

WILLINGBORO TOWNSHIP COUNCIL

AGENDA

April 2, 2019

7:00PM
Call to order
Flag Salute
Statement
Roll Call

MANAGER'S REPORT

PUBLIC COMMENTS

ORDINANCE 2019—1 PUBLIC HEARING

BOND ORDINANCE PROVING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY, APPROPRIATING \$2,951,500 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$2,803,925 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEROF.

NOTICE

Notice is hereby given that the foregoing Ordinances 2019-1 was introduced and passed on first reading at a regular meeting of the Township Council of the Township of Willingboro, in the County of Burlington, State of New Jersey, held on March 19, 2019 and will be considered for second reading and final passage at the regular meeting of said Township Council to be held on the April 2, 2019 at 7 p.m. or as soon thereafter as this matter can be reached, at the meeting room of the Municipal Building located at One Rev. Dr. M. L. King, Jr. Drive, Willingboro, New Jersey, at which time all persons interested shall be given an opportunity to be heard concerning these ordinances. Copies will be made available at the Township Clerk's office in the Municipal Building to the members of the general public who shall request the same.

ORDINANCE 2019—2 –PUBLIC HEARING

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

NOTICE

Notice is hereby given that the foregoing Ordinances 2019-1 was introduced and passed on first reading at a regular meeting of the Township Council of the Township of Willingboro, in the County of Burlington, State of New Jersey, held on March 19, 2019 and will be considered for second reading and final passage at the regular meeting of said Township Council to be held on the April 2, 2019 at 7 p.m. or as soon thereafter as this matter can be reached, at the meeting room of the Municipal Building located at One Rev. Dr. M. L. King, Jr. Drive, Willingboro, New Jersey, at which time all persons interested shall be given an opportunity to be heard concerning these ordinances. Copies will be made available at the Township Clerk's office in the Municipal Building to the members of the general public who shall request the same.

- Res. 2019—60 RESOLUTION FOR INTRODUCTION OF BUDGET TO BE READ BY TITLE (was not done at this meeting-will be done at 4/16/19 mtg.)
- Res. 2019—67 RESOLUTION AUTHORIZING THE APPROVAL OF VOUCHERS FOR PAYMENT AND RATIFICATION
- Res. 2019—68 RESOLUTION AUTHORIZING REFUNDS FOR OVERPAYMENTS OF TAXES
- Res. 2019—69 RESOLUTION OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING A CONTRACT WITH AN INFORMATION TECHNOLOGY EXPERT
- Res. 2019—70 RESOLUTION TO CANCEL TAXES FOR ADDED ASSESSMENT
- Res. 2019—71 RESOLUTION RESCINDING RESOLUTION 2019-17 AND AUTHORIZING APPOINTMENT OF REGISTRAR OF VITAL STATISTICS
- Res. 2019—72 RESOLUTION OF THE TOWNSHIP OF WILLINGBORO AWARDED A BID FOR FIRE BARRIER AND EGRESS DOOR IMPROVEMENTS FOR THE JOHN F. KENNEDY COMMUNITY CENTER
- Res. 2019—73 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR GEOTECHNICAL ENGINEERING SERVICES FOR THE WILLINGBORO FIRE AND EMS BUILDING PROJECT
- Res. 2019-74 RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING SETTLEMENT IN BERRY V TOWNSHIP OF WILLINGBORO, ET AL., DOCKET NO. BUR-L-2152-17
- RES. 2019—75 EXECUTIVE SESSION (IF NEEDED)

APPROVAL AND ADOPTION OF FEBRUARY 5, 2019 MINUTES

NEW BUSINESS:

Public comment
Council comment
Adjournment

ALL BUSINESS ITEMS ARE TENTATIVE PENDING THE REVIEW AND APPROVAL OF THE LAW DEPARTMENT

Willingboro Township Council Meeting of April 2, 2019 was held in Council's Chambers, One Rev. Dr. M.L. King, Jr. Drive, Willingboro, NJ 08046

Flag Salute
Required Statement
Roll Call

The Required statement was read.

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting was provided in the following manner.

On January 1, 2019 advance written notice of this meeting was posted on the bulletin board in the Municipal Complex.

On January 1, 2019, advance written notice of this meeting was mailed to the Burlington County Times, , the Trenton Times, the Philadelphia Inquirer and the Courier Post.

On January 1, 2019, advance written notice of this meeting was filed with the Township Clerk.

The Clerk is directed to enter into the minutes of this meeting this public announcement.

Roll Call:	Councilman Anderson	Present
	Councilman Holley	Present
	Councilwoman Jennings	Present
	Deputy Mayor Perrone	Present
	Mayor Nock	Present

Rich Brevogel, Acting Township Manager; Jill Cyrus, Director Recreation; Wendell Bibbs, P.E. Remington & Vernick Engineer; Doug Johnson, Remington & Vernick, Engineer; Cristal Holmes-Bowie, Esq., Firm of Michael Armstrong, Township Solicitor; Walter Howard, IT Department; Chief Anthony Burnett, Fire Department; Jesse King, H.R. Director; Greg Rucker, Public Safety Director; Eusebia Diggs, Finance Director; Reva Foster, Community Affairs Director

Manager's Report (See attached):

Presentation: David Wyche, Manager of the Burlington County Bridge Commission

Mayor Nock: I appreciate you coming to us and presenting. And, once we put it on the website your will probably get some more hits; folk will give you a call. I am very glad to see the Bridge Commission in Willingboro--
Manager of Burlington County Bridge Commission: We are very grateful for the partnership we have with the municipalities and things we have been able to do and hope to continue to do. We are really busy right now.

Mayor Nock: Something I did think of; are you involved at all with the Trump Opportunity Zone?

David Wyche: You should have gotten ads of what we did (inaudible). So, when the opportunity zones were created our GIS Department actually did an overlay of the blocks and lots that are in those Opportunity Zones. Did you get a copy of that map?

Rich Brevogel: Yes

David Wyche: There are only five in Burlington County. We have nothing to do with that. We...

Mayor Nock: Some of the towns, like ourselves, could probably use some developing kind of things to advertise and things of that nature, and the benefits. It is unique; really an opportunity with people with money. It would be great if we had some help in doing that.

David Wyche: The last I knew about these opportunities, they are still finalizing all the regulations and rules, and determinations. And, I believe it was about two weeks ago there was a big conference that is going to be down in Baltimore. We will not go down to that. The federal government will have to get everything together and give some guidance and once we get the guidance we will be happy to help our five municipalities with that. And, again, it is going to be a private investment in the Opportunity Zones.

Mayor Nock: The five are who?

David Wyche: Willingboro, Riverside, Pemberton, Burlington City and (inaudible). The key is going to be getting the private investors, and they still don't have... Nobody is going to invest until they know what they are—how that's going to work. That's what needs to be determined and again that is a federal program. As we learn things; what we would like to do we will have a forum or meeting with our five municipalities and bring in some experts to sit down and talk about that and again what we can do in the long term and to look and help promoting those opportunities.

Mayor Nock: I certainly think that makes sense to do that brought all five towns together; you have to find a way to help the towns out. How to make it happen or it won't happen and based on the dynamics of that particular program the towns are going to need some help.

Manager of Burlington County Bridge Commission: Another segway, is an example Maryland has created state incentives to go with the Opportunity Zones. Again, I am not that familiar with all the rules and regulations but I would like to see NJ do something similar and take a lead in that regard and once they do we would be happy to jump in and help you through the process.

Mayor Nock: Thank you for your time. Thank you for your time. Thank you for coming out

Councilman Holley: May I add, I want to make one recommendation to Council if the information provided in addition to being posted on the website be shared out from the Communication Department Newsletter. I think that will help to get it in the hands of our residents and local businesses as well.

Rich Brevogel: Regarding the budget, you were all sent four scenarios for your review and comparison and that information is contain on the cover memo in which Ms. Eusebia Diggs from the Finance Department forwarded to Sarah and she forwarded it to you. We sent the salary and wage information comparison by budget year, by employee title. 2016, 17, 18 including 2019 introduced. Based on the feedback we got on the last meeting I am recommending that you look at scenario 3 which is an additional reduction on the Health Insurance budget amount in an amount of hundred thousand to two hundred and fifty thousand. The cost per household would be 3.74 percent or \$ 54.49 per year in assessed homes. We are still compiling the revenue vs expense information; best I can for Council. We do sort through all the POs to charge the proper buildings that they were attributed to; and we are going to use an established utility cost for water, sewer, and electric per square foot for all the buildings; so it will be on a square ft. basis for all utility cost.

And, we have had some conversations with the director's staff. We are going to generate like we did back in '09 when we had the budget issue. We are going to generate spreadsheets that tie each PO to a specific building so we can give you utility cost by building. We are working on that now, and we will try to do that as a regular course of business for 19. The problem again is the modify base of accounting. We are not cost accounting. And, for us to do that it entailed a little more work, but if that's what the Council would like to see then that's what we will do. I recommend, if Council approves tabling the public hearing and adoption of the budget, and an introduction of an amended budget on April 16th and representing Scenario 3. The Township was notices on March 29th that we have received a Phase 2 grant for the repaving of Garfield Drive in the amount of \$3,063,409 this amount added to the amount received in 2018 will allow for the complete repair of Garfield Drive—we will be able to do that this year, correct. In your packet is an update of the Council's Action List. The information is 2016 year to date, so it will show you all the items you guys completed and the opening of items year to date.

The week of April 8 – April 13 is National Library Week and there is information on the activities that the Library will be hosting available on their web page. On April 10 Virtua will be holding a community meeting at JFK Center from 10 AM to 12 Noon. The township will be doing a robo call to remind the residents of that meeting. Spring Cleanup Week will take place April 15 – April 19, flyers attached. That information is currently available on the website. I have no additional items and I have nothing for Executive Session.

Mayor Nock:

Any questions for Mr. Brevogel from... Your recommendation is Scenario 3, and to amend

and adopt the budget, no tabling the public hearing, adoption of the budget tonight and introduction of an amend budget that would have normally been a public hearing.

Rich Brevoegel:

Right, so what I am recommending-- you have on your agenda tonight the public hearing and adoption of the introduced budget from the last meeting. I am recommending that you table that adoption, you allow us to amend the budget, reintroduce on the 16th. If Council concurs with the information provided, and then we will check with DLGS (Division of Local Government Services) to find out if they will allow us to adopt the budget. We were pass the deadline at the first meeting in March. If they do not allow us to do that, I will inform you on April 16th that we will need to hold a special meeting regarding the budget, which will be a public hearing and the adoption.

Deputy Mayor Perrone:

I have a question.

Mayor Nock:

One second, Ok go ahead please-- so he is asking us to table this.

Deputy Mayor Perrone:

So, we are going to discuss the budget?

Mayor Nock:

No, we are tabling it.

Township Clerk:

We are tabling it when we get to the agenda because that's the first resolution on there. We will eventually need a motion to table it and we will need second and roll call.

Deputy Mayor Perrone:

He just presented his report, so, if we have questions on the report that consist of the budget why wouldn't we ask questions about the budget now?

Mayor Nock:

I believe you have two weeks for our next meeting to go in and try to answer any questions that you have, because we are going back and

forth with this, and at that point you have a special budget hearing on the 16th of April.

Deputy Mayor Perrone:

Yes, but I want...

Mayor Nock:

How deep in this you want to go right at this moment, because we have all the documentations that everyone ask for which came on March 21st, and clearly, if you have some questions... but we also have a budget hearing that is specifically geared toward questions on the budget.

Deputy Mayor Perrone:

So, it is possible that at the budget hearing he could provide additional information?

Mayor Nock:

Hoping any questions you have, you will have the information prior to the budget hearing.

Deputy Mayor Perrone:

That's why I would like to ask my questions tonight before the budget hearing.

Mayor Nock:

Is there anything more that you need-- that he asked last time what everybody wanted and if there was anything more that you needed.

Deputy Mayor Perrone:

There is information that is not here.

Mayor Nock:

Like?

Deputy Mayor Perrone:

Am I asking the questions now that I want to ask him? And I do have some.

Mayor Nock:

As long as we don't get too deep into this because we have had 5 or 6 hours on this, and at this point-- and you still have another two weeks before April 16th to carry it further.

Deputy Mayor Perrone:

I am going to deep drive into the budget, because the one thing that we have a responsibly to do as elected officials, as a council person, woman or man, our job is to manage the budget.

