

WILLINGBORO TOWNSHIP COUNCIL

AGENDA

November 21, 2017

7:00 PM
Call to order
Flag Salute
Statement
Roll Call

Manager's Report

**ORDINANCE NO. 2017 – 12 (PUBLIC HEARING)
AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 175 OF THE
CODE OF THE TOWNSHIP OF WILLINGBORO
FLOOD DAMAGE PREVENTION**

NOTICE

Notice is hereby given that the foregoing Ordinances 2017-12 was introduced and passed on first reading at a regular meeting of the Township Council of the Township of Willingboro, in the County of Burlington, State of New Jersey, held on November 8, 2017 and will be considered for second reading and final passage at the regular meeting of said Township Council to be held on the November 21, 2017 at 7 p.m. or as soon thereafter as this matter can be reached, at the meeting room of the Municipal Building located at One Rev. Dr. M. L. King, Jr. Drive, Willingboro, New Jersey, at which time all persons interested shall be given an opportunity to be heard concerning these ordinances. Copies will be made available at the Township Clerk's office in the Municipal Building to the members of the general public who shall request the same.

ORDINANCE 2017-13 (PUBLIC HEARING)

ORDINANCE OF THE TOWNSHIP OF WILLINGBORO, IN THE
COUNTY OF BURLINGTON, NEW JERSEY PROVIDING FOR THE
CANCELIZATION OF UNFUNDED & FUNDED APPROPRIATION
BALANCES UNDER CERTAIN BOND ORDINANCES PREVIOUSLY
ADOPTED BY THE TOWNSHIP OF WILLINGBORO FOR VARIOUS
CAPITAL IMPROVEMENT PROJECTS IN THE TOTAL AMOUNT OF
\$34,061.29

NOTICE

Notice is hereby given that the foregoing Ordinances 2017-13 was introduced and passed on first reading at a regular meeting of the Township Council of the Township of Willingboro, in the County of Burlington, State of New Jersey, held on November 8, 2017 and will be considered for second reading and final passage at the regular meeting of said Township Council to be held on the November 21, 2017 at 7 p.m. or as soon thereafter as this matter can be reached, at the meeting room of the Municipal Building located at One Rev. Dr. M. L. King, Jr. Drive, Willingboro, New Jersey, at which time all persons interested shall be given an opportunity to be heard concerning these ordinances. Copies will be made available at the Township Clerk's office in the Municipal Building to the members of the general public who shall request the same.

RESOLUTION

Res. 2017—162 RESOLUTION FOR BUDGET TRANSFER OF THE TOWNSHIP OF
WILLINGBORO TO MEET THE REQUIREMENT FOR OPERATING
THE AFFAIRS OF THE TOWNSHIP

Res. 2017—163 EXECUTIVE SESSION (IF NEEDED)

Public Comment
Council Comment
Adjournment

ALL BUSINESS ITEMS ARE TENTATIVE PENDING THE REVIEW AND APPROVAL OF
THE LAW DEPARTMENT

Willingboro Township Council Meeting of November 21, 2017 was held in Council's Chambers,
One Rev. Dr. M.L. King, Jr. Drive, Willingboro, NJ 08046

7:00 P.M. meeting
Flag Salute
Required Statement
Roll Call

The Required statement was read.

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting was provided in the following manner.

On January 2, 2017 advance written notice of this meeting was posted on the bulletin board in the Municipal Complex.

On January 2, 2017, advance written notice of this meeting was mailed to the Burlington County Times, Willingboro, the Trenton Times, the Philadelphia Inquirer and the Courier Post.

On January 2, 2017, advance written notice of this meeting was filed with the Township Clerk.

The Clerk is directed to enter into the minutes of this meeting this public announcement.

Roll Call:	Councilman Anderson	Present
	Councilwoman Jennings	Absent
	Councilwoman Perrone	Present
	Deputy Mayor Nock	Present
	Mayor Holley	Present

Also, Richard Brevogel, Deputy Twp. Manager/Director of Public Works; Wendell Bibbs, P.E., Township Engineer; Cristal Holmes-Bowie, Esq., Firm of Michael Armstrong, Township Solicitor; Jill Cyrus, Director of Recreation; Reva Foster, Director of Community Affairs/Sr. Center; Brenda Bligen, Acting Director of Inspections; Walter Howard, IT Department;

Manager's Report (See attached)

ORDINANCES

ORDINANCE No. 2017 - __ 12 (PUBLIC HEARING-FINAL)

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 175 OF THE CODE OF THE
TOWNSHIP OF WILLINGBORO
FLOOD DAMAGE PREVENTION**

SECTION §175-1.0

STATUTORY AUTHORIZATION, FINDINGS OF FACT, PURPOSE AND OBJECTIVES

§175-1.1 STATUTORY AUTHORIZATION

The Legislature of the State of New Jersey has in N.J.S.A. 40:48-1, et seq., delegated the responsibility to local governmental units to adopt regulations designed to promote public health, safety, and general welfare of its citizenry. Therefore, the Township Council of the Township of Willingboro of Burlington County, New Jersey does ordain as follows:

§175-1.2 FINDINGS OF FACT

- a) The flood hazard areas of the Township of Willingboro are subject to periodic inundation which results in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures

B for flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety, and general welfare.

- b) These flood losses are caused by the cumulative effect of obstructions in areas of special flood hazard which increase flood heights and velocities, and when inadequately anchored, causes damage in other areas. Uses that are inadequately floodproofed, elevated or otherwise protected from flood damage also contribute to the flood loss.

§175-1.3 STATEMENT OF PURPOSE

It is the purpose of this ordinance to promote the public health, safety, and general welfare, and to minimize public and private losses due to flood conditions in specific areas by provisions designed to:

- a) Protect human life and health;
- b) Minimize expenditure of public money for costly flood control projects;
- c) Minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
- d) Minimize prolonged business interruptions;
- e) Minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer lines, streets, bridges located in areas of special flood hazard;
- f) Help maintain a stable tax base by providing for the sound use and development of areas of special flood hazard so as to minimize future flood blight areas;
- g) Ensure that potential buyers are notified that property is in an area of special flood hazard; and
- h) Ensure that those who occupy the areas of special flood hazard assume responsibility for their actions.

§175-1.4 METHODS OF REDUCING FLOOD LOSSES

In order to accomplish its purposes, this ordinance includes methods and provisions for:

- a) Restricting or prohibiting uses which are dangerous to health, safety, and property due to water or erosion hazards, or which result in damaging increases in erosion or in flood heights or velocities;
- b) Requiring that uses vulnerable to floods including facilities which serve such uses, be protected against flood damage at the time of initial construction;

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- c) Controlling the alteration of natural floodplains, stream channels, and natural protective barriers, which help accommodate or channel flood waters;
- d) Controlling filling, grading, dredging, and other development which may increase flood damage; and,
- e) Preventing or regulating the construction of flood barriers which will unnaturally divert flood waters or which may increase flood hazards in other areas.

SECTION §175-2.0

DEFINITIONS

§175-2.1 Unless specifically defined below, words or phrases used in this ordinance shall be interpreted so as to give them the meaning they have in common usage and to give this ordinance its most reasonable application.

AO Zone- Areas subject to inundation by 1-percent-annual-chance shallow flooding (usually sheet flow on sloping terrain) where average depths are between one and three feet.

