

**WILLINGBORO TOWNSHIP COUNCIL
AGENDA
FEBRUARY 6, 2020**

7:00PM
Call to order
Flag Salute
Statement
Roll Call

PROCLAMATION AMERICAN HEART ASSOCIATION AWARENESS MONTH

MANAGER'S REPORT

PUBLIC COMMENT AGENDA ITEMS ONLY

ORDINANCES
ORDINANCE 2020-1 (PUBLIC HEARING)

AN ORDINANCE AMENDING AND SUPPLEMENTING THE WILLINGBORO TOWNSHIP CODE, CHAPTER 328. STREETS AND SIDEWALKS. ARTICLE III

NOTICE

Notice is hereby given that the foregoing Ordinances 2020-1 was introduced and passed on first reading at a regular meeting of the Township Council of the Township of Willingboro, in the County of Burlington, State of New Jersey, held on January 21, 2020 and will be considered for second reading and final passage at the regular meeting of said Township Council to be held on the February 6, 2020 at 7 p.m. or as soon thereafter as this matter can be reached, at the meeting room of the Municipal Building located at One Rev. Dr. M. L. King, Jr. Drive, Willingboro, New Jersey, at which time all persons interested shall be given an opportunity to be heard concerning these ordinances. Copies will be made available at the Township Clerk's office in the Municipal Building to the members of the general public who shall request the same.

ORDINANCE 2020-2 (PUBLIC HEARING)
AN ORDINANCE AMENDING AND SUPPLEMENTING THE WILLINGBORO TOWNSHIP CODE, CHAPTER 333. SWIMMING POOLS. ENFORCEMENT

NOTICE

Notice is hereby given that the foregoing Ordinances 2020-2 was introduced and passed on first reading at a regular meeting of the Township Council of the Township of Willingboro, in the County of Burlington, State of New Jersey, held on January 21, 2020 and will be considered for second reading and final passage at the regular meeting of said Township Council to be held on the February 6, 2020 at 7 p.m. or as soon thereafter as this matter can be reached, at the meeting room of the Municipal Building located at One Rev. Dr. M. L. King, Jr. Drive, Willingboro, New Jersey, at which time all persons interested shall be given an opportunity to be heard concerning these ordinances. Copies will be made available at the Township Clerk's office in the Municipal Building to the members of the general public who shall request the same.

ORDINANCE 2020-3 (PUBLIC HEARING)

AN ORDINANCE AMENDING AND SUPPLEMENTING THE WILLINGBORO TOWNSHIP CODE, CHAPTER 314. SOLID WASTE. ARTICLE IV. YARD WASTE COLLECTION

NOTICE

Notice is hereby given that the foregoing Ordinances 2020-3 was introduced and passed on first reading at a regular meeting of the Township Council of the Township of Willingboro, in the County of Burlington, State of New Jersey, held on January 21, 2020 and will be considered for second reading and final passage at the regular meeting of said Township Council to be held on the February 6, 2020 at 7 p.m. or as soon thereafter as this matter can be reached, at the meeting room of the Municipal Building located at One Rev. Dr. M. L. King, Jr. Drive, Willingboro, New Jersey, at which time all persons interested shall be given an opportunity to be heard concerning these ordinances. Copies will be made available at the Township Clerk's office in the Municipal Building to the members of the general public who shall request the same.

ORDINANCE 2020-4 (PUBLIC HEARING)

AN ORDINANCE AMENDING AND SUPPLEMENTING THE WILLINGBORO TOWNSHIP CODE, CHAPTER 297. Signs. ADDITIONAL REGULATIONS

297-11 ADDITIONAL REGULATIONS:

- F. **Maintenance.** Signs shall be constructed of durable material, maintained in good condition and not allowed to become dilapidated.

NOTICE

Notice is hereby given that the foregoing Ordinances 2020-4 was introduced and passed on first reading at a regular meeting of the Township Council of the Township of Willingboro, in the County of Burlington, State of New Jersey, held on January 21, 2020 and will be considered for second reading and final passage at the regular meeting of said Township Council to be held on the February 6, 2020 at 7 p.m. or as soon thereafter as this matter can be reached, at the meeting room of the Municipal Building located at One Rev. Dr. M. L. King, Jr. Drive, Willingboro, New Jersey, at which time all persons interested shall be given an opportunity to be heard concerning these ordinances. Copies will be made available at the Township Clerk's office in the Municipal Building to the members of the general public who shall request the same.

RESOLUTIONS

Res. 2020—27

RESOLUTION AUTHORIZING THE APPROVAL OF VOUCHERS FOR PAYMENT & RATIFICATION

Res. 2020—28

RESOLUTION AUTHORIZING REFUNDS FOR OVERPAYMENTS OF TAXES

- Res. 2020—29 RESOLUTION AUTHORIZING THE AWARD OF AN NON-FAIR AND OPEN CONTRACT FOR THE REPLACEMENT OF RETAINING WALLS FOR 16 NIMITZ LANE, 12 NIMITZ LANE AND 123 NIAGRA LANE
- Res. 2020—30 RESOLUTION AUTHORIZING THE EXECUTION OF SHARED SERVICES AGREEMENT WITH THE CITY OF BURLINGTON FOR THE PROVISION OF ANIMAL CONTROL SERVICES
- Res. 2020—31 RESOLUTION AUTHORIZING THE EXECUTION OF SHARED SERVICES AGREEMENT WITH THE BOROUGH OF PALMYRA FOR THE PROVISION OF ANIMAL CONTROL SERVICES
- Res. 2020—32 RESOLUTION AUTHORIZING THE EXECUTION OF SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF MAPLE SHADE FOR THE PROVISION OF ANIMAL CONTROL

TREASURER REPORT – APPROVAL AND ADOPTION

OLD BUSINESS:

- Resolution 2020-14A- APPOINTMENTS OF VARIOUS BOARDS /COMMISSIONSAPPROVED AND ADOPTED AT THE JANUARY 21, 2020 COUNCIL MEETING.

