

## ATTENTION

Attached is the Township Council packet. This packet is posted online as a courtesy to the public.

Please take note that packets are generally posted the Monday prior to the Tuesday meeting. If there are any changes, additions or deletions made between the time of the packet posting and the meeting, same may not be reflected within this packet.

Subsequent to the packet posting, should you require additional information or a copy of a public document that is the subject of the meeting that was not available at the time of the packet posting, but is available prior to the meeting, you may contact the Township Clerk's Office via email at [swooding@willingboronj.gov](mailto:swooding@willingboronj.gov) or by calling 609-877-2200 Extension 1028.

Subsequent to the Council meeting, you may request documents by filing an Open Public Records Act (OPRA) request. You may obtain an OPRA form by going to the Township's website, [www.willingboronj.gov](http://www.willingboronj.gov), and typing OPRA in the search engine. Once you complete the online form and click SUBMIT, your request is automatically forwarded to the Township Clerk for response (within seven (7) business days).

Thank you,

**Sarah Wooding**

Sarah Wooding, RMC  
Township Clerk

**WILLINGBORO TOWNSHIP COUNCIL**

**AGENDA**

**June 5, 2019**

7:00PM  
Call to order  
Flag Salute  
Statement  
Roll Call

**MANAGER'S REPORT**

**PUBLIC COMMENTS**

**ORDINANCE 2019—3 (FINAL-PUBLIC HEARING)**

ORDINANCE AMENDING SECTION 3(c)(i) OF BOND ORDINANCE #2016-8 AND SECTION 3(d)(i) OF BOND ORDINANCE #2017-4 OF THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY, FINALLY ADOPTED OCTOBER 18, 2016 AND JUNE 7, 2017, RESPECTIVELY, IN ORDER TO DECREASE THE APPROPRIATION AND AUTHORIZATION AMOUNTS FOR THE PROJECTS AND TO RE-APPROPRIATE AND RE-AUTHORIZE FUNDS TO PROVIDE FOR THE ACQUISITION OF SPORTS UTILITY VEHICLES.

**RESOLUTIONS**

- |               |   |
|---------------|---|
| Res. 2019—101 | RESOLUTION AUTHORIZING THE APPROVAL OF VOUCHERS FOR PAYMENT & RATIFICATION  |
| Res. 2019—102 | RESOLUTION AUTHORIZING REFUNDS FOR OVERPAYMENTS OF TAXED  |
| Res. 2019—103 | RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO PURCHASE 2020 POLICE UTILITY INTERCEPTOR, ALL-WHEEL DRIVE BASE VEHICLE THROUGH THE STATE OF NEW JERSEY COOPERATIVE PRICING SYSTEM (VENDOR A88726) CONTRACT T-2100 |
| Res. 2019—104 | RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO PURCHASE COMPUTERS, LAPTOPS AND RELATED EQUIPMENT THROUGH THE STATE OF NEW JERSEY COOPERATIVE PRICING SYSTEM ( VENDOR 89967) CONTRACT M-0483                      |
| Res. 2019—105 | EXECUTIVE SESSION (IF NEEDED)   |

6-5-19 MTG.

**TREASURER REPORT** –Approval and Adoption

**OLD BUSINESS**

It was suggested by Councilman Anderson that the Township look into getting a new microphone system for the court room.

Discussion was held on possibly revising the ordinance regarding Inspections CO and COC information.

**NEW BUSINESS:**

Public comment  
Council comment  
Adjournment

**ALL BUSINESS ITEMS ARE TENTATIVE PENDING THE REVIEW AND APPROVAL OF  
THE LAW DEPARTMENT**

ORDINANCE 2019--3

ORDINANCE AMENDING SECTION 3(c)(i) OF BOND ORDINANCE #2016-8 AND SECTION 3(d)(i) OF BOND ORDINANCE #2017-4 OF THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY, FINALLY ADOPTED OCTOBER 18, 2016 AND JUNE 7, 2017, RESPECTIVELY, IN ORDER TO DECREASE THE APPROPRIATION AND AUTHORIZATION AMOUNTS FOR THE PROJECTS AND TO RE-APPROPRIATE AND RE-AUTHORIZE FUNDS TO PROVIDE FOR THE ACQUISITION OF SPORTS UTILITY VEHICLES.

