

WILLINGBORO TOWNSHIP COUNCIL
MEETING
September 1, 2020

To Join Zoom Meeting.

1. Type in address bar: <https://zoom.us>
2. Click "Join Meeting" on the top menu bar
3. Meeting ID: 953 6953 7139
4. Password: 531748

Telephone Users May Dial In:

1-646-558-8656
Password: 531748

6:00 PM
Call to Order
Flag Salute
Statement
Roll Call

MANAGER

INTRODUCTION OF MR. RICH BREVOGEL TO DISCUSS THE "STORM WATER
POLLUTION PREVENTION PLAN"

Public Comment
Council Comment

Res. 2020—121

EXECUTIVE SESSION (IF NEEDED)

ADJOURNMENT

ALL BUSINESS ITEMS ARE TENTATIVE PENDING THE REVIEW AND APPROVAL
OF THE LAW DEPARTMENT

Willingboro Township Council

Agenda

September 1, 2020

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6:00pm – Teleconference Special Meeting for Stormwater Presentation

Call to Order
Flag Salute
Statement

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting was provided in the following manner.

On January 1, 2020 advance written notice of this meeting was posted on the bulletin board in the Municipal Complex.

On January 1, 2020, advance written notice of this meeting was mailed to the Burlington County Times, the Trenton Times, the Philadelphia Inquirer and the Courier Post.

On January 1, 2020, advance written notice of this meeting was filed with the Township Clerk.

The Township Clerk is directed to enter into the minutes of this meeting this public announcement.

Roll Call

Councilman Anderson	Absent
Councilwoman Perrone	Absent
Councilwoman Whitfield	Present
Deputy Mayor McIntosh	Present
Mayor Worthy	Present

Willingboro Township Stormwater Program

Presented by:

Richard Brevogel
Director of Public Works
Storm Water Coordinator

Willingboro Township Council Meeting
September 1 2020

MS4 Permit Requirements

- HISTORY
 - In 1999 EPA enacted Phase II rules addressing Non-point pollution control from small and medium MS4's
 - Outlined in 6 minimum measures
 - NJ issued initial MS4 permits in February 2004
 - Renewed in 2009
 - Willingboro was asked to participate in 2009 permit review due to compliance and implementation of initial permit
 - Participated as one of 2 municipalities
 - Latest Renewal Date Jan 1st 2018

The MS4 Permit Renewal has been designed to comply with the National Pollutant Discharge elimination System (NPDES) Municipal Separate Sewer System General Permit Remand Rule, adopted December 2016

Why do it?

Stormwater/non point pollution can often be linked to our daily lives. Community planning impacts water quality. Examples include, use of fertilizers, pet waste on the ground, and washing cars at home. Often there is a lack of public knowledge and people are unaware that storm water discharges directly into state waterways. Individual acts may seem insignificant but collectively they have an impact. MS4 is designed to minimize that impact.

Willingboro MS4 Permit

The USEPA and the State of NJ understand the critical importance of reducing stormwater/nonpoint pollution entering the waters of the state. The Municipal Stormwater Regulation Program is designed to do so by implementing Statewide Basic Requirements (SBR's) and best management practices (BMP's) contained in the state permit.

- **Willingboro is a Tier A Municipality Under the MS4 NJPDES Permit**
 - Tier A Municipalities are located within the more urbanized regions of the state or along or near the Atlantic coast, while Tier B Municipalities tend to be located in more rural and non-coastal areas. All municipalities in New Jersey are considered either Tier A or Tier B. Currently there are 461 assigned to Tier A and 104 municipalities assigned to Tier B. Renewal of NJPDES master general permit NJ0141852 applies to Tier A Municipalities only. Renewal of the NJPDES master general permit for Tier B Municipalities will be completed in a separate permit action. For a more detailed description of the regulatory basis for assignment to Tier A or Tier B, and for a list of Tier A and Tier B municipality designations, please refer to N.J.A.C. 7:14A-25.3 (see www.nj.gov/dep/dwq/714a.htm). In addition, a list of all New Jersey municipalities and their Tier designation, as well as a map depicting municipal tier assignments can be found at www.nj.gov/dep/dwq/msrp_home.htm.
- **Municipal Stormwater Pollution Prevention Plan (SPPP)**
 - The Plan is available for the Public to review on the township website
 - The SPPP is a dynamic document that is never completed. It is annually reviewed and updated (if required) prior to the filing of the annual storm water certification report due May 1st of each year.
 - The last update was in April 2019
 - The SPPP describes and documents how the municipality is meeting the minimum standard

Willingboro MS4 Permit

The following forms are in the body of the SPPP which is located on the township Website at:

www.willingboronj.gov/docman-files/public-works/920-stormwater-pollution-prevention-plan-april-2019:

- **SPPP Team Members**
 - Stormwater Coordinator SPPP sign off : R. Brevogel
 - Team Member and function listing
- **Revision History**
 - Documents updates and revisions to the plan
- **Public Involvement and Participation**
 - Describes how the public can access
 - SPPP
 - MSWMP
 - Ordinances
- **Public Outreach and Education**
 - Describes how the municipality advertises public education and outreach events
 - There are 5 categories with associated lists of activities and online resources
 - » General Public Outreach
 - » Targeted Audiences Outreach
 - » School/Youth Education
 - » Watershed / Regional Collaboration
 - » Community Involvement
 - Must choose 3 of 5 categories and achieve 12 points (revised from 10)
- **Post Construction Stormwater Management**
 - Ensure Residential Site Improvement Standards (RSIS)
 - Planning / Zoning Board Input and Engineering

Willingboro MS4 Permit

- **Ordinances**
 - Pet Waste
 - Wildlife Feeding
 - Litter Control
 - Improper Disposal of Waste
 - Containerized Yard Waste/Yard Waste Collection Program
 - Private Storm Drain Inlet Retrofitting
 - Stormwater Control Ordinance
 - Illicit Connection Ordinance
- **Street Sweeping**
 - Written Description or map illustrating the areas swept
 - Records of Sweeping
 - Date, Miles, Collected materials
- **Catch Basins and Storm Drain Inlets**
 - Describes plan for catch basin inspection and maintenance
 - GIS
 - Identification of locations with reoccurring problems
 - Flooding, Debris accumulation
 - What measures are taken to address those issues and how remediation projects are identified

Willingboro MS4 Permit

- **Storm Drain Inlet Retrofitting**
 - Describes how township ensures that all storm drain inlets (municipal and private) are retrofitted to meet permit requirements
 - Annual Inspection and Cleaning if required
 - Retrofits associated with Road work (Capital)
- **Municipal Maintenance Yards and Other Ancillary Operations**
 - Describes Best Management Practices (BMP's) or SOP's for each location
 - Fueling Operations
 - Vehicle Maintenance
 - Vehicle Washing
 - Salt and De-icing material storage
 - Street Sweeping storage
 - Catch Basin and Other Material Storage
 - Debris Management Sites (DPW Yard)
- **Employee training**
 - Document Training for:
 - Employees
 - Municipal boards and governing body members
 - Stormwater management Design Reviewers

Willingboro MS4 Permit

- **Outfall Pipes**
 - Documents 4 areas related to Municipal owned and operated outfalls
 - Mapping of outfalls
 - » Map to be submitted to DEP by Dec 2020
 - This is complete (GIS)
 - Inspections of Outfalls (202)
 - » Describes Inspection Schedule and indicates where records are kept
 - Stream Scouring
 - » Describes the program to detect, investigate and control localized scouring from outfalls
 - Illicit Connections
 - » Describes program to conduct visual dry weather inspections of outfalls maps for flow
- **Stormwater Facilities Maintenance**
 - Describes program for ensuring long term cleaning, operation and maintenance of stormwater facilities owned by the municipality. It also describes the process for facilities “not” owned by the municipality
 - Storm Water Management Areas
 - » Township owned 12
 - » Privately owned 11
 - Catch Basins
 - » Township owned 1286
 - » Privately owned Unknown
 - Manufactured Treatment Devices
 - » Township Owned 3
 - DPW Yard 2
 - Firehouse 1

Willingboro MS4 Permit

- Total Maximum Daily Load Information
 - Documents the results of the TMDL report that are specific to Willingboro using the DEP tool
 - List adopted TMDL's
 - Parameters addressed and names of affected water bodies
 - PCB's
 - » No required implementation plan

— Optional Measures

The DPW has been working with the municipal engineer creating a GIS database that is compatible for submission to the State of NJ for compliance with the permit. We are working towards a comprehensive mapping system that will contain the following information:

- Outfall Maps Complete
- MS4 system mapping Complete
 - Includes directional flow
- Storm Water Management Areas Complete
- Roadway and MS4 repair/replacement In-Progress
 - Majority is complete. Inputting Inspection sheets tied to specific stormwater facilities
- The Stormwater Control Ordinance by must revised by March 3 2021 to incorporate the following:
 - Clarifying and modifying the definition of a major development
 - Incorporating Green Infrastructure BMP's as a way to modify storm water volume created by traditional methods
 - Moving from MTD's (although not restricted) to the use of Green Infrastructure

New Permit vs. 2009 Tier A Permit

Stormwater Facility Inventory & Mapping

- Stormwater Basins, Subsurface Retention/Detention Systems, MTDs, GI, and Outfalls
- GIS Coordinates
- Supports Effective Maintenance

Maintenance Requirements

- Clarified Conditions Related to Municipal Oversight of Certain Private Stormwater Facilities
- Planning with Awareness of Known Impairments and other Impacts
- Clarified Municipal Maintenance Yard Module

Post-Construction Stormwater Review

- Checklists for newly proposed stormwater management measures
- Clarified that Post-Construction Stormwater Rules Apply in All Areas
- Required Training for Board Members and Those Involved in Review of Stormwater Design

New Permit vs. 2009 Tier A Permit

“Map As You Inspect”

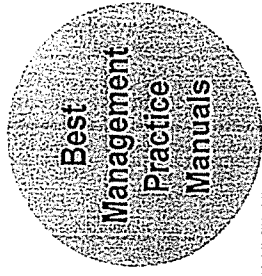
- Inspection and Maintenance of Stormwater Facilities
- Maintain a Log
 - Locational information
 - Inspector
 - Date
 - Findings
 - Maintenance Performed

Maintenance Requirements

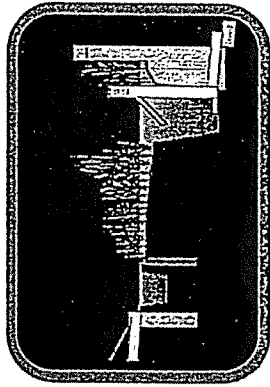
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Post-Construction Stormwater Review

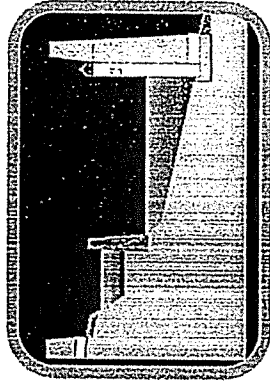
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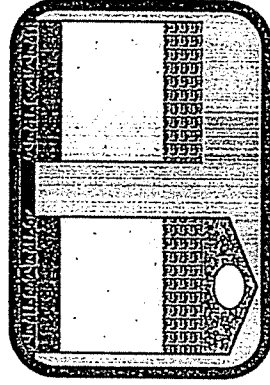
New / Updated BMP Chapters



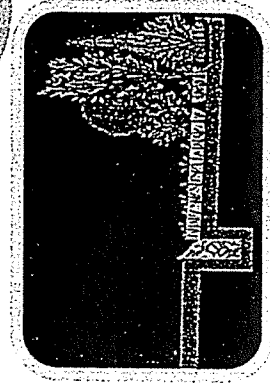
Standard Constructed Wetlands



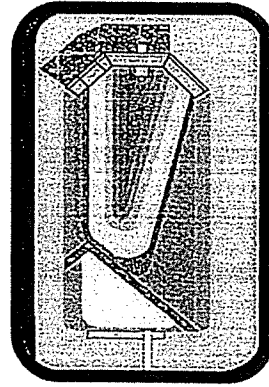
Extended Detention Basins



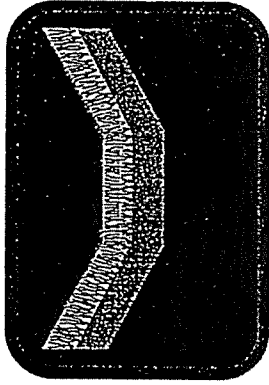
Sand Filters



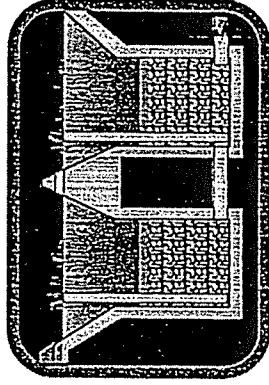
Vegetative Filter Strips



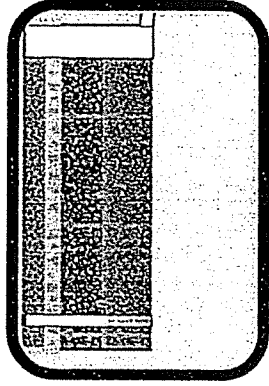
Wet Ponds



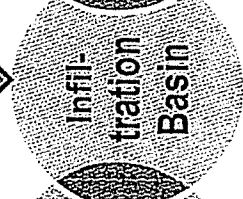
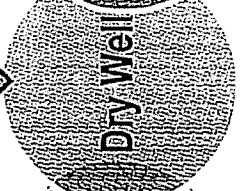
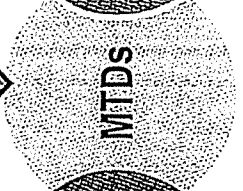
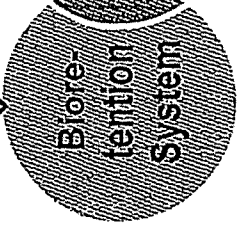
Grass Swales



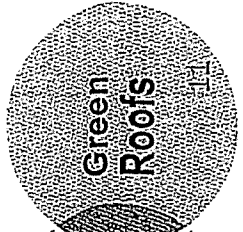
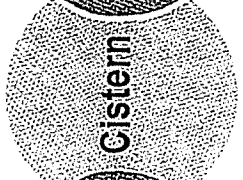
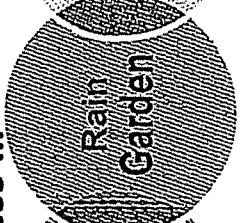
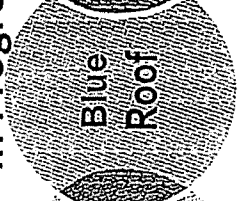
Subsurface Gravel Wetlands



Pervious Paving



In Progress ...

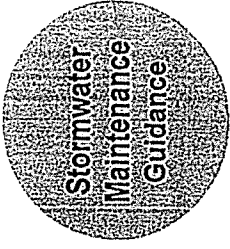


Slide 11

MJI

Murphy, James, 2/6/2017

Stormwater Maintenance Guidance and Website



Maintenance Website - Resources and Information

STATE OF NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION
NJ STORMWATER.ORG
Stormwater in New Jersey

Maintenance Guidance

The guidance on this page is intended to assist design engineers and responsible parties with complying with the maintenance requirements for stormwater management measures. The Maintenance Guidance can be customized to allow for specific considerations in design, site conditions, and responsible party needs.

State Permits Potentially Required During Maintenance

[Click here for State Permits](#)

Rainfall Information

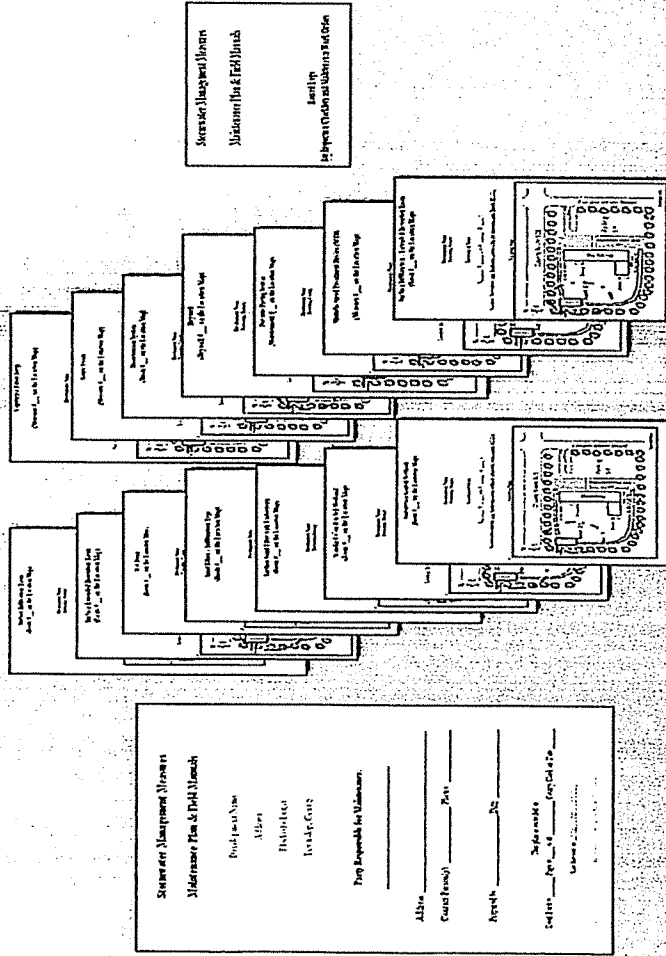
The National Climatic Data Center provides current and historical precipitation information, which can assist maintenance crews with assessments.

[Click here for Rainfall Information](#)

Stormwater Training for Maintenance of Stormwater Management Measures

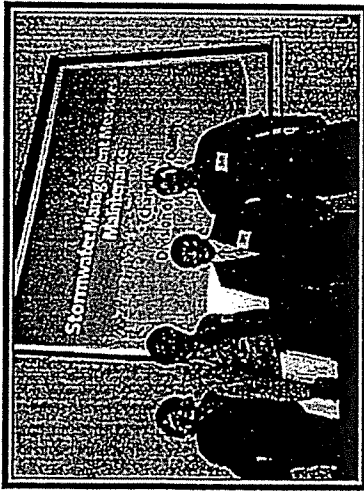
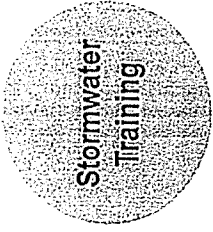
[Click here for Stormwater Training](#)

Templates and Field Manuals



One Template of Maintenance Plan
Fourteen Templates of Field Manuals for Fourteen Types of Stormwater Management Measures
One Template of Maintenance Log

Stormwater Training



NEW! NJ Stormwater Training

Stormwater Training is a series of courses designed to help you understand the basics of stormwater management and how to apply it to your business. The courses are available in both English and Spanish.

Stormwater Training Courses:

- 1. Stormwater Management Fundamentals
- 2. Stormwater Management for Small Businesses
- 3. Stormwater Management for Large Businesses
- 4. Stormwater Management for Construction Sites
- 5. Stormwater Management for Residential Properties
- 6. Stormwater Management for Public Works
- 7. Stormwater Management for Schools
- 8. Stormwater Management for Parks and Recreation
- 9. Stormwater Management for Golf Courses
- 10. Stormwater Management for Farms
- 11. Stormwater Management for Industrial Sites
- 12. Stormwater Management for Airports
- 13. Stormwater Management for Airports
- 14. Stormwater Management for Airports
- 15. Stormwater Management for Airports

For more information, visit www.njstormwater.org

Training for NJDOT

New Training Page at DEP Website

Videos & Interactive Tools

Stormwater BMPs Basic Functions - Pollution Control

- Infiltration Basin
- Sand Filter
- Retention System
- Perforated Pipe with Storage Bed
- Retain runoff and settle pollutants
- Extended Detention Basin
- Wet Pond
- Constructed Wetlands
- Gravel Wetlands
- Intercept pollutants with vegetation
- Grass Swale
- Vegetative Filter Strip

Asking the Right Questions in Stormwater Runoff

1. What is the source of the runoff?

2. How much runoff is there?

3. What are the pollutants in the runoff?

4. How can we reduce the runoff?

5. How can we treat the runoff?

6. How can we store the runoff?

7. How can we reuse the runoff?

8. How can we discharge the runoff?

9. How can we monitor the runoff?

10. How can we maintain the runoff?

www.njstormwater.org/training.htm

Manufactured Treatment Devices (MTD) Certification Process



STATE OF NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION
NJ STORMWATER.ORG

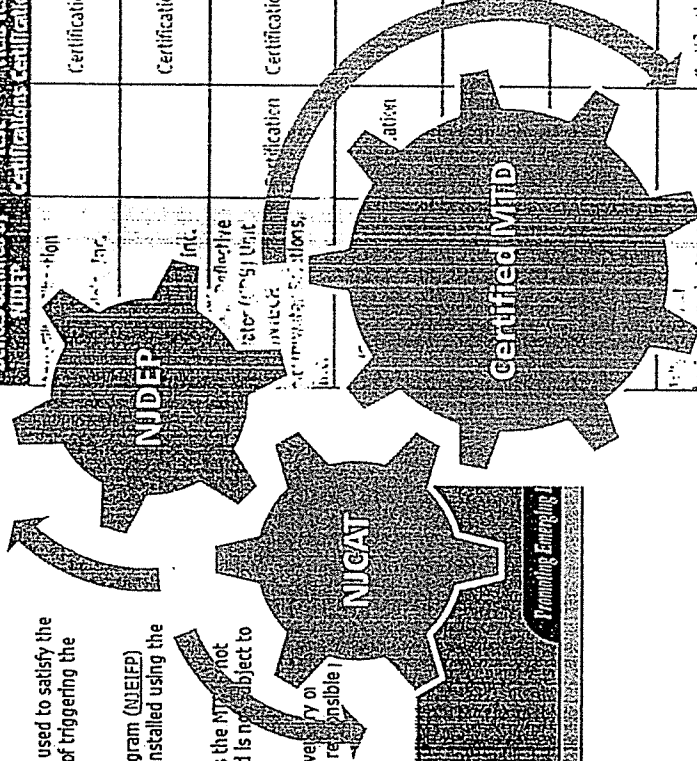
Stormwater Manufactured Treatment Devices

An MTD is required to be NJDEP verified and NJDEP certified when the MTD is used to satisfy the requirements of the Stormwater Management rule (N.J.A.C. 7:27), as a result of triggering the requirements for major development.

For projects receiving New Jersey Environmental Infrastructure Financing Program (NJEIFP) funding, an MTD must be either: 1) NJCAT verified and NJDEP certified or 2) Installed using the NJEIFP MTD Funding Policy.

An MTD which is not NJCAT verified or NJDEP certified may be used as long as the MTD is not intended to satisfy the requirements of the Stormwater Management rule and is not subject to NJEIFP MTD Funding Policy.

Please note that any MTD installed should be listed on the MS4 permittee's inventory of stormwater management measures and must be properly maintained by the responsible party. Other state, federal and local requirements may apply.



Stormwater Manufactured Treatment Devices Certified by NJDEP	MTD Laboratory Certification	Superseded Certifications	Certified MTDs	Plan
	Certification	Superseded	80%	Plan
	Certification	Superseded	50%	Plan
	Certification	Superseded	50%	Plan
	Superseded	Superseded	50%	Plan
	Superseded	Superseded	80%	Plan
	Certification	Superseded	80%	Plan
	Certification	Superseded	90%	Appendix A



About Us

Verification Process

Verification Process

The Technology Verification Program specifically encourages collaboration between vendors and users of technology. Through this program, teams of academic and business professionals form to implement a comprehensive evaluation of vendor specific performance claims. The result of successfully completing this program is documentation of independent third party confirmation of claims that provides valuable information to business and governmental decision-makers.

Green Infrastructure

Green Infra-
structure

Governor Chris Christie • Lt. Governor Kim Guadagno
50 Home | Services A to Z | Departments/Agencies | FAQs
Search [input type="text"]

Home | About DEP | Index by Topic | Programs/Units | DTP Database

GREEN INFRASTRUCTURE in New Jersey

Green Infrastructure can benefit businesses as well as the environment. Runoff occurs when there is more precipitation than the soil and vegetation can absorb. Green infrastructure practices can help businesses and customers capture runoff, reduce water quality issues, and improve water in the environment. Rain barrels capture runoff from rooftops, providing improved aesthetics and preventing it from becoming runoff, reducing the amount of water that enters the stormwater system.

Additional Assistance

Stormwater Management Practices

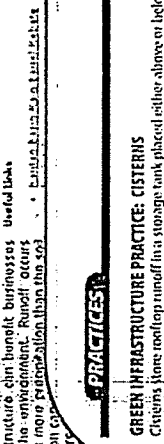
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Practices

GREEN INFRASTRUCTURE PRACTICE: CISTERNS
Cisterns have rooftop runoff in a storage tank placed either above or below the roof. They can capture and store between 100 and 10,000 gallons of rainwater for use in irrigation, flushing toilets, and other uses. They can also be used for landscape irrigation, rinsing gardening tools and washing cars. Cisterns can also be used for indoor uses such as toilet water.

HOW IT WORKS:
Cisterns capture runoff from rooftop downspouts and gutters. Cisterns collect runoff from the roof through a gutter before entering the cistern, reducing any leaves, dust and debris that may enter the cistern.

CONSIDERATIONS:
Consideration should be taken to ensure a stable and appropriate path of runoff. Cisterns are not typically designed for large storm events. Underground cisterns and the location for overflow may also need approval. Check with your local health department for approval. For more information, visit [www.njstormwater.org](#).




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Practices

GREEN INFRASTRUCTURE PRACTICE: BIOTENTATION BASIN
Rain gardens are landscaped, shallow depressions that capture rainwater and allow it to percolate slowly into the ground. Large rain gardens are called bioretention basins.

HOW IT WORKS:
Stormwater flows into the rain garden where it is temporarily stored. The plants in the rain garden take up some of this rainwater, and the rest infiltrates the soil. Rain gardens are generally planted with more deeply rooted grasses and flowers than a traditional lawn, so water is able to drain more deeply into the soil, maximizing infiltration and groundwater recharge. Also, because runoff is collected in the rain garden instead of flowing directly into a storm drain, it has a chance to interact with the plants and soil, which pollutants can be broken down and filtered.

CONSIDERATIONS:
Rain gardens are best placed between two impervious surfaces, like between a downspout draining a roof and a sidewalk, so it can slow down and intercept runoff. Because infiltration of rainwater into the soil is one of the major purposes of rain gardens, it is important to make sure the soil in your rain garden is sandy enough. If it is not, it is important to add coarse sand to the soil to increase the amount of water that can be penetrated into the soil. Finally, it is best to choose native plants; native plants are accustomed to New Jersey's climate, so they are less likely to need fertilizers to thrive.




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Practices

GREEN INFRASTRUCTURE PRACTICE: RAIN GARDEN/BIORETENTION BASIN
Rain gardens are landscaped, shallow depressions that capture rainwater and allow it to percolate slowly into the ground. Large rain gardens are called bioretention basins.

HOW IT WORKS:
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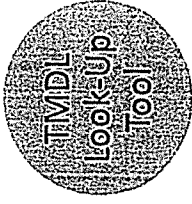
Additional Information

Additional information regarding the rain garden/bioretention design is available at www.njstormwater.org/dsp_manual2.htm.



© 2014 NJ Stormwater Management Practices Manual

TMDL Look-Up Tool



Bureau of Nonpoint Pollution Control

[Find Forms](#) | [Contact Us](#)

Total Maximum Daily Load (TMDL) Look-Up Tool

The tool was developed to assist New Jersey's municipal stormwater coordinators with the development of plans and strategies to reduce stormwater discharges from Municipal Separate Storm Sewer Systems. It should also prove useful to others with an interest in water quality issues that affect our state.

To use the TMDL Look-Up Tool, go to the dropdown feature below and locate your municipality. The tool will display a list of watersheds and established, approved or adopted TMDL information associated with the selected municipality. To view the TMDL document and find implementation strategies, click on the associated link: [View the TMDL Document](#). Once you have opened the TMDL document you can locate the implementation section using the table of contents.

County: Municipality:

Please click Reset for a new search.