NEW BUSINESS:

- Res. 2020—14B RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO PROVIDING FOR APPOINTMENTS TO VARIOUS TOWNSHIP BOARDS

VARIOUS BOARDS/COMMISSIONS OATHS

Public comment
Council comment

- Res.. 2020—33 EXECUTIVE SESSION (IF NEEDED)

Adjournment

ALL BUSINESS ITEMS ARE TENTATIVE PENDING THE REVIEW AND APPROVAL OF THE LAW DEPARTMENT

Willingboro Township Council

Agenda

February 6, 2020

7:00pm

Call to Order
Flag Salute
Statement

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting was provided in the following manner.

On January 1, 2020 advance written notice of this meeting was posted on the bulletin board in the Municipal Complex.

On January 1, 2020, advance written notice of this meeting was mailed to the Burlington County Times, the Trenton Times, the Philadelphia Inquirer and the Courier Post.

On January 1, 2020, advance written notice of this meeting was filed with the Township Clerk.

The Township Clerk is directed to enter into the minutes of this meeting this public announcement.

Roll Call

Councilman Anderson	Present
Councilwoman Perrone	Present
Councilwoman Whitfield	Present
Deputy Mayor McIntosh	Present
Mayor Worthy	Present

Proclamation – See Attached

Oath of Office – Mayor conducted an oath of office swearing in for residents to serve on Township's volunteer boards and committees.

Manager's Report – See Attached

Department heads and representatives were given space to explain their role in the Municipalities

Public Comments for the January 21, 2020 Council Meeting were addressed by the Township Manager.

Public Comment for Agenda Items –

- Gary Johnson – 54 Gramercy Lane, Spoke in reference to Ordinance 2020-1 and the concern of basketball courts put in the streets. Spoke in reference to the wording of Ordinance 2020-3. Residents are not given sufficient notice for leaf pick up, and would possibly be cited for violations due to the ambiguity of the wording.
- Nate Thomas Floyd– 48 Buckingham Dr., Expressed dissatisfaction of the Ordinance 2020-3, causes a few problem; proper notice, who is getting cited, homeowner vs contractor, and clogging of the storm drains. Animal Control – personal covering shifts, costs between police officers and animal control.
- Grover Mackenzie – 34 Eden Rock Lane, Procedural question, Township employees that are also serving on Boards/Commissions, should they also take an oath to serve?
- Andre Grinnage – 22 Farragut Court, Animal Control concerns of the accessibility of officers available to handle shared services and over 1,000 calls within the township.

ORDINANCE 2020-1 (PUBLIC HEARING)

AN ORDINANCE AMENDING AND SUPPLEMENTING THE WILLINGBORO TOWNSHIP CODE, CHAPTER 328. STREETS AND SIDEWALKS. ARTICLE-III.

Article III. RIGHT – OF – WAY OBSTRUCTIONS

328-26. Definitions

EQUIPMENT and APPARATUS

Any item(s), whether permanent or mobile, that are used by one or more persons in and about the immediate area of the item(s). This definition is intended to include, but is not limited to, portable basketball hoop units, hockey and soccer goals.

328-27. Prohibited Uses

It shall be unlawful to erect, locate or permit to remain in, on or under any public street, right of way, easement or sidewalk any obstruction, including equipment or apparatus that will interfere with the use of the public street, right of way, easement or sidewalk by the public traveling on foot or in vehicles or by the Township for the use of the right of way or easement. Any obstruction which shall remain in any public street, right of way, easement or sidewalk after notice or demand for its removal by the Township shall be deemed a public nuisance.

328-28. Violations and penalties

Any person violating the above provision shall be subject to a warning for the first violation. Any person violating the above provision after receiving a warning shall be subject, upon conviction to a penalty as prescribed in Chapter 1, Article II, and General Penalty of the code of the Township of Willingboro.

Floor opened for Public hearing, Mr. Johnson was acknowledged as previously stating his comments.

No other public comment on this ordinance.

Motioned by Councilwoman Perrone

Seconded by Councilman Anderson

Roll Call: Councilman Anderson

Yes

Willingboro Township Council Meeting of February 6, 2020 was held in Council's Chambers,
One Rev. M. L King, Jr. Drive, Willingboro, NJ 08046

Councilwoman Perrone	Yes
Councilwoman Whitfield	Yes
Deputy Mayor McIntosh	Yes
Mayor Worthy	Yes

Motion Carried. Ordinance approved for Final.

ORDINANCE 2020-2 (PUBLIC HEARING)

AN ORDINANCE AMENDING AND SUPPLEMENTING THE WILLINGBORO TOWNSHIP CODE, CHAPTER 333. SWIMMING POOLS. ENFORCEMENT

333-12 INGROUND SWIMMING POOL DEMOLITION

- A. Application for permit. An application for the demolition or filling in of any in ground swimming pool, both concrete and vinyl, requires a Uniform Construction Code Building permit prior to the demolition or fill in of the pool.
- B. Pool Demolition Requirements:
 1. All concrete must be broken into pieces no larger than 3-4" to minimize air voids if it is intended to mixed in with the clean fill.
 2. All steel reinforcement must be removed
 3. All vinyl liner material must be removed.
 4. Large pieces of concrete and steel must be removed from the site and are not permitted to be used as back fill materials
 5. Any in ground piping for the filtration system must be removed
 6. Any in ground wiring or electrical conduits for lighting and filtration must be removed
 7. Any in ground gas piping for pool heaters must be removed.
 8. Only clean fill can be used and a minimum of 6" of topsoil must cover the surface to be brought back to grade.
 9. Compaction of 95% of material is recommended to minimize settling
 10. Must provide receipts for the removal/disposal of concrete
 11. Must provide receipts for the clean fill material

333-13 ENFORCEMENT

- A. Enforcement officials. It shall be the duty of the Department of Inspections to enforce the provisions of this chapter.
- B. Compliance with health regulations. Every private swimming pool constructed, installed, established or maintained in the Township shall at all times comply with the requirements of the Department of Inspections. Any nuisance or hazard which may exist or develop in consequence of or in connection with any such private swimming pool shall be forthwith abated and removed by the owner, lessee or occupant of the premises on which the pool is located upon receipt of notice from the Department of Inspections.
- C. Inspection. The owner or operator of any private, swimming pool within the Township shall allow the Department of Inspections access to any private swimming pool and appetences thereto for the purpose of inspection to ascertain compliance with this chapter and all reasonable times.

