

**WILLINGBORO TOWNSHIP COUNCIL MEETING
CLERK’S AGENDA
APRIL 6, 2021**

To Join Zoom Meeting.

1. Type in address bar: <https://zoom.us>
2. Click “ Join Meeting” on the top menus bar
3. Meeting ID: 953 6953 7139
4. Password: 531748

Telephone Users May Dial In:

1-646-558-8656

Password: 531748

7:00PM

Call to order

Prayer – Rev Vanessa Wilson (Lead Pastor of The Church of the Good Shepard)

Flag Salute

Statement - In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: On December 21, 2020 advance written notice of this meeting was posted on the bulletin board in the Municipal Complex, emailed to the Burlington County Times and was filed with the Township Clerk. The Clerk is directed to enter into the minutes of this meeting this public announcement.

Roll Call

<i>Councilmember</i>	<i>Present</i>	<i>Absent</i>
<i>Councilman Nathaniel Anderson</i>	X	
<i>Councilwoman Rebecca Perrone</i>	X	
<i>Councilwoman Samantha Whitfield</i>	X	
<i>Deputy Mayor Kaya McIntosh</i>	X	
<i>Mayor Dr. Tiffani Worthy</i>	X	

PROCLAMATION

- Mayor named several organization that received proclamations that wasn’t publicly read into the record
- Autism Awareness
- Distracted Driver
- Women History Month – Dr. Neely Hackett, Superintendent of Willingboro Schools

MUNICIPAL UPDATE REPORT – Mr. Howard

- Thanked Dr. Hackett and Ms. Foster for their continued efforts for making Vaccinations available for Willingboro Community.
- Municipality along with Pennoni & Associates (Mr. Miller) has begun assessments of roadway by Robotics.
- Ms. Bolden – Pool will be open this summer; repairs will be done in the Fall for next year. Equipment is over 100,000.00 and long delivery turn around.
- Mr. Brevogel – Adopt a Highway Program- Kevin Gaines initiatives- Using the State adopt a Highway Concept; getting organizations and Businesses involved;4 clean up a year commitment

**WILLINGBORO TOWNSHIP COUNCIL MEETING
CLERK'S AGENDA
APRIL 6, 2021**

of 2 years; sign will say Clean Communities, Road adopted by; application online; focus is Major roads

- Technology – computers available in the building for Council to access Edmunds

RESPONSE TO MUNICIPAL UPDATE

Edmund Software/Insight – Councilwoman Perrone

- Councilwoman Perrone – Is there an overview for Insight as per last council meeting?
- Mr. Howard- to my understanding the presentation was not on this agenda.
- Councilman Anderson – past practice, since this was a presentation, majority of Council had to approve. I wasn't in favor.
- Councilwoman Perrone –Mr. Howard present a municipal update; Everything doesn't need a Council vote; the software is inaccurate; how can we approve a budget (\$9000) for software that does not work and was supposed to be fixed as stated by Edmunds;
- Mayor – We consented to a special meeting; reach out to the clerk to schedule a special meeting; I understand Edmunds couldn't do it but maybe someone from the administration could do it; there was time (3 weeks) for you to request a special meeting that council consented to as it related to the demonstration on Edmund software.
- Councilwoman Perrone -We have Insight included in the budget that is on the agenda to be approve today. It should be removed (\$9000) from the budget. The software doesn't work. Nor is it useful.
- Mayor Worthy – That is a motion that you can make when we get to the budget; Insight was purchased in response to your questions and concern about access; If that isn't the case, make the motion, get a second and let's discuss and see what the will of Council is.
- Councilwoman Perrone- Special meetings cost us money; there was enough time (3 weeks) for the administration to be prepare at this meeting; it not economical to have another whole meeting.
- Mayor – I agree; another way is during the weekly update with Mr. Howard
- Councilwoman Perrone- I discovered that it wasn't working during one of the meeting with Mr. Howard and Ms. Diggs; I needed to bring it Council attention not Mr. Howard.

