

**WILLINGBORO TOWNSHIP COUNCIL
MEETING
November 4, 2020**

To Join Zoom Meeting.

1. Type in address bar: <https://zoom.us>
2. Click “Join Meeting” on the top menu bar
3. Meeting ID: 953 6953 7139
4. Password: 531748

Telephone Users May Dial In:

1-646-558-8656
Password: 531748

7:00 PM
Call to Order
Flag Salute
Statement
Roll Call

MUNICIPAL UPDATES

***PUBLIC COMMENT**

AGENDA ITEMS ONLY

RESOLUTION

Res. 2020—153

**RESOLUTION AUTHORIZING THE APPROVAL OF
VOUCHERS FOR PAYMENT**

Res. 2020—154

**RESOLUTION AUTHORIZING REFUNDS FOR
OVERPAYMENTS OF TAXES**

Res. 2020—155

**RESOLUTION AUTHORIZING THE GOVERNING BODY
OF WILLINGBORO TOWNSHIP TO DO CERTIFICATION
OF THE ANNUAL AUDIT**

Res. 2020—156

**RESOLUTION AUTHORIZING THE CANCELLATION OF
REMAINING BALANCES ON PRIOR COMPLETED
AWARDED CONTRACTS**

Res. 2020—157

**RESOLUTION AUTHORIZING THE CANCELLATION OF
AGED OUTSTANDING CHECKS**

- Res. 2020—158 **RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING CHANGE ORDER #1 FINAL MILL CREEK AREA “D” PAVILION IMPROVEMENTS BY THINK PAVERS HARDSCAPING, LLC**
- Res. 2020—159 **RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING PAYMENT CERTIFICATION NO. 2 FINAL, REPRESENTING THE FINAL PAYMENT AND RELEASING RETAINAGE TO THINK PAVERS HARDSCAPING, LLC FOR THE MILL CREEK AREA “D” PAVILION IMPROVEMENTS**
- Res. 2020—160 **RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING THE RELEASE OF PERFORMANCE BOND TO THINK PAVERS HARDSCAPING, LLC AND ACCEPTANCE OF ITS TWO YEAR MAINTENANCE BOND FOR THE MILL CREEK AREA “D” PAVILION IMPROVEMENTS**
- Res. 2020—161 **RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO PLACE MUNICIPAL LIENS ON CERTAIN PROPERTIES FOR FAILING TO ADDRESS PROPERTY MAINTENANCE VIOLATIONS**
- Res. 2020—162 **RESOLUTION FOR MEMBER PARTICIPATION IN A COOPERATIVE PRICING SYSTEM**
- Res. 2020—163 **RESOLUTION AUTHORIZING THE EXECUTION OF PUBLIC DONOR AGREEMENT BETWEEN PROVIDENCE HOUSE AND WILLINGBORO TOWNSHIP FOR THE YEAR 2020**
- Res. 2020—164 **RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING SUBMISSION OF A GRANT APPLICATION AND EXECUTION OF A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE WILLINGBORO BIKE ROUTE IMPROVEMENTS PROJECT**

Res. 2020—165

**APPLICANT'S RESOLUTION LOCAL GOVERNMENT
EMERGENCY FUND (CRF) GRANT**

Res. 2020—166

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE
TOWNSHIP OF WILLINGBORO AUTHORIZING AN
INCREASE TO THE NOT TO EXCEED AMOUNT OF THE
PROFESSIONAL SERVICES AGREEMENT WITH
COOPER LEVENSON, P.A. FOR LEGAL SERVICES AS
THE TOWNSHIP OF WILLINGBORO PLANNING BOARD
GENERAL COUNSEL**

TREASURER FOR APPROVAL AND ADOPTION

NEW BUSINESS

OLD BUSINESS

- Short presentation given by Councilwoman Whitfield regarding goals and objectives for the planning board. She noted that three sub-committees were established to handle; land use economic development; historical preservation and infrastructure sustainability and resiliency
- Further discussion under old business was a previous discussion of having a commercial kitchen for use in the JFK Center. It was noted by the Acting Township Manager, Mr. Howard, that there would be some possible hurdles to overcome regarding a venting system and code issues.
- There was also further discussion from previous meetings regarding storm water matters. It was noted by the Township Mayor that maybe a joint meeting should be held with all the stakeholders such as; WMUA, School District, Engineers, Green Team, Environmental Commission and member from the planning board.

**Public Comment
Council Comment**

Res. 2020—167

EXECUTIVE SESSION (IF NEEDED)

Adjournment

**ALL BUSINESS ITEMS ARE TENTATIVE PENDING THE REVIEW AND APPROVAL
OF THE LAW DEPARTMENT**

RESOLUTION NO. 2020-153

Authorizing the Approval of Vouchers for Payment & Ratification

Whereas, Willingboro Township Council received the October 2020, Bill List and had an opportunity to review said Bill List; and

Now, Therefore, Be It Resolved by the Township Council of the Township of Willingboro, assembled in public session this 4th day of November, 2020 that the Council hereby authorizes the Approval of Vouchers for Payment and Ratification including those items purchased under state contract and identified as such and all Trust Other Accounts (Recreation Trust, Tax Redemption, Escrow, and Dedicated by Rider Accounts).

