

JANUARY 19TH, 2021
Council Meeting Minutes via Zoom

7:00PM
Call to order
Flag Salute

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner:

On December 21, 2020 advance written notice of this meeting was posted on the bulletin board in the Municipal Complex.

On December 21, 2020 advance written notice of this meeting was mailed to the Burlington County Times, Willingboro, the Trenton Times, the Philadelphia Inquirer and the Courier Post.

On December 21, 2020 advance written notice of this meeting was filed with the Township Clerk.

The Clerk is directed to enter into the minutes of this meeting this public announcement.

ROLL CALL

<i>Councilmember</i>	<i>Present</i>	<i>Absent</i>
<i>Councilman Anderson</i>	<i>X</i>	
<i>Councilwoman Perrone</i>	<i>X</i>	
<i>Councilwoman Whitfield</i>	<i>X</i>	
<i>Deputy Mayor McIntosh</i>	<i>X</i>	
<i>Mayor Worthy</i>	<i>X</i>	

MUNICIPAL UPDATE REPORT

See attached

COUNCIL CONCERNS/QUESTIONS

Deputy Mayor – What is the delay? Mr. Howard states bids came back high. Mr. Brevogel and Ms. Cyrus are streamlining the process. Deputy Mayor: Will the delay hinder opening on time?
Mr. Howard: It is my understanding that the pools will open on time if pandemic rules allow for it.

Mayor Worthy: Mr. Howard, if we do get to a point where the pools cannot potentially open, because of the delays will you please let Council know. That is something that is important to Council. We would like to know sooner rather than later. Mr. Howard: understood.

Councilwoman Perrone: With regards to the maintenance that Ms. Cyrus spoke about last summer. Have those repairs been resolved? Mr. Howard: Repairs were sent out to bid and came back high. Mr. Brevogel is helping Ms. Cyrus streamline it to help eliminate some of the cost by letting his department handle some of the repairs. There are general maintenance and repairs. Which one are you referring to? Councilwoman Perrone: I am trying to understand what you stated as well. Basically, are you saying the repairs will be done in house? Mr. Howard: Yes, Mr. Brevogel is helping to see what his department can do so, that it can be taking out bid specs as oppose to letting the bidders do everything. Mr. Brevogel: I did the research to get certain part and so we brought them. I talked to the vendor and he will give us the

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engineering drawing so that we can do the repairs. This will offset some of the cost. We are on target. Our goal is to have it completed by the end of April early May. We are trying to do it in house. Mr. Howard: general maintenance is being handle by Mr. Minter.

Mayor Worthy: Mr. Howard as we got that great update from Mr. Brevogel, what comes to mind is, spring is the time grass start growing, edging needs to be done; although the bids are high; what is it that we the municipality will have to compromise if public works will now be doing pools and it repairs? We know that DPW is under staff. What will be the impact? Mr. Howard: It is my understanding that most of the preliminary work will be done in early spring before the grass cutting begins. Edging is the priority of the department. Mayor Worthy: Mr. Brevogel states that it will span through May. I do not will to be in a situation like last spring where public work was over burden with things that needed to be done and the municipality did not look good. I know it is your call, how to proceed but please be mindful that while it is important for the pools to open it is just as important for our town to look good. Mr. Howard: Mayor Worthy, I agree. The priority is for the maintenance of the town.

Deputy Mayor: The beautification of the town is our priority.

Councilwoman Perrone: Mr. Howard last year we talked about JFK and the renovation of the rooms and possibly opening it up for small businesses. Do you have an update as to where we are with that? Mr. Howard: We had many conversation about Kennedy Center. That building needs a lot to be done (infrastructure and electrical work). Depends on what we deem the priority is for the building. In a previous meeting I gave the amount of 10 to 12,000 a room. Councilwoman Perrone the take a way was that we come up with an amount to paint, the floor etc. So, if you need time to re-assess that is fine. The next issue was an entrance in the back. Also developing leases for those already renting in the building. I do not want to use capital for this project. Mr. Howard: we are working on the Wi-Fi issue. Councilwoman Perrone: Mr. Howard, what kind of repairs do the bathroom needs? Mr. Howard: some needs to be gutted, some just not functional.

Mayor Worthy: Mr. Howard has any shared services been considered for leaf blower or street sweepers? Mr. Howard: yes, quote was for 1200 a day. Mayor Worthy: Seeing a program of events? Was that quarterly? Mr. Howard it will be yearly and hope it to be out in February. Mayor Worthy” will there be target enrollment? Mr. Howard, that is part of the review and they will have a go/no go approach. In the upcoming request for community affairs, can you quantify the numbers. Mr. Howard going forward we will provide those numbers.

PUBLIC COMMENT AGENDA ITEMS ONLY

1. Pat Lindsey Harvey - 12 Hadley Lane
 - 2021 -1 Where will they be parked
 - 2021- 2 Temporary Budget or Adopted Budget(Library Budget)
2. Thomas Floyd –
 - Food Truck 1st reading. I thought we were going to talk about this. Inspection is our weak point and now they must inspect food truck. I want more conversation for food truck. (little too loose)
3. Mrs. Williams - 8 Botany Lane
 - Thank you for your presentation Councilwoman Whitfield (MLK Day)
 - The building that was sold, is it the Bank?
 - What property is interest by developer?
4. Mrs. Baptiste – 70 Hasty Lane

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- 2021- 1: Are we requiring that they have a truck?
- Are we requiring insurance, BRC, register with health department?
- 5. Matty Mallory – 5 Hudson Place
 - Food Truck – need more info from the taxpayer and make sure all protocol is in order.
 - When we have special event; I think it will be nice
- 6. Sharon Anderson – 7 Belhurst Lane
 - What is our goal? Need a stable marketplace
 - Business planning adventure for young entrepreneurs
 - Viable business options for residents

Response from Mr. Howard

- Food Truck -180 -2 License and Permit
- There is no permanent place for food truck
- Cannot be near brick and mortar restaurants
- Limitation on having same type of vending
- Violations and penalty by health department and police department
- Will still be required to get permit for special events.

