

WILLINGBORO TOWNSHIP COUNCIL

AGENDA

March 21, 2017

7:00 PM
Call to order
Flag Salute
Statement
Roll Call

PROCLAMATIONS Colorectal Cancer Awareness Month

Manager's Report

Ordinance **Ordinance 2017-2 (PUBLIC HEARING--FINAL)**

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

NOTICE

Notice is hereby given that the foregoing Ordinances 2017-2 was introduced and passed on first reading at a regular meeting of the Township Council of the Township of Willingboro, in the County of Burlington, State of New Jersey, held on March 7, 2017 and will be considered for second reading and final passage at the regular meeting of said Township Council to be held on the March 21, 2017 at 7 p.m. or as soon thereafter as this matter can be reached, at the meeting room of the Municipal Building located at One Rev. Dr. M. L. King, Jr. Drive, Willingboro, New Jersey, at which time all persons interested shall be given an opportunity to be heard concerning these ordinances. Copies will be made available at the Township Clerk's office in the Municipal Building to the members of the general public who shall request the same.

RESOLUTIONS

- Res. 2017—48 RESOLUTION AUTHORIZING AN EXTENSION OF THE CONTRACT FOR TOWNSHIP PLUMBING MAINTENANCE AND SEWER EMERGENCY SERVICES
- Res. 2017—49 RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A COLLECTIVE BARGAINING AGREEMENT WITH UFCW LOCAL 1360
- Res. 2017—50 RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A COLLECTIVE BARGAINING AGREEMENT WITH BURLINGTON COUNTY PROFESSIONAL FIREFIGHTER'S ASSOCIATION IAFF LOCAL 3091

- Res. 2017—51 RESOLUTION AUTHORIZING THE EXECUTION OF A LEASE OF THE MCGINLEY SCHOOL PROPERTY WITH THE WILLINGBORO BOARD OF EDUCATION FOR USE BY THE WILLINGBORO TOWNSHIP FIRE DEPARTMENT AND EMS
- Res. 2017—52 RESOLUTION OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING A PROFESSIONAL SERVICES CONTRACT WITH “AL B SURE” AND J KINGDOM ENTERTAINMENT FOR A MUSICAL PERFORMANCE AT THE 2017 JAZZ FESTIVAL
- Res. 2017—53 RESOLUTION OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING A PROFESSIONAL SERVICES CONTRACT WITH HOWARD HEWETT AND J. KINGDOM ENTERTAINMENT FOR A MUSICAL PERFORMANCE AT THE 2017 JAZZ FESTIVAL
- Res. 2017-54 EXECUTIVE SESSION (IF NEEDED)

OLD BUSINESS

- Res. 2017—39 RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING EXECUTION OF PROFESSIONAL SERVICE AGREEMENTS WITH APPOINTED PROFESSIONALS (**TABLED AT THE 2/21/17 MEETING also TABLED AT THE 3/7/17 MEETING**)

Public Comment
Council Comment
Adjournment

ALL BUSINESS ITEMS ARE TENTATIVE PENDING THE REVIEW AND APPROVAL OF THE LAW DEPARTMENT

Willingboro Township Council Meeting of March 21, 2017 was held in Council's Chambers, One Rev. Dr. M.L. King, Jr. Drive, Willingboro, NJ 08046

7:00 PM meeting
Flag Salute
Required Statement
Roll Call

The Required statement was read.

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting was provided in the following manner.

On January 2, 2017 advance written notice of this meeting was posted on the bulletin board in the Municipal Complex.

On January 2, 2017, advance written notice of this meeting was mailed to the Burlington County times, Willingboro, the Trenton Times, the Philadelphia Inquirer and the Courier Post.

On January 2, 2017, advance written notice of this meeting was filed with the Township Clerk. The Clerk is directed to enter into the minutes of this meeting this public announcement.

Roll Call:	Councilman Anderson	Present
	Councilwoman Jennings	Present
	Councilman Nock	Absent
	Deputy Mayor Holley	Present
	Mayor Walker	Present

Also, Rich Brevogel, Interim Manager/Director of Public Works; Wendell Bibbs, P.E., Township Engineer; Michael Armstrong, Township Solicitor; Greg Rucker, Director of Public Safety; Jill Cyrus, Director of Recreation; Eusebia Diggs, Director of Finance; Reva Foster, Director of Community Affairs/Sr. Center; Justin Lamicella, Tax Assessor; Vann Jones, Director of Special Services

PROCLAMATION

**2017 Willingboro Township, Willingboro, NJ
Proclamation for Colorectal Cancer Awareness Month**

Whereas, Cancer is the leading cause of death in Burlington County and Colorectal Cancer is the third leading cause of cancer affecting our community for both men and women; and

Whereas, by working to increase public awareness about Colorectal Cancer, we hope to see increased funding for research, more informed patients and higher percentages of early detection ultimately leading to saved lives. Early detection and advocacy provide our community the tools necessary to fight back in the battle against cancer; and

Whereas, early detection is the best weapon to prevent Colorectal Cancer. Regular screenings are one of the best ways to detect the early stages of this cancer. Studies show that early detection and aggressive treatment give patients a greater chance of a long and healthy life. Thanks to advocacy, the number of people receiving screenings has increased dramatically in the last 25 years; and

Whereas, the year 2000 was the first year in which March was designated as Colorectal Cancer Awareness Month. Thanks to the efforts of groups like the Burlington Camden County Regional Chronic Disease Coalition, the month of March has become a rallying point for patients, survivors, and advocates to come together and raise awareness throughout the community.

NOW, THEREFORE, I, Chris Walker, Mayor of the Township of Willingboro, do hereby proclaim March as Colorectal Cancer Awareness month

Burlington County along with the Township of Willingboro encourages all residents to spread awareness throughout our community.

In Witness whereof I hereunto set my hand and seal of Willingboro Township this 21st day of March.

Manager's Report (See attached)

- Mayor Walker: I mean, I am sure before we move on—I am sure that members of Council might want to address or have something to say. If anyone wants to say anything to Rich at this time, take a minute to do so.
- Councilman Anderson: For me, Rich, it has been a pleasure knowing you; having you fill this role that I know was not an easy role for you to step up to the challenge. One thing you have always said—you are not political, you are all about numbers. So, now that you leave this role you can take some political experience with you. Everyday hasn't been a great day, but together you managed to keep us together. You managed to take each independent ideas, suggestions, whatever and bring us together as a whole at times. So, I just want to say thank you for stepping up to the challenge and doing a wonderful job. Thank you.
- Rich Brevogel: Thank you.
- Councilwoman Jennings: I want to say thank you for remaining under a lot of stress and distress and we are all well aware of what you have had to deal with. What you shouldn't have had to deal with. I really appreciate that and I have always appreciated you as a person, as a man and I look forward to continuing your role and to enjoy your role of Director of Public Works, because I believe we have the best Public Works Department in the state; if not the country.

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So, I know you have been trying to get back to that and I am glad you can finally get back.

Rich Brevogel: Appreciate that, thank you.