A Guide to Abbreviations used in the TMDL
 Hg = Mercury
 TP = Total Phosphorus
 DO = Dissolved Oxygen
 TSS = Total Suspended Solids

- East Windsor Township
- Ewing Township
- Hamilton Township
- Hightstown Borough
- Hopewell Borough
- Hopewell Township
- Lawrence Township
- Pennington Borough
- Trenton City
- Robbinsville Township
- West Windsor Township
- Princeton

Amendment to the Atlantic, Cape May, Lower Delaware, Lower Raritan-Middlesex, Mercer, Monmouth, Northeast, Ocean, Sussex, Tri-County, Upper Delaware and Upper Raritan Water Quality Management Plans

Total Maximum Daily Load for Mercury Impairments Based on Concentration in Fish Tissue Caused Mainly by Air Deposition to Address 122 HUC 14s Statewide

Total Maximum Daily Load (TMDL) Information for Selected Municipality:

Applicable Stream TMDL(s)

- Total Maximum Daily Loads for Fecal Coliform to Address 28 Streams in the Northwest Water Region Fecal Coliform - 2003 : Assumpink Creek, Shabakunk Creek, Little Shabakunk : [View the TMDL Document](#)
- Total Maximum Daily Loads for Fecal Coliform to Address 48 Streams in the Raritan Water Region Fecal Coliform - 2003 : Duck Pond Run : [View the TMDL Document](#)
- Total Maximum Daily Loads for Fecal Coliform to Address 48 Streams in the Raritan Water Region Fecal Coliform - 2003 : Stony Brook : [View the TMDL Document](#)
- Total Maximum Daily Load for Mercury Impairments Based on Concentration in Fish Tissue Caused Mainly by Air Deposition to Address 122 HUC 14s Statewide Mercury - 2010 : Stony Brook (Province Line Rd to 7446m dam) : [View the TMDL Document](#)

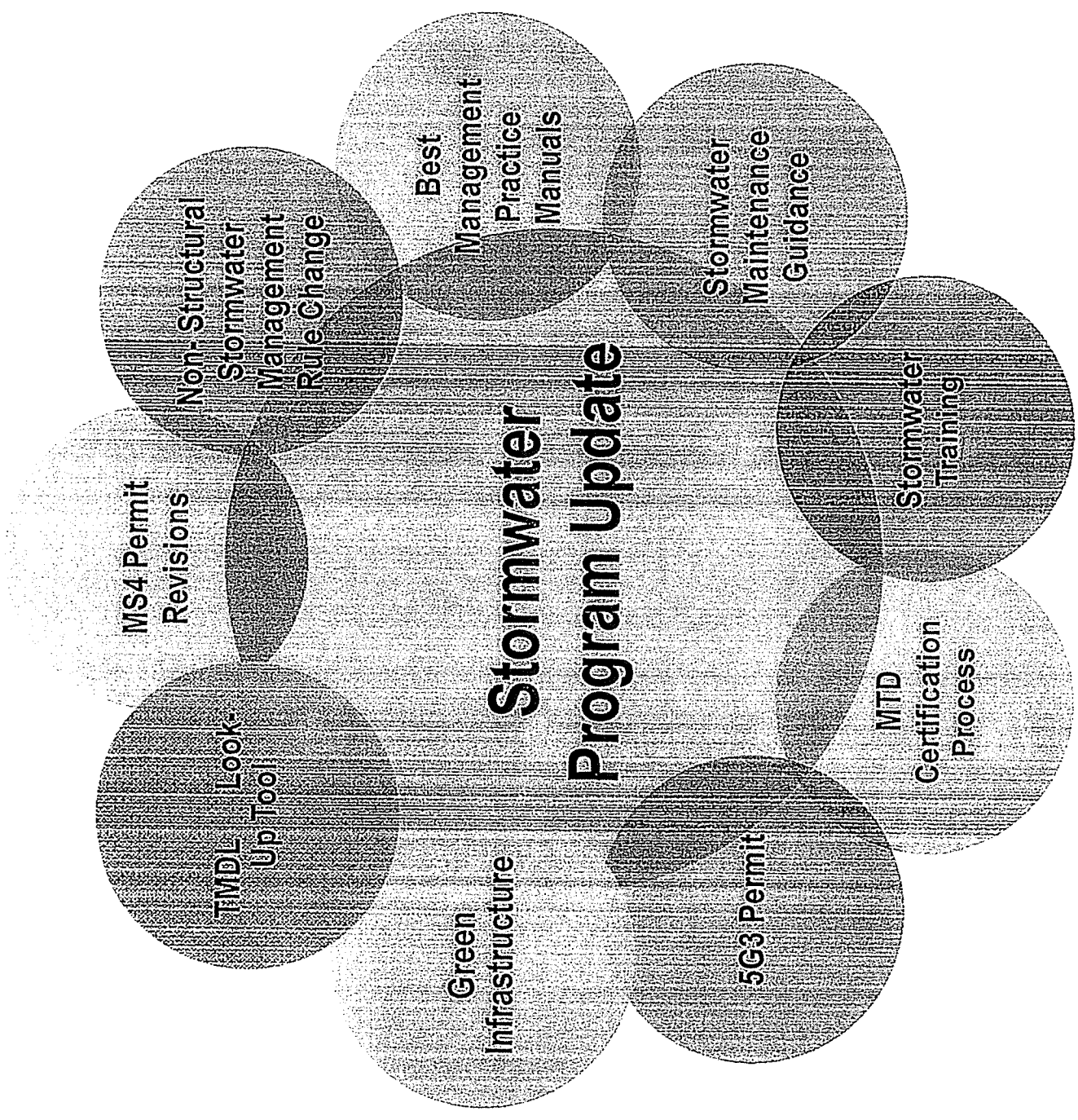
Applicable Lake TMDL(s)

None

Applicable Shellfish TMDL(s)

None

Posted at [www.nj.gov/dep/dwq/msrp_home.htm](http://www.nj.gov/dep/dwq/msrp/home.htm)



MS4 Permit Revisions

TMDL Look Up Tool

Green Infrastructure

5G3 Permit

MTD Certification Process

Stormwater Training

Stormwater Maintenance Guidance

Best Management Practice Manuals

Non-Structural Stormwater Management Rule Change

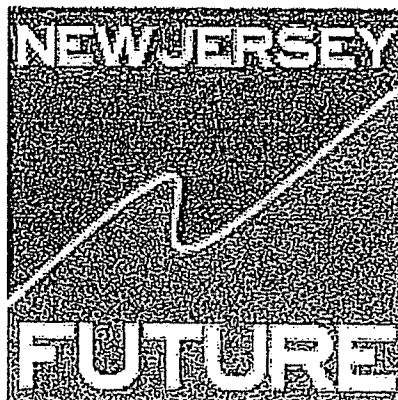
Stormwater Program Update

Questions?

Stormwater Utilities

A Funding Solution for New Jersey's Stormwater Problems

Prepared by MicKenzie Roberts-Lahti
For
New Jersey Future



September 2014

Acknowledgments

I would like to thank the following organizations and individuals for graciously contributing their time, resources, and expertise to make this report possible:

- Chris Sturm, Senior Director of State Policy, New Jersey Future
- Kevin Burkman, Intern, New Jersey Future
- Bill Cesanek, AICP, Vice President, CDM Smith
- Maureen Krudner, Region II Green Infrastructure Coordinator, US Environmental Protection Agency
- Division of Water Quality, NJ Department of Environmental Protection
- Brian Friedlich, P.E., Project Manager II, Kleinfelder
- Roman Zabihach, Former Morris County Planning Director

Statement of Purpose

This report seeks to provide an introduction to and description of stormwater utilities as a tool to manage stormwater in New Jersey more effectively. Stormwater utilities provide a mechanism for raising funds dedicated to stormwater management and create the opportunity for a number of implementation activities, including the construction, operation, and maintenance of stormwater infrastructure, and the development of related water quality programs and public education. This paper provides examples of prevalent stormwater management practices, operations, and finance systems, based on reviews of stormwater management from around the country. The role of the state government to authorize the local creation of stormwater utilities is also discussed.

About the Author

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The Impacts of Ignoring Stormwater

New Jersey faces an extensive and expensive set of problems because of inadequate stormwater management. When storms occur, rainwater can either soak back into the ground or run off of **impervious surfaces**, like roads, roofs, and parking lots, into stormwater sewer systems and ditches or directly into waterways. When water runs off of streets, buildings, or yards, it can

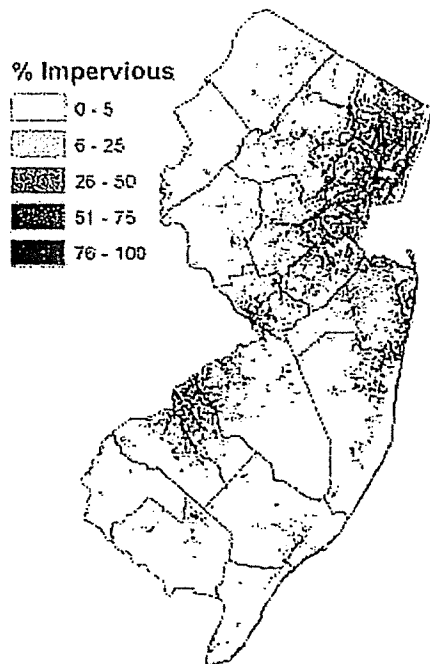


Figure 1. Impervious surface covered 10 percent of New Jersey's land area in 2002. (Source: "Integrating Impervious Surface Management and Smart Growth Development in New Jersey.")

carry with it dirt, debris, bacteria, and chemicals like pesticides, fertilizers, and gasoline that can pollute lakes, streams, wetlands or the ocean. Runoff in large volume and force, when there is no open space or constructed stormwater management infrastructure to help absorb and capture the water, can result in major flooding and property damage.

With such a large percentage of impervious surface, New Jersey in particular faces serious water pollution and flooding issues. According to a Rowan University report, as of 2002 New Jersey's impervious surface made up 490,000 acres or 10 percent of the state's land area.¹

While **gray infrastructure**, or the traditional engineered solutions such as storm drains, pipes, and outfalls, is designed to collect and transfer runoff, sometimes that infrastructure fails. Unlike wastewater and drinking water infrastructure, which are paid for by water rates, stormwater conveyances systems in New Jersey lack a dedicated funding source and receive few upgrades and little maintenance once built.² Since this infrastructure is durable, the systems often go unmonitored and unattended until they break down due to age or erosion. In some cases, the infrastructure is simply inadequate to manage stormwater, especially as increased development and large storm events generate more runoff.

New Jerseyans experience the negative effects of stormwater runoff firsthand when aging stormwater infrastructure breaks, resulting in major flooding. Other impacts of inadequate stormwater management may include an increase in contaminated drinking water, sinkholes,

which are paid for by water rates, stormwater conveyances systems in New Jersey lack a dedicated funding source and receive few upgrades and little maintenance once built.² Since this infrastructure is durable, the systems often go unmonitored and unattended until they break down due to age or erosion. In some cases, the infrastructure is simply inadequate to manage stormwater, especially as increased development and large storm events generate more runoff.

¹ Hasse and Dornisch, *Integrating Impervious Surface Management and Smart Growth Development in New Jersey*, 11. This report assesses that impacts on chemical balances (including pH, chloride, sulfate, and nitrogen) and vegetation and animal health become measurable at impervious cover proportions as low as 10%.

² Van Abs, *Water Resources Baseline Assessment Report*, 17.

closed businesses, property damage, sewage overflows, and a resulting decline in living conditions. Especially concerning for New Jersey's vast urban population is the Federal Emergency Management Agency's (FEMA) estimate that nationwide up to 25 percent of economic losses from flooding result from urban drainage. These problems can affect the ecological, health, and economic aspects of citizens' daily lives.

New Jersey's 21 cities that have combined sewer systems (CSSs) experience greater difficulty in handling their stormwater. Combined sewer systems have underground conveyance that carries both sewage and stormwater in the same pipe to treatment facilities. When there is too much sewage and stormwater to process, untreated pollutants overflow into waterways causing combined system overflows (CSOs). Sewage may also backup into streets, near homes, and in waterways that supply

drinking water, creating a health threat for the community. Many CSSs have underground water infrastructure well past their useful lives, some over 100 years old.³ The U.S. Environmental Protection Agency (USEPA) estimates that fixing CSOs could cost New Jersey \$9.3 billion.⁴

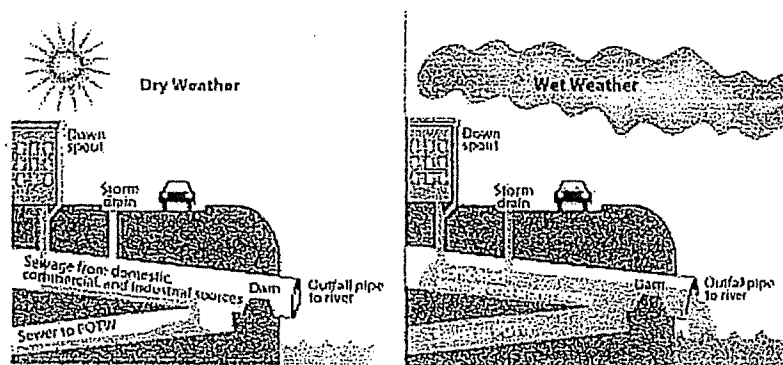


Figure 2. 21 New Jersey cities have combined sewer overflows where rainwater mixes with sewage and flows into waterways. (Source: USEPA.)

Stormwater management problems span urban, suburban, and rural municipalities, above and below ground. In 2008, the USEPA ranked stormwater management as New Jersey's most expensive water-related funding need.⁵ To meet stormwater management compliance requirements under the Clean Water Act, the USEPA estimates that New Jersey will need to spend \$15.6 billion.⁶ While the USEPA's Clean Water Act and New Jersey Department of Environmental Protection (NJDEP) have adopted regulations requiring municipalities to manage stormwater, many towns lack resources and often choose to divert money and staff power to more urgent concerns.⁷

³ Van Abs, *Water Infrastructure in New Jersey's CSO Cities*, 1.

⁴ *Facing Our Future: Infrastructure Investments Necessary for Economic Success*, 34.

⁵ *Clean Watersheds Needs Survey 2008 Report to Congress*, 2-18.

⁶ *Ibid.*, vii.

⁷ Peifer, "Is It Time for Stormwater Utilities?," 23.

The Current State of Stormwater Management in New Jersey

Under the Clean Water Act and related state statutes and regulations, municipalities are mandated to install controls to prevent pollutants in stormwater runoff from entering local waterways. Stormwater management seeks to reduce, control, and prevent rainwater runoff through a variety of strategies intended to induce or control infiltration of water and associated pollutants into the soil. If rainwater cannot infiltrate into the soil fast enough or there is a lot of impervious surface, runoff is produced that can lead to flooding. NJDEP regulations also require municipalities to create and carry out a stormwater management plan that reduces flooding damage, minimizes runoff, and decreases pollutants in rainwater runoff, among other things.⁸ Municipalities must review the stormwater management components of new development and redevelopment projects.

The practice of stormwater management in New Jersey has evolved progressively over the years. Originally, stormwater management took on the simple task of moving water away from developed areas to prevent flooding. This approach relied on stormwater sewer conveyance systems, typically ditches and underground pipes, to relocate the rainwater to waterways. In the 1980s, as more development occurred (with a corresponding increase in impervious surfaces),

Stormwater Management seeks to reduce, control, and prevent rainwater runoff through a variety of strategies intended to induce or control infiltration of water into the soil and associated pollutants.

and as New Jersey adopted its Stormwater Management Rules (1983, N.J.A.C. 7:8), stormwater management in new developments in the state began to rely upon detention basins.⁹ Detention basins are designed to hold stormwater during a rain event and then release it slowly through a concrete low-flow channel and outlet structure, often into an adjacent water body.¹⁰

In 2004, the NJDEP adopted updated stormwater management regulations that established more stringent controls on stormwater quality and quantity generated by new development and redevelopment. The rules included four new requirements: 1) control of water quantity either by reducing by specified percentages the peak runoff flow rates leaving a site after development, or by matching the pre-development volume of water runoff; 2) groundwater recharge¹¹ to mitigate deficits caused by development; 3) protection of water quality by requiring a certain percent of pollutant removal and filtering before stormwater flows downstream or into groundwater;¹² and 4) use of nonstructural strategies for site design relying on Best Management Practices (BMPs) that can reduce downstream impacts on stormwater quality and quantity.

⁸ *Municipal Stormwater Regulation Program*, 1.

⁹ Friedlich, Stormwater Management in New Jersey Interview.

¹⁰ *New Jersey Stormwater Best Management Practices Manual*, 1-2.

¹¹ *Ibid.*

¹² Friedlich, Stormwater Management in New Jersey.

Stormwater management practices in New Jersey have responded to the 2004 regulatory requirements. Many new development and redevelopment projects are beginning to utilize Low Impact Development (LID) practices to design sites to handle stormwater similar to the way they did before development.¹³ LID typically involves careful site planning and decentralization of stormwater management techniques throughout the site.¹⁴ For example, instead of installing a central stormwater detention basin, the developer may minimize site disturbance through preserving important natural features such as native vegetation; reducing impervious cover; and minimizing turf grass lawns where water does not infiltrate as deeply.¹⁵ Decentralized stormwater BMPs, such as porous pavement that allows water to soak through and bioretention basins where stormwater collects in a treatment area that naturally filters out contaminants and sedimentation, are more common in LID designs. Once stormwater infrastructure is installed, homeowners' associations typically have responsibility over managing it; less frequently they may transfer that responsibility to the local government.

Stormwater management is an ever-expanding subject with new practices, technologies, processes, programs, and methods to handle runoff. There is a growing shift towards strategies that use natural processes. One increasingly popular strategy for both new and existing development is the use of **green infrastructure**. Green infrastructure uses vegetation, soils, and natural processes in areas with impervious surfaces to allow for more stormwater to be absorbed into the ground instead of being piped into streams through gray infrastructure.¹⁶ Many of the best management practices for stormwater now focus on finding new ways to utilize green technology, such as vegetated roofs and walls, rain gardens and pervious pavements, and promoting groundwater recharge.

Outside of developments where homeowners' associations or property owners hold responsibility for stormwater management, municipalities are generally responsible for managing stormwater. Operationally, local governments – typically the local public works or sewer department staff – are responsible for operating and maintaining such publicly-owned stormwater infrastructure as drainage systems for local roadways, stormwater basins, underground conveyance systems and stormwater inlets and outlets. State and local government transportation agencies also install and maintain stormwater infrastructure that serves roads and bridges under their jurisdiction.¹⁷ Municipalities also typically conduct street sweeping and sometimes run anti-pollution awareness campaigns to help improve the quality of runoff before it enters the storm sewer system.¹⁸

¹³ *New Jersey Stormwater Best Management Practices Manual*.

¹⁴ Friedlich, Stormwater Management in New Jersey Interview.

¹⁵ *Ibid*, 2-1.

¹⁶ *The Economic Benefits of Green Infrastructure*.

¹⁷ Cesanek, Current State of Stormwater Management in New Jersey.

¹⁸ Friedlich, Stormwater Management in New Jersey.

But unlike sewer and drinking water systems, where repairs and treatment are funded directly by user fees, stormwater management systems in New Jersey lacks a consistent, dedicated funding source. Despite a complex network of stormwater management systems, local governments often do not maintain records of the location and condition of stormwater infrastructure. Within the local public works or sewer department, ongoing stormwater maintenance and operations compete for funds and staff power with other priorities. Inconsistent funding makes it hard to plan for long-term stormwater infrastructure repairs and improvements.¹⁹ The generally durable nature of stormwater infrastructure often means maintenance and repairs are deferred year after year.²⁰ When faced with a largely unseen and expensive maintenance project that will require large quantities of taxpayer money, local officials often choose to put it off.²¹

Stormwater Utilities

In over 1,400 municipalities nationwide, local governments have begun to use **stormwater utilities** as a way to assign responsibility for repairs, develop asset management plans, and set up a stable financial support system.²² A stormwater utility, like a water and sewer utility, is an assessment district established to collect funds specifically for stormwater management.²³ A customer's rate is usually determined based on the customer's contributions of stormwater runoff into the infrastructure system, and may go directly towards a stormwater utility's infrastructure maintenance and upgrades, plan development and control measures, and water-quality programs.²⁴

Although defined as a "stormwater utility," the entity that uses the stormwater management fee does not have to run as a separate utility and is frequently given to a city's public works or water department to manage. From Oregon to Ohio to Florida, 41 states allow their municipalities and counties to decide if a stormwater utility fits their needs.²⁵ Within those governing bodies, 82 percent of the utilities reported jurisdiction over only one city, with 9 percent supporting a county and 3 percent having regional authority.²⁶ Municipalities with stormwater utilities vary in size and location. Interestingly, the states with the highest number of stormwater utilities are those with younger development, such as Washington, Texas, Florida, Wisconsin, Ohio, and

¹⁹ Peifer, "Is It Time for Stormwater Utilities?," 23.

²⁰ Peifer, "Is It Time for Stormwater Utilities?," 23.

²¹ Cesanek, Current State of Stormwater Management in New Jersey.

²² Kaspersen, "The Stormwater Utility: Will It Work in Your Community?"

²³ *Ibid.*

²⁴ *Ibid.*

²⁵ *2012 Stormwater Utility Survey*, 3.

²⁶ *Ibid.*, 7.

Minnesota.²⁷ Stormwater utilities can provide municipalities with the resources necessary to responsibly maintain and manage existing systems.

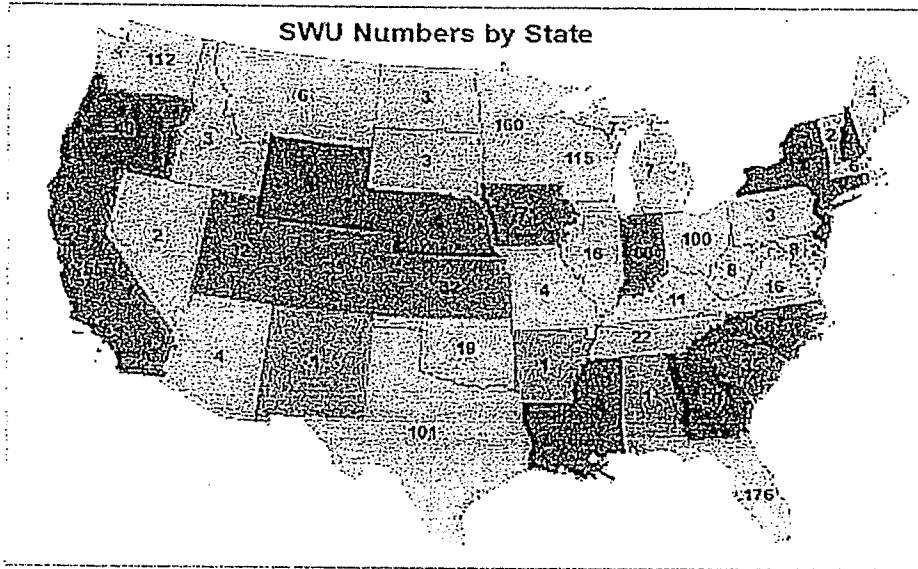


Figure 2. Number of stormwater utilities by state. Blue designates those states with more than 100 and red indicates those with no stormwater utilities. Despite having younger development than New Jersey, Minnesota, Florida, and Wisconsin are the leaders in implementing stormwater utilities. (Source: "Stormwater Utility Survey 2011." Western Kentucky University.)

New Jersey law does not explicitly authorize local governments or utilities to create stormwater utilities. Some New Jersey CSO cities are exploring ways in which they may be able to establish stormwater fees legally. Their position centers on the argument that municipalities and utilities should be able to charge for the control or treatment of stormwater because technically it becomes sewage once it enters a combined system. While existing statutes on sewer rates apparently allow CSO municipalities to charge for stormwater contributions to combined sewers, other municipalities lack clear authorization to charge for stormwater management. Historically, New Jersey's attempts to enable stormwater utilities have been thwarted due to concerns about the creation of a new fee on residents and businesses. In 2010, Governor Chris Christie vetoed a bill that would have set up a stormwater management utility pilot project to protect Barnegat Bay and require the NJDEP to create a stormwater utility guidance manual.²⁸ In 2012, a bill to grant municipalities, counties, and county utility authorities the power to establish stormwater utilities for areas served by combined sewer systems passed the Assembly, but was stalled in the Senate

²⁷ Campbell, *Stormwater Utility Survey 2013*, 3.

²⁸ The struggle to pass these bills authorizing a stormwater utility likely comes from concerns that the new fee may become an added tax burden. Peifer, "Is It Time for Stormwater Utilities?"

Budget and Appropriations Committee.²⁹ These legislative attempts have continued, albeit unsuccessfully.³⁰

²⁹ "Bills 2012-2013: A2641."

³⁰ Bates, "NJ Has No Stormwater Utilities Post-Sandy."

Characteristics and Choices for Stormwater Utilities

This section surveys the common characteristics of stormwater utilities in place around the country, based primarily on two comprehensive national surveys: the Black and Veatch Consulting *2012 Stormwater Utility Survey* and Western Kentucky University's *Stormwater Utility Survey 2013*.

Stormwater utilities have various options for who administers the stormwater utility program. According to Black and Veatch, 46 percent of the surveyed municipalities have a stand-alone stormwater utility; 21 percent added stormwater management to the applicable water and wastewater utility; and 28 percent combined the utility with the local department of public works.³¹ After responsibility is assigned, there are many options for which operations to conduct, which technologies to use, what plans to develop, and how to oversee existing systems.

System Evaluations. The structure and character of a stormwater utility depend upon the different needs of each community, which include the state of the existing stormwater system. Understanding the location, age and type of stormwater infrastructure is essential to the effective ongoing operation and maintenance of the comprehensive system.

Master Plans. Around the country, 84 percent of stormwater utilities surveyed reported having developed stormwater master plans, and 19 percent reported having long-term control plans.³² Other plans developed by stormwater utilities include integrated wet weather management plans to meet state and federal regulations for stormwater management, and integrated water resource plans. With its system evaluation made, a utility can develop plans that ensure proper design for stormwater collection and treatment within new development projects.³³

USEPA Stormwater Utility Resources

The USEPA provides a wide variety of resources to help assist municipalities in establishing and managing a stormwater utility:

- *National Menu of Stormwater Best Management Practices* – online database of all tools related to Public Education, Public Involvement, Illicit Discharge, Construction, Post-Construction, and Good Housekeeping.
- *Integrated Planning Technical Assistance* – technical support offered to communities looking to develop and implement an integrated approach to meeting Clean Water Act requirements.
- *Resource Guide to Effective Utility Management and Lean: Improving Performance and Addressing Key Management Priorities at Water-Sector Utilities* – report available online for water-sector utilities looking to implement better management and risk assessment practices.
- *Stormwater Utility Case Studies* – online reports that assess the application of stormwater utilities in such communities as Philadelphia, PA; Lancaster, PA and Hillsboro, OR.

³¹ *2012 Stormwater Utility Survey*, 7.

³² *2012 Stormwater Utility Survey*.

³³ "STORMWATER 101."

Above-Ground Equipment Maintenance. A stormwater utility can finance the more visible aspects of stormwater management. The utility would take over responsibility for such maintenance as cleaning stormwater inlets, outlets, ponds, and retention basins used to collect water runoff.³⁴ Black and Veatch report that 91 percent of CSSs and 98 percent of separate storm sewer system utilities budget for inlet and outlet maintenance.³⁵

Above-Ground Pollution Prevention. Fifty-five percent of CSSs and 82 percent of separate storm sewer system utilities finance street sweeping that helps prevent pollutants from entering the system when it rains.³⁶ The utility can oversee the construction of stormwater runoff and collection systems in development projects to help prevent erosion.³⁷ In cases of emergency chemical spills or flooding, the stormwater utility can finance and create an emergency response team to prevent pollution of area waterways.³⁸ Public alerts keep citizens informed on the direct impact of their actions. Other pollution prevention activities engaged in by utilities include illegal-discharge detection to stop hazardous spills and dumping; construction of detention and retention basins, which collect water and release it slowly, and of constructed wetlands to restore the native habitat and create a biofilter to remove pollutants; and control of lawn herbicides and pesticides as a way to limit the chemicals in stormwater runoff.³⁹ A stormwater utility can also take responsibility for water sampling of creeks and pollution surveys to identify and address sources of pollution.⁴⁰ Financing pollution prevention can help to decrease the costs of treatment once the water has entered the stormwater system.

Public Pollution Alerts. Stormwater utilities can communicate with the public on the current status for pollutants entering the local waterways, which helps to prevent further pollution. Philadelphia uses its stormwater revenues to produce the Philly RiverCast, a daily forecast of the Schuylkill River water quality for recreational activities,⁴¹ and CSOCast that alerts the public to combined sewer overflows.⁴²

Green Infrastructure. Maintaining and monitoring current assets also presents the opportunity to promote innovations in stormwater management. Green infrastructure uses vegetation, soils, and natural processes to capture stormwater where it falls, before it can enter the gray-infrastructure pipe system.⁴³ Since green infrastructure increases vegetation and allows for more

³⁴ Ibid.

³⁵ Inlets and outlets are the gray infrastructure drains in which the stormwater enters and exits. *2012 Stormwater Utility Survey*, 13.

³⁶ Ibid.

³⁷ "STORMWATER 101."

³⁸ Ibid.

³⁹ *2012 Stormwater Utility Survey*, 9.

⁴⁰ "STORMWATER 101."

⁴¹ "Philadelphia Water Department Philly RiverCast."

⁴² "Philadelphia Water Department CSOcast."

⁴³ *The Economic Benefits of Green Infrastructure*.

Green Infrastructure Incentives

According to Black and Veatch, 37.3 percent of utilities surveyed have a credit program for those properties that either reduce demand on the stormwater system and/or reduce the utility's cost of service through green infrastructure. As a way to promote on-site stormwater management, many stormwater utilities give a rebate for the instillation of certain green infrastructure techniques that help reduce impervious surface and absorb or store water on-site. Seventy-two percent of those programs that offer credits place a cap on the total amount that can be offered.

