

**WILLINGBORO TOWNSHIP COUNCIL-SPECIAL MTG
FEBRUARY 9, 2021
6:00 PM
Via ZOOM**

To Join Zoom Meeting.

1. Type in address bar: <https://zoom.us>
2. Click "Join Meeting" on the top menu bar
3. Meeting ID: 953 6953 7139
4. Password: 531748

Telephone Users May Dial In:

1-646-558-8656
Password: 531748

6:00PM

Call to order

Flag Salute

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner:

On February 3, 2021 advance written notice of this meeting was posted on the bulletin board in the Municipal Complex.

On February 2, 2021 advance written notice of this meeting was mailed to the Burlington County Times, Willingboro, the Trenton Times, the Philadelphia Inquirer and the Courier Post.

On February 3, 2021 advance written notice of this meeting was filed with the Township Clerk.

The Clerk is directed to enter into the minutes of this meeting this public announcement.

Roll Call

Councilmember	Present	Absent
<i>Councilman Nathaniel Anderson</i>	X	
<i>Councilwoman Rebecca Perrone</i>	X	
<i>Councilwoman Samantha Whitfield</i>	X	
<i>Deputy Mayor Kaya McIntosh</i>	X	
<i>Mayor Dr. Tiffani Worthy</i>	X	

PROCLAMATION

- **Heart Association Month**
- **Black History**

MUNICIPAL UPDATES

- *Thank you to the families who donated basket of snacks to Fire and EMS personnel*
- *Invite to all of Willingboro to Walk A Mile In My Shoes"*
- *Thanks to DPW, Building & Maintenance and Police personnel for Snow Operation efforts.*

PUBLIC COMMENT (AGENDA ITEMS ONLY)

- *Mr. Floyd* 8 Buckingham Drive:
 - *no agenda for tonight? TWP Clerk – it is the same agenda. The date was changed;*
 - *Shared Services – is a one way street, the other municipalities are not going to do anything for us;*
 - *Bamboo Ordinance – another ordinance? And we failed to give inspections more help. It will be another ordinance that will not be enforced.*
- *Ms. Pat Lindsey-Harvey* 12 Hadley Lane

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- *Serious concerns about shared services (animal control); need to be re-look to see if we are getting reciprocal from other towns.*

ORDINANCES

Ord 2021 – 2

AN ORDINANCE AUTHORIZING AMENDMENTS TO THE TOWNSHIP OF WILLINGBORO MUNICIPAL CODE BOOK TO ADD A NEW CHAPTER 100, TO BE ENTITLED “BAMBOO, REGULATION OF” ADOPTING REGULATIONS FOR THE PLANTING, CONTROLLING AND REMOVAL OF BAMBOO.

FIRST READING

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
<i>Councilman Anderson</i>			X				
<i>Councilwoman Perrone</i>			X				
<i>Councilwoman Whitfield</i>		x	X				
<i>Deputy Mayor McIntosh</i>	x		X				
<i>Mayor Worthy</i>			X				

Discussion:

- *Mayor: Residents and Council have concerns about enforcement; Mr. Howard stated enforcement of ordinances continue to be job of the code enforcement officer. Mr. Tunstall stated that inspection wrote the ordinance and inspections will enforce it.*

Motion to Recess due to Solicitor technical difficulty with his computer

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
<i>Councilman Anderson</i>			X				
<i>Councilwoman Perrone</i>	x		X				
<i>Councilwoman Whitfield</i>		x	X				
<i>Deputy Mayor McIntosh</i>			X				
<i>Mayor Worthy</i>			X				

6:31 Motion to reconvene

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
<i>Councilman Anderson</i>			X				
<i>Councilwoman Perrone</i>			X				
<i>Councilwoman Whitfield</i>	x		X				
<i>Deputy Mayor McIntosh</i>		x	X				
<i>Mayor Worthy</i>			X				

Discussion continues:

- *Mayor ask Mr. Turner (Solicitor) about violations and penalties, would it be more consistent to refer to chapter 1 of our ordinance, General provisions instead of independently. Mr. Turner stated penalties are the same.*

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- Deputy Mayor ask Mr. Howard, how many residents will be affected by this ordinance? Mr. Howard stated he did not have an answer to that question. Mr. Tunstall stated this ordinance was written for property that have been impacted, specifically the wetlands.
- Councilwoman Whitfield asked Mr. Tunstall was the response he gave stipulated in the ordinance? Mr. Tunstall stated that it is in the ordinance. Councilwoman Whitfield stated that she has an issue with violations and penalty in general.