Pools- Deputy Mayor McIntosh

- Deputy Mayor- What is season for the pools?
- Ms. Bolden – Memorial day through every weekend through July; 7 days a week in July through mid Aug
- Deputy Mayor- is there any reason why we don't go through labor day?
- Ms. Bolden- we do have the numbers to keep one pool open until Labor Day weekend; looking to close Pennypacker and leave Country Club open for 7 additional days;
- Mr. Howard – the closure. Allows Mr. Brevogel to get an early start on repairs before it get too cold.
- Mr. Brevogel – the plan is to start renovations immediately.

Adopt a Road – Councilwoman Whitfield

- Councilwoman Whitfield – Liked the adopt a road program; do we have a schedule of clean-up for the spring and summer months and into the fall.
- Mr. Howard – stated he don't have the schedule but asked Ms. Conrad to .assist; will get the schedule solidified

Adopt a Road – Mayor Worthy

- Mayor – when will it start? When can people start signing up?

**WILLINGBORO TOWNSHIP COUNCIL MEETING
CLERK’S AGENDA
APRIL 6, 2021**

- Mr. Brevogel – stated he will have forms on website tomorrow or the next day; then it’s a matter of compiling documents and get people trained; they must follow through with their commitment of 4 clean up a year; who ever commits get a named sign.

PUBLIC COMMENT AGENDA ITEMS ONLY

Thomas Floyd 8 Buckingham Dr

- *Food Trucks; Maintenance; Turf Fields*
- *Food truck – appreciate what you have done; pleased to see the blanks filled in; not sure if that will solve all our problems or if we will get ligation on it; having a limit and in writing is good; don’t think we will make a lot of money on it; hope their will be enforcement of the code and inspections; don’t want any problem with food trucks in our town; take a good look at the type of food trucks we let come into town and how they are maintained.*

ORDINANCES

ORD 2021- 1 AN ORDINANCE AUTHORIZING AMENDMENTS TO THE TOWNSHIP OF WILLINGBORO MUNICIPAL CODE TO ADD A NEW CHAPTER 180, TO BE ENTITLED “FOOD VENDING VEHICLES” AND AMENDING CHAPTER 150 OF THE WILLINGBORO TOWNSHIP MUNICIPAL CODE ENTITLED “FEES”

UNTABLED

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson		X	X				
Councilwoman Perrone			X				
Councilwoman Whitfield	X		X				
Deputy Mayor McIntosh			X				
Mayor Worthy			X				

TABLED- APRIL 20TH

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson		x	X				
Councilwoman Perrone			X				
Councilwoman Whitfield			X				
Deputy Mayor McIntosh	x		X				
Mayor Worthy			X				

DISCUSSION

- Mayor Worthy – Where would location of trucks be? Specify where they can’t be; do we want a limit of the types of food trucks?
- Mr. Howard states zoning map specifies where trucks can and can’t be located; may need clarity on private property piece; also, noise level 65-80 decibal. Food variety he will leave up to Council
- Deputy Mayor – add to application permission from the business owner; alright with taking out the variety of trucks;
- Councilwoman Whitfield - sect 180-5, violations and penalty; it still has 90 day imprisonment;

**WILLINGBORO TOWNSHIP COUNCIL MEETING
CLERK’S AGENDA
APRIL 6, 2021**

should we change the township ordinance or will this section change?

- Mr. Howard- that stayed in because it is a part of the municipality general penalties
- Councilwoman Whitfield – would like to add language, so if general penalties change this will automatically change food truck penalty.
- Mr. Turner, we can remove penalty for food truck and rely on the Municipality general penalties. Be mindful that changing the municipal general penalties changes all the penalties in the Municipality. Could pose some problems. Could use a tier approach.
- Okay with tier approach- Whitfield, Worthy, Anderson and McIntosh

**ORD 2021-7 AN ORDINANCE AMENDING CHAPTER 272, ARTICLE II,
SECTION 272-9A(15) OF THE WILLINGBORO TOWNSHIP
MUNICIPAL CODE ENTITLED “MAINTENANCE OF
EXTERIOR PREMISES**

