

ATTENTION

Attached is the Township Council packet. This packet is posted online as a courtesy to the public.

Please take note that packets are generally posted the Monday prior to the Tuesday meeting. If there are any changes, additions or deletions made between the time of the packet posting and the meeting, same may not be reflected within this packet.

Subsequent to the packet posting, should you require additional information or a copy of a public document that is the subject of the meeting that was not available at the time of the packet posting, but is available prior to the meeting, you may contact the Township Clerk's Office via email at swooding@willingboronj.gov or by calling 609-877-2200 Extension 1028.

Subsequent to the Council meeting, you may request documents by filing an Open Public Records Act (OPRA) request. You may obtain an OPRA form by going to the Township's website, www.willingboronj.gov, and typing OPRA in the search engine. Once you complete the online form and click SUBMIT, your request is automatically forwarded to the Township Clerk for response (within seven (7) business days).

Thank you,

Sarah Wooding

Sarah Wooding, RMC
Township Clerk

WILLINGBORO TOWNSHIP COUNCIL

AGENDA

May 7, 2019

7:00PM
Call to order
Flag Salute
Statement
Roll Call

YOUTH IN GOVERNMENT DAY

MANAGER'S REPORT

PUBLIC COMMENTS

RESOLUTIONS

- | | |
|--------------|---|
| Res. 2019—81 | RESOLUTION AUTHORIZING THE APPROVAL OF VOUCHERS FOR PAYMENT & RATIFICATION |
| Res. 2019—82 | RESOLUTION AUTHORIZING REFUNDS FOR OVERPAYMENT OF TAXES |
| Res. 2019—83 | RESOLUTION FOR 2019 STATE OF NEW JERSEY SUMMER FOOD PROGRAM GRANT (CHAPTER 159) |
| Res. 2019—84 | RESOLUTION AUTHORIZING THE EXECUTION OF SHARED SERVICES AGREEMENT WITH THE CITY OF BURLINGTON FOR THE PROVISIONS OF ANIMAL CONTROL SERVICES |
| Res. 2019—85 | RESOLUTION OF THE TOWNSHIP OF WILLINGBORO AWARDING A BID FOR 2018 ROAD IMPROVEMENT PROGRAM FOR IMPROVEMENTS TO CHARLESTON ROAD |
| Res. 2019—86 | RESOLUTION FOR CROSS EASEMENTS FOR ACCESS, PARKING AND MAINTENANCE WITH 300 CAMPBELL DRIVE URBAN RENEWAL, LLC, WILLINGBORO |
| Res. 2019—87 | EXECUTIVE SESSION (IF NEEDED) |

Council Mtg. 5/7/19

TREASURER REPORT FOR APPROVAL AND ADOPTION

NEW BUSINESS:

Public Comment
Council Comment
Adjournment

ALL BUSINESS ITEMS ARE TENTATIVE PENDING THE REVIEW AND APPROVAL OF
THE LAW DEPARTMENT

RESOLUTION NO. 2019-81

Authorizing the Approval of Vouchers for Payment & Ratification

Whereas, Willingboro Township Council received the April 2019, Bill List and had an opportunity to review said Bill List; and

Now, Therefore, Be It Resolved by the Township Council of the Township of Willingboro, assembled in public session this 6th day of May 2019 that the Council hereby authorizes the Approval of Vouchers for Payment and Ratification including those items purchased under state contract and identified as such and all Trust Other Accounts (Recreation Trust, Tax Redemption, Escrow, and Dedicated by Rider Accounts).

Be It Further Resolved that a copy of this resolution shall be forwarded to the Director of Finance for her information and attention.

Attest:

Martin Nock
Mayor

Sarah Wooding, RMC
Township Clerk

Council Votes	Motion	2 nd	Ayes	Nays	Abstain	Absent
Councilman Anderson						
Councilman Holley						
Councilwoman Jennings						
Deputy Mayor Perrone						
Mayor Nock						

**RESOLUTION NO. 2019--82
A RESOLUTION AUTHORIZING REFUNDS FOR
OVERPAYMENTS OF TAXES**

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicate overpayments of taxes due and overpayments; and

WHEREAS, refunds are due for these overpayments as listed on the attached schedule and made a part hereto;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 6th day of May, 2019, that refunds be made as per the attached schedule; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director for information, attention and compliance.

