

Public Agenda – April 20, 2021

Attention

Attached Is the Township Council packet. This packet is posted online as a courtesy to the public.

Please take note that packets are generally posted the Monday prior to the Tuesday meeting. If there are any changes additions or deletions made between the time of the packet posting and the meeting, same may not be reflected within this packet.

Subsequent to the packet posting, should you require additional information or a copy of a public document that is the subject of the meeting that was not available at the time of the packet posting, but is available prior to the meeting, you may contact the Township Clerk's office via email at bbligen@willingboronj.gov or by calling 609.877.2200 x1028.

Subsequent to the Council meeting, you may request documents by filing an Open Public Records Act (OPRA) request. You may obtain an OPRA form by going to the Township's website, www.willingboronj.gov, and typing OPRA in the search engine. Once you complete the online form and click SUBMIT, your request is automatically forwarded to the Township Clerk for response (within seven (7) business days).

Thank you,

Brenda Bligen, MBA
Acting Township Clerk

WILLINGBORO TOWNSHIP COUNCIL MEETING

AGENDA

April 20, 2021

To Join Zoom Meeting.

1. Type in address bar: <https://zoom.us>
2. Click “ Join Meeting” on the top menus bar
3. Meeting ID: 953 6953 7139
4. Password: 531748

Telephone Users May Dial In:

1-646-558-8656

Password: 531748

7:00PM

Call to order

Prayer – Rev Dr. Le’ Roi Gill, Pastor (Parkway Baptist Church)

Flag Salute

Statement

Roll Call

MUNICIPAL UPDATE REPORT

PUBLIC COMMENT *AGENDA ITEMS ONLY*

ORDINANCE

ORD 2021- 1

TABLED FOR APRIL 20, 2021 MTG.

TABLED - FIRST READING - JANUARY 19, 2021: AN ORDINANCE AUTHORIZING AMENDMENTS TO THE TOWNSHIP OF WILLINGBORO MUNICIPAL CODE TO ADD A NEW CHAPTER 180, TO BE ENTITLED “FOOD VENDING VEHICLES” AND AMENDING CHAPTER 150 OF THE WILLINGBORO TOWNSHIP MUNICIPAL CODE ENTITLED “FEES”

ORD 2021-7

PUBLIC HEARING /FINAL READING

AN ORDINANCE AMENDING CHAPTER 272, ARTICLE II, SECTION 272-9A(15) OF THE WILLINGBORO TOWNSHIP MUNICIPAL CODE ENTITLED “MAINTENANCE OF EXTERIOR PREMISES

ORD 2021 – 8

PUBLIC HEARING /FINAL READING

AN ORDINANCE AMENDING CHAPTER 272, ARTICLE II, SECTION 272-9A(25) OF THE WILLINGBORO TOWNSHIP MUNICIPAL CODE ENTITLED “MAINTENANCE OF EXTERIOR PREMISES”

ORD 2021 – 9

PUBLIC HEARING & FINAL READING

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY, APPROPRIATING \$2,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,900,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

TOWNSHIP OF WILLINGBORO

ORDINANCE NO. 2021 - 1

AN ORDINANCE AUTHORIZING AMENDMENTS TO THE TOWNSHIP OF WILLINGBORO MUNICIPAL CODE TO ADD A NEW CHAPTER 180, TO BE ENTITLED “FOOD VENDING VEHICLES” AND AMENDING CHAPTER 150 OF THE WILLINGBORO TOWNSHIP MUNICIPAL CODE ENTITLED “FEES”

WHEREAS, the Mayor and Council for the Township of Willingboro have performed a full review of the fees listed under Chapter 150, entitled “FEES,” and other Chapters of the Willingboro Municipal Code Book.

WHEREAS, the purpose of this Ordinance is to permit Food Vending Vehicles during specified limited times and dates, in the Township of Willingboro (“Township”), and this Ordinance is adopted with the intent to encourage business in the Township and to provide a unique culinary experience in an outdoor setting for Township residents and visitors, while providing standards and regulations for Food Vending Vehicles and the operators of same within the Township.

WHEREAS, the Mayor and Council for the Township now desire to amend said chapter to change some of the requisite fee amounts listed therein and add an additional chapter to the Willingboro Municipal Code Book for Food Vending Vehicles.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and the Council of the Township of Willingboro, County of Burlington and State of New Jersey that the Township of Willingboro Municipal Code Book shall be amended as follows:

SECTION 1: The Township of Willingboro Municipal Code Book shall, in pertinent part, be amended to add Chapter 180, entitled “Food Vending Vehicles” as follows:

Chapter 180: Food Vending Vehicles

§ 180-1 Definitions.

TOWNSHIP OF WILLINGBORO

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§ 180-2	License and permit required.
§ 180-3	Fees.
§ 180-4	Display of license and other requirements.
§ 180-5	Violations and penalties.

§ 180-1 Definitions.

As used in this Chapter, the following terms shall have the meanings indicated:

FOOD VENDING VEHICLE

Includes all vehicles and carts from which food and foodstuffs are offered for retail sale or delivery to consumers or other persons on the public sidewalk, streets, and highways, also including peddlers and hawkers within the scope of Chapter 257.

§180-2 License and Permit required.

- A. No person shall offer any food for sale from a Food Vending Vehicle in the Township without first obtaining a license therefor from the Burlington County Health Department, and providing a copy of same to the Township Clerk, and a permit from the Township as set forth herein.
- B. Any person offering any food for sale from a Food Vending Vehicle in the Township pursuant to a license therefor from the Burlington County Health Department. Every such person shall further be required to present to the Township a certificate of registration from the Director of the Division of Taxation of the New Jersey Department of Treasury. Finally, every such person who possessed a license during the preceding year shall present proof to the Township of payment of New Jersey sales tax required pursuant to N.J.S.A. 54:32B-1, et seq.
- C. All persons operating a Food Vending Vehicle must have a valid New Jersey Driver's License or a valid Driver's License from another state in the United States.
- D. Any person offering any food for sale from a Food Vending Vehicle in the Township pursuant to a license therefor from the Burlington County Health Department shall cause to be furnished to the Township:
 - 1. A description of the vending unit, including three photographs representing a side view, a frontal view and rear view.

2. If a motor vehicle, as defined under N.J.S.A. 39:1-1, is to be utilized as the vending unit, the applicant shall provide the following:

- (a) Vehicle model.
- (b) Vehicle registration number.
- (c) License plate number.
- (d) Proof of motor vehicle liability insurance coverage equal to or greater than the amounts required of a New Jersey motor vehicle, as prescribed in N.J.S.A. 39:6A-3

E. A Food Vending Vehicle license and permit issued under this chapter shall not be assignable nor transferable and may be used only in the operation of the vending vehicle described in the application.

§180-3 Fees.

The fees to be collected by the Township Clerk for the permit for operation of a Food Vending Vehicle in the Township are set forth in Chapter 150 of the Township Municipal Code.