Deputy Mayor Holley: It has been an experience-- always appreciate your honesty. I know I can count on you to give me a direct answer about everything, and that's what I appreciate about you most. I respect the fact that you stepped into a position that you didn't necessarily want and that takes a lot of courage and resilience. So, I wish you the best of luck moving forward, happy that you are a part of the team.

Mayor Walker: I just want to say, I know it has been difficult dealing with all of them. I am glad that you can go back and you don't have to deal with the rest of them anymore. So, clearly everyone know I am joking, but it is the true test of a man is to step up and you know, not step, back in a time of need. You know and you did it, you did it well, you took on this challenge. You took every step with us to get us to the next phase. You committed to do that. I have all the respect in the world for you for doing so, and I know what your passion is as far as the department of Public Works and I am sure they will be glad to have you back as much as you are ready to go back there. So, good luck, continue to do excellent work for the town of Willingboro. I know you will.

Clerk: I would like to say something.

Mayor Walker: I totally apology Madam Clerk.

Clerk: As the clerk of Willingboro, I just want to say to Rich, we have had our times and I truly enjoyed working with you. I thank you for the opportunity to lean on your shoulder when I needed to and now that I know you are only going back to Public Works, I can continue to do that. So, in front of Council and the residents, I too want to say thank you.

Rich Brevogel: Thank you.

Mayor Walker: Cristal--are we going to let Officer Polo speak or the Firemen?

Cristal Holmes-Bowie, Esq.: Well, it has really been an honor and a pleasure to work with Mr. Brevogel. He is a constant professional. The Township is very fortunate to have had him over the last year or more; and it's really been like, I said an honor to work with him. We are fortunate and that we are keeping him as well. So, thank you again.

Rich Brevogel: Thank you. Okay, Mayor that's enough.

Mayor Walker: Before we move on to our agenda, the Manager elect, the incoming manager—I want to introduce to you to him. He actually--we were going to let him speak later on, but, he informed me he had something to take care of and had to get back for his family., so, our new incoming Township Manager, Mr. Eric Berry-- Willingboro.

Eric Berry: Thank you. Mayor, Council, I really appreciate this honor. I am very humbled to be chosen as the new manager of Willingboro Township. I said that I need a few minutes because everybody used up enough time in here. But, I wanted to let Willingboro know that I do appreciate the support you have given me before I even started. I will need that continuous support. I do believe in a committed community and I want to leave one thought before I go, because there is a room full of Spartans, and a lot of people think that Spartans as just gladiators, but the real true meaning of a Spartan was a citizen warrior. The citizen warrior is one who, when they go to war on your community or there is a threat on the community. I feel that our community is a threat to the federal government, state government with taxes and the things that make us wake up in the middle of the night. We are Spartans. I am a Spartan. The only thing that happens when a Spartan goes to war—there are only two things that happen; he comes back carrying his shield or he comes back being carried on his shield. All the Spartans in this room, I am ready to go to work.

Mayor Walker: Welcome. At this time let's move forward with the agenda.

Ordinance

Ordinance 2017-2 (PUBLIC HEARING)

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations, in either of the next two succeeding years; and

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WHEREAS, the Township Council of the Township of Willingboro in the County of Burlington finds it advisable and necessary to increase its CY 2008 budget by up to 3.5% over the previous year's final appropriation, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Willingboro Township Council hereby determines that a 1.0% increase in the budget for said year, amounting to **\$1,160,120.15** in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Willingboro Township Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED, by the Township Council of the Township of Willingboro, in the County of Burlington, a majority of the full authorized membership of this governing body affirmatively concurring that, in the CY 2008 budget year, the final appropriation of the Township of Willingboro shall be in accordance with this ordinance and N.J.S.A 40A:4-45.14, be increased by 3.5%, amounting to **\$1,160,120.15** and that the CY 2017 municipal budget for the Township of Willingboro be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon; be filed with said Director within 5 days after such adoption.

Discussion

Gary Johnson:

I know we have done something like this in the past, but for the benefit of all us laymen who don't understand all of this stuff can somebody explain this to us before you pass this? Thank you.

Rich Brevogel: This one is always a tough one. This allows you to exceed the 2 percent cap on the budget and it allows you to establish—for the lack of a better term, emergency fund. We are not allowed to use those appropriations for the normal budget, but it is there if we need to use it. That’s what you are doing. You are establishing basically an emergency fund.

Mayor Walker: Any more public comment. Hearing none let’s move forward.

On motion by Councilman Anderson

Seconded by Councilwoman Jennings

Roll Call:	Councilman Anderson	Yes
	Councilwoman Jennings	Yes
	Councilman Nock	Absent
	Deputy Mayor Holley	Yes
	Mayor Walker	Yes

Motion carried. Ordinance 2017-2 Introduction Approved.

Resolutions

RESOLUTION NO. 2017-48

A RESOLUTION AUTHORIZING AN EXTENSION OF THE CONTRACT FOR TOWNSHIP PLUMBING MAINTENANCE AND SEWER EMERGENCY SERVICES

WHEREAS on October 4, 2016 by Resolution 2016-171, the Township Council of the Township of Willingboro awarded a non-fair open contract to **JFK Plumbing** for Plumbing Maintenance and Sewer Emergency Services, pursuant to the local Public Contracts Law *N.J.S.A. 4A:11-1, et seq.*; and

WHEREAS, N.J.S.A. 40A:11-15 authorizes an extension of the term of a contract for two one year extensions or one two year extension, where the statutory length of the contract is for three years or less; and

WHEREAS, there continues to be a need for the services contracted; and

WHEREAS, the Township Council finds that the services are being performed in an effective and efficient manner; and

WHEREAS, the term of the contract, as extended, shall not exceed five years; and

WHEREAS, any price change included as part of the extension shall be based upon the price of the original contract as cumulatively adjusted, and shall not exceed the change in the

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index rate for 12 months preceding the most recent quarterly calculation available at the time the contract is renewed; and

WHEREAS, the Township Council has determined that it is in the best interest of the Township to extend the contract with JFK Plumbing of 17 Grayson Place, Burlington, NJ 08016, for one year from December 31, 2016 to December 31, 2017.

WHEREAS, the terms and conditions of the contracts shall remain substantially the same.

NOW, THEREFORE, BE IT RESOLVED THAT the Township Council of the Township of Willingboro, assembled in public session on this 21st day of March 2017, that the contract for township required plumbing maintenance and sewer emergency services with JFK Plumbing is hereby extended for the period of one year from December 31, 2016 to December 31, 2017.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be provided to the Finance Director, Director of Code Enforcement, and JFK Plumbing.

On motion by Councilwoman Jennings

Seconded by Councilman Anderson

Roll Call:	Councilman Anderson	Yes
	Councilwoman Jennings	Yes
	Councilman Nock	Absent
	Deputy Mayor Holley	Yes
	Mayor Walker	Yes

Motion carried. Resolution 2017—48 Approved

RESOLUTION NO. 2017-49

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A COLLECTIVE BARGAINING AGREEMENT WITH UFCW LOCAL 1360

WHEREAS, the United Food and Commercial Workers (“UFCW”), Local 1360, and the Township of Willingboro have concluded collective labor negotiations; and

WHEREAS, it is appropriate for the Township Council to formally authorize the execution of the collective bargaining agreement between the Township and UFCW Local 1360.