Be It Further Resolved that a copy of this resolution shall be forwarded to the Director of Finance for her information and attention.

Attest:

Dr. Tiffani Worthy
Mayor

Sarah Wooding, RMC
Township Clerk

Recorded Vote	Motion	2 nd	Yes	No	Abstain	Absent
Councilman Anderson	_____					
Councilwoman Perrone	_____					
Councilwoman Whitfield	_____					
Deputy Mayor McIntosh	_____					
Mayor Worthy	_____					

**RESOLUTION NO. 2020--154
A RESOLUTION AUTHORIZING REFUNDS FOR
OVERPAYMENTS OF TAXES**

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicate overpayments of taxes due and overpayments; and

WHEREAS, refunds are due for these overpayments as listed on the attached schedule and made a part hereto;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 4th day of November 2020, that refunds be made as per the attached schedule; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director for information, attention and compliance.

Dr. Tiffani Worthy
Mayor

Attest:

Sarah Wooding, RMC
Township Clerk

Recorded Vote	Motion	2nd.	Yes	No	Abstain	Absent
Councilman Anderson	_____					
Councilwoman Perrone	_____					
Councilwoman Whitfield	_____					
Deputy Mayor McIntosh	_____					
Mayor Worthy	_____					

OVERPAYMENT FOR TAXES

CORELOGIC TAX SERVICE
PO BOX 9202
ATTN: REFUNDS DEPARTMENT
BLOCK 523
LOT 40
100 MIDDLEBURY LANE
OVERPAYMENT TAXES

\$2,400.73

WELLS FARGO
ATTN: REFUNDS/FINANCIAL SUPPORT
1 HOME CAMPUS
MAC #X2302-04D
DES MOINES, IOWA 501328-0001
153 GLENVIEW LANE
OVERPAYMENT TAXES

\$2,151.86

MONIKA WYCLIFFE
72 HAWTHORNE LANE
WILLINGBORO, NJ 08046
BLOCK 618
LOT 14
72 HAWTHORNE LANE
OVERPAYMENT TAXES

\$2,912.66

RESOLUTION 2020-155

**GOVERNINIG BODY CERTIFICATION OF THE ANNUAL AUDIT
FORM OF RESOLUTION**

WHEREAS, N.J.S.A 4-A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2019 has been filed by a Registered Municipal Accountant with the Clerk of Township council pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and ,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and ,

WHEREAS, the Local Finance Board has promulgated N.J.A.C.5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed , as a minimum, the sections of the annual audit entitled "Schedule of Findings and Recommendations", and,

WHEREAS, members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Schedule of Findings and Recommendations", as evidence by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of the local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of the Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Township Council of the Township of Willingboro, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON November 4, 2020

Sarah Wooding, RMC, Clerk

Dr. Tiffani Worthy, Mayor

RESOLUTION 2020-156

TOWNSHIP OF WILLINGBORO

RESOLUTION AUTHORIZING THE CANCELLATION OF REMAINING BALANCES ON PRIOR COMPLETED AWARDED CONTRACTS

WHEREAS, the Township of Willingboro has a need TO AUTHORIZE THE CANCELLATION OF REMAINING BALANCES ON PRIOR COMPLETED AWARDED CONTRACTS; and,

WHEREAS, the contracts listed in this resolution by resolution number are completed; and appear with unspent balances; the Township of Willingboro wishes to close out the remaining amounts on the contract; and

WHEREAS, the cancellation of the encumbrance and payment of the remaining funds will close out the prior awarded contracts to zero balances with the ability to close the completed contracts as needed;

Cancellation of unspent balances on completed contracts							
Contract#	Vendor	Service	Resolution#	Contract Date	Contract Amount	Amount paid	Unspent Balance
C7-00009	Clear Span Fabric Int.	Purch.,construct & install fabric equip.storage structure Fire/EMS Equip	2017-86	6/7/17-6/16/18	209,940.80	209,623.52	317.28
C7-00014	Landberg Construction LLC	2017 Resurfacing of Van Sciver Pkwy	2017-133 & 2018-63	9/5/17-9/4/18	330,725.18	323,065.33	7,659.85
C1800007	ACB Services Inc	Custodial Services	2018-95,2018-133 & 2018-152	7/1/18-12/31/18	239,790.00	239,580.00	210.00
C1900005	TRC Engineers	Geotechnical Engineering Service-Fire/EMS Slab Settlement	2019-73	4/2/19-4/1/20	15,560.00	15,310.00	250.00
C1900012	Dell Inc	Purchase of new computers, laptop & related equipments	2019-104	6/3/19-3/31/20	105,000.00	104,641.61	358.39
C1900013	XPAN Law Group LLC	IT Expert for the Berry V Willingboro Matter	2019-69	4/2/19-4/1/20	5,000.00	4,860.00	140.00
C1900024	PSE&G	License & annual fee-Install.Integrated Sys. Web based security software	2019-143	8/6/19-8/5/20	2066.28	1,000.00	1,066.28
TOTAL							10,001.80

