

ATTENTION

Attached is the Township Council packet. This packet is posted online as a courtesy to the public.

Please take note that packets are generally posted the Monday prior to the Tuesday meeting. If there are any changes, additions or deletions made between the time of the packet posting and the meeting, same may not be reflected within this packet.

Subsequent to the packet posting, should you require additional information or a copy of a public document that is the subject of the meeting that was not available at the time of the packet posting, but is available prior to the meeting, you may contact the Township Clerk's Office via email at swooding@willingboronj.gov or by calling 609-877-2200 Extension 1028.

Subsequent to the Council meeting, you may request documents by filing an Open Public Records Act (OPRA) request. You may obtain an OPRA form by going to the Township's website, www.willingboronj.gov, and typing OPRA in the search engine. Once you complete the online form and click SUBMIT, your request is automatically forwarded to the Township Clerk for response (within seven (7) business days).

Thank you,

Sarah Wooding

Sarah Wooding, RMC
Township Clerk

**WILLINGBORO TOWNSHIP COUNCIL
AGENDA
JANUARY 21, 2020**

7:00PM
Call to order
Flag Salute
Statement
Roll Call

PROCLAMATION

WILLINGBORO HIGH SCHOOL SPORTS PARTICIPANTS
RECOGNITION

MANAGER'S REPORT

PUBLIC COMMENT

ORDINANCES

ORDINANCE 2020-1 (FIRST READING)

**AN ORDINANCE AMENDING AND SUPPLEMENTING THE WILLINGBORO
TOWNSHIP CODE, CHAPTER 328. STREETS AND SIDEWALKS. ARTICLE III**

NOTICE

Notice is hereby given that the foregoing Ordinances 2020-22 was introduced and passed on first reading at a regular meeting of the Township Council of the Township of Willingboro, in the County of Burlington, State of New Jersey, held on **January 21, 2020** and will be considered for second reading and final passage at the regular meeting of said Township Council to be held on the **February 4, 2020** at 7 p.m. or as soon thereafter as this matter can be reached, at the meeting room of the Municipal Building located at One Rev. Dr. M. L. King, Jr. Drive, Willingboro, New Jersey, at which time all persons interested shall be given an opportunity to be heard concerning these ordinances. Copies will be made available at the Township Clerk's office in the Municipal Building to the members of the general public who shall request the same.

ORDINANCE 2020-2 (FIRST READING)

**AN ORDINANCE AMENDING AND SUPPLEMENTING THE WILLINGBORO
TOWNSHIP CODE, CHAPTER 333. SWIMMING POOLS. ENFORCEMENT**

NOTICE

Notice is hereby given that the foregoing Ordinances 2020-2 was introduced and passed on first reading at a regular meeting of the Township Council of the Township of Willingboro, in the County of Burlington, State of New Jersey, held on **January 21, 2020** and will be considered for second reading and final passage at the regular meeting of said Township Council to be held on the **February 4, 2020** at 7 p.m. or as soon thereafter as this matter can be reached, at the meeting room of the Municipal Building located at One Rev. Dr. M. L. King, Jr. Drive, Willingboro, New Jersey, at which time all persons interested shall be given an opportunity to be heard concerning these ordinances. Copies will be made available at the Township Clerk's office in the Municipal Building to the members of the general public who shall request the same.

ORDINANCE 2020-3 (FIRST READING)

AN ORDINANCE AMENDING AND SUPPLEMENTING THE WILLINGBORO TOWNSHIP CODE, CHAPTER 314. SOLID WASTE. ARTICLE IV. YARD WASTE COLLECTION

NOTICE

Notice is hereby given that the foregoing Ordinances 2020-3 was introduced and passed on first reading at a regular meeting of the Township Council of the Township of Willingboro, in the County of Burlington, State of New Jersey, held on **January 21, 2020** and will be considered for second reading and final passage at the regular meeting of said Township Council to be held on the **February 4, 2020** at 7 p.m. or as soon thereafter as this matter can be reached, at the meeting room of the Municipal Building located at One Rev. Dr. M. L. King, Jr. Drive, Willingboro, New Jersey, at which time all persons interested shall be given an opportunity to be heard concerning these ordinances. Copies will be made available at the Township Clerk's office in the Municipal Building to the members of the general public who shall request the same.

ORDINANCE 2020-4 (FIRST READING)

AN ORDINANCE AMENDING AND SUPPLEMENTING THE WILLINGBORO TOWNSHIP CODE, CHAPTER 297. Signs. ADDITIONAL REGULATIONS

297-11 ADDITIONAL REGULATIONS:

- F. **Maintenance.** Signs shall be constructed of durable material, maintained in good condition and not allowed to become dilapidated.

NOTICE

Notice is hereby given that the foregoing Ordinances 2020-4 was introduced and passed on first reading at a regular meeting of the Township Council of the Township of Willingboro, in the County of Burlington, State of New Jersey, held on **January 21, 2020** and will be considered for second reading and final passage at the regular meeting of said Township Council to be held on the **February 4, 2020** at 7 p.m. or as soon thereafter as this matter can be reached, at the meeting room of the Municipal Building located at One Rev. Dr. M. L. King, Jr. Drive, Willingboro, New Jersey, at which time all persons interested shall be given an opportunity to be heard concerning these ordinances. Copies will be made available at the Township Clerk's office in the Municipal Building to the members of the general public who shall request the same.