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of Willingboro assembled in open public session on this 21st day of March, 2017 that:

A. The attached collective bargaining agreement is approved, for the period January 1, 2017 through December 31, 2020.

B. The Mayor and Clerk are hereby authorized and directed to execute the Agreement on behalf of the Township, after the agreement has been formally executed by the appropriate officers of the UFCW, Local 1360.

C. A copy of this resolution shall be submitted to the President of the UFCW, Local 1360, for their information and attention.

On motion by Councilman Anderson

Seconded by Councilwoman Jennings

Roll Call:	Councilman Anderson	Yes
	Councilwoman Jennings	Yes
	Councilman Nock	Absent
	Deputy Mayor Holley	Yes
	Mayor Walker	Yes

Motion carried. Resolution 2017—49 Approved

RESOLUTION NO. 2017-50

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A COLLECTIVE BARGAINING AGREEMENT WITH BURLINGTON COUNTY PROFESSIONAL FIREFIGHTER’S ASSOCIATION IAFF LOCAL 3091

WHEREAS, the Burlington County Professional Firefighter’s Association International Association of Fire Fighters (“IAFF”) Local 3091 and the Township of Willingboro have concluded collective labor negotiations; and

WHEREAS, it is appropriate for the Township Council to formally authorize the execution of the collective bargaining agreement between the Township and IAFF Local 3091.

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of Willingboro assembled in open public session on this 21st day of March, 2017 that:

A. The attached collective bargaining agreement is approved, for the period January 1, 2017 to December 31, 2020.

B. The Mayor and Clerk are hereby authorized and directed to execute the Agreement on behalf of the Township, after the agreement has been formally executed by the appropriate officers of the IAFF Local 3091.

C. A copy of this resolution shall be submitted to the President of the IAFF, Local 3091, for their information and attention.

On motion by Councilman Anderson

Seconded by Councilwoman Jennings

Roll Call:	Councilman Anderson	Yes
	Councilwoman Jennings	Yes
	Councilman Nock	Absent
	Deputy Mayor Holley	Yes
	Mayor Walker	Yes

Motion carried. Resolution 2017—50 Approved

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**TOWNSHIP OF WILLINGBORO
RESOLUTION 2017 -51**

**A RESOLUTION AUTHORIZING THE EXECUTION OF A LEASE OF THE
MCGINLEY SCHOOL PROPERTY WITH THE WILLINGBORO BOARD OF
EDUCATION FOR USE BY THE WILLINGBORO TOWNSHIP FIRE DEPARTMENT
AND EMS.**

WHEREAS, the Township will demolish and construct a Fire and EMS facility, where the Willingboro Township Fire Department and EMS facility is presently located; and

WHEREAS, the demolition and construction work will require Willingboro Township Fire Department and EMS to vacate its offices in the Fire and EMS building located at Charleston Road, Willingboro, pending the completion of construction of the new Fire and EMS facility; and

WHEREAS, the Willingboro Board of Education has offered to lease the McGinley School for the Township Fire and EMS Department's occupancy and use, pursuant to a lease agreement; and

WHEREAS, the use of the McGinley School pending the completion of the renovations is in the public interest and will benefit the Township of Willingboro and the Willingboro Board of Education.

WHEREAS, the Township Council approves the lease agreement, subject to legal review.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Willingboro, assembled in open public session on this 21st day of March 2017, that the Mayor and the Township Clerk are hereby authorized to execute the Lease Agreement, between the Township of Willingboro and the Willingboro Board of Education for the use of the McGinley School property by Willingboro Township Fire Department and EMS.

(HELD FOR EXECUTIVE SESSION DISCUSSION)

Discussion

Cristal Holmes-Bowie, Esq.:

This resolution (2017-51) needs to be for executive session. Depending on that discussion they can come back out to vote up or down.

RESOLUTION 2017- 52
**A RESOLUTION OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING A
PROFESSIONAL SERVICES CONTRACT WITH “AL B SURE” AND J. KINGDOM
ENTERTAINMENT FOR A MUSICAL PERFORMANCE AT
THE 2017 JAZZ FESTIVAL**

WHEREAS, as part of the 2017 Jazz Festival, the Township of Willingboro wishes to contract with “AL B Sure” and J. Kingdom Entertainment of 167 Memorial Lane, Mount Laurel, NJ 08054, to provide a musical performance at the Jazz Festival on August 13, 2017; and

WHEREAS, in accordance with N.J.S.A. 40A:11-5(1)(a)(1) and N.J.S.A. 40A:11-2(6), the Township may award a contract for professional services, including services of a creative and artistic nature without publicly advertising for bids; and

WHEREAS, the Township’s Recreation department director has negotiated a contract, annexed hereto with AL B Sure and J. Kingdom Entertainment for the said performance, and it is the recommendation of the Director of the Department of Recreation that it is in the Township’s best interest to enter into the contract; and

WHEREAS, the Finance Director has certified the availability of funds in a Certification of funds attached hereto in the amount of \$ 9,750.00; and

WHEREAS, it is the intention Council to accept the recommendation of the Recreation Department director and authorize the contract.

NOW THEREFORE BE IT RESOLVED on this 21st day of March 2017 in open public session by the Township Council of the Township of Willingboro hereby authorizes the Mayor and Clerk to execute a contract and necessary documents with “AL B Sure” and J. Kingdom Entertainment for a musical performance at the Jazz Festival on August 13, 2017, in accordance with the contract attached hereto for a sum not to exceed \$9,750.00, subject to legal review; and

BE IT FURTHER RESOLVED that the Clerk shall provide a copy of this resolution shall be provided to “AL B Sure” and J. Kingdom Entertainment, the Recreation Department Director, and the Finance Director.

On motion by Councilman Anderson
Seconded by Councilwoman Jennings

Mayor Walker: Can we get the Director of Recreation to stand and explain, just to say what’s going on with this?

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Jill Cyrus: Al B. Sure. We are always trying to get good artists to come to the Jazz Festival and these will be headliners; Al B. Sure and Howard Hewitt. We have to enter into a contract with them to say that they would be willing to come here. That’s what this is. Does it make sense? Everybody is cool with that? Anybody have questions?

Mayor Walker: Alright.

Roll Call:	Councilman Anderson	Yes
	Councilwoman Jennings	Yes
	Councilman Nock	Absent
	Deputy Mayor Holley	Yes
	Mayor Walker	Yes

Motion carried. Resolution 2017—52 Approved

RESOLUTION 2017- 53

A RESOLUTION OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING A PROFESSIONAL SERVICES CONTRACT WITH HOWARD HEWETT AND J. KINGDOM ENTERTAINMENT FOR A MUSICAL PERFORMANCE AT THE 2017 JAZZ FESTIVAL

WHEREAS, as part of the 2017 Jazz Festival, the Township of Willingboro wishes to contract with Howard Hewett and J. Kingdom Entertainment of 167 Memorial Lane, Mount Laurel, NJ 08054, to provide a musical performance at the Jazz Festival on August 13, 2017; and

WHEREAS, in accordance with N.J.S.A. 40A:11-5(1)(a)(1) and N.J.S.A. 40A:11-2(6), the Township may award a contract for professional services, including services of a creative and artistic nature without publicly advertising for bids; and

WHEREAS, the Township’s Recreation department director has negotiated a contract, annexed hereto with Howard Hewett and J. Kingdom Entertainment for the said performance, and it is the recommendation of the Director of the Department of Recreation that it is in the Township’s best interest to enter into the contract; and

WHEREAS, the Finance Director has certified the availability of funds in a Certification of funds attached hereto in the amount of \$ 8,950.00; and

WHEREAS, it is the intention Council to accept the recommendation of the Recreation Department director and authorize the contract.