Library Budget- Adopted budget from 2020 and temp budget for 2021

ORDINANCE

ORD 2021- 1 TABLED - FIRST READING -AN ORDINANCE AUTHORIZING AMENDMENTS TO THE TOWNSHIP OF WILLINGBORO MUNICIPAL CODE TO ADD A NEW CHAPTER 180, TO BE ENTITLED “FOOD VENDING VEHICLES” AND AMENDING CHAPTER 150 OF THE WILLINGBORO TOWNSHIP MUNICIPAL CODE ENTITLED “FEES”

WHEREAS, the Mayor and Council for the Township of Willingboro have performed a full review of the fees listed under Chapter 150, entitled “FEES,” and other Chapters of the Willingboro Municipal Code Book.

WHEREAS, the purpose of this Ordinance is to permit Food Vending Vehicles during specified limited times and dates, in the Township of Willingboro (“Township”), and this Ordinance is adopted with the intent to encourage business in the Township and to provide a unique culinary experience in an outdoor setting for Township residents and visitors, while providing standards and regulations for Food Vending Vehicles and the operators of same within

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the Township.

WHEREAS, the Mayor and Council for the Township now desire to amend said chapter to change some of the requisite fee amounts listed therein and add an additional chapter to the Willingboro Municipal Code Book for Food Vending Vehicles.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and the Council of the Township of Willingboro, County of Burlington and State of New Jersey that the Township of Willingboro Municipal Code Book shall be amended as follows:

***SECTION 1:** The Township of Willingboro Municipal Code Book shall, in pertinent part, be amended to add Chapter 180, entitled “Food Vending Vehicles” as follows:*

Chapter 180: Food Vending Vehicles

- § 180-1 *Definitions.*
- § 180-2 *License and permit required.*
- § 180-3 *Fees.*
- § 180-4 *Display of license and other requirements.*
- § 180-5 *Violations and penalties.*

§ 180-1 Definitions.

As used in this Chapter, the following terms shall have the meanings indicated:

FOOD VENDING VEHICLE

Includes all vehicles and carts from which food and foodstuffs are offered for retail sale or delivery to consumers or other persons on the public sidewalk, streets, and highways, also including peddlers and hawkers within the scope of Chapter 257.

§180-2 License and Permit required.

- A. *No person shall offer any food for sale from a Food Vending Vehicle in the Township without first obtaining a license therefor from the Burlington County Health Department and providing a copy of same to the Township Clerk, and a permit from the Township as set forth herein.*
- B. *Any person offering any food for sale from a Food Vending Vehicle in the Township pursuant to a license therefor from the Burlington County Health Department. Every such person shall further be required to present to the Township a certificate of registration from the Director of the Division of Taxation of the New Jersey Department of Treasury.*

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Finally, every such person who possessed a license during the preceding year shall present proof to the Township of payment of New Jersey sales tax required pursuant to N.J.S.A. 54:32B-1, et seq.

- C. All persons operating a Food Vending Vehicle must have a valid New Jersey Driver's License or a valid Driver's License from another state in the United States.*

- D. Any person offering any food for sale from a Food Vending Vehicle in the Township pursuant to a license therefor from the Burlington County Health Department shall cause to be furnished to the Township:*
 - 1. A description of the vending unit, including three photographs representing a side view, a frontal view and rear view.*

 - 2. If a motor vehicle, as defined under N.J.S.A. 39:1-1, is to be utilized as the vending unit, the applicant shall provide the following:*
 - (a) Vehicle model.*
 - (b) Vehicle registration number.*
 - (c) License plate number.*
 - (d) Proof of motor vehicle liability insurance coverage equal to or greater than the amounts required of a New Jersey motor vehicle, as prescribed in N.J.S.A. 39:6A-3*

- E. A Food Vending Vehicle license and permit issued under this chapter shall not be assignable nor transferable and may be used only in the operation of the vending vehicle described in the application.*

§180-3 Fees.

The fees to be collected by the Township Clerk for the permit for operation of a Food Vending Vehicle in the Township are set forth in Chapter 150 of the Township Municipal Code.

§180-4 Display of permit and license and other requirements

- A. Any person offering any food for sale from a Food Vending Vehicle in the Township pursuant to a license therefor from the Burlington County Health Department and the permit issued by the Township pursuant to this Ordinance shall post such permit and license in a conspicuous place on the Food Vending Vehicle.*

- B. Clean-up and removal of litter generated by the Food Vending Vehicle and its patrons shall be the responsibility of the Food Vending Vehicle owner/operator.*