§180-4 Display of permit and license and other requirements

- A. Any person offering any food for sale from a Food Vending Vehicle in the Township pursuant to a license therefor from the Burlington County Health Department and the permit issued by the Township pursuant to this Ordinance shall post such permit and license in a conspicuous place on the Food Vending Vehicle.
- B. Clean-up and removal of litter generated by the Food Vending Vehicle and its patrons shall be the responsibility of the Food Vending Vehicle owner/operator.
- C. All food items must be approved for sale by the Burlington County Health Department and shall be prepared according to Burlington County Health Department specifications and in accordance with N.J.A.C. 8:24, et seq.
- D. All machinery used in the preparation of food items must be approved by the Burlington County Health Department All vehicles must be equipped with an inverter generator for noise control, with a maximum decibel rating to be established by the Township Manager or the Manager's designee and periodically updated based on experience with Food Vending Vehicles in the Township.
- E. All products sold, disposed of or offered for sale under this article shall comply with all state laws and ordinances of the Township relating to food and food products.
- F. The hours of operation for Food Vending Vehicles subject to the provisions of this chapter shall not be earlier than 7:00 a.m. and no later than 9:00 p.m. the same day, and only on

TOWNSHIP OF WILLINGBORO

ORDINANCE NO. 2021 - 1

- G. days specified by the Township Manager pursuant to the permit issued pursuant to Section H of this chapter.
- H. The sale or attempted sale of goods from a Food Vending Vehicle shall be prohibited except in areas permitted and specified by the Township Manager, or his or her designee, pursuant to the permit issued pursuant to Section H of this chapter. In no event shall a Food Vending Vehicle be located on a residential street, on private residential property or on a portion of a sidewalk or roadway abutting a restaurant or food licensee within the Township.
- I. The Township Manager, or his or her designee, shall establish the dates, hours of operation and permitted location of all Food Vending Vehicles in the permit issued pursuant to this Chapter, and subject to the following conditions:
- a. The maximum number of Food Vending Vehicles to be permitted at any one time or event in the Township shall be 10. The Township Manager, or his or her designee shall have the authority to amend the number of permissible Food Vending Vehicles on a case by case basis, and each Food Vending Vehicle shall serve a different variety of food;
 - b. In the event that more Food Vending Vehicle operators seek to apply for a permit on a day than permitted by the Township Manager in subsection (b) above, or if more than one operator offering the same variety of food seeks to apply for a permit, the Township shall maintain a rotating list of Food Vending Vehicles, and permits shall be issued on a rotating basis, provided that any food vending operator violating any term, condition or provision of this Chapter shall thereafter be prohibited from applying for a permit.
- J. No mobile food vendor shall serve food or drink to a motorist or occupants of a vehicle blocking the passage of traffic.
- K. Grills, generators, or other items related to the mobile food vending operation shall be physically attached to the vehicle or pushcart.
- L. Mobile food vendors must have a portable water tank/sink for hand washing attached to their vehicle as per N.J.A.C. 8:24-5.3.
- M. No food vending vehicle shall cause or permit the operation of any source of sound above 75 decibels.
- N. Food vending vehicles may be operated in the following zoning districts:

TOWNSHIP OF WILLINGBORO

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- B-1 - Primary Business District,
- B-2 - Planned Neighborhood Business District
- B-3 - Tertiary Business District
- A-1 - Administrative & Professional District
- I-1 - Restricted Industrial District
- RZO – Route 130 Redevelopment Zone

§180-5 Violations and penalties.

- A. Any person who violates any provisions of this chapter shall, upon first conviction thereof, be subject to a fine of not less than \$100.00 and not exceeding \$500.00. Any person who violates any provisions of this chapter shall, upon second conviction thereof, be subject to a fine of not less than \$500.00 and not exceeding \$1000.00 and any person who violates any provisions of this chapter shall, upon third conviction thereof, be subject to a fine of not less than \$500.00 and not exceeding \$1000.00 and imprisonment for a term not exceeding 90 days or by a period of community service not for more than 90 days, or any combination thereof. A separate offense shall be deemed committed on each day during or on which a violation occurs or continues.
- B. In addition to the penalties set forth herein, any person operating a Food Vendor Vehicle or cart who violates any provisions of this Chapter, or applicable provisions of Chapter 24 of the New Jersey State Sanitary Code, the Food Vending Vehicle shall be deemed a public safety hazard by the Township. Accordingly, in the instance of such violation, the Food Vending Vehicle in question may be impounded (and, in the instance of an operator not bearing the required license, shall be impounded) by either the Willingboro Township Police Department or Burlington County Health Department. In the event that any such vehicle is impounded, the Food Vending Vehicle may be redeemed by the person upon payment of the cost of impounding and any applicable storage charges. The said storage charge and cost of impounding shall be the same as are established for the impounding of motor vehicles.

SECTION 2: Chapter 150, entitled “FEES,” of the Township of Willingboro Municipal

Code Book shall, in pertinent part, be amended as follows:

NOTE: Deletions have been ~~struck through~~ and additions in *italics*. Large portions of text which are unchanged by this ordinance have been removed and indicated via “...”

§150-1 General regulations and procedures.

....

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§150-18 Food Vending Vehicle Fees

A. The annual operating permit fee for owners/operators of Food Vending Vehicles shall be \$50.00 per Food Vending Vehicle, payable to the Township Clerk.

OR

B. The daily operating permit fee for owners/operators of Food Vending Vehicles shall be \$20.00 per day per Food Vending Vehicle, payable to the Township Clerk.

SECTION 3: All Township ordinances inconsistent with any of the terms and provisions of this Ordinance are hereby repealed to the extent of such inconsistencies; and

SECTION 4: In the event that any section paragraph, clause phrase, term, provision or part of this Ordinance shall be adjudicated by a court of competent jurisdiction to be invalid or unenforceable for any reason, such judgment shall not effect, impair or invalidate the remainder thereof, but shall be confined in its operation to the section, paragraph, clause, term, provision or part thereof directly involved in the controversy in such judgment shall be rendered; and

SECTION 5: This Ordinance shall take effect immediately upon final passage and publication as provided by law.

First Reading:

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson							
Councilwoman Perrone							
Councilwoman Whitfield							
Deputy Mayor McIntosh							
Mayor Worthy							

TOWNSHIP OF WILLINGBORO

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Second Reading:

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson							
Councilwoman Perrone							
Councilwoman Whitfield							
Deputy Mayor McIntosh							
Mayor Worthy							

Township of Willingboro

Dr. Tiffani A. Worthy
Mayor

Attest:

Brenda Bligen, MBA
Acting Township Clerk

ORDINANCE NO. 2021 - 7

TOWNSHIP OF WILLINGBORO

AN ORDINANCE AMENDING CHAPTER 272, ARTICLE II, SECTION 272-9A(15) OF THE WILLINGBORO TOWNSHIP MUNICIPAL CODE ENTITLED “MAINTENANCE OF EXTERIOR PREMISES”

WHEREAS, the Mayor and Council for the Township of Willingboro has performed a review of the property maintenance standards and the duties and responsibilities of land owners and operators, as defined in Chapter 272, Article II, Section 272-9A, entitled “Maintenance of Exterior Premises,” of the Township of Willingboro Municipal Code Book; and

WHEREAS, the Mayor and Council for the Township of Willingboro now desires to amend as set forth below; and

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Township of Willingboro, County of Burlington, and State of New Jersey as follows:

SECTION 1: Chapter 272, Article II, Section 272-9A, entitled “Maintenance of Exterior Premises,” of the Township of Willingboro Municipal Code shall, in pertinent part, be amended as follows:

NOTE: Deletions have been ~~struck through~~ and additions in *italics*. Large portions of text which are unchanged by this ordinance have been removed and indicated via “...”