NOW THEREFORE BE IT RESOLVED on this 21st day of March 2017 in open public session by the Township Council of the Township of Willingboro hereby authorizes the Mayor and Clerk to execute a contract and necessary documents with Howard Hewett and J. Kingdom Entertainment for a musical performance at the Jazz Festival on August 13, 2017, in accordance with the contract attached hereto for a sum not to exceed \$8,950.00, subject to legal review; and

BE IT FURTHER RESOLVED that the Clerk shall provide a copy of this resolution shall be provided to “Howard Hewett” and J. Kingdom Entertainment, Recreation Department Director, and Finance Director.

On motion by Councilman Anderson

Seconded by Deputy Mayor Holley

Roll Call:	Councilman Anderson	Yes
	Councilwoman Jennings	Yes
	Councilman Nock	Absent
	Deputy Mayor Holley	Yes
	Mayor Walker	Yes

Motion carried. Resolution 2017—53 Approved

RESOLUTION NO. 2017—54

AUTHORIZING

AN EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL

WHEREAS, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed; and

WHEREAS, a request has been made of the Township Council assembled in public session on this 7th day of March, 2017 to convene a closed Executive session consistent with the provisions of N.J.S.A. 10:4-12b; and

NOW, THEREFORE, upon motion duly made and seconded and passed by a vote of 4 in favor and 0 opposed, **BE IT RESOLVED** by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey that an Executive Session of the Township Council meeting shall be convened to discuss one or more of the following categories as noted:

- _____ 1. Any matter which, by express provision of federal law, state statute or rule of court is rendered confidential or excluded from the public portion of the meeting.
- _____ 2. Any matter in which the release of information would impair the right to receive funds from the United States Government.
- _____ 3. Any material the disclosure of which constitutes and unwarranted invasion of privacy as set forth in N.J.S.A. 10:4-12b(3).
- _____ 4. Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees.
- _____ 5. Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed.

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- _____ 6. Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law.
- __XX__ 7. Any pending or anticipated litigation or contract negotiations in which Township Council is or may become a party.
- _____ 8. Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.
- __XX__ 9. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment and other categories set forth in N.J.S.A. 10:4-12b(8).
- _____ 10. Any deliberations occurring after a public hearing that may result in the imposition of specific civil penalty or the suspension or loss of a license or permit as set forth in N.J.S.A. 10:9-12b(9).

BE IT FURTHER RESOLVED that the general nature of the subject to be discussed relates to: Contracts and Personnel.

BE IT FURTHER RESOLVED that the time when and the circumstances under which the discussion conducted in closed session will be disclosed to the public, in accordance with N.J.S.A. 10:4-14, and to the extent that it is not inconsistent with N.J.S.A. 10:4-12.

Discussion

Cristal Holmes-Bowie, Esq.: Executive session is for contract negotiations regarding the McGinley School lease as well as personnel and with it in regard to the manager’s appointment.

On motion by Councilman Anderson

Seconded by Deputy Mayor Holley

Roll Call:	Councilman Anderson	Yes
	Councilwoman Jennings	Yes
	Councilman Nock	Absent
	Deputy Mayor Holley	Yes
	Mayor Walker	Yes

Motion carried. Resolution 2017—54 Approved

Old business

Res. 2017—39 RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING EXECUTION OF PROFESSIONAL SERVICE AGREEMENTS WITH APPOINTED PROFESSIONALS (**TABLED AT THE 2/21/17 MEETING also TABLED AT THE 3/7/17 MEETING**)

Discussion

Deputy Mayor Holley: To take it off the table?

Clerk: To take it off the table.

Councilwoman Jennings: To bring it back on the table, I do believe.

Clerk: It was never voted to take off the table. This motions that you made is to take off the table, and then we have to also motion whether or not you want to adopt it.

Councilwoman Jennings: This motion is for taking it off the table? It doesn't read like that.

Mayor Walker: Can you restate the motion to...it doesn't read like that, so the motion would be to take off the table Resolution 2017—39. So, can we get a motion to take it off the table?

On motion by Councilwoman Jennings
Seconded by Councilman Anderson

Roll Call:	Councilman Anderson	Yes
	Councilwoman Jennings	Yes
	Councilman Nock	Absent
	Deputy Mayor Holley	No
	Mayor Walker	No

Deputy Mayor Holley: Reason being, I think that it is an important discussion and we are missing Councilman Nock this evening, and I think that needs to be held off on until he is present.

Mayor Walker: Well stated.

Clerk: So, it continues on the table.

Mayor Walker: At this time we will come to the best time of our meeting, most entertaining—public comment.

Public Comment:

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3/21/17

Pat Lindsey-Harvey--Henderson La.

First, I want to thank Rich for all his work that he has done over the last what --year and almost a half?

Richard Brevogel:

Almost.

Pat Lindsey-Harvey:

Rich, you have a smile on your face so...you can get back to what you like to do, so congrats. I want to commend Council and their choice. The individual that they hired especially since it is someone with experience; and I am looking forward to the Township moving forward and I am going to give a brief update on the economic development committee. So we met last night and right now we are almost finished completing our strategic plan for the economic development and we are doing a community survey. So we are surveying residents, businesses and institutions and it would be great if we could get the link to the survey on the Township website because we want to survey as many people as possible. Some interesting things that we've discovered about the survey is that on average the age of people who are answering the survey are between 35 and 55 and residents who have been here 15 to 30 years -- so that is really great. The other thing that we thought was interesting was that the sentiment of most of the people who have answered the survey, there is a tremendous pride in the town. So when the survey is finished we will come back and let you know all the results of the survey. Thank you.

Thomas Floyd--8 Buckingham Dr.

