

Willingboro Township Council

Meeting

October 20, 2020

TO JOIN ZOOM MEETING.

1. Type in address bar: <https://zoom.us>
2. Click “Join Meeting” on the top menu bar
3. Meeting ID: 953 6953 7139
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Password: 531748

7:00pm – Teleconference Council Meeting

Call to Order
Flag Salute
Statement

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting was provided in the following manner.

On January 1, 2020 advance written notice of this meeting was posted on the bulletin board in the Municipal Complex.

On January 1, 2020, advance written notice of this meeting was mailed to the Burlington County Times, the Trenton Times, the Philadelphia Inquirer and the Courier Post.

On January 1, 2020, advance written notice of this meeting was filed with the Township Clerk.

The Township Clerk is directed to enter into the minutes of this meeting this public announcement.

Roll Call

Councilman Anderson	Present
Councilwoman Perrone	Absent
Councilwoman Whitfield	Present
Deputy Mayor McIntosh	Present
Mayor Worthy	Present

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One Rev. M. L King, Jr. Drive, Willingboro, NJ 08046**

MUNICIPAL UPDATES - Acting Manager Walter Howard

RESOLUTION 2020-148

**RESOLUTION OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING THE SALE OF
PROPERTY OWNED BY THE TOWNSHIP OF THE WILLINGBORO NO LONGER
NEEDED FOR ANY PUBLIC PURPOSE DESIGNATED AS TAX BLOCK 114, LOT 1 IN
THE TOWNSHIP OF WILLINGBORO, COUNTY OF BURLINGTON, STATE OF NEW
JERSEY**

WHEREAS, the Local Lands and Buildings Law, N.J.S.A. 40A:12-13 authorizes the sale by municipalities of any real property, capital improvements or personal property or interests therein, not needed for public use by open public sale at auction to the highest bidder after the required newspaper advertisements; and

WHEREAS, the Township of Willingboro is the owner of certain real property located at 201 Sunset Road and known as Block 114 Lot 1 on the Township Tax Maps (hereinafter the "Property"); and

WHEREAS, the Property is no longer needed for public use, and the Township Council of the Township of Willingboro, has determined that it is in the best interest of the Township to sell the Property; and

WHEREAS, a public auction was held for the sale of the Property, where the Property was to be sold for no less than \$225,000.00, sold "AS IS" "WHERE IS", and in accordance with the other terms and conditions in Township of Willingboro Resolution No. 2020-102; and

WHEREAS, on or about September 15, 2020, RSLC Realty LLC, with a mailing address at 4 Glenview Lane, Willingboro, NJ 08046, submitted the winning offer in the amount of \$225,000.00 for the purchase of the Property; and

NOW THEREFORE, BE IT RESOLVED that in open public session on this 20th day of October 2020, the Township Council of the Township of Willingboro hereby authorizes the sale of real property located at 201 Sunset Road and known as Block 114 Lot 1 on the Township Tax Maps to RSLC Realty LLC for the amount of \$225,000.00.

BE IT FURTHER RESOLVED by the Township Council of the Township of Willingboro that the Mayor and/or appropriate Township official is hereby authorized to execute any documents necessary to effectuate the transfer of the property located at 201 Sunset Road to RSLC Realty LLC.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be provided to the Township Manager and the Finance Director for information, attention, and compliance.

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Motioned by Councilman Anderson
Seconded by Deputy Mayor McIntosh

Further clarification for the sake of the public given by Acting Township Manager.

Roll call

Councilman Anderson	Yes
Councilwoman Perrone	Yes
Councilwoman Whitfield	Yes
Deputy Mayor McIntosh	Yes
Mayor Worthy	Yes

Motion carried. Resolution 2020-148 approved

**RESOLUTION 2020-149
RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO ENTER INTO
AN AGREEMENT WITH GRANICUS SOLUTIONS, TO PURCHASE SOFTWARE FOR
OPEN PLATFORM AND PEAK AGENDA MANAGEMENT SERVICES**

WHEREAS, the Township of Willingboro (“Township”) has identified a need to acquire a software solution designed to enable government organizations to simplify the agenda management and minutes recording process (the “Software”) and is seeking to award a contract pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. (“LPCL”); and

WHEREAS, on or about October 5, 2020, Granicus Solutions submitted a quote to provide the Software to the Township; and

WHEREAS, on or about July 6, 2020, DATANET submitted a quote to provide the Software and/or substantially similar software to the Township; and

WHEREAS, pursuant to N.J.S.A. 40A:11-2(19), “aggregate” is defined as “the sums expended or to be expended for the provision or performance of any goods or services in connection with the same immediate purpose or task, or the furnishing of similar goods or services, during the same contract year through a contracted awarded by a contracting agent”; and

