

## ATTENTION

Attached is the Township Council packet. This packet is posted online as a courtesy to the public.

Please take note that packets are generally posted the Monday prior to the Tuesday meeting. If there are any changes, additions or deletions made between the time of the packet posting and the meeting, same may not be reflected within this packet.

Subsequent to the packet posting, should you require additional information or a copy of a public document that is the subject of the meeting that was not available at the time of the packet posting, but is available prior to the meeting, you may contact the Township Clerk's Office via email at [swooding@willingboronj.gov](mailto:swooding@willingboronj.gov) or by calling 609-877-2200 Extension 1028.

Subsequent to the Council meeting, you may request documents by filing an Open Public Records Act (OPRA) request. You may obtain an OPRA form by going to the Township's website, [www.willingboronj.gov](http://www.willingboronj.gov), and typing OPRA in the search engine. Once you complete the online form and click SUBMIT, your request is automatically forwarded to the Township Clerk for response (within seven (7) business days).

Thank you,

**Sarah Wooding**

Sarah Wooding, RMC  
Township Clerk

**WILLINGBORO TOWNSHIP COUNCIL  
MEETING  
APRIL 7, 2020**

7:00PM  
Call to order  
Flag Salute  
Statement  
Roll Call

**PUBLIC COMMENT**

AGENDA ITEMS ONLY

**ORDINANCE 2020-9 (PUBLIC HEARING)**

**ORDINANCE OF THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY PROVIDING FOR THE RE-APPROPRIATION OF \$119,292.76 IN UNUSED DEBT AUTHORIZATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSE-IMPROVEMENT TO THE -SENIOR CENTER-PARKING LOT**

**NOTICE**

Notice is hereby given that the foregoing Ordinances 2020-9 was introduced and passed on first reading at a regular meeting of the Township Council of the Township of Willingboro, in the County of Burlington, State of New Jersey, held on March 3, 2020 and will be considered for second reading and final passage at the regular meeting of said Township Council to be held on the "April 7, 2020 at 7 p.m. or as soon thereafter as this matter can be reached, at the meeting room of the Municipal Building located at One Rev. Dr. M. L. King, Jr. Drive, Willingboro, New Jersey, at which time all persons interested shall be given an opportunity to be heard concerning these ordinances. Copies will be made available at the Township Clerk's office in the Municipal Building to the members of the general public who shall request the same

**TOWNSHIP OF WILLINGBORO**

**ORDINANCE NO. 2020—10 (INTRODUCTION)**

**AN ORDINANCE AMENDING CHAPTER 3, ARTICLE V, SECTION 3-30 OF THE WILLINGBORO TOWNSHIP MUNICIPAL CODE ENTITLED "DEPUTY CLERK"**

**NOTICE**

Notice is hereby given that the foregoing Ordinances 2020-10 was introduced and passed on first reading at a regular meeting of the Township Council of the Township of Willingboro, in the County of Burlington, State of New Jersey, held on April 7, 2020 and will be considered for second reading and final passage at the regular meeting of said Township Council to be held on the April 21, 2020 at 7 p.m. or as soon thereafter as this matter can be reached, at the meeting room of the Municipal Building located at One Rev. Dr. M. L. King, Jr. Drive, Willingboro, New Jersey, at which time all persons interested shall be given an opportunity to be heard concerning these ordinances. Copies will be made available at the Township Clerk's office in the Municipal Building to the members of the general public who shall request the same

## RESOLUTIONS

- Res. 2020—56 RESOLUTION AUTHORIZING THE APPROVAL OF VOUCHERS FOR PAYMENT AND RATIFICATION
- Res. 2020—57 RESOLUTION AUTHORIZING REFUNDS FOR OVERPAYMENTS OF TAXES
- Res. 2020—58 RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TOWNSHIP BURGLAR ALARM EQUIPMENT AND INSTALLATION
- Res. 2020—59 RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO RELEASE NEIGHBORHOOD STABILIZATION PROGRAM (NSP) FUNDS PER THE PROGRAM GUIDELINES
- Res. 2020—60 RESOLUTION AUTHORIZING THE FUNDING OF WILLINGBORO TOWNSHIP'S SHARE OF THE MACCS CONTRACT
- Res. 2020—61 RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING CHANGE ORDER #1 FINAL FOR 2019 CONCRETE SIDEWALK REPAIRS AT VARIOUS LOCATIONS BY CHARLES MARANDINO LLC
- Res. 2020—62 RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING THE RELEASE OF PERFORMANCE BOND TO CHARLES MARANDINO, LLC AND ACCEPTANCE OF ITS TWO YEAR MAINTENANCE BOND FOR THE 2019 CONCRETE SIDEWALK REPAIRS AT VARIOUS LOCATIONS
- Res. 2020—63 RESOLUTION AUTHORIZING THE RATIFICATION OF THE TERMS AND CONDITIONS OF THE MEMORANDUM OF AGREEMENT BETWEEN THE TOWNSHIP OF WILLINGBORO AND FOP LODGE #38
- Res. 2020—64 RESOLUTION REGARDING SETTLEMENT AGREEMENT AS PER DOCKET NO. BUR-L-002771-17