I came here with quite a bit of stuff -- more than four minutes to talk about. But, I hear in the news that we have picked a new Township Manager. I would have loved to have had some discussions with him before you picked him. I've been working a long time and I can tell you the answers you get from someone who already has a job is different from the answers you get from someone who is interviewing for a job who doesn't have it yet; and as I had told one of the members of the Council, we

are not looking for a meet and greet. We were looking to have an in-depth conversation with the individual that you all were going to pick. But I guess we forgot about the public in that part of it. So I am not going to spend the rest of the time talking about what I had to talk about. What I will spend the rest of my time on is talking about how wonderful it is for Mr. Brevogel. I always tell people in the last 15 to 20 days a lot of people have been stopping us and making my wife mad because we are trying to make a movie or we are going to dinner and people are running up "I heard that you all are going to do this" and "How are you doing in Buckingham Park, we want to do what you all do and how you do it and tell me something about it". One thing I will tell you, in spite of what you may think when I come to this microphone. As I told at least six or seven people, none of the things that we as the Concerned Citizens of Buckingham Park with the average age of almost 80 years old can do without the work and the cooperation of the Township. We can't accomplish anything. We have done our surveys, we have been with the state we have been with the county we have been with the sheriffs' department and I have been with the courts. Our schedule for the year is set –lined up. But nothing that we do is possible – and Mr. Brevogel, when he came to Public Works, our working relationship and our scheduling and how we do what we do on the weekends – over the top. And as I had said at one of the meetings, this man needs to go back to where he loves. I am a retired teamster and I always tell people I can take as good as I can give. I started working in the family business before I was old enough to go to school; so I am sixty six, I have worked over sixty years of my life and most of that time I had more than one job at the same time. I've seen how people work, I have worked people almost to death and I have worked myself almost to death over my sixty some years of working. The professionalism and the fact that I can actually have a conversation with this man and when he tells me something I believe it. A person

in this community doesn't put a thousand man hours working without one penny of pay unless he has confidence in someone who had talked to him about what we do. Mr. Brevogel always talked to me and when he tells me something is going to happen, it happens. When we trimmed 125 trees last year in Buckingham Park, I could not believe that we had all our drop points that we had talked about - those are our drop points - they were overwhelmed with all kinds of branches. Unbelievable, it took us all day to pile all that stuff up. Within a day it was gone. When I came back I just knew some of this stuff is going to be here for two or three days. Gone in a day. Seventy year old people can't do what we do without the help of the Township and the help of the Department of Public Works and I may get on Inspections, but they sometimes take our surveys and they do outstanding work as well. So in spite of what I come here and say, I love this community and I believe the survey. People that I run across...(Clock beeps) I am sorry. But just let me finish this. Thank you for your service, thank you so much for your dedication to this community and thank you and I don't know what is going to happen with the new Township Manager. I am going to get tough because this is a tough town; and if he can't take it then you picked the wrong guy.

Mayor Walker:

Any more public comment?

Aisamah Muhammad Muneera:

Good evening to the panel and good evening to everyone here. I am Sister Aisamah Muhammad Muneera, and I am here this evening representing the community of WMEC (sic) the Willingboro Muslim Educational Circle. We are located over at the JFK Center in Room 126. One of the things that we would like to bring to your attention specifically is what we have now operating under is called the refuse to be a victim. Refuse to be a victim is a crime prevention and personal safety component that we are now introducing and we would like to introduce to the community of Willingboro. One particularly because I am an NRA certified instructor and I come with that information -

specifically I target specific community groups who obviously have community collaborative such as; your own; and I came to this area, I am originally from Philadelphia and I am now in the Burlington County Community and coming to the community I bring this outreach to you with due respect to the community policing component. I work collectively and I am also on the Philadelphia advisory council as well. The purpose of this through our entity, the WMEC is to build a collaborative support. We are all here collectively together, and with respect due, we would like to interact – coexist accordingly and we thought what a fine way to do that by bringing to our community crime prevention and personal safety component. We did outreach to our dear Mayor and other representatives in your community. We sent an outreach to the director of public safety, to the director of the senior center, as well as the director of the JFK Center. The purpose of this is to establish initial meetings so we can introduce to you this program. Currently we are establishing and we do have and is scheduled a seminar. It is a seminar of component. It is a safety expert seminar component which will be held Saturday, May 6th at the JFK Center, Senior Center and we do have flyers and we are outreaching and we welcome the community to be a part of this. Again, we have our room open at 126 each Saturday for preregistration process. Any questions you have, we welcome them. We are looking forward to our scheduled appointment and scheduling meeting with our dear Mayor and we are hoping it is with the other collective that we outreach to so that we can provide an impact to the whole group at one time. I want to thank you for the opportunity to speak before you this evening and I certainly look forward on behalf of WMEC as working collectively together as a family community family. Thank you.

Felicia Hopson—5 Heath La.

Good evening I just wanted to remind everybody about our school board meeting. It is this Monday, the 27th at 7:00 P.M.

Mayor Walker:

Gary Johnson—54 Gramercy La.

That's it?

I would like to add to the chorus here praising Rich Brevogel. Rich Brevogel, you are an amazing guy. I am glad you are in Willingboro. You have been an outstanding director of public works and you set the standard for the state I think; and you stepped into the role of Interim Township Manager and you have done an outstanding job there too. You're just amazing. When I was in the navy, the highest commendation you can give is a "well done" and you sir are very deserving of a "well done". On another matter, I remember not too many years ago before we had this clock, the reorganization took place on an early day in January and was done the same day. For some reason, the last two years we can't get the reorganization done before March and now we are going to step into April and it still isn't complete. We need to get a little better organized so that we can go back to a smooth flowing organization like we had a couple of years ago. Why it takes until April to get a reorganization done is beyond me. It needs to be done better. Thank you.

Jacqueline Mack--Maplewood La.

I'd just like to say, Mr. Brevogel, thanks a lot. You helped us all get through a very bad time here in town. Not necessarily with trees falling and all these other problems that we have; it has been comforting to know that somebody has been on the residents' side. So, I hope that Mr. Berry will be able to settle some of this. I knew him when he was here a Deputy Mayor and went to Burlington City and recall reading in the newspaper that he was instituting a program for code enforcement to handle inspection of rentals. It was that time, I don't know if it was ten or fifteen years ago when he left here—ten maybe. So, I called him up and asked if he could share some of that information with me and he gave me the Councilman in charge over there and we chatted and I brought the information back. I think I gave it to Mr. Mason, maybe it was Mr. Wallace; and so for that reason we do have an inspection of the rental properties

here in town. I think code enforcement does a good job with that, sometimes I question though they don't follow up on it. So, maybe we can get that in place and do it; and I don't know I know we still have your number at public works 1105, so we will be calling you. And thanks a lot.

Council Comments

Mayor Walker:

Any more public comment? Hearing none, at this time we will go to... Councilwoman Jennings.

Councilwoman Jennings:

Greetings everyone. Where is everyone tonight? I am so used to having a courtroom full. It looks a little empty tonight, but thank you all for taking time to come out and especially to bring remarks for Mr. Brevogel. I'll say again what an honor it is to serve with you in any capacity and I really appreciate you. Mr. Johnson, I am going to pull you out in particular and say thank you for your comments. I absolutely agree and I hope that the Council can light a fire under whatever part of our anatomy it needs to be lit under. I think that is pretty much it. Except to say that when we chose Mr. Berry we did it with the expectation that he is going to perform an excellent job, so rather than think in terms of can he do it I would rather think in terms of how well he is going to do it. So I think that I am asking for everybody to give him your attention, give him your support and call him and let him know and offer your support to him. When people come into positions I am sure there is a little bit of uncertainty coming into a new position – especially one that has been as arduous as this one has been; and so that is what I am asking, for everybody to call him up and say welcome aboard, welcome to our community and let us move forward together. Thank you.