WHEREAS, N.J.S.A. 40A:11-5 provides certain exceptions to the LPCL that allows the Township to solicit goods or services without public advertising for bids and other requirements set forth in N.J.S.A. 40A:11-4; specifically, any contract the amount of which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding if the subject matter consists of the type identified in N.J.S.A. 40A:11-5; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(dd), the provision or performance of goods or services for the support or maintenance of proprietary computer hardware and software is an exception to the requirement for public advertisement for bids and bidding; and

WHEREAS, pursuant to N.J.S.A. 40A:11-6.1.a, for all contracts that are in the aggregate less than the bid threshold but fifteen (15) percent or more of that amount, and for those contracts that are subject to the exceptions under N.J.S.A. 40A:11-5, including proprietary software and/or hardware under N.J.S.A. 40A:11-5(1)(dd), the contracting agent must award the contract after soliciting at least two competitive quotations, if practicable; and

WHEREAS, pursuant to N.J.S.A. 40A:11-6.1.b, when such contracts are above the bid threshold, and after documented effort by the contracting agent to secure competitive quotations, such contracts may be awarded upon a written determination by the contract the contract agent that the solicitation of competitive quotations is impracticable; and

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WHEREAS, the Software offer by Granicus Solutions is proprietary computer hardware and/or software pursuant to N.J.S.A. 40A:11-5(1)(dd), not requiring the solicitation of public bids, but the cost of the Software in the aggregate, as defined under N.J.S.A. 40A:11-2(19), is less than the bid threshold for the contract year, but is fifteen (15) percent or more of that amount, and as such, pursuant to N.J.S.A. 40A:11-6.1(a), the Township is required to solicit at least two competitive quotations, if practicable; and

WHEREAS, pursuant to N.J.S.A. 40A:11-6.1.a., after soliciting at least two competitive quotations, if practicable, the award of the contract shall be made to a vendor whose response is most advantageous, price and other factors considered;

WHEREAS, the quote from Granicus Solutions includes a thirty six (36) month commitment, with an option for the Township to cancel the agreement within a 60-day pilot period by written notice of the Township's intention to cancel to Granicus Software; and

WHEREAS, the quote from Granicus Solutions requires a one-time fee of \$3,000.00 and a cost of \$15,295.00 for Year One, \$16,365.65 for Year Two, and \$17,511.24 for Year 3; and

WHEREAS, the Township seeks to enter into an agreement with Granicus Solutions 1999 Broadway, Suite 2600, Denver, CO 80202 to purchase the Software; and

WHEREAS, the Township's Chief Financial Officer has certified, attached, that the funds are available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey, on this 20th day of October 2020, in open public session that the Township Council authorizes the Mayor to execute an agreement with Granicus Solutions, that is consistent with this resolution, and

BE IT FURTHER RESOLVED, The Mayor is hereby authorized to sign the contract documents necessary to effectuate the award of this contract. The Township Attorney shall review any and all contractual documents prepared in furtherance of this award; and

BE IT FURTHER RESOLVED That certified copies of this Resolution shall be provided to Granicus Software, 1999 Broadway, Suite 2600, Denver, CO 80202 and the Finance Director for their information and attention.

Motioned by Councilman Anderson
Seconded by Councilwoman Whitfield

Further explanation for the sake of the public given by Acting Township Manager. Mayor Worthy mentioned that residents are also able to receive information in a timely manner.

Roll call

Councilman Anderson	Yes
Councilwoman Perrone	Yes
Councilwoman Whitfield	Yes
Deputy Mayor McIntosh	Yes
Mayor Worthy	Yes

Motion carried. Resolution 2020-149 approved

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RESOLUTION 2020-150

**RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY
OF BURLINGTON, TO SET FORTH THE SEPARATION AGREEMENT AND RELEASE
WITH DR. SHARON ROGERS**

WHEREAS, the Council and Dr. Sharon Rogers have reached agreement as to terms pertaining to her resignation as Township Manager as set forth in the Separation Agreement and Release attached hereto; and

WHEREAS, the Council believes that the Separation Agreement and Release with Dr. Rogers regarding her resignation represents a fair resolution of her separation from employment and is in the best interest of the Township;

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Township Council that the attached Separation Agreement and Release with Dr. Sharon Rogers is hereby approved and authorized; and

BE IT FURTHER RESOLVED that Dr. Sharon Rogers' resignation from the position of Township Manager effective October 16, 2020 is hereby accepted by the Willingboro Township Council; and

BE IT FURTHER RESOLVED that the duly authorized representatives of Willingboro Township are hereby authorized and directed to execute and deliver the attached Separation Agreement and Release on behalf of Willingboro Township; and

BE IT FURTHER RESOLVED that upon full execution of the Separation Agreement and Release, the duly authorized representatives of Willingboro Township are authorized and directed to take any and all actions necessary to comply with and fulfill the terms and conditions of the Agreement.