Green infrastructure techniques that receive fee credits or rebates include:

- Rain barrels
- Green roofs
- Rain gardens
- Porous pavers

planted areas, greater flood protection, cleaner air and cleaner water, it is especially useful in an urban setting with large quantities of impervious pavement.⁴⁴ Green infrastructure can be created directly by stormwater utilities or by private property owners. Many cities offer property owners reductions in stormwater utility fees in return for the instillation of green infrastructure.⁴⁵

Meeting Permit Requirements. Some municipalities, such as Lancaster, Pa., are establishing new approaches to the USEPA mandated permit requirements system by using integrated strategic plans.⁴⁶ Most municipalities, instead of creating a comprehensive plan that addresses multiple permit requirements, choose to act only on individual requirements.⁴⁷ This has proven to be inefficient since permits have overlapping requirements that can be addressed more efficiently together.⁴⁸

Developing an integrated and tactical planning approach can serve as a holistic way to help bring states up to date and in compliance with existing nationwide standards. A stormwater utility can help provide the funding and management needed to fulfill the purpose of the permit system through holistically improving the community's treatment and use of stormwater.

Asset Management, Financing, and Billing

Asset Management. The implementation of a stormwater utility encourages asset management, which uses strategies to preserve and extend the service life of long-term gray and green infrastructure. Implementing asset management involves conducting a comprehensive assessment to map the physical location and condition of all assets in a system, and to identify the most critical assets, which then facilitates more effective planning and prioritizing of capital renewal and investments. The USEPA has defined a framework for stormwater asset management through its Best Management Practices (BMP), which outline technologies, and its

⁴⁴ Ibid.

⁴⁵ "EPA Funding Stormwater."

⁴⁶ *2012 Stormwater Utility Survey*, 8.

⁴⁷ Ibid.

⁴⁸ Ibid.

Effective Utility Management (EUM) guide, which describes strategies to monitor and maintain assets.⁴⁹ The stormwater BMP are a list of techniques promoted by the USEPA to design, implement, and evaluate stormwater management efforts.⁵⁰ Municipal utilities like Hillsboro, Oregon, use both the BMP and EUM guide for their stormwater utility.⁵¹ Although the EUM guide was designed for water and wastewater systems, it promotes Total Water Management that easily can include stormwater management.⁵²

Fee Systems. Ninety-one percent of surveyed stormwater utilities reported that over 75 percent of their revenues come from stormwater user fees, with the rest of the financing from bonds or taxes.⁵³ Fee systems come with a variety of options. A few utilities base charges on a property's water usage according to the water meter.⁵⁴ This system is best for those utilities that use the fee primarily to support water quality improvement.⁵⁵ Other stormwater utilities, however, choose either to charge a flat rate for residents or base the fee on property specifics.⁵⁶ There are three main rate structures for single-family residential parcels:

- **Uniform flat fee.** Used by about 55 percent of surveyed stormwater utilities, this system is a simple way to offer the same rate to all homes despite the quantity of impervious surface on the property.⁵⁷
- **Individually calculated.** Calculated using the *Residential Equivalent Factor (REF)* technique, this system represents 18 percent of utilities surveyed.⁵⁸ A REF measures the amount of runoff from different land uses.⁵⁹ Although a fair system, the calculations can be complicated because charges are based on the average runoff from similar parcels of a given size.⁶⁰
- **Tiered rates.** This fee structure uses various pricing ranges, or tiers, based on the extent of impervious coverage present.⁶¹ Thirty percent of surveyed utilities use this fee system.⁶²

Ultimately, it is up to the utility to decide which system matches the needs of the municipality.

⁴⁹ "Effective and Sustainable Water Utility Management."

⁵⁰ "Stormwater Management Best Practices."

⁵¹ Taniguchi-Dennis, Diane, "Leveraging Utility Performance with Effective Utility Management and Lean/Six Sigma, Presentation by Clean Water Services."

⁵² *Ibid.*

⁵³ *2012 Stormwater Utility Survey*, 11.

⁵⁴ Cesanek, Current State of Stormwater Management in New Jersey.

⁵⁵ Campbell, *Stormwater Utility Survey 2013*, 9.

⁵⁶ *Ibid.*

⁵⁷ *2012 Stormwater Utility Survey*, 13.

⁵⁸ *Ibid.*

⁵⁹ *Ibid.*, 5.

⁶⁰ *Ibid.*

⁶¹ *Ibid.*

⁶² *Ibid.*

Billing. There is a variety of options for how to collect a stormwater utility fee. Nationwide, the average monthly single-family residential fee in 2013 was \$4.57.⁶³ Who is billed also varies across stormwater utilities. Sixteen percent of utilities charge each resident, while 73 percent charge the property owner or landlord.⁶⁴ The fee can be included with tax bills, included with water and sewer bills, or billed via a separate stormwater bill.⁶⁵ About 61 percent of stormwater utilities bill on a monthly basis; others bill annually, quarterly, bimonthly, or semiannually.⁶⁶ The fee may come with discount options for low-income, elderly, disabled residents, or if the property is an educational institution, although 76 percent do not offer discounts.⁶⁷ Many cities, including Philadelphia, offer a credit or reduced fee for properties that install green infrastructure.⁶⁸ This incentivizes property owners to manage stormwater on-site by installing rain barrels, planters, rain gardens, green roofs, and various other infiltration techniques.⁶⁹

Advancing Stormwater Utilities in New Jersey

State Authorization. With the possible exception of New Jersey's CSO municipalities,⁷⁰ legislative authorization by the state would provide municipalities with the ability to create a stormwater utility. Current legislation, such as The Stormwater Management Act, should be clarified and extended in order to grant municipalities, groups of municipalities, counties, or regional government agencies the authority to develop and implement a stormwater utility if they so choose.⁷¹ General government and utility authority powers should provide provisions for stormwater utility functions under existing water, wastewater, and flood control laws.⁷² Once powers are clarified legislatively, state agencies such as the NJDEP, should look to provide guidance for successful implementation of stormwater utilities at the local level.⁷³ Already, the USEPA provides best-practice methods that can be analyzed further to determine which will work best for New Jersey.⁷⁴ Without this step at the state government level, local governments may not have the option of providing proper stormwater management to their local communities.

⁶³ Ibid., 2.

⁶⁴ *2012 Stormwater Utility Survey*, 16.

⁶⁵ Ibid., 15.

⁶⁶ Ibid.

⁶⁷ Ibid.

⁶⁸ *Promoting Green Infrastructure*, 2.

⁶⁹ *Homeowners Guide Stormwater Management*.

⁷⁰ As mentioned previously on page 8, while New Jersey law does not explicitly authorize local governments or utilities to create stormwater utilities, some CSO cities are exploring whether or not existing regulations would permit them to legally establish stormwater fees.

⁷¹ Cesanek, *Recommendations for Stormwater Utility Implementation in New Jersey*, 1, 5, 6.

⁷² Ibid.

⁷³ Ibid.

⁷⁴ "Stormwater Management Best Practices."

With legislation passed, the municipalities and regional entities will have the option whether to create, oversee, and regulate the stormwater utility. If a watershed spans multiple municipalities seeking to implement a new utility, creating a regional utility, or creating a special assessment district that charges only those who affect the watershed, may work best.⁷⁵ It may be simplest in many areas for the pre-existing water and sewer utilities to expand to include stormwater management.

Building Support through Education at the Local Level. Educating the public remains one of the most important tasks in gaining community support for a new stormwater utility. Public education on the needs and benefits of stormwater management is also considered one of the greatest challenges current stormwater utilities face.⁷⁶ By developing a holistic education campaign, stormwater utilities can help citizens understand better and support the proposed uses for the new utility fee.⁷⁷ An education campaign will also encourage community members to implement green infrastructure practices that can help lower the utility fee for individual properties and for the whole community. Forty-eight percent of utilities found that ongoing public information and education campaigns are essential to the continued success of user fee-funded stormwater utilities, with another 43 percent finding it helpful.⁷⁸ In order for New Jersey municipalities to implement a stormwater utility successfully, citizens must recognize their role as key stakeholders in helping prevent infrastructure failures, flooding, property damage, and poor water quality.

⁷⁵ "EPA Funding Stormwater," 2.

⁷⁶ *Ibid.*, 19.

⁷⁷ *Ibid.*

⁷⁸ *Ibid.*

Conclusion

Problem. New Jersey residents, businesses and its environment suffer from the effects of inadequate stormwater management, including flooding and water pollution, and these effects are likely to worsen as stormwater infrastructure continues to age. Outside of municipalities with combined sewer systems, New Jersey local governments and utilities lack the specific authority to raise dedicated funds to address these issues.

Solution. Stormwater utilities have been created across the country by local and regional governments to raise funds and assign responsibility for evaluating and managing stormwater assets. These utilities enable local governments to reinvest in infrastructure and plan for future improvements before emergency repairs are needed. Although a stormwater utility comes with added service fees, communities have the option to decide if they would rather pay a little now to maintain and prevent, or a lot more in the future to repair and replace.

Action. Legislation would clarify local governments' and utilities' authority to use stormwater utilities as a way to finance stormwater management. Such legislation is permissive; it would not require local governments to implement the utility and fee, but will provide them with the option to do so. Then, municipal and utility leaders can begin to evaluate the many options and opportunities a stormwater utility provides.

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NOT NEEDED

RESOLUTION NO. 2020--121

AUTHORIZING

AN EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL

WHEREAS, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed; and

WHEREAS, a request has been made of the Township Council assembled in public session on this 1st day of September, 2020 to convene a closed Executive session consistent with the provisions of N.J.S.A. 10:4-12b; and

NOW, THEREFORE, upon motion duly made and seconded and passed by a vote of in favor and opposed, **BE IT RESOLVED** by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey that an Executive Session of the Township Council meeting shall be convened to discuss one or more of the following categories as noted:

- _____ 1. Any matter which, by express provision of federal law, state statute or rule of court is rendered confidential or excluded from the public portion of the meeting.
- _____ 2. Any matter in which the release of information would impair the right to receive funds from the United States Government.
- _____ 3. Any material the disclosure of which constitutes and unwarranted invasion of privacy as set forth in N.J.S.A. 10:4-12b(3).
- _____ 4. Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees.
- _____ 5. Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed.
- _____ 6. Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law.
- _____ 7. Any pending or anticipated litigation or contract negotiations in which Township Council is or may become a party.
- _____ 8. Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.

- _____ 9. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment and other categories set forth in N.J.S.A. 10:4-12b(8).
- _____ 10. Any deliberations occurring after a public hearing that may result in the imposition of specific civil penalty or the suspension or loss of a license or permit as set forth in N.J.S.A. 10:9-12b(9).

BE IT FURTHER RESOLVED that the general nature of the subject to be discussed relates to:

BE IT FURTHER RESOLVED that the time when and the circumstances under which the discussion conducted in closed session will be disclosed to the public, in accordance with N.J.S.A. 10:4-14, and to the extent that it is not inconsistent with N.J.S.A. 10:4-12.

Sarah Wooding, RMC
Township Clerk

Dr. Tiffani Worthy, Mayor

Recorded Vote	Motion	2nd.	Yes	No	Abstain	Absent
Councilman Anderson	_____					
Councilwoman Perrone	_____					
Councilwoman Whitfield	_____					
Deputy Mayor McIntosh	_____					
Mayor Worthy	_____					

Manager's Report – Manger presented Mr. Brevogel to present the Storm water presentation SP3 Plan to council. Council was given an opportunity to ask questions and have them answered. Further clarification was given to Andy Weber in reference to PCB tracking in Willingboro.

Public Comment—

Pat Lindsey Harvey – 12 Hadley Lane, We need to get to a plan that will work for Willingboro. Explained a program called Green Streets. We have a start of something and grow a plan. Grass, especially wet grass can be a liability for the Township. We have 6 months until March 2021, will we have a plan by then? Street sweeping – what streets are swept?

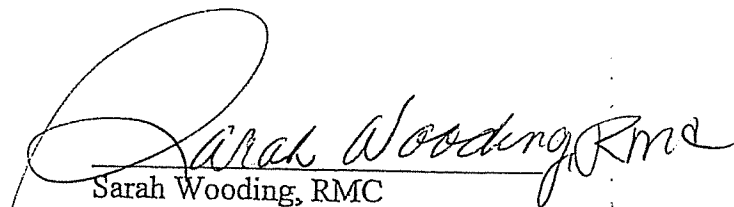
Kevin McIntosh – Feels that there needs to be more work done to develop a plan that is specific to Willingboro's unique situation. Are the Township Engineers on the call as well? Doug, the Township Engineer did respond. Addressed the Engineer and asked shouldn't this be brought to the forefront, or is this something that we have to ask directly for? He answered we currently assist via Mayor Worthy, Doug was muted. It should be teamwork between all of the professionals, employees, and directors. Suggested that the Township has a task force to address this problem in a timely manner.

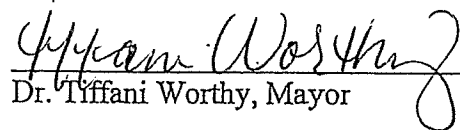
Robert Woods – 37 Echo Lane, Interested in managing the green space within the storm water system. Is there a conversation or plan to address this? He has not seen any part of the system that has not been dominated by English Ivy. Do we even acknowledge that there is a problem? Mr. Brevogel did respond to the question and the Mayor further stated that there is going to be more conversations in reference to this that address what needs to be done specifically in Willingboro.

Council was able to address the presenters and thanked them for the overview and are looking forward to further discussions.

Motion to adjourn by Mayor Worthy
Seconded by Deputy Mayor McIntosh

All in favor "AYE", none opposed


Sarah Wooding, RMC
Township Clerk


Dr. Tiffani Worthy, Mayor

**WILLINGBORO TOWNSHIP COUNCIL
MEETING
September 1, 2020**

To Join Zoom Meeting.

1. Type in address bar: <https://zoom.us>
2. Click “Join Meeting” on the top menu bar
3. Meeting ID: 953 6953 7139
4. Password: 531748

Telephone Users May Dial In:

1-646-558-8656
Password: 531748

7:00 PM
Call to Order
Flag Salute
Statement
Roll Call

MAYOR:

MOMENT OF SILENCE FOR:

**MR. JAMES COTTEN, SR. RETIRED TUSKEGEE
AIRMAN**

**MS. MARIE ANNESE FORMER WILLINGBORO
TOWNSHIP CLERK**

MANAGER REPORT

PUBLIC COMMENT

AGENDA ITEMS ONLY

Res. 2020—122

RESOLUTION AUTHORIZING THE APPROVAL OF
VOUCHERS FOR PAYMENT & RATIFICATION

Res. 2020—123

RESOLUTION AUTHORIZING REFUNDS FOR
OVERPAYMENTS OF TAXES

Res. 2020—124

RESOLUTION OF THE TOWNSHIP COUNCIL OF THE
TOWNSHIP OF WILLINGBORO AUTHORIZING THE
TOWNSHIP OF WILLINGBORO TO EXECUTE RENEWAL
OF MEMBERSHIP IN THE PROFESSIONAL MUNICIPAL
MANAGEMENT JOINT INSURANCE FUND

- Res. 2020—125 RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO EXECUTE CONTRACT WITH TRIAD ADVISORY SERVICES, INC. FOR AFFORDABLE HOUSING ADMINISTRATIVE AGENT SERVICES FOR THE TOWNSHIP OF WILLINGBORO
- Res. 2020—126 RESOLUTION CHAPTER 159 PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT OF N.J.S.A.40A-87 CHAPTER 159, P.L. 1948, FY 2019 STATE OF NEW JERSEY BODY ARMOR REPLACEMENT FUND
- Res. 2020—127 RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT TO INCREASE THE VENDOR THRESHOLD TO PROVIDE THE TOWNSHIP WITH PROPRIETARY SUPPLY REFILLS FOR VARIOUS CLEANING EQUIPMENT, TOWEL, SANITIZER AND PAPER DISPENSERS USED THROUGHOUT THE TOWNSHIP BUILDINGS
- Res. 2020—128 RESOLUTION AUTHORIZING ASSIGNMENT OF MUNICIPAL TAX SALE CERTIFICATES FOR SIMMONS REAL ESTATE HOLDINGS, LLC
- Res. 2020—129 RESOLUTION AUTHORIZING ASSIGNMENT OF MUNICIPAL TAX SALE CERTIFICATES FOR FIDELITY ASSET MANAGEMENT, LLC
- Res. 2020—130 RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO AWARD A CONTRACT UNDER NATIONAL COOPERATIVE PURCHASING AGREEMENT KNOWN AS THE HOUSTON-GALVESTON AREA COUNCIL (H-GAC) COOPERATIVE PURCHASING SYSTEM TO PURCHASE ONE (1) 100 FT. MID-MOUNT ASCENDANT AERIAL LADDER TRUCK

RES. 2020—131

RESOLUTION OF THE TOWNSHIP OF WILLINGBORO
AWARDING A BID FOR FY 2019 NJDOT LOCAL FREIGHT
IMPACT FUND RECONSTRUCTION OF IRONSIDE COURT

TREASURER REPORT APPROVE AND ADOPT

NEW BUSINESS

OLD BUSINESS

- **Unanimous Council vote carried as per Mayor's appointment of Ms. Corvina Denton to Library Board**
- **Mayor to meet with PSE&G along with Deputy Mayor and Township Manager, on a continual basis to solidify township infrastructure to better service the residents**

Public Comment
Council Comment

Res. 2020—132

EXECUTIVE SESSION (IF NEEDED)

ADJOURNMENT

**ALL BUSINESS ITEMS ARE TENTATIVE PENDING THE REVIEW AND APPROVAL
OF THE LAW DEPARTMENT**

Willingboro Township Council

Agenda

September 1, 2020

TO JOIN ZOOM MEETING.

1. Type in address bar: <https://zoom.us>
2. Click "Join Meeting" on the top menu bar
3. Meeting ID: 953 6953 7139
4. Password: 531748

TELEPHONE USERS MAY DIAL IN:

1-646-558-8656

Meeting ID: 953 6953 7139

Password: 531748

7:00pm – Teleconference Council Meeting

Call to Order
Flag Salute
Statement

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting was provided in the following manner.

On January 1, 2020 advance written notice of this meeting was posted on the bulletin board in the Municipal Complex.

On January 1, 2020, advance written notice of this meeting was mailed to the Burlington County Times, the Trenton Times, the Philadelphia Inquirer and the Courier Post.

On January 1, 2020, advance written notice of this meeting was filed with the Township Clerk.

The Township Clerk is directed to enter into the minutes of this meeting this public announcement.

Roll Call

Councilman Anderson	Absent
Councilwoman Perrone	Present
Councilwoman Whitfield	Present
Deputy Mayor McIntosh	Present
Mayor Worthy	Present

Willingboro Township Council Meeting of September 1, 2020 was held through Teleconference,
One Rev. M. L King, Jr. Drive, Willingboro, NJ 08046

MAYOR: MOMENT OF SILENCE

MS. MARIE ANNESE FORMER WILLINGBORO TOWNSHIP CLERK

MR. JAMES COTTON, SR. RETIRED TUSKEGEE AIRMAN

MANAGER'S REPORT – See attached, update given by Support Services Director Dennis Tunstall in reference to Code Enforcement and Inspections. Census update: Mrs. Marilyn Bell in reference to communications and Ms. Reva Foster, who is the Commissioner for the Census in Willingboro.

Council was given the opportunity to ask question, offer comments, and give suggestions.

Councilwoman Perrone arrived during the Manager's Report.

PUBLIC COMMENT FOR AGENDA ITEMS ONLY

No member of the public desired to comment

RESOLUTION 2020-122
RESOLUTION AUTHORIZING THE APPROVAL OF VOUCHERS FOR PAYMENT &
RATIFICATION

Whereas, Willingboro Township Council received the August 2020, Bill List and had an opportunity to review said Bill List; and

Now, Therefore, Be It Resolved by the Township Council of the Township of Willingboro, assembled in public session this 8th day of September, 2020 that the Council hereby authorizes the Approval of Vouchers for Payment and Ratification including those items purchased under state contract and identified as such and all Trust Other Accounts (Recreation Trust, Tax Redemption, Escrow, and Dedicated by Rider Accounts).

Be It Further Resolved that a copy of this resolution shall be forwarded to the Director of Finance for her information and attention.

Motioned by Councilwoman Perrone
Seconded by Mayor Worthy

Discussion by council for further clarification of the treasurer report and bill list.

Upon advice of counsel the Motion by Councilwoman Perrone and Second by Mayor Worthy was withdrawn.

RESOLUTION 2020-123
RESOLUTION AUTHORIZING REFUNDS FOR OVERPAYMENTS OF TAXES

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicate overpayments of taxes due and overpayments; and

WHEREAS, refunds are due for these overpayments as listed on the attached schedule and made a part hereto;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 1st day of September, 2020, that refunds be made as per the attached schedule; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director for information, attention and compliance.

Motioned by Councilwoman Whitfield
Seconded by Deputy Mayor McIntosh

Roll call

Councilwoman Perrone	Yes
Councilwoman Whitfield	Yes
Deputy Mayor McIntosh	Yes
Mayor Worthy	Yes

Motioned carried, Resolution 2020-123 approved

RESOLUTION 2020-124
RESOLUTION OF THE TOWNSHIP OF WILLINGBORO COUNCIL OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO EXECUTE RENEWAL OF MEMBERSHIP IN THE PROFESSIONAL MUNICIPAL MANAGEMENT JOINT INSURANCE FUND

WHEREAS, the Township of Willingboro is a member of the Professional Municipal Management Joint Insurance Fund; and

WHEREAS, said renewed membership terminates as of December 31, 2020 unless earlier renewed by agreement between the Municipality and the Fund; and

WHEREAS, the Municipality desires to renew said membership;

NOW THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey, as follows:

1. Willingboro Township agrees to renew its membership in the Professional Municipal Management Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverage's, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Mayor and Clerk shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Professional Municipal Management Joint Insurance Fund evidencing the Municipality's intention to renew its membership.

ADOPTED at a meeting of the Township Council of the Township of Willingboro on September 1, 2020.

Willingboro Township Council Meeting of September 1, 2020 was held through Teleconference,
One Rev. M. L King, Jr. Drive, Willingboro, NJ 08046

Motioned by Mayor Worthy
Seconded by Deputy Mayor McIntosh

Discussion for the Manager and DPW Director to clarify for the public.

Roll call

Councilwoman Perrone	Yes
Councilwoman Whitfield	Yes
Deputy Mayor McIntosh	Yes
Mayor Worthy	Yes

Motion carried, Resolution 2020-124 approved

RESOLUTION 2020-125

RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO
AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO EXECUTE CONTRACT WITH
TRIAD ADVISORY SERVICES, INC. FOR AFFORDABLE HOUSING ADMINISTRATIVE
AGENT SERVICES FOR THE TOWNSHIP OF WILLINGBORO

WHEREAS, there exists the need for the services of an affordable housing
administrative agent in the Township of Willingboro, County of Burlington, State of New Jersey;
and

WHEREAS, the Township of Willingboro adopted Resolution 220-114 approving Triad
Advisory Services as its affordable housing administrative agent; and

WHEREAS, the Township of Willingboro wishes to enter into a professional services
agreement with Triad Advisory Services to serve as the Township's Affordable Housing
Administrative Agent for the period from July 8, 2020 through December 31, 2020 at a fee not to
exceed \$5,000.00.

NOW THEREFORE, BE IT RESOLVED that the Council of the Township of
Willingboro, County of Burlington, State of New Jersey, authorizes the Mayor and the Clerk of
the Township of Willingboro to execute an agreement with TRIAD ADVISORY SERVICES,
INC. to provide Administrative Agent Services in connection with affordable housing rules and
regulations for the period from July 8, 2020 to December 31, 2020 at a cost permissible under
the affordable housing regulations, in an amount not to exceed \$5,000.00.

ADOPTED at a meeting of the Township Council of the Township of Willingboro on
September 1, 2020.

Willingboro Township Council Meeting of September 1, 2020 was held through Teleconference,
One Rev. M. L King, Jr. Drive, Willingboro, NJ 08046

Motioned by Councilwoman Whitfield
Seconded by Deputy Mayor McIntosh

Roll call

Councilwoman Perrone	Yes
Councilwoman Whitfield	Yes
Deputy Mayor McIntosh	Yes
Mayor Worthy	Yes

Motion carried. Resolution 2020-125 approved

RESOLUTION 2020-126

RESOLUTION CHAPTER 159 PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT OF N.J.S.A. 40A-87 CHAPTER 159 P.L. 1948, FY 2019 STATE OF NEW JERSEY BODY ARMOR REPLACEMENT FUND

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any county Or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

NOW, THEREFORE BE IT RESOLVED the Mayor and Council of the Township of Willingboro and the State of New Jersey, hereby request the Director of the Division of Local Government Service to approve the insertion of item of revenue in the Budget of 2020 in the sum of \$6,207.55 Which item is now available as revenue from the NJ Department of Law and Public Safety, FY 2019 Body Armor Replacement Fund (BARF) Program in the amount of \$6,207.55.

BE IT FURTHER RESOLVED that a like sum of \$6,207.55 is hereby appropriated under the Caption: State of New Jersey FY 2019 State Body Armor Replacement Fund (BARF) Program.

NOW, THEREFORE, BE IT RESOLVED that the Township of Willingboro Council, of Burlington County, State of New Jersey hereby recognizes this in public session this 1st day of September, 2020 and two certified copies of this resolution will be forwarded to the Director of Local Government Services for approval

Motioned by Councilwoman Perrone
Seconded by Councilwoman Whitfield

Discussion by council for Manager and Public Safety Director to give an explanation of the resolution.

Roll call

Willingboro Township Council Meeting of September 1, 2020 was held through Teleconference,
One Rev. M. L King, Jr. Drive, Willingboro, NJ 08046

Councilwoman Perrone	Yes
Councilwoman Whitfield	Yes
Deputy Mayor McIntosh	Yes
Mayor Worthy	Yes

Motion carried. Resolution 2020-126 approved

RESOLUTION 2020-127

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT TO INCREASE VENDOR THRESHOLD TO PROVIDE THE TOWNSHIP WITH PROPRIETARY SUPPLY REFILLS FOR VARIOUS CLEANING EQUIPMENT, TOWEL, SANITIZER, AND PAPER DISPENSERS USED THROUGHOUT THE TOWNSHIP BUILDINGS

WHEREAS, the Township of Willingboro has a need TO PROVIDE THE TOWNSHIP WITH PROPRIETARY SUPPLY REFILLS FOR VARIOUS CLEANING EQUIPMENT, TOWEL, SANITIZER AND PAPER DISPENSERS USED THROUGHOUT THE TOWNSHIP BUILDINGS as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4* ; and,

WHEREAS, pursuant to N.J.S.A. 40A:11-3, and Ordinance 2009-23, the Township appointed a Qualified Purchasing Agent; and

WHEREAS, pursuant to N.J.S.A. 40A:11-3, contracts for goods or services which do not exceed \$44,000.00 may be awarded by the Qualified Purchasing Agent without publicly advertising for bids; and

WHEREAS, four vendor quotes from Home Depot, Grainger, and Sam's Club were solicited to PROVIDE THE TOWNSHIP WITH PROPRIETARY SUPPLY REFILLS FOR VARIOUS CLEANING EQUIPMENT, TOWEL, SANITIZER AND PAPER DISPENSERS USED THROUGHOUT THE TOWNSHIP BUILDINGS. Each vendor did not carry the needed items in their inventory. DAVE'S CLEANING SERVICE, INC. dba GENERAL CHEMICAL & SUPPLY OF 858 N. LENOLA ROAD, MOORESTOWN, NJ 08057 has ample supply of all propriety items required and to accommodate all buildings in the township, the \$17,500.00 vendor threshold would require an increase not to exceed \$35,000 with the lowest submitted proposal; and

WHEREAS, the Qualified Purchasing Agent has determined and certified in writing that the value of the contract to PROVIDE THE TOWNSHIP WITH PROPRIETARY SUPPLY REFILLS FOR VARIOUS CLEANING EQUIPMENT, TOWEL, SANITIZER AND PAPER DISPENSERS USED THROUGHOUT THE TOWNSHIP BUILDINGS to DAVE'S CLEANING SERVICE, INC. DBA GENERAL CHEMICAL & SUPPLY OF 858 N. LENOLA ROAD, MOORESTOWN, NJ 08057 may be increased to not exceed \$35,000.00; and

WHEREAS, DAVE'S CLEANING SERVICE, INC. DBA GENERAL CHEMICAL & SUPPLY OF 858 N. LENOLA ROAD, MOORESTOWN, NJ 08057 has submitted a proposal on August 20th, 2020 indicating they will PROVIDE THE TOWNSHIP WITH PROPRIETARY SUPPLY REFILLS FOR VARIOUS CLEANING EQUIPMENT, TOWEL, SANITIZER AND PAPER DISPENSERS USED THROUGHOUT THE TOWNSHIP BUILDINGS, and the cost will not exceed an increased vendor threshold of \$35,000.00 with all supplies provided through December 31, 2020; and

WHEREAS, THIS RESOLUTION MAY BE EXTENDED WITH TWO ONE YEAR EXTENSIONS for years 2021 and 2022;

WHEREAS, pursuant to N.J.S.A. 19:44A-20.5 DAVE'S CLEANING SERVICE, INC. DBA GENERAL CHEMICAL & SUPPLY OF 858 N. LENOLA ROAD, MOORESTOWN, NJ 08057 has completed and submitted a Business Entity Disclosure Certification which certifies that:

1. DAVE'S CLEANING SERVICE, INC. DBA GENERAL CHEMICAL & SUPPLY OF 858 N. LENOLA ROAD, MOORESTOWN, NJ 08057 has not made any reportable campaign contributions in the previous 12 months to a political party or candidate committee of any person serving in elective public office in the Township of Willingboro; and

2. DAVE'S CLEANING SERVICE, INC. DBA GENERAL CHEMICAL & SUPPLY OF 858 N. LENOLA ROAD, MOORESTOWN, NJ 08057 is prohibited from making any campaign contributions, reportable according to N.J.S.A. 19:44-1 throughout the term of the contract.