NOW THEREFORE, BE IT RESOLVED, on this 4th day of November, 2020 in open public session that the Township Council of the Township of Willingboro authorizes the Mayor and council TO AUTHORIZE THE CANCELLATION OF REMAINING BALANCES ON PRIOR COMPLETED AWARDED CONTRACTS; and,

BE IT FURTHER RESOLVED that the returned funds shall be returned to the Township of Willingboro’s available funds and be placed on file with this resolution; and the completed awarded contracts may be closed as per procedure.

Sarah Wooding, RMC

Dr. Tiffani Worthy, Mayor

Township Clerk
Absent
Councilman Anderson
Councilwoman Perrone
Councilwoman Whitfield
Dep. Mayor McIntosh
Mayor Dr. Worthy

Recorded Vote Yes No Abstain

TOWNSHIP OF WILLINGBORO

RESOLUTION 2020-157

RESOLUTION AUTHORIZING THE CANCELLATION OF AGED
OUTSTANDING CHECKS

WHEREAS, there exist certain prior years outstanding checks on the back reconciliations of the Township of Willingboro; and

WHEREAS, it has been determined that these checks are more than one year old and should be cancelled; and

WHEREAS, it has been determined that it is in the best interest of the Township to cancel outstanding checks that are more than one year old.

NOW, THEREFORE, BE IT RESOLVED, on this 4th day of November, 2020 in open public session by the Township Council of the Township of Willingboro, in the County of Burlington State of New Jersey that the list of outstanding checks identified from Willingboro Finance Department dated October 19, 2020 that is attached hereto, shall be cancelled.

Attest:

Sarah Wooding, RMC, Clerk

Dr. Tiffani Worthy, Mayor

Recorded Vote
Councilman Anderson
Councilwoman Perrone
Councilwoman Whitfield
Dep. Mayor McIntosh
Mayor Dr. Worthy

Yes No Abstain Absent

Township of Willingboro
Outstanding Checks

October 19, 2020

Checking Account	Check #	Check Date	Amount
CURRENT	59038	8/31/2017	500.00
CURRENT	59725	12/29/2017	750.00
CURRENT	59842	12/29/2017	259.00
CURRENT	60166	2/28/2018	50.00
CURRENT	61103	7/31/2018	20.00
CURRENT	61731	10/31/2018	95.50
CURRENT	61847	10/31/2018	131.25
CURRENT	62534	2/28/2019	35.00
CURRENT	62883	4/30/2019	100.00
CURRENT	62900	4/30/2019	848.00
CURRENT	63066	5/31/2019	75.00
CURRENT	63501	7/31/2019	169.15
CURRENT	63504	7/31/2019	100.00
CURRENT	63561	8/6/2019	54.00
CURRENT	63728	8/30/2019	225.00
CURRENT	63942	9/30/2019	390.00
REC TRUST ACCT	51129	11/22/2017	222.00
REC TRUST ACCT	51498	9/9/2019	50.00
REC TRUST ACCT	51502	9/9/2019	50.00
AGENCY	5680	2/27/2014	204.28
AGENCY	7795	1/12/2017	63.42
AGENCY	8417	11/16/2017	71.46
AGENCY	8843	5/31/2018	40.00
AGENCY	8896	6/28/2018	145.35
AGENCY	8961	7/26/2018	134.92
AGENCY	9181	11/29/2018	40.00
AGENCY	9477	4/1/2019	152.00
PAYROLL	5033	1/25/2018	1,687.26
PAYROLL	274621	6/28/2018	64.91
PAYROLL	275176	9/6/2018	423.84

PAYROLL	276551	6/27/2019	243.01
PAYROLL	276555	6/27/2019	156.31
PAYROLL	276691	7/25/2019	469.73

8,020.39

RESOLUTION NO. 2020- 158

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING CHANGE ORDER #1 FINAL MILL CREEK AREA "D" PAVILION IMPROVEMENTS BY THINK PAVERS HARDSCAPING, LLC

WHEREAS, on January 21, 2020 the Township Council of the Township of Willingboro entered into an award with Think Pavers Hardscaping LLC, located at 125 Kings Highway, Mt. Royal, NJ 08061 for the Mill Creek Area "D" Pavilion Improvements, pursuant to the Local Public Contracts Law, N.J.S.A. 40:11-6, which authorizes the award of a contract without public bidding; and

WHEREAS, the original contract amount between the Township of Willingboro and Think Pavers Hardscaping, LLC was awarded for \$51,954.00; and

WHEREAS, on or about September 28, 2020, the Township of Willingboro and Think Pavers Hardscaping, LLC, amended the contract to \$51,817.96 pursuant to Change Order #1 Final; and

WHEREAS, the amended final contract amount between the Township of Willingboro and Think Pavers Hardscaping, LLC is \$51,817.96, representing a reduction in the final adjustment of as-built quantities and contracts costs of \$136.04; and

WHEREAS, the Township Engineer has found the proposed Change Order #1 Final and reduction to be acceptable; and

WHEREAS, the Township Council has reviewed the Township Engineer's recommendation for the Change Order #1 Final, amending the final contract amount to Fifty One Thousand Eight Hundred Seventeen and 96/100 Dollars (\$51,817.96).