§ 272-9A Maintenance of exterior premissis.

(15). ~~Front yard~~ *Yard* parking. No person shall park, stop or stand any motor vehicle *or trailer of any type* or permit or suffer the same to be done in any yard area of any premises, except on driveway and parking areas, constructed and maintained in accordance with the provisions of § 370-76 of the Code of the Township of Willingboro.

SECTION 2: All Ordinances or parts of Ordinances which are inconsistent with any provisions of this ordinance are hereby repealed as to the extent of such inconsistencies.

SECTION 3: If any provisions of this Ordinance, or the application of any such provision to any person or circumstance, shall be held invalid, the remainder of this Ordinance to the extent it can be given effect, or the application of such provision to persons or circumstances other than those to which it is held invalid shall not be affected thereby, and to this extent the provision of this Ordinance are severed.

SECTION 4: This Ordinance shall take effect immediately upon adoption and publication as required by law.

First Reading

<i>Councilmember</i>	<i>Motion</i>	<i>2nd</i>	<i>Yea</i>	<i>Nay</i>	<i>Recuse</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>	x		x				
<i>Councilwoman Perrone</i>			x				
<i>Councilwoman Whitfield</i>			x				
<i>Deputy Mayor McIntosh</i>		x	x				
<i>Mayor Worthy</i>			x				

Final Reading

<i>Councilmember</i>	<i>Motion</i>	<i>2nd</i>	<i>Yea</i>	<i>Nay</i>	<i>Recuse</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>							
<i>Councilwoman Perrone</i>							
<i>Councilwoman Whitfield</i>							
<i>Deputy Mayor McIntosh</i>							
<i>Mayor Worthy</i>							