NOW THEREFORE, BE IT RESOLVED on this 1st day of September, 2020 in open public session that the Township Council of the Township of Willingboro authorizes the Mayor to execute an agreement with DAVE'S CLEANING SERVICE, INC. DBA GENERAL CHEMICAL & SUPPLY OF 858 N. LENOLA ROAD, MOORESTOWN, NJ 08057 for that is consistent with this resolution; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be provided to DAVE'S CLEANING SERVICE, INC. DBA GENERAL CHEMICAL & SUPPLY OF 858 N. LENOLA ROAD, MOORESTOWN, NJ 08057 for its information and attention.

Willingboro Township Council Meeting of September 1, 2020 was held through Teleconference,
One Rev. M. L King, Jr. Drive, Willingboro, NJ 08046

Motioned by Mayor Worthy
Seconded by Councilwoman Whitfield

Discussion by council to clarify the purchasing threshold vs the rest of the year needs from the Manager. Director of Facilities Building Maintenance was given an opportunity to address council.

Roll call

Councilwoman Perrone	Yes
Councilwoman Whitfield	Yes
Deputy Mayor McIntosh	Yes
Mayor Worthy	Yes

Motion carried. Resolution 2020-127 approved

Manager to give correction to Resolution 2020-128 upon the advice of counsel to correct the amount the \$15,000.00

RESOLUTION 2020-128
RESOLUTION AUTHORIZING ASSIGNMENT OF MUNICIPAL TAX SALE
CERTIFICATES FOR SIMMONS REAL ESTATE HOLDINGS, LLC

WHEREAS, N.J.S.A. 54:5-114.2 authorizes assignment by a municipality of tax sale certificates for the full amount of the certificate, including all subsequent municipal taxes and other municipal charges; and,

WHEREAS, Simmons Real Estate Holdings, LLC, has presented an offer to purchase, by assignment Certificate of Sale 13-00082 and 14-00086 which were issued to the Township of Willingboro at a tax sale held October 9, 2013, and October 15, 2014 on Block 242 Lot 7, known as 22 Barrington Lane, Willingboro, NJ 08046, and assessed to Willie E. Pryor, in the amount of \$15,000.00, being less than the full amount of the certificate, including all subsequent municipal taxes and other municipal charges.

NOW, THEREFORE, BE IT RESOLVED, on this 1st day of September 2020, that the Township of Willingboro hereby authorizes the Mayor and Municipal Clerk to execute the necessary assignment document to effect assignment of the above-referenced Certificate of Sales.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Tax Collector.

Motioned by Councilman Whitfield
Seconded by Mayor Worthy

Discussion by council to get clarification of the full certificate amount from the Manager.

Roll call

Councilwoman Perrone	Yes
Councilwoman Whitfield	Yes
Deputy Mayor McIntosh	Yes
Mayor Worthy	Yes

Motion carried. Resolution 2020-128 approved

Manager to give correction, the resolution should reflect 1 Babcock Lane and the amount to reflect \$15,000.00, for 47 Petunia Lane, the amount should reflect \$30,000.00 and 14 Norwood Lane, the amount should reflect \$15,000.00. Manager stated that these are the council approved amounts for stated properties to be auctioned off at.

RESOLUTION 2020-129
RESOLUTION AUTHORIZING ASSIGNMENT OF MUNICIPAL TAX SALE
CERTIFICATES FOR FIDELITY ASSET MANAGEMENT, LLC

WHEREAS, N.J.S.A. 54:5-114.2 authorizes assignment by a municipality of tax sale certificates for the full amount of the certificate, including all subsequent municipal taxes and other municipal charges; and,

WHEREAS, Fidelity Asset Management, LLC, has presented an offer to purchase, by assignment Certificate of Sale 13-00079, 15-00112, and 15-00337 which were issued to the Township of Willingboro at a tax sale held October 9, 2013, and October 21, 2015 on Block 239 Lot 51, known as 1 Babcock Lane, Willingboro, NJ 08046, and assessed to Lil Rollins Trustee U/D/T, in the amount of \$15,000.00, on Block 312 Lot 29, known as 47 Petunia Lane, Willingboro, NJ 08046, and assessed to Ronald V. and Patricia N. Saulino, in the amount of \$30,000.00, on Block 1009 Lot 60, known as 14 Norwick Lane, Willingboro, NJ 08046, and assessed to Keith and Karol Klose, in the amount of \$15,000.00 being less than the full amount of the certificates, including all subsequent municipal taxes and other municipal charges.

NOW, THEREFORE, BE IT RESOLVED, on this 1st day of September 2020, that the Township of Willingboro hereby authorizes the Mayor and Municipal Clerk to execute the necessary assignment document to effect assignment of the above-referenced Certificate of Sales.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Tax Collector.

Motioned by Deputy Mayor McIntosh
Seconded by Mayor Worthy

Discussion by council for further clarification on the auction process. Further clarification by the Tax Collector.

Roll call

Willingboro Township Council Meeting of September 1, 2020 was held through Teleconference,
One Rev. M. L King, Jr. Drive, Willingboro, NJ 08046

Councilwoman Perrone	Yes
Councilwoman Whitfield	Yes
Deputy Mayor McIntosh	Yes
Mayor Worthy	Yes

Motion carried. Resolution 2020-129 approved

RESOLUTION 2020-130

RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO AWARD A CONTRACT UNDER NATIONAL COOPERATIVE PURCHASING AGREEMENT KNOWN AS THE HOUSTON –GALVESTON AREA COUNCIL (H-GAC) COOPERATIVE PURCHASING SYSTEM TO PURCHASE ONE (1) 100 FT. MID-MOUNT ASCENDANT AERIAL LADDER TRUCK

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Law, *N.J.S.A.* 40A: 11-12a; and

WHEREAS, H-GAC Cooperative Purchasing Program shall be responsible for the complying with the provisions of the Local Public Contracts Law (*N.J.S.A.* 40A:11-1, et. seq. and *N.J.A.C.* 17:12:12-2.3, et. seq.) and

WHEREAS, Resolution No. 2018-136 authorized the Township of Willingboro to enter into a Cooperative Purchasing agreement with the Houston Galveston Area Council (H-GAC) Cooperative Purchasing Program and the Township of Willingboro is a member in good standing; and

WHEREAS, the Township of Willingboro intends to participate in the H-GAC Contract to purchase one (1) 100 ft. Ascendant Aerial Tower and Body Assembly with a Velocity Chassis without pump/tank for the Township of Willingboro Fire Department; and

WHEREAS, Pierce Manufacturer, Inc. is a member of the H-GAC in good standing; and has been awarded contract No. FS12-19 (*for Fire Apparatus, Fire and other special service vehicles*) item ILC18-7196 providing one (1) 100 ft. Ascendant Aerial Tower and Body Assembly with a Velocity Chassis without pump/tank for an H-GAC Contract Price of \$1,366,533.26; and

WHEREAS, the qualified purchasing agent recommends the utilization of this contract on the grounds that it represents the best price available, and a certification of the discounts and funds available; and

WHEREAS, the H-GAC pricing includes a:

- pre-payment discount of \$28,000.00,
- trade-in discount of \$70,000.00 (for the current ladder truck being National Fire Protection Association (NFPA) certified),
- and dealer discount \$4,000.00; and

WHEREAS, Fire & Safety Services, Ltd. located at 200 Ryan Street, South Plainfield, New Jersey 07080 is a Pierce Manufacturer, Inc. authorized dealer who will honor the H-GAC FS12-19 inclusive of all discounts for a total contract price of \$1,264,533.26 for the Township of Willingboro; and

WHEREAS, the funds are available for this purpose have been appropriated through the 2020 Capital budget for the first pre-payment of \$700,000.00; and

WHEREAS, the second payment of \$564,533.26 shall be appropriated in the 2021 Capital budget, upon extension of this resolution; and

WHEREAS, the funds are available for this purpose as is indicated by the Chief Finance Officer's attached certification for the availability of 2020 funds for this contract; and

WHEREAS, the anticipated term of this contract is through 2021 upon approval by this governing body.

Willingboro Township Council Meeting of September 1, 2020 was held through Teleconference,
One Rev. M. L King, Jr. Drive, Willingboro, NJ 08046

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey, on this 1st day of September, 2020, in open public session that the Township Council authorizes the Mayor to execute an agreement with Fire & Safety Services, Ltd., an authorized Pierce Manufacturer, Inc. dealer, has been awarded through the Township's H-GAC, participation No. ILC18-7196 under their Contract No. FS12-19 for an HGAC Contract Price of \$1,264,533.26; and

BE IT FURTHER RESOLVED, funds have been appropriated through the 2020 Capital budget and the remaining funds will be allocated in the 2021 Capital budget; and

BE IT FURTHER RESOLVED, the Mayor is hereby authorized to sign the contract documents necessary to effectuate the award of this contract. The Township Attorney shall review any and all contractual documents prepared in furtherance of this award; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately upon passage for a term of one (1) year and may be extended up to two (2) times as approved by this governing body; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED, that certified copies of this Resolution shall be provided to Fire & Safety Services, Ltd., a Pierce Manufacturer, Inc. authorized dealer, located at 200 Ryan Street, South Plainfield, New Jersey 07080 and the Finance Director for their information and attention.

Motioned by Deputy Mayor McIntosh
Seconded by Mayor Worthy

Discussion by council to get further clarification by the Manager for the sake of the public. Chief Burnett was given the opportunity to address council. Solicitor clarified that the municipality probably should not solicit funds to secure the aerial fire truck as an answer that was posed by the Mayor.

Roll call

Councilwoman Perrone	Yes
Councilwoman Whitfield	Yes
Deputy Mayor McIntosh	Yes
Mayor Worthy	Yes

Motion carried. Resolution 2020-130 approved

RESOLUTION 2020-131

RESOLUTION OF THE TOWNSHIP OF WILLINGBORO AWARDDING A BID FOR FY 2019
NJDOT LOCAL FREIGHT IMPACT FUND RECONSTRUCTION OF IRONSIDE COURT

WHEREAS, on August 13, 2020, the Township Council of the Township of Willingboro advertised its request that bids be submitted for the FY NJDOT Local Freight Impact Fund Reconstruction of Ironside Court in the Township of Willingboro; and

WHEREAS, on August 20, 2020, the bids were received, opened and read in public for Base Bid improvements; and

WHEREAS, bids were received from:

1. Earle Asphalt Company
2. Asphalt Paving Systems, Inc.

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., mandates that the Township award the contract to the lowest responsible bidder; and

WHEREAS, Township's Engineer reviewed and tabulated the bids received and determined that Asphalt Paving Systems, Inc. of 500 North Egg Harbor Road, Hammonton, New Jersey 08037 with a bid of \$449,662.30 representing items 1 through 28 of the Base Bid for FY NJDOT Local Freight Impact Fund Reconstruction of Ironside Court; and

WHEREAS, the award of this bid is contingent upon the availability of funds for this purpose, and as indicated by the attached Treasurer's Certification.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 1st day of September, 2020, hereby accepts the bid of Asphalt Paving Systems, Inc. of 500 North Egg Harbor Road, Hammonton, New Jersey 08037 with a bid of \$449,662.30 representing items 1 through 28 of the Base Bid Improvements for FY NJDOT Local Freight Impact Fund Reconstruction of Ironside Court; and

BE IT FURTHER RESOLVED that the Township Council hereby authorizes the Mayor and Clerk to execute the contract and all documents on its behalf to effectuate the award of this contract.

BE IT FURTHER RESOLVED that the bid shall be spread upon the minutes of this meeting.

BE IT FURTHER RESOLVED that a copy of this resolution shall be provided to the Township Finance Director, Township Engineer, and Asphalt Paving Systems, Inc.

ADOPTED at a meeting of the Township Council of the Township of Willingboro on September 1, 2020.

Motioned by Councilwoman Whitfield
Seconded by Deputy Mayor McIntosh

Discussion by council for Manager to give further explanation. Manager expressed that the contract went out to bid twice and each time it was over the threshold of \$450,000.00. The Township Engineer further explained and the Manager stated that pricing was negotiated and is reflected in the resolution.

Willingboro Township Council Meeting of September 1, 2020 was held through Teleconference,
One Rev. M. L King, Jr. Drive, Willingboro, NJ 08046

Roll call

Councilwoman Perrone	Yes
Councilwoman Whitfield	Yes
Deputy Mayor McIntosh	Yes
Mayor Worthy	Yes

Motion carried, Resolution 2020-131 approved

TREASURER REPORT – see attached. Adopt and approve

Motioned by Deputy Mayor McIntosh
Seconded by Councilwoman Whitfield

Roll call

Councilwoman Perrone	Yes
Councilwoman Whitfield	Yes
Deputy Mayor McIntosh	Yes
Mayor Worthy	Yes

Mayor Worthy asked if Dr. Rogers would like to revisit the bill list and Manager stated yes and furthered the discussion and explanation.

Township clerk stated that the motion was rescinded and there was a need for a motion, Solicitor stated that a question was raised and answered to see if there was a need for a motion. Based on the statement from the solicitor the conversation between the Manager and Council continued.

Councilwoman Whitfield stated that she is not comfortable moving forward with the bill list this evening and that this was a major oversight. Solicitor stated that the resolution states that council has had time to review and that has not taken place so council would not be able to approve it this evening. The CFO stated that emergent bills would be the county and landfill, in addition to that the manager stated that the construction company for the JFK center is emergent as well. Manager suggested a special meeting, and council agreed to a special meeting. Councilwoman Perrone stated that this will incur more expenses and asked does it make a lot of sense to have the special meeting? Solicitor stated that his services would be pro bono. Time was discussed and all agreed at 9am on Friday.

Motion to table Resolution 2020-122 until Friday September 4, 2020

Motioned by Councilwoman Whitfield
Seconded by Deputy Mayor McIntosh

Roll call

Councilwoman Perrone	Yes
Councilwoman Whitfield	Yes
Deputy Mayor McIntosh	Yes

Willingboro Township Council Meeting of September 1, 2020 was held through Teleconference,
One Rev. M. L King, Jr. Drive, Willingboro, NJ 08046

Mayor Worthy

Yes

Motion carried. Resolution 2020-122 Tabled

NEW BUSINESS

Councilwoman Perrone – spoke to Taryn Farris from Boro Take Back in reference to a Black Business Expo in the form of a block party on Juneteenth which is a Saturday. Would like to host at the Country Club parking Lot. Is this possible with our current ordinances. Manager stated that the young lady would need to work with the Recreation department. Jill Cyrus stated that she would need to fill out the special events permit. Unsure of whether the building is township or school board. Further discussion was made and instructions were given in order to proceed forward.

OLD BUSINESS

Mayor stated that on September 14 there is a meeting with PSE&G to speak about the infrastructure. The Operations leadership team as well as the Senator Singleton's office is working collaboratively as well.

Councilwoman Perrone – parade and events committee attempted will hold an event at the JFK Center on September 18 and more information will follow.

PUBLIC COMMENT

Pat Lindsay Harvey – 12 Hadley Lane, stated that power has been going out more than ever since the building of the new power station and thanked council for meeting with PSE&G. In reference to the Census, maybe there can be a competition between parks and the winning park will receive bragging rights on the website. Thanked Mayor and daughter for coming out to women's golf day, and apologized to Deputy Mayor and Councilwoman Whitfield. Hopes that we get on the ball with the Storm water plan because March is 6 months away.

Thomas Floyd – Liked the clean up that was done on the 27th. Spoke to Mr. Brevogel about getting maps, so that the residential areas can be cleaned. Once parks can be broken down into zones there would be a better way to utilize drop zones. There is a partnership to set up litter patrols. We need cooperation with the township. Grand marketplace has about 20-30 trailers parked over there and he doesn't know what's going on over there, plus there's graffiti on the building again. What is happening with Charleston road, they fixed the stuff but left wires laying all over the place. Who is responsible for taking the wires out of there? Mayor asked of Manager, what would need to be done with the office of probation, Mr. Brevogel will speak to Mr. Floyd tomorrow. Manager declined to elaborate further with the concerns of Mr. Floyd at this time.

Terry Abney – 18 Temple Lane, Concern about the basketball court at Country Club, there are no hoops at any of the other parks. We are still in a pandemic and there are large gatherings there. On Rancocas Road near Cathedral of Love, the odor is so pungent. What changed? Manager was asked to elaborate about the Basketball courts, they are not at the other locations because they are owned by the school board. There was a basketball league that is finishing up, masks and sanitizer was provided, but there needs to be some accountability. Noted that she is not aware of the smell at Cathedral, Mr. Brevogel stated that he will follow up.

Gail Fountain – 159 (inaudible) Lane, Jazz Festival on August 21, 2020, when will we be able to see it? Mayor stated that the launch was planned for tomorrow, communications will be going out.

COUNCIL COMMENT

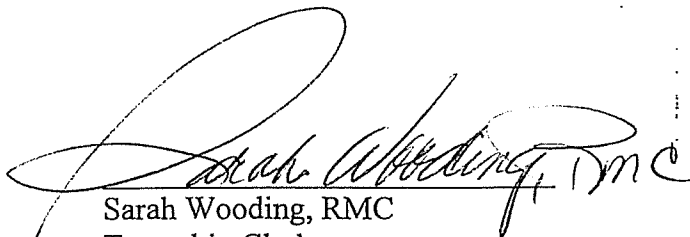
Councilwoman Whitfield – Please remember to do the Census. Attended community clean up and it was a great event, but would have liked to see more community involvement. Excited for the scale up of Concerned Citizens of Buckingham Park. Willingboro and NAACP is have a virtual 5K race for civil unrest.

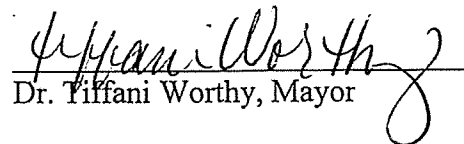
Deputy Mayor McIntosh – Emphasized the census 2020, and the importance of filling it out. Also emphasized the elections coming up, stated the changes for the 2020 General Elections. There will be no traditional voting booth unless disabled. Deadline to register is October 13th. Thanked Manager for allowing the departments heads to speak on things they are doing in there department. Look forward to more conversations with PSE&G and in reference to Storm Water.

Mayor Worthy – Reiterated the Census involvement and would accept the challenge to increase involvement. Stated that we need to get the phone tree going, try to keep engaged residents up to date on the events in Willingboro. Please encourage others to fill out the Census. Echoed the importance of the Clean Community initiative. Out of the five of us, someone will show up, we just need to know where to show up. Thanked Ms. Esther Turner for the invitation to celebrate the passing of her father. Recognized Mrs. Shamere Haskins for winning the Mrs. New Jersey pageant, and will represent the state of New Jersey in the Mrs. America pageant.

Motion to adjourn by Mayor Worthy
Seconded by Deputy Mayor McIntosh

All in favor “AYE”, none opposed


Sarah Wooding, RMC
Township Clerk


Dr. Tiffani Worthy, Mayor

**WILLINGBORO TOWNSHIP COUNCIL
MEETING
SEPTEMBER 15, 2020**

To Join Zoom Meeting.

1. Type in address bar: <https://zoom.us>
2. Click “Join Meeting” on the top menus bar
3. Meeting ID: 953 6953 7139
4. Password: 531748

Telephone Users May Dial In:

1-646-558-8656

Password: 531748

7:00 PM
Call to Order
Flag Salute
Statement
Roll Call

MANAGER’S REPORT

MAYOR

PROCLAMATIONS:

MOMENT OF REMEMBRANCE HONORING THE VICTIMS, FAMILIES AND
RESPONDERS OF THE SEPTEMBER 11, 2001 ATTACKS

CHILDHOOD CANCER AWARENESS MONTH

RECOGNITION FOR MRS. NEW JERSEY CHIMERE HASKINS

NEW BUSINESS

OLD BUSINESS

**Public Comment
Council Comment**

Res. 2020—134

EXECUTIVE SESSION (IF NEEDED)

ADJOURNMENT

**ALL BUSINESS ITEMS ARE TENTATIVE PENDING THE REVIEW AND APPROVAL
OF THE LAW DEPARTMENT**

Willingboro Township Council

Agenda

September 15, 2020

TO JOIN ZOOM MEETING.

1. Type in address bar: <https://zoom.us>
2. Click “Join Meeting” on the top menu bar
3. Meeting ID: 953 6953 7139
4. Password: 531748

TELEPHONE USERS MAY DIAL IN:

1-646-558-8656

Meeting ID: 953 6953 7139

Password: 531748

7:00pm – Teleconference Council Meeting

Call to Order
Flag Salute
Statement

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting was provided in the following manner.

On January 1, 2020 advance written notice of this meeting was posted on the bulletin board in the Municipal Complex.

On January 1, 2020, advance written notice of this meeting was mailed to the Burlington County Times, the Trenton Times, the Philadelphia Inquirer and the Courier Post.


On January 1, 2020, advance written notice of this meeting was filed with the Township Clerk.

The Township Clerk is directed to enter into the minutes of this meeting this public announcement.

Roll Call

Councilman Anderson	Present
Councilwoman Perrone	Present
Councilwoman Whitfield	Present
Deputy Mayor McIntosh	Present
Mayor Worthy	Present

TOWNSHIP OF WILLINGBORO



PROCLAMATION

CHIMERE HASKINS

WHEREAS, Willingboro Township Council, along with many of the residents of Willingboro would like to recognize Mrs. Chimere Haskins, who on August 8th, at the Mohegan Sun Casino in Connecticut, won the 2020 Mrs. New Jersey America Beauty Pageant; and

WHEREAS, as a woman in our Willingboro community with the title of Mrs. New Jersey, Mrs. Haskins has offered to use her platform to help women owned businesses thrive during the coronavirus pandemic; and

WHEREAS, Mrs. Haskins' commitment to the Garden State, is in visiting businesses and attempting to understand their financial needs, all while wearing the crown and sash, by hosting Zoom meetings with other women entrepreneurs from around the State of New Jersey, helping them to find different avenues in helping business to remain in operation; and

WHEREAS, Mrs. Haskins has offered on her Facebook platform an opportunity for female entrepreneurs to post notice about grand openings, or reopening events, especially for women who have encounter severe economic depression as a result of the pandemic; and

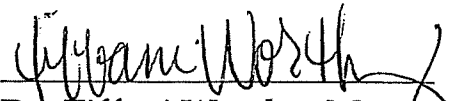
WHEREAS, Mrs. Haskins, the mother of two young girls noted she was able to remain open and only survived as a business owner because of her supportive husband, and her additional income as a social media influencer, promoting fashion brands like L'Oréal and Cover Girl; and

WHEREAS, Mrs. New Jersey is currently providing one-on-one coaching to about 600 clients in Burlington and Mercer Counties. In the spring, Mrs. Haskins published a book "Girl Yes" and sold over 3,000 copies; and

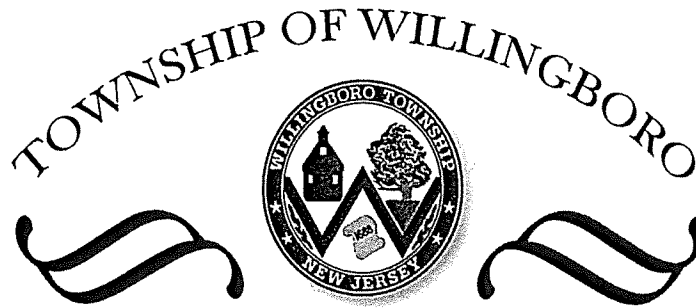
WHEREAS, Mrs. New Jersey will try to leverage her beauty to help her community even more, by competing in the upcoming Mrs. America contest in Las Vegas.

NOW, THEREFORE, I, Dr. Tiffani Worthy, Mayor of the Township of Willingboro, along with the Willingboro Township Council proclaim Mrs. Chimere Haskins as Mrs. New Jersey of 2020 and wish her all the success in her endeavors

In Witness whereof I
Hereunto Set My Hand
And Seal of Willingboro Township
This 15th day of September, 2020



Dr. Tiffani Worthy, Mayor



PROCLAMATION

NATIONAL CHILDHOOD CANCER AWARENESS MONTH

WHEREAS, Pediatric cancer affects thousands of young Americans each year. It is the leading cause of disease-related death for children, and this year, more than 10,000 of our Nation's youth will be diagnosed with this tragic disease. Every September, America honors all those who have been affected by this life-threatening illness; and

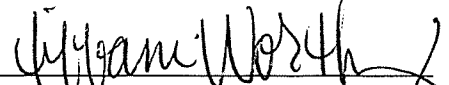
WHEREAS, Over the past 35 years, mortality rates for some types of pediatric cancer have declined by more than 50 percent, and thanks to major advancements in research and treatment efforts, our Nation has significantly improved its understanding and response to this disease; and

WHEREAS, in 2015, President Barack Obama, during his administration was committed to advancing the fight against childhood cancer by supporting the vital studies that will continue to build on this progress in signing the Gabriella Miller Kids First Research Act, which established the 10-Year Pediatric Research Initiative Fund; and


WHEREAS, Childhood cancer is devastating, and as families face the enormous burdens it brings, they deserve the security that comes with access to quality, affordable health care.

NOW, THEREFORE, I, Dr. Tiffani Worthy, Mayor, along with the Willingboro Township Council do hereby proclaim September 2020 as National Childhood Cancer Awareness Month, and encourage all citizens, government agencies, private businesses, non-profit organization and other groups to join in activities that will increase awareness and prevention of childhood cancer.

In Witness whereof I
Hereunto Set My Hand
And Seal of Willingboro Township
This 15th day of September, 2020


Dr. Tiffani Worthy, Mayor

TOWNSHIP OF WILLINGBORO



PROCLAMATION

WILLINGBORO TOWNSHIP
COUNTY OF BURLINGTON

PROCLAMATION

MOMENT OF REMEMBRANCE
HONORING THE VICTIMS, FAMILIES, AND RESPONDERS
OF THE
SEPTEMBER 11, 2001 ATTACKS

The National Day of Service and Remembrance occurs on September 11 of each year, designated in memory of the 2,977 who lost their lives in the September 11, 2001 terrorist attacks on our Nation.

The Willingboro Township Council, County of Burlington, and State of New Jersey, wishes to recognize Friday, September 11, 2020 as a day of solemn commemoration of the events of September 11, 2001 and chooses this day as a reminder for us all to come together as a Nation and a World.

In acknowledging this annual day of remembrance, the Township of Willingboro continues to offer its deepest and most sincere condolences to the Families, Friends, and Loved Ones of the innocent Victims of the September 11, 2001 attack.

We honor the heroic service, actions, and sacrifices of the First Responders, Law Enforcement Personnel, State and Local Officials, Volunteers, and countless others, who aided the innocent Victims of those attacks and, in doing so, bravely risked and often gave their own lives.

We recognize the valiant service, actions, and sacrifices of United States Personnel, including members of the United States Armed Forces, the United States Intelligence Agencies, the United States Diplomatic Service, Homeland Security, Law Enforcement Personnel, and their Families, who gave so much, including their lives and well-being, to support the cause of Freedom and defend the security of the United States.

DR. TIFFANI WORTHY -- MAYOR
KAYA MCINTOSH -- DEPUTY MAYOR
NATHANIAL ANDERSON -- COUNCILMAN
REBECCA PERRONE -- COUNCILWOMAN
SAMANTHA WHITFIELD -- COUNCILWOMAN

Willingboro Township Council Meeting of September 15, 2020 was held through Teleconference,
One Rev. M. L King, Jr. Drive, Willingboro, NJ 08046

MAYOR

PROCLAMATIONS:

MOMENT OF REMEMBRANCE HONORING THE VICTIMS, FAMILIES, AND
RESPONDERS OF THE SEPTEMBER 11, 2001 ATTACKS

CHILCHOOD CANCER AWARENESS MONTH

RECOGNITION FOR MRS. NEW JERSEY CHIMERE HASKINS

Manager's Report – See Attached

Further conversation was allotted to explain the Service Line Warranty in reference to sewer lateral lines. Update given by Inspections Department, Director Tunstall, DPW, Mr. Hardy, in reference to recycling and tree service, and Director Cyrus representing the recreation department. Council was given an opportunity to ask questions and receive further clarification of the Manager's Report.

NEW BUSINESS

Mayor called for new business and council did not have any to share.