NOW THEREFORE, BE IT RESOLVED that in open public session on this ____ day of October 2020, that the Township Council of the Township of Willingboro hereby accepts Change Order #1 Final for Mill Creek Area "D" Pavilion Improvements and amends the contract amount for this project to \$51,817.96 with Think Pavers Hardscaping, LLC.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be provided to the Township Engineer, Finance Director, and Think Pavers Hardscaping, LLC.

Dr. Tiffani A. Worthy, Mayor

Attest:

Sarah Wooding, RMC, Township Clerk

Res. 2020--158	Aye	Nay	Abstain	Absent
Recorded Vote				
Councilman Anderson				
Councilwoman Perrone				
Councilwoman Whitfield				
Deputy Mayor McIntosh				
Mayor Worthy				

RESOLUTION NO. 2020- 159

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING PAYMENT CERTIFICATE NO. 2 FINAL , REPRESENTING THE FINAL PAYMENT AND RELEASING RETAINAGE TO THINK PAVERS HARDSCAPING, LLC FOR THE MILL CREEK AREA “D” PAVILION IMPROVEMENTS

WHEREAS, the Township of Willingboro’s Engineer, Remington & Vernick Engineers, Inc., has submitted the Payment Certificate No. 2 Final, representing the final payment in the amount of \$18,000.00 and releasing the retainage in the amount of \$3,381.80, for a total amount of \$21,381.80 to Think Pavers Hardscaping, LLC, located at 125 Kings Highway, Mt. Royal, NJ 08061 for the Mill Creek Area “D” Pavilion Improvements; and

WHEREAS, the Township Engineer has determined that no further work is being performed on this project and the Payment Certificate No. 2 Final has been reviewed and approved by the Township Engineer; and

WHEREAS, it is the recommendation of the Township Engineer that the Township of Willingboro release the final payment and retainage for the project in the total amount of \$21,381.80 to Think Pavers Hardscaping, LLC; and

WHEREAS, it is in the best interest of the Township of Willingboro to release the final payment and retainage for this project in the total amount of \$21,381.80, to Think Pavers Hardscaping, LLC, in accordance with the Township Engineer’s recommendations in Payment Certificate No. 2 Final, for the Mill Creek Area “D” Pavilion Improvements.

NOW THEREFORE, BE IT RESOLVED that in open public session on this __ day of October 2020, that the Township Council of the Township of Willingboro shall hereby release the final payment and retainage to Think Pavers Hardscaping, LLC, pursuant to the Payment Certificate No. 2 Final, and in accordance with the Township Engineer’s recommendation, in the total amount of \$21,381.80 for the Mill Creek Area “D” Pavilion Improvements.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be provided to the Township Engineer, Finance Director, and Think Pavers Hardscaping, LLC.

Dr. Tiffani A. Worthy
Mayor

Attest:

Sarah Wooding, RMC, Township Clerk

Res. 2020--159	Aye	Nay	Abstain	Absent
Recorded Vote				
Councilman Anderson				
Councilwoman Perrone				
Councilwoman Whitfield				
Deputy Mayor McIntosh				
Mayor Worthy				

RESOLUTION NO. 2020- 160

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING THE RELEASE OF PERFORMANCE BOND TO THINK PAVERS HARDSCAPING, LLC AND ACCEPTANCE OF ITS TWO YEAR MAINTENANCE BOND FOR THE MILL CREEK AREA "D" PAVILION IMPROVEMENTS

WHEREAS, the Township of Willingboro's Engineer, Remington & Vernick Engineers, Inc., has inspected Mill Creek Area "D" Pavilion Improvements ; and

WHEREAS, the Township Engineer has determined that the improvements are satisfactory; and

WHEREAS, it is the recommendation of the Township Engineer that the Township of Willingboro release Think Pavers Hardscaping, LLC Performance Surety Bond No. BX06498 in the amount of Fifty One Thousand Nine Hundred, Fifty-Four and 00/100 Dollars (\$51,954.00) in considerations for Think Pavers Hardscaping, LLC of two-year Maintenance Bond No. 0790974 in the amount of Fifty One Thousand Eight Hundred Seventeen and 96/100 Dollars (\$51,817.96), provided that the release of the Performance Bond is contingent upon the payment of all outstanding escrow invoices; and

WHEREAS, it is the intention of the Township Council and in the best interest of the Township of Willingboro to release the Performance Bond and accept the two-year Maintenance Bond for the Mill Creek Area "D" Pavilion Improvements in the amounts referenced herein, contingent upon the payment of all outstanding escrow invoices, in accordance with the Township Engineer's recommendations;

