

ATTENTION

Attached is the Township Council packet. This packet is posted online as a courtesy to the public.

Please take note that packets are generally posted the Friday prior to the Tuesday meeting. If there are any changes, additions or deletions made between the time of the packet posting and the meeting, same may not be reflected within this packet.

Subsequent to the packet posting, should you require additional information or a copy of a public document that is the subject of the meeting that was not available at the time of the packet posting, but is available prior to the meeting, you may contact the Township Clerk's Office via email at swooding@willingboronj.gov or by calling 609-877-2200 Extension 1028.

Subsequent to the Council meeting, you may request documents by filing an Open Public Records Act (OPRA) request. You may obtain an OPRA form by going to the Township's website, www.willingboronj.gov, and typing OPRA in the search engine. Once you complete the online form and click SUBMIT, your request is automatically forwarded to the Township Clerk for response (within seven (7) business days).

Thank you,

Sarah Wooding

Sarah Wooding, RMC
Township Clerk

WILLINGBORO TOWNSHIP COUNCIL

AGENDA

March 19, 2019

7:00PM
Call to order
Flag Salute
Statement
Roll Call

MANAGER'S REPORT

PUBLIC COMMENT

ORDINANCE 2019—1 INTRODUCTION

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS
IN AND BY THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF
BURLINGTON, NEW JERSEY, APPROPRIATING \$2,951,500 THEREFOR
AND AUTHORIZING THE ISSUANCE OF \$2,803,925 BONDS OR NOTES OF
THE TOWNSHIP TO FINANCE PART OF THE COST THEROF.

ORDINANCE 2019—2 --INTRODUCTION

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

3/19/19

Resolutions

- Res. 2019—57 RESOLUTION AUTHORIZING TRANSFERS BETWEEN 2018
BUDGET APPROPRIATION RESERVES
- Res. 2019—58 RESOLUTION TO USE ALTERNATE TAX COLLECTION RATE
PURSUANT TO N.J.S.A. 40A:4-41 FOR USE IN THE 2019
MUNICIPAL BUDGET
- Res. 2019—59 RESOLUTION FOR DEFERRED SCHOOL TAX
- Res. 2019—60 RESOLUTION FOR BUDGET TO BE READ BY TITLE
- Res. 2019—61 RESOLUTION OF THE TOWNSHIP OF WILLINGBORO
AWARDING A BID FOR THE JOHN F. KENNEDY COMMUNITY
CENTER AUDITORIUM DEMOLITION
- Res. 2019—62 RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO
TO AWARD A CONTRACT UNDER A NATIONAL COOPERATIVE
PURCHASING AGREEMENT KNOWN AS THE HOUSTON
GALVESTON AREA COUNCIL (H-GAC) COOPERATIVE
PURCHASING SYSTEM TO PURCHASE ONE (1) AMBULANCE
- Res. 2019—63 EXECUTIVE SESSION (IF NEEDED)

RAFFLE APPROVAL— WILLINGBORO CHARITABLE OFFICERS
 ORGANIZATION—RA-657

APPROVAL OF JANUARY 15, 2019 MINUTES

NEW BUSINESS

Public Comment
Council Comment
Adjournment

ALL BUSINESS ITEMS ARE TENTATIVE PENDING THE REVIEW AND APPROVAL OF
THE LAW DEPARTMENT

ORDINANCE 2019 - 1

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY, APPROPRIATING \$2,951,500 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$2,803,925 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Township of Willingboro, in the County of Burlington, New Jersey (the "Township") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$2,951,500, and further including the aggregate sum of \$147,575 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds

are hereby authorized to be issued in the principal amount of \$2,803,925 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

| <u>Purpose</u> | <u>Appropriation & Estimated Cost</u> | <u>Estimated Maximum Amount of Bonds & Notes</u> | <u>Period of Usefulness</u> |
|---|---|--|-----------------------------|
| a) <u>Roads, Sidewalks and Storm Drains:</u> | | | |
| (i) Improvements to various roads and sidewalks in accordance with the Pavement Management Plan on file in the Office of the Clerk, which plan is hereby incorporated by reference as if set forth at length, including all work and materials necessary therefor and incidental thereto. | \$475,000 | \$451,250 | 10 years |
| (ii) Improvements to the municipal separate storm sewer system, including all work and materials necessary therefor and incidental thereto. | <u>\$500,000</u> | <u>\$475,000</u> | 40 years |
| TOTAL: | <u>\$975,000</u> | <u>\$926,250</u> | |

b) Recreation and Parks:

(i) Repairs to Pennypacker Pool and the acquisition of exercise equipment for Millcreek Park, including all work and materials necessary therefor and incidental thereto and further including all related costs and expenditures incidental thereto.