Martin Nock
Mayor

Attest:

Sarah Wooding, RMC
Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Anderson	_____	_____	_____	_____
Councilman Holley	_____	_____	_____	_____
Councilwoman Jennings	_____	_____	_____	_____
Deputy Mayor Perrone	_____	_____	_____	_____
Mayor Nock	_____	_____	_____	_____

OVERPAYMENT FOR TAXES

ETC EQUITIES, LLC
PO BOX 706
HOWELL, NJ 07731
BLOCK 113
LOT 14
75 SOUTHAMPTON DRIVE
OVERPAYMENT TAXES

\$961.91

LESLIE ROMANUSKI
52 HENDERSON LANE
WILLINGBORO, NJ 08046
BLOCK 621
LOT 16
52 HENDERSON LANE
OVERPAYMENT TAXES

\$1,683.81

KATRINA LEE
890 FLAGSTONE WAY
ACWORTH, GA 30101
BLOCK 726
LOT 9
6 GUNNER LANE
OVERPAYMENT TAXES

\$225.00

NORMA S. ROTTES
99 HAZELWOOD CIRCLE
WILLINGBORO, NJ 08046
BLOCK 630
LOT 22
99 HAZELWOOD CIRCLE
OVERPAYMENT TAXES

\$250.65

RESOLUTION 2019--83

RESOLUTION FOR 2019 STATE OF NEW JERSEY SUMMER FOOD PROGRAM GRANT (CHAPTER 159)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality, when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

SECTION I

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey, meeting in public session this 6th day of May, 2019, hereby requests the Director of the Division of Local Government Services to approve the insertion of the following items of revenue in the budget of the year 2019;

The sum of **\$126,136.80** Summer Food Program which item is now available as a reimbursement received from the Department of Agriculture, Division of Food & Nutrition.

BE IT FURTHER RESOLVED, that two certified copies of this resolution be forwarded to the Director of the Division of Local Government Services for his approval, as well as a copy to the Director of Finance/Treasurer of the Township of Willingboro.

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Martin Nock, Mayor

Attest:

Sarah Wooding, RMC
Township Clerk

Recorded Vote
Councilman Anderson
Councilwoman Jennings
Councilwoman Perrone
Deputy Mayor Nock
Mayor Holley

Yes	No	Abstain	Absent
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**TOWNSHIP OF WILLINGBORO
RESOLUTION 2019 -84**

**A RESOLUTION AUTHORIZING THE EXECUTION OF SHARED SERVICES
AGREEMENT WITH THE CITY OF BURLINGTON FOR THE PROVISION OF
ANIMAL CONTROL SERVICES.**

WHEREAS, N.J.S.A. 40A:65-1, et seq., known as the "Uniform Shared Services and Consolidation Act," authorizes two or more local units to enter into an agreement for interlocal services known as a Shared Services Agreement for the provision of municipal services ("Agreement"); and

WHEREAS, the purpose of Shared Services Agreements is to reduce local expenses funded by property taxpayers; and

WHEREAS, the Township Council of the Township of Willingboro and the governing body of the City of Burlington desire to enter into a Shared Services Agreement for the provision of Animal Control Services to the City of Burlington for a fee of \$14,000.00 and a fee for emergency services in accordance with the agreement attached beginning April 1, 2019 and expiring March 31, 2020; and

WHEREAS, the Township Council has reviewed the proposed Agreement, a copy of which is attached hereto; and

WHEREAS, the sharing of these services is in the public interest and will benefit the Township of Willingboro and the City of Burlington

NOW, THEREFORE, BE IT RESOLVED by the Township Council, assembled in open public session on this 7th day of May 2019, that the Mayor and the Township Clerk are hereby authorized to execute the Shared Services Agreement, as attached hereto, between the Township of Willingboro and the City of Burlington for the provision of Animal Control Services.

BE IT FURTHER RESOLVED, that copies of this resolution shall be provided to the City of Burlington, the Finance Office and the Police Department for their information and attention.

Township of Willingboro

Sarah Wooding, RMC, Township Clerk

Martin Nock, Mayor

RESOLUTION NO. 2019 –85

**A RESOLUTION OF THE TOWNSHIP OF WILLINGBORO AWARDING A BID
FOR 2018 ROAD IMPROVEMENT PROGRAM FOR
IMPROVEMENTS TO CHARLESTON ROAD**

WHEREAS, on April 3, 2019, the Township Council of the Township of Willingboro advertised its request that bids be submitted for the 2018 Road Improvement Program “Improvements to Charleston Road” in the Township of Willingboro; and

WHEREAS, the 2018 Road Improvement Program “Improvements to Charleston Road” consists of the improvements to Charleston Road from John F. Kennedy Way (CR 622) to Charles Van Sciver Parkway, and ADA compliant sidewalk improvements to the intersection of Hampshire Lane and Hawthorne Lane, as described in the Engineer’s letter to the Acting Township Manager.

WHEREAS, on April 17, 2019, the bids were received, opened, and read in public; and

WHEREAS, bids were received from:

1. Arawak Paving Company
2. Asphalt Paving Systems, Inc.
3. Landberg Construction, LLC
4. R. E. Pierson Construction Co.
5. Charles Marandino, LLC

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., mandates that the Township award the contract to the lowest responsible bidder; and

WHEREAS, Township’s Engineer tabulated the bid received and determined that Arawak Paving Company, Inc., of 7503 Weymouth Road, Hammonton, NJ 08037 with a bid of \$441,000.00 representing items 1 through 37 for the base bid improvements.