So, I do have deep questions about the budget. And, if I have multiple questions-- and I hope I receive the responses. And, if it is a take-a-way, no matter how long it takes to provide the information I am asking; so, if I ask the questions now or if I ask the questions now and ask more questions in the next agenda, and ask more questions during the time of our budget hearing, I will ask the question.

Mayor Nock:

I don't think that is the topic or issue.

Deputy Mayor Perrone:

As long as the topic is the budget, I am asking questions about the budget.

Mayor Nock:

Again, you had an opportunity to present questions to the Township Manager well in advance. We certainly have a budget hearing well in advance coming up exclusively on the budget, Ok, so what are you trying to get into tonight, I am just asking.

Deputy Mayor Perrone:

The budget.

Mayor Nock:

How much of the budget do you want to get into?

Deputy Mayor Perrone:

As soon as I ask my questions you will know.

Mayor Nock:

Can we allow— because we really do have—we have had one budget hearing—we have had another one and just don't want to go on with this too long. I am not trying to block you from asking questions, but we have an ample opportunity to really sit down and go over this, so everybody is comfortable with the budget process and we have another budget hearing coming up. So, be brief and put it in writing to him what you want.

Deputy Mayor Perrone:

I have already put it in writing. My question, Mr. Brevogel, on last year's budget we had limited time to talk about it then you presented

the salary and wages per department, and I was able to calculate where areas for increase—I apology for the noise, I don't know where it is coming from—I will try to speak louder. You presented scenario 3, which is the scenario you are recommending, and in this scenario, in salary and wages I have not identified the Finance Department, which you did provide that on last year's budget salary and wages. So, it is not a part of the salary and wages that you presented in Scenario 3. So, where would I find the Finance Department with regards to salary and wages? Where is that?

Rich Brevogel:

It is under the Manager's Office.

Deputy Mayor Perrone:

I am looking here, I have Scenario 3; salary and wages we have government, support services--so where would it be?

Rich Brevogel:

I sent you comparative budget expenditures with the introduced budget, it is in the document that has every job title listed. It gives you the salary and wages for each position in that department by year including what was introduced.

Deputy Mayor Perrone:

I am looking at what you just presented today.

Mayor Nock:

This was sent March.

Rich Brevogel:

It is in the body of the information I provided for Council on March 21

Mayor Nock:

March 2st and 22nd.

Deputy Mayor Perrone:

OK, this copy here...

Rich Brevogel:

Yes ma'am.

Deputy Mayor Perrone:

This is not very legible, but you said you put it in an email. I didn't see this in email.

Rich Brevogel: The document that I gave you includes the scenarios.

Deputy Mayor Perrone: I do have the scenarios--scenario 3 that you presented here. Where are these items in Scenario 3?--the salary and wages, where would it be? It is your top item?

Rich Brevogel: It's in General Government.

Deputy Mayor Perrone: So, General Government consists of your Finance Department.

Rich Brevogel: Yes.

Deputy Mayor Perrone: I see you have here-- you have broken down percent of increases and areas where they were decreases for salaries. Who identifies the salary increases pre-position?

Rich Brevogel: Who identifies them?

Deputy Mayor Perrone: Who decides whether there will be an increase or decrease for the salaries?

Rich Brevogel: Bargaining agreements.

Deputy Mayor Perrone: So, for example our Township Manager for which we appoint the Township Manager. Who determines how much the salary will be.

Rich Brevogel: Salary Ordinance.

Deputy Mayor Perrone: So, if we don't have a Township Manager and you have increased the salary amount for them on this budget how does that...where do the Council take a part in how much we are paying these positions.

Rich Brevogel: That includes \$175,000 from security, which was moved from the Recreational Department to the IT Department, because security is not

handle by IT. That 258 thousand dollars is representative of 170 thousand which we discussed in the original budget meeting.

Deputy Mayor Perrone:

So, you move some salary from the Recreation into the Township Manager's.

Rich Brevogel:

I moved a department.

Deputy Mayor Perrone:

Which department did you move to?

Rich Brevogel:

Security personnel that were currently under Recreation and Parks Department was moved to General Government under IT.

Deputy Mayor Perrone:

So, when, therefore, when there is a salary increase for a particular individual you are stating... they are very different numbers, as the increase and decrease. This is done based off a person's time here with the Township or...

Rich Brevogel:

It is done through a Collective Bargaining Agreement whatever positions are presented on the salary.

Deputy Mayor Perrone:

Can you describe Collective Bargaining Agreement?

Rich Brevogel:

It's the negotiated agreement with AFSCME, FOP, LESA Public Works Association, Public Works Supervisors Association; I believe that covers all unions.

Deputy Mayor Perrone:

So, they come up with a figure of how much to pay per employee?

Rich Brevogel:

They negotiate a figure with the Township,

Deputy Mayor Perrone:

So that's us. When do we decide whether or not we are in agreement with how much is being increased or decreased?

Rich Brevogel:

I, negotiate a contract for the Manager's Office and negotiate a contract with the Collective Bargaining Agreement. That information is provided to Council as a representative of what is changed in the Collective Bargaining Agreement, and you had the opportunity at that time to approve or not approve it.

Deputy Mayor Perrone:

So, when did Council perhaps approve how much to increase or decrease?

Mayor Nock:

I think some of them are three year contracts and some were maybe four or five.

Rich Brevogel:

Yes.

Mayor Nock;

Long before you came on...

Deputy Mayor Perrone:

I don't remember approving increase or decrease.

Mayor Nock:

Before you came on, the Collective Bargaining Agreements all came out for all of the employees. I don't remember the exact year but you just came on last year.

Rich Brevogel:

In 2015, it was FOP, in 2016 you did AFSCME, LESA, Public Works Association or Public Works Supervisors Local 1360, Public Works Supervisors 106, so, those contracts end in 2020. We are currently negotiating the FOP Agreement. We have completed and put it together to present to Council through the Labor Attorney for the AFSCME Supervisor Union and the Crossing Guards, that information will be presented to you in a format that you can look at--the total cost of that contract over the four years relatively to their current payroll.

Deputy Mayor Perrone:

So, you are stating that the salary and wages percentage of decreases and increases were already established five years ago.

Rich Brevogel:

No, they were established whenever the contracts were negotiated; they are usually a three or four year contract.

Deputy Mayor Perrone:

These were already established.

Rich Brevogel:

Yes Ma'am

Deputy Mayor Perrone:

That's what I wanted to understand. So, when it comes up again; than we can determine how much increase and decrease.

Rich Brevogel:

You will have the opportunity to when it is recommended by the Manager what the Collective Bargaining Agreement is as supported by Labor Counsel you will be given that information and you can either choose to approve or not approve that Collective Bargaining Agreement, which means if you do not approve it then we go back to the table. Everything that we negotiate is contingent upon Council approval relatively to the bargaining agreement.

Councilman Holley:

We discussed part of that in our last meeting about having some help with the negotiating process and you brought that to us too.

Mayor Nock:

A big part of it is Health Care-- Chapter 78.

Rich Brevogel:

Chapter 78 has been incorporated over the last eight years. From June 2011 Chapter 78-- because it went into effect, some Collective Bargaining Agreement were either up for negotiation or were—some individuals were not in Collective Bargaining Agreement that went right to whatever the established contributions to their Health Care premium were at the time. The FOP, as we discussed last time, is in Tier 4 effective July 1 of 2019; which means they are

at the highest tier of contribution. So, they are the last union over the last eight years that are now going to be contributing their full share of Health Care under that law this year. Those were the numbers I was talking about. Relative to be able to cut our Health Insurance by \$250,000, because we are getting contributions toward the premiums from the employee. Collective Bargaining Agreement actual dollar amounts is based on whatever the negotiated schedule are or in some cases steps for those individual contracts.

Mayor Nock:

So, out of our eight unions, quote, unquote, the FOP was the very last one to contribute. Is that a good summary? And, that is why that number—ok. Does that make sense?

Deputy Mayor Perrone:

Yes, thank you. So, now you presented four Scenarios, all four scenarios are tax increases. You have not presented a scenario where there is no tax increase.

Rich Brevogel:

The only way I cannot do a tax increase is lay people off.

Deputy Mayor Perrone:

Now that goes back to the salary. So, we just went over how we established percent increase and decrease. So, if we have already voted on that before I was here; therefore, when we are operating and we have our revenue from our revenue sources such as JFK Center etc.; how is we are laying people off if we have already decided a few years ago how much we would pay the people we currently have?

Rich Brevogel:

You are not laying people off.

Deputy Mayor Perrone:

Right, so if you present a budget that is the same as far as no increase. We raise the taxes last year?

Rich Brevogel:

Yes Ma'am.

Deputy Mayor Perrone:

We raised the taxes and stated why and we had all these documents. So, why is it that we need to raise it again, if we have not hired any new people? We have already established how much we are going to pay them, as we stated about three years ago.

Rich Brevogel:

Yes Ma'am.

Deputy Mayor Perrone:

Why is it that there are no scenarios that are presented where the taxes stay the same?

Rich Brevogel:

Because \$31.00 of the \$54.00 that I am proposing is tied to salary and wage increases that are negotiated contracts. \$31.00 increase is tied to your police and fire; \$486,000 is anticipated as a Collective Bargaining Agreement in the Police Department.

Deputy Mayor Perrone:

Right, but the way I understand it is, we just discussed now--we have already established the increase for our Fire Department and our necessary police officers. We have already decided how much it cost to pay them, and their increases for the next three years, therefore, there should not be a situation where we have to lay them off or pay them less because we have already voted on salary. So, understand my concern. Salary according to what we describe here is not an issue because it has already been voted on.

Mayor Nock:

Each year it goes up.

Deputy Mayor Perrone:

We have already voted for it to go up.

Councilman Holley:

My experience in labor negotiations, you are not necessarily approving a salary you are approving a percent an increase percent of that increase depending on those employee and how long they have been here. How much they are already making. If an employee is making \$90,000 and they get a 3.5% increase, so to speak, then, it is based on the amount of money that they are already making. So you can't really necessarily—people are going to leave, people are going to retire, people are going to come so there is no way to actually account or have that foresight for you to plan for. There is going to be wiggle room.

Deputy Mayor Perrone:

Yes, but it seems; thanks for adding that information because it helps for my understanding. The reason why it is voted on, my understanding, three years ago so we are prepared to staff, to financially staff the individuals that we need to run the town; therefore, we are aware that we plan three years ahead of economic increases and cost of living and we have incorporated that. I image you would have incorporated that when you decide how much to increase a person's salary, because they would have worked here for X amount of years. They would have had seniority or whatever, as your described Councilman Holley. So, what I don't understand is salary should not be an issue as far as body count, if we don't hire any new people. If we have already voted on how much to pay them, if we have already calculations with the professionals as far as how much Mr. Brown will be paid in three years with an increment of 2.7, we already know how much we are going to pay this individual. Therefore, when we get to that time period that individual would have worked already-- let's just say three years, we know how much we are going to pay him. So, why is it that we now look at laying people off in order to raise taxes?

Rich Brevogel:

I am not saying that.

Deputy Mayor Perrone:

That should never be on the table, as far as raising taxes or we lay people off. I feel that should never be compared

Mayor Nock:

What you ask for was why he didn't present a zero increase in taxes and he said in order to do that he would have to lay folk off. There is no one being laid off in this budget. I still want to bring to your attention; this is a \$57.00 increase on approximately \$160,000 house. Last year our tax was--over three years we did not make (inaudible) and we couldn't continue to do that. First year was like \$.23 the next year was--and last year... the bottom line is you can't continue—it was \$14 one year on a \$160,000 assessed house. I remember it being \$23 one year on a \$160,000 assessed house and last year it was \$40. That means in four years we basically have increased the taxes on the residents to about \$1.10 per thousand on a \$160,000 house; which is really, really, really, good. So, it is not outside of the street that causes the taxes, if that's what you are getting at, in the town, because if you have raised it a dollar for years, at

some point the Collective Bargaining Agreement will catch up with you, because you negotiate them four and three and five years and what percent of our budget is salary wages and everything else that might help you out a little bit.

Deputy Mayor Perrone:

Comparison to our revenue why we are not looking at how much we are receiving to determine how much we can actually have in operating expenses.

