

WILLINGBORO TOWNSHIP COUNCIL

AGENDA
April 4, 2017

7:00 PM
Call to order
Flag Salute
Statement
Roll Call

Proclamation Rita Taliaferro--Retirement

Manager's Report

RESOLUTION—PUBLIC HEARING

RESOLUTION NO. 2017—40 (PUBLIC HEARING)
INTRODUCTION

BUDGET TO BE READ BY TITLE

- Res. 2017-56 RESOLUTION AUTHORIZING THE APPROVAL OF VOUCHERS
FOR PAYMENT & RATIFICATION
- Res. 2017-57 RESOLUTION AUTHORIZING REFUNDS FOR OVERPAYMENTS
OF TAXES
- Res. 2017-58 RESOLUTION OF THE TOWNSHIP OF WILLINGBORO
RELEASING THE PERFORMANCE BOND FOR WILLINGBORO
INVESTORS, LLC-ZIO GIO & AT&T
- Res. 2017-59 EXECUTIVE SESSION

TREASURER REPORT APPROVAL

APPROVAL OF FEBRUARY 21, 2017 MINUTES

Approval of Raffle and Bingo—Wilson Harrison Foundation
Approval of Raffle –Pope John Paul II Regional School PTA
Approval of Bingo—PTA Garfield East Elementary

OLD BUSINESS

Res. 2017—39 RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP
OF WILLINGBORO AUTHORIZING EXECUTION OF
PROFESSIONAL SERVICE AGREEMENTS WITH APPOINTED
PROFESSIONALS (**TABLED AT THE 2/21/17 MEETING ALSO
TABLED AT THE 3/7/17 MEETING-VOTE FAILED FOR NOT
TAKING OFF THE TABLE AT 3/21/17 MEETING**)

Public Comment
Council Comment
Adjournment

ALL BUSINESS ITEMS ARE TENTATIVE PENDING THE REVIEW AND
APPROVAL OF THE LAW DEPARTMENT

Willingboro Township Council Meeting of April 4, 2017 was held in Council's Chambers, One Rev. Dr. M.L. King, Jr. Drive, Willingboro, NJ 08046

7:00 PM meeting
Flag Salute
Required Statement
Roll Call

The Required statement was read.

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting was provided in the following manner.

On January 2, 2017 advance written notice of this meeting was posted on the bulletin board in the Municipal Complex.

On January 2, 2017, advance written notice of this meeting was mailed to the Burlington County times, Willingboro, the Trenton Times, the Philadelphia Inquirer and the Courier Post.

On January 2, 2017, advance written notice of this meeting was filed with the Township Clerk. The Clerk is directed to enter into the minutes of this meeting this public announcement.

Roll Call:	Councilman Anderson	Present
	Councilwoman Jennings	Present
	Councilman Nock	Present
	Deputy Mayor Holley	Present
	Mayor Walker	Present

Also, Rich Brevogel, Interim Manager/Director of Public Works; Wendell Bibbs, P.E., Township Engineer; Michael Armstrong, Township Solicitor; Jill Cyrus, Director of Recreation; Eusebia Diggs, Director of Finance; Reva Foster, Director of Community Affairs/Sr. Center; Justin Lamicella, Tax Assessor; Vann Jones, Director of Special Services; Kirk Applegate, Auditor, Bowman Co.

(There had been a 6PM Special Meeting)

Mayor Walker: Today's meeting started at 6PM because we had to do contract negotiations. We thought that we would be able to complete that within an hour. We were not able to do so. At this time we will have to go back into Executive Session, it probably will be about 20 to 30 minutes. The results that come from this executive session will definitely be positive, one that will move us in the right direction as we continue to function as a Township. So, motion to go back into Executive Session.

On motion by Councilman Nock
Seconded by Deputy Mayor Holley

Roll Call:	Councilman Anderson	Yes
	Councilwoman Jennings	Yes
	Councilman Nock	Yes
	Deputy Mayor Holley	Yes
	Mayor Walker	Yes

Executive session began at 7PM
Executive session ended at 7:44PM

Motion to return to public session was done by Councilman Nock and seconded by Councilman Anderson. All in favor and none opposed.

Mayor Walker: The proclamation for Rita Taliaferro will be held until the next meeting.

Manager's Report (See attached)

Resolutions

RESOLUTION NO. 2017—40 (PUBLIC HEARING)
INTRODUCTION

BUDGET TO BE READ BY TITLE

WHEREAS, N.J.S.A.40a: 4-8 provides that the budget be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body providing that at least one week prior to the date of hearing a complete copy of the approved budget, as advertised, has been posted at the Municipal Complex and copies have been made available by the Clerk to persons requiring them; and

WHEREAS, these two conditions have been met,

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 4th day of April, 2017, that the budget shall be read by title only.

Discussion

Gary Johnson: There is some confusion here. in previous years the budget cycle, the members of the community had been given quite a bit of documentation so we could follow the process along. This year we did not get anything. We had flag shows and told to go to the website and check the newspapers. So, a budget has been put into the newspaper of which, I assume is the final budget. But, for the sake of clarity, given the confusion that was created by our passing of a resolution for cap bank, could you tell us what the tax levy is in the budget that is being approved right now and if you would be so kind, tell us by how much, what percentage that is an increase over previous year's budget, tax levy. Thank you.

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- Rich Brevogel: The budget is increasing by .53 percent and that is approximately \$191,000 of taxes to be collected; Mr. Johnson, just to go back and talk a little bit about why. I did not think it was very prudent nor a good spending of money to print out a document that I knew was going to change. The presentation was done to try to give everybody an idea of what I was sharing with Council as basic as I could. It is a very complex budget. So, I apologize if you feel that you had information withheld from you, but, I knew that documentation was going to change, so there was really no sense of making thirty or forty copies of something I know at the next meeting is going to change.
- Sarah Holley: Could you please explain to me how the cap bank amount? How does that impact the budget? The 2 percent cap—bank cap amount that you voted on.
- Kirk Applegate-Auditor: Every municipal budget on the spending side is broken up into two halves. There is a cap half and a non-cap half. The non-capped is like the debt service, capital improvement and grants that you can't cap. The Township is obligated to pay their debt services so you can't cap that. 95 percent of the operating budget of the Township—Public Works, Police, are inside of the cap--that section of the budget. The State annually sets an amount based of the consumer price index of how much that cap can increase; in this case, this year, it was a one half cent. By law statute, the State allows the cap to be increased up to 3.5 percent. In order to do that the town has to adopt this ordinance that we spoke of, this cap rate ordinance. It allows the town to spend up to 3.5 percent more than what they spent last year of the inside of cap items. It doesn't mean they have to. The reason we encourage Council to adopt that ordinance, it provides a bank. What they don't use goes into a savings account that they can use in next year's budget or the year after budget. So, that's why we encourage it.
- Sarah Holley: Okay, that's a very good explanation for my question, but my real question—I understand that entire cap because I am on the School Board, they do the same thing there, but my question really is, what percent is the cap that you guys approved this year? Is it the .5 percent?
- Kirk Applegate-Auditor: The half of a percent is automatic, up to 3.5 percent is what they approved.
- Sarah Holley: Approved up to 3.5 of this year?
- Kirk Applegate-Auditor: Correct, but, they didn't use \$700,000 of that 3.5 percent.
- Sarah Holley: Right, but it is approved if they have an emergency they are allowed to use it.

Kirk Applegate-Auditor: No, they will have to use that in the 2018 budget or the 2019 budget. If they don't use it in those two years it goes away.

Sarah Holley: Okay.

Kirk Applegate-Auditor: Every year this is a roll number going forward...

Sarah Holley: So, this coming year is only a half percent.

Kirk Applegate-Auditor: That's right.

(There was no further discussion from the public on the Public Hearing resolution)

Mayor Walker: Any further discussion?

Councilman Nock: I want to ask Mr. Brevogel—in this budget have we set aside anything for Economic Development or is it outside of this?

Rich Brevogel: No, we have not set anything for Economic Development.

Councilman Nock: So, the budget is moving forward without that and this is the final opportunity we have to do something?

Rich Brevogel: Well, if Council, as we go through the process and we look at where we are relative to salary and wages. If Council wants to authorize me to hire personnel, you can do so. If I ask for it and if that is what you would like me to look into, but we still have to stay within what we would adopt as our budget in terms of our spending and salary and wages.

Councilman Nock: Did you have an opportunity to look at what we are going up to the point five three percent. What would it have been if we were going to put an Economic Development person on staff?