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- C. All food items must be approved for sale by the Burlington County Health Department and shall be prepared according to Burlington County Health Department specifications and in accordance with N.J.A.C. 8:24, et seq.*
- D. All machinery used in the preparation of food items must be approved by the Burlington County Health Department All vehicles must be equipped with an inverter generator for noise control, with a maximum decibel rating to be established by the Township Manager or the Manager's designee and periodically updated based on experience with Food Vending Vehicles in the Township.*
- E. All products sold, disposed of or offered for sale under this article shall comply with all state laws and ordinances of the Township relating to food and food products.*
- F. The hours of operation for Food Vending Vehicles subject to the provisions of this chapter shall not be earlier than 10:00 a.m. and no later than 9:00 p.m. the same day, and only on days specified by the Township Manager pursuant to the permit issued pursuant to Section H of this chapter.*
- G. The sale or attempted sale of goods from a Food Vending Vehicle shall be prohibited except in areas permitted and specified by the Township Manager, or his or her designee, pursuant to the permit issued pursuant to Section H of this chapter. In no event shall a Food Vending Vehicle be located on a residential street or on a portion of a sidewalk or roadway abutting a restaurant or food licensee within the Township.*
- H. The Township Manager, or his or her designee, shall establish the dates, hours of operation and permitted location of all Food Vending Vehicles in the permit issued pursuant to this Chapter, and subject to the following conditions:*
 - a. The maximum number of Food Vending Vehicles to be permitted at any one time or event in the Township shall be . The Township Manager, or his or her designee shall have the authority to amend the number of permissible Food Vending Vehicles on a case by case basis, and each Food Vending Vehicle shall serve a different variety of food;*
 - b. In the event that more Food Vending Vehicle operators seek to apply for a permit on a day than permitted by the Township Manager in subsection (b) above, or if more than one operator offering the same variety of food seeks to apply for a permit, the Township shall maintain a rotating list of Food Vending Vehicles, and permits shall be issued on a rotating basis, provided that any food vending operator violating any term, condition or provision of this Chapter shall thereafter be prohibited from applying for a permit.*

§180-5 Violations and penalties.

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- A. *Any person who violates any provisions of this chapter shall, upon conviction thereof, be punished by a fine of not less than \$100.00 and not exceeding \$1,000.00, by imprisonment for a term not exceeding 90 days or by a period of community service not for more than 90 days, or any combination thereof. A separate offense shall be deemed committed on each day during or on which a violation occurs or continues.*

- B. *In addition to the penalties set forth herein, any person operating a Food Vendor Vehicle or cart who violates any provisions of this Chapter, or applicable provisions of Chapter 24 of the New Jersey State Sanitary Code, the Food Vending Vehicle shall be deemed a public safety hazard by the Township. Accordingly, in the instance of such violation, the Food Vending Vehicle in question may be impounded (and, in the instance of an operator not bearing the required license, shall be impounded) by either the Willingboro Township Police Department or Burlington County Health Department. In the event that any such vehicle is impounded, the Food Vending Vehicle may be redeemed by the person upon payment of the cost of impounding and any applicable storage charges. The said storage charge and cost of impounding shall be the same as are established for the impounding of motor vehicles.*

SECTION 2: *Chapter 150, entitled “FEES,” of the Township of Willingboro Municipal Code Book shall, in pertinent part, be amended as follows:*

NOTE: *Deletions have been ~~struck through~~ and additions in italics. Large portions of text which are unchanged by this ordinance have been removed and indicated via “...”*

§150-1 *General regulations and procedures.*

...§150-18 *Food Vending Vehicle Fees*

- A. *The annual operating permit fee for owners/operators of Food Vending Vehicles shall be \$50.00 per Food Vending Vehicle, payable to the Township Clerk.*

OR

- B. *The daily operating permit fee for owners/operators of Food Vending Vehicles shall be \$20.00 per day per Food Vending Vehicle, payable to the Township Clerk.*

SECTION 3: *All Township ordinances inconsistent with any of the terms and provisions of this Ordinance are hereby repealed to the extent of such inconsistencies; and*

SECTION 4: *In the event that any section paragraph, clause phrase, term, provision or part of this Ordinance shall be adjudicated by a court of competent jurisdiction to be invalid or*

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unenforceable for any reason, such judgment shall not effect, impair or invalidate the remainder thereof, but shall be confined in its operation to the section, paragraph, clause, term, provision or part thereof directly involved in the controversy in such judgment shall be rendered; and

SECTION 5: *This Ordinance shall take effect immediately upon final passage and publication as provided by law.*

MOTION TO TABLED TIL FEB 16,2021

<i>Recorded Vote</i>	<i>Motion</i>	<i>2nd</i>	<i>Yea</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>			X			
<i>Councilwoman Perrone</i>	X		X			
<i>Councilwoman Whitfield</i>			X			
<i>Deputy Mayor McIntosh</i>		X	X			
<i>Mayor Worthy</i>			X			

Discussion

- Councilwoman Whitfield: it is my understanding that the food truck is for festivals
- Councilwoman Perrone: Council meeting is when we want to hear from the public and their ideas, concerns and recommendations. I am in favor of the food trucks.
- Councilman Anderson: My comments are in line with Mr. Thomas and Ms. Mallory. Can we state what we want in the ordinance so that it is clear.
- Councilwoman Whitfield the ordinance does state where the food trucks can/ cannot Park
- Mayor Worthy: In support of food trucks not only for festivals but to support entrepreneurs. What is maximum decimal rating (108-4d)? 180-5a violation and penalty. Is 90 days the right number for a food truck violation?
- Councilwoman Whitfield: I will be in favor of taking imprisonment out completely.
- Councilman Anderson: Mr. Solicitor, if there are so many changes would not, we must do the first reading over?
- Deputy Mayor McIntosh: Agree with Councilman Anderson, whatever the intent is make sure it is captured in the ordinance. I am in favor of the food truck initiative.
- Councilwoman Perrone: Imprisonment piece should be left up to the judicial system.
- Solicitor Brian Turner: Councilwoman Perrone is 100 percent correct. I believe it is written that way throughout municipality because all ordinances should be read the same way. It is the township version of law and order. I think it should be left as written.
- Councilwoman Whitfield: I appreciate what you said Mr. Turner but one of things that I have really been focus on it the social justice piece of the ordinance that we put in place. Historically, black and brown people are given harsher punishment for minor offenses.
- Councilwoman Perrone: what are the substantial changes?

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- Solicitor Mr. Turner: Determining a location; Remove incarceration from the ordinance (I must do research on that one)
- Councilwoman Perrone: I am not in favor of removing the 90 day imprisonment. It should come to the next meeting as discussion.
- Mayor Worthy: We will put on the agenda as old business for discussion before first reading.

