

**WILLINGBORO TOWNSHIP COUNCIL**

**AGENDA**

**November 4, 2015**

7:00 PM  
Call to order  
Flag Salute  
Statement  
Roll Call

Manager's Report

Ordinance

**FINAL PUBLIC HEARING OF AMENDED ORDINANCE 2015-9  
2015 SALARY ORDINANCE**

**SALARIES, WAGES AND OTHER COMPENSATION FOR NON-CONTRACTUAL EMPLOYEES  
AND OFFICIALS OF THE TOWNSHIP OF WILLINGBORO**

(Notice of Re-Introduction of Ordinances: The Ordinances 2015-9 published herewith was re- introduced and passed on first reading at public meeting of the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey, held on Tues, October 20, 2015 at 7 P.M. It will be considered for final passage after public hearing to be held on November 4, 2015at 7P.M. at the Willingboro Municipal Complex, One Dr. Rev. M.L. King, Jr. Drive. Copies will be made available at the Township Clerk's office in the Municipal Building to the members of the general public who shall request the same.

**ORDINANCE 2015-10—INTRODUCTION**

**ORDINANCE OF THE TOWNSHIP OF WILLINGBORO TO APPOINT TOWNSHIP TAX  
COLLECTOR, PURSUANT TO N.J.S.A. 40A:9-141**

(Notice of Introduction of Ordinances: The Ordinances 2015-10 published herewith was introduced and passed on first reading at public meeting of the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey, held on Wednesday, November 4, 2015 at 7 P.M. It will be considered for final passage after public hearing to be held on possibly November 24, 2015at 7P.M. at the Willingboro Municipal Complex, One Dr. Rev. M.L. King, Jr. Drive. Copies will be made available at the Township Clerk's office in the Municipal Building to the members of the general public who shall request the same.

Res. 2015—135      RESOLUTION AUTHORIZING THE APPROVAL OF VOUCHERS  
FOR PAYMENT & RATIFICATION

Res. 2015—136      RESOLUTION AUTHORIZING REFUNDS FOR OVERPAYMENTS  
OF TAXES

- Res. 2015—137 RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO APPOINTING A CERTIFIED MUNICIPAL FINANCE OFFICER AS CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WILLINGBORO
- Res. 2015—138 RESOLUTION OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING CHANGE ORDER #1-FINAL FOR YEAR 1 ROAD IMPROVEMENT PROGRAM “MICROSURFACING OF VARIOUS STREETS.”
- Res. 2015—139 RESOLUTION AWARDDING A BID FOR BROIDO PARK IMPROVEMENTS
- Res. 2015—140 RESOLUTION OF THE TOWNSHIP OF WILLINGBORO RELEASING THE PERFORMANCE BOND FOR THE YEAR 1 ROAD IMPROVEMENT PROGRAM “MICROSURFACING OF VARIOUS STREETS” AND ACCEPTING A TWO YEAR MAINTENANCE BOND
- Res. 2015—141 RESOLUTION AUTHORIZING AN EXTENSION OF THE CONTRACT FOR TOWNSHIP SANCTIONED ROOF REPAIRS OR REPLACEMENTS ON RESIDENTIAL PROPERTIES TO CORRECT CODE VIOLATIONS
- Res. 2015—142 RESOLUTION ADOPTING AND AUTHORIZING THE TOWNSHIP OF WILLINGBORO EMPLOYEE HANDBOOK
- Res. 2015—143 RESOLUTION AUTHORIZING AN EXTENSION OF THE CONTRACT WITH DM MEDICAL BILLINGS FOR THIRD PARTY BILLING SERVICES FOR EMERGENCY MEDICAL SERVICES
- Res. 2015—144 EXECUTIVE SESSION (IF NEEDED)

TREASURER REPORT APPROVAL

Approval of September 15, 2015 minutes

Approval of Pope John Paul II Regional School PTA Raffle

Public Comment

Council Comment

Adjournment

**ALL BUSINESS ITEMS ARE TENTATIVE PENDING THE REVIEW AND APPROVAL  
OF THE LAW DEPARTMENT**

**Willingboro Township Council Meeting of November 4, 2015, held in the Council Chambers, Municipal Complex, One Rev. Dr. M. L. King, Jr., Willingboro, New Jersey.**

The meeting was called to order at 7PM

Flag Salute

The Required statement was read.

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting was provided in the following manner.

On January 1, 2015, advance written notice of this meeting was posted on the bulletin board in the Municipal Complex.

On January 1, 2015, advance written notice of this meeting was mailed to the Burlington County times, Willingboro, the Trenton Times, the Philadelphia Inquirer and the Courier Post.

On January 1, 2015, advance written notice of this meeting was filed with the Township Clerk. The Clerk is directed to enter into the minutes of this meeting this public announcement.

Roll Call:	Councilman Holley	Present
	Councilwoman Jennings	Present
	Councilman Walker	Present
	Deputy Mayor Anderson	Present
	Mayor Campbell	Present

Also: Joanne Diggs, Township Manager; Cristal Holmes Bowie, Esq. of Michael Armstrong, LLC Firm; Wendell Bibbs, Township Engineer; Vann Jones, Director of Special Services; Rich Brevogel, Deputy Manager/Director of Public Works.

**Manager's Report (See attached)**

**Ordinances**

**FINAL PUBLIC HEARING OF AMENDED ORDINANCE 2015-9  
2015 SALARY ORDINANCE  
SALARIES, WAGES AND OTHER COMPENSATION FOR NON-CONTRACTUAL EMPLOYEES  
AND OFFICIALS OF THE TOWNSHIP OF WILLINGBORO**

The Mayor opened the floor for public comment regarding Ordinance 2015—9

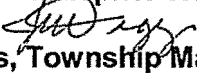
Martin Nock asked by the Ordinance says 2015 and not 2016.

Manager Diggs replied that the Ordinance was done 2015 to clean up and change to new titles as per Civil Service and that no salary increases were done.

Jacqueline Mack wanted to know how many people are on salary and how many people are employed by the township.

# Township of Willingboro

**To:** The Honorable Eddie Campbell, Jr., Mayor  
The Honorable Nathaniel Anderson, Deputy Mayor  
The Honorable Darvis K. Holley, Councilman  
The Honorable Jacqueline Jennings, Councilwoman  
The Honorable Christopher Walker, Councilman

**From:**   
Joanne G. Diggs, Township Manager

**Date:** November 4, 2015

**Re:** Agenda

## MANAGER'S REPORT

- In September I reported to you that the Township would be forced to discontinue electronic pick-up for our residents due to the high cost of disposal of those items. Mr. Brevogel continued to push the County for a remedy to the expected doubling of the cost in 2016. The County has now provided a vendor that will take our electronic waste at no cost to the Township. We can therefore continue our electronic pick-up program.
- The Police Department is working with the clergy in the area to start a "Police Chaplin Program". Seven members of the clergy met with our Police Department to volunteer their services for the program. The clergy members will attend a training class and once completed will be available to our Police and citizens to assist with traumatic events. Events such as assisting family members when a fatality occurs, or counseling police officers when the officer request help. This program will benefit the Police Department as well as our citizens.
- Public Works has started a new process of crack sealing to extend the life of the roads in Town and to protect them from additional damage during the winter. This is a pilot program started in Buckingham Park.
- Monthly Reports (attached and distributed to public)
  - Inspections
  - Police
  - Fire and EMS
  - Public Works
  - Parks and Recreation

## EXECUTIVE SESSION

## ENGINEERS REPORT

## SOLICITOR'S REPORT

**Willingboro Township**

**Departmental Monthly Reports**

**Month of October, 2015**

**Inspections**

**Police**

**Fire/EMS**

**Public Works**

**Recreation/Parks**

# INSPECTIONS DEPARTMENT

## OCTOBER 2015 MONTHLY REPORT

---

The Township wide Blitz is ongoing and reflected in the following report!

---

Total Inspections: 916

Total Violations: 350

Total Summons Issued: 19

Total Compliance/Closed: 769

Total Extensions: 4

**PARKS COMPLETED:** Garfield North, Deer Park, Martin's Beach, Twin Hill, Windsor,

**PARKS CURRENTLY BEING INSPECTED:** Pennypacker, Rittenhouse, Garfield East, Buckingham, Country Club, Millbrook

Construction Permits Issued: 205

Rental Inspections: 84 ( 936 registrations)

Resale Inspections: 37

Zoning Permits Issued: 95

Foreclosures: 44 ( 2013 total)

Abandoned Properties: 924

Total Revenue: \$100,867

Construction: \$73,062

Rental: \$10,200

Resale: \$2,800

Zoning: \$13,505

Certificate of Compliance: \$1,300

State of New Jersey, Department of Law and Public Safety  
**RETURN A MONTHLY COUNT OF OFFENSES KNOWN TO THE POLICE**

0	3	1	7
MUNICIPALITY CODE NO.			
N. J.	0	0	31700
NCIC CODE NO.			

Forward by the 7th day after close of the reporting period to:  
 STATE OF NEW JERSEY, DEPARTMENT OF LAW AND PUBLIC SAFETY  
 DIVISION OF STATE POLICE, UNIFORM CRIME REPORTING UNIT  
 BOX 7868, WEST TRENTON, NEW JERSEY 08628-0868

1 Classification of Offenses (PART 1 CLASSES)	2 Offenses Reported or known to police (include unfounded)	3 Unfounded Complaints	4 Number of actual offenses (column 2 minus column 3)	5 Number of offenses cleared this month (include exceptional clearances)	
				a. Total Offenses Cleared	b. Juvenile offenses cleared (also included in 5a)
<b>Homicide</b>					
a. Murder					
b. Manslaughter					
<b>Rape</b> Total					
a. Rape					
b. Attempted Rape					
<b>Robbery</b> Total	4		4	2	
a. Firearm	2		2	1	@
b. Knife or Cutting Instrument					
c. Other Dangerous Weapon					
d. Strong Arm (Hands, Fists, etc.)	2		2	1	
<b>Assault</b> Total	22	4	18	9	4
a. Gun	2		2		
b. Knife or Cutting Instrument	1		1	1	
c. Other Dangerous Weapon					
d. Aggravated (Hands, Fists, Feet, etc.)					
e. Simple (Hands, Fists, Feet, etc.)	19	4	15	8	*@ 4 @
<b>Burglary</b> Total	19		19		
a. Forcible Entry	9		9		
b. Unlawful Entry - no force	3		3		
c. Attempted Forcible Entry	7		7		
<b>Larceny - Theft</b> Total	46	4	42	7	*@ 1
a. Autos	2	1	1		
b. Trucks and Buses					
c. Other Vehicles					
<b>Arson</b> Total	1		1		
<b>GRAND TOTAL</b>	<b>94</b>	<b>9</b>	<b>85</b>	<b>18</b>	<b>5</b>

