

# WILLINGBORO TOWNSHIP COUNCIL MEETING

## AGENDA

March 2, 2021

### To Join Zoom Meeting.

1. Type in address bar: <https://zoom.us>
2. Click “ Join Meeting” on the top menus bar
3. Meeting ID: 953 6953 7139
4. Password: 531748

### Telephone Users May Dial In:

1-646-558-8656

Password: 531748

**7:00PM**

**Call to order**

**Flag Salute**

**Statement**

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: On December 21, 2020 advance written notice of this meeting was posted on the bulletin board in the Municipal Complex.

On December 21, 2020 advance written notice of this meeting was mailed to the Burlington County Times, the Trenton Times, the Philadelphia Inquirer and the Courier Post.

On December 21, 2020 advance written notice of this meeting was filed with the Township Clerk.

The Clerk is directed to enter into the minutes of this meeting this public announcement.

**Roll Call**

<b>Councilmember</b>	<b>Present</b>	<b>Absent</b>
<i>Councilman Nathaniel Anderson</i>		<b>X</b>
<i>Councilwoman Rebecca Perrone</i>	<b>X</b>	
<i>Councilwoman Samantha Whitfield</i>	<b>X</b>	
<i>Deputy Mayor Kaya McIntosh</i>	<b>X</b>	
<i>Mayor Dr. Tiffani Worthy</i>	<b>X</b>	

### PROCLAMATION

WOMEN HISTORY MONTH

### MUNICIPAL UPDATE REPORT

Attached

### COUNCIL QUESTIONS/COMMENTS

- **Mayor Worthy** Can you give a brief overview of Library Overhang
  - Mr. Howard stated the construction is still ongoing. Not much update from last report. Ms. Cornsworth was present.
- **Mayor** stated that it is important to give constant update on the progress of the Library Overhang.
- **Deputy Mayor** asked for a status on the pools
  - **Mr. Howard** stated Mr. Brevogel and Ms. Cyrus continue to work on this effort. Demolition will begin this week.
  - **Mr. Brevogel** will give project overview that I will have March 16, 2021 for Municipal Update



**WILLINGBORO TOWNSHIP COUNCIL MEETING**

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**March 2, 2021**

**PUT IT BACK ON TABLE for discussion**

<b>Councilmember</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
Councilman Anderson			X				
Councilwoman Perrone	x		X				
Councilwoman Whitfield			X				
Deputy Mayor McIntosh		x	X				
Mayor Worthy			X				

**Discussion** - Mayor suggest we give Mr. Howard a date to bring it back. (March 16, 2021)

Mr. Howard stated by the first week in April for (Draft)

**Tabled until April 6, 2021**

<b>Councilmember</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
Councilman Anderson							x
Councilwoman Perrone			X				
Councilwoman Whitfield		x	X				
Deputy Mayor McIntosh	x		X				
Mayor Worthy			X				

**ORD 2021 – 2** **FINAL READING** - AN ORDINANCE AUTHORIZING AMENDMENTS TO THE TOWNSHIP OF WILLINGBORO MUNICIPAL CODE BOOK TO ADD A NEW CHAPTER 100, TO BE ENTITLED “BAMBOO, REGULATION OF” ADOPTING REGULATIONS FOR THE PLANTING, CONTROLLING AND REMOVAL OF BAMBOO.

**FIRST READING FEB 9, 2021**

<b>Councilmember</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
Councilman Anderson							x
Councilwoman Perrone			X				
Councilwoman Whitfield	x		X				
Deputy Mayor McIntosh		x	X				
Mayor Worthy			X				

**FINAL READING**

<b>Councilmember</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
Councilman Anderson			X				
Councilwoman Perrone	x		X				
Councilwoman Whitfield			X				
Deputy Mayor McIntosh		x	X				
Mayor Worthy			X				

**Discussion** - Councilwoman Whitfield stated her continued concern about the penalty portion of the ordinance

**ORD 2021 – 3** **FINAL READING** - ORDINANCE OF THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY PROVIDING FOR THE RE-APPROPRIATION OF 53,056.69 IN UNUSED DEBT AUTHORIZATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSES IN ORDER TO PROVIDE FOR THE RENOVATIONS & IMPROVEMENTS TO VARIOUS MUNICIPAL BUILDINGS.