Mayor Nock:

Well, that's a good question. We have been asking him. The big revenue generator is fees, permits, and will be the JFK Building. And the political aspect of that, if you are raising a lot of rates-- inside the JFK building there will certainly be push back from the community. Not saying that shouldn't be looked at and that's what they are compiling now for us and he said he is going to use square footage of organizations that use it; so that could be a significant increase for organizations that use base on the square footage; if the governing body decide to go that directions. You get revenue from taxes, you get revenue from permits and fees, you get revenue from the rental of our space and once the Avery dropped and all the permits associated with them there was a drop of permits and fees. Do we get monies from the Police Department giving tickets?

Rich Brevogel:

We do, but most of that goes to the municipal court.

Mayor Nock:

All that goes to the courts? Ok. So, I want her questions answered and I also want her to be comfortable. And I just say to you, to do one on one with Mr. Brevogel and go through this. Most of us-- at least it is my third budget process; everybody is ten years or more. I apology, I clarify he doesn't have ten, but the bottom line is this is a process we kind of go through and that's why this time we raise a lot of questions in those Collective Barraging Agreement was up, because we were asking questions about it. Somebody, I even answer a question in terms of to some point they were generous on some, but it was also the first and second year. The employees begin to tribute to their own health care and I hate to say it, but the FOP is the last one to do that and so they have been operating without no contribution at all and unfair too. So at the end of the day is there anything significant you can ask one on one?

Deputy Mayor Perrone:

I would like for you to present by the time of our budget hearing or before them, obviously, the comparison for operating expenses vs our revenue and what does that look like after we have paid our salary and wages and of course expense for operating expenses. What do we have left over-- like that comparison? Is that something you will be able to do?

Rich Brevogel:

That's what's contained...you have several sources of revenue which I provided for you on that revenue sheet. That revenue contributes the rest of the revenue as an indication comes from the tax payers. So we are taking conservative fiscal responsible attitude relative to our annual revenues. We are taking averages and those are reflexed; it's a complex thing-- where I can tell you how much revenue you bring in from source A, source B and source C. And the rest of the revenue comes in from the tax payers and then we have a percentage of revenue that comes in that we put on the tax payers, relative to people who don't pay their taxes. We still have to operate. We have to give 100% of the school budget their money. It doesn't matter if we only get 10% we have to give them 100% and at the end of the day it is revenue equal appropriations. Now we have, developed a healthy fund balance, hat healthy fund balance as well as the physical management that the Finance Department has had over the last ten years, primarily over the last three years has put us in a position where we have a double A minus bond rating, which saves us hundreds of thousands of dollars on financing capital, so it not just that I can say, this is how much we are spending and how much we are spending in expenses. I can give you those numbers, but they are not going to be relative to individual components of what we do, because it is modified accrual accounting. It is not (inaudible) accounting that say—Ok, this is exactly the amount I spent in Recreation and Parks, this is exactly what I spent in Public Works.

Deputy Mayor Perrone:

When it comes to-- as I described earlier, our Building and Maintenance, and we are approved to spend close to half a million dollars to clean the same building that we have had for years, but you say we can't decrease that. We will have to lay people off.

Rich Brevogel:

That is not what I said.

Deputy Mayor Perrone: You are saying; when I say what we can do to keep the budget at the same. You never once stated that we could look at other areas that we have a high expense such as maintenance. The building and grounds, other building and grounds, we went over those in detail.

Rich Brevogel: Yes.

Deputy Mayor Perrone: You did a better job this year in describing what the different between more maintenance versus maintenance; however, these areas are never a concern to look at where we can put things off to fix these maintenances the next year, instead of constantly saying we lay people off--which is the community; these are the people who work here or we will increase the taxes which is only... we are going to pay you this amount of money this year--plus by the way, you have to now pay higher taxes. So, I think we are doing our community a disservice by never trying to look at the budget where we can look at other areas that we are spending a lot on.

Rich Brevogel: May I, mayor, May I... Let's go to scenario 3. Almost forty and a half percent of salary and wages; almost forty and a half percent of this 45 million or whatever the number is—is salary and wages. Statutory cost, it is our insurance, it is our utilities, our trash disposal, and it is our contract to pick up trash. So statutory expenses; it's our pensions, it our state and federal grants, other operating functions. It is capital improvements, its debt service, which is a huge number, 5.2 million dollars, it is deferred charges which is basically judgements and reserved for uncollectible taxes 3.2 million dollars. That's 47 percent of the budget, so between salary and wages and operating expenses are just statutory numbers that's 88 percent of the budget.

Deputy Mayor Perrone: What about Support Services, eight hundred and 90 million dollars. What's support Services?

Mayor Nock: Ms. Perrone.

Rich Brevogel: Inspection and uniform inspection code.

Deputy Mayor Perrone: That's uniform?

Mayor Nock:

Ms. Perrone, I am going to really highly suggest that you just take some time with Mr. Brevogel and just go over it, because we go over the same thing. We have three (3) bids on trash and they are all much higher than before to the fact that we had exercise our option which was lower than putting it out to bid. So, I am going to move on.

Deputy Mayor Perrone:

We can move on, but just to response... Mayor, my job here is to speak to you and the rest of Council. We are not allowed to meet outside of this setting, so, my questions have already been asked to Mr. Brevogel. My questions and concerns is communication between (inaudible) and rest of Council, because, either-- if I don't support the budget, I want to know that the rest of Council has made an education decision. And, based on what they have received; this is why they support it or not support. So my questions will be asked in this setting in this forum.

Mayor Nock:

Ok, thank you. Let us move on. Can I have a motion to table the budget? I am sorry, are you done Mr. Brevogel?

Rich Brevogel:

Yes I am sir.

Mayor Nock:

We are still working on this experiment of having public comments on agenda items prior to us getting to the agenda items, so I am going to open for public comments. I assume one of the resolutions will be questions asked about it. And at this point, council, will you make a statement about 74. Because I am going to assume that's where folk are going to go, unless you want to wait until that point.

Cristal Holmes-Bowie:

Whatever is your pleasure Mayor?

Mayor Nock:

I think a statement now so we can get that out of the way.

Cristal Holmes-Bowie:

This is with regards to Resolution 2019-74 and this is a resolution of the Township Council authorizing settlement in the Berry versus Willingboro Matter. And this is the only statement that council will be making in regard to this matter, at this time. After though deliberation township council and it's insurance carrier have opted to settle the litigated matter of Berry versus Willingboro Township, and you have the docket number that's in

the resolution. The Township Council authorized a contribution toward the settlement, which will resolve existing claims as to all parties. The Township and the individually named council members steadfastly deny all liabilities in this matter and anticipated success or motion for summary judgement or at trial. The cost and expense to defend the litigation associated with the desire for closure of the matter has led to the determination to settle. Settlement in our opinion and that of our legal counsel represents the most efficient path forth to migrate the financial burden of protracted litigation and is in the best interest of the tax payers and the Township. Thank you

Mayor Nock:

And at this point...

Township Clerk Wooding:

Are we saying we are going to make a motion on this?

Cristal Holmes-Bowie:

No

Mayor Nock:

No, we are not saying that

Cristal Holmes-Bowie:

Public comment...

Mayor Nock:

It is just going to be public comment and were also saying at this point, it has not been...

Cristal Holmes-Bowie,:

Nothing more.

Mayor Nock:

Nothing more. At this point we have two minutes to speak on the resolution and ask you to come forward if not you can wait until the second public comment and then speak on what you would like to speak on. So is there anybody? It must be on the resolution, sir.

Steven Craig-- Belmont Lane:

So, I am looking here at this budget, ok. Last year you guys salary was \$82 thousand 545. You had other expenses of 71 thousand 800 dollars. This year you guys are projecting your salaries to be 848 with other expenses of 955. What other expenses? Can anybody tell me what that is? What you 'all spent 82 thousand dollars of 71 thousand last year on above and beyond the salaries. What is that? Anybody, anybody?

Mayor Nock:

Mr. Brevogel will answer that question at the point and time.

Steven Craig:

Ok, let's move on. Moving on to Code Enforcement, Ok, salary and wages combined with instruction code and other expenses is like 1.1 million dollars. Is Code Enforcement bringing in that kind of money to justify this? We only ask you guys to do your job and you guys should be looking at these numbers seriously before you just start approving these things. And, then going further, since I got but 40 seconds left here, information technology is going to spend 90 thousand dollars on computers and network system, ok, I understand networking that makes sense, but then we go back to the Inspection Department they are asking for 150 thousand dollars for software. What is software? What type of software? Usually in this type of setting you are license to software, okay; 150 thousand dollars that is a whole lot of money for software and we don't have a clue of what kind of software it is. Now you can answer.

Mayor Nock:

I am not going to answer, at this point because I am not the expert on this and our Township Manager and staff and CFO... I will say to you that we will have a hearing just on the budget were you can get detailed answers. We already had almost three hour meeting on the budget. It was only about the budget; prior and it was well advertised; so is there anything you can help him along with or wait for the CFO to be here Mr. Brevogel? Because the budget seem to be the topic, I want all your questions answered I really do. When I was sitting out there... but again the budget takes up a lot, and that's why we have separate hearing in separate meetings, special meetings on the budget and so forth.

Cristal Holmes-Bowie, Esq.:

It appears that the gentleman was referring to the bond ordinance. It looks like his questions relates to the bond ordinance.

Mayor Nock:

That's got to wait until the Public Hearing. It is a little bit on the agenda. Wait until we get to that part of the agenda, Mr. Craig.

Pat Lindsay-Harvey- 12 Hadley Lane:

JFK Center said roofing repairing. Is that a new part of roofing that needs repair or is this underneath the solar panels that going to be repaired? And it says room renovations. What rooms are being renovated?

Mayor Nock: Mr. Brevogel has noted that, ok.

Pat Lindsay-Harvey: The other question I know that we are not going to get an answer to, but it says the solicitor said that Council is making contribution to the settlement or we going to find out how much we are going to be on the hook for this.

Cristal Holmes-Bowie, Esq.: It is in the settlement agreement.

Pat Lindsay-Harvey: Which we don't have a copy.

Cristal Holmes-Bowie, Esq.: Because it hasn't been finalized.

Pat Lindsay Harvey: thank you.

Shirley Dilworth-New port Lane: Now is this the part...

Mayor Nock: Just on the resolution before you not the other...

Shirley Dilworth: Than I will be back.

Mayor Nock: Anyone else--seeing none. Let's move on with the ordinance for public Hearing.

ORDINANCES

ORDINANCE 2019-1

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY, APPROPRIATING \$2,951,500 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$2,803,925 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Township of Willingboro, in the County of Burlington, New Jersey (the "Township") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$2,951,500, and further including the aggregate sum of \$147,575 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of \$2,803,925 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation & Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds & Notes</u>	<u>Period of Usefulness</u>
a) <u>Roads, Sidewalks and Storm Drains:</u>			
(i) Improvements to various roads and sidewalks in accordance with the Pavement Management Plan on file in the Office of the Clerk, which plan is hereby incorporated by reference as if set forth at length, including all work and materials necessary therefor and incidental thereto.	\$475,000	\$451,250	10 years
(ii) Improvements to the municipal separate storm sewer system, including all work and materials necessary therefor and incidental thereto.	\$500,000	\$475,000	40 years
TOTAL:	\$975,000	\$926,250	

b) Recreation and Parks:

(i) Repairs to Pennypacker Pool and the acquisition of exercise equipment for

Millcreek Park, including all work and materials necessary therefor and incidental thereto and further including all related costs and expenditures incidental thereto.	<u>\$73,000</u>	<u>\$69,350</u>	15 years
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c) **Information Technology:**

(i) Acquisition of computers and network system equipment, including all related costs and expenditures incidental thereto.	\$90,000	\$85,500	5 years
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(ii) Acquisition of signs, including all related costs and expenditures incidental thereto.	<u>\$50,000</u>	<u>\$47,500</u>	10 years
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TOTAL:	<u>\$140,000</u>	<u>\$133,000</u>	
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d) **Fire Department:**

Acquisition and installation of a key fob system, including all work and materials necessary therefor and incidental thereto and further including all related costs and expenditures incidental thereto.	<u>\$140,000</u>	<u>\$133,000</u>	5 years
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e) **Police Department:**

(i) Server upgrades and the acquisition of a computer power backup system, including all work and materials necessary therefor and incidental thereto and further including all related costs and expenditures incidental thereto.			
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	\$15,000	\$14,250	5 years
(ii) Acquisition of a surveillance camera system, including all related costs and expenditures incidental thereto.	\$381,000	\$361,950	10 years
(iii) Acquisition of tasers and body armor, including all related costs and expenditures incidental thereto.	\$27,500	\$26,125	15 years
TOTAL:	<u>\$423,500</u>	<u>\$402,325</u>	
(f) <u>Inspection Department:</u>			
Acquisition of software, including all related costs and expenditures incidental thereto.	<u>\$150,000</u>	<u>\$142,500</u>	5 years
g) <u>Department of Public Works:</u>			
Replacement of a pole barn, including all work and materials necessary therefor and incidental thereto.	<u>\$50,000</u>	<u>\$47,500</u>	10 years
e) <u>John F. Kennedy Center:</u>			
Building repairs, including repairs to the fire doors, roofing and mechanical systems and room renovations, including all work and materials necessary therefor and incidental thereto.	<u>\$1,000,000</u>	<u>\$950,000</u>	10 years
GRAND TOTAL:	<u>\$2,951,500</u>	<u>\$2,803,925</u>	

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each purpose.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 14.58 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance

by \$2,803,925, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$445,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

Section 7. The Township hereby declares the intent of the Township to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in

connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Mayor Nock:

Now is this the one that Mr. Craig spoke to. Is there any answer for Mr. Craig at this Public Hearing?

