

WILLINGBORO TOWNSHIP COUNCIL

AGENDA

NOVEMBER 20, 2018

7:00PM

Call to order

Flag Salute

Statement

Roll Call

MANAGER'S REPORT

RESOLUTIONS

Res. 2018—155

RESOLUTION AUTHORIZING THE TOWNSHIP OF
WILLINGBORO TO ENTER INTO AN AGREEMENT WITH THE
COOPER HEALTH SYSTEM FOR EMPLOYEE ASSISTANCE
PROGRAMS SERVICES

Res. 2018—156

EXECUTIVE SESSION

Public Comment

Council Comment

Adjournment

ALL BUSINESS ITEMS ARE TENTATIVE PENDING THE REVIEW AND APPROVAL OF
THE LAW DEPARTMENT

Willingboro Township Council Meeting of November 20, 2018 was held in Council’s Chambers,
One Rev. Dr. M.L. King, Jr. Drive, Willingboro, NJ 08046

7:00 P.M. meeting
Flag Salute
Required Statement
Roll Call

The Required statement was read.

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting was provided in the following manner.

On January 1, 2018 advance written notice of this meeting was posted on the bulletin board in the Municipal Complex.

On January 1, 2018, advance written notice of this meeting was mailed to the Burlington County Times, Willingboro, the Trenton Times, the Philadelphia Inquirer and the Courier Post.

On January 1, 2018, advance written notice of this meeting was filed with the Township Clerk.

The Clerk is directed to enter into the minutes of this meeting this public announcement.

Roll Call:	Councilman Anderson	Present
	Councilwoman Jennings	Present
	Councilwoman Perrone	Present
	Deputy Mayor Nock	Present
	Mayor Holley	Absent

Interim Manager, Rich Brevogel; Jill Cyrus, Director Recreation; Wendell Bibbs, P.E. Remington & Vernick Engineer; Doug Johnson, Remington & Vernick, Engineer; Cristal Holmes-Bowie, Esq., Firm of Michael Armstrong, Township Solicitor; Walter Howard, IT Department

MANAGER’S REPORT (SEE ATTACHED)

Resolutions

RESOLUTION NO. 2018-155

**RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO
ENTER INTO AN AGREEMENT WITH THE COOPER HEALTH SYSTEM FOR
EMPLOYEE ASSISTANCE PROGRAM SERVICES**

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the Township of Willingboro wishes to enter into an agreement with the Cooper Health System to provide Employee Assistance Program services for the Willingboro Township Police Department; and

WHEREAS, pursuant to its agreement with the Township, The Cooper Health System Employee Assistance Program will provide professional evaluation, short term counseling, consultation and referrals for Eligible Employees and their immediate family; and

WHEREAS, pursuant to N.J.S.A. 40A:11-3 exempts from public advertising contracts that do not exceed the bid threshold; and

WHEREAS, the cost for these services will not exceed the bid threshold at a cost of \$38.00 per eligible employee (79 employees are eligible), subject to an annual increase of not more than 5% per year; and

WHEREAS, the Chief Financial Officer has certified the availability of the 2018 funds, as indicated by the Chief Financial Officer's attached certification; and

NOW THEREFORE, BE IT RESOLVED in open public session on this 20th day of November, 2018, that the Township Council of the Township of Willingboro hereby authorizes the Mayor to execute an agreement on behalf of the Township with The Cooper Health System Employee Assistance Program located at Three Cooper Plaza, Suite 120 Camden, NJ 08103, subject to legal review.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately upon passage for a term of one (1) year and may be extended up to two (2) times as approved by this governing body; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be provided to the Public Safety Director, Township Manager and The Cooper Health System for their information and attention.

On motion by Councilwoman Jennings

Seconded by Councilwoman Perrone

Roll Call:	Councilman Anderson	Yes
	Councilwoman Jennings	Yes
	Councilwoman Perrone	Yes
	Deputy Mayor Nock	Yes

Motion carried. Resolution 2018—155 Approved

Willingboro Township Council Meeting of November 20, 2018 was held in Council's Chambers,
One Rev. Dr. M.L. King, Jr. Drive, Willingboro, NJ 08046

RESOLUTION NO. 2018--156

AUTHORIZING

AN EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL

WHEREAS, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed; and

WHEREAS, a request has been made of the Township Council assembled in public session on this 20th day of November, 2018 to convene a closed Executive session consistent with the provisions of N.J.S.A. 10:4-12b; and