AH Zone- Areas subject to inundation by 1-percent-annual-chance shallow flooding (usually areas of ponding) where average depths are between one and three feet. Base Flood Elevations (BFEs) derived from detailed hydraulic analyses are shown in this zone

Appeal — A request for a review of the Township Manager's interpretation of any provision of this ordinance or a request for a variance.

Area of Shallow Flooding — A designated AO or AH zone on a community's Digital Flood Insurance Rate Map (DFIRM) with a one percent annual or greater chance of flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

Area of Special Flood Hazard — Land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year. It is shown on the FIRM as Zone V, VE, V1-30, A, AO, A1-A30, AE, A99, or AH.

Base Flood — A flood having a one percent chance of being equaled or exceeded in any given year.

Base Flood Elevation (BFE) – The flood elevation shown on a published Flood Insurance Study (FIS) including the Flood Insurance Rate Map (FIRM). For zones AE, AH, AO, and A1-30 the elevation represents the water surface elevation resulting from a flood that has a 1-percent or greater chance of being equaled or exceeded in any given year.

Basement — Any area of the building having its floor subgrade (below ground level) on all sides.

Breakaway Wall — A wall that is not part of the structural support of the building and is intended through its design and construction to collapse under specific lateral loading forces without causing damage to the elevated portion of the building or supporting foundation system.

Development — Any man made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations, or storage of equipment or materials located within the area of special flood hazard.

Digital Flood Insurance Rate Map (DFIRM) — The official map on which the Federal Insurance Administration has delineated both the areas of special flood hazards and the risk premium zones applicable to the community.

Elevated Building — A non-basement building (i) built, in the case of a building in an Area of Special Flood Hazard, to have the top of the elevated floor, elevated above the base flood elevation plus freeboard by means of piling, columns (posts and piers), or shear walls parallel to the flow of the water, and (ii) adequately anchored so as not to impair the structural integrity of the building during a flood up to the magnitude of the base flood. In an Area of Special Flood Hazard "elevated building" also includes a building elevated by means of fill or solid foundation perimeter walls with openings sufficient to facilitate the unimpeded movement of flood waters.

Existing Manufactured Home Park or Subdivision — A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before the effective date of the floodplain management regulations adopted by a community.

Flood or Flooding — A general and temporary condition of partial or complete inundation of normally dry land areas from:

- a) The overflow of inland or tidal waters and/or
- b) The unusual and rapid accumulation or runoff of surface waters from any source.

Flood Insurance Rate Map (FIRM) — The official map on which the Federal Insurance Administration has delineated both the areas of special flood hazards and the risk premium zones applicable to the community.

Flood Insurance Study (FIS) — The official report in which the Federal Insurance Administration has provided flood profiles, as well as the Flood Insurance Rate Map(s) and the water surface elevation of the base flood.

Floodplain Management Regulations — Zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading

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ordinance and erosion control ordinance) and other applications of police power. The term describes such State or local regulations, in any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.

Floodproofing — Any combination of structural and nonstructural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

Floodway — The channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without accumulatively increasing the water surface elevation more than 0.2 foot.

Freeboard — A factor of safety usually expressed in feet above a flood level for purposes of flood plain management. "Freeboard" tends to compensate for the many unknown factors that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions, such as wave action, bridge openings, and the hydrological effect of urbanization of the watershed.

Highest Adjacent Grade — The highest natural elevation of the ground surface prior to construction next to the proposed or existing walls of a structure.

Historic Structure — Any structure that is:

- a) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- b) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- c) Individually listed on a State inventory of historic places in States with historic preservation programs which have been approved by the Secretary of the Interior; or
- d) Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
 - (1) By an approved State program as determined by the Secretary of the Interior; or
 - (2) Directly by the Secretary of the Interior in States without approved programs.

Lowest Floor — The lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for the parking of vehicles, building access or storage in an area other than a basement is not considered a building's lowest floor provided that such enclosure is not built so to render the structure in violation of other applicable non-elevation design requirements of 44 CFR Section 60.3.

Manufactured Home — A structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when attached to the required utilities. The term "manufactured home" does not include a "recreational vehicle".

Manufactured Home Park or Manufactured Home Subdivision — A parcel (or contiguous parcels) of land divided into two (2) or more manufactured home lots for rent or sale.

New Construction — Structures for which the start of construction commenced on or after the effective date of a floodplain regulation adopted by a community and includes any subsequent improvements to such structures.

New Manufactured Home Park or Subdivision — A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of the floodplain management regulations adopted by the municipality.

Recreational Vehicle — A vehicle which is [i] built on a single chassis; [ii] 400 square feet or less when measured at the longest horizontal projections; [iii] designed to be self-propelled or permanently towable by a light duty truck; and [iv] designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

Start of Construction — (For other than new construction or substantial improvements under the Coastal Barrier Resources Act (P.L. No. 97-348)) includes substantial improvements and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site such as the pouring of a slab or footings, the installation of pilings, the construction of columns, or any work beyond the stage of excavation, or the placement of a manufactured home on a foundation.

Permanent construction does not include land preparation, such as clearing, grading and filling nor does it include the installation of streets and/or walkways, nor does it include excavation for a basement, footings or piers, or foundations or the erection of temporary forms, nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

Structure — A walled and roofed building, a manufactured home, or a gas or liquid storage tank that is principally above ground.

Substantial Damage — Damage of any origin sustained by a structure whereby the cost of restoring the structure to its condition before damage would equal or exceed fifty (50) percent of the market value of the structure before the damage occurred.

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Substantial Improvement — Any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds fifty (50) percent of the market value of the structure before the "start of construction" of the improvement. This term includes structures which have incurred "substantial damage", regardless of the actual repair work performed. The term does not, however, include either:

- a) Any project for improvement of a structure to correct existing violations of State or local health, sanitary or safety code specifications which have been identified by the local code enforcement officer and which are the minimum necessary to assure safe living conditions; or
- b) Any alteration of a "historic structure", provided that the alteration will not preclude the structure's continued designation as a "historic structure".

Variance — A grant of relief from the requirements of this ordinance that permits construction in a manner that would otherwise be prohibited by this ordinance.

Violation — The failure of a structure or other development to be fully compliant with this ordinance. A new or substantially improved structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in 44 CFR §60.3(b)(5), (c)(4), (c)(10), (e)(2), (e)(4), or (e)(5) is presumed to be in violation until such time as that documentation is provided.

SECTION 3.0

GENERAL PROVISIONS

§175-3.1 LANDS TO WHICH THIS ORDINANCE APPLIES

This ordinance shall apply to all areas of special flood hazards within the jurisdiction of the Township of Willingboro, Burlington County, New Jersey.

§175-3.2 BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD

The areas of special flood hazard for the Township of Willingboro, Community No. 340119 are identified and defined on the following documents prepared by the Federal Emergency Management Agency:

- a) A scientific and engineering report "Flood Insurance Study, Burlington County, New Jersey (All Jurisdictions)" dated DECEMBER 21, 2017.
- b) "Flood Insurance Rate Map for Burlington County, New Jersey (All Jurisdictions)" as shown on Index and panels 34005C0116F,0117F,0118F,0119F,0136F,0138F, 0232F,0251F, whose effective date is DECEMBER 21, 2017.

The above documents are hereby adopted and declared to be a part of this ordinance. The Flood Insurance Study and maps are on file at Willingboro Municipal Complex, 1 Rev. Dr. Martin Luther King, Jr. Drive, Willingboro, New Jersey.