TOTAL ARRESTS THIS MONTH FOR ALL OFFENSES EXCEPT TRAFFIC (includes driving under the influence)	
ADULT	JUVENILE
40	10

NUMBER OF POLICE THIS MONTH	
KILLED	ASSAULTED

Willingboro Township Police (609) 877-3003

Department reporting: GREGORY RUCKER, PSD  
 Area code, telephone:  
 Head of department: CHRIS VETTER, Sergeant  
 Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_

Report for the Month of September 2015  
 Year

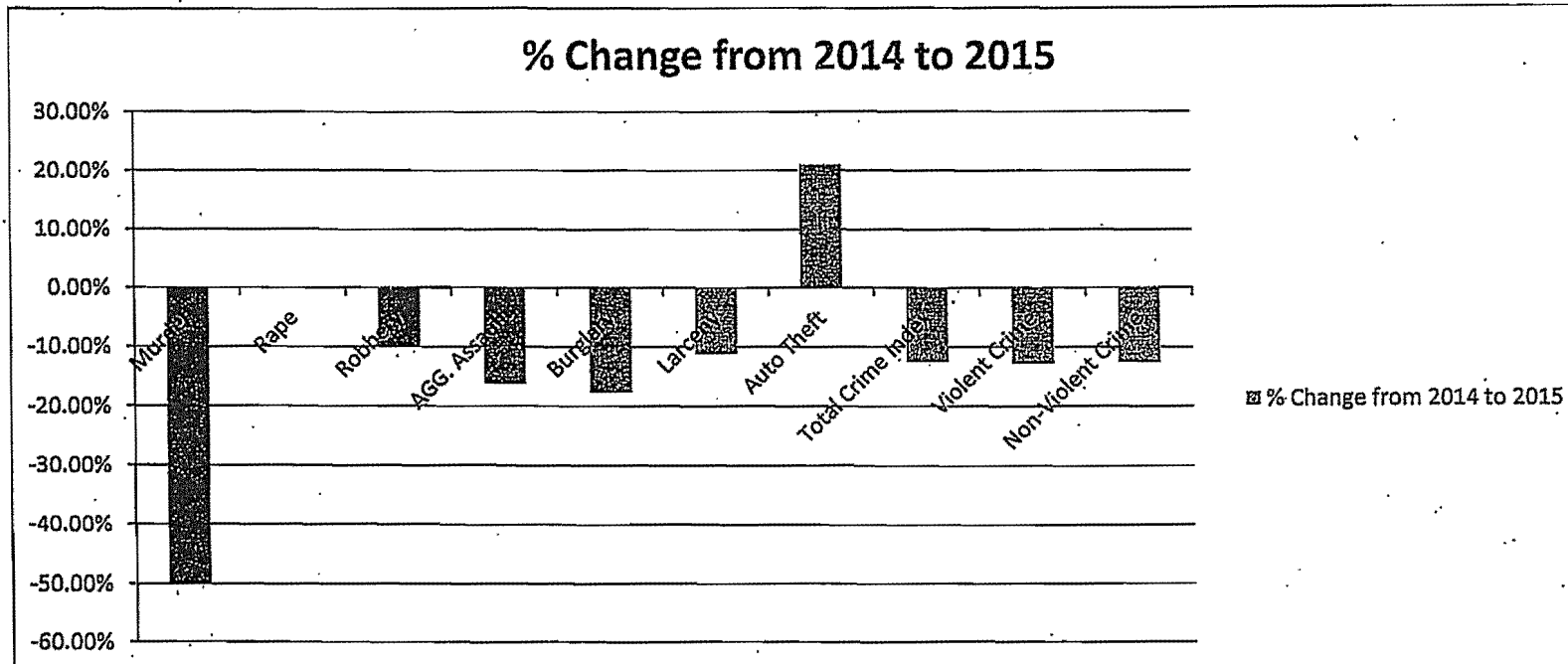
Do not use this space	
Recorded	Initial
Reviewed	
Punched	
Verified	
Adjusted	



**2014 / 2015  
% Change Comparison**

YTD Jan-Sep	2014	2015
Murder	2	1
Rape	11	11
Robbery	30	27
AGG. Assault	43	36
Burglary	192	158
Larceny	302	268
Auto Thf	19	23
Tot Ind	599	524
Viol Ind	86	75
Non Viol	513	449

YTD Jan-Sep	% Change from 2014 to 2015
Murder	-50.00%
Rape	0.00%
Robbery	-10.00%
AGG. Assault	-16.28%
Burglary	-17.71%
Larceny	-11.26%
Auto Theft	21.05%
Total Crime Index	-12.52%
Violent Crime	-12.79%
Non-Violent Crime	-12.48%



# WILLINGBORO FIRE DEPARTMENT

## 2015 TOTAL RESPONSE REPORT

MONTH	MONTHLY TOTAL	YEAR-TO-DATE
JANUARY	128	128
FEBRUARY	111	239
MARCH	87	326
APRIL	99	425
MAY	85 w/ 2 exposure incidents	510 w/ 2 exposure incidents
JUNE	104	614 w/ 2 exposure incidents
JULY	121	735 w/ 2 exposure incidents
AUGUST	96 w/ 1 exposure incident	831 w/ 3 exposure incidents
SEPTEMBER	91	922 w/ 3 exposure incidents
OCTOBER	126	1048 w/ 3 exposure incidents
NOVEMBER		
DECEMBER		

Willingboro Twp

Incident Type Report (Summary)

Alarm Date Between {10/01/2015} And {10/31/2015}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
111 Building fire	5	3.96%	\$28,200	59.05%
113 Cooking fire, confined to container	1	0.79%	\$0	0.00%
131 Passenger vehicle fire	2	1.58%	\$8,550	17.90%
142 Brush or brush-and-grass mixture fire	3	2.38%	\$0	0.00%
	<b>11</b>	<b>8.73%</b>	<b>\$36,750</b>	<b>76.96%</b>
<b>2 Overpressure Rupture, Explosion, Overheat (no fire)</b>				
212 Overpressure rupture of steam boiler	1	0.79%	\$0	0.00%
	<b>1</b>	<b>0.79%</b>	<b>\$0</b>	<b>0.00%</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
311 Medical assist, assist EMS crew	1	0.79%	\$0	0.00%
	<b>1</b>	<b>0.79%</b>	<b>\$0</b>	<b>0.00%</b>
<b>4 Hazardous Condition (No Fire)</b>				
411 Gasoline or other flammable liquid spill	1	0.79%	\$0	0.00%
412 Gas leak (natural gas or LPG)	5	3.96%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	2	1.58%	\$0	0.00%
441 Heat from short circuit (wiring),	1	0.79%	\$0	0.00%
442 Overheated motor	1	0.79%	\$0	0.00%
444 Power line down	3	2.38%	\$0	0.00%
445 Arcing, shorted electrical equipment	5	3.96%	\$0	0.00%
461 Building or structure weakened or collapsed	1	0.79%	\$0	0.00%
462 Aircraft standby	1	0.79%	\$0	0.00%
463 Vehicle accident, general cleanup	17	13.49%	\$10,000	20.94%
	<b>37</b>	<b>29.36%</b>	<b>\$10,000</b>	<b>20.94%</b>
<b>5 Service Call</b>				
522 Water or steam leak	5	3.96%	\$1,000	2.09%
531 Smoke or odor removal	1	0.79%	\$0	0.00%
551 Assist police or other governmental agency	1	0.79%	\$0	0.00%
553 Public service	1	0.79%	\$0	0.00%
	<b>8</b>	<b>6.34%</b>	<b>\$1,000</b>	<b>2.09%</b>
<b>6 Good Intent Call</b>				
611 Dispatched & cancelled en route	11	8.73%	\$0	0.00%
622 No incident found on arrival at dispatch	2	1.58%	\$0	0.00%
651 Smoke scare, odor of smoke	3	2.38%	\$0	0.00%
652 Steam, vapor, fog or dust thought to be	2	1.58%	\$0	0.00%

Willingboro Twp

Incident Type Report (Summary)

Alarm Date Between {10/01/2015} And {10/31/2015}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>6 Good Intent Call</b>				
	<b>18</b>	<b>14.28%</b>	<b>\$0</b>	<b>0.00%</b>
<b>7 False Alarm &amp; False Call</b>				
714 Central station, malicious false alarm	1	0.79%	\$0	0.00%
730 System malfunction, Other	1	0.79%	\$0	0.00%
733 Smoke detector activation due to	3	2.38%	\$0	0.00%
735 Alarm system sounded due to malfunction	3	2.38%	\$0	0.00%
736 CO detector activation due to malfunction	2	1.58%	\$0	0.00%
743 Smoke detector activation, no fire -	16	12.69%	\$0	0.00%
744 Detector activation, no fire -	5	3.96%	\$0	0.00%
745 Alarm system activation, no fire -	18	14.28%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	1	0.79%	\$0	0.00%
	<b>50</b>	<b>39.68%</b>	<b>\$0</b>	<b>0.00%</b>

Total Incident Count: 126

Total Est Loss:

\$47,750

# WILLINGBORO EMS DEPARTMENT

## 2015 TOTAL INCIDENT REPORT

MONTH	TOTAL CALLS DISPATCHED	TOTAL CALLS HANDLED	TOTAL CALLS MISSED
JANUARY	321	286	35
FEBRUARY	331	288	44
MARCH	330	288	42
APRIL	326	288	38
MAY	311	272	38
JUNE	330	298	32
JULY	311	280	31
AUGUST	310	273	37
SEPTEMBER	338	276	62
OCTOBER	348	312	36
NOVEMBER			
DECEMBER			
<b>TOTAL</b>	<b>3257</b>	<b>2861</b>	<b>396</b>

## October 2015 EMS Call Breakdown

**Criteria**

Date From: 10/01/2015

Date To: 10/31/2015

ALL by Medical Category



Group	Count	Pct
Abdominal Pain	14	4.5
Allergic Reaction	1	0.3
Animal Bite	1	0.3
Assault Victim	4	1.3
Back Pain	3	1.0
Bleeding	4	1.3
Burns	1	0.3
Cardiac Arrest	8	2.6
Cardiac Emergency	19	6.1
Diabetic Emergency	11	3.5
Eye Injury	1	0.3
Fall Victim	28	9.0
Fire Call	9	2.9
Fracture Case	1	0.3
Headache	1	0.3
Lacerations	4	1.3
Maternity	1	0.3
Medical Emergency	88	28.2
Motor Vehicle Accident (MVA)	34	10.9
Not Applicable	11	3.5
<i>Not Entered</i>	3	1.0
Overdose	5	1.6
Overdose (Suspected Heroin / Opiate)	3	1.0
Overdose (other)	5	1.6
Ped MVA	3	1.0
Psychiatric Emergency	25	8.0
Public Assist	2	0.6
Respiratory Arrest	1	0.3
Respiratory Emergency	10	3.2
Seizures / Convulsions	5	1.6
Stroke Victim	1	0.3
Unconscious	5	1.6
<b>Total</b>	<b>312</b>	