NOW THEREFORE, BE IT RESOLVED that in open public session on this ___ day of October 2020, that the Township Council of the Township of Willingboro shall hereby release Think Pavers Hardscaping, LLC Performance Surety Bond No. BX06498 in the amount of Fifty One Thousand Nine Hundred, Fifty-Four and 00/100 Dollars (\$51,954.00) in considerations for Think Pavers Hardscaping, LLC posting of Maintenance Bond No. 0790974 in the amount of Fifty One Thousand Eight Hundred Seventeen and 96/100 Dollars (\$51,817.96), provided that the release of the Performance Bond is contingent upon the payment of all outstanding escrow invoices.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be provided to the Township Engineer, Finance Director, and Think Pavers Hardscaping, LLC.

Attest:

Tiffani A. Worthy, Mayor

Sarah Wooding, RMC, Township Clerk

	Aye	Nay	Abstain	Absent
Res. 2020--160				
Recorded Vote				
Councilman Anderson				
Councilwoman Perrone				
Councilwoman Whitfield				
Deputy Mayor McIntosh				
Mayor Worthy				

RESOLUTION NO. 2020 - 161

AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO PLACE MUNICIPAL LIENS ON CERTAIN PROPERTIES FOR FAILING TO ADDRESS PROPERTY MAINTENANCE VIOLATIONS

WHEREAS, the Code Enforcement Officer of the Township of Willingboro attempted to notify the property owners outlined in the attached "Schedule A" of violations of Chapter 272 of the Township Code; specifically the failure to remove high grass and weeds, brush, dying trees, obnoxious growths, filth, garbage, trash, and debris structural soundness, general maintenance or similar substances; and

WHEREAS, the property owners of record set forth in "Schedule A" failed to respond to the Township of Willingboro's Violation Notice or abate the outstanding property maintenance issues; and

WHEREAS, the Township of Willingboro in accordance with Chapter 272, subsequently made arrangements for the property maintenance violations to be abated on the properties listed on the above referenced "Schedule A," which has been completed and subsequently inspected by the Township's Code Enforcement Official; and

WHEREAS, in accordance with N.J.S.A. 54:5-8 and Chapter 272 the Township of Willingboro shall send a copy of this Resolution to the property owner stating the costs incurred by the municipality to abate the violations on their property, which costs shall become a municipal lien on the property.

NOW THEREFORE, BE IT RESOLVED, by the governing body of the Township of Willingboro in the county of Burlington on this 4th day of November, 2020, that the cost to abate the property maintenance violations as certified by the Township Manger that the Tax Collector shall be directed to add to and become a part of the taxes next assessed and levied thereon, and enforced and collected with interest upon the properties listed in "Schedule A" provided by N.J.S.A. 54:4-67 and in Chapter 272 of the Township Code of the Township of Willingboro.

Dr. Tiffani Worthy, Mayor

Attest:

Sarah Wooding, RMC
Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilwoman Whitfield	_____	_____	_____	_____
Councilman Anderson	_____	_____	_____	_____
Councilwoman Perrone	_____	_____	_____	_____
Dep. Mayor McIntosh	_____	_____	_____	_____
Mayor Dr. Worthy	_____	_____	_____	_____

RESOLUTION NO. 2020 - 161

AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO PLACE MUNICIPAL LIENS ON CERTAIN PROPERTIES FOR FAILING TO ADDRESS PROPERTY MAINTENANCE VIOLATIONS

WHEREAS, the Code Enforcement Officer of the Township of Willingboro attempted to notify the property owners outlined in the attached "Schedule A" of violations of Chapter 272 of the Township Code; specifically the failure to remove high grass and weeds, brush, dying trees, obnoxious growths, filth, garbage, trash, and debris structural soundness, general maintenance or similar substances; and

WHEREAS, the property owners of record set forth in "Schedule A" failed to respond to the Township of Willingboro's Violation Notice or abate the outstanding property maintenance issues; and

WHEREAS, the Township of Willingboro in accordance with Chapter 272, subsequently made arrangements for the property maintenance violations to be abated on the properties listed on the above referenced "Schedule A," which has been completed and subsequently inspected by the Township's Code Enforcement Official; and

WHEREAS, in accordance with N.J.S.A. 54:5-8 and Chapter 272 the Township of Willingboro shall send a copy of this Resolution to the property owner stating the costs incurred by the municipality to abate the violations on their property, which costs shall become a municipal lien on the property.

NOW THEREFORE, BE IT RESOLVED, by the governing body of the Township of Willingboro in the county of Burlington on this 4th day of November, 2020, that the cost to abate the property maintenance violations as certified by the Township Manger that the Tax Collector shall be directed to add to and become a part of the taxes next assessed and levied thereon, and enforced and collected with interest upon the properties listed in "Schedule A" provided by N.J.S.A. 54:4-67 and in Chapter 272 of the Township Code of the Township of Willingboro.

