

**WILLINGBORO TOWNSHIP COUNCIL**

**AGENDA**

**March 19, 2019**

7:00PM  
Call to order  
Flag Salute  
Statement  
Roll Call

**MANAGER'S REPORT**

**PUBLIC COMMENT**

**ORDINANCE 2019—1 INTRODUCTION**

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS  
IN AND BY THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF  
BURLINGTON, NEW JERSEY, APPROPRIATING \$2,951,500 THEREFOR  
AND AUTHORIZING THE ISSUANCE OF \$2,803,925 BONDS OR NOTES OF  
THE TOWNSHIP TO FINANCE PART OF THE COST THEROF.

**ORDINANCE 2019—2 --INTRODUCTION**

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION  
LIMITS AND ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

**3/19/19**

**Resolutions**

- Res. 2019—57      RESOLUTION AUTHORIZING TRANSFERS BETWEEN 2018  
BUDGET APPROPRIATION RESERVES
- Res. 2019—58      RESOLUTION TO USE ALTERNATE TAX COLLECTION RATE  
PURSUANT TO N.J.S.A. 40A:4-41 FOR USE IN THE 2019  
MUNICIPAL BUDGET
- Res. 2019—59      RESOLUTION FOR DEFERRED SCHOOL TAX
- Res. 2019—60      RESOLUTION FOR BUDGET TO BE READ BY TITLE
- Res. 2019—61      RESOLUTION OF THE TOWNSHIP OF WILLINGBORO  
AWARDING A BID FOR THE JOHN F. KENNEDY COMMUNITY  
CENTER AUDITORIUM DEMOLITION
- Res. 2019—62      RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO  
TO AWARD A CONTRACT UNDER A NATIONAL COOPERATIVE  
PURCHASING AGREEMENT KNOWN AS THE HOUSTON  
GALVESTON AREA COUNCIL (H-GAC) COOPERATIVE  
PURCHASING SYSTEM TO PURCHASE ONE (1) AMBULANCE
- Res. 2019—63      EXECUTIVE SESSION (IF NEEDED)

**RAFFLE APPROVAL—** WILLINGBORO CHARITABLE OFFICERS  
ORGANIZATION—RA-657

APPROVAL OF JANUARY 15, 2019 MINUTES

**NEW BUSINESS**

Public Comment  
Council Comment  
Adjournment

ALL BUSINESS ITEMS ARE TENTATIVE PENDING THE REVIEW AND APPROVAL OF  
THE LAW DEPARTMENT

Willingboro Township Council Meeting of March 19, 2019 was held in Council's Chambers,  
One Rev. Dr. M.L. King, Jr. Drive, Willingboro, NJ 08046

Flag Salute  
Required Statement  
Roll Call

The Required statement was read.

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting was provided in the following manner.

On January 1, 2019 advance written notice of this meeting was posted on the bulletin board in the Municipal Complex.

On January 1, 2019, advance written notice of this meeting was mailed to the Burlington County Times, , the Trenton Times, the Philadelphia Inquirer and the Courier Post.

On January 1, 2019, advance written notice of this meeting was filed with the Township Clerk.

The Clerk is directed to enter into the minutes of this meeting this public announcement.

Roll Call:	Councilman Anderson	Present
	Councilman Holley	Present
	Councilwoman Jennings	Present
	Deputy Mayor Perrone	Present
	Mayor Nock	Present

Rich Brevogel, Acting Township Manager; Jill Cyrus, Director Recreation; Wendell Bibbs, P.E. Remington & Vernick Engineer; Doug Johnson, Remington & Vernick, Engineer; Cristal Holmes-Bowie, Esq., Firm of Michael Armstrong, Township Solicitor; Walter Howard, IT Department; Chief Anthony Burnett, Fire Department; Jesse King, H.R. Director; Greg Rucker; Public Safety Director; Eusebia Diggs, Finance Director; Reva Foster, Community Affairs Director

**Manager's Report (See attached):**

**Manager's Budget Information:**

Rich Brevogel:

For the budget information, I have given you a packet. One document is basically the budget that will be placed on the Township's website under the Finance Department; what is required by the state of New Jersey for us to post. The municipal budget must be introduced by March 29, 2019-- binder of information. I am not giving you a binder, I am giving you the information you requested, as well as the information that will be posted on the website, for the 2019 Budget. Total budget is 46 million 530 thousand dollars, representing a 2.26 percent tax increase over the 2018 Budget; increases both with the budget cap and within the tax levy cap. Spending plan calls for a 3.97 percent increase taxes. \$62.34 cents per average assessed household. Average assessed household at (inaudible). It utilizes 3.2 million dollars as the current fund balance, 7 million 74 thousand leaving 3 million and 847 thousand 1 hundred 31 dollars and 23 cents in that fund balance. If you go to the second page there is a Fund Balance reserve evaluation and my concern with using. We had talked about it-- different scenarios; we had talked about-- pretend using 3.5 million in dollars of the Fund balance. If we were to do that, we would be in a position where we would have a Fund Balance-- a deduction in the revenues in 2019 of over 700 thousand dollars. If we reduced that to 3.2 million, and we use the assumption that we are going to lap 2 million from this year's budget--actually, from 2018 into the 2020 Budget. We are anticipating 414 thousand dollars in miscellaneous revenues, not anticipated and we are also anticipating 300 thousand dollars from FEMA from a grant which we applied for and we assume we will get that money this year. If we do that our projected Fund Balance at the end of the year would be 5 million 789 thousand dollars. If we use 50 percent of that as per resolution in the 2020 Budget, we would use 2 million 894 thousand dollars that would be a loss of revenue in the 2020 of 360 thousand dollars. That means going into 2020 we would be 306 thousand dollars less revenue for 2020.

(Inaudible) Budget points: capital ordinance funding of 2 million 951 thousand dollars authorized by the Council, and there is an ordinance to be read in to reflect that tonight. No additional personnel will be added. Existing authorized budget positions will be filled as required and we are only utilizing 3.2 million dollars of the Fund Balance.

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We went over the financial impact of the use of the current Fund Balance and we won't need to go through that again. In addition, at the last budget meeting on March 13<sup>th</sup> Ms. Jennings asked for Scenario 1 be represented for additional cuts in health insurance all personnel included, and if you look at the next page it shows you Scenario 1, which we included all personnel. As for the additional 100 thousand for professionals, litigations, additional funds for settlement, deduction in health insurance-- line item Chapter78, which we had at the last meeting of 150 thousand dollars and 3.3 million dollars. If we were to add all the people that were requested, it would be an increase of 6.57 cents.

Recommended schedule moving forward; I know that some information has been requested of me, I have provided some of it. Council reviewed that budget information, presented and/or requested by you. Give me some feedback on the, introduced budget. I am sorry-- for an amended budget based on that feedback, which will be set April 2 for a public hearing and that must adopt by April 16. And, if we do an amended budget, then we will have a special meeting between April 16 and April 30 to meet the process i.e., adopt the official budget. I also included with the information the last tax increases for the last 6 years. So, you will have the opportunity tonight to introduce the budget. And, again, I want to re-inforce the fact that it is not an agreement for what this is going to be, it is basically an introduction, so we meet the statutory requirement of the State of NJ and that concludes my report.

Mayor Nock:

Council questions of Mr. Brevogel about this.

Councilwoman Jennings:

I have a few. I asked for that same health item to be in Scenarios 1 and 2. You included it in one and not in two. I wanted it to be in everyone's so that they were all looking at the same thing. And, I thought that the figure last week was 150 thousand, now it is 100 thousand. And, I am just still a little confused about this, because we looked at scenarios where the amount, the final amount was less than the amount you have here. We were down in one scenario-- under 50 thousand dollars

actually. Two Scenarios, I believe, and I went over everything that came by email, and that's too much to absorb in a couple of hours; and we got this, this afternoon-- this morning and it is just too much. So, I am not happy with that number. I am just speaking for myself.

Mayor Nock:

Ms. Jennings can you clarify what number are you specifically unhappy with?

Councilwoman Jennings:

I am unhappy with the bottom line.

Mayor Nock:

Anyone else?

Councilman Holley:

I am also in agreement with that. I was hoping the number would come in lower, myself, \$62.34 yearly per household. I thought we were in a \$55.00 range.

Mayor Nock:

Okay, we still have not found the source of this particular static. Ms. Perrone, Mr. Anderson...

Deputy Mayor Perrone:

Yes, thank you, we did have a budget meeting on last week. During the budget meeting, part of the concern, we did not have a breakdown of JFK's revenue, as well as salaries were incorporated in the budget. So, I understand the scenarios that you presented, they all say either, it says no new employees, but it doesn't say salary increases. And it doesn't allow for us to take a look at the current staff that we have; so that's why I wanted to see that be a part of the budget. The budget contains capital improvement, Fund Balance; it contains Finance Department, etc.; however, the salaries and staff is key. It is very important to know what and who's on our staff, and how much we are paying and how many raises have been conducted in the past 3 years. That's why I wanted to see 2016, 2017 and 18; because this number that you presented here is very high. It was voted to increase taxes last year. I did not vote for it, because the major concerns on the other category were not very clearly identified as to what it was really for. So, during our last budget meeting it was explained by our directors that there is an immediate need for some capital improvement, which I am aware of that, and I want to suppose that. However, the immediate need is not the brunt of or the larger portion of the number you are requesting for this year; therefore, this is not a budget that I can support at this time without having all of the information, Mr. Brevogel, I need the rest of the information.