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<b>Councilmember</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
Councilman Anderson							x
Councilwoman Perrone	x		X				
Councilwoman Whitfield			X				
Deputy Mayor McIntosh		x	X				
Mayor Worthy			X				

**ORD 2021 – 4**      **FINAL READING - AN ORDINANCE AMENDING AND SUPPLEMENTING THE WILLINGBORO TOWNSHIP CODE ENTITLED REGISTRATION OF VACANT PROPERTIES, CHAPTER 272-44 “FEE SCHEDULE”**

<b>Councilmember</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
Councilman Anderson							x
Councilwoman Perrone			X				
Councilwoman Whitfield	X		X				
Deputy Mayor McIntosh		x	X				
Mayor Worthy			X				

**Discussion -**      **Councilwoman Whitfield asked for clarification. Mr. Howard stated once the house is vacant. The registration starts over**

**ORD 2021 – 5**      **FINAL READING - AN ORDINANCE AMENDING AND MODIFYING CHAPTER 324 STORMWATER CONTROL OF THE WILLINGBORO TOWNSHIP MUNICIPAL CODE**

<b>Councilmember</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
Councilman Anderson							x
Councilwoman Perrone			X				
Councilwoman Whitfield		x	X				
Deputy Mayor McIntosh	x		X				
Mayor Worthy			X				

**ORD 2021-6**      **ORDINANCE TO EXCEED THE MUNICIPAL BUDGET COST OF LIVING ALLOWANCE AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)**

<b>Councilmember</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
Councilman Anderson							x
Councilwoman Perrone			X				
Councilwoman Whitfield	x		X				
Deputy Mayor McIntosh		x	X				
Mayor Worthy			X				

**Discussion**      **Mr. Cragin** stated that the ordinance allows the appropriation to be increase. It allows the township to bank it in case we need. It is an identical ordinance every year. If not passed Division of local government services will not allow an exception.

**Deputy Mayor** asked what is the impact on current year budget? There is no impact on the budget per Mr. Cragin

**Councilwoman Whitfield** ask does this affect employee salaries? No direct correlation per **Mr. Cragin** but salaries are within the cap bank.

**WILLINGBORO TOWNSHIP COUNCIL MEETING**

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**RESOLUTIONS**

***Res 2021 – 41***

GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION’S “ENFORCEMENT GUIDANCE ON THE CONSIDERATION OF ARREST AND CONVICTION RECORDS IN EMPLOYMENT DECISIONS UNDER TITLE VII OF THE CIVIL RIGHTS ACT OF 1964”

<b>Councilmember</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
<i>Councilman Anderson</i>							<b>x</b>
<i>Councilwoman Perrone</i>	<b>x</b>		<b>X</b>				
<i>Councilwoman Whitfield</i>		<b>x</b>	<b>X</b>				
<i>Deputy Mayor McIntosh</i>			<b>X</b>				
<i>Mayor Worthy</i>			<b>X</b>				

***Discussion***                      *States that the Township is in compliance with EEO*

***Res 2021 – 42***

RESOLUTION FOR DEFERRED SCHOOL TAXES

<b>Councilmember</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
<i>Councilman Anderson</i>							<b>x</b>
<i>Councilwoman Perrone</i>			<b>X</b>				
<i>Councilwoman Whitfield</i>		<b>x</b>	<b>X</b>				
<i>Deputy Mayor McIntosh</i>	<b>x</b>		<b>X</b>				
<i>Mayor Worthy</i>			<b>X</b>				

***Discussion***                      50% of tax levy is split between budget years and budget amounts. Does not change tax rates. This is only a deferment