333-14 VIOLATIONS AND PENALTIES

Any person or persons violating any of the provisions of this chapter shall upon conviction thereof, be subject to one or more of the following: a fine not exceeding \$2,000, a term of imprisonment not exceeding 90 days, or a period of community service not exceeding 90 days. Each day a particular violation continues shall constitute a separate offense.

Floor Opened for public hearing. No public comments made on this Ordinance.

Willingboro Township Council Meeting of February 6, 2020 was held in Council's Chambers,
One Rev. M. L King, Jr. Drive, Willingboro, NJ 08046

Motioned by Deputy Mayor McIntosh
Seconded by Councilwoman Perrone

Roll Call:	Councilman Anderson	Yes
	Councilwoman Perrone	Yes
	Councilwoman Whitfield	Yes
	Deputy Mayor McIntosh	Yes
	Mayor Worthy	Yes

Motion Carried. Ordinance approved for Final.

ORDINANCE 2020-3 (PUBLIC HEARING)

AN ORDINANCE AMENDING AND SUPPLEMENTING THE WILLINGBORO TOWNSHIP CODE, CHAPTER
314. SOLID WASTE. ARTICLE IV. YARD WASTE COLLECTION

314-26 Placement for collection.

Sweeping, raking, blowing or otherwise placing yard waste and/or leaves that are not contained at the curb on the grass adjacent to the street, but not in the street, are only allowed during the seven days prior to a scheduled and announced collection and shall not be placed closer than 10 feet from any storm drain inlet in any direction. Placement of such yard waste and/or leaves at the curb on the grass adjacent to the street, but not in the street, at any other time or in any other manner is a violation of this article. If such placement of yard waste and/or leaves occurs, the party responsible for placement of the yard waste and/or leaves must remove the yard waste and/or leaves from the area that the non-contained yard waste and/or leaves was placed, or said party shall be deemed in violation of this article.

Acknowledgement of Mr. Johnson & Mr. Floyd public comments. Floor opened to other public comments. No other public comments on this Ordinance.

Motioned by Councilwoman Perrone
Seconded by Councilman Anderson

Roll Call:	Councilman Anderson	Yes
	Councilwoman Perrone	Yes
	Councilwoman Whitfield	Yes
	Deputy Mayor McIntosh	Yes
	Mayor Worthy	Yes

Motion Carried. Ordinance approved for Final.

Willingboro Township Council Meeting of February 6, 2020 was held in Council's Chambers,
One Rev. M. L King, Jr. Drive, Willingboro, NJ 08046

ORDINANCE 2020-4 (PUBLIC HEARING)

**AN ORDINANCE AMENDING AND SUPPLEMENTING THE WILLINGBORO
TOWNSHIP CODE, CHAPTER 297. Signs. ADDITIONAL REGULATIONS**

297-11 ADDITIONAL REGULATIONS:

F. **Maintenance.** Signs shall be constructed of durable material, maintained in good condition and not allowed to become dilapidated.

No public comment on this ordinance.

Motioned by Councilwoman Whitfield

Seconded by Councilman Anderson

Roll Call:	Councilman Anderson	Yes
	Councilwoman Perrone	Yes
	Councilwoman Whitfield	Yes
	Deputy Mayor McIntosh	Yes
	Mayor Worthy	Yes

Motion Carried. Ordinance approved for Final.

Consent Agenda Resolutions 2020-27 and 2020-28

RESOLUTION 2020-27

AUTHORIZING THE APPROVAL OF VOUCHERS FOR PAYMENT & RATIFICATION

Whereas, Willingboro Township Council received the January 2020, Bill List and had an opportunity to review said Bill List; and

Now, Therefore, Be It Resolved by the Township Council of the Township of Willingboro, assembled in public session this 6th day of February, 2020 that the Council hereby authorizes the Approval of Vouchers for Payment and Ratification including those items purchased under state contract and identified as such and all Trust Other Accounts (Recreation Trust, Tax Redemption, Escrow, and Dedicated by Rider Accounts).

Be It Further Resolved that a copy of this resolution shall be forwarded to the Director of Finance for her information and attention.

RESOLUTION 2020-28
AUTHORIZING REFUNDS FOR OVERPAYMENT OF TAXES

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicate overpayments of taxes due and overpayments; and

WHEREAS, refunds are due for these overpayments as listed on the attached schedule and made a part hereto;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 6th day of February, 2020, that refunds be made as per the attached schedule; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director for information, attention and compliance.

