

## Public Agenda - March 2, 2021

### Attention

Attached Is the Township Council packet. This packet is posted online as a courtesy to the public.

Please take note that packets are generally posted the Monday prior to the Tuesday meeting. If there are any changes additions or deletions made between the time of the packet posting and the meeting, same may not be reflected within this packet.

Subsequent to the packet posting, should you require additional information or a copy of a public document that is the subject of the meeting that was not available at the time of the packet posting, but is available prior to the meeting, you may contact the Township Clerk's office via email at [bbligen@willingboronj.gov](mailto:bbligen@willingboronj.gov) or by calling 609.877.2200 x1028.

Subsequent to the Council meeting, you may request documents by filing an Open Public Records Act (OPRA) request. You may obtain an OPRA form by going to the Township's website, [www.willingboronj.gov](http://www.willingboronj.gov), and typing OPRA in the search engine. Once you complete the online form and click SUBMIT, your request is automatically forwarded to the Township Clerk for response (within seven (7) business days).

Thank you,

Brenda Bligen, MBA  
Acting Township Clerk

WILLINGBORO TOWNSHIP COUNCIL MEETING  
AGENDA  
March 2, 2021

To Join Zoom Meeting.

1. Type in address bar: <https://zoom.us>
2. Click "Join Meeting" on the top menu bar
3. Meeting ID: 953 6953 7139
4. Password: 531748

Telephone Users May Dial In:

1-646-558-8656

Password: 531748

7:00PM  
Call to order  
Flag Salute  
Statement  
Roll Call

PROCLAMATION

MUNICIPAL UPDATE REPORT

PUBLIC COMMENT **AGENDA ITEMS ONLY**

ORDINANCE

- ORD 2021- 1      **TABLED - FIRST READING - JANUARY 19, 2021: AN ORDINANCE AUTHORIZING AMENDMENTS TO THE TOWNSHIP OF WILLINGBORO MUNICIPAL CODE TO ADD A NEW CHAPTER 180, TO BE ENTITLED "FOOD VENDING VEHICLES" AND AMENDING CHAPTER 150 OF THE WILLINGBORO TOWNSHIP MUNICIPAL CODE ENTITLED "FEES"**
- ORD 2021 – 2      **FINAL READING - AN ORDINANCE AUTHORIZING AMENDMENTS TO THE TOWNSHIP OF WILLINGBORO MUNICIPAL CODE BOOK TO ADD A NEW CHAPTER 100, TO BE ENTITLED "BAMBOO, REGULATION OF" ADOPTING REGULATIONS FOR THE PLANTING, CONTROLLING AND REMOVAL OF BAMBOO.**
- ORD 2021 – 3      **FINAL READING - ORDINANCE OF THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY PROVIDING FOR THE RE-APPROPRIATION OF 53,056.69 IN UNUSED DEBT AUTHORIZATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSES IN ORDER TO PROVIDE FOR THE RENOVATIONS & IMPROVEMENTS TO VARIOUS MUNICIPAL BUILDINGS.**
- ORD 2021 – 4      **FINAL READING - AN ORDINANCE AMENDING AND SUPPLEMENTING THE WILLINGBORO TOWNSHIP CODE ENTITLED REGISTRATION OF VACANT PROPERTIES, CHAPTER 272-44 "FEE SCHEDULE"**

**WILLINGBORO TOWNSHIP COUNCIL MEETING**

**AGENDA**

**March 2, 2021**

**ORD 2021 – 5**            **FINAL READING - AN ORDINANCE AMENDING AND MODIFYING CHAPTER 324 STORMWATER CONTROL OF THE WILLINGBORO TOWNSHIP MUNICIPAL CODE**

**ORD 2021-6**            **ORDINANCE TO EXCEED THE MUNICIPAL BUDGET COST OF LIVING ALLOWANCE AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)**

**RESOLUTIONS**

**Res 2021 – 41**            **GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"**

**Res 2021 – 42**            **RESOLUTION FOR DEFERRED SCHOOL TAXES**

**Res 2021 – 43**            **ACCEPTANCE OF TAX COLLECTOR'S 2020 ANNUAL REPORT**

**Res 2021 – 44**            **A RESOLUTION AUTHORIZING REFUNDS FOR OVERPAYMENTS OF TAXES**

**Res 2021 – 45**            **Authorizing the Approval of Vouchers for Payment & Ratification**

***Approval of Treasurer Report***

***Approval of minutes:***

***Oct 20, 2020, Nov 4 & 17 2020, & Dec 1 & 15, 2020***

***NEW BUSINESS:***

***OLD BUSINESS:***

***PUBLIC COMMENT***

***COUNCIL COMMENT***

**Res 2021- 46**            **AUTHORIZING AN EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL (IF NEEDED)**

***ADJOURNMENT***

***ALL BUSINESS ITEMS ARE TENTATIVE PENDING THE REVIEW AND APPROVAL OF THE LAW DEPARTMENT.***

ORDINANCE NO. 2021 - 1

TOWNSHIP OF WILLINGBORO

**AN ORDINANCE AUTHORIZING AMENDMENTS TO THE TOWNSHIP OF WILLINGBORO MUNICIPAL CODE TO ADD A NEW CHAPTER 180, TO BE ENTITLED "FOOD VENDING VEHICLES" AND AMENDING CHAPTER 150 OF THE WILLINGBORO TOWNSHIP MUNICIPAL CODE ENTITLED "FEES"**

*WHEREAS, the Mayor and Council for the Township of Willingboro have performed a full review of the fees listed under Chapter 150, entitled "FEES," and other Chapters of the Willingboro Municipal Code Book.*

*WHEREAS, the purpose of this Ordinance is to permit Food Vending Vehicles during specified limited times and dates, in the Township of Willingboro ("Township"), and this Ordinance is adopted with the intent to encourage business in the Township and to provide a unique culinary experience in an outdoor setting for Township residents and visitors, while providing standards and regulations for Food Vending Vehicles and the operators of same within the Township.*

*WHEREAS, the Mayor and Council for the Township now desire to amend said chapter to change some of the requisite fee amounts listed therein and add an additional chapter to the Willingboro Municipal Code Book for Food Vending Vehicles.*

*NOW, THEREFORE, BE IT ORDAINED, by the Mayor and the Council of the Township of Willingboro, County of Burlington and State of New Jersey that the Township of Willingboro Municipal Code Book shall be amended as follows:*

***SECTION 1:** The Township of Willingboro Municipal Code Book shall, in pertinent part, be amended to add Chapter 180, entitled "Food Vending Vehicles" as follows:*

**Chapter 180: Food Vending Vehicles**

- |         |                              |
|---------|------------------------------|
| § 180-1 | Definitions.                 |
| § 180-2 | License and permit required. |
| § 180-3 | Fees.                        |

- § 180-4      *Display of license and other requirements.*
- § 180-5      *Violations and penalties.*

**§ 180-1      *Definitions.***

*As used in this Chapter, the following terms shall have the meanings indicated:*

***FOOD VENDING VEHICLE***

*Includes all vehicles and carts from which food and foodstuffs are offered for retail sale or delivery to consumers or other persons on the public sidewalk, streets, and highways, also including peddlers and hawkers within the scope of Chapter 257.*

**§180-2      *License and Permit required.***

- A. *No person shall offer any food for sale from a Food Vending Vehicle in the Township without first obtaining a license therefor from the Burlington County Health Department, and providing a copy of same to the Township Clerk, and a permit from the Township as set forth herein.*
- B. *Any person offering any food for sale from a Food Vending Vehicle in the Township pursuant to a license therefor from the Burlington County Health Department. Every such person shall further be required to present to the Township a certificate of registration from the Director of the Division of Taxation of the New Jersey Department of Treasury. Finally, every such person who possessed a license during the preceding year shall present proof to the Township of payment of New Jersey sales tax required pursuant to N.J.S.A. 54:32B-1, et seq.*
- C. *All persons operating a Food Vending Vehicle must have a valid New Jersey Driver's License or a valid Driver's License from another state in the United States.*
- D. *Any person offering any food for sale from a Food Vending Vehicle in the Township pursuant to a license therefor from the Burlington County Health Department shall cause to be furnished to the Township:*
  - 1. *A description of the vending unit, including three photographs representing a side view, a frontal view and rear view.*
  - 2. *If a motor vehicle, as defined under N.J.S.A. 39:1-1, is to be utilized as the vending unit, the applicant shall provide the following:*
    - (a) *Vehicle model.*
    - (b) *Vehicle registration number.*
    - (c) *License plate number.*
    - (d) *Proof of motor vehicle liability insurance coverage equal to or greater than the amounts required of a New Jersey motor vehicle, as prescribed*

- E. *A Food Vending Vehicle license and permit issued under this chapter shall not be assignable nor transferable and may be used only in the operation of the vending vehicle described in the application.*

**§180-3 Fees.**

*The fees to be collected by the Township Clerk for the permit for operation of a Food Vending Vehicle in the Township are set forth in Chapter 150 of the Township Municipal Code.*

**§180-4 Display of permit and license and other requirements**

- A. *Any person offering any food for sale from a Food Vending Vehicle in the Township pursuant to a license therefor from the Burlington County Health Department and the permit issued by the Township pursuant to this Ordinance shall post such permit and license in a conspicuous place on the Food Vending Vehicle.*
- B. *Clean-up and removal of litter generated by the Food Vending Vehicle and its patrons shall be the responsibility of the Food Vending Vehicle owner/operator.*
- C. *All food items must be approved for sale by the Burlington County Health Department and shall be prepared according to Burlington County Health Department specifications and in accordance with N.J.A.C. 8:24, et seq.*
- D. *All machinery used in the preparation of food items must be approved by the Burlington County Health Department. All vehicles must be equipped with an inverter generator for noise control, with a maximum decibel rating to be established by the Township Manager or the Manager's designee and periodically updated based on experience with Food Vending Vehicles in the Township.*
- E. *All products sold, disposed of or offered for sale under this article shall comply with all state laws and ordinances of the Township relating to food and food products.*
- F. *The hours of operation for Food Vending Vehicles subject to the provisions of this chapter shall not be earlier than 10:00 a.m. and no later than 9:00 p.m. the same day, and only on days specified by the Township Manager pursuant to the permit issued pursuant to Section H of this chapter.*
- G. *The sale or attempted sale of goods from a Food Vending Vehicle shall be prohibited except in areas permitted and specified by the Township Manager, or his or her designee, pursuant to the permit issued pursuant to Section H of this chapter. In no event shall a Food Vending Vehicle be located on a residential street or on a portion of a sidewalk or roadway abutting a restaurant or food licensee within the Township.*

H. *The Township Manager, or his or her designee, shall establish the dates, hours of operation and permitted location of all Food Vending Vehicles in the permit issued pursuant to this Chapter, and subject to the following conditions:*

- a. *The maximum number of Food Vending Vehicles to be permitted at any one time or event in the Township shall be [REDACTED]. The Township Manager, or his or her designee shall have the authority to amend the number of permissible Food Vending Vehicles on a case by case basis, and each Food Vending Vehicle shall serve a different variety of food;*
- b. *In the event that more Food Vending Vehicle operators seek to apply for a permit on a day than permitted by the Township Manager in subsection (b) above, or if more than one operator offering the same variety of food seeks to apply for a permit, the Township shall maintain a rotating list of Food Vending Vehicles, and permits shall be issued on a rotating basis, provided that any food vending operator violating any term, condition or provision of this Chapter shall thereafter be prohibited from applying for a permit.*

**§180-5**      ***Violations and penalties.***

- A. *Any person who violates any provisions of this chapter shall, upon conviction thereof, be punished by a fine of not less than \$100.00 and not exceeding \$1,000.00, by imprisonment for a term not exceeding 90 days or by a period of community service not for more than 90 days, or any combination thereof. A separate offense shall be deemed committed on each day during or on which a violation occurs or continues.*
- B. *In addition to the penalties set forth herein, any person operating a Food Vendor Vehicle or cart who violates any provisions of this Chapter, or applicable provisions of Chapter 24 of the New Jersey State Sanitary Code, the Food Vending Vehicle shall be deemed a public safety hazard by the Township. Accordingly, in the instance of such violation, the Food Vending Vehicle in question may be impounded (and, in the instance of an operator not bearing the required license, shall be impounded) by either the Willingboro Township Police Department or Burlington County Health Department. In the event that any such vehicle is impounded, the Food Vending Vehicle may be redeemed by the person upon payment of the cost of impounding and any applicable storage charges. The said storage charge and cost of impounding shall be the same as are established for the impounding of motor vehicles.*

**SECTION 2:** *Chapter 150, entitled "FEES," of the Township of Willingboro Municipal Code Book shall, in pertinent part, be amended as follows:*

**NOTE:** Deletions have been ~~struck through~~ and additions in italics. Large portions of text which are unchanged by this ordinance have been removed and indicated via "..."

**§150-1** *General regulations and procedures.*

....

