

WILLINGBORO TOWNSHIP COUNCIL

AGENDA

MAY 1, 2018

7:00 PM
Call to order
Flag Salute
Statement
Roll Call

YOUTH IN GOVERNMENT DAY

MANAGER'S REPORT

- Res. 2018—53 RESOLUTION TO INTRODUCE AMEND BUDGET (Tabled at April 17, 2018 meeting)
- Res. 2018—56 RESOLUTION AUTHORIZING THE APPROVAL OF VOUCHERS FOR PAYMENT & RATIFICATION
- Res. 2018—57 RESOLUTION AUTHORIZING REFUNDS FOR OVERPAYMENTS OF TAXES
- Res. 2018—58 RESOLUTION AUTHORIZING A GRANT APPLICATION AND COST SHARING FOR AMBULANCE WITH POWER LIFT LOAD SYSTEM THROUGH ASSISTANCE TO FIRE FIGHTER'S GRANT
- Res. 2018—59 RESOLUTION AUTHORIZING A GRANT APPLICATION AND COST SHARING FOR RAD-57 PULSE OX/CARBON MONOXIDE METERS
- Res. 2018—60 RESOLUTION OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING THE SETTLEMENT IN THE MATTER OF MURRAY V. WILLINGBORO TOWNSHIP CHARGE NO. 530-2018-01048
- Res. 2018—61 EXECUTIVE SESSION (IF NEEDED)

TREASURER REPORT FOR APPROVAL AND ADOPTION

Approval of February 20, 2018 minutes

Public Comment

Council Comment
Adjournment

ALL BUSINESS ITEMS ARE TENTATIVE PENDING THE REVIEW AND APPROVAL OF
THE LAW DEPARTMENT

Willingboro Township Council Meeting of May 1, 2018 was held in Council's Chambers, One Rev. Dr. M.L. King, Jr. Drive, Willingboro, NJ 08046

7:00 P.M. meeting
Flag Salute
Required Statement
Roll Call

The Required statement was read.

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting was provided in the following manner.

On January 1, 2018 advance written notice of this meeting was posted on the bulletin board in the Municipal Complex.

On January 1, 2018, advance written notice of this meeting was mailed to the Burlington County Times, Willingboro, the Trenton Times, the Philadelphia Inquirer and the Courier Post.

On January 1, 2018, advance written notice of this meeting was filed with the Township Clerk.

The Clerk is directed to enter into the minutes of this meeting this public announcement.

Roll Call:	Councilman Anderson	Present
	Councilwoman Jennings	Present
	Councilwoman Perrone	Present
	Deputy Mayor Nock	Present
	Mayor Holley	Present

Acting Township Manager, Rich Brevogel; Wendell Bibbs, P.E. and Doug Johnson, P.E., of Remington & Vernick Engineer; Cristal Holmes-Bowie, Esq., Firm of Michael Armstrong, Township Solicitor; Walter Howard, IT Department; Brenda Bligen, Inspections Department; Jill Cyrus, Recreation Department Director; Eusebia Diggs, Director of Finance; Chief Anthony Burnett, Fire Department; Director Greg Rucker, Public Safety Director; Captain Mc Kendrick, Willingboro Police Department

YOUTH IN GOVERNMENT DAY (See attached Itinerary information and names of participating students)

Each student participated in an adventurous day with each of their assigned Township Director and expressed their learning experience with each department director. All the students were thanked by our Township Mayor and Council, especially on the fine job that they did in their "mock" council meeting in their representation of each council person. Job well done.

Mayor Holley: Before the meeting continues I would be remised if I didn't thank our Public Safety Director, our Fire Department, EMS Services and Police Department. As many of you know, last Monday we had a terrible fire that impacted one of our apartment complexes

here and thanks to our staff everyone made it out alive and that's the most important thing. A lot of families have been impacted. Words cannot describe the pain they are going through. Secondly, I would like to thank the community because over the past week the community has really band together; there have been several events to support the cause and help provide release for these families. It is just a testament of the things that we can do when everybody is on the same page and when we put our personal feelings or differences aside for a greater cause. On behalf of the entire Willingboro Township Council and Acting Manager, we would like to express our deepest condolences to the families, students and staff member of our community that were affected last Monday by the three-alarm fire that destroyed the 700 Unite at the Willingboro Square Apartments in Willingboro, NJ. In the effort to support those who have been displaced due to the fire the Willingboro School District is collecting donations: non-perishable food, new clothing and unopen toiletries at the Country Club Administration Building at 440 Beverly Rancocas Road. To help support those affected by the fire, Alpha Baptist Church located at 15 Rose Street, Willingboro, will be accepting cash or gift card donations. Please call ahead for specific operation time at 609-877-6500. The Willingboro Township Council will be sponsoring an event for the displaced families as well; more information about the event date will be available soon as we are working out the final diagnostics for the event. If you would like to give monetary donation you can make all checks or money orders out to the American Red Cross. Additionally, our Public Information Officer, Marilyn Bell will work with our American Red Cross branch to arrange that a Red Cross Representative will be on the premise the day of the sponsored event to collect all monetary donations. Willingboro Township and all of its members are committed to supporting our community and your assistance is greatly appreciated. Thank you.

One more presentation we would like to make before getting into our meeting. Our lovely clerk celebrated her birthday. Happy Birthday and on behalf of Town Council we would like to present you with a gift. Special thanks to our Councilwoman because she help orchestrate this.

Township Clerk:

Thank you. Thank you Council I appreciate it.

All of Council:

You are welcome.

Itinerary for Youth in Government Day May 1, 2018

- Students will report to the Municipal Complex at approximately 9:30 AM. They will assemble in Council Chambers where they will be welcomed by the Members of Township Council, the Township Manager, and other leaders of the Township Government at 9:45 AM.
- Department Directors will give brief overviews of their departments.
- Students will meet with their assigned Department Director and work with the Director in their department for the morning.
- Lunch served between noon and 12:30
- “Council Member” students will meet at 1:30 to hold a mock Council work session meeting and prepare for the evening Council meeting.
- Students will meet back at the Council Chambers at 6:30 PM for their “Council Meeting.”
- Students may invite family members and friends to attend the meeting that evening.*

Titles for students participating in *Youth In Government Day* May 1, 2018

STUDENTS ASSIGNED

Mayor	Darvis Holley	Pallavi Patel
Deputy Mayor	Martin Nock	Zaia Bell
Councilwoman	Jacqueline Jennings	Ashley Craver
Councilwoman	Rebecca Perrone	Tiyana Darby
Councilmember	Nathaniel Anderson	Chris Price
Township Clerk	Sarah Wooding	Arianna Davis

All Council members may not be here in the morning, but may visit during the lunch.