§175-3.3 PENALTIES FOR NONCOMPLIANCE

No structure or land shall hereafter be constructed, re-located to, extended, converted, or altered without full compliance with the terms of this ordinance and other applicable regulations. Violation of the provisions of this ordinance by failure to comply with any of its requirements

(including violations of conditions and safeguards established in connection with conditions) shall constitute a misdemeanor. Any person who violates this ordinance or fails to comply with any of its requirements shall upon conviction thereof be fined not more than [\$2,000.00] or imprisoned for not more than [30] days, or both, for each violation, and in addition shall pay all costs and expenses involved in the case. Nothing herein contained shall prevent the Township of Willingboro, from taking such other lawful action as is necessary to prevent or remedy any violation.

§175-3.4 ABROGATION AND GREATER RESTRICTIONS

This ordinance is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this ordinance and other ordinance, easement, covenant, or deed restriction conflict or overlap, whichever imposes the more stringent restrictions shall prevail.

§175-3.5 INTERPRETATION

In the interpretation and application of this ordinance, all provisions shall be:

- a) Considered as minimum requirements;
- b) Liberally construed in favor of the governing body; and,
- c) Deemed neither to limit nor repeal any other powers granted under State statutes.

§175-3.6 WARNING AND DISCLAIMER OF LIABILITY

The degree of flood protection required by this ordinance is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur on rare occasions. Flood heights may be increased by man-made or natural causes. This ordinance does not imply that land outside the area of special flood hazards or uses permitted within such areas will be free from flooding or flood damages.

This ordinance shall not create liability on the part of the Township of Willingboro, any officer or employee thereof or the Federal Insurance Administration, for any flood damages that result from reliance on this ordinance or any administrative decision lawfully made thereunder.

SECTION §175-4.0

ADMINISTRATION

§175-4.1 ESTABLISHMENT OF DEVELOPMENT PERMIT

A Development Permit shall be obtained before construction or development begins, including placement of manufactured homes, within any area of special flood hazard established in section §175-3.2. Application for a Development Permit shall be made on forms furnished by the Township Manager, Construction Official or his designee, and may include, but not be limited to; plans in duplicate drawn to scale showing the nature, location, dimensions, and elevations of the area in question; existing or proposed structures, fill, storage of materials, drainage facilities; and the location of the foregoing. Specifically, the following information is required:

- a) Elevation in relation to mean sea level, of the lowest floor (including basement) of all structures;
- b) Elevation in relation to mean sea level to which any structure has been floodproofed.
- c) Certification by a registered professional engineer or architect that the floodproofing methods for any nonresidential structure meet the floodproofing criteria in section §175-5.2-2; and,
- d) Description of the extent to which any watercourse will be altered or relocated as a result of proposed development.

§175-4.2 DESIGNATION OF THE LOCAL ADMINISTRATOR

The Township Manager, his designee or Construction official is hereby appointed to administer and implement this ordinance by granting or denying development permit applications in accordance with its provisions.

§175-4.3 DUTIES AND RESPONSIBILITIES OF THE ADMINISTRATOR

Duties of the Township Manager, his designee or Construction official shall include, but not be limited to:

§175-4.3-1 PERMIT REVIEW

- a) Review all development permits to determine that the permit requirements of this ordinance have been satisfied.
- b) Review all development permits to determine that all necessary permits have been obtained from those Federal, State or local governmental agencies from which prior approval is required.
- c) Review all development permits to determine if the proposed development is located in the floodway. If located in the floodway, assure that the encroachment provisions of §175-5.3 a) are met.

§175-4.3-2 USE OF OTHER BASE FLOOD AND FLOODWAY DATA

When base flood elevation and floodway data has not been provided in accordance with section §175-3.2, BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD, the Township Manager, his designee or Construction official shall obtain, review, and reasonably utilize any base flood elevation and floodway data available from a Federal, State or other source, in order to administer sections §175-5.2-1, SPECIFIC STANDARDS, RESIDENTIAL CONSTRUCTION, and §175-5.2-2, SPECIFIC STANDARDS, NONRESIDENTIAL CONSTRUCTION.

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§175-4.3-3 INFORMATION TO BE OBTAINED AND MAINTAINED

- a) Obtain and record the actual elevation (in relation to mean sea level) of the lowest floor (including basement) of all new or substantially improved structures, and whether or not the structure contains a basement.
- b) For all new or substantially improved floodproofed structures:
 - i. verify and record the actual elevation (in relation to mean sea level); and
 - ii. maintain the floodproofing certifications required in §175-4.1 c).
- c) Maintain for public inspection all records pertaining to the provisions of this ordinance.

§175-4.3-4 ALTERATION OF WATERCOURSES

- a) Notify adjacent communities and the New Jersey Department of Environmental Protection, Bureau of Flood Control and the Land Use Regulation Program prior to any alteration or relocation of a watercourse, and submit evidence of such notification to the Federal Insurance Administration.
- b) Require that maintenance is provided within the altered or relocated portion of said watercourse so the flood carrying capacity is not diminished.

§175-4.3-5 SUBSTANTIAL DAMAGE REVIEW

- a) After an event resulting in building damages, assess the damage to structures due to flood and non-flood causes.
- b) Record and maintain the flood and non-flood damage of substantial damage structures and provide a letter of Substantial Damage Determination to the owner and the New Jersey Department of Environmental Protection, Bureau of Flood Control.
- c) Ensure substantial improvements meet the requirements of sections §175-5.2-1, SPECIFIC STANDARDS, RESIDENTIAL CONSTRUCTION, §175-5.2-2, SPECIFIC STANDARDS, NONRESIDENTIAL CONSTRUCTION and §175-5.2-3, SPECIFIC STANDARDS, MANUFACTURED HOMES.

§175-4.3-6 INTERPRETATION OF FIRM BOUNDARIES

Make interpretations where needed, as to the exact location of the boundaries of the areas of special flood hazards (for example, where there appears to be a conflict between a mapped boundary and actual field conditions). The person contesting the location of the boundary shall be given a reasonable opportunity to appeal the interpretation as provided in section 175-4.4.

§175-4.4 VARIANCE PROCEDURE

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§175-4.4-1 APPEAL BOARD

- a) The Planning Board of the Township of Willingboro as established by Township of Willingboro Council shall hear and decide appeals and requests for variances from the requirements of this ordinance.
- b) The Planning Board shall hear and decide appeals when it is alleged there is an error in any requirement, decision, or determination made by the Township Manager, his designee or Construction official in the enforcement or administration of this ordinance.
- c) Those aggrieved by the decision of the Planning Board, or any taxpayer, may appeal such decision to the Superior Court of New Jersey, as provided by law.
- d) In passing upon such applications, the Planning Board, shall consider all technical evaluations, all relevant factors, standards specified in other sections of this ordinance, and:
 - i. the danger that materials may be swept onto other lands to the injury of others;
 - ii. the danger to life and property due to flooding or erosion damage;
 - iii. the susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;
 - iv. the importance of the services provided by the proposed facility to the community;
 - v. the necessity to the facility of a waterfront location, where applicable;
 - vi. the availability of alternative locations for the proposed use which are not subject to flooding or erosion damage;
 - vii. the compatibility of the proposed use with existing and anticipated development;
 - viii. the relationship of the proposed use to the comprehensive plan and floodplain management program of that area;
 - ix. the safety of access to the property in times of flood for ordinary and emergency vehicles;
 - x. the expected heights, velocity, duration, rate of rise, and sediment transport of the flood waters and the effects of wave action, if applicable, expected at the site; and,
 - xi. the costs of providing governmental services during and after flood conditions, including maintenance and repair of public utilities and facilities such as sewer, gas, electrical, and water systems, and streets and bridges.
- e) Upon consideration of the factors of section 175-4.4-1 (d) and the purposes of this ordinance, the Planning Board may attach such conditions to the granting of variances as it deems necessary to further the purposes of this ordinance.
- f) The Township Manager, his designee or Construction official shall maintain the records of all appeal actions, including technical information, and report any variances to the Federal Insurance Administration upon request.