Rich Brevogel:

Regarding the... I believe Mr. Craig was referring to two documents. As far as the 150 thousand dollar software purchases that is the second payment on a system that will consolidate three systems that we currently use. Our annual maintenance will be equivalent if not less than the cost of those three systems and it will allow for integration of those three systems. So, we will be able to provide information to our residents. We will be able to generate letters that are now manually generated for rental inspections, annual rent inspections, COs thing of that nature. So it is the consolidation of three systems into one system.

I believe he asked about Code Enforcement salary and wages. The majority of the department itself generates a little over a million dollars in fees and permits. The majority of that is (inaudible) instructions fees and permits. So they do cover most of their cost, but Code Enforcement is a normal part of these fees; I believe it was 2 hundred and 12 thousand dollars in fees. So, they... actual we get more complaints that they need more and the residents complain that we need more Code Enforcement officers out there making sure residents are being maintained. I don't know if that answers the question, but...

Ms. Harvey asked about the JFK Center roofing repair. We had a leak in the emergency management area. But there are several areas of the Kennedy Center that are not associated with the solar that I have asked the engineer to evaluate for repairs, but we are doing a full evaluation of that building. And, I think you ask about room renovations. We put an extra 9 hundred thousand dollars into the capital budget this year of 4 hundred and 75 thousand dollars will be addressed tonight in the agenda relative to notice of violations from the Fire Marshall. We had to put fire doors in each egresses into the Kennedy Center based on the change of use several years ago, probably five or six years ago. And, then, as far as room renovations the Council asked me to take a look at spacing. We are going to be modifying the elevator to make it assessable; it is currently a freight elevator we are going to make it assessable like a normal elevator to go to the second floor. And then we are in the process of identifying

who occupies what rooms and then I will had a conversation with the governing body about the future of the Center and those room renovations is basely to make those rooms usable and bring them up to code for whatever entities that would like to bring into that facility.

Mayor Nock:

Hopefully that answers everyone questions-- council anything about the Public Hearing? Need a motion.

On motion by Councilman Anderson
Seconded by Councilman Holley

Roll Call:

Councilman Anderson	Yes
Councilwoman Jennings	Yes
Deputy Mayor Perrone	Yes
Mayor Nock	Yes
Councilman Holley	Yes

Motion carried.

Rich Brevogel:

I am sorry Sarah Item 2 will be related to the adoption of the budget. That figure will change because it is a capital ordinance related to the budget amount that you approved.

Motion to table by Councilwoman Jennings
Seconded by Councilman Anderson

Roll Call:

Councilman Anderson	Yes
Councilman Holley	Yes
Councilwoman Jennings	Yes
Deputy Mayor Perrone	Yes
Mayor Nock	Yes

Motion carried.

Clerk:

I understand that Resolution 2019-60 is being tabled as well, I need a motion on that.

Motion to table by Councilwoman Jennings
Seconded by Councilman Anderson

Roll Call:

Councilman Anderson	Yes
Councilman Holley	Yes
Councilwoman Jennings	Yes
Deputy Mayor Perrone	Yes
Mayor Nock	Yes

Motion carried.

ORDINANCE NO. 2019--2

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS

AND TO ESTABLISH A CAP BANK

(N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Council of the Township of Willingboro in the County of Burlington finds it advisable and necessary to increase its CY 2011 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Council hereby determines that a 1.0% increase in the budget for said year, amounting to \$ 396,167.82 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Township Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years;

NOW THEREFORE BE IT ORDAINED, by the Township Council of the Township of Willingboro in the County of Burlington, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2011 budget year, the final appropriations of the Township of Willingboro shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$ 924,391.57, and that the CY 2011 municipal budget for the Township of Willingboro be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Motion to table by Councilwoman Jennings
Seconded by Councilman Anderson
Roll Call:

Councilman Anderson	Yes
Councilman Holley	Yes
Councilwoman Jennings	Yes
Deputy Mayor Perrone	Yes
Mayor Nock	Yes

Motion carried.

RESOLUTIONS

RESOLUTION NO. 2019-67

Authorizing the Approval of Vouchers for Payment & Ratification

Whereas, Willingboro Township Council received the March
2019, Bill List and had an opportunity to review said Bill List; and

Now, Therefore, Be It Resolved by the Township Council of the Township of Willingboro, assembled in public session this 2nd day of April, 2019 that the Council hereby authorizes the Approval of Vouchers for Payment and Ratification including those items purchased under state contract and identified as such and all Trust Other Accounts (Recreation Trust, Tax Redemption, Escrow, and Dedicated by Rider Accounts).

Be It Further Resolved that a copy of this resolution shall be forwarded to the Director of Finance for her information and attention.

Motion by Councilman Anderson
Seconded by Councilman Holley
Roll Call:

Councilman Anderson	Yes
Councilman Holley	Yes
Councilwoman Jennings	Yes
Deputy Mayor Perrone	Yes
Mayor Nock	Yes

Motion carried.

**RESOLUTION NO. 2019--68
A RESOLUTION AUTHORIZING REFUNDS FOR
OVERPAYMENTS OF TAXES**

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicate overpayments of taxes due and overpayments; and

WHEREAS, refunds are due for these overpayments as listed on the attached schedule and made a part hereto;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 2nd day of April, 2019, that refunds be made as per the attached schedule; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director for information, attention and compliance.

Motion by Councilwoman Jennings

Seconded by Councilman Anderson

Roll Call:

Councilman Anderson	Yes
Councilman Holley	Yes
Councilwoman Jennings	Yes
Deputy Mayor Perrone	Yes
Mayor Nock	Yes

Motion carried.

RESOLUTION 2019—69

**RESOLUTION OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING A CONTRACT WITH
AN INFORMATION TECHNOLOGY EXPERT**

WHEREAS, the Township of Willingboro requires the services of an Information Technology (IT) expert with respect to the Berry v Willingboro matter; and

WHEREAS, local public contracts law N.J.S.A.40A:11-3 authorize the award of a contract for without competitive bidding where the cost or price of any contract does not exceed \$17,500.00;

WHEREAS, Council moved and voted in the affirmative in open session to appoint an IT expert with respect to the Berry v. Willingboro matter as discussed in executive session on 3/19/19 for an amount not to exceed \$5,000.00; and

NOW, THEREFORE, BE IT RESOLVED, BY THE Township Council of the Township of Willingboro, assembled in open public session this 19th day of March, 2019, hereby authorizes the Mayor and Clerk to execute an agreement with an IT expert as discussed in executive session.

BE IT FURTHER RESOLVED THAT

1. This contract is awarded without competitive bidding in accordance with N.J.S.A. 40A:11-3a of the Local Public Contracts Law because the contract will not exceed \$17,500.00.
2. This contract shall expire upon the conclusion of the report of the IT expert to Council.
3. A notice of this action shall be printed once in the Burlington County Times.
4. A copy of this resolution shall be provided to the IT expert for his information and attention.

On motion by Councilman Anderson

Seconded by Deputy Mayor Perrone

Roll Call:	Councilman Anderson	Yes
	Councilman Holley	Yes
	Councilwoman Jennings	Yes
	Deputy Mayor Perrone	Yes
	Mayor Nock	Yes

Motion carried

RESOLUTION NO. _2019-70

A RESOLUTION TO CANCEL TAXES

FOR ADDED ASSESSMENT

RESOLUTION TO CANCEL TAXES FOR ADDED ASSESSMENT

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicate the existence of taxes for:

Year	Block/Lot	Assessed to:	Amount
2017	614/14	Green, Frederick & Beatrice	\$4,555.44

AND WHEREAS, Added assessments were placed on the above properties in error

AND WHEREAS, 54:4-99 and 100-allows the governing body of a municipality to cancel taxes that are illegal assessments or where "past due taxes" are due and owing.

THEREFORE BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 2nd day of April, 2019 that the Tax Collector is hereby authorized and directed to cancel the same pursuant to N.J.S.A. 54:4-99 and 100.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Tax Collector for her information and attention and compliance.

On motion by Councilman Anderson

Seconded by Deputy Mayor Perrone

Roll Call:	Councilman Anderson	Yes
	Councilman Holley	Yes
	Councilwoman Jennings	Yes
	Deputy Mayor Perrone	Yes
	Mayor Nock	Yes

Motion carried

RESOLUTION NO. 2019-71

RESOLUTION RESCINDING RESOLUTION 2019-17 AND AUTHORIZING APPOINTMENT OF REGISTRAR OF VITAL STATISTICS

WHEREAS, the Township of Willingboro has a need for a Registrar of Vital Statistics; and

WHEREAS, Vanessa Clouden was appointed as Registrar of Vital Statistics by Resolution 2019-17 which incorrectly stated the dates of Ms. Clouden's service as deputy Registrar; and

WHEREAS, Resolution 2019-17 is hereby rescinded; and

WHEREAS, on January 1, 2008, Ms. Clouden successfully completed the mandatory requirements for Certified Municipal Registrar, and she has been serving as the deputy registrar since January 1, 2008; and

WHEREAS, pursuant to N.J.S.A. 26:8-13, the term of office of a local registrar shall be 3 years and she shall serve until her successor has been appointed and qualified.

NOW THEREFORE, BE IT RESOLVED, on this 2d day of April, 2019, in open public session, by the Township Council of the Township of Willingboro that hereby ratifies Vanessa Clouden's appointment as Registrar of Vital Statistics, for a term of three years, from January 1, 2019 to expire on December 31, 2021.

On motion by Councilman Holley
Seconded by Councilman Anderson
Roll Call: Councilman Anderson Yes
Councilman Holley Yes
Councilwoman Jennings Yes
Deputy Mayor Perrone Yes
Mayor Nock Yes

Motion carried

RESOLUTION NO. 2019-72

A RESOLUTION OF THE TOWNSHIP OF WILLINGBORO AWARDING A BID FOR FIRE BARRIER AND EGRESS DOOR IMPROVEMENTS FOR THE JOHN F. KENNEDY COMMUNITY CENTER

WHEREAS, on January 3, 2019, the Township Council of the Township of Willingboro advertised its request that bids be submitted for the Fire Barrier and Egress Door improvements at the John F. Kennedy Community Center; and

WHEREAS, on January 15, 2019, the bids were received, opened, and read in public; and

WHEREAS, the Township received bids from two contractors:

1. Levy Construction Co., Inc.
2. WJ Gross, Inc.

WHEREAS, the Township's Engineer reviewed the bids from each of the contractors; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., mandates that the Township award the contract to the lowest responsible bidder; and

WHEREAS, Township's Engineer tabulated the bids received and determined that the apparent lowest responsible bidder is Levy Construction Company, Inc., of 134 Cuthbert Boulevard, Audubon, New Jersey 08106 for the contract for the Fire barrier improvements at the John F. Kennedy Community Center Auditorium, in accordance with the attached letter of the engineer.