**§150-18** *Food Vending Vehicle Fees*

A. *The annual operating permit fee for owners/operators of Food Vending Vehicles shall be \$50.00 per Food Vending Vehicle, payable to the Township Clerk.*

OR

B. *The daily operating permit fee for owners/operators of Food Vending Vehicles shall be \$20.00 per day per Food Vending Vehicle, payable to the Township Clerk.*

**SECTION 3:** *All Township ordinances inconsistent with any of the terms and provisions of this Ordinance are hereby repealed to the extent of such inconsistencies; and*

**SECTION 4:** *In the event that any section paragraph, clause phrase, term, provision or part of this Ordinance shall be adjudicated by a court of competent jurisdiction to be invalid or unenforceable for any reason, such judgment shall not effect, impair or invalidate the remainder thereof, but shall be confined in its operation to the section, paragraph, clause, term, provision or part thereof directly involved in the controversy in such judgment shall be rendered; and*

**SECTION 5:** *This Ordinance shall take effect immediately upon final passage and publication as provided by law.*

**First Reading:**

<i>Councilmember</i>	<i>Motion</i>	<i>2<sup>nd</sup></i>	<i>Yea</i>	<i>Nay</i>	<i>Recuse</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>			X				
<i>Councilwoman Perrone</i>	x		X				
<i>Councilwoman Whitfield</i>			X				
<i>Deputy Mayor McIntosh</i>		x	X				
<i>Mayor Worthy</i>			X				



**Second Reading:**

<b>Councilmember</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
<i>Councilman Anderson</i>							
<i>Councilwoman Perrone</i>							
<i>Councilwoman Whitfield</i>							
<i>Deputy Mayor McIntosh</i>							
<i>Mayor Worthy</i>							

Attest:

\_\_\_\_\_  
*Dr. Tiffani A. Worthy, Mayor*

\_\_\_\_\_  
*Brenda Bligen, MBA*  
*Acting Township Clerk*

**TABLED MARCH 2, 2021**

**TOWNSHIP OF WILLINGBORO**

**AN ORDINANCE AUTHORIZING AMENDMENTS TO THE TOWNSHIP OF WILLINGBORO MUNICIPAL CODE BOOK TO ADD A NEW CHAPTER 100, TO BE ENTITLED "BAMBOO, REGULATION OF" ADOPTING REGULATIONS FOR THE PLANTING, CONTROLLING AND REMOVAL OF BAMBOO.**

*WHEREAS, the Mayor and Council for the Township of Willingboro ("Township") have determined that the uncontrolled planting, cultivating and growing of "bamboo," within the Township of Willingboro has a negative impact on the health, safety and welfare of the citizens of the Township as the uncontrolled planting, cultivating and growth of said bamboo plants and grasses results in the destruction of private and public property and constitutes a nuisance within the Township; and*

*WHEREAS, the purpose of this Ordinance is to preserve and protect private and public property from the damaging spread of bamboo grasses and maintain the general welfare of the residents of the Township; and*

*WHEREAS, the Mayor and Council for the Township now desire to amend the Township Code Book to add Chapter 100 - Bamboo.*

*NOW, THEREFORE, BE IT ORDAINED, by the Mayor and the Council of the Township of Willingboro, County of Burlington and State of New Jersey that the Township of Willingboro Municipal Code Book shall be amended as follows:*

*SECTION 1: The Township of Willingboro Municipal Code Book shall, in pertinent part, be amended to add Chapter 100, entitled "Bamboo, Regulation of" as follows:*

**Chapter 100 Bamboo, Regulation of****§ 100-1 Definitions.**

*As used in this chapter, the following terms shall have the meanings indicated:*

**BAMBOO**

*All native and non-native variations of the plant commonly known as bamboo. To that extent, there shall be no distinction between various types of bamboo or named type of bamboo.*

**BAMBOO PROPERTY OWNER(S)**

*Any property owner(s) or tenant(s) or person or entity in control of property or his or her agent, who, or which, have bamboo on their property, even if the bamboo has spread onto their property from an adjoining property.*

**BUFFER ZONE**

*A distance of at least 10 feet from any property line; lane; street; avenue; or road, whether public or private, from any neighboring property, whichever is more restrictive to the bamboo property owner(s).*

**NOTICE**

*Any written notice of violation by, from or on behalf of the Township of Willingboro notifying the bamboo property owner(s) that they are in violation of this chapter and directing them to cure or fix the violation. Such notice shall be sent by certified mail, return receipt requested, and regular mail addressed to the owner(s) listed on the current tax address on file in the Township or landlord/tenant registration statement or mercantile license on file in the Township. A copy shall also be posted on the property in question.*

**RECEIPT OF NOTICE**

*Receipt of the notice required herein shall be the date of mailing said notice, or if applicable, posting of the notice on the property in question, whichever is earlier.*

**§ 100-2 Planting of bamboo prohibited.**

- A. *As of the adoption of this chapter, planting of any bamboo is prohibited in the Township of Willingboro*
- B. *Any existing bamboo may not be replaced or replanted after any such existing bamboo has died or been removed.*

- C. *Any person who plants or replants bamboo within the Township of Willingboro after the effective date of this chapter shall be in violation of this chapter and shall be subject to the penalties set forth herein.*
- D. *All existing bamboo, existing prior to the enactment of this chapter, shall be trimmed and maintained so that no part of the plant or plants shall be closer than 10 feet from the property line.*

**§ 100-3 Regulation of and limitation on existing bamboo.**

- A. *Any bamboo already in existence on any property within the Township's limits as of the effective date of this chapter may remain on such property, subject to the following regulations:*
  - (1) *Bamboo shall not be permitted to exist within any buffer zone, as defined by this chapter, or to spread to adjoining properties.*
  - (2) *The bamboo property owners(s), and/or tenant, person or entity in control or his or her agent shall take all necessary measures to ensure that any bamboo on the property does not exist within any buffer zone. Such measures shall include but not be limited to cutting down the bamboo existing in the buffer zone and physically removing or poisoning the rhizomes or spraying any regrowth for several years or until the bamboo is dead, and, if bamboo is permitted to remain outside of the buffer zone, installing sheathing comprised of metal and other impenetrable material and placed no less than 10 feet from the property line at a sufficient depth to prevent any growth of bamboo within any buffer zone.*
  - (3) *In addition to the buffer zone, and any adjoining properties, as stated by this chapter, bamboo shall not be allowed in municipal right-of-ways, conservation easements or municipal property no matter what distance from the property line.*
  - (4) *This chapter shall not be deemed to alter any rights at Common Law or otherwise that any property owner(s) may have to recover the cost of removal of bamboo on their own property from another property owner from whose property the bamboo has spread.*

**§ 100-4 Removal of bamboo.**

*If bamboo on any property grows in or into any buffer zone or any adjoining property, the Township shall give notice to the bamboo property owner(s), and/or tenants or person or entity in control or their agents as required by this chapter, that the said property owner(s), and/or tenants or person or entity in control or their agents are responsible for the extermination or removal of such bamboo from the buffer zone, and/or with the consent of the adjoining property*

owner, removal, remediation and restoration of the adjoining property to its natural state prior to the growth of bamboo.

**§ 100-5 Inspection.**

*All places and premises in the Township of Willingboro shall be subject to inspection by the Township Code Enforcement Officer or DPW Supervisor designated in compliance with this chapter.*

**§ 100-6 Notice of failure to comply with Property Maintenance Ordinance.**

*The Township Code Enforcement Officer or DPW Supervisor, in writing, as defined in this chapter, shall deliver to the owner(s), and/or tenant or person or entity in control of the subject property or the agent of the owner(s) and/or tenant or person in control or entity, advising him/her or the entity of the particular violation. The owner(s), and/or tenant, person or entity, shall have 30 days from the date of receipt of said notice to commence extermination or removal and remediation of all bamboo, which is in violation of this chapter, as noted in the notice of violation, with completion of all the aforesaid actions and restoration of the property to its prior natural status without the bamboo at their sole cost and expense within 90 days of commencement. Said notice shall serve as a continuing notice for the remainder of the calendar year, and the Township may, without further notice, take action in accordance with this chapter.*

**§ 100-7 Hardship appeal for extension of time.**

*Any party who needs to take action as a result of § 100-6, but is able to demonstrate that their, after a good-faith effort to complete all of the aforesaid actions within 90 days, is unable to do so, said party may file a notice of appeal within 10 days following the ninety-day period of completion, to the Township Manager to seek a temporary extension of time to complete all extermination, removal, remediation and/or restoration as required by the notice of violation. Such an extension shall only be granted after proof of good-faith efforts to complete all of the aforesaid actions within 90 days, without success. Should the Township Manager deny the appeal, a final appeal may be made to the Mayor and Council within 10 days of the Township Manager's denial. During all such appeals, actions of enforcement of this chapter shall be stayed until the appeal process is completed. A grant of an extension of time shall provide a limited time for completion and not an exemption from completion.*

**§ 100-8 Failure or refusal to comply with chapter.**

*Upon failure, neglect or refusal of any owner(s) and/or tenant or person or entity in control or his/her or its agent to remediate existence of bamboo located on the property of the owner(s), and/or tenants or person or entity in control or their agents in violation of this chapter, or on adjoining property owners' property, upon consent to remediate, and to restore the adjoining property owners' property in order to correct the conditions in violation of this chapter within the time period prescribed above, then the Township is authorized to take all actions prescribed by this chapter against the violating owner(s) and/or tenants or person or entity in control or*

*their agents. All remediation shall also include proper restoration of the subject property to its natural state without bamboo.*

**§ 100-9 Violations and penalties.**

- A. *Whenever bamboo, as defined by this chapter, is found planted in the ground or any plot of land, lot or any other premises or place in violation of this chapter, a notice of violation shall be issued, pursuant to § 100-6.*
- B. *The cost of abatement and restoration shall be borne by the bamboo property owner(s), and or tenant, person or entity in control, or their agent.*
- C. *If the bamboo property owner(s), and/or tenant or person or entity in control fails to comply with such notice of violation, subject to any period of appeal, the Township Code Enforcement Officer or DPW Supervisor under all circumstances may issue a summons and seek the fines provided by the Municipal Court of the Township of Willingboro or designated court to the extent stated below.*
- D. *Any owner(s), and/or tenants or person or entity in control or their agents violating any of the provisions of this chapter and who fail to abate, remediate and restore said property in violation after proper notice shall be subject to the following penalties:*

- (1) *For a first offense, a fine not to exceed the statutory limitations of fines in Municipal Court or \$2,000, whichever is greater, plus costs of prosecution for each day in which the violation has occurred for which the property owner or party in control has been found guilty.*
- (2) *For a second or greater offence, a maximum fine allowed by state statute, a term of imprisonment not exceeding 90 days or a period of community service not exceeding 90 days or any combination thereof. In addition, the Township, through the Code Enforcement Department, may remove, remediate and restore the property or otherwise control the bamboo species, and the Township may thereafter recover the cost of such removal, remediation and restoration from the bamboo property owner(s), and/or tenants or person or entity in control or their agents, and place a lien on the property to cover the cost of the removal, remediation and restoration.*
- (3) *The remedy of removal of the bamboo and remediation and restoration of the subject property by the Township shall exist at all times, including a first violation where such bamboo is located in a municipal right-of-way, municipal easement or a municipal property, along with the right to place a lien on the property to recover the cost of removal.*
- (4) *Each day in which a violation occurs shall constitute a separate offense under this chapter.*

**ORDINANCE NO. 2021-2**

**§ 100-10 Enforcement of other laws or ordinances not impaired.**

*The regulation of bamboo standards and regulations shall be in addition to the provisions of any other applicable ordinance, law, rule or regulation. Nothing in this chapter shall be construed to impair or prevent enforcement of any other ordinance, law, rule or regulation.*

**§ 100-11 Enforcement in Superior Court of New Jersey or other appropriate court.**

*The remedies set forth in § 100-9 shall not be exclusive, and the Township shall at all times have the option to bring a legal action in the Superior Court of New Jersey or other appropriate court to seek injunctive relief or other equitable remedies, damages and costs of remediation, removal and restoration and/or other legal action to the extent permitted by law, and seek against the violating party the costs of said action, including reasonable attorney fees.*

**§ 100-12 Severability.**

*In the event any provision of this chapter is stricken by a court for any reason, the remaining provisions of the chapter shall remain valid and in full force and effect notwithstanding the stricken provision.*

\_\_\_\_\_  
*Dr. Tiffani Worthy*  
Mayor

\_\_\_\_\_  
*Brenda Bligen, MBA*  
Acting Township Clerk

First Reading – Feb 9, 2021

<b>Councilmember</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
Councilman Anderson			X				
Councilwoman Perrone			X				
Councilwoman Whitfield		x	X				
Deputy Mayor McIntosh	x		X				
Mayor Worthy			X				

Final Reading Mar 2, 2021

<b>Councilmember</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
Councilman Anderson							
Councilwoman Perrone							
Councilwoman Whitfield							
Deputy Mayor McIntosh							
Mayor Worthy							

ORDINANCE OF THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY PROVIDING FOR THE RE-APPROPRIATION OF \$53,056.69 IN UNUSED DEBT AUTHORIZATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSES IN ORDER TO PROVIDE FOR THE RENOVATIONS & IMPROVEMENTS TO VARIOUS MUNICIPAL BUILDINGS.

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY (not less than Two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section1. Pursuant to N.J.S.A. 40A:2-39, it is hereby determined that certain debt authorizations in the aggregate amount of \$53,056.69 provided for in the various ordinances listed below are no longer needed for the purposes referenced therein. The Township of Willingboro, in the County of Burlington, New Jersey (the "Township") desires, therefore, to re-appropriate the following debt authorizations:

<b>Ordinance Number</b>	<b>Improvement Description and Date of Adoption</b>	<b>Amount to be Re-appropriated</b>
2015-4	Demolition & Construction of the EMS/Fire Bldg. Adopted 5/14/2015	\$23,179.18
2016-8	Acquisition & Installation-Security Camera & Network Equipment Adopted 7/5/2016	\$1,062.10
2017-4	Purchase of Primepoint Time & Labor System, Adopted 6/6/2017	\$13,771.56
2017-4	Insert for Animal Control Van- Adopted 6/6/2017	\$32.60
2018-5	Installation-Retaining Walls Adopted 6/19/2018	\$8,250.00
2018-5	Purchase-Ford Ambulance (HGAC) Adopted 6/19/2018	\$1,390.00
2018-5	Signs-Town Center & security system, Adopted 6/19/2018	\$633.10



ORDINANCE 2021-3

2019-1	Acquisition-Surveillance camera system Adopted 4/16/2019	\$1,000.00
2019-1	Acquisition-Tasers & Body Armor Adopted 4/16/2019	\$92.40
2019-1	Police Dept-Server Upgrade & computer backup, Adopted 4/16/2019	\$2,358.22
2019-5	Purchase-Audio & visual equipment/network, Adopted 7/11/2019	\$676.50
2019-10	Furniture, Fixture, etc.-EMS/Fire Bldg., Adopted 10/21/2019	\$59.59
2020-12	Purchase-Body Armor & Rifles Adopted 6/11/2020	\$551.44

Section 2. The aggregate amount of \$53,056.69 described in Section 1 hereof and -made available pursuant to N.J.S.A. 40A:2-39 are hereby re-appropriated to provide for the following:

<b>Purpose</b>	<b>Appropriation &amp; Estimated Costs</b>	<b>Period of Usefulness</b>
<b>Renovations and Improvements to Various Municipal Buildings</b>	\$36,913.43	10 years
<b>Technology Equipment</b>	\$16,143.26	10 years

Section 3. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

**ORDINANCE 2021- 3**

Section 4. This ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

\_\_\_\_\_  
*Dr. Tiffani Worthy*  
 Mayor

\_\_\_\_\_  
*Brenda Bligen, MBA*  
 Acting Township Clerk

*First Reading*

<i>Councilmember</i>	<i>Motion</i>	<i>2<sup>nd</sup></i>	<i>Yea</i>	<i>Nay</i>	<i>Recuse</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>			x				
<i>Councilwoman Perrone</i>			x				
<i>Councilwoman Whitfield</i>		x	x				
<i>Deputy Mayor McIntosh</i>	x		x				
<i>Mayor Worthy</i>			x				

*Final Reading*

<i>Councilmember</i>	<i>Motion</i>	<i>2<sup>nd</sup></i>	<i>Yea</i>	<i>Nay</i>	<i>Recuse</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>							
<i>Councilwoman Perrone</i>							
<i>Councilwoman Whitfield</i>							
<i>Deputy Mayor McIntosh</i>							
<i>Mayor Worthy</i>							