§175-4.4-2 CONDITIONS FOR VARIANCES

- a) Generally, variances may be issued for new construction and substantial improvements to be erected on a lot of one-half acre or less in size contiguous to and surrounded by lots with existing structures constructed below the base flood level, providing items i.-xi. in section 175-4.4-1(d) have been fully considered. As the lot size increases beyond the one-half acre, the technical justification required for issuing the variance increases.
- b) Variances may be issued for the repair or rehabilitation of historic structures upon a determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and the variance is the minimum necessary to preserve the historic character and design of the structure.
- c) Variances shall not be issued within any designated floodway if any increase in flood levels during the base flood discharge would result.
- d) Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.
- e) Variances shall only be issued upon:
 - i. A showing of good and sufficient cause;
 - ii. A determination that failure to grant the variance would result in exceptional hardship to the applicant; and,
 - iii. A determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public as identified in section 175-4.4-1 (d), or conflict with existing local laws or ordinances.
- f) Any applicant to whom a variance is granted shall be given written notice that the structure will be permitted to be built with a lowest floor elevation below the base flood elevation and that the cost of flood insurance will be commensurate with the increased risk resulting from the reduced lowest floor elevation.

SECTION §175-5.0

PROVISIONS FOR FLOOD HAZARD REDUCTION

§175-5.1 GENERAL STANDARDS

In all areas of special flood hazards, compliance with the applicable requirements of the Uniform Construction Code (N.J.A.C. 5:23) and the following standards, whichever is more restrictive, are required:

§175-5.1-1 ANCHORING

- a) All new construction and substantial improvements shall be anchored to prevent flotation, collapse, or lateral movement of the structure.
- b) All manufactured homes to be placed or substantially improved shall be anchored to resist flotation, collapse or lateral movement. Methods of anchoring may include, but are not to be limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable state and local anchoring requirements for resisting wind forces.

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§175-5.1-2 CONSTRUCTION MATERIALS AND METHODS

- a) All new construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage.
- b) All new construction and substantial improvements shall be constructed using methods and practices that minimize flood damage.

§175-5.1-3 UTILITIES

- a) All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the system;
- b) New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the systems and discharge from the systems into flood waters;
- c) On-site waste disposal systems shall be located to avoid impairment to them or contamination from them during flooding; and
- d) For all new construction and substantial improvements the electrical, heating, ventilation, plumbing and air-conditioning equipment and other service facilities shall be designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding.

§175-5.1-4 SUBDIVISION PROPOSALS

- a) All subdivision proposals and other proposed new development shall be consistent with the need to minimize flood damage;
- b) All subdivision proposals and other proposed new development shall have public utilities and facilities such as sewer, gas, electrical, and water systems located and constructed to minimize flood damage;
- c) All subdivision proposals and other proposed new development shall have adequate drainage provided to reduce exposure to flood damage; and,
- d) Base flood elevation data shall be provided for subdivision proposals and other proposed new development which contain at least fifty (50) lots or five (5) acres (whichever is less).

§175-5.1-5 ENCLOSURE OPENINGS

All new construction and substantial improvements having fully enclosed areas below the lowest floor that are usable solely for parking of vehicles, building access or storage in an area other than a basement and which are subject to flooding shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or must meet or exceed the following minimum criteria: A minimum of two (2) openings in at least two (2) exterior walls of each enclosed area, having a total net area of not less than one (1) square inch for every square foot of enclosed area subject to flooding shall be provided. The bottom of all openings shall be no higher than one (1) foot

above grade. Openings may be equipped with screens, louvers, or other covering or devices provided that they permit the automatic entry and exit of floodwaters.

§175-5.2 SPECIFIC STANDARDS

In all areas of special flood hazards where base flood elevation data have been provided as set forth in §175-3.2, BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD or in §4.3-2, USE OF OTHER BASE FLOOD DATA, the following standards are required:

§175-5.2-1 RESIDENTIAL CONSTRUCTION

- a) New construction and substantial improvement of any residential structure located in an A or AE zone shall have the lowest floor, including basement together with the attendant utilities (including all electrical, heating, ventilating, air-conditioning and other service equipment) and sanitary facilities, elevated at or above the base flood elevation plus one (1) foot or as required by ASCE/SEI 24-14, Table 2-1, whichever is more restrictive ;
- b) Require within any AO or AH zone on the municipality's DFIRM that all new construction and substantial improvement of any residential structure shall have the
- c) lowest floor, including basement together with the attendant utilities and sanitary facilities, elevated above the depth number specified in feet plus one (1) foot, above the highest adjacent grade (at least three (3) feet if no depth number is specified). And, require adequate drainage paths around structures on slopes to guide floodwaters around and away from proposed structures.

§175-5.2-2 NONRESIDENTIAL CONSTRUCTION

In an Area of Special Flood Hazard, all new construction and substantial improvement of any commercial, industrial or other nonresidential structure located in an A or AE zone shall have the lowest floor, including basement together with the attendant utilities and sanitary facilities as well as all electrical, heating, ventilating, air-conditioning and other service equipment:

either

- a) Elevated to or above the base flood elevation plus one (1) foot or as required by ASCE/SEI 24-14, Table 2-1, whichever is more restrictive; and
- b) Require within any AO or AH zone on the municipality's DFIRM to elevate above the depth number specified in feet plus one (1) foot, above the highest adjacent grade (at least three (3) feet if no depth number is specified). And, require adequate drainage paths around structures on slopes to guide floodwaters around and away from proposed structures;

or

- c) Be floodproofed so that below the base flood level plus one (1) foot or as required by ASCE/SEI 24-14, Table 6-1, whichever is more restrictive , the structure is watertight with walls substantially impermeable to the passage of water;
- d) Have structural components capable of resisting hydrostatic and hydrodynamic loads and effects of buoyancy; and,

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- e) Be certified by a registered professional engineer or architect that the design and methods of construction are in accordance with accepted standards of practice for meeting the applicable provisions of this subsection. Such certification shall be provided to the official as set forth in section 175-4.3-3 b) ii.

§175-5.2-3 MANUFACTURED HOMES

- a) Manufactured homes shall be anchored in accordance with section 175-5.1-1 b).
- b) All manufactured homes to be placed or substantially improved within an area of special flood hazard shall:
 - i. Be consistent with the need to minimize flood damage,
 - ii. Be constructed to minimize flood damage,
 - iii. Have adequate drainage provided to reduce exposure to flood damage,
 - iv. Be elevated on a permanent foundation such that the top of the lowest floor is at or above the base flood elevation plus one (1) foot or as required by ASCE/SEI 24-14, Table 2-1, whichever is more restrictive and;
 - v. The manufactured home chassis is supported by reinforced piers or other foundation elements of at least equivalent strength that are no less than 36 inches in height above grade and be securely anchored to an adequately anchored foundation system to resist floatation, collapse, and lateral movement.