Rich Brevogel: I believe the number was—we were at .9 cents, it would have put us a little over one and a half cents. In terms of \$30.00 a house for the year. For the average assessed home at \$157,900 and --\$158,000 assessed house would pay \$0.00 a year.

Councilman Nock: Right now the increase is per house—per 157.

Rich Brevogel: \$14.91.

Councilman Nock: So, it would have been \$54.00?

Rich Brevogel: No, it would have been \$30.00.

Councilman Nock: You mean \$15.00 more.

Rich Brevogel: Yes sir.

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Councilman Nock:

I don't know the will of everybody else, but, I keep saying for the second year, I am on Council, if we don't do something about Economic Development we will stay in the same cycle that we are doing. We need somebody to get out here and market the town. Go after things. Now, that we are losing Burlington County Times with the seventeen acres plus, we need somebody to reach out and do that work. I don't know if we can find it in a breakage somewhere, but, I would rather for that to be a budgeted item that we go after. Also, at the School Board meeting that I attended they said that they were going to put some money aside in their vendor number to help out with a grant person and they said that they would do it, but they did not intend of bringing somebody on staff. Maybe we don't have to bring someone on staff, but we can contact with a person. But, we need to put money aside or we will not be able to break the visual cycle that we are in. We don't have the staff to do this stuff and if we don't have the staff to do it, it is not going to get done. So, I don't know how or what's the will of the rest of the members, but I am going to keep plugging it away. As I said, we have had many conversations about this. It takes more than minute to call up Giant Foods and try to draw up a relationship and say come into the town--we'll give you a liquor license or we do this or we do that. I mean we have a township manager coming and—but, they still have to manage the town and that's work—if done right. So, I ask the will of the rest of the members to see what they think, but, for \$15.00 or more a household a year, I don't think that's too much.

Councilman Anderson:

My thoughts on that, is looking at the landscape of Willingboro—what is there really to develop to pay somebody \$75 to \$80,000.00 plus benefits. We have an Economic Development Committee. We have a new manager coming on. I would like to see that combination work together and then we can re-assess it. Let's see what talents and opportunities are coming to the table, because right now the taxpayers can get a small break. I would like to see them benefit from that break. We don't have a ton of properties to redevelop. We don't have a lot of land—should I say to develop. So, I think if we give our Economic Development Committee, which they have been doing a great job thus far with the relationship with the new incoming manager, who has that experience. I would like us to evaluate that first and then come back to the table to see and get their input, to see if that is really what we need, but to pay somebody a whole salary plus that and we have a piece of property or two, to me financially is not what I would like to see at this time.

Councilman Nock:

It doesn't—I am not totally advocating for a staff person. It could be a contracted person, as long as that is controlled. I would say to you, I firmly believe, Mr. Anderson, is more than a notion for a group of people who meet once, two, three time a month You need somebody professionally on this to move forward with it and make those contacts.

Just talking to Mr. Brevogel, we had a conversation, trying to get to the VP of planning and so forth for the life... when they were moving here it took nearly two days of time to get to the right person and get back to them and ask them and then you come to find out they are moving to Cinnaminson and they are moving to Burlington township, because we are a year late on the process. We were a whole year late on the process. They had already made commitments to those two towns. We have the Big D Marina area that we really need to look at. I just—somebody other than volunteers and a committee, Mr. Anderson, has got to be responsible for this in the town—somebody got to be.

Councilman Anderson: Understood. But, let's give our new township manager an opportunity to pull his resources to the table. He has tons of resources; let's see what he can pull t the table. Let him assess it, sit with the committee. Let them come back and say, this is what we can do, this is what my resources can do. But for now I would just like to see the taxpayers get a break when we can. We are not talking about a lot of real estate out there, so giving them an opportunity, I think that is the least we can do.

Mayor Walker: Rich, if in fact through the course of 2017 or beyond that when the new township manager comes in, if it is determined that what we are found doing is not working or it is not progressing as far as the Economic Development piece—there is money that we can draw from later to put that position in place if we decide.

Rich Brevogel: You can always change the use of your existence resources. If you feel that is a priority--the answer is yes.

Mayor Walker: So, if in fact we deem it necessary later on then we can do so.

Rich Brevogel: Yes sir.

Mayor Walker: Councilman Nock you had another issue.

Councilman Nock: Yes, dealing with the cable franchise fees. I want to ask about that. On there it says, anticipated revenue is \$83,000, but the actual, January you have \$91,000. I am curious about that. So, they increase their fees with us asking Comcast. I am sorry that you can't hear, I don't know that I am doing wrong.

Rich Brevogel: Where are you looking, Councilman?

Councilman Nock: I am looking on the Treasurer's Report franchise fees on the back.

Rich Brevogel: The Cable franchise fees are based on a check that we get in every January from Comcast and FIOS. The money that is budgeted has already come in January 2017.

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Councilman Nock: So, it was more than we had anticipated?

Rich Brevogel: What are you talking about? Or are you talking about what we got in 2016? They anticipated (inaudible) they sent us a check for that amount. The answer is yes—anticipated more than what we had in the prior year. So, obviously their fee must have gone up, which everybody who gets a cable Bill knows their fees go up, so, I guess they sent us our share.

Councilman Nock: So, through the contract that we have with them to do is that escalating cost—would you even know?

Rich Brevogel: No, I wouldn't know. I would like to research that.

Councilman Nock: Out of the goodness of their heart Comcast sent us an extra 10 grand?

Rich Brevogel: I don't know the answer to your question. I will have to research that and get back to you.

Councilman Nock: Okay, you can go forward, Mr. Mayor.

Mayor Walker: Is there anyone else who has any input on this?

(There was no further input regarding public hearing on the budget resolution)

On motion by Councilman Anderson

Seconded by Councilman Nock

Roll Call:	Councilman Anderson	Yes
	Councilwoman Jennings	Yes
	Councilman Nock	Yes
	Deputy Mayor Holley	Yes
	Mayor Walker	Yes

Motion carried. Resolution 2017—40 Public Hearing approved.

Resolutions

RESOLUTION NO. 2017-56

Authorizing the Approval of Vouchers for Payment & Ratification

Whereas, Willingboro Township Council received the March 2017, Bill List and had an opportunity to review said Bill List; and

Now, Therefore, Be It Resolved by the Township Council of the Township of Willingboro, assembled in public session this 4th day of April, 2017 that the Council hereby authorizes the Approval of Vouchers for Payment and Ratification including those items purchased under state contract and identified as such and all Trust Other Accounts (Recreation Trust, Tax Redemption, Escrow, and Dedicated by Rider Accounts).

Be It Further Resolved that a copy of this resolution shall be forwarded to the Director of Finance for her information and attention.

On motion by Deputy Mayor Holley
Seconded by Councilwoman Jennings

Discussion

Mayor Walker: Are we clear that this is not the bills.

Councilman Nock: This is the bills.

Rich Brevogel: This is the bills.

Roll Call:	Councilman Anderson	Yes
	Councilwoman Jennings	Yes
	Councilman Nock	Yes
	Deputy Mayor Holley	Yes
	Mayor Walker	Yes

Motion carried. Resolution 2017—56 Approved.

**RESOLUTION NO. 2017--57
A RESOLUTION AUTHORIZING REFUNDS FOR
OVERPAYMENTS OF TAXES**

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicate overpayments of taxes due and overpayments; and

WHEREAS, refunds are due for these overpayments as listed on the attached schedule and made a part hereto;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 4th day of April, 2017, that refunds be made as per the attached schedule; and

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BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director for information, attention and compliance.

On motion by Councilman Anderson

Seconded by Councilwoman Jennings

Roll Call:	Councilman Anderson	Yes
	Councilwoman Jennings	Yes
	Councilman Nock	Yes
	Deputy Mayor Holley	Yes
	Mayor Walker	Yes

Motion carried. Resolution 2017—57 Approved.

RESOLUTION NO. 2017- 57---(TABLED)

A RESOLUTION OF THE TOWNSHIP OF WILLINGBORO RELEASING THE PERFORMANCE BOND FOR WILLINGBORO INVESTORS, LLC – ZIO GIO &AT&T

WHEREAS, the Township had retained a Performance Bond submitted by Willingboro Investors, LLC for improvements to Block 3, Lot 4.12, Plat 105 at 4402 Route 130, Willingboro.

WHEREAS, the Township engineers have inspected the project and found it to be satisfactory, all prior accounts relating to the project are up to date, and there are no outstanding charges; and

WHEREAS, the Township engineers recommend releasing the Performance Bond in the amount of \$337,073.70, and accepting the posting of \$42,134.21 for a two year Maintenance Bond.