WHEREAS, upon its consideration and review of the bids and recommendations, the Township Council has determined that it is in the best interest of the Township to award the Base Bid and Alternate Bid No. 1 of Levy Construction Company, Inc., of 134 Cuthbert Blvd, Audubon, NJ 08106 in the amount of \$475,900.00, representing Items 1 through 13 of the Base Bid and Item 1A of the Alternate Bid; and

WHEREAS, the award of this bid is contingent upon the availability of funds for this purpose, and as indicated by the attached Treasurer's Certification.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 2nd day of April, 2019, hereby accepts the bid of the Base Bid and Alternate Bid No. 1 of Levy Construction Company, Inc., of 134 Cuthbert Blvd, Audubon, NJ 08106 and awards the contract in the amount of \$475,900.00, representing Items 1 through 13 of the Base Bid and Item 1A of the Alternate Bid for the Fire Barrier And Egress Door Improvements For the John F. Kennedy Community Center.

BE IT FURTHER RESOLVED, that the bids shall be spread upon the minutes of this meeting.

BE IT FURTHER RESOLVED THAT a copy of this resolution shall be provided to the Township Finance Director, Township Engineer, and Levy Construction Company, Inc., for their information and attention.

On motion by Councilwoman Jennings

Seconded by Councilman Anderson

Roll Call:	Councilman Anderson	Yes
	Councilman Holley	Yes
	Councilwoman Jennings	Yes
	Deputy Mayor Perrone	Yes
	Mayor Nock	Yes

Motion carried

RESOLUTION 2019- 73

TOWNSHIP OF WILLINGBORO

A RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR GEOTECHNICAL ENGINEERING SERVICES FOR THE WILLINGBORO FIRE AND EMS BUILDING PROJECT

WHEREAS, the Township of Willingboro has a need to acquire Geotechnical Engineering Services for the unanticipated services in connection with the construction of the Willingboro Fire and EMS Building project; and

WHEREAS, pursuant to N.J.S.A. 40A:11-3, contracts for goods or services which do not exceed \$17,500.00 may be awarded by the Township Council pursuant to a resolution of the Township Council without publicly advertising for bids; and

WHEREAS, the acting Township Manager and Township Engineer has determined and certified in writing that the value of the contract for TRC Engineers, Inc. for Geotechnical Engineering Services for the Willingboro Fire Station and EMS Slab Settlements will not exceed \$15,560.00; and

WHEREAS, TRC Engineers, Inc., has submitted a proposal on March 22, 2019 to the Township and the Township Engineer indicating they will provide the Geotechnical engineering services for the cost not to exceed \$15,650.00; and

WHEREAS, the anticipated term of this contract is one (1) year or the conclusion of the Geotechnical Services provided pursuant to the scope of work required whichever is first; and

WHEREAS, funds are available for this purpose as indicated by the attached Treasurer's certification, pursuant to N.J.A.C. 5:30-5.4.

NOW THEREFORE, BE IT RESOLVED on this 2nd day of April, 2019, in open public session that the Township Council of the Township of Willingboro authorizes the Mayor to execute an agreement with TRC Engineers, Inc. of 16000 Commerce Pkwy, Suite B, Mount Laurel, NJ 08054 for Geotechnical engineering Services for the Willingboro Fire Station and EMS Building Slab Settlements that is consistent with this resolution for a term of one (1) year or the conclusion of the scope of work whichever is first.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be provided to TRC Engineers, Inc., for its information and attention.

Discussion

Councilman Anderson: Can you explain?

Doug Johnson, R&V Engineer: Just some unforeseen settlement issue around the site to be addressed by a separate third party engineering firm coming in to address unexpected site soil issues we have had during the project. They have to do the investigation to determine what the issue is, that's all.

Rich Brevogel: During the last couple of weeks about three or four weeks ago when we leveled the old firehouse there was a basement section of that firehouse, we, the township paid for an engineering firm to come in and do a geotechnology engineering evaluation of how that soil had to be prepared for the loads that we will have to be brought on by the construction of the firehouse. We then hired an independent entity, Craig Testing, to test and make sure that the compaction and the soil preparation was to the

engineered standard. During the last three weeks we have notice that there have been some structural cracking in the foundation and we are in the process; tomorrow we will be quad drilling those track areas to find out what is going on underneath there and come up with an engineering fix. At the last Council meeting I discussed with Council what the game plan would be. After we identify what the problems are. So, we are paying an independent professional to evaluate, and the engineering firm to make sure what they did was correct and protect the Township interest.

Councilman Anderson: Now, as it related to the repair change order, who will be responsible?

Rich Brevogel: Currently we would be responsible and it would be my recommendation that Council pursue another avenue to recoup their costs.

Mayor Nock: Any further questions. If not, roll call.

On motion by Councilman Anderson
Seconded by Deputy Mayor Perrone

Roll Call:	Councilman Anderson	Yes
	Councilman Holley	Yes
	Councilwoman Jennings	Yes
	Deputy Mayor Perrone	Yes
	Mayor Nock	Yes

Motion carried

RESOLUTION NO. 2019-74

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO
AUTHORIZING SETTLEMENT IN BERRY V. TOWNSHIP OF WILLINGBORO, ET AL.,
DOCKET NO. BUR-L-2152-17**

WHEREAS, Eric Berry instituted civil litigation, pending in the Superior Court of New Jersey, Law Division, Burlington County, against the Township of Willingboro, Darvis Holley, Martin Nock, Rebecca Perrone and the Township Council, captioned as Berry v. Township of Willingboro, et al., Docket No. BUR-L-2152-17, hereinafter “the Litigation”; and

WHEREAS, counsel for the respective parties have negotiated a Settlement Agreement and Release, hereinafter “the Agreement,” resolving the outstanding issues in the Litigation between the parties; and

WHEREAS, without admitting any fault or liability, and to avoid complicated, costly and protracted proceedings, the parties have mutually agreed to resolve and avoid further litigation, pursuant to the Agreement attached hereto; and

WHEREAS, the terms set forth in the Agreement attached authorizes a contribution towards the settlement of the Litigation, which will resolve existing claims as to all parties; and

WHEREAS, the Township Council of the Township of Willingboro has determined that it is in the best interest of the Township of Willingboro to accept the terms of the Agreement; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, on this 2nd day of April, 2019, the Township Council of the Township of Willingboro hereby accepts the Agreement and authorizes the Mayor to execute the Agreement on behalf of the Township; and

BE IT FURTHER RESOLVED, that certified copies of this Resolution shall be provided to all parties to the matter for their information and attention.

On motion by Councilman Anderson

Seconded by Councilman Holley

Roll Call:	Councilman Anderson	Yes
	Councilman Holley	Yes
	Councilwoman Jennings	Yes
	Deputy Mayor Perrone	Yes
	Mayor Nock	Yes

Motion carried

RESOLUTION NO. 2019—75

AUTHORIZING

AN EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL

WHEREAS, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed; and

WHEREAS, a request has been made of the Township Council assembled in public session on this 2nd day of April , 2019 to convene a closed Executive session consistent with the provisions of N.J.S.A. 10:4-12b; and

NOW, THEREFORE, upon motion duly made and seconded and passed by a vote of in favor and opposed, **BE IT RESOLVED** by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey that an Executive Session of the Township Council meeting shall be convened to discuss one or more of the following categories as noted:

- _____ 1. Any matter which, by express provision of federal law, state statute or rule of court is rendered confidential or excluded from the public portion of the meeting.
- _____ 2. Any matter in which the release of information would impair the right to receive funds from the United States Government.
- _____ 3. Any material the disclosure of which constitutes and unwarranted invasion of privacy as set forth in N.J.S.A. 10:4-12b(3).
- _____ 4. Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees.
- _____ 5. Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed.
- _____ 6. Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law.
- __XX__ 7. Any pending or anticipated litigation or contract negotiations in which Township Council is or may become a party.
- _____ 8. Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.
- _____ 9. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment and other categories set forth in N.J.S.A. 10:4-12b(8).
- _____ 10. Any deliberations occurring after a public hearing that may result in the imposition of specific civil penalty or the suspension or loss of a license or permit as set forth in N.J.S.A. 10:9-12b(9).

BE IT FURTHER RESOLVED that the general nature of the subject to be discussed relates to:
Litigation-BTSA Agreement

BE IT FURTHER RESOLVED that the time when and the circumstances under which the discussion conducted in closed session will be disclosed to the public, in accordance with N.J.S.A. 10:4-14, and to the extent that it is not inconsistent with N.J.S.A. 10:4-12.

On motion by Councilwoman Jennings
Seconded by Councilman Holley
Roll Call: Councilman Anderson Yes
Councilman Holley Yes
Councilwoman Jennings Yes
Deputy Mayor Perrone Yes
Mayor Nock Yes

Motion carried

APPROVAL AND ADOPTION OF FEBRUARY 5, 2019 MINUTES

On motion by Councilwoman Jennings
Seconded by Councilman Anderson
Roll Call: Councilman Anderson Yes
Councilman Holley Yes
Councilwoman Jennings Yes
Deputy Mayor Perrone Yes
Mayor Nock Yes

Motion carried

Mayor Nock: Deputy Mayor Perrone ask for something on the old business.

Deputy Mayor Perrone Mr. Brevogel, at one of our two past meetings I had inquired about us searching for a space for the Buffalo Soldiers to meet at the JFK Center.

Rich Brevogel: Yes.

Deputy Mayor Perrone: I just want to find out about an update. I know we are doing budgets, but have you had any time to look into that and give me an update on that?

Rich Brevogel: I identified all the current used space and part of that conversation is, once we get that elevator taken care of then we will identify how we want to utilize that space 3i3the input of council. We had talked about being part of the Senior and Community Affairs area, so we were looking to using space continuously to that location, but we are going to have a dialog on how we can use those spaces over there, because there have been other questions regarding the stuff from County Servicirs and potential other elected officials using part of the Kennedy Center, so we are going to roll that over into one conversation with you.

Deputy Mayor Perrone: How soon do you think we will have that conversation?

Rich Brevogel: As soon as possible.

Deputy Mayor Perrone: So maybe something at a Council meeting or a scheduled meeting?

Rich Brevogel: Well, I think it is a conversation relative to the capital budget. I think we need to have a meeting like I have requested before about the capital needs of the municipality for the next three to five years of your debt service projection and how you want to move forward with the use of that facility.

Deputy Mayor Perrone: Do we need to schedule a meeting for the capital budget?

Rich Brevogel: I can present it at the next meeting if you like.

Deputy Mayor Perrone: Council what do you think?

Mayor Nock: How long do you think that would be-- the Capital budget discussion?

Rich Brevogel: Let me give you a layout of the building and then give you all the outstanding priors and a very short representative of what your debt service is going to be within the next three to five years. It is important that you know that.

Deputy Mayor Perrone: Right.

Mayor Nock: Ok, so let's do it at the next Council Meeting.

Rich Brevogel: I promise I will take no more than 10 minutes.

Mayor Nock: Next week is a very full week.

Rich Brevogel: Yes, I know.

Mayor Nock: I've a very full evening, week nearly every night.

Councilman Holley: Just a suggesting, maybe for the end of the month, since we have already kind of discussed having an emergency meeting. Maybe wrap up the additional budget information and then add on the capital discussion that you want to have; because the next two weeks are pretty busy with interviews on-going, so I don't want to overwhelm us. We have been working behind the scenes doing interviews and other things.

Rich Brevogel: I can get out via email a representation of who is currently using space and what they are paying for that space including showing you what space is being used, but I think that is part of the dialog.

Deputy Mayor Perrone: Thank you.

Mayor Nock: That's part of the revenue projection.

Councilman Holley: Can we poll tomorrow? Maybe the last week of April will be ideal.

Deputy Mayor Perrone: The last week in April to have the special meeting then we can wrap the budget and...

Rich Brevogel: But you do what you need to do.

Mayor Nock: We clearly are going to need another special meeting.

Township Clerk: I am only asking that you make up your mind so I can put the ad in the newspaper.

Rich Brevogel: I would be more than willing to if you have a meeting next week or the following; to come to one of your meetings and make the presentation afterward, it would take 15 to 20 minutes.

Deputy Mayor Perrone: I think we should have it at our next meeting. When is our next scheduled Council meeting?

Mayor Nock: You have got a budget presentation?

Deputy Mayor Perrone: He said about 10 or 15 minutes.

Rich Brevogel: I won't take much of my time to give you.... We need to have a conversation about your Debt Service and its projection for the next three to five years. You are going to be in a very strong financial position relative to your Debt Service and you need to start planning out how you want to utilize that money when you get there.

Deputy Mayor Perrone: So the 16th we will have this discussion.

Rich Brevogel: I'll make it brief. I promise.

Deputy Mayor Perrone: Thank you.