## NEW BUSINESS

**OLD BUSINESS:**

Res. 2020—35

RESOLUTION AUTHORIZING THE EXECUTION OF  
A SHARED SERVICES AGREEMENT WITH THE  
TOWNSHIP OF PITMAN TO SHARE PUBLIC WORKS  
EQUIPMENT AND PERSONNEL (INITIALLY  
TABLED AT 2/18/2020 MEETING--LAST TABLED  
AT THE 3/3/2020 MEETING)

ORDINANCE 2020-8 (INITIALLY TABLED AT 3/3/2020 AND LAST TABLED AT  
3/30/2020 MEETING)

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND  
BY THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW  
JERSEY, APPROPRIATING \$4,000,000 THEREFORE AND AUTHORIZING THE  
ISSUANCE OF \$3,800,000 BONDS OR NOTES OF THE TOWNSHIP OF FINANCE PART  
OF THE COST THEREOF

**NOTICE**

Notice is hereby given that the foregoing Ordinances 2020-8 was introduced and passed on first reading at a regular meeting of the Township Council of the Township of Willingboro, in the County of Burlington, State of New Jersey, held on March 3, 2020 and will be considered for second reading and final passage at the regular meeting of said Township Council to be held on the March 30, 2020 at 7 p.m. or as soon thereafter as this matter can be reached, at the meeting room of the Municipal Building located at One Rev. Dr. M. L. King, Jr. Drive, Willingboro, New Jersey, at which time all persons interested shall be given an opportunity to be heard concerning these ordinances. Copies will be made available at the Township Clerk's office in the Municipal Building to the members of the general public who shall request the same

Res. 2020—65

EXECUTIVE SESSION (IF NEEDED)

**Public Comment**  
**Council Comment**  
**ADJOURNMENT**

**ALL BUSINESS ITEMS ARE TENTATIVE PENDING THE REVIEW AND APPROVAL  
OF THE LAW DEPARTMENT**

ORDINANCE 2020-9

ORDINANCE OF THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY PROVIDING FOR THE RE-APPROPRIATION OF \$119,292.76 IN UNUSED DEBT AUTHORIZATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSE-IMPROVEMENT TO THE SENIOR CENTER-PARKING LOT

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY (not less than Two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. Pursuant to N.J.S.A. 40A:2-39, it is hereby determined that certain debt authorizations in the aggregate amount of \$119,292.76 provided for in the ordinance listed below are no longer needed for the purposes referenced therein. The Township of Willingboro, in the County of Burlington, New Jersey (the "Township") desires, therefore, to re-appropriate the following debt authorization:

Ordinance Number	Improvement Description and Date of Adoption	Amount to be Re-appropriated
2015-5	Parking Lot-Sr. Center Adopted April 2015	\$119,292.76

Section 2. The aggregate amount of \$119,292.76 described in Section 1 hereof and made available pursuant to N.J.S.A. 40A:2-39 hereby re-appropriated to provide for the following:

Purpose	Appropriation & Estimated Costs	Period of Usefulness
Removal of the Solar roof panels at the JFK center for the replacement of the roof	71,000	20 years
JFK center Improvements to buildings & grounds	48,292.76	20 years

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Section 3. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 4: This ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

	MOTION	2 <sup>ND</sup>	AYE	NAY	ABSTAIN	ABSENT
COUNCILMAN ANDERSON						
COUNCILWOMAN PERRONE						
COUNCILWOMAN WHITFIELD						
DEPUTY MAYOR MCINTOSH						
MAYOR WORTHY						

TOWNSHIP OF WILLINGBORO

ORDINANCE NO. 2020--10

**AN ORDINANCE AMENDING CHAPTER 3, ARTICLE V, SECTION 3-30 OF THE WILLINGBORO TOWNSHIP MUNICIPAL CODE ENTITLED "DEPUTY CLERK"**

**WHEREAS**, in accordance with N.J.S.A. 40A:9-135(a), the Mayor and Council has the power to create and the Office of Deputy Clerk and provide for appointments there to; and

**WHEREAS**, the Mayor and Council for the Township of Willingboro recognizes that the Office of Deputy Clerk has a profound and important role in the governance of the Township of Willingboro; and

**WHEREAS**, the Mayor and Council for the Township of Willingboro now desires to update and define the process for the appointment of a Deputy Clerk;

**NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Council of the Township of Willingboro, County of Burlington, and State of New Jersey as follows:

**SECTION 1:** Chapter 3, Article V, Section 3-30, entitled "Deputy Clerk," of the Township of Willingboro Municipal Code shall, in pertinent part, be amended as follows:

**NOTE:** Deletions have been ~~struck through~~ and additions in *italics*. Large portions of text which are unchanged by this ordinance have been removed and indicated via "..."