WHEREAS, it is the intention of the Township Council and in the best interest of the Township of Willingboro to release the performance bond and accept the maintenance bond.

NOW THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in open public session this 4th day of April 2017, that the performance bond # ZIOGIOBOND in the amount of Three Thirty Seven Thousand Seventy Three Dollars and 70/100 (\$337,073.70) will be released to Willingboro Investors, and \$42,134.21 will be accepted for the two year Maintenance Bond.

BE IT FURTHER RESOLVED, that copies of this resolution shall be provided to the Finance Director, and Willingboro Investors LLC., for their information and attention.

On motion to table by Deputy Mayor Holley
Seconded by Councilman Nock

Discussion on Tabled Res. 2017—58

Councilman Nock:

Okay, nothing has been brought before us to talk about the restaurant that was supposed to build. They built an AT&T Store, but they did not build the restaurant side. When I attended a Planning Board meeting they talked about, within a year, six months, toward the end of 2016, we are now in April. Somebody needs to come before us to say what they are planning to do before we release their performance bond; after that point we really don't have any leverage at all. So, I am asking before we release this forsomebody to come in here from Zio Gio and tell us what they are doing with the restaurant. Right now it is an open pad that they have on the side of the AT&T building. I was really, really enthusiastic about getting a restaurant and wound up with an AT&T Store. So, can we at least table this until somebody can come and tell us why and what's happening to the Zio Gio.

Mayor Walker:

Can we get an opinion from our solicitor to respond to what you are saying?

Cristal Holmes-Bowie, Esq.:

The release of the performance bond is based on whether they have completely—paid all of their outstanding charges associated with that project. For example, if they have charges with the Township's Engineers and that has been completed. They don't have any further outstanding charges; they would be posing a maintenance bond. They have posed a maintenance bond in the amount of \$42,000. So, that's the information that we received from the Township Engineer in terms of whether to release the performance bond. If there were further approvals proof that was given by the Planning Board that information has not been forth coming and

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whether this could be contingent on any further approval that has not be given to me as part of this in terms of requiring them to perform.

Councilman Nock:

Well, it has been a while, but what I remember that it was supposed to be one building and then they came back and ask for it to be split in two. It was supposed to be split in two, it was supposed to be a restaurant and retail and then they had some problem with menus at the other Zio Gio in Levittown. And, they were supposed to come back at the end of year to say or to build out or whatever they're going to do. So, how can we say they have completed everything when it is one slab—but, the Planning Board allowed them to finish off a part of the building? I am just saying I would like to see this tabled until someone comes up either from the Planning Board or from the corporation to say this is what we have in mind-this is what we are planning. I mean, you just can't release the performance bond when half the building is done. I don't see how you can come and say—release the bond and only half the building is built.

Mayor Walker:

That is my thing, we have been down this road before with the contractors, when it came down to paving the road at Van Sciver and there was much discussion and much dispute at to whether—I don't think it was a dispute, it was clear that the project was not complete and the engineers recommended that the performance bond be released. I said at that time, it is up to us as to whether we release it or not. Our attorney said we have to base it on your recommendation. At that time, I asked if we have no choice why is it coming to vote. We determined that we would get a written report or something from the contractor moving forward that shows us that they completed everything, and it is up to task. I am not in favor of releasing a performance bond without that. So, what would be the process? Councilman Nock asked that it be tabled. What would be...should be...whoever made the motion rescind that? Has to rescind that and then...who moved?

Councilman Anderson: I rescind my motion.

Councilwoman Jennings: I'll rescind my second.

(Roll Call to rescind and table resolution 2017-58)

Councilman Anderson	Yes
Councilwoman Jennings	Yes
Councilman Nock	Yes
Deputy Mayor Holley	Yes
Mayor Walker	Yes

Resolution 2017—58 Rescinded

On motion to table Resolution 2017—58 done by Deputy Mayor Holley
Seconded by Councilman Nock

Roll Call:	Councilman Anderson	Yes
	Councilwoman Jennings	Yes
	Councilman Nock	Yes
	Deputy Mayor Holley	Yes
	Mayor Walker	Yes

Motion to Table-Res. 2017—58 Approved

Councilman Nock: The only discussion is how we get information.

Mayor Walker: We direct the engineer to get a written report, not just a recommendation from you-- a written report that outlines everything that they completed.

Doug Johnson (R&V): This is a Planning Board project, so we prepared a performance bond estimate based upon the site improvements from the approved plans and during construction this work gets completed. All the site work has been completed.

Councilman Nock: How is the site work completed and half the building is built?

Doug Johnson (R&V): This project came to the Planning Board. I am not the Planning Board engineer, but, I have a little bit of background. It came to the Planning Board as one project. During construction, I believe they returned back to the Planning Board to split this project in two phases. One being all the site improvements and constructing the AT&T Store and then they would come back at a later date to complete the Zio Gio portion of the project. I believe they have come back to the Planning Board. I am not sure if anyone from the Planning Board is here to attest to that, if they have???? In place, if they plan on constructing that, but they have completed their site work based upon the original approved plans.

Mayor Walker: We do have the Planning Board Engineer here, through the solicitor—I want to make sure...

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Cristal Holmes-Bowie, Esq.: Let me just suggest—you were in the process of tabling this motion.

Mayor Walker: Let's go ahead and table this and get the information we need then we will get a report at a later date.

RESOLUTION NO. 2017—59

AUTHORIZING

AN EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL

WHEREAS, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed; and

WHEREAS, a request has been made of the Township Council assembled in public session on this 4th day of April, 2017 to convene a closed Executive session consistent with the provisions of N.J.S.A. 10:4-12b; and

NOW, THEREFORE, upon motion duly made and seconded and passed by a vote of 5 in favor and 0 opposed, **BE IT RESOLVED** by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey that an Executive Session of the Township Council meeting shall be convened to discuss one or more of the following categories as noted:

- _____ 1. Any matter which, by express provision of federal law, state statute or rule of court is rendered confidential or excluded from the public portion of the meeting.

- _____ 2. Any matter in which the release of information would impair the right to receive funds from the United States Government.

- _____ 3. Any material the disclosure of which constitutes and unwarranted invasion of privacy as set forth in N.J.S.A. 10:4-12b(3).

- _____ 4. Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees.

- _____ 5. Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed.

- _____ 6. Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law.

- _____ 7. Any pending or anticipated litigation or contract negotiations in which Township Council is or may become a party.

- _____ 8. Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.

- ___ 9. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment and other categories set forth in N.J.S.A. 10:4-12b(8).

- _____ 10. Any deliberations occurring after a public hearing that may result in the imposition of specific civil penalty or the suspension of loss of a license or permit as set forth in N.J.S.A. 10:9-12b(9).

BE IT FURTHER RESOLVED that the general nature of the subject to be discussed relates to:
Personnel and Contracts

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BE IT FURTHER RESOLVED that the time when and the circumstances under which the discussion conducted in closed session will be disclosed to the public, in accordance with N.J.S.A. 10:4-14, and to the extent that it is not inconsistent with N.J.S.A. 10:4-12.

On motion by Councilman Nock
Seconded by Councilwoman Jennings

Discussion

Cristal Holmes-Bowie, Esq.: It's for personnel and contract negotiations.

Roll Call:	Councilman Anderson	Yes
	Councilwoman Jennings	Yes
	Councilman Nock	Yes
	Deputy Mayor Holley	Yes
	Mayor Walker	Yes

Motion to Table-Res. 2017—59 Approved

Treasurer's Report—Approval

On motion by Councilman Anderson
Seconded by Councilwoman Jennings

Roll Call:	Councilman Anderson	Yes
	Councilwoman Jennings	Yes
	Councilman Nock	Yes
	Deputy Mayor Holley	Yes
	Mayor Walker	Yes

Motion carried. Treasurer's Report Approved.

Approval of February 21, 2017 Minutes

On motion by Councilman Anderson
Seconded by Councilwoman Jennings

Roll Call:	Councilman Anderson	Yes
	Councilwoman Jennings	Yes
	Councilman Nock	Yes
	Deputy Mayor Holley	Yes
	Mayor Walker	Yes

Motion carried. February 21, 2017 Minutes Approved.