Mayor Nock: I know we passed the new business but I don't want to take up my Council time to say this and this is very brief-- to the public and the rest of Council. I have had about thirty (30) requests to have marriages--do marriages. And, being in a 38 year marriage, it was very difficult to turn that down. So, I have decided to do some, and I just want the public to be aware of

that. But I am going to have to set a date and set a time--couples on the weekends, and I just want to manage my time. But I will perform marriages if so requested. Since we don't have an ordinance in referring to marriages, I decided to charge fifty dollars and I plan to put that fifty dollars into the Township of Willingboro's Account for the Performance Art Center.

Cristal Holmes-Bowie, Esq.:

Let me clarify for the mayor. Fifty dollars is a donation and will be earmarked for the Performance Arts Center, because there is not an ordinance setting out a fee. The Township cannot charge a fee; however a donation of fifty dollars is requested of the couple and all checks will be made out to Township of Willingboro, cashier and so forth. So, I just want the people to know.

Mayor Nock:

So, the fun part is Public Comment. If you would like to make a public comment, please come forth and you will have four minutes to do that. Seeing none hearing none

Public Comments (Second part):

Shirley Dilworth, Newport Lane:

I have a few things that I am concerned about that I would like to share with Council. One is potholes repairs. We have a... is there a schedule, calendar for repairing potholes? There are two very bad potholes on Van Sciver Parkway near Hampton Drive. The second issue of concern is my inability to contact and leave a message for the Code Enforcement person, the Code Enforcement person for Garfield Park North. I have contacted Code Enforcement person four times and I have not been able to leave a message on the answering machine, because it constantly says it's full. The other issue of concern is properties on Newport Lane. Now, in my estimation these are properties that need to be watched: 48 Newport Lane, 6 Newport Lane and 31. Two of the properties are being restored. There are dumpsters on one of the driveways and the dumpster has been there for about two months. At 31 Newport Lane, it's difficult to tell whether the house is being occupied, but there are three trash containers, filled with trash on the front of the property that has not been put out for weeks. The other issue of concern is the Public Works Department, two week ago I called with a concern about broken glass at the intersection of Van Scriver Parkway and Levitt Parkway and the employee told me that is a County

road, Ok, and he did not say that he would go out there to take care of it or he would pass the information on to the appropriate county department. It doesn't make a difference, to me whether it is a county road or township road. If you have broken glass at that intersection it affects residents of Willingboro. It's also a crosswalk for children passing and you know; if we have employees who are unwilling to do their job then perhaps they should not be employed by the Township of Willingboro. The last thing that I am concerned about on Van Sciver Parkway there is a down street light and it has been down for at least three weeks. I finally contacted PSE&G today to give them the location of the light pole. I didn't have the exact number of the poles because it is on Van Sciver Parkway and it is very difficult to stop there, to find out what the pole number is. This pole is between Hazelwood Circle and Hawthorne Lane, Ok, after I talked to PSE&G today to find out-- so PSE&G told me that typically, this is something that would be reported by the Police Department. I am just disappointed that the Police Department has not reported that down street light in three weeks. I am sure that someone has noticed it besides me. Thank you so much

James Hall, Tiffany Lane:

I came here tonight to share with you some of my concerns; I am with the Police Athletic League. And we have a hand full of volunteers who go out and serve the kids in the community. They donate their time, talent and their expertise. Sometimes we donate our money, but our services are provided for free for the kids of the community. But unfortunately I hate to always kind of show up when there is something negative to say. You all are doing a great job. I am serious, I mean that, but I am here tonight to articulate a frustration. Some would say I am being overly diplomatic; it is extremely difficult to get things done in Willingboro. Volunteer organization and I just wanted to share with you a few of the things we have experienced within the last two weeks. It is baseball--softball season right now, so in the past we use to managing our own fields. This guy right here, pretty much the point guy for our fields. The reason is because when the Township comes out to manage the fields they go over our bases. They destroy our bases which incurs cost for the program. This has happen twice in the last month. We have shacks where we store our stuff: supplies, equipment, lines for the field so on and so forth. One of our shacks tonight... we show up, we have practice with my daughters, and the shacks are locked. The locks are changed, no notification, no notice, we

can't get in there. We have our equipment and supplies we need for practice in there. We have no idea why the locks were changed. The locks have been there for two years. No notice, no heads up, no nothing. Season starts generally toward the end of March it is kind of cold, it gets dark early, so usually by April 1st we are out there on the fields practicing getting ready for your games. We were told by the Rec Department that we can't turn on the water to wet the fields down because that soften the soil and ground and don't want the kids to get hurt when they are out there practicing or playing until the end of April, our game starts April 13th so we had these hard fields which are an inquiry risk for the kids. So, these are just a few of the examples that I could sort of share about the experience of trying to be a volunteer organization in this town. And so, what I would like to do is just sort of remind folk that the community needs people to serve and we want to serve. Please do not make it difficult for us to serve. It is very difficult to get volunteers. It is so difficult to get volunteers that kids are going to other communities. Where they don't have problems with volunteerism and what we are trying to do is stand up a program independently as a good model for how to do business and restore your community. I am going to give you my goals so you will understand I am not just here grapping. What we would really like is to know how best to move ahead to prevent these problems and who is the point person that will be the person that has the power to do. Not just somebody to talk to, but to somebody to say OK I got this; we are going to do this. If you could give me those things we are willing to move ahead and let those thing be gone, but you guys should know this kind of stuff is happening and I am not casting... I am just saying we are volunteers, we are here, and we are trying to get it done. We need your help. Thank you.

Harry Colely (sic) from Sewell, NJ:

I am a contractor. I got a call on December 4th from Chuck from the MUA about a broken sewer line on North Pond Road. We met with them out there we gave them all our work orders, all our rates and everything under the supervision of Willingboro. We worked out there we gave our bill, turn our bill in December 7th. The reason I am coming to you because I gave them the bill - the MUA. They said make it out to Willingboro MUA, now you are the mayor that's why I am here. We haven't been paid. 120 days when I call there now they tell us, it above their pay grade call the solicitor. I have called the solicitor four times.

Cristal Holmes-Bowie, Esq.:

Hold on. I know he has time. I can response to some of this. First, the Willingboro Municipal Utility Authority is a completely separate legal entity from the Township. So the Willingboro MUA has their revenues, they have their expenses, they have their vendors, they pay them etc. and apart from... So, I just want to clarify, you have not been calling my Office. I am the solicitor for Willingboro Township. There is a solicitor Reilly and Reilly exactly. A different firm, I just want to clarify.

Harry Colely (sic):

I am not picking on you. I am just saying it has been 120 days I am going to need a little help.

Mayor Nock:

Let me say this, at least one commissioner in here. three commissioner in here as well as the chairman and I suggest...

Deputy Mayor Perrone:

I suggest Ms. Jennings.

Mayor Nock:

The chairman is here, it really should be his responsibility.

Craig Stevens:

Mayor Nock, how are you sir

Mayor Nock:

I am fine.

Craig Stevens:

Is the clock on? Ok. So, Mr. Brevogel you answered one of my questions earlier, but the other question you didn't answer. So I understand we cannot talk about the current budget; what I would like for you to do is, if you could prepare a report for all the residents for next Council meeting of the \$71,800 that Council spent above and beyond their salaries, because we are talking about maybe laying off, raising taxes, this and that. This is a lot of money above and beyond salaries for part-time employees. So where is this money being spent? What is it being spent for and who is spending it? So maybe you can be prepared a report for what each Council member spent with this other expenses of \$71,800 from last year. I keep saying this we have to be accountable for what it is. If it is something that is justified that's really needed Ok, but you guys are projecting that this year you are going to spend \$95,500; that's \$12,000 more than your salaries and it is other expenses. What kind of other expenses is this? This is one hell of an expense account for you guys to be spending and talk about raising taxes on residents. That's it.

Mayor Nock:

Mr. Craig Stevens, I appreciate (inaudible), but I have not seen that kind of number. We will wait for it. I will get it through the Township Manager and we will talk about it, OK.

Good evening everybody my name is Nematullah:

I just moved into the community as a provider for Physical Therapy and Occupational Therapy. And I will be really very happy in working with every of my patients they all are here and they support me. I just wanted to share a few things I am working on. The first week of May there is the Willingboro Public School is hosting a fair for Special Ed and I will be one of the vendors over there educating parents about what injuries are coming. How can Physical Therapy help. What they can be referred to? What is the average healing time? I really hope if there are any parents out there who are interested in knowing a little bit about Special Ed for all of them or any other resource please be there for the Fair, it is on May 8th in the evening at the Country Club Administration Building, 444 Beverly Rancocas Road. If you have any questions please feel free to reach out to me. I have my practice right by the Willingboro High School. I also tried to get in touch with the High School athletic trainer to be able to participate in the concussion injuries, the strain inquiries, the muscle tear pathologies, to be able to put our children back to be able to go to sports. Prevent re injuries and to keep them healthy for on season and off season sports. I also will be hosting a Westampton Senior Talk tomorrow, and I have been trying to host a similar Senior Talk in our town, in our neighborhood, but I am not finding the right person to contact with, I am working on that. But, if you guys have any resources or any feedback, please let know I am in the community. I am ready to help. I just don't have the resources. I don't know the people. Again, this is my practice for Physical Therapy and Occupational Therapy. We take all insurances and every condition, (inaudible), Parkinson,

stroke, (inaudible), stroke, dizziness, sporty girl. Lot of my patients are looking me up on the internet on google through their health insurance plan and they are reaching out to me. I would appreciate any feedback anybody has or if anybody have any questions about physical therapy, for Special Ed services in the school district. I know children do get Special Ed during their school time. There are providers that are actually treating in school, but there are some things that are beyond their scope and children will benefit from outpatient services. Thank you everybody, thank you for your time.

Good Evening everyone, Trena Williams, 8 Botany Circle:

I have four questions. I have to speak really quickly. Enlighten of tonight's election at Chicago. our first female mayor will be elected. I couldn't help but think of Willingboro. Why don't, we, as residents, why don't we elect our mayor. All of you are qualified individuals, but when we get the right to vote we can't help but have invested interest. Candidates speak about what they will bring to the city and so forth and I would love to know why we can't elect our mayor?

Mayor Nock:

We have really addressed this issue at the type of form of government we have As a matter of fact, Councilwoman Perrone had initially try to change the government and then we realized how limited it kind of is in the state, but that would be something off line we can talk about in terms of that. It would mean changing the entire form of government that we have here.

Trena Williams:

Question No. 2—most events in our town are held on Saturday and the Sunday events, can some of that change, so some events on Saturday and some

on Sunday in respect that some people worship on Saturday and some people worship on Sunday.

Mayor Nock:

I don't know how to tackle that, other-- and then we do have some events on Sunday, but probably not like the Saturday events and we do have events on Friday too.

Trena Williams:

From Friday night to Saturday evening that's when the Sabbath is.

Mayor Nock

OK, I didn't know that.

Trena Williams:

Question No. 3—May is older American month for those who do not know, we are encouraged to honor older Americans. Every year there is a different theme. This year's theme is "Connect Creates and Contribute" I love older Americans. I would love to know if there is anything that's planned. Or can I collaborate with someone, because I have a lot of resources that I can help because we need to honor people while they are alive and well.

Mayor Nock:

I agree, especially alive and well. Is it something you can approach our Recreation Director about? Director of Recreation would be the right person. I am sorry, Ms. Foster, Ms. Foster is here can you approach Ms. Foster about something like that. Ms. Foster just raise your hand. We have a long night we still have Executive Session.

Reva Foster:

We do honor the seniors...

Mayor Nock:

In all seriousness I think it is a very valid point, I want to say... I appreciate it. I don't know where you start the older and above, but Ms. Foster is in charge of Senior Affairs, we have a recreation department. You have one more question, so please ask it.

Trena Williams: Is there an estimated time for the Fire House to be finished?

Mayor Nock: We were told... Well Chief Burnett is in the back.

Chief Burnett: May, or June

Beulah Helen Williams: I want to let you know I appreciate this forum. To piggyback of what my daughter said. It would be better I think if the mayor would serve at least two years, because it seem like when you serve one year you start an initiative and before you get a chance to bring it to fruition you are gone, and you start anew. I don't think that serve the community very well. My friend over there, she is concern as a resident of the vacant buildings and when we find a provider that's offering service to the community we should support them; so you want therapy go to her. I do and she is very good. As far as the Fire Department is concern they offered a great service to me a few months ago and I wanted to congratulate them. Also the fact of the matter, the Police Department is very supportive, you call them and they are there, kudos to them as well. The building across the street from the Fire Department... My house feels as if there is an aftershock for whatever they are doing over there, I complained to you. My knick knacks, everything is shaking. What in the world are they doing over there? Maybe my house is the one that is cracking next time. I am very concern.