OLD BUSINESS

Mayor Worthy – addressed Councilwoman Perrone in reference to the block party/celebration questions raised by the residents at a previous meeting. Councilwoman Perrone stated that a conversation was had and that they were instructed to contact the school district.

Mayor Worthy – addressed Manager in reference to software to be utilized for council meetings. Manager deferred to the Director of IT. Director stated that conversations were had and is looking to begin in October. In reference to Office 365, Director is currently working with Dell.

PUBLIC COMMENT

Pat Lindsay-Harvey – 12 Hadley Lane, addressed the residents and encouraged them to come out to all the meetings. Referenced the planning board meeting, stating that comments were made that were disrespectful to the board members.

Thomas Floyd – 8 Buckingham Dr, Good presentation and was enjoyed. Gave hats off to Public Works. Still concerned about the wires left on Charleston Rd.

Sarah Holley – Commended Dr. Rogers and Mr. Tunstall for the clean-up. Thanked Mr. Brevogel for the cleaning the streets. Questioned the legality of the Township advertising a private business on the township website.

MAYOR

PROCLAMATIONS:

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**Willingboro Township Council Meeting of September 15, 2020 was held through Teleconference,
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Beulah Williams – 8 Botany Circle, concerned that she receives no robocall, and the recycling bin has not been taken and has been waiting a new recycling bin. Requested clarification on a warranty and insurance. Appreciates the Mayor and her support with their Health Fair. Councilman Anderson was able to attend. Questioned as to whether or not this event should have been on the community outreach board being that it was a community event. Mayor Worthy stated that she did mention it in her weekly address to the community and asked for further explanation from the Manager.

Martin Nock – Questioned the process of picking up old computers. Is purchasing your own recycle bins from Home Depot allowed? The social distancing is not happening at Millcreek Park, are we trying to enforce or just letting it go? Dead deer, what do you do about the dead deer? Trash collection is doing a better job. We need to encourage residents to purchase the Service Line Warranty to educate residents. Manager, Director Lomon, Mr. Brevogel addressed the concerns of Martin Nock.

Maddie Mallory – Concerns about the manner in which the grass is being maintained around town. Why don't we have OTC services anymore? Concerned about the library, there is nothing being done to the library in reference to the overhang. Concerned about abandoned properties and maintaining the grounds. Manager addressed some of the concerns for further clarification.

Shirley Dillworth – Excited to see projects around town, happy to see that Public Works is involved with different projects. Concerned about the appearance of the grass on Van Sciver Rd. Economic Development in the town, has a concern, does council have an up to date plan? Mayor Worthy and Councilman Whitfield were able to answer concerns about development.

Tracie Lawrence – Concerns about the trash collection and the fact that the guys have been leaving trash on Mainbridge Lane. Manager addressed concerns.

COUNCIL COMMENT

Councilwoman Whitfield – Census Push, Stormwater meeting reminder to invite residents. Addressed question from Mrs. Holley in reference to the flower gardens, the Green Team is looking into making them rain gardens and plant bulbs this fall. Attended the tour with PSE&G, and are fighting very hard to manage the power structure within Willingboro.

Councilwoman Perrone – Thanked Jill Cyrus and team for the virtual Jazz Fest. In reference to lawn maintenance, happy about the planned gardens but is concerned as well with the maintenance. Addressed Ms. Williams, to try to advertise a bit better for future events, however does not remember seeing the invitation. Spoke about the event coming up on September 18. 'Movie in the Park'

Councilman Anderson – Thanked Ms. Williams for the Health Fair event. Big kudos for all of the council for the hands on approach.

Deputy Mayor McIntosh – Thanked departments for their updates. Addressed residents about voting. Stated that MUA, Zoning Board, and Planning Board needs more resident involvement.

Mayor Worthy – Spoke about the police department community forums. Thanked community give away from Barberz Inc and Walmart. Addressed the meeting with PSE&G and stated that it was a good meeting. Reminded the residents that she is still updating the residents every Wednesday via social media and recapped through the community newsletter.

COUNCIL MEETING

SEPTEMBER 15, 2020

TOWNSHIP MANAGER'S REPORT

Municipal Department News

Building & Facility Department

Pending Projects

Annual Boiler cleaning and inspection
Boiler start-up in preparation of fall heating season
New entrance sign for the Senior Center
Relocate police file storage
New communications building antenna for senior center surrey bus

Completed Projects

Repairs to McGinley School as required by the lease agreement between the Fire Department and the WBOE
Repairs to Municipal Complex front parking lot pole lighting
Repairs to Country Club and Fairmont Park basketball and tennis light timers
Completion of storage cages in the library basement
Repairs to library basement lighting

Action items

JFK floor tile repairs
New tires for the Chevy work van
Brake repairs to the Ford pick-up
Emergency telephone/communication device in library basement
NJDFS re-inspection JFK building
Comfort cooling for maintenance shop/room# 306
Municipal complex finance and court clerk offices roof leak repairs
JFK roof repair over Andy Kim's Office
Trade specific training for maintenance staff in technical aspects of ordinary building maintenance

Communications Department

Continues to function in support of all departments, providing over 150 Facebook posts, dozens of website updates, and 6 RoboCall campaigns. Some of most prominent information campaigns for the department are:

The continued support and information transfer for all of the latest COVID-19 announcements, reports, Executive Orders, and updates.

The continued support and information dissemination for the latest Census 2020 announcements, reports and updates.

Tropical Storm Isaias information and updates.

Promoting and hosting Dr. Worthy's Weekly Updates.

The continued support and information dissemination for the latest Voter Registration/Election 2020 announcements, reports, and updates.

Summer Food Program and Food Pantry information and updates.

Willingboro Board of Education/Willingboro Schools information and updates.

Recreation activities including tennis, summer golf, Fast Pitch Try out announcement, and Fall Community Yard Sale announcement

Police Activities including Rock Challenge, Story with a Cop, and The Police Survey.

Collaboration with the Recreation's department and members of the community to plan, execute, record, edit, promote and premiere the 2020 Virtual Jazz Concert.

Clean up Debris notifications have been started. The Dept of PW will finish Fairmount Park on Friday, 9/11 and Monday, 9/14 and start Garfield Park on Tuesday, 9/15.

Deputy Township Manager – Special Projects

Kennedy Center Alarm System ~ Effective August 2020 Bevan Security System is the security alarm vendor. There are 5 key pads. 1-Main Entrance, 2-EMS Office, 3-Maintenance Office, 4-Senior Center, 5-100 Wing. We can now arm and disarm all or parts of the building. Additionally, in the near future Technology will be working with Bevan to set up the App to be able to Arm and Disarm the building remotely.

Kennedy Center Solar Panels ~ As of September 9, EZnergy is on track to start re-installation of the solar panels Saturday morning, 9/12/20. The roofing contractor will be cutting "slip sheets" to go under the solar panel racking supports. JDS Roofing Company has promised to have their materials on site for an early 6:00 am start Saturday AM so that EZNergy can begin the install and they promised to have a person on site in case they missed something on the materials they are supposed to provide. EZnergy will have a full crew to get the system installed.

Mold Remediation Office of Emergency Management: Bid Specs have been review/modified by the Solicitors office and have been forwarded to Vaccaro, the mold remediation specialist, to ensure the technical specifications and requirements meet approval.

Finance Department

Tax Collection

The quarterly tax payments were due August 1 with a grace period up to August 10th, 2020. Total collected in taxes and interest during the month was \$13,152,285.60. Of the total collected, \$12,837,017.56 was Current Year taxes, \$163,059.91 was prior years' taxes, \$141,262.30 prepaid taxes (2021) and \$30,428.16 was interest.

Revenue

Due to the pandemic, as we are all aware, revenue is trending downwards. Even though as of August 31st, of the total revenue anticipated, 71% has been realized, there are revenue that are trending downwards; few of which are fees and permits, municipal court fines, interest on deposits, Uniform Construction Code fees and leasing of municipal facilities.

Dept of Labor ~ Work Share Program

In an effort to minimize the impact of the downtrend of revenue, approximately 113 employees are currently participating in a "work share" program for a period of 10 days which began on August 10th and will run until October 15, 2020. Cost savings is estimated at a little over \$278,000.

Information Technology Department

Information Technology finished August with 100% uptime. Technology procured and rolled out Edmunds Insight, the web portal for providing Council access to the Edmunds information. On August 11, 2020 Technology brought down the MCSJ Server (Edmunds) and upgraded the server's operating system as well as performing a major version upgrade to Edmunds, and finally launching Insight.

Technology continues to support all Council, Planning Board, and Zoning Meetings on Zoom and Facebook Live and has taken the steps necessary to continue to use those platforms once Onsite Meetings Resume in the Court Room since capacity would likely still be limited when we resume Onsite Meetings. Technology has integrated the Audio Visual System with Zoom to be able to provide audio and video of Onsite meetings remotely eliminating the need for the tech team to be in the Court room and providing more capacity for participants and residents.

Technology has configured and installed the 3rd Lobby Guard system in the Senior Center and will provide training to the Senior Center Staff be they reopen. Technology provided equipment and tech support for the Virtual Jazz Concert Recording Technology has provided The Managers office and Two Council members with new broad band enabled laptops. As we move towards Office 365 and other remote applications, we will evaluate the devices as the platform for remote work. As always technology continues to provide support for day to day operations.

Public Safety Department

Fire Department

Received two FEMA Grant Awards. The AFG COVID19 Supplemental grant in the amount of \$19,090 to purchase and restock COVID pandemic supplies and the SAFER Recruitment & Retention Grant in the amount of \$138,000 for website development, volunteer recruitment, PPE and station uniforms.

Two Pending FEMA Grants

Assistance to Firefighter Grant \$238,000 for purchasing 34 self-contained breathing apparatus
Fire prevention & safety in the amount of \$7,000 for community risk reduction assessment software.

A Community Outreach Division has been created to research and develop FIRE & EMS initiatives within community. Firefighter Centrone will be the lead project coordinator for this project and will work collaboratively with Officer Landrum.

Lt. Ferrell was recognized as a 2020 Impact Award recipient by the non-profit group Promise and Possibilities. This foundation wanted to recognize front line personnel who work continuously during the Covid-19 pandemic.

EMS Staffing: The EMS department continually lacks adequate manpower to staff the ambulances. Willingboro EMS did not have a staffed ambulance on duty for 72 hours for the month of August. We continue to advertise on our social media sites and marquee for hiring Per-Diem Emergency Medical Technicians.

Social Media: Over the next several months we are going re-evaluate and update all of our social media platforms.

Community Engagement - Police Department

August marks twelve months since the Community Engagement Officer position has been created. Virtual Story with a Cop has proved to be a success and future book readings will feature other officers. Earlier in the month there was a blurb in the Burlington County Times detailing our Virtual Story with a Cop program.

This year the Promises and Possibilities Foundation awarded Officer Brandon Thomas with one of their 2020 Impact Awards. The Promises and Possibilities Foundation website reads "Officer Thomas was chosen for the Impact Award for working continuously throughout the COVID-19 Pandemic. His dedicated service was captured on camera several times during the pandemic assisting Willingboro residents. One of his greatest talents is his ability to connect with young people.

The PD Community Engagement Officer participated in the Burlington County Partnership for Youth Success meeting via Zoom. This is the first meeting scheduled since the pandemic. BCPYS consists of law enforcement, local churches, social organizations, youth-based groups, municipal, county and state agencies and school districts working together to find ways to intervene early in a child's life and help steer them clear of a path to the criminal justice system. This month the group talked about resources available to children and the community during the pandemic.

Public Works Department

Pending projects

Replacement of Culvert Pipe Bartlett Lane, work replacement of pipe began on Sept 2. Anticipated completion date week of Sept 7th

Installation of Gabion baskets on Millstone La Creek Erosion, targeting Completion by September 30
Installation of Park Signs, Benches and Dog Park Equipment: Broido Park, target completion by September 30th

Support Installation of Digital Sign at Millcreek Park, continued coordination of the installation of the digital sign for Millcreek Park. Sign is scheduled to be installed the week of September 14th.

Continuation of Storm debris Collection – finishing Fairmount Park, starting Garfield Park on Tuesday, September 15, anticipate 4-5 more weeks.

ESIP IGA Data Collection. Field visits were held on September 10 and 11. The tours will be facilitated by the Facilities Department.

FEMA DR 4488 Data Collection and Input for COVID 19

Holiday Decorations. Vendor contacted, reviewed locations for number of items and pricing

Completed projects

The employee/resident parking lot walk through at the municipal complex. The line painting is should be completed the week of September 14th.

The Infrastructure team completed the installation of the "Radar Speed" signs on Rev Dr. M.L. King Jr Drive.

Installed Basketball hoops that were removed in May 2020

Assisted with COVID 19 testing at the JFK Center

Supported Clean up at Library August 22 2020

Quick response and coordination with County to open all main and interior streets after August 4th storm.

Recreation Department

Full-Day Access Learning Center

Working parents who have children in grades 1 – 4 have the opportunity to register their child who is in a virtual school learning environment in the morning and then the recreation department will provide recreational programs in the afternoon – The Cost is \$150/week. Only 10 students per classroom.

The Youth Travel Softball League

Is scheduled to begin September 14 at the Pennypacker Ball field.

The Township Events Committee

Is sponsoring the Monsters Inc. movie on September 18. Kennedy Center track – parking opens at 6 pm and movie starts at 7 pm. Registration details on flyer....Free

Community Yard Sale

Saturday, September 19 8:30 am – 2pm KC. Cost is \$10 per space.

Trunk O'Treat is scheduled for Saturday, October 31, 2-5 pm KC. Participants must pre-register for time slots. Free

The Fitness Center

Will re-open on September 14, M-F 7:30 am – 8:30 pm, Sat. 8 am – 12 noon. Capacity is limited

Spin, Yoga, Boxing, Aerobics & Basketball will begin the week of 9/14/2020

Millcreek Park

Take a look at this picture....what is missing? Yes, the Geese...thank you Mr. Kendall Brunson for securing ensuring our residents can enjoy Millcreek Park.

Pavilion D

Redevelopment is complete. The grass seeds are germinating and we should have new grass around the new pavilion very soon. Funding source: Burlington County Municipal Grant years 2010, 2012, and 2013 balances.

Security Department

Security continues to operate in support of the enhanced security protocols. Additionally, the majority of the security team, all received Heart Saver CPR AED training and certification including the Child CPR AED, and Infant CPR optional modules.

Security Statistics

BUILDING	VISITORS
Municipal Complex	1195
JFK	862

Senior Services/Community Affairs/Veterans Department

The Summer Food Program

A total of 7,300 breakfasts and lunches were prepared in the Kitchen at Levitt Intermediate School building. An unprecedented Drive-thru in front of Levitt was held this summer, as well as deliveries were made to a daycare center, the library and community programs.

Pending Projects

Buy in Willingboro

In collaboration with the Economic Development Committee, the plan is to re-energize this initiative and stress the importance of supporting existing local businesses.

This is My Story

Continue the documentary series on Veteran's lives.

Current Programs

Provide legal referrals to Court appointed Ombudsman by appointments during the pandemic

Provide phone-in referrals to AARP during the pandemic

Coordinating with Rowan College to provide virtual programming in pain management and chronic disease management.

Provide transportation for senior citizens and veterans to daily dialysis treatments.

Support Service Department

Inspections	# completed	Zoning Permits Issued	OPRA Request	Total Revenue
July 2020	1360	156	63	\$71,992.00
August 2020	1235	97	32	\$60,991.00

UCC Division Snap Shot of January-September 2019 versus 2020

Cashbook Analysis	Rental/Resale Cert of Occup Cert of Compli	Zoning Permits	Construction Permits	2019-2020 Difference
2019 Jan-Sept 9	\$199,398	\$120,190	\$424,022	\$743,610
2020 Jan-Sept 9	\$122,750	\$ 87,245	\$319,186	\$529,181
2019 to 2020 Difference	\$ 76,648	\$ 32,945	\$104,836	\$214,429

Updates

Service Line Warranty Program
HR Coordinator temporary leave replacement position (11)
Senior Staff Performance Evaluations
Budget Season: Focus Groups, Listening sessions-external stakeholders
Old Fire House Bid Status and Dome Tent Structure Municibid
Jazz Festival T-Shirts for Sale

Community Thank You

Kudos and special thanks to:

Christ The King Church, Charleston Road for the generous gift of honoring the Township Police Department and Fire Department on 9/11 with buckets of chicken and all the sides.

FIRE & EMS received 50 CARE packages from a family member of a longtime Willingboro resident who lives in Bethesda, Maryland.

Presentations

1. Public Works Department and Inspections Collaboration
2. Recreation Department

Ongoing

Department Public Works Roadway Work Monthly Report (via email 9.14.2020)

RESOLUTION NO. 2020--134

**AUTHORIZING
AN EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL**

WHEREAS, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed; and

WHEREAS, a request has been made of the Township Council assembled in public session on this 15th day of September, 2020 to convene a closed Executive session consistent with the provisions of N.J.S.A. 10:4-12b; and

NOW, THEREFORE, upon motion duly made and seconded and passed by a vote of in favor and opposed, **BE IT RESOLVED** by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey that an Executive Session of the Township Council meeting shall be convened to discuss one or more of the following categories as noted:

- _____ 1. Any matter which, by express provision of federal law, state statute or rule of court is rendered confidential or excluded from the public portion of the meeting.
- _____ 2. Any matter in which the release of information would impair the right to receive funds from the United States Government.
- _____ 3. Any material the disclosure of which constitutes and unwarranted invasion of privacy as set forth in N.J.S.A. 10:4-12b (3).
- _____ 4. Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees.
- _____ 5. Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed.
- _____ 6. Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law.
- _____ 7. Any pending or anticipated litigation or contract negotiations in which Township Council is or may become a party.
- _____ 8. Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.

X

9. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment and other categories set forth in N.J.S.A. 10:4-12b(8).

10. Any deliberations occurring after a public hearing that may result in the imposition of specific civil penalty or the suspension or loss of a license or permit as set forth in N.J.S.A. 10:9-12b(9).

BE IT FURTHER RESOLVED that the general nature of the subject to be discussed relates to:

Personnel

BE IT FURTHER RESOLVED that the time when and the circumstances under which the discussion conducted in closed session will be disclosed to the public, in accordance with N.J.S.A. 10:4-14, and to the extent that it is not inconsistent with N.J.S.A. 10:4-12.

Attest:

Sarah Wooding RMC
Sarah Wooding, RMC, Township Clerk

Tiffani A. Worthy
Dr. Tiffani A. Worthy, Mayor

Recorded Vote	Aye	Nay	Abstain	Absent
Councilman Anderson	✓			
Councilwoman Perrone	✓			
Councilwoman Whitfield	✓			
Deputy Mayor McIntosh	✓			
Mayor Worthy	✓			

Willingboro Township Council Meeting of September 15, 2020 was held through Teleconference,
One Rev. M. L King, Jr. Drive, Willingboro, NJ 08046

Motioned by Councilman Anderson
Seconded by Councilwoman Whitfield

Roll call

Councilman Anderson	Yes
Councilwoman Perrone	Yes
Councilwoman Whitfield	Yes
Deputy Mayor McIntosh	Yes
Mayor Worthy	Yes

Motion carried. Resolution 2020-134 approved.

Motion to close executive session by Councilman Anderson
Seconded by Councilwoman Whitfield

All in favor "AYE", none opposed

Motion carried.


Motioned by Mayor Worthy to place the Township Manager on administrative leave until further notice and will follow the chain of command with the Deputy Manager to serve in that capacity.

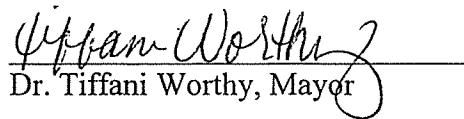
Seconded by Councilman Anderson

Roll call

Councilman Anderson	Yes
Councilwoman Perrone	Abstain
Councilwoman Whitfield	Yes
Deputy Mayor McIntosh	Yes
Mayor Worthy	Yes

Motion to Adjourn by Councilman Anderson
Seconded by Councilwoman Whitfield
All in favor "AYE", none opposed.


Sarah Wooding, RMC
Township Clerk


Dr. Tiffani Worthy, Mayor

Willingboro Township Council

Agenda

September 29, 2020

TO JOIN ZOOM MEETING.

1. Type in address bar: <https://zoom.us>
2. Click "Join Meeting" on the top menu bar
3. Meeting ID: 953 6953 7139
4. Password: 531748

TELEPHONE USERS MAY DIAL IN:

1-646-558-8656

Meeting ID: 953 6953 7139

Password: 531748

7:00pm – Teleconference Council Meeting

Call to Order
Flag Salute
Statement

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting was provided in the following manner.

On January 1, 2020 advance written notice of this meeting was posted on the bulletin board in the Municipal Complex.

On January 1, 2020, advance written notice of this meeting was mailed to the Burlington County Times, the Trenton Times, the Philadelphia Inquirer and the Courier Post.

On January 1, 2020, advance written notice of this meeting was filed with the Township Clerk.

The Township Clerk is directed to enter into the minutes of this meeting this public announcement.

Roll Call

Councilman Anderson	Present
Councilwoman Perrone	Present
Councilwoman Whitfield	Present
Deputy Mayor McIntosh	Present
Mayor Worthy	Present

Willingboro Township Council Meeting of September 29, 2020 was held through Teleconference,
One Rev. M. L King, Jr. Drive, Willingboro, NJ 08046

Discussion

Mayor: Slight discussion of State of the Storm Water system in Willingboro.
Turned it over to Acting Township Manager, Mr. Howard.

Acting MGR: Mr. Howard turned discussion over to Remington & Vernick, Mr. Douglas
Johnson.

Engineer: Mr. Johnson began presentation with several other presenters.

Council Question

Mayor: Thank you for the presentation. The warehouse that is being constructed,
will the runoff impact us? They had to create an infrastructure that would
handle that. Was that completed?

Mr. Brevogel: It was approved by Burlington Township Engineering. It does not impact
us.

Mayor: We are not going to be negatively impacted any further?

Mr. Brevogel: No

Mayor: What is the life span of the culverts?

Mr. Johnson: Approximately 50 years. They replace "in-kind".

Mayor: Is there anything that Council can do to help with Beavers?

Mr. Brevogel: No, not at this time.

Mayor: Where are we in the 4 step plan of storm water management? Are we at
Ground Zero?

Mr. Brevogel: Yes, we're starting from ground zero.

Councilwoman Perrone: What are the financial challenges to continue proactive work?
What are financial challenges for work still needing to be done?
What does that look like?

Mr. Brevogel: I can give better numbers during the budget process, if that's okay.

Councilwoman Perrone: I definitely would like more accurate numbers so if you need time
that would be appreciated.

**Willingboro Township Council Meeting of September 29, 2020 was held through Teleconference,
One Rev. M. L King, Jr. Drive, Willingboro, NJ 08046**

Councilwoman Whitfield: I would like to thank Rich Brevogel, as well as Doug and Q. Could you explain the meaning of “it was replaced in-kind” as it relates to funding?

Mr. Johnson: In-kind is when you have existing structures (culvert) and you don’t replace materials of the pipes, you don’t change invert or elevation of pipes, don’t change the size of pipes. Items are replaced in its existing condition. Requirement by D.E.P., for emergency replacement. In-Kind allows emergency replacement.

Councilwoman Whitfield: Can you explain how financing of projects has been done up to this point?

Mr. Brevogel: Approximately 2004-2011, projects funded through low interest capital funding and change of purpose of old capital. Projects for future is funding through capital budget (streets and roads).

Councilwoman Whitfield: Has there been any effort to get funding through NJDP? For example CWSRF? Have we explored funding through that program?

Mr. Johnson: Yes, that program was used for Millbrook.

Councilwoman Whitfield: Have we explored it for more recent projects?

Mr. Brevogel: No

Councilwoman Whitfield: Since federal funds were used to build storm water pipes can we speak with Congressman Kim to get federal funds to mitigate our current issues due to aftermath?

Rich, you mentioned “adopt a drain”. Is there anything else our residence can do to help mitigate the storm water management?

Mr. Brevogel: more education on it

Councilwoman Whitfield: Is there a strategy in place to identify those who are illegally dumping?

Mr. Brevogel: There are some things that we are doing but I don’t want to say in this forum because then the plan is exposed. I will talk to Mr. Howard and he can share with council.

Councilwoman Whitfield: Invasive species is another problem. Have we confer with the state to see how they handle invasive species or help us with the invasion?

Willingboro Township Council Meeting of September 29, 2020 was held through Teleconference,
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- Mr. Brevogel: No, we haven't but we can.
- Councilwoman Whitfield: How much does the management plan cost? How do we plan to address known issues?
- Mr. Brevogel: Known issues: we address and reprioritized based on the impact to community. I will discuss more in the capital budget.
- Mr. Johnson Management Plan: Can be minimal cost or it can be costly. Can do study and determine what to tackle. Multi-phase project. Look for trouble areas.
- Deputy Mayor McIntosh: How do we get ahead of developmental projects happening in towns surrounding us affecting our storm water management?
- Mr. Brevogel: We get notified through a letter from planning board of that municipality. In some cases we have intervened but it got us nowhere. Need help from council to talk to municipalities.
- Deputy Mayor McIntosh: Mr. Brevogel are you collaborating with other boards (green team, economic development, MUA etc....) to ensure a comprehensive development plan?
- Mr. Brevogel: We have in the past.
- Deputy Mayor McIntosh: Can we get the list of adopt a storm water drain? Also, there was talk about developing a task force. Are we still doing that?
- Mr. Brevogel: I can forward to Mr. Howard. I'm not aware of a task force.
- Councilman Anderson: Is it possible for us to create a local policy to help with surrounding development that affects our municipality?
- Mr. Johnson: there are storm water management policies in place already
- Councilman Anderson: Do we have anything in place that regulate pathogen? Do we have pollution solutions in place?
- Mr. Brevogel: Do we test the water that goes through our storm basin? No

Public Comments

- Pat Harvey: Is G.I.S. mapping being used?

Willingboro Township Council Meeting of September 29, 2020 was held through Teleconference,
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How reliable is slip lining? Is our piping mark? Are pipes being “camera” annually? What groups were consulted for this presentation? Has grants for storm water been investigated?

Mr. Johnson/Mr. Brevogel: G.I.S. mapping is being used; slip lining is reliable; grants have been investigated, but most projects were emergencies; we don’t “camera” annually; Converse with other groups (MUA) often.

Mr. Floyd: The need in the town is to fix our infrastructure.

Ms Mallory: Sad day to terminate township manager. What prompted this? What kind of evaluation did she have? What did she do or didn’t do that would cause termination? Before you sign up for sewage program do your research. After last meeting she received a list of 21 questions from concern citizen that was on Facebook.

Mayor Worthy: Unfortunately, out of respect for both parties, we don’t discuss personnel matters; we don’t do township business via Facebook; questions can be sent to council and if they are able to be address we will.

Donya Jean: Is the distance between storm drain have effect on the current storm water issue? Are we in compliance with regulations?

“Q” If we don’t have enough catch basins, it will cause flooding. Flood could be from Rancocas creek and Delaware River.

Mrs. Williams: Will we be paying the manager for her contract?

Mayor Worthy: Out of respect for both parties, we don’t discuss personnel matters.

Council Comments

Councilwoman Whitfield: Look forward to continued support, effort and strategies for the plan to improve our storm water challenge.

Councilwoman Perrone: Appreciate the work that was done.

Councilman Anderson: Thank everyone for Willingboro specific presentation.


Deputy Mayor McIntosh: Happy to see all representatives to get our storm water under control.

Mayor Worthy: Thank everyone for their participation and engagement.