**Approval of Raffle and Bingo—Wilson Harrison Foundation
Approval of Raffle—Pope John Paul II Regional School PTA
Approval of Bingo—PTA Garfield East Elementary**

On motion by Deputy Mayor Holley

Seconded by Councilman Nock

Roll Call:	Councilman Anderson	Yes
	Councilwoman Jennings	Yes
	Councilman Nock	Yes
	Deputy Mayor Holley	Yes
	Mayor Walker	Yes

Motion carried.

Old business

Res. 2017—39 **RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING EXECUTION OF PROFESSIONAL SERVICE AGREEMENTS WITH APPOINTED PROFESSIONALS (TABLED AT THE 2/21/17 MEETING ALSO TABLED AT THE 3/7/17 MEETING-VOTE FAILED FOR NOT TAKING OFF THE TABLE AT 3/21/17 MEETING)**

On motion to take off the Table by Councilwoman Jennings

Seconded by Councilman Nock

Roll Call:	Councilman Anderson	Yes
	Councilwoman Jennings	Yes
	Councilman Nock	Yes
	Deputy Mayor Holley	Yes
	Mayor Walker	Yes

Motion carried. Resolution 2017-39 Taken off the table.

Willingboro Township Council Meeting of April 4, 2017 was held in Council's Chambers, One Rev. Dr. M.L. King, Jr. Drive, Willingboro, NJ 08046

Motion to accept and adopt Resolution 2017—39 by reducing the professionals not to exceed amount by 15 percent was done by Councilwoman Jennings and seconded by Councilman Nock.

Discussion

- Councilwoman Jennings: I have a discussion—at the time Councilman Holley was making his motion, I moved the motion before he continued with the dialog.
- Mayor Walker: You actually spoke at the same time.
- Councilwoman Jennings: I actually spoke first. All I said was—I move the motion.
- Mayor Walker: Councilwoman Jennings, he, Deputy Mayor got a second to his motion so that prevails.
- Councilwoman Jennings: If I made the motion first I should have had a chance...I don't think another motion can be made before I don't get a second.
- Mayor Walker: Well, again, you said it simultaneously. The Clerk asked for a second for the motion that the Deputy Mayor made.
- Councilwoman Jennings: Can we review this and listen to the tape?
- Mayor Walker: We are not doing that. Let's move forward. Is that the end of the discussion? Roll call on the motion that he made for the professionals being reduced at 15 percent.
- Councilman Nock: This is the up to amount?
- Mayor Walker: The up to amount is reduced by 15 percent, right? He made the motion it was seconded, we had roll call, I mean we had discussion. Now roll call.
- Councilwoman Jennings: Excuse me; do you have something to say? I have something to say. I disagree with this because we have already sent out contracts to the professionals. I think that this is very unprofessional. We have received contracts signed back from the professionals and I think if this is something we don't want to do. We are only talking to the not to exceed amount, so to my

mind it doesn't matter, because they don't need to go up to that amount. So that amount won't be spent. I don't see any reason to take money away from those contracts and at this point in fact is--and I hate to keep beating a dead horse, but, especially with legal. We don't know where this is going, because of legal costs that we did not anticipate, and don't make me say what they are. I think everybody understands what I am saying. So, for us to take away and we don't know how much we are going to end up paying for indemnification bills for example...I don't think we should do this. It is not professional and I just think we need to be professional in this. And, we did not all agree to this in executive session. We said we wanted to look at numbers. We have never had a discussion after that point and I don't think this is professional to do it this way.

Mayor Walker:

Okay, anymore discussion.

Councilman Anderson:

It is great suggestion, but to do it in the middle of contracts, I think if we want to move forward with it, it is something we put everybody on notice saying next year this is what's going to be in place—just being fair—just don't do it in the middle of signed contracts. I like the suggestion in the way of recouping some money, but I think you give them an opportunity to say, this is what we are doing this year moving forward. So, you still want to apply you will have that opportunity to apply, but, I don't think you take it from them right in the middle.

Deputy Mayor Holley:

I just want to clarify, as we said, that they are not to exceed amounts, that it does not necessarily matter if there is an immediate incident that's taking place, then the vote will be taken to approve and uphold the contract that is currently in place; this just an effort and an attempt for us to keep a closer eye on the amount of money that we are spending. This is not a personal attack against any organization or any business partner of ours.

Councilman Nock:

Deputy Mayor Holley said most of it. The bottom line is when we do the contracts there is an up to amount and before they spend it. Basically, you are saying to them before you spend a 100 thousand, you are going to spend 85 and if you decide to go over 85 then, you have to come back to us and ask for additional dollars. What that does is de-obligate the full amount; up to amount in the budget. And, it gives us as he said, more control over it and the contract is only been signed from their end. You can always send something to any vendor and say—I don't have the \$10,000—I thought I had it. I only have \$8,000; I only want you to do \$8,000 work. The vendor can always come and say; you better do the extra \$500 of work, because the other \$8,000 won't work. So, there is no monies that have been set aside in a contract, it is just an up to amount. There is no fixed dollars that

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you are taking and at any point in any contract, especially, if two sides agree, you can change the dollar amount. So, I don't understand what this is about, but I know that I will de-obligate funds in our spreadsheet, our chart of accounts; it will allow us to do it. Mr. Brevogel has said that that 15 percent would be about \$150,000 or something or little less.

Rich Brevogel:

I don't know the exact figures, it was over 100 thousand. So, all it does is de-obligate 100 thousand dollars in our budget at this point.

Deputy Mayor Holley:

When we took a look at last year's spending the majority of our professionals did not go up to the not to exceed amounts to begin with, so it is not necessarily taking money from them. The majority of them did not go all the way up to the cap we allotted them.

Councilwoman Jennings:

It also is not giving it back to the taxpayers.

Mayor Walker:

Councilwoman Jennings, one of the things we did discuss bringing this forward was that savings, it would be applied to different things throughout the year. Before we go into a roll call I just want to state and be clear that we are not breaching a contract, because the contract only goes into effect if you have the two parties sign it and there is not two signatures to these contracts. I just want to be clear in saying that we are not breaching a contract. At this time I am going to ask the Clerk to take roll call.

Roll Call:

Councilman Anderson	No
Councilwoman Jennings	No
Councilman Nock	Yes
Deputy Mayor Holley	Yes
Mayor Walker	Yes

Motion carried. Resolution 2017-39 approval for 15 percent reduction on all professional contracts.

Mayor Walker:

So, we are finished with our agenda, so, at this time the most entertaining part of the meeting. This is public comment. So, if in fact anyone has something to say come up to the mic, state your name and address and you have four minutes. Just understand that we will answer or respond if we can. If there is a legal issue or personnel issue that we are not able to respond to that. So, at this time the floor is open for public comment.

Public Comments

4/4/17

- Gary Johnson: Gary Johnson 54 Gramercy Lane. There is some confusion here. In previous years in the budget cycle, the members of the community have been given quite a bit of documentation so we could follow the process along. This year we didn't get anything. We've had slideshows and been told to go to website and check the newspaper. So a budget has been put in the newspaper, which I assume is the final budget. But for the sake of clarity, given especially the confusion that was created by your passing of a resolution for cap bank, could you tell us what the tax levy is in the budget that is being approved right now, and if you would be so kind, tell us by how much what percentage that is an increase over the previous year's tax levy? Thank you.
- Mayor Walker: Rich, are you prepared to answer that question?
- Richard Brevogel: No, the budget is increasing by .53% and that is .53% and that is approximately I think \$191,000.00 of taxes to be collected.
- Gary Johnson: Thank you.
- Richard Brevogel: And Mr. Johnson, just to go back and talk a little about why, I didn't think it was very prudent nor a good spending of money to print out a document that I knew was going to change. The presentations were done to try to give everybody an idea of what I was sharing with Council as basic as I could. It is a very complex budget. So I apologize if you feel like you had information being withheld from you, but I knew that documentation was going to change so there really is no sense in making 30 or 40 copies of something that I know at the next meeting is going to change.
- Sarah Holley: Sarah Holley, 9 Tioga Lane. Could you please explain to me how the cap bank amount – how does that impact the budget? The 2%, the cap bank amount that you voted on.
- Kirk Applegate: Every municipal budget on the spending side is broken up into two halves. There is a capped half and a non-capped half. The non-capped are like the debt service, capital improvements and grants. Things that you can't cap. The Township is obligated to pay their debt service, so you can't cap that. 95% of the operating budget of the Township, public works, police, are inside of the cap – that section of the budget. The state annually sets an amount based of

the consumer price index of how much that cap can increase. In this case, this year, it was a half of a percent. By law, statute, the state allows the cap to be increased up to 3.5%. In order to do that the town has to adopt this ordinance that we spoke of, this cap rate ordinance. It allows the town to spend up to 3.5% more than what they spent last year of the inside of cap items. It doesn't mean they have to. The reason we encourage Council to adopt that ordinance is that it provides a bank. What they don't use goes into a savings account that they can use in next year's budget or the year after's budget. So that is why we encourage it. I believe