STUDENTS ASSIGNED

Township Manager	Richard Brevogel (interim)	Destiny Caristil
Director of Public Works	Richard Brevogel	Joshua Jones, Devon Nash-Henderson
Township Clerk	Sarah Wooding	Arianna Davis
Director of Finance	Eusebia Diggs	Celine Biney
Director of Human Resources	Jesse King	Lavonne Boyd
Tax Assessor	Justin Lamicella	Arianna Robbins
Director of Inspections	Brenda Bligen	Sanora Cason,
Director of IT/Comm.	Walter Howard	Abdul Ray-Moore
Director of Public Safety	Gregory Rucker	Pallavi Patel, Zaria Bell, Chris Price, Zane Hamilton
Director of Recreation	Jill Cyrus	Tiyana Darby
Fire Chief	Anthony Burnett	Kami Guadalupe, Ashley Craver, Kendra Davis, Amir Bishara
Director of Community Affairs		
Department on Aging	Reva Foster	Jessica Lamboi

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Manager's Report (See attached)

Engineers Update on the Firehouse

Doug Johnson (R&V): I am Doug Johnson from Remington & Vernick Engineering Firm. Just for Council's information we have installed a time lapse camera on the site to take pictures periodically. The only problem with the images there is no building high enough to get good pictures, but sooner or later when we collect enough data we will give it to whoever handles the IT to put it up on the website. As far as construction goes all of the foundation is in. So literally... you can't see it from the street, but you can see the entire footprint of the Fire Station. What you will see in the coming weeks is going to be the installation of the steel. The steel will start being put up in the month of June and we will start to build from there.

Rich Brevogel: Maybe you want to talk about the drone footage of the site, so we will check with IT to see if we can get that available. You would be able to see the footing from the drone, but I think at the end of the project we will compile some kind of time laps movie to show how this went together.

Doug Johnson (R&V): We took drone footage of the original building getting torn down so I think the next time the drone is scheduled to go out in the coming weeks we will get images of the foot print and then do it periodically from there on out.

Councilwoman Jennings: So, that will be on line for people to see?

Doug Johnson (R&V): Yes, with the IT Department.

Resolutions

RESOLUTION 2018- 53 TO AMEND BUDGET

WHEREAS, the local municipal budget for the year 2018 was approved on the 6th day of March, 2018 and

WHEREAS, the public hearing on said budget has been held as advertised, and

WHEREAS, it is desired to amend said approved budget,

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Willingboro, County of Burlington, that the following amendments to the approved budget of 2018 be made:

Recorded Vote

Aye

Nay

Abstained

Absent

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GENERAL REVENUES	<u>From</u>	<u>To</u>
3. Miscellaneous Revenues		
Section B: State Aid Without Offsetting Appropriations		
Consolidated Municipal Property Tax Relief Act	540,269.00	441,530.00
Energy Receipts Tax (P.L. 1997, Chapters 162 & 167)	3,144,006.00	3,242,745.00
Total Section B: State Aid Without Offsetting Appropriations	3,684,275.00	3,684,275.00
Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special Items		
Liquidation of Capital Interfund	1,678,825.59	1,748,825.59
Total Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special Items	2,797,427.28	2,867,427.28
Summary of Revenues		
Total Miscellaneous Revenues	8,560,555.54	8,630,555.54
6.Amount to be Raised by Taxes for Support of Municipal Budget:		
a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	32,561,883.71	32,209,913

Total Amount to be Raised by Taxes for Support of Municipal Budget	33,172,064.58	32,820,094
7. Total General Revenues	45,828,620.12	45,546,650.0
8. GENERAL APPROPRIATIONS		
(A) Operations - within "CAPS"		
General Gov. Technology		
Other Expenses	81,700.00	72,700.00
Mayor and Council		
Other Expenses	76,800.00	71,800.00
Clerk Office		
Other Expenses	37,900.00	32,400.00
Financial Administration		
Other Expenses	96,050.00	81,050.00
Assessment of Taxes		
Other Expenses	37,575.00	29,875.00
Township Attorney		
Other Expenses	414,750.00	409,750.00
Construction Code		
Other Expenses	172,600.00	105,100.00
	<u>From</u>	<u>To</u>
Police		
Other Expenses	620,300.00	591,300.00

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Road Repairs and Maintenance		
Other Expenses	309,600.00	273,600.00
Public Buildings and Grounds		
Other Expenses	664,500.00	631,650.00
Elder Programs		
Other Expenses	187,720.00	168,220.00
Recreation		
Other Expenses	135,250.00	125,250.00
Utility Expenses and Bulk Purchases		
Electricity	410,000.00	405,000.00
Gas	103,000.00	98,000.00
Water & Sewer	25,000.00	20,000.00
Gasoline, Diesel & Oil	200,000.00	195,000.00
8. (A) Total Operations within "CAPS"	29,754,380.35	29,492,330.
Total Operations Including Contingent-within "CAPS"	29,754,380.35	29,492,330.
Detail:		
Other Expenses	12,341,302.45	12,079,252.
(H-1)Total General Appropriations for Municipal		
Purposes within "Caps"	34,944,853.73	34,682,803.
(A) Operations - Excluded from "CAPS"		
NJPDES/Stormwater General Permits N.J.S.A. 40A:4-45.3(cc)		

Other Expenses	133,000.00	127,000.00
Total Other Operations - Excluded from "CAPS"	2,282,360.12	2,276,360.12
8. (A) Total Operations - Excluded from "CAPS"	2,557,846.38	2,551,846.38
Detail:		
Other Expenses	1,581,584.80	1,575,584.80
(D)Municipal Debt Service - Excluded from "CAPS"		
Interest on Notes	100,000.00	80,000.00
(F) Judgments (N.J.S.A. 40A:4-45.3cc)	-	20,000.00
(H-2)Total General Appropriations for Municipal Purposes Excluded from "CAPS"	7,970,441.87	7,964,441.87
(O) Total General Appropriations - Excluded from "CAPS"	7,970,441.87	7,964,441.87
(L)Subtotal General Appropriations {items (H-1) and (O)}	42,915,295.60	42,647,245.60
(M) Reserve for Uncollected Taxes	2,913,324.52	2,899,404.40
9. Total General Appropriations	45,828,620.12	45,546,650.00
Summary of Appropriations		
(H-1) Total General Appropriations for Municipal Purposes within "CAPS"	34,944,853.73	34,682,803.73
(A) Operations- Excluded from "CAPS"		
Other Operations	2,282,360.12	2,276,360.12
Total Operations- Excluded from "CAPS"	2,557,846.38	2,551,846.38

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(D)Municipal Debt Service - Excluded from "CAPS"	5,262,595.49	5,242,595.49
(F) Judgments (N.J.S.A. 40A:4-45.3cc)	-	20,000.00
(M) Reserve for Uncollected Taxes	2,913,324.52	2,899,404.40
Total General Appropriations	45,828,620.12	45,546,650.0

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services for certification of the local municipal budget so amended.

BE IT FURTHER RESOLVED, that this amendment, in accordance with the provisions of N.J.S.A. 40A:4-9, be published in the Burlington County Times in the issue of May 4, 2018, and that said publication shall contain notice of public hearing on said amendment. The Township of Willingboro anticipates adoption of the amendment after the public hearing held at 7:00 p.m. on May 15, 2018 at the Municipal Complex, located at One Rev. Dr. Martin Luther King Jr. Drive, Willingboro, NJ

It is hereby certified that this is a true copy of a resolution introducing a budget amendment by the Township Council on the 1st of May, 2018.