NOW, THEREFORE, upon motion duly made and seconded and passed by a vote of in favor and opposed, **BE IT RESOLVED** by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey that an Executive Session of the Township Council meeting shall be convened to discuss one or more of the following categories as noted:

- _____ 1. Any matter which, by express provision of federal law, state statute or rule of court is rendered confidential or excluded from the public portion of the meeting.
- _____ 2. Any matter in which the release of information would impair the right to receive funds from the United States Government.
- _____ 3. Any material the disclosure of which constitutes and unwarranted invasion of privacy as set forth in N.J.S.A. 10:4-12b(3).
- _____ 4. Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees.
- _____ 5. Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed.
- _____ 6. Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law.
- __XX__ 7. Any pending or anticipated litigation or contract negotiations in which Township Council is or may become a party.

- _____ 8. Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.
- _____ 9. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment and other categories set forth in N.J.S.A. 10:4-12b(8).
- _____ 10. Any deliberations occurring after a public hearing that may result in the imposition of specific civil penalty or the suspension of loss of a license or permit as set forth in N.J.S.A. 10:9-12b(9).

BE IT FURTHER RESOLVED that the general nature of the subject to be discussed relates to:
Contract negotiation and litigations

BE IT FURTHER RESOLVED that the time when and the circumstances under which the discussion conducted in closed session will be disclosed to the public, in accordance with N.J.S.A. 10:4-14, and to the extent that it is not inconsistent with N.J.S.A. 10:4-12.

Cristal Holmes-Bowie, Esq.: And the purpose is contract negotiations and litigations

On motion by Councilman Anderson

Seconded by Councilwoman Jennings

Roll Call:	Councilman Anderson	Yes
	Councilwoman Jennings	Yes
	Councilwoman Perrone	Yes
	Deputy Mayor Nock	Yes

Motion carried. Resolution 2018—156 Approved

RESOLUTION NO. 2018-157

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO
AUTHORIZING AN AMENDMENT OF**

**PROFESSIONAL SERVICE AGREEMENT WITH MICHAEL A. ARMSTRONG &
ASSOCIATES, LLC, AS SOLICITOR**

WHEREAS, by Resolution No. 2018-6 on January 1, 2017 the Township Council selected and appointed its Michael A. Armstrong & Associates, LLC, as its Solicitor, and in accordance with a fair and open process; and

WHEREAS, by Resolution No. 2018-19, Council authorized the Solicitor’s contract amount for General (or Non-litigated) Matters of \$175,000.00 and \$25,000.00 for litigated matters; and

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WHEREAS, the fees for litigated and non-litigated matters has been or will soon be exhausted, Council has determined that it is in the best interest to allow the general matter funds to be used for litigated matters and/or to increase the available funds for litigated and non-litigated matters by \$45,000.00; and

WHEREAS, by its affirmative motion on November 20th, 2018 Council approved this increase in the not to exceed amount for the Solicitor's contract by \$45,000.00; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on this 20th day of November, 2018, that the contract of the Michael A. Armstrong & Associates, LLC, is amended to add \$45,000.00 to be used for litigated/non-litigated matters.

BE IT FURTHER RESOLVED that a copy of this resolution will be provided to the Finance Director, Acting Township Manager, Michael A. Armstrong & Associates, LLC.

Deputy Mayor Nock:

Okay, wow, we had a long agenda. It is now time for public comment. So if anyone has public comment this is your time. You can come up you have four minutes to talk about whatever you would like to talk about. We are moving tonight.

Pat Lindsay-Harvey:

Geez, we are going to get of here before 7:30 P.M. tonight. This is crazy. Pat Lindsay-Harvey, 12 Hadley, I know the Council has gotten a number of resumes for the Township Manager; I just hope that you hire someone who is experienced and qualified. We have too much going on in town. We don't have time for someone who is going to learn on the job. We don't have time. The other thing is that I know we have an ordinance for residency. The Township is not occupied from the people only from nine to five. We live here twenty four seven, three hundred sixty five days a year and you really cannot get a flavor of a town when you are just here from nine to five; there are people that are here after five and people who live here on the weekends. So, I hope that you adhere to the Township's residency requirement. I think that's it. Okay.