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Rich Brevogel: Okay, I am struggling here, but I will wait to hear all of your comments and I will comment back.

Councilman Anderson: Just for purposes of understanding, we have to read it in tonight, it is not the final numbers, but I would like to see us dig in a little deeper. It is my understanding that on the Health cut benefits on 150 thousand, it was supposed to be included in each of the scenarios, all five scenarios.

Rich Brevogel: It was included in Scenario 4 and 5; 3 and 4, and 5 was incorporated an additional use of surplus. And, the inclusion of the additional capital requires-- which was 50 thousand increase in the capital

Councilman Anderson: Including it in the scenarios of where it is missing? I just want to see what it would reflect.

Rich Brevogel: I can get you Scenario 2.

Councilwoman Jennings: I think the reason we were asking the original questions about all the departments and the revenue that is brought in from certain programs and other services such as Animal Control and JFK Banquet Facility; just all of them, of course, all, everything. I think that we wanted to know when that money came in. Let's say about 100 thousand dollars from Animal Control, but that goes directly toward expenses in Animal Control. And we also wanted to know when we rent out the banquet facility... Ms. Cyrus stood up and said she gave the Township back 100 thousand dollars. I want to know where that is reflected. Is that reflected? Is that considering revenue? To me, that should be anticipated revenue. So either that budget should reduce for the following year or it should be somewhere, I cannot find it. That's what I want to know. I want to be able to match money coming in to money going out, that's what I want to know if they are sufficient, self-sufficient that the really most important thing.

Rich Brevogel: Okay.

Deputy Mayor Perrone: We received the revenue report, but it did not include any of JFK's or the Park Recreation revenue. So how-- so it included

other types of revenue. However, that part which is a large portion of our revenue was not included. So when I compared it to with the pivot charts to our expenses and the monies that we are requiring it really was an incomplete report; you know the spreadsheet, because we did not have the salaries included and the revenue did not have the JFK.

Councilwoman Jennings:

Even understand the pivot report and I'm sure you had a hard time doing it, because some of the revenue that was included in the pivot tables was not to my mind correctly labeled, because for Recreation you had the pivot table for Recreation which included maintenance of the building which is not a recreation cost.

Deputy Mayor Perrone:

No, that's how he calls it. He labels it.

Councilwoman Jennings:

It is hard to tell when...

Deputy Mayor Perrone:

I don't have the pivot table here; however, each department has a maintenance category within the department, Finance Department maintenance, Rec Report maintenance. Each one has its own maintenance and then he has Building and Grounds and that's another category. I was clear to me. What was not a part of the report was the revenue for the JFK Center and I understand. Apparently, it is two different groups, where you have Parks and Recreation then you have JFK Center. I thought it was all the same, but the revenue, so that's what I didn't receive.

Mayor Nock:

I would like to say this. We seem to be going around in circles, we spent about three hours on this on Wednesday or Thursday and then, staff... Mr. Brevogel it is not on you. But, the CFO, and Eusebia has the auditors here. And, the explanation was given to us why some of this stuff could not be provided, because we don't do cost accounting, and, I, for one was trying to dig and figure out what we can do. Is there a way that you see that the questions that Council is asking can be satisfied to that point? I know this is a draft budget. We have a budget-- actual budget hearing, and between that time and this. I think it is all centered around the JFK Center. And my position is this; since everyone has spoken, is that we have to do those violations and everything at the JFK Center. It is too centralized, too much stuff is happening, it has to be included in the budget. If I remember correctly we increased that part of the Capital Budget



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to make sure those violations at least be started on. So, that has to be included, but I am back to, and I don't want to have a budget discussion like we had the other night... How do we get the information that they are requesting? What has to happen to make that happen, so everybody is satisfied to the point of being comfortable?

Rich Brevogel:

I don't know how to answer that question.

Deputy Mayor Perrone:

Where is the information logged?

Rich Brevogel:

We do modified accrued accounting. When revenues come in from specific programs, they go into the current fund as revenue. Help me if I am wrong here.

Michael Cragin-Auditor:

The only thing I want to add here is, there is a trust fund, that's not a part of the current fund budget. Some of the recreation revenues do go there, as do some of the (inaudible) the trust fund for recreation. But, there is still a expense line for recreation that covers salary and other expense.

Rich Brevogel:

And as far as the salary wages, I can give you the JD, which is the document which has our-- all of our employees. I will not give you names. I will give you positions and their Collective Bargaining Agreements which drives what the increases are. I can give you copies of those Collective Bargaining Agreements. I am not quite sure. I have explained to you the biggest cost center is payroll, as you indicated Ms. Perrone. Its payroll, it is 18 almost 19 million dollars.

Deputy Mayor Perrone:

We haven't seen what. Who are we paying? We need a list of... and we don't need names like you said. Those numbers were not a part of the budget at all, like it had salary and wages... that's hard for me when I am looking at the budget and I am trying to create graphs and pivot chart but it is incomplete.

Rich Brevogel:

So, are you advocating to me that you want to look at possibilities in staff where you may want to make adjustments?

- Deputy Mayor Perrone: I just want to see it first. I can't state whether I would like to decrease or increase. We haven't seen it. It is not part of the budget. The budget that you sent, excel document, is not the salary and wages. Each department is zero, zero, and so that's of course is not a fact. So when we are looking at the bottom dollar-- I am there creating charts and graphs and pivot charts to take a look at it in a more condensed version, but salary is missing, so is the JFK revenue.
- Mayor Nock: I am going to try to rein this in a little bit.
- Deputy Mayor Perrone: I need an excel document of a list of... an itemized list where it says the column, date, this is what was received... I did receive a PDF document, right, and then, there was a really tiny pictures of what is probably an excel spreadsheet, so I need an excel spreadsheet of this information.
- Mayor Nock: You think you can do that?
- Michael Cragin-Auditor: I don't have detail permission for anything like that, but in the budget document it says Township Manager salary and wage. I came up with-- this is the projected amount for (inaudible), for that department, what was expended in '18, what was expended in '17. If that's what you need I can provide it. I don't have detail of how many employees...
- Deputy Mayor Perrone: I can create those. What I need is the excel spreadsheet of this information. Because, the budget I was presented with that item was there ,salary and wages was there for every department and it said zero, zero, and I showed it to everyone at the budget meeting; so that is not a fact, we know we are paying them something.
- Michael Cragin-Auditor: That document you have in front of you just says what department this is. What's budgeted for '19, which what was expended in' 18, which is what was expended in '17, that's what you are looking for?
- Deputy Mayor Perrone: Yes, I see here 2018, the pages are upside down and I guess it is an excel spreadsheet with salary and wages.
- Michael Cragin-Auditor: If that's what you are looking for, I will have that for you tomorrow.
- Deputy Mayor Perrone: Are you able to create an itemized spreadsheet?

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Rich Brevogel: No, you are not going to be able to give her by title and department.

Michael Cragin-Auditor: That will be the specific information that I have.

Mayor Nock: Does that correspondence to the Chart of Accounts pretty much? Well, we can all have that already. You have that already. I guess whatever; the expectation is between the Council and the Administration and the Auditor we have got to find a happy medium here to satisfy everybody. You have already given us by the Chart of Accounts the Departments and all that. It seems like-- hold on a second please. It seems like there is some question about trying to get a little bit more in the (inaudible) on that, in terms of-- for instance, hypothetically, back to the JFK Center, which occupied a ton of time at the last meeting. To get at whether or not the real income coming in there and what is the real expenses going out. The Director of Recreation got up and said, I can tell you about the revenue, I tell you what's going on in my trust account and when I do a trip, how much money it brings in but I couldn't tell you pretty much what the expenses, the utilities the salaries of everybody in the building, everything else that comes along with it. And at least on the last budget meeting that seems to be the focus of the Council folk up here, as well as Ms. Perrone's thing. Which is that each department has a maintenance line item, but is not clearly defined in terms of what is maintenance. And, again I say to you, as I said last year, the Council seems to want a little bit more descriptive items in the Chart of Accounts. So, when you look at it, you can clearly say maintenance of a certain level. I think that's what happening here, and so forth, but let me say this, for the sake of argument, because we are not going to get through this now, but, I want everybody, since the auditor is here CFO is here, Mr. Brevogel is here, to let them clearly know what the needs are so we can go forth. The Budget draft has to be introduced by the 29<sup>th</sup> it is not the final budget, we can adjust it we can come back. The hearing is April what?

Rich Brevogel: April 2<sup>nd</sup>, that's if you amend at the next.

Mayor Nock: We have to give clear directions.