Certified by:

Municipal Clerk

On motion to take off the table done by Councilwoman Jennings and seconded by Councilman Anderson

Roll Call: Councilman Anderson Yes
Councilwoman Jennings Yes
Councilwoman Perrone Yes
Deputy Mayor Nock Yes
Mayor Holley Yes

Motion carried. Resolution 2018—53 Taken off the table

Councilwoman Perrone:

Thank you, Mr. Brevogel for providing your report and I did receive some of the answers to my questions. And, I understand that you are working on some additional information and I remember at our last meeting I did mention the concerns that I had with the custodians—the current way we are expensing our cost for cleanup. You provided the contract which apparently it ended December 2017 and they are on a six month extension, which ends next month, June. I think it is a good thing because I further contact three other nearby communities just to compare Willingboro and to see what our neighbors are doing-- brief report on that. I contacted Delran and their population of 17,000 people –smaller than ours, we are at 31,000. They spend \$1,600 per month. They do have one building where everything is in the same building; public works, fire department, etc. Delran, they contract out and that total \$20,000 for the year. They have one building where everything is setup in one location at 60 square feet. Then, I have two buildings; they maintain the cost per month at \$4,451 at a total of \$53,000 a year. Let's be reminded we are spending \$300,000 for two and a half building in Willingboro. Then, I contacted Cherry Hill, a larger population at 71,000 people. They hire within. They hire five blue collar employees and pay them salary and wages and their cost for the year is \$386,000 and they maintain seven buildings. I bring that to say; when we compare the figures we are spending with two and a half buildings for Willingboro at a smaller population we are spending the same amount of cost compared to Cherry Hill where they hired five people to clean seven buildings. What I am proposing is that we step down from this high cost of cleaning the buildings for \$300,000 for two buildings and actually look into possible hiring within house and I understand that some of our staff has already been licensed for special cleanup such as; bowel movements, bodily fluids and so forth, I understand that in the past; about nine years ago it was done in house, so I would like to explore and see what that looks like, because again the custodial falls under Building and Grounds Maintenance, and currently, as I presented the budget; as you presented, Mr. Brevogel the Building and Ground Maintenance is around \$600,000 a year, half of that is to clean two buildings.; I don't think it is an economically decision that we should make to continue spending \$300,000 for two buildings when Cherry Hill is doing the same amount for seven buildings with five people. So, I want to present that idea to you and to Council to see if something we can consider especially when we are not locked into a contract with the current cleaning service.

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- Mayor Holley: Me, personally, I am open, if there is an avenue for us to cut cost I am interested and I guess by the time for our next meeting will you be able to pull those contracts to see if they are comparable to what we are doing here? To make sure everything lines up. If there is an avenue for us to save money I am all for it, but I want to make sure we maintain a quality for our buildings as well.
- Councilman Anderson: Do we have to or not have to put it out for bid?
- Rich Brevogel: Because of the dollar amount it has to go out to bid.
- Councilman Anderson: It has to go out for bid for the lowest responsible bidder—correct we do not control that.
- Rich Brevogel: Correct, we do not control the pricing.
- Councilwoman Perrone: That's if we contract out. Cherry Hill is not contracting out. Delran and Burlington contracts out; however, their expense—Burlington at \$22,000—we are talking about \$10,000 less. They have two buildings that they maintain. They are spending \$4,000 per month. We are spending \$33,000 a month. When we prepare the population, we are talking about residents. So, we are looking at two buildings in Burlington; two buildings in Willingboro. They spend \$4,451 amount that is a huge difference, I don't know who they are using. I am just saying if you want to do contracts...
- Mayor Holley: I am curious with those numbers. What would be the square footage of the building and if they are comparable to the size of our buildings. This is something we will need to look into. With numbers it might appear to be one way, but if our building is four times the size of that building, then, the price will be four times the price. If there is a way to save money I am all for it, but, we can take a look at it, but, if we take it out for bid and get the lowest responsible bidder that's what our option is.
- Councilwoman Perrone: When I spoke with the CFO of each town so I could receive valid information it wasn't like an assistant or someone-- but something out there for us to look at since we are not really locked into a year with this contract maybe that is something we could do to look into different avenues, even from hiring from within our own people; what does that look like, I think we have done it before they were contracting, I

wasn't on board or contracting out and finding out who the other companies are using. Like Mayor Holley says the square footage does matter.

Councilman Anderson: I think JFK is roughly at 180,000 square feet.

Rich Brevogel: I think it is 137,000 that are cleanable. We are not counting the auditorium and things like that are not being used.

Deputy Mayor Nock: Can I ask a question? To note exactly, we have the JFK Center, Municipal Building and Public Works, just one building and before you had mention that they provide everything, which means the toilet paper, towels...

Rich Brevogel: Chemical, whatever you were provided that we would have to buy.

Deputy Mayor Nock: I don't know if they would give you their breakdown of how much they spend—on like the chemicals.

Rich Brevogel: The current contractor—they probably would not give you that information—no.

Deputy Mayor Nock: Because that comes into play and then...because the JFK Center is really used and it is open until 9PM sometimes and later, so what are the hours? It is a lot to take into consideration. To know exactly because supplies, cleaning supplies can run you up...so it would be nice to at least have or can estimate what the industry standard says. You would need to clean the building, yes, you are right; they would not give you what they spend.

Rich Brevogel: If the Council wants me to do an evaluation, I can do an evaluation and provide that.

Councilwoman Jennings: I think it is incumbent upon us to do it, but, I agree with the Mayor and the Deputy Mayor and we may not be talking apples to apples and maybe we are. I know, I believe the Kennedy Center is unique. I don't know if anybody else has a gymnasium and gyms and that kind...I see people in the audience shaking their heads, but I hope you will look into this and I don't...I hope we are not going to hold up the budget while we are doing this since they are...their lease is up in June, we can revisit this and if it is feasible start doing something different as of July 1st, but, I know time is of the essence that we have gotten a reprise and gotten some time to pass and so forth—the budget... I personally don't think we can afford to put off voting on this budget. I wish we had started it earlier and I

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Think November even is too late. I think we need to start in June and get it rolling.

Rich Brevogel:

In terms of the current budget the monies are there. In terms of how you use it—Ms. Perrone's point, if we have that money in the budget to cover the current contractor and we change directions based on the evolution that I provide to you, it would have to be a through evolution of what we are actually getting for that money. What we would actually be expecting. Again, the Kennedy Center is open from 6 in the morning to sometimes midnight, so that coverage is required, but that would all be a part of the evaluation. I can provide that to you where we are actually working on some of those numbers now, to go deeper into what those figures represent and how they could be distributed differently, but, yes Ms. Jennings you are at the point where the budget needs to be amended and passed. We are beyond the extension and I think it is a dialog we can have between now and the latter part of the summer on how this Council would want to proceed in terms of the budgeting process and really having these conversations because not a lot changes other than the ASF, that we get in January, which starts to drive the whole budget process. As far as our OE spending, salaries and wages, we know what those numbers are going to be or we can estimate what those numbers are going to be in the latter part of the year based on current year spending. Yes, we can definitely have these conversations way before the end of the year, but if the Council would—Mayor, would want me to put something together and have it to you by the next meeting...

Mayor Holley:

Okay.

Deputy Mayor Nock:

And, also, you will have to put in when you do that, we have a fringe benefit rate that maybe as close as the salary.

Rich Brevogel:

It is 34 percent.

Deputy Mayor Nock:

34 percent of their wages, so, that would need to be put in.

Rich Brevogel:

That would be part of the evaluation—pension cost.