Councilman Anderson:

Alright. I'd like to thank everyone for coming out, for their participation, for coming out with the questions, holding us accountable. I would like to thank Rich again for everything that you've done.

You're kind of like in "The Wizard of Oz" you can hit your ruby slippers and go back home. Finally, I would like to congratulate Councilwoman Jennings on a happy belated birthday.

Councilwoman Jennings:

Thank you very much.

Deputy Mayor Holley:

Thank you everybody for coming out tonight. I am not used to the meetings running this smoothly and quickly as of late. It is good to have finally put the manager search to an end hopefully; and just looking forward to the future. Hopefully we can get some things rolling this year now that we finally put that behind us. I know that has been on our docket for a while. We finally got the firehouse project started as well, so we are getting a lot accomplished this year and I am happy about that. So thank you everybody for coming out and have a good evening.

Mayor Walker:

Of course we are all appreciative of everyone taking their time and coming, you know, and sharing this time during Council meetings with us. I am very proud that in January we set a deadline of March 21st to hire a Manager and we are a week ahead of that deadline. We, to date, we are moving forward. There is upward momentum and we are going to continue with that upward momentum; and I must be missing something. I must be missing something because some of the statements that I hear, and this is not about attacking anybody. This is a wonderful community, and I met with the realtor, the county realtors and they told me the numbers of the homes that are being sold and the people that are coming in here, moving in and the pending sales. So this whole thing of it is so difficult and it is so challenging – you know, life is challenging. You know, once you wake up you are going to face some challenges in that day. This is a beautiful community. We have a lot going on. You know, we have a lot going on. I mean, I was excited going to the state of the district address to hear some positive things going on there. You know you saw a process go through and the full vetting of a

process and that moving around and doing that. The MUA is moving forward with some programs and things like that and now we are moving forward with some of the projects, so this is not a town that is in a funeral state. It is not in a mourning state. This is an exciting time, we are moving forward, 2017 is going to be a wonderful year for this community; and I know the five of us are going to work very hard to make sure that we keep this upward momentum. I mean, we get Mr. Floyd to come up here and he is speaking about the virtues and don't ever think that you are not appreciated, because you are; anybody who gives of themselves the amount of time that you do, you are appreciated. So, with what you do and we all do, there is going to come some criticism, but you know you got big shoulders, you can bear it. So just keep doing that work and we are going to keep doing the work that we are doing; and again, it is an exciting time, and exciting time. With Rich going back to DPW, shine the trucks up and do all of that and DPW spread flowers in the streets like Ms. Holley wants, so get on that in the springtime. So we are doing some wonderful things and we are going to keep doing some wonderful things. We have some street projects that Wendell Bibbs is going to get on and he is going to get out and pave some streets himself out there so we are going to be alright. I am going to take my time. You are the only one in here frowning. Alright, let's move on in spite of any frowns or anything we are going to keep smiling. So let's keep smiling and let's keep encouraged and keep moving on. Let's go.

Executive Session began at 7:50PM

Executive Session ended at 8:22PM

Motion to come out of executive's session was done by Deputy Mayor Holley and seconded by Councilwoman Jennings. All in favor and none opposed.

Mayor Walker:

Motion to enter into the lease agreement for with the school board for McGinley School.

Cristal Holmes- Bowie, Esq.: That is resolution 2017-51.
Councilwoman Jennings: So moved.
Councilman Anderson: Second.
Mayor Walker: Hearing no discussion, roll call?

Roll Call:

Councilman Anderson	Yes
Councilwoman Jennings	Yes
Deputy Mayor Holley	Abstain
Mayor Walker	Yes

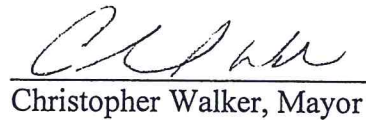
Motion carried. Resolution 2017—51 approved in open public session.

Deputy Mayor Holley: Motion to adjourn.
Councilman Anderson: Second.

All in favor and none opposed.

There being no further discussion the meeting was adjourned at 8:34PM


Sarah Wooding, RMC, Clerk


Christopher Walker, Mayor

Township of Willingboro

To:

The Honorable Christopher Walker, Mayor
The Honorable Darvis K. Holley, Deputy Mayor
The Honorable Jacqueline Jennings, Councilwoman
The Honorable Martin Nock, Councilman
The Honorable Nathaniel Anderson, Councilman

From:

Richard A. Brevogel, Interim Township Manager

Date:

March 21 2017

Re:

Agenda

MANAGER'S REPORT

- Lieutenant Kinamo Lomon #164 in the Criminal Investigations Division graduated from the FBI National Academy Session 267 on Friday March 17 2017. The township is proud of his accomplishment.
- Resident Questions

EXECUTIVE SESSION – Items Attached:

- Personnel
 - Salary Ordinance Removal Discussion
- Contracts
 - IAFF
 - DPW Local 1360
- Real Estate Contracts
 - WBOE School lease agreement

The Honorable Christopher Walker, Mayor
The Honorable Darvis K. Holley, Deputy Mayor
The Honorable Jacqueline Jennings, Councilwoman
The Honorable Martin Nock, Councilman
The Honorable Nathaniel Anderson, Councilman

Subject: Interim Manager Role End

March 21, 2017

It has been an honor and privilege to serve this great town and you the council as the Interim Manager. I am excited to return to the role in which I feel I can best serve this community.

I will assist the Council's appointed township manager in any way I can to ensure their and the community's success.

I am thankful that this Council had enough faith in me to take on this responsibility while they looked for a replacement. I respect all of you and hope I have earned your respect along the way.

Sincerely,



Richard A. Brevogel

Deputy Township Manager/ Director of Public Works

Council Meeting March 7 2017

Resident Concerns / Issues:

Gary Johnson 54 Gramercy Lane

- **Budget Documents being available**
 - **The purpose of the presentations on Feb 16 and March 7 were to provide a review of the 2017 budget and items that would effect it. The documents are changing and copies were available if requested.**
- **Economic Development space on website. We will look at posting any economic development information in the Notice and Information section of the website if provided that information.**

Ms. Rosemary Brown 63 Twig Lane

- **Signage for installation for Pet waste.**
 - **There is a storm water ordinance regarding proper disposal of pet waste it is Ordinance 2005-05**

Mr. Tom Floyd 8 Buckingham Drive

- **Concerns regarding grass cutting plan**
 - **Inspections will site grass issues and will base it on properties on either side of the property in question**
 - **A Notice will be issued**
 - **3-5 days to cut**
 - **If the property is re-inspected and not cut then a summons is issued**
 - **The property owner does not have to come to court but is fined**
 - **Inspections then issues a work order to the DPW or vendor**
 - **Property is then cut**

Staffing for this process is seasonal staffing. We do not start the hiring process until we are close to the growing season so the employees are directly assigned to this task.