Ord 2021 – 3

ORDINANCE OF THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY PROVIDING FOR THE RE-APPROPRIATION OF **\$53,056.69** IN UNUSED DEBT AUTHORIZATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSES IN ORDER TO PROVIDE FOR THE RENOVATIONS & IMPROVEMENTS TO VARIOUS MUNICIPAL BUILDINGS.

FIRST READING

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson			X				
Councilwoman Perrone			X				
Councilwoman Whitfield	X		X				
Deputy Mayor McIntosh		X	X				
Mayor Worthy			X				

DISCUSSION: Mr. Howard explained that this ordinance allowed reappropriation of funds for completed projects that had funds left over to use for a different project.

RESOLUTIONS

Res 2021 – 21

APPROVED – JANUARY 19TH, 2021 A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO AND AUTHORIZING EXECUTION OF PROFESSIONAL SERVICE AGREEMENTS FOR NOT TO EXCEED AMOUNTS AS DETERMINED

19. Services: Public Defender, Awarded to: Andrew Duclair, Cost: Not to exceed \$5,000.00, Duration: One Year

Should have read

19. Services: Public Defender, Awarded to: Andrew Duclair, Cost: Not to exceed \$5,000.00, extra matter, \$17, 476.00(incl extra ordinary matters/regular), Duration: One Year

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson			X				
Councilwoman Perrone			X				
Councilwoman Whitfield	X		X				
Deputy Mayor McIntosh		X	X				
Mayor Worthy			X				

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*Res. 2021- 24 AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO PLACE
MUNICIPAL CHARGES ON CERTAIN PROPERTIES FOR FAILING TO
ADDRESS PROPERTY MAINTENANCE VIOLATIONS*

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
<i>Councilman Anderson</i>			X				
<i>Councilwoman Perrone</i>			X				
<i>Councilwoman Whitfield</i>		X	X				
<i>Deputy Mayor McIntosh</i>	X		X				
<i>Mayor Worthy</i>			X				

Discussion:

Mayor asked Mr. Howard if the line items can be identified. Where does the money come from to pay for certain items?

How do we ensure that the money goes back in the right pot? Unsure of how the money portion is taken care of.

Mr. Howard stated that he did not have it readily available, but monies come from General Fund.

Deputy Mayor ask if the properties were vacant? and can we get a status of vacant properties on the sheets?

Mr. Howard stated that Mr. Tunstall will provide that going forward

*Res 2021- 25 AUTHORIZING THE APPROVAL OF VOUCHERS FOR PAYMENT &
RATIFICATION*

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
<i>Councilman Anderson</i>			X				
<i>Councilwoman Perrone</i>			X				
<i>Councilwoman Whitfield</i>	x		X				
<i>Deputy Mayor McIntosh</i>		x	X				
<i>Mayor Worthy</i>			X				

Discussion:

Mayor asked was the repairs to the ambulance completed.

*Res 2021- 26 A RESOLUTION AUTHORIZING AN INCREASE IN THE CONTRACT
AMOUNT OF COOPER LEVENSON, LLC AS PLANNING BOARD SOLICITOR*

MOTION TO TABLED UNTIL MAR 16, 2021

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
<i>Councilman Anderson</i>			X				
<i>Councilwoman Perrone</i>			X				
<i>Councilwoman Whitfield</i>	X		X				
<i>Deputy Mayor McIntosh</i>		X	X				
<i>Mayor Worthy</i>			X				

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Discussion:

Deputy Mayor asked is this in addition to what we increased? Did the planning board request this? Ms. Bligen yes.

Councilwoman Whitfield is this for 2020? Ms. Bligen, yes

Mayor asked Mr. Howard, how would we know or what mechanism is in place to avoid going over the NTE?

Mr. Howard stated that he and the CFO has devised a plan to prevent this from reoccurring.