BE IT FURTHER RESOLVED, that the Township Council of the Township of Willingboro assembled in open public session on this 20th day of October, 2020, does hereby approve and adopt the aforementioned resolution.

Motioned by Councilman Anderson
Seconded by Councilwoman Whitfield

Mayor Worthy read a prepared statement for the sake of the public to further explain this resolution as there was an agreement made.

Roll call

Councilman Anderson	Yes
Councilwoman Perrone	Abstain
Councilwoman Whitfield	Yes
Deputy Mayor McIntosh	Yes
Mayor Worthy	Yes

Motion carried. Resolution 2020-150 approved

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**RESOLUTION 2020-151
RESOLUTION APPOINTING AN ACTING WILLINGBORO TOWNSHIP MUNICIPAL
MANAGER**

WHEREAS, Township of Willingboro (the “Township”) Council desires to appoint a Township Manager who is closely and strategically aligned with the Council’s goals and objectives; and

WHEREAS, pursuant to N.J.S.A. 40:69A-93, the current Township Manager resigned effective October 16, 2020; and

WHEREAS, due to the resignation of the current Township Manager there is a vacancy in the position of the Township Manager; and

WHEREAS, the Township Council seeks to appoint an Acting Township Manager to act as the chief executive and administrative officer of the Township; and

WHEREAS, under N.J.S.A. 40:69A-89, the Township Council seeks to appoint the Deputy Township Manager, Walter N. Howard, to the position of Acting Township Manager until a final candidate is identified and appointed to the position of Township Manager, or another length of time to be determined by the Township Council.

NOW, THEREFORE, BE IT RESOLVED, on this 20th day of October 2020, in open public session by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey, that, in accordance with N.J.S.A. 40A:69A-89, Walter N. Howard is hereby appointed Acting Township Manager effective October 17, 2020.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be provided to Walter N. Howard, the Township Manager, the Township Solicitor and the Chief Financial Officer for their information and attention.

Motioned by Councilman Anderson
Seconded by Deputy Mayor McIntosh

Roll call

Councilman Anderson	Abstain
Councilwoman Perrone	Abstain
Councilwoman Whitfield	Yes
Deputy Mayor McIntosh	Yes
Mayor Worthy	Yes

Motion carried. Resolution 2020-151 approved

NEW BUSINESS

Councilwoman Whitfield – update from Planning Board, the Master Plan process and the goals and objectives. Three sub-committees were formed and welcome the input and participation from residents.

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OLD BUSINESS

Mayor Worthy - requested an update from the Acting Manager in reference to the information that has been obtained regarding the incubator use at the JFK Center. Acting Manager Howard responded in reference to initial estimates to possibly having a commercial kitchen, and the estimated costs associated with bringing the center up to standard. Electrical needs to be updated.

Councilwoman Perrone – Stormwater updates in reference to financial challenges for the upcoming projects. Mayor Worthy stated that she is in possession of a three stage plan prepared by Mr. Johnson that will be distributed to council. Mr. Howard stated that Mr. Brevogal did have a meeting with Andy Weber of the MUA however the information was presented too late for this evening's discussion but will be presented to council once there has been a chance of review.

PUBLIC COMMENT

Pat Lindsay-Harvey – 12 Hadley Lane, Clarification Golf program began on July 11 and will begin again in March. Parks that were being cleaned up, Hawthorne was not on the list. Glad to see the discussion is continuing for the Stormwater. Mr. Howard stated that Hawthorne had been completed and was an oversight on his part that it was not included in the list.

Mr. Thomas Floyd – Generator – we are still having problems from the last blackout. The township should do something about informing the residents about the proper use and location of generators, suggestion: Robocall. Approximately 12 poles that never came back on from the last blackout. Appreciates the information given in reference to the furloughs. Mayor Worthy thanked the information shared to work on safety precautions, also stated that conversations are being had with PSE&G and there will be a follow up.