Deputy Mayor Nock:

Would that include pension cost or without the pension cost?

Rich Brevogel:

I don't know if that includes pension cost, but, I would break that out for you.

Deputy Mayor Nock:

Yes, because the staffing can get up there quickly.

Mayor Holley:

I know in my experiences, a lot parallels from my side and day job and typically you contract out because of that very reason—pension benefit, health care and it gets expensive on having employees, so you contract out to cut some of those cuts or maybe there is something there that we are overlooking or not seeing. It doesn't hurt to look.

Deputy Mayor Nock:

Nope. It doesn't hurt to look.

Councilwoman Perrone:

With regards to the budget, and I understand we are at a time constraint; I haven't been here all year, since I have got on, so, this is my first time and I am not sure what happen in November whey we were looking at it in November—I don't feel like it is a rush because at the end of the day we are talking about; we are down to \$55.00 per household, that's for the rest of the year. Does that change come 2019 or does it go back to what it was? Because the response that you did respond to me, you did answer some of the items; however, there are large ticket items of building ground and maintenance for \$8,000, \$30,000 was not explained as to what justification you need this money for and that's when—please provide budget justification in my email. And, I gave some examples, because when I look at buildings and grounds; next to salary and wages; however it is astronomical. Your answer there to Mr. Nock that toilet tissues covered by the cleaning services...however, at a Council meeting, when I asked what was \$8,000 for maintenance you said, toilet tissues. I remember it was one of your examples and the other was flashlights. Not to be combative—you calling it a different name, I have not received a solid response on exactly what we are spending on these particular line items—several items it says: building-ground maintenance, \$30,000; building grounds repairs \$8,000 and building ground repairs... all of those items sound the same, with similar figure of \$8,000; however, that's not been answered. I am one councilperson, so, I am going to say this much so Council is aware, I am not comfortable with this budget. I will not support this budget for that particular reason. If I can receive a legitimate response of budget justification for the figures and dollar amounts that you are asking, Mr. Brevogel, to run this town, that is all that I am asking, and if it is toilet tissue, then, I want to see how much you spend, but if it is not—if it is printers, that I heard at one meeting, then, I heard flashlights—it's not clear to me, I am not comfortable with it. I don't care if the taxes are raised to \$55 to \$45; I want to know why you need to raise the taxes to \$55 a household. I want it to be justified and that is the only way I can support it. Council...I saw electric; I am not questioning how much it cost to keep the building warm, it is clear to me. There are things that are clear to me, this is how much it cost-this is what it is. Building-ground maintenance is not clear. I have not received

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a solid response and all of you received the same response that I received. Mr. Brevogel did provide some responses to justification; however, it is not clear. So, that is my proposition on the budget and I hope that I can receive justification, Mr. Brevogel. I cannot support it for those reasons.

Rich Brevogel:

I would just offer, Councilwoman, I appreciate where you are coming from and I wish I could give it to the level that you expect it to be at in terms of showing you where each dollar is being spent and what it is being spent on. And, I will give you two perfect examples: in vehicle maintenance we budget and I am sure you see that number is very large. Today I was informed that one of our ambulances has a blown head gadget, that's a \$6,000 repair; I can't predict that, there is another repair that needs to be done on another chassis on an ambulance, that a \$2,500 repair. I can't predict that. Can we be more diligent in terms of how we classify each one of these items in Edmunds's so they are more clearer as to what the dollars are spent on—absolutely and we are working on that, but I don't know that I am going to be able to give you the level of detail in terms of every penny and what it is going to be spent for; because I cannot predict what's going to happen. A lot of things that happen in building and grounds maintenance—and I understand the different categories and the amount of monies in the different categories, but I could be a boiler, repair pipe week, three panes of glass the next week and next year there could be no problems with any glass panes or any problems with the boiler. And, it could be on electric maintenance or it could be on something else that fails in the building. The Kennedy Center is an old, old building, so I will do my best to continue to try to provide you with what you are looking for and maybe I can have some more time to speak to you and be clearer of what you are looking for; moving forward that is what I will try to present to the Council.

Councilwoman Perrone:

I did compare the purchase orders because that is what I was looking for as resource as well to help me come to a clear thought on why you need this money. I looked at 2007 purchase orders the figures are the same. You need this amount for building and grounds, the same figures, not very different and \$30,000 there, the same line item. You needed it last year and you apparently spent it at least you know—imaging what we fix five fire trucks, that cost is \$30,000—just throwing it out there, I am ...you know how much you spent 2017 because you received a purchase order, but the purchase order does not tell me exactly what you spent it

on; when I look at the purchase order on the spreadsheet that tells me exactly what you spent it on. When I look at the purchase order on the spread sheet that you sent is just that; the same item building grounds maintenance repairs you needed the \$30,000 this year you did it last year, you needed in 2015 the same number. When I look at that it gives a pattern and what I don't see is invoices that present those figures. Again, it brings me concern about the figures we are looking for this year. I am more comfortable, honestly, with leaving the taxes the way it is from 2017 until we have time in November to fix the budget, some you can explain to me, if we can't talk about exactly, sit down right now, because we don't have time to discuss what we need the money for to raise the household to \$55 per household. Leave it the way it is, let's make time and 2019 we will figure out, do we really need \$53,000 or do we need 20 or not need it at all-- how about that presentation, if that is a proposal. Does the Council feel okay in leaving the budget the way it is? The taxes stay the figure that we were paying in 2017 and let's work on looking at the budget.

Mayor Holley:

I think we had some discussion that this has been kicked around for over a month, at this point I think we need to just vote it up or vote it down.

Councilman Anderson:

Is this vote to support the budget or not support the budget? I just want to make sure, yes.

Roll Call:

Councilman Anderson	Yes
Councilwoman Jennings	Yes
Councilwoman Perrone	No
Deputy Mayor Nock	Yes
Mayor Holley	Yes

Motion carried. Resolution 2018—53 Approved.

Willingboro Township Council Meeting of May 1, 2018 was held in Council's Chambers, One Rev. Dr. M. L. King, Jr. Drive, Willingboro, NJ 08046

RESOLUTION NO. 2018-56

Authorizing the Approval of Vouchers for Payment & Ratification

Whereas, Willingboro Township Council received the April 2018, Bill List and had an opportunity to review said Bill List; and

Now, Therefore, Be It Resolved by the Township Council of the Township of Willingboro, assembled in public session this 1st day of May, 2018 that the Council hereby authorizes the Approval of Vouchers for Payment and Ratification including those items purchased under state contract and identified as such and all Trust Other Accounts (Recreation Trust, Tax Redemption, Escrow, and Dedicated by Rider Accounts).

Be It Further Resolved that a copy of this resolution shall be forwarded to the Director of Finance for her information and attention.

On motion by Councilwoman Jennings
Seconded by Councilman Anderson

Roll Call:	Councilman Anderson	Yes
	Councilwoman Jennings	Yes
	Councilwoman Perrone	Yes
	Deputy Mayor Nock	Yes
	Mayor Holley	Yes

Motion carried. Resolutions 2018-56 Approved.

**RESOLUTION NO. 2018-57
A RESOLUTION AUTHORIZING REFUNDS FOR
OVERPAYMENTS OF TAXES**

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicate overpayments of taxes due and overpayments; and

WHEREAS, refunds are due for these overpayments as listed on the attached schedule and made a part hereto;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 1st day of May, 2018, that refunds be made as per the attached schedule; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director for information, attention and compliance.