OVERPAYMENT FOR TAXES:

PENNYMAC LOAN SERVICES 6101 CONFOR DRIVE SUITE 200 MOORPARK, CA 93021 BLOCK 521, LOT 7	\$1452.55
20 MEDLEY LANE BLOCK 623, LOT 6 16 HASTING LANE	\$1707.49
ELKANAH U. & LE. E. TOILE ROGERS BLOCK 727, LOT 40 66 GARRISON CIRCLE	\$2617.55

Motioned By Mayor Worthy
Seconded by Councilman Anderson

Roll Call:	Councilman Anderson	Yes
	Councilwoman Perrone	Yes
	Councilwoman Whitfield	Yes
	Deputy Mayor McIntosh	Yes
	Mayor Worthy	Yes

Motion Carried. ~~Ordinance approved for Final.~~

RESOLUTION 2020-29
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR THE
REPLACEMENT OF RETAINING WALLS FOR 16 NIMITZ LANE, 12 NIMITZ LANE,
AND 123 NIAGARA LANE

WHEREAS, the Township of Willingboro has a need to replace RETAINING WALLS FOR 16 NIMITZ LANE, 12 NIMITZ LANE AND 123 NIAGARA LANE as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4*; and

WHEREAS, pursuant to *N.J.S.A. 40A:11-3*, and Ordinance 2009-23, the Township appointed a Qualified Purchasing Agent; and

WHEREAS, pursuant to *N.J.S.A. 40A:11-3*, contracts for goods or services which do not exceed \$40,000.00 may be awarded by the Qualified Purchasing Agent without publicly advertising for bids; and

WHEREAS, three vendor quotes were obtained for the REPLACEMENT OF RETAINING WALLS FOR 16 NIMITZ LANE, 12 NIMITZ LANE AND 123 NIAGARA LANE: 1. G & G Landscaping for \$34,500.00 with tree and stump removal not included in quote submitted on December 1, 2019; 2. and Edwards & Sons LLC for \$36,750.00 submitted on December 2, 2019 inclusive of all stump and tree removal;

WHEREAS, Edwards and Sons LLC of 540 Smithville Road, Southampton, NJ 08088 submitted the lowest cost proposal of \$36,750.00 to provide the REPLACEMENT OF RETAINING WALLS FOR 16 NIMITZ LANE, 12 NIMITZ LANE AND 123 NIAGARA LANE which is recommended for award; and

WHEREAS, the Qualified Purchasing Agent has determined and certified in writing the value of the contract REPLACEMENT OF RETAINING WALLS FOR 16 NIMITZ LANE, 12 NIMITZ LANE AND 123 NIAGARA LANE for the cost of \$21,713.00; and

WHEREAS, pursuant to *N.J.S.A. 19:44A-20.5*, this is a Non-Fair Open Contract, which has been certified to have an anticipated value in excess of \$17,500.00; and

WHEREAS, pursuant to *N.J.S.A. 19:44A-20.5*, Edwards and Sons LLC of 540 Smithville Road, Southampton, NJ 08088 has completed and submitted a Business Entity Disclosure Certification which certifies that:

1. Edwards and Sons LLC of 540 Smithville Road, Southampton, NJ 08088 has not made any reportable campaign contributions in the previous 12 months to a political party or candidate committee of any person serving in elective public office in the Township of Willingboro; and

2. Edwards and Sons LLC of 540 Smithville Road, Southampton, NJ 08088 is prohibited from making any campaign contributions, reportable according to *N.J.S.A. 19:44-1* throughout the term of the contract.

WHEREAS, the funds are available for this purpose as is indicated by the Chief Finance Officer's attached certification for the availability of 2019 funds for this contract; and

NOW THEREFORE, BE IT RESOLVED on this 6th day of February, 2020 in open public session that the Township Council of the Township of Willingboro authorizes the Mayor to execute an agreement with Edwards and Sons LLC of 540 Smithville Road, Southampton, NJ 08088 for \$36,750.00 that is consistent with this resolution; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be provided to Edwards and Sons LLC of 540 Smithville Road, Southampton, NJ 08088 for its information and attention.

Motioned By Councilwoman Whitfield
Seconded by Councilman Anderson

Discussion was made between council, with further explanation from Manager.

Roll Call:	Councilman Anderson	Yes
	Councilwoman Perrone	Yes
	Councilwoman Whitfield	Yes
	Deputy Mayor McIntosh	Yes
	Mayor Worthy	Yes

Motion Carried. Resolution 2020-29 approved

RESOLUTION 2020-30

AUTHORIZING THE EXECUTION OF SHARED SERVICES AGREEMENT WITH THE
CITY OF BURLINGTON FOR THE PROVISION OF ANIMAL CONTROL SERVICES

WHEREAS, N.J.S.A. 40A:65-1, et seq., known as the "Uniform Shared Services and Consolidation Act," authorizes two or more local units to enter into an agreement for interlocal services known as a Shared Services Agreement for the provision of municipal services ("Agreement"); and

WHEREAS, the purpose of Shared Agreements is to reduce local expenses funded by property taxpayers; and

WHEREAS, the Township Council and the Township of Willingboro and the City of Burlington desires to enter into a Shared Services Agreement for the provision of Animal Control Services to the City of Burlington for a fee of \$14,000 and a fee for emergency services in accordance with the agreement attached, beginning January 1, 2020 expiring December 31, 2020; and

WHEREAS, the Township Council has reviewed the proposed Agreement, a copy of which is attached hereto; and

WHEREAS, the sharing of these services is in the public interest and will benefit the Township of Willingboro and the City of Burlington.

NOW, THEREFORE, BE IT RESOLVED by the Township Council, assembled in open public session on this 6th day of February 2020 that the Mayor and the Township Clerk are hereby authorized to execute the Shared Services Agreement, as attached hereto, between the Township of Willingboro and the Borough of Palmyra provision of Animal Control Services.

BE IT FURTHER RESOLVED that copies of this resolution shall be provided to the City of Burlington, the Finance Office, and the Police Department for their information and attention.