FIRST READING

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson	X		X				
Councilwoman Perrone			X				
Councilwoman Whitfield			X				
Deputy Mayor McIntosh		X	X				
Mayor Worthy			X				

DISCUSSION

- Deputy Mayor Mcintosh- please give background for the good of the public
- Mr. Howard- clarity for parking; people were parking anywhere on their property; this ordinance prohibit that
- Mr. Tunstall – trailers are also included

**ORD 2021 – 8 AN ORDINANCE AMENDING CHAPTER 272, ARTICLE II,
SECTION 272-9A(25) OF THE WILLINGBORO TOWNSHIP
MUNICIPAL CODE ENTITLED “MAINTENANCE OF EXTERIOR
PREMISES”**

FIRST READING

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson	X		X				
Councilwoman Perrone			X				
Councilwoman Whitfield			X				
Deputy Mayor McIntosh		X	X				
Mayor Worthy			X				

DISCUSSION

- Mayor Worthy – please give summary for the good of the public
- Mr. Howard - this ordinance is to prohibit excessive trash in certain areas of the premises (porches etc.)
- Deputy Mayor McIntosh – did we have anything like this in place before?
- Mr. Howard- this is to refine previous ordinance

**WILLINGBORO TOWNSHIP COUNCIL MEETING
CLERK’S AGENDA
APRIL 6, 2021**

- Mr. Tunstall – the exact modification is “storage of unused items”
- Councilwoman Whitfield - I don’t understand the enforcement of people basement and cellars
- Mr. Tunstall – This apply to rental property; we must be able to get to these places to do inspections
- Councilwoman Perrone – Willingboro don’t have any basement or cellars
- Mr. Tunstall/Howard - we have a few

ORD 2021 – 9 *BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY, APPROPRIATING \$2,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,900,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.*

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson	X		X				
Councilwoman Perrone			X				
Councilwoman Whitfield			X				
Deputy Mayor McIntosh		X	X				
Mayor Worthy			X				

DISCUSSION

- Mayor Worthy – I appreciate the thoughtful approach on the Capital
- Mr. Howard – trying to the best as possible with the allocations of funds

RESOLUTIONS

Res 2021 – 58 *TOWNSHIP OF WILLINGBORO MUNICIPAL BUDGET*

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson	X		X				
Councilwoman Perrone			X				
Councilwoman Whitfield		X	X				
Deputy Mayor McIntosh			X				
Mayor Worthy			X				

DISCUSSION

- Mayor Worthy – Mr. Howard could you or Mr. Cragin share the timeline of the Budget
- Mr. Cragin – April 6 – 9 is last chance for Council to introduce the budget; advertised on April 12; can be amended from now until adoption, May 4, 2021 meeting; and then public hearing on May 4th, 2021.
- Mr. Howard – Introduced budget is on the website today
- Councilwoman Perrone – my concern with the budget is Insight for the price of \$9000 plus; This program has yet to work; software is not accurate; Asking that Mr. Howard or

**WILLINGBORO TOWNSHIP COUNCIL MEETING
CLERK'S AGENDA
APRIL 6, 2021**

Ms. Diggs can access the program tonight to see if it is working, to determine if we would leave it on the budget or look for better software; Second, we purchase this software to get itemized information. It doesn't do that, but Edmunds does; my motion is to have it removed unless Mr. Howard can show that it works.

- Mayor Worthy – Mr. Turner there are two motions on the floor, how do we proceed?
- Mr. Turner – it appears that Councilwoman Perrone motion is to amend the budget resolution by removing Edmund's software; it is a proper motion; what happens next is the vote on Councilwoman Perrone motion to remove Insight from the budget; then vote on the original motion

Motion to remove Insight from budget

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson			X				
Councilwoman Perrone	x		X				
Councilwoman Whitfield			X				
Deputy Mayor McIntosh		x	X				
Mayor Worthy			X				