RESOLUTIONS

- Res. 2020—17 2020-2021 BURLINGTON COUNTY MUNICIPAL ALLIANCE
GRANT PROGRAM
- RES. 2020—18 RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO
TO ENTER INTO A CONTRACT WITH MUNICIBID, COM FOR
INTERNET AUCTIONEERING SERVICES TO SEE TOWNSHIP
SURPLUS PROPERTY-STATE CONTRACT NUMBER T-2581
- RES. 2020—19 RESOLUTION AUTHORIZING THE EXECUTION OF SHARED
SERVICES AGREEMENT WITH THE CITY OF BURLINGTON FOR
THE PROVISION OF ANIMAL CONTROL SERVICES
- RES. 2020—20 RESOLUTION AUTHORIZING THE EXECUTING OF SHARED
SERVICES AGREEMENT WITH THE BOROUGH OF PALMYRA
FOR THE PROVISION OF ANIMAL CONTROL SERVICES
- RES. 2020—21 RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP
OF WILLINGBORO APPOINTING PROFESSIONALS AND
AUTHORIZING EXECUTION OF PROFESSIONAL SERVICE
AGREEMENTS FOR NOT TO EXCEED AMOUNTS AS
DETERMINED
- RES. 2020—22 RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP
OF WILLINGBORO REJECTING CERTAIN BIDS AND
AUTHORIZING AWARD AND EXECUTION OF A CONSTRUCTION
CONTRACT FOR THE JOHN F. KENNEDY COMMUNITY CENTER
AREA “D” ROOF REPLACEMENT PROJECT NO. 0338 T-175
- RES. 2020—23 RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND
OPEN CONTRACT TO DESIGN AND INSTALL A NEW DIGITAL
SIGN AT THE ENTRANCE OF MILLCREEK PARK
- RES. 2020—24 RESOLUTION ADOPTING THE BURLINGTON COUNTY MULTI-
JURISDICTIONAL HAZARD MITIGATION PLAN

RES. 2020—25 RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING THE TOWNSHIP OF WILLINGBORO THROUGH THE WILLINGBORO TOWNSHIP POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE WILLINGBORO TOWNSHIP POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT.

RES. 2020—26 EXECUTIVE SESSION (IF NEEDED)

OLD BUSINESS:

- Possible hour changes in Security protocol making it feasible for council members who may need access to the building after the formed hours
- Status on the requested items of the township's history being placed in the foyer of the township building
- Status on possible appointed council members as liaisons to the various township departments
- Status on the parade for the Willingboro football team, which is to possibly take place on March 21st
- Status and process on getting oversized home sale signs removed and if citations are done for that
- Possibility of the township entertaining a holiday party for the employees
- Possibility of having a cultural parade
- Possibility of having potential service projects throughout the year, such as clean communities initiatives in different areas of the town
- Possibility of partnering with the golf course to do a celebrity golf tournament, which would give the town revenue and exposure

NEW BUSINESS:

Public comment
Council comment
Adjournment

ALL BUSINESS ITEMS ARE TENTATIVE PENDING THE REVIEW AND APPROVAL OF THE LAW DEPARTMENT

AN ORDINANCE AMENDING AND SUPPLEMENTING THE WILLINGBORO TOWNSHIP CODE, CHAPTER 328. STREETS AND SIDEWALKS. ARTICLE III.

Article III. RIGHT – OF – WAY OBSTRUCTIONS

328-26. Definitions

EQUIPMENT and APPARATUS

Any item(s), whether permanent or mobile, that are used by one or more persons in and about the immediate area of the item(s). This definition is intended to include, but is not limited to, portable basketball hoop units, hockey and soccer goals.

328-27. Prohibited Uses

It shall be unlawful to erect, locate or permit to remain in, on or under any public street, right of way, easement or sidewalk any obstruction, including equipment or apparatus that will interfere with the use of the public street, right of way, easement or sidewalk by the public traveling on foot or in vehicles or by the Township for the use of the right of way or easement. Any obstruction which shall remain in any public street, right of way, easement or sidewalk after notice or demand for its removal by the Township shall be deemed a public nuisance.

328-28. Violations and penalties

Any person violating the above provision shall be subject to a warning for the first violation. Any person violating the above provision after receiving a warning shall be subject, upon conviction to a penalty as prescribed in Chapter 1, Article II, and General Penalty of the code of the Township of Willingboro.

SARAH WOODING, RMC

DR. TIFFANI WORTHY, MAYOR

NOTICE

Notice is hereby given that the foregoing Ordinances 2020-1 was introduced and passed on first reading at a regular meeting of the Township Council of the Township of Willingboro, in the County of Burlington, State of New Jersey, held on **January 21, 2020** and will be considered for second reading and final passage at the regular meeting of said Township Council to be held on the **February 4, 2020** at 7 p.m. or as soon thereafter as this matter can be reached, at the meeting room of the Municipal Building located at One Rev. Dr. M. L. King, Jr. Drive, Willingboro, New Jersey, at which time all persons interested shall be given an opportunity to be heard concerning these ordinances. Copies will be made available at the Township Clerk's office in the Municipal Building to the members of the general public who shall request the same.