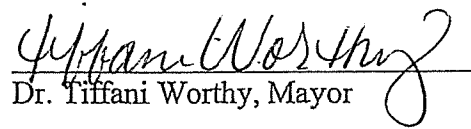
Willingboro Township Council Meeting of September 29, 2020 was held through Teleconference,
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Adjournment: Motion by Councilman Anderson; Seconded by Deputy Mayor
McIntosh

All in Favor



Sarah Wooding, RMC
Township Clerk



Dr. Tiffani Worthy, Mayor

Stormwater Infrastructure

Presented by:

Remington & Vernick Engineers
&
Richard Brevogel, Director of Public Works

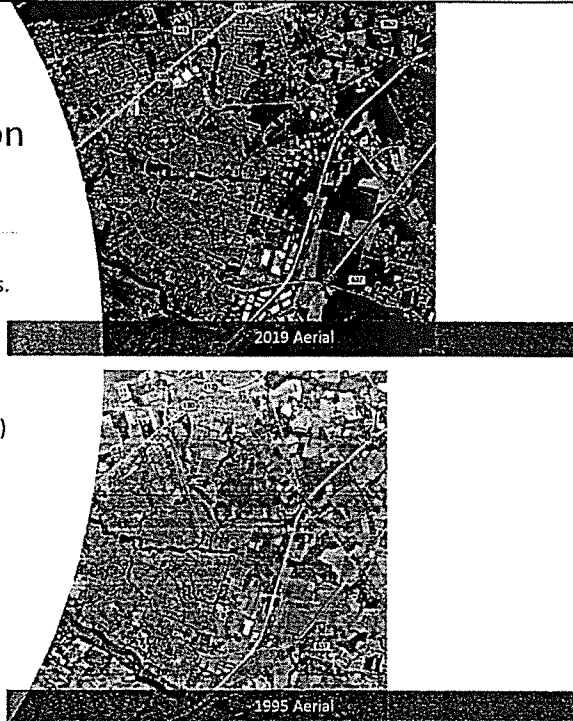
Willingboro Township
September 29, 2020

Overview

- Historical Information & Development
- Federal Emergency Management Agency (FEMA)
- Geographic Information System (GIS) Mapping
- Past Storm Infrastructure Projects
- Known Infrastructure Concerns
- On-going Maintenance Issues (Reactive)
- Proactive Maintenance Actions
- Planning for the Future

Historical Information & Development

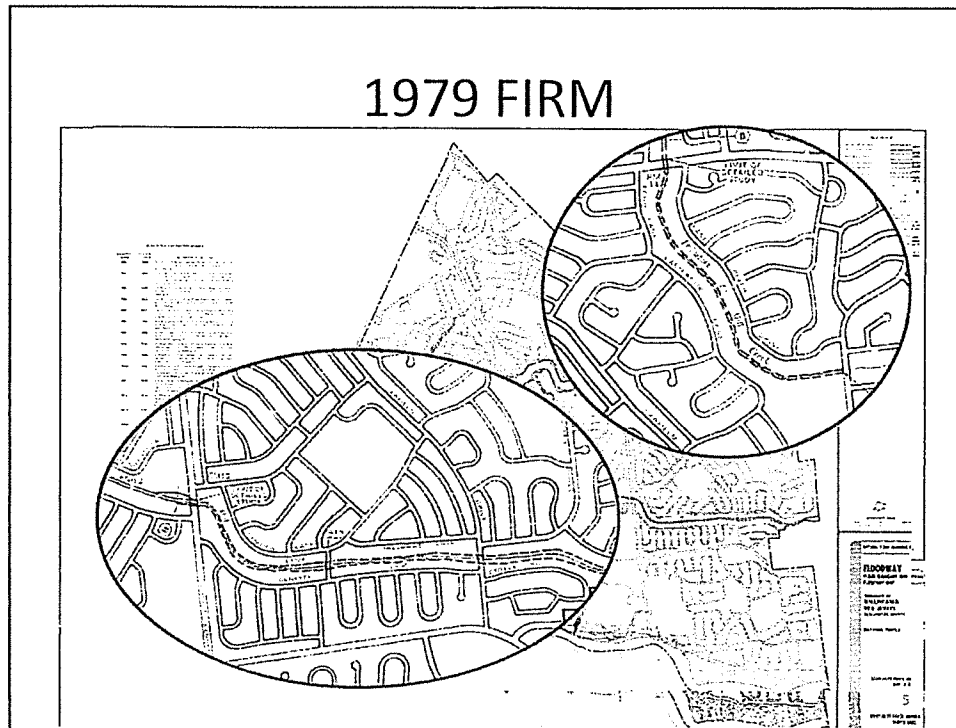
- Township built-out in 1970's.
- Surrounding Municipalities (Burlington Twp. & Westampton Twp.) have continued to develop, especially in last twenty (20) years.
- Surrounding development appears to be impacting Willingboro.



Federal Emergency Management Agency (FEMA)

1979

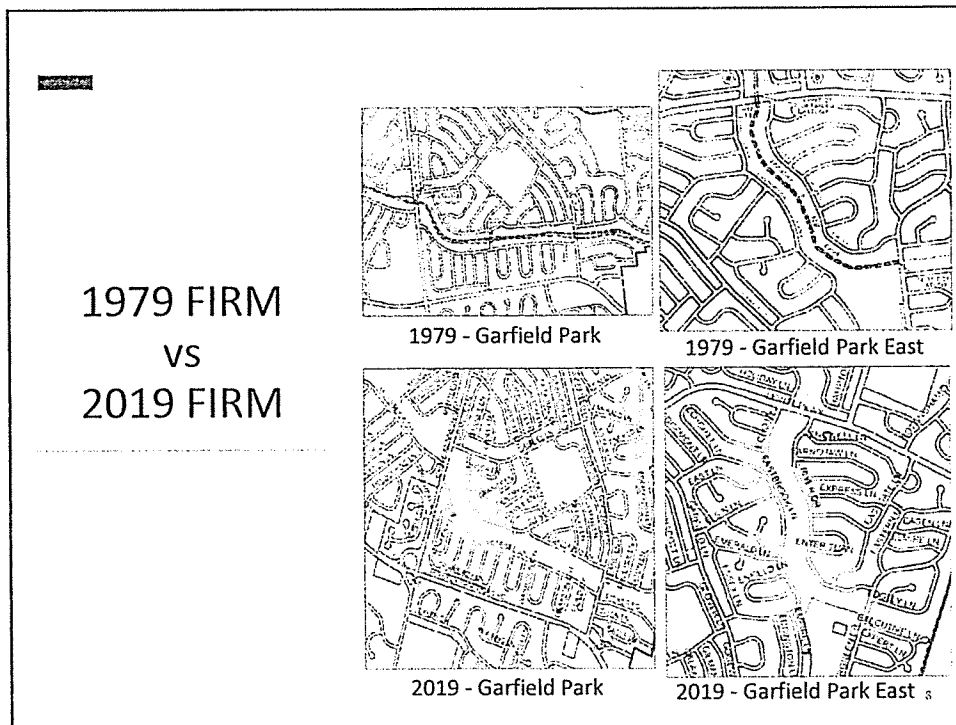
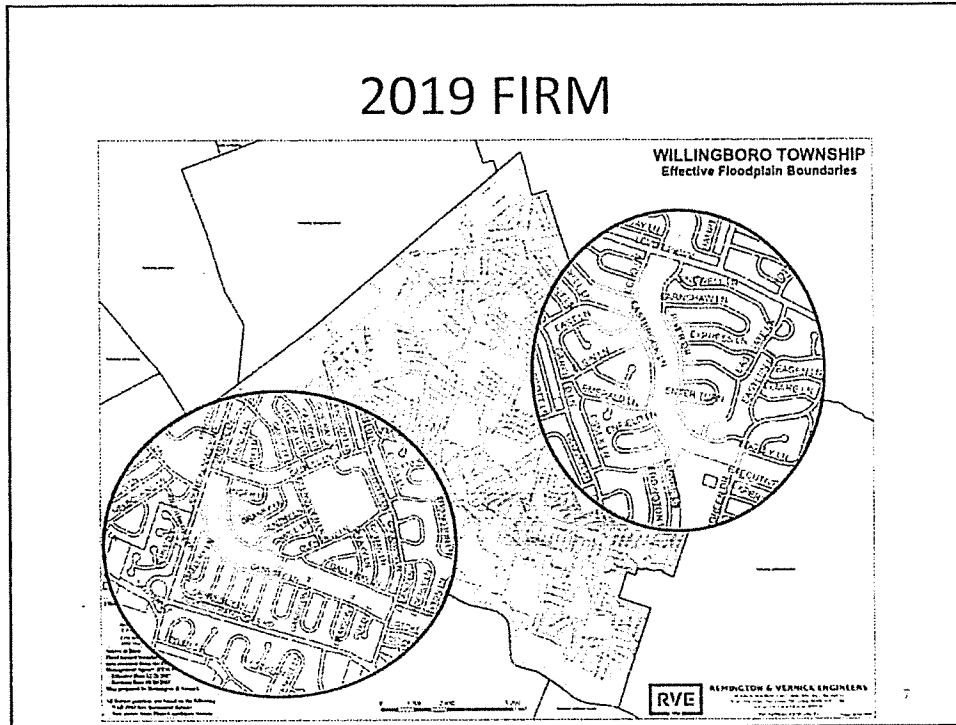
- The original Federal Insurance Rate Maps (FIRM) are flood maps created in 1979 which indicated the likelihood of flooding for a specific area also known as Special Flood Hazard Area (SFHA). Map based on flood studies and historical flood data.
- Areas located in the SFHA require mandatory purchase of flood insurance.
- Approximately 340 property owners were in the SFHA in 1979.



Federal Emergency Management Agency (FEMA)

2019

- Recent storms and development created need for updated maps.
- Most recent FIRM effective December 2017, revised August 2019.
- Township is part of the National Flood Insurance Program (NFIP's) to help reduce costs to property owners.
- From the 1979 to 2019 FIRM's, there was an increase of approximately 320 additional property owners in the SFHA for a total of 660.

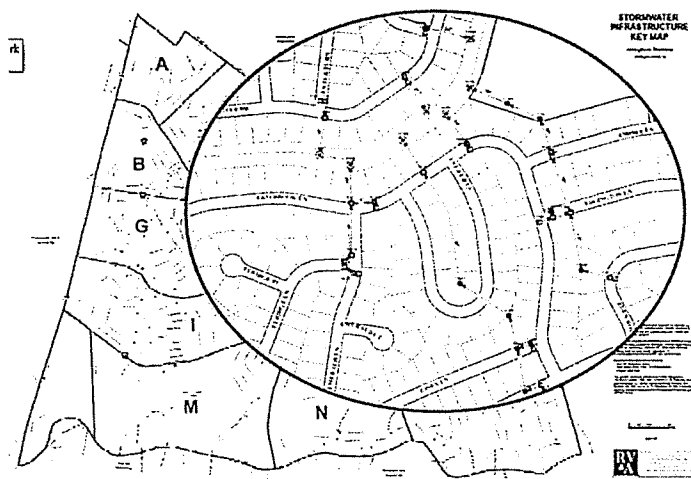


Geographical Information System (GIS) Mapping

- Digitized existing storm sewer system maps, as-builts, historical improvements, etc.
- Enables Township/DPW to quickly view areas when issues arise.
- Database of infrastructure in one (1) easily accessible location.
- Expandable to needs of Township.
 - Drug Free School Zones
 - Road Improvements
 - 200' Property Owner List
 - Street signs

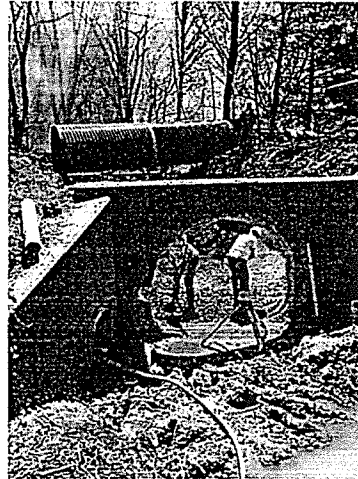
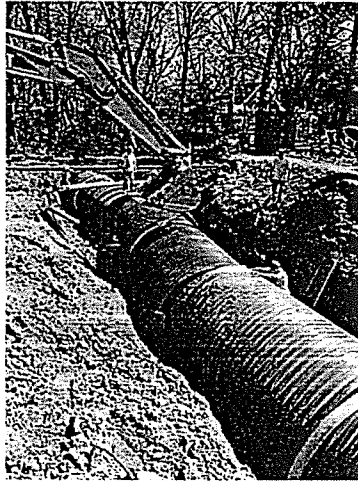
9

Geographical Information System (GIS) Mapping



10

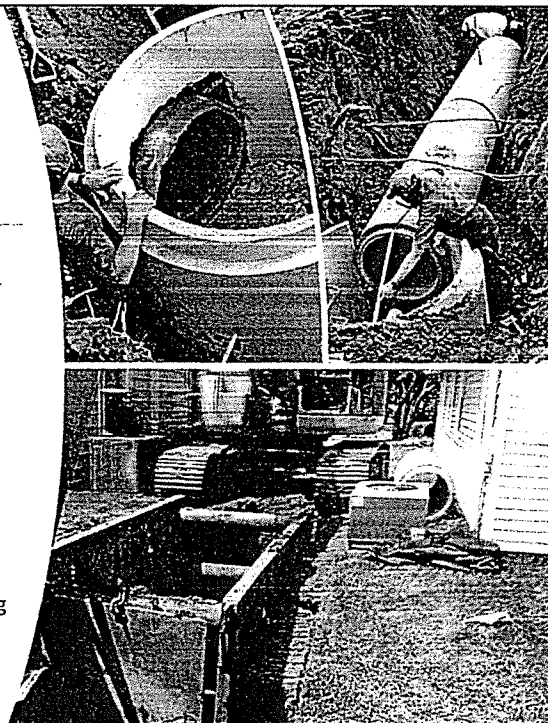
Infrastructure Projects



11

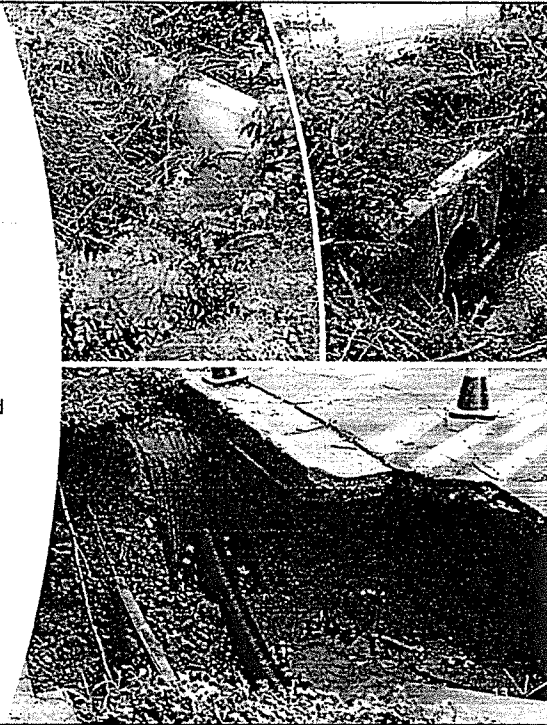
Millbrook Park Stormwater Outfalls Rehabilitation

- Replaced fourteen (14) stormwater outfalls and pipes along creek due to deterioration of outfalls. Design & coordination with Township for replacement began in 2009. Construction began in 2011 and was completed in 2012.
- Performed localized stream bank stabilization.
- Utilized New Jersey Infrastructure Trust (NJIT) financing.
- Extensive environmental permitting required.



Evergreen Drive and Bartlett Lane Culvert Replacements

- Both culverts failed in August 2011 during Hurricane Irene.
- Existing corrugated metal pipe deteriorated.
- Heavy rains and stream flow caused washout of ground / roadway above pipes.
- Replaced "in-kind".



Evergreen Drive Culvert Replacement

- New pipe and headwall installation.
- Roadway reconstruction.



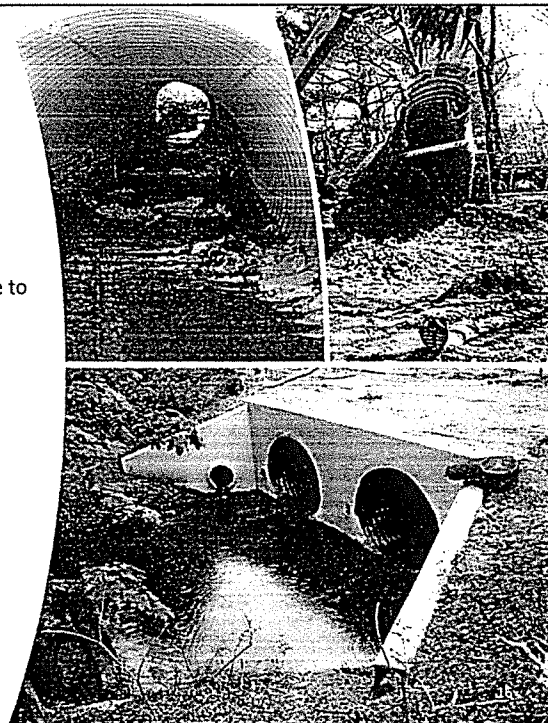
Sandstone Lane Culvert Replacement

- Culvert failed in March 2014 due to age / deterioration.
- Existing corrugated metal pipe deteriorated.
- Sinkholes appeared above pipe.
- Replaced "in-kind".



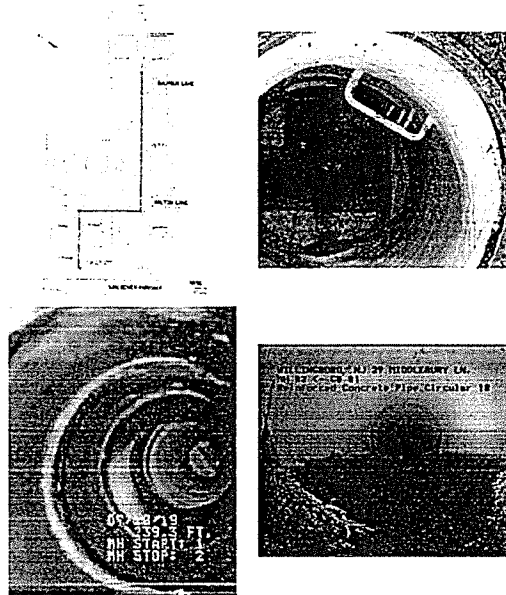
Messenger Lane Culvert Replacement

- Culvert failed in February 2016 due to age / deterioration.
- Existing corrugated metal pipe deteriorated.
- Sinkholes and roadway settlement appeared above pipe.
- Replaced "in-kind".



Storm Sewer Pipe Repairs

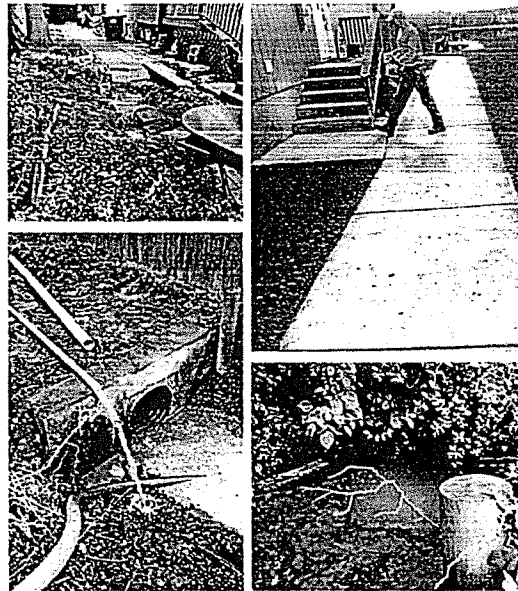
- Areas of grass, curb, sidewalk and pavement settled above existing pipes.
- Pipe video revealed pipes were structurally sound, but there was joint separation.
- Elected to grout pipe joints in lieu of replacement.
- Work completed in 2018



17

23 Beechnut Lane Outfall Pipe Replacement

- Outfall pipe failed during June 2018 storm event.
- Existing corrugated metal pipe deteriorated.
- Heavy rains and flow caused pipe to collapse.
- Replaced "in-kind".

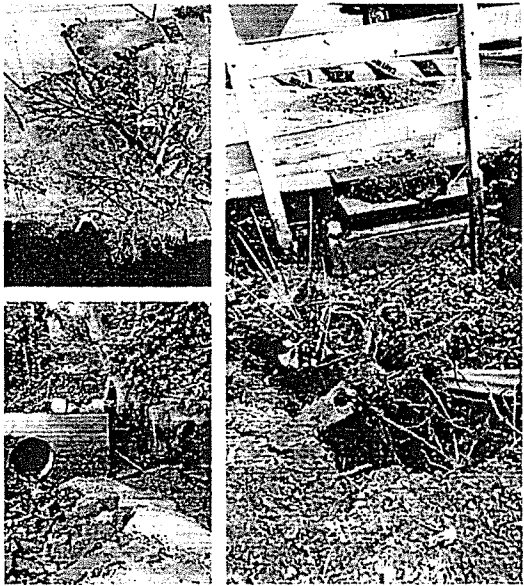


18

PROJECT TITLE

John F. Kennedy Way Outfall Replacement

- Outfall pipe failed during June 2018 storm event.
- Existing corrugated metal pipes deteriorated.
- Heavy rains and flow caused pipes to collapse.
- Replaced "in-kind".

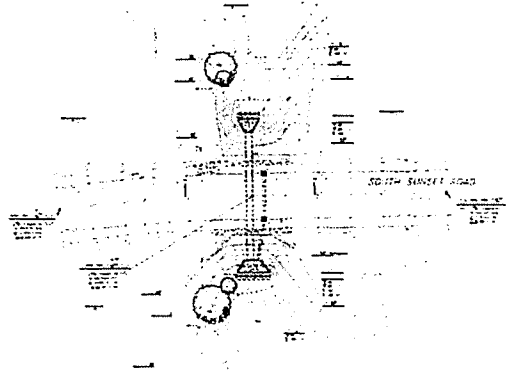


19

PROJECT TITLE

S. Sunset Road Culvert Replacement

- Culvert currently failing due to age / deterioration.
- Design underway for "in-kind" replacement Fall / Winter 2020.
- Replace culvert prior to resurfacing of S. Sunset Road with NJDOT Grant Funds.



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Known Infrastructure Concerns

This list has been prepared in a collaborative effort between the Department of Public Works & Township Engineer to evaluate and prioritize projects based upon funding and potential effect on Public Safety and performance of the overall storm system. This list is evaluated and updated on an annual or as-needed basis.

- Buckingham Drive, Buckingham Drive & Berkshire Lane, Bentley Lane & 115 Club House Drive
 - Failing pipe joints causing undermining of roadway.
 - Possible slip lining or joint grouting
 - Pipe video needs to be performed to determine scope of joint repairs.
- Shawmont Lane
 - Sinkholes forming above pipe from retention area to Sheffield Lane.
 - Cause thought to be failing pipe joints.
 - Possible slip lining or joint grouting
 - Pipe video needs to be performed to determine scope of joint repairs.

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Known Infrastructure Concerns

- Rittenhouse Court (Beyond fence line & sidewalks)
 - Severe Erosion at outfall.
 - Located on New Jersey property b/t Rittenhouse Court & Mill Creek, approx. twenty-five (25) drop off from top of bank.
 - Ownership in question, Environmental permitting required.
 - Coordination needed between Township, Township Engineer & New Jersey to determine ownership.
- Mill Creek Park
 - Multiple storm sewer repairs needed within wooded areas to prevent further erosion to walking paths.
 - Work may be able to be performed in-house by DPW.
- Club House Drive & Windsor Lane
 - Manhole within roadway damaged.
 - Repairs include shutting down of intersection to purge interior of manhole.
 - Work within structure, requires confined space entry.

22

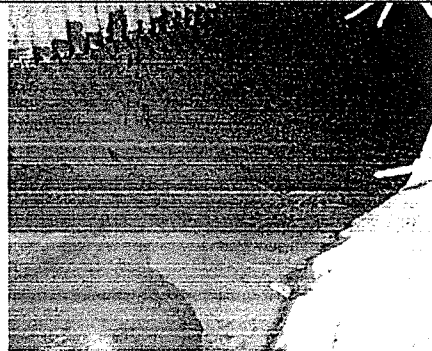
Eaton Court

- Existing structure was bypassed by storm flows during June 2018 storm event.
- Severe erosion occurred.
- Reconstruct / rehabilitate structure, restoration of stream banks upstream & downstream needed.
- Estimated construction cost of \$235,000.00
- Environmental permitting will be required.



Holstone Lane

- Damaged manhole and outfall.
- Existing corrugated metal pipe deteriorated.
- Damage / restoration has caused erosion which has led to sidewalk failure.
- Work may be able to be performed in-house by DPW.



Millstone Lane

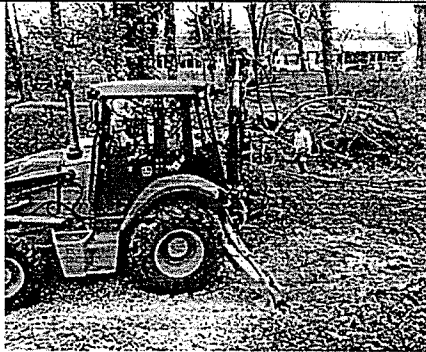
- Sever bank erosion.
- Damage & loss of property.
- DPW has begun bank restoration & stabilization.



On-going Maintenance Issues

Contributing Factors Flow Restrictions

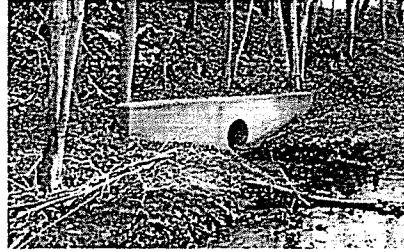
- Tree debris in stream
 - Portions of stream behind the following roads have been cleared in 2020:
 - Eaton Court to Levitt Parkway
 - Garfield Drive to John F. Kennedy Way
 - Millstone Lane (Middlebury to Levitt)



On-going Maintenance Issues

Contributing Factors to Flow Restrictions

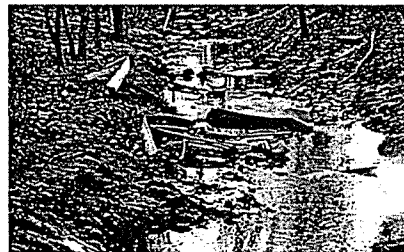
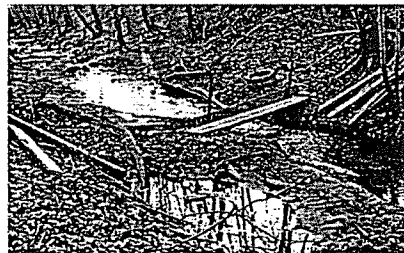
- Illegal dumping
 - Affects flow through stream, culverts and pipe system
- Inspections is proactive, cleanup is reactive.



27

On-going Maintenance Issues

Illegal Dumping within Stream behind
East Stokes Lane

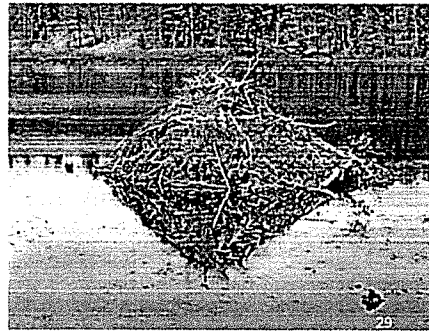
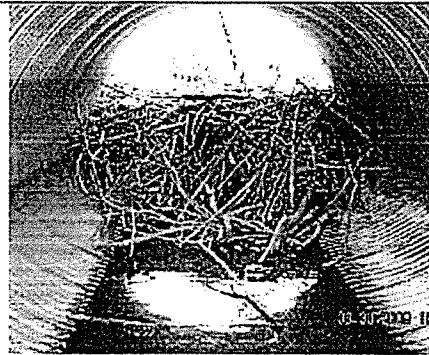


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On-Going Maintenance Issues

Contributing Factors to Flow Restrictions

- Wildlife
 - o Beavers
 - Create dams which impede waterflow & damage infrastructure.
 - Limited time for trapping & relocation of beavers.
 - Trappers must have license from New Jersey.
 - Twelve (12) trapped b/w Newhall Court & Northampton Drive in 2018
 - Three (3) trapped behind Gallaway Lane in 2019.

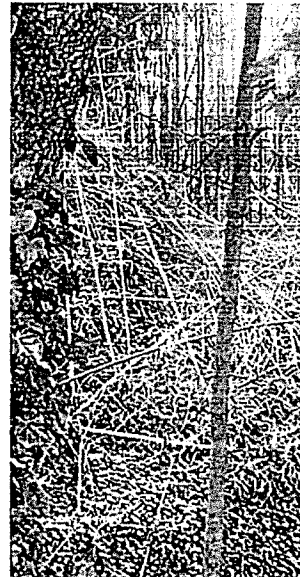
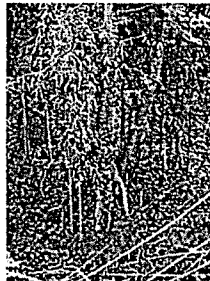


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On-Going Maintenance Issues

Contributing Factors to Flow Restrictions

- Invasive Plants
 - o Bamboo
 - Crowds out native species.
 - Fast growing, spreading & difficult to remove.
 - May cause damage to existing infrastructure.
 - Glenview Lane




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On-going Maintenance Issues

Contributing Factors to Flow Restrictions

- Construction Challenges: What DPW finds when problems arise?
- Failing Bulkhead due to deterioration.
- RCP lift hole plug missing.
- Varying pipe sizes.