DISCUSSION

- *Councilman Anderson – stated he support the removal now that Council has access in the building*
- *Councilwoman Whitfield – stated that she was in favor of removing Insight from the budget since it's not serving its initial purpose.*
 - Question – Mr Cragin- asked is it the intention to approve the budget minus the \$9000 appropriation? Or approve the budget as is and not pay the \$9000 Insight bill?
 - Mayor Worthy – is there a recommendation for the best way to proceed?
 - Mr. Howard – within the budget there is no line item that specifically states Edmund Insights; its on the line that states Contractual – IT; so, it will be reappropriated to something else; budget can be passed as is.
 - Mr. Cragin - If we were to remove the \$9,000, it has no effect on the budget; agree with Mr. Howard recommendation.
 - Mayor Worthy – Mr. Howard will you ensure that administration would notify the software company promptly.
 - Mr. Howard – we will not renew the service for 2021.
- *Councilwoman Perrone – asked if the projects on the budgets could be explained*
- *Mr. Howard – stated that from the last meeting, the question was why \$ amounts wasn't next to project; amounts were added*
- *Councilwoman Perrone- asked for clarity on Granicus Software- Agenda*
- *Mr. Howard – already purchased for the clerk office – Agenda, OPRA, etc.*
- *Councilwoman Perrone – There wax a price change for the website software – it was*

**WILLINGBORO TOWNSHIP COUNCIL MEETING
CLERK'S AGENDA
APRIL 6, 2021**

25,000, not 31,000; asked what the function of the IT department will be if Granicus is hosting

- Mr. Howard- stated that he included the hosting fee was added. Mr. Howard explained the functions of IT department
- Councilwoman Perrone- stated her concern is it appears that we are going to keep adding to the software. If it works, I am – asked okay with it.
- Councilwoman Whitfield – can we used software for newsletter and other materials that we send out?
- Mr. Howard – stated yes

Res 2021 – 59 A RESOLUTION AUTHORIZING REFUNDS FOR OVERPAYMENTS OF TAXES

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson		X	X				
Councilwoman Perrone	X		X				
Councilwoman Whitfield			X				
Deputy Mayor McIntosh			X				
Mayor Worthy			X				

Res 2021 – 60 RESOLUTION TO CANCEL TAXES 2020 FOR EXEMPT PROPERTIES INCLUDING DISABLED VETERANS

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson	X		X				
Councilwoman Perrone			X				
Councilwoman Whitfield		x	X				
Deputy Mayor McIntosh			X				
Mayor Worthy			X				

Res 2021 – 61 RESOLUTION APPROVING ACCEPTANCE OF THE 2019 NJDOT LOCAL FREIGHT IMPACT FUND RECONSTRUCTION OF IRONSIDE COURT PROJECT AND THE RELEASE OF RETAINAGE

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson	X		X				
Councilwoman Perrone			X				
Councilwoman Whitfield		X	X				
Deputy Mayor McIntosh			X				
Mayor Worthy			X				

DISCUSSION

- Mayor Worthy – asked Mr. Howard if he can confirm that someone from the Township verified the completion of the work? Or just the consulting engineer?
- Mr. Howard - stated this was the recommendation of our engineering firm but he would have to

**WILLINGBORO TOWNSHIP COUNCIL MEETING
CLERK’S AGENDA
APRIL 6, 2021**

verify if someone went out to inspect from the Township.

- Mayor Worthy- stated that it would not stop her from voting, but she would like clarity on it.
- Deputy Mayor McIntosh – asked for explanation for the sake of the public.
- Mr. Howard – stated this resolution is for work done by Ironside Court on industrial drive; the work has been deemed substantially complete; so, retainage can be released
- Deputy Mayor McIntosh – asked would it be the best practice for the Township to have someone verify the work?
- Mr. Howard – past practice we take the recommendation of the engineering firm that we hire; we rely on their expertise.
- Mr. Brevogel – stated they were down there frequently; engineer has specific items to ensure were done; they verify, sign off and answer to the state; the township is not authorized or qualified to verify, inspect or sign.