ORDINANCE 2021- 4

**AN ORDINANCE AMENDING AND SUPPLEMENTING THE WILLINGBORO TOWNSHIP CODE ENTITLED REGISTRATION OF VACANT PROPERTIES, CHAPTER 272-44 "FEE SCHEDULE"**

*WHEREAS, Article V, Chapter 272-44 of the Township Code of the Township of Willingboro governs the Fee Schedule for Registration of Vacant Properties; and*

*WHEREAS, the Township has determined that the current expenditures for registration, repairs, enforcement and maintenance of the vacant properties exceeds the Townships intake; and*

*WHEREAS, the increase of the fee schedule is required to offset the costs of registration, repairs, enforcement and maintenance related to vacant properties in the Township; and*

*WHEREAS, the current fee schedule has not been amended since 2011; and*

*WHEREAS, the Mayor and Council for the Township now desire to amend said Chapter to change the requisite fee amounts listed therein.*

***NOW, THEREFORE, BE IT ORDAINED***, by the Mayor and the Council of the Township of Willingboro, County of Burlington and State of New Jersey that the Township of Willingboro Municipal Code Book shall be amended to reflect Chapter 272-44 A as follows:

*Chapter 272 Property Maintenance*

*Article V. Registration of Vacant Properties*

*§ 272-44 Fee schedule.*

- A. The initial registration fee for each building shall be \$500. The fee for the renewal is \$750, and the fee for the second renewal is \$1,000. The fee for any subsequent renewal beyond the second renewal is \$1,500.*

ORDINANCE 2021- 4

*Vacant Property Registration Fee Schedule*

<i>Registration/Renewal</i>	<i>Fee</i>
<i>Initial registration</i>	<i>\$500</i>
<i>First renewal</i>	<i>\$750</i>
<i>Second renewal</i>	<i>\$1,000</i>
<i>Any subsequent renewal</i>	<i>\$1,500</i>

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*Dr. Tiffani Worthy*  
*Mayor*

*Attest*

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*Brenda Bligen, MBA*  
*Acting Township Clerk*

*First Reading Feb 16, 2021*

<b>Councilmember</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
<i>Councilman Anderson</i>			X				
<i>Councilwoman Perrone</i>			X				
<i>Councilwoman Whitfield</i>			X				
<i>Deputy Mayor McIntosh</i>	X		X				
<i>Mayor Worthy</i>		X	X				

*Final Reading March 2, 2021*

<b>Councilmember</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
<i>Councilman Anderson</i>							
<i>Councilwoman Perrone</i>							
<i>Councilwoman Whitfield</i>							
<i>Deputy Mayor McIntosh</i>							
<i>Mayor Worthy</i>							

**TOWNSHIP OF WILLINGBORO  
ORDINANCE NO. 2021- 5**

**AN ORDINANCE AMENDING AND MODIFYING CHAPTER 324  
STORMWATER CONTROL OF THE WILLINGBORO TOWNSHIP  
MUNICIPAL CODE**

**WHEREAS**, the Mayor and Council for the Township of Willingboro, in conjunction with and in compliance with State law and requirements of the New Jersey Department of Environmental Protection, (“NJDEP”, or “the Department”), have, by ordinance, established minimum stormwater management requirements that govern development in the Township, in part through the use of stormwater best management practices and nonstructural storm water management strategies; and

**WHEREAS**, on March 2, 2020, the New Jersey Department of Environmental Protection (“NJDEP” or the “Department”) adopted amended stormwater management rules at N.J.A.C. 7:8-1, et seq. (the “Amended Rules”), which require municipalities to revise their storm water control ordinances in accordance with the Amended Rules; and

**WHEREAS**, in order to remain in full compliance with NJDEP requirements and the Department’s amended stormwater management rules, the Mayor and Council have reviewed existing municipal ordinances and have determined that the following revisions to the Township’s ordinances are necessary and in the best interests of the Township;

**Chapter 324 Storm Water Control** is hereby repealed and replaced, in its entirety, as follows:

**324- 1. Policy; purpose, applicability; interpretation**

**A. Policy Statement**

1. Storm Water Control Ordinances are designed to:
  - a. Reduce Flooding damage, including damage to life and property;
  - b. Minimize, to the extent practical, any increase in stormwater runoff from any new development;
  - c. Reduce soil erosion from any development or construction project;
  - d. Assure the adequacy of existing and proposed culverts and bridges and other in stream structures;
  - e. Maintain groundwater recharge;
  - f. Prevent, to the greatest extent feasible, an increase in non-point pollution;
  - g. Maintain the integrity of stream channels for their biological functions, as well as for drainage;
  - h. Minimize pollutants in stormwater runoff from new and existing development in order to restore, enhance and maintain the chemical, physical, and biological integrity of the waters of the state , to protect public health, to safeguard fish and aquatic life and scenic and ecological values, and enhance domestic, municipal, recreational, industrial and other uses of water, and;
  - i. Protect public safety through the proper design and operation of stormwater management basins (N.J.A.C. 7:8-2.2).

**TOWNSHIP OF WILLINGBORO**  
**ORDINANCE NO. 2021- 5**

2. Flood control, groundwater recharge, and pollutant reduction shall be achieved through the use of stormwater management measures, including green infrastructure Best Management Practices (GI BMPs) and nonstructural stormwater management strategies. GI BMPs and low impact development (LID) should be utilized to meet the goal of maintaining natural hydrology to reduce stormwater runoff volume, reduce erosion, encourage infiltration and groundwater recharge, and reduce pollution. GI BMPs and LID should be developed based upon physical site conditions and the origin, nature and the anticipated quantity, or amount, of potential pollutants. Multiple stormwater management BMPs may be necessary to achieve the established performance standards for water quality, quantity, and groundwater recharge.

**B. Purpose**

It is the purpose of this ordinance is to establish minimum stormwater management requirements and controls for “major development,” as defined in 342-2.

**C. Applicability**

1. This chapter shall be applicable to all site plans and subdivisions for following major developments that require preliminary or final site plan or subdivision review:
  - a. Non-residential major developments; and
  - b. Aspects of residential major developments that are not pre-empted by the Residential Site Improvement Standards at N.J.A.C. 5:21.
2. This ordinance shall also be applicable to all major developments undertaken by the Township of Willingboro.

**D. Compatibility with Other Permit and Ordinance Requirements**

Development approvals issued pursuant to this chapter are to be considered an integral part of development approvals under the subdivision and site plan review process and do not relieve the applicant of the responsibility to secure required permits or approvals for activities regulated by any other applicable code, rule, act, or ordinance. In their interpretation and application, the provisions of this ordinance shall be held to be the minimum requirements for the promotion of the public health, safety, and general welfare. This chapter is not intended to interfere with, abrogate, or annul any other ordinances, rule or regulation, statute, or other provision of law except that, where any provision of this chapter imposes restrictions different from those imposed by any

**TOWNSHIP OF WILLINGBORO**  
**ORDINANCE NO. 2021- 5**

other ordinance, rule or regulation, statute, or other provision of law, the more restrictive provisions or higher standards shall control.

**342-2. Definitions; abbreviations**

A. Unless specifically defined below, words or phrases used in this chapter shall be interpreted so as to give them meanings they have in common usage and to give this chapter it most reasonable application.

B. Abbreviations:

BMP	Best Management Practice
LID	Low-impact development
NJDEP	New Jersey Department of Environmental Protection
NJDES	National Pollution Discharge Elimination System
NRCS	National resources Conservation Service
NSPS	Nonstructural Stormwater Management Strategies Point System
TSS	Total Suspended Solids

C. Definitions

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory. The definitions below are the same as or based on the corresponding definitions in the Stormwater Management Rules at N.J.A.C. 7:8-1.2.

**“CAFRA Centers, Cores or Nodes”**

Means those areas with boundaries incorporated by reference or revised by the Department in accordance with N.J.A.C. 7:7-13.16.

**“CAFRA Planning Map”**

Means the map used by the Department to identify the location of Coastal Planning Areas, CAFRA centers, CAFRA cores, and CAFRA nodes. The CAFRA Planning Map is available on the Department's Geographic Information System (GIS).

**“Community basin”**

Means an infiltration system, sand filter designed to infiltrate, standard constructed wetland, or wet pond, established in accordance with N.J.A.C. 7:8-4.2(c)14, that is designed and constructed in accordance with the New Jersey Stormwater Best Management Practices Manual, or an alternate design, approved in accordance with N.J.A.C. 7:8-5.2(g), for an infiltration system, sand filter

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**ORDINANCE NO. 2021- 5**

designed to infiltrate, standard constructed wetland, or wet pond and that complies with the requirements of this chapter.

**“Compaction”**

Means the increase in soil bulk density.

**“Contributory drainage area”**

Means the area from which stormwater runoff drains to a stormwater management measure, not including the area of the stormwater management measure itself.

**“Core”**

Means a pedestrian-oriented area of commercial and civic uses serving the surrounding municipality, generally including housing and access to public transportation.

**“County review agency”**

Means an agency designated by the Board of County Commissioners to review municipal stormwater management plans and implementing ordinance(s). The county review agency may either be:

1. A county planning agency or
2. A county water resource association created under N.J.S.A 58:16A-55.5, if the ordinance or resolution delegates authority to approve, conditionally approve, or disapprove municipal stormwater management plans and implementing ordinances.

**“Department”**

Means the Department of Environmental Protection.

**“Designated Center”**

Means a State Development and Redevelopment Plan Center as designated by the State Planning Commission such as urban, regional, town, village, or hamlet.

**“Design engineer”**

Means a person professionally qualified and duly licensed in New Jersey to perform engineering services that may include, but not necessarily be limited to, development of project requirements, creation and development of project design and preparation of drawings and specifications.

**“Development”**

Means the division of a parcel of land into two or more parcels, the construction, reconstruction, conversion, structural alteration, relocation or enlarge-enlargement of any building or structure, any mining excavation or landfill, and any use or change in the use of any building or other structure, or



**TOWNSHIP OF WILLINGBORO**  
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land or extension of use of land, for which permission is required under the Municipal Land Use Law, N.J.S.A. 40:55D-1 *et seq.* In the case of development of agricultural land, development means: any activity that requires a State permit, any activity reviewed by the County Agricultural Board (CAB) and the State Agricultural Development Committee (SADC), and municipal review of any activity not exempted by the Right to Farm Act , N.J.S.A 4:1C-1 *et seq.*

**“Disturbance”**

Means the placement or reconstruction of impervious surface or motor vehicle surface, or exposure and/or movement of soil or bedrock or clearing, cutting, or removing of vegetation. Milling and repaving is not considered disturbance for the purposes of this definition.

**“Drainage area”**

Means a geographic area within which stormwater, sediments, or dissolved materials drain to a particular receiving waterbody or to a particular point along a receiving waterbody.

**“Environmentally constrained area”**

Means the following areas where the physical alteration of the land is in some way restricted, either through regulation, easement, deed restriction or ownership such as: wetlands, floodplains, threatened and endangered species sites or designated habitats, and parks and preserves. Habitats of endangered or threatened species are identified using the Department's Landscape Project as approved by the Department's Endangered and Nongame Species Program.

**“Environmentally critical area”**

Means an area or feature which is of significant environmental value, including but not limited to: stream corridors, natural heritage priority sites, habitats of endangered or threatened species, large areas of contiguous open space or upland forest, steep slopes, and well head protection and groundwater recharge areas. Habitats of endangered or threatened species are identified using the Department's Landscape Project as approved by the Department's Endangered and Nongame Species Program.

**“Empowerment Neighborhoods”**

Means neighborhoods designated by the Urban Coordinating Council “in consultation and conjunction with” the New Jersey Redevelopment Authority pursuant to N.J.S.A 55:19-69.

**“Erosion”**

Means the detachment and movement of soil or rock fragments by water, wind, ice, or gravity.

**“Green infrastructure”**

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Means a stormwater management measure that manages stormwater close to its source by:

1. Treating stormwater runoff through infiltration into subsoil;
2. Treating stormwater runoff through filtration by vegetation or soil; or
3. Storing stormwater runoff for reuse.

"HUC 14" or "hydrologic unit code 14" means an area within which water drains to a particular receiving surface water body, also known as a sub-watershed, which is identified by a 14-digit hydrologic unit boundary designation, delineated within New Jersey by the United States Geological Survey.

**"Impervious surface"**

Means a surface that has been covered with a layer of material so that it is highly resistant to infiltration by water.

**"Infiltration"**

Is the process by which water seeps into the soil from precipitation.

**"Lead planning agency"**

Means one or more public entities having stormwater management planning authority designated by the regional stormwater management planning committee pursuant to N.J.A.C. 7:8-3.2, that serves as the primary representative of the committee.

**"Major development"** means an individual "development," as well as multiple developments that individually or collectively result in:

1. The disturbance of one or more acres of land since February 2, 2004;
2. The creation of one-quarter acre or more of "regulated impervious surface" since February 2, 2004;
3. The creation of one-quarter acre or more of "regulated motor vehicle surface" since March 2, 2021; or
4. A combination of 2 and 3 above that totals an area of one-quarter acre or more. The same surface shall not be counted twice when determining if the combination area equals one-quarter acre or more.

Major development includes all developments that are part of a common plan of development or sale (for example, phased residential development) that collectively or individually meet any one or more of paragraphs 1, 2, 3, or 4 above. Projects undertaken by any government agency that otherwise meet the definition of "major development" but which do not require approval under the Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq., are also considered "major development."

**"Motor vehicle"**

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Means land vehicles propelled other than by muscular power, such as automobiles, motorcycles, autocycles, and low speed vehicles. For the purposes of this definition, motor vehicle does not include farm equipment, snowmobiles, all-terrain vehicles, motorized wheelchairs, go-carts, gas buggies, golf carts, ski-slope grooming machines, or vehicles that run only on rails or tracks.

**“Motor vehicle surface”**

Means any pervious or impervious surface that is intended to be used by “motor vehicles” and/or aircraft, and is directly exposed to precipitation including, but not limited to, driveways, parking areas, parking garages, roads, racetracks, and runways.

**“Municipality”**

Means any city, borough, town, township, or village.

**“New Jersey Stormwater Best Management Practices (BMP) Manual” or “BMP Manual”**

Means the manual maintained by the Department providing, in part, design specifications, removal rates, calculation methods, and soil testing procedures approved by the Department as being capable of contributing to the achievement of the stormwater management standards specified in this chapter. The BMP Manual is periodically amended by the Department as necessary to provide design specifications on additional best management practices and new information on already included practices reflecting the best available current information regarding the particular practice and the Department’s determination as to the ability of that best management practice to contribute to compliance with the standards contained in this chapter. Alternative stormwater management measures, removal rates, or calculation methods may be utilized, subject to any limitations specified in this chapter, provided the design engineer demonstrates to the municipality, in accordance with Section IV.F. of this ordinance and N.J.A.C. 7:8-5.2(g), that the proposed measure and its design will contribute to achievement of the design and performance standards established by this chapter.