- Deputy Mayor Perrone: I have been giving very clear directions, okay, and, what I am requesting is not rocket science, okay. Now, it is very important for me to know how much we are paying our employees for the past three years.
- Rich Brevogel: Okay, I can give you that.
- Deputy Mayor Perrone: That is not a difficult question. And on this document I have here, does not speak to 2016 nor '17. So, I want to see what we have been paying our employees from 2016, '17 and '18, and what we are requesting this year. Why is that? Because at any time you can show me 50 million dollars that you are requesting, and have given everybody a raise and we will never know the difference. So I need to know who we are paying and what are we paying them and that's very simple. So, of what part of that that I just stated that is confusing for anyone, because I want to explain it a little bit better, please.
- Michael Cragin-Auditor: I want to make sure you want it by position, that each individual person that makes up (inaudible) or just asking for the department.
- Deputy Mayor Perrone: No names. I need to know that each department and their position. That's all I want to know, please.
- Councilwoman Jennings: I thought we all got that information.
- Deputy Mayor Perrone: No, we do not... that's not the same thing. I don't know what you are showing me there. What I received in the email is not on there. It is not on it. This is what I created the pivot charts for. I will read to you one of the accounts; and this is throughout the whole thing. Just for one, the Township Manager's salary and wages zero. He's been paid all year, and that's in every single department and where ever you look at salary. Here is another one, Office on Aging, salary and wages zero.
- Eusebia Diggs: That's the spreadsheet you received prior to the input of salary and wages. In that report was only OE, office expenses. Salary was not included in the worksheet at that time.
- Deputy Mayor Perrone: I know, that's what I ask for last week. I don't know why it was not there. How was that not important? Would you like not to be paid for the rest of year?
- Eusebia Diggs: We were discussing OE at the time.

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- Deputy Mayor Perrone: Everybody here who works for you wants to be paid for the rest of the year.
- Mayor Nock: Rebecca, that's not the point she is making. She making it wasn't imported into the spreadsheet--not that it is not important. There is a different.
- Deputy Mayor Perrone: It was not placed inside of this spreadsheet. I understand that. What I don't understand is why. If you want to be paid for this year put it in there so I can see what we are asking. My frustration is that we are not clear. I hope I am clear today. We want to see what we are asking for in salary and wages
- Mayor Nock: Deputy Mayor, Deputy Mayor, we have spent a couple of hours on this.
- Councilman Holley: Salaries and wages-- I do see it. It is on page 12 on this document that we have; however, she is correct it doesn't specify '17 and '16, but it does have '18 and what they are currently asking for 2019.
- Michael Cragin-Auditor: I can provide you last year's budget-- what the modified budget was and what (inaudible) to provide '16, '17 and '18, all on one document.
- Deputy Mayor Perrone: I would like to see the page Mr. Holley is talking about.
- Councilman Holley: It is on page 12. So the salary and wages for example; the Township Manager--what's being requested this year is \$156,683.48.
- Deputy Mayor Perrone: On sheet 12, is that what you mention?
- Councilman Holley: It is the third line in the spreadsheet. Township Manager, that's for his department and then, we have all the other departments as a whole.
- Deputy Mayor Perrone: That's what we are requesting for this year. They have given us a dollar amount that they need to pay --let's say general government technology. We want this figure for this year. What

was it for last year, was there an increase or decrease? We don't know. Did everybody get a raise or not?

Mayor Nock: Was there a general across the board? You explained it at the budget meeting-- I want this clear. Was there a general across the board 2 percent increase in line item or as you explain last week, that you took an average of all three years. You took an average of last three years and averaged it and that's the number you put in for the budget; at least is that not correct? Revenue stream only...

Rich Brevogel: Revenue stream for your salary wages-- Collective Bargaining Agreement.

Mayor Nock: So, you put the actual CPA dollar amount would be in that side?

Rich Brevogel: That's correct.

Mayor Nock: So, the only thing that will satisfy you is literal giving her the '16, '17 and '18 what the CPA cost were.

Councilman Holley: '18 is here we just need '16 and '17.

Michael Cragin: She wants it by positions. So it will be '16, '17, '18, and '19.

Mayor Nock: So, you can provide that?

Deputy Mayor Perrone: You know what program is used to create this?

Michael Cragin-Auditor: No, no, those are numbers that are typed in. I get the numbers from the Finance staff and they tell me what they need. So, I will work with them to see what they have and what you are asking for. I can do it by department, that's not a problem. You want it by position, that I will look into, but I don't think it is impossible.

Mayor Nock: In closing this down; Ms. Jennings, Mr. Holley, Mr. Anderson anything else-- since we got everybody here; so everybody is comfortable when it comes time to vote on the final budget.

Deputy Mayor Perrone: How many people do we have in Human Resource Department?

Mayor Nock: This is not a budget hearing Ms. Perrone.

Councilwoman Jennings: That's information that ties the money that the departments bring in to the revenue to...

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Michael Cragin-Auditor: You have sheet on the revenue and those revenues are in the budget sheets you have in front of you. I can provide more detail information on revenues.

Councilwoman Jennings: It sounds like... What are we saying about the Trust Fund, I mean we know what it is, but you are saying it doesn't include the Trust Fund. So, and I understand that money comes into the Trust Fund and it goes into the general accounts, whatever. And, some programs are paid before and other programs are not paid for. I just want a match.

Michael Cragin-Auditor: There are specific dedicated by rider... a Resolution is passed by Council and it says : money generated by these programs will be set into a dedicated account just for Trust Fund, and only programs for the Recreation can be used to spend that. So, I can give you details on what the revenue is coming through the Trust Fund or whether expenses have come in through the Trust Fund within the couple of years.

Mayor Nock: That would help too. Send that on so it will not be an issue later.

Michael Cragin-Auditor: That's primarily the biggest Trust Fund the Township really has. There are a few other ones, but none of them have to do with Township expenses or revenues. So, I will provide that detail of the Recreation Trust Fund. The expenses are not in your budget document either. Revenues are over here, so I have to break that out. And, no, say these programs are set aside in their own little Trust Fund activity account if you want to call it that. That's quote, unquote this is supposed to be self-sufficient.

Deputy Mayor Perrone: Right, that's what it is supposed to be.

Councilwoman Jennings: Exactly.

Deputy Mayor Perrone: But every year we need more money and we have not created more buildings. We have the same staff, same buildings, the same programs. However, we are racing to the 29<sup>th</sup> to approve this budget and everybody is going to vote for it because you say it is the deadline, that we just raise the taxes again, and it is not Okay, it is not Okay.

Mayor Nock: Tonight is a draft budget that we have to do by the 29<sup>th</sup> and we can change it; that's the purpose of the hearing and so forth. We have had budget hearings-- it seems to be going constantly in a circle with this same thing, so, anything else? I want to clear this totally out.

Deputy Mayor Perrone: I just want it clear that...

Mayor Nock: I think it's clear.

Deputy Mayor Perrone: No, I didn't say this part yet. The other part is like... stated there are some important capital improvement that has to be done, so, we want that in all the scenarios. These things were not there, whether or not we are going to put up the fire door that's needed. So, that has to be a part of that. I just want that to be clear as well.

Mayor Nock: Okay, let us move on. Where are we on the agenda now? So, that is the end of the Manager's Report. We are trying a new experiment tonight; hopefully it goes well. We are going to try it. We agreed to it last time. There is a public comment before the resolutions, you have two minutes to come up and speak, and I ask you to speak only on the resolutions that we have on the agenda. At the end there is another public comment, you can talk about whatever you want to, but right now we are trying as a second one. So, if anybody has anything they want to say about the resolutions we have before them on the agenda I ask you to come up now and speak and so forth. Only the agenda items please.

Pat Lindsay-Harvey, 12 Hadley Lane: Can you explain to me Resolution 2019-59, Township attorney special project \$70,000 what is that?

Mayor Nock: What number?

Pat Lindsay-Harvey: 2019-59 Resolution authorizing transfer between 2018 Budget appropriation reserves and it's for Township Attorney Special Project.

Mayor Nock: Ms. Harvey, my 59 is Deferred School Taxes.

Pat Lindsay-Harvey: Well this is what this says this is 59.

Mayor Nock: I think it is a typo of sort.

Township Clerk Wooding: It's a typo



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Pat Lindsay-Harvey: Is it 59?

Mayor Nock: Just to tell you on our 59 it is...

Clerk: It should be 57. 59 should be 57, thank you.

Councilwoman Jennings: And, 57 is 59.

Clerk: Please forgive my typing, thank you.

Pat Lindsay-Harvey: I have a question on that? what the Township Special Project is?

Rich Brevogel: That is a transfer of funds from an account to cover attorney fees associated with litigations.

Mayor Nock: Ok, that's what that is, anybody else? If not...

Gary Johnson 54 Gramercy Lane: Since there has been some confusion, I have heard... Can you explain 59 when you get to it. The real 59—The Deferred School Taxes?

Mayor Nock: Which is actual 57.

Deputy Mayor Perrone: 57 will be the correct one in your packet.

Mayor Nock: Is there any way we can satisfy the 57 now, which is transfer school tax?

Eusebia Diggs: When we pay the School Board we have to pay 100% of the taxes collected and we pay them first, because the school is physical.