***Res 2021 – 43***

ACCEPTANCE OF TAX COLLECTOR’S 2020 ANNUAL REPORT

**TABLED APRIL 6, 2021**

<b>Councilmember</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
<i>Councilman Anderson</i>							<b>x</b>
<i>Councilwoman Perrone</i>	<b>x</b>		<b>X</b>				
<i>Councilwoman Whitfield</i>		<b>x</b>	<b>X</b>				
<i>Deputy Mayor McIntosh</i>			<b>X</b>				
<i>Mayor Worthy</i>			<b>X</b>				

***Discussion***                      *Councilwoman Whitfield stated that the report use to be comprehensive. What happened?*

***Res 2021 – 44***

A RESOLUTION AUTHORIZING REFUNDS FOR OVERPAYMENTS OF TAXES

<b>Councilmember</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
<i>Councilman Anderson</i>							<b>x</b>
<i>Councilwoman Perrone</i>	<b>x</b>		<b>X</b>				
<i>Councilwoman Whitfield</i>		<b>x</b>	<b>X</b>				
<i>Deputy Mayor McIntosh</i>			<b>X</b>				
<i>Mayor Worthy</i>			<b>X</b>				

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**Res 2021 – 45**      AUTHORIZING THE APPROVAL OF VOUCHERS FOR PAYMENT & RATIFICATION

<b>Councilmember</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
<i>Councilman Anderson</i>							<b>x</b>
<i>Councilwoman Perrone</i>			<b>X</b>				
<i>Councilwoman Whitfield</i>		<b>x</b>	<b>X</b>				
<i>Deputy Mayor McIntosh</i>	<b>x</b>		<b>X</b>				
<i>Mayor Worthy</i>			<b>X</b>				

**Discussion** – Mayor asked question concerning frequent appearance of LMS training  
Deputy Mayor- does settlement amount come from council budget; yes/What is Maple Shade Solid waste? Mr. Brevogel stated a separate contract that deals with how trash is collected for Avery apartment, Doretha Campbell complex, etc.

***Approval of Treasurer Report***

<b>Councilmember</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
<i>Councilman Anderson</i>							<b>x</b>
<i>Councilwoman Perrone</i>			<b>X</b>				
<i>Councilwoman Whitfield</i>	<b>x</b>		<b>X</b>				
<i>Deputy Mayor McIntosh</i>		<b>x</b>	<b>X</b>				
<i>Mayor Worthy</i>			<b>X</b>				

***Approval of minutes:***

*Oct 20, 2020, Nov 4 & 17 2020, & Dec 1 & 15, 2020*

<b>Councilmember</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
<i>Councilman Anderson</i>							<b>x</b>
<i>Councilwoman Perrone</i>			<b>X</b>				
<i>Councilwoman Whitfield</i>	<b>x</b>		<b>X</b>				
<i>Deputy Mayor McIntosh</i>		<b>x</b>	<b>X</b>				
<i>Mayor Worthy</i>			<b>X</b>				

***NEW BUSINESS:***

**Open Public Meeting Act**

**Mr. Turner**

- Feels we done everything right accordance to the Open Public Meeting Act (We are complying)
- will draft resolution to incorporate chat for public comments and zoom procedures. Ensure public comments are done the same as in-person public comments

***Councilwoman Perrone***

- *Division of Local Government Services has provided guideline for virtual meetings.*

## WILLINGBORO TOWNSHIP COUNCIL MEETING

### AGENDA

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#### **Mayor**

- *Chat room needs to be monitored*
- *How is handing in a note acceptable during zoom; if we were in- person we would not be able to take a note?*
- *Is it the will of council to draft resolution to incorporate chat for public comments and zoom procedures?*

#### **Deputy Mayor**

- *Why do we need to monitor another platform?*

#### **Councilwoman Whitfield**

- *Comments can be accepted in written format- per state statute*

#### **OLD BUSINESS:**

##### **Councilwoman Whitfield – Heart and Soul Grant - update**

- *Recipient of Heart and Soul Grant, 100,000.00*
- *Gave timeline of the process*
- *Project Coordinator hired*
- *Aim to involved everyone*
- *Any questions contact Councilwoman Whitfield*