**§ 3-30 Deputy Clerk.**

There shall be the office of Deputy Clerk ~~or Clerks~~, the number of which shall be determined in accordance with the needs of the community, *as defined and limited by N.J.S.A. 40A:9-135(b)*, ~~but which number for the purpose of this section shall be indefinite. The Deputy shall be appointed by the Council and the Council shall define the compensation and the powers, duties and functions of such office. Among other such powers, duties and functions delegated to the Deputy by the Council, in accordance with N.J.S.A. 40A:9-135(b), the Deputy shall serve as acting municipal clerk during the absence or disability of the Municipal Clerk and the Deputy or Deputies so appointed shall have all of the powers and shall perform all of the duties of the Municipal Clerk during such times. and for such periods as the Municipal Clerk shall be absent or otherwise unavailable.~~

**SECTION 2:** All Ordinances or parts of Ordinances which are inconsistent with any provisions of this ordinance are hereby repealed as to the extent of such inconsistencies.

**SECTION 3:** If any provisions of this Ordinance, or the application of any such provision to any person or circumstance, shall be held invalid, the remainder of this Ordinance to the extent it can be given effect, or the application of such provision to persons or circumstances other than those to which it is held invalid shall not be affected thereby, and to this extent the provision of this Ordinance are severed.

**SECTION 4:** This Ordinance shall take effect immediately upon adoption and publication as required by law.

ATTEST

Township of Willingboro

\_\_\_\_\_  
Township Clerk, Sarah Wooding

\_\_\_\_\_  
Mayor, Dr. Tiffani Worthy

Introduced:  
First Advertisement:  
Public Hearing:  
Second Advertisement:



**RESOLUTION NO. 2020-56**

**Authorizing the Approval of Vouchers for Payment & Ratification**

Whereas, Willingboro Township Council received the March 2020, Bill List and had an opportunity to review said Bill List; and

Now, Therefore, Be It Resolved by the Township Council of the Township of Willingboro, assembled in public session this 7th day of April, 2020 that the Council hereby authorizes the Approval of Vouchers for Payment and Ratification including those items purchased under state contract and identified as such and all Trust Other Accounts (Recreation Trust, Tax Redemption, Escrow, and Dedicated by Rider Accounts).

Be It Further Resolved that a copy of this resolution shall be forwarded to the Director of Finance for her information and attention.

Attest:

\_\_\_\_\_  
Dr. Tiffani Worthy  
Mayor

\_\_\_\_\_  
Sarah Wooding, RMC  
Township Clerk

Recorded Vote

	Motion	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Councilman Anderson	_____					
Councilwoman Perrone	_____					
Councilwoman Whitfield	_____					
Deputy Mayor McIntosh	_____					
Mayor Worthy	_____					

**RESOLUTION NO. 2020--57  
A RESOLUTION AUTHORIZING REFUNDS FOR  
OVERPAYMENTS OF TAXES**

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicate overpayments of taxes due and overpayments; and

WHEREAS, refunds are due for these overpayments as listed on the attached schedule and made a part hereto;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 7th day of April, 2020, that refunds be made as per the attached schedule; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director for information, attention and compliance.

\_\_\_\_\_  
Dr. Tiffani Worthy  
Mayor

Attest:

\_\_\_\_\_  
Sarah Wooding, RMC  
Township Clerk

Recorded Vote	Motion	2 <sup>nd</sup> .	Yes	No	Abstain	Absent
Councilman Anderson	_____					
Councilwoman Perrone	_____					
Councilwoman Whitfield	_____					
Deputy Mayor McIntosh	_____					
Mayor Worthy	_____					

# OVERPAYMENT FOR TAXES

NJ COMMUNITY FEDERAL  
PO BOX 680  
MOORESTOWN, NJ 08057  
BLOCK 903  
LOT 19  
19 RADCLIFFE PLACE  
OVERPAYMENT TAXES

\$2,666.31

RESOLUTION 2020-58

TOWNSHIP OF WILLINGBORO

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TOWNSHIP BURGLAR ALARM EQUIPMENT AND INSTALLATION

WHEREAS, the Township of Willingboro has a need to acquire BURGLAR ALARM EQUIPMENT AND INSTALLATION as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 ; and,

WHEREAS, pursuant to N.J.S.A. 40A:11-3, and Ordinance 2009-23, the Township appointed a Qualified Purchasing Agent; and