**“Node”**

Means an area designated by the State Planning Commission concentrating facilities and activities which are not organized in a compact form.

**“Nutrient”**

Means a chemical element or compound, such as nitrogen or phosphorus, which is essential to and promotes the development of organisms.

**“Person”**

Means any individual, corporation, company, partnership, firm, association, political subdivision of this State and any state, interstate or Federal agency.

**“Pollutant”**

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Means any dredged spoil, solid waste, incinerator residue, filter backwash, sewage, garbage, refuse, oil, grease, sewage sludge, munitions, chemical wastes, biological materials, medical wastes, radioactive substance (except those regulated under the Atomic Energy Act of 1954, as amended (42 U.S.C. §§ 2011 *et seq.*)), thermal waste, wrecked or discarded equipment, rock, sand, cellar dirt, industrial, municipal, agricultural, and construction waste or runoff, or other residue discharged directly or indirectly to the land, ground waters or surface waters of the State, or to a domestic treatment works. "Pollutant" includes both hazardous and nonhazardous pollutants.

**"Recharge"**

Means the amount of water from precipitation that infiltrates into the ground and is not evapotranspired.

**"Regulated impervious surface"**

Means any of the following, alone or in combination:

1. A net increase of impervious surface;
2. The total area of impervious surface collected by a new stormwater conveyance system (for the purpose of this definition, a "new stormwater conveyance system" is a stormwater conveyance system that is constructed where one did not exist immediately prior to its construction or an existing system for which a new discharge location is created);
3. The total area of impervious surface proposed to be newly collected by an existing stormwater conveyance system; and/or
4. The total area of impervious surface collected by an existing stormwater conveyance system where the capacity of that conveyance system is increased.

**"Regulated motor vehicle surface"**

Means any of the following, alone or in combination:

1. The total area of motor vehicle surface that is currently receiving water;
2. A net increase in motor vehicle surface; and/or  
quality treatment either by vegetation or soil, by an existing stormwater management measure, or by treatment at a wastewater treatment plant, where the water quality treatment will be modified or removed.

**"Sediment"**

Means solid material, mineral or organic, that is in suspension, is being transported, or has been moved from its site of origin by air, water or gravity as a product of erosion.

**"Site"**

Means the lot or lots upon which a major development is to occur or has occurred.

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**“Soil”**

Means all unconsolidated mineral and organic material of any origin.

**“State Development and Redevelopment Plan Metropolitan Planning Area (PA1)”**

Means an area delineated on the State Plan Policy Map and adopted by the State Planning Commission that is intended to be the focus for much of the State’s future redevelopment and revitalization efforts.

**“State Plan Policy Map”**

Is defined as the geographic application of the State Development and Redevelopment Plan’s goals and statewide policies, and the official map of these goals and policies.

**“Stormwater”**

Means water resulting from precipitation (including rain and snow) that runs off the land’s surface, is transmitted to the subsurface, or is captured by separate storm sewers or other sewage or drainage facilities, or conveyed by snow removal equipment.

**“Stormwater management Basin”**

Means an excavation or embankment and related areas designed to retain stormwater runoff. A stormwater management Basin may either be normally dry (that is, a detention basin or infiltration system), retain water in a permanent pool (a retention basin), or be planted mainly with wetland vegetation (most constructed stormwater wetlands).

**“Stormwater management measure”**

Means any practice, technology, process, program, or other method intended to control or reduce stormwater runoff and associated pollutants, or to induce or control the infiltration or groundwater recharge of stormwater or to eliminate illicit or illegal non-stormwater discharges into stormwater conveyances.

**“Stormwater runoff”**

Means water flow on the surface of the ground or in storm sewers, resulting from precipitation.

**“Stormwater management planning agency”**

Means a public body authorized by legislation to prepare stormwater management plans.

**“Stormwater management planning area”**

Means the geographic area for which a stormwater management planning agency is authorized to prepare stormwater management plans, or a specific

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compliance with any one or more of the individual standards being determined utilizing a weighted average of the results achieved for that individual standard across the affected drainage areas.

- M. Any stormwater management measure authorized under the municipal stormwater management plan or ordinance shall be reflected in a deed notice recorded in the Office of the Burlington County Clerk, 50 Rancocas Road, 3<sup>rd</sup> Floor, Mount Holly New Jersey 08060. A form of deed notice shall be submitted to the municipality for approval prior to filing. The deed notice shall contain a description of the stormwater management measure(s) used to meet the green infrastructure, groundwater recharge, stormwater runoff quality, and stormwater runoff quantity standards at 324-4 Section O, P, Q and R and shall identify the location of the stormwater management measure(s) in NAD 1983 State Plane New Jersey FIPS 2900 US Feet or Latitude and Longitude in decimal degrees. The deed notice shall also reference the maintenance plan required to be recorded upon the deed pursuant to Section X.B.5. Prior to the commencement of construction, proof that the above required deed notice has been filed shall be submitted to the municipality. Proof that the required information has been recorded on the deed shall be in the form of either a copy of the complete recorded document or a receipt from the clerk or other proof of recordation provided by the recording office. However, if the initial proof provided to the municipality is not a copy of the complete recorded document, a copy of the complete recorded document shall be provided to the municipality within 180 calendar days of the authorization granted by the municipality.
- N. A stormwater management measure approved under the municipal stormwater management plan or ordinance may be altered or replaced with the approval of the municipality, if the municipality determines that the proposed alteration or replacement meets the design and performance standards pursuant to 324-4 of this chapter and provides the same level of stormwater management as the previously approved stormwater management measure that is being altered or replaced. If an alteration or replacement is approved, a revised deed notice shall be submitted to the municipality for approval and subsequently recorded with the Office of the Burlington County Clerk, 50 Rancocas Road, 3<sup>rd</sup> Floor, Mount Holly New Jersey 08060 and shall contain a description and location of the stormwater management measure, as well as reference to the maintenance plan, in accordance with M above. Prior to the commencement of construction, proof that the above required deed notice has been filed shall be submitted to the municipality in accordance with M above.
- O. Green Infrastructure Standards
1. This subsection specifies the types of green infrastructure BMPs that may be used to satisfy the groundwater recharge, stormwater runoff quality, and stormwater runoff quantity standards.

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2. To satisfy the groundwater recharge and stormwater runoff quality standards at 324-4 Section P and Q, the design engineer shall utilize green infrastructure BMPs identified in Table 1 at 324-4 Section F. and/or an alternative stormwater management measure approved in accordance with 324-4 Section G. The following green infrastructure BMPs are subject to the following maximum contributory drainage area limitations:

<u>Best Management Practice</u>	<u>Maximum Contributory Drainage Area</u>
<u>Dry Well</u>	<u>1 acre</u>
<u>Manufactured Treatment Device</u>	<u>2.5 acres</u>
<u>Pervious Pavement Systems</u>	<u>Area of additional inflow cannot exceed three times the area occupied by the BMP</u>
<u>Small-scale Bioretention Systems</u>	<u>2.5 acres</u>
<u>Small-scale Infiltration Basin</u>	<u>2.5 acres</u>
<u>Small-scale Sand Filter</u>	<u>2.5 acres</u>

3. To satisfy the stormwater runoff quantity standards at 324-4 Section R, the design engineer shall utilize BMPs from Table 1 or from Table 2 and/or an alternative stormwater management measure approved in accordance with 324-4 Section G.
4. If a variance in accordance with N.J.A.C. 7:8-4.6 or a waiver from strict compliance in accordance with 324-4 Section D is granted from the requirements of this subsection, then BMPs from Table 1, 2, or 3, and/or an alternative stormwater management measure approved in accordance with 324-4 Section G may be used to meet the groundwater recharge, stormwater runoff quality, and stormwater runoff quantity standards at 324-4 Section P, Q and R.
5. For separate or combined storm sewer improvement projects, such as sewer separation, undertaken by a government agency or public utility (for example, a sewerage company), the requirements of this subsection shall only apply to areas owned in fee simple by the government agency or utility, and areas within a right-of-way or easement held or controlled by the government agency or utility; the entity shall not be required to obtain additional property or property rights to fully satisfy the requirements of this subsection. Regardless of the amount of area of a separate or combined storm sewer improvement project subject to the green infrastructure requirements of this

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subsection, each project shall fully comply with the applicable groundwater recharge, stormwater runoff quality control, and stormwater runoff quantity standards at 324-4 Section P, Q and R, unless the project is granted a waiver from strict compliance in accordance with 324-4 Section D.

**P. Groundwater Recharge Standards**

1. This subsection contains the minimum design and performance standards for groundwater recharge as follows:
2. The design engineer shall, using the assumptions and factors for stormwater runoff and groundwater recharge calculations at 324-5, either:
  - i. Demonstrate through hydrologic and hydraulic analysis that the site and its stormwater management measures maintain 100 percent of the average annual pre-construction groundwater recharge volume for the site; or
  - ii. Demonstrate through hydrologic and hydraulic analysis that the increase of stormwater runoff volume from pre-construction to post-construction for the 2-year storm is infiltrated.
3. This groundwater recharge requirement does not apply to projects within the “urban redevelopment area,” or to projects subject to 4 below.
4. The following types of stormwater shall not be recharged:
  - i. Stormwater from areas of high pollutant loading. High pollutant loading areas are areas in industrial and commercial developments where solvents and/or petroleum products are loaded/unloaded, stored, or applied, areas where pesticides are loaded/unloaded or stored; areas where hazardous materials are expected to be present in greater than “reportable quantities” as defined by the United States Environmental Protection Agency (EPA) at 40 CFR 302.4; areas where recharge would be inconsistent with Department approved remedial action work plan or landfill closure plan and areas with high risks for spills of toxic materials, such as gas stations and vehicle maintenance facilities; and
  - ii. Industrial stormwater exposed to “source material.” “Source material” means any material(s) or machinery, located at an industrial facility, that is directly or indirectly related to process, manufacturing or other industrial activities, which could be a source of pollutants in any industrial stormwater discharge to groundwater. Source materials include, but are not limited to, raw materials; intermediate products; final products; waste materials; by-products; industrial machinery and fuels, and lubricants, solvents, and detergents that are related to process, manufacturing, or other industrial activities that are exposed to stormwater.

**Q. Stormwater Runoff Quality Standards**

1. This subsection contains the minimum design and performance standards to control stormwater runoff quality impacts of major development. Stormwater



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- runoff quality standards are applicable when the major development results in an increase of one-quarter acre or more of regulated motor vehicle surface.
2. Stormwater management measures shall be designed to reduce the post-construction load of total suspended solids (TSS) in stormwater runoff generated from the water quality design storm as follows:
    - i. Eighty percent TSS removal of the anticipated load, expressed as an annual average shall be achieved for the stormwater runoff from the net increase of motor vehicle surface.
    - ii. If the surface is considered regulated motor vehicle surface because the water quality treatment for an area of motor vehicle surface that is currently receiving water quality treatment either by vegetation or soil, by an existing stormwater management measure, or by treatment at a wastewater treatment plant is to be modified or removed, the project shall maintain or increase the existing TSS removal of the anticipated load expressed as an annual average.
  3. The requirement to reduce TSS does not apply to any stormwater runoff in a discharge regulated under a numeric effluent limitation for TSS imposed under the New Jersey Pollutant Discharge Elimination System (NJPDES) rules, N.J.A.C. 7:14A, or in a discharge specifically exempt under a NJPDES permit from this requirement. Every major development, including any that discharge into a combined sewer system, shall comply with 2 above, unless the major development is itself subject to a NJPDES permit with a numeric effluent limitation for TSS or the NJPDES permit to which the major development is subject exempts the development from a numeric effluent limitation for TSS.
  4. The water quality design storm is 1.25 inches of rainfall in two hours. Water quality calculations shall take into account the distribution of rain from the water quality design storm, as reflected in Table 4, below. The calculation of the volume of runoff may take into account the implementation of stormwater management measures.

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**Table 4 - Water Quality Design Storm Distribution**

<b>Time (Minutes)</b>	<b>Cumulative Rainfall (Inches)</b>	<b>Time (Minutes)</b>	<b>Cumulative Rainfall (Inches)</b>	<b>Time (Minutes)</b>	<b>Cumulative Rainfall (Inches)</b>
1	0.00166	41	0.1728	81	1.0906
2	0.00332	42	0.1796	82	1.0972
3	0.00498	43	0.1864	83	1.1038
4	0.00664	44	0.1932	84	1.1104
5	0.00830	45	0.2000	85	1.1170
6	0.00996	46	0.2117	86	1.1236
7	0.01162	47	0.2233	87	1.1302
8	0.01328	48	0.2350	88	1.1368
9	0.01494	49	0.2466	89	1.1434
10	0.01660	50	0.2583	90	1.1500
11	0.01828	51	0.2783	91	1.1550
12	0.01996	52	0.2983	92	1.1600
13	0.02164	53	0.3183	93	1.1650
14	0.02332	54	0.3383	94	1.1700
15	0.02500	55	0.3583	95	1.1750
16	0.03000	56	0.4116	96	1.1800
17	0.03500	57	0.4650	97	1.1850
18	0.04000	58	0.5183	98	1.1900
19	0.04500	59	0.5717	99	1.1950
20	0.05000	60	0.6250	100	1.2000
21	0.05500	61	0.6783	101	1.2050
22	0.06000	62	0.7317	102	1.2100
23	0.06500	63	0.7850	103	1.2150
24	0.07000	64	0.8384	104	1.2200
25	0.07500	65	0.8917	105	1.2250
26	0.08000	66	0.9117	106	1.2267
27	0.08500	67	0.9317	107	1.2284
28	0.09000	68	0.9517	108	1.2300
29	0.09500	69	0.9717	109	1.2317
30	0.10000	70	0.9917	110	1.2334
31	0.10660	71	1.0034	111	1.2351
32	0.11320	72	1.0150	112	1.2367
33	0.11980	73	1.0267	113	1.2384
34	0.12640	74	1.0383	114	1.2400
35	0.13300	75	1.0500	115	1.2417
36	0.13960	76	1.0568	116	1.2434
37	0.14620	77	1.0636	117	1.2450
38	0.15280	78	1.0704	118	1.2467
39	0.15940	79	1.0772	119	1.2483
40	0.16600	80	1.0840	120	1.2500

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5. If more than one BMP in series is necessary to achieve the required 80 percent TSS reduction for a site, the applicant shall utilize the following formula to calculate TSS reduction:

$$R = A + B - (A \times B) / 100,$$

Where

*R* = total TSS Percent Load Removal from application of both BMPs, and

*A* = the TSS Percent Removal Rate applicable to the first BMP

*B* = the TSS Percent Removal Rate applicable to the second BMP.