OVERPAYMENT OF TAXES

RICHARD L. & MARGARET L. MILLER \$196.18

27 MARINER LANE

WILLINGBORO, NJ 08046

BLOCK 515

LOT 22

27 MARINER LANE

OVERPAYMENT TAXES

MARY ANN SMITH \$2,892.36

24 POTTER LANE

WILLINGBORO, NJ 08046

BLOCK 329

LOT 7

24 POTTER LANE

OVERPAYMENT TAXES

BRON INC. \$250.00

41951 REMINGTON AVE.

STE 150

TEMECULA, CA 92590

BLOCK 805

Willingboro Township Council Meeting of May1, 2018 was held in Council's Chambers, One Rev. Dr.
M.L. King, Jr. Drive, Willingboro, NJ 08046

LOT 103

150 EAST RIVER DRIVE

OVERPAYMENT TAXES

WELLS FARGO

\$1,771.16

ATTN: REFUNDS/FINANCIAL SUPPORT

1 HOME CAMPUS

MAC#X2302-04D

DES MOINES, IOWA 50328-0001

BLOCK 1023

LOT 47

10 NOBLE PASS

OVERPAYMENT TAXES

EDGAR E. PAULUS

\$250.00

12 CHALFORD LANE

WILLINGBORO, NJ 08046

BLOCK 407

LOT 3

12 CHALFORD LANE

OVERPAYMENT TAXES

CORELOGIC

\$1,684.79

PO BOX 9205

COPPELL, TX 75019-9214

BLOCK 316

LOT 3

10 PLACID LANE

OVERPAYMENT TAXES

On motion by Councilman Anderson

Seconded by Councilwoman Perrone

Roll Call:	Councilman Anderson	Yes
	Councilwoman Jennings	Yes
	Councilwoman Perrone	Yes
	Deputy Mayor Nock	Yes
	Mayor Holley	Yes

Motion carried. Resolutions 2018-57 Approved.

RESOLUTION NO. 2018-58

A RESOLUTION AUTHORIZING A GRANT APPLICATION AND COST SHARING FOR AMBULANCE WITH POWER LIFT LOAD SYSTEM THROUGH ASSISTANCE TO FIRE FIGHTER'S GRANT

WHEREAS, the Township fire department seeks to apply for vehicle acquisition of an Ambulance with Power Lift Load System through the Assistance to Firefighter's Grant, Grant application number EMW-2017-FV-01425; and

WHEREAS, this ambulance would replace an aging vehicle that has met its useful life; and

WHEREAS, this is a cost sharing grant with the Federal Government; and

WHEREAS, the Township will be responsible for ten percent (10%) cost sharing of the amount of the grant awarded to the Township; and

WHEREAS, the total cost of the project is \$208,620.00 for one (1) Ambulance with Power Lift Load System, and with the federal government funding \$189,655.00 and the Township’s cost will be \$18,965.00 which is 10% of the Grant; and

WHEREAS, the Township Council has determined that this is in the best interest of the Township to authorize and approve the grant application and subsequent purchase of the Ambulance with Power Lift Load System if the grant is awarded.

NOW THEREFORE, BE IT RESOLVED, on this 1st day of May 2018 in open public session that the Township Council of the Township of Willingboro hereby approves the application for Ambulance with Power Lift Load System through the Assistance to Firefighters Grant (AFG) application, and authorizes the Mayor and Clerk to execute the documents necessary to the transaction, as well as any other documents necessary to effectuate the grant.

On motion by Councilman Anderson

Seconded by Councilwoman Jennings

Roll Call:	Councilman Anderson	Yes
	Councilwoman Jennings	Yes
	Councilwoman Perrone	Yes
	Deputy Mayor Nock	Yes
	Mayor Holley	Yes

Motion carried. Resolutions 2018-58 Approved

RESOLUTION NO. 2018-59

A RESOLUTION AUTHORIZING A GRANT APPLICATION AND COST SHARING FOR RAD-57 PULSE OX/CARBON MONOXIDE METERS

WHEREAS, the Township fire department seeks to apply for the RAD-57 Pulse Ox/Carbon Monoxide (Ox/CO) Meters through the Assistance to Firefighter’s Grant, Grant application number EMW-2017-FO-04252; and

WHEREAS, the Pulse Ox/CO meters can instantly determine whether a person has inhaled carbon monoxide and if the person has, allow for immediate medical care; and

WHEREAS, this is a cost sharing grant with the Federal Government; and

WHEREAS, the Township will be responsible for ten percent (10%) cost sharing of the amount of the grant awarded to the Township; and

WHEREAS, the total cost of the project is \$21, 228.00 for four meters, with the federal government funding \$19,299.00 and the Township's cost will be \$1,929 (10% of the Grant); AND

WHEREAS, the Township Council has determined that this is in the best interest of the Township to approve the grant application and authorize the purchase of the Pulse Ox/CO meters under the terms of the grant.

NOW THEREFORE, BE IT RESOLVED, on this 1st day of May 2018 in open public session that the Township Council of the Township of Willingboro hereby approves the application for RAD-57 Pulse Ox/Carbon Monoxide Meters through the Assistance to Firefighters grant (AFG) application, and authorizes the Mayor and Clerk to execute the documents necessary to the transaction, as well as any other documents necessary to effectuate the grant.

On motion by Councilman Anderson
Seconded by Councilwoman Perrone

Roll Call:	Councilman Anderson	Yes
	Councilwoman Jennings	Yes
	Councilwoman Perrone	Yes
	Deputy Mayor Nock	Yes
	Mayor Holley	Yes

Motion carried. Resolutions 2018-59 Approved.

RESOLUTION NO. 2018-60

A RESOLUTION OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING THE SETTLEMENT IN THE MATTER OF MURRAY V. WILLINGBORO TOWNSHIP CHARGE NO. 530-2018-01048.

WHEREAS, the Township Council of the Township of Willingboro and the party in the matter of Murray v. Willingboro Township, charge No. 530-2018-001048, have engaged in settlement discussions for the purpose of resolving the disputed issues between them; and

WHEREAS, the parties have reached a voluntary agreement with the advice of their own counsel, without conceding any liability, and have memorialized that agreement within a document entitled Employment Separation Agreement and Release.

WHEREAS, the Township Council finds that it is in the best interest of the Township of Willingboro to settle the issues underlying the litigation and to terminate the litigation; and

WHEREAS, this resolution shall serve to memorialize the vote of Council on its motion of April 3, 2018 in open public session authorizing the settlement of the matter.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Willingboro this 1st day of May, 2018 that the Township Council hereby memorializes its action of April 3, 2018 and authorizes the Settlement Agreement and Release on behalf of the Township of Willingboro, thereby settling the Equal Opportunity Commission Complaint entitled Murray v. Township of Willingboro, Charge No. 530-2018-01048.

On motion by Councilwoman Jennings

Seconded by Deputy Mayor Nock

Roll Call:	Councilman Anderson	Yes
	Councilwoman Jennings	Yes
	Councilwoman Perrone	Yes
	Deputy Mayor Nock	Yes
	Mayor Holley	Yes

Motion carried. Resolutions 2018-60 Approved.