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section One. Section 3(c)(i) of Bond Ordinance #2016-8 of the Township of Willingboro, in the County of Burlington, New Jersey (the "Township"), finally adopted October 18, 2016 ("Bond Ordinance #2016-8") is hereby amended as follows to reduce the appropriation amount by \$59,354 from \$175,000 to \$115,646 and the authorization amount by \$56,387 from \$166,250 to \$109,863:

<u>"Purpose</u>	<u>Appropriation &amp; Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds &amp; Notes</u>	<u>Period of Usefulness</u>
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c) Vehicles and Equipment:

(i) Acquisition of senior survey equipment, including all related costs and expenditures incidental thereto.

\$115,646

\$109,863

15 years

Section Two. Section 3(d)(i) of Bond Ordinance #2017-4 of the Township, finally adopted June 7, 2017 (“Bond Ordinance #2017-4” and, together with Bond Ordinance #2016-8, the “Prior Bond Ordinances”) is hereby amended as follows to reduce the appropriation amount by \$5,000 from \$55,000 to \$50,000 and the authorization amount by \$4,750 from \$52,250 to \$47,500:

<u>“Purpose</u>	<u>Appropriation &amp; Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds &amp; Notes</u>	<u>Period of Usefulness</u>
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d) Vehicles and Equipment:

(i) Acquisition of a truck for the Department of Public Works and inserts for the animal control van interior, including all related costs and expenditures incidental thereto.

\$50,000

\$47,500

15 years”

Section Three. The aggregate reduced amount of the appropriation in the amount \$64,354 and the aggregate reduced amount of the authorization in the amount of \$61,137 as described in Section One and Section Two are hereby re-appropriated and re-authorized, as applicable, to provide for the following purpose:

“Acquisition of two sports utility vehicles, one for the Manager’s Office and one for the Recreation Department, including all related costs and expenditures incidental thereto.”

Section Four. The average period of usefulness for each of the Prior Ordinances remains the same.

Section Five. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section Six. This ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

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Sarah Wooding, RMC

Township Clerk

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Martin Nock, Mayor

**RESOLUTION NO. 2019-101**

**Authorizing the Approval of Vouchers for Payment & Ratification**

Whereas, Willingboro Township Council received the April 2019, Bill List and had an opportunity to review said Bill List; and

Now, Therefore, Be It Resolved by the Township Council of the Township of Willingboro, assembled in public session this 5th day of June, 2019 that the Council hereby authorizes the Approval of Vouchers for Payment and Ratification including those items purchased under state contract and identified as such and all Trust Other Accounts (Recreation Trust, Tax Redemption, Escrow, and Dedicated by Rider Accounts).

Be It Further Resolved that a copy of this resolution shall be forwarded to the Director of Finance for her information and attention.

Attest:

\_\_\_\_\_  
Martin Nock  
Mayor

\_\_\_\_\_  
Sarah Wooding, RMC  
Township Clerk

Council Votes	Motion	2 <sup>nd</sup>	Ayes	Nays	Abstain	Absent
Councilman Anderson						
Councilman Holley						
Councilwoman Jennings						
Deputy Mayor Perrone						
Mayor Nock						

**RESOLUTION NO. 2019--102**  
**A RESOLUTION AUTHORIZING REFUNDS FOR**  
**OVERPAYMENTS OF TAXES**

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicate overpayments of taxes due and overpayments; and

WHEREAS, refunds are due for these overpayments as listed on the attached schedule and made a part hereto;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 5th day of June, 2019, that refunds be made as per the attached schedule; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director for information, attention and compliance.