RESOLUTIONS

Res 2021 – 2 CORRECT: A RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO PROVIDING FOR TEMPORARY BUDGET APPROPRIATIONS FOR 2021

**RECEIVED THE FOLLOWING CORRECTION FROM CFO:
PAGE 1:
CHG THE YEAR 2020 TO 2021
CHG THE TOTAL OF \$12,949,073.71 TO 13,219,249.72 TO
MATCH TOTAL ON LAST PAGE.**

<i>Recorded Vote</i>	<i>Motion</i>	<i>2nd</i>	<i>Yea</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>			X			
<i>Councilwoman Perrone</i>		X	X			
<i>Councilwoman Whitfield</i>	X		X			
<i>Deputy Mayor McIntosh</i>			X			
<i>Mayor Worthy</i>			X			

Res 2021 – 15 A RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO PROVIDING FOR APPOINTMENTS TO VARIOUS TOWNSHIP BOARD.

WHEREAS, vacancies exist on various Township Boards and commissions; and

NOW THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in Public Sessions this 19TH day of January, 2021, that the attached lists represent the Council appointments to the various Township Boards and/or Commissions; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the appointees and to the Chairpersons of the respective Boards, for their information and attention.

<i>Recorded Vote</i>	<i>Motion</i>	<i>2nd</i>	<i>Yea</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>		X	X			
<i>Councilwoman Perrone</i>			X			

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<i>Councilwoman Whitfield</i>			X			
<i>Deputy Mayor McIntosh</i>	X		X			
<i>Mayor Worthy</i>			X			

Shelter Board:

Tears Hall, Staci Burns, Deborah Lee

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
<i>Councilman Anderson</i>	x						
<i>Councilwoman Perrone</i>							
<i>Councilwoman Whitfield</i>		x					
<i>Deputy Mayor McIntosh</i>							
<i>Mayor Worthy</i>							

Environmental Commission:

Jose Redmond, Christian Whittaker, Davon McCurry

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
<i>Councilman Anderson</i>	x						
<i>Councilwoman Perrone</i>							
<i>Councilwoman Whitfield</i>		x					
<i>Deputy Mayor McIntosh</i>							
<i>Mayor Worthy</i>							

Economic Development:

Fred Worthy, Sharon Anderson, Richard Green, Martha Boyer – Business Owner
 Christopher Gore, Dr. Rhonda Palmer, Dr. Jamar Purnsley, Yeta Phillips

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
<i>Councilman Anderson</i>							
<i>Councilwoman Perrone</i>							
<i>Councilwoman Whitfield</i>	x						
<i>Deputy Mayor McIntosh</i>		x					
<i>Mayor Worthy</i>							

Library Board

Patricia Lindsay-Harvey

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
<i>Councilman Anderson</i>							
<i>Councilwoman Perrone</i>							
<i>Councilwoman Whitfield</i>							
<i>Deputy Mayor McIntosh</i>		x					
<i>Mayor Worthy</i>	x						

Municipal Alliance:

Staci Burns – Coordinator/Chair, Yeta Phillips, Alice McIntosh

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent

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<i>Councilman Anderson</i>							
<i>Councilwoman Perrone</i>							
<i>Councilwoman Whitfield</i>		x					
<i>Deputy Mayor McIntosh</i>							
<i>Mayor Worthy</i>	x						

Parade/Events:

Taylor Hamilton, John Greer, Stephen Craig, Esther Turner, April Maxwell-Henley
 Jasmine Davis

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
<i>Councilman Anderson</i>	x						
<i>Councilwoman Perrone</i>		x					
<i>Councilwoman Whitfield</i>							
<i>Deputy Mayor McIntosh</i>							
<i>Mayor Worthy</i>							

Zoning Board

Davon McCurry – Full Member
 Nicole Thomas – Alternate

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
<i>Councilman Anderson</i>	x						
<i>Councilwoman Perrone</i>							
<i>Councilwoman Whitfield</i>							
<i>Deputy Mayor McIntosh</i>		x					
<i>Mayor Worthy</i>							

Route 130 Corridor

Sharon Anderson, Stephen Craig, John Greer (one more left)

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
<i>Councilman Anderson</i>							
<i>Councilwoman Perrone</i>							
<i>Councilwoman Whitfield</i>							
<i>Deputy Mayor McIntosh</i>	x						
<i>Mayor Worthy</i>		x					

WMUA

Kevin McIntosh – move from Alt to Full Member, Carl Turner – Alt 1, James Boyer – Alt 2

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
<i>Councilman Anderson</i>							
<i>Councilwoman Perrone</i>							
<i>Councilwoman Whitfield</i>		x					
<i>Deputy Mayor McIntosh</i>							
<i>Mayor Worthy</i>	x						

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Youth Advisory

Karen Paige, Nicole Thomas, Claudine Archer, Dr. Rhonda Palmer, Chloe Worthy – student

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson							
Councilwoman Perrone							
Councilwoman Whitfield	x						
Deputy Mayor McIntosh		x					
Mayor Worthy							

Citizen Award Committee:

Yeta Phillips, Nicole Thomas, Kafi Meekins

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson							
Councilwoman Perrone							
Councilwoman Whitfield							
Deputy Mayor McIntosh		x					
Mayor Worthy	x						

Planning Board

Donya Jean-Baptiste – Alternate 1, Nicole Thomas – Alternate 2

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson							
Councilwoman Perrone							
Councilwoman Whitfield	x						
Deputy Mayor McIntosh							
Mayor Worthy		x					

Res. 2021 – 16

A RESOLUTION AUTHORIZING AN EXTENSION OF THE CONTRACT WITH FARNSWORTH & SEMPTIMHELTER, LLC MEDICAL BILLINGS FOR THIRD PARTY BILLING SERVICES FOR EMERGENCY MEDICAL SERVICES