\$73,000

\$69,350

15 years

c) Information Technology:

(i) Acquisition of computers and network system equipment, including all related costs and expenditures incidental thereto.

\$90,000

\$85,500

5 years

(ii) Acquisition of signs, including all related costs and expenditures incidental thereto.

\$50,000

\$47,500

10 years

TOTAL:

\$140,000

\$133,000

d) Fire Department:

Acquisition and installation of a key fob system, including all work and materials necessary therefor and incidental thereto and further including all related costs and expenditures incidental thereto.

\$140,000

\$133,000

5 years

e) Police Department:

(i) Server upgrades and the acquisition of a computer power backup system,

| | | | |
|---|----------|----------|---------|
| including all work and materials necessary therefor and incidental thereto and further including all related costs and expenditures incidental thereto. | \$15,000 | \$14,250 | 5 years |
|---|----------|----------|---------|

| | | | |
|--|-----------|-----------|----------|
| (ii) Acquisition of a surveillance camera system, including all related costs and expenditures incidental thereto. | \$381,000 | \$361,950 | 10 years |
|--|-----------|-----------|----------|

| | | | |
|--|----------|----------|----------|
| (iii) Acquisition of tasers and body armor, including all related costs and expenditures incidental thereto. | \$27,500 | \$26,125 | 15 years |
|--|----------|----------|----------|

| | | | |
|--------|------------------|------------------|--|
| TOTAL: | <u>\$423,500</u> | <u>\$402,325</u> | |
|--------|------------------|------------------|--|

(f) Inspection Department:

| | | | |
|---|------------------|------------------|---------|
| Acquisition of software, including all related costs and expenditures incidental thereto. | <u>\$150,000</u> | <u>\$142,500</u> | 5 years |
|---|------------------|------------------|---------|

g) Department of Public Works:

| | | | |
|---|-----------------|-----------------|----------|
| Replacement of a pole barn, including all work and materials necessary therefor and incidental thereto. | <u>\$50,000</u> | <u>\$47,500</u> | 10 years |
|---|-----------------|-----------------|----------|

e) John F. Kennedy Center:

| | | | |
|---|--------------------|------------------|----------|
| Building repairs, including repairs to the fire doors, roofing and mechanical systems and room renovations, including all work and materials necessary therefor and incidental thereto. | <u>\$1,000,000</u> | <u>\$950,000</u> | 10 years |
|---|--------------------|------------------|----------|

GRAND TOTAL: \$2,951,500 \$2,803,925

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each purpose.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must

include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 14.58 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New

Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$2,803,925, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$445,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

Section 7. The Township hereby declares the intent of the Township to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities

and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Council of the Township of Willingboro in the County of Burlington finds it advisable and necessary to increase its CY 2018 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Council hereby determines that a 3.5% increase in the budget for said year, amounting to \$1,213,431.49 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Township Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years;

NOW THEREFORE BE IT ORDAINED, by the Township Council of the Township of Willingboro in the County of Burlington, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2018 budget year, the final appropriations of the Township of Willingboro shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$1,213,431.49 and that the CY 2018 municipal budget for the Township of Willingboro be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

TOWNSHIP OF WILLINGBORO
COUNTY OF BURLINGTON
RESOLUTION FOR DEFERRED SCHOOL TAXES
RESOLUTION NO. 57

WHEREAS, regulations provide for the deferral of not more than 50% of the annual levy when school taxes are raised for a school year and have not been requisitioned by the school district, and

WHEREAS, the Division of Local Government Services requires that a resolution be adopted by a majority of the governing body prior to the introduction of the annual budget of the year subsequent to the deferral, authorizing an increase in the amount of the deferral, and

WHEREAS, it is the desire of the Council of the Township of Willingboro, County of Burlington to increase the amount of the local school deferred taxes by \$598,694.09

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Township of Willingboro, that the amount of deferred local school taxes be increased to \$16,757,656.09

TOWNSHIP OF WILLINGBORO

MARTIN NOCK, MAYOR

ATTEST:

SARAH WOODING, TOWNSHIP CLERK

The foregoing Resolution was duly adopted by the Township Council of the Township of Willingboro at a regular meeting held on March 19, 2019.