AN ORDINANCE AMENDING AND SUPPLEMENTING THE WILLINGBORO TOWNSHIP CODE, CHAPTER 333. SWIMMING POOLS. ENFORCEMENT

333-12 INGROUND SWIMMING POOL DEMOLITION

- A. Application for permit. An application for the demolition or filling in of any in ground swimming pool, both concrete and vinyl, requires a Uniform Construction Code Building permit prior to the demolition or fill in of the pool.
- B. Pool Demolition Requirements:
 - 1. All concrete must be broken into pieces no larger than 3-4" to minimize air voids if it is intended to mixed in with the clean fill.
 - 2. All steel reinforcement must be removed
 - 3. All vinyl liner material must be removed.
 - 4. Large pieces of concrete and steel must be removed from the site and are not permitted to be used as back fill materials
 - 5. Any in ground piping for the filtration system must be removed
 - 6. Any in ground wiring or electrical conduits for lighting and filtration must be removed
 - 7. Any in ground gas piping for pool heaters must be removed.
 - 8. Only clean fill can be used and a minimum of 6" of topsoil must cover the surface to be brought back to grade.
 - 9. Compaction of 95% of material is recommended to minimize settling
 - 10. Must provide receipts for the removal/disposal of concrete
 - 11. Must provide receipts for the clean fill material

333-13 ENFORCEMENT

- A. Enforcement officials. It shall be the duty of the Department of Inspections to enforce the provisions of this chapter.
- B. Compliance with health regulations. Every private swimming pool constructed, installed, established or maintained in the Township shall at all times comply with the requirements of the Department of Inspections. Any nuisance or hazard which may exist or develop in consequence of or in connection with any such private swimming pool shall be forthwith abated and removed by the owner, lessee or occupant of the premises on which the pool is located upon receipt of notice from the Department of Inspections.
- C. Inspection. The owner or operator of any private, swimming pool within the Township shall allow the Department of Inspections access to any private swimming pool and appetences thereto for the purpose of inspection to ascertain compliance with this chapter and all reasonable times.

333-14 VIOLATIONS AND PENALTIES

Any person or persons violating any of the provisions of this chapter shall upon conviction thereof, be subject to one or more of the following: a fine not exceeding \$2,000, a term of imprisonment not exceeding 90 days, or a period of community service not exceeding 90 days. Each day a particular violation continues shall constitute a separate offense.

Re: ORD. 2020--2

NOTICE

Notice is hereby given that the foregoing Ordinances 2020-2 was introduced and passed on first reading at a regular meeting of the Township Council of the Township of Willingboro, in the County of Burlington, State of New Jersey, held on **January 21, 2020** and will be considered for second reading and final passage at the regular meeting of said Township Council to be held on the **February 4, 2020** at 7 p.m. or as soon thereafter as this matter can be reached, at the meeting room of the Municipal Building located at One Rev. Dr. M. L. King, Jr. Drive, Willingboro, New Jersey, at which time all persons interested shall be given an opportunity to be heard concerning these ordinances. Copies will be made available at the Township Clerk's office in the Municipal Building to the members of the general public who shall request the same.

AN ORDINANCE AMENDING AND SUPPLEMENTING THE WILLINGBORO TOWNSHIP CODE, CHAPTER 314. SOLID WASTE. ARTICLE IV. YARD WASTE COLLECTION

314-26 Placement for collection.

Sweeping, raking, blowing or otherwise placing yard waste and/or leaves that are not contained at the curb on the grass adjacent to the street, but not in the street, are only allowed during the seven days prior to a scheduled and announced collection and shall not be placed closer than 10 feet from any storm drain inlet in any direction. Placement of such yard waste and/or leaves at the curb on the grass adjacent to the street, but not in the street, at any other time or in any other manner is a violation of this article. If such placement of yard waste and/or leaves occurs, the party responsible for placement of the yard waste and/or leaves must remove the yard waste and/or leaves from the area that the non-contained yard waste and/or leaves was placed, or said party shall be deemed in violation of this article.

SARAH WOODING, RMC

DR. TIFFANI WORTHY, MAYOR

NOTICE

Notice is hereby given that the foregoing Ordinances 2020-3 was introduced and passed on first reading at a regular meeting of the Township Council of the Township of Willingboro, in the County of Burlington, State of New Jersey, held on January 21, 2020 and will be considered for second reading and final passage at the regular meeting of said Township Council to be held on the February 4, 2020 at 7 p.m. or as soon thereafter as this matter can be reached, at the meeting room of the Municipal Building located at One Rev. Dr. M. L. King, Jr. Drive, Willingboro, New Jersey, at which time all persons interested shall be given an opportunity to be heard concerning these ordinances. Copies will be made available at the Township Clerk's office in the Municipal Building to the members of the general public who shall request the same.

Ordinance 2020-4

AN ORDINANCE AMENDING AND SUPPLEMENTING THE WILLINGBORO TOWNSHIP CODE, CHAPTER 297. Signs. ADDITIONAL REGULATIONS

297-11 ADDITIONAL REGULATIONS:

- F. **Maintenance.** Signs shall be constructed of durable material, maintained in good condition and not allowed to become dilapidated.