##### **Planning Board - Update**

- *Updating Master Plan*
- *Will present existing conditions at next meeting*
- *Working on stormwater plan portion*
- *Next will be economic development*
- *Draft ready by end of 2021 to pass in 2022*
- *Three sub-committee form*

##### **Deputy Mayor – Board and Commissions**

*Want to fill position Finance committee and Planning Bd*

##### **Councilwoman Perrone**

- *JFK Center – no space for cheerleading- this a disgrace for our resident*
- *Want to identify space for cheerleading practice*

*Mr. Howard                    been monitor executive order- still limitations*

##### **Councilwoman Perrone – Government has open- Research and give us real response**

*Mr. Howard            per recreation, cheerleading have not put in a request*

##### **Councilwoman Perrone - Form of Government**

- *Mayor you are the spokesperson*
- *Councilwoman Whitfield does not speak for Council*
- *We are a Council of 5*

*Mayor - typically I send an email to the clerk send invitations to all of Council*

*Councilwoman Whitfield – I would never speak of Black people in a negative fashion; I was speaking to the stigma of tipping*

## WILLINGBORO TOWNSHIP COUNCIL MEETING

### AGENDA

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*Councilwoman Perrone – Survey*

- *Resident created survey- not the employee*
- *Stated process that should have taken place to rename street*
- *Let come together as Council to create process*
- *Be careful about giving job to people who are not Council*
- *The survey is something we as Council approved.*

*Mr. Howard – question came about at one of the council meeting; investigated to see if it was something people wanted to do; and what are the names wanted to rename the street; Street cannot be renamed without council approval.; So currently this is the preliminary work to potentially renaming the street.*

*Councilwoman Perrone*

- *Investigation/survey should be done professionally; Mr. Howard provided update*
- *Start the process/verbiage over; it was not done properly; put it in the mail to the resident; all the residents; No one approve the verbiage that went out: it never came across my desk or before council.*

*Mayor stated she thought the process was done properly and discussed since November*

*Councilwoman Whitfield - we had ample time to give input; It was extended multiple time; Ms. Wooding sent out communication to out as well as Mr. Howard. It was mentioned in subsequence meetings*

*Deputy Mayor: Mr. Howard stated that you could get paper copies from the township; the intent was to engage the community: The county stated pick the name and go through your process.*

*Mayor – Strategic Plan – Revisit/Update*

- *Mission/vision statement*
- *Focus group (visited last fall)*
- *Need to have discussion with residents and business owners*
- *Mr. Howard will compile information; Council will vote on it*
- *Need to know how do we proceed?*
- *Is it the will of council to proceed with focus group?*

***Councilwoman Whitfield – yes; with note taking***

***Councilwoman Perrone – Depend on what the focus group is; I am in favor if we involved the entire community; I think we need to have a focus group for the naming of the street***

***Deputy Mayor – Agree with focus group and outline***

*Councilwoman Perrone- Deputy Clerk Termination-*

- *Concern about the process in which it happened*
- *Termination happed without the Mayor and Council approval*





## **WILLINGBORO TOWNSHIP COUNCIL MEETING**

### **AGENDA**

**March 2, 2021**

- *Budget - lot of people had job loss due to covid; taxes should not be raised*
- *Survey- the second one was on social media*
- *What are inspectors doing when cars are left in the street during snow*

*Ashley Nock                      60 Twig Lane*

- *Heart and soul grant- should be endowment fund- where is endowment and is it listed and if so, what is the status*
- *Survey - were the names vetted*
- *Termination of the deputy clerk is disturbing; this is 2<sup>nd</sup> employee that is a resident that was let go; need to be a process*

*Matty Mallory                      5 Hudson Place*

- *Williams family never give their address*
- *Saw a treasurer report; report need to be adjusted to give more details; What access was sold?*
- *need to state net income*
- *renaming Levitt parkway- I have not received anything; wait until public meeting so taxpayers can give their input*
- *How many responses did you received?*
- *Township positions require residency.*