**Monthly Department of Public Works Highlights  
Report for period October 1 – October 31 2015**

During the month of **October** we completed / began the following:

- Began Annual Leaf Collection Program on October 19th
- Supported The Clean Out of Rooms at the JFK Community Center
- Continued support of Inspections department for the maintenance of grass and property clean outs.
- **SAFETY:** There was one new lost time injury in the DPW Department for the month.
  - Motor vehicle accident: Township vehicle rear ended on October 23<sup>rd</sup>.
- Supported **Clean Communities** Efforts: Concerned Citizens of Buckingham SURVEY List

<b>DPW Activities</b>	<b>Task</b>	<b>Hours Expended</b>
Leave Collection	Began Leave Collection	712 man hours
Shared Service Repairs / Work	Delanco and Riverside	8 man hours
Tree Maintenance/ Chipping/Stump Grinding	Removed Debris from Township property and chipped all materials. The material is being removed by the county at no cost to the township.	424 man hours
Asphalt / Road Repairs	Repaired larger Asphalt / Road Issues	40 man hours.
Infrastructure Work and Maint of Storm Water System	Repair Damaged infrastructure	96 man hours
Area Police (Trash Clean Up)	Patrolled all roads for trash and debris. Emptied all Public trash cans	320 man hours
Recycling	Collection of Metals and Electronics. Delivery or Replacement of Blue Recycling Single Stream Containers	104 man hours
Sign Work and Misc DPW Yard work	Repair or replaced Signs	183 man hours
Inspections Ordered Work	Maintenance of Properties	208 man hours
Sweeper	Swept areas required by SP3 Plan and interior parks	104 man hours
Grass Cutting	Cutting of areas maintained by the DPW (508 acres)	176 man hours
Flowers	Maintenance for planting summer annuals	56 man hours
Weed Trimming	Trimmed Township maintained areas	72 man hours
Complex Mowing and Maint	Cut Complex/Library/Town Center	32 man hours
Sidewalk Repairs	Repaired Sidewalks per list	264 man hours
Snow Fence Installation	Installed Snow Fence	88 man hours
Mechanical Maintenance	Repaired township vehicles and repaired shared service vehicles	504 man hours

Richard Brevogel, Deputy Township Manager/Director of Public Works

Willingboro Recreation & Parks (WRAP) Department  
 Monthly Report – Oct 2015  
 Programs & Activities Current Enrollment

Kennedy Center Utilization	7507	
Kennedy Center Permits		0038
Park Permit	0005	
Parks Trash Pick- up	150 Bags	
Wood Sales	00013	
Banquet Hall Usage	009	

**Youth Programs**

Cheerleading	084
Football	323
Golf	005
Youth Tennis Afterschool	016
Karate Kids	013
Music	005
Ballet	005
Youth Basketball	007
<b>Total Youth Participation</b>	<b><u>530</u></b>

<b>Fitness Center Total USAGE</b>	1206
Membership for the Month	0042
10 Visit/6 Month Pass	0039
Day Pass	0003
Step Aerobics	0033
Chess Club	0020
Spinning	0020
Adult Open Gym Basket Ball	0040
<b>Total Adult Participation</b>	<b><u>1403</u></b>

**October Special Events**

16 <sup>th</sup>	5 <sup>th</sup> Anniversary Open Mic Gala	045
17 <sup>th</sup>	Community Yard Sale	100
22 <sup>nd</sup>	Women's Self Defense Workshop	005
24 <sup>th</sup>	Fitness Step Event	100
31 <sup>st</sup>	Treat – O – Trunk	200

**Other Topic of Interest**

Hosted Mayor's form in Kennedy Center Banquet Hall

New Recreation & Parks website launched – [www.willingbororecreation.com](http://www.willingbororecreation.com)

Manager Diggs said that there were about 300 or so and that some are covered by unions.

Ms. Mack asked how many employees were non-contractual.

Manager Diggs replied that there were about 25.

Ms. Mack asked if there was a breakdown list of each employee's salary.

Manager Diggs said that the breakdown is by department and not by dollar amounts.

There being no further comments Mayor Campbell asked for a motion on Ordinance 2015-9.

**On motion by Deputy Mayor Anderson  
Seconded by Councilman Holley**

Councilman Holley	Yes
Councilwoman Jennings	Yes
Councilman Walker	Yes
Deputy Mayor Anderson	Yes
Mayor Campbell	Yes

Motion carried. Ordinance 2015—9 Final approved.

**ORDINANCE 2015-10—INTRODUCTION**

**ORDINANCE OF THE TOWNSHIP OF WILLINGBORO TO APPOINT TOWNSHIP TAX  
COLLECTOR, PURSUANT TO N.J.S.A. 40A:9-141**

(Notice of Introduction of Ordinances: The Ordinances 2015-10 published herewith was introduced and passed on first reading at public meeting of the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey, held on Wednesday, November 4, 2015 at 7 P.M. It will be considered for final passage after public hearing to be held on possibly November 24, 2015 at 7P.M. at the Willingboro Municipal Complex, One Dr. Rev. M.L. King, Jr. Drive. Copies will be made available at the Township Clerk's office in the Municipal Building to the members of the general public who shall request the same.

Manager Diggs explained the importance of appointing a Tax Collector

**On motion by Deputy Mayor Anderson  
Seconded by Councilman Holley**

Councilman Holley	Yes
Councilwoman Jennings	Yes
Councilman Walker	Yes
Deputy Mayor Anderson	Yes
Mayor Campbell	Yes

Motion carried. Ordinance 2015—10 Introduction approved.



*Re-introduced at  
10/20/15 mtg*

**ORDINANCE 2015- 9  
2015 SALARY ORDINANCE**

**SALARIES, WAGES AND OTHER COMPENSATION FOR NON-CONTRACTURAL EMPLOYEES AND OFFICIALS  
OF THE TOWNSHIP OF WILLINGBORO**

Be it ordained by the Township Council of the Township of Willingboro in the County of Burlington and the state of New Jersey, as follows:

**SECTION 1**

1a Establishment of pay grades and classifications for non-contractual, clerical supervisors and confidential employees

Grade	Classification	Grade	Classification
4	Clerk I	12	Deputy Township Clerk
4	Keyboarding Clerk I	14	Public Information Assistant
7	Clerk II	14	Administrative Assistant
7	Keyboarding Clerk II	14	Technical Support Specialist
9	Clerk III	15	Recreational Program Specialist
9	Keyboarding Clerk III	16	Network Specialist
9	Deputy Municipal Court Administrator	17	Municipal Court Administrator
9	School Traffic Guard Supervisor	17	Qualified Purchasing Agent
10	Clerk IV	17	Administrative Assistant III
10	Administrative Clerk	17	Executive Secretary
10	Sr. Benefits Clerk		

1b Establishment of pay scale for non-contractual, clerical supervisors and confidential employees effective January 1, 2015

Grade	Salary Minimum	Salary Maximum
4	32,200	53,884
7	35,700	59,741
9	38,300	64,092
10	39,900	66,769
12	42,900	71,790
14	46,000	76,977
15	48,000	80,324
16	49,000	81,997
17	52,000	87,018

All salary increases and other benefits dor Section 1 will follow the AFSCME Contract.

**SECTION 2**

2a Establishment of a schedule of salaries for elected officials

Increased annually for not less than 100% of the cost-of-living adjustment for the Philadelphia-South Jersey area as determined by statistics provided by the US Department of Labor for all consumers CPU-I

**2015**

Mayor	16,796
Deputy Mayor	16,166
Councilperson	15,582

**SECTION 3**

**3a Establishment of a schedule of titles and ranges for executive employees**

<p>Range I</p> <p>Municipal Court Judge Deputy Tax Assessor Deputy Tax Collector Deputy Municipal Department Head</p> <p>Range III</p> <p>Director of Parks and Recreation Director of Community Affairs/Aging Tax Assessor Tax Collector Deputy Fire Chief/ Emergency Personnel Officer Chief Finance Officer</p> <p>Range V</p> <p>Deputy Township Manager Fire Chief /Emergency</p>	<p>Range II</p> <p>Executive Secretary/Human Resources MIS Coordinator Township Clerk Maintenance Superintendent Code Enforcement Officer/Construction Official</p> <p>Range IV</p> <p>Director of Public Works Municipal Department Head Support Service Municipal Department Head Finance Director of Finance</p> <p>Range VI</p> <p>Township Manager Director of Public Safety</p>
--	---

**3b Establishment of annual salaries for executive employees**

	Salary Minimum	Salary Maximum
Range I	60,000	110,000
Range II	70,000	120,000
Range III	80,000	130,000
Range IV	90,000	140,000
Range V	100,000	150,000
Range VI	130,000	180,000

**3d Deferred Compensation Contribution**

The Township shall match the deferred compensation contribution of eligible executive employees at a rate not to exceed \$1,300 per year for Range II, III, IV and V and \$2,620 per year for Range VI.

**3e Health Insurance will be provided upon retirement, after completing 20 years of full-time service with Willingboro Township.**

Willingboro Township will pay for the cost of health premiums in the amount of 50% of the cost of Coverage for Husband and Wife Plan. Eligibility is governed by N.J. Chapter 48, P.L. 1999

**3f All other benefits for full-time executive employees will follow LESA Contract**

**3g Uniform Allowance**

The uniform allowance for the Fire and Deputy Fire/EMT Chief will match the Superior Fire Officer's Contract.

**3h Salary Increase: Two percent 2% increase on July 1, 2015**

On July 1 thereafter salaries will increase annually for not less than 100% of the cost-of-living adjustment for the Philadelphia-South Jersey areas determined by statistics provided by the US Department of Labor for all consumers CPU-I not to exceed a two percent (2%) salary increase.

ORDINANCE 2015—10

AN ORDINANCE OF THE TOWNSHIP OF WILLINGBORO TO APPOINT  
TOWNSHIP TAX COLLECTOR, PURSUANT TO N.J.S.A. 40A:19-141

WHEREAS, N.J.S.A. 40A:9-141 requires that the Township appoint the Tax Collector by ordinance; and

WHEREAS, the Code of the Township of Willingboro Section 3-48 establishes the office of the municipal tax collector, as the head of the division of tax collections, with all of the functions, powers and duties as provided by general law and municipal ordinance; and

WHEREAS, pursuant to N.J.S.A. 40A:9-142 requires that the tax collector shall hold his or her office for a term of 4 years from the first day of January next following his or her appointment.