- Sarah Holley: Okay, that is a really good explanation for my question and I understand all that with cap because I am on the school board and we do the same thing there. But what my question really is, what percentage is the cap that you guys approved this year? Is it the half a percent?
- Unknown: The half a percent is automatic. Up to 3.5% is what they approved.
- Sarah Holley: They approved up to 3.5 for this year?
- Kirk Applegate: Correct.
- Sarah Holley: Oh.
- Unknown: But they didn't use \$700,000.00 of that 3.5%.
- Sarah Holley: Right, but it is approved and if they have an emergency they are allowed to use that? Is that what that...?
- Kirk Applegate: No they have to use that in the 2018 Budget, they are allowed to, or the 2019 budget. If they don't use it in those two years it goes away and they can't (inaudible) use it again. So every year this is like a rolling number.
- Sarah Holley: I get that so this coming year, next year budget, it is only a half a percent.
- Kirk Applegate: You are correct ma'am.
- Sarah Holley: Okay, thank you.
- Mayor Walker: Do you think everybody knows who Kirk is? Should I tell everybody who he is?
- Clerk: Mayor?
- Mayor Walker: Let's go. We are ready.

Clerk: Are there any other comments?

Clerk: I now need a motion.

Councilman Anderson: So moved.

Clerk: I need a second please?

Councilman Nock: I'll second.

Clerk: Thank you.

Mayor Walker: Is there any discussion?

Councilman Nock: No, I just want to ask Mr. Brevogel, in this budget have we set aside anything for economic development, or is it outside of this?

Richard Brevogel: No, we have not set anything for economic development.

Councilman Nock: So the budget is moving forward without that. And this is the final opportunity we have to do something?

Richard Brevogel: Well, if Council as we go through the process and we look at where we are relative to salary and wages, if Council wants to authorize me to hire personnel, you can do so. If I ask for it and that is what you would like me to look into, but we still have to stay within what we would adopt as our budget in terms of our spending and salary and wages.

Councilman Nock: Did you have an opportunity to look at, we are going up .53%, what would have been if we were to put an economic development person on staff?

Richard Brevogel: I believe the number was – we were at .9 cents, I believe it would have put us at a little over one and a half cents.

Councilman Nock: One and a half cents.

Richard Brevogel: And it would set terms of I think we were looking at \$30.00 a house. About \$30.00 a house.

Councilman Nock: For the year. \$30.00 a house for the year.

Richard Brevogel: That is correct. For the average assessed home at \$157,900.00 – a \$158,000.00 assessed house would pay \$30.00 a year.

Councilman Nock: And right now the increase is per house per 157?

Richard Brevogel: \$14.91.

Councilman Nock: Fourteen, so it would be fifty four dollars?

Richard Brevogel: No it would have been thirty dollars.

Councilman Nock: Oh it would have been thirty. It would have been fifteen dollars more.

Richard Brevogel: Yes sir. Yes.

Councilman Nock: I don't know what the will of everybody else is, but I keep saying for the second year I am on Council that if we don't do something about economic development we will stay in the same cycle that we are doing. You need somebody to get out here and market the town, go after things. Now that we are losing we see Burlington County Times with the 17 acres plus, we need somebody to reach out and do that work. Now I don't know if we can find it in the breakage somewhere, but would rather for that to be a budgeted item that we go after. Also, we had at the school board meeting that I attended they said they were going to put some money aide in I think their vendor number to help out with the grant person and they said they did do it, but they are not intending on bringing somebody on staff; and maybe we don't have to bring somebody on staff, but we can contract with a person. But we need to put money aside or we will not be able to break the vicious cycle that we're in. We don't have the staff to do this stuff and if you don't have the staff to do it, it is not going to get done. So I don't know what will is of the rest of the members but I am going to keep plugging that away. As I have said we have had many conversations about this. It takes more than a minute to call up Giant Foods and try to develop a relationship and say come into the town, we'll give you a liquor license or we'll do this or we'll do that. I mean we have a Township Manager coming but they still have to manage the town and that is work if it is done right. So I asked the will of the rest of the members to see what they think but for fifteen dollars more a household a year I don't think that is too much.

Councilman Anderson: My thoughts on that is, looking at the landscape of Willingboro, what is there really to develop to pay somebody 75 or \$80,000.00 plus benefits. We have an economic development committee, we have a new manager coming on. I would like to see that combination work together and then we can reassess it. Let's see what talents and opportunities are coming to the table. Because right now the taxpayers can get a small break. You know, I would like to see them benefit from that break. We don't have a ton of properties to redevelop—we don't have a lot of land should I say, to develop. So I think if we give our economic development

committee -which they have been doing a great job this far- with the relationship with the new incoming manager who has that experience, I would like us to evaluate that first and then come back to the table to see and get their input to see if that is what we really need, but to pay somebody a whole salary plus that and we have a piece of property or two, for me financially is not what I would like to see at this time.

Councilman Nock:

I am not totally advocating for a staff person. It can be a contracted person as long as there is control. I would say to you that I firmly believe, Mr. Anderson, it is more than a notion of a group of people who meet once, two, three times a month. You need somebody professionally on this to move forward with it and make those contacts. Just talking to Mr. Brevogel, we had a conversation, just trying to get to the VP of planning and so forth of Leitell when they were moving here. It took nearly two days of time to get to the right person and get back to them and ask them and then you come to find out they are moving to Cinnaminson and they are moving to Burlington Township because we are a year late on the process. You know, we are a whole year late on the process. They had already made commitments to those two towns. We have the Big D Marina that we really need to look at. I just...somebody other than just volunteers and a committee, Mr. Anderson, has got to be responsible for this in the town. Somebody has got to be.

Councilman Anderson:

Understood, but let's give our new Township Manager an opportunity to pull his resources to the table. He has tons of resources, let's see what he can pull to the table, let him assess it, sit with the committee and let them come back and say this is what we can do, this is what my resources can do. But for now, I would just like to see the taxpayers get a break when we can when we are not talking about a lot of real estate out there. So giving him an opportunity I think that is the least we can do.

Mayor Walker:

Anyone else have anything to say about this topic? Rich if

Councilman Nock:

Well, I mean that was just one part of the budget, I have another topic.

Mayor Walker:

Okay, one second. If in fact through the course of 2017 or beyond that when the new Township Manager comes in, if it is determined that what we are doing is not working or is not progressing as far as the economic development piece there is monies that we can draw from later to put that position in place if we decide?

Richard Brevogel: Well you can always change the use of your existing resources.

Mayor Walker: So yes, the answer is yes.

Richard Brevogel: I mean if you feel that that is a priority the answer is yes.

Mayor Walker: Okay. So if in fact we deem it necessary later on then we can do so.

Richard Brevogel: Yes sir.

Mayor Walker: Councilman Nock, you had another issue.

Councilman Nock: Yes, dealing with the cable franchise fees. I just want to ask about that. On here it says anticipated revenue is 83 but the actual generated you have \$91,000.00? I am just curious about that. So they increased their fees without us asking? Comcast? I am sorry that you can't hear, I don't know what I am doing wrong.

Richard Brevogel: Where are you looking at Councilman?

Councilman Nock: I am looking on the treasurer's report franchise fees on the back.

Mike: The cable franchise fees are based on a check that we get in every January from Comcast and FIOS. So the money that is budgeted has already come in in January of 2017.

Councilman Nock: Okay, so it was more that we had anticipated?

Mike: What column are you talking about? Are you talking about what we got in 2016 as opposed to what the budget is in 2017?

Councilman Nock: I see anticipated revenues a column and I see actual.

Richard Brevogel: Yes, they anticipated \$83,974.00 and they sent us a check for \$91,311.00, so yes, your answer is yes. We can never anticipate more than what we had in the prior year. So obviously their fees must have gone up which anybody who gets a cable bill knows their fees go up, so they I guess sent us our share.

Councilman Nock: So through the contract that we have with them for them to do it, is there an escalating clause, would you even know?

Richard Brevogel: No.

Councilman Nock: Inside their contract?

Richard Brevogel: No, I wouldn't know that. I could research that.

Councilman Nock: By the goodness of their heart Comcast has sent us an extra ten grand?

