#### ATTENTION

Attached is the Township Council packet. This packet is posted online as a courtesy to the public.

Please take note that packets are generally posted the Monday prior to the Tuesday meeting. If there are any changes, additions or deletions made between the time of the packet posting and the meeting, same may not be reflected within this packet.

Subsequent to the packet posting, should you require additional information or a copy of a public document that is the subject of the meeting that was not available at the time of the packet posting, but is available prior to the meeting, you may contact the Township Clerk's Office via email at <a href="mailto:swooding@willingboroni.gov">swooding@willingboroni.gov</a> or by calling 609-877-2200 Extension 1028.

Subsequent to the Council meeting, you may request documents by filing an Open Public Records Act (OPRA) request. You may obtain an OPRA form by going to the Township's website, <a href="www.willingboronj.gov">www.willingboronj.gov</a>, and typing OPRA in the search engine. Once you complete the online form and click SUBMIT, your request is automatically forwarded to the Township Clerk for response (within seven (7) business days).

Thank you,
Sarah Wooding
Sarah Wooding, RMC
Township Clerk

# WILLINGBORO TOWNSHIP COUNCIL SPECIAL MEETING AGENDA JANUARY 9, 2020

6:30PM
Call to order
Flag salute
Statement
Roll call

Res. 2020—6A

RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO PROVIDING FOR THE APPOINTMENT OF TOWNSHIP SOLICITOR, MUNICIPAL BOND COUNSEL, MUNICIPAL PROSECUTOR, FAIR SHARE HOUSING COUNSEL, MUNICIPAL AUDITOR, HEARING OFFICER, MUNICIPAL FORECLOSURE COUNSEL, MUNICIPAL TAX ATTORNEY SPECIAL COUNSEL, CONSULTING ENGINEER, PUBLIC DEFENDER, MUNICIPAL LABOR COUNSEL, ADMINISTRATIVE AGENT, TOWNSHIP PLANNER,

Res. 2020-11

RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO APPOINTING A COMMISSIONER AND SPECIAL COMMISSIONER WITH REGARD TO THE MUNICIPAL JOINT INSURANCE FUND

Res. 2020—12

RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12A

Res. 2020—13

RESOLUTION TO CANCEL TAXES 2019 FOR EXEMPT PROPERTIES INCLUDING DISABLED VETERANS

Res. 2020—14

RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO PROVIDING FOR APPOINTMENTS TO VARIOUS TOWNSHIP BOARDS

Res. 2020—15

RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN WILLINGBORO TOWNSHIP AND VIRTUA HEALTH INC. FOR ADVANCED LIFE SUPPORT SERVICES TRANSPORTATION

Res. 2020—16

#### **EXECUTIVE SESSION**

Public comment
Council comment
Adjournment
All business items are tentative pending the review and approval of the law department

#### RESOLUTION NO. 2020—6A

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO PROVIDING FOR THE APPOINTMENT OF TOWNSHIP SOLICITOR, MUNICIPAL BOND COUNSEL, MUNICIPAL PROSECUTOR, FAIR SHARE HOUSING COUNSEL, MUNICIPAL AUDITOR, HEARING OFFICER, MUNICIPAL FORECLOSURE COUNSEL, MUNICIPAL TAX ATTORNEY, SPECIAL COUNSEL, CONSULTING ENGINEER, PUBLIC DEFENDER, MUNICIPAL LABOR COUNSEL, ADMINISTRATIVE AGENT, TOWNSHIP PLANNER, TOWNSHIP ENGINEER

WHEREAS, the terms of the Office MUNICIPAL TOWNSHIP SOLICITOR, MUNICIPAL BOND COUNSEL, MUNICIPAL PROSECUTOR, FAIR SHARE HOUSING COUNSEL, MUNICIPAL AUDITOR, HEARING OFFICER, MUNICIPAL FORECLOSURE COUNSEL, MUNICIPAL TAX ATTORNEY, SPECIAL COUNSEL, CONSULTING ENGINEER, PUBLIC DEFENDER, MUNICIPAL LABOR COUNSEL, ADMINISTRATIVE AGENT, TOWNSHIP PLANNER, TOWNSHIP ENGINEER have expired; and

WHEREAS, the services to be performed in such offices are regulated by law and the persons to be appointed are practicing recognized professions; and

WHEREAS, the Township of Willingboro has determined that it is appropriate to implement a fair and open process for the awarding of this contract; and

WHEREAS, the Township requested and received statements of qualifications in a manner that fostered a fair and open process, utilizing the criteria and specific minimum requirement to meet the requirements of the Township; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session that 9th day of January, 2020, that the following appointments are made pursuant to N.J.S.A.-2B:12-27 for a term expiring December 31, 2020, unless otherwise indicated.