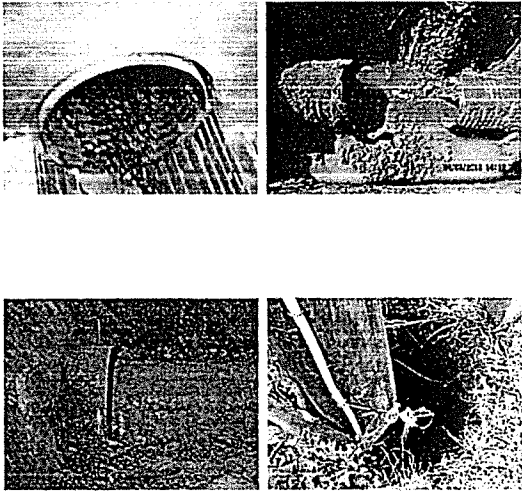


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On-going Maintenance Issues

Contributing Factors to Water Flow Issues:

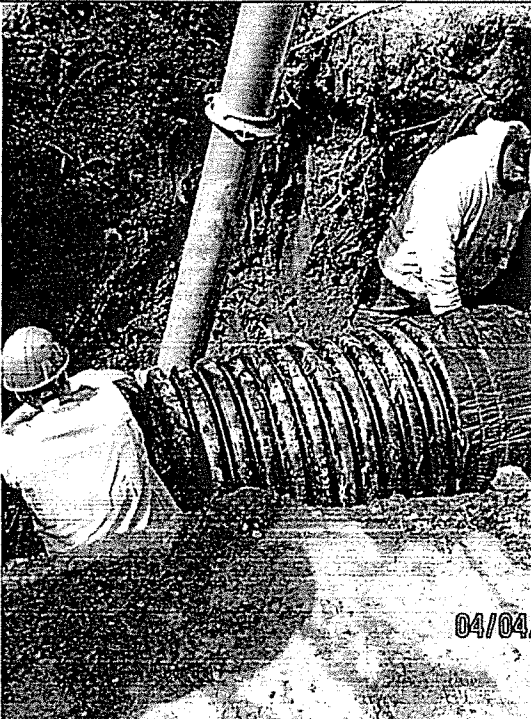
- Construction Challenges: What DPW finds when problems arise?
- Pipe Joints exposed due to varying pipe sizes.
- Pipe not grouted to structure.
- Damage caused by utility company.



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On-going Maintenance Issues



Reactive Repairs



On-going Maintenance Issues

Contributing Factors to Water Flow Issues:

- Outside impact on Township.
- Excess stormwater runoff and soil erosion from Burlington Township Development project.
- Van Sciver Parkway near Route 130 & Radwell.



On-going Maintenance Issues

- Pipe failure within Bartlett Lane.
- Pipe failure was unknown until roadway collapsed.
- Concrete roadway temporarily "bridged" void under roadway.
- Repaired by DPW in 2020.



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On-going Maintenance Issues

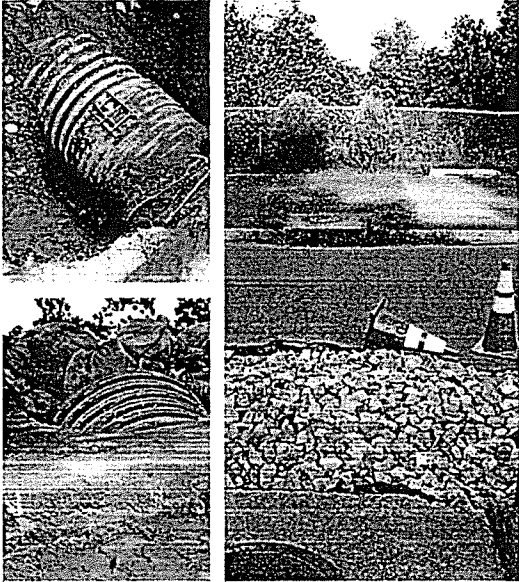
- Encroachment into right-of-way and / or easements.
- Creates difficulties for inspection and maintenance of waterways.
- Constant maintenance of vegetation within easements.



35

On-going Maintenance Issues

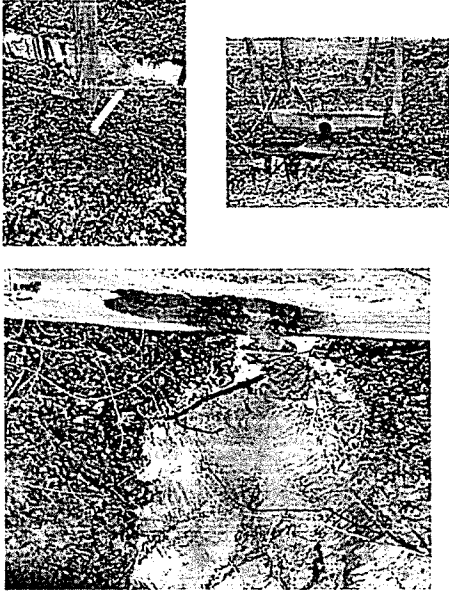
- Storm pipe and road failed along Sedgewick Lane.
- Repair completed in 2009.
- Reactive repair.



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Proactive Maintenance Measures

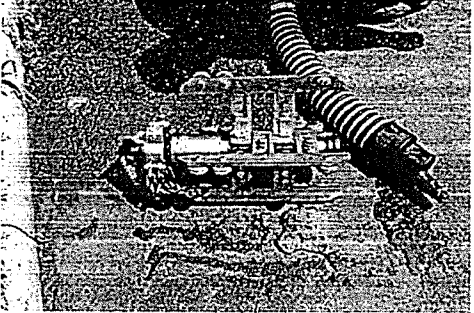
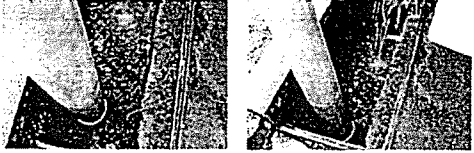
- Regular inspection of outfalls for damage & erosion.
- Dry flow condition inspection.
- Illicit connections.



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Proactive Maintenance Actions

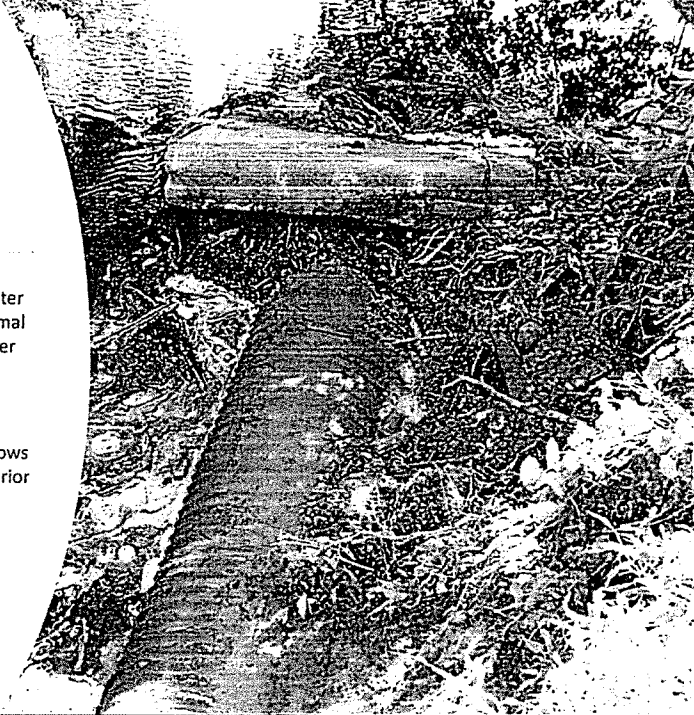
- Regular cleaning of catch basins.
- Jetting & cleaning of pipes.



35

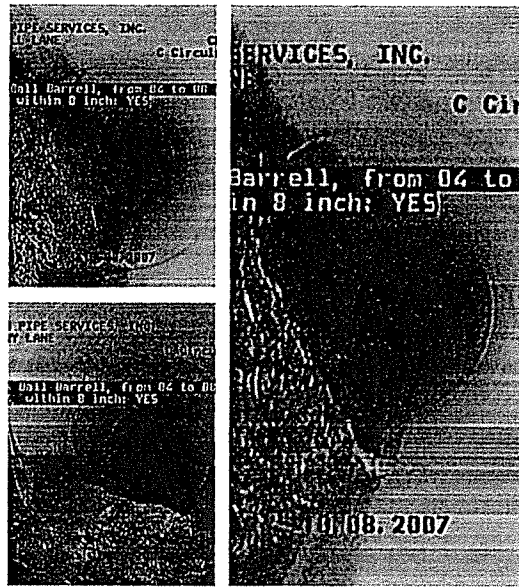
Proactive Maintenance Actions

- Beaver dam caused water level to rise above normal levels within stormwater retention basin.
- Water caused severe erosion.
- Regular inspections allows DPW to make repairs prior to storm pipe failure.



Proactive Maintenance Actions

- Pipes within Gentry Lane as well as Gamewell Lane had severe root intrusion.
- Video pipe inspection was performed.
- DPW cut roots to remove flow impedance, joint repairs done as-needed.



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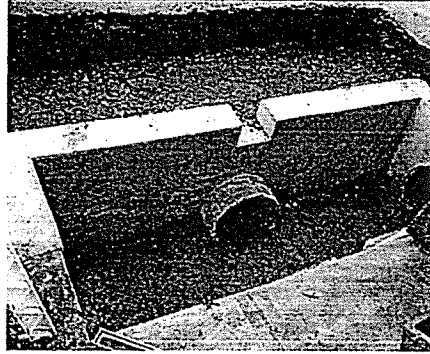
Proactive Maintenance Actions

- Evidence of joint / pipe failure within Sheffield Lane.
- Slip line pipe before complete failure of roadway and pipe.



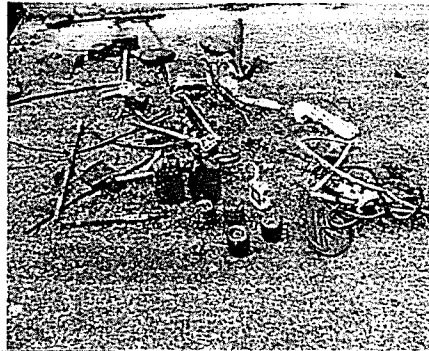
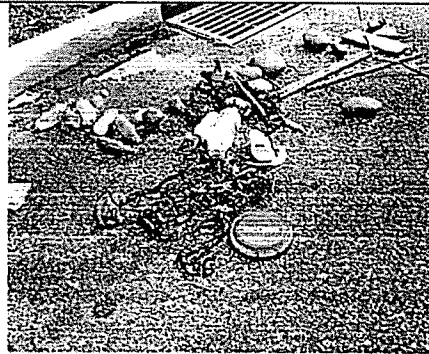
Proactive Maintenance Actions

- Deteriorated catch basin within Eddington Lane.
- Repair of catch basin before failure.



Proactive Maintenance Actions

- Regular inspection & cleaning of catch basins.
- Not just grass, dirt and vegetative debris.



AGENDA

Planning for the Future

Create comprehensive Stormwater Management Improvement Plan:

- Model & evaluate existing conditions and stormwater infrastructure during all storm events (1, 5, 10, 25, 50 & 100-year storm events)
- Identify problem areas & diagnose the cause.
- Prioritize proposed improvements needed.
- Offer improvement strategies & alternatives analysis

AGENDA

Planning for the Future


Existing Conditions:

- Watershed study.
- Stream & flooding study.
- Evaluate existing drainage systems.
- Identify problem areas & diagnose the cause.

Watershed Delineation

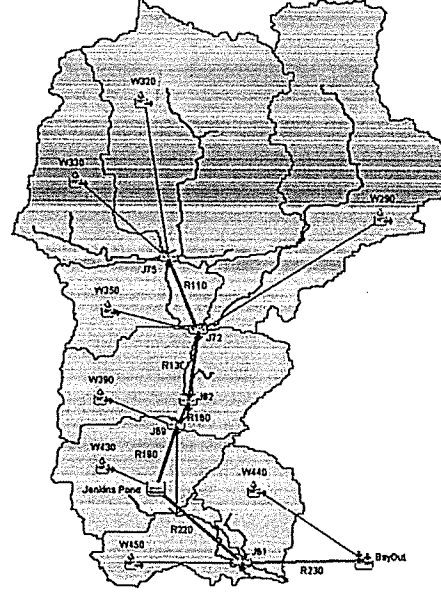
Creates overall drainage area based on:

- Elevations, soil types, stream corridors



Hydrologic Modeling HEC-HMS

- Perform Runoff Volume Calculations for storm events.
- Modeling Base Flow of the existing conditions.
- Modeling Channel Flow.
- Models points of interest (POI's) such as stormwater basins, culverts, stream intersections, etc.



Stream & Culvert Study

- Hydrologic & Hydraulic Study
 - Hec-RAS, computer program that models both stream & culverts.
 - HY-8, computer program that models culverts.
- Problem Areas
 - Identify upstream development causing runoff increases.
 - Analyze affects of debris accumulation in stream channel.
 - Determine if culvert has capacity issues and is undersized.

Drainage System & Stormwater Analysis

- Computer Modeling to perform Hydraulic analysis
 - Analyze pipes & catch basins for system capacity.
 - Analyze stormwater outfalls for capacity and velocity.
 - Analyze basin / retention areas for capacity, freeboard or water surface elevations and water discharge.
- Problem Areas
 - Structural condition inspection
 - Erosion from velocity of stormwater
 - Undersize / capacity issues.

Improvement Strategies

- Establish Priority List
 - Cause of problem and condition of infrastructure.
 - Is infrastructure undersized, functioning as intended, failing, etc.?
 - Analyze impact to downstream areas.
 - Prepare estimated project costs.
 - Helps to determine critical path for proposed improvements.
- Stormwater Improvement Plan
 - Engineering & design to execute proposed improvements.
- Township-wide Stormwater Management Plan and Strategy
 - Establish Township Ordinance revisions for future development.
 - Create off-tract mitigation requirements if developers cannot meet stormwater needs on-site.

Stormwater Improvement Plan

- Stormwater Management Plan
 - Stormwater Management Narrative
 - ❖ Pre and Post Condition analysis
 - Peak Rates, Volume & Water Quality Control
 - Alternatives Study, recommendations, supporting calculations & modeling
 - Post Construction Stormwater Management Plan
- Erosion and Sedimentation Pollution Control (E&S) Plan
 - E&S Narrative
 - E&S Plan
- Permit applications
 - NJDOT, NJDEP, US Army Corp of Engineers, County Conservation Soil District, etc.
- Cost estimate and bid package

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Alternative Study & Design

- Alternative Study
 - Condition, Design/Service year, Impact to downstream areas & drainage system
 - Repair, replace "in-kind" or redesign & reconstruction.
- Alternatives Design
 - Type of infrastructure. Pipe culvert, box culvert, bridge, etc.
 - Permitting requirements. One or more permits may be required depending on location and/or size of improvement.
 - Size / capacity, materials, costs, etc

Questions?

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**WILLINGBORO TOWNSHIP COUNCIL
MEETING
October 6, 2020**

To Join Zoom Meeting.

1. Type in address bar: <https://zoom.us>
2. Click “ Join Meeting” on the top menus bar
3. Meeting ID: 953 6953 7139
4. Password: 531748

Telephone Users May Dial In:

1-646-558-8656

Password: 531748

7:00 PM
Call to Order
Flag Salute
Statement
Roll Call

MAYOR’S PROCLAMATIONS:

2020 FIRE PREVENTION WEEK PROCLAMATION

2020 NATIONAL BREAST CANCER AWARENESS MONTH

RECOGNITION FOR MR. & MRS. MARTIN IN CELEBRATION OF THEIR
75TH WEDDING ANNIVERSARY

MUNICIPAL UPDATES

RESOLUTION

Res. 2020—138

RESOLUTION AUTHORIZING THE APPROVAL OF
VOUCHERS FOR PAYMENT & RATIFICATION

Res. 2020—139

RESOLUTION AUTHORIZING REFUNDS FOR
OVERPAYMENTS OF TAXES

Res. 2020—140

RESOLUTION AUTHORIZING THE TOWNSHIP OF
WILLINGBORO TO PLACE MUNICIPAL LIENS ON
CERTAIN PROPERTIES FOR FAILING TO ADDRESS
PROPERTY MAINTENANCE VIOLATIONS

- Res. 2020—141 RESOLUTION REGARDING GOVERNOR’S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT CYCLE FOR JULY 2020-JUNE 2025 (CHAPTER 159)
- Res. 2020—142 RESOLUTION TO AMEND THE ADOPTED BUDGET FOR ADDITIONAL ITEMS OF REVENUE AND OFFSETTING APPROPRIATION (CHAPTER 159)
- Res. 2020—143 RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING CHANGE ORDER #1 FINAL 2019 MISCELLANEOUS DRAINAGE IMPROVEMENTS AND RE-ADVERTISEMENT BY LANDBERG CONSTRUCTION LLC.
- Res. 2020—144 RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING PAYMENT CERTIFICATE NO. 5 FINAL RELEASING RETAINAGE TO LANDBERG CONSTRUCTION LLC FOR THE 2019 MISCELLANEOUS DRAINAGE IMPROVEMENTS AND RE-ADVERTISEMENT
- Res. 2020—145 RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING THE RELEASE OF PERFORMANCE BOND TO LANDBERG CONSTRUCTION LLC AND ACCEPTANCE OF A TWO YEAR MAINTENANCE BOND FOR THE 2019 MISCELLANEOUS DRAINAGE IMPROVEMENT AND RE-ADVERTISEMENT
- RES. 2020—146 RESOLUTION OF THE TOWNSHIP OF WILLINGBORO AWARDED A BID FOR FY 2020 ROAD IMPROVEMENT PROGRAM: RECONSTRUCTION OF VARIOUS STREETS

APPROVAL OF MINUTES:

May 5, 2020
 May 19, 2020
 June 2, 2020
 June 16, 2020

July 8, 2020
 August 7, 2020
 September 8, 2020

TREASURER REPORT APPROVE AND ADOPT

NEW BUSINESS

OLD BUSINESS

**Public Comment
Council Comment**

Res. 2020—147

EXECUTIVE SESSION (IF NEEDED)

ADJOURNMENT

**ALL BUSINESS ITEMS ARE TENTATIVE PENDING THE REVIEW AND APPROVAL
OF THE LAW DEPARTMENT**

Willingboro Township Council

Agenda

October 6, 2020

TO JOIN ZOOM MEETING.

1. Type in address bar: <https://zoom.us>
2. Click "Join Meeting" on the top menu bar
3. Meeting ID: 953 6953 7139
4. Password: 531748

TELEPHONE USERS MAY DIAL IN:

1-646-558-8656

Meeting ID: 953 6953 7139

Password: 531748

7:00pm – Teleconference Council Meeting

Call to Order
Flag Salute
Statement

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting was provided in the following manner.

On January 1, 2020 advance written notice of this meeting was posted on the bulletin board in the Municipal Complex.

On January 1, 2020, advance written notice of this meeting was mailed to the Burlington County Times, the Trenton Times, the Philadelphia Inquirer and the Courier Post.

On January 1, 2020, advance written notice of this meeting was filed with the Township Clerk.

The Township Clerk is directed to enter into the minutes of this meeting this public announcement.

Roll Call

Councilman Anderson	Present
Councilwoman Perrone	Present
Councilwoman Whitfield	Present
Deputy Mayor McIntosh	Present
Mayor Worthy	Present

MAYOR

PROCLAMATIONS:

2020 FIRE PREVENTION WEEK

2020 ANTIONAL BREAST CANCER AWARENESS MONTH

RECOGNITION FOR MR & MRS. MARTIN IN CELEBRATION OF THEIR 75TH
WEDDING ANNIVERSARY

MUNICIPAL UPDATES - Acting Manager Walter Howard

RESOLUTION 2020-138
RESOLUTION AUTHORIZING THE APPROVAL OF VOUCHERS FOR PAYMENT &
RATIFICATION

Whereas, Willingboro Township Council received the September
2020, Bill List and had an opportunity to review said Bill List; and

Now, Therefore, Be It Resolved by the Township Council of the Township of
Willingboro, assembled in public session this 6th day of October, 2020 that the Council
hereby authorizes the Approval of Vouchers for Payment and Ratification including those
items purchased under state contract and identified as such and all Trust Other Accounts
(Recreation Trust, Tax Redemption, Escrow, and Dedicated by Rider Accounts).

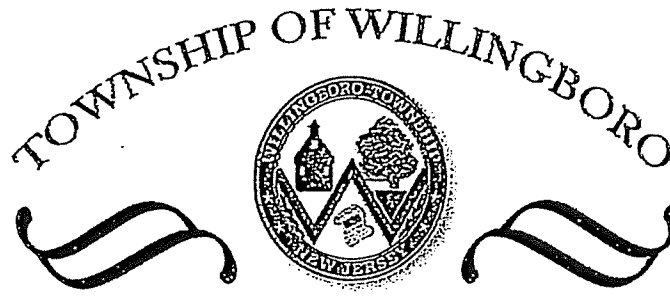
Be It Further Resolved that a copy of this resolution shall be forwarded to the
Director of Finance for her information and attention.

Motioned by Councilwoman Perrone
Seconded by Councilman Anderson

Roll call

Councilman Anderson	Yes
Councilwoman Perrone	Yes
Councilwoman Whitfield	Yes
Deputy Mayor McIntosh	Yes
Mayor Worthy	Yes

Motion Carried, Resolution 2020-138 approved



PROCLAMATION

2020 – FIRE PREVENTION WEEK

WHEREAS, the Willingboro Fire Department responded to 1,399 calls in 2019 and over 1,036 calls so far in 2020; and

WHEREAS, the Fire Prevention Unit of the Willingboro Fire Department is endeavoring to increase the awareness of the residents of Willingboro in effective fire prevention procedures; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, Willingboro residents should make a home escape plan, drawing a map of each level of the home, showing all doors and windows; and

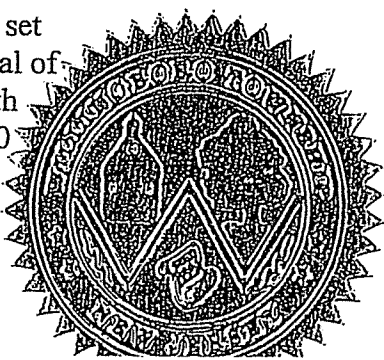
WHEREAS, Willingboro residents should practice the home fire escape plan with everyone in the household, including visitors; and

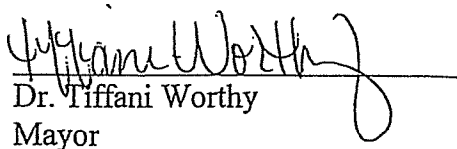
WHEREAS, Willingboro residents should teach children to escape on their own in case adults can't help them; and

WHEREAS, knowledge of these procedures would help to greatly decrease the loss of lives and property as a result of fire.


NOW, THEREFORE, I, Tiffany Worthy, Mayor of the Township of Willingboro, do hereby PROCLAIM the week of **October 4 – 10, 2020, FIRE PREVENTION WEEK –“Serve Up Fire Safety in the Kitchen!”** in the Township of Willingboro and urge all of the residents to be aware of their surroundings, look for available ways out in the event of a fire or other emergency, respond when the smoke alarm sounds by exiting the building immediately, and support the many public safety activities and efforts of the Township of Willingboro’s Fire and Emergency Services during Fire Prevention Week 2020.

Whereas I Hereunto set my Hand and the Seal of the Township this 6th day of October, 2020




Dr. Tiffani Worthy
Mayor

TOWNSHIP OF WILLINGBORO



PROCLAMATION

NATIONAL BREAST CANCER AWARENESS MONTH

WHEREAS, according to the Centers for Disease and Prevention (CDC), breast cancer is the second most common cancer in women, and one of the leading causes of cancer-related death; and

WHEREAS, doctors estimate that about five to ten percent of breast cancers are hereditary, and individuals whose family history puts them at increased risk for breast cancer should discuss with their doctor or qualified health professional proper prevention and early diagnosis strategies; and

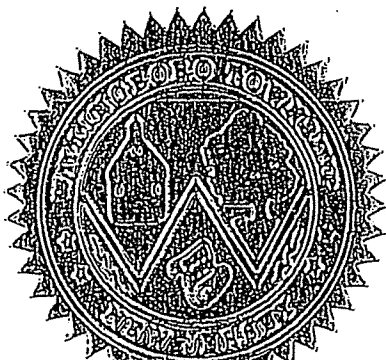
WHEREAS, during the month of October, with bold pink ribbons displayed proudly in the community, family, friends, and neighbors stand in solidarity with breast cancer survivors and reaffirm our commitment to raising awareness of this disease; and

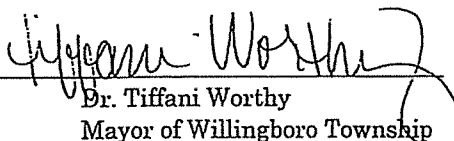
WHEREAS, Breast Cancer Awareness Month serves as an opportunity to increase awareness of the disease and to encourage individuals to have a plan to detect the disease in its early stages. For these individuals, and for their loved ones who give their unwavering support during the most trying times, we recommit ourselves to the essential and necessary work of forging a future free from cancer in all its forms.

WHEREAS, this October, as we a united Willingboro, display pink ribbons, or wear pink clothing to raise awareness, we recognize breast cancer survivors, those currently battling the disease, friends and families of a diagnosed patient, and applaud the efforts of our medical professionals and researchers working to find a cure;


NOW, THEREFORE, BE IT RESOLVED that I, Tiffani Worthy, Mayor of the Township of Willingboro, along with the members of the Willingboro Township Council do hereby declare the month of **October, 2020**, as **NATIONAL BREAST CANCER AWARENESS MONTH** in the Township of Willingboro

In Witness whereof I
Hereunto Set My Hand
And Seal of Willingboro
Township this 6th day
Of October, 2020




Dr. Tiffani Worthy
Mayor of Willingboro Township

TOWNSHIP OF WILLINGBORO



PROCLAMATION

MR. & MRS. MARTIN

WHEREAS, Nelson and Gertie Martin, are being recognized for their many achievements, and contributions that will continue to enhance and have a positive impact on all who are connected by the outcome. We, the members of Willingboro Township Council, consider it a privilege to be a part of this Recognition Celebration; and

WHEREAS, this November Mr. & Mrs. Martin will celebrate their 75th wedding anniversary, of which 53 of those years were established here in Willingboro, New Jersey; and

WHEREAS, Nelson and Gertie met in the summer of 1945 in Charleston, South Carolina. One day, Gertie was sitting on a balcony looking down at the street, where a young man was fixing his car. Nelson looked up and their eyes locked; the rest is history; and

WHEREAS, Mr. Martin, worked as a building engineer for the Wistar Institute located on the University of Pennsylvania campus. Mr. Nelson worked for over 50 years and didn't miss a single day; and

WHEREAS, Mr. Martin's consistency allowed him to support his young growing family while Mrs. Gertie took care of the house; and

WHEREAS, Mr. & Mrs. Martin relocated to Willingboro and bought their home on Hasting Lane; and

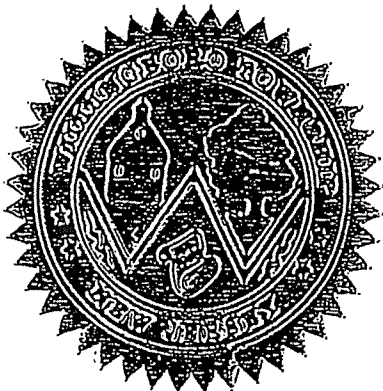
WHEREAS, Mrs. Gertie cooked, cleaned and chauffeured her six athletic sons to their various sporting events, such as basketball, baseball and football; and

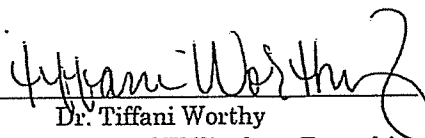
WHEREAS, Mr. & Mrs. Martin, are honored by their children for having foresight to move the family to a more secured environment. All credits goes to both parents for depositing a great foundation, instilling a healthy balance of love and accountability; and

WHEREAS, the third Martin child, Tony Martin, has spent his entire adult life emulating his parents. Mr. Tony has been married for 35 years and he has worked for Boeing Defense, Space & Security for 34 years, rising to his current position of vice president of total quality. "My dad has always been my hero, in all aspects working, the way he treated my mother, the marriage, and the love"; and

NOW, THEREFORE, I, Dr. Tiffani Worthy, Mayor of the Township of Willingboro, along with Township Council and residents, hereby consider it an honor and pleasure to celebrate Mr. Nelson and Mrs. Gertie Martin on their 75th wedding anniversary.

In Witness whereof I
Hereunto Set My Hand
And Seal of Willingboro
Township this 6th day
Of October, 2020




Dr. Tiffani Worthy
Mayor of Willingboro Township

f



REMINGTON
& VERNICK
ENGINEERS

The Presidential Center, Lincoln Building
Suite 600, 101 Route 130
Cinnaminson, NJ 08077
O: (856) 303-1245
F: (856) 303-1249

ENGINEERING STATUS REPORT

OCTOBER 2020

STUDIES, ENGINEERING INVESTIGATIONS, GRANT APPLICATIONS

FY 2021 NJDOT TRUST FUND MUNICIPAL AID GRANT APPLICATION

Our office is in the process of preparing an application for Phase II for improvements to Pennypacker Drive & S. Sunset Road (from Route 130 to Charleston Road (CR 630)). The limits will begin from the Pennypacker Bridge to Route 130. The application was submitted on June 25, 2020 requesting \$249,104.10.

Additionally, our office is in the process of preparing an application for the reconstruction of the existing bikeways within the Township. The application was submitted on June 25, 2020 requesting \$571,899.77.

FY 2020 NJDOT TRANSPORTATION ALTERNATIVES SET-ASIDE PROGRAM

Our office notified the Township that the NJDOT is now accepting applications for nonmotorized forms of transportation projects. The Township has advised our office not to prepare an application.