Mayor Nock: And, since we have a couple of School Board members here, we have to give them a 100 percent, we can't give them 50 percent--just checking. There was a School District up north that didn't give the School Board its money. Let's move forward. Closing Public Comments

ORDINANCE

**ORDINANCE 2019—1 (INTRODUCTION)--TABLED**

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY, APPROPRIATING \$2,951,500 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$2,803,925 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Township of Willingboro, in the County of Burlington, New Jersey (the "Township") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$2,951,500, and further including the aggregate sum of \$147,575 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Willingboro Township Council Meeting of March 19, 2019 was held in Council's Chambers,  
One Rev. Dr. M.L. King, Jr. Drive, Willingboro, NJ 08046

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of \$2,803,925 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation &amp; Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds &amp; Notes</u>	<u>Period of Usefulness</u>
a) <b><u>Roads, Sidewalks and Storm Drains:</u></b>			
(i) Improvements to various roads and sidewalks in accordance with the Pavement Management Plan on file in the Office of the Clerk, which plan is hereby incorporated by reference as if set forth at length, including all work and materials necessary therefor and incidental thereto.	\$475,000	\$451,250	10 years
(ii) Improvements to the municipal separate storm sewer			

system, including all work and materials necessary therefor and incidental thereto.

\$500,000                      \$475,000                      40 years

TOTAL:

\$975,000                      \$926,250

b) **Recreation and Parks:**

(i) Repairs to Pennypacker Pool and the acquisition of exercise equipment for Millcreek Park, including all work and materials necessary therefor and incidental thereto and further including all related costs and expenditures incidental thereto.

\$73,000                      \$69,350                      15 years

c) **Information Technology:**

(i) Acquisition of computers and network system equipment, including all related costs and expenditures incidental thereto.

\$90,000                      \$85,500                      5 years

(ii) Acquisition of signs, including all related costs and expenditures incidental thereto.

\$50,000                      \$47,500                      10 years

TOTAL:

\$140,000                      \$133,000

d) **Fire Department:**

Acquisition and installation of a key fob system, including all work and materials necessary therefor and incidental thereto and further including all related costs and expenditures incidental thereto.

\$140,000                      \$133,000                      5 years

e) **Police Department:**

(i) Server upgrades and the acquisition of a computer power backup system, including all work and materials necessary therefor and incidental thereto and further including all related costs and expenditures incidental thereto.

\$15,000                      \$14,250                      5 years

(ii) Acquisition of a surveillance camera system, including all related costs and expenditures incidental thereto.

\$381,000                      \$361,950                      10 years

(iii) Acquisition of tasers and body armor, including all related costs and expenditures incidental thereto.

\$27,500                      \$26,125                      15 years

TOTAL:

\$423,500                      \$402,325

f) **Inspection Department:**

Acquisition of software, including all related costs and expenditures incidental thereto.

\$150,000                      \$142,500                      5 years

g) **Department of Public Works:**

Replacement of a pole barn, including all work and materials necessary therefor and incidental thereto.

\$50,000                      \$47,500                      10 years

e) **John F. Kennedy Center:**

Building repairs, including repairs to the fire doors, roofing and mechanical systems and

room renovations, including all work and materials necessary therefor and incidental thereto.

	<u>\$1,000,000</u>	<u>\$950,000</u>	10 years
GRAND TOTAL:	<u>\$2,951,500</u>	<u>\$2,803,925</u>	

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each purpose.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate

and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 14.58 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of

the bonds and notes provided in this bond ordinance by \$2,803,925, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$445,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

Section 7. The Township hereby declares the intent of the Township to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond



counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

On Motion by Councilman Anderson

Seconded by Councilman Holley

Roll Call:	Councilman Anderson	Yes
	Councilman Holley	Yes
	Councilwoman Jennings	Yes
	Deputy Mayor Perrone	Yes
	Mayor Nock	Yes

Motion carried. Ordinance 2019—1 TABLED

**ORDINANCE 2019--2**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS**

**AND TO ESTABLISH A CAP BANK**

**(N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Township Council of the Township of Willingboro in the County of Burlington finds it advisable and necessary to increase its CY 2018 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Township Council hereby determines that a 3.5% increase in the budget for said year, amounting to \$1,213,431.49 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Township Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years;

**NOW THEREFORE BE IT ORDAINED**, by the Township Council of the Township of Willingboro in the County of Burlington, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2018 budget year, the final appropriations of the Township of Willingboro shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$1,213,431.49 and that the CY 2018 municipal budget for the Township of Willingboro be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

On Motion by Councilman Anderson

Seconded by Councilman Holley

Roll Call:	Councilman Anderson	Yes
	Councilman Holley	Yes
	Councilwoman Jennings	Yes
	Deputy Mayor Perrone	Yes
	Mayor Nock	Yes

Motion carried. Ordinance 2019—2 Approved for Introduction

**RESOLUTIONS**

**TOWNSHIP OF WILLINGBORO**

**COUNTY OF BURLINGTON**

**RESOLUTION FOR DEFERRED SCHOOL TAXES**

**RESOLUTION NO. 57**

WHEREAS, regulations provide for the deferral of not more than 50% of the annual levy when school taxes are raised for a school year and have not been requisitioned by the school district, and

WHEREAS, the Division of Local Government Services requires that a resolution be adopted by a majority of the governing body prior to the introduction of the annual budget of the year subsequent to the deferral, authorizing an increase in the amount of the deferral, and

WHEREAS, it is the desire of the Council of the Township of Willingboro, County of Burlington to increase the amount of the local school deferred taxes by \$598,694.09

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Township of Willingboro, that the amount of deferred local school taxes be increased to \$16,757,656.09

On Motion by Councilman Anderson

Seconded by Councilman Holley

Roll Call:	Councilman Anderson	Yes
	Councilman Holley	Yes
	Councilwoman Jennings	Yes
	Deputy Mayor Perrone	Yes
	Mayor Nock	Yes

Motion carried. Resolution 2019-57 Approved

**TOWNSHIP OF WILLINGBORO**

**COUNTY OF BURLINGTON**

**RESOLUTION TO USE ALTERNATE TAX COLLECTION RATE**

**PURSUANT TO N.J.S.A. 40A:4-41**

**FOR USE IN THE 2019 MUNICIPAL BUDGET**

**RESOLUTION NO. -58**

WHEREAS, the Township of Willingboro experienced substantial cancellations of 2018 property taxes due to tax appeal judgments of the county taxation board pursuant to R.S.54:3-21 et seq., or the State tax court pursuant to R.S.54:48-1 et seq., and a resulting decline in the tax collection rate for the year 2018; and

WHEREAS, the use of the lower collection rate in arriving at the budget appropriation Reserve for Uncollected Taxes in the 2019 Municipal Budget would result in an unfair tax burden to the taxpayers of the Township of Willingboro; and

WHEREAS, if tax appeal judgments of the county tax board or the State tax court result in tax reductions for the previous fiscal year, the governing body of the municipality may elect to calculate the current year reserve for uncollected taxes by using the average collection rate of the three preceding years; and

WHEREAS, the Division of Local Government Services, Department of Community Affairs will allow the Township of Willingboro to use the alternate collection rate in calculating the budget appropriation Reserve for Uncollected Taxes in the 2019 Municipal Budget; and

WHEREAS, the collection rate for 2018 was 95.41%; 2017 was 95.68% and 2016 was 96.65%; and

WHEREAS, the average of the three previous years is 95.91%;

NOW, THEREFORE, BE IT RESOLVED that the Township of Willingboro will use the collection rate of 95.70% in calculating the budget appropriation Reserve for Uncollected Taxes in the 2019 Municipal Budget.

On Motion by Councilman Anderson

Seconded by Councilman Holley

Roll Call:	Councilman Anderson	Yes
	Councilman Holley	Yes
	Councilwoman Jennings	Yes
	Deputy Mayor Perrone	Yes
	Mayor Nock	Yes

Motion carried. Resolution 2019-58 Approved

**RESOLUTION 2019- 59**

**RESOLUTION AUTHORIZING TRANSFERS BETWEEN 2018 BUDGET APPROPRIATION RESERVES**

WHEREAS, various 2018 bills have been presented for payment this year, which bills represent obligations of the prior fiscal year and were not covered by order number and/or recorded at the time of transfers between the 2018 Budget in the last two months of 2018; and

WHEREAS, N.J.S. 40A:4-59 provides that all unexpended balances carried forward after the close of the fiscal year are available until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances to those which are expected to be insufficient during the first three months of the succeeding year;

NOW THEREFORE BE IT RESOLVED on this 19<sup>th</sup> day of March, 2019, in open public session by the Township Council of the Township of Willingboro, in the County of Burlington State of New Jersey, with a 2/3 of the majority of the full membership of Council concurring herein, that the transfers in the amount of \$70,000.00 shall be made between the 2018 Budget Appropriation Reserves as follows:

	<u>FROM</u>	<u>TO</u>
Group Health Insurance	\$70,000.00	
Twp. Attorney Special Project		\$70,000.00
On Motion by Deputy Mayor Perrone		
Seconded by Councilman Anderson		
Roll Call:	Councilman Anderson	Yes
	Councilman Holley	Yes
	Councilwoman Jennings	Yes
	Deputy Mayor Perrone	Yes
	Mayor Nock	Yes
Motion carried. Resolution 2019-59 Approved		

RESOLUTION NO. 2019--60  
BUDGET TO BE READ BY TITLE ONLY

WHEREAS, N.J.S.A.40a: 4-8 provides that the budget be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body providing that at least one week prior to the date of hearing a complete copy of the approved budget, as advertised, has been posted at the Municipal Complex and copies have been made available by the Clerk to persons requiring them; and

WHEREAS, these two conditions have been met,

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 19th day of March 2019, that the budget shall be read by title only.