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Sarah Wooding,			H		£ - 4			x x
Township Clerk	•			u u	IX			

#### RESOLUTION NO. 2020--11

### A RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO APPOINTING A COMMISSIONER AND SPECIAL COMMISSIONER WITH REGARD TO THE MUNICIPAL JOINT INSURANCE FUND

WHEREAS, Willingboro Township is a member of the Professional Management Joint Insurance Fund and Municipal Excess Liability Joint Insurance Fund Municipal; and

WHEREAS, N.J.S.A. 40:10-36 et seq. provides for the appointment and term of an Insurance Fund Commissioner.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in reorganization session this 9th day of January, 2020, that Rich Brevogel, Township Public Works Director is hereby appointed as Insurance Fund Commissioner representing the Township of Willingboro for a term expiring December 31, 2020.

	Dr. Tiffani Worthy, Mayor
Attest:	*
Sarah Wooding, RMC Township Clerk	

#### RESOLUTION NO. 2020--12

### RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12a

Whereas, the Township of Willingboro, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

Whereas, the Township of Willingboro has the need on a timely basis to purchase goods or services utilizing State contracts; and

Whereas, the Township of Willingboro intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

Now, Therefore, Be It Resolved, that the Township of Willingboro in open public session on this {insert date} authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

Be It Further Resolved, that the governing body of the Township of Willingboro pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

Be It Further Resolved, that the duration of the contracts between the Township of Willingboro and the Referenced State Contract Vendors shall be from January 1, 2020 to December 31, 2020.

Attest:	
	Dr. Tiffani Worthy Mayor
Sarah Wooding, RMC Township Clerk	

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MILER FORD   MIL	79162 /88213	4/1/2020 & 09/02/2021	YES
MILLER FORD MOTOR ACT, INC MOTORIOLA SOLUTIONS INC MOTORIOLA SOLUTIONS INC MUTALITE SOLUTIONS INC ENDINM INCLUENT SERVICES PITALE SOURS INC PITALE SOURS INC MATAINED WOODCRAFT CO PETROLUEM TRADESS CORP PITALE SOURS INC AMTRIONEY FRAMONIOD & SONS INC	85293	4/30/2020 MERCH050	200
MORTON ASAT, INC MINITALE FORD MINICIPAL SECURIOSIS INC MINICIPAL SECURIOSIS INC MINICIPAL SECURIOSIS INC MINICIPAL SECURIOSIS INC ENTONE SECURIOSIS INC BIRTICOLEY FIRMONIOD & SONS INC BIRTICOLEY FIRMONIOD & SONS INC	40802	202/2011	YES
MITA-LIFE  MITA-LIFE  MITA-LIFE  MITA-LIFE  MUNICIPAL SAUTIONS INC  MUNICIPAL EMENGENCY SERVICES  PITA-LIFE  PITA-LIFE  MITA-LIFE  MITA-	40201	4/30/2021	YES
MINITAGE SOUTHONS INC MINITAGE IND MINITAGE IND MINITAGE IND MINITAGE IND MINITAGE IND MINITAGE SOUTHONS MINITAGE MINITAGE MINITAGE SOUTHONS MINITAGE SOUTHONS MINITAGE SOUTHONS MINITAGE MINITAGE SOUTHONS MINITA	83748	4/11/202	YES
MUNICIBIO MUNICIBIO MUNICIBIO MUNICIBIO MUNICIBIO MUNICIBIO MEDI STANIC NERVERIGLAND WOODCRAFT CO PERDIONI PRELO. PETROLEUM TRADERS CORP PITNEY BOWES INC MATRIORY FRANDONO & SONS INC MATRIORY FRANDONO & SONS INC	83909	4/30/202	OTORCYES
MUNICIPAL EMENGENCY SERVICES  NODOSTY USA NUM  NEW REGILAND WOODCRAFT CO  PERDON FUEL CO.  PETROLEUM TRACEIS CORP  PITRET BOWES INC  ARTICUTES A SANS INC  REGILAND TRACEIS CORP  REGIL	V00018618	3/31/2022 MUNIBID	
NEOPOST USA NIC NEW REGLAND WOOGRAFT CO FEDROIN FUEL CO. FETROLEUM TRADERS CORP PITHEY BOWES INC MATHORY F RAMONDO & SONS INC HARDINS F RAMONDO & SONS INC	99608	6/14/202	YES
NEW ENGLAND WOODCRAFT CO PEDDOIN USE CO. PETROCIEWN TRACES. PITREY BOWES INC MATRIONEY FRANDHOO & SONS INC ARRIGHS.	75256		YES
PETROLEWI TRADES CORP FITACE BOWNENC ATTIONEY FAMORIDO & SONS INC ARRIGINEY FAMORIDO & SONS INC	V00004472		Т
PETROLEUM TRADERS CORP   PITREY BOWES INC     ARTHOUY F RAMONDO & 50NS INC     ARTHOUY F RAMONDO & 50NS INC     ARTHOUS F ARMONDO & 50NS INC     ARTHOUS F	80910	1	T
PITARY BOWES INC ANTHONY FAMONDO & SONS INC INGENIS	ST KOR		T
ANTHONY FRAMONDO & SONS INC RIGGINS	41230	OUNDWAR OCOCYOE'S	YES
SNIGGINS	***************************************		Т
O COOK	50508		T
ROUTE 23 AUTO MAIL INC	82528		Т
W THE	85860		•
	19-F000-00801		165
SERVICE TIME TRUCK CENTER	82527		ı
STANDARD FUSEE COMPANY	76921	1	YES
AARS FOR LAWN AND GROUNDS EQUIP	42266		YES
T. SLACK ENVIORNMENTAL SVC INC	85943		MULTIFYES
VERIZON WIRELESS	82583		ZON4 YES
WB MASON COMPANY INC	88839		200
WHITE DOTTE, LLC (KENWOOD)	83927(KENWOOD)		230
	86031		YES
	1700		
CHAS WINNER FORD	NE LANGE		YES

