120	21.94%	
Parks, Recreation & Public Events	1,161,657	1,075,809	1,225,320	149,511	13.90%	
Municipal Court & Public Defender	183,671	230,342	234,929	4,587	1.99%	0.56%
Library	3,967	0		0		0.00%
Total SALARY & WAGES	15,695,942	16,425,498	16,949,456	523,958	3.19%	40.24%
OPERATING EXPENSES				0		
General Government	754,070	889,375	1,008,015	118,640	13.34%	2.39%
Land Use Administration	6,820	13,500	13,650	150	1.11%	0.03%
Support Services	517,620	684,225	825,200	140,975	20.60%	1.96%
Police	423,800	498,350	544,500	46,150	9.26%	1.29%
Emergency Management	12,600	15,000	15,000	0	0.00%	0.04%
Emergency Medical	96,000	97,000	98,500	1,500	1.55%	0.23%
Fire Department	270,100	274,700	274,800	100	0.04%	0.65%
Prosecutor	37,500	41,500	41,500	0	0.00%	0.10%
Public Works	369,800	365,850	426,350	60,500	16.54%	1.01%
Animal Control	11,000	15,500	14,450	-1,050	-6.77%	0.03%
Office on Aging & Comm. Affairs	131,520	137,530	143,530	6,000	4.36%	0.34%
Parks, Recreation Public Events	197,350	198,350	198,350	0	0.00%	0.47%
Municipal Court & Public Defender	16,675	19,475	19,475	0	0.00%	0.05%
Library Maintenance	1,350,000	1,275,000	1,325,000	50,000	3.92%	3.15%
Total Operating Expense	4,194,855	4,525,355	4,948,320	422,965	9.35%	11.74%
Sub total- Salary and OE	19,890,797	20,950,853	21,897,776	946,923	4.52%	51.99%
ODEDATING EVOLUCIES OF						
OPERATING EXPENSES Other Insurance	4,498,831	4,534,817	4,739,732	204,915	4.52%	11.25%
Utilities	1,729,000	1,674,290	1,697,000	22,710	1.36%	4.03%
Solid Waste Disposal	1,088,370	1,088,370	1,088,000	-370	-0.03%	2.58%
Garbage and Trash Contractual	630,000	642,000	642,000	0	0.00%	1.52%
Statutory Expense	1,201,070	1,267,000	1,293,719	26,719	2.11%	3.07%
Pension-PERS & PFRS	2,634,048	2,712,360	2,693,904	-18,456	-0.68%	6.40%
State & Federal Grants	256,478	107,629	132,073	24,444	22.71%	0.31%
Other Operating Functions	237,206	291,860	351,690	59,830	20.50%	0.83%
Capital Improvement Fund	205,000	351,910	705,650	353,740	100.52%	1.68%
Debt Services	4,662,612	4,767,053	4,339,685	-427,368	-8.97%	10.30%
Deferred Charges-Emergency	149,700	149,700	149,700	0	0.00%	0.36%
Reserve For Tax Appeals	<b>,</b>	50,000	0	-50,000	-100.00%	0.00%
Reserve For Uncollected Taxes	2,386,611	1,933,322	2,391,524	458,202	23.70%	5.68%
Total Other	19,678,926	19,570,312	20,225,081	654,366	3.34%	48.01%
TOTAL BUDGET	39,569,723	40,521,165	42,122,857	1,601,289	3.95%	100.00%
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#### 2015 BUDGET REQUEST SUMMARY-By Department

		2015 BUDGET REQU	JEST SUMMARY-By	Department	_	
		**				roduced 3/17/2015
Description		2013	2014	2015	Increase/	Percentage of
Account Number		Appropriations	Appropriations	Requested	(Decrease)	Overall Budget
General Government	SW	1,428,408	1,443,591	1,413,936	-29,655	