§175-5.3 FLOODWAYS

Located within areas of special flood hazard established in section 175-3.2 are areas designated as floodways. Since the floodway is an extremely hazardous area due to the velocity of flood waters which carry debris, potential projectiles, and erosion potential, the following provisions apply:

- a) Prohibit encroachments, including fill, new construction, substantial improvements, and other development unless a technical evaluation demonstrates that encroachment shall not result in any increase in flood levels during the occurrence of the base flood discharge.
- b) If section 175-5.3 a) is satisfied, all new construction and substantial improvements must comply with section 175-5.0 PROVISIONS FOR FLOOD HAZARD REDUCTION.
- c) In all areas of special flood hazard in which base flood elevation data has been provided and no floodway has been designated, the accumulative effect of any proposed development, when combined with all other existing and anticipated development, shall not increase the water surface elevation of the base flood more than two-tenths (0.2) of a foot at any point.

SECTION §175-6.0

SEVERABILITY

If any section, subsection, paragraph, sentence, clause, or phrase of this Ordinance shall be declared invalid for any reason whatsoever, such a decision shall not affect the remaining portions of the Ordinance, which shall remain in full force and effect, and for this purpose the provisions of this Ordinance are hereby declared to be severable.

Discussion

Gary Johnson: I apology, I didn't have a chance to go over the resolution thoroughly, but would you give us an overview of what this is and what this Township is subject to flooding. We have street flooding in many places, but I am sure that this applies to...

Rich Brevogel: Mr. Johnson, the flood claim ordinance is set up on a 100 year flood plan and due to Sandy, back in 2012; it is now based on a 500 year flood plan. What I could do to see if I can get a PDF file that will indicate the flood plan changes within the community and have it posed on the website.

There were no further public comments on this ordinance.

On motion by Deputy Mayor Nock
Seconded by Councilwoman Perrone

Roll Call:	Councilman Anderson	Yes
	Councilwoman Perrone	Yes
	Deputy Mayor Nock	Yes
	Mayor Holley	Yes

Motion carried. Ordinance 2017-12 Final approval

Willingboro Township Council Meeting of November 21, 2017 was held in Council's Chambers,
One Rev. Dr. M.L. King, Jr. Drive, Willingboro, NJ 08046

ORDINANCE 2017-13 (PUBLIC HEARING)

ORDINANCE OF THE TOWNSHIP OF WILLINGBORO, IN
THE COUNTY OF BURLINGTON, NEW JERSEY PROVIDING
FOR THE CANCELIZATION OF UNFUNDED & FUNDED
APPROPRIATION BALANCES UNDER CERTAIN BOND
ORDINANCES PREVIOUSLY ADOPTED BY THE TOWNSHIP
OF WILLINGBORO FOR VARIOUS CAPITAL IMPROVEMENT
PROJECTS IN THE TOTAL AMOUNT OF \$34,061.29

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE
TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON,
NEW JERSEY (not less than Two-thirds of all members thereof affirmatively
concurring) AS FOLLOWS:

Section 1. Pursuant to N.J.S.A. 40A:2-39 , it is hereby determined that
certain debt authorizations in the aggregate amount of \$153.78 provided for in the
various ordinances listed below are no longer needed for the purposes referenced
therein. The Township of Willingboro, in the County of Burlington, New Jersey
(the "Township") desires, therefore, to cancel the following debt authorizations:

Ordinance Number	Improvement Description and	Amount to be Cancelled
------------------	-----------------------------	------------------------

	Date of Adoption	
2008-7(d)	Office of Aging--Vehicle; Library, Human Services, Clerk, Tech & Admin Equipment, Software and Furniture; Police Dept.--Police and Various Equipment and Motor Cycles; Fire Dept/Emer Squad/Emer Management--Acq. Vehicles & Various Equipment; Public Works Dept--Vehicles and Other Equipment; Recreation Dept.-- Acquisition of Various Equipment, Streets and Roads-- Road, Sidewalks and Storm Water/Drainage Improvement Adopted 10/28/2008	\$153.78

Section 2. Pursuant to N.J.S.A. 40A:2-39, it is hereby determined that certain funded authorizations in the aggregate amount of \$33,907.51 provided for in the various ordinances listed below are no longer needed for the purposes referenced. The funded improvement balances are to be cancelled to Capital Surplus. The Township of Willingboro, in the County of Burlington, New Jersey (the "Township") desires, therefore, to cancel the following funded appropriations:

Ordinance Number	Improvement Description and Date of Adoption	Amount to be Cancelled
2007-11(e)	Public Works Department- Acquisition of Vehicle, Other Equip. and Parking Lot Improvements Adopted 7/3/2007	\$454.34
2008-7(e)	Public Works Dept.- Acquisition Of Vehicles & Equipment Adopted 10/28/2008	\$5.84
2010-1(b)	Police Department - Acquisition of Various Equipment Adopted 3/10/2010	\$638.59
2010-1(d)	Public Works Department - Acquisition of Vehicles and Signs for Parks and Paving of	\$12,483.82

	the Department of Public Works Yard Adopted 3/10/2010	
2010-1(e)	Recreation Department - Acquisition of Various Equipment Adopted 3/10/2010	\$17,200.00
2014-1	Acquisition of Recycling Buckets, Public Works Trucks & Equipment, Replacement of Roof on Municipal Building & Renovation of Various Municipal Buildings Adopted 2/18/2014	\$2,823.31
2016-9	Acquisition of a Backhoe Adopted 7/5/2016	\$301.61

There were no comments made on this ordinance.

On motion by Deputy Mayor Nock
Seconded by Councilman Anderson

Roll Call: Councilman Anderson Yes
Councilwoman Perrone Yes
Deputy Mayor Nock Yes
Mayor Holley Yes

Motion carried. Ordinance 2017-13 Final approval

RESOLUTIONS

RESOLUTION NO. 2017--162

RESOLUTION FOR BUDGET APPROPRIATION OF THE TOWNSHIP OF WILLINGBORO TO MEET THE REQUIREMENT FOR OPERATING THE AFFAIRS OF THE TOWNSHIP

WHEREAS, there are certain budget appropriations of the Township of Willingboro which are insufficient to meet the requirements for operating the affairs of the Township; and

WHEREAS, there are other 2017 budget appropriations where there are unexpended balances which will not be needed for such purposes; and

WHEREAS, the Revised Statutes 40A:4-58 provide for such transfers from such accounts that have unexpended balances to those accounts which have insufficient balances;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 21st day of November, 2017, that the following transfers be made as attached hereto.

BE IT FURTHER RESOLVED that certified copies of this resolution be Provided to the Finance Director and the Auditor for their information and attention.