RESOLUTION NO. 54-2020 OF THE COMMON COUNCIL OF THE CITY OF BURLINGTON PROVIDING FOR A SHARED SERVICE AGREEMENT WITH THE TOWNSHIP OF WILLINGBORO FOR THE PROVISION OF ANIMAL CONTROL SERVICES

WHEREAS, the City of Burlington ("City") and the Township of Willingboro ("Willingboro") have both determined that it is in their best mutual interest to share certain services, and therefore wish to enter into a Shared Services Agreement ("Agreement") in order for the Township of Willingboro to provide Animal Control Services to the City of Burlington; and

WHEREAS, the Shared Services Agreement shall be for a one (1) year term commencing April 1, 2020 through December 31, 2020, renewable yearly as provided for in the Agreement; and

WHEREAS, the Agreement requires the City of Burlington to pay a fee of \$10,500 (Ten Thousand Five Hundred dollars) to the Township of Willingboro, to receive the services set forth within the Agreement; and

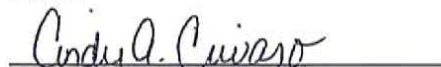
WHEREAS, the Agreement further requires an additional fee of \$50 (fifty dollars) per call for emergency services, as defined within the Agreement; and

NOW THEREFORE, BE IT RESOLVED that pursuant to the authority granted to the City under the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, *et seq.*, the City hereby authorizes execution of the Agreement and authorizes the agreement to be effective as of April 1, 2020; and

NOW THEREFORE, BE IT FURTHER RESOLVED that pursuant to the authority granted to the City under the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, *et seq.*, the City hereby authorizes all necessary steps to be taken to implement and/or effectuate the Agreement.


President
Common Council

Attest:


Cindy A. Crivaro, RMC
City Clerk

January 7, 2020

Willingboro Township Council Meeting of February 6, 2020 was held in Council's Chambers,
One Rev. M. L King, Jr. Drive, Willingboro, NJ 08046

Shared Service Agreement

For the Provision of Animal Control Services

This Agreement made this 1st day of April, 2020, by and between the Township of Willingboro, a Municipal Corporation with principal offices at the Municipal Complex, One Rev Dr M.L. King Jr Drive, Willingboro, Burlington County, New Jersey, hereinafter called "Willingboro" and The City of Burlington, a Municipal Corporation with Principal offices at 525 High Street, Burlington, New Jersey, hereinafter called "Burlington City," for animal control services.

That Willingboro herby agrees to perform animal control Services for The City of Burlington.

This Agreement shall be for a Nine (9) month term commencing on April 1, 2020, and ending December 31, 2020. This Agreement shall be renewable on a yearly basis provided that each party agrees to the extension two weeks in advance of the expiration of said term.

Both parties have the right to terminate this agreement by giving the other party Thirty (30) days written notice of the election to do so. Any notice from The Burlington City to Willingboro under or in regard to this Agreement may be served by mailing a copy thereof to "Township of Willingboro" at 1 Rev. Dr. M.L. King Jr. Drive, Willingboro, New Jersey, or at such other place as Willingboro from time to time in writing may appoint.

Definitions:

An animal for the purpose of this agreement is defined as a domestic dog or cat, or in the case of a request to remove a dead "animal" from either public right-of-way or private property, an "animal" shall be defined as a domestic dog or cat.

A call is defined as a request by the municipality to pick-up roaming dog or cat on public or private property, or to remove a dead animal. A call is also defined as a request to include animal cruelty investigations, transportation of birds or domestic animals for the testing of West Nile Virus, Rabies testing, as well as transportation of quarantined animals involving bites.

Coverage:

An Animal Control Officer will issue summonses and testify in court for alleged violations of Burlington City ordinances, and will assist in all Animal Cruelty cases when requested.

In the event that a qualified animal control officer designated by the Township of Willingboro shall be away for an extended period, due to injury or illness, Willingboro shall replace said animal control officer with another qualified person, but if the officer is ill or injured for a short period, there shall be no obligation on the part of Willingboro to substitute for said officer.

Willingboro Township Council Meeting of February 6, 2020 was held in Council's Chambers,
One Rev. M. L King, Jr. Drive, Willingboro, NJ 08046

Animals picked up by Willingboro shall be delivered to the Burlington County Animal Shelter. Burlington City shall be responsible for any and all fees associated with the services of the Burlington County Shelter. In the event that a sick or injured animal is picked up within Burlington City, the cost of required veterinarian care shall be the responsibility of Burlington City.

It is hereby agreed that the ordinary hours shall be between 7 am and 8pm, and that an ordinary response time shall be within 30 minutes after a call is transmitted by the dispatcher of the Animal Control Officer, unless the officer is handling a priority call. Responses shall be in the order that the calls were received without regard to the municipality where it originates; except that any call involving a report of an animal that has attacked a person shall receive a higher priority than other calls.

Financials:

Burlington City shall pay a fee of \$10,500.00 for the above mentioned animal control services. A fee of \$50 per call for emergencies will be levied. An Emergency will be established by the risk to people or other animals during non-patrolled hours. Both parties will agree in advance of payment to the emergency.

Willingboro hereby assumes all responsibility for its employees and agrees to protect, Indemnify, and save harmless Burlington City, its successors and assigns, from and against any and all loss, damage or injury, together with cost and expenses incidents thereto, arising in any manner, either directly or out of the services contracted of under the terms of this contract, which are performed by or on behalf of Willingboro, whether such loss, damage or injury shall be to property or to persons, and Willingboro shall upon notice assume the defense and cost of any action thereto.

Willingboro represents that it has secured adequate insurance for liability and other risks, which may result from actions undertaken by the terms of this said contract.

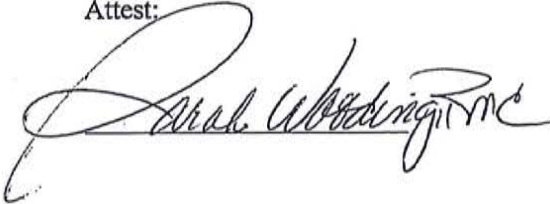
IN WITNESS WHEREOF, parties hereto have caused this Agreement to be executed as of the day and the year written above.