WHEREAS, pursuant to N.J.S.A. 40A:11-3, contracts for goods or services which do not exceed \$40,000.00 may be awarded by the Qualified Purchasing Agent without publicly advertising for bids; and

WHEREAS, three vendor quotes were solicited for BURGLAR ALARM EQUIPMENT AND INSTALLATION from Stanley Security submitted no proposal, AFA Protective Systems submitted no proposal, with Bevan Security Systems, Inc. with the lowest submitted proposal of a total BURGLAR ALARM EQUIPMENT AND INSTALLATION for a total cost of \$35,700 on December 5, 2019; and

WHEREAS, the Qualified Purchasing Agent has determined and certified in writing that the value of the contract for BURGLAR ALARM EQUIPMENT AND INSTALLATION for a total cost of \$35,700, and will not exceed \$40,000.00 and

WHEREAS, Bevan Security Systems, Inc. located at 190 Tenby Chase Drive, Delran, NJ 08075 has submitted a proposal on December 5, 2019 indicating they will provide additional BURGLAR ALARM EQUIPMENT AND INSTALLATION and the cost will not exceed \$40,000.00 in order to cover any unexpected installation issues; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.5 Bevan Security Systems, Inc. located at 190 Tenby Chase Drive, Delran, NJ 08075 has completed and submitted a Business Entity Disclosure Certification which certifies that:

1. Bevan Security Systems, Inc. located at 190 Tenby Chase Drive, Delran, NJ 08075 has not made any reportable campaign contributions in the previous 12 months to a political party or candidate committee of any person serving in elective public office in the Township of Willingboro; and

2. Bevan Security Systems, Inc. located at 190 Tenby Chase Drive, Delran, NJ 08075 is prohibited from making any campaign contributions, reportable according to N.J.S.A. 19:44-1 throughout the term of the contract.

NOW THEREFORE, BE IT RESOLVED on this 7th day of April, 2020 in open public session that the Township Council of the Township of Willingboro authorizes the Mayor to execute an agreement with Bevan Security Systems, Inc. located at 190 Tenby Chase Drive, Delran, NJ 08075 for that is consistent with this resolution; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be provided to Bevan Security Systems, Inc. located at 190 Tenby Chase Drive, Delran, NJ 08075 for its information and attention.

Sarah Wooding, RMC  
Township Clerk

Dr. Tiffani Worthy, Mayor

	MOTION	2 <sup>ND</sup>	AYE	NAY	ABSTAIN	ABSENT
COUNCILMAN ANDERSON						
COUNCILWOMAN PERRONE						
COUNCILWOMAN WHITFIELD						
DEPUTY MAYOR MCINTOSH						
MAYOR WORTHY						

**RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO RELEASE NEIGHBORHOOD STABILIZATION PROGRAM (NSP) FUNDS PER THE PROGRAM GUIDELINES**

**WHEREAS**, In order to meet the Neighborhood Stabilization Program (NSP) grant guidelines, the balance of proceeds cannot exceed an allowance of \$28, 885.93 per capita unit on NSP funds to be utilized to further complete the rehabilitation of the NSP property and is payable to the buyer of the NSP property; and

**WHEREAS**, the Township of Willingboro has completed the sale of the NSP property known as 53 Placid Lane to Salt and Light Co., Inc of 1841 Burlington Mt-Holly Road in Westampton, NJ 08060; and

**WHEREAS**, The Township of Willingboro wishes to release the NSP funds to Salt and Light Co. Inc to complete the rehabilitation of the property known as 53 Placid Lane as to fulfill the guidelines within the Neighborhood Stabilization Program; and

**WHEREAS**, the funds are available for this purpose as is indicated by the Chief Finance Officer's attached certification for the availability of NSP Grant Funds for this release; and

**WHEREAS**, the anticipated terms of this release of funds is through the fulfillment of the Neighborhood Stabilization Program guidelines upon approval by this governing body.

**NOW THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey, on this 7<sup>th</sup> day of April, 2020, in open public session that the Township Council authorizes the release of NSP Grant Funds to Salt and Light Co., Inc in the amount of \$28,885.93, and that is consistent with this resolution, and

**BE IT FURTHER RESOLVED**, Funds have been appropriated through the NSP Grant Funds; and

**BE IT FURTHER RESOLVED**, The Mayor is hereby authorized to sign the documents necessary to effectuate the release of this funding. The Township Attorney shall review any and all contractual documents prepared in furtherance of this award; and

**BE IT FURTHER RESOLVED**, That certified copies of this Resolution shall be provided to Salt and Light Co., Inc, and the Finance Director for their information and attention.