CAPITAL IMPROVEMENT & GENERAL ENGINEERING PROJECTS

"STORM SEWER SYSTEM INVENTORY MAPPING" FOR MS4 COMPLIANCE

The intent of this project is to create a GIS Infrastructure Mapping Database for the storm sewer system within the Township in accordance with State guidelines. Our office has prepared GIS mapping for MS4 compliance as required by the NJDEP for the Township. Currently this project is on hold due to budgetary constraints.

"PERFORMING ARTS CENTER" AT THE JOHN F. KENNEDY COMMUNITY CENTER

The Township proposes to renovate the existing auditorium and ancillary spaces at the John F. Kennedy Community Center into a "Performing Arts Center" to compliment the recent "Banquet Hall / Conference Center" renovation completed in previous years. The plans, specifications and estimated construction costs have been provided to the Township and Construction Code Office for final review / comment. We await further direction from the Township.

RE-STRIPING OF VARIOUS ROADWAYS

The project includes the re-installation of pavement striping along Dr. Martin Luther King Jr. Drive, Campbell Drive and Millennium Drive. Our office provided draft plans to the DPW for review / consideration. The Township considered working with the County to re-stripe the roadways during the County's restriping program, however due to the timing of that program the Township has requested our office to look into the State Contract vendor to re-stripe the roadways sooner. Our office has contacted State Contract vendors for pavement striping. Currently, their schedules have not permitted them to bring on additional work at this time. This project will be re-visited in Spring 2021.

FY' 2020 NJDOT TRUST FUND RESURFACING OF PENNYPACKER DRIVE & S. SUNSET ROAD

The project includes the resurfacing, ADA curb ramp installation, select driveway replacement and pavement striping along Pennypacker Drive & S. Sunset Road (from Route 130 to Charleston Road (CR 630)). NJDOT has approved the plans and specifications for construction. This project will be advertised for construction in Spring 2021.

2020 ROAD IMPROVEMENT PROGRAM

Our office has coordinated with the Director of Public Works to make improvements to the following roadways in the summer of 2020:

- Midfield Lane (reconstruction) (Base Bid)
- Maplewick Lane (reconstruction) (Base Bid)
- Buxmont Lane (reconstruction) (Base Bid)
- Blackwell Lane (reconstruction) (Alternate Bid No. 2)
- Middlebury Lane (reconstruction) (Alternate Bid No. 3)

Additionally, various concrete sidewalk repairs on the surrounding streets as specified on the DPW sidewalk plan will be incorporated into the plans. The concrete sidewalk repairs will be included under Alternate Bid No. 1. The concrete sidewalk improvements will be performed on the following streets:

- Montclair Lane, Millbrook Drive, Beverdale Lane, Brooklawn Drive, Buttercup Lane & Bently Lane

A "Recommendation to Award" letter was sent to the Township on September 14, 2020 for review and consideration.

S. SUNSET ROAD CULVERT REPLACEMENT

Our office has coordinated with the Director of Public Works for the "in-kind" replacement of the existing culvert beneath S. Sunset Road.

Work on construction plans and specifications are underway. It is anticipated to be advertised for construction early in the coming weeks.

VAN SCIVER PARKWAY BRIDGE & PENNYPACKER DRIVE BRIDGE REPAIRS

Our office has coordinated with the Township for routine maintenance repairs to the Van Sciver Parkway and Pennypacker Drive bridges.

A proposal for professional services is being prepared for review and consideration.

MUNICIPAL COMPLEX ENVIRONMENTAL REMEDIAL ACTION SERVICES

The project includes the preparation of Remedial Action (RA) Report required by the NJDEP for the former underground storage tank (UST) removed in 1998 and the abandoned-in-place heating oil UST at the Municipal Complex. This is the final phase to close the project with the NJDEP.

The RA Report be submitted to the NJDEP for review. We await comment from the NJDEP, if any.

RESOLUTION 2020-139
RESOLUTION AUTHORIZING REFUNDS FOR OVERPAYMENTS OF TAXES

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicate overpayments of taxes due and overpayments; and

WHEREAS, refunds are due for these overpayments as listed on the attached schedule and made a part hereto;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 6th day of October 2020, that refunds be made as per the attached schedule; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director for information, attention and compliance.

Motioned by Councilwoman Perrone
Seconded by Councilman Anderson

Roll call

Councilman Anderson	Yes
Councilwoman Perrone	Yes
Councilwoman Whitfield	Yes
Deputy Mayor McIntosh	Yes
Mayor Worthy	Yes

Motion carried. Resolution 2020-139 approved

RECOLUTION 2020-140
RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO PLACE
MUNICIPAL LIENS ON CERTAIN PROPERTIES FOR FAILING TO ADDRESS
PROPERTY MAINTENANCE VIOLATIONS

WHEREAS, the Code Enforcement Officer of the Township of Willingboro attempted to notify the property owners outlined in the attached "Schedule A" of violations of Chapter 272 of the Township Code; specifically the failure to remove high grass and weeds, brush, dying trees, obnoxious growths, filth, garbage, trash, and debris structural soundness, general maintenance or similar substances; and

WHEREAS, the property owners of record set forth in "Schedule A" failed to respond to the Township of Willingboro's Violation Notice or abate the outstanding property maintenance issues; and

WHEREAS, the Township of Willingboro in accordance with Chapter 272, subsequently made arrangements for the property maintenance violations to be abated on the properties listed on the above referenced "Schedule A," which has been completed and subsequently inspected by the Township's Code Enforcement Official; and

WHEREAS, in accordance with N.J.S.A. 54:5-8 and Chapter 272 the Township of Willingboro shall send a copy of this Resolution to the property owner stating the costs incurred by the municipality to abate the violations on their property, which costs shall become a municipal lien on the property.

NOW THEREFORE, BE IT RESOLVED, by the governing body of the Township of Willingboro in the county of Burlington on this 6th day of October, 2020, that the cost to abate the property maintenance violations as certified by the Township Manger that the Tax Collector shall be directed to add to and become a part of the taxes next assessed and levied thereon, and enforced and collected with interest upon the properties listed in "Schedule A" provided by N.J.S.A. 54:4-67 and in Chapter 272 of the Township Code of the Township of Willingboro.

Motioned by Councilman Anderson
Seconded by Deputy Mayor McIntosh

Clarification given at the request of council by the Acting Township Manager. Council was given the opportunity to ask question and have further clarification from Inspections Director.

Roll call

Councilman Anderson	Yes
Councilwoman Perrone	Yes
Councilwoman Whitfield	Yes
Deputy Mayor McIntosh	Yes
Mayor Worthy	Yes

Motion carried. Resolution 2020-140 approved

Willingboro Township Council Meeting of October 6, 2020 was held through Teleconference,
One Rev. M. L King, Jr. Drive, Willingboro, NJ 08046

RESOLUTION 2020-141

RESOLUTION REGARDING GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG
ABUSE FISCAL GRANT CYCLE FOR JULY 2020 – JUNE 2025 (CHAPTER 159)

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Township of Willingboro Council of the Township of Willingboro of, County of Burlington, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township of Willingboro Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township of Willingboro Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Burlington;

NOW, THEREFORE, BE IT RESOLVED by the Township of Willingboro of Township of Willingboro, County of Burlington, State of New Jersey hereby recognizes the following:

1. The Township of Willingboro Council does hereby authorize submission of a strategic plan for the Willingboro Municipal Alliance grant for fiscal year 2021 in the amount of:

DEDR	<u>\$6,084.00</u>
Cash Match	<u>\$1,521.00</u>
In-Kind	<u>\$4,563.01</u>

2. The Township of Willingboro Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: _____

Tiffany Worthy
Dr. Tiffany Worthy Mayor/Head of Governing Body

Motioned by Councilwoman Perrone
Seconded by Deputy Mayor McIntosh

Roll call

Councilman Anderson	Yes
Councilwoman Perrone	Yes

Willingboro Township Council Meeting of October 6, 2020 was held through Teleconference,
One Rev. M. L King, Jr. Drive, Willingboro, NJ 08046

Councilwoman Whitfield	Yes
Deputy Mayor McIntosh	Yes
Mayor Worthy	Yes

Motion carried. Resolution 2020-141 approved

RESOLUTION 2020-142
RESOLUTION TO AMEND THE ADOPTED BUDGET FOR ADDITIONAL ITEMS OF
REVENUE AND OFFSETTING APPROPRIATION (CHAPTER 159)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of local Government services may approve the insertion of any special item of revenue in the Budget of any county or municipality when such item shall have been made available By the law and amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of Appropriation for an equal amount; and

WHEREAS, the Township of Willingboro has received notice of an award of \$19,090.91 from the office of the Department of Homeland Security/FEMA for Assistance to Firefighters Grant Program; and wishes to amend its 2020 Budget to include this amount as revenue for COVID-19 Supplemental (AFG-S)

NOW, THEREFORE BE IT RESOLVED by the Council of the Township of Willingboro in the County of Burlington, New Jersey, State of New Jersey, assembled in the open public session on the day of Sept. 2020, hereby requests the Director of the Division of Local Government Services to approve insertion of an item of revenue in the budget of the year 2020 in the sum of \$19,090.91 from:

Miscellaneous Revenues:

Special items of General Revenue Anticipated
With Prior Written Consent of the Director of the
Division of Local Government Services:

States and Federal Revenues Off-set with

Appropriations: FEMA: Assistance to Firefighters Grant Program – COVID-19 Supplemental (AFG-S)

BE IT FURTHER RESOLVED that the like sum of \$19,090.91
be and the same is hereby appropriated under the caption of:

General Appropriations:

(a) Operations Excluded from CAPS

State and Federal Programs Off-Set by

Revenues:

FEMA: Assistance to Firefighters Grant Program – COVID-19 Supplemental (AFG-S)

BE IT FURTHER RESOLVED that the Township Clerk forward two certified copies of this resolution to the Director of Local Government Services for approval.

Motioned by Councilman Anderson
Seconded by Councilwoman Whitfield

Clarification given at the request of council by the Acting Township Manager.

Roll call

Councilman Anderson	Yes
Councilwoman Perrone	Yes
Councilwoman Whitfield	Yes
Deputy Mayor McIntosh	Yes
Mayor Worthy	Yes

Motion carried. Resolution 2020-142 approved

RESOLUTION 2020-143

RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO
AUTHORIZING CHANGE IRDER#1 FINAL 2019 MISCELLANEOUS DRAINAGE
IMPROVEMENTS AND RE-ADVERTISEMENT BY LANDBERG CONSTRUCTION LLC.

WHEREAS, on November 5, 2019, the Township Council of the Township of Willingboro entered into an award with Landberg Construction LLC, located at 82 Tuckahoe Road, Dorothy, New Jersey 08317, for 2019 Miscellaneous Drainage Improvements and Re-Advertisement, pursuant to the Local Public Contracts Law, N.J.S.A. 40:11-6, which authorizes the award of a contract without public bidding; and

WHEREAS, the original contract amount between the Township of Willingboro and Landberg Construction LLC was awarded for \$450,095.80; and

WHEREAS, on or about September 15, 2020, the Township of Willingboro and Landberg Construction LLC, amended the contract to \$413,698.09 pursuant to Change Order #1 Final; and

WHEREAS, the amended final contract amount between the Township of Willingboro and Landberg Construction LLC is \$413,698.09, representing a reduction in the final adjustment of as-built quantities and contracts costs of \$36,397.71; and

WHEREAS, the Township Engineer has found the proposed Change Order #1 Final and reduction to be acceptable; and

WHEREAS, the Township Council has reviewed the Township Engineer's recommendation for the Change Order #1 Final, amending the final contract amount to Four Hundred Thirteen Thousand Six Hundred Ninety-Eight and 09/100 Dollars (\$413,698.09).

NOW THEREFORE, BE IT RESOLVED that in open public session on this 6th day of October 2020, that the Township Council of the Township of Willingboro hereby accepts Change Order #1 Final for 2019 Miscellaneous Drainage Improvements and Re-Advertisement and amends the contract amount for this project to \$413,698.09 with Landberg Construction LLC.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be provided to the Township Engineer, Finance Director, and Landberg Construction LLC.

Willingboro Township Council Meeting of October 6, 2020 was held through Teleconference,
One Rev. M. L King, Jr. Drive, Willingboro, NJ 08046

Motioned by Councilman Anderson
Seconded by Councilwoman Perrone

Clarification given at the request of council by the Acting Township Manager.

Roll call

Councilman Anderson	Yes
Councilwoman Perrone	Yes
Councilwoman Whitfield	Yes
Deputy Mayor McIntosh	Yes
Mayor Worthy	Yes

Motion carried. Resolution 2020-143 approved

RESOLUTION 2020-144

RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO
AUTHORIZING PAYMENT CERTIFICATE NO. 5 FINAL RELEASING RETAINAGE TO
LANDBERG CONSTRUCTION LLC FOR THE 2019 MISCELLANEOUS DRAINAGE
IMPROVEMENTS AND RE-ADVERTISEMENT

WHEREAS, the Township of Willingboro's Engineer, Remington & Vernick Engineers, Inc., has submitted the Payment Certificate No. 5 Final, releasing the retainage in the total amount of \$8,273.96 to Landberg Construction LLC, located at 82 Tuckahoe Road, Dorothy, New Jersey 08317 for the 2019 Miscellaneous Drainage Improvements and Re-Advertisement; and

WHEREAS, the Township Engineer has determined that no further work is being performed on this project and the Payment Certificate No. 5 Final has been reviewed and approved by the Township Engineer; and

WHEREAS, it is the recommendation of the Township Engineer that the Township of Willingboro release the retainage for the project in the amount of \$8,273.96 to Landberg Construction LLC; and

WHEREAS, it is in the best interest of the Township of Willingboro to release the retainage for this project in the amount of \$8,273.96, to Landberg Construction LLC, in accordance with the Township Engineer's recommendations in Payment Certificate No. 5 Final, for the 2019 Miscellaneous Drainage Improvements and Re-Advertisement.

NOW THEREFORE, BE IT RESOLVED that in open public session on this 6th day of October 2020, that the Township Council of the Township of Willingboro shall hereby release the retainage to Landberg Construction LLC, pursuant to the Payment Certificate No. 5 Final, and in accordance with the Township Engineer's recommendation, in the amount of \$8,273.96 for the 2019 Miscellaneous Drainage Improvements and Re-Advertisement.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be provided to the Township Engineer, Finance Director, and Landberg Construction, LLC.

Willingboro Township Council Meeting of October 6, 2020 was held through Teleconference,
One Rev. M. L King, Jr. Drive, Willingboro, NJ 08046

Motioned by Councilman Anderson
Seconded by Councilwoman Perrone

Clarification given by the Acting Township Manager.

Roll call

Councilman Anderson	Yes
Councilwoman Perrone	Yes
Councilwoman Whitfield	Yes
Deputy Mayor McIntosh	Yes
Mayor Worthy	Yes

Motion carried. Resolution 2020-144 approved

RESOLUTION 2020-145

RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO
AUTHORIZING THE RELEASE OF PERFORMANCE BOND TO LANDBERG
CONSTRUCTION LLC AND ACCEPTANCE OF A TWO YEAR MAINTENANCE BOND
FOR THE 2019 MISCELLANEOUS DRAINAGE IMPROVEMENT AND RE-
ADVERTISEMENT

WHEREAS, the Township of Willingboro's Engineer, Remington & Vernick Engineers, Inc., has inspected the 2019 Miscellaneous Drainage Improvements and Re-Advertisement; and

WHEREAS, the Township Engineer has determined that the improvements are satisfactory; and

WHEREAS, it is the recommendation of the Township Engineer that the Township of Willingboro release Landberg Construction, LLC Performance Surety Bond No. B10037162 in the amount of Four Hundred Fifty Thousand Ninety Five and 80/100 Dollars (\$450,095.80) in considerations for Langberg Construction LLC posting of two-year Maintenance Bond No. B10037162M in the amount of Four Hundred Fifty Thousand Ninety Five and 80/100 Dollars (\$450,095.80), provided that the release of the Performance Bond is contingent upon the payment of all outstanding escrow invoices; and

WHEREAS, it is the intention of the Township Council and in the best interest of the Township of Willingboro to release the Performance Bond and accept the two-year Maintenance Bond for the 2019 Miscellaneous Drainage Improvements and Re-Advertisement in the amounts referenced herein, contingent upon the payment of all outstanding escrow invoices, in accordance with the Township Engineer's recommendations;

Willingboro Township Council Meeting of October 6, 2020 was held through Teleconference,
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NOW THEREFORE, BE IT RESOLVED that in open public session on this 6th day of October 2020, that the Township Council of the Township of Willingboro shall hereby release Landberg Construction, LLC Performance Surety Bond No. B10037162 in the amount of Four Hundred Fifty Thousand Ninety Five and 80/100 Dollars (\$450,095.80) in considerations for Langberg Construction LLC posting of Maintenance Bond No. B10037162M in the amount of Four Hundred Fifty Thousand Ninety Five and 80/100 Dollars (\$450,095.80), provided that the release of the Performance Bond is contingent upon the payment of all outstanding escrow invoices.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be provided to the Township Engineer, Finance Director, and Langberg Construction, LLC

Motioned by Councilman Anderson
Seconded by Councilwoman Whitfield

Clarification given by the Acting Township Manager.

Roll call

Councilman Anderson	Yes
Councilwoman Perrone	Yes
Councilwoman Whitfield	Yes
Deputy Mayor McIntosh	Yes
Mayor Worthy	Yes

Motion carried. Resolution 2020-145 approved

RESOLUTION 2020-146

**RESOLUTION OF THE TOWNSHIP OF WILLINGBORO AWARDED A BID FOR FY 2020
ROAD IMPROVEMENT PROGRAM: RECONSTRUCTION OF VARIOUS STREETS**

WHEREAS, on August 28, 2020, the Township Council of the Township of Willingboro advertised its request that bids be submitted for the 2020 Road Improvement Program, Reconstruction of Various Streets in the Township of Willingboro; and

WHEREAS, on September 10, 2020, the bids were received, opened and read in public for Base Bid improvements; and

WHEREAS, bids were received from:

1. Diamond Construction
2. Asphalt Paving Systems, Inc.

Willingboro Township Council Meeting of October 6, 2020 was held through Teleconference,
One Rev. M. L King, Jr. Drive, Willingboro, NJ 08046

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., mandates that the Township award the contract to the lowest responsible bidder; and

WHEREAS, Township's Engineer reviewed and tabulated the bids received and determined that Asphalt Paving Systems, Inc. of 500 North Egg Harbor Road, Hammonton, New Jersey 08037 with a bid of \$412,136.22 representing items 1 through 26 of the Base Bid and Items 1A through 26A of Alternate Bid No. 1 for FY 2020 Road Improvement Program, Reconstruction of Various Streets; and

WHEREAS, the award of this bid is contingent upon the availability of funds for this purpose, and as indicated by the attached Treasurer's Certification.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 6th day of October, 2020, hereby accepts the bid of Asphalt Paving Systems, Inc. of 500 North Egg Harbor Road, Hammonton, New Jersey 08037 with a bid of \$412,136.22 representing items 1 through 26 of the Base Bid and Items 1A through 26A of Alternate Bid No. 1 for FY 2020 Road Improvement Program, Reconstruction of Various Streets; and

BE IT FURTHER RESOLVED that the Township Council hereby authorizes the Mayor and Clerk to execute the contract and all documents on its behalf to effectuate the award of this contract.

BE IT FURTHER RESOLVED that the bid shall be spread upon the minutes of this meeting.

BE IT FURTHER RESOLVED that a copy of this resolution shall be provided to the Township Finance Director, Township Engineer, and Asphalt Paving Systems, Inc.

Motioned by Deputy Mayor McIntosh
Seconded by Councilwoman Whitfield

Clarification given at the request of council by the Acting Township Manager.

Roll call

Councilman Anderson	Yes
Councilwoman Perrone	Yes
Councilwoman Whitfield	Yes
Deputy Mayor McIntosh	Yes
Mayor Worthy	Yes

Motion carried. Resolution 2020-146 approved

Willingboro Township Council Meeting of October 6, 2020 was held through Teleconference,
One Rev. M. L King, Jr. Drive, Willingboro, NJ 08046

APPROVAL OF MINUTES:

May 5, 2020	July 8, 2020
May 19, 2020	August 7, 2020
June 2, 2020	September 8, 2020
June 16, 2020	

Motioned by Deputy Mayor McIntosh
Seconded by Mayor Worthy

Roll call

Councilman Anderson	Yes
Councilwoman Perrone	Yes
Councilwoman Whitfield	Yes
Deputy Mayor McIntosh	Yes
Mayor Worthy	Yes

Motion carried. Minutes listed above approved

TREASURER REPORT APPROVE AND ADOPT (see attached)

Motioned by Councilman Anderson
Seconded by Councilwoman Whitfield

Roll call

Councilman Anderson	Yes
Councilwoman Perrone	Yes
Councilwoman Whitfield	Yes
Deputy Mayor McIntosh	Yes
Mayor Worthy	Yes

Motion carried. Treasurer Report approved.

NEW BUSINESS

Deputy Mayor McIntosh – there is an opening on the Zoning Board in the alternate #2 position. The person in that position resigned.

Appoint Aaron Albert Mitchell Jr. to the alternate #2 position on the Zoning Board

Motioned by Deputy Mayor McIntosh
Seconded by Councilman Anderson

Willingboro Township Council Meeting of October 6, 2020 was held through Teleconference,
One Rev. M. L King, Jr. Drive, Willingboro, NJ 08046

Roll call

Councilman Anderson	Yes
Councilwoman Perrone	Yes
Councilwoman Whitfield	Yes
Deputy Mayor McIntosh	Yes
Mayor Worthy	Yes

Motion carried. Appointment to zoning board approved.

OLD BUSINESS

Mayor Worthy – In reference to food trucks, council has received Council has by now received some proposed ordinances that other municipalities have adopted. Just to begin to look at what that could look like for Willingboro. We've had a few residents and business owners ask about food trucks currently for a food truck to operate in Willingboro. They do a special event, a special permit for them to go through that process because our ordinance is silent when food trucks. And I've learned that if the ordinance doesn't explicitly state that something can be done, then then it's typically denied. So I would like for us to revisit food trucks and see if that's something that we will be able to bring to Willingboro and wanted to hear from council now that everyone has received copies of proposed ordinances. Council was able to discuss the probability of having food trucks within the municipality.

Mayor Worthy - The second was revisiting monthly reports. Is there any additional information that council wants included in the monthly report? We do have one coming up in a few weeks. I just want it since we're all together tonight to see if there was anything that you wanted specifically included or that you're looking for in the next update. That will be our big monthly, the more comprehensive report. Councilwoman Whitfield wanted to see a presentation that can be shared with the residents. Solicitor did state from a legal perspective what can and should not be included, for example matter of personnel. Deputy Mayor stated that extraordinary circumstances should be shared as well. Solicitor stated that further discussions will be had with the Acting Manager and Mayor to give further clarification.

Councilwoman Perrone - we discussed renovations of the JFK Center, the downstairs level, doing like a soft renovation where it wouldn't cost so much money. We talked about paint and carpeting or just doing the floors and making sure that the rooms were up to par as far as electrical outlets. And then we had discussed renting the rooms out to possible vendors. We were aware that if I'm not the JFK, the market place had shut down and a lot of the quite a few of the. The small entrepreneur businesses, there are residents of Willingboro and basically have been forced out of that area and so I don't know if you all recall, but I had we discussed about possibly being able to make an area downstairs where it is a small market. So I just wanted to revisit that and see where we were with the remodeling of the downstairs area. And we also discussed whether or not we would. Rent the rooms per square foot or come up with a set number for the rooms. So just bringing that back to the table as far as where are we with that? And I know we have a transition taking place at the township. Acting Manager Howard did request to have that question as a takeaway and return with a more comprehensive answer.

PUBLIC COMMENT

Pat Lindsay-Harvey – 12 Hadley Lane, , I just want to know where we are with the storm water plan, I know there is a presentation made last week on some items and how the task was looking storm water wise, but there's no plan yet. So I was want to know where we are with that and about the JFK Center. I'm hoping that we do an incubator since that is a community center and not a retail center. I wouldn't want to see it turned into something where businesses are just renting rooms. An incubator would be great because that gives them a teaching moment, some information about how to run a business properly. That's all I have. Thank you.

Mr. Thomas Floyd - I'm looking over the agenda now. Is concerned about the formatting of the agenda, it is confusing for the residents. The resolution is listed on page 9 but the naming of the streets in on page 20. The JFK center is a sore spot, it is a school and when the school board gave it to the township it was supposed to be a school to teach technical skills. Keeping it at a minimum, and now we are talking about cost millions of dollars and we cannot afford it. What is happening with the furloughs and why weren't we told about the furloughs? In reference to furloughs, the solicitor stated that the Township participated in a work share program.

Ms. Maddie Mallory – 5 Hudson Place, To Mr. Brevogel and staff the landscaping in front of Memorial looks good. In reference to storm drains, this is not a new problem but an ongoing problem. The township does not have solar panels, wonders why Willingboro does not invest in that? The acting manager further discussed the solar panels throughout the community on township buildings.

Mr. Carl Turner – 86 Earnshaw Lane, reconsider the storm water proposal because the DEP is trying to be more ECO friendly. Council should consider looking into ways to incorporate.

Mrs. Sarah Holley – 9 Tioga Lane, Thanked Councilwoman Whitfield for the flowers that have been added to the township roads. In reference to the incubators, she is concerned about the taxpayers supplementing the businesses that would be using the incubators. In reference to the clean-up in Twin Hills, there has not been anyone to come and collect the branches from the storm. Acting Manager stated that the park clean-up is going by alphabetical order.

Mr. Gary Johnson – 54 Gramercy Lane, spoke of an article concerning the Grand Marketplace, and the application to the zoning board for a tractor trailer parking space. Hopes this idea is short lived.

Mrs. Sharon Anderson – 7 Belhurst Lane, Commended whatever staff was involved in the change order managing the cost. Glad we're having a trunk or treat and yard sale. Raised \$317.00 for the Monkey's House, a dog sanctuary. Masks were not as prevalent as she hoped. In reference to food trucks, would be in favor of food trucks and not just for special occasions. Would like to see the JFK kitchen be a complete kitchen, and rent it out as a ghost kitchen. Incubators are not just space, they are business services and can be a community development. Would like to see a facade improvement program.

Harry Walker – Happy to see government running the way that it is, not only are ordinances being passed but they are being explained to the residents. Concerned about misinformation, namely the Manager being fired and the different spins put on it and that goes back to giving proper information to the community. There is opportunity for Willingboro to be

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the blueprint for turnaround community. How can we revisit the conversation about updating the master plan and developing a strategic plan?

Will Weston – 44 Bosworth Lane – In reference to community clean up, biggest roadblock is the residents taking ownership and clean up on their own and not rely on the township. JFK Center – the incubator is a good idea.

Freeholder Singh – Play in a cricket league on the weekends and wants to know if there is a process to reserve Millcreek Park for the whole season. Mr. Howard addressed the question by stating that this is handled through the Recreation Department. Director Cyrus stated that the Freeholder should reach out to the office to discuss further.

Michelle Wilson-Thompson – 11 Poppy Turn, Moved from Philadelphia and wanted to know why a lot of the information is not available online. How can we modernize the services that the municipality offers? Acting Manager Howard explained the changes that are coming to the municipality.

COUNCIL COMMENT

Councilwoman Whitfield – Thanked residents and stated that there has been expressed the need for participation not just in the council meetings but also all of the governing bodies, which include MUA, Planning and Zoning Board meetings. Spoke about the sub-committees for the Master Plan. Gave a census update at 74.4%, which is higher than national and state but less than our neighboring towns. Will be participating in Congressman Kim's second roundtable along with Director Lomon. Storm Water initiatives – working on first understanding the full extent of the job and find out how we can update our infrastructure. Business Incubator – is not the intention to be a subsidy to the township. We are really looking at developing the economy of our town and not just the workforce.

Councilwoman Perrone – Liked the comment to make the JFK kitchen to a full kitchen. Would like to see what that would look like to make it a full kitchen. Liked the comment of modernizing the services available online, looks forward to the information to follow. Incubators – some challenges would not come with insurance as well as finances to rent the place. Renting areas to small business owners possibly month to month or yearly.

Councilman Anderson – Thanked everyone for Zooming in, very refreshing to see the togetherness and has stated before that council cannot do this alone.

Deputy Mayor McIntosh – Voting – we have one more month to get the vote in. Very pleased at the participation of voters using the ballot box. Addressed the Finance committee meeting dates and stated that they will be convening again as the budget season approaches. Incubator – we are not trying to subsidize people's businesses but are leveraging the state officials.

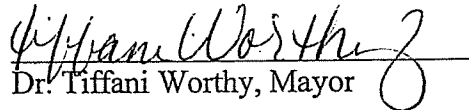
Mayor Worthy – Tomorrow the weekly updates will continue. Highlighted October 18th, Assemblywoman Carol Murphy is having a resource fair. Boards and Commissions push for residents to join. Welcomes the input for the upcoming budget season. Thanked everyone for their engagement and continuing to ask the hard questions.

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Motion to Adjourn by Councilman Anderson
Seconded by Councilwoman Perrone
All in favor "AYE", none opposed.
Meeting adjourned at 8:50pm



Sarah Wooding, RMC
Township Clerk



Dr. Tiffani Worthy, Mayor