The Township Council of the Township of Willingboro hereby appoints LaMar Arnold as the Willingboro municipal tax collector, pursuant to N.J.S.A. 40A:9-141, et seq., and the Code of the Township of Willingboro Section 3-48.

This Ordinance shall take effect immediately upon final passage and publication according to law.

**Willingboro Township Council Meeting of November 4, 2015, held in the Council Chambers, Municipal Complex, One Rev. Dr. M. L. King, Jr., Willingboro, New Jersey.**

Councilman Walker wanted to make a statement about a comment that was mentioned at the last Council meeting. He said that there was some accusation; and that he had read the ethics information, and that the complaint was about the Jazz Fest VIP night and no amounts were given that that night.

**Resolutions**

**RESOLUTION NO. 2015--135**

**Authorizing the Approval of Vouchers for Payment & Ratification**

Whereas, Willingboro Township Council received the October 2015, Bill List and had an opportunity to review said Bill List; and

Now, Therefore, Be It Resolved by the Township Council of the Township of Willingboro, assembled in public session this 4th day of November, 2015 that the Council hereby authorizes the Approval of Vouchers for Payment and Ratification including those items purchased under state contract and identified as such and all Trust Other Accounts (Recreation Trust, Tax Redemption, Escrow, and Dedicated by Rider Accounts).

Be It Further Resolved that a copy of this resolution shall be forwarded to the Director of Finance for her information and attention.

**On motion by Deputy Mayor Anderson**

**Seconded by Councilwoman Jennings**

Councilman Holley	Yes
Councilwoman Jennings	Yes
Councilman Walker	Yes
Deputy Mayor Anderson	Yes
Mayor Campbell	Yes

Motion carried. Resolution 2015—135 Approved



Willingboro Township Council Meeting of November 4, 2015, held in the Council Chambers,  
Municipal Complex, One Rev. Dr. M. L. King, Jr., Willingboro, New Jersey

RESOLUTION 2015—137

RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO  
APPOINTING A CERTIFIED MUNICIPAL FINANCE OFFICER AS CHIEF FINANCIAL  
OFFICER OF THE TOWNSHIP OF WILLINGBORO

WHEREAS, Willingboro Township is required to designate a Chief Financial Officer for the Township of Willingboro.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled this 4<sup>th</sup> day of November the Certified Municipal Finance Officer appointment will take effect 1<sup>st</sup> day of January 2016, that Eusebia Diggs is hereby designated as Chief Financial Officer of the Township of Willingboro, for a four year term expiring December 31, 2019.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be submitted to the Director of the Division of Local Government Services for their information.

This Resolution was tabled for further discussion by Council

**A RESOLUTION OF THE TOWNSHIP OF WILLINGBORO  
AUTHORIZING CHANGE ORDER #1-FINAL FOR YEAR 1 ROAD IMPROVEMENT  
PROGRAM "MICROSURFACING OF VARIOUS STREETS."**

**WHEREAS**, on or about June 11, 2014 the Township Council of the Township of Willingboro entered into a contract with Asphalt Paving Systems, Inc., 500 N. Egg Harbor Road, Hammonton, New Jersey 08037 for Year 1 Road Improvement Program "Microsurfacing of Various Streets," pursuant to the Local Public Contracts Law, N.J.S.A. 40:11-1, et seq.; and

**WHEREAS**, the original contract amount was awarded for \$330,367.30; and

**WHEREAS**, the amended final contract amount is \$309,681.73, representing a reduction in the final adjustment of as-built quantities and contract costs of \$20,685.57; and

**WHEREAS**, Township Engineer has found the proposed change order and reduction to be acceptable; and

**WHEREAS**, Township Council has reviewed the Engineer's recommendation for the Change Order #1 FINAL, amending the final contract amount to Three Hundred Nine Thousand Six Hundred Eighty One Dollars and 73/100 (\$309,681.73).

**NOW THEREFORE, BE IT RESOLVED** that in open public session on this 4<sup>th</sup> day of November 2015 that the Township Council of the Township of Willingboro hereby accepts Change Order #1-Final for the Year 1 Road Improvement Program "Microsurfacing of Various Streets," and amends the contract amount for this project to \$309,681.73 for Asphalt Paving Systems, Inc.

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be provided to the Township Engineer, Finance director, and Asphalt Paving Systems, Inc.

**On motion by Councilwoman Jennings**

**Seconded by Deputy Mayor Anderson**

Councilman Holley	Yes
Councilwoman Jennings	Yes
Councilman Walker	Yes
Deputy Mayor Anderson	Yes
Mayor Campbell	Yes

Motion carried. Resolution 2015—138 Approved

Certification of Availability of Funds

This is to certify to the Mayor and Council of the TOWNSHIP OF WILLINGBORO that funds for the following resolutions are available.

Resolution Date: 11/04/15  
Resolution Number: 2015-138

Vendor: ASPHALT ASPHALT PAVING SYSTEMS INC  
PO BOX 530  
HAMMONTON, NJ

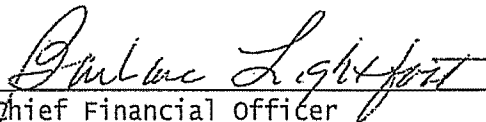
Contract: C4-00005 ASPHALT PAVING ROAD RESURFACIN

*C-04-55-97-001-003*

*-20,685,577*

Account Number	Amount	Department Description
----------------	--------	------------------------

Only amounts for the 2015 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.

  
\_\_\_\_\_  
Chief Financial Officer



Willingboro Township Council Meeting of November 4, 2015, held in the Council Chambers, Municipal Complex, One Rev. Dr. M. L. King, Jr., Willingboro, New Jersey

RESOLUTION 2015 -139

**A RESOLUTION AWARDING A BID FOR BROIDO PARK IMPROVEMENTS**

**WHEREAS**, on October 6, 2015, 2015, the Township Council of the Township of Willingboro advertised for bids to be submitted for the improvements to the existing pathway and bandstand in Broido Park located in the Township of Willingboro; and

**WHEREAS**, bids have been received, opened and read in public on October 20, 2015; and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., mandates that the Township award the contract to the lowest responsible bidder; and

**WHEREAS**, the Township received bids for the Base Bid improvements Items 1 through 32 of the Base Bid from: Compass Construction, Inc., Command Company, Inc., and All Surface Asphalt Paving; and

**WHEREAS**, Compass Construction, Inc., of 313 Fieldcrest Drive, New Egypt, New Jersey 08533 is the apparent low bidder in the amount of \$107,970.48 representing items 1 through 32 of the Base Bid; and

**WHEREAS**, the Township's Engineer has reviewed the bid responses, tabulated them and recommends lowest responsible bid of Compass Construction, Inc. be accepted; and

**WHEREAS**, upon its consideration and review of the bid and recommendation, the Township Council has determined that it is in the best interest of the Township to accept the bid of Compass Construction, Inc., of 313 Fieldcrest Drive, New Egypt, New Jersey 08533 in the amount of \$107,970.48 representing items 1 through 32 of the Base Bid.

**WHEREAS**, funds are available for this purpose as indicated by the attached Treasurer's Certification.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Willingboro, assembled in public session this 4th day of November 2015, hereby accepts the bid of Compass Construction, Inc., of 313 Fieldcrest Drive, New Egypt, New Jersey 08533 in the amount of \$107,970.48 representing items 1 through 32 of the Base Bid; and that the bids be spread upon the minutes of this meeting.

**BE IT FURTHER RESOLVED THAT** a copy of this resolution shall be provided to Compass Construction, Inc.

**On motion by Deputy Mayor Anderson**

**Seconded by Councilman Holley**

Councilman Holley	Yes
Councilwoman Jennings	Yes
Councilman Walker	Yes
Deputy Mayor Anderson	Yes
Mayor Campbell	Yes

Motion carried. Resolution 2015—139 Approved

**RESOLUTION NO. 2015-140**

**A RESOLUTION OF THE TOWNSHIP OF WILLINGBORO RELEASING THE  
PERFORMARNCE BOND FOR THE YEAR 1 ROAD IMPROVEMENT PROGRAM  
“MICROSURFACING OF VARIOUS STREETS” AND ACCEPTING A TWO YEAR  
MAINTENANCE BOND**

**WHEREAS**, Remington, Vernick & Arango Engineers, and Affiliates, has inspected the Year 1 Road Improvement Program “Microsurfacing of Various Streets” project completed by Asphalt Paving Systems, Inc.; and

**WHEREAS**, the Township's Engineer has determined that the condition of the improvements is satisfactory; and

**WHEREAS**, it is the recommendation of the Township's Engineer that the Township of Willingboro release the Performance Surety Bond # 13BCSGT0472, in the amount of Three Hundred Thirty Thousand Three Hundred Sixty Seven dollars and 30/100 cents (\$330,367.30) and upon a posting of a two year Maintenance Bond #13BCSGT0472M in the amount of amount Three Hundred Nine Thousand Six Hundred Eighty One dollars and 73/100 cents (\$309,681.73) provided that the release of the Performance Bond is contingent upon the payment of all outstanding escrow invoices.

**WHEREAS**, it is the intention of the Township Council and in the best interest of the Township of Willingboro to release the performance bond and accept a two year maintenance bond for the Year 1 Road Improvement Program “Microsurfacing of Various Streets” project in the amounts referenced herein, contingent upon the payment of all outstanding escrow invoices, in accordance with the Township Engineer's recommendations.

**NOW THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Willingboro, assembled in public session this 4<sup>th</sup> day of November 2015, that the performance bond # 13BCSGT0472, in the amount of Three Hundred Thirty Thousand Three Hundred Sixty Seven dollars and 30/100 cents (\$330,367.30)

Willingboro Township Council Meeting of November 4, 2015, held in the Council Chambers, Municipal Complex, One Rev. Dr. M. L. King, Jr., Willingboro, New Jersey

will be released for the Year 1 Road Improvement Program “Microsurfacing of Various Streets” and it will accept a two year Maintenance Bond in the amount of Three Hundred Nine Thousand

Six Hundred Eighty One dollars and 73/100 cents (\$309,681.73) provided that the release of the Performance Bond is contingent upon the payment of all outstanding escrow invoices.

**BE IT FURTHER RESOLVED**, that copies of this resolution shall be provided to the Finance Director, the Township Engineer, and Asphalt Paving Systems, Inc., for their information and attention.