Dr. Tiffani Worthy, Mayor

Attest:

Sarah Wooding, RMC
Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilwoman Whitfield	_____	_____	_____	_____
Councilman Anderson	_____	_____	_____	_____
Councilwoman Perrone	_____	_____	_____	_____
Dep. Mayor McIntosh	_____	_____	_____	_____
Mayor Dr. Worthy	_____	_____	_____	_____

ADDRESS	BLOCK/ LOT	AMOUNT	LIEN NUMBER
11 PENNYPACKER DRIVE	325-13	110	LB20-00425
11 PIONEER LANE	20.01-13	82.5	LB20-00426
19 HARGROVE LANE	613-25	82.5	LB20-00427
29 HINSDALE LANE	625-30	82.5	LB20-00428
33 HAMILTON LANE	601-11	82.5	LB20-00429
1 BABCOCK LANE	239-51	82.5	LB20-00430
11 PIONEER LANE	20.01-13	82.5	LB20-00431
19 HARGROVE LANE	613-25	82.5	LB20-00432
1 BABCOCK LANE	239-51	82.5	LB20-00433
29 HINSDALE LANE	625-30	82.5	LB20-00434
33 HAMILTON LANE	601-11	82.5	LB20-00435
19 HARGROVE LANE	613-25	82.5	LB20-00436
11 PIONEER LANE	20.01-13	82.5	LB20-00437
399 CHARLESTON ROAD	238-1	165	LB20-00438
316 BEVERLY RANCOCAS ROAD	16-10	165	LB20-00439
316 BEVERLY RANCOCAS ROAD	16-10	165	LB20-00440
14 NORWICK LANE	1009-60	82.5	LB20-00441
14 NORWICK LANE	1009-60	82.5	LB20-00442
14 NORWICK LANE	1009-60	82.5	LB20-00443

14 NORWICK LANE	1009-60	82.5	LB20-00444
18 MERCATOR LANE	539-5	82.5	LB20-00445
18 MERCATOR LANE	539-5	82.5	LB20-00446
1 BARTLETT LANE	222-26	132	LB20-00447
57 PLACID LANE	315-24	275	LB20-00448
21 GRAMERCY LANE	722-11	275	LB20-00449
23 GLOVER LANE	737-16	275	LB20-00450
78 HINSDALE LANE	624-22	82.5	LB20-00451
69 SOUTHAMPTON LANE	113-16	82.5	LB20-00452
126 HAMPSHIRE LANE	610-13	82.5	LB20-00453
430 CHARLESTON ROAD	608-2	82.5	LB20-00454
78 HINSDALE LANE	624-22	82.5	LB20-00455
11 SPINDLETOP LANE	124-14	100	LB20-00456
2 SHIELD LANE	135-2	110	LB20-00457
225 SOMERSET DRIVE	131-15	110	LB20-00458
47 EASTERN LANE	827-12	137.5	LB20-00459
78 HINSDALE LANE	624-22	275	LB20-00460
76 EVERGREEN DRIVE	807-8	467.5	LB20-00461
19 HOLYOKE LANE	617-6	82.5	LB20-00462
19 HOLYOKE LANE	617-6	82.5	LB20-00463
20 SYLVAN LANE	133-14	165	LB20-00464

3 NEWHALL COURT	1003-48	2629	LB20-00465
46 MEDFORD LANE	537-13	357.5	LB20-00466
51 BUTTERCUP LANE	208-26	357.5	LB20-00467
15 PARTRIDGE TURN	327-26	867.9	LB20-00468

RESOLUTION NO.: 2020- 162

RESOLUTION FOR MEMBER PARTICIPATION IN A COOPERATIVE PRICING SYSTEM

RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO, BURLINGTON COUNTY, TO ENTER INTO A COOPERATIVE PRICING AGREEMENT WITH THE EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY COOPERATIVE PRICING SYSTEM KNOWN AS "EDUCATIONAL COOPERATIVE PRICING SYSTEM"

Whereas, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to in to enter into Cooperative Pricing Agreements for its administration; and

Whereas, the "EDUCATIONAL COOPERATIVE PRICING SYSTEM", herein referred to as the 'Lead Agency' has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

Whereas, the Township Council of the Township of Willingboro, of the County of Burlington, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services; and

Whereas, "EDUCATIONAL COOPERATIVE PRICING SYSTEM" shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seg) and all other provisions of the revised statues of the State of New Jersey.

Whereas, the Township Council of the Township of Willingboro has determined that participation in a Cooperative Pricing System in the best interest of Willingboro Township.