WHEREAS, on February 5, 2019 by Resolution 2019-29 the Township Council of the Township of Willingboro awarded and authorized a two (2) year contract to Farnsworth & Semptimphelter, LLC for Third Party Billing Services for Emergency Medical Services, pursuant to local public contracts law, N.J.S.A. 4A: 11-1, et seq.; and

WHEREAS, N.J.S.A. 40A:11-15 authorizes an extension of the term of a contract for two one year extensions or one two year extension, where the statutory length of the contract is for three years or less; and

WHEREAS, there has continued to be a need for the services contracted and to recover the Emergency Medical Services costs utilizing third party billing services; and

WHEREAS, the Township Council finds that the services are being performed in an effective and efficient manner; and

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***WHEREAS,** the term of the contract, as extended, shall not exceed five years; and*

***WHEREAS,** any price change included as part of the extension shall be based upon the price of the original contract as cumulatively adjusted, and shall not exceed the change in the index rate for 12 months preceding the most recent quarterly calculation available at the time the contract is renewed; and*

***WHEREAS,** the terms and conditions of the contract shall remain substantially the same; and*

***WHEREAS,** the Township Council has determined that it is in the best interest of the Township to extend the contract with Farnsworth & Semptimphele, LLC for two years from March 1, 2021.*

***NOW, THEREFORE, BE IT RESOLVED THAT** the Township Council of the Township of Willingboro; assembled in public session on this 19th day, January 2021, that the contract with Farnsworth & Semptimphele, LLC, 692 Main Street, P.O. Box 467, Lumberton, New Jersey, 08048 for third party Billing Services for Emergency Medical Services is hereby extended for the period of two years from March 1, 2021 to February 28, 2023.*

***BE IT FURTHER RESOLVED** that a certified copy of this resolution shall be provided to the Finance Director, Chief Anthony Burnett, and Farnsworth & Semptimphele, LLC.*

<i>Recorded Vote</i>	<i>Motion</i>	<i>2nd</i>	<i>Yea</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>		X	X			
<i>Councilwoman Perrone</i>	X		X			
<i>Councilwoman Whitfield</i>			X			
<i>Deputy Mayor McIntosh</i>			X			
<i>Mayor Worthy</i>			X			

Res. 2021 – 17 A RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN WILLINGBORO TOWNSHIP AND VIRTUA HEALTH INC. FOR ADVANCED LIFE SUPPORT SERVICES TRANSPORTATION

WHEREAS, the Township of Willingboro provides Basic Life Support services and transportation to its residents and others in specific situations; and

WHEREAS, the Township has a need to provide Advanced Life Support Services (ALS) transportation to its residents and others in specific situations; and

WHEREAS, Virtua Health Inc. is the only provider licensed by the State of New Jersey to provide Advanced Life Support services (Mobile Intensive Care MICU) in Burlington County.

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WHEREAS, the Mobile Intensive Care units in Burlington County do not have a transport vehicle (ambulance) and therefore rely upon the agencies or municipalities to transport patients to local area hospitals while they provide the crew for that particular agency's ambulance.

WHEREAS, the Township of Willingboro finds that it is in the best interest of the Township to enter into an Agreement with Virtua Health Inc. for the transportation of individuals requiring advanced life support emergency medical transportation services effective February 1, 2021; and

WHEREAS, the federal government permits only one agency to submit a combined bill for their services when Medicare and Medicaid patients are involved; and

WHEREAS, by this agreement Virtua Health, Inc., agrees to compensate the transporting agency a designated fee for the transport when a patient who is covered by Medicare and Medicaid insurances, and is rendered treatment by the Virtua Mobile Intensive Care Unit personnel.

WHEREAS, the purpose of this agreement is only for billing purposes that deal with Medicaid and Medicare patients and all other insurances are billed by both Basic Life Support and Advanced Life Support agencies.

WHEREAS, in order to provide the advanced life support services, the Township of Willingboro intends to enter into the Transport Agreement between the Township of Willingboro and Virtua Health Inc. for a period of one (1) year, effective February 1, 2021 and terminating January 31, 2022; and

WHEREAS, the Township Council finds that the health, safety, and welfare of the residents of the Township of Willingboro will benefit from Willingboro entering into a Transport Agreement with Virtua Health Inc. for one year.

NOW, THEREFORE BE IT RESOLVED on this 19th day of January 2021 in open public session that the Mayor and Clerk are hereby authorized to execute the Transport Agreement between Willingboro Township & Virtua Health, Inc. attached hereto.

<i>Recorded Vote</i>	<i>Motion</i>	<i>2nd</i>	<i>Yea</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>		<i>x</i>	<i>x</i>			
<i>Councilwoman Perrone</i>			<i>x</i>			
<i>Councilwoman Whitfield</i>			<i>x</i>			
<i>Deputy Mayor McIntosh</i>	<i>x</i>		<i>x</i>			
<i>Mayor Worthy</i>			<i>x</i>			

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**Res 2021 - 18 RESOLUTION AUTHORIZING THE CANCELLATION OF AGED
OUTSTANDING CHECKS**

WHEREAS, there exist certain prior years outstanding checks on the bank reconciliations of the Township of Willingboro; and

WHEREAS, it has been determined that these checks are more than one year old and should be cancelled; and

WHEREAS, Township Council has determined that it is in the best interest of the Township to cancel outstanding checks that are more than one year old.

NOW, THEREFORE, BE IT RESOLVED, on this 19TH day of January 2021, in open public session by the Township Council of the Township of Willingboro, in the County of Burlington, State of New Jersey that the outstanding checks identified in the memorandum of the Willingboro Municipal Court Administrator Luisa Deleon to the Finance Department dated 31, 2020 that is attached hereto, shall be cancelled.