**Res 2021 – 62 A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT
BETWEEN THE BURLINGTON COUNTY SOIL CONSERVATION
DISTRICT AND WILLINGBORO TOWNSHIP FOR STORMWATER
MANAGEMENT FACILITY INSPECTIONS**

<i>Councilmember</i>	<i>Motion</i>	<i>2nd</i>	<i>Yea</i>	<i>Nay</i>	<i>Recuse</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>	X		X				
<i>Councilwoman Perrone</i>			X				
<i>Councilwoman Whitfield</i>			X				
<i>Deputy Mayor McIntosh</i>		X	X				
<i>Mayor Worthy</i>			X				

DISCUSSION

- Mayor Worthy – concerned about the scope of work?
- Mr. Brevogel – looking to do share services with entities that can provide us with resources that we need; they will be looking to see that the basing is functioning the way it should, not structural;
- Mayor Worthy – if it is a poor design and it is functioning the way it is designed; will they let us know that;
- Mr. Brevogel – if it is not the best design, yes, they will let us know; we can be proactive and ask if there is a better design to handle.
- Mayor Worthy – states she is very concern about that because we have grates that are too small; so, I’m concern that we get what we need and not just poor functioning design operating according to the design
- Councilwoman Whitfield – stated that the planning board review the plans for stormwater; we do have mechanism in place to ensure the correct design for new development to protect the Township.

**Res 2021 – 63 RESOLUTION APPROVING CHANGE ORDER NO. 1
CONTRACT NO. C2000001
JFK COMMUNITY CENTER AREA “D” ROOF REPLACEMENT**

<i>Councilmember</i>	<i>Motion</i>	<i>2nd</i>	<i>Yea</i>	<i>Nay</i>	<i>Recuse</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>			X				

**WILLINGBORO TOWNSHIP COUNCIL MEETING
CLERK'S AGENDA
APRIL 6, 2021**

<i>Councilwoman Perrone</i>			X				
<i>Councilwoman Whitfield</i>		X	X				
<i>Deputy Mayor McIntosh</i>			X				
<i>Mayor Worthy</i>	X		X				

DISCUSSION

- Mayor Worthy – asked Mr. Howard to share for the good of the public
- Mr. Howard - stated this resolution is for the roof repair over Emergency Management; final payment and it was under budget.

Res 2021 - 64 A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING THE RELEASE OF PERFORMANCE BOND TO ASPHALT PAVING SYSTEM AND ACCEPTANCE OF ITS TWO YEAR MAINTENANCE BOND FOR THE 2019 NJDOT LFIF RECONSTRUCTION OF IRONSIDE COURT PROJECT AND RE-ADVERTISEMENT

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
<i>Councilman Anderson</i>	X		X				
<i>Councilwoman Perrone</i>			X				
<i>Councilwoman Whitfield</i>			X				
<i>Deputy Mayor McIntosh</i>		X	X				
<i>Mayor Worthy</i>			X				

DISCUSSION

- *Councilwoman Whitfield-asked if this resolution was covered by NJDOT Funds?*
- *Mr. Howard – stated yes and this is just the release of the Bond*

Res 2021 – 65 A RESOLUTION AUTHORIZING PAYMENT TO CENTRAL JERSEY WASTE AND RECYCLING INC. FOR SERVICES RENDERED IN 2020 THROUGH THE MUNICIPAL APARTMENT AND CONDOMINIUM COLLECTION SERVICES” (“MACCS”) CONTRACT

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
<i>Councilman Anderson</i>	X		X				
<i>Councilwoman Perrone</i>			X				
<i>Councilwoman Whitfield</i>			X				
<i>Deputy Mayor McIntosh</i>		x	X				
<i>Mayor Worthy</i>			X				

DISCUSSION

- *Mayor Worthy – stated she received 2 document with the same resolution number.*
- *Mr. Howard – stated the correct document is the “Not to Exceed” document. Mr. Brevogel shared some more insight.*
- *Mayor Worthy – asked the clerk for further clarity*