Now, Therefore, Be It Resolved, the Township Council of the Township of Willingboro in open public session on November 4, 2020 hereby authorizes the Mayor and Clerk to enter into a Cooperative Pricing Agreement with the Lead Agency, known as "EDUCATIONAL COOPERATIVE PRICING SYSTEM"

Township of Willingboro

Attest:

Dr. Tiffani Worthy
Mayor

Sarah Wooding, RMC
Township Clerk

Recorded Vote	Motion	2 nd .	Yes	No	Abstain	Absent
Councilman Anderson						
Councilwoman Perrone						
Councilwoman Whitfield						
Deputy Mayor McIntosh						
Mayor Worthy						

RESOLUTION 2020--163

**RESOLUTION AUTHORIZING THE EXECUTION OF PUBLIC DONOR AGREEMENT
BETWEEN PROVIDENCE HOUSE AND WILLINGBORO TOWNSHIP FOR THE YEAR 2020**

WHEREAS, the Shelter for victims of domestic violence in Willingboro has been operated by the Providence House/Willingboro Shelter; and

WHEREAS, the Providence House/Willingboro Shelter property is owned by the Township of Willingboro; and

WHEREAS, it is proper to formally authorize the execution of this Public Donor Agreement

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 4th day of November, 2020, that the Mayor is hereby authorized to execute the attached agreement on behalf of the Township.

Attest:

Sarah Wooding, RMC
Township Clerk

Dr. Tiffani Worthy, Mayor

	Aye	Nay	Abstain	Absent
Recorded Vote				
Councilman Anderson				
Councilwoman Perrone				
Councilwoman Whitfield				
Deputy Mayor McIntosh				
Mayor Worthy				

RESOLUTION 2020--164

RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING SUBMISSION OF A GRANT APPLICATION AND EXECUTION OF A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE WILLINGBORO BIKE ROUTE IMPROVEMENTS PROJECT

WHEREAS, the Township of Willingboro is desirous of requesting funding consideration from the State of New Jersey Department of Transportation Alternative Set Aside (TAP Set Aside Program) for the Willingboro Bike Route Improvements Project within the Township of Willingboro; and

WHEREAS, the Township of Willingboro is an eligible recipient for funding under said program; and

WHEREAS, ARH Associates has been authorized to prepare the required application and agreement; and

WHEREAS, in furtherance of same, it is necessary for the Township Council of the Township of Willingboro to authorize the Mayor to execute said application agreement to allow the Township to be eligible for the New Jersey Department of Transportation TAP Set Aside Program for the Willingboro Bike Route Improvements Project within the Township of Willingboro; and

NOW, THEREFORE BE IT RESOLVED be the Township Council of the Township of Willingboro authorize the Mayor and Township Clerk to submit an electronic grant application with the New Jersey Department of Transportation Set Aside (TAP Set Aside Program) and supply all required services associated with the project entitled Willingboro Bike Route Improvements Project.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Willingboro that ARH Associates is hereby authorized to provide all required reports, narratives, estimates, and maps required by the New Jersey Department of Transportation Set Aside (TAP Set Aside Program).

ADOPTED at a meeting of the Township Council of the Township of Willingboro on November 4, 2020

ATTEST:

Sarah Wooding, RMC

Dr. Tiffani Worthy, Mayor

	MOTION	2 ND	AYE	NAY	ABSTAIN	ABSENT
COUNCILMAN ANDERSON						
COUNCILWOMAN PERRONE						
COUNCILWOMAN WHITFIELD						
DEPUTY MAYOR MCINTOSH						
MAYOR WORTHY						

**APPLICANT'S RESOLUTION
LOCAL GOVERNMENT EMERGENCY FUND (CRF) GRANT**

WHEREAS, as the public health emergency associated with the COVID-19 pandemic continues, the most significant negative financial impacts faced by county and municipal governments throughout New Jersey result from extreme economic contraction, deficits in tax and fee revenues, and extraordinary increases in public safety and health and human services expenditures; and

WHEREAS, severe fiscal stress limits the ability of counties and municipalities to maintain essential services and take the steps necessary to fight COVID-19; and

WHEREAS, without substantial federal assistance, residential taxpayers would absorb the primary impact of meeting these extraordinary needs and closing any associated operating deficits; and

WHEREAS, the Department of Community Affairs ("DCA"), through the Division of Local Government Services ("DLGS" or "Division"), has been deemed the lead agency for the distribution of the Local Government Emergency Fund (the "LGEF" or "Program"), provided through an allocation of the State of New Jersey's CARES Act Coronavirus Relief Fund (CRF Funds); and

WHEREAS, counties and municipalities excluded from the federal government's direct CRF allocation plan, as well as those counties and municipalities that are currently the most impacted by COVID-19 in comparison to their available resources, are eligible for LGEF funds pursuant to a maximum distribution determined by formula; and

WHEREAS, a total of \$60 million is currently being made available under the Program, with a potential \$60 million more to be allocated; and

WHEREAS, LGEF Grants exist to support costs incurred as part of a local unit's response to COVID-19.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Willingboro Township Council, that the County of Burlington will apply for a LGEF Grant in the amount of \$520,753.00

CERTIFICATION

I, Sarah Wooding, RMC, of Willingboro Township in the County of Burlington, and the State of New Jersey do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Willingboro Township Council at its meeting of November 4, 2020.