RESOLUTION NO. 2018 --61—NOT NEEDED

AUTHORIZING

AN EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL

WHEREAS, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed; and

WHEREAS, a request has been made of the Township Council assembled in public session on this 1st day of May, 2018 to convene a closed Executive session consistent with the provisions of N.J.S.A. 10:4-12b; and

NOW, THEREFORE, upon motion duly made and seconded and passed by a vote of in favor and opposed, **BE IT RESOLVED** by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey that an Executive Session of the Township Council meeting shall be convened to discuss one or more of the following categories as noted:

- _____ 1. Any matter which, by express provision of federal law, state statute or rule of court is rendered confidential or excluded from the public portion of the meeting.
- _____ 2. Any matter in which the release of information would impair the right to receive funds from the United States Government.
- _____ 3. Any material the disclosure of which constitutes and unwarranted invasion of privacy as set forth in N.J.S.A. 10:4-12b(3).
- _____ 4. Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees.
- _____ 5. Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed.
- _____ 6. Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law.
- _____ 7. Any pending or anticipated litigation or contract negotiations in which Township Council is or may become a party.
- _____ 8. Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.
- _____ 9. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment and other categories set forth in N.J.S.A. 10:4-12b(8).
- _____ 10. Any deliberations occurring after a public hearing that may result in the imposition of specific civil penalty or the suspension of loss of a license or permit as set forth in N.J.S.A. 10:9-12b(9).

BE IT FURTHER RESOLVED that the general nature of the subject to be discussed relates to:

BE IT FURTHER RESOLVED that the time when and the circumstances under which the discussion conducted in closed session will be disclosed to the public, in accordance with N.J.S.A. 10:4-14, and to the extent that it is not inconsistent with N.J.S.A. 10:4-12.

TREASURER REPORT FOR APPROVAL AND ADOPTION:

On motion by Deputy Mayor Nock
Seconded by Councilman Anderson

Discussion:

Deputy Mayor Nock: I had some discussion with Mr. Brevogel about the Treasurer's Report and he said we are to adapt it and change a little bit.

Rich Brevogel: I will speak with the Finance Director; we are going to try to show you what the anticipated revenue streams are. What are the actual revenue streams, so it doesn't look as choppy, it will give you more of an idea of where we are overall; relative to where we thing we are going to be at the end of the year.

Deputy Mayor Nock: Thank you.

Roll Call:	Councilman Anderson	Yes
	Councilwoman Jennings	Yes
	Councilwoman Perrone	Yes
	Deputy Mayor Nock	Yes
	Mayor Holley	Yes

Motion carried.

APPROVAL OF FEBRUARY 20, 2018 MINUTES:

On motion by Councilwoman Jennings
Seconded by Councilman Anderson

Roll Call:	Councilman Anderson	Yes
	Councilwoman Jennings	Yes
	Councilwoman Perrone	Yes
	Deputy Mayor Nock	Yes
	Mayor Holley	Yes

Motion carried.

Old Business:

Councilwoman Jennings: I am just wondering where we are with the status of the RFQ that we directed couple weeks ago for the BSTA?

Rich Brevogel: You didn't get it yet? I will take care of it tomorrow. The BSTA which is the vacant property, I will have it to the solicitor tomorrow.

Councilwoman Jennings: You will have it out?

Rich Brevogel: I will have it to the solicitor tomorrow.

Councilwoman Jennings: Oh, my goodness, okay.

Mayor Holley: Thank you.

Public Comment

Pat Lindsay-Harvey: Henderson Lane. I want to say last Wednesday I attended a meeting; we live in such a wonderful community; in the face of tragedy how people just banded together to do something; people talk negative about our town. This is a great town. I wanted to ask Council the—the three young men who went door to door to get people out of their apartments; are you planning to honor them in some way? Are you planning to do that sometime soon?

Mayor Holley: Yes.

Pat Lindsay-Harvey: Wonderful.

Sharon Anderson: Belhurst Lane. I am here tonight to talk about a Town Hall meeting that's going to be on May 10th in JFK. It is a one year anniversary from the Town Hall we had a year ago; this year it will be on Health Care. Congressman MacArthur who was here a year ago has been invited, so far he has declined; we are hoping he changes his mind. The congressional candidate Andy Kim has accepted and will be in attendance. It's at 7 at night. This time, this year we are going to set aside for Willingboro residents. Last year we had a lot of people who were standing in line and could not get in; so, this year we got a special phone number that people can all the number-609-248-0683 to get on the registration list so you can be sure to get in on the night of the event. We do want to officially, on behalf of Loral Power Smith, which is the one who expressed the invitation to MacArthur. I am asked to express the invitation to the Council members for you to please come to this Town Hall and be a part of our event with us; we would really appreciate it if you could attend. Thank you. If the office is closed, we have an answering machine. I have a registration sheet you could sign up to night and I would enter you into the computer myself to make sure you got in. Want to make sure Willingboro is there.

William Wesley: 44 Bosworth Lane. I like to commend Councilwoman Perrone, I do think that sometimes we get stuck in the status quo and we do have to question some things. Especially, with the tax rate that we currently have to try to really dissect what we are paying for and what was last year's. What actually we were paying for last year. So, I do appreciate that. Also, I thought Councilwoman Jennings had a good idea about doing this a little earlier so we can vet what is being put out here. Thank you.

Mayor Holley: Are there any other comments? Seeing none having none public comment is now closed.

Council Comments

Councilwoman Perrone: Good evening everyone, thank you for coming out and I guess I said everything during our meeting. I appreciate all of you showing up and please feel free to approach me if you have any questions outside of this meeting. I know I am only here on Tuesdays twice a month; you have my email posted on the web. If there is anything I can do-- see you individually or suggestions you have for the community please feel free to ask. I hope everyone has a good evening tonight, enjoy your weekend. Thank you.

Councilwoman Jennings: I would like to say welcome to everybody who came out. Also, it is good to see new faces and it is also good to see familiar family and friends. I want to put the spot light on Ms. Reva Foster today from the Community Affairs Department. She has had three deaths at the Senior Center this week; people don't know exactly all that she does in the neighborhood as far as outreach and community services. One woman emigrated from Jordan and Ms. Foster was responsible for getting her citizenship and teaching her to speak English and as she was dying she spoke about Ms. Foster on her death bed. She remembered, even though she had gone back to Jordan. Ms. Foster also helped with a memorial that's going to be held this Saturday for Dr. Ward at 11 am, if anybody needs that information, Ms. Foster can give that to you. Dr. Ward was a long time member of the Senior Center. I also went with Ms. Foster to Atlantic City this week for a Marijuana workshop, because I wanted to personally know more about it and I will

report my findings to the Council, because it is a little bit more than we have heard so far, there is a little ore to it. Congratulations to our young Youth in Government participants, I thought they were absolutely wonderful. I know you notice that I dig that 4/5 of the Council were young ladies. I don't know if that is a portion of the future, but I wanted you to know. And, I want to congratulate the Fire Department and the Safety Department for the two grants because I don't know if you read those, we are only paying 10 percent, the government is paying 189 plus and the Township is only paying \$18,000 for the one and for the other one the total cost if \$21,000 and the government is paying almost 19.5 thousand and our portion is only \$2,000. I applaud you for getting those grants then going after them and winning them; also, congratulation to the young lady who is getting a thousand dollar grant also. That's it for me tonight.