<i>Recorded Vote</i>	<i>Motion</i>	<i>2nd</i>	<i>Yea</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>			<i>x</i>			
<i>Councilwoman Perrone</i>			<i>x</i>			
<i>Councilwoman Whitfield</i>		<i>x</i>	<i>x</i>			
<i>Deputy Mayor McIntosh</i>	<i>x</i>		<i>x</i>			
<i>Mayor Worthy</i>			<i>x</i>			

**Res 2021 – 19 GOVERNOR’S COUNCIL ON ALCOHOLISM AND DRUG ABUSE
FISCAL GRANT CYCLE OCTOBER 1, 2020 - JUNE 30, 2021**

FORM 1B

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Township of Willingboro Council of the Township of Willingboro of, County of Burlington, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

WHEREAS, the Township of Willingboro Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township of Willingboro Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Burlington;

NOW, THEREFORE, BE IT RESOLVED by the Township of Willingboro of Township of

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Willingboro, County of Burlington, State of New Jersey hereby recognizes the following:

1. The Township of Willingboro Council does hereby authorize submission of a strategic plan for the Municipal Alliance grant for October 1, 2020 – June 30 2021 in the amount of:

DEDR	\$ <u>6084.00</u>
Cash Match	\$ <u>1521.00</u>
In-Kind	\$ <u>4563.01</u>

2. The Township of Willingboro Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Recorded Vote	Motion	2 nd	Yea	No	Abstain	Absent
Councilman Anderson		x	x			
Councilwoman Perrone			x			
Councilwoman Whitfield			x			
Deputy Mayor McIntosh	x		x			
Mayor Worthy			x			

Res 2021 -20 RESOLUTION OF THE COUNCIL OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING THE PROFESSIONAL SERVICES CONTRACT WITH PHOENIX ADVISORS, LLC

***WHEREAS**, the Township of Willingboro has need of a Continuing Disclosure Agent and Independent Registered Municipal Advisor ("IRMA") to stay in compliance with Secondary Market Disclosure obligations in connection with one or more bond issuances to provide certain financial and other information, and notices within specified timeframes, in a manner prescribed by various regulators; and*

***WHEREAS**, new rules and regulations promulgated by the Securities & Exchange Commission (SEC) restrict the provision of advice concerning the issuance of municipal · debt to those that are appropriately registered with the SEC; and*

***WHEREAS**, Phoenix Advisors, LLC is an appropriately registered expert in the field of municipal bond finance, and provides continuing disclosure services and is an independent registered municipal advisor under the SEC regulations; and*

***WHEREAS**, Phoenix Advisors, LLC provides professional services, in the areas of continuing disclosure agent services, municipal bond finance and as an Independent Registered Municipal Advisor, pursuant to N.J.S.A. 40A:11-1, et seq.; and.*

***WHEREAS**, the Township intends to enter into a Professional Service Agreement (hereinafter "Agreement") with Phoenix Advisors, LLC for Continuing Disclosure Agent Services and as Independent Registered Municipal Advisor at a cost not to exceed \$2000.00, as set forth in the attached Agreement.*

***WHEREAS**, funds are available for this purpose as indicated by the Treasurer's Certification; and*

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NOW THEREFORE BE IT RESOLVED on this 19th day of January 2021, in open public session that the Council of the Township of Willingboro, County of Burlington, authorizes the Mayor of the Township of Willingboro to execute the attached 2021 Agreement covering Continuing Disclosure Agent Services and Appointment as Independent registered Municipal Advisor of Record with Phoenix Advisors, LLC.

<i>Recorded Vote</i>	<i>Motion</i>	<i>2nd</i>	<i>Yea</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>		x	x			
<i>Councilwoman Perrone</i>			x			
<i>Councilwoman Whitfield</i>	x		x			
<i>Deputy Mayor McIntosh</i>			x			
<i>Mayor Worthy</i>			x			

Res 2021 -21 *A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO AND AUTHORIZING EXECUTION OF PROFESSIONAL SERVICE AGREEMENTS FOR NOT TO EXCEED AMOUNTS AS DETERMINED*

WHEREAS, the Township of Willingboro has determined that it is appropriate to implement a fair and open process for the awarding of professional’s contracts; and

WHEREAS, the Clerk's Office of the Township publicly advertised and received statements of qualifications of professionals in a manner that fostered a fair and open process, utilizing the criteria and specific minimum requirements to meet the requirements of the Township; and

WHEREAS, all professionals are required to enter into a professional services agreement under terms and conditions set forth by Council; and

WHEREAS, the Planning and Zoning board appoints its own attorney and engineer, however, the Township Council determines the not to exceed amount of the professional services agreements with those professionals herein.

NOW, THEREFORE, BE IT RESOLVED, on this 19th day of January 2021, by the Township Council of the Township of Willingboro assembled in public session, that it hereby appoints the following firms or individuals and authorizes the Mayor and Clerk to execute professional services agreements with the following professionals not to exceed the amounts listed herein:

1. Services: Municipal Solicitor, Awarded to: Malamut & Associates, LLC, Cost: Not to exceed \$175,000.00 Non-litigated matters and \$25,000.00 Litigated, Duration: One year
2. Services: Municipal Auditor, Awarded to: Bowman & Company, Cost: Not to exceed \$82,000.00, Duration: One year
3. Services: Municipal Bond Counsel, Awarded to: McManimon, Scotland & Bauman,

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Cost: Not to exceed \$1700.00, Duration: One year

4. Services: Municipal Engineer, Awarded to: Pennoni, Cost: Not to exceed \$75,000.00, Duration: One year

5. Services: Municipal Foreclosure Counsel, Awarded to: James K Grace, Esquire, Cost: Not to exceed \$10,000.00, Duration: One year

6. Services: Municipal Labor Counsel, Awarded to: Malamut & Associates, LLC, Cost: Not to exceed \$80,000.00, Duration: One year