Willingboro Township Council Meeting of February 6, 2020 was held in Council's Chambers,
One Rev. M. L King, Jr. Drive, Willingboro, NJ 08046

Shared Service Agreement
For the Provision of Animal Control Services

Attest:

TOWNSHIP OF WILLINGBORO

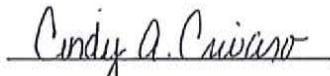

Paul Woodring, RMC

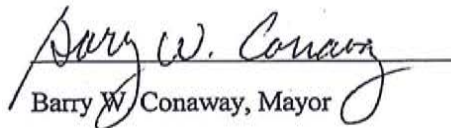

Diana North
Mayor

Date: 2/6/2020

Attest:

CITY OF BURLINGTON


Cindy A Crivaro, RMC
City Clerk


Barry W Conaway, Mayor

Date: 1/7/2020

Willingboro Township Council Meeting of February 6, 2020 was held in Council's Chambers,
One Rev. M. L King, Jr. Drive, Willingboro, NJ 08046

Motioned By Councilman Anderson
Seconded by Councilwoman Whitfield

Discussion was made by council with further explanation by Manager in reference to the cost of shared services and availability of ACOs (Animal Control Officers) for our municipality.

Roll Call:	Councilman Anderson	Yes
	Councilwoman Perrone	Yes
	Councilwoman Whitfield	Yes
	Deputy Mayor McIntosh	Yes
	Mayor Worthy	Yes

Motion Carried. Resolution 2020-30 Approved.

Consent Agenda 2020-31 & 2020-32

RESOLUTION 2020-31

AUTHORIZING THE EXECUTION OF SHARED SERVICES AGREEMENT WITH THE BOROUGH OF PALMYRA FOR THE PROVISION OF ANIMAL CONTROL SERVICES

WHEREAS, N.J.S.A. 40A:65-1, et seq., known as the "Uniform Shared Services and Consolidation Act," authorizes two or more local units to enter into an agreement for interlocal services known as a Shared Services Agreement for the provision of municipal services ("Agreement"); and

WHEREAS, the purpose of Shared Agreements is to reduce local expenses funded by property taxpayers; and

WHEREAS, the Township Council and the Township of Willingboro and the Borough of Palmyra desires to enter into a Shared Services Agreement for the provision of Animal Control Services to the Borough of Palmyra for a fee of \$14,000 and a fee for emergency services in accordance with the agreement attached, beginning January 1, 2020 expiring December 31, 2020; and

WHEREAS, the Township Council has reviewed the proposed Agreement, a copy of which is attached hereto; and

WHEREAS, the sharing of these services is in the public interest and will benefit the Township of Willingboro and the Borough of Palmyra.

NOW, THEREFORE, BE IT RESOLVED by the Township Council, assembled in open public session on this 6th day of February 2020 that the Mayor and the Township Clerk are hereby authorized to execute the Shared Services Agreement, as attached hereto, between the Township of Willingboro and the Borough of Palmyra provision of Animal Control Services.

BE IT FURHER RESOLVED that copies of this resolution shall be provided to the Borough of Palmyra, the Finance Office, and the Police Department for their information and attention.

RESOLUTION 2020-32
AUTHORIZING THE EXECUTION OF SHARED SERVICES AGREEMENT WITH THE
TOWNSHIP OF MAPLE SHADE FOR THE PROVISION OF ANIMAL CONTROL
SERVICES

WHEREAS, N.J.S.A. 40A:65-1, et seq., known as the "Uniform Shared Services and Consolidation Act," authorizes two or more local units to enter into an agreement for interlocal services known as a Shared Services Agreement for the provision of municipal services ("Agreement"); and

WHEREAS, the purpose of Shared Agreements is to reduce local expenses funded by property taxpayers; and

WHEREAS, the Township Council and the Township of Willingboro and the Township of Maple Shade desires to enter into a Shared Services Agreement for the provision of Animal Control Services to the Township of Maple Shade for a fee of \$15,500 and a fee for emergency services in accordance with the agreement attached, beginning January 1, 2020 expiring December 31, 2020; and

WHEREAS, the Township Council has reviewed the proposed Agreement, a copy of which is attached hereto; and

WHEREAS, the sharing of these services is in the public interest and will benefit the Township of Willingboro and the Township of Maple Shade.

NOW, THEREFORE, BE IT RESOLVED by the Township Council, assembled in open public session on this 6th day of February 2020 that the Mayor and the Township Clerk are hereby authorized to execute the Shared Services Agreement, as attached hereto, between the Township of Willingboro and the Township of Maple Shade provision of Animal Control Services.

BE IT FURTHER RESOLVED that copies of this resolution shall be provided to the Township of Maple Shade, the Finance Office, and the Police Department for their information and attention.

Motioned By Mayor Worthy
Seconded by Councilman Anderson

Roll Call:	Councilman Anderson	Yes
	Councilwoman Perrone	Yes
	Councilwoman Whitfield	Yes
	Deputy Mayor McIntosh	Yes
	Mayor Worthy	Yes

Motion Carried. Resolution 2020-31 & 2020-32 approved

TREASURER REPORT

Motioned By Councilman Anderson
Seconded by Mayor Worthy

Roll Call:	Councilman Anderson	Yes
	Councilwoman Perrone	Yes
	Councilwoman Whitfield	Yes
	Deputy Mayor McIntosh	Yes
	Mayor Worthy	Yes

Motion Carried. Treasurer Report approved.

OLD BUSINESS:

RESOLUTION 2020-14A
APPOINTMENTS OF VARIOUS BOARDS/COMMISSIONS APPROVED AND ADOPTED
AT THE JANUARY 21, 2020 COUNCIL MEETING

Members sworn in at the beginning of the Council meeting, that were not previously sworn in at the January 21, 2020 Council meeting.

Councilwoman Perrone discussed some concerns in reference to appointing department committee liaisons without having an ordinance. She further stated that council should not meet with any departments individually and it must stop, if it has been happening, but can be a part of a committee or board.

Mayor Worthy responded that council has been in compliance, because there are no department committee liaisons to date and that no members of council have had meetings with any departments or department heads.

Solicitor representative, Nick Sullivan, stated that the solicitor will provide more information to the Council in reference some of the concerns that Councilwoman Perrone raised.