#### **RESOLUTION 2020-13**

#### RESOLUTION TO CANCEL TAXES 2019 TOTALLY DISABLED VETERANS

WHEREAS, the homeowners listed on the attached made application for Total Disabled Veteran to the Willingboro Township Tax Assessor and have been accepted in accordance with N.J.S.A. 54:4-3.30A and 54:4-3.32; and

WHEREAS, the Willingboro Township Tax Assessor has approved the cancellations of taxes for 2019 on real property as per the attached list.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 9th day of January, 2020 that the homeowners listed on the attached sheet have been approved Total Disabled Veteran status, and the Tax Collector is hereby authorized to cancel tax billings on the 20 properties, as per the attached list, in the amount of \$66,455.37

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Tax Collector and Burlington County Board of Taxation of their information, attention and compliance.

	Dr. Tiffani Worthy,	Mayor
Attest:		
8.		

### **100% EXEMPT PROPERTIES**

LOCK	LOT	QUAL	HOMEOWNER	EFFECTIVE DATE	CANCELATION OF TAXES FOR 2019
107	10		Fakayode	10/25/2019	\$1,171.98
202	9		Hernandez	10/8/2019	\$1,490.83
223	35		Diggs	6/20/2019	\$3,513.53
234	22		Ortiz	8/20/2019	\$2,373.28
303	4		Thomas	1/14/2019	\$1,918.35
308	3		Peurifoy	3/11/2019	\$4,644.56
408	14		Greene	10/22/2019	\$2,330.34
413	1		Spencer	5/30/2019	\$5,485.70
514	8		Wilson	5/9/2019	\$4,650.61
523	40		Rodriguez	4/1/2019	\$3,620.70
526	12		White	1/14/2019	\$6,069.49
535	27		WMUA	1/31/2019	\$4,410.69
601	13		Wellington	8/16/2019	\$2,208.54
606	13		McDaniels	3/28/2019	\$5,585.42
736	13		Graves	10/16/2019	\$1,189.50
807	16		Morales	6/10/2019	\$2,572.03
813	. 2		Smith	2/25/2019	\$5,381.57
834	9		Gaines	11/7/2019	\$1,317.31
903	73		Gabriel	2/14/2019	\$3,464.04
1003	134		Burnett	7/19/2019	\$3,056.90
			V.		
		1			
TOTAL					\$66,455.37

#### **RESOLUTION NO. 2020----14**

### A RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO PROVIDING FOR APPOINTMENTS TO VARIOUS TOWNSHIP BOARDS

WHEREAS, vacancies exist on various Township Boards and Commissions; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 9th day of January 2020, that the attached lists represent the Council appointments to the various Township Boards and/or Commissions.