**WILLINGBORO TOWNSHIP COUNCIL MEETING
CLERK'S AGENDA
APRIL 6, 2021**

- *Twp Clerk – stated the last resolution you received 2021-65 is the correct one the change was NTE \$16,700 to NTE \$17,700*

Res 2021 – 66 ***A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING THE RELEASE OF PERFORMANCE BOND TO JDS GENERAL CONTRACTING AND ACCEPTANCE OF ITS TWO YEAR MAINTENANCE BOND FOR THE JFK COMMUNITY CENTER AREA “D” ROOF REPLACEMENT AND RE-ADVERTISEMENT***

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
<i>Councilman Anderson</i>	X		X				
<i>Councilwoman Perrone</i>			X				
<i>Councilwoman Whitfield</i>			X				
<i>Deputy Mayor McIntosh</i>		X	X				
<i>Mayor Worthy</i>			X				

Res 2021 -67 **Authorizing the Approval of Vouchers for Payment & Ratification**

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
<i>Councilman Anderson</i>	X		X				
<i>Councilwoman Perrone</i>			X				
<i>Councilwoman Whitfield</i>			X				
<i>Deputy Mayor McIntosh</i>		x	X				
<i>Mayor Worthy</i>			X				

DISCUSSION

- Mayor Worthy – with the prior approval of the contractors for inspections will we be continuing with this 3rd contractor?
- Mr. Tunstall – stated Salmon is the building subcode.
- Mayor Worthy -asked if we were going to have 3 contractors?
- Mr. Tunstall – stated that is correct.
- Deputy Mayor – We need additional staff for that?
- Mr. Tunstall – yes, this is for plan review

Res 2021 – 68 ***A RESOLUTION OF THE TOWNSHIP OF WILLINGBORO TO AWARD A BID FOR THE SUPPLY OF MECHANICAL COMPONENTS FOR RENOVATIONS OF COUNTRY CLUB AND PENNYPACKER POOLS***

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
<i>Councilman Anderson</i>	x		X				
<i>Councilwoman Perrone</i>			X				
<i>Councilwoman Whitfield</i>			X				
<i>Deputy Mayor McIntosh</i>		x	x				
<i>Mayor Worthy</i>			X				

**WILLINGBORO TOWNSHIP COUNCIL MEETING
CLERK'S AGENDA
APRIL 6, 2021**

Res 2021 – 69 ***AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO PLACE MUNICIPAL CHARGES ON CERTAIN PROPERTIES FOR FAILING TO ADDRESS PROPERTY MAINTENANCE VIOLATIONS***

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
<i>Councilman Anderson</i>	x		X				
<i>Councilwoman Perrone</i>			X				
<i>Councilwoman Whitfield</i>			X				
<i>Deputy Mayor McIntosh</i>			X				
<i>Mayor Worthy</i>		x	X				

Res 2021 -70 **RESOLUTION AUTHORIZING PARTICIPATION IN THE BURLINGTON COUNTY COOPERATIVE PRICING SYSTEM #4- BUCCP 2021-2025 AND AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO ENTER INTO A COOPERATIVE PRICING AGREEMENT**

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
<i>Councilman Anderson</i>	x		X				
<i>Councilwoman Perrone</i>			X				
<i>Councilwoman Whitfield</i>		x	X				
<i>Deputy Mayor McIntosh</i>			X				
<i>Mayor Worthy</i>			X				

APPROVAL OF MINUTES

January 1, 2021; January 19, 2021, January 28, 2021

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
<i>Councilman Anderson</i>	x		X				
<i>Councilwoman Perrone</i>			X				
<i>Councilwoman Whitfield</i>		x	X				
<i>Deputy Mayor McIntosh</i>			X				
<i>Mayor Worthy</i>			X				

TREASURER REPORT

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
<i>Councilman Anderson</i>	x		X				
<i>Councilwoman Perrone</i>			X				
<i>Councilwoman Whitfield</i>		x	X				
<i>Deputy Mayor McIntosh</i>			X				
<i>Mayor Worthy</i>			X				

**WILLINGBORO TOWNSHIP COUNCIL MEETING
CLERK'S AGENDA
APRIL 6, 2021**

NEW BUSINESS:

Mercantile License

- *Mayor Worthy – made a motion to revisit the Mercantile licensing structure, as it relates to exempt properties (religious organization)*
- *Councilwoman Whitfield – stated she would be in favor of the clerk office enforcing mercantile license fee*
- *Deputy Mayor McIntosh – stated it should be enforced across the board*
- *Councilman Anderson – Agreed*
- *Councilwoman Perrone – In favor as well*

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
<i>Councilman Anderson</i>			X				
<i>Councilwoman Perrone</i>			X				
<i>Councilwoman Whitfield</i>			X				
<i>Deputy Mayor McIntosh</i>		x	X				
<i>Mayor Worthy</i>	x		X				

Township Chaplain

Mayor Worthy made a motion to explore establishing a township chaplain position (volunteer position) with the will of Council and the Solicitor

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
<i>Councilman Anderson</i>		x	X				
<i>Councilwoman Perrone</i>			X				
<i>Councilwoman Whitfield</i>			X				
<i>Deputy Mayor McIntosh</i>			X				
<i>Mayor Worthy</i>	x		X				

- *Deputy Mayor McIntosh – asked if this person had to be a certain faith belief and will we select from citizen leadership form?*
- *Mayor Worthy – stated they will be liaison for all faith belief and that it is her understanding that it can be done by our citizen leadership form. Mayor stated that she would like to use the same format that we use for all volunteers, but the Solicitor hasn't research that yet. If our current process is used it can be opened to the public*
- *Deputy Mayor McIntosh – stated she agree and in favor.*
- *Councilwoman Whitfield – stated she thinks that it would be a great addition to municipality, and she is in favor.*

**WILLINGBORO TOWNSHIP COUNCIL MEETING
CLERK'S AGENDA
APRIL 6, 2021**

UNFINISHED BUSINESS

Res 2021 – 13 CORRECTION: RESOLUTION TO CANCEL TAXES 2020 FOR EXEMPT PROPERTIES INCLUDING DISABLED VETERANS

Read

WHEREAS, the Willingboro Township Tax Assessor has approved the cancellations of taxes for 2019 on real property as per the attached list.

Should have read

WHEREAS, the Willingboro Township Tax Assessor has approved the cancellations of taxes for 2020 on real property as per the attached list.

Motion to approve correction

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
<i>Councilman Anderson</i>	x		X				
<i>Councilwoman Perrone</i>			X				
<i>Councilwoman Whitfield</i>			X				
<i>Deputy Mayor McIntosh</i>		x	X				
<i>Mayor Worthy</i>			X				

Bamboo

- *Councilwoman Perrone – stated that in a prior meeting a resident had contacted her about the bamboo; asked if Mr. Howard followed up with her?*
- *Mr. Howard – stated yes; 34 Glenview; public works looked at it; stated that it is a big undertaking and is waiting to get more feedback from public work and will update as soon as the information is available.*

Approved Budget – Football Fields

- *Councilwoman Perrone – asked if the football fields were a part of the approved budget?*
- *Mr. Howard – Turf field was not approved as a capital expense item; it was not included because it would not keep us at a zero tax increase;*
- *Councilwoman Perrone – stated that Mr. Cragin stated that adding the Turf field would not increase the budget.*
- *Mr. Howard - stated he didn't recall the conversation that way.*
- *Councilman Anderson – stated that Mike brought up different options that we could use such as sponsorship.*
- *Councilwoman Perrone – stated she was sure that he stated the repairs could be added and it would not affect the zero balance.*
- *Mr. Howard asked are talking repairs or purchasing a turf field?*
- *Councilwoman Perrone – stated creating turf field. So, the takeaway is you will get back to us?*
- *Mr. Howard stated that we are still doing some research to address turf field.*

**WILLINGBORO TOWNSHIP COUNCIL MEETING
CLERK’S AGENDA
APRIL 6, 2021**

- *Ms. Taylor – Mr. Howard stated the vacant building is privately owned and up for sale.*