\_\_\_\_\_  
Martin Nock  
Mayor

Attest:

\_\_\_\_\_  
Sarah Wooding, RMC  
Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Anderson	_____	_____	_____	_____
Councilman Holley	_____	_____	_____	_____
Councilwoman Jennings	_____	_____	_____	_____
Deputy Mayor Perrone	_____	_____	_____	_____
Mayor Nock	_____	_____	_____	_____



# OVERPAYMENT FOR TAXES

HERMAN SPENCER & SUSAN ALSTON – H. SPENCER  
26 STAFFORD LANE  
WILLINGBORO, NJ 08046  
BLOCK 130  
LOT 32  
26 STAFFORD LANE  
OVERPAYMENT TAXES

\$1,605.60

WELLS FARGO  
1 HOME CAMPUS / MAC #2302-04D  
DES MOINES, IOWA 50328-0001  
BLOCK 1003  
LOT 64  
43 NEW COACH LANE  
OVERPAYMENT TAXES

\$859.06

RESOLUTION 2019-103

**RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO PURCHASE 2020 POLICE UTILITY INTERCEPTOR, ALL WHEEL DRIVE BASE VEHICLE THROUGH THE STATE OF NEW JERSEY COOPERATIVE PRICING SYSTEM (VENDOR A88726) CONTRACT T-2100**

*WHEREAS*, The Township of Willingboro wishes to purchase at a discounted rate through the State of New Jersey Cooperative Pricing System;

*WHEREAS*, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Law, N.J.S.A. 40A: 11-12; and

*WHEREAS*, the Township of Willingboro is a member in good standing with the State of New Jersey Cooperative Pricing System per Willingboro Township Resolution 2019-10; and

*WHEREAS*, Winner Ford of 250 Haddonfield Berlin Road, Cherry Hill, New Jersey 08034 has been awarded a contract through the State of New Jersey Cooperative Pricing System (VENDOR A88726) CONTRACT T-2100 for the contract period expiring September 15, 2019; and

*WHEREAS*, Winner Ford has submitted Quote indicating a new current year 2020 POLICE UTILITY INTERCEPTOR, ALL WHEEL DRIVE BASE VEHICLE through the State of New Jersey Cooperative Pricing System is priced at \$ 31,824.00; and

*WHEREAS*, The Township of Willingboro wishes to enter into an agreement with Winner Ford to through the State of New Jersey Cooperative Pricing System; and

*WHEREAS*, the qualified purchasing agent recommends the utilization of this contract on the grounds that it represents the best price available, and a certification of the funds available; and

*WHEREAS*, the funds are available for this purpose as is indicated by the Chief Finance Officer's attached certification for the availability of 2019 capital funds for this contract; and

*WHEREAS*, the anticipated term of this contract is through the completion of the purchase upon approval by this governing body.

*NOW THEREFORE, BE IT RESOLVED* by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey, on this 5th day of June, 2019, in open public session, that the Township Council authorizes the Mayor to execute an agreement with Winner Ford that is consistent with this resolution; and

*BE IT FURTHER RESOLVED*, Funds have been appropriated through the 2019 capital budget; and

*BE IT FURTHER RESOLVED*, the Mayor is hereby authorized to sign the contract documents necessary to effectuate the award of this contract. The Township Attorney shall review any and all contractual documents prepared in furtherance of this award; and

*BE IT FURTHER RESOLVED* that certified copies of this Resolution shall be provided to Winner Ford and the Finance Director for their information and attention.

*Attest:*

\_\_\_\_\_  
Sarah Wooding, RMC Township Clerk

\_\_\_\_\_  
Martin Nock, Mayor

**RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO PURCHASE COMPUTERS, LAPTOPS, AND RELATED EQUIPMENT THROUGH THE STATE OF NEW JERSEY COOPERATIVE PRICING SYSTEM (VENDOR 89967) CONTRACT M-0483**

**WHEREAS**, The Township of Willingboro wishes to purchase at a discounted rate through the State of New Jersey Cooperative Pricing System;

**WHEREAS**, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Law, *N.J.S.A.* 40A: 11-12; and

**WHEREAS**, the Township of Willingboro is a member in good standing with the State of New Jersey Cooperative Pricing System per Willingboro Township Resolution 2019-10; and