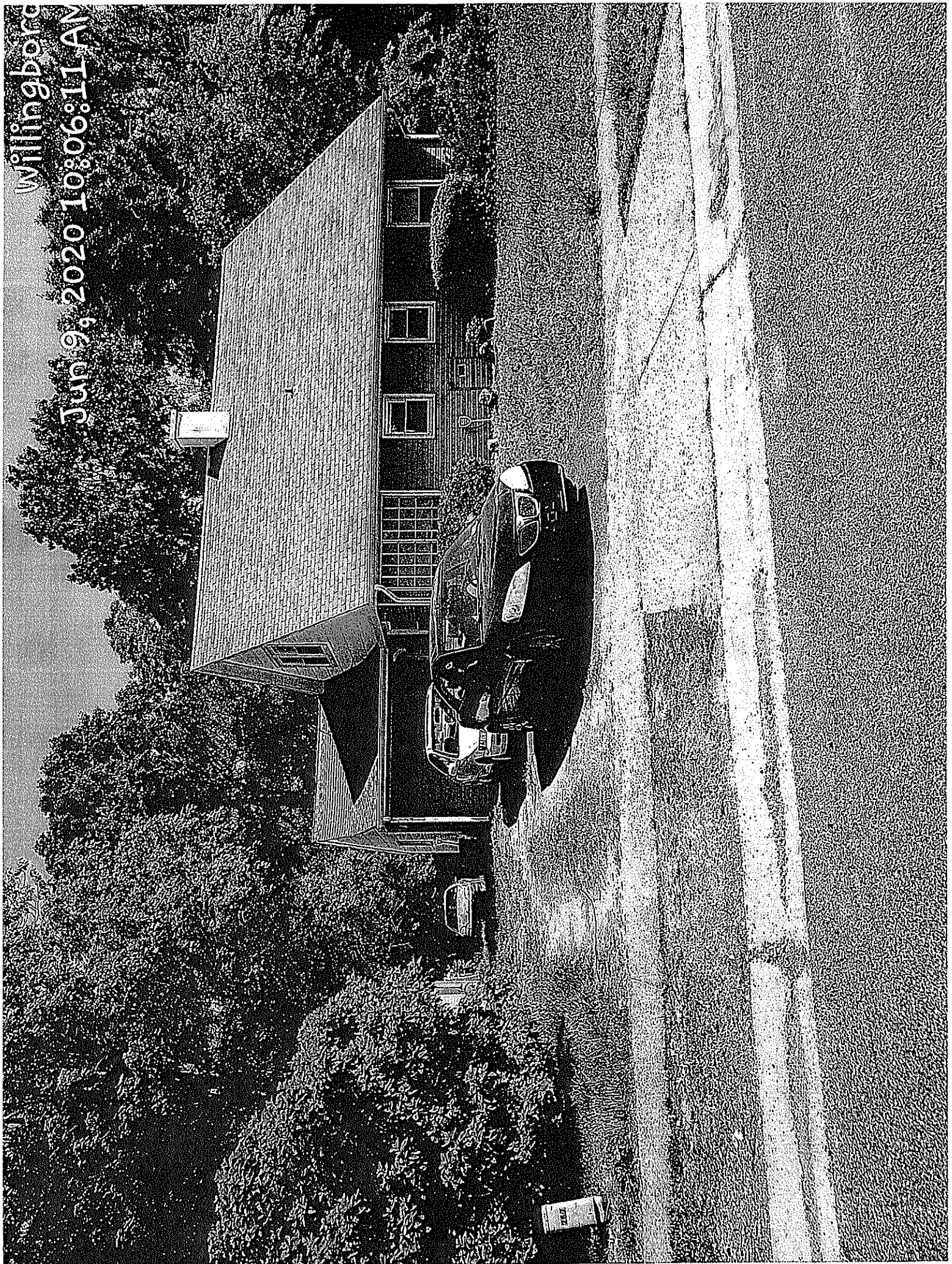
ATTEST

Township of Willingboro

Brenda Bligen, MBA
Acting Township Clerk

Dr. Tiffani A. Worthy
Mayor

Willingboro
Jun 9, 2020 10:06:11 AM

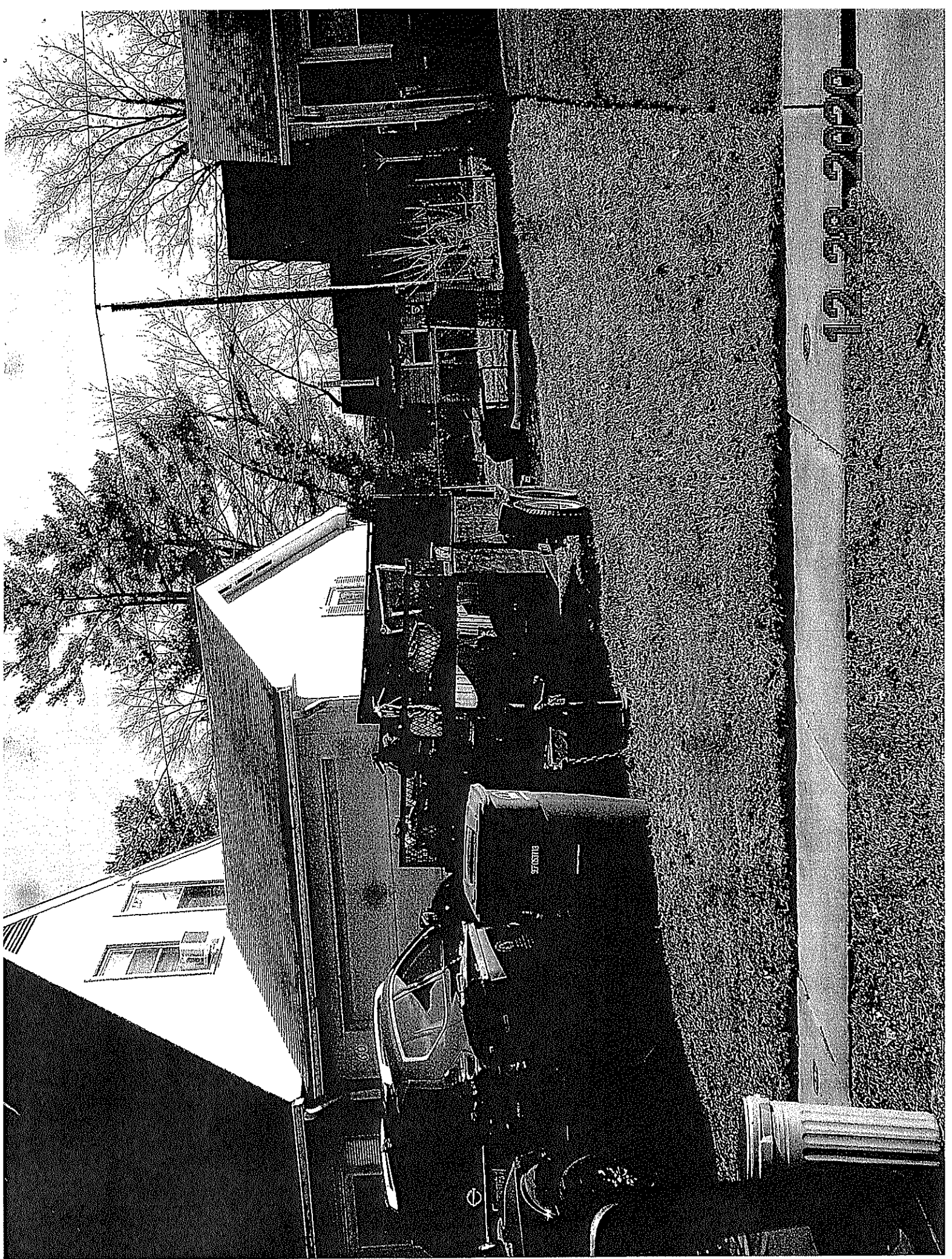


Jan 8, 2021 at 10:51:22 AM
Willingboro



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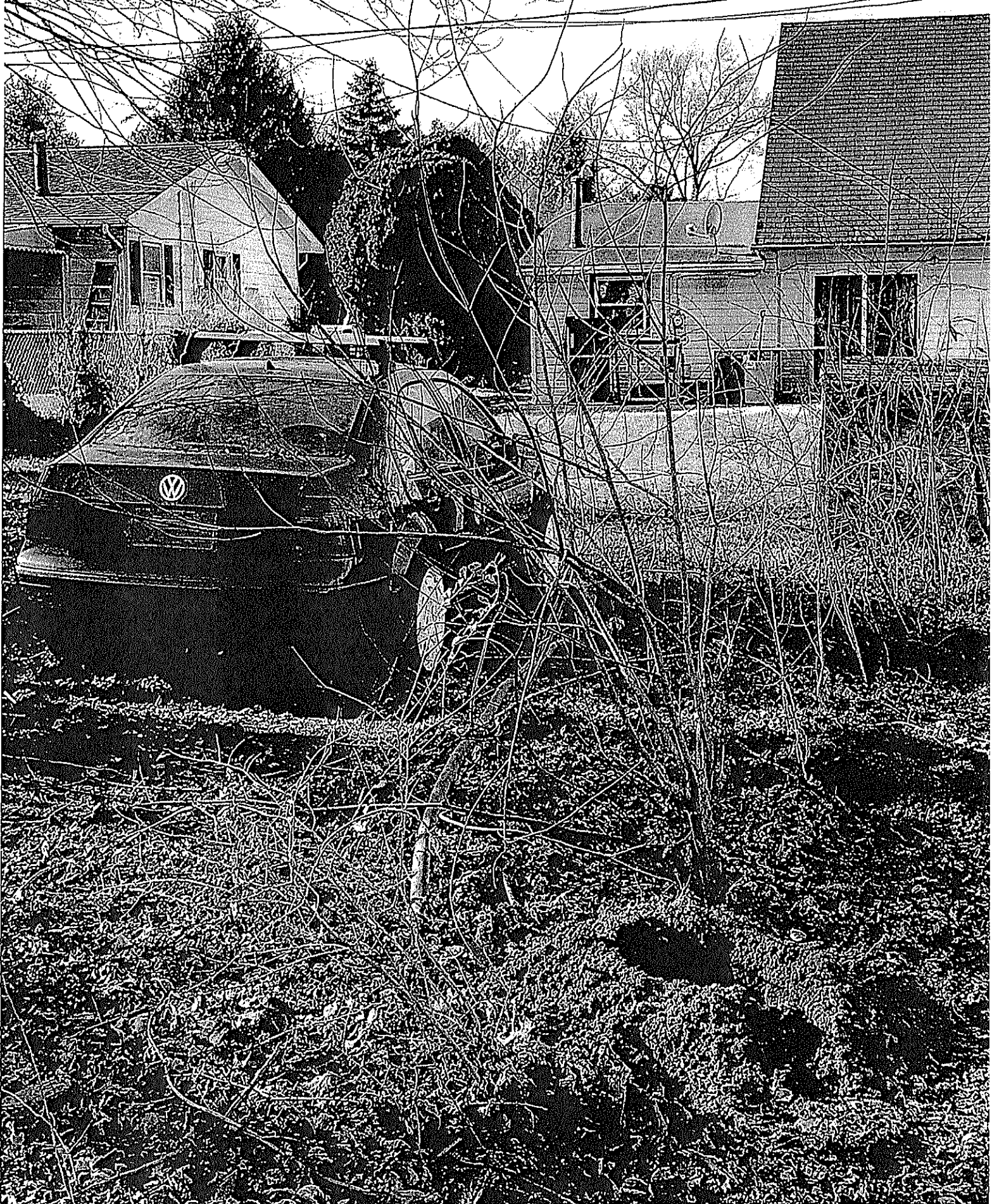




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TOWNSHIP OF WILLINGBORO

AN ORDINANCE AMENDING CHAPTER 272, ARTICLE II, SECTION 272-9A(25) OF THE WILLINGBORO TOWNSHIP MUNICIPAL CODE ENTITLED "MAINTENANCE OF EXTERIOR PREMISES"

WHEREAS, the Mayor and Council for the Township of Willingboro has performed a review of the property maintenance standards and the duties and responsibilities of land owners and operators as recited under Chapter 272, Article II, Section 272-9A, entitled "Maintenance of Exterior Premises," of the Township of Willingboro Municipal Code Book; and

WHEREAS, the Mayor and Council for the Township of Willingboro now desires to amend as set forth below; and

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Township of Willingboro, County of Burlington, and State of New Jersey as follows:

SECTION 1: Chapter 272, Article II, Section 272-9A, entitled "Maintenance of Exterior Premises," of the Township of Willingboro Municipal Code shall, in pertinent part, be amended as follows:

NOTE: Deletions have been ~~struck through~~ and additions in *italics*. Large portions of text which are unchanged by this ordinance have been removed and indicated via "..."