LOURDES | **CANCER PROGRAM**

RADIATION ONCOLOGY: *DR. ALEXIS HARVEY, DR. DAVID HORVICK*

- 21st Century Oncology, 130 Carnie Blvd, Voorhees (856) 424-0003
- 21st Century Oncology, 220 Sunset Rd, Willingboro (609) 877-3064

MEDICAL ONCOLOGY: *DR. EDUARDO FERNANDEZ, DR. JOSEPH TROPEA*

- Our Lady of Lourdes Medical Center, 1600 Haddon Ave, Camden
- Lourdes Medical Center of Burlington County, 218 Sunset Rd, Burlington
- LourdesCare at Cherry Hill, 1 Brace Rd, Cherry Hill (856) 470-9300
- Burlington County Hem Onc, 101 Burrs Rd, Westampton (609) 702-7550

SURGICAL OFFICES:

- Lourdes Surgical Specialists, 120 White Horse Pk, Haddon Hts (856) 546-3900
Dr. Matthew Finnegan, Dr. David Berg
- Lourdes Surgical Associates, 1113 Hospital Dr, Willingboro (609) 835-5821
Dr. Richard Schaller, Dr. Gregory Mukalian, Dr. Howard Saul
- CancerCare of Southern NJ, 51 Haddonfield Rd, Cherry Hill (856) 488-4224
Dr. Malini Iyer

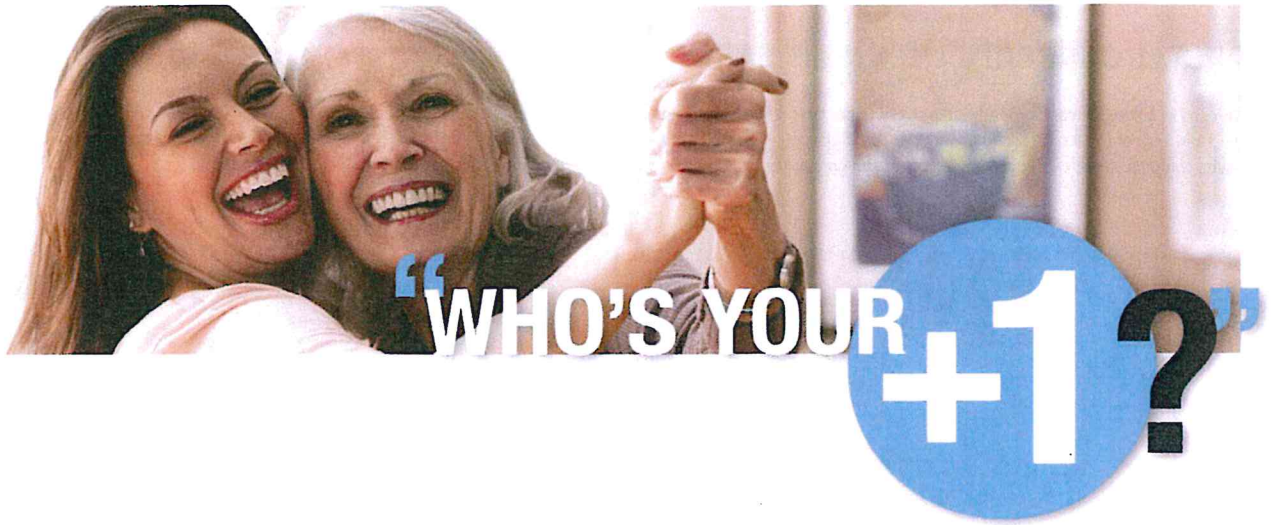
RADIOLOGY & IMAGING: ALL SCHEDULING THROUGH 1-877-277-8547

- Our Lady of Lourdes Medical Center, 1600 Haddon Ave, Camden
- Lourdes Medical Center of Burlington County, 218 Sunset Rd, Burlington
- LourdesCare at Cherry Hill, 1 Brace Rd, Cherry Hill
- LourdesCare at New Hanover, 25 Wrightstown-Cookstown Rd, New Hanover

Oncology Nurse Navigator, Christina Hunter: (856) 793-5791

Oncology Social Worker, Kari Heinze: (609) 922-7351





Make a Difference During Colon Cancer Awareness Month

Love someone 50 or older? Urge them to get screened for colon cancer. +1 is an American Cancer Society social media and awareness campaign designed to spread the word about the lifesaving value of colon cancer screening during the month of March.

The American Cancer Society, the National Colorectal Cancer Roundtable, and its collaborators are asking health care systems, organizations, and corporations to sign a pledge and adopt policies to get 80 percent of adults age 50 and over regularly screened for colon cancer by 2018. It's called our 80% by 2018 initiative. But what can individuals do?

Volunteers and staff can use their influence to save a life from colon cancer - the second leading cause of cancer death among men and women combined in the US. Take a few moments during your meetings and events to invite event participants to help save more lives.

4 Simple Actions for Individuals

- ✓ Learn what screening options are available at cancer.org/fightcoloncancer. Screening can help prevent colon cancer before it starts. There are many options, including simple take-home screening tests.
- ✓ Decide who's your +1. Think of that person in your life who's 50 or older, which is the age people at average risk should start screening for colon cancer. Ask them to talk to their doctor about getting screened.
- ✓ Post your picture with your +1 on Facebook or your favorite social channel, or [use our +1 image](#) Tell what that person means to you and why you want them to get screened. Don't forget to include #fightcoloncancer and cancer.org/fightcoloncancer. Don't use social media? Make that phone call.
- ✓ Follow up with your +1 To see if they get their colon cancer screening test? Remind them of how much you care.



Directions to Health Dept.

From NJ Turnpike (North or South):

- Take Exit 5.
- Turn right onto 541 Burlington Mt. Holly Rd.
- Go through one light.
- Take jug handle to Woodlane Rd.
- Stay right on Woodlane Rd.
- Go to second light and turn onto Pioneer Blvd
- BCHD is the second building on left.

From 295 South (Coming from the North):

- Take Exit 47A to Mt Holly (Route 541)
- Go through five traffic lights.
- Take jug handle to Woodlane Rd.
- Stay right on Woodlane Rd.
- Go to second light and turn onto Pioneer Blvd
- BCHD is the second building on left.

From 295 North (Coming from the South):

- Take Exit 45A to Mt Holly/Willingboro
- Bear right onto Beverly-Rancocas Rd.
- Go to third light and turn left onto Irick Rd.
- Go to first traffic light; turn right on Woodlane.

- Go to first light; turn left onto Pioneer Blvd.
- BCHD is the second building on left.

From Route 206 North (Coming from South)

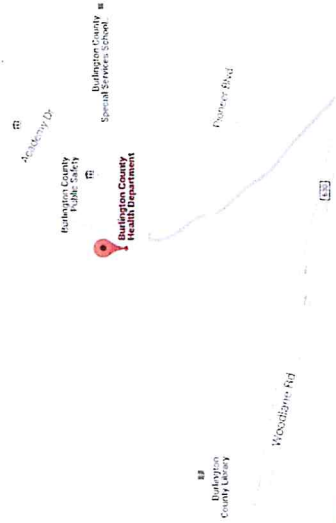
- Proceed across Rt. 38.
- At traffic light, turn left onto Woodlane Rd
- Proceed to the seventh traffic light and turn onto Pioneer Blvd.

- BCHD is the second building on left.

From Route 537 West (Coming from East):

- Proceed across Rt 206.
- At second light, turn right onto Woodlane Rd.
- Go to the fifth traffic light; turn right onto Pioneer Blvd.