TOWNSHIP OF WILLINGBORO
COUNTY OF BURLINGTON
RESOLUTION TO USE ALTERNATE TAX COLLECTION RATE
PURSUANT TO N.J.S.A. 40A:4-41
FOR USE IN THE 2019 MUNICIPAL BUDGET
RESOLUTION NO. 58

WHEREAS, the Township of Willingboro experienced substantial cancellations of 2018 property taxes due to tax appeal judgments of the county taxation board pursuant to R.S.54:3-21 et seq., or the State tax court pursuant to R.S.54:48-1 et seq., and a resulting decline in the tax collection rate for the year 2018; and

WHEREAS, the use of the lower collection rate in arriving at the budget appropriation Reserve for Uncollected Taxes in the 2019 Municipal Budget would result in an unfair tax burden to the taxpayers of the Township of Willingboro; and

WHEREAS, if tax appeal judgments of the county tax board or the State tax court result in tax reductions for the previous fiscal year, the governing body of the municipality may elect to calculate the current year reserve for uncollected taxes by using the average collection rate of the three preceding years; and

WHEREAS, the Division of Local Government Services, Department of Community Affairs will allow the Township of Willingboro to use the alternate collection rate in calculating the budget appropriation Reserve for Uncollected Taxes in the 2019 Municipal Budget; and

WHEREAS, the collection rate for 2018 was 95.41%; 2017 was 95.68% and 2016 was 96.65%; and

WHEREAS, the average of the three previous years is 95.91%;

NOW, THEREFORE, BE IT RESOLVED that the Township of Willingboro will use the collection rate of 95.70% in calculating the budget appropriation Reserve for Uncollected Taxes in the 2019 Municipal Budget.

TOWNSHIP OF WILLINGBORO

MARTIN NOCK, MAYOR

ATTEST:

SARAH WOODING, TOWNSHIP CLERK

The foregoing Resolution was duly adopted by the Township Council of the Township of Willingboro at a regular meeting held on March 19, 2019.

RESOLUTION AUTHORIZING TRANSFERS BETWEEN 2018 BUDGET
APPROPRIATION RESERVES

WHEREAS, various 2018 bills have been presented for payment this year, which bills represent obligations of the prior fiscal year and were not covered by order number and/or recorded at the time of transfers between the 2018 Budget in the last two months of 2018; and

WHEREAS, N.J.S. 40A:4-59 provides that all unexpended balances carried forward after the close of the fiscal year are available until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances to those which are expected to be insufficient during the first three months of the succeeding year;

NOW THEREFORE BE IT RESOLVED on this 19th day of March, 2019, in open public session by the Township Council of the Township of Willingboro, in the County of Burlington State of New Jersey, with a 2/3 of the majority of the full membership of Council concurring herein, that the transfers in the amount of \$70,000.00 shall be made between the 2018 Budget Appropriation Reserves as follows:

| | <u>FROM</u> | <u>TO</u> |
|-------------------------------|-------------|-------------|
| Group Health Insurance | \$70,000.00 | |
| Twp. Attorney Special Project | | \$70,000.00 |

Attest:

Sarah Wooding, RMC, Clerk

Martin Nock, Mayor

RESOLUTION NO. 2019 -60
INTRODUCTION

BUDGET TO BE READ BY TITLE

WHEREAS, N.J.S.A.40a: 4-8 provides that the budget be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body providing that at least one week prior to the date of hearing a complete copy of the approved budget, as advertised, has been posted at the Municipal Complex and copies have been made available by the Clerk to persons requiring them; and

WHEREAS, these two conditions have been met,

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 19th day of March, 2019, that the budget shall be read by title only.

On Motion by:

Seconded by:

Martin Nock, Mayor

Attest:

Sarah Wooding, RMC
Township Clerk

| Recorded Vote | Yes | No | Abstain | Absent |
|-----------------------|-------|-------|---------|--------|
| Councilman Anderson | _____ | _____ | _____ | _____ |
| Councilman Holley | _____ | _____ | _____ | _____ |
| Councilwoman Jennings | _____ | _____ | _____ | _____ |
| Deputy Mayor Perrone | _____ | _____ | _____ | _____ |
| Mayor Nock | _____ | _____ | _____ | _____ |

RESOLUTION NO. 2019- 561

**A RESOLUTION OF THE TOWNSHIP OF WILLINGBORO AWARDING A BID
FOR THE JOHN F. KENNEDY COMMUNITY CENTER AUDITORIUM
DEMOLITION**