On Motion by Councilman Anderson		
Seconded by Councilwoman Jennings		
Roll Call:	Councilman Anderson	Yes
	Councilman Holley	Yes
	Councilwoman Jennings	Yes
	Deputy Mayor Perrone	Yes
	Mayor Nock	Yes
Motion carried. Resolution 2019-60 Approved		

**RESOLUTION NO. 2019-61**

**A RESOLUTION OF THE TOWNSHIP OF WILLINGBORO AWARDING A BID FOR THE JOHN F. KENNEDY COMMUNITY CENTER AUDITORIUM DEMOLITION**

**WHEREAS**, on February 18, 2019, the Township Council of the Township of Willingboro advertised its request that bids be submitted for the John F. Kennedy Community Center Auditorium Demolition; and

**WHEREAS**, on March 1, 2019, the bids were received, opened, and read in public; and

**WHEREAS**, the Township received bids from two contractors:

1. Two Brothers Contracting, Inc.
2. JPC Group, Inc.

**WHEREAS**, the Township's Engineer reviewed the bids from each of the contractors; and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., mandates that the Township award the contract to the lowest responsible bidder; and

**WHEREAS**, Township's Engineer tabulated the bids received and determined that the apparent lowest responsible bidder is Two Brothers Contracting, Inc. of 11 Vreeland Avenue, Totowa, New Jersey 07512 for the contract for the John F. Kennedy Community Center Auditorium demolition, in accordance with the attached letter of the engineer.

**WHEREAS**, upon its consideration and review of the bids and recommendations, the Township Council has determined that it is in the best interest of the Township to accept the bid of Two Brothers Contracting, Inc. of 11 Vreeland Avenue, Totowa, New Jersey 07512, in the amount of \$172,000.00 representing items 1 through 6 of the Base Bid.

**WHEREAS**, the award of this bid is contingent upon the availability of funds for this purpose, and as indicated by the attached Treasurer's Certification.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Willingboro, assembled in public session this 19<sup>th</sup> day of March, 2019, hereby accepts the bid of Two Brothers Contracting, Inc., of 11 Vreeland Avenue, Totowa, New Jersey 07512, in the amount of \$172,000.00 representing items 1 through 6 of the Base Bid for the 2018 John F. Kennedy Community Center Auditorium Demolition.

**BE IT FURTHER RESOLVED**, that the bids shall be spread upon the minutes of this meeting.

**BE IT FURTHER RESOLVED THAT** a copy of this resolution shall be provided to the Township Finance Director, Township Engineer, and Two Brothers Contracting, Inc.

On Motion by Councilman Anderson

Seconded by Councilwoman Perrone

Roll Call:	Councilman Anderson	Yes
	Councilman Holley	Yes
	Councilwoman Jennings	Yes
	Deputy Mayor Perrone	Yes
	Mayor Nock	Yes

Motion carried. Resolution 2019-61 Approved

**RESOLUTION 2019- 62**

**RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO AWARD A CONTRACT UNDER A NATIONAL COOPERATIVE PURCHASING AGREEMENT KNOWN AS THE HOUSTON GALVESTON AREA COUNCIL (H-GAC) COOPERATIVE PURCHASING SYSTEM TO PURCHASE ONE (1) AMBULANCE.**

**WHEREAS**, Resolution No. 2018- 136 authorized the Township of Willingboro to enter into a Cooperative Purchasing agreement with the Houston Galveston Area Council Cooperative Purchasing Program ; and

**WHEREAS**, the Township of Willingboro is a member in good standing with the the Houston Galveston Area Council Cooperative Purchasing Program per Willingboro Township Resolution 2018-136; and

**WHEREAS**, the Township of Willingboro intends to participate in the Houston Galveston Area Council (H-GAC) contract for Ambulances, EMS and other special service vehicles for the purpose of purchasing one (1) Ambulance under their bid #AM10-18) to purchase one (1) type III Medallion 170, Ford E-450 (Gas Engine) Ambulance for the Township of Willingboro Emergency Medical Services; and

**WHEREAS**, P.L. Custom Body & Equipment Co. Inc., located at 2201 Atlantic Avenue, Manasquan, New Jersey 08736 has been awarded through the Township's HGAC participation No. ILC18-7196 under their bid #AM10-18 for an HGAC Contract Price of \$203,610.00; and

**WHEREAS**, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Law, NJSA 40A: 11-12; and

**WHEREAS**, H-GAC Cooperative Purchasing Program shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1, et. seq. and N.J.A.C. 17:12:12-2.3, et.seq.) and all other provisions of the revised statutes of the State of New Jersey.

**WHEREAS**, the Chief of the Fire/EMS Department recommends the utilization of this contract on the grounds that it represents the best price available; and

**WHEREAS**, the funds for this purchase have been appropriated through the 2018 Capital C-04-55-918-002-007;

**WHEREAS**, the funds are available for this purpose as is indicated by the Chief Finance Officer's attached certification for the availability of 2018 funds for this contract; and

**NOW THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey, on this 19<sup>th</sup> day of March, 2019, in open public session that the Township Council authorizes the Mayor to execute a purchase agreement with P.L. Custom Body & Equipment Co. Inc., located at 2201 Atlantic Avenue, Manasquan, New Jersey 08736 an authorized vendor, has been awarded through the Township's H-GAC, participation No. ILC18-7196 under their bid #AM10-18 for an HGAC Contract Price of \$203,610.00; and

**BE IT FURTHER RESOLVED**, Funds for this purpose have been appropriated through the 2018 Capital budget.

**BE IT FURTHER RESOLVED**, that the Mayor is authorized to execute all documents to effectuate the award of this contract, subject to the legal review of any and all contractual documents prepared in furtherance of this award; and

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately upon passage for a term of one (1) year and may be extended up to two (2) times as approved by this governing body; and

**BE IT FURTHER RESOLVED**, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED**, that certified copies of this Resolution shall be provided to P.L. Custom Body and Equipment Co., Inc., for their information and attention.

On Motion by Councilwoman Perrone

Seconded by Councilman Anderson

Roll Call:	Councilman Anderson	Yes
	Councilman Holley	Yes
	Councilwoman Jennings	Yes
	Deputy Mayor Perrone	Yes
	Mayor Nock	Yes

Motion carried. Resolution 2019-62 Approved

**RESOLUTION NO. 2019--63**

**AUTHORIZING**

**AN EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL**

**WHEREAS**, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed; and



**WHEREAS**, a request has been made of the Township Council assembled in public session on this 19<sup>th</sup> day of March, 2019 to convene a closed Executive session consistent with the provisions of N.J.S.A. 10:4-12b; and

**NOW, THEREFORE**, upon motion duly made and seconded and passed by a vote of in favor and opposed, **BE IT RESOLVED** by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey that an Executive Session of the Township Council meeting shall be convened to discuss one or more of the following categories as noted:

- \_\_\_\_\_ 1. Any matter which, by express provision of federal law, state statute or rule of court is rendered confidential or excluded from the public portion of the meeting.
- \_\_\_\_\_ 2. Any matter in which the release of information would impair the right to receive funds from the United States Government.
- \_\_\_\_\_ 3. Any material the disclosure of which constitutes and unwarranted invasion of privacy as set forth in N.J.S.A. 10:4-12b(3).
- \_\_\_\_\_ 4. Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees.
- \_\_\_\_\_ 5. Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed.
- \_\_\_\_\_ 6. Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law.
- \_\_\_\_\_ 7. Any pending or anticipated litigation or contract negotiations in which Township Council is or may become a party.

- \_\_\_\_\_ 8. Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.
- \_\_\_XX\_\_\_ 9. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment and other categories set forth in N.J.S.A. 10:4-12b(8).
- \_\_\_\_\_ 10. Any deliberations occurring after a public hearing that may result in the imposition of specific civil penalty or the suspension of loss of a license or permit as set forth in N.J.S.A. 10:9-12b(9).

**BE IT FURTHER RESOLVED** that the general nature of the subject to be discussed relates to:  
Personnel

**BE IT FURTHER RESOLVED** that the time when and the circumstances under which the discussion conducted in closed session will be disclosed to the public, in accordance with N.J.S.A. 10:4-14, and to the extent that it is not inconsistent with N.J.S.A. 10:4-12.