§ 272-9A Maintenance of exterior premissis.

(25). Freedom of accumulations and obstructions. No accumulation or obstruction from garbage, refuse, ~~or~~ rubbish *or storage of unused items* shall be permitted on stairways, areaways, balconies, porches, hallways, basements or cellars. ~~except that garbage stored in proper containers may be set out for removal.~~

SECTION 2: All Ordinances or parts of Ordinances which are inconsistent with any provisions of this ordinance are hereby repealed as to the extent of such inconsistencies.

SECTION 3: If any provisions of this Ordinance, or the application of any such provision to any person or circumstance, shall be held invalid, the remainder of this Ordinance to the extent it can be given effect, or the application of such provision to persons or circumstances other than those to which it is held invalid shall not be affected thereby, and to this extent the provision of this Ordinance are severed.

SECTION 4: This Ordinance shall take effect immediately upon adoption and publication as required by law.

First Reading

<i>Councilmember</i>	<i>Motion</i>	<i>2nd</i>	<i>Yea</i>	<i>Nay</i>	<i>Recuse</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>	x		x				
<i>Councilwoman Perrone</i>			x				
<i>Councilwoman Whitfield</i>			x				
<i>Deputy Mayor McIntosh</i>		x	x				
<i>Mayor Worthy</i>			x				

Final Reading

<i>Councilmember</i>	<i>Motion</i>	<i>2nd</i>	<i>Yea</i>	<i>Nay</i>	<i>Recuse</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>							
<i>Councilwoman Perrone</i>							
<i>Councilwoman Whitfield</i>							
<i>Deputy Mayor McIntosh</i>							
<i>Mayor Worthy</i>							