6. Stormwater management measures shall also be designed to reduce, to the maximum extent feasible, the post-construction nutrient load of the anticipated load from the developed site in stormwater runoff generated from the water quality design storm. In achieving reduction of nutrients to the maximum extent feasible, the design of the site shall include green infrastructure BMPs that optimize nutrient removal while still achieving the performance standards in Section IV.P, Q and R.
7. In accordance with the definition of FW1 at N.J.A.C. 7:9B-1.4, stormwater management measures shall be designed to prevent any increase in stormwater runoff to waters classified as FW1.
8. The Flood Hazard Area Control Act Rules at N.J.A.C. 7:13-4.1(c)1 establish 300-foot riparian zones along Category One waters, as designated in the Surface Water Quality Standards at N.J.A.C. 7:9B, and certain upstream tributaries to Category One waters. A person shall not undertake a major development that is located within or discharges into a 300-foot riparian zone without prior authorization from the Department under N.J.A.C. 7:13.
9. Pursuant to the Flood Hazard Area Control Act Rules at N.J.A.C. 7:13-11.2(j)3.i, runoff from the water quality design storm that is discharged within a 300-foot riparian zone shall be treated in accordance with this subsection to reduce the post-construction load of total suspended solids by 95 percent of the anticipated load from the developed site, expressed as an annual average.
10. This stormwater runoff quality standards do not apply to the construction of one individual single-family dwelling, provided that it is not part of a larger development or subdivision that has received preliminary or final site plan approval prior to December 3, 2018, and that the motor vehicle surfaces are made of permeable material(s) such as gravel, dirt, and/or shells.

**R. Stormwater Runoff Quantity Standards**

1. This subsection contains the minimum design and performance standards to control stormwater runoff quantity impacts of major development.
2. In order to control stormwater runoff quantity impacts, the design engineer shall, using the assumptions and factors for stormwater runoff calculations at 324-5, complete one of the following:

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portion of that area identified in a stormwater management plan prepared by that agency.

**“Tidal Flood Hazard Area”**

Means a flood hazard area in which the flood elevation resulting from the two-, 10-, or 100-year storm, as applicable, is governed by tidal flooding from the Atlantic Ocean. Flooding in a tidal flood hazard area may be contributed to, or influenced by, stormwater runoff from inland areas, but the depth of flooding generated by the tidal rise and fall of the Atlantic Ocean is greater than flooding from any fluvial sources. In some situations, depending upon the extent of the storm surge from a particular storm event, a flood hazard area may be tidal in the 100-year storm, but fluvial in more frequent storm events.

**“Urban Coordinating Council Empowerment Neighborhood”**

Means a neighborhood given priority access to State resources through the New Jersey Redevelopment Authority.

**“Urban Enterprise Zones”**

Means a zone designated by the New Jersey Enterprise Zone Authority pursuant to the New Jersey Urban Enterprise Zones Act, N.J.S.A. 52:27H-60 et. seq.

**“Urban Redevelopment Area”** is defined as previously developed portions of areas:

1. Delineated on the State Plan Policy Map (SPPM) as the Metropolitan Planning Area (PA1), Designated Centers, Cores or Nodes;
2. Designated as CAFRA Centers, Cores or Nodes;
3. Designated as Urban Enterprise Zones; and
4. Designated as Urban Coordinating Council Empowerment Neighborhoods.

**“Water control structure”**

Means a structure within, or adjacent to, a water, which intentionally or coincidentally alters the hydraulic capacity, the flood elevation resulting from the two-, 10-, or 100-year storm, flood hazard area limit, and/or floodway limit of the water. Examples of a water control structure may include a bridge, culvert, dam, embankment, ford (if above grade), retaining wall, and weir.

**“Waters of the State”**

Means the ocean and its estuaries, all springs, streams, wetlands, and bodies of surface or groundwater, whether natural or artificial, within the boundaries of the State of New Jersey or subject to its jurisdiction.

**“Wetlands” or “wetland”**

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Means an area that is inundated or saturated by surface water or ground water at a frequency and duration sufficient to support, and that under normal circumstances does support, a prevalence of vegetation typically adapted for life in saturated soil conditions, commonly known as hydrophytic vegetation.

**324-3 Design and Performance Standards for Stormwater Management Measures**

A. Stormwater management measures for major development shall be designed to provide erosion control, groundwater recharge, stormwater runoff quantity control, and stormwater runoff quality standards in 324-4 as follows:

1. The minimum standards for erosion control are those established under the Soil and Sediment Control Act, N.J.S.A. 4:24-39 et seq., and implementing rules at N.J.A.C. 2:90.
2. The minimum standards for groundwater recharge, stormwater quality, and stormwater runoff quantity shall be met by incorporating green infrastructure.

B. The standards in this chapter apply only to new major development and are intended to minimize the impact of stormwater runoff on water quality and water quantity in receiving water bodies and maintain groundwater recharge. The standards do not apply to new major development to the extent that alternative design and performance standards are applicable under a regional stormwater management plan or Water Quality Management Plan adopted in accordance with Department rules. The Stormwater management requirements within this chapter, as they relate to major development, supersede other design requirements stipulated in the Township Code, including but not limited to the following sections:

1. Chapter 205, Land Subdivision and Site Plan Review
  - a. Article II, Minor Subdivision Approval Procedures
  - b. Article III, Minor Subdivision Approval Procedures
  - c. Article V, Site Plan Approval

**324-4. Requirements for Major Development**

A. The development shall incorporate a maintenance plan for the stormwater management measures incorporated into the design of a major development in accordance with 324-10.

B. Stormwater management measures shall avoid adverse impacts of concentrated flow on habitat for threatened and endangered species as documented in the Department's Landscape Project or Natural Heritage Database established under N.J.S.A. 13:1B-15.147 through 15.150, particularly *Helonias bullata* (swamp pink) and/or *Clemmys muhlnebergi* (bog turtle).

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C. The following linear development projects are exempt from the groundwater recharge, stormwater runoff quality, and stormwater runoff quantity requirements of Section 324-4 Sections P, Q and R:

1. The construction of an underground utility line provided that the disturbed areas are revegetated upon completion;
2. The construction of an aboveground utility line provided that the existing conditions are maintained to the maximum extent practicable; and
3. The construction of a public pedestrian access, such as a sidewalk or trail with a maximum width of 14 feet, provided that the access is made of permeable material.

D. A waiver from strict compliance from the green infrastructure, groundwater recharge, stormwater runoff quality, and stormwater runoff quantity requirements of Section 324-4 Sections O, P, Q and R may be obtained for the enlargement of an existing public roadway or railroad; or the construction or enlargement of a public pedestrian access, provided that the following conditions are met:

1. The applicant demonstrates that there is a public need for the project that cannot be accomplished by any other means;
2. The applicant demonstrates through an alternatives analysis, that through the use of stormwater management measures, the option selected complies with the requirements of 324-4 Sections O, P, Q and R to the maximum extent practicable;
3. The applicant demonstrates that, in order to meet the requirements of 324-4 Sections O, P, Q and R, existing structures currently in use, such as homes and buildings, would need to be condemned; and
4. The applicant demonstrates that it does not own or have other rights to areas, including the potential to obtain through condemnation lands not falling under 324-4 Section D.3 above within the upstream drainage area of the receiving stream, that would provide additional opportunities to mitigate the requirements of 324-4 Sections O, P, Q and R that were not achievable onsite.

E. Stormwater Management Strategies

Tables 1 through 3 below summarize the ability of stormwater best management practices identified and described in the New Jersey Stormwater Best Management

Practices Manual to satisfy the green infrastructure, groundwater recharge, stormwater runoff quality and stormwater runoff quantity standards specified in Section IV.O, P, Q and R. When designed in accordance with the most current version of the New Jersey Stormwater Best Management Practices Manual, the stormwater management measures found at N.J.A.C. 7:8-5.2 (f) Tables 5-1, 5-2 and 5-3 and listed below in Tables 1, 2 and 3 are presumed to be capable of providing stormwater controls for the design and performance standards as outlined in the tables below. Upon amendments of the New Jersey Stormwater

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Best Management Practices to reflect additions or deletions of BMPs meeting these standards, or changes in the presumed performance of BMPs designed in accordance with the New Jersey Stormwater BMP Manual, the Department shall publish in the New Jersey Registers a notice of administrative change revising the applicable table. The most current version of the BMP Manual can be found on the Department’s website at:

[https://njstormwater.org/bmp\\_manual2.htm](https://njstormwater.org/bmp_manual2.htm).

- F. Where the BMP tables in the NJ Stormwater Management Rule are different due to updates or amendments with the tables in this Chapter the BMP Tables in the Stormwater Management rule at N.J.A.C. 7:8-5.2(f) shall take precedence.

<b><u>Table 1</u></b> <b><u>Green Infrastructure BMPs for Groundwater Recharge, Stormwater Runoff Quality, and/or Stormwater Runoff Quantity</u></b>				
<b><u>Best Management Practice</u></b>	<b><u>Stormwater Runoff Quality TSS Removal Rate (percent)</u></b>	<b><u>Stormwater Runoff Quantity</u></b>	<b><u>Groundwater Recharge</u></b>	<b><u>Minimum Separation from Seasonal High Water Table (feet)</u></b>
<u>Cistern</u>	<u>0</u>	<u>Yes</u>	<u>No</u>	<u>=</u>
<u>Dry Well<sup>(a)</sup></u>	<u>0</u>	<u>No</u>	<u>Yes</u>	<u>2</u>
<u>Grass Swale</u>	<u>50 or less</u>	<u>No</u>	<u>No</u>	<u><math>\frac{2^{(e)}}{1^{(f)}}</math></u>
<u>Green Roof</u>	<u>0</u>	<u>Yes</u>	<u>No</u>	<u>=</u>
<u>Manufactured Treatment Device<sup>(a) (g)</sup></u>	<u>50 or 80</u>	<u>No</u>	<u>No</u>	<u>Dependent upon the device</u>
<u>Pervious Paving System<sup>(a)</sup></u>	<u>80</u>	<u>Yes</u>	<u><math>\frac{Yes^{(b)}}{No^{(c)}}</math></u>	<u><math>\frac{2^{(b)}}{1^{(c)}}</math></u>
<u>Small-Scale Bioretention Basin<sup>(a)</sup></u>	<u>80 or 90</u>	<u>Yes</u>	<u><math>\frac{Yes^{(b)}}{No^{(c)}}</math></u>	<u><math>\frac{2^{(b)}}{1^{(c)}}</math></u>

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<u>Small-Scale Infiltration Basin<sup>(a)</sup></u>	<u>80</u>	<u>Yes</u>	<u>Yes</u>	<u>2</u>
<u>Small-Scale Sand Filter</u>	<u>80</u>	<u>Yes</u>	<u>Yes</u>	<u>2</u>
<u>Vegetative Filter Strip</u>	<u>60-80</u>	<u>No</u>	<u>No</u>	<u>--</u>

**Table 2**  
**Green Infrastructure BMPs for Stormwater Runoff Quantity**  
**(or for Groundwater Recharge and/or Stormwater Runoff Quality**  
**with a Waiver or Variance from N.J.A.C. 7:8-5.3)**

<u>Best Management Practice</u>	<u>Stormwater Runoff Quality TSS Removal Rate (percent)</u>	<u>Stormwater Runoff Quantity</u>	<u>Groundwater Recharge</u>	<u>Minimum Separation from Seasonal High Water Table (feet)</u>
<u>Bioretention System</u>	<u>80 or 90</u>	<u>Yes</u>	<u>Yes<sup>(b)</sup></u> <u>No<sup>(c)</sup></u>	<u>2<sup>(b)</sup></u> <u>1<sup>(c)</sup></u>
<u>Infiltration Basin</u>	<u>80</u>	<u>Yes</u>	<u>Yes</u>	<u>2</u>
<u>Sand Filter<sup>(b)</sup></u>	<u>80</u>	<u>Yes</u>	<u>Yes</u>	<u>2</u>
<u>Standard Constructed Wetland</u>	<u>90</u>	<u>Yes</u>	<u>No</u>	<u>N/A</u>



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<u>Wet Pond</u> <sup>(d)</sup>	<u>50-90</u>	<u>Yes</u>	<u>No</u>	<u>N/A</u>
<b>Table 3</b> <b><u>BMPs for Groundwater Recharge, Stormwater Runoff Quality, and/or</u></b> <b><u>Stormwater Runoff Quantity</u></b> <b><u>only with a Waiver or Variance from N.J.A.C. 7:8-5.3</u></b>				
<u>Best Management Practice</u>	<u>Stormwater Runoff Quality TSS Removal Rate (percent)</u>	<u>Stormwater Runoff Quantity</u>	<u>Groundwater Recharge</u>	<u>Minimum Separation from Seasonal High Water Table (feet)</u>
<u>Blue Roof</u>	<u>0</u>	<u>Yes</u>	<u>No</u>	<u>N/A</u>
<u>Extended Detention Basin</u>	<u>40-60</u>	<u>Yes</u>	<u>No</u>	<u>1</u>
<u>Manufactured Treatment Device</u> <sup>(b)</sup>	<u>50 or 80</u>	<u>No</u>	<u>No</u>	<u>Dependent upon the device</u>
<u>Sand Filter</u> <sup>(c)</sup>	<u>80</u>	<u>Yes</u>	<u>No</u>	<u>1</u>
<u>Subsurface Gravel Wetland</u>	<u>90</u>	<u>No</u>	<u>No</u>	<u>1</u>
<u>Wet Pond</u>	<u>50-90</u>	<u>Yes</u>	<u>No</u>	<u>N/A</u>

Notes to Tables 1, 2, and 3:

- (a) subject to the applicable contributory drainage area limitation specified at 324-4 Section O.2;
- (b) designed to infiltrate into the subsoil;
- (c) designed with underdrains;
- (d) designed to maintain at least a 10-foot wide area of native vegetation along at least 50 percent of the shoreline and to include a stormwater runoff

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retention component designed to capture stormwater runoff for beneficial reuse, such as irrigation;