NEW BUSINESS:

RESOLUTION 2020 – 14B
TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO PROVIDING FOR
APPOINTMENTS TO VARIOUS TOWNSHIP BOARDS

WHEREAS, vacancies exist on various Township Boards and Commissions; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 6th day of February 2020, that the attached lists represent the Council Appointments to the various Township Boards and/or Commissions.

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the appointees and to the Chairpersons of the respective Boards, for their information and attention.

Advisory on Public Communications

- Walter Howard
- Sandra Cronce (Library Board Rep)

Shelter Board

- Eusebia Diggs (Township Rep)
- Lt. Welch (Police Rep)
- Staci Burns

Economic Development

- Sharon Rogers
- Staci Burns
- Jamar Purnsley

Green Team

- Rich Brevogel (Township Rep)

Library Board

- Sharon Rogers

Municipal Alliance

- Staci Burns

Parade

- Leah Coleman

Zoning Board

- Daren Brantley (Alternate 2)

Motioned By Councilwoman Perrone
Seconded by Councilman Anderson

Roll Call:	Councilman Anderson	Yes
	Councilwoman Perrone	Yes
	Councilwoman Whitfield	Yes
	Deputy Mayor McIntosh	Yes
	Mayor Worthy	Yes

Motion Carried. Resolution Approved

PUBLIC COMMENT

Pat Lindsey Harvey – 12 Hadley Lane-- Commended council on community involvement in reference to applications and appointments of Township Boards and Commissions. Has concerns that professional services and sub-contracts are sourced out of the Township. There should be a better effort to keep these services in town. Commended Councilwoman Whitfield for her grant writing skills for the Heart & Soul Grant that was granted to the Township of Willingboro.

Shakira Stinson – 29 Hanover Lane-- Concerned about the sidewalks. Avid runner that has noticed the disarray of sidewalks and causes a hazard.

John Arquette (sic) – 11 Tarpon Court-- Expressed dissatisfaction of the Centerton Bridge being closed for vehicular crossing. County Freeholders are entertaining the option of a pedestrian bridge. He further asked that Council gets involved in the conversation to express the concerns of the residents that are being adversely affected.

Andre Grinnage Jr. (student) – 22 Farragut Court-- thanked the council for appointing him to the Youth Advisory Board and stated that he will do a great job.

Mattie Mallory – 5 Hudson Place-- stated that she asked earlier in the year about the Firehouse completion, was inquiring about the Grand Opening, it was stated that it was already done.

Alice McIntosh – 31 Crosswick Place-- Reminded Council to know Willingboro's worth. There are many assets that are within the borders of Willingboro. Don't sell us Short. Don't sell us Cheap. Don't sell us Out.

Thomas Floyd – 8 Buckingham Dr-- representing Concerned Citizens. Explained activities and presented a schedule for community activities for anyone to participate. Invitation to the Township to partner with them. We need to work together.

Riccardo Thurston – 22 Holden Lane--Infrastructure, pothole issues in and around his street. When are we going to pave the streets and not just fill in because resources are being wasted.

Corey Conyer – Bosworth Lane-- Formal invitation to an event on April 4, 2020, it is a Youth Empowerment Event. younglivesmatter@protonmail.com.

Donya Jean-Baptiste – Hasting Lane—Asked has Council thought of a flood plan for the Township?

Jacqueline Mack – Maplewood Lane-- There are cat issues on her street. Neighbor called Animal Control who placed and retrieved several traps. Commended Animal Control on the job they are doing and believes that they should be allowed to service other communities.

Kevin McIntosh – 31 Crosswick Place-- Announcement, April 3 at 8:30am - 2:30pm Willingboro CDC will have a workshop in conjunction with RCBC for Job Readiness and Entrepreneurship at JFK Recreation Center.

COUNCIL COMMENT

Council was given the opportunity to respond to each of the public comment and questions, if needed.

RESOLUTION 2020-33 EXECUTIVE SESSION

WHEREAS, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed; and

WHEREAS, a request has been made of the Township Council assembled in public session on this 6th day of February 2020 to convene a closed Executive session consistent with the provisions of N.J.S.A. 10:4-12b; and

NOW, THEREFORE, upon motion duly made and seconded and passed by a vote of in favor and opposed, **BE IT RESOLVED** by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey that an Executive Session of the Township Council meeting shall be convened to discuss one or more of the following categories as noted:

- _____ 1. Any matter which, by express provision of federal law, state statute or rule of court is rendered confidential or excluded from the public portion of the meeting.
- _____ 2. Any matter in which the release of information would impair the right to receive funds from the United States Government.
- _____ 3. Any material the disclosure of which constitutes and unwarranted invasion of privacy as set forth in N.J.S.A. 10:4-12b(3).
- _____ 4. Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees.
- _____ 5. Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed.
- _____ 6. Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law.
7. Any pending or anticipated litigation or contract negotiations in which Township Council is or may become a party.
- _____ 8. Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.

- ___ 9. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment and other categories set forth in N.J.S.A. 10:4-12b(8).
- ___ 10. Any deliberations occurring after a public hearing that may result in the imposition of specific civil penalty or the suspension of loss of a license or permit as set forth in N.J.S.A. 10:9-12b(9).

BE IT FURTHER RESOLVED that the general nature of the subject to be discussed relates to: *Contracts*

BE IT FURTHER RESOLVED that the time when and the circumstances under which the discussion conducted in closed session will be disclosed to the public, in accordance with N.J.S.A. 10:4-14, and to the extent that it is not inconsistent with N.J.S.A. 10:4-12.