*Jackie Mack                      70 Maplewood Lane*

- *Suggestion- have referendum for changing of Levitt parkway*
- *Chat room- letters use to be sent in and communicated before the meeting*

*Thomas Floyd                      8 Buckingham Drive*

- *Not too thrilled with new format*
- *Only way to get something done is through survey; must find a way to communicate to all*
- *Hold off on renaming until we can meet face to face*
- *Must start doing thing right in this town*
- *Not enough money allocated to take care of the street- need 2 sweepers*

### **RESPONSE TO PUBLIC COMMENTS**

*Tanya Brown*

- *Office of Aging and Community Affairs - 6 employees*
- *Includes: Senior Services, Veteran Services and Community Affairs*
- *Cheerleaders put in paperwork to practice on the fields (not inside)*

*B. William*

- *Meeting tomorrow on Bonds; Budget is not complete*

*Sarah Holley*

- *Spoke about format change earlier; zoom bombing*
- *Multiple robocalls went out relative to snow and moving cars off the street; 91 summons were written; that is a function of the police officers not code enforcement*

*Matty Mallory*

- *The access that was sold was the tent at the McGinley school used by the fire department*

**WILLINGBORO TOWNSHIP COUNCIL MEETING**  
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*Jackie Mack*

- *We do robocalls; if you want it to come to your cell phone, we can do that*

*UNANSWERED QUESTIONS WILL BE ANSWERED AT NEXT MEETING*

*Councilwoman Perrone- there were question concerning residency and employment*

***Mr. Turner - Residency***

- *When appointing employee- First preference – a resident; then Burlington County, state of NJ and then anyone outside of New Jersey*
- *There is a caveat- TWP MGR can grant an exemption to any employee*
- *Middle section of ordinance - all non-resident must become a bona-fide resident within one year of hiring/appointment and shall maintain that resident throughout employment*
- *If employee were a resident and moved out , MGR would be required to send employee a notice giving them 66 months to move back in town*

***Mr. Turner – Acting/Interim Position***

- *Mr. Howard can remain as interim at the will of Council. It is stated in his appointment document as such.*

***COUNCIL COMMENT***

***Councilwoman Perrone***

- *Keeping community involved*
- *When making bid decision, keep in mind everyone is not on social media*
- *Would like to spend cheerleading money in this town*
- *Do the right thing; we appoint Clerk, Deputy Clerk and TWP MGR*

*Mayor stated we did not terminate TWP MGR, she resigned; Councilwoman Perrone stated she was forced to resign*

- *Deputy clerk termination was not done right*

***Deputy Mayor***

- *Thank you for coming out*
- *Appreciate the Vigor and the back and forth and input from the residents*

***Councilwoman Whitfield***

- *Thank you for your interest in the Heart and Soul Grant; invite anyone to come out and join the volunteer team*
- *None of the money have been spent yet; None of the member of the steering committee are paid Endowment fund – is a requirement to create by the community; Must be raised by WCDC and the grant team (25, 000.00; no endowment fund yet*
- *There was a lot of spirited conversation tonight; but do your research and get the right answer*
- *Took on task to find resources to do thing' one resources is for home improvement- Habitat for Humanity*

***Mayor***

- *Thank you for your attendance and participation*
- *Governor expanded the vaccination phase; vaccination available in Willingboro*

**WILLINGBORO TOWNSHIP COUNCIL MEETING**

**AGENDA**

**March 2, 2021**

- *Congratulations to the 4 lovely Women on Council in Willingboro*

**Res 2021- 46**      *AUTHORIZING AN EXECUTIVE SESSION OF THE TOWNSHIP  
COUNCIL (N/A)*

*Motioned by Councilwoman Whitfield; seconded by Deputy Mayor McIntosh; All In favor*

**ADJOURNMENT 11:05**

**ALL BUSINESS ITEMS ARE TENTATIVE PENDING THE REVIEW AND APPROVAL OF THE LAW  
DEPARTMENT.**