ATTEST

Township of Willingboro

 Brenda Bligen, MBA
 Acting Township Clerk

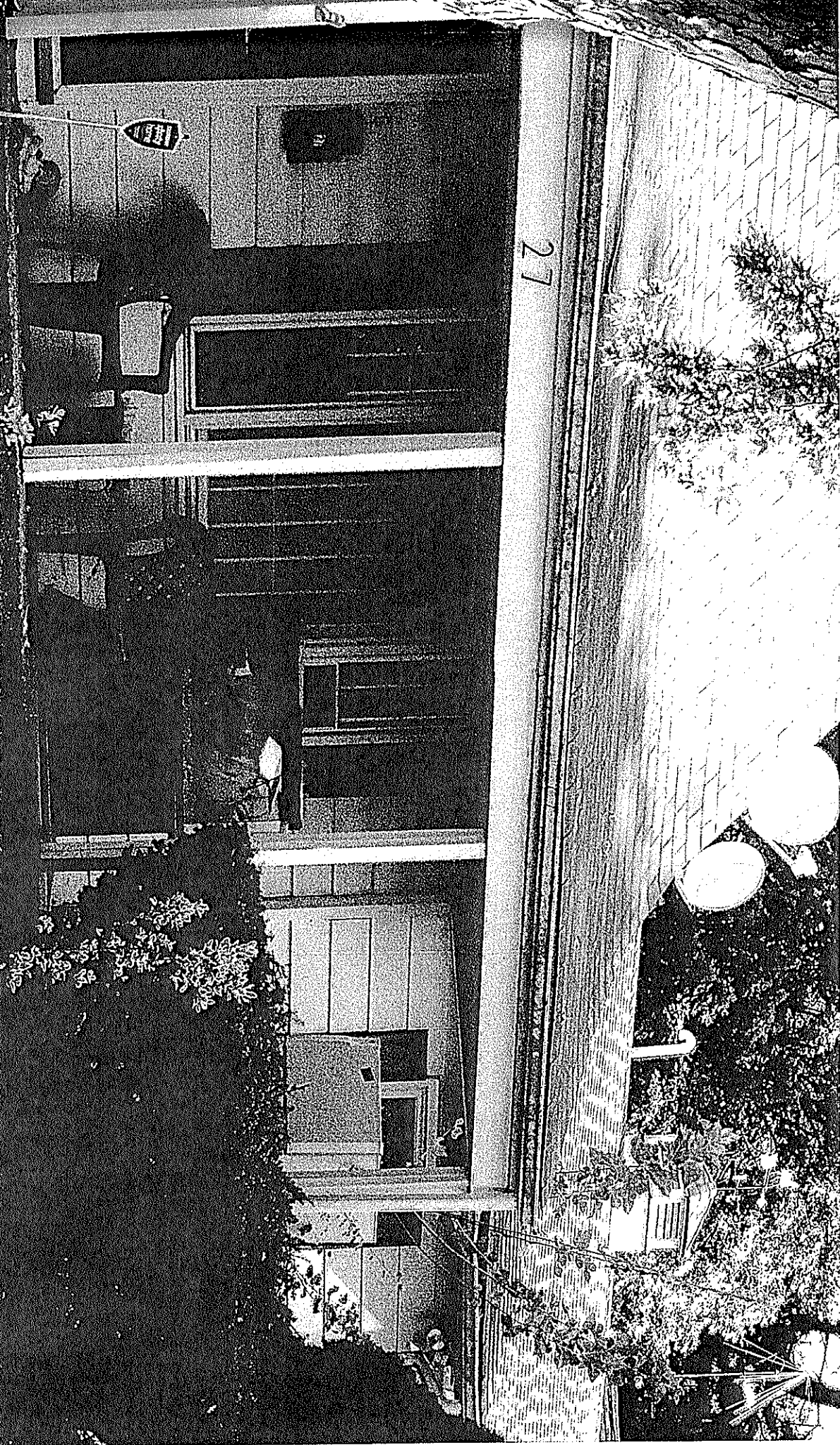
 Dr. Tiffani A. Worthy
 Mayor





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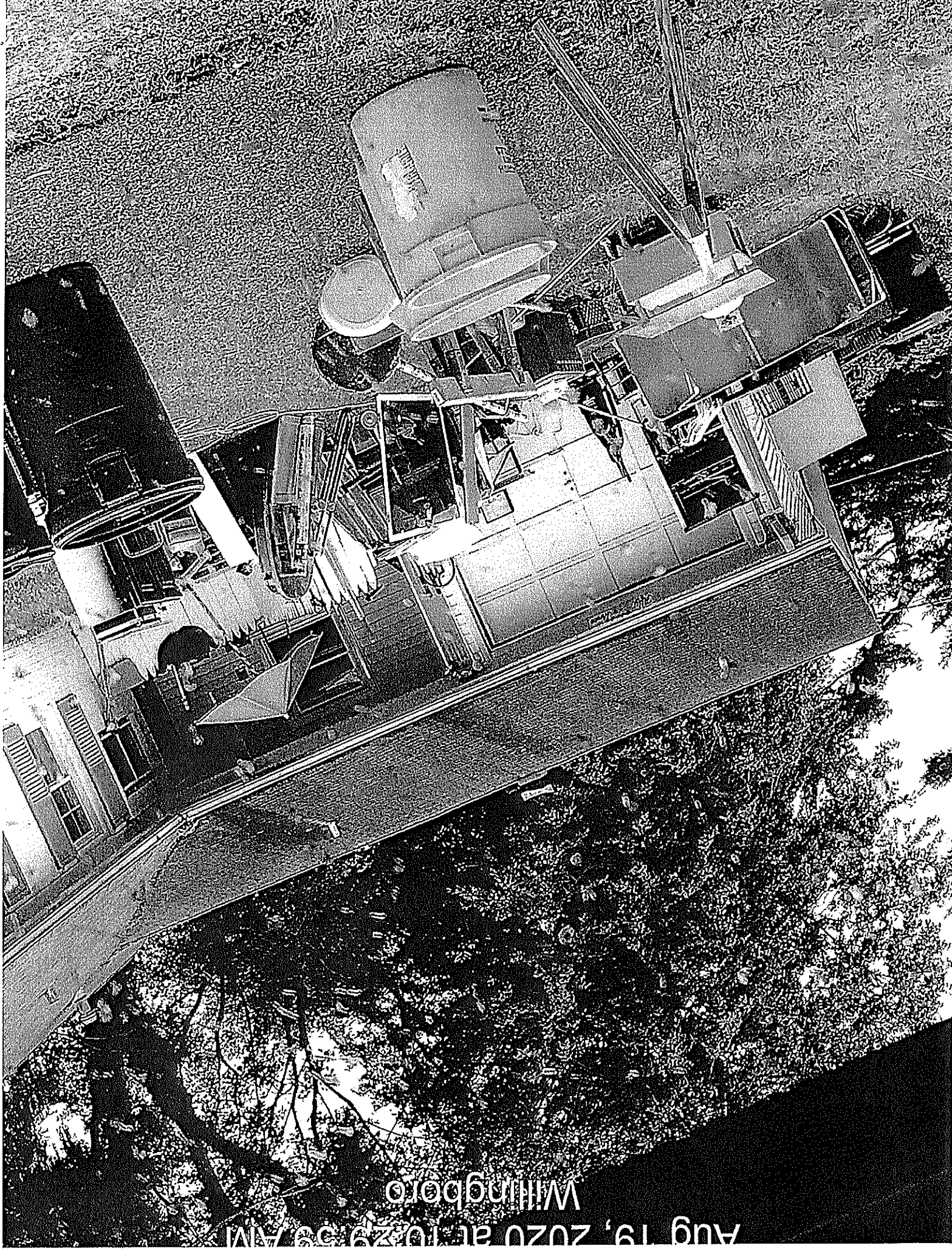
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Wilmington

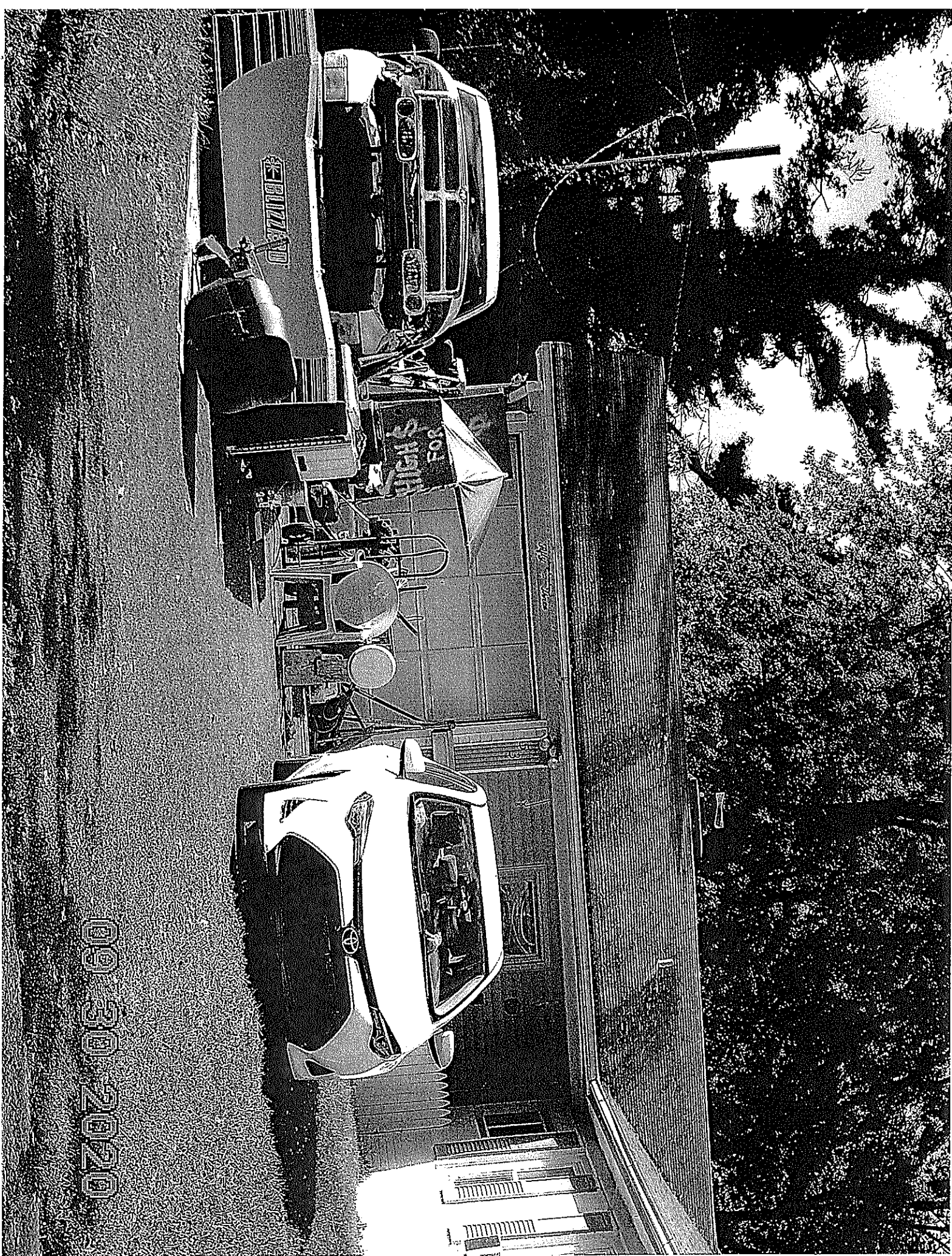


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Willingboro





Aug 19, 2020 at 10:29 AM
Wilmington



09:30:2020

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY, APPROPRIATING \$2,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,900,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Township of Willingboro, in the County of Burlington, New Jersey (the "Township") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$2,000,000, and further including the aggregate sum of \$100,000 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of \$1,900,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond

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anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation & Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds & Notes</u>	<u>Period of Usefulness</u>
<p>a) <u>Department of Public Works:</u></p> <p>1) Various improvements to streets, roads and sidewalks, including the reconstruction of roads and the replacement of concrete block sections and further including all work and materials necessary therefor and incidental thereto, all as set forth on a list on file in the Office of the Clerk.</p> <p>2) Stormwater improvements, including, but not limited to, the reconstruction of the stormwater culvert road crossing at Buckingham Drive and further including all work and materials necessary therefor and incidental thereto.</p> <p>3) The acquisition of a sweeper and mowers, including all related costs and expenditures incidental thereto.</p>	<p>\$472,000</p> <p>\$200,000</p> <p>\$400,000</p>	<p>\$448,400</p> <p>\$190,000</p> <p>\$380,000</p>	<p>10 years</p> <p>20 years</p> <p>15 years</p>

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<p>b) Information Technology: The acquisition of desktops, laptops, servers and various technology equipment, including all related costs and expenditures incidental thereto.</p>	\$23,500	\$22,325	5 years	
<p>c) Police Department: The acquisition of body armor, a taser, handguns and audio/video equipment for the interview room, including all related costs and expenditures incidental thereto.</p>	\$52,500	\$49,875	10 years	
<p>d) Fire Department: The acquisition of a ladder truck, including all related costs and expenditures incidental thereto.</p>	\$564,534	\$536,307	10 years	
<p>e) Municipal Buildings: Renovations and improvements to Municipal Buildings, including, but not limited to, mold remediation at the Kennedy Center, the removal/replacement of gym skylights at Kennedy Center and exterior repairs and repainting of Municipal Complex and further including all work and materials necessary therefor and incidental thereto.</p>	\$287,466	\$273,093	10 years	
TOTAL:	<u>\$2,000,000</u>	<u>\$1,900,000</u>		

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each purpose.