Attest:

\_\_\_\_\_  
Sarah Wooding, RMC Township Clerk

\_\_\_\_\_  
Dr. Tiffani Worthy, Mayor

	MOTION	2 <sup>nd</sup>	AYE	NAY	ABSTAIN	ABSENT
COUNCILMAN ANDERSON						
COUNCILWOMAN PERRONE						
COUNCILWOMAN WHITFIELD						
DEPUTY MAYOR MCINTOSH						
MAYOR WORTHY						

RESOLUTION NO: 2020-60

*RESOLUTION AUTHORIZING THE FUNDING OF  
WILLINGBORO TOWNSHIP'S  
SHARE OF THE MACCS CONTRACT*

Whereas the Governing Body of the Township of Willingboro, County of Burlington, State of New Jersey, agreed to participate in a Joint Purchasing Program for the provision and performance of goods and services, more specifically, for the collection of disposal of solid waste and bulk waste from apartments and condominiums within the municipality; and

Whereas, the Township of Willingboro entered into a Joint Purchasing Agreement for the program known as "Municipal Apartment and Condominium Collection Services" ("MACCS") which agreement designates Maple Shade Township as the Lead agency for the program; and

Whereas, Central Jersey Waste & Recycling, Inc. was awarded a contract to provide collection services for the MACCS program beginning June 1, 2017 for a three-year term and further providing for two one-year renewal options for collection services, based on current level of service, listed below:

- Basic Service and fuel (subject to 3% administrative fee)
  - 2020 portion, in an amount not to exceed \$3,100
- Bulk Collection
  - 2019 portion, in an amount not to exceed \$11,000
- Roll Off/Compactors
  - 2019 portion, in an amount not to exceed \$64,000; and

Whereas, AVR Resource Group, Inc. was awarded a contract to provide contract administrator services for the MACCS program beginning May 1, 2018 for a three-year term and further providing for two one-year renewal options for contract administrator services, based on current number of units in an amount not to exceed \$11,629.09 for 2020 portion of the MACCS contract; and

Whereas, pursuant to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et seq. and the regulations promulgated there under, more specifically, N.J.A.C. 5:34-7.14, prior to the award of contract, each member of a joint purchasing system must issue a purchase order and certification of funds for its share of the contract amount; and

Whereas, it is in the best interest of Township of Willingboro to fund its portion of the contract with Central Jersey Waste & Recycling, AVR Resource Group, Inc., the program administrative fee and tipping costs for the period from January 1, 2020 through December 31, 2020 in an amount not to exceed \$95,000; and

Whereas, the Chief Financial Officer of Township of Willingboro, as required by N.J.A.C. 5:30-1, has certified that there are sufficient funds for this purpose for the period said, certification being attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Willingboro, County of Burlington, State of New Jersey, that in open public session on this 7<sup>th</sup> day of April 2020, as follows:

1. Township of Willingboro hereby authorizes the payment of \$95,000, subject to adjustment for changes in level of service for calendar year 2020, for solid waste collection services provided by Central Jersey Waste and Recycling, Inc.
2. The Chief Financial Officer is hereby authorized to issue the purchase order funding Township of Willingboro's 2020 portion of the MACCS trash collection contract.

Attest:

\_\_\_\_\_  
 Sarah Wooding, RMC  
 Township Clerk

\_\_\_\_\_  
 Dr. Tiffani Worthy, Mayor

	MOTION	2 <sup>ND</sup>	AYE	NAY	ABSTAIN	ABSENT
COUNCILMAN ANDERSON						
COUNCILWOMAN PERRONE						
COUNCILWOMAN WHITFIELD						
DEPUTY MAYOR MCINTOSH						
MAYOR WORTHY						

RESOLUTION NO. 2020- 61

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING CHANGE ORDER #1 FINAL FOR 2019 CONCRETE SIDEWALK REPAIRS AT VARIOUS LOCATION BY CHARLES MARANDINO LLC

WHEREAS, on January 8, 2020, the Township Council of the Township of Willingboro entered into a contract with Charles Marandino, LLC, located at 233 Main Avenue, Milmay, NJ 08340, for the 2019 concrete sidewalk repairs at various locations, pursuant to the Local Public Contracts Law, N.J.S.A. 40:11-1, et seq.; and

WHEREAS, the original contract amount between the Township of Willingboro and Charles Marandino, LLC was awarded for \$109,661.00; and

WHEREAS, the amended final contract amount between the Township of Willingboro and Charles Marandino, LLC is \$105,448.00, representing a reduction in the final adjustment of as-built quantities and contracts costs of \$4,213.00; and

WHEREAS, the Township Engineer has found the proposed Change Order #1 Final and reduction to be acceptable; and

WHEREAS, the Township Council has reviewed the Township Engineer's recommendation for the Change Order #1 Final, amending the final contract amount to One Hundred Five Thousand Four Hundred Forty-Eight and 00/100 Dollars (\$105,448.00).