**On motion by Councilwoman Jennings**

**Seconded by Deputy Mayor Anderson**

Councilman Holley Yes

Councilwoman Jennings Yes

Councilman Walker Yes

Deputy Mayor Anderson Yes

Mayor Campbell Yes

Motion carried. Resolution 2015—140 Approved

**RESOLUTION NO. 2015-141**

**A RESOLUTION AUTHORIZING AN EXTENSION OF THE CONTRACT FOR TOWNSHIP SANCTIONED ROOF REPAIRS OR REPLACEMENTS ON RESIDENTIAL PROPERTIES TO CORRECT CODE VIOLATIONS**

**WHEREAS** on March 18, 2014 by Resolution 2014-51, the Township Council of the Township of Willingboro awarded a contracts to 1. Patriot Roofing, of 2083 Jacksonville-Jobstown Road, Jobstown, NJ 08041; 2. Roof Management, Inc. of 615 Wayside Road, Neptune, NJ 07753; and 3. M.D. Remodeling, LLC, of 1531 Victory Avenue, Williamstown, NJ 08094 at the rates listed in the recommendations for award of the bids, for roof repairs to residential properties to correct code violations, pursuant to the local Public Contracts Law *N.J.S.A. 4A:11-1, et seq.*; and

**WHEREAS**, N.J.S.A. 40A:11-15 authorizes an extension of the term of a contract for two one year extensions or one two year extension, where the statutory length of the contract is for three years or less; and

WHEREAS, there continues to be a need for the services contracted and to recover the expenditures for the for repairs by placing a lien upon the residential properties; and

WHEREAS, the Township Council finds that the services are being performed in an effective and efficient manner; and

WHEREAS, the term of the contract, as extended, shall not exceed five years; and

WHEREAS, any price change included as part of the extension shall be based upon the price of the original contract as cumulatively adjusted, and shall not exceed the change in the index rate for 12 months preceding the most recent quarterly calculation available at the time the contract is renewed; and

WHEREAS, the Township Council has determined that it is in the best interest of the Township to extend the contracts with Patriot Roofing, Roof Management, Inc., and M.D. Remodeling, LLC. for one year from March 18, 2015.

WHEREAS, the terms and conditions of the contracts shall remain substantially the same.

NOW, THEREFORE, BE IT RESOLVED THAT the Township Council of the Township of Willingboro, assembled in public session on this 4th day of November, 2015 that the contract for township sanctioned roof repairs or replacements with Patriot Roofing, Roof Management, Inc., and M.D. Remodeling, LLC. is hereby extended for the period of one year from March 18, 2015 to March 18, 2016.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be provided to the Finance Director, Director of Code Enforcement, Patriot Roofing, Roof Management, Inc., and M.D. Remodeling, LLC..

**On motion by Deputy Mayor Anderson**

**Seconded by Councilwoman Jennings**

- Councilman Holley                      Yes
- Councilwoman Jennings              Yes
- Councilman Walker                      Yes
- Deputy Mayor Anderson                Yes
- Mayor Campbell                          Yes

Motion carried. Resolution 2015—141 Approved

Willingboro Township Council Meeting of November 4, 2015, held in the Council Chambers,  
Municipal Complex, One Rev. Dr. M. L. King, Jr., Willingboro, New Jersey

**RESOLUTION NO. 2015- 143**

**A RESOLUTION AUTHORIZING AN EXTENSION OF THE CONTRACT WITH DM  
MEDICAL BILLINGS FOR THIRD PARTY BILLING SERVICES FOR EMERGENCY  
MEDICAL SERVICES**

**WHEREAS**, on January 24, 2012, by Resolution 2012-23 the Township Council of the Township of Willingboro awarded and authorized a three year contract to DM Medical Billings for Third Party Billing Services for Emergency Medical Services, pursuant to local public contracts law, *N.J.S.A. 4A:11-1, et seq.*; and

**WHEREAS**, N.J.S.A. 40A:11-15 authorizes an extension of the term of a contract for two one year extensions or one two year extension, where the statutory length of the contract is for three years or less; and

**WHEREAS**, there has continued to be a need for the services contracted and to recover the Emergency Medical Services costs utilizing third party billing services; and

**WHEREAS**, the Township Council finds that the services are being performed in an effective and efficient manner; and

**WHEREAS**, the term of the contract, as extended, shall not exceed five years; and

**WHEREAS**, any price change included as part of the extension shall be based upon the price of the original contract as cumulatively adjusted, and shall not exceed the change in the index rate for 12 months preceding the most recent quarterly calculation available at the time the contract is renewed; and

**WHEREAS**, the terms and conditions of the contract shall remain substantially the same.

**WHEREAS**, the Township Council has determined that it is in the best interest of the Township to extend the contract with DM Medical Billings for one year from January 1, 2015.

**NOW, THEREFORE, BE IT RESOLVED** THAT the Township Council of the Township of Willingboro, assembled in public session on this 4th day of November 2015, that the contract with DM Medical Billings, of 20 E. Taunton Road, Suite 500, Berlin, New Jersey 08009 for third party Billing Service for Emergency Medical Services is hereby extended for the period of one year from January 1, 2015 to December 31, 2015.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution shall be provided to the Finance Director, Chief Anthony Burnett, and DM Medical Billings.

**On motion by Deputy Mayor Anderson**

**Seconded by Councilwoman Jennings**

Councilman Holley Yes

Councilwoman Jennings Yes

Councilman Walker Yes

Deputy Mayor Anderson Yes

Mayor Campbell Yes

Motion carried. Resolution 2015—143 Approved

**RESOLUTION NO. 2015--144**

**A RESOLUTION OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING  
AN EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL**

**WHEREAS**, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed; and

**WHEREAS**, a request has been made of the Township Council assembled in public session on this 4<sup>th</sup> of November 2015 to convene a closed Executive session consistent with the provisions of N.J.S.A. 10:4-12b; and

**NOW, THEREFORE**, upon motion duly made and seconded and passed by a vote of in 5 favor and 0 opposed, **BE IT RESOLVED** by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey that an Executive Session of the Township Council meeting shall be convened to discuss one or more of the following categories as noted:

\_\_\_\_\_ 1. Any matter which, by express provision of federal law, state statute or rule of court is rendered confidential or excluded from the public portion of the meeting.

\_\_\_\_\_ 2. Any matter in which the release of information would impair the right to receive funds from the United States Government.

Willingboro Township Council Meeting of November 4, 2015, held in the Council Chambers,  
Municipal Complex, One Rev. Dr. M. L. King, Jr., Willingboro, New Jersey

- \_\_\_\_\_ 3. Any material the disclosure of which constitutes and unwarranted invasion of privacy as set forth in N.J.S.A. 10:4-12b(3).
  
- \_\_\_\_\_ 4. Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees.
  
- \_\_\_\_\_ 5. Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed.
  
- \_\_\_\_\_ 6. Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law.
  
- \_\_\_XX\_\_\_ 7. Any pending or anticipated litigation or contract negotiations in which Township Council is or may become a party.
  
- \_\_\_\_\_ 8. Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.
  
- \_\_\_ 9. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment and other categories set forth in N.J.S.A. 10:4-12b(8).
  
- \_\_\_\_\_ 10. Any deliberations occurring after a public hearing that may result in the imposition of specific civil penalty or the suspension or loss of a license or permit as set forth in N.J.S.A. 10:9-12b(9).

**BE IT FURTHER RESOLVED** that the general nature of the subject to be discussed relates to:

Contract Negotiations

**BE IT FURTHER RESOLVED** that the time when and the circumstances under which the discussion conducted in closed session will be disclosed to the public, in accordance with N.J.S.A. 10:4-14, and to the extent that it is not inconsistent with N.J.S.A. 10:4-12.

**On motion by Deputy Mayor Anderson**

**Seconded by Councilwoman Jennings**

Councilman Holley	Yes
Councilwoman Jennings	Yes
Councilman Walker	Yes
Deputy Mayor Anderson	Yes
Mayor Campbell	Yes

Motion carried. Resolution 2015—144 Approved

**Treasurer Report Approval and Adoption**

**On motion by Deputy Mayor Anderson**

**Seconded by Councilwoman Jennings**

Councilman Holley	Yes
Councilwoman Jennings	Yes
Councilman Walker	Yes
Deputy Mayor Anderson	Yes
Mayor Campbell	Yes

Motion carried. Treasurer Report Approved

**Approval of September 15, 2015 minutes**

**On motion by Deputy Mayor Anderson**

**Seconded by Councilwoman Jennings**

Councilman Holley	Yes
Councilwoman Jennings	Yes
Councilman Walker	Yes
Deputy Mayor Anderson	Yes
Mayor Campbell	Yes

Motion carried. September 15, 2015 minutes approved



Willingboro Township Council Meeting of November 4, 2015, held in the Council Chambers, Municipal Complex, One Rev. Dr. M. L. King, Jr., Willingboro, New Jersey

**Approval of Pope John Paul II Regional School PTA Raffle**

**On motion by Deputy Mayor Anderson**

**Seconded by Councilwoman Jennings**

Councilman Holley Yes

Councilwoman Jennings Yes

Councilman Walker Yes

Deputy Mayor Anderson Yes

Mayor Campbell Yes

Motion carried. Pope John Paul II Regional School PTA Raffle approved.

**Public Comment**

**Pat Lindsey-Harvey--Henderson Lane.**

Ms. Harvey asked how many of the administrators on the salary ordinance are Willingboro residents. Ms. Harvey asked if the two individuals mentioned in the two ordinances read today are Willingboro residents. She also asked where the Township was in hiring head hunting firms that are supposed to come before the public in reference to the search for a new qualified Township Manager.

**Martin Nock-- Windsor Lane.**

Mr. Nock said that he was glad Council tabled the resolution 2015-137. He said that he does not think that outgoing administration should do anything until the new administration comes in. Mr. Nock said that since the Township is going forward in hiring a new Township Manager, he or she should go forward in hiring their own staff to some degree. Mr. Nock stated that if one is needed before the other, then it should be the responsibility of the Township Council to do the hiring. Mr. Nock said that he totally disagrees with resolution 2015-137 of appointing or hiring anybody. Mr. Nock said he has no problem at all with council hiring an interim person or acting person. He also mentioned that since he will be sitting on Council in January, he definitely wants to stay in this situation.

**Harry Walker, Jr.--Eastgate Lane.**

Mr. Walker congratulated the candidates for winning the election. He said that he was proud to see how the candidates handled the campaign on the last day. He said he was proud to see the candidates throughout the Township. Mr. Walker said that he also sees what the candidates for council deal with. He said that his phone has been ringing and he has been getting emails about things that Council has to deal with, and he does have a newfound respect for the position. Mr. Walker said that some of the things that he has been talking about, he still wants to see done. Mr. Walker said that regardless of whether he is on the dais or on the floor he still believes that there needs to be transparency. Mr. Walker said that some of the comments that Councilman Walker was responding to were when he asked about money that was being spent and where. He said that the community needs to know what is going on. Mr. Walker said that he is not trying to personally attack on Deputy Mayor Anderson because he is past the personal issues. He said that the community needs to know what is going on and it is not fair that they do not know what is happening, only rumors flowing in the background.