WHEREAS, on February 18, 2019, the Township Council of the Township of Willingboro advertised its request that bids be submitted for the John F. Kennedy Community Center Auditorium Demolition; and

WHEREAS, on March 1, 2019, the bids were received, opened, and read in public; and

WHEREAS, the Township received bids from two contractors:

1. Two Brothers Contracting, Inc.
2. JPC Group, Inc.

WHEREAS, the Township's Engineer reviewed the bids from each of the contractors; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., mandates that the Township award the contract to the lowest responsible bidder; and

WHEREAS, Township's Engineer tabulated the bids received and determined that the apparent lowest responsible bidder is Two Brothers Contracting, Inc. of 11 Vreeland Avenue, Totowa, New Jersey 07512 for the contract for the John F. Kennedy Community Center Auditorium demolition, in accordance with the attached letter of the engineer.

WHEREAS, upon its consideration and review of the bids and recommendations, the Township Council has determined that it is in the best interest of the Township to accept the bid of Two Brothers Contracting, Inc. of 11 Vreeland Avenue, Totowa, New Jersey 07512, in the amount of \$172,000.00 representing items 1 through 6 of the Base Bid.

WHEREAS, the award of this bid is contingent upon the availability of funds for this purpose, and as indicated by the attached Treasurer's Certification.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 19th day of March, 2019, hereby accepts the bid of Two Brothers Contracting, Inc., of 11 Vreeland Avenue, Totowa, New Jersey 07512, in the amount of \$172,000.00 representing items 1 through 6 of the Base Bid for the 2018 John F. Kennedy Community Center Auditorium Demolition.

BE IT FURTHER RESOLVED, that the bids shall be spread upon the minutes of this meeting.

BE IT FURTHER RESOLVED THAT a copy of this resolution shall be provided to the Township Finance Director, Township Engineer, and Two Brothers Contracting, Inc.

Attest:

Martin Nock, Mayor

Sarah Wooding, RMC, Township Clerk

| Recorded Vote | Yes | No | Abstain | Absent |
|----------------------------------|------------|-----------|----------------|---------------|
| Councilman Nathaniel Anderson | | | | |
| Councilman Darvis K. Holley | | | | |
| Councilwoman Jacqueline Jennings | | | | |
| Deputy Mayor Rebecca Perrone | | | | |
| Mayor Martin Nock | | | | |

RESOLUTION 2019- 62

RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO AWARD A CONTRACT UNDER A NATIONAL COOPERATIVE PURCHASING AGREEMENT KNOWN AS THE HOUSTON GALVESTON AREA COUNCIL (H-GAC) COOPERATIVE PURCHASING SYSTEM TO PURCHASE ONE (1) AMBULANCE.

WHEREAS, Resolution No. 2018- 136 authorized the Township of Willingboro to enter into a Cooperative Purchasing agreement with the Houston Galveston Area Council Cooperative Purchasing Program ; and

WHEREAS, the Township of Willingboro is a member in good standing with the the Houston Galveston Area Council Cooperative Purchasing Program per Willingboro Township Resolution 2018-136; and

WHEREAS, the Township of Willingboro intends to participate in the Houston Galveston Area Council (H-GAC) contract for Ambulances, EMS and other special service vehicles for the purpose of purchasing one (1) Ambulance under their bid #AM10-18 to purchase one (1) type III Medallion 170, Ford E-450 (Gas Engine) Ambulance for the Township of Willingboro Emergency Medical Services; and

WHEREAS, P.L. Custom Body & Equipment Co. Inc., located at 2201 Atlantic Avenue, Manasquan, New Jersey 08736 has been awarded through the Township's HGAC participation No. ILC18-7196 under their bid #AM10-18 for an HGAC Contract Price of \$203,610.00; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Law, NJSA 40A: 11-12; and

WHEREAS, **H-GAC** Cooperative Purchasing Program shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1, et. seq. and N.J.A.C. 17:12:12-2.3, et.seq.) and all other provisions of the revised statues of the State of New Jersey.