Sarah Wooding, RMC

Dr. Tiffani Worthy, Mayor

NOTICE

Notice is hereby given that the foregoing Ordinances 2019-4 was introduced and passed on first reading at a regular meeting of the Township Council of the Township of Willingboro, in the County of Burlington, State of New Jersey, held on January 21, 2020 and will be considered for second reading and final passage at the regular meeting of said Township Council to be held on the February 4, 2020 at 7 p.m. or as soon thereafter as this matter can be reached, at the meeting room of the Municipal Building located at One Rev. Dr. M. L. King, Jr. Drive, Willingboro, New Jersey, at which time all persons interested shall be given an opportunity to be heard concerning these ordinances. Copies will be made available at the Township Clerk's office in the Municipal Building to the members of the general public who shall request the same.

2020-2021 BURLINGTON COUNTY MUNICIPAL ALLIANCE GRANT PROGRAM

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Township of Willingboro Council of the Township Willingboro of Burlington, County of Willingboro Township, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township of Willingboro Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township of Willingboro Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Burlington;

NOW, THEREFORE, BE IT RESOLVED by the Township of Willingboro of Burlington, County of Willingboro Township, State of New Jersey hereby recognizes the following meeting in public session this 21st day of January, 2020 hereby request the Director of the Division of Local Government Services to approve the insertion of the following items of revenue in the budget of the year 2019. A Chapter 159 is not needed for this 2019-2020 Fiscal Grant, for it is a part of the Budget.

1. The Township of Willingboro Council does hereby authorize submission of a strategic plan for the Willingboro Township Municipal Alliance grant for fiscal year 2020-2021 in the amount of:

DEDR	\$ 13,101.00
Cash Match	\$ 3,275.25
In-Kind	\$ 9,825.75

2. The Township of Willingboro Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: _____
 Dr. Tiffani Worthy, Mayor

CERTIFICATION

I, (Sarah Wooding), Municipal Clerk of the Willingboro Township of Burlington, County of Willingboro Township, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township of Willingboro Council on this 21st day of January, 2020.

 Sarah Wooding, Registered Municipal Clerk

	MOTION	2 ND .	AYE	NAY	ABSTAIN	ABSENT
COUNCILMAN ANDERSON						
COUNCILWOMAN PERRONE						
COUNCILWOMAN WHITFIELD						
DEPUTY MAYOR MCINTOSH						
MAYOR WORTHY						

RESOLUTION 2020- 18

RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO ENTER INTO A CONTRACT WITH MUNICIBID.COM FOR INTERNET AUCTIONING SERVICES TO SELL TOWNSHIP SURPLUS PROPERTY- STATE CONTRACT NUMBER T-2581

WHEREAS, there is a need to sell surplus property belonging to the Township of Willingboro as;

- a. The surplus personal property is no longer needed for public use.
- b. The sale will be online and the address of the auction site.
- c. The sale is being conducted pursuant to Local Finance Notice 2008-9 and N.J.S.A. 40A:11-36, authorizing the sale;
- d. For those items that are part of the Township of Willingboro's fixed asset inventory that are to be auctioned an itemized list of those assets will be provided and approved by the Manager and Council prior to posting them on line. The list will include information that sufficiently identifies the item and provides an audit trail (i.e., inventory or serial number).
- e. For items not in the fixed asset inventory, that are to be auctioned an itemized list of those assets will be provided and approved by the Manager and Council prior to posting them on line. The list will include information that sufficiently identifies the item and provides an audit trail (i.e., inventory or serial number).
- f. For any motorized vehicle that is titled in the name of the Township of Willingboro that are to be auctioned an itemized list of those vehicles including the Vehicle Identification Number (VIN) will be provided and approved by the Manager and Council prior to posting them on line. The list will include information that sufficiently identifies the item and provides an audit trail . The Township of Willingboro will comply with applicable statutes regarding abandoned property, confiscated vehicles, etc.
- g. The terms and conditions of the agreement entered into with Municibid.com are available on the vendor's website and available in the Willingboro Township Clerk's office.

WHEREAS, it is desirous to authorize Municibid.com to provide the internet auctioneering services for the sale of the surplus property online at the address of the auction site; and

WHEREAS, Municibid.com are under current New Jersey State Contract T-2581

expiring March 31, 2022;

WHEREAS, the documentation from Municibid.com is attached and incorporated herein by reference; and

WHEREAS, the funds the Township of Willingboro receives from the sales of the surplus property will be posed as reserve for sale of municipal assets.

NOW, THEREFORE BE IT RESOLVED that the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey assembled in public session the January 21, 2020 authorizes Municibid.com to provide auctioneering services from the sale of surplus property under State Contract Number T-2581 pursuant to the documentation attached and incorporated herein by reference.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Finance Department, Treasurer, Township Department Heads and Municibid.com located at 2401 Walnut street 6th Floor, Philadelphia, PA 19103.

Dr. Tiffani Worthy, Mayor

Attest:

Sarah Wooding, RMC
Township Clerk

	MOTION	2 ND	AYE	NAY	ABSTAIN	ABSENT
COUNCILMAN ANDERSON						
COUNCILWOMAN PERRONE						
COUNCILWOMAN WHITFIELD						
DEPUTY MAYOR MCINTOSH						
MAYOR WORTHY						

TOWNSHIP OF WILLINGBORO

Resolution 2020-19

A RESOLUTION AUTHORIZING THE EXECUTION OF SHARED SERVICES AGREEMENT WITH THE CITY OF BURLINGTON FOR THE PROVISION OF ANIMAL CONTROL SERVICES.