Ms. Shirley Dillworth – 36 Newport Lane, Requesting a status report for the repairing of the library. There is too much debris in the Township. Addressed Mr. Floyd and his organization in reference to clean up, is there clean up beyond Buckingham Park? Clean up initiative through Mr. Weston, we must get busy to keep Willingboro clean. There is storm debris along Van Sciver Pkwy, covers multiple parks, will that storm debris be picked up as well. Meeting Agendas – are they available at the Municipal Complex, how can I get an agenda? ARH gave a response on the progress to the library. Bids have been received however they were too high and presently are discussing with administration how this project can be funded. Mayor Worthy addressed the clean-up efforts and offered a possible connection offline with Mr. Weston to discuss further. Also mentions the Clean Communities mini grant to help with the effort. Madam Clerk stated that agendas are available on the website and throughout social media, also Ms. Dillworth can contact the clerk directly to receive the information.

Mrs. Beulah Williams – 8 Botany Circle – How much was the fire station sold for and how will it be used to help us in Willingboro. Perturbed with WMUA, has called several times and there is no answer, nor response. WMUA did return a call to a number she has requested not to call on. It is frustrating for residents to call and there is no answer, it shows that you don't care about the residents and that we are not important. Concerns about the employees who are no longer employed with the Township causing a deficit to the township. Believes, it is not efficient to hire outside if there is an assistant that has worked with the removed supervisor. Stated that she appreciates the Mayor's hands on approach. Mayor Worthy responded to firehouse sale by referring to the resolution which states it was sold for no less than \$225,000. WMUA is led by

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Andy Weber and will look into the communication issue. Personnel strategies, the council does not participate in that but it is left to the administration. Solicitor's office stated that there usually is not an additional cost when an employee is separated, the salary is already budgeted. When individuals are appointed it is based on the individuals qualifications.

Jacqueline Mack – Maplewood Lane, furloughs were halted October 15, 2020, understands that we are in catch up mode, in reference to clean up maybe when school gets back to normal then we can encourage young people to help out which worked in previous years. Was happy to see that there was an acknowledgement of the Fire Department and their efforts. Thanked the Police Department and EMT for their service. Will be happy when we can get back to our regular meetings.

William Weston – 44 Bosworth Lane, WMUA meeting tomorrow at 6pm. Agenda showed up a little later than normal on this meeting. Does see the issue with Van Sciver. Does clean up to get the residents in the mindset that we take pride in our community.

Michelle Wilson Thompson – 11 Poppy Turn – There are tons of community cats, wanted to know what efforts are being made to control the population. Are there initiatives? Is willing to work with the shelter in reference to this issue. Mr. Howard stated that currently he is not aware of any initiatives that are available to the community, however the Animal Control Officers to catch and are sent to the shelter, but will look into those initiatives that may be available to New Jersey. Dir Loman gave further insight.

COUNCIL COMMENT

Councilwoman Whitfield – Mentioned that Boards and Commissions appointments are coming up, contact the clerk's office to turn in your citizen's volunteer form. Congratulations to the A platoon of the fire department. Census did end early on October 15, 2020. Response rate ended at 74.8%, which is an increase.

Councilwoman Perrone – Mentioned Ms. Linda Jones who was at a council meeting over a year ago that stated that she was homeless for 5 years. Was able to assist her in her own place and purchased a vehicle for her to get around. September 28th, the resident had passed away in her home. Councilwoman Perrone further stated that she just wanted everyone to be aware of her because she was our neighbor. Will donate the car purchased to a family that is in need of it, prefers a Willingboro resident. Sometimes we are up and sometimes we are down, if you can help try to help the best way you can. Mayor Worthy asked to receive further information so the council can do a resolution in honor of Ms. Jones.

Councilman Anderson – Congratulated the A Platoon of the fire department for their recognition. Thanked Mr. Howard for a very detailed report. Stated that based on the meeting with Mr. Weiss of the Avery Community, we are looking forward to hear the proposal for the vacant property. Olympia Lakes will be having a Ribbon Cutting tomorrow at 3pm. Mayor Worthy stated that the event is not open to the public but will be streamed from the county's website, there was not a specific link provided.

Deputy Mayor McIntosh – Make sure you remember to vote. Reminded everyone of the change in the council meeting which will be held on Wednesday instead of Tuesday because of the elections. Enjoyed seeing the amount of people coming up to the ballot box.

Mayor Worthy – Echoed comments about the elections, go ahead and cast your ballots. Read the entire ballot, start from the bottom and work your way up. The bottom is home, read entire ballot so that you are informed of your options. Councilwoman Perrone stated the correct

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information for mailing in the ballots. Reminded everyone that on Wednesday at noon, there are updates from the Mayor. There are signs throughout the community for the flu clinic. Thanked everyone for the robust discussions.

Motion to Adjourn by Councilman Anderson
Seconded by Deputy Mayor McIntosh
All in favor "AYE", none opposed.
Meeting adjourned at 9:14pm