Thomas Floyd:

Thomas Floyd 8 Buckingham Drive, here representing Concerned Citizens of Buckingham Park, here to give you as always our year-end report on our activities for 2018. We ran an eight month program this year. We had two hundred and thirty people participate in our program over the eight month period. That translates into eighteen thousand, four hundred man-hours that we put in. So what did we do with all those man-hours? We recovered over five miles of sidewalk. For the first time, we actually did more than two miles of sidewalk within the park itself. Usually when we recover sidewalks it is just on the main roads. But this time because of all the rain and everything, grass is growing up between the cracks within the park and we did about almost two miles of sidewalk within inside Buckingham Park itself. We also trimmed back over 48 trees along the walkway so people can use the walkway without getting their eyes poked out. We cut back thirty five bushes so that we have free walkway on the walkways. We also kept clean, our litter patrols patrolled and kept clean over eighty five vacant properties; kept the front lawns and the corner property side yards clean over the nine month period. We also cleaned all our streets, all our storm drains every two weeks. We also cleaned our school grounds, playgrounds and all of our greenspaces within Buckingham Park. We removed over

a hundred and fifty signs over the eight months. Some of these signs were tacked onto the poles, onto vacant properties, on the greenspace, on the Township right-of-ways. Sign, everything from vote for me all the way down to \$5.99 pizzas. We took the signs down and we took them away. Unfortunately, a lot of people didn't do much about the litter. We went through over two thousand bags of trash off our greenspaces, off our playgrounds, off the commercial properties, off our streets. Because the litter patrols and you guys told us it was okay to let the litter patrols put the bags on the empty properties, Gold Medal took away about 45 percent of all those bags, leaving only 55 percent of the bags to be collected by the Township. We also gave every resident in Buckingham Park information about the ordinances and also because of the shootings we also had a campaign, "See Something, Say Something", also the police tip line. Every resident in Buckingham Park received that information on their doors or on their garage doors. We also as always will go into our winter meetings in January and February and we always invite the department heads or anybody from those departments. Now the only people that come out on a regular basis on our meetings are the police department. If you want it, sit down with us so we can plan out our activities for 2019. Our January and February meetings are the times we plan. Because the courts need to have the information so they can send us community service workers by March, so we only got two months. So if you want to come down, talk to us so we can coordinate some things, those are the two months that you would come and they are welcome to come to our meetings so we can sit down and talk about what we need to do. Been away a while, glad to see that things are going, and as always we cannot do the things we do without the Township help. Public Works has been great. I haven't gotten any dirty calls for all the bags we have been putting out on those cans along the way. We even helped them fix one can because somebody ran it over with a car and they came out after we did all of our makeshift stuff because we don't have no tools. Public Works came out there right behind us and fixed it. And as always, everyone have a nice day and God bless all your families over the holidays. Thank you.

Councilwoman Jennings:

Mr. Floyd, excuse me, if I may speak. I just want to applaud you here and now for the job that you've been doing in this community.

- Thomas Floyd: I am trying; I am not as swift on my feet as I used to be.
- Councilwoman Jennings: You seem to be doing fine.
- Thomas Floyd: I'm moving a little slow but we are still getting things done. I know you don't like to see the pictures, but I do have some pictures of some of the sidewalks that we've covered. If you want to see them I have them here if you want to see what they look like.
- Councilwoman Jennings: Does everybody here know that Mr. Floyd started because his daughter went outside to pick up trash when she was five years old?
- Thomas Floyd: Six years old when she started.
- Deputy Mayor Nock: Thank you Mr. Floyd; anyone else for public comment? Well, as they say, seeing no one getting up we will close public comment and have council comment. Councilwoman Perrone?

Council Comments

- Councilwoman Perrone: Thank you. Good evening everyone. Can everyone here hear me? So, I was able to attend last week's conference. I did have a presentation I wanted to present with some information with regards to the seminars that I was able to participate in and to review. However, I am going to save it for our next meeting, this way, so we will have more people to hear the information, so I will follow up with that at our next meeting. But, I also want to just to bring to your attention, I went to a Veterans Day event at the JFK Center which was a very nice event; and there was a woman there who was having a toy drive December 8th, Saturday, December 8th so, I am just letting you know about that. She asked if I could just let the community know this; and I can send the flyer to you. She texted it to me, so...but it is at the JFK Center, it is going to be Saturday, December 8th from 2 P.M. to 6 P.M., boys and girls from ages one to ten years of age at the JFK Center; and that is all I have for this evening. I wish everyone else a happy holiday as far as your Thanksgiving with family.
- Councilwoman Jennings: Yes, I also attended a Veterans event at JFK, it was really wonderful. There were many, many people there, and I also