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Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised

capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 11.94 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$1,900,000, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$200,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

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Section 7. The Township hereby declares the intent of the Township to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of the Treasury Regulations.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

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Section 10. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Re: TOWNSHIP OF WILLINGBORO
\$2,000,000/\$1,900,000 BOND ORDINANCE
VARIOUS CAPITAL IMPROVEMENTS

- 1 Certified copy of the Supplemental Debt Statement prepared as of the date of introduction of the bond ordinance, together with the electronic confirmation of filing provided by the Division of Local Government Services and evidence of filing in the Clerk's Office.
- 2 Down Payment Certificate.
- 3 Certified copy of the minutes of the meeting of the Township Council held on ___/___/___ showing introduction of the bond ordinance.
- 4 Affidavit of Publication in local newspaper following introduction of the bond ordinance.
- 5 Certified copy of the minutes of the meeting of the Township Council held on ___/___/___ showing public hearing and final adoption of the bond ordinance.
- 6 Affidavit of Publication in local newspaper following final adoption of the bond ordinance.
- 7 Clerk's Certificate executed no sooner than 21 days following final publication of the bond ordinance.

BELOW FOR McMANIMON, SCOTLAND & BAUMANN, LLC USE ONLY

Posted: ___/___/___ Useful Life: 11.94 years Reviewed By: _____

Section 20 Costs: \$200,000 Mayor's Approval: ___/___/___

Amends/Amended By: Ord. # _____ F/A: ___/___/___

Amendment: _____

Supplements/Supplemented By: Ord. # _____ F/A: ___/___/___

Original Appropriation/Authorization: \$ _____ / \$ _____

Authorization for CFO to Sell Notes: X Yes _____ No

Resolution Authorizing CFO to Sell Notes: F/A ___/___/___

Grant Moneys Expected: N/A

=====

DEBT STATEMENT CERTIFICATE

I, Brenda Bligen, Acting Clerk of the Township of Willingboro, in the County of Burlington, New Jersey (herein called the "Township"), HEREBY CERTIFY that annexed hereto is a true and complete copy of the Supplemental Debt Statement of the Township that was prepared as of _____, 2021 by Eusebia Diggs, who was then chief financial officer of the Township and filed in my office on _____, 2021, and that a complete, executed copy of such statement was filed in the office of the Director of the Division of Local Government Services of the State of New Jersey on _____, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Township this _____ day of _____, 2021.

Brenda Bligen, Acting Clerk

(SEAL)

CERTIFICATE OF DOWN PAYMENT

I, Eusebia Diggs, Chief Financial Officer of the Township of Willingboro, in the County of Burlington, New Jersey (the "Township") HEREBY CERTIFY that prior to the final adoption on _____, 2021 of a bond ordinance entitled:

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY, APPROPRIATING \$2,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,900,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF,

there was available as a down payment for the purposes authorized by the bond ordinance the sum of \$100,000, which amount was appropriated as a down payment by the bond ordinance and was made available from the following sources (strike out inapplicable language):

- a. by provision in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes;
- b. from moneys then actually held by the Township and previously contributed for such purpose other than by the Township; or
- c. by emergency appropriation.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 2021.

Eusebia Diggs, Chief Financial Officer

EXTRACT from the minutes of a _____ meeting of the Township Council of the Township of Willingboro, in the County of Burlington, New Jersey held at the _____ in the Township on _____, 2021 at _____ o'clock ____m.

PRESENT:

ABSENT:

[Attach appropriate minutes hereto]

CERTIFICATE

I, Brenda Bligen, Acting Clerk of the Township of Willingboro, in the County of Burlington, State of New Jersey, HEREBY CERTIFY that the foregoing annexed extract from the minutes of a meeting of the governing body of the Township duly called and held on _____, 2021 has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Township this _____ day of _____, 2021.

Brenda Bligen, Acting Clerk

(SEAL)

EXTRACT from the minutes of a _____ meeting of the Township Council of the Township of Willingboro, in the County of Burlington, New Jersey held at the _____ in the Township on _____, 2021 at _____ o'clock ____m.

PRESENT:

ABSENT:

[Attach appropriate minutes hereto]

CERTIFICATE

I, Brenda Bligen, Acting Clerk of the Township of Willingboro, in the County of Burlington, State of New Jersey, HEREBY CERTIFY that the foregoing annexed extract from the minutes of a meeting of the governing body of the Township duly called and held on _____, 2021 has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Township this _____ day of _____, 2021.

Brenda Bligen, Acting Clerk

(SEAL)

CLERK'S CERTIFICATE

I, Brenda Bligen, Acting Clerk of the Township of Willingboro, in the County of Burlington, State of New Jersey, HEREBY CERTIFY as follows:

1. I am the duly appointed Acting Clerk of the Township of Willingboro, in the County of Burlington, State of New Jersey (herein called the "Township"). In this capacity, I have the responsibility to maintain the minutes of the meetings of the governing body of the Township and the records relative to all ordinances and resolutions of the Township. The representations made herein are based upon the records of the Township.

2. Attached hereto is a true and complete copy of a bond ordinance passed by the governing body of the Township on first reading on _____, 2021 and finally adopted by the governing body on _____, 2021 and, where necessary, approved by the Mayor on _____, 2021.

3. On _____, 2021, a copy of the bond ordinance and a notice that copies of the bond ordinance would be made available to the members of the general public of the Township who requested copies, up to and including the time of further consideration of the bond ordinance by the governing body, was posted in the principal municipal building of the Township at the place where public notices are customarily posted. Copies of the bond ordinance were made available to all who requested them.

4. Upon passage on first reading, the bond ordinance, or a summary thereof, was duly published on _____, 2021.

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5. A certified copy of the bond ordinance and a copy of the amended capital budget form has been filed with the Director of the Division of Local Government Services.

6. After final passage, the bond ordinance, a copy of which is attached hereto, was duly published on _____, 2021. No protest signed by any person against making the improvement or incurring the indebtedness authorized therein, nor any petition requesting that a referendum vote be taken on the action proposed in the bond ordinance has been presented to the governing body or to me or filed in my office within 20 days after the publication or at any other time after the final passage thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Township this _____ day of _____, 2021.