Richard Brevogel: I don't know the answer to your question. I will have to research that and get back to you.

Councilman Nock: Okay, you can go forward Mr. Mayor.

Mayor Walker: Is there anyone else that has any input on this? Hearing none, roll call?

Clerk: Roll Call:
Councilman Anderson Yes
Councilwoman Jennings Yes
Councilman Nock Yes
Deputy Mayor Holley Yes
Mayor Walker Yes

Motion carried (5, 0 and 0)

Clerk: Would you like for me to continue sir?

Mayor Walker: Yes.

Public Comment—4/4/17

Pat Lindsey-Harvey-Henderson La.

A couple things. I don't know if you are aware that PSE&G has been cutting tree limbs, but they've been just leaving them where they fall. They don't even pick them up. So I guess they are expecting the Township to pick them up, but you just said you are not picking up ones the contractors did. So I think PSE&G needs to be contacted about coming back and picking up the limbs that they cut down. I know a letter was sent to the newspaper that was coming from Burlington, the Burlington Sun. It is still being delivered. I just picked on up out of my lawn again today. It is more trash. I don't read it. I don't live in Burlington. I don't want it. So I guess they don't mind being fined because that is what the letter said if they continue they are going to be fined. So I guess they don't care. But I am tired of picking up the trash. Township Manager, when is our Township Manager starting? Rich I just sent you the link on your email for the survey. Thank you so much for putting that on the website when you get it. I want to thank Council for tabling the release of the performance bond. I don't want to see another Avery issue where the performance bond was released and that retail space is still sitting and nothing being done. So thank you very much for not passing that. I think that is it for this evening, thank you.

Mayor Walker:

In regards to the question about the Township Manager, we are finalizing the contract. Once we have the final draft it would have to go to the candidate for a signature and then come back to us to sign. We are going to have a special meeting this Tuesday in hopes to have it all finalized. The special meeting on Tuesday will be at 6:00 P.M.

Thomas Floyd-- 8 Buckingham Dr.

I thought I was going to be inviting the new Township Manager to come to one of our meetings so that we can find out what his vision for our community is, but I guess I am going to have to wait on that. But I just want to let him know we

are going to be looking for him to come to one of our meetings, because not only do we want to know what your vision for our community is but we want to know what steps you are going to take to make that vision come true; and we would also like to share some of our visions and your vision. Pick up where I left off last time because I was talking about Mr. Brevogel. What I have here is for the Council Members if they want to take is our schedule for the year. As I said the last time, I don't know thirty or forty people have been stopping me on the street, calling my house because you guys at Council Meetings have said Concerned Citizens are going to show you how to what we do in your parks. A lot of people have been talking to me. My wife don't like it because we are trying to catch a movie, trying to go to dinner, and I can tell you right now seventy or eighty percent of the people that stop me on the street – what we do isn't for them. I can tell you, I can feel it, it isn't for them. But for anybody here who wants to try to do what we do in Buckingham Park, we are doing our first cleanup. Our season starts this Saturday. This Saturday, so if you are interested to see what we do, how we do it and a why we do it, 7:00 A.M. Saturday at 4 Buckingham Drive, come out there and you will see us set it up, you will see us put it into action and you can get a feel if it is for you or not. I will be out there at 6:00 A.M. but I don't think anybody – because I told two people I start at 6:00 A.M. to set it up. If you want to start from the beginning to the end, 6:00 A.M. Of course they said, that isn't happening. So if you want to see what we do come on out, 4 Buckingham Drive, 7:00 A.M. in the morning and you will see us set it up for people (inaudible). The reason I say this one is because we usually don't get a lot of people from the courts or from the state on our first project. It usually takes about three or four projects before the court starts sending us people. We'll start getting thirty, forty, fifty people at times. This time we are only going to get a small amount. I can spend some time explaining what is going on. I can't guarantee that after. I also have the list here

from all year, so if you can't make the eighth and you want to do it later then come and look on our schedule --we do nine this year. Now, the robocalls work. We've been noticing an increase in anticipation by the citizens when you robocall them. We saw more cars off the street when that snowstorm hit. We did a pre-cleanup survey and we saw tree limbs everywhere. After the robocalls about twenty to twenty five percent of the trees actually started making their way to the curb. So it does work. So I hope you do the robocalls to get people to cut their lawns. I hope you get the robocalls out there to get them to move their basketball courts because they are already starting out there. Like I said, Willingboro has seasons. Basketball season you have got to get out there and get them to move them. We are noticing people on these corner properties. They are not cutting their lawns on the side of their houses. They are not even shoveling their snow on the side of their houses and most of the corner properties are around schools. I know Township said we don't have enough inspectors to do everything, but you don't have to have a lot inspections to see people are not shoveling their snow around these schools. Our kids mean a lot to us, so we need to get them out there to make them shovel the snow and cut their grass. I hope I don't see grass knee-high or waist high this year. Do the robocalls, get those flippers, get whoever has these houses and make them shovel it, make them cut their lawns. Also I want to get an update on how we are doing with this dog ordinance. I am still about that; and I still looking to see these pods move out. If they are not out here for a year, they should be gone this year. We should be sixty, seventy, eighty days away from getting these pods out of here and I want to see them moved. Thank you.

Councilwoman Jennings:

Shirley Dilworth--36 Newport La.

Mr. Floyd, do you have another one of these?

First of all, I would like to thank Mr. Brevogel and Ms. Jones for sending out that letter to the Burlington Sun Newspaper. The letter was sent on

February 22nd to the circulation director. However, I am very disappointed that the newspapers are still being delivered to residents who request it not to have them deliver it to their homes; and the newspapers are also being delivered to vacant properties. These are the newspapers that have been delivered to my home since February 22nd. That is the date that the letter went out. When I walk around my neighborhood, I observe papers on the grass, on the storm drains, disintegrated papers on the sidewalk. There is one vacant property on Northampton Drive that has approximately fourteen to sixteen newspapers. It is appalling that this company will continue to litter driveways and laws in our community. This is despicable and it is totally unacceptable. My second concern is about code enforcement officers. I used to see code enforcement officers riding around the neighborhood. Now I don't see any. The only time I see code enforcement officers is when I call to make a complaint. Now if I can see these properties that are in violation of codes, why can't they see them? We have a lot of properties in my neighborhood that are in violation of codes. Lastly, perhaps the Township will consider putting together a homeowner's guide to be given to new owners and to renters. There are too many people who are putting trash out, leaving it out, leaving trash containers at the curb, not putting recyclables out on the appropriate day, putting trash in recyclable bins in the recyclable containers and just in general not adhering to the property maintenance codes. Thank you.

Mayor Walker:

To answer one of the questions that about the homeowner's guide, Councilman Anderson is going to respond to that because it is something he has been working on for a little while now.

Councilman Anderson:

The homeowner guide will be available in another week. We just had to take off the Interim Manager's name and put the Manager's name on. It will be put onto the website, you will be able to get a copy from the Township Manager's office and

also I am in possession of a list of some new homeowners which I will take the initiative to go door to door to also deliver to the new homeowners.

Shirley Dilworth:

Now, would it also be available to realtors?

Councilman Anderson:

Yes, but they can get a copy either on the website or come to the Township Manager's office. But we are just we making a change in names from the Interim to the Manager. It is a completed packet.

Councilman Anderson:

And also, Ms. Dilworth, we will get list of the local realtors and make sure they have a copy as well.

Carl Turner--86 Earnshaw La.

Being that this is coming into spring cleaning, the Willingboro Fort Dix Maguire Alumni Chapter of Kappa Alpha Psi Fraternity Inc., we mentor young kids from their youth from the sixth through the twelfth grade and this Saturday at the Kennedy Center they are actually collecting food and clothing drive for the sisterhood in Burlington. So, if you have a chance if you during your cleanup if you have things that you might want to contribute, it will be from 9:00 A.M. to 1:00 P.M. at the Kennedy Center. That is all. Thank you.

Dr. Tiffany Worthy—53 Melville La.

Good evening, I wanted to just thank the Council for the partnership this summer and your commitment to the youth for the science technology engineering and mathematics program. I am working in partnership with the Recreation Department, so excited about that. I have your copies of your flyers for you. We are working to get them into the schools. Right after spring break we will have Dr. Taylor's signature on the flyers and will be providing them that way, also through social media. Our goal is to have as many Willingboro students participate in the program and to optimize the opportunities for our youth to be able to learn more about STEAM. Thank you.

Mayor Walker:

Any more public comment? Hearing none, at this time public comment is closed and we will now be having council comment.