WHEREAS, N.J.S.A. 40A:65-1, et seq., known as the “Uniform Shared Services and Consolidation Act,” authorizes two or more local units to enter into an agreement for interlocal services known as a Shared Services Agreement for the provision of municipal services (“Agreement”); and

WHEREAS, the purpose of Shared Agreements is to reduce local expenses funded by property taxpayers; and

WHEREAS, the Township Council and the Township of Willingboro and the City of Burlington desires to enter into a Shared Services Agreement for the provision of Animal Control Services to the City of Burlington for a fee of \$14,000 and a fee for emergency services in accordance with the agreement attached, beginning January 1, 2020 expiring December 31, 2020; and

WHEREAS, the Township Council has reviewed the proposed Agreement, a copy of which is attached hereto; and

WHEREAS, the sharing of these services is in the public interest and will benefit the Township of Willingboro and the City of Burlington.

NOW, THEREFORE, BE IT RESOLVED by the Township Council, assembled in open public session on this 21st day of January 2020 that the Mayor and the Township Clerk are hereby authorized to execute the Shared Services Agreement, as attached hereto, between the Township of Willingboro and the Borough of Palmyra provision of Animal Control Services.

BE IT FURHER RESOLVED that copies of this resolution shall be provided to the City of Burlington, the Finance Office, and the Police Department for their information and attention.

Township of Willingboro

Sarah Wooding, RMC, Township Clerk

Dr. Tiffani Worthy, Mayor

MOTION	2 ND	AYE	NAY	ABSTAIN	ABSENT
COUNCILMAN ANDERSON					
COUNCILWOMAN PERRONE					
COUNCILWOMAN WHITFIELD					
DEPUTY MAYOR MCINTOSH					
MAYOR WORTHY					

Township of Willingboro

Resolution 2020- 20

A RESOLUTION AUTHORIZING THE EXECUTION OF SHARED SERVICES AGREEMENT WITH THE BOROUGH OF PALMYRA FOR THE PROVISION OF ANIMAL CONTROL SERVICES.

WHEREAS, N.J.S.A. 40A:65-1, et seq., known as the “Uniform Shared Services and Consolidation Act,” authorizes two or more local units to enter into an agreement for interlocal services known as a Shared Services Agreement for the provision of municipal services (“Agreement”); and

WHEREAS, the purpose of Shared Agreements is to reduce local expenses funded by property taxpayers; and

WHEREAS, the Township Council and the Township of Willingboro and the Borough of Palmyra desires to enter into a Shared Services Agreement for the provision of Animal Control Services to the Borough of Palmyra for a fee of \$14,000 and a fee for emergency services in accordance with the agreement attached, beginning January 1, 2020 expiring December 31, 2020; and

WHEREAS, the Township Council has reviewed the proposed Agreement, a copy of which is attached hereto; and

WHEREAS, the sharing of these services is in the public interest and will benefit the Township of Willingboro and the Borough of Palmyra.

NOW, THEREFORE, BE IT RESOLVED by the Township Council, assembled in open public session on this 21st day of January 2020 that the Mayor and the Township Clerk are hereby authorized to execute the Shared Services Agreement, as attached hereto, between the Township of Willingboro and the Borough of Palmyra provision of Animal Control Services.

BE IT FURHER RESOLVED that copies of this resolution shall be provided to the Borough of Palmyra, the Finance Office, and the Police Department for their information and attention.

Township of Willingboro

Sarah Wooding, RMC, Township Clerk

Dr. Tiffani Worthy, Mayor

	MOTION	2 ND	AYE	NAY	ABSTAIN	ABSENT
COUNCILMAN ANDERSON						
COUNCILWOMAN PERRONE						
COUNCILWOMAN WHITFIELD						
DEPUTY MAYOR MCINTOSH						
MAYOR WORTHY						

RESOLUTION NO. 2020--21

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO APPOINTING PROFESSIONALS AND AUTHORIZING EXECUTION OF PROFESSIONAL SERVICE AGREEMENTS FOR NOT TO EXCEED AMOUNTS AS DETERMINED

WHEREAS, the Township of Willingboro has determined that it is appropriate to implement a fair and open process for the awarding of professional's contracts; and

WHEREAS, the Clerk's Office of the Township publicly advertised and received statements of qualifications of professionals in a manner that fostered a fair and open process, utilizing the criteria and specific minimum requirements to meet the requirements of the Township; and

WHEREAS, pursuant to that process, the Township Council seeks to appoint the following professionals: Solicitor, Municipal Labor Counsel, Bond Counsel, Municipal Tax Attorney; Zoning Board Attorney; Municipal Prosecutor, Special Counsel, Fair Share Housing Counsel, Hearing Officer, Consulting Engineer, Zoning Board Engineer, Municipal Auditor, Public Defender, Township Planner and Township Engineer, Administrative Agent for a term of one year beginning January 1, 2020- December 31, 2020; and

WHEREAS, by Resolution No. 2019-6, the Township Council appointed the Township's Municipal Court Judge for a term of three years January 1, 2019 through December 31, 2021, in accordance with statute.

WHEREAS, the Township hereby also appoints as conflict or substitute municipal judge any municipal court judge duly appointed in Burlington County and as conflict or substitute municipal prosecutor, any duly appointed municipal prosecutor.