On Motion by Councilwoman Perrone

Seconded by Councilman Anderson

Roll Call:	Councilman Anderson	Yes
	Councilman Holley	Yes
	Councilwoman Jennings	Yes
	Deputy Mayor Perrone	Yes
	Mayor Nock	Yes

Motion carried. Resolution 2019-63 Approved

**RAFFLE APPROVAL- WILLINGBORO CHARITABLE OFFICERS ORGANIZATION—RA-657**

On Motion by Councilwoman Perrone

Seconded by Councilman Anderson

Roll Call:	Councilman Anderson	Yes
	Councilman Holley	Yes
	Councilwoman Jennings	Yes
	Deputy Mayor Perrone	Yes
	Mayor Nock	Yes

Motion carried. Raffle Approved

**APPROVAL OF JANUARY 15, 2019 MINUTES**

On Motion by Councilman Anderson

Seconded by Councilwoman Jennings

Roll Call:	Councilman Anderson	Yes
	Councilman Holley	Yes
	Councilwoman Jennings	Yes
	Deputy Mayor Perrone	Yes
	Mayor Nock	Yes

Motion carried. Minutes Approved

3/19/19:

Mayor Nock: It is now the public's time and I am going to ask for any comments for the public to come up and you have four minutes once the Clerk is set and...

Clerk: I'm set.

Mayor Nock: Okay. Anybody from the public want to speak about anything?

Pat Lindsay-Harvey: Okay, good evening again, Pat Lindsay-Harvey. At the last meeting I reported that at the Burlington County Times Reader Advisory Board I suggested to them that they have a public meeting given the fact that they have unfair reporting of our Township, that most of the residents can't stand the paper. We had our meeting last Monday; they said yes they would like to do that. As soon as the Township wants to set it up they will meet with residents and hear what they have to say.

Mayor Nock: Alright. Thank you, anyone else?

Nematullah Vasowala: Good evening everybody. My name is Nematullah. I started my practice here in Willingboro for a physical therapy practice. We are located right by the high school and we specialize with women's health and pediatrics. I have a lot of my patients who have businesses here, they work for the church. One of my patients even went to the high school principal to get in touch for children who are hurt during sports. We do sports specific drills. We specialize in women's health, so any pelvic pain, pelvic floor weakness, any incontinence we treat that. We accept most insurances and we treat all conditions. We have workman's comp, we have personal injury, and we have Medicare, Medicaid and all commercial insurances. I just wanted to come and meet the Township and thank you everyone, we passed the zoning, we really enjoy we are here. We are a small business, family owned. We don't have a lot overhead. Our profits are low, but we are here to service the community. We request your support for us to grow and be profitable enough just to give it back to the community. So I just want to thank everybody for their time. I have some flyers and some pens if it is okay for me to (inaudible). There are a lot of events that we are looking for. One of my co-workers works for the public schools and she has invited me for an event in May where there is a fair for parents and children and she sent me the invite for me to be there. Not just to advertise, but also to educate the parents, because if the children are injured they can pretty much drop them there, get them therapy, get them stronger,

put them back to the sport they are interested in. We also treat multiple sclerosis, Parkinson's; I have been a clinician for ten years. I've been doing my own homecare since three years and this year we started our practice. My father had a stroke, I rehabbed my father. I am a foreign grad from India. It took me six months to rehab my father from paralysis to walking. I have done a lot of homecare in India and I have hands-on skill. I am pelvic floor certified and I am McKenzie certified for low back pain. Thank you everybody for their time.

Mayor Nock:

Welcome to Willingboro. Anyone else?

Toni Mathis:

Good evening, Toni Mathis 40 Rittenhouse. I am not sure Pat Harvey's bringing up about the bias with Burlington Times. I do not read the Burlington Times, but it has come to my attention. A couple of years ago I attended a church gathering in regards to a new slogan for Willingboro, "Killingboro". So I just wanted to put this up in front of our board and to the neighborhood, the community, that I do have some real concerns. I haven't lived here for all of my life; I am a new pretty much I've been here for fifteen years. I've seen some decline; I am really concerned about that. I am concerned about the structures of our homes, the abandonment of the homes and the lack of getting our code enforcers to enforce some of the decay and things that are going on. It seems to take a long period of time before there is anyone being served or there are any changes. But my real concern is because it came to my attention that we are getting this publicity about there are these instances of shootings and gang violence. I want to hear from someone to tell me what is going on. Do we need more police protection? There are two incidents that just recently happened and two young people lost their lives because of a killing. Is it gang related? So I am bringing that up because I haven't seen what we are doing about that and would like to have some answers to that. Also, one final, this also came to my attention because a co-worker happens to live in the neighborhood where these two recent killings happened. I went to a board of education meeting and I was told to bring it to this board. But I did notice that there is this new total incident by school September 1, 2018 to December 31<sup>st</sup> about the violence; and just fortunately, or unfortunately, I do see that one of the highest amounts of assaults in the school was Levitt Intermediate. Levitt happens to back into that park that has had to those recent shootings. I don't know if there is a correlation.

Mayor Nock:

Did you say that the school board told you to bring...

Toni Mathis:

No, the school board did not. I am just a resident and I happened to go to the school board meeting and they had an agenda and I just happened to look at...I am always concerned because I am a pediatric social worker. So I am always concerned when I see that there are increases in violence in the schools and how we are protecting our children. We have families that are saying that they are concerned about their children leaving, leaving home to go to school because they are walking or coming from the school and walking home. There should be no child that should have an issue with being bullied or any type of being approached by a gang, if we do have gangs and I don't want to be in denial. If we have gangs in Willingboro we need to step up our game and do something about that. But I was surprised that I saw that in Levitt alone there has been twenty three assaults and that is twenty three too many. Thank you.

Mayor Nock:

Thank you. Anyone else? Seeing none, I will close public comment, Council Comment.

**Council Comment:**

Councilman Holley:

Good evening. First and foremost I would like to thank everyone for coming out this evening. So I can, Ms. Mathis, speak to some of the things you discussed. I happen to also work with children. For my day job I am an assistant principal at a middle school in Pemberton, New Jersey. So the way an assault is interpreted, and I am not sure, I don't want to speak to Willingboro's numbers, but that would just be an act of physical aggression that is one-sided, I would consider that to be an assault. So, if it is just one student potentially attacked another student. It could be punching, it could be pushing, but that is how those numbers can be reported. So just to kind of give you some clarification on that, I am not exactly one hundred percent certain what Levitt's numbers are because I don't work there, but that is an incident of an assault. I do think I can think back to when I was in middle school and there were fights then and kids...that are part of the matriculation process, there are going to be some ups and downs and children are going to learn from their mistakes. Not to make any excuses for what is going on, but I do think there is a heightened sense attached to it because everything is reported out a lot more than it used to be. That is a very good question though, what is exactly taking place over there and why those numbers are so high. In regards to some of the crime that has been going on, it is definitely unfortunate that it

seems like we had these two incidents back to back. I kind of probed for answers and questions. A lot of it the police forces has to be tight lipped about because they are ongoing current investigations, so there is a lot information that they can't disclose with us at this point in time. However, I am a resident and I do hear things, so I hear there was...someone was apprehended for the last...I don't know if they were charged or not. These are just some of the rumors that I am hearing. In addition to help cut down on some of these instances, I know last year towards the end of the year and we even explored this prior to that, we did approve surveillance cameras for the community that should be getting installed any day now; and that is to help, you know I don't know if this going to prevent, but hopefully it will deter if people know we have cameras. I am hopeful that the things that do unfortunately happen that the cameras will lead us to more arrests which in return will deter people from committing these types of acts in our community. So that is just to kind of answer both of your questions or comments rather. Last week I did have the opportunity to attend the town hall with Senate President Sweeney, Senator Singleton and Senator Addiego. This is an important time here in New Jersey, elections coming up. I know Willingboro is a working class community and a lot of discussion thee surrounded on how they are going to fund the pension in the future and the increase in taxes and how they are going to fund school districts. They are proposing school districts move to not regional, but K-12 districts where smaller schools would be closing and combining schools with one another and they want to reduce just about half of the school districts throughout the state, which would probably at some point in time impact our community as well. So I just encourage people to stay up to date on some of the things that are going on. I have some questions and was part of that discussion at the town hall last week, but you know, these are things that are ultimately going to impact us as residents here in Willingboro so we need to pay close attention to that moving forward. That is all the comments I have. I look forward to seeing everyone at the Melanin Market at JFK this Saturday this is just a reminder for everyone. Thank you.