2017 Transfers

<u>Description</u>	<u>Acct #</u>	<u>To</u>	<u>From</u>
<u>Transfer In/Needed:</u>			
Finance OE	7-01-20-130-000-020	\$ 35,000.00	
Tax Collector S & W	7-01-20-145-000-011	\$ 2,500.00	
General Gov't-Technology S & W	7-01-20-100-103-011	\$ 2,500.00	
Planning Board	7-01-21-180-000-020	\$ 10,000.00	
Garbage & Trash Contractual	6-01-26-305-001-001	\$ 65,000.00	
Electric	7-01-31-430-000-020	\$ 20,000.00	
Telephone	7-01-31-440-000-020	\$ 50,000.00	
Landfill	7-01-32-465-000-020	\$ 45,000.00	
Public Defender Contractual	7-01-43-495-000-132	\$ 5,000.00	
 <u>Transfer Out/Available:</u>			
Finance S/W	7-01-20-130-000-011		\$ 20,000.00
Tax Assessor S & W	7-01-20-150-000-011		\$ 10,000.00
Tax Assesor OE	7-01-20-150-000-020		\$ 10,000.00
Street Light	7-01-31-435-000-020		\$

		70,000.00
		\$
Recycling S & W	7-01-26-305-000-011	10,000.00
		\$
Group Health Insurance	7-01-23-220-000-171	105,000.00
		\$
Fire OE	7-01-25-265-000-020	10,000.00
		\$
		\$
		235,000.00
		\$ 235,000.00

On motion by Councilwoman Perrone

Seconded by Deputy Mayor Nock

Roll Call: Councilman Anderson Yes
 Councilwoman Perrone Yes
 Deputy Mayor Nock Yes
 Mayor Holley Yes

Motion carried. Resolution 2017—162 approved

RESOLUTION NO. 2017 --163

AUTHORIZING (SPECIAL MEETING)

AN EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL

WHEREAS, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed; and

WHEREAS, a request has been made of the Township Council assembled in public session on this 21st. day of November, 2017 to convene a closed Executive session consistent with the provisions of N.J.S.A. 10:4-12b; and

NOW, THEREFORE, upon motion duly made and seconded and passed by a vote of in favor and opposed, **BE IT RESOLVED** by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey that an Executive Session of the Township Council meeting shall be convened to discuss one or more of the following categories as noted:

- _____ 1. Any matter which, by express provision of federal law, state statute or rule of court is rendered confidential or excluded from the public portion of the meeting.

- _____ 2. Any matter in which the release of information would impair the right to receive funds from the United States Government.
- _____ 3. Any material the disclosure of which constitutes and unwarranted invasion of privacy as set forth in N.J.S.A. 10:4-12b(3).
- _____ 4. Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees.
- _____ 5. Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed.
- _____ 6. Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law.
- _____ 7. Any pending or anticipated litigation or contract negotiations in which Township Council is or may become a party.
- _____ 8. Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.
- XXX__ 9. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment and other categories set forth in N.J.S.A. 10:4-12b(8).
- _____ 10. Any deliberations occurring after a public hearing that may result in the imposition of specific civil penalty or the suspension or loss of a license or permit as set forth in N.J.S.A. 10:9-12b(9).

BE IT FURTHER RESOLVED that the general nature of the subject to be discussed relates to:
Personnel

BE IT FURTHER RESOLVED that the time when and the circumstances under which the discussion conducted in closed session will be disclosed to the public, in accordance with N.J.S.A. 10:4-14, and to the extent that it is not inconsistent with N.J.S.A. 10:4-12.

On motion by Deputy Mayor Nock
Seconded by Councilwoman Perrone

Roll Call:	Councilman Anderson	Yes
	Councilwoman Perrone	Yes
	Deputy Mayor Nock	Yes
	Mayor Holley	Yes

Motion carried. Resolution 2017—163 approved

PUBLIC COMMENT—11/21/17

Mayor Holley:

At this time, it is now time for public comment. Once again, for our regular general meeting if you have a public comment, please come up to the microphone give your name and address before making your comment.

Pat Lindsey-Harvey:

Pat Lindsey-Harvey Henderson Lane, I think Mr. Brevogel, I wasn't at the last meeting, and it was the library board that night, so I couldn't be here. But, on October 21st was the last day of my golf program at the Kennedy Center; and we utilized the courtyard when the weather is nice. So in the summertime we are out in the courtyard. On that particular day I looked outside and I couldn't believe what I saw. All the trees but one was gone. All the bushes were gone. There was a big piece of equipment out there and there was just tracks of mud. There was no way that we could have a lesson out there. I immediately contacted Jill because I was so disturbed, and she said that Cedric told her that they had to cut the trees and shrubbery down for the solar panels on the roof. Now I thought that was very interesting because solar is a green initiative and if the Green Team had been involved in the whole solar conversation in the first place, we would have suggested that the environmental commission be contacted because there is a gentleman who has expertise in trees and shrubs and flowers. So he could have given you direction as to how to cut the trees back and the bushes back without destroying everything. It is a mess. So now I hear you are going to replant. That is a waste of Township dollars when we didn't have to cut it all out in the first place. Just really very annoying. That brings me to the next thing that talk about people with expertise in this town. We have plenty of people who have talent, skills and expertise. We do not utilize our human resources. I don't know why it is that we just don't seek out people who have expertise and I think it is really a shame when it comes to your professionals. If you look at the list of professionals, currently we only have one Willingboro resident that owns a firm who is one of our professionals. We have plenty of professionals in town. I have had conversations with Council Members before about this. And their answer to me is "well, why don't they apply?" Now don't kill the messenger and I will tell

you what they told me, the couple of professionals that I have talked to. They said Willingboro has a history of the good old boys network. Why should I bother spending money putting together the proposal when I know I am not going to get selected anyway? That is pretty sad to have a Willingboro resident feel that way. What else? I think I am pretty tired hearing people say it takes a village. Until we actually act like a village, we need to stop saying it takes a village. Because we are not a village. Our children are falling through the cracks and we are not giving the support to children or parents. All we want to do is sit around and blame everybody all the time instead of seeing what we can do to support these children and support these parents. So please let's not say it takes a village because we're not. Thank you.

Ruth Allie:

Good evening, Ruth Allie, I live here in Willingboro. I just wanted to ask the question, was the, I noticed that in the newspaper that – well I still call it Corpus Christie because my children went there. I saw where they are talking about whether they...are going to decide whether they are going to close because they didn't have funds, the budget, meeting the budget; and my question tonight is that is Willingboro has any plans of helping them out or sitting down and talking with them? Thank you.

Mayor Holley:

Any other public comments at this time? Alright, hearing none, seeing none, at this time we will have Council Comment.

COUNCIL COMMENT:

Councilwoman Perrone:

Thank you. Good evening Willingboro, thank you for coming out this evening. I did attend the New Jersey Municipal League Conference last week and I wanted to say thank you to Ms. Sarah Wooding for organizing it and she did an amazing job. Thank you, really from the bottom of my heart, thank you for taking care of that for us. And I was able to attend – there were so many different seminars happening all at the same time which is the unfortunate part. However, I did get to attend some of the ethics classes, seminars and budgeting and different things. I attended three seminars, so that was beneficial for me just coming on board. With regards to the projection, someone mentioned a projection presentation that is something that I think Council can do once we

get to meet together. Come up with something, some projection idea that we are looking for as far as the future for Willingboro and what we see for 2018 coming up. And I did not know about Corpus Christi, so that is something that I would like to look into further. Yes, and as far as the number of rentals, that is a question that I had. I think I might have asked Mayor Holley, but I didn't ask you, Cristal, with regards to – because that was a question of mine as well. How many rental properties are they allowed. Is there (inaudible) number, is there any ordinances that we have?