- (e) designed with a slope of less than two percent;
  - (f) designed with a slope of equal to or greater than two percent;
  - (g) manufactured treatment devices that meet the definition of green infrastructure at Section II;
  - (h) manufactured treatment devices that do not meet the definition of green infrastructure at Section II.
- G. An alternative stormwater management measure, alternative removal rate, and/or alternative method to calculate the removal rate may be used if the design engineer demonstrates the capability of the proposed alternative stormwater management measure and/or the validity of the alternative rate or method to the municipality. A copy of any approved alternative stormwater management measure, alternative removal rate, and/or alternative method to calculate the removal rate shall be provided to the Department in accordance with 324-6 Section B. Alternative stormwater management measures may be used to satisfy the requirements at Section 324-4 Section O only if the measures meet the definition of green infrastructure at Section II. Alternative stormwater management measures that function in a similar manner to a BMP listed at 324-4 Section O.2 are subject to the contributory drainage area limitation specified at 324-4 Section O.2 for that similarly functioning BMP. Alternative stormwater management measures approved in accordance with this subsection that do not function in a similar manner to any BMP listed at 324-4 Section O.2 shall have a contributory drainage area less than or equal to 2.5 acres, except for alternative stormwater management measures that function similarly to cisterns, grass swales, green roofs, standard constructed wetlands, vegetative filter strips, and wet ponds, which are not subject to a contributory drainage area limitation. Alternative measures that function similarly to standard constructed wetlands or wet ponds shall not be used for compliance with the stormwater runoff quality standard unless a variance in accordance with N.J.A.C. 7:8-4.6 or a waiver from strict compliance in accordance with 324-4 Section D is granted from 324-4 Section O.
- H. Whenever the stormwater management design includes one or more BMPs that will infiltrate stormwater into subsoil, the design engineer shall assess the hydraulic impact on the groundwater table and design the site, so as to avoid adverse hydraulic impacts. Potential adverse hydraulic impacts include, but are not limited to, exacerbating a naturally or seasonally high water table, so as to cause surficial ponding, flooding of basements, or interference with the proper operation of subsurface sewage disposal systems or other subsurface structures within the zone of influence of the groundwater mound, or interference with the proper functioning of the stormwater management measure itself.
- I. Design standards for stormwater management measures are as follows:
- 1. Stormwater management measures shall be designed to take into account the existing site conditions, including, but not limited to, environmentally critical

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- areas; wetlands; flood-prone areas; slopes; depth to seasonal high water table; soil type, permeability, and texture; drainage area and drainage patterns; and the presence of solution-prone carbonate rocks (limestone);
2. Stormwater management measures shall be designed to minimize maintenance, facilitate maintenance and repairs, and ensure proper functioning. Trash racks shall be installed at the intake to the outlet structure, as appropriate, and shall have parallel bars with one-inch spacing between the bars to the elevation of the water quality design storm. For elevations higher than the water quality design storm, the parallel bars at the outlet structure shall be spaced no greater than one-third the width of the diameter of the orifice or one-third the width of the weir, with a minimum spacing between bars of one inch and a maximum spacing between bars of six inches. In addition, the design of trash racks must comply with the requirements of 324-8 Section C;
  3. Stormwater management measures shall be designed, constructed, and installed to be strong, durable, and corrosion resistant. Measures that are consistent with the relevant portions of the Residential Site Improvement Standards at N.J.A.C. 5:21-7.3, 7.4, and 7.5 shall be deemed to meet this requirement;
  4. Stormwater management BMPs shall be designed to meet the minimum safety standards for stormwater management BMPs at 324-8; and
  5. The size of the orifice at the intake to the outlet from the stormwater management BMP shall be a minimum of two and one-half inches in diameter.
- J. Manufactured treatment devices may be used to meet the requirements of this subchapter, provided the pollutant removal rates are verified by the New Jersey Corporation for Advanced Technology and certified by the Department. Manufactured treatment devices that do not meet the definition of green infrastructure at Section II may be used only under the circumstances described at 324-4 Section O.4.
- K. Any application for a new agricultural development that meets the definition of major development at Section II shall be submitted to the Soil Conservation District for review and approval in accordance with the requirements at 324-4 Sections O, P, Q and R and any applicable Soil Conservation District guidelines for stormwater runoff quantity and erosion control. For purposes of this subsection, "agricultural development" means land uses normally associated with the production of food, fiber, and livestock for sale. Such uses do not include the development of land for the processing or sale of food and the manufacture of agriculturally related products.
- L. If there is more than one drainage area, the groundwater recharge, stormwater runoff quality, and stormwater runoff quantity standards at 324-4 Section P, Q and R shall be met in each drainage area, unless the runoff from the drainage areas converge onsite and no adverse environmental impact would occur as a result of

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- i. Demonstrate through hydrologic and hydraulic analysis that for stormwater leaving the site, post-construction runoff hydrographs for the 2-, 10-, and 100-year storm events do not exceed, at any point in time, the pre-construction runoff hydrographs for the same storm events;
  - ii. Demonstrate through hydrologic and hydraulic analysis that there is no increase, as compared to the pre-construction condition, in the peak runoff rates of stormwater leaving the site for the 2-, 10- and 100-year storm events and that the increased volume or change in timing of stormwater runoff will not increase flood damage at or downstream of the site. This analysis shall include the analysis of impacts of existing land uses and projected land uses assuming full development under existing zoning and land use ordinances in the drainage area;
  - iii. Design stormwater management measures so that the post-construction peak runoff rates for the 2-, 10- and 100-year storm events are 50, 75 and 80 percent, respectively, of the pre-construction peak runoff rates. The percentages apply only to the post-construction stormwater runoff that is attributable to the portion of the site on which the proposed development or project is to be constructed; or
  - iv. In tidal flood hazard areas, stormwater runoff quantity analysis in accordance with 324-4 Sections R.2.i, ii and iii above is required unless the design engineer demonstrates through hydrologic and hydraulic analysis that the increased volume, change in timing, or increased rate of the stormwater runoff, or any combination of the three will not result in additional flood damage below the point of discharge of the major development. No analysis is required if the stormwater is discharged directly into any ocean, bay, inlet, or the reach of any watercourse between its confluence with an ocean, bay, or inlet and downstream of the first water control structure.
3. The stormwater runoff quantity standards shall be applied at the site's boundary to each abutting lot, roadway, watercourse, or receiving storm sewer system.

**324-5 . Calculation of Stormwater Runoff and Groundwater Recharge:**

- A. Stormwater runoff shall be calculated in accordance with the following:
1. The design engineer shall calculate runoff using one of the following methods:
    - a. The USDA Natural Resources Conservation Service (NRCS) methodology, including the NRCS Runoff Equation and Dimensionless Unit Hydrograph, as described in Chapters 7, 9, 10, 15 and 16 Part 630, Hydrology National Engineering Handbook, incorporated herein by reference as amended and supplemented. This methodology is

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additionally described in *Technical Release 55 - Urban Hydrology for Small Watersheds* (TR-55), dated June 1986, incorporated herein by reference as amended and supplemented. Information regarding the methodology is available from the Natural Resources Conservation Service website at:

[https://www.nrcs.usda.gov/Internet/FSE\\_DOCUMENTS/stelprdb1044171.pdf](https://www.nrcs.usda.gov/Internet/FSE_DOCUMENTS/stelprdb1044171.pdf)

or at United States Department of Agriculture Natural Resources Conservation Service, 220 Davison Avenue, Somerset, New Jersey 08873; or

- b. The Rational Method for peak flow and the Modified Rational Method for hydrograph computations. The rational and modified rational methods are described in "Appendix A-9 Modified Rational Method" in the Standards for Soil Erosion and Sediment Control in New Jersey, January 2014. This document is available from the State Soil Conservation Committee or any of the Soil Conservation Districts listed at N.J.A.C. 2:90-1.3(a)3. The location, address, and telephone number for each Soil Conservation District is available from the State Soil Conservation Committee, PO Box 330, Trenton, New Jersey 08625. The document is also available at:

<http://www.nj.gov/agriculture/divisions/anr/pdf/2014NJSoilErosionControlStandardsComplete.pdf>.

2. For the purpose of calculating runoff coefficients and groundwater recharge, there is a presumption that the pre-construction condition of a site or portion thereof is a wooded land use with good hydrologic condition. The term "runoff coefficient" applies to both the NRCS methodology above at 324-5 Section A.1.a and the Rational and Modified Rational Methods at 324-5 Section A.1.b. A runoff coefficient or a groundwater recharge land cover for an existing condition may be used on all or a portion of the site if the design engineer verifies that the hydrologic condition has existed on the site or portion of the site for at least five years without interruption prior to the time of application. If more than one land cover have existed on the site during the five years immediately prior to the time of application, the land cover with the lowest runoff potential shall be used for the computations. In addition, there is the presumption that the site is in good hydrologic condition (if the land use type is pasture, lawn, or park), with good cover (if the land use type is woods), or with good hydrologic condition and conservation treatment (if the land use type is cultivation).
3. In computing pre-construction stormwater runoff, the design engineer shall account for all significant land features and structures, such as ponds, wetlands, depressions, hedgerows, or culverts, that may reduce pre-construction stormwater runoff rates and volumes.

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4. In computing stormwater runoff from all design storms, the design engineer shall consider the relative stormwater runoff rates and/or volumes of pervious and impervious surfaces separately to accurately compute the rates and volume of stormwater runoff from the site. To calculate runoff from unconnected impervious cover, urban impervious area modifications as described in the NRCS *Technical Release 55 – Urban Hydrology for Small Watersheds* or other methods may be employed.
5. If the invert of the outlet structure of a stormwater management measure is below the flood hazard design flood elevation as defined at N.J.A.C. 7:13, the design engineer shall take into account the effects of tailwater in the design of structural stormwater management measures.

B. Groundwater recharge may be calculated in accordance with the following:

The New Jersey Geological Survey Report GSR-32, A Method for Evaluating Groundwater-Recharge Areas in New Jersey, incorporated herein by reference as amended and supplemented. Information regarding the methodology is available from the New Jersey Stormwater Best Management Practices Manual; at the New Jersey Geological Survey website at:

<https://www.nj.gov/dep/njgs/pricelst/gsreport/gsr32.pdf>

or at New Jersey Geological and Water Survey, 29 Arctic Parkway, PO Box 420  
Mail Code 29-01, Trenton, New Jersey 08625-0420.

**324-6 Sources for Technical Guidance:**

A. Technical guidance for stormwater management measures can be found in the documents listed below, which are available to download from the Department's website at:

[http://www.nj.gov/dep/stormwater/bmp\\_manual2.htm](http://www.nj.gov/dep/stormwater/bmp_manual2.htm).

1. Guidelines for stormwater management measures are contained in the New Jersey Stormwater Best Management Practices Manual, as amended and supplemented. Information is provided on stormwater management measures such as, but not limited to, those listed in Tables 1, 2, and 3.
2. Additional maintenance guidance is available on the Department's website at:

[https://www.njstormwater.org/maintenance\\_guidance.htm](https://www.njstormwater.org/maintenance_guidance.htm).

B. Submissions required for review by the Department should be mailed to:

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The Division of Water Quality, New Jersey Department of Environmental Protection, Mail Code 401-02B, PO Box 420, Trenton, New Jersey 08625-0420.

**324-7. Solids and Floatable Materials Control Standards:**

A. Site design features identified under 324-4 Section F above, or alternative designs in accordance with 324-4 Section G above, to prevent discharge of trash and debris from drainage systems shall comply with the following standard to control passage of solid and floatable materials through storm drain inlets. For purposes of this paragraph, "solid and floatable materials" means sediment, debris, trash, and other floating, suspended, or settleable solids. For exemptions to this standard see 324-7 Section A.2 below.

1. Design engineers shall use one of the following grates whenever they use a grate in pavement or another ground surface to collect stormwater from that surface into a storm drain or surface water body under that grate:
  - i. The New Jersey Department of Transportation (NJDOT) bicycle safe grate, which is described in Chapter 2.4 of the NJDOT Bicycle Compatible Roadways and Bikeways Planning and Design Guidelines; or
  - ii. A different grate, if each individual clear space in that grate has an area of no more than seven (7.0) square inches, or is no greater than 0.5 inches across the smallest dimension.

Examples of grates subject to this standard include grates in grate inlets, the grate portion (non-curb-opening portion) of combination inlets, grates on storm sewer manholes, ditch grates, trench grates, and grates of spacer bars in slotted drains. Examples of ground surfaces include surfaces of roads (including bridges), driveways, parking areas, bikeways, plazas, sidewalks, lawns, fields, open channels, and stormwater system floors used to collect stormwater from the surface into a storm drain or surface water body.

- iii. For curb-opening inlets, including curb-opening inlets in combination inlets, the clear space in that curb opening, or each individual clear space if the curb opening has two or more clear spaces, shall have an area of no more than seven (7.0) square inches, or be no greater than two (2.0) inches across the smallest dimension.
2. The standard in A.1. above does not apply:
  - i. Where each individual clear space in the curb opening in existing curb-opening inlet does not have an area of more than nine (9.0) square inches;

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II. Where the municipality agrees that the standards would cause inadequate hydraulic performance that could not practicably be overcome by using additional or larger storm drain inlets;

III. Where flows from the water quality design storm as specified in N.J.A.C. 7:8 are conveyed through any device (e.g., end of pipe netting facility, manufactured treatment device, or a catch basin hood) that is designed, at a minimum, to prevent delivery of all solid and floatable materials that could not pass through one of the following:

- a. A rectangular space four and five-eighths (4.625) inches long and one and one-half (1.5) inches wide (this option does not apply for outfall netting facilities); or
- b. A bar screen having a bar spacing of 0.5 inches.

Note that these exemptions do not authorize any infringement of requirements in the Residential Site Improvement Standards for bicycle safe grates in new residential development (N.J.A.C. 5:21-4.18(b)2 and 7.4(b)1).

- IV. Where flows are conveyed through a trash rack that has parallel bars with one-inch (1 inch) spacing between the bars, to the elevation of the Water Quality Design Storm as specified in N.J.A.C. 7:8; or
- V. Where the New Jersey Department of Environmental Protection determines, pursuant to the New Jersey Register of Historic Places Rules at N.J.A.C. 7:4-7.2(c), that action to meet this standard is an undertaking that constitutes an encroachment or will damage or destroy the New Jersey Register listed historic property.

**324-8. Safety Standards for Stormwater Management Basins:**

- A. This section sets forth requirements to protect public safety through the proper design and operation of stormwater management basins. This section applies to any new stormwater management basin.
- B. The Provisions of this section are not intended to preempt more stringent municipal or county safety requirements for new or existing stormwater management BMPs. Municipal and county stormwater management plans and chapters may, pursuant to their authority, require existing stormwater management basins to be retrofitted to meet one or more of the safety standards in 324-8 Sections C1, C2 and C3 for trash racks ,overflow grates, and escape provisions at outlet structures.
- C. Requirements for Trash Racks, Overflow Grates and Escape Provisions



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1. A trash rack is a device designed to catch trash and debris and prevent the clogging of outlet structures. Trash racks shall be installed at the intake to the outlet from the Stormwater management basin to ensure proper functioning of the basin outlets in accordance with the following:
  - a. The trash rack shall have parallel bars, with no greater than six-inch spacing between the bars;
  - b. The trash rack shall be designed so as not to adversely affect the hydraulic performance of the outlet pipe or structure;
  - c. The average velocity of flow through a clean trash rack is not to exceed 2.5 feet per second under the full range of stage and discharge. Velocity is to be computed on the basis of the net area of opening through the rack.
  - d. The trash rack shall be constructed of rigid, durable, and corrosion resistant material and designed to withstand a perpendicular live loading of 300 pounds per square foot.
  