COUNCIL COMMENT

Councilman Anderson

- *Prayer works; stated prayer was a good idea by Ms. Williams; looking forward to bringing in some chaplains; thank everyone for their participation in the meeting; Kudo to WREC department on their Easter event; Shout-out to Rite-Aid for stepping up donated 500 vaccine instead of the initial 400; the are also sponsoring the vaccine event hosted by Ms. Foster@ JFK; Thank you to Rite Aid and Senator Singleton.*

Deputy Mayor McIntosh

- *Good evening everyone; Kudos to DPW for grass cutting and clean up; look at the Budget online and bring your questions and concerns to the meeting*

Councilwoman Whitfield

- *Kudos to Dr. Hackett, Ms. Foster and Senator Singleton and Rite Aid for the Vaccination event; Thank you to WREC for Easter egg hunt; Logo design competition by Heart and Soul; Thank you to the Mayor for the NAACP Proclamation (Chairperson- Samantha Whitfield).*

Councilwoman Perrone

- *No comment tonight*

Mayor Worthy

- *Look forward to seeing you at the JFK track for walk a mile @ 10am;thank you 2021 Phenomenal Award to be streamed next week; Senator Singleton is hosting a cleanup in Willingboro, April 17, 2021; Thank you Mr. Howard and Administration for a zero percent increase on the Budget;*

***Res. 2021- 71 RESOLUTION AUTHORIZING EXECUTIVE SESSION
(PERSONNEL & PROFESSSIONAL)***

<i>Councilmember</i>	<i>Motion</i>	<i>2nd</i>	<i>Yea</i>	<i>Nay</i>	<i>Recuse</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>	x		X				
<i>Councilwoman Perrone</i>			X				
<i>Councilwoman Whitfield</i>		x	X				
<i>Deputy Mayor McIntosh</i>			X				
<i>Mayor Worthy</i>			X				

Come out of executive

**WILLINGBORO TOWNSHIP COUNCIL MEETING
CLERK'S AGENDA
APRIL 6, 2021**

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson			X				
Councilwoman Perrone		x	X				
Councilwoman Whitfield	x		X				
Deputy Mayor McIntosh			X				
Mayor Worthy			X				

Motion to appoint Reyan Frank to Deputy Clerk

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson	x		X				
Councilwoman Perrone			X				
Councilwoman Whitfield		x	X				
Deputy Mayor McIntosh			X				
Mayor Worthy			X				

Motion to appoint TRIAD as the Administrative Agent

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson				X			
Councilwoman Perrone				X			
Councilwoman Whitfield		x		X			
Deputy Mayor McIntosh			x	X			
Mayor Worthy				X			

- Councilwoman Perrone ask when we will post the Ad for Township Manager
- Councilwoman Whitfield stated Point of Order; there is no action to be taken based on what was discussed in executive
- Councilwoman Perrone stated we went in executive to talk about Mr. Howard remaining in that role; that was stated because I asked about posting the ad for this position;
- Mayor stated make a motion:

Motion to post ad for township manager position

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson							
Councilwoman Perrone	x						
Councilwoman Whitfield							
Deputy Mayor McIntosh							
Mayor Worthy							

Motion dies

**WILLINGBORO TOWNSHIP COUNCIL MEETING
CLERK'S AGENDA
APRIL 6, 2021**

ADJOURNMENT

<i>Councilmember</i>	<i>Motion</i>	<i>2nd</i>	<i>Yea</i>	<i>Nay</i>	<i>Recuse</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>			<i>X</i>				
<i>Councilwoman Perrone</i>			<i>X</i>				
<i>Councilwoman Whitfield</i>	<i>x</i>		<i>X</i>				
<i>Deputy Mayor McIntosh</i>			<i>X</i>				
<i>Mayor Worthy</i>		<i>x</i>	<i>X</i>				

All in Favor; no oppose

***ALL BUSINESS ITEMS ARE TENTATIVE PENDING THE REVIEW AND APPROVAL OF THE
LAW DEPARTMENT.***