Motioned By Councilman Anderson
Seconded by Councilwoman Whitfield

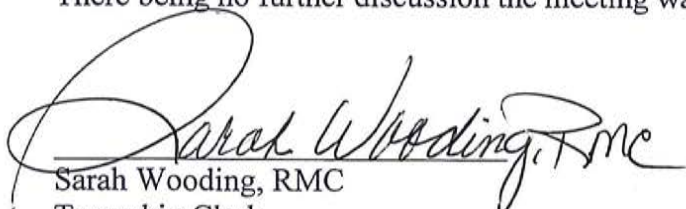
Point of Order: Discussion with Solicitor of holding Executive Session by Councilwoman Perrone. Concerns with discussion of contracts and properties in reference to the JFK Recreation Center without it being brought forth to the public. Councilwoman Perrone confirmed with solicitor that only the blank lease agreement will be discussed and that no contract will be added to discussion. Solicitor confirmed.

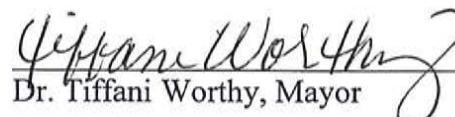
Roll Call:	Councilman Anderson	Yes
	Councilwoman Perrone	Yes
	Councilwoman Whitfield	Yes
	Deputy Mayor McIntosh	Yes
	Mayor Worthy	Yes

Motion Carried. Resolution Approved.

Motion to return from executive session to public session was done by Councilwoman Perrone and seconded by Deputy Mayor McIntosh. All in favor and none opposed.

There being no further discussion the meeting was adjourned at 9:45PM


Sarah Wooding, RMC
Township Clerk


Dr. Tiffani Worthy, Mayor

PROCLAMATION

RECOGNITION OF AMERICAN HEART ASSOCIATION

MONTH

WHEREAS, as part of the American Heart Association's initiative to raise awareness of cardiovascular disease and to inspire women to combat their #1 killer: cardiovascular disease the first Friday in February has been recognized as "National Wear Red Day" and the month of February as "National Heart Month;" and

WHEREAS, the American Heart Association has a mission to be a relentless force for a world of longer, healthier lives; and

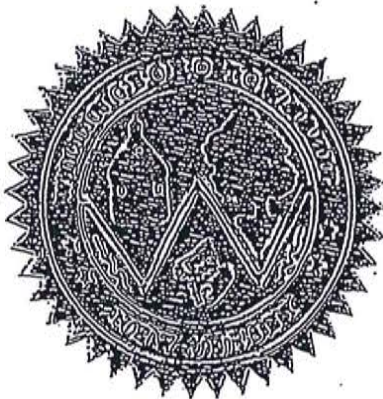
WHEREAS, heart disease is the leading cause of death for men, women, and people of most racial and ethnic groups in the United States with about 647,000 Americans die from heart disease each year – that is 1 in every 4 deaths; and

WHEREAS, in 2003, "Go Red for Women" was launched to inform and empower women to take charge of their heart health; the funds raised through this campaign go toward education programs to increase women's understanding about their risk for heart disease and support research to discover scientific knowledge about heart health; and

WHEREAS, GO RED encourages people to Get your numbers; Own your lifestyle; Realize your Risk; Educate your family; Don't be silent. As a result, more women are aware that cardiovascular disease is their number one health threat, and are taking action.

NOW, THEREFORE, BE IT RESOLVED that I, Tiffani Worthy, Mayor of Willingboro Township, along with the Willingboro Township Council, do hereby proclaim February 7, 2020 as "Wear Red Day" and the month of February as "Heart Month" in Willingboro.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Township of Willingboro to be affixed this 7th day of February, 2020.



Tiffani Worthy

Dr. Tiffani Worthy, Mayor

MR. FLOYD

PRESENTED TO COUNCIL

3)

1/28/20 MEETING

OK



1-11-20

START TIME

7:30 AM

CLEAN UP SCHEDULE FOR 2020

1) PAPER SET-UP SAT. 4-11-20 (^{SAT} 1 DAY ONLY)

2) ^{SAT} 4-18-20 + ^{SUN} 4-19-20 (2 DAYS)

3) ^{SAT} 6-20-20 + ^{SUN} 6-21-20 (2 DAYS)

4) ^{SAT} 8-22-20 + ^{SUN} 8-23-20 (2 DAYS)

5) ^{SAT} 10-24-20 + ^{SUN} 10-25-20 (2 DAYS)

6) ^{SAT} 11-21-20 + ^{SUN} 11-22-20 (2 DAYS)



*STORM DRAIN BEYOND
BUCKINGHAM HAM DR*

C.B.P.

FLYERS
OUT TO



TO PASS
HOMEOWNERS

ZONE — # 1 = 280 HOMES

ZONE — # 2 = 280 HOMES

ZONE — # 3 = 280 HOMES

ZONE — # 4 = 295 HOMES

TOTAL — 1,135 FOR EACH
FLYERS

RESOLUTION NO. 2020--33**AUTHORIZING****AN EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL**

WHEREAS, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed; and

WHEREAS, a request has been made of the Township Council assembled in public session on this 6th day of February, 2020 to convene a closed Executive session consistent with the provisions of N.J.S.A. 10:4-12b; and

NOW, THEREFORE, upon motion duly made and seconded and passed by a vote of in favor and opposed, **BE IT RESOLVED** by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey that an Executive Session of the Township Council meeting shall be convened to discuss one or more of the following categories as noted:

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- _____ 4. Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees.
- _____ 5. Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed.
- _____ 6. Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law.
- _____ 7. Any pending or anticipated litigation or contract negotiations in which Township Council is or may become a party.
- _____ 8. Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.

- _____ 9. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment and other categories set forth in N.J.S.A. 10:4-12b(8).
- _____ 10. Any deliberations occurring after a public hearing that may result in the imposition of specific civil penalty or the suspension or loss of a license or permit as set forth in N.J.S.A. 10:9-12b(9).

BE IT FURTHER RESOLVED that the general nature of the subject to be discussed relates to:

BE IT FURTHER RESOLVED that the time when and the circumstances under which the discussion conducted in closed session will be disclosed to the public, in accordance with N.J.S.A. 10:4-14, and to the extent that it is not inconsistent with N.J.S.A. 10:4-12.