General Government	OE	754,070	889,375	1,008,015	118,640	
*		2,182,478	2,332,966	2,421,951	88,985	5.75%
Land Use Administration	SW	1,298	0	0	0	
Land Use Administration	OE	6,820	13,500	13,650	150	
		8,118	13,500	13,650	150	0.03%
Support Services	sw	941,685	1,177,249	1,351,598	174,349	
Support Services	OE	517,620	684,225	825,200	140,975	
		1,459,305	1,861,474	2,176,798	315,324	5.16%
Police	SW	7,713,953	7,967,289	7,976,683	9,394	
Police	OE	423,800	498,350	544,500	46,150	
		8,137,753	8,465,639	8,521,183	55,544	20.21%
Emergency Medical	sw	413,000	454,720	432,720	-22,000	
Emergency Medical	OE	96,000	97,000	98,500	1,500	
Ettargator tradique		509,000	551,720	531,220	-20,500	1.26%
Fire Department	SW	1,781,850	1,835,060	1,870,879	35,819	•
Fire Department	OE	270,100	274,700	274,800	100	
rife Department	OL ,	2,051,950	2,109,760	2,145,679	35,919	5.09%
	0.5		•			0.040/
Emergency Management	OE	12,600	15,000	15,000	0	0.04%
Prosecutor	SW	3,931	0	0	0	
Prosecutor	OE _	37,500	41,500	41,500	0	
		41,431	41,500	41,500	0	0.10%
Public Works	SW	1,552,758	1,722,700	1,866,248	143,548	
Public Works	OE	369,800	365,850	426,350	60,500	
		1,922,558	2,088,550	2,292,598	204,048	5.44%
Animal Control	SW	159,612	162,655	142,942	-19,713	
Animal Control	OE	11,000	15,500	14,450	-1,050	
	_	170,612	178,155	157,392	~20,763	0.37%
Community Affairs	SW	350,152	356,083	434,201	78,118	
Community Affairs	OE	131,520	137,530	143,530	6,000	
•	_	481,672	493,613	577,731	84,118	1.37%
Parks, Recreation	SW	1,161,657	1,075,809	1,225,320	149,511	
Parks, Recreation	OE	197,350	198,350	198,350	0	
•	***	1,359,007	1,274,159	1,423,670	149,511	3.38%
Mun. Court & Public Def.	sw	183,671	230,342	234,929	4,587	
Mun. Court & Public Def.	OE	16,675	19,475	19,475	0	•
.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	_	200,346	249,817	254,404	4,587	0.60%
Library	sw	. 3,967	0	0	0	•
Library	OE	1,350,000	1,275,000	1,325,000	50,000	
missi si y		1,353,967	1,275,000	1,325,000	50,000	3.14%
Total CM OF	_					
Total SW and OE	_	19,890,797	20,950,853	21,897,776	946,923	51.95%

#### 2015 Willingboro Township Budget Introduced March 17, 2015

#### Cost of Increase per Household

	Cost of Increase per Household							
Description SALARY AND WAGES	2014 Appropriations	2015 Presented	\$ Increase/ Decrease	% Increase	% of Total Budget	\$ Cost per Household Increase		al \$ Cost per lousehold
General Government	1,443,591	1,413,936	-29,655	-2.1%	3.4%	\$ 2.43	\$	91.08
Support Services	1,177,249	1,351,598	174,349	14.8%	3.2%	•	\$	87.07
Police	7,967,289	7,976,683	9,394	0.1%	18.9%	•	\$	513.84
Emergency Medical	454,720	432,720	-22,000	-4.8%	1.0%		\$	27.87
Fire Department	1,835,060	1,870,879	35,819	2.0%	4.4%		\$	120.52