Council Comment:

Councilman Nock:

I don't have a lot to say because we have been at it. We've still got executive session to go. But I do want to say that I have been corresponding with a couple residents on email in reference to retaining walls and things like that. That has come down on the properties and I didn't realize that we are having such a problem especially with our elderly being able to fix things such as retaining walls that has come down in the back yards; and I didn't also realize that the Township sort of takes the lead in that and put liens on the properties, but the liens are only good for one year and after one year those liens can be sold or put up for tax sales and then they can charge pretty much what they want to do. I am going to try to be talking to the new Manager about seeing that some program can be put in. Because if you put a lien on a property and you know that the homeowners are not able to afford it, then, and they are going to lose their house in a year behind it, then that is not a solution. That is not a solution at all and I didn't realize there was so many of those out here in the Township. I am talking about a specific incident of three houses and two of the homeowners that would be assessed a lien, one is a blind veteran, the other is a very elderly couple and they clearly cannot afford the cost of the retaining wall. It is public knowledge now, this is going to cost \$36,000.00 and that lien would be put on the house. So we as a Council have got to be able to tackle those kinds of situations to make sure that our seniors who have decided to stay and plan to be here for some time; and I am becoming one of them, that every year that something happens that we can help them out without them losing their homes. I was told the only way that can happen is that we not put a house up in a tax lien in a year later. Because if you put it up for a tax lien, they could turn around and charge 40% interest or thirty percent interest and then in a year they could lose the house behind it. That is not helping them or helping our town. The other thing is the emails that I get is around the robocalls. I think they are a good thing and I say it, but several residents talk about the robocalls come two and three times and so forth. Mr. Brevogel, I appreciate you sending out the same ones at ten o'clock and six so when the emails came, I sent them back and said this robocall will be at ten o'clock and six. I got a group of about twelve people, I sent an email to them to say robocalls are coming because they complain and complain. I am serious, they complain. They complain about robocalls. But I think it is an effective means of communication and it is just something you have to put up with, and that's it Mr. Walker.

Councilwoman Jennings:

I don't have any comments for tonight. Thank you for coming and enjoy the rest of your evening and week.

Councilman Anderson:

Alright, just to piggyback off of Mr. Nock's comments, is there any way for those seniors who fit a certain criteria to take that lien and put it on the back end so if they sell their house then we can collect? Is that an option alternative to assist with some of those?

Richard Brevogel:

I don't know. I would have to research that.

Councilman Anderson:

Yes, if it is something we can look at. In addition to that, on Thursday, April 27th our democratic gubernatorial candidate Bill Murphy will be doing a town hall here in Willingboro at 6:00 P.M. at the JFK Center. Also, prior to this meeting I had the opportunity to sit down with Rowan at the campus in Willingboro. They are looking to redefine that campus, so some of the programs they are putting in place is they are partnering with different companies, finding out what their needs are and setting up paths that youth and adults can take certifications, take courses to identify with the companies and their needs. So this is something they are working on with many other opportunities, but they wanted to make sure Willingboro had a seat at the table to see what we wanted and I stressed that our youth was a main component, you know, giving them that opportunity those children from the ages of 18 to 26 to put them on a career minded path. But the beautiful part of it is they already have companies who have identified what they are looking for, so now they are looking to create those paths so that these children can know – this company is looking for this, take those certifications and get some training as far as going in those directions. Also, I had the opportunity with Councilwoman Jennings to go to an event that honored our very own Willingboro's Dorothy Collins as one of the outstanding women for 2017 in Burlington County. Thank you.

Deputy Mayor Holley:

Good evening, I would like to thank everybody for coming out. This past Saturday I had the opportunity to attend a unity rally here in Millcreek Park that was put on by some of our community members. There is also going to be an Easter egg hunt that is being held. A gentleman by the name of Jason Jones is putting that together and that is going to take place for the community this Saturday at

10:00 A.M. at the Kennedy Center here in Willingboro; and I am just excited that the STEM program is launching this summer. That was an idea myself and Rich spoke about and I am glad to see that Jill and Dr. Worthy are working hard to put that together. So I am really excited about that. That is it for me. Thank you.


Mayor Walker:

Well as usual it is pleasing, you know, to see a pretty much packed house at our Council Meetings. We've moved from a couple years ago of only having six and seven people here, to have these numbers showing up regularly is certainly encouraging. Before I get into it, I just want to recognize Dr. Worthy and just say thank you for all the work that you do. It seems like every week you have something going on with your "All things are possible" program and focused with the youth. So I want to say thank you for that and the people that partner with you. A couple weeks ago we had the pleasure of hosting a Burlington County job fair here where we had over 85 companies set up tables. We had over 650 individuals come through and participate in this job fair. The Deputy Mayor Holley and I sometime next month, we are hosting a career day for our youth where we are going to get the professionals – lawyers, doctors, electricians, plumbers, painters, barbers, beauticians to come through and help prepare our students to get licenses, schooling, education to get into these fields. So it is something that we are passionate about with steering our youth and preparing our youth for the future. So I am encouraged, we are making progress day by day. We are looking forward to the Township Manager coming on board and getting to work. Last week in the newspaper there was an article about the Burlington County Times leaving; that seventeen and a half acres of prime real estate that they have there and the owners thought enough of Willingboro to come over and sit down with me to talk about the direction. They are focused and determined to work with us to find owners to redevelop that land and I think they are meeting on the sixth or seventh and then they are going to come back to us. But they don't want to just tear it down and just sit there. They want to know what our vision is and what we would like to do with it. So they promised to meet with us first and give us some consideration as to what direction that property is going in. So I am really encouraged, again, at seventeen

and a half acres of prime real estate, so this is shaping up and going to turn out to be a very good year for Willingboro. There is a lot of excitement, a lot of programs and a lot of energy. So I am looking forward to continuing the upward movement. So, at this time we are going to go back into executive session. Is there anything we will be voting on when we come out of executive session? Okay, so I don't anticipate us voting on anything, so you guys have safe travels in going home or wherever you are going and again we have a special meeting on Tuesday and with hopes to finalizing contracts. So thank you and goodnight.

There being no further discussion the meeting was adjourned at 9:24PM


Sarah Wooding, RMC, Clerk


Christopher Walker, Mayor

Township of Willingboro

To:
The Honorable Christopher Walker, Mayor
The Honorable Darvis K. Holley, Deputy Mayor
The Honorable Jacqueline Jennings, Councilwoman
The Honorable Martin Nock, Councilman
The Honorable Nathaniel Anderson, Councilman

From: Richard A. Brevogel, Interim Township Manager

Date: April 4 2017

Re: Agenda

MANAGER'S REPORT

- The Fire Department received a grant for \$300 from the Firefighters Charitable Foundation.
- The DPW has begun collecting limbs from the storm. ROBO calls were placed over the weekend and the park collection order was placed on the township website.
- There were no resident's questions from the last meeting. The only issue that needed to be addressed is the Economic Development Survey Link. If this information can be provided I will discuss having it placed on the township website

EXECUTIVE SESSION – Items Attached:

- **Personnel**
 - Salary Ordinance Removal Discussion
 - Faulkner Act Presentation: Doug Long
 - Safer Grant Application
- **Legal Invoices**
 - Florio, Perrucci, Steinhardt and Fader LLC
 - Mark Catanzaro

Interlocal Service Agreements:			
Animal Control	112,500.00		7,750.00
Purchasing Agent-WMUA	5,000.00		
Miscellaneous Revenue not Anticipated			
Police Department Receipts			1,227.35
Duplicate Tax Bill			20.00
Returned Checks & Misc Charges			1,345.07
Township Asset Sale			3,098.75
Misc Receipts			12,426.86
MRNA Restitution			232.00
Reimb. To Police Budget			2,921.51
Reimb. To Fire SW/OE			112.00
Reimb To Public Works Budget			1000.52
DPW-Property Maintenance			1,875.00
Maintenance Lien Receivable			51,011.70
Fund Balance	2,400,000.00		
Total Revenue	43,849,010.00		18,326,920.80