WHEREAS, all professionals are required to enter into a professional services agreement under terms and conditions set forth by Council; and

WHEREAS, the Planning board appoints its own attorney and engineer, however, the Township Council determines the not to exceed amount of the professional services agreements with those professionals herein.

NOW, THEREFORE, BE IT RESOLVED, on this 1st day of January 2019, by the Township Council of the Township of Willingboro assembled in public session, that it hereby appoints the following firms or individuals and authorizes the Mayor and Clerk to execute professional services agreements with the following professionals not to exceed the amounts listed herein:

1. Solicitor, Florio, Perrucci, Steinhardt & Fader \$175,000.00 litigated; \$25,000.00 litigated matters;
2. Municipal Labor Counsel, Malamut & Associates \$80,000.00;
3. Municipal Bond Counsel, McManimon, Scotland & Bauman, \$1,700.00;

4. Municipal Prosecutor, John McGill, III, \$43,000.00;
5. Hearing Officer, M. Lou Garty, The Garty Law Firm, LLC, \$7,500.00;
6. Municipal Auditor Bowman & Company, \$80,000.00;
7. Municipal Public Defender, Andrew Duclair, Esq. \$17,476.00, Extraordinary matters \$5,000.00
8. Municipal Financial Advisors—Phoenix Advisor, LLC, \$2,000.00

BE IT FURTHER RESOLVED, that the Finance Director, Solicitor, appointees, and the Planning board each shall be provided with a copy of this resolution.

 Sarah Wooding, RMC
 Township Clerk

 Dr. Tiffani Worthy, Mayor
 Township of Willingboro

	MOTION	2 ND	AYE	NAY	ABSTAIN	ABSENT
COUNCILMAN ANDERSON						
COUNCILWOMAN PERRONE						
COUNCILWOMAN WHITFIELD						
DEPUTY MAYOR MCINTOSH						
MAYOR WORTHY						

Resoltuion 2020--22

**A RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF
WILLINGBORO REJECTING CERTAIN BIDS AND AUTHORIZING AWARD AND
EXECUTION OF A CONSTRUCTION CONTRACT FOR THE JOHN F. KENNEDY
COMMUNITY CENTER AREA “D” ROOF REPLACEMENT,
PROJECT NO. 0338 T 175**

WHEREAS, the Township of Willingboro (“Township”), pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, having publicly solicited competitive bids for a certain construction contract involving the “John F. Kenney Community Center Area “D” Roof Replacement” (the “Project”); and

WHEREAS, the Project bidders were invited to submit bid prices for the Base Bid and for Alternates Nos. 1 and 2, with Alternate Bids to be selected in the sole discretion of the Township, with the award of the Contract to be based on the Net Bid Price calculated on the basis of the combination of the Base Bid price plus all selected Alternates; and

WHEREAS, bids were received and opened on December 27, 2019, which bids were to conform to the Bid Specifications; and

WHEREAS, the Bid Specifications included a form entitled “Subcontractor Declaration” on which the bidders were to indicate the names, addresses and license numbers (when required) of each subcontractor for the furnishing of plumbing and gas fitting, and electrical work, among other trades, or to indicate if self-performed the license numbers of the general contractor associated with those trades; and

WHEREAS, deficiencies were noted in the following bid submissions:

- NDP Construction, LLC: Although NDP listed “In-House” for all named trade work, including plumbing and electrical work, NDP is not licensed in those trades.
- MAK Group, LLC: MAK Group failed to identify either itself or any subcontractors to perform any licensed trade work. In addition, MAK Group did not provide any bid price

for Alternate No. 2, which made it impossible for the Township to properly and fairly compare its pricing with the prices submitted by other bidders; and

WHEREAS, JDS Industrial Roofing Contractors, 195 Drum Point Road, Brick, NJ 08723, submitted a fully conforming bid in the amount of \$513,265.00 for the Base Bid; \$532,265.00 for the Base Bid plus Alternate No. 1; and \$570,665.00 for the Base Bid plus Alternates Nos. 1 and 2; and

WHEREAS the Base Bid plus Alternate Nos. 1 and 2 is within the Township's Project budget and the Township has certified that adequate funds are available for this Contract;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Willingboro, assembled on this 21st day of January, 2020, as follows:

SECTION 1. The aforementioned Recitals are incorporated herein as though fully set forth at length.

SECTION 2. The Township is hereby authorized to reject the bids submitted by NDP Construction, LLC and by MAK Group, LLC;

SECTION 3. The Township is hereby authorized to award a Contract for the John F. Kennedy Community Center Area "D" Roof Replacement Project to JDS Industrial Roofing Contractors as the lowest responsible and responsive bidder.

SECTION 4. Subject to the Township's prior receipt of any additional information and/or documentation required to be submitted by JDS Industrial Roofing Contractors prior to execution of the contract and/or commencement of the work on the Project, the Township through the Mayor or her designee is hereby authorized to execute such Contract and any and all additional instruments and documents necessary to effectuate and implement its award and execution.

SECTION 5. This Resolution shall take effect immediately.

The foregoing Resolution is a true and complete Resolution of the TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO at a duly noticed and convened meeting thereof on January 21, 2020.