Councilwoman Whitfield, I would like to rescind my motion and table.

Res 2021– 27 RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT TO INCREASE THE VENDOR THRESHOLD TO PROVIDE THE TOWNSHIP WITH PER DIEM MULTI-LICENSED PROFESSIONAL SERVICES

MOTION TO TABLE UNTIL FEB 16, 2021

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
<i>Councilman Anderson</i>			X				
<i>Councilwoman Perrone</i>			X				
<i>Councilwoman Whitfield</i>	X		X				
<i>Deputy Mayor McIntosh</i>		X	X				
<i>Mayor Worthy</i>			X				

Res 2021 – 28 RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT TO INCREASE THE VENDOR THRESHOLD TO PROVIDE THE TOWNSHIP WITH PER DIEM MULTI-LICENSED PROFESSIONAL SERVICES

MOTION TO TABLE UNTIL FEB 16, 2021

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
<i>Councilman Anderson</i>			X				
<i>Councilwoman Perrone</i>			X				
<i>Councilwoman Whitfield</i>		X	X				
<i>Deputy Mayor McIntosh</i>	X		X				
<i>Mayor Worthy</i>			X				

Discussion: Mayor asked for rationale for this resolution?

Mr. Howard stated to maximize the licenses that the vendor has in the absence of employees. (vacation, sick, etc.)

Mr. Turner it would be my advice to tabled, this resolution as well.

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Res. 2021-29 RESOLUTION AUTHORIZING REFUNDS FOR OVERPAYMENTS OF TAXES

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson			X				
Councilwoman Perrone			X				
Councilwoman Whitfield	x		X				
Deputy Mayor McIntosh		x	X				
Mayor Worthy			X				

Discussion: Is this for the two property?

Res 2021- 30 RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR EMERGENCY RESIDENTIAL ROOF AND ADDITIONAL STRUCTURAL DAMAGE REPAIRS

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson			X				
Councilwoman Perrone	x			x			
Councilwoman Whitfield				x			
Deputy Mayor McIntosh		x		x			
Mayor Worthy				x			

Discussion:

Mayor asked for clarification.

Mr. Howard this residents has been given several violations. Resident is unable to pay for the repairs. There will be a lien place on the house to do the repairs. Resident agreed to the agreement.

Mayor asked is this a program for all residents to apply?

Mr. Howard states process is being fine tuned

Mr. Tunstall we are dealing with as a resolution because it exceeded the 17,500 cap.

Mayor asked is there a budget line?

Mr. Howard stated that it is in the same general fund line.

Deputy Mayor ask Mr. Turner has he seen this in other municipalities?

Mr. Turner stated yes in Camden but only in emergency cases that effect public health. I have never seen it with an agreement with the township and the homeowner.

Mr. Howard stated that the resident did get 2 notices.

Deputy Mayor asked what liability is this to the township? How many property fall in this category?

Mr. Howard stated that we have many houses with this type of issue, all the liens are not for Grass.

Councilwoman Perrone this seem counter productive for council to approve this request. Not ethical for other residents to pay to fix someone else property. How confident are that we will get our money back?

Mr. Tunstall stated that this is being taken out of context. We do this all the time to

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abate the violation. We always get out money back from liens.

Councilwoman Perrone, *this seems like an in house problem. How does it affect the neighbors and public street side?*

Mr. Tunstall *states the house also has structural damage not only roof damage.*

Councilwoman Perrone *states she appreciate the responses from Mr. Howard and Mr. Tunstall, but she finds them to be unacceptable*

Mayor *states her concern is the lack of process and lack of knowing how much money is allocated for the program. It seems half- hazard.*

Res 2021 – 31 A RESOLUTION AUTHORIZING AN INCREASE IN THE CONTRACT AMOUNT OF FLORIO, PERRUCCI, STEINHART & FADER, LLC AS TOWNSHIP SOLICITOR

Motion to table until Feb 16, 2021

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson			X				
Councilwoman Perrone	x		X				
Councilwoman Whitfield			X				
Deputy Mayor McIntosh		x	X				
Mayor Worthy			X				

Discussion

Councilwoman Perrone is this it? Or are there other bills? I need clarity.

