

**WILLINGBORO TOWNSHIP COUNCIL  
AGENDA  
April 30, 2020**

6:00PM  
Call to order  
Flag Salute  
Statement  
Roll Call

**MANAGER'S DISCUSSION PRESENTATION ON THE MUNICIPAL BUDGET**

**RESOLUTIONS**

Res. 2020—69      RESOLUTION GOVERNING BODY CERTIFICATION OF  
COMPLIANCE WITH THE UNITED STATES EQUAL  
EMPLOYMENT OPPORTUNITY COMMISSION

Res. 2020—70      RESOLUTION TO READ BUDGET BY TITLE ONLY

**PUBLIC HEARING**

Res. 2020—54      RESOLUTION REGARDING MUNICIPAL BUDGET  
(INTRODUCED AT THE MARCH 30, 2020 COUNCIL MEETING)

**Public Comment  
Council Comment**

Res. 2020—71      EXECUTIVE SESSION (IF NEEDED)

**ADJOURNMENT**

**ALL BUSINESS ITEMS ARE TENTATIVE PENDING THE REVIEW AND APPROVAL  
OF THE LAW DEPARTMENT**

TOWNSHIP OF WILLINGBORO  
**RESOLUTION 2020-69**

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE  
 UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION’S  
 “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment  
 Decisions Under Title VII of the Civil Rights Act of 1964”**

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit’s hiring practices comply with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964,” *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit’s hiring practices as they pertain to the consideration of an individual’s criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the *(name of governing body)* of the *(name of local unit)*, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit’s hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

On Motion by:

Seconded by:

\_\_\_\_\_  
 Dr. Tiffani Worthy, Mayor

Recorded Vote	Aye	Nay	Abstain	Absent
Councilman Anderson				
Councilwoman Perrone				
Councilwoman Whtfield				
Deputy Mayor McIntosh				
Mayor Worthy				

Attest:

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON APRIL 30, 2020.

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Sarah Wooding, RMC

Township Clerk

GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF COMPLIANCE WITH  
THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S  
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment  
Decisions Under Title VII of the Civil Rights Act of 1964"

GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNTIES  
NO PHOTO COPIES OF SIGNATURES

STATE OF NEW JERSEY  
COUNTY OF *(Insert County Name)*

We, members of the governing body of the *(Name of local unit)* being duly sworn according to law, upon our oath depose and say:

1. We are duly elected (or appointed) members of the *(insert name of governing body)* of the *(name of local unit)* in the county of *(name of county)*;
2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012);
3. We are familiar with the local unit's hiring practices as they pertain to the consideration of an individual's criminal history;
4. We certify that the local unit's hiring practices comply with the above-referenced enforcement guidance.

(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____

Sworn to and subscribed before me this  
\_\_\_\_\_ day of \_\_\_\_\_  
Notary Public of New Jersey

\_\_\_\_\_  
Clerk

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The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be executed before a municipality or county can submit its approved budget to the Division of Local Government Services. The executed certificate and the adopted resolution must be kept on file and available for inspection.

**TOWNSHIP OF WILLINGBORO**  
**RESOLUTION 2020-70**

**RESOLUTION TO READ BUDGET BY TITLE ONLY**

WHEREAS, N.J.S. 40A:4-8, as amended by L.2015, c. 95, § 14, 2015, provides that the budget may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing, a complete copy of the budget has been made available for public inspection, and has been made available to each person upon request; and

WHEREAS, these two conditions have been met;

NOW, THEREFORE, BE IT RESOLVED, that the budget shall be read by title only.

On Motion by:

Seconded by:

\_\_\_\_\_  
Dr. Tiffani Worthy, Mayor

Attest:

\_\_\_\_\_  
Sarah Wooding, RMC  
Township Clerk

<b>Recorded Vote</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Councilman Anderson				
Councilwoman Perrone				
Councilwoman Whtfield				
Deputy Mayor McIntosh				
Mayor Worthy				

**RESOLUTION NO. 2020--71**

**AUTHORIZING**

**AN EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL**

**WHEREAS**, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed; and

**WHEREAS**, a request has been made of the Township Council assembled in public session on this 30th day of April, 2020 to convene a closed Executive session consistent with the provisions of N.J.S.A. 10:4-12b; and

**NOW, THEREFORE**, upon motion duly made and seconded and passed by a vote of in favor and opposed, **BE IT RESOLVED** by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey that an Executive Session of the Township Council meeting shall be convened to discuss one or more of the following categories as noted:

- \_\_\_\_\_ 1. Any matter which, by express provision of federal law, state statute or rule of court is rendered confidential or excluded from the public portion of the meeting.
- \_\_\_\_\_ 2. Any matter in which the release of information would impair the right to receive funds from the United States Government.
- \_\_\_\_\_ 3. Any material the disclosure of which constitutes and unwarranted invasion of privacy as set forth in N.J.S.A. 10:4-12b(3).
- \_\_\_\_\_ 4. Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees.
- \_\_\_\_\_ 5. Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed.
- \_\_\_\_\_ 6. Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law.
- \_\_\_\_\_ 7. Any pending or anticipated litigation or contract negotiations in which Township Council is or may become a party.
- \_\_\_\_\_ 8. Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.

- \_\_\_\_\_ 9. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment and other categories set forth in N.J.S.A. 10:4-12b(8).
- \_\_\_\_\_ 10. Any deliberations occurring after a public hearing that may result in the imposition of specific civil penalty or the suspension of loss of a license or permit as set forth in N.J.S.A. 10:9-12b(9).

**BE IT FURTHER RESOLVED** that the general nature of the subject to be discussed relates to:

**BE IT FURTHER RESOLVED** that the time when and the circumstances under which the discussion conducted in closed session will be disclosed to the public, in accordance with N.J.S.A. 10:4-14, and to the extent that it is not inconsistent with N.J.S.A. 10:4-12.

\_\_\_\_\_  
Dr. Tiffani Worthy, Mayor

\_\_\_\_\_  
Sarah Wooding, RMC  
Township Clerk

Public Hearing

TOWNSHIP OF WILLINGBORO  
RESOLUTION 2020-54

MUNICIPAL BUDGET

WHEREAS, the Annual Budget and Capital Budget for the Township of Willingboro for the year beginning, January 1, 2020 and ending, December 31, 2020 has been presented before the Township Council of the Township of Willingboro at its open public meeting of March 30, 2020; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$48,176,000.00 and Total Appropriations of \$48,176,000.00; and the Capital Budget as introduced reflects Total Capital Appropriations of \$12,325,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Willingboro, at an open public meeting held on March 30, 2020 that the Annual Budget of the Township of Willingboro for the year beginning, January 1, 2020 and ending, December 31, 2020 is hereby introduced; and

BE IT FURTHER RESOLVED, that the Township Council of the Township of Willingboro will consider the Annual Budget and Capital Budget for adoption on April 30, 2020.

On Motion by:

Seconded by:

\_\_\_\_\_  
Dr. Tiffani Worthy, Mayor

Attest:

\_\_\_\_\_  
Sarah Wooding, RMC  
Township Clerk

Recorded Vote	Aye	Nay	Abstain	Absent
Councilman Anderson				
Councilwoman Perrone				
Councilwoman Whtfield				
Deputy Mayor McIntosh				
Mayor Worthy				