Dr. Tiffani Worthy, Mayor

Attest:

Sarah Wooding, RMC
Township Clerk

MOTION	2 ND	AYE	NAY	ABSTAIN	ABSENT
COUNCILMAN ANDERSON					
COUNCILWOMAN PERRONE					
COUNCILWOMAN WHITFIELD					
DEPUTY MAYOR MCINTOSH					
MAYOR WORTHY					

RESOLUTION 2020-23

TOWNSHIP OF WILLINGBORO

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT TO DESIGN AND INSTALL A NEW DIGITAL SIGN AT THE ENTRANCE OF MILLCREEK PARK

WHEREAS, the Township of Willingboro has a need to DESIGN AND INSTALL A NEW DIGITAL SIGN AT THE ENTRANCE OF MILLCREEK PARK as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4* ; and,

WHEREAS, pursuant to N.J.S.A. 40A:11-3, and Ordinance 2009-23, the Township appointed a Qualified Purchasing Agent; and

WHEREAS, pursuant to N.J.S.A. 40A:11-3, contracts for goods or services which do not exceed \$40,000.00 may be awarded by the Qualified Purchasing Agent without publicly advertising for bids; and

WHEREAS, three vendor quotes were solicited to DESIGN AND INSTALL A NEW DIGITAL SIGN AT THE ENTRANCE OF MILLCREEK PARK, Rex Sign Systems proposed a total OF \$41,600.00, and on 12/17/19, Fast Signs submitted a proposal of \$47,202.89 on 12/19/19 and **Effective Sign Works of 1208 Columbus Road, Suite F, Burlington, NJ 08016** with the lowest submitted proposal of a total \$38,291.00 on 10/14/19; and

WHEREAS, **Effective Sign Works of 1208 Columbus Road, Suite F, Burlington, NJ 08016** has submitted a proposal on October 14, 2019 indicating they will DESIGN AND INSTALL A NEW DIGITAL SIGN AT THE ENTRANCE OF MILLCREEK PARK at the cost \$38,291.00; and

WHEREAS, the Qualified Purchasing Agent has determined and certified in writing that the value of the contract to DESIGN AND INSTALL A NEW DIGITAL SIGN AT THE ENTRANCE OF MILLCREEK PARK for a total cost of \$38,291.00 and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.5 **Effective Sign Works of 1208 Columbus Road, Suite F, Burlington, NJ 08016** has completed and submitted a Business Entity Disclosure Certification which certifies that:

1. **Effective Sign Works of 1208 Columbus Road, Suite F, Burlington, NJ 08016** has not made any reportable campaign contributions in the previous 12 months to a political party or candidate committee of any person serving in elective public office in the Township of Willingboro; and

2. **Effective Sign Works of 1208 Columbus Road, Suite F, Burlington, NJ 08016** is prohibited from making any campaign contributions, reportable according to N.J.S.A. 19:44-1 throughout the term of the contract.

WHEREAS, the funds are available for this purpose as is indicated by the Chief Finance Officer’s attached certification for the availability of 2020 funds for this contract; and

NOW THEREFORE, **BE IT RESOLVED** on this 21st day of January, 2020 in open public session that the Township Council of the Township of Willingboro authorizes the Mayor to execute an agreement with **Effective Sign Works of 1208 Columbus Road, Suite F, Burlington, NJ 08016** for that is consistent with this resolution; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be provided to **Effective Sign Works of 1208 Columbus Road, Suite F, Burlington, NJ 08016** for its information and attention.

Sarah Wooding, RMC
Township Clerk

Mayor

	MOTION	2 ND	AYE	NAY	ABSTAIN	ABSENT
COUNCILMAN ANDERSON						
COUNCILWOMAN PERRONE						
COUNCILWOMAN WHITFIELD						
DEPUTY MAYOR MCINTOSH						
MAYOR WORTHY						

Willingboro Township
RESOLUTION 2020-24

**RESOLUTION ADOPTING THE BURLINGTON COUNTY MULTI-JURISDICTIONAL
HAZARD MITIGATION PLAN**

WHEREAS, the Township of Willingboro has experienced natural hazards that result in public safety hazards and damage to private and public property;

WHEREAS, the hazard mitigation planning process set forth by the State of New Jersey and the Federal Emergency Management Agency offers the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risk;

WHEREAS, the New Jersey Office of Emergency Management provided federal mitigation funds to support development of the mitigation plan;

WHEREAS, a *Burlington County Multi-Jurisdictional Hazard Mitigation Plan* has been developed by the Mitigation Planning Committee;

WHEREAS, FEMA Region II has approved the *Burlington County Multi-Jurisdictional Hazard Mitigation Plan*; the purpose of this Plan is to reduce the loss of life and property due to natural disaster;

WHEREAS, the implementation of the *Burlington County Multi-Jurisdictional Hazard Mitigation Plan* will protect the health, safety, and welfare of the residents of the (name of municipality) as well as reduce potential damage and shorten the disaster recovery period;

WHEREAS the *Burlington County Multi-Jurisdictional Hazard Mitigation Plan* includes a prioritized list of mitigation actions including activities that, over time, will help minimize and reduce safety threats and damage to private and public property, and

WHEREAS the County of Burlington conducted a web-based public survey from March 2019 to December 2019 to introduce the planning concept and to solicit questions and comments; and to present the Plan and request comments, as required by law;

NOW THEREFORE BE IT RESOLVED by the Council of the Township of Willingboro:

1. The *Burlington County Multi-Jurisdictional Hazard Mitigation Plan* is hereby adopted as an official plan of the Township of Willingboro; minor revisions recommended by the Federal Emergency Management Agency and/or the New Jersey Office of Emergency Management may be incorporated without further action.
2. The Township of Willingboro's departments identified in the Plan are hereby directed to pursue implementation of the recommended high priority activities that are assigned to their departments.