Mayor Nock: Where do you live again, you did not mention?

Beulah Helen Williams: I am at Number 8 and my rental property is at Number 6 Botany Circle right across from the new Fire House, which is taking out my view, too. Thank you

Mayor Nock: You have a beautiful Fire House to look at.

Beulah Helen Williams: But I heard there is a crack in the wall.

Mayor Nock: We are not saying it is a crack

Beulah Helen Williams: I hope no cracks develop in my home as a result of that.

Mayor Nock: I don't think that is the issue, Ok, thank you

Beulah Helen Williams: Thank you

William Weston, 44 Bosworth Lane:

Mayor Nock, but first you put the draft agenda on the website. Good, that's very good. I would like an update on the Grand Market Place purchase 99.9percent are we still at 99.9 percent? Or something, I am not sure where we are at with that. Also, update on the cameras that are going to be put in the town. Low hanging fruit right here. Can we work on the static in here? The static in the room, can we work on that? it has been a couple Council meetings it makes it hard to listen to. Just a suggesting, to use the mikes more because it is hard to hear when the air is on.

Mayor Nock:

The Market Place—All this week have been in conversations with them and the best I can say is still around that number. It has not closed yet. For a couple reasons, but I still put it at 99.9 or 8, Ok. I think all the staff heard the rest of your comment.

Mayor Nock:

Anybody else? Yes, Mr. Johnson?

Gary Johnson, Gramercy:

Can you explain how Resolution 2019-69 relates to 1019-74 and when will the tax paying residents of the Township actually get some budget number. This is the first year that we have gone into the actually introduction of the budget and maybe I missed it. I don't know of any figures we have been given; as residents. When will we get those numbers? Thank you

Mayor Nock:

Everything is on-line. I have been told that everything is on-line.

Gary Johnson:

It is. Then I will look on-line and as far as the relationship between the two resolutions...

Cristal Holmes-Bowie, Esq.:

I am not sure what your question is?

Gary Johnson:

I want to know why-- how Resolution 2019-69 relates to 2019-74

Cristal Holmes-Bowie, Esq.:

It doesn't have anything to do with...

Gary Johnson:

Even though they mention the same issue

Cristal Holmes-Bowie, Esq.:

They are involving the same case, but there is one, that as far as I can address, it right now; it doesn't have anything to do with that 74.

Gary Johnson:

Thank you

Mayor Nock:

Public comments are closed

Council Comments

Councilman Holley:

First and foremost, I want to thank everyone for coming out. Yesterday, I had the opportunity of attending a Census Rally held by the Rancocas Valley Chapter of Delta Sigma Theta Incorporated. There was a lot of valuable information that was provided, specifically that is going to impact our community. Some of the resources, services that will impact the residents here in Willingboro, even though Willingboro was not identified as one of the communities in the county; it is hard to count or they are not getting the census return. The information provided to us basically asks us to advocate for all residents of the community to make sure they fill out the Census forms. There will be a great effort of that, that's taking place on-line as well as hard copy version. So, over the next year or so we will be encouraging guys to do that because there is money in the Census that impact our community directly. That's pretty much it for me. June 4th, up for re-election, so I ask for your continued support and that's it. Have a good one.

Councilwoman Jennings:

I don't have a lot to say, I am not feeling well this evening, but I did want to say I visited the Market Place event last Saturday and I thought it was absolutely wonderful. I have never seen anything quite like it. I have not, this is my first year going and I ask people who were there if it was the same in previous years and I was told it really wasn't. I guess it had grown and most things do. So, I just want to give kudos to the people who had the fore thought to think about it and then to execute it and put in into motion for the vendors and the

participants; and there were a lot of Willingboro people, not everyone was from Willingboro. There were vendors from Philadelphia and Newark, NJ that I spoke to. Just various people and I just hope that continues, it was very well attended and very well planned.

Councilman Anderson:

Thank everybody for coming out, and, I too, wanted to comment on the Mellon Market. When I say that place was packed. Cars were to the street to the building it was packed-- wonderful event. The only thing I am asking is that now that we saw the capacity that we start planning now for next year. We would hate to lose this event because we did not plan properly. So it may be a matter of them renting out that section, the banquet hall, but these are conversations from cost, to how do we strategize to make this happen, because this event was beautiful and to all the organizers, wonderful job. I mean it was a great look for Willingboro and I just hope we keep it up. Thank you

Deputy Mayor Perrone:

Good evening everyone. Just want to thank you for bringing your concerns this evening and I hope that you will have follow-up by next meeting and typically at— from our Township Manager will take your concerns and then follow-up with you by our next meeting; however, reach out to us if you have an further questions. But I did want to bring to the attention for our community-- because there was a recent situation that took place on NC College, a college student as murdered by an Uber driver and this happens in South Carolina. Thank you, and I just wanted to being to your attention publicly, because I know a lot of our friends and family take Uber, and I am asking everyone to be very careful. When a young lady got into a vehicle, she thought it was her ride. But, if you ever taken a Uber they send you a license plate and the person name and their picture; so just speak to your children. I have adult children. So just speak to your children to make sure they are looking at the car title and their face to make sure it is the person. Several people were assaulted in this type of way mostly female. The car pulls up and then the person not really thinking just get in the car. So just... it was a sad story the young woman lost her life. I just wanted to bring

that concern to our community to be aware because we do have Uber drivers out here. That's all I have for this evening. Thank you

Mayor Nock:

Two things-- I got about four things. One is I am sorry I missed the Mellon Market, I was in Georgia for the wedding of my niece on the Savannah River and she would not have forgiven me had I not show up for her wedding. No. 2—in the audience is Ms. Jennifer Jones Hamilton, Partnership Specialist with the Census. I want to recognize her, if you can just wave, because she has been here twice now and I am assuming we are her regional for the Census. Thank you for coming to Council Meetings in a row. No. 3—Virtua hearings. please make sure 10 o'clock, April 10th it is about the hospital. The hearing is right here in Willingboro. No excuse for Willingboro residents not to show up and talk to Virtua. It is not Virtua; it is the way they have to make the application with the State and the application on-line, I also remembered that they will probably make the final decision about that.

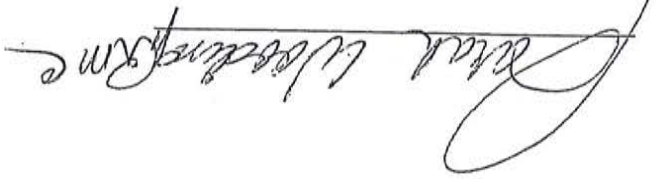
This past Friday, Councilwoman Jennings and Township Manager, Mr. Brevogel, we went up to the Bureau Public Utilities about our Smart City project with the lighting and the Wi-Fi and all that. Also Commissioner Sills, who is in the audience, to talk to the people up at the (inaudible) advocate office. Long story about that, but I want to say it. And then, after our long interview process that we had on Saturday morning, after 12, we interviewed potential Township Managers. Then at 12 o'clock had a two hour session walking Willingboro Lakes with the County, in reference to what they plan to do with Willingboro Lakes. They have set aside 2.1 million dollars to fix it up and it was real interesting. I have asked for the design manager to come before Council, which probably will be in late June, because there are some things that have to do; to come and talk about what they plan to do with Willingboro Lakes. I just want you to be aware of those activities. The design is interesting. But, again, finally we have movement after eight (8) years. I would say election have consequences, now that we have some clout with the

County. Now we get movement--you saw the remark I made with the Burlington County Commission. I have been here four years, they have never made an appearance here before, never, and they have controlled a bunch of stuff from twenty years when they came here, but now opportunities are open for Willingboro residents and we hope to see that transformation, transition into economic development. I am very cynical about the Burlington County Bridge Commission. So, you can certainly tell from my attitude, because they control all other economic development in this County and that's the reason why it seem to be Cinnamonson, DeFran, Burlington Township on the way up and we get left out. Mainly to me, the reason is very obvious. So that's all I have to say we are going into Executive Session. Are we going to be voting on anything? No. Ok, so we will not be voting on anything coming out. Thank you all for coming.

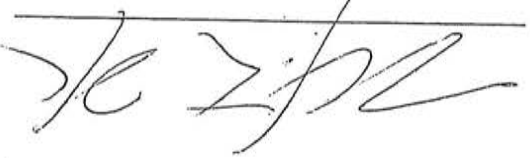
Executive Session began at 9:15PM

Motion to return to public session was done by Councilwoman Jennings and seconded by Deputy Mayor Perrone. All in favor and none opposed.

There being no further discussion the meeting was adjourned at 10:43PM



 Sarah Wooding, RMC
 Township Clerk



 Martin Nock, Mayor

Township of Willingboro

To: The Honorable Martin Nock, Mayor
The Honorable Rebecca Perrone, Deputy Mayor
The Honorable Jacqueline Jennings, Councilwoman
The Honorable Nathaniel Anderson, Councilman
The Honorable Darvis K. Holley, Councilman

From: Richard A. Brevogel,
Interim Township Manager

Date: April 16 2019

Re: Agenda

MANAGER'S REPORT

- Capital Discussion
- Camera Surveillance System
 - Portable Trailers will be delivered next week. Two units will be operational after training.
 - PSEG and Packetalk are working on pole mounted camera attachments.
- Abandoned Vehicles Code Change
 - The solicitor has been given a copy of proposed Ordinance changes to the current abandoned personnel property Chapter 261 to include or add an "Abandoned Vehicle" section to the Ordinance.
- May 7th will be "Youth in Government Day" at the township.
- Included in your packet this evening is a list of all occupied space at the JFK Center and the lease figures for those spaces by organization.

AGENDA ITEMS

RESIDENT QUESTIONS:

- Ms. Dilworth : Newport Lane
 - Potholes
 - The DPW is actively working on pothole issues. The information was passed on.
 - Street lighting:
 - Any resident can call PSEG to report street lights out. Need cross streets and road on which the light is out
 - All internal departments can report outages through the township municipal account to PSEG
 - DPW was asked to survey down utility poles for reporting to the PSEG area representative.
 - Inability to reach Code Enforcement Personnel
 - Spoke with Acting Director of Inspections
 - Properties
 - Newport Lane #'s 48 and 6
 - Being restored with dumpsters out front
 - 31 Newport lane
 - Trash cans out front for a week
 - Broken glass at intersection of Van Sciver and Levitt Parkway.
 - Spoke with DPW regarding this issue

**WILLINGBORO TOWNSHIP
CAPITAL PLAN DISCUSSION
April 16, 2019**

Storm Water Infrastructure

The township MS4 system repairs was being allocated less than \$400,000 dollars until 2017. Currently there is \$500,000 allocated in the 2019 budget. Future years could expect to spend \$4 to \$6 million dollars on the repairs listed. This does not include any new issues that may arise.

\$6,000,000

PAVEMENT MANAGEMENT

The township pavement management was being allocated \$1.25 million dollars until 2017. Currently there is \$475,000 allocated in the 2019 budget. Future years should include a minimum of \$1,000,000 dollars to attempt to get on a 25 year cycle. The engineer's recommendation 10 years ago was to allocate \$3,000,000 per year.

\$6,000,000 (based on \$1.5 million per yr.)

BUILDINGS/GROUNDS

A strategic plan for the use of the JFK Center needs to be adopted and followed. Random room assignments and utilization need to be ceased and planned out. The "known" list of requests / wishes are estimated to be in the area of \$6 to \$7 million dollars*.

\$7,000,000

*Includes Performing Arts Center (\$2.2 million), Athletic Turf Fields (\$1.7 million), and \$1.0 million in Parks/Pools/Playgrounds

MAJOR EQUIPMENT 2020 -2023

Major equipment replacements can be evaluated year to year. The 5 year request plan includes an estimated **\$6,115,000.**

Total over 5 year Plan

\$25,115,000.00

The township just issued a general obligation bond in the amount of \$12.2 million dollars. The debt service (principal and interest is \$657,000 per year for 22 years).

In 2023 the debt service for the township will decrease by approximately \$1.5 million in 2023 and another \$1.0 million in 2024.