Mr. Howard states that this is their final bill.

Deputy Mayor asked how did their bill get so high? Is there anything in the contract that states they must let us know when they reached their threshold.

Mr. Howard states we have put mechanism in place to not exceed the threshold.

Mayor aske if someone from the municipality review the bill to make sure that they are accurate?

Mr. Howard, I cannot confirm nor deny.

Councilwoman Perrone stated that the resolution reads that there are ongoing bill? It should be revised to state that this is the final bill.

Councilwoman Whitfield asked if a process can be put in place to negate this from happening in the future.

Mr. Howard states we have put mechanism in place to not exceed the threshold.

Res 2021 – 32 RESOLUTION APPOINTING A TEMPORARY PURCHASING AGENT

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson			X				
Councilwoman Perrone			X				
Councilwoman Whitfield	x		X				
Deputy Mayor McIntosh		x	X				
Mayor Worthy			x				

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Res 2021 -33

A RESOLUTION AUTHORIZING THE EXECUTION OF SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF DELANCO FOR THE PROVISION OF ANIMAL CONTROL SERVICES.

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson			X				
Councilwoman Perrone			X				
Councilwoman Whitfield		x	X				
Deputy Mayor McIntosh	x		X				
Mayor Worthy			X				

Discussion

Mayor asked Mr. Howard to share how this share service would not hinder the township. Mr. Howard stated last year we had 8 it has been reduced to 4 and shortages in that department has been staffed

Deputy Mayor asked with the agreement are we confident that our residents are adequately taken care of.

Mr. Howard stated in the year 2020, 60 percent of the calls were for Willingboro Township. So yes, the Township will be taken care of. All calls are tracked.

Res 2021 -34

A RESOLUTION AUTHORIZING THE EXECUTION OF SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF MAPLE SHADE FOR THE PROVISION OF ANIMAL CONTROL SERVICES

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson			X				
Councilwoman Perrone			X				
Councilwoman Whitfield	x		X				
Deputy Mayor McIntosh		x	X				
Mayor Worthy			x				

Res 2021 – 35 RESOLUTION AUTHORIZING AN INCREASE TO THE TOWNSHIP'S BID THRESHOLD

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson			X				
Councilwoman Perrone			X				
Councilwoman Whitfield	x		X				
Deputy Mayor McIntosh		x	X				
Mayor Worthy			x				

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TREASURER REPORT FOR APPROVAL AND ADOPTION

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson			X				
Councilwoman Perrone			X				
Councilwoman Whitfield		x	X				
Deputy Mayor McIntosh	x		X				
Mayor Worthy			x				

NEW BUSINESS:

Code of Conduct (Zoom Procedures – Mayor)

*Some items need to be reworded (i.e., muting Council Meeting)
Does not address video procedure*

Storm Water Ordinance (Mr. Brevogel)

Will be on agenda for next meeting; draft was sent to council; had sever stakeholder meeting.

Vacant Properties Fee Ordinance (Mr. Tunstall)

*Began in 2016 and have not increase fee since that time
Adjusted Fee based on research from surrounding community; UCC fees are very similar; These fees were silence in the ordinance; so, we have addressed that issue with fee increase.*

Budget Meeting (Mayor)

When will we begin Budget meeting? Mr. Howard stated 1st meeting in March 2021

Council Update form (Mayor)

Thanked Mr. Howard for implementing Council Action Form

OLD BUSINESS:

Boards and Commissions (Additional Nominees)

Motion to open Boards and Commission for nominee

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson			X				
Councilwoman Perrone	x		X				
Councilwoman Whitfield		x	X				
Deputy Mayor McIntosh			X				
Mayor Worthy			x				

Shelter Board - Sharon Anderson

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson	x		X				
Councilwoman Perrone			X				
Councilwoman Whitfield		x	X				

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Deputy Mayor McIntosh			X				
Mayor Worthy			x				

MUA – Carl Turner, ~~April Maxwell Henley~~

Councilmember	Motion	2 nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson			t				
Councilwoman Perrone	x		a				
Councilwoman Whitfield			t				
Deputy Mayor McIntosh		x	t				
Mayor Worthy			t				

Mr. Howard stated Annual Report will be posted by the 12th; copies can be picked up at the Municipal building.