2. An overflow grate is designed to prevent obstruction of the overflow structure. If an outlet structure has an overflow grate, such grate shall meet the following requirements:
  - a. The overflow grate shall be secured to the outlet structure but removable for emergencies and maintenance.
  - b. The overflow grate spacing shall be no less than two inches across the smallest dimension
  - c. The overflow grate shall be constructed and installed to be rigid, durable, and corrosion resistant, and shall be designed to withstand a perpendicular live loading of 300 pounds per square foot.
  
3. For the purposes of this Subsection B(3). ‘escape provisions’ means the permanent installation of ladders, steps, rungs, or other features that provide easily accessible means of egress from Stormwater basins. Stormwater management basins shall include escape provisions as follows:
  - a. If a stormwater management basin has an outlet structure, escape provisions shall be incorporated in or on the structure. Escape provisions include the installation of permanent ladders, steps, rungs, or other features that provide easily accessible means of egress from stormwater management basins. With the prior approval of the municipality pursuant to 324-8 Section C, a free-standing outlet structure may be exempted from this requirement;
  - b. Safety ledges shall be constructed on the slopes of all new stormwater management BMPs having a permanent pool of water deeper than two and one-half feet. Safety ledges shall be comprised of two steps. Each step shall be four to six feet in width. One step shall be located approximately two and one-half feet below the permanent water surface, and the second step shall be located one to one and one-half feet above

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the permanent water surface. See VIII.E for an illustration of safety ledges in a stormwater management basin; and

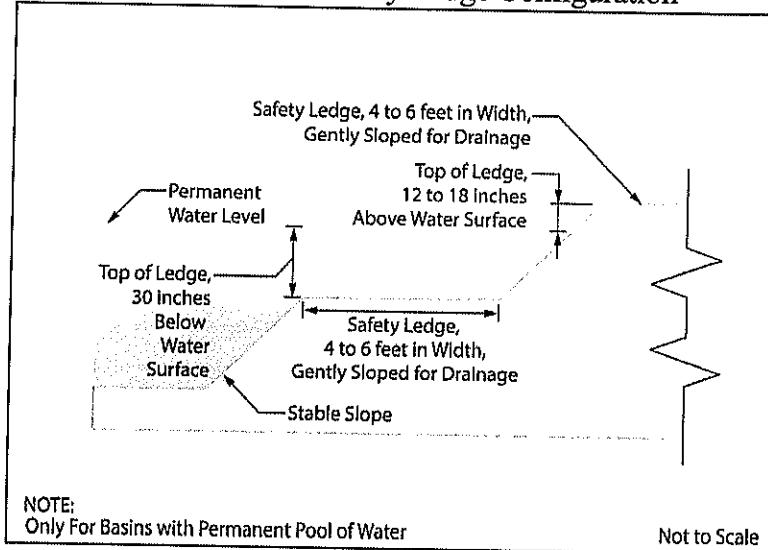
- c. In new stormwater management basins, the maximum interior slope for an earthen dam, embankment, or berm shall not be steeper than three horizontal to one vertical.

**D. Variance or Exemption from Safety Standard**

A variance or exemption from the safety standards for stormwater management basins may be granted only upon a written finding by the municipality that the variance or exemption will not constitute a threat to public safety.

**E. Illustration of safety ledges in a new stormwater basin**

**Elevation View –Basin Safety Ledge Configuration**



**324-9. Requirements for a Site Development Stormwater Plan:**

**A. Submission of Site Development Stormwater Plan**

1. Whenever an applicant seeks municipal approval of a development subject to this ordinance, the applicant shall submit all of the required components of the Checklist for the Site Development Stormwater Plan at Subsection C below as part of the submission of the application for approval.
2. The applicant shall demonstrate that the project meets the standards set forth in this ordinance.
3. The applicant shall submit 7 copies of the materials listed in the checklist for site development stormwater plans in accordance with 324-9 Subsection C of this section.

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**B. Site Development Stormwater Plan Approval**

The applicant's Site Development project shall be reviewed as a part of the review process by the municipal board or official from which municipal approval is sought. That municipal board or official shall consult the municipality's the engineer retained by the Planning and/or Zoning Board (as appropriate) to determine if all of the checklist requirements have been satisfied and to determine if the project meets the standards set forth in this chapter.

**C. Submission of Site Development Stormwater Plan**

The following information shall be required:

**1. Topographic Base Map**

The reviewing engineer may require upstream tributary drainage system information as necessary. It is recommended that the topographic base map of the site be submitted which extends a minimum of 200 feet beyond the limits of the proposed development, at a scale of 1"=200' or greater, showing 2-foot contour intervals. The map as appropriate may indicate the following: existing surface water drainage, shorelines, steep slopes, soils, erodible soils, perennial or intermittent streams that drain into or upstream of the Category One waters, wetlands and flood plains along with their appropriate buffer strips, marshlands and other wetlands, pervious or vegetative surfaces, existing man-made structures, roads, bearing and distances of property lines, and significant natural and manmade features not otherwise shown.

**2. Environmental Site Analysis**

A written and graphic description of the natural and man-made features of the site and its surroundings should be submitted. This description should include a discussion of soil conditions, slopes, wetlands, waterways and vegetation on the site. Particular attention should be given to unique, unusual, or environmentally sensitive features and to those that provide particular opportunities or constraints for development.

**3. Project Description and Site Plans**

A map (or maps) at the scale of the topographical base map indicating the location of existing and proposed buildings roads, parking areas, utilities, structural facilities for stormwater management and sediment control, and other permanent structures. The map(s) shall also clearly show areas where alterations will occur in the natural terrain and cover, including lawns and other landscaping, and seasonal high groundwater elevations. A written

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description of the site plan and justification for proposed changes in natural conditions shall also be provided.

4. Land Use Planning and Source Control Plan

This plan shall provide a demonstration of how the goals and standards of Sections 324-3 through 324-5 are being met. The focus of this plan shall be to describe how the site is being developed to meet the objective of controlling groundwater recharge, stormwater quality and stormwater quantity problems at the source by land management and source controls whenever possible.

5. Stormwater Management Facilities Map

The following information, illustrated on a map of the same scale as the topographic base map, shall be included:

- a. Total area to be disturbed, paved or built upon, proposed surface contours, land area to be occupied by the stormwater management facilities and the type of vegetation thereon, and details of the proposed plan to control and dispose of stormwater.
- b. Details of all stormwater management facility designs, during and after construction, including discharge provisions, discharge capacity for each outlet at different levels of detention and emergency spillway provisions with maximum discharge capacity of each spillway.

6. Calculations

- a. Comprehensive hydrologic and hydraulic design calculations for the pre-development and post-development conditions for the design storms specified in Section 324-4 of this chapter.
- b. When the proposed stormwater management control measures (e.g., infiltration basins) depend on the hydrologic properties of soils or require certain separation from the seasonal high water table, then a soils report shall be submitted. The soils report shall be based on onsite boring logs or soil pit profiles. The number and location of required soil borings or soil pits shall be determined based on what is needed to determine the suitability and distribution of soils present at the location of the control measure.

7. Maintenance and Repair Plan

The design and planning of the stormwater management facility shall meet the maintenance requirements of Section 324-10.

8. Waiver from Submission Requirements

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The municipal official or board reviewing an application under this ordinance may, in consultation with the municipality's review engineer, waive submission of any of the requirements in 324-9 Subsection C(1) through (6) of this chapter when it can be demonstrated that the information requested is impossible to obtain or it would create a hardship on the applicant to obtain and its absence will not materially affect the review process.

**324-10. Maintenance and Repair requirements:**

**A. Applicability**

Projects subject to review as in 324-1 Section C of this chapter shall comply with the requirements of 324-10 Subsection B and C.

**B. General Maintenance**

1. The design engineer shall prepare a maintenance plan for the stormwater management measures incorporated into the design of a major development.
2. The maintenance plan shall contain specific preventative maintenance tasks and schedules; cost estimates, including estimated cost of sediment, debris, or trash removal; and the name, address, and telephone number of the person or persons responsible for preventative and corrective maintenance (including replacement). The plan shall contain information on BMP location, design, ownership, maintenance tasks and frequencies, and other details as specified in Chapter 8 of the NJ BMP Manual, as well as the tasks specific to the type of BMP, as described in the applicable chapter containing design specifics. If the maintenance plan identifies a person other than the property owner (for example, a developer, a public agency or homeowners' association) as having the responsibility for maintenance, the plan shall include documentation of such person's or entity's agreement to assume this responsibility, or of the owner's obligation to dedicate a stormwater management facility to such person under an applicable ordinance or regulation.
3. Responsibility for maintenance shall not be assigned or transferred to the owner or tenant of an individual property in a residential development or project, unless such owner or tenant owns or leases the entire residential development or project. The individual property owner may be assigned incidental tasks, such as weeding of a green infrastructure BMP, provided the individual agrees to assume these tasks; however, the individual cannot be legally responsible for all of the maintenance required.
4. If the party responsible for maintenance identified under 324-10 B.3 above is not a public agency, the maintenance plan and any future revisions based on

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324-10 B.7 below shall be recorded upon the deed of record for each property on which the maintenance described in the maintenance plan must be undertaken.

5. Preventative and corrective maintenance shall be performed to maintain the functional parameters (storage volume, infiltration rates, inflow/outflow capacity, etc.) of the stormwater management measure, including, but not limited to, repairs or replacement to the structure; removal of sediment, debris, or trash; restoration of eroded areas; snow and ice removal; fence repair or replacement; restoration of vegetation; and repair or replacement of non-vegetated linings.
6. The party responsible for maintenance identified under 324-10 B(2) above shall perform all of the following requirements maintain a detailed log of all preventative and corrective maintenance for the structural stormwater management measures incorporated into the design of the development, including a record of all inspections and copies of all maintenance-related work orders.
7. The party responsible for the maintenance identified under 324-10 B(2) above shall evaluate the effectiveness of the maintenance plan at least once per year and adjust the plan and the deed as needed
8. The party responsible for maintenance identified under 324-10 B(2) above shall retain and make available, upon request by any public entity with administrative, health, environmental, or safety authority over the site, the maintenance plan and the documentation required by 324-10 B(6) and (7) above.
9. The requirements of 324-10 B(3) and (4) do not apply to stormwater management facilities that are dedicated to and accepted by the municipality or another governmental agency, subject to all applicable municipal stormwater general permit conditions, as issued by the Department.
10. In the event that the stormwater management facility becomes a danger to public safety or public health, or if it is in need of maintenance or repair, the municipality shall so notify the responsible person in writing. Upon receipt of that notice, the responsible person shall have fourteen (14) days to effect maintenance and repair of the facility in a manner that is approved by the municipal engineer or his designee. The municipality, in its discretion, may extend the time allowed for effecting maintenance and repair for good cause. If the responsible person fails or refuses to perform such maintenance and repair, the municipality or County may immediately proceed to do so and shall bill the cost thereof to the responsible person. Nonpayment of such bill may result in a lien on the property.

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**ORDINANCE NO. 2021- 5**

- C. Nothing in this subsection shall preclude the municipality in which the major development is located from requiring the posting of a performance or maintenance guarantee in accordance with N.J.S.A. 40:55D-53

**324-11. Enforcement; Violations and penalties:**

Any person(s) who erects, constructs, alters, repairs, converts, maintains, or uses any building, structure or land in violation of this ordinance shall be subject to the following penalties:

1. Failure to comply with any provision of this chapter and the orders, rules, regulations and permits issued hereunder, shall upon conviction be a violation of this Section of the Revised General Ordinances. Each day on which a violation of this Chapter occurs or continues to exist shall be regarded as a new separate and distinct violation of this section. All land use and building permits may be suspended pending a hearing or until the applicant has corrected the violation.
2. If a storm water maintenance permittee fails to comply with the stormwater maintenance plan or the stormwater quality control devices are not in good working order the Township Engineer or his/her designee may issue a compliance order setting forth a schedule for compliance. A follow up re-inspection at the conclusion of the schedule for compliance will be completed. Each time a re-inspection is required beyond the initial follow up inspection for the compliance order a re-inspection fee shall be charged to the permittee until such time the permittee comes into compliance. The amount of the re-inspection fee shall be established by ordinance. Any unpaid costs owed by the permittee may be charged as a lien against the property.
3. Upon conviction, and in accordance with Chapter 1, Article II, General Penalty, fines of up to \$2000 for each violation of this chapter may be imposed by the Township, in addition to reasonable re-inspection fees for non-compliance.

**324-12. Severability:**

Each section, subsection, sentence, clause and phrase of this Chapter is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Chapter to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

**ORDINANCE NO. 2021-5  
TOWNSHIP OF WILLINGBORO**

**324-13. Effective Date:**

This Chapter shall be in full force and effect from and after its adoption and any publication as required by law.

\_\_\_\_\_  
*Dr. Tiffani Worthy*

\_\_\_\_\_  
*Brenda Bligen, MBA  
Acting Township Clerk*

*First Reading – Feb 9, 2021*

<b>Councilmember</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
<i>Councilman Anderson</i>			<b>X</b>				
<i>Councilwoman Perrone</i>	<b>X</b>		<b>X</b>				
<i>Councilwoman Whitfield</i>			<b>X</b>				
<i>Deputy Mayor McIntosh</i>		<b>X</b>	<b>X</b>				
<i>Mayor Worthy</i>			<b>X</b>				

*Final Reading Mar 2, 2021*

<b>Councilmember</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
<i>Councilman Anderson</i>							
<i>Councilwoman Perrone</i>							
<i>Councilwoman Whitfield</i>							
<i>Deputy Mayor McIntosh</i>							
<i>Mayor Worthy</i>							



**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET COST OF LIVING ALLOWANCE AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% or the Cost-of-Living Adjustment (COLA), unless authorized by ordinance to increase it to 3.5%, over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A:4-45.15a provides that a municipality may, in any year in which the COLA is equal to or less than 2.5%, may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Township Council of the Township of Willingboro in the County of Burlington finds it advisable and necessary to increase its 2021 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Township Council hereby determines that a 3.5% increase in the budget for said year, amounting to \$ 1,236,173.41 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Township Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Township Council of the Township of Willingboro, in the County of Burlington, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the 2021 budget year, the final appropriations of the Township of Willingboro shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5% amounting to \$ 1,236,173.41 and that the 2021 municipal budget for the Township of Willingboro be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Ordinance 2021- 6

<b>Councilmember</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
<i>Councilman Anderson</i>							
<i>Councilwoman Perrone</i>							
<i>Councilwoman Whitfield</i>							
<i>Deputy Mayor McIntosh</i>							
<i>Mayor Worthy</i>							

<b>Councilmember</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
<i>Councilman Anderson</i>							
<i>Councilwoman Perrone</i>							
<i>Councilwoman Whitfield</i>							
<i>Deputy Mayor McIntosh</i>							
<i>Mayor Worthy</i>							

\_\_\_\_\_  
 Dr. Tiffani Worthy  
 Mayor

\_\_\_\_\_  
 Brenda Bligen, MBA  
 Acting Township Clerk

**RESOLUTION 2021- 41**  
**TOWNSHIP OF WILLINGBORO**

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE  
 UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S  
 "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment  
 Decisions Under Title VII of the Civil Rights Act of 1964"**

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Township Council of the Township of Willingboro, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

<i>Councilmember</i>	<i>Motion</i>	<i>2<sup>nd</sup></i>	<i>Yea</i>	<i>Nay</i>	<i>Recuse</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>							
<i>Councilwoman Perrone</i>							
<i>Councilwoman Whitfield</i>							
<i>Deputy Mayor McIntosh</i>							
<i>Mayor Worthy</i>							

\_\_\_\_\_  
 Dr. Tiffani Worthy, Mayor

Attest:

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON \_\_\_\_\_.