Mr. Walker said that his campaign was for the youth. He said that he did have a chance to speak with the Deputy Mayor whom he said told him that they would get together and figure out a way to get his ideas done. Mr. Walker said he wanted to offer his support and thanked Council and the public for listening to him and not taking anything personal and he looks forward to moving forward in a positive direction to make Willingboro the great town that it should be.

**Jacqueline Mack--Maplewood Lane.**

Ms. Mack said she wanted to follow up with what Mr. Walker said about making Willingboro beautiful. Ms. Mack thanked the Code Enforcement department for getting rid of a white

school bus that somebody had parked in their driveway that people thought they could live inside. She said she mentioned the situation at the Mayor's Forum. She said that they now have mowed the lawn, they moved the trash cans to the back of the house and they pick up the trash outside now.

Ms. Mack also mentioned a great effort at 81 Middlebury Lane and 1 Mayapple, both vacant properties where code enforcement and public works did a great job. She said that in looking at the house that she thought somebody might like that house because it looks pretty nice, and then when you walk around the block there is another house that still has trash there since June when the people were forced out of their home after six years of not paying a penny. Ms. Mack said that if the public would report more homes like this in the community to Mr. Brevogel of Public Works it would help a lot.

### **Council Comment**

Councilwoman Jennings: I was not trying to shush anything up. I just think that when somebody throws out an accusation, it should be looked into. It is out of place, so I was not trying to quiet anything. I have asked that the solicitor handle it and look into it and it is going to be brought back. Nobody is trying to quiet anything down. But I also remember, I am sorry Mr. Walker (Councilman Walker) left, that he was supposed to sponsor the bowling party at the Jazz Festival and I do not think that a check came from Mr. Walker either. Incidentally I did one for the children's place at the Jazz Festival and there was a check from my election fund, so I think all of that should be looked into. I appreciate all of you coming out and I appreciate your support. Some of you, Mrs. Mack, you have been here ever since I have been here for every single meeting. I know you have missed a few, but it just seems like you have not. You are a staple, you, Mr. Johnson and other people. My friend Rita Owens has always been here. So, I just want to say we appreciate you continued support. Mr. Walker, I said good luck to you yesterday and that was your right to run. It is anybody's right to run, so thank you for what you have said is going to be your support.

Councilman Holley: I would like to thank everybody for the support. I look forward to my first full term here on Council. Over the next 4 years, I know that there is a lot of work that has to be done. I am definitely up for the challenge and I look forward to working with you all. I just appreciate the opportunity, once again, I have said Willingboro is my home born and raised. I am not going anywhere. I realize the challenge and the obstacles that we face and I look forward to trying my best to tackle them.

Deputy Mayor Anderson: I would like to thank everyone for coming out. As Councilwoman Jennings echoed, I would like to thank Mr. Walker for stirring up somewhat of a race coming out with his ideals of what he wanted to do. It was absolutely heard by us and it has been some time since there has been someone running against Council members. So I do appreciate what you came to Council with, you stood by. By putting your name in as a write in. I do know that you got about 130 votes on the write in, so I applaud you for that write in effort within two weeks. So we do appreciate that. I would like to congratulate the winning candidates, Councilwoman Jennings, Councilman Darvis Holley, and Councilman Elect Martin Nock. We know the Assembly candidates are Herb Conway and Troy Singleton retained their seats, but unfortunately we lost the two democratic freeholder seats. So, next year being the presidential (election) I believe there is one seat up, so what we need to do is get back at it for this presidential (election). Also I would like to congratulate Mr. Darvis Holley. At our last Council Meeting I did not have a chance to read New Jersey Politiker, but he was identified as one of the 50 most powerful young Afro Americans within the young democrats. So I just want to applaud him for that.

(Applause from all)

We had an opportunity to participate in the Mayor's Forum last Thursday, so I appreciate everyone who took time out on a Thursday to come out. We had our directors there; we were able to get questions answered the night of and also give reports. So I just want to thank all the directors for their participation. I had the opportunity to attend Ms. Reva Foster's senior holiday party. She must have had at least three hundred people at that party. So, once again, applaud Ms. Reva Foster. This coming Saturday there will be a shredding event from 9 A.M. to 1 P.M. It is being put on by the Burlington County Resource Recovery, and it will be at the resource recovery complex which is 22000 Burlington -Columbus Road in Florence right off of exit 52A. Also, there our own homegrown Willingboro resident Gregory Pardlo who was the Pulitzer Prize winner will be at the library this Saturday at 2:00 P.M. Thank you.

Councilwoman Jennings: Mayor, may I add something else to my comment?

Mayor Campbell: Go ahead.

Councilwoman Jennings: I am sorry, I forgot to announce or present that our own Deputy Mayor Nathaniel Anderson has been awarded the designation of South Jersey Magazine's Man of the Year, one of them, for 2105. I will show you the cover with Hugh Jackman on it. Nat is inside, and I think he represents us very well. He has won a plethora of awards this year and I just think that we should consider just giving him a standing ovation.

(Applause from the public)

Councilman Walker: I have not spoken yet. I want to say congratulations to the candidates for their victory. To Council, looking forward to the new addition. It is kind of, I do not know what the word is... I cannot find the word, but anyway it is a little difficult with Martin

coming in and Mr. Campbell going out. I know it is a couple of months premature, but here is a man who gives his time to this community, and he is going on to relax a little bit. So bittersweet, that is what it is, bittersweet. You know, with Martin coming in and Mr. Campbell going out. I'm just looking forward to 2016 and moving Willingboro forward. Just an announcement, a couple of months ago we honored James Green. He was the wrestler from Willingboro who is at University of Nebraska for his achievements, I think being just the second 4-time All American at University of Nebraska. He actually made the World Team and competed in the world competition and won a bronze medal. So I know it is self-explanatory, but I just want to break it down. The third best in the world, not just America, in the world. He actually lost the match because he slipped and when he slipped there was a little controversy where the referee ruled it a takedown, so he lost by I think 1 point. But that is a major, major accomplishment and he will be home around Christmas and he mentioned to me that he will be coming to Council meetings just to say thank you, because he greatly appreciates Willingboro acknowledging him. That is it. I do not want to go into the other...

Councilwoman Jennings: I have to go back again because I did not intend to skip over Martin, but he has been talking with me and working with me and working with all of us on a little team for so long it is like he is already a part of the Council. But I do want to congratulate him. I am really, really looking forward to him bringing unique ideas and he has so much energy and I just really think that things are going to be a little bit different with Martin and I look forward to it. I am telling you, he is bright, he campaigned so hard, he knocked on doors and he did things that many of the rest of us did not do all the time. But, he was on it 24/7. And also to young Darvis Holley who has proven to be just an excellent Council person and I look forward to continuing to work with him on the Council also.

Councilman Darvis Holley: One last comment that I also skipped over as well? I skipped over my running mates. I would like to congratulate Councilwoman Jennings on another term here with us and also Councilman Elect Martin Nock. We pretty much have been in contact and have already expressed our feelings to each other, but I just wanted to acknowledge them publicly. Thank you for everything, I appreciate it, you guys have been a great supporting cast and I look forward to working with you. I look forward to working with one another.

Mayor Campbell: Thank you Council for all the great remarks. I really like to thank the Council for the remarks that they have made. They were very, very good remarks. I am a little bit disappointed by the turnout for the Mayor's Forum. We had hardly much more at the forum than we have here tonight. Maybe twice as many as we have here tonight. The one thing that they told me whenever we said we were disappointed is that they did not get the word. They told me that they did not read the newspapers, and they do not listen to the radio, I guess. I guess they do not look at T.V., but we did announce the Mayor's Forum over a three week period. So, they're not being there was very disappointing because the people who needed to be at the forum were the ones who stayed home. We glad to furnish any and all remarks that were made and tell you what, when and where and what far. But, these people did not show up, so I am certain

when the incoming Mayor holds his next Mayor's Forum in January, they will all be there. You are going to have to do some robo-calls to get everybody there.

(Laughter from all)

It went off very well. I was pleased with what was there, who was there and what we had to say. There was more that could have been said, but I think that we told the people that were there what they came to hear for. The remarks in the Mayor's Forum is something that we were allowed to talk to you straight forth without having to go back and forth and have me wait a month or so to get the answer. Those are the kind I know you like. I would like to thank the Council for having put up with me for the year or so that I have been here. I joined this Council in 1998 when my first wife died, she was on the Council, and in office when she died. She always told me before she died that you will never make a person that can handle politics. She said you will never be a politician. I said you are right.

(Laughter from all)

I appreciated that. I learned a lot from her over the 15 years that she sat here in the Council and on the chair here. I learned quite much and I am pleased. I never thought that a good old country boy like me would ever sit where I am sitting. I just did not think it was conceivable. So the people that are here that have been on the Council, the people that are on the Council now and those prior to being, I want to thank you for giving the good old country boy a lesson. Maybe I can do some good things somewhere when I go. Next month at the next meeting I would be prepared to conduct the meeting if I were you. I wanted to let you know this is probably my last meeting, and I thank you so much for putting me here. We will not have another meeting this month. Next month I think we have got one or two.

Sarah Wooding: Yes sir. The next scheduled meeting will be December 1<sup>st</sup> and then of course the 3<sup>rd</sup> week of December.

Mayor Campbell: We have to go to Atlantic City for the League of Municipalities so we will not be here for the next meeting. So sayonara.

(Laughter and applause from the public)

Mayor Campbell: We are going to executive session and I hope that it will not be very long.

Executive Session:

Sarah Wooding: I need a motion to come out of Executive Session.

Motion to come out of Executive Session.

On motion by Deputy Mayor Anderson.

Seconded by Mayor Campbell.

Sarah Wooding: All in favor?

Council: All say aye.

Sarah Wooding: Any opposed?

Council: (None opposed)

Sarah Wooding: I have two notices that I need to give. One in regards to the manager search. We are possibly setting a tentative date for the public to come and to hear the perspective firms that will be here for next week Tuesday. That is a tentative date. Also, next Monday on the 9<sup>th</sup> there will be a joint meeting with the Planning Board and Council. There was an add put in the paper in regards to that. It has to do with the introduction, adoption for the Planning Board to adopt this Housing Element and Fair Share Plan and then it is up to Mayor and Council to endorse that. That is what the meeting is all about. That is going to be at 5:00 P.M. Some of you that are out there are from the Planning Board, so your meeting is normally at 5:00 P.M. anyway and it is just that Council will be part of your Planning Board meeting at 5:00 P.M.

Sarah Wooding: Is there anything else sir.

Mayor Campbell: No that is it.

Sarah Wooding: I need a motion to adjourn.

On motion by Deputy Mayor Anderson.

Seconded by Councilman Holley.

Sarah Wooding: All in favor?

Council: All say aye.

Sarah Wooding: Any opposed?