LOCAL MUNICIPAL PURPOSE OPERATING EXPENSES

APPROPRIATIONS:	JAN - MARCH 2017		
	1ST QTR TEMP BUDGET (26.25% Prior Yr Budget)	ACTUAL SPENT	BALANCE
TOWN MANAGER Salary & Wages	80,312.46	4,414.03	75,898.43
TOWN MANAGER OTHER EXPENSES:	1,207.50	642.60	564.90
PURCHASING Salary & Wages	19,304.55	17,600.52	1,704.03
PURCHASING OTHER EXPENSES:	42,341.25	28,974.52	13,366.73
GENERAL GOV TECHNOLOGY Salary & Wages	69,309.34	44,637.43	24,671.91
TECHNOLOGY OTHER EXPENSES:	22,312.50	283.75	22,028.75
HUMAN RESOURCE OTHER EXPENSES:	4,121.25	250.00	3,871.25
TOWN COUNCIL SALARY & WAGES:	-		
TOWN COUNCIL Perm Part-Time	21,554.85	18,610.20	2,944.65

TOWN COUNCIL OTHER EXPENSES:	19,766.25	4,229.12	15,537.13
TOWNSHIP CLERK Salary & Wages	64,041.36	59,678.78	4,362.58
TOWNSHIP CLERK OTHER EXPENSES:	9,345.00	3,161.88	6,183.12
TOWNSHIP REGISTRAR OTHER EXPENS	1,424.06	833.00	591.06
FINANCE ADMIN Salary & Wages	102,534.50	89,495.88	13,038.62
FINANCE ADMIN OTHER EXPENSES:	30,439.38	27,730.79	2,708.59
AUDIT SERVICES OTHER EXPENSES:			
AUDIT SERVICES Auditor	24,937.50	20,750.00	4,187.50
TAX COLLECTION Salary & Wages	49,446.96	45,101.66	4,345.30
TAX COLLECTION OTHER EXPENSES:	4,600.00	2,772.27	1,827.73
TAX ASSESSMENT Salary & Wages	41,707.16	37,919.10	3,788.06
TAX ASSESSMENT OTHER EXPENSES:	9,850.31	7,240.66	2,609.65
TWP ATTORNEY OTHER EXPENSES:	94,500.00	63,868.95	30,631.05
ENGINEER COSTS Engineer Serv	21,000.00	15,918.62	5,081.38
PLANNING BOARD OTHER EXPENSES:	1,732.50	1,369.50	363.00
ZONING BOARD OTHER EXPENSES:	1,916.25	485.93	1,430.32
CONST OFFICIAL Salary & Wages	66,292.60	55,373.28	10,919.32
CONST OFFICIAL OTHER EXPENSES:	29,006.25	7,168.39	21,837.86
HOUSING INSPEC Salary & Wages	177,351.83	166,924.39	10,427.44
LIABILITY INS OTHER EXPENSES:	637,511.85	633,574.35	3,937.50
EMPLOYEE GROUP OTHER EXPENSES:	1,148,555.86	1,143,691.11	4,864.75
UNEMPLOYMENT INSURANCE	26,250.00	6,765.82	19,484.18
ADMINISTRATION SALARY & WAGES:	53,415.80	50,740.86	2,674.94

ADMINISTRATION OTHER EXPENSES:	22,666.88	13,756.69	8,910.19
PATROL SALARY & WAGES:	1,372,700.82	1,300,379.55	72,321.27
PATROL OTHER EXPENSES:	4,239.38	1,007.78	3,231.60
K-9 OTHER EXPENSES	4,462.50	2,205.40	2,257.10
SPECIAL OFFICE OTHER EXPENSES:	50,688.75	26,438.17	24,250.58
DETECTIVES SALARY & WAGES:	357,828.76	339,021.72	18,807.04
DETECTIVES OTHER EXPENSES:	2,756.25	212.40	2,543.85
CRIME PREVENT/SRO Salary/Wages	68,505.15	67,638.46	866.69
CRIME PREVENT OTHER EXPENSES:	2,926.88		2,926.88
PROPERTY ID Perm Part-Time	8,137.50	7,840.00	297.50
STAFF SERVICES Salary & Wages	97,870.92	93,060.48	4,810.44
STAFF SERVICES OTHER EXPENSES:	115,613.14	61,530.51	54,082.63
TRAFFIC GUARDS SALARY & WAGES:	313,000.00	205,364.84	107,635.16
TRAFFIC GUARDS OTHER EXPENSES:	603.75		603.75
EMERGENCY MGMT OTHER EXPENSES:	2,887.50	1,518.32	1,369.18
EMS SALARY & WAGES:	115,920.00	87,049.75	28,870.25
EMS OTHER EXPENSES:	27,168.75	8,586.09	18,582.66
FIRE DEPT Salary & Wages	516,151.50	450,188.08	65,963.42
FIRE DEPT OTHER EXPENSES:	74,235.00	23,511.80	50,723.20
PROSECUTOR Contractual	10,893.75	6,916.66	3,977.09
PW ADMIN Salary & Wages	52,000.00	51,558.00	442.00
STREETS & ROAD SALARY & WAGES:	216,779.12	112,704.04	104,075.08
STREETS & ROAD OTHER EXPENSES:	64,404.38	26,282.00	38,122.38
SNOW REMOVAL Salary & Wages	11,812.50	6,771.95	5,040.55

SNOW REMOVAL OTHER EXPENSES:	15,356.25	2,006.67	13,349.58
STORMWATER MANAGEMENT Salary &	211,529.12	208,183.17	3,345.95
STORM WATER MANAGEMENT OTHER	34,715.63	1,568.03	33,147.60
TRAFFIC SIGNAL OTHER EXPENSES:			
TRAFFIC SIGNAL Electric	2,756.25	707.34	2,048.91
RECYCLING Salary & Wages	5,250.00		5,250.00
RECYCLING OTHER EXPENSES:	3,150.00	215.00	2,935.00
Garbage & Trash - Contractual	168,525.00	135,743.18	32,781.82
BUILDING & GRD Salary & Wages	97,807.21	36,603.37	61,203.84
BUILDING & GRD OTHER EXPENSES:	155,268.75	120,128.00	35,140.75
ANIMAL CONTROL Salary & Wages	32,492.23	25,906.92	6,585.31
ANIMAL CONTROL OTHER EXPENSES:	5,236.88	910.53	4,326.35
OFF. ON AGING Salary & Wages	137,715.07	128,919.37	8,795.70
OFF ON AGING OTHER EXPENSES:	45,781.81	38,002.72	7,779.09
Shelter for Abused Women	4,184.25		4,184.25
RECR SERV&PROG SALARY & WAGES:	328,794.10	293,408.77	35,385.33
RECR SERV&PROG OTHER EXPENSES:	41,829.38	12,449.81	29,379.57
PUBLIC EVENTS Public Events	13,125.00	11,950.00	1,175.00
LIBRARY OTHER EXPENSES:			
LIBRARY MAINTENANCE	508,125.00	508,125.00	-
Accumulated Leave Compensation	39,375.00	20,793.97	18,581.03
Sick Leave Inc	10,000.00	8,311.48	1,688.52
FIREMAN-Length of Service Awd.	5,859.00		5,859.00
ELECTRICITY OTHER EXPENSES:	108,937.50	42,797.04	66,140.46
STREET LIGHT OTHER EXPENSES:	157,500.00	47,584.64	109,915.36

TELEPHONE OTHER EXPENSES:	65,625.00	61,586.31	4,038.69
WATER OTHER EXPENSES:	6,562.50	3,142.06	3,420.44
NATURAL GAS OTHER EXPENSES:	45,643.75	42,668.56	2,975.19
GASOLINE OTHER EXPENSES:	65,625.00	26,237.09	39,387.91
LANDFILL/WASTE landfill cost	285,600.00		285,600.00
STATUTORY EXPENDITURES			
PERS OTHER EXPENSES:	221,730.60	148,177.10	73,553.50
SOCIAL SECURIT OTHER EXPENSES:	1,353,551.76	1,096,293.21	257,258.55
DCRP PENSION	1,706.25	298.84	1,407.41
PFRS OTHER EXPENSES:	1,914,940.00	1,914,940.00	-
STATE & FEDERAL GRANTS	29,376.46		29,376.46
MUN. COURT Salary & Wages	58,115.51	52,829.10	5,286.41
MUN. COURT OTHER EXPENSES:	4,980.94	2,343.75	2,637.19
PUBLIC DEFENDE OTHER EXPENSES:	4,856.25	4,422.00	434.25
CAPITAL IMPROVEMENTS:			
Capital Improvement Fund	112,589.15		112,589.15
MUNICIPAL DEBT SERVICE:	-		
BOND PRINCIPAL	1,046,061.61	8,332.00	1,037,729.61
BOND INTEREST OTHER EXPENSES:	313,961.87	240,727.00	73,234.87
Final Totals	14,054,582.36	10,700,062.11	3,354,520.25