This dip in the debt service will allow the township to strategically plan expenditures using BAN's (Bond Anticipation Notes) in the next few years to fill in the gaps in future years while doing the improvements over the next several years.

The information above is worst case scenario and does not include stretching out priorities and equipment purchases based on the equipment conditions or shifting priorities at that point in time.

Actions:

- Review attached information**
- Decide Priorities and publish them**
- Evaluate all requests annually**
- Redefine and solidify priorities and needs annually**

All this information is based on speculation regarding interest rates in the future.

Below is a list of proposed/upcoming Capital Improvement projects for the Township:

Storm Water Infrastructure

1. **Beechnut and Post Lane**

- i. Work includes the “in-kind” replacement of the storm water infrastructure at 23 Beechnut Lane and Post Lane.
- ii. Design is complete.
- iii. Estimated construction cost \$275,000.00.
- iv. To be advertised.

- **Part of 2019 Capital Ordinance**

2. **End of John F. Kennedy Way at Rancocas Creek**

- i. Failed pipe & headwall needs to be replaced.
- ii. Estimated construction cost \$135,000.00
This is hydraulic flow issue. Must be repaired to ensure proper drainage to Rancocas Creek

- **Part of 2019 Capital Ordinance**

3. **Eaton Court**

- i. Rehabilitate control structure and restore stream banks upstream and downstream of structure.
- ii. Estimated construction cost \$235,000.00
Scouring issue. Extensive repairs and environment permitting required. This is not a flow issue

- **Funding ?**

4. South Sunset Culvert

- i. Remove/replace culvert beneath South Sunset Road near ball field.
- ii. Estimated construction cost \$500,000.00.
This is not a flow control issue

- **Funding ?**

5. Mill Creek Park

- i. Various storm pipe repairs needed.
- ii. Need to perform field visit with DPW to assess.
This is not a flow control issue. May be able to do with in house personnel

- **Funding ?**

6. 9 Rittenhouse Court

- i. Presence of sinkhole.
- ii. Need to perform field visit with DPW to assess.
Not a flow control issue. Must gain access to outfall location to access the repairs required.

- **Funding ?**

7. Holstone Lane

- i. Damage to outfall and pipe.

ii. Need to perform field visit with DPW to assess.

- **Work may be able to be performed in-house by DPW.**
- **Not a flow control issue**

8. Buckingham Drive

- Failed pipe within roadway.
- Need to perform field visit with DPW to assess.

Not a flow control issue

- **Funding ?**

9. Buckingham Drive & Berkshire Lane

- Failed pipe within roadway.
- Need to perform field visit with DPW to assess. Video must be taken.

Not a flow control issue

- **Funding ?**

10. Bentley Lane

- Failed pipe within roadway.
- Need to perform field visit with DPW to assess. Video must be taken

Not a flow control issue

- **Funding ?**

11. 115 Club House Drive

- Sinkhole above pipe.
- Need to perform field visit with DPW to assess.

- **Funding ?**

12. Club House Drive & Windsor Lane

- Manhole damage within roadway.
- Need to perform field visit with DPW to assess.

- **Funding ?**

13. Shawmont Lane

- Sinkholes above pipe from retention pond to Sheffield Lane.
- Need to perform field visit with DPW to assess.

- **Funding ?**

The township MS4 system repairs was being allocated less than \$400,000 dollars until 2017. Currently there is \$500,000 allocated in the 2019 budget. Future years could expect to spend \$4 to \$6 million dollars on the repairs listed above. This does not include any new issues that may arise.

PAVEMENT MANAGEMENT

Miscellaneous Road Improvement Projects

1. **Levitt Parkway (CR 630) Roadway/Culvert Repairs** between Millbrook Drive & Millstone Lane
 - i. Our office has contacted the County to request repairs. The County is performing temporary repairs and working on permanent repairs. No timeline has been provided on permanent repairs.
 - **County made some temporary repairs in early March 2019**
 - **Awaiting schedule for permanent repair**

2. **2018 Road Improvement Program: Resurfacing of Charleston Road**
 - i. Work includes resurfacing of Charleston Road from John F. Kennedy Way (CR 633) to Charles Van Sciver Parkway.
 - ii. Design completed.
 - iii. Estimated construction cost \$400,000.00.
 - iv. We await certification of funds to proceed with advertisement.
 - **Project to be advertised using Prior Year Capital funds of \$400,000**

3. **FY' 2018 NJDOT Trust Fund Resurfacing of Garfield Drive**
 - i. Work includes resurfacing of Garfield Drive from Levitt Parkway (CR 630) to Beverly Rancocas Road (CR 626).
 - ii. Design completed.
 - iii. Estimated construction cost \$600,000.00.
 - iv. Township received \$350,000 in grant money from the NJDOT. Our office applied for additional grant money to fund the project in its entirety. Notification of award for additional money is anticipated in April 2019. Grant was received beginning project specification and bid process.

The township pavement management was being allocated \$1.25 million dollars until 2017. Currently there is \$475,000 allocated in the 2019 budget. Future years should include a minimum of \$1,000,000 dollars to attempt to get on a 25 year cycle. The engineer's recommendation 10 years ago was to allocate \$3,000,000 per year.

BUILDINGS/GROUNDS

John F. Kennedy Community Center Improvement Projects

John F. Kennedy Community Center “Notice of Violations” (NOVs)

- i. Work includes renovations/improvements for fire separation throughout the building per NOVs from the NJ Fire Marshal’s Office.
 - ii. Plans are being revised to address NOVs only. Re-advertisement of the project is March 7, 2019, bids will be received on March 19, 2019.
 - iii. Estimated construction cost \$500,000.00.
- **Requested outstanding NOV document from March 2018 to be reviewed by Facilities for outstanding items. 75 page document.**
 - **March 19 2019 is bid opening for DOORS NOV costs.**
 - **Engineer asked to review and develop elevator specification**
 - **Engineer asked to evaluate roof issues and advise of repairs / replacement**

John F. Kennedy Community Center – Auditorium Demolition

- i. Work includes selective demolition of the existing auditorium.
 - ii. Bids will be received on March 1, 2019.
 - iii. Apparent low bid is \$172,000.00, pending review.
 - iv. Township intends to remove the various band equipment, chairs, building maintenance supplies, etc.
- **Demolition / remediation contract on March 19th agenda.**
 - **Bid awarded 2018 Capital**

John F. Kennedy Community Center Roof Assessment

- i. Work includes inspection and assessment for recommended repairs of the roof above the Emergency Management Office due to evidence of leaks.
 - ii. Our office is scheduling an inspection of the roof and preparation of recommendations for repairs.
- **Assessment authorized**

“Performing Arts Center” at the John F. Kennedy Community Center

- i. Project includes the “fit-out” of the auditorium area to create a state-of-art performing arts center.
 - ii. A scope of services & cost proposal will be provided to the Township for review in the coming weeks.
 - iii. Estimated project cost **\$2,300,000.00.**
 - Est. Construction: \$2,000,000.00.
 - Est. Prof. Services: \$275,000.00.
- **Review with Council capital plan for renovation estimated dates**
- iv. Advertisement for construction is anticipated early 2020.

John F. Kennedy Community Center – Turf Field & Track Improvements

- i. Work includes improvements/installation of a turf football field and resurfacing of the existing track.
- ii. Upon request from the Township, a scope of services & cost proposal will be provided for review.
- iii. Estimated project cost **\$1,700,000.00.**
 - Est. Construction: \$1,600,000.00.

- Est. Prof. Services: \$100,000.00.
- **Review with Council capital plan for estimated dates**

2019 Municipal Complex Concrete Improvements

- Work includes rehabilitation of the existing concrete walks, steps, and ramps at the Municipal Complex.
- Design is in progress.
- Estimated construction cost \$75,000.00.
- Further determination is needed for removal/replacement of Township Emblem.

Prior Year Capital to be Used

Department of Public Works Electrical Modifications for a “Standby” Generator Connection

- Work includes electrical modifications at the DPW Facility to accommodate a portable generator.
- Design is complete.
- Estimated construction cost \$40,000.00.
- Authorization to proceed with advertisement has not been given.

On Hold

Relocation of Temporary Fire Equipment Building to Public Works

- Work includes the demolition of the existing pole barn at the Public Works Yard and replacing it with the temporary fire equipment building once the new firehouse has been completed.
- Our office will review and prepare a scope of services & cost proposal for review to the Township.

Part of 2019 Capital Ordinance

Recreational Facilities Improvements

- **Pools / Parks / Playgrounds**
 - 2020 \$350,000
 - 2021 \$535,000
 - 2022 \$650,000 (Concrete at both pool locations)
 - 2023 \$100,000 Playground Replacement

Room Renovation at JFK

- **Renovate rooms to bring to code for strategic placement of organizations utilizing buildings**
 - Approximately \$40,000 per room
 - Money allocated in 2019 Capital plan for 2 rooms
- **Reorganize LRC area to accommodate**
 - Constituent Office
 - County Store
 - Offices for future elected officials

A strategic plan for the use of the JFK Center needs to be adopted and followed. Random room assignments and utilization need to be ceased and planned out. The “known” list of requests / wishes are estimated to be in the area of \$6 to \$7 million dollars.

MAJOR EQUIPMENT 2020 -2023

Fire and EMS Equipment Replacements

- Ladder Truck
 - \$1.5 million dollars 2020 or 2021 \$1,500,00
- Rescue Engine
 - \$600,000 dollars 2020, 2021 and 2022 \$1,800,000
- Ambulances
 - \$200,000 each 2020 and 2021 \$400,000

DPW DUMP TRUCK REPLACEMENTS

- Replace 2 DPW Dump trucks in 2021 and 2022
 - Estimated cost \$200,000 per truck \$800,000
- Replacement of Industrial Mowers
 - 2020 \$75,000
 - 2021 \$75,000
 - 2023 \$200,000 \$350,000
- F250
 - 2020 \$40,000
 - 2021 \$40,000
 - 2022 \$40,000
 - 2023 \$40,000 \$160,000
- Sweeper
 - 2023 \$300,000 \$300,000
- Leaf Vacuum's
 - 2020 \$150,00
 - 2021 \$150,00 \$300,000
- Mason Dumps
 - 2020 \$75,000
 - 2021 \$75,000
 - 2022 \$75,000 \$225,000
- ASV
 - 2020 \$80,000 \$80,000

Departmental Vehicle Replacements

- \$40,000 per year \$200,000

Major equipment replacements can be evaluated year to year. **The 5 year request plan includes an estimated \$6,115,000.**

Kennedy Center Room Assignments - Classroom Area

as of 3/18/19

LOWER LEVEL

Room Number	Group Utilizing Room	Charge
100	Nursing School	\$300.00/month
102	Nursing School	\$300.00/month
104	Vacant Room	
106	Meeting Room	\$10/4 hours
108	Meeting Room	\$10/4 hours
110	Meeting Room	\$10/4 hours
112	Meeting Room	\$10/4 hours
114	Meeting Room	\$10/4 hours
118	Meeting Room	\$10/4 hours
116	IT/Communications	Twp Office
120	IT/Communications	Twp Office
122	IT/Communications	Twp Office
124	IT/Communications	Twp Office
126	Muslim Church	\$300.00/month
128	Literacy	\$300.00/month
130	NJ Respite	\$300.00/month
132	Faith In Action	\$300.00/month
134	Faith In Action	\$300.00/month
136	Tutoring	No Charge
138	Faith In Action	\$300.00/month
140	Faith In Action	\$300.00/month
Rooms 142 - 166	Senior Center	Twp

UPPER LEVEL

Room Number	Group Utilizing Room	Charge
200	Adult Education	No Charge
202	(Storage)	
206	Adult Education	No Charge
210	Adult Education	No Charge
212	Adult Education	No Charge
204	Lavett Art Studio	\$300.00/month
208	School Board Storage (Papers)	
214	Traffic Guards	Twp Office
216	Police Department Records	Twp Office
218	STEAM	Twp. Program
220	STEAM	Twp. Program
242	Fatherhood Connection	\$300.00/month
240	Fatherhood Connection	\$300.00/month
232	BOYD	\$300.00/month
230	BOYD	\$300.00/month
226	BOYD	\$300.00/month
223	Empty but needs clean out	
222	Empty but needs clean out	
238	Veterans (Ron Dash)	
236	Connect Family	\$300.00/month
234	Agape Church	\$300.00/month
228	Agape Church	\$300.00/month
224	Veterans (Ron Dash)	