NOW THEREFORE, BE IT RESOLVED that in open public session on this 7<sup>th</sup> day of April 2020, that the Township Council of the Township of Willingboro hereby accepts Change Order #1 Final for the 2019 concrete sidewalk repairs at various locations and amends the contract amount for this project to \$105,448.00 with Charles Marandino, LLC

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be provided to the Township Engineer, Finance Director, and Charles Marandino, LLC

\_\_\_\_\_  
Dr. Tiffani A. Worthy, Mayor

Attest:

\_\_\_\_\_  
Sarah Wooding, RMC, Township Clerk

	MOTION	2 <sup>ND</sup>	AYE	NAY	ABSTAIN	ABSENT
COUNCILMAN ANDERSON						
COUNCILWOMAN PERRONE						
COUNCILWOMAN WHITFIELD						
DEPUTY MAYOR MCINTOSH						
MAYOR WORTHY						



RESOLUTION NO.. 2020--62

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING THE RELEASE OF PERFORMANCE BOND TO CHARLES MARANDINO, LLC AND ACCEPTANCE OF ITS TWO YEAR MAINTENANCE BOND FOR THE 2019 CONCRETE SIDEWALK REPAIRS AT VARIOUS LOCATIONS

WHEREAS, the Township of Willingboro's Engineer, Remington & Vernick Engineers, Inc., has inspected the 2019 concrete sidewalk repairs at various locations by Charles Marandino, LLC; and

WHEREAS, the Township Engineer has determined that the improvements are satisfactory; and

WHEREAS, it is the recommendation of the Township Engineer that the Township of Willingboro release Charles Marandino, LLC's Performance Surety Bond No. S-321275 in the amount of One Hundred Nine Thousand, Six Hundred Sixty-one and 00/100 Dollars (\$109,661.00) in consideration for Charles Marandino, LLC posting of a two-year Maintenance Bond No. S-321275(M) in the amount of One Hundred Five Thousand Four Hundred Forty-Eight Thousand and 00/100 Dollars (\$105,448.00), provided that the release of the Performance Bond is contingent upon the payment of all outstanding escrow invoices; and

WHEREAS, it is the intention of the Township Council and in the best interest of the Township of Willingboro to release the Performance Bond and accept the two-year Maintenance Bond for the 2019 concrete sidewalk repairs and various locations in the amounts referenced herein, contingent upon the payment of all outstanding escrow invoices, in accordance with the Township Engineer's recommendations;

NOW THEREFORE, BE IT RESOLVED that in open public session on this 7th day of April 2020, that the Township Council of the Township of Willingboro shall hereby release Charles Marandino, LLC's Performance Bond No. [ S-32127 ] in the amount One Hundred Nine Thousand, Six Hundred Sixty-one and 00/100 Dollars (\$109,661.00) for the 2019 concrete sidewalk repairs and various locations and hereby accepts the two-year Maintenance Bond No. S-321275(M) in the amount of One Hundred Five Thousand Four Hundred Forty-Eight Thousand and 00/100 Dollars (\$105,448.00), provided that the release of the Performance Bond is contingent upon the payment of all outstanding escrow invoices.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be provided to the Township Engineer, Finance Director, and Charles Marandino, LLC

Attest:

Dr. Tiffani A. Worthy, Mayor

Sarah Wooding, RMC, Township Clerk

	MOTION	2 <sup>ND</sup>	AYE	NAY	ABSTAIN	ASSENT
COUNCILMAN ANDERSON						
COUNCIL WOMAN PERRONE						
COUNCIL WOMAN WHITFIELD						
DEPUTY MAYOR MCINTOSH						
MAYOR WORTHY						

RESOLUTION NO. 2020 -63

RESOLUTION AUTHORIZING THE RATIFICATION OF THE TERMS AND  
CONDITIONS OF THE MEMORANDUM OF AGREEMENT BETWEEN THE  
TOWNSHIP OF WILLINGBORO AND FOP LODGE #38

WHEREAS, the collective bargaining agreement between the Township of Willingboro and Fraternal Order of Police ("FOP") Lodge # 38 expired on December 31, 2018; and

WHEREAS, negotiations in good faith were conducted between the Township of Willingboro and FOP Lodge # 38 to come to an agreement for a successor collective bargaining agreement; and

WHEREAS, as a result of these negotiations, the Township of Willingboro and FOP Lodge # 38 have agreed upon the terms of a Memorandum of Agreement, which shall be effective from January 1, 2019 until December 31, 2022; and

WHEREAS, the Memorandum of Agreement is attached hereto, made a part hereof, and incorporated herein by reference; and

WHEREAS, FOP Lodge # 38 has voted and ratified the Memorandum of Agreement; and

WHEREAS, the Council of the Township of Willingboro, the Township Manager, and the Director of Public Safety desire to approve and authorize the execution of the Memorandum of Agreement; and

NOW, THEREFORE, BE IT RESOLVED on this 7th day of April, 2020, in open public session by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey, that the Memorandum of Agreement between the Township of Willingboro and the FOP Lodge # 38 for the period of January 1, 2019 through December 31, 2022, the Memorandum of Agreement being attached hereto, is hereby authorized and Dr. Sharon Rogers, Township of Willingboro Manager, and Kinamo Lomon, Director of Public Safety, are hereby authorized to execute said Agreement on behalf of the Township.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be kept in the office of the Clerk and be available for public inspection during regular business hours.