7. Services: Municipal Planner, Awarded to: CME Associates, Cost: Not to exceed \$10,000.00 Duration: One year

8. Services: Municipal Prosecutor, Awarded to: John McGill, III, Cost: Not to exceed \$43,000.00, Duration: One year

9. Services: Municipal Conflict/Substitute Prosecutor, Awarded to: Lawrence J. Lugongo, Cost: Not to exceed \$5000.00, Duration: One year

10. Services: Municipal Tax Attorney, Awarded to: Platt & Riso, PC, Cost: Not to exceed \$15,000.00, Duration: One year

11. Services: Fair Share Housing Counsel, Awarded to: Jeffrey R. Surenian & Assoc., Cost: Not to exceed \$17,000.00, Duration: One year

12. Services: Hearing Officer, Awarded to: M. Lou Garty, The Garty Law Firm, LLC, Cost: Not to exceed \$7,500.00, Duration: One year

13. Services: Consulting Engineer (2), Awarded to: (1) ARH; (2) Remington & Vernick, Engineers, Cost: Not to exceed \$32,500.00, Duration: One year

14. Services: Special Counsel, Awarded to: Soude Shabazz Woolridge, Cost: Not to exceed \$55,000.00, Duration: One year

15. Services: Zoning Board Engineer, Awarded to: CME Associates, Cost: Not to exceed \$5,000.00, Duration: One Year

16. Services: Zoning Board Attorney, Awarded to: Zeller & Wieliczko, Cost: Not to exceed \$5,500.00, Duration: One Year

17. Services: Planning Board Attorney, Awarded to: Cooper Levenson, P. A., Cost: Not to exceed \$6,100.00, Duration: One Year

18. Services: Planning Board Engineer, Awarded to: Carl Turner, Cost: Not to exceed \$6,000.00, Duration: One Year

19. Services: Public Defender, Awarded to: Andrew Duclair, Cost: Not to exceed \$5,000.00, extra matter, \$17, 476.00, Duration: One Year

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<i>Recorded Vote</i>	<i>Motion</i>	<i>2nd</i>	<i>Yea</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>			x			
<i>Councilwoman Perrone</i>	x		x			
<i>Councilwoman Whitfield</i>		x	x			
<i>Deputy Mayor McIntosh</i>			x			
<i>Mayor Worthy</i>			x			

Approval of Raffle Corpus Christi Church

<i>Recorded Vote</i>	<i>Motion</i>	<i>2nd</i>	<i>Yea</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>			X			
<i>Councilwoman Perrone</i>	X		X			
<i>Councilwoman Whitfield</i>			X			
<i>Deputy Mayor McIntosh</i>		X	X			
<i>Mayor Worthy</i>			X			

NEW BUSINESS:

Mayor:

Council Liaison Roles Document

- Councilwoman Perrone- it is helpful- in favor
- Councilwoman Whitfield – it is a necessary addition – in favor
- Deputy Mayor- helpful for committees and boards also – in favor
- Councilman Anderson – no feedback- he is good

Code of Conduct Document (Zoom Protocol)

- Will re- address after everyone has read document

OLD BUSINESS:

Councilwoman Whitfield

- Stormwater control mentioned in the manager’s report; We have had one meeting with stakeholders (School Board, WMUA, Green Team, Environmental Commission, Zoning Board and Planning Board) to plan the move forward with stormwater management plan. There will be meeting tomorrow to more feedback before the plan is presented to Council.

PUBLIC COMMENT

Pat Lindsey Harvey – 12 Hadley Lane

- Thank you for appointment to Library Board.
- Business incubator – fantastic idea and are good for new and upcoming businesses. It does not work unless you have some type of business education involved. Ms. Cotton

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who is vice President of workforce development (RCBC). They would love to partnership with the township if we decided to move forward with incubator initiative.

Thomas Floyd –

- Little upset because it was mentioned that council had food truck document floating around. It would have been nice if we could have had a community discussion about it.
- Documents have plenty of unworkable hole in it that will cost us a lot of money. Food trucks could be the dream for this community, but it could also be a nightmare.
- Page 5 have a \$50.00 operating fee or \$20.00 a day fee. Someone can come and pay 50.00 for a whole year? We must really work this. I would love to see food trucks in here but only if it is working right.
- We are adding more work to a workforce that can barely keep up with what we have. Ordinances without enforcement is no ordinance at all. The workers do not work on the weekend.
- We have an ordinance for yard sales that is currently not enforced. Who will take care of the upcoming bike path?
- How is public work going to take care of the community if they must do the pools too?
- Who is going to inspect food trucks and make they are doing the right thing and at the right location?
- If you want to include us, then include us but do not just throw things on us.

Mattie Mallory – 5 Hudson Place

- Fire house on Sunset Road was sold. What was the price?
- Update on the repairs on the Library. Bank started in November and it is almost completed. Cannot understand why we cannot get the work done on the Library.
- Glad to hear we are concerned about the maintenance of the township. There is plenty work to be done. Put in a request over 6 months ago about dead trees in the back of her house and she have not heard anything to date.
- We need more patrol at the Kennedy center. Cars are illegally park from Andy Kim office forward.

Shirley Dilworth – 36 Newport Lane

- Happy New Year. Still concerned about Library. The work seems to be stopped. Can we get an update as to when the work will be restored?
- Public work department- Leaf collection started latter part October – January. When we get the schedule, and we rake the leaves to the street according to the schedule and the leaves do not get vacuum until January (at lease on my street) that is a problem. Leaves are blown everywhere. I think the citizens of Willingboro deserve better.
- Code enforcement officer. We need more. There should be one for every park. Citizens should not have to call and report. The code enforcer should be inspecting their assigned parks on a regular basis.
- Code enforcement is not working, and it needs to work better.