Public Works	1,722,700	1,866,248	143,548	8.3%	4.4%	\$ 3.20	\$	120.22
Animal Control	162,655	142,942	-19,714	-12.1%	0.3%	\$ 0.25	\$	9.21
Office on Aging & Comm. Affairs	356,083	434,203	78,120	21.9%	1.0%	\$ 0.75	\$	27.97
Parks, Recreation Public Events	1,075,809	1,225,320	149,511	13.9%	2.9%	\$ 2.10	\$	78.93
Municipal Court & Public Defender	230,342	234,929	4,587	2.0%	0.6%	\$ 0.40	\$	15.13
Total SALARY & WAGES OPERATING EXPENSES	16,425,498	16,949,456	523,958	3.2%	40.2%	\$ 29.09	\$	1,091.84
General Government	889,375	1,008,015	118,640	13.3%	2.4%	\$ 1.73	\$	64.93
Land Use Administration	13,500	13,650	150	1.1%	0.0%	\$ 0.02	\$	0.88
Support Services	684,225	825,200	140,975	20.6%	2.0%	\$ 1.42	\$	53.16
Police	498,350	544,500	46,150	9.3%	1.3%	\$ 0.93	\$	35.08
Emergency Management	15,000	15,000	0	0.0%	0.0%	\$ 0.03	\$	0.97
Emergency Medical	97,000	98,500	1,500	1.5%	0.2%	\$ 0.17	\$	6.35
Fire Department	274,700	274,800	100	0.0%	0.7%	\$ 0.47	\$	17.70
Prosecutor	41,500	41,500	0	0.0%	0.1%	\$ 0.07	\$	2.67
Public Works	365,850	426,350	60,500	16.5%	1.0%	\$ 0.73	\$	27.46
Animal Control	15,500	14,450	-1,050	-6.8%	0.0%	\$ 0.02	\$	0.93
Office on Aging & Comm. Affairs	137,530	143,530	6,000	4.4%	0.3%	\$ 0.25	\$	9.25
Parks, Recreation Public Events	198,350	198,350	0	0.0%	0.5%	\$ 0.34	\$	12.78
Municipal Court & Public Defender	19,475	19,475	0	0.0%	0.0%	\$ 0.03	\$	1.25
Library Maintenance	1,275,000	1,325,000	50,000	3.9%	3.1%		\$	85.35
Total Operating Expense	4,525,355	4,948,320	422,965	9.3%	11.7%	\$ 8.49	\$	318.76
OPERATING EXPENSES Other	* *** * * * *		'004045	4 201	44.000			
Insurance	4,534,817	4,739,732	204,915	4.5%	11.3%		\$	305.32
Utilities	1,674,290	1,697,000	22,710	1.4%	4.0%		\$	109.32
Solid Waste Disposal	1,088,370	1,088,000	-370	0.0%	2.6%		\$	70.09
Garbage and Trash Contractual	642,000	642,000	0	0.0%	1.5%		\$	41.36
Statutory Expense	1,267,000	1,293,719	26,719	2.1%	3.1%		\$	83.34
Pension-PERS & PFRS	2,712,360	2,693,904	-18,456	-0.7%	6.4%		\$	173.53
State & Federal Grants	107,629	132,073	24,444	22.7%	0.3%	,		8.51
Other Operating Functions	291,860	351,690	59,830	20.5% 567.9%	0.8%		\$ •	22.65
Capital Improvement Fund	105,650	705,650	600,000		1.7% \$ 10.3% \$		\$ •	45.46
Debt Services	4,767,053	4,339,685	-427,368	-9.0% 0.0%	0.4% \$		\$ •	279.55
Deferred Charges-Emergency	149,700 50,000	149,700 0	0 -50,000	-100.0%	0.4% \$		\$ \$	9.64
Reserve For Tax Appeals Reserve For Uncollected Taxes	1,933,322	2,391,524	458,202	23.7%	5.7% \$		₽ \$	154.06
Prior Year Audit Adjustments-Chapter	254,562	<b>ム,い</b> つ い,ひんサ	-254,562	-100.0%	0.0% \$		₽ \$	
Total Other	19,578,613	20,225,081	900,626	4.6%	48.0% \$			1,302.84
TOTAL BUDGET	40,529,466	42,122,857	1,847,549	17.1%	100.0%	72.30		2,713
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