- BCHD is the second building on left.



Where can you find health information?

- Burlington County Health Dept.
⇒ co.burlington.nj.us/health
- Centers for Disease Control (CDC)
⇒ www.cdc.gov
- New Jersey Dept. of Health
⇒ www.nj.gov/health
- County Health Rankings
⇒ countyhealthrankings.org
- The Mayo Clinic
⇒ www.mayoclinic.org

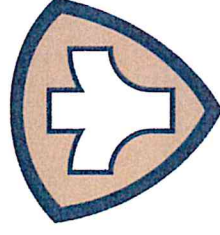
Healthy
Living

**Prevent. Promote.
Protect.**

BURLINGTON COUNTY HEALTH

DEPARTMENT

Department Guide



Public Health

Prevent. Promote. Protect.

Burlington County Health Department
Health Starts Here

Raphael Meadow Health Center

15 Pioneer Boulevard
Westampton, NJ 08060
(609)265-5548
bc hd@co.burlington.nj.us



Connect with us!

Website:

www.co.burlington.nj.us/health

Facebook:

www.facebook.com/burlingtoncountynj

Twitter:

www.twitter.com/burlconj

Our Divisions

Animal Shelter

Looking for a pet? Adopt, don't shop! Save a life today and take home a fur-ever friend! Call 609-265-5073 to ask about pets at the shelter and donation information.

Communicable Disease

Want to know your HIV, STD or Pregnancy status? Screenings are free! Some residents qualify for free adult and child immunizations. The flu vaccine is always free! Call 609-265-5533.

Community Nursing Services

Have a child with special needs? Confirmed or suspected Lead or TB case? Call 609-914-8550 to see how we can help.

Division of Weights and Measures

Want to know if you're getting what you paid for? Have compliance and violation enforcement questions? Call 609-265-5098.

Environmental & Consumer Health

Curious about the air you breathe, the water you drink and the environment around you? What about your favorite restaurant? Call 609-265-5515 or go to our website for information, applications and forms.

Emergency Preparedness

What to do When Disaster Strikes? Are you Register Ready? Call 609-265-5548 or go to our website.

Health Education

Need information on current health trends, fairs, and presentations? Looking for an internship with the Health Department? How about FREE fitness classes and family programs? Call 609-265-5548 or go to our website to get more information.

Our Divisions

Medical Examiner

Need information from our Medical Examiner's Office? Call 609-702-7030.

Women, Infants & Children (WIC)

Are you pregnant or have a child under the age of five? You may qualify for support. Call 609-267-4304.

Our Volunteer Opportunities

MRC

Want to impact your community? Volunteer and build a strong, healthy and prepared community. Join the Medical Reserve Corp and make a difference! For information on how to join, call 609-265-5548 or go to: njmrc.nj.gov.

Animal Shelter

Love cats and dogs and want to help? Volunteer at the Burlington County Animal Shelter. Call 609-265-5073 or go to: www.co.burlington.nj.us/animalshelter



**Burlington County
Health Starts Here**



Our Vision & Mission

Vision

**WORKING TOGETHER TODAY FOR
A HEALTHIER TOMORROW**



Teamwork: Working efficiently through coordinated efforts with the common goal of public health



Compassion: Exercising consideration, humanity and respect for the diverse residents of Burlington County











Dedication: Commitment to protecting the health and well being of Burlington County

Mission

**PROVIDING PUBLIC HEALTH
SERVICES TO BURLINGTON
COUNTY THROUGH
EDUCATION, PREVENTION
AND PROTECTION**

WHAT CAN YOU DO ABOUT IT?

REDUCE YOUR RISK BY MANAGING YOUR DIET, WEIGHT, AND PHYSICAL ACTIVITY.

	DIET	BODY MASS INDEX	ACTIVITY	LIFESTYLE
DO				
LIMIT		 A BMI of 25 or higher is considered overweight or obese.		

IF YOU'RE 50 OR OLDER,* TALK TO YOUR DOCTOR ABOUT GETTING TESTED.

TYPE OF SCREENING TEST	PROS	CONS
<p>Flexible Sigmoidoscopy Slender tube inserted through the rectum into the colon. Provides visual exam of rectum and lower part of colon.</p>	<ul style="list-style-type: none"> Fairly quick Sedation usually not used Does not require a specialist Should be done every 5 years 	<ul style="list-style-type: none"> Doesn't view upper part of colon Can't see or remove all polyps Colonoscopy needed if abnormal
<p>Colonoscopy Direct exam of colon and rectum. Polyps removed if present. Required for abnormal results from other tests.</p>	<ul style="list-style-type: none"> Can usually view entire colon Can biopsy and remove polyps Done every 10 years 	<ul style="list-style-type: none"> Costs more than other tests Higher risk than other tests Full bowel preparation needed
<p>Double-contrast Barium Enema X-ray exam of colon. Barium sulfate is put in through the rectum and spreads throughout the colon.</p>	<ul style="list-style-type: none"> Can usually view entire colon Relatively safe No sedation needed Should be done every 5 years 	<ul style="list-style-type: none"> Can miss small polyps Can't remove polyps during test Full bowel preparation needed Colonoscopy needed if abnormal
<p>CT Colonography Detailed, cross-sectional, 2-D or 3-D views of the colon and rectum with an x-ray machine linked to a computer</p>	<ul style="list-style-type: none"> Fairly quick and safe Can usually view entire colon No sedation needed Should be done every 5 years 	<ul style="list-style-type: none"> Still fairly new test Can't remove polyps during test Full bowel preparation needed Colonoscopy needed if abnormal
<p>Guaic-based Fecal Occult Blood Test / Fecal Immunochemical Test Can detect blood in stool caused by tumors or polyps. Health care provider gives patient at-home kit.</p>	<ul style="list-style-type: none"> No direct risk to the colon No bowel preparation Sampling done at home 	<ul style="list-style-type: none"> May miss some polyps/cancers Done every year Colonoscopy needed if abnormal
<p>Stool DNA Test Looks for certain DNA changes from cancer or polyps cells. Health care provider has kit sent to patient.</p>	<ul style="list-style-type: none"> No direct risk to the colon No bowel preparation Sampling done at home 	<ul style="list-style-type: none"> May miss some polyps/cancers Done every 3 years Colonoscopy needed if abnormal

*For average-risk individuals with no symptoms, testing should begin at age 50. If you are at increased risk or are experiencing symptoms, speak to your health care provider right away. Symptoms include: Rectal bleeding, blood in the stool, dark- or black-colored stools, change in shape of stool, lower stomach cramping, unnecessary urge to have a bowel movement, prolonged constipation or diarrhea, and unintentional weight loss.

A UNITED FORCE AGAINST CANCER

The American Cancer Society is an organization of 2.5 million strong. From prevention to diagnosis, from treatment to recovery, we're here every step of the way. Together, we are a united force against colorectal cancer and all cancers.

[Learn More // cancer.org/colon](http://cancer.org/colon)
[Detect It Early // cancer.org/colontesting](http://cancer.org/colontesting)
[Live Healthy // cancer.org/nupa](http://cancer.org/nupa)