PUBLIC COMMENT

Pat Lindsey Harvey 12 Hadley Lane

- Storm water management – I have not seen a plan is that coming
- Property Insurance – Its not that cut and dry concerning the roof
- Heart and Soul Grant- Air force veteran,(Emily Balog) who is working with Senior to see how the community can help senior from not going to nursing home.

Thomas Floyd 8 Buckingham

- Sign – entrance to Millcreek park- why didn't we push crash barrier there?
- Inspections – surprised they did not come with facts concerning the roof. How long was the process? Inspection do not work. Drive down Vansciver and see how many fences are broke. Inspections is the weakest link.
- Shared Services- taking advantage of us

Ms. Williams 8 Botany Circle

- What status of Bank?
- Leak in my home; there are resources available; what can be done to help me get this bill reduced.
- Saw Commercial stating scammers taking advantage of senior; has anyone been targeted in Willingboro?
- House in Mayberry is horrible condition.
- What are we doing for Black History Month?

David Dunkerson 6 Holston Lane

- Try to join planning and zoning board

Response to Public Comments – Mr. Howard

- Vacant Bank – Private property- still for sale
- Commercial- Not aware of any one being scammed
- Barrington Lane- will follow-up with code enforcement
- Crash Barrier- will talk to DPW and Engineers to see if anything can be done

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- Stormwater MGT Plan- was shared with planning, zoning, environment and WMUA
- Black History Program- Feb 19 open mic; Feb 25 Family game show
- Property Maintenance - It is not a program; Line item is called Maintenance Cost; 224,583.40 was budgeted in 2020

COUNCIL COMMENT

Councilman Anderson

- Thanked R. Brevogel & DPW for outstanding job with snow removal

**Recessed at 9:02 (Solicitor's request) review concerns made by Councilwoman Perrone
Can a Council person be skipped if they passed more than once?**

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson			x				
Councilwoman Perrone							x
Councilwoman Whitfield	x		x				
Deputy Mayor McIntosh		x	x				
Mayor Worthy			x				

Resumed 9:07

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson			X				
Councilwoman Perrone			X				
Councilwoman Whitfield	x		X				
Deputy Mayor McIntosh		x	X				
Mayor Worthy			x				

Solicitor stated that he did not see anything in Robert Rules that concluded that a Council person can be skipped. So, they can go back and forth all night unless there was a time limit on the meeting.

Councilwoman Whitfield

- Feb 12 there will be a community visual to honor those who passed due to COVID-19
- Federal Bill to assist residents with funeral cost if lost ones died due to COVID. More information to follow.

Councilwoman Perrone

- Good evening everyone and thank you for attending the meeting
- I would like us to govern ourselves according to Robert Rules
- Mr. Turner does not run the board; he is our legal counsel; He is not God; no disrespect to you Mr. Turner
- We are a Council of 5; God Bless

Deputy Mayor McIntosh

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- *Thank the resident for participating in this process*
- *We have infrastructure, building and the town to be concern about*
- *Hope we can have a more productive meeting with focus on what the real issue are*

Mayor Worthy

- *Good evening Willingboro and thank you for joining us for the important business of Willingboro Township.*
- *Encourage all to join via zoom so you can engage and ask your question during public comments*
- *Willingboro Recreation has some program that have started this week (virtual and live)*
- *Feb 12, 2021 there is a celebration of life*
- *Feb 13, 2021 walk a mile in my shoes*
- *Looking forward to continuing to work on the issues of Willingboro (infrastructure; budget)*

Res. 2021- 36 *RESOLUTION AUTHORIZING EXECUTIVE SESSION (NOT NEEDED)*

Deputy Mayor

- *When will we get some answer to Res 2021 – 27 & 2021-28?*

Mr. Turner

- *You will get something within 2 -3 days from my office addressing specific area.*

ADJOURNMENT 9:21

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
<i>Councilman Anderson</i>			X				
<i>Councilwoman Perrone</i>	x		X				
<i>Councilwoman Whitfield</i>			X				
<i>Deputy Mayor McIntosh</i>		x	X				
<i>Mayor Worthy</i>			x				