Ted Nixon – 50 Windover -Willingboro Task Force

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- I submitted Master Plan suggestion to planning board. Ms. Green stated it was sent over to Council. Did you receive it? Or where do we need to go to register our suggestion for the Master Plan?

Mrs. Williams – 8 Botany Circle

- Thank you for this forum. Thank you to Councilwoman Whitfield for her representation for the NAACP on Sunday.
- Food Trucks- misrepresentation; ensure that they are not in front of schools
- Is there any help for depression of our students?

Carl Turner –

- Happy New Year! Clarification on the food truck. For the Jazz Fess the commercial food trucks had to go through a permitting process. Is the individual going to be included in that or are they going throughout the township? Please clarify
- Also, the township does have a noise ordinance, you may want to revisit that.
- For fees and penalty, I am sure the Solicitor will get with the Judge on that.

Jackie Mack – 70 Maplewood lane

- Lot of talk surrounding Food Trucks. I agree with Mr. Floyd. There are a lot of unanswered questions.
- Would like a public forum for all the things coming into being. I am not against food trucks.
- Leaves pick up was delayed due to storm and then snowstorms. Lot of trees that residents pushed to the streets. My suggestion would be that code enforcer put note on people doors to remove their trees from the street.
- Thank you, Mr. Tunstall for speaking with comcast to clean up their area.
- If the Inspections department hire anyone else, have them to work on Saturday.

Sharon Anderson –

- Food Truck- glad to hear discussion from everyone. There are state and county inspections and oversight without a cost to us. Like to see reference to those other inspections done by Inspections department when the code is presented.
- Like to ask Council to ask Master Planning Board to do a study on static food trucks business. (Not with predetermine answers)
- Movement for social justice reform; would like to see Willingboro be the first to removing incarceration where its cost is beyond its effectiveness for deterrence.
- If we cannot remove imprisonment because of other codes, then maybe they should be re-written too.

William Weston – 44 Bosworth Lane

- Food Truck – recommend imprisonment be removed

RESPONSE FROM TOWNSHIP MANAGER TO:

Library Overhang Repairs – Process is ongoing; ARH and Inspections department connected

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today; permitting process reveal an addendum being done; that was a miscommunication on my part, I have since forward that to Ms. Cornforth for contract review.

Master Plan Suggestion- should have been forwarded to planning board. I do not why they sent you away. We will make sure that gets back to the planning board.

Clarity on Local Vendors – currently there is guidance in ordinance for specific event. This will allow for other types of events.

Fee - \$50.00 fee is equivalent to the mercantile license.

Ms. Anderson – please contact me. Would love to hear other suggestion.

Sale Price of Fire House – \$225,000

COUNCIL COMMENTS:

Councilwoman Perrone:

Come back to me

Councilman Anderson:

Thank everyone for coming out. Mr. Floyd, I appreciate your input.

Councilwoman Whitfield: Good evening everyone. I appreciate all the discussion on the food trucks ordinance. Council meeting is where these discussions need to be held. So, I encourage you to continue doing that. Thank you, Ms. Harvey for the contact for the Business incubator. I will be looking into that. I will explore through Mr. Howard a mental health initiative. Thank you, Ms. Williams for bring that to our attention.

Councilwoman Perrone: Congrats to community members; Food trucks – I am okay with having a community meeting concerning food trucks; envision trucks at JFK center and events; very important that we have legal information place in our ordinance; Willingboro is not a place to sell Alcohol, drugs, tobacco, etc., - I would like to see jail time put in the ordinance for those things; leave judicial items for the judicial system. Looking forward to hearing back from Mr. Turner. Thank you all for coming out.

Deputy Mayor:

Congratulations to all appointees; We still have other openings. Looking forward to a productive year. Have a good night.

Mayor

Thank you all for coming out; Congratulations to all appointees; reach out to clerk to be sworn in; I will not be doing the Willingboro update tomorrow due to inauguration; looking forward to working together and moving Willingboro forward.

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Res 2021 – 22 AUTHORIZING AN EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL (Not Needed)

WHEREAS, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed; and

WHEREAS, a request has been made of the Township Council assembled in public session on this 19th day of January 2021 to convene a closed Executive session consistent with the provisions of N.J.S.A. 10:4-12b; and

NOW, THEREFORE, upon motion duly made and seconded and passed by a vote of in favor and opposed, **BE IT RESOLVED** by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey that an Executive Session of the Township Council meeting shall be convened to discuss one or more of the following categories as noted:

- _____ 1. Any matter which, by express provision of federal law, state statute or rule of court is rendered confidential or excluded from the public portion of the meeting.
- _____ 2. Any matter in which the release of information would impair the right to receive funds from the United States Government.
- _____ 3. Any material the disclosure of which constitutes, and unwarranted invasion of privacy as set forth in N.J.S.A. 10:4-12b (3).
- _____ 4. Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees.
- _____ 5. Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed.
- _____ 6. Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law.
- _____ 7. Any pending or anticipated litigation or contract negotiations in which Township Council is or may become a party.
- _____ 8. Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.
- _____ 9. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment and other categories set forth in N.J.S.A.

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10:4-12b(8).

- _____ 10. Any deliberations occurring after a public hearing that may result in the imposition of specific civil penalty or the suspension of loss of a license or permit as set forth in N.J.S.A. 10:9-12b(9).

BE IT FURTHER RESOLVED that the general nature of the subject to be discussed relates to:

BE IT FURTHER RESOLVED that the time when and the circumstances under which the discussion conducted in closed session will be disclosed to the public, in accordance with N.J.S.A. 10:4-14, and to the extent that it is not inconsistent with N.J.S.A. 10:4-12.

ADJOURNMENT : 9:57PM

ALL BUSINESS ITEMS ARE TENTATIVE PENDING THE REVIEW AND APPROVAL OF
THE LAW DEPARTMENT.