Sarah Wooding, RMC
Township Clerk

Dr. Tiffani Worthy, Mayor

	MOTION	2 ND	AYE	NAY	ABSTAIN	ABSENT
COUNCILMAN ANDERSON						
COUNCILWOMAN PERRONE						
COUNCILWOMAN WHITFIELD						
DEPUTY MAYOR MCINTOSH						
MAYOR WORTHY						

RESOLUTION NO. 2020- 166

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING AN INCREASE TO THE NOT TO EXCEED AMOUNT OF THE PROFESSIONAL SERVICES AGREEMENT WITH COOPER LEVENSON, P.A. FOR LEGAL SERVICES AS THE TOWNSHIP OF WILLINGBORO PLANNING BOARD GENERAL COUNSEL

WHEREAS, the Local Public Contracts Law. N.J.S.A. 40A:11-1, *et seq.*, provides that a contract for professional services may be awarded without advertisement for bids or bidding in that the required services must be performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which requires knowledge of an advanced and specialized type; and

WHEREAS, in March 2020, the Township of Willingboro Planning Board (the “Planning Board”) entered into a professional services agreement with Cooper Levenson, P.A. to serve as the General Counsel to the Planning Board from March 2020 through December 2020; and

WHEREAS, the Planning Board seeks to amend its professional services agreement for General Counsel services with Cooper Levenson, P.A. for the providing of additional services in conjunction with providing legal counsel; and

WHEREAS, the Planning Board seeks to increase the existing not to exceed amount contained within the professional services agreement with Cooper Levenson, P.A. from five thousand and one hundred dollars (\$5,100.00) to six thousand and one hundred dollars (\$6,100.00) for a total increase of one thousand dollars (\$1,000.00); and

WHEREAS, the Township of Willingboro Chief Financial Officer has certified that sufficient funds are available for the requested increase of the not to exceed amount from five thousand and one hundred dollars (\$5,100.00) to six thousand and one hundred dollars (\$6,100.00).

NOW THEREFORE, BE IT RESOLVED that in open public session on the 4th day of November, 2020, that the Township Council of the Township of Willingboro approves the increase of the not to exceed amount of the professional services agreement between the Township of Willingboro Planning Board and Cooper Levenson, P.A. from five thousand and one hundred dollars (\$5,100.00) to six thousand and one hundred dollars (\$6,100.00); and

BE IT FURTHER RESOLVED that in open public session on this 4th day of November 2020, that the Township Council of the Township of Willingboro hereby authorizes the Mayor or her designee be authorized to execute an amendment to the professional services agreement with Cooper Levenson, P.A. to increase the not to exceed amount in accordance with the terms and conditions of this Resolution.

Dr. Tiffani A. Worthy, Mayor

Attest:

Sarah Wooding, RMC, Township Clerk

Recorded Vote	Aye	Nay	Abstain	Absent
Councilman Anderson				
Councilwoman Perrone				
Councilwoman Whitfield				
Deputy Mayor McIntosh				
Mayor Worthy				

RESOLUTION NO. 2020-167

**AUTHORIZING
AN EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL**

WHEREAS, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed; and

WHEREAS, a request has been made of the Township Council assembled in public session on this 4th day of November, 2020 to convene a closed Executive session consistent with the provisions of N.J.S.A. 10:4-12b; and

NOW, THEREFORE, upon motion duly made and seconded and passed by a vote of in favor and opposed, **BE IT RESOLVED** by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey that an Executive Session of the Township Council meeting shall be convened to discuss one or more of the following categories as noted:

- _____ 1. Any matter which, by express provision of federal law, state statute or rule of court is rendered confidential or excluded from the public portion of the meeting.
- _____ 2. Any matter in which the release of information would impair the right to receive funds from the United States Government.
- _____ 3. Any material the disclosure of which constitutes an unwarranted invasion of privacy as set forth in N.J.S.A. 10:4-12b (3).
- _____ 4. Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees.
- _____ 5. Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed.
- _____ 6. Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law.
- _____ 7. Any pending or anticipated litigation or contract negotiations in which Township Council is or may become a party.
- _____ 8. Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.

- _____ 9. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment and other categories set forth in N.J.S.A. 10:4-12b(8).
- _____ 10. Any deliberations occurring after a public hearing that may result in the imposition of specific civil penalty or the suspension of loss of a license or permit as set forth in N.J.S.A. 10:9-12b(9).

BE IT FURTHER RESOLVED that the general nature of the subject to be discussed relates to:

BE IT FURTHER RESOLVED that the time when and the circumstances under which the discussion conducted in closed session will be disclosed to the public, in accordance with N.J.S.A. 10:4-14, and to the extent that it is not inconsistent with N.J.S.A. 10:4-12.

 Sarah Wooding, RMC
 Township Clerk

 Dr. Tiffani Worthy, Mayor

Recorded Vote	Motion	2nd.	Yes	No	Abstain	Absent
Councilman Anderson	_____					
Councilwoman Perrone	_____					
Councilwoman Whitfield	_____					
Deputy Mayor McIntosh	_____					
Mayor Worthy	_____					