Councilwoman Jennings:

I also would like to thank everyone for coming out. This weekend I went to McGinley School in Millbrook Park, where the American Red Cross had their fifth campaign. Many of you remember that they had started in 2015 and I got some statistics. So as of...including Milbrook, five parks have been completed as of 2019 and they are Buckingham, Pennypacker, Somerset,

Fairmount and Millbrook. A total overall of 1,010 smoke alarms have been installed during that time and 460 homes were made safer. Over 923 people were educated. This number does not count people reached in the first year, 2016 because the count was not tallied in that year. So the estimated people reached overall via the Red Cross is over 1,200 people. Alpha Kappa Alpha's Pi Mu Omega Chapter also donated four hundred smoke detectors through the years and the fire department since 2015 has separately installed 314 additional alarms in 157 homes throughout the town. Altogether they have provided residents with nearly 1,800 alarms free of charge. That is a very impressive number and I want to thank our fire department, the American Red Cross, Pi Mu Omega Chapter of AKA, and all the volunteers. The volunteers include the firemen, the policemen, the CERT team members, Red Cross personnel and residents, many residents. So they are free if you go to the fire department they will give you an alarm or two alarms, whatever you ask for and they will also install them if you would like to have them installed. We are hoping that the next campaign would be multiple parks, maybe four at a time, because we still...and by the way, Willingboro is a pilot program, but we are hoping that next go around we can do multiple parks, maybe four parks that day so we may need even more volunteers. There were questions asked about the contributions from the MUA last week and I just wanted to read what those contributions were in the past five years. Actually the past five are contributions. So in 2015, \$300,000.00 was given to the Township, Commissioners at that time were, Walker, Reiter, Campbell, Jennings and Scott. 2016, \$300,000.00, Commissioners Campbell, Walker, Jennings, Scott and Sills. 2017, went down to \$200,000.00, Sills, Turner, Walker, Jennings and Scott. Mr. Campbell had retired. 2018, \$150,000.00, Turner, Scott, Sills, Jennings and Evans. So, Campbell and Walker were off at that point; and 2019, \$200,000.00, Scott, Evans, Jennings, Turner and Sills. Now the way that is determined-- I have it here from the MUA is and I am just going to read it verbatim. When we look at how much we give the Township, we develop the budget based on our current capital and operational needs and our projections for the coming year. We then look at whether we need to raise rates to meet those needs in that calculation and we determine how much we will need to raise rates to support various levels of municipal contribution. The commissioners then decide how high they would like to raise rates to support the municipal contribution. So that I what that contribution is based on. Now, aside from the \$200,000.00 this



year, the MUA also forgave the Library \$44,470.00 from their bill and I am reading this verbatim. When we took the reading and noticed

Mayor Nock: Hold it, hold it-- point of privilege, Ms. Jennings, please complete.

Councilwoman Jennings: Thank you. When we took the reading and noticed the high usage, our billing coordinator sent our meter department supervisor back to reread the meter to make sure there wasn't an error. After that she contacted the library the same day, the maintenance supervisor for the library met with our department supervisor at the location. The maintenance person told our meter department supervisor that there was no leak and we did not know what we were talking about. The library certainly could have mitigated the degree of the leak had they acted when we first told them about the usage. So I am simply saying that that is a total of \$244,470.00 for this year, certainly not the \$300,000.00, but greater than in some previous years. I was going to talk about our meeting but

Mayor Nock: Thank you. Mr. Anderson.

Councilman Anderson: I just want to thank everybody for coming out. Welcome also Kinesis Rehabilitation to the community. You know, this is one of the things we are looking for, to attract new businesses. So I hope new businesses keep coming, but once again, thank you so much. Finally, I just want to wish Councilwoman Jennings a happy birthday! Thank you.

Deputy Mayor Perrone: Good evening everyone. I was able to attend a few meetings with regards to the marijuana legislation bill that is currently being written. With an update, the last meeting I had was this morning attended with Mayor Nock and currently the expungements and tax levy is what is in dispute right now. They've added to the bill anyone who was incarcerated for marijuana can get their record expunged as if it never happened as well as anyone who is currently in prison for marijuana can file documents, this is a process, but file documents with the Supreme Court to be released from prison. Of course each case is different, if there is other charges then different case. However, any charges with regards to marijuana would be dropped as well as expunged as if it never happened. For those who are not aware, there has been a huge increase as far as African American Males that have been incarcerated for having small amounts of marijuana on them. Once they are released they are not entitled to purchase a home with receiving financial aid or any benefits. They are also not

entitled to receive financial aid for college. They also are turned away for employment, which basically they are set up for failure. Okay? So this bill we are hoping that gets signed on Monday and I will let Mayor Nock speak because I know we are on a time limit here speak to the tax portion of the marijuana and the legislation bill. I think that is the top parts of that bill currently. All of the mayors of New Jersey...not all of the mayors, urban mayors are the persons who are having these meetings and helping to write the legislation. With regards to the budget, I want it to be clear that I am passionate about this because this is what runs our community and I find it insulting when I ask for salaries and the question is I don't understand the question. I feel that I am very clear and I stated it over and over that I am looking for salaries for our community, so I am hoping today that it is very clear and I am looking for the past three years. With regards to the MUA, at the budget meeting I presented a presentation which was an evident decline of how much we received from the MUA. In 2016 they gave \$300,000.00 as Ms. Jennings said, in 2017 they gave us \$200,000.00 and in 2018 they gave us \$150,000.00. So she is justifying why. However, from what I understand is we've all been using water. So to me there is something about that that is a little shaky. But yes, that is why she had brought that up, so I want to be clear about that, with regards to the trust fund? The JFK Center is our largest revenue. So, for me, I don't take it lightly when we just say oh it's in a trust fund, it's there, it exists, it's in the clouds. I want to see exactly how much we are receiving so we can better prepare what we are using our money for. I'd like to see the auditorium built and redesigned so we can use it for other purposes; however, if we are looking at money and constantly raising the taxes and not really identifying where we are putting our money that is a problem. So, not to belabor that topic any further, however, that is the end of my public comment.

Mayor Nock:

Thank you. Ms. Perrone is correct. We have been part of discussions with the urban mayors. It is fascinating to hear all the mayors around the state talking about marijuana. The most significant part of this is it looks like anything five pounds or less, non-violent, you will be able to get your record expunged and at this moment in time remember that the bill is going through several changes. As for townships, we would have to opt out. At the present moment they are moving back and forth. Clearly if you are not involved or engaged in it, then you would not be partaking in the tax revenue that would be coming from it. But the expungement is a critical social justice piece and the example that

was brought up which made a lot of sense to me is that in the old days some of us remember in the neighborhoods that we grew up in not everybody, that there were number runners, people who were doing numbers, and when the state took over the number business through the lottery those people who had gone to jail for numbers had never gotten their records expunged for the rest of their lives and they were not able to do certain things, now that the state is taking over the marijuana business, that that should never happen again. If you were caught at '18 or '19 your life was totally impacted the rest of your life even though the state took over. I want to move from it, but it is an ongoing conversation. Those meetings are running a good hour to hour and a half. It is obviously, a topic of the day, because the governor has put about 80 million dollars in the budget to have income from the marijuana industry in this current upcoming fiscal year. For myself, yesterday Ms. Jennings came and several residents' commissioners came. I testified before the bureau of public utilities in reference to PSE&G and PSE&G is obviously trying to raise some rates and they have some programs. But I was more concerned about the Smart City concept and extremely, extremely disappointed in what they are proposing for a Smart City. To me, their concept of Smart City is the old 8 track listening when we have moved from beyond cassettes to CD's and now we are streaming. But it is all about money guys. We also have had conversations; Councilwoman Jennings has attended, in Senator Singleton's office with PSE&G about things about that. You guys know that I have a passion about the Smart City concept. I think it can alleviate a lot of things that may be happening in this town. The future of this town, the future of this community and for those of you who have not heard me talk about it, it is essentially changing our heads of our lights, putting LED lighting better lighting in some strategic places put a camera and also the ability of the head to offer Wi-Fi now. When we started this in 2014, it is now 2019, we've moved from 4G to 5G. We are a perfect town for 5G and to be able to offer this community Wi-Fi much like you walk into a Starbucks. But PSE&G Smart Cities Concept is no more than just changing the head to LED lighting. We spend \$50,000.00 a month for the lighting in front of your houses, the town is dark, LED's cost about half of that. We could take that savings and do something else with it, but we need the permission of PSE&G to do it. So I thank you all for coming. Could keep going, but thank you and I don't think we'll be voting on anything coming out. Mr. Solicitor? We may? Okay, so it looks like we may have a vote or so coming out

# Willingboro Township

## Memo

To: The Honorable, Martin Nock Mayor  
The Honorable, Rebecca Perrone Deputy Mayor  
The Honorable Jacqueline Jennings, Councilwoman  
The Honorable, Darvis Holley Councilman  
The Honorable Nathaniel Anderson, Councilman

From: Richard Brevogel, Interim Township Manager

Date: March 19, 2019

Re: 2019 Budget Introduction

The municipal budget must be introduced by March 29<sup>th</sup> 2019. I have compiled a binder of the 2019 Budget information for your review.

The total budget is \$46,530,000 representing a 2.26 % tax increase over the 2018 budget. The increase is within both the Budget Cap and the Tax Levy Cap. This spending plan calls for a 3.97 cents increase in taxes or \$62.34 yearly per average household on a house assessed at \$157,038. It utilizes \$3,200,000 of the fund balance of \$7,074,131.23 leaving \$3,847,131.23 in fund balance.

### Significant budget points:

- Capital Ordinance funding of \$2,951,500 million dollars if authorized by the council.
- No additional "new" personnel will be added
  - Existing authorized and budgeted positions will be filled as required
- Utilization of \$3,200,000 million of fund balance

I have attached a financial representation of the potential impact on the 2020 budget if the township uses this much of the Current Fund Balance. Depending on several variables the township will have a loss of revenue of \$306,000 going into the 2020 budget. It is anticipated the fund balance would be at approximately \$5,789,000 at the end of the 2019 budget year.