attended one at the VFW. So, I am happy to see that people in our community do come out to support the Veterans and because they are like an integral part of our community and of course the United States and the world. So, it kind of bothers me that we don't revere them every single day of the year, we wait until November 11th or May 30th, but you know, I think the crowd gets bigger every year. So, I applaud that effort. And I don't have much to say, I must sound like Barry White, I have a horrible cold, which I hope nobody gets but it is very cold outside, so be careful and keep warm and Happy Thanksgiving and have a happy holiday.

Councilman Anderson: Well, I'd like to thank all seven of you all for coming out. Over the weekend on last Friday night, the Willingboro High School football team won the Central Jersey Group I Championship. They will have an opportunity to play at Met Life Stadium in a bowl game coming this Saturday at 1:00 P.M. against Penn Grove. I, too, as well as Councilwoman Perrone and Jennings and Mayor Holley attended the Veterans Day program at the VFW. I did not have an opportunity to make it to the JFK Center. Other than that, everybody have a Happy Thanksgiving.

Deputy Mayor Nock: Wow, the fastest Council. So, I am going to keep it brief. I appreciate you coming out tonight. All the members of the public and you have a happy holiday coming up and we will now go into executive session.

Gary Johnson: Are you expecting to vote on anything?

Deputy Mayor Nock: It is possible we are being told. We may have something to vote on. Okay?

Executive Session began at 7:22PM

Motion to return to public session was done by Councilwoman Perrone and seconded by Councilman Anderson. All in favor and none opposed.

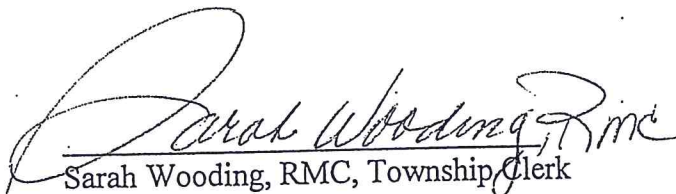
Councilman Anderson: I make a motion that we move forward on the discussion inside regarding the not to exceed amount for the firm of Michel Armstrong

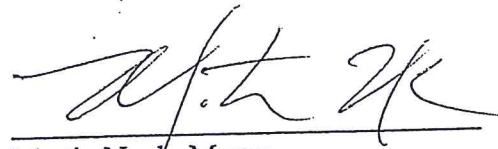
Deputy Mayor Nock: I'll second.

Roll Call:

Councilman Anderson	Yes
Councilwoman Jennings	Yes
Councilwoman Perrone	Yes
Deputy Mayor Nock	Yes
Mayor Holley	Yes

There being no further discussion the meeting was adjourned at 8:04PM


Sarah Wooding, RMC, Township Clerk


Martin Nock, Mayor

Township of Willingboro

To: The Honorable Darvis K. Holley, Mayor
The Honorable Martin Nock, Deputy Mayor
The Honorable Jacqueline Jennings, Councilwoman
The Honorable Nathaniel Anderson, Councilman
The Honorable Rebecca Perrone, Councilwoman

From: Richard A. Brevogel,
Acting Township Manager

Date: November 20 2018

Re: Agenda

MANAGER'S REPORT

- In 2012 the township exited the Southern New Jersey Health Insurance Fund. The township held surplus in that fund and all the liabilities were being addressed over the last 6 years. The township received 2 checks over the last three years for repayment of that surplus. The township received the final payment on Monday. The check is for \$456,568 dollars. It will be counted as MRNA in the 2018 budget.

AGENDA ITEMS

RESIDENT QUESTIONS:

- Ms. Shirley Dilworth 36 Newport Lane

Code Enforcement officers were at these properties:

- 88 Northampton Drive
 - Vacant- work order was sent 31 Oct and resent Nov 6 for trash, tree debris re-inspection is Nov 9
- 160 Northampton Drive
 - Vacant—work order was sent 31 Oct and resent Nov 6 for trash
- 16 Newport Lane
 - Vacant—work order sent Nov 2 for trash, gutter and minor work went out for bid on Oct 31. Contractor selected awaiting permit application

EXECUTIVE SESSION

- NTE Professionals
- Litigation Costs

HAPPY THANKSGIVING TO YOU ALL!