3. Any action proposed by the Plan shall be subject to and contingent upon budget approval, if required, which shall be at the discretion of the Township Manager, and this resolution shall not be interpreted so as to mandate any such appropriations.
4. The Emergency Management Coordinator is designated to coordinate with other offices and shall periodically report on the activities, accomplishments, and progress, and shall prepare an annual progress report to be submitted to the New Jersey Office of Emergency Management. The status reports shall be submitted by October 1 of each year.

PASSED by the Council of the Township of Willingboro, this 21st day of January 2020.

**THIS IS CERTIFICATION THAT THE FOREGOING RESOLUTION WAS
ADOPTED AT A MEETING OF THE WILLINGBORO TOWNSHIP COUNCIL ON
JANUARY 21, 2020**

Sarah Wooding
Municipal Clerk

Dr. Tiffani Worthy
Mayor

	MOTION	2 ND	AYE	NAY	ABSTAIN	ABSENT
COUNCILMAN ANDERSON						
COUNCILWOMAN PERRONE						
COUNCILWOMAN WHITFIELD						
DEPUTY MAYOR MCINTOSH						
MAYOR WORTHY						

RESOLUTION NO. 2020-25

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING THE TOWNSHIP OF WILLINGBORO THROUGH THE WILLINGBORO TOWNSHIP POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE WILLINGBORO TOWNSHIP POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program; and

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Willingboro that the Willingboro Township Police Department is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate terminating on December 31st of the current calendar year from January 1, 2020 to December 31, 2020; and

NOW THEREFORE BE IT FURTHER RESOLVED that the Willingboro Township Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A," which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the Willingboro Township Police Department, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Willingboro Township Police Department, without restriction; and

NOW THEREFORE BE IT FURTHER RESOLVED that the Willingboro Township Police Department is hereby authorized to acquire "DEMIL B through Q" property described in the attached DEMIL code chart, if it shall become available in the period of time for which this resolution authorizes; and

BE IT FURTHER RESOLVED that the Willingboro Township Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED that the Willingboro Township Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall be valid to authorize requests to acquire "DEMIL A" property and "DEMIL B through Q" property that may be made available through the 1033 Program during the period of time for which this resolution authorizes; with Program participation and all property request authorization terminating on December 31st of the current calendar year from January 1, 2020 to December 31, 2020.

Attest:

Sarah Wooding, RMC, Clerk

Dr. Tiffani Worthy, Mayor

	MOTION	2 ND	AYE	NAY	ABSTAIN	ABSENT
COUNCILMAN ANDERSON						
COUNCILWOMAN PERRONE						
COUNCILWOMAN WHITFIELD						
DEPUTY MAYOR MCINTOSH						
MAYOR WORTHY						

RESOLUTION NO. 2020--26

AUTHORIZING

AN EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL

WHEREAS, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed; and

WHEREAS, a request has been made of the Township Council assembled in public session on this 21st day of January 2020 to convene a closed Executive session consistent with the provisions of N.J.S.A. 10:4-12b; and

NOW, THEREFORE, upon motion duly made and seconded and passed by a vote of in favor and opposed, **BE IT RESOLVED** by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey that an Executive Session of the Township Council meeting shall be convened to discuss one or more of the following categories as noted:

- _____ 1. Any matter which, by express provision of federal law, state statute or rule of court is rendered confidential or excluded from the public portion of the meeting.
- _____ 2. Any matter in which the release of information would impair the right to receive funds from the United States Government.
- _____ 3. Any material the disclosure of which constitutes and unwarranted invasion of privacy as set forth in N.J.S.A. 10:4-12b(3).
- _____ 4. Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees.
- _____ 5. Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed.
- _____ 6. Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law.
- _____ 7. Any pending or anticipated litigation or contract negotiations in which Township Council is or may become a party.
- _____ 8. Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.

- _____ 9. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment and other categories set forth in N.J.S.A. 10:4-12b(8).
- _____ 10. Any deliberations occurring after a public hearing that may result in the imposition of specific civil penalty or the suspension or loss of a license or permit as set forth in N.J.S.A. 10:9-12b(9).

BE IT FURTHER RESOLVED that the general nature of the subject to be discussed relates to:

BE IT FURTHER RESOLVED that the time when and the circumstances under which the discussion conducted in closed session will be disclosed to the public, in accordance with N.J.S.A. 10:4-14, and to the extent that it is not inconsistent with N.J.S.A. 10:4-12.

Dr. Tiffani Worthy, Mayor

Sarah Wooding, RMC
Township Clerk

	MOTION	2 ND	AYE	NAY	ABSTAIN	ABSENT
COUNCILMAN ANDERSON						
COUNCILWOMAN PERRONE						
COUNCILWOMAN WHITFIELD						
DEPUTY MAYOR MCINTOSH						
MAYOR WORTHY						