## FUND BALANCE RESERVE EVALUATION

AMOUNT	
7,074,000	Fund Balance as of 12/31/18
3,200,000	Anticipated used of fund balance in the 2019 Budget
1,200,000	Anticipated Lapse of Appropriation Reserves
415,000	Anticipated MRNA* ( 12/31/18 MRNA 1,135,000 less 720,000 (2018 Insurance dividend not expected to repeat in 2019))
300,000	Anticipated FEIMA Grant (Expected to be received as MRNA in 2019)
5,789,000	<b>Projected fund balance 12/31/19</b>
50%	Maximum Allowed Fund Balance by resolution
2,894,000	Anticipated used of fund balance in the 2020 Budget
3200000	Anticipated used of fund balance in the 2019 Budget
2894000	Anticipated used of fund balance in the 2020 Budget
306000	Loss of Revenue in the 2020 Budget

\*MRNA – Miscellaneous Revenue Not Anticipated in Budget

## Scenario #1B

- ⊗ Includes additional Personnel
- ⊗ Additional \$100,000 for Professionals (Attorney's Fees related to Litigation)
- ⊗ Additional funds for Settlement
- ⊗ Reduction in Health Insurance Line Item
  - ⊗ Chapter 78 discussion
  - ⊗ Reduction of \$150,000
- ⊗ \$3,200,000 used of Fund Balance

Increase of 6.57 cents or \$103.17 per average assessed home.

	<u>2018</u>	<u>2019</u>	<u>Difference</u>
<b>REVENUES</b>			
Fund Balance	1,596,000.00	3,500,000.00	1,904,000.00
Local Revenue	903,367.00	876,577.00	(26,790.00)
State Aid w/o Offsets	3,684,275.00	3,684,275.00	-
Other Local Revenue	900,000.00	921,000.00	21,000.00
Interlocal Service Revenue	139,081.00	130,498.00	(8,583.00)
State Aid with Offsets (Grants)	136,405.26	65,815.27	(70,589.99)
Special Items	2,867,427.28	997,640.00	(1,869,787.28)
Delinquent Taxes	2,500,000.00	2,905,000.00	405,000.00
Amt. to be Raised - Minimum Library	610,180.87	619,300.02	9,119.15
Amt. to be Raised	32,209,913.59	33,426,625.69	1,216,712.10
	<u>45,546,650.00</u>	<u>47,126,730.98</u>	<u>1,580,080.98</u>

<b>BUDGET</b>			
Operations Inside "CAPS"	34,682,803.73	35,801,181.61	1,118,377.88
Operations Outside "CAPS"	2,415,441.12	2,445,358.12	29,917.00
Public & Private Programs Outside "CAPS"	136,405.26	246,063.54	109,658.28
Capital Improvements Outside "CAPS"	100,000.00	150,000.00	50,000.00
Debt Service Outside "CAPS"	5,242,595.49	5,154,224.73	(88,370.76)
Deferred Charges & Judgements	70,000.00	100,000.00	30,000.00
Reserve for Uncollected Taxes	2,899,404.40	3,229,902.98	330,498.58
	<u>45,546,650.00</u>	<u>47,126,730.98</u>	<u>1,580,080.98</u>

**Municipal Rate Projection Info**

Tax Increase (Cents)	6.570
Percentage Increase	3.68%
Average Dollar Increase per house	\$103.17 for \$157,038 Home

**Total Rate Projection Info \***

2018 Rate	3.901
2019 Rate	4.011
Tax Increase (Cents)	11.035
Percentage Increase	2.75%
Average Dollar Increase per house	\$173.29 for \$157,038 Home

\*Projection assumes 2% increase in county taxes and 2% increase in school taxes

## 2019 Budget Discussion: Scenario Discussion

### SCENARIOS:

- Scenario #1
  - Includes all personnel requests
  - Additional \$100,000 for Professionals (Attorney's Fees related to Litigation)
  - Additional funds for Settlement
- Scenario #2
  - Includes no additional Personnel
  - Additional \$100,000 for Professionals (Attorney's Fees related to Litigation)
  - Additional funds for Settlement
- Scenario #3
  - Includes no additional Personnel
  - Additional \$100,000 for Professionals (Attorney's Fees related to Litigation)
  - Additional funds for Settlement
  - Reduction in Health Insurance Line Item
    - Chapter 78 discussion
    - Reduction of \$150,000
- Scenario#4
  - Includes no additional Personnel
  - Additional \$100,000 for Professionals (Attorney's Fees related to Litigation)
  - Additional funds for Settlement
  - Reduction in Health Insurance Line Item
    - Chapter 78 discussion
    - Reduction of \$150,000
  - Increase fund balance utilization from 45.4% to 47.5%. Additional \$150,000



## 2019 Budget Discussion: Scenario Discussion

### SCENARIOS:

- Scenario#5
- Includes no additional Personnel
- Additional \$100,000 for Professionals (Attorney's Fees related to Litigation)
- Additional funds for Settlement
- Reduction in Health Insurance Line Item
  - Chapter 78 discussion
  - Reduction of \$150,000
- Increase fund balance utilization from 45.4% to 50%.
- Increase Capital Budget from \$2 million to just under \$3 million
- Major increase for JFK NOV's
  - \$500,000 for Fire Doors
  - Room Renovations
  - Elevator Upgrade

# Township of Willingboro

To: The Honorable Martin Nock, Mayor  
The Honorable Rebecca Perrone, Deputy Mayor  
The Honorable Jacqueline Jennings, Councilwoman  
The Honorable Nathaniel Anderson, Councilman  
The Honorable Darvis K. Holley, Councilman

From: Richard A. Brevoegel,  
Interim Township Manager

Date: March 19 2019

Re: Agenda

## MANAGER'S REPORT

- On Saturday March 16<sup>th</sup> 2019, the American Red Cross in conjunction with the Willingboro Fire department installed 141 free smoke alarms in 97 homes affecting 315 residents who reside in Millbrook Park.
  - Thanks to all who volunteered and coordinated this event.
- Budget Introduction
  - Fund Balance Concerns for 2020 Budget
- On March 27<sup>th</sup> at the JFK Center the 2<sup>nd</sup> Annual Inspections Seminar will be held. The event will take place from 9am to 12 noon. A flyer is attached and information is on the township website.

## AGENDA ITEMS

### RESIDENT QUESTIONS:

- Ms. J. Mack Maplewick Lane
  - Big "D" Marina Clean up
  - Turned over to DPW and Inspections
  - Availability for Compost
  - The township has nowhere to have an official Compost Site per DEP regulations therefore this is not an option
  - The understanding of the township administration is that the Federal Office of Budgets allocated a specific amount each Congressman. However, we are sure that the amount of \$3,000,000 for offices is not an accurate figure.

### EXECUTIVE SESSION :

- Personnel
- Contracts
- Employee
- PD Public Safety Director

WILLINGBORO TOWNSHIP INSPECTIONS DEPARTMENT  
PRESENTS...

# 2ND ANNUAL INSPECTIONS SEMINAR

**FREE  
EVENT  
LIMITED  
SPACE!**

**CALLING ALL:  
CONTRACTORS, LANDLORDS, TENANTS,  
REALTORS and INVESTORS**

**Come out and learn informative information regarding the  
process and procedures of the Inspections Department.**

**WEDNESDAY, MARCH 27, 2019  
9:00 am - 12 noon**

**Kennedy Center  
Banquet Hall  
429 John F. Kennedy Way  
Willingboro, NJ**

**TO RESERVE YOUR SEAT EMAIL:  
[Inspections@willingboronj.gov](mailto:Inspections@willingboronj.gov)  
*Subject Line:* Inspections Seminar  
List name of agency and names of those attending**

after the executive session. Thank you. To those of you who are not staying...

Motion to return to public session was done by Deputy Mayor Perrone and seconded by Councilman Holley. All in favor and none opposed.

Michael Armstrong: Council needs a motion to approve the expenditure of not to exceed five thousand dollars for expert services in the Berry vs. Township of Willingboro matter as discussed in executive session.

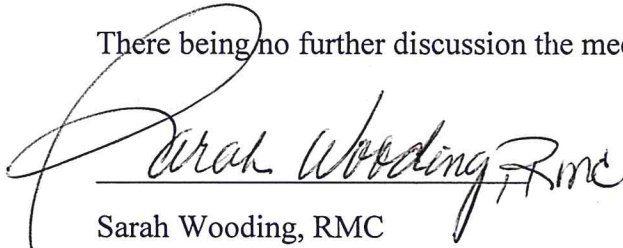
On motion by Deputy Mayor Perrone

Seconded by Councilman Holley

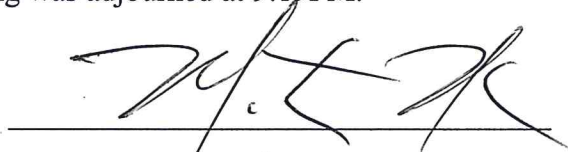
Roll Call:	Councilman Holley	Yes
	Councilwoman Jennings	Yes
	Deputy Mayor Perrone	Yes
	Mayor Nock	Yes

Motion carried.

There being no further discussion the meeting was adjourned at 9:19PM.

  
Sarah Wooding, RMC

Township Clerk

  
Martin Nock, Mayor