Councilman Anderson:

Good evening it is good to see everyone out this evening. I want to give kudos once again, as the Mayor stated earlier at the beginning of the meeting for the Fire and Police Department on how they acted in the fire earlier last week. Coming together, making sure the people got out safe and what was most important, and also to see the community as a whole come together. I had the opportunity to stop by two fund raisers that the community came together; one at Foster's and one at Millcreek. The donations that poured in—everybody looking to help, it was just a good, good feeling. I think what we should do moving forward, because we never expect an apartment complex or a portion to burn down; so I think we need to look at any event of what can we do as far as housing, temporary housing for a setup some type of plan that the Township has; now everyone is coming together to help out, but I think it is something we need to look at. Some type of temporary shelter or whatever in case of a catastrophe as this, that's something I wanted to bring to the table to see if we can explore. Also, I had an opportunity to speak with the Vice Present of Economic Development; they would like to do a presentation at our next Council meeting. They will send something official in writing, so hopefully we can get it on for the next Council meeting. Thank you for coming out. Good evening.

Councilwoman Jennings: As usual I forgot something. I want to call everyone's attention to the fact that the MUA was out there at the fire also; most of us don't realize the part that authority plays in fires such as this, for example the water pressure was not high enough and they had to increase the pressure from one of the wells and they stayed on site until the fire was out, adjusting fire hydrants or whatever they needed to do. I like that our departments work together.

Deputy Mayor Nock: Good evening everyone. I too would like to say judos to the Fire Department and for the first time I actually got to see the shared agreement in play.. We had fire trucks from Medford, Cherry Hill, Westampton and they came far to support us, so I feel a lot better about those shared services agreement. Also, part of that building seem to have a very large Turkish population, so we have population in the township that is sort of like unknown or hidden, because the next day I got an opportunity to go back they were all out in force looking at the building and I was surprised, because I don't notice them or see them around. My second thing is on May 9th the Freeholders have finally brought the study for the Centeron Bridge and they are going to be talking about it next Wednesday the 9th, and here is the rug, they are saying what it cost to build the bridge that you have to add four additional million dollars to that because our water pipe line from our MUA to Mt. Laure, that runs underneath of it, that you got to add that to the price, now we are up to 37 million dollars. I cannot see a bride that small costing 37 million dollars and I can't—why you can't capture the water. I know Mt. Laurel needs the water, we need the water, sell the water and our homes need the water, but there must be an engineer...engineers do anything and there must be a way that the engineer can run that and over the creek temporarily until the bridge is fixed and run new pipes that don't cost 4 million dollars. That is incredible and if you can get the word out to all you facebook pages and everything and everyone else next Wednesday, the Freeholders will take the issue up of course. Two of the Freeholders have always said they would always support the bride being rebuilt; the majority of the Freeholders ran on not rebuilding the bridge. Also, there is a (inaudible) now a group, so I have been told, a group of Mt. Laurel residents who is opposed to reopening the bridge. I assume it's the residents that are close to the bridge.

Had an opportunity to go down to the Mayor's Conference this past week. The topic was Legalization of Marijuana, and it was an eye opener discussion because I think in this room we tend to be a little bit open minded, but the dialogue down there wasn't so much; there's some people out there that are adamant against it, there are some questions about what towns or communities are going to benefit and these are all things that will be coming at us next year. I think these are some things we will have to spend a little time to look into over the course of the next year and make a decision on where we would like to go as a community. Thank you for coming out and take care.

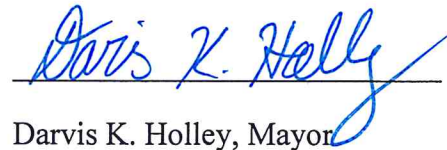
Motion to adjourn was made by Councilwoman Perrone and seconded by Councilman Anderson. All in favor and none opposed.

There being no further discussion the meeting was adjourned at 8:07PM



Sarah Wooding, RMC

Township Clerk



Darvis K. Holley, Mayor

Township of Willingboro

To: The Honorable Darvis K. Holley, Mayor
The Honorable Martin Nock, Deputy Mayor
The Honorable Jacqueline Jennings, Councilwoman
The Honorable Nathaniel Anderson, Councilman
The Honorable Rebecca Perrone, Councilwoman

From: Richard A. Brevogel,
Acting Township Manager

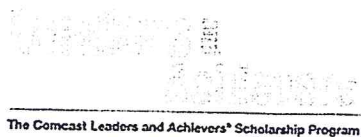
Date: May 1 2018

Re: Agenda

MANAGER'S REPORT

- **Budget Introduction: Amendment Recommendation**
 - After budget meetings and input from the council the budget has been amended to set the increase at 3.559 cents or \$55.97 per household based on the average assessed home.
 - Most information requested by Councilwoman Perrone was provided and all of you should have received it via email.
 - The 2019 Budget will be prepared in October for a first review by the council in November moving forward.
- The Mayor received a notice from Comcast regarding awards of scholarships through the Leaders and Achievers program to the following township students: Each award was for \$1000
 - Danielle Ambroise of the Burlington County Inst. Of Technology
 - Dhestyknei Abdullah of Willingboro High School
- A clean up was held this weekend by the Boy Scouts. The area cleaned was the fence line at the Somerset School field across from the Grand Marketplace. The troop collected 30 30 gallon bags of trash and a 30 gallon bag of recyclables. The project was coordinated by Patti Conrad of the DPW. Mark Johnson is a young man from Willingboro who is working on his Eagle Scout designation. He coordinated his troop to be there for the community service. There were over 25 participants. The township has clean community grants available. Applications will be posted on the website.
- I have attached a list of equipment we need approval of to be placed on the GOV DEALS auction site.
- **Limb Cleanup:** Limb collection began April 23rd. The DPW had completed 58 streets as of Monday April 30th. We have collected over 13 tons of material. The process is slow and residents need to be patient as all available equipment and personnel are working on this effort. Buckingham and Hawthorne are complete. The schedule is on the township website. We are working in Garfield North and Somerset now.
- The Stormwater permit report for 2017 was completed and submitted to the NJDEP. The new permit calls for additional actions to be taken by the township. One of those actions is an education session for the Council. I will provide a presentation to all of you for your review and discussion for one of the meetings in June or July. I have provided you with a bulletin from our EJIF that outlines some of those changes.

*PLS. Allow Genl - Council
mgr.*



Comcast
1191 Fries Mill Road
Franklinville, NJ 08322
856-740-4146
856-694-6001
www.comcast.com
www.comcastcorporation.com

April 16, 2018

Mayor Darvis Holley
Township of Willingboro
1 Rev. Dr. Martin Luther King Drive
Willingboro, NJ 08046

RECEIVED

APR 23 2018

OFFICE OF THE TOWNSHIP CLERK

Dear Mayor Holley:

I am delighted to advise you that the Comcast Foundation has awarded a **\$1000 Comcast Leaders and Achievers Scholarship** to the following residents in your community:

- ❖ Danielle Ambroise of Burlington County Institute of Technology
11 Mullshire Lane, Willingboro, NJ 08046
- ❖ Dhestyknei Abdullah of Willingboro High School
9 Bolton Lane, Willingboro, NJ 08046

This year alone the Comcast Foundation has awarded \$92,000 to students throughout the Garden State. The Leaders and Achievers awards are made on the basis of community service, leadership skills, positive attitude and academic achievement.