Cristal Holmes-Bowie:

I am not aware of any ordinance that limits the number of rentals and I think that we also have to be cognizant that those properties are privately owned and worse when someone owns something privately they are free to deal with the property as they see fit; and you know of course they have to comply with the Township ordinances and state laws and so on. I do know that there is an ordinance that requires rentals to be, I believe it is registered with the Township and at that time and inspection does take place similar to when a property is for sale and a person is selling the property and they have to have a certificate of occupancy. So I think that that is basically the process in terms of how the Township keeps track of them.

Councilwoman Perrone:

Okay, thank you. And lastly I just wanted to...there was a horrible situation that took place, I don't know if anyone heard of it, on Saturday. A young girl who worked for Friday's over on Rt. 541 was killed. Did anyone hear about that? Okay, and I am bringing that up right now is because that did not happen in Willingboro. But I can tell you that had it happened in Willingboro that would have been on the news and in the Burlington Times. And this lady showed up to work drunk and they called to the police to the Fridays where she worked and they let her walk home and she got hit by a car and she was only 20 years old. I have a 20 year old daughter so I sympathize with the family. But I just want to say, be careful. And I said this at the last meeting when we had a joint meeting. Don't tear down your own community because the media is already taking care of that for Willingboro; and what happened to that family is horrible and I only know because I know one of the girls that work there. So it is just more gossip, but the girl is still dead and...you know, the police were called. Willingboro, and I think they are doing a fine job, nothing was said about what

happened in Burlington and again, nobody knew about it. Again thank you for coming out and have a wonderful Thanksgiving.

Councilman Anderson:

Alright, thank you for coming out this evening. I would like to congratulate Reva Foster for being appointed to the governor's committee and I wish everyone a happy Thanksgiving.

Deputy Mayor Nock:

I too want to wish everyone a happy Thanksgiving. I want to address something Ms. Oliveri said. You said that you got some information that your takes would be going up four or five hundred dollars each year. I want to say to you that I have been on here two years. The first year I think it went up 23.00 or 27.00 from our side and then last year it went up (inaudible) 14.00. So I don't know where you are getting the number of 500.00 from. I would just say to you to talk to the Township Manager, because that is not just true and this year we are going to keep it as minimal as we can and we only control one fourth of the that tax bill. There is the County, Library and the School District. So that is the rest. And to Ms. Harvey, in terms of vendors not putting in their proposals. If you do not put in a proposal, you are definitely guaranteed that you won't get it. If you don't put it in. And when they said good old boys network, I look up here and the good old boys are gone. They're gone and they're gone. So all of us are pretty new do some degree and we certainly have a different attitude towards people who live here. But again they have got to put in a bid and they have got to be reasonable, competitive in that bid. I just want to say something about Corpus Christi because we have the families of Corpus Christie Members. It is the school that is put up to be closed and more than likely it probably would be because they have been having financial problems for some time. Through the letters that you know they sent letters to the house and all of that. And so the school would be available, it is my understanding that membership even in the church has been declining and that is why they made it regional. So at the end of the day, I am sure somebody will look at them as a primary location and take a good look at it. But I don't personally think it will survive because they've been on difficult times, the school is down to 175 people and I think that in it's heyday if may have had 2-300.00 and it is all tuition based and it is a catholic school, so that's that. And I too went down to the League last week and it was interesting. I got caught up in the vendors area dealing with lighting and missed a class that I really wanted to go to and at the end of it, I asked

somebody who had gone what was the main topic because it was a legal class. And they said that there was some changes as I told Mr. Brevogel around Rice notices to employees; and I wish I had been there to hear it first-hand. I told Mr. Brevogel about it that apparently what was said was that with Rice notices now even for good positive raises, just to talk about it everybody has to be "Riced" at that point no matter what it is, which is a little change than we had at the School Board to some degree. And we heard the conversation around that, but I was there talking with PSE&G and a couple other folk that was in the vending areas. So again, I just wish you all a good Thanksgiving and if you are traveling, I wish you safe travels.

Mayor Holley:

Good evening, I too would like to thank everyone for coming out this evening. I also had the opportunity to attend the League of Municipalities Conference down in Atlantic City. That is always a good time down there. I got to attend some seminars with my Council colleagues and also some networking events as well. It is always positive and great to be able to talk with other people from other communities who have some similar issues. You can bounce ideas off of them on things that they've done in their respective communities. So it was kind of re-invigorating from that standpoint. I also had an opportunity on Saturday there was an event the melanin market to stop by at the Kennedy Center and participate in that. It was great to see all the vendors there and all the local business merchants that we do have in Willingboro it appeared to be a village on Saturday and it was good to see our community come out and support one another and stick together. So kudos to the people who put that together. Congratulations to Ms. Foster on being appointed to the transition committee as well. Just to save the date, I know that Council, Township in conjunction with the fraternities, sororities and a host of other organizations always come together for the holiday toy giveaway and we plan on doing the same thing this year. The date is set for December the 21st and as we are in the planning stages of that, more information will get out to you as we do plan. But I just wanted to put the date out there for everybody and I will be at the Kennedy Center for your area. I hope everyone enjoys your holiday and spend time with your loved ones and see you at the next meeting. Thank you

Township of Willingboro

To: The Honorable Darvis K. Holley, Mayor
The Honorable Martin Nock, Deputy Mayor
The Honorable Jacqueline Jennings, Councilwoman
The Honorable Nathaniel Anderson, Councilman
The Honorable Rebecca Perrone, Councilwoman

From: Richard A. Brevogel,
Acting Township Manager

Date: November 21, 2017

Re: Agenda

MANAGER'S REPORT

- The township will be working on a joint committee to develop a Hazard Mitigation Plan. The process will take approximately 18 months to complete. Information on the plan and the commitment is attached for your review.
- The Firehouse demolition is scheduled to begin next week.
- Trash collection for the remainder of the week will be delayed one day for the Thursday and Friday collection. Collection will be on Friday and Saturday.
- Captain Ken Strother will be retiring on December 1st. We thank him for his service to the community and wish him luck in retirement.
- Ms. Reva Foster has been selected to be part of the Governor elect's transition team.
- The Township will host the Jingle Jangle Jam on Thursday December 7 2017 from 6pm-8pm at the Kennedy Center.
- I will be on vacation the week of Dec 4-8th. Director Rucker will be available during that time filling in for me. Jill Cyrus will attend the Dec 5th Council meeting and will take notes for me when I return.

Agenda Items

- Ordinance 2017-12: This is the second reading and public hearing for the ordinance.
- Ordinance 2017-13: This is the second reading and public hearing for the ordinance
 - This ordinance closes out unused capital lines.
- Resolution 2017-162: This is a resolution to authorize budget transfers in the operating budget.

RESIDENT QUESTIONS:

- There were no resident questions at the November 8th meeting.

EXECUTIVE SESSION

1. Personnel

Finally, I want to all of you a Happy Thanksgiving and hope you enjoy your families and loved ones.

To: Municipality Point of Contact

Your municipality is invited and strongly encouraged to participate in the update of the Burlington County Multi-Jurisdictional Hazard Mitigation Plan. Per Federal regulation, all local governments must have a FEMA approved Hazard Mitigation Plan (HMP) in order to be eligible to apply for and receive Federal mitigation grant funding for public and private mitigation projects, and further, these plans must be formally updated on a five-year cycle. The County has an HMP that is set to expire in September 2019. The County has been awarded a grant to update the county plan as a full multi-jurisdictional HMP to include all municipalities. Please be aware that the State has indicated that it will no longer fund single jurisdiction plans or updates, and is strongly encouraging all municipalities to become part of a countywide multi-jurisdictional plan.