TOWNSHIP OF WILLINGBORO

\_\_\_\_\_  
Sarah Wooding, RMC, Township Clerk

\_\_\_\_\_  
Dr. Tiffani Worthy, Mayor

	MOTION	2 <sup>nd</sup>	AYE	NAY	ABSTAIN	ABSENT
COUNCILMAN ANDERSON						
COUNCILWOMAN PERRONE						
COUNCILWOMAN WHITFIELD						
DEPUTY MAYOR MCGINTOSH						
MAYOR WORTHY						

**TOWNSHIP OF WILLINGBORO**

**RESOLUTION 2020—64**

**RESOLUTION REGARDING A SETTLEMENT AGREEMENT AS PER DOCKET NO.  
BUR-L-002771-17**

**WHEREAS**, the Township of Willingboro (“Township”) and employee L.S. have negotiated a Settlement Agreement and General Release (“Agreement”) (collectively “Parties”) in connection with the Compliant filed by L.S in the Superior Court of New Jersey, Docket No.: BUR-L-002771-17; and

**WHEREAS**, the Parties have agreed, by way of this Agreement, to resolve the above-referenced litigation referenced in the Agreement; and

**WHEREAS**, the Township has reviewed the Agreement and determined that it is in its best interest for cost efficiency to settle this matter without further litigation and without admitting liability or fault;

**NOW THEREFOR BE IT RESOLVED** by the Township Council of the Township of Willingboro, assembled in public session this 7<sup>th</sup> day of April,, 2020 that the Township hereby approves the attached Agreement, a copy of which will be kept on file by the Township; and

**BE IT FURTHER RESOLVED** that the Township authorizes the settlement sum as set forth in the Agreement; and

**BE IT FURTHER RESOLVED** that the Township authorizes the Township Manager to execute the Agreement on behalf of the Township; and to take such further steps as may be necessary to effectuate the within Agreement and carry out this action of the Township.

Attest:

\_\_\_\_\_  
Sarah Wooding, RMC  
Township Clerk

\_\_\_\_\_  
Dr. Tiffani Worthy, Mayor

	MOTION	2 <sup>ND</sup>	AYE	NAY	ABSTAIN	ABSENT
COUNCILMAN ANDERSON						
COUNCILWOMAN PERRONE						
COUNCILWOMAN WHITEFIELD						
DEPUTY MAYOR MCINTOSH						
MAYOR WORTHY						

**RESOLUTION NO. 2020--65**

**AUTHORIZING**

**AN EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL**

**WHEREAS**, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed; and

**WHEREAS**, a request has been made of the Township Council assembled in public session on this 7th day of April 2020 to convene a closed Executive session consistent with the provisions of N.J.S.A. 10:4-12b; and

**NOW, THEREFORE**, upon motion duly made and seconded and passed by a vote of in favor and opposed, **BE IT RESOLVED** by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey that an Executive Session of the Township Council meeting shall be convened to discuss one or more of the following categories as noted:

- \_\_\_\_\_ 1. Any matter which, by express provision of federal law, state statute or rule of court is rendered confidential or excluded from the public portion of the meeting.
- \_\_\_\_\_ 2. Any matter in which the release of information would impair the right to receive funds from the United States Government.
- \_\_\_\_\_ 3. Any material the disclosure of which constitutes an unwarranted invasion of privacy as set forth in N.J.S.A. 10:4-12b(3).
- \_\_\_\_\_ 4. Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees.
- \_\_\_\_\_ 5. Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed.
- \_\_\_\_\_ 6. Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law.
- \_\_\_\_\_ 7. Any pending or anticipated litigation or contract negotiations in which Township Council is or may become a party.
- \_\_\_\_\_ 8. Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.

- \_\_\_\_\_ 9. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment and other categories set forth in N.J.S.A. 10:4-12b(8).
- \_\_\_\_\_ 10. Any deliberations occurring after a public hearing that may result in the imposition of specific civil penalty or the suspension of loss of a license or permit as set forth in N.J.S.A. 10:9-12b(9).