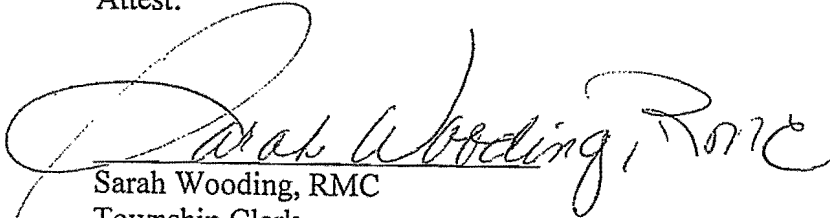
Council: (None opposed)

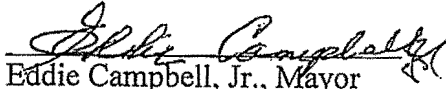
Sarah Wooding: Thank you.

**Willingboro Township Council Meeting of November 4, 2015, held in the Council Chambers,  
Municipal Complex, One Rev. Dr. M. L. King, Jr., Willingboro, New Jersey**

There being no further discussion the meeting was adjourned at 8:32 PM.

Attest:

  
Sarah Wooding, RMC  
Township Clerk

  
Eddie Campbell, Jr., Mayor



# REMINGTON & VERNICK ENGINEERS

EDWARD VERNICK, PE, CME, President  
CRAIG F. REMINGTON, PLS, PP, Vice President

EXECUTIVE VICE PRESIDENTS  
Michael D. Vena, PE, PP, CME (deceased 2006)  
Edward J. Walberg, PE, PP, CME  
Thomas F. Beach, PE, CME  
Richard G. Arango, PE, CME

DIRECTOR OF OPERATIONS  
CORPORATE SECRETARY  
Bradley A. DiTubugh, BA, MPA

SENIOR ASSOCIATES  
John J. Cantwell, PE, PP, CME  
Alan Dillenhofer, PE, PP, CME  
Frank J. Seney, Jr., PE, PP, CME  
Terence Vogl, PE, PP, CME  
Dennis K. Yoder, PE, PP, CME, LEED  
Charles E. Adamson, PLS, AET  
Klm Wendell Bibbs, PE, CME  
Marc DeBlasio, PE, PP, CME  
Leonard A. Falola, PE, CME  
Christopher J. Fazio, PE, CME  
Kenneth C. Ressler, PE, CME  
Gregory J. Sullivan, PE, PP, CME  
Richard B. Czekanski, PE, CME, BCEE

Remington & Vernick Engineers  
232 Kings Highway East  
Haddonfield, NJ 08033  
(856) 795-9595  
(856) 795-1882 (fax)

Remington, Vernick  
& Vena Engineers  
9 Allen Street  
Toms River, NJ 08753  
(732) 286-9220  
(732) 505-8416 (fax)

3 Jocassee Boulevard, Suite 300-400  
Old Bridge, NJ 08857  
(732) 955-8000  
(732) 591-2815 (fax)

Remington, Vernick  
& Walberg Engineers  
845 North Main Street  
Pleasantville, NJ 08232  
(609) 645-7110  
(609) 645-7076 (fax)

4907 New Jersey Avenue  
Wildwood City, NJ 08260  
(609) 522-5150  
(609) 522-5313 (fax)

Remington, Vernick  
& Beach Engineers  
922 Fayette Street  
Donschollen, PA 19428  
(610) 940-1050  
(610) 940-1161 (fax)

1000 Church Hill Road, Suite 220  
Pittsburgh, PA 15205  
(412) 263-2200  
(412) 263-2210 (fax)

Int'l. Office Plaza, Collette Building  
262 Chapman Road, Suite 105  
Newark, DE 19702  
(302) 266-0212  
(302) 266-6208 (fax)

Remington, Vernick  
& Arango Engineers  
The Presidential Center  
Lincoln Building, Suite 600  
01 Route 130  
Linnamans, NJ 08077  
(856) 303-1245  
(856) 303-1249 (fax)

80 Feniton Avenue, 3rd Floor  
Newark, NJ 07102  
(201) 624-2137  
(201) 624-2136 (fax)

## TOWNSHIP OF WILLINGBORO ENGINEERING & INSPECTION STATUS REPORT

NOVEMBER 2015

### MATTERS FOR GENERAL DISCUSSION & FOLLOW UP

1. Our office is currently working to revise the Road Opening Permit process and Ordinance. A "Draft" of the Road Opening Permit process and ordinance was provided to the Department of Public Works for review and comment.
2. The Department of Public Works is in the process of crack sealing various streets within Buckingham Park.
3. Our office is currently working with the Department of Public Works to investigate the various stormwater management areas and facilities throughout the Township to prepare regular required maintenance schedules as per the New Jersey Department of Environmental Protection "Stormwater Best Management Practices Manual".
4. We have prepared and provided the Township with a construction timeline for Charles Van Sciver Parkway. The timeline outlines the various road improvements that have been performed on the roadway since 2011 and plans for future improvements along the roadway.
5. Representatives from our office and the Director of Public Works met with PSE&G to discuss the utility repairs within Crestview Lane. PSE&G (gas division) is performing a capital improvement to replace the existing gas line the entire length of Crestview Lane. Installation of the new gas line and temporary restoration of the roadway should be completed in November 2015. Our office will coordinate with PSE&G for final pavement restoration which will take place in the Spring of 2016.

6. Our office has prepared GIS Mapping of areas along the Township municipal boundary indicating the location of existing street light poles within the right-of-way of various roadways. The mapping will be used to determine if the Township or a neighboring municipality is responsible for costs associated with energy usage and maintenance of the street lights. Our office is currently coordinating with PSE&G (electrical division) to obtain their mapping and pole numbers to ensure the various costs associated with the street lights are being billed to the correct party(s).

## STUDIES, ENGINEERING INVESTIGATIONS, GRANT APPLICATIONS

### FY 2016 NJDOT TRUST FUND MUNICIPAL AID GRANT APPLICATION

Our office has prepared and submitted a grant application to resurface Charles Van Sciver Parkway from Salem Road to Sunset Road. The estimated project cost is \$414,399.93.

## CAPITAL IMPROVEMENT & GENERAL ENGINEERING PROJECTS

### BROIDO PARK "PATHWAY AND BANDSTAND IMPROVEMENTS"

Funding Source(s): Burlington County Municipal Park Program (\$125,000.00)

Contractor: TBA

Contract Amount: TBA

Award Date: TBA

Construction Start Date: TBA

Est. Project Completion Date: TBA

The intent of the project is to rehabilitate the existing pathways throughout Broido Park. Three (3) bids were received and tabulated. The apparent low bidder for the project is Compass Construction, Inc., in the amount of \$107,970.48. A "Recommendation to Award" letter was sent to the Township on October 20, 2015.

### "STORM SEWER SYSTEM INVENTORY MAPPING" FOR MS4 COMPLIANCE

The intent of the project is to create a GIS Infrastructure Mapping Database for the storm sewer system within the Township in accordance with State guidelines. Our office is currently working on the mapping database for the storm sewer outfalls. The project is approximately 30% to 40% complete.

## 53 PLACID LANE UNDERGROUND STORAGE TANK (UST) REMOVAL & RESTORATION

An underground heating oil tank was previously removed from the property and a soil investigation report prepared by Hydrosience, Inc. indicated additional remediation of the soil was required. The report proposed extensive excavation to remove contaminated soils. The Township requested our Licensed Site Remediation Professional (LSRP) review the report and provide remediation recommendations.

Our office reviewed the investigation report and determined the report did not comply with the New Jersey Department of Environmental Protection (NJDEP) requirements and the soil samples were below the residential soil remediation standards. Additional sampling and analysis is required to provide site investigation data consistent with the NJDEP requirements. Our office is preparing a cost proposal to perform the required sampling and analysis required. If the additional soil results confirm that the heating oil compounds meet the residential standards, then remediation of the soils will not be required.

## DEPARTMENT OF PUBLIC WORKS ELECTRICAL MODIFICATIONS FOR A "STAND BY" GENERATOR CONNECTION

The scope of the project is to retrofit the existing electrical panel in the Department of Public Works building to connect and operate the building with a 175kw generator during power outages. Preliminary engineering design has been performed for the project. At the direction from the Director of Public Works the project has been put on hold.

## "YEAR 2 ROAD IMPROVEMENT PROGRAM", RESURFACING OF VARIOUS STREETS (PHASE II)

This work includes the milling & overlaying of the following roads:

### Base Bid:

- Rev. Dr. M.L. King Jr., Drive (Beverly Rancocas Road (CR 626) to Marshal Lane)

### Alternate Bid No. 1:

- Pine Street (Rittenhouse Drive to Rose Street)

### Alternate Bid No. 2:

- Various intersections along Mayapple Lane

No bids were received on October 23rd. Our office is looking into alternative options to preserve portions of Rev. Dr. M.L. King Jr., Drive to prevent further deterioration of the roadway prior to the start of the winter. The project will be re-advertised in the Spring of 2016 as part of the various roadway improvements projects in 2016.

## CAPITAL IMPROVEMENT PROJECTS UNDER CONSTRUCTION

### JOHN F. KENNEDY COMMUNITY CENTER "PERFORMING ARTS CENTER & BANQUET FACILITY"

Funding Source(s): Capital Funding  
Design Team: Remington, Vernick, & Arango, Inc. and Kimmel-Boggrette Architects.  
Contractor: Arthur J. Ogren, Inc  
Contract Amount: \$4,883,250.00  
Change Order #1: +\$20,836.00  
Revised Contract Amount: \$4,904,086.00  
Award Date: March 18, 2014  
Construction Start Date: June 16, 2014

The building has been turned over to the Township. Our office is currently working on "closing out" the project.

### "YEAR 1 ROAD IMPROVEMENT PROGRAM", MICROSURFACING OF VARIOUS STREETS

Funding Source(s): Capital Funding  
Contractor: Asphalt Paving Systems, Inc.  
Contract Amount: \$230,367.30  
Award Date: August 5, 2014  
Construction Start Date: August 21, 2014  
Est. Project Completion Date: August 2015

This work consisted of the microsurfacing (seal coating) of following roadways:

- Tyler Drive (from John F. Kennedy Way to Twin Hill Drive)
- Newtown Lane (From New Coach Lane to New Coach Lane)
- New Coach lane (From Nottingham Drive to Nottingham Drive)
- Newhall Court (From Nottingham Drive to Cul-De-Sac)
- Noland Lane (From Nottingham Drive to Nottingham Drive)
- Nelson Court (From Nottingham Drive to Cul-De-Sac)

Work has been completed. Our office is currently working on "closing out" the project.

## "YEAR 2 ROAD IMPROVEMENT PROGRAM", RESURFACING OF VARIOUS STREETS (PHASE I)

Funding Source(s): Capital Funding

Contractor: Arawak Paving Company, Inc.