WHEREAS, the Chief of the Fire/EMS Department recommends the utilization of this contract on the grounds that it represents the best price available; and

WHEREAS, the funds for this purchase have been appropriated through the 2018 Capital C-04-55-918-002-007;

WHEREAS, the funds are available for this purpose as is indicated by the Chief Finance Officer's attached certification for the availability of 2018 funds for this contract; and

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey, on this 19th day of March, 2019, in open public session that the Township Council authorizes the Mayor to execute a purchase agreement with P.L. Custom Body & Equipment Co. Inc., located at 2201 Atlantic Avenue, Manasquan, New Jersey 08736 an authorized vendor, has been awarded through the Township's H-GAC, participation No. ILC18-7196 under their bid #AM10-18 for an HGAC Contract Price of \$203,610.00; and

BE IT FURTHER RESOLVED, Funds for this purpose have been appropriated through the 2018 Capital budget.

BE IT FURTHER RESOLVED, that the Mayor is authorized to execute all documents to effectuate the award of this contract, subject to the legal review of any and all contractual documents prepared in furtherance of this award; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately upon passage for a term of one (1) year and may be extended up to two (2) times as approved by this governing body; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED, that certified copies of this Resolution shall be provided to P.L. Custom Body and Equipment Co., Inc., for their information and attention.

Attest:

Sarah Wooding, Township Clerk

Martin Nock, Mayor

Recorded Vote

Yes No Abstain Absent

Councilman Anderson

Councilman Holley

Councilwoman Jennings

Deputy Mayor Perrone

Mayor Nock

RESOLUTION NO. 2019-- 63

AUTHORIZING

AN EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL

WHEREAS, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed; and

WHEREAS, a request has been made of the Township Council assembled in public session on this 19th day of March, 2019 to convene a closed Executive session consistent with the provisions of N.J.S.A. 10:4-12b; and

NOW, THEREFORE, upon motion duly made and seconded and passed by a vote of in favor and opposed, **BE IT RESOLVED** by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey that an Executive Session of the Township Council meeting shall be convened to discuss one or more of the following categories as noted:

- _____ 1. Any matter which, by express provision of federal law, state statute or rule of court is rendered confidential or excluded from the public portion of the meeting.
- _____ 2. Any matter in which the release of information would impair the right to receive funds from the United States Government.
- _____ 3. Any material the disclosure of which constitutes and unwarranted invasion of privacy as set forth in N.J.S.A. 10:4-12b(3).
- _____ 4. Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees.
- _____ 5. Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed.
- _____ 6. Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law.
- _____ 7. Any pending or anticipated litigation or contract negotiations in which Township Council is or may become a party.
- _____ 8. Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.

- _____ 9. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment and other categories set forth in N.J.S.A. 10:4-12b(8).
- _____ 10. Any deliberations occurring after a public hearing that may result in the imposition of specific civil penalty or the suspension or loss of a license or permit as set forth in N.J.S.A. 10:9-12b(9).

BE IT FURTHER RESOLVED that the general nature of the subject to be discussed relates to:

BE IT FURTHER RESOLVED that the time when and the circumstances under which the discussion conducted in closed session will be disclosed to the public, in accordance with N.J.S.A. 10:4-14, and to the extent that it is not inconsistent with N.J.S.A. 10:4-12.

Martin Nock, Mayor

Attest:

Sarah Wooding, RMC
Township Clerk

Application No. RA-657

Identification No. 553-4-33270

Findings and Determination

In re

Application for a Bingo License
Raffles

(Complete 2 copies)

Insert name

Of Municipality Willingboro Township

Name of applicant Willingboro Charitable Officers Org.

(Mark appropriate answers to ALL questions)

| | |
|---|--|
| 1. Applicant (is) (is not) qualified. | 6. There (is) (is not) satisfactory proof that no payment will be made for conducting the games or assisting therein except to the extent allowed by law. |
| 2. Members designed to conduct games (are) (are not) bona fide active members. | 7. There (is) (is not) satisfactory proof that the prizes are of the nature and amount allowed by the Act. |
| 3. Members designed to conduct games (are) (are not) of good moral character and have never been convicted of crime. | 8. The rental to be paid for raffles equipment (does) (does not) conform to the schedule of authorized rentals prescribed by the rules of the Control Commission and the raffles equipment lessor (has) (has not) been approved by the Control Commission. |
| 4. The games (will) (will not) be conducted according to the Act and the Rules and Regulations. | 9. Other: |
| 5. The entire net proceeds (are) (are not) to be disposed of for a purpose permitted by the Act | 10. Licensee is (granted) (denied) |

 (Date)

 (Signature of verifying official)

 (Title)

(Send one copy to the Control Commission)