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the appointees and to the Chairpersons of the respective Boards, for their information and attention.

		Dr. Tiffani Worthy,	Mayor
Attest:			
	*		8
Sarah Wood	ing RMC		

Township Clerk

#### WILLINGBORO TOWNSHIP

#### **RESOLUTION 2020-15**

## A RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN WILLINGBORO TOWNSHIP AND VIRTUA HEALTH INC. FOR ADVANCED LIFE SUPPORT SERVICES TRANSPORTATION

WHEREAS, the Township of Willingboro provides Basic Life Support services and transportation to its residents and others in specific situations; and

WHEREAS, the Township has a need to provide Advanced Life Support Services (ALS) transportation to its residents and others in specific situations; and

WHEREAS, Virtua Health Inc. is the only provider licensed by the State of New Jersey to provide Advanced Life Support services (Mobile Intensive Care MICU) in Burlington County.

WHEREAS, the Mobile Intensive Care units in Burlington County do not have a transport vehicle (ambulance) and therefore rely upon the agencies or municipalities to transport patients to local area hospitals while they provide the crew for that particular agency's ambulance.

WHEREAS, the Township of Willingboro finds that it is in the best interest of the Township to enter into an Agreement with Virtua Health Inc. for the transportation of individuals requiring advanced life support emergency medical transportation services effective February 1, 2020; and

WHEREAS, the federal government permits only one agency to submit a combined bill for their services when Medicare and Medicaid patients are involved; and

**WHEREAS**, by this agreement Virtua Health, Inc., agrees to compensate the transporting agency a designated fee for the transport when a patient who is covered by Medicare and Medicaid insurances, and is rendered treatment by the Virtua Mobile Intensive Care Unit personnel.

**WHEREAS**, the purpose of this agreement is only for billing purposes that deal with Medicaid and Medicare patients and all other insurances are billed by both Basic Life Support and Advanced Life Support agencies.

WHEREAS, in order to provide the advanced life support services, the Township of Willingboro intends to enter into the Transport Agreement between the Township of Willingboro and Virtua Health Inc. for a period of one (1) year, effective February 1, 2020 and terminating January 31, 2021; and

**WHEREAS**, the Township Council finds that the health, safety, and welfare of the residents of the Township of Willingboro will benefit from Willingboro entering into a Transport Agreement with Virtua Health Inc. for one year.

**NOW, THEREFORE BE IT RESOLVED** on this 9<sup>th</sup> day of January, 2020, in open public session that the Mayor and Clerk are hereby authorized to execute the Transport Agreement Between Willingboro Township & Virtua health, Inc. attached hereto.

Dr. Tiffani Worthy, Mayor Township of Willingboro

Attest:

Sarah Wooding, RMC

Township Clerk

#### RESOLUTION NO. 2020--16 AUTHORIZING

#### AN EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL

WHEREAS, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed; and

WHEREAS, a request has been made of the Township Council assembled in public session on this 9th day of January 2020 to convene a closed Executive session consistent with the provisions of N.J.S.A. 10:4-12b; and

favor and opposed, **BE IT RESOLVED** by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey that an Executive Session of the

NOW, THEREFORE, upon motion duly made and seconded and passed by a vote of in

Township Council meeting shall be convened to discuss one or more of the following categories as noted: 1. Any matter which, by express provision of federal law, state statute or rule of court is rendered confidential or excluded from the public portion of the meeting. 2. Any matter in which the release of information would impair the right to receive funds from the United States Government. 3. Any material the disclosure of which constitutes and unwarranted invasion of privacy as set forth in N.J.S.A. 10:4-12b(3). 4. Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees. 5. Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed. 6. Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law. Any pending or anticipated litigation or contract negotiations in which Township 7. Council is or may become a party. 8. Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.

 _9.	Any matter involving the employment, appointment, termination of employment, terms and conditions of employment and other categories set forth in N.J.S.A. 10:4-12b(8).
 10.	Any deliberations occurring after a public hearing that may result in the imposition of specific civil penalty or the suspension of loss of a license or permit as set forth in N.J.S.A. 10:9-12b(9).
to: BE IT cussion	FURTHER RESOLVED that the general nature of the subject to be discussed  FURTHER RESOLVED that the time when and the circumstances under which conducted in closed session will be disclosed to the public, in accordance with 14, and to the extent that it is not inconsistent with N.J.S.A. 10:4-12.
	Dr. Tiffani Worthy, Mayor
Woodin hip Cle	g, RMC rk