WHEREAS, upon its consideration and review of the bid and recommendations, the Township Council has determined that it is in the best interest of the Township to accept the bid of Arawak Paving Company, Inc., of 7503 Weymouth Road, Hammonton, NJ 08037, with a bid of \$441,000.00 representing Items 1 through 37 for the Base Bid.

WHEREAS, the award of this bid is contingent upon the availability of funds for this purpose, and as indicated by the attached Treasurer’s Certification.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 7th day of May, 2019, hereby accepts the bids of the Arawak Paving Company, Inc., of 7503 Weymouth Road, Hammonton, NJ 08037 with a bid of \$441,000.00 representing items 1 through 37 for the base bid improvements.

BE IT FURTHER RESOLVED, that the bid shall be spread upon the minutes of this meeting.

BE IT FURTHER RESOLVED THAT a copy of this resolution shall be provided to the Township Finance Director, Township Engineer, and Arawak Paving Company, Inc.

Attest:

Martin Nock, Mayor

Sarah Wooding, RMC, Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Mayor Martin Nock				
Deputy Mayor Rebecca Perrone				
Councilman Nat Anderson				
Councilwoman Jacqueline Jennings				
Councilman Darvis Holley				

RESOLUTION FOR CROSS EASEMENTS FOR ACCESS, PARKING AND MAINTENANCE WITH 300 CAMPBELL DRIVE URBAN RENEWAL, LLC, WILLINGBORO

WHEREAS, in or about June 22, 2001, the Township entered into Cross Easements for Access, Parking and Maintenance with Willingboro Urban Renewal, LLC, for the property known as Block 3, Lots 4.09 and 4.10, which properties are now known as 300 Campbell Drive (Block 3, Lot 4.09) and 300 Willingboro Way (Block 3, Lot 4.10), located in Willingboro Township, New Jersey (referred to collectively as “the Properties”); and

WHEREAS, Willingboro Urban Renewal, LLC (“WUR”) sold or otherwise transferred the Properties to 300 Campbell Urban Renewal Corporation (referred to as “300 CURC”), in or about November, 2017; and

WHEREAS, in accordance with the Cross Easements for Access, Parking and Maintenance (“the Agreement”) WUR and the Township granted each other a nonexclusive, perpetual easement for certain Easement premises, and a Maintenance Agreement, wherein the Township agreed to be responsible for 33.3% of the costs of maintenance and repairs including inspection, cleaning, snow removal and other general maintenance, pursuant to the Agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Willingboro, County of Burlington, and State of New Jersey, on this 7th day of May, 2019 in open public session, that the Township Council of the Township of Willingboro will abide by the Cross Easements for Access, Parking and Maintenance Agreement, which includes responsibility for 33.3% of the costs of maintenance and repairs to the easement premises as described in the Agreement executed on or about June 22, 2001, with the successor and assign 300 Campbell Urban Renewal Corporation.

Sarah Wooding, RMC, Clerk

Martin Nock, Mayor

SARAH WOODING, Township Clerk

RESOLUTION NO. 2019--87

AUTHORIZING

AN EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL

WHEREAS, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed; and

WHEREAS, a request has been made of the Township Council assembled in public session on this 7th day of May, 2019 to convene a closed Executive session consistent with the provisions of N.J.S.A. 10:4-12b; and

NOW, THEREFORE, upon motion duly made and seconded and passed by a vote of in favor and opposed, **BE IT RESOLVED** by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey that an Executive Session of the Township Council meeting shall be convened to discuss one or more of the following categories as noted:

- _____ 1. Any matter which, by express provision of federal law, state statute or rule of court is rendered confidential or excluded from the public portion of the meeting.
- _____ 2. Any matter in which the release of information would impair the right to receive funds from the United States Government.
- _____ 3. Any material the disclosure of which constitutes and unwarranted invasion of privacy as set forth in N.J.S.A. 10:4-12b(3).
- _____ 4. Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees.
- _____ 5. Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed.
- _____ 6. Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law.
- _____ 7. Any pending or anticipated litigation or contract negotiations in which Township Council is or may become a party.
- _____ 8. Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.

- _____ 9. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment and other categories set forth in N.J.S.A. 10:4-12b(8).
- _____ 10. Any deliberations occurring after a public hearing that may result in the imposition of specific civil penalty or the suspension or loss of a license or permit as set forth in N.J.S.A. 10:9-12b(9).

BE IT FURTHER RESOLVED that the general nature of the subject to be discussed relates to:

BE IT FURTHER RESOLVED that the time when and the circumstances under which the discussion conducted in closed session will be disclosed to the public, in accordance with N.J.S.A. 10:4-14, and to the extent that it is not inconsistent with N.J.S.A. 10:4-12.

Martin Nock, Mayor

Attest:

Sarah Wooding, RMC
Township Clerk