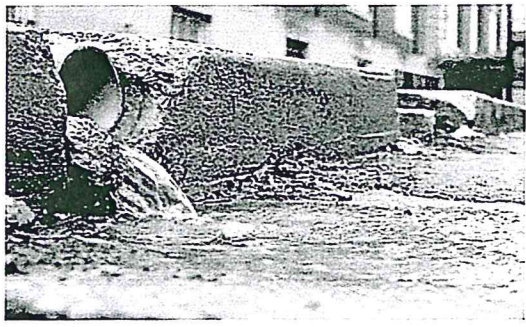
We invite you to join us in recognizing their accomplishments with a citation celebrating the students' accomplishments and selection. Should you choose to do so, we would appreciate a copy for the students' file here.

As always, should you have any question regarding Comcast or the scholarship program, please feel free to contact me at 856-740-4146.

Yours truly,

Fred J. DeAndrea
Director of Government & Regulatory Affairs

Environmental Alert



NJDEP ISSUES REVISED TIER A AND TIER B STORMWATER PERMITS

The New Jersey Environmental Risk Management Fund (EJIF) is dedicated to providing our members with continued regulatory updates to assist understanding the various environmental regulations that apply to your operations. Since 2004, the EJIF has been providing our member's with information relative to the NJDEP's Municipal Stormwater Regulation Program from its initial introduction, the performance of continuing education seminars to assist in completing Stormwater Pollution Prevention Plans and Stormwater Management Plans, and the development of a Stormwater Training Video adopted by NJDEP to satisfy the employee education component of the permit. In 2017, the EJIF continued providing assistance to these rules through the seminar, "Keeping Up With Changing Regulations," which focused on the proposed Tier A and B permit changes, along with some other topics. To continue along this tract, the following information provides a summary of those now adopted changes to the Tier A and Tier B stormwater general permits.

The NJDEP has issued the final municipal stormwater permit renewals for Tier A and B municipalities, which became effective **January 1, 2018**. New permit conditions have been included in the revised permits, which will need to be implemented to keep your municipality in compliance. There are a number of changes within the revised permits. Some are significant and others are subtle. We have done our best to summarize the most significant changes below, however, we urge all EJIF members to review the full permit by visiting http://www.nj.gov/dep/dwg/msrp_home.htm.

What do I need to do first?

Attachment A of the revised permits includes an implementation schedule for new permit conditions. Municipalities are required to revise their Stormwater Pollution Prevention Plans (SPPPs) in accordance with the new permit requirements and to ensure compliance with existing Municipal Stormwater Management Plans (MSWMP). Stormwater Pollution Prevention Plans, Municipal Stormwater Management Plans, and associated ordinances are required to be posted to the municipality's website by **March 31, 2019**.

What else is new for Tier A Municipalities?

Employee Training and Local Public Education

- Stormwater Management Design Review Training – for design engineers, municipal engineers & other individuals.
- Municipal Board and Governing Body Member Training - for members of municipal boards and applicable councils.
- Additional Public Education and Outreach Programs – advertise programs on website or in print.

Outfall Mapping and Illicit Connection Inspections

- Inspect outfalls once every 5 years for dry weather flows and evidence of illicit discharge.
- Provide outfall map to NJDEP by January 1, 2019 (Electronic submission required by December 21, 2020).

Review Total Maximum Daily Loads (TMDLs) for Surface Water Within or Bordering Your Municipality

- What is a TMDL? A TMDL is the calculation of the maximum amount of a pollutant allowed to enter a waterbody so that the waterbody will meet, and continue to meet, water quality standards for that particular pollutant. Annual review of Total Maximum Daily Load (TMDL) reports using the TMDL Look-Up Tool to prioritize areas with known water quality problems is required.
- Include TMDL information in SPPP.
- Identify and incorporate Optional Measures to address TMDL pollutants.

Stormwater Facility Maintenance and Pollution Prevention Measures

- Ensure proper maintenance of stormwater facilities owned by the municipality and adopt a program to enforce the proper maintenance of privately owned stormwater facilities.
- Maintain maintenance plans and inspection logs for stormwater facilities.
- Completion of the Major Development Stormwater Form.
- Implement best management practices for vehicle washing, yard trimmings, and wood waste management.

What is new for Tier B Municipalities?

Stormwater Facility Maintenance and Pollution Prevention Measures

- Ensure proper maintenance of stormwater facilities owned by the municipality and adopt a program to enforce the proper maintenance of privately owned stormwater facilities.
- Completion of the Major Development Stormwater form.

Employee Training and Local Public Education

- Stormwater Management Design Review Training – for design engineers, municipal engineers & other individuals.
- Municipal Board and Governing Body Member Training - for members of municipal boards and applicable councils.
- Additional Public Education and Outreach Programs – advertise programs on website or in print.

Some Subtle Changes

In addition to the above, there are a number of changes to the permits that appear to be minor, but can have a significant impact on your municipality's compliance. Some of these include, but are not limited to the following:

- Allowable non-stormwater discharges from **dechlorinated residential** swimming pools. The terms "residential" and "dechlorinated" have been added.
- Non-compliance with any permit conditions must now be reported to the NJDEP Spill Hotline. Previously only reported on the Annual Certification Report.
- Aggregate material and construction debris must now be managed properly at the Public Works facilities. Cold patch, clean fill, etc. requires incorporation into the SPPP and requires best management practices (BMPs).
- Changes to ordinances include removal of the refuse container/dumpster ordinance to an optional measure and removal of the fertilizer ordinance as a result of the State's adoption. These previously required ordinances can now be eliminated.

When will I receive my new permit?

Your municipality should have already received a renewal Notice of Authorization (NOA) or a renewal application from the NJDEP. There is no renewal fee; however the annual fee for the permit remains in effect. Copies of the revised permits are posted to the NJDEP's website: http://www.nj.gov/dep/dwg/msrp_home.htm.

Additional information can be found at:

Tier A Permit Requirements: www.nj.gov/dep/dwg/tier_a.htm

Tier B Permit Requirements: www.nj.gov/dep/dwg/tier_b.htm

Stormwater Training Materials: www.njstormwater.org/training.htm

Stormwater Facility Maintenance Guidance: www.nj.gov/dep/stormwater/maintenance_guidance.htm

In summary, these recent changes are the most significant since the inception of the Tier A and Tier B permits and will require municipalities to allocate time and money to ensure compliance. As stated previously, we urge our EJIF Members to make time to go through the permit in detail.

This newsletter is for information purposes only and does not represent legal or technical advice. If you need a more detailed explanation of this topic or need assistance in interpreting how it may impact your site, the EJIF suggests that you contact the EJIF environmental consultants for further information.

Members of the Bergen, Morris, South Bergen, Suburban Essex, and NJUA JIFs please contact Richard Erickson of First Environment, Inc. at rerickson@firstenvironment.com or 973.334.0003.

Members of the Camden, Monmouth, Ocean, PMM, Suburban, Central, TRICO and BURCLO JIFs, please contact Chris Gulics of PS&S at cgulics@psands.com or 732.430.7012.

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