\_\_\_\_\_  
 Brenda Bligen, MBA  
 Acting Township Clerk

**RESOLUTION 2021- 41**  
**TOWNSHIP OF WILLINGBORO**

GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF COMPLIANCE WITH  
THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S  
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions  
Under Title VII of the Civil Rights Act of 1964"

GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNTIES  
**NO PHOTO COPIES OF SIGNATURES**

STATE OF NEW JERSEY  
COUNTY OF BURLINGTON

We, members of the Township Council of the Township of Willingboro being duly sworn according to law,  
upon our oath depose and say:

1. We are duly elected members of the Township Council of the Township of Willingboro in the county of Burlington;
2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012);
3. We are familiar with the local unit's hiring practices as they pertain to the consideration of an individual's criminal history;
4. We certify that the local unit's hiring practices comply with the above-referenced enforcement guidance.

(L.S.)

\_\_\_\_\_

(L.S.)

\_\_\_\_\_

(L.S.)

\_\_\_\_\_

(L.S.)

\_\_\_\_\_

(L.S.)

\_\_\_\_\_

Sworn to and subscribed before me this

\_\_\_\_\_ day of \_\_\_\_\_

Notary Public of New Jersey

\_\_\_\_\_  
Clerk

-----  
The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

**RESOLUTION 2021- 41**

**TOWNSHIP OF WILLINGBORO**

IMPORTANT: This certificate must be executed before a municipality or county can submit its approved budget to the Division of Local Government Services. The executed certificate and the adopted resolution must be kept on file and available for inspection.

**RESOLUTION 2021- 41**  
**TOWNSHIP OF WILLINGBORO**

**CHIEF FINANCIAL OFFICER CERTIFICATION**  
**COMPLIANCE WITH FEDERAL CIVIL RIGHTS REQUIREMENTS**

I, \_\_\_\_\_, Chief Financial Officer, hereby certify that the governing body of the Township of Willingboro of Burlington County has properly executed the GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183, and the executed certificate and adopted resolution are on file and available for inspection.

\_\_\_\_\_  
Chief Financial Officer

**RESOLUTION NO. 2021 42  
TOWNSHIP OF WILLINGBORO**

**RESOLUTION FOR DEFERRED SCHOOL TAXES**

**WHEREAS**, regulations provide for the deferral of not more than 50% of the annual levy when school taxes are raised for a school year and have not been requisitioned by the school district, and

**WHEREAS**, the Division of Local Government Services requires that a resolution be adopted by a majority of the governing body prior to the introduction of the annual budget of the year subsequent to the deferral, authorizing an increase in the amount of the deferral, and

**WHEREAS**, it is the desire of the Council of the Township of Willingboro, County of Burlington to increase the amount of the local school deferred taxes by \$50,658.00

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Township of Willingboro, that the amount of deferred local school taxes be increased to \$17,119,977.50

<i>Councilmember</i>	<i>Motion</i>	<i>2<sup>nd</sup></i>	<i>Yea</i>	<i>Nay</i>	<i>Recuse</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>							
<i>Councilwoman Perrone</i>							
<i>Councilwoman Whitfield</i>							
<i>Deputy Mayor McIntosh</i>							
<i>Mayor Worthy</i>							

\_\_\_\_\_  
Dr. Tiffani Worthy, Mayor

ATTEST:

\_\_\_\_\_  
BRENDA BLIGEN, TOWNSHIP CLERK

The foregoing Resolution was duly adopted by the Township Council of the Township of Willingboro at a regular meeting held on \_\_\_\_\_.

**RESOLUTION 2021 - 43**

**ACCEPTANCE OF TAX COLLECTOR'S 2020 ANNUAL REPORT**

**WHEREAS**, N.J.S.A.54:4-91 requires that the Tax Collector shall submit an annual statement of receipts to the governing body.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Council of the Township of Willingboro that the following Collector's Annual Report of Receipts for the Year Ending December 31, 2020, be hereby acknowledged and accepted as submitted.

**BE IT FURTHER RESOLVED**, by the Township Council of the Township of Willingboro, assembled in public session this 2<sup>ND</sup> day of March 2021 that this resolution be adopted.

**TAX COLLECTION OFFICE  
FOR THE YEAR ENDING DECEMBER 31, 2020**

Tax Searches	\$3,642.72
In Lieu of Taxes	282,792.88
Return Check Fee	260.00
Interest	795,083.77
2020 Taxes Prepaid	598,614.49
Outside Liens (Paid in full)	1,561,751.03
Premium Collected from Tax Sale	2,526,200.00
6% Penalty (delinquencies over \$10,000)	67,097.83
Total	5,835,442.72
Delinquent Taxes	2,062,282.25
Canceled (Exemptions)	99,356.38-
Canceled (Appeals)	18,788.87-

**CERTIFICATION**

I hereby certify this is a true and exact copy of a resolution adopted by the Willingboro Township Committee on 3/2/21 .

\_\_\_\_\_  
Brenda Bligen, Acting Municipal Clerk

\_\_\_\_\_  
Dr. Tiffani Worthy, Mayor

<i>Councilmember</i>	<i>Motion</i>	<i>2<sup>nd</sup></i>	<i>Yea</i>	<i>Nay</i>	<i>Recuse</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>							
<i>Councilwoman Perrone</i>							
<i>Councilwoman Whitfield</i>							
<i>Deputy Mayor McIntosh</i>							
<i>Mayor Worthy</i>							



**RESOLUTION NO. 2021 - 44**

**A RESOLUTION AUTHORIZING REFUNDS FOR OVERPAYMENTS OF TAXES**

*WHEREAS, the records of the Tax Collector of the Township of Willingboro indicate January 2021 overpayments of taxes due and overpayments; and*

*WHEREAS, refunds are due for these overpayments as listed on the attached schedule and made a part hereto;*

*NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 2<sup>nd</sup> day of March 2021, that refunds be made as per the attached schedule; and*

*BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director for information, attention and compliance.*

\_\_\_\_\_  
*Dr. Tiffani Worthy*  
Mayor

*Attest:*

\_\_\_\_\_  
*Brenda Bligen, MBA*  
Acting Township Clerk

<b>Recorded Vote</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
<i>Councilman Anderson</i>						
<i>Councilwoman Perrone</i>						
<i>Councilwoman Whitfield</i>						
<i>Deputy Mayor McIntosh</i>						
<i>Mayor Worthy</i>						

*RESOLUTION NO. 2021 - 44*

OVERPAYMENT FOR TAXES (FEB)

WELLS FARGO  
1 HOME CAMPUS  
MAC #X2302-04D  
DES MOINES, IOWA 50328-0001  
BLOCK 813  
LOT 2  
36 EDDINGTON LANE  
OVERPAYMENT TAXES

\$3,582.15

LERETA, LLC  
\$6,160.04  
1123 PARK VIEW DRIVE  
COVINA, CA 91724  
BLOCK 421  
LOT 24  
11 CLEARWATER DRIVE  
OVERPAYMENT TAXES

CORELOGIC TAX SERVICE  
\$496.57  
PO BOX 9202  
COPPELL, TX 75019-9208  
BLOCK 203  
LOT 21  
47 BRIERDALE LANE  
OVERPAYMENT OF TAXES  
BLOCK 827  
\$2,196.19  
LOT 3  
10 ELDER LANE  
OVERPAYMENT OF TAXES

CORETITLE  
1300 ROUTE 73  
SUITE 112  
MT. LAUREL, NJ 08054  
BLOCK 827  
LOT 3  
10 ELDER LANE  
OVERPAYMENT OF TAXES

\$1,818.42

JOSEPH JEFFERSON  
\$612.16

***RESOLUTION NO. 2021 - 44***

55 PERENNIAL LANE  
WILLINGBORO, NJ 08046  
BLOCK 334  
LOT 23  
55 PERENNIAL LANE  
OVERPAYMENT OF TAXES

**RESOLUTION NO. 2021 - 45**

**Authorizing the Approval of Vouchers for Payment & Ratification**

Whereas, Willingboro Township Council received the November 2020, Bill List and had an opportunity to review said Bill List; and

Now, Therefore, Be It Resolved by the Township Council of the Township of Willingboro, assembled in public session this 2<sup>nd</sup> day of March, 2021 that the Council hereby authorizes the Approval of Vouchers for Payment and Ratification including those items purchased under state contract and identified as such and all Trust Other Accounts (Recreation Trust, Tax Redemption, Escrow, and Dedicated by Rider Accounts).

Be It Further Resolved that a copy of this resolution shall be forwarded to the Director of Finance for her information and attention.

\_\_\_\_\_  
Dr. Tiffani A. Worthy  
Mayor

Attest:

\_\_\_\_\_  
Brenda Bligen, MBA  
Acting Township Clerk

<i>Councilmember</i>	<i>Motion</i>	<i>2<sup>nd</sup></i>	<i>Yea</i>	<i>Nay</i>	<i>Recuse</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>							
<i>Councilwoman Perrone</i>							
<i>Councilwoman Whitfield</i>							
<i>Deputy Mayor McIntosh</i>							
<i>Mayor Worthy</i>							



**TREASURER'S REPORT**  
As of February 24, 2021

**Executive Summary:** This report outlines revenue generated in the month of February with an accumulative total as of February 24, 2021. It also reflects a summary of expenditures to include, employees' salaries and wages, health insurance costs, Bonds and wire to Board of Education. The Bill List addresses all purchases made for departments' operational needs, payments to professionals, utilities, etc. See attached all Purchase Orders and descriptions

**REVENUES**

**Miscellaneous Revenues:**

	<b>Budgeted</b>	<b>Feb.2021</b>	<b>Realized YTD</b>	<b>% Realized</b>
Licenses Other	\$	102.00	\$	258.00
Fees and Permits		7,516.50		16,401.00
Municipal Court Fines		6,299.24		10,245.63
Interest and Costs on Taxes		19,882.04		46,388.18
Interest on Investments and Deposits		2,389.48		4,528.95
Uniform Construction Code Fees		53,348.00		125,021.00
	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>89,537.26</b>
			<b>\$</b>	<b>202,842.76</b>

**State Aid Without Offsetting Appropriations**

Energy Receipt Tax(ERT)				
Consolidated Municipal Property Tax Relief Act				
	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
			<b>\$</b>	<b>-</b>

**Shared Services:**

Interlocal - Animal Control:				
Cinnaminson				9,000.00
Mt. Laurel				
Maple Shade		3,875.00		3,875.00
City of Beverly				
Delanco				
Total Animal Control	-	3,875.00		12,875.00
Interlocal - Snow Removal - Burlington County		-		-
Interlocal - Purchasing Agent - WMUA				
	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>3,875.00</b>
			<b>\$</b>	<b>12,875.00</b>

**PILOT**

	<b>Budgeted</b>	<b>Feb.2021</b>	<b>Realized YTD</b>	<b>% Realized</b>
Special Assessment-Town Center (Atlantic Realty)			\$	2,387.29
Delco Development PILOT				
Renewal-Urban Renewal				
Metro Commercial/Circle F				6,677.84
	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>9,065.13</b>
			<b>\$</b>	<b>9,065.13</b>

(Continued)

**REVENUES (CONT'D)**

**Other Revenues:**

Franchise Fees(C.A.T.V)		\$	83,806.51
EMS Fees	29,956.25		65,600.68
Lease of Municipal Facilities(including Cell Tower)			
WMUA Contribution			

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**\$ - \$ 29,956.25 \$ 149,407.19**

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**Tax Revenues**

Receipts from Delinquent Taxes	\$	431,453.39	\$	992,617.76
Current Year Tax Receipts		13,194,638.54		16,467,676.19
Less: Estimated County & School portion		(2,853,329.58)		(7,471,656.35)
Sr & Veteran Deductions from the State				
Local Tax for Municipal Purposes	-	10,772,762.35		9,988,637.60

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**\$ - \$ 11,204,215.74 \$ 10,981,255.36**

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**REVENUES (CONT'D)**

**Miscellaneous Revenue not Anticipated**

	Budgeted	Feb.2021	Realized YTD	% Realized
Police Department Receipts	\$ -	\$ 205.55	\$ 527.40	
Duplicate Tax Bill	-	40.00	225.00	
Misc Receipts	-	7,713.34	367,529.36	
Twp Assets Sale	-	16,100.00	17,151.00	
DPW -Misc Acct. Open Road Permit	-	150.00	150.00	
Maintenance Lien Receivables	-	7,437.50	21,506.50	

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**\$ - \$ 31,646.39 \$ 407,089.26**

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**TOTAL CASH REVENUES**

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**\$ - \$ 11,359,230.64 \$ 11,762,534.70**

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**Noncash Revenues**

	Budgeted	Dec.2020	Realized YTD	% Realized
Public & Private Revenues (Grants)				
Other Revenues - Reserve to Pay Debt				
Fund Balance				

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**\$ - \$ - \$ -**

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**TOTAL REVENUES**

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**\$ - \$ 11,359,230.64 \$ 11,762,534.70**

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**EXPENDITURES**

	Budgeted	Feb.2021	Expended YTD	% Expended
Salaries & Wages		\$ 1,403,938.95	\$ 2,773,995.82	
Health Insurance		298,762.03	599,621.09	
Other Expenses		467,560.49	1,393,934.50	
Statutory Expenditures		154,312.98	201,940.85	
Capital Improvements, Debt Principal & Interest		288,983.45	296,108.45	

**TOTAL CASH EXPENDITURES**

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**\$ - \$ 2,613,557.90 \$ 5,265,600.71**

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**TOTAL APPROPRIATIONS**

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**\$ - \$ 2,613,557.90 \$ 5,265,600.71**

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Please find Bill List attached