Contract Amount: \$813,790.93, Revised to \$967,029.10 (Change Order #1)

Award Date: June 3, 2015

Construction Start Date: June 22, 2015

Est. Project Completion Date: August 20, 2015

This work included the milling & overlaying of the following roads:

### Base Bid:

- Turner Lane (Tyler Drive to Tyler Drive)
- Terrace Court (Tyler Drive to cul de sac)
- Townsend Lane (Tyler Drive to terminus)
- Trebing Court (Trebing Lane to cul de sac)
- Thornhill Court (Thornhill Lane to cul de sac)
- Torrington Lane (Tyler Drive to Tyler Drive)
- Tremont Place (Tremont Lane to cul de sac)
- Thornleigh Place (Tidewater Lane to cul de sac)
- Touraine Court (Tidewater Lane to cul de sac)
- Tucker Court (Tempest Lane to Beechnut Lane)
- Troy Lane (Tiffany Lane to Beechnut Lane)
- Club House Drive (Country Club Road to Club Ridge Road)

### Alternate Bid No. 1:

- Beechnut Lane (JFK Way (CR 633) to terminus)
- Pioneer Lane (Beechnut Lane to terminus)
- Catalpa Road (Beechnut Lane to terminus)
- Pine Lane (JFK Way (CR 633) to terminus)
- Pine Lane (JFK Way (CR 633) to Beechnut Lane)

### Alternate Bid No. 2:

- Harrington Circle (House #36 to Van Sciver Parkway)

### Alternate Bid No. 3:

- Eastbrook Lane (Garfield Drive to House #174)

### Alternate Bid No. 4:

- JFK Community Center "Senior Center" Parking Lot Improvements

### Change Order #1:

- Eastbrook Lane (Garfield Drive to Echohill Lane)
- Eddington Lane (Evergreen Drive to Empire Lane)
- Trebing Lane (Tyler Drive to Thornhill Lane)

Work has been completed. Our office is working on "closing out" the project.

## FY 2013, 2014 & 2015 NJDOT TRUST FUND RESURFACING OF CHARLES VAN SCIVER PARKWAY

Funding Source(s): FY' 2015 NJDOT Trust Fund (\$247,957.00), FY' 2014 NJDOT Trust Fund (\$196,000.00) and FY' 2014 Urban Aid (\$48,700.00)

Contractor: Arawak Paving Company, Inc.

Contract Amount: \$406,594.67, Revised to \$509,779.52 (Change Order #1)

Award Date: June 16, 2015

Construction Start Date: July 27, 2015

Est. Project Completion Date: September 4, 2015

The project limits are as follows:

- o From Levitt Parkway to Charleston Road (Base Bid)
- o From Charleston Road to Hampshire Lane (Alternate Bid #1)
- o From Hampshire Lane to Hillcrest Lane (Alternate Bid #2)
- o From JFK Way to Salem Road (Change Order #1)

Work has been completed. Our office is working on "closing out" the project.

## "YEAR 1 ROAD IMPROVEMENT PROGRAM", RECONSTRUCTION OF VARIOUS STREETS (PHASE II)

Funding Source(s): Capital Funding

Contractor: Asphalt Paving Systems, Inc.

Contract Amount: \$165,151.29

Award Date: May 19, 2015

Construction Start Date: July 13, 2015

Est. Project Completion Date: August 11, 2015

This work includes the pulverization, stabilization & overlay of the following roads:

- o Tiber Lane (from Twin Hill Drive to Toledo Lane)
- o Harrington Circle (from Van Sciver Parkway to House #36)

Work has been completed. Our office is working on "closing out" the project.

## "CLOSED OUT" CAPITAL IMPROVEMENT PROJECTS ON TWO (2) YEAR MAINTENANCE BOND

### 2013 ROAD RESURFACING PROGRAM

Funding Source(s): Capital Funding  
Contractor: Asphalt Paving Systems, Inc.  
Contract Amount: \$190,876.00  
Award Date: October , 2012  
Construction Start Date: October 18, 2012  
Est. Project Completion Date: Spring/Summer 2013

The project consisted of the milling & overlaying of the following roadways:

- Northampton Drive (Van Sciver Parkway to Northampton Drive) (Base Bid)
- Noblewood Place (Northampton Drive to Cul-De-Sac) (Base Bid)
- Newell Pass (Northampton Drive to New Castle Lane) (Base Bid)
- North Gate Lane (Newell Pass to New Castle Lane) (Base Bid)
- North Gate Court (North Gate Lane to Cul-De-Sac) (Base Bid)
- New Castle Lane (Beverly-Rancocas Road to Beverly-Rancocas Road) (Base Bid)
- Normandy Lane (New Castle Lane to New Castle Lane) (Base Bid)
- Nassau Drive (New Castle Lane to Beverly-Rancocas Road) (Base Bid)
- New Way Court (Nassau Drive to Cul-De-Sac) (Base Bid)
- Country Club Road (Beverly Rancocas Road to Windover Lane) (Alternate Bid #1)
- Crescent Road (Country Club Road to Country Club Road) (Alternate Bid #1)

The close-out of the project was approved at the Township's November 2013 Council Meeting. The project will be re-inspected prior to the November 2015 maintenance bond expiration.

### MILL CREEK PARK PATHWAY REHABILITATION (PHASE II)

Funding Source(s): Burlington County Department of Resource Conservation (\$250,000.00 - Phase II) (\$53,000.00 - Phase I)  
Contractor: Command Company  
Contract Amount: \$249,551.50  
Award Date: April 2, 2013  
Construction Start Date: May 20, 2013  
Est. Project Completion Date: July 2013

The project consisted of the rehabilitation and improvements to the existing pedestrian pathways as well as milling overlaying existing parking lots B, C & D in Mill Creek Park.

The close-out of the project was approved at the Township's November 2013 Council Meeting. The project will be re-inspected prior to the November 2015 maintenance bond expiration.

### NJDOT (LAIF) BRIDGE REPAIRS AT THE CHARLES VAN SCIVER PARKWAY AND PENNYPACKER DRIVE BRIDGES

Funding Source(s): NJDOT Local Aid (\$250,000.00)  
Contractor: Mount Construction Company, Inc.  
Contract Amount: \$311,132.75  
Award Date: March 5, 2013  
Construction Start Date: May 2, 2013  
Est. Project Completion Date: August 1, 2013

The project consisted of concrete repairs, beam guiderail installation and milling & overlaying of the existing roadway at the Charles Van Sciver Parkway and Pennypacker Drive Bridges.

The close-out of the project was approved at the Township's January 2014 Council Meeting. The project will be re-inspected prior to the January 2016 maintenance bond expiration.

### "TRANSPORTATION ENHANCEMENT IMPROVEMENT" GRANT FOR THE TOWN CENTER BIKEPATH / WALKWAY

Funding Source(s): Federal Highway Administration (\$350,570.00)  
Contractor: Charles Maradino, LLC  
Contract Amount: \$255,481.00  
Change Order No. 1: Time extension granted on October 24, 2013 due to material delays.  
Change Order No. 2: Additional \$7,100.15 in costs associated with wet lap per MUA requirements.  
Award Date: March 19, 2013  
Construction Start Date: June 24, 2013  
Est. Project Completion Date: October 2013

The project consisted of installing new concrete sidewalk and various landscape features at the Willingboro Town Center along Charles Van Sciver Parkway and Campbell Drive.

The close-out of the project was approved at the Township's March 2014 Council Meeting. The project will be re-inspected prior to the March 2016 maintenance bond expiration.

### SANDSTONE LANE EMERGENCY DRAINAGE/CULVERT IMPROVEMENTS

Funding Source(s): Capital Funding  
Contractor: Landberg Construction, LLC  
Contract Amount: \$204,065.90  
Award Date: April 1, 2014  
Construction Start Date: April 7, 2014  
Est. Project Completion Date: May 2014

The project consisted of the "in-kind" removal and replacement of the culvert pipe, headwalls and stabilization of the eroded banks underneath Sandstone Lane between Sedgwick Lane and Springfield Lane.

The close-out of the project was approved at the Township's August 2014 Council Meeting. The project will be re-inspected prior to the August 2016 maintenance bond expiration.



## **"YEAR 2 (PHASE 1) ROAD IMPROVEMENT PROGRAM, RECONSTRUCTION OF VARIOUS STREETS"**

Funding Source(s): Capital Funding  
Contractor: Asphalt Paving Systems, Inc.  
Contract Amount: \$487,860.90 (Base & All. Bid No. 1)  
Award Date: September 3, 2013  
Construction Start Date: October 7, 2013  
Est. Project Completion Date: June 2014

The project consisted of the reconstruction of the following roads in the Township:

- Sandstone Lane (From Sedgwick Lane to Somerset Drive) (Base Bid)
- Patriot Lane (From Pennypacker Drive to Plumtree Lane) (Base Bid)
- Pebble Lane (From Pheasant Lane to Pageant Lane) (Alternate Bid #1)

The close-out of the project was approved at the Township's October 2014 Council Meeting. The project will be re-inspected prior to the October 2016 maintenance bond expiration.

## **"YEAR 1 ROAD IMPROVEMENT PROGRAM", RESURFACING OF VARIOUS STREETS**

Funding Source(s): Capital Funding  
Contractor: Arawak Paving Co., Inc.  
Contract Amount: \$573,270.00  
Award Date: August 5, 2014  
Construction Start Date: September 8, 2014  
Project Completion Date: March 23, 2015  
Final Construction Cost: \$497,289.95

This work includes the milling & overlay of the following roads:

- New Pond Lane (From Nottingham Drive to Nottingham Drive)
- Nottingham Drive (Levitt Parkway to Nottingham Drive)
- Needlepoint Lane (Van Sciver Parkway to Nottingham Drive)
- Needwood Lane (Nottingham Drive to Needlepoint Lane)
- New Coach Place (From New Coach Lane to Cul-De-Sac)
- Fairmount Drive (From Charleston Road to Charleston Road)
- Intersections of New Coach Lane and Newtown Lane (Two Intersections)
- Sidney Lane (from Charleston Road to Sunset Road)

The close-out of the project was approved at the Township's May 19th Council Meeting. The project will be re-inspected prior to the March 2017 maintenance bond expiration.

## PLANNING & ZONING BOARD INSPECTION PROJECTS

### "THE AVERY" FORMERLY KNOWN AS "WILLINGBORO WALK"

Site work for Phase I is completed. Construction of Phase II apartment buildings are underway.

### "COUNTRY CLUB" CELL TOWER

Construction is substantially complete. "Punchlist" items remain.

cc: Mayor & Council c/o Sarah Wooding, Municipal Clerk  
Joanne Diggs, Township Manager  
Rich Brevogel, Director of Public Works  
Jill Cyrus, Director of Parks & Recreation