**BE IT FURTHER RESOLVED** that the general nature of the subject to be discussed relates to:

**BE IT FURTHER RESOLVED** that the time when and the circumstances under which the discussion conducted in closed session will be disclosed to the public, in accordance with N.J.S.A. 10:4-14, and to the extent that it is not inconsistent with N.J.S.A. 10:4-12.

\_\_\_\_\_  
Dr. Tiffani Worthy, Mayor

\_\_\_\_\_  
Sarah Wooding, RMC  
Township Clerk

ORDINANCE 2020--8

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY, APPROPRIATING \$4,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$3,800,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Township of Willingboro, in the County of Burlington, New Jersey (the "Township") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$4,000,000, and further including the aggregate sum of \$200,000 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of \$3,800,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation &amp; Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds &amp; Notes</u>	<u>Period of Usefulness</u>
a) <u>Roads, Streets, Sidewalks and Storm Drains:</u>			
(i) Improvements to various roads, streets, sidewalks and bridges, as more specifically described on lists on file in the Office of the Clerk, which lists are hereby incorporated by reference as if set forth at length, including all work and materials necessary therefor and incidental thereto.	\$370,200	\$351,690	10 years
(ii) Improvements to storm drains, as more specifically described on a list on file in the Office of the Clerk, which			

list is hereby incorporated by reference as if set forth at length, including all work and materials necessary therefor and incidental thereto.

\$400,000

\$380,000

40 years

b) **Information Technology:**

Acquisition of desktops, laptops, servers and various equipment, including all related costs and expenditures incidental thereto.

\$120,500

\$114,475

5 years

c) **Police Department:**

(i) Acquisition and installation of a street camera, including all related costs and expenditures incidental thereto.

\$150,000

\$142,500

10 years

(ii) Acquisition of body armor, ballistic shields, handguns and rifles, including all related costs and expenditures incidental thereto.

\$24,300

\$23,085

15 years

d) **Fire Department:**

Acquisition of a ladder truck, including all related costs and expenditures incidental thereto.

\$700,000

\$665,000

10 years

e) **Municipal Buildings:**

(i) Acquisition of office furniture and equipment, including all related costs and expenditures incidental thereto.

\$40,000

\$38,000

5 years

(ii) Renovations and improvements to the



amphitheater, the John F. Kennedy Center roof, the library overhang, the Kennedy Center fence, the bus shelter, the Performing Arts Center and various municipally-owned buildings and facilities, as more specifically described on a list on file in the Office of the Clerk, which list is hereby incorporated by reference as if set forth at length, improvements including all work and materials necessary therefor and incidental thereto.

	<u>\$2,195,000</u>	<u>\$2,085,250</u>	10 years
TOTAL:	<u>\$4,000,000</u>	<u>\$3,800,000</u>	

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each purpose.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is

hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 12.82 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$3,800,000, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$500,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

Section 7. The Township hereby declares the intent of the Township to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of the Treasury Regulations.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance.

The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Ord. 200-8

Intro.

	MOTION	2 <sup>ND</sup>	AYE	NAY	ABSTAIN	ABSENT
COUNCILMAN ANDERSON	✓		✓			
COUNCILWOMAN PERRONE		✓	✓			
COUNCILWOMAN WHITFIELD			✓			
DEPUTY MAYOR MCINTOSH			✓			
MAYOR WORTHY			✓			

*Tabled:*  
2/18/2020  
3/3/2020

TOWNSHIP OF WILLINGBORO  
RESOLUTION 2020--35

RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT  
WITH THE TOWNSHIP OF PITMAN TO SHARE PUBLIC WORKS EQUIPMENT AND  
PERSONNEL

WHEREAS, N.J.S.A. 40A:65-1, et seq., known as the "uniform Shared Services and Consolidation Act," authorizes two or more local units to enter into a Shared Services Agreement for the provision of services ("Agreement"); and

WHEREAS, the purpose of Shared Services Agreements is to reduce local expenses funded by property taxpayers; and

WHEREAS, the Township Council of the Township of Willingboro and the Township of Pitman desires to enter into a Shared Services Agreement for the use of Public Works Equipment by the Township of Pitman and the Township of Willingboro ("Agreement"); and

WHEREAS, the Townships Council has reviewed the proposed Agreement, a copy of which is attached hereto: and

WHEREAS, the sharing of these services is in the public interest and will benefits the Township of Willingboro and the Township of Pitman.

NOW, THEREFORE, BE IT RESOLVED by the Township Council, assembled in open public session on this 18<sup>th</sup> day of February 2020 that the Mayor and the Township Clerk are hereby authorized to execute the Shared Services Agreement, as attached hereto, between the Township of Willingboro and the Township of Pitman to share public works equipment and personnel.

Township of Willingboro

Attest:

\_\_\_\_\_  
Sarah Wooding, RMC

\_\_\_\_\_  
Dr. Tiffani Worthy, Mayor