**WHEREAS**, Dell Marketing LP of One Dell Way, Round Rock, TX 78682 has been awarded a contract through the State of New Jersey Cooperative Pricing System (VENDOR 89967) CONTRACT M-0483 for the contract period expiring March 31, 2020; and

**WHEREAS**, Dell Marketing LP has submitted Quote indicating new Computers, Laptops, and Related Equipment through the State of New Jersey Cooperative Pricing System is not to exceed \$105,000.00; and

**WHEREAS**, the Township of Willingboro wishes to enter into an agreement with Dell Marketing LP to through the State of New Jersey Cooperative Pricing System; and

**WHEREAS**, the qualified purchasing agent recommends the utilization of this contract on the grounds that it represents the best price available, and a certification of the funds available; and

**WHEREAS**, the funds are available for this purpose as is indicated by the Chief Finance Officer's attached certification for the availability of 2019 capital funds for this contract; and

**WHEREAS**, the anticipated term of this contract is through the completion of the purchase upon approval by this governing body.

**NOW THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey, on this 5th day of June, 2019 in open public session that the Township Council authorizes the Mayor to execute an agreement with Dell Marketing LP that is consistent with this resolution, and

**BE IT FURTHER RESOLVED**, Funds have been appropriated through the 2019 capital budget; and

**BE IT FURTHER RESOLVED**, the Mayor is hereby authorized to sign the contract documents necessary to effectuate the award of this contract. The Township Attorney shall review any and all contractual documents prepared in furtherance of this award; and

**BE IT FURTHER RESOLVED** that certified copies of this Resolution shall be provided to Dell Marketing LP and the Finance Director for their information and attention.

*Attest:*

\_\_\_\_\_  
Sarah Wooding, RMC Township Clerk

\_\_\_\_\_  
Martin Nock, Mayor

**RESOLUTION NO. 2019--105**

**AUTHORIZING**

**AN EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL**

**WHEREAS**, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed; and

**WHEREAS**, a request has been made of the Township Council assembled in public session on this 5th day of June, 2019 to convene a closed Executive session consistent with the provisions of N.J.S.A. 10:4-12b; and

**NOW, THEREFORE**, upon motion duly made and seconded and passed by a vote of in favor and opposed, **BE IT RESOLVED** by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey that an Executive Session of the Township Council meeting shall be convened to discuss one or more of the following categories as noted:

- \_\_\_\_\_ 1. Any matter which, by express provision of federal law, state statute or rule of court is rendered confidential or excluded from the public portion of the meeting.
- \_\_\_\_\_ 2. Any matter in which the release of information would impair the right to receive funds from the United States Government.
- \_\_\_\_\_ 3. Any material the disclosure of which constitutes an unwarranted invasion of privacy as set forth in N.J.S.A. 10:4-12b(3).
- \_\_\_\_\_ 4. Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees.
- \_\_\_\_\_ 5. Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed.
- \_\_\_\_\_ 6. Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law.
- \_\_\_\_\_ 7. Any pending or anticipated litigation or contract negotiations in which Township Council is or may become a party.
- \_\_\_\_\_ 8. Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.

- \_\_\_\_\_ 9. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment and other categories set forth in N.J.S.A. 10:4-12b(8).
- \_\_\_\_\_ 10. Any deliberations occurring after a public hearing that may result in the imposition of specific civil penalty or the suspension or loss of a license or permit as set forth in N.J.S.A. 10:9-12b(9).

**BE IT FURTHER RESOLVED** that the general nature of the subject to be discussed relates to:

**BE IT FURTHER RESOLVED** that the time when and the circumstances under which the discussion conducted in closed session will be disclosed to the public, in accordance with N.J.S.A. 10:4-14, and to the extent that it is not inconsistent with N.J.S.A. 10:4-12.

\_\_\_\_\_  
Martin Nock, Mayor

Attest:

\_\_\_\_\_  
Sarah Wooding, RMC  
Township Clerk