Burlington County Office of Emergency Management, is currently leading this plan update effort whereby the municipalities within the County may formally participate in this process and thus continue to be eligible for federal pre-disaster mitigation funding opportunities and other benefits under the program.

The requirements and expectations for municipal participation in this plan update project are outlined in the attached Letter of Intent to Participate (LOI). In order to formally document your municipality's intent to participate, this LOI needs to be drafted on your municipal letterhead, signed by a governing official, and returned to Mr. T. Steve King, County Coordinator, Burlington County Office of Emergency Management by **October 27, 2017**.

All municipalities shall be notified of the date and location for the project municipal "Kick Off" meeting that will discuss the process, benefits, expectations and timeline, and begin the plan update process for the municipalities. All municipalities who wish to be included in this plan update process **MUST** provide representation at this "Kick Off" meeting, whether or not they have completed or submitted an LOI.

As you may be aware, the Disaster Mitigation Act (DMA) passed by Congress in 2000 mandates that local governments have an approved hazard mitigation plan to be eligible for federal mitigation grant funding programs after November 1, 2004. DMA 2000 encourages and rewards local and state pre-disaster planning, promotes sustainability, and seeks to integrate state and local planning with an overall goal of strengthening statewide hazard mitigation

Formal participation by a municipality in this planning process shall include the following:

- Formally notifying the County of their jurisdiction's interest to participate.
- Assigning a planning point-of-contact for their jurisdiction, who shall:
 - Provide representation at regular planning group meetings and workshops.
 - Be responsible for providing data and information as requested.
 - Review and comment on data and information compiled by the contract consultant relevant to their jurisdiction.
 - Be responsible for completing plan documents specific to their jurisdiction, using provided templates with guidance and assistance by the contract consultant.

- Assist with the identification of stakeholders within their community that should be informed and potentially involved with the planning process.
- Facilitate public outreach efforts with citizens and local stakeholders within their community.
- Assist with the identification of strengths, weaknesses, opportunities and obstacles to implementing natural hazard mitigation within their community.
- Assist with the identification of past, ongoing and appropriate future mitigation strategies and activities.
- Review and comment on plan documents, specifically the draft initial and final plans prior to submission to NJOEM and FEMA.
- Formally adopting the updated plan once approved by FEMA.

Please note that the planning point-of-contact is not expected to do all of the work required of the jurisdiction. Rather, they are tasked with the responsibility to ensure work gets completed by the appropriate people within their jurisdiction and within specified periods of time.

You are encouraged to review and return the attached Letter of Intent to commence the mitigation update process for your community and to continue the benefits that a local hazard mitigation plan can provide.

Please contact me with any questions you might have regarding our plan update process.

Jingle Jangle Jam 2017

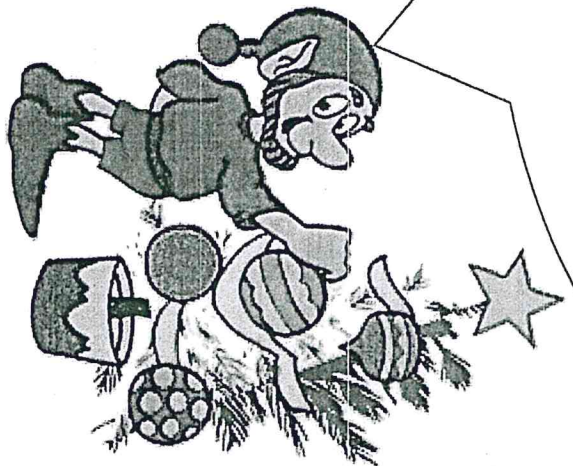
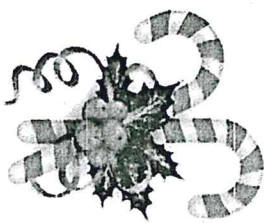
Thursday, December 7, 2017

6 p.m. – 8 p.m.

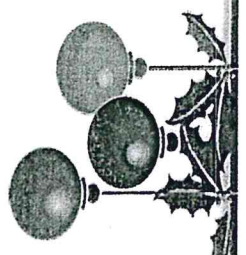
@ The 429

(Kennedy Center)

Contact my friends at the Rec to sign up your department to decorate a tree. The Rec Dept. will provide the tree. Each department is responsible for their own decorations. All trees need to be decorated by Thursday, December 7th at noon.

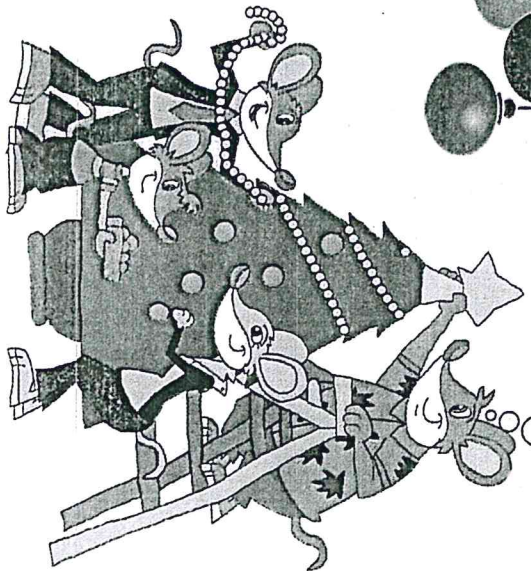


Tree Decorationg
Sign Up
Deadline
Monday, Nov. 27th



We winning
this year!!

If you think you can bring the holiday cheer, a Christmas tree is waiting for a department to decorate it.



Contact Person: Kim (ext. 1118) or Dionne (ext. 1119)

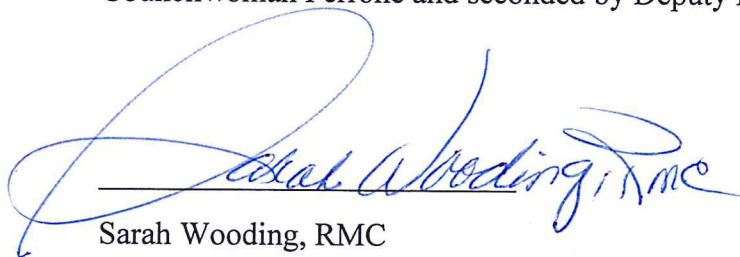
for coming out. We don't believe there is anything that needs to be voted on coming out of executive session.

Executive Session began at 7:30PM –Councilman Anderson excused himself from executive session.

Executive Session ended at 8:45PM

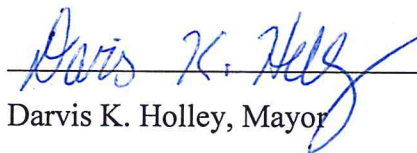
Motion to return to public session was done by Deputy Mayor Nock and seconded by Councilwoman Perrone. All in favor and none opposed.

There being no further discussion the meeting was adjourned at 8:48PM. Motioned by Councilwoman Perrone and seconded by Deputy Mayor Nock. All in favor and none opposed.



Sarah Wooding, RMC

Township Clerk



Darvis K. Holley, Mayor