Brenda Bligen, Acting Clerk

[SEAL]

NOTICE OF PENDING BOND ORDINANCE AND SUMMARY

The bond ordinance, the summary terms of which are included herein, was introduced and passed upon first reading at a meeting of the governing body of the Township of Willingboro, in the County of Burlington, State of New Jersey, on _____, 2021. It will be further considered for final passage, after public hearing thereon, at a meeting of the governing body to be held [INSERT INFORMATION FOR EITHER REMOTE OF PHYSICAL MEETING] on _____, 2021 at _____ o'clock __.m. During the week prior to and up to and including the date of such meeting, copies of the full bond ordinance will be available at no cost [INSERT PROVISIONS REGARDING AVAILABILITY OF BOND ORDINANCE] for the members of the general public who shall request the same. The summary of the terms of such bond ordinance follows:

Title: BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY, APPROPRIATING \$2,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,900,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF

Purposes:

<u>Purpose</u>	<u>Appropriation & Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds & Notes</u>	<u>Period of Usefulness</u>
<p>a) <u>Department of Public Works:</u></p> <p>1) Various improvements to streets, roads and sidewalks, including the reconstruction of roads and the replacement of concrete block sections and further including all work and materials necessary therefor and incidental thereto, all as set forth on a list on file in the Office of the Clerk.</p> <p>2) Stormwater improvements, including, but not limited to, the reconstruction of the stormwater culvert road crossing at Buckingham Drive and further including all work and materials necessary therefor and incidental thereto.</p> <p>3) The acquisition of a sweeper and mowers, including all related costs and expenditures</p>	<p>\$472,000</p> <p>\$200,000</p> <p>\$400,000</p>	<p>\$448,400</p> <p>\$190,000</p> <p>\$380,000</p>	<p>10 years</p> <p>20 years</p> <p>15 years</p>

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incidental thereto.				
<p>b) Information Technology: The acquisition of desktops, laptops, servers and various technology equipment, including all related costs and expenditures incidental thereto.</p>	\$23,500	\$22,325	5 years	
<p>c) Police Department: The acquisition of body armor, a taser, handguns and audio/video equipment for the interview room, including all related costs and expenditures incidental thereto.</p>	\$52,500	\$49,875	10 years	
<p>d) Fire Department: The acquisition of a ladder truck, including all related costs and expenditures incidental thereto.</p>	\$564,534	\$536,307	10 years	
<p>e) Municipal Buildings: Renovations and improvements to Municipal Buildings, including, but not limited to, mold remediation at the Kennedy Center, the removal/replacement of gym skylights at Kennedy Center and exterior repairs and repainting of Municipal Complex and further including all work and materials necessary therefor and incidental thereto.</p>	<u>\$287,466</u>	<u>\$273,093</u>	10 years	
TOTAL:	<u>\$2,000,000</u>	<u>\$1,900,000</u>		

Ordinance 2021 - 9

Appropriation: \$2,000,000

Bonds/Notes Authorized: \$1,900,000

Grants Appropriated: N/A

Section 20 Costs: \$200,000

Useful Life: 11.94 years

This Notice is published pursuant to N.J.S.A. 40A:2-17.

BOND ORDINANCE STATEMENT AND SUMMARY

The bond ordinance, the summary terms of which are included herein, has been finally adopted by the Township of Willingboro, in the County of Burlington, State of New Jersey on _____, 2021 and the 20 day period of limitation within which a suit, action or proceeding questioning the validity of such bond ordinance can be commenced, as provided in the Local Bond Law, has begun to run from the date of the first publication of this statement. Copies of the full bond ordinance are available at no cost [INSERT PROVISIONS REGARDING AVAILABILITY OF BOND ORDINANCE] for members of the general public who request the same. The summary of the terms of such bond ordinance follows:

Title: BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY, APPROPRIATING \$2,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,900,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF

Purposes:

<u>Purpose</u>	<u>Appropriation & Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds & Notes</u>	<u>Period of Usefulness</u>
<p>a) <u>Department of Public Works:</u></p> <p>1) Various improvements to streets, roads and sidewalks, including the reconstruction of roads and the replacement of concrete block sections and further including all work and materials necessary therefor and incidental thereto, all as set forth on a list on file in the Office of the Clerk.</p> <p>2) Stormwater improvements, including, but not limited to, the reconstruction of the stormwater culvert road crossing at Buckingham Drive and further including all work and materials necessary therefor and incidental thereto.</p> <p>3) The acquisition of a sweeper and mowers, including all related costs and expenditures incidental thereto.</p>	<p>\$472,000</p> <p>\$200,000</p> <p>\$400,000</p>	<p>\$448,400</p> <p>\$190,000</p> <p>\$380,000</p>	<p>10 years</p> <p>20 years</p> <p>15 years</p>

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<p>b) Information Technology: The acquisition of desktops, laptops, servers and various technology equipment, including all related costs and expenditures incidental thereto.</p>	\$23,500	\$22,325	5 years	
<p>c) Police Department: The acquisition of body armor, a taser, handguns and audio/video equipment for the interview room, including all related costs and expenditures incidental thereto.</p>	\$52,500	\$49,875	10 years	
<p>d) Fire Department: The acquisition of a ladder truck, including all related costs and expenditures incidental thereto.</p>	\$564,534	\$536,307	10 years	
<p>e) Municipal Buildings: Renovations and improvements to Municipal Buildings, including, but not limited to, mold remediation at the Kennedy Center, the removal/replacement of gym skylights at Kennedy Center and exterior repairs and repainting of Municipal Complex and further including all work and materials necessary therefor and incidental thereto.</p>	<u>\$287,466</u>	<u>\$273,093</u>	10 years	
TOTAL:	<u>\$2,000,000</u>	<u>\$1,900,000</u>		

Ordinance 2021 - 9

Appropriation: \$2,000,000

Bonds/Notes Authorized: \$1,900,000

Grants Appropriated: N/A

Section 20 Costs: \$200,000

Useful Life: 11.94 years

<i>Councilmember</i>	<i>Motion</i>	<i>2nd</i>	<i>Yea</i>	<i>Nay</i>	<i>Recuse</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>	x		X				
<i>Councilwoman Perrone</i>			X				
<i>Councilwoman Whitfield</i>		x	X				
<i>Deputy Mayor McIntosh</i>			X				
<i>Mayor Worthy</i>			X				

<i>Councilmember</i>	<i>Motion</i>	<i>2nd</i>	<i>Yea</i>	<i>Nay</i>	<i>Recuse</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>							
<i>Councilwoman Perrone</i>							
<i>Councilwoman Whitfield</i>							
<i>Deputy Mayor McIntosh</i>							
<i>Mayor Worthy</i>							

 Dr. Tiffani Worthy
 Mayor

 Brenda Bligen, MBA
 Acting Township Clerk

RESOLUTION NO. 2021 - 72

**DESIGNATING THE APPOINTMENT OF REYAN FRANK
TO DEPUTY MUNICIPAL CLERK**

WHEREAS, pursuant to N.J.S.A. 40A:9-135 and Section 3-30 of the Willingboro Township Code, the office of Deputy Clerk has been established in and for the Township of Willingboro; and

WHEREAS, a vacancy exists in the Township of Willingboro's Municipal Clerk's office for the position of full time Deputy Clerk; and

WHEREAS, pursuant to law, the Deputy Clerk shall assist the Clerk with the efficient operation and management of the Township Clerk's Office on a daily basis; and

WHEREAS, pursuant to law, the Deputy Clerk shall have all the powers and perform all the duties of the Clerk during such times as the Clerk is absent; and

WHEREAS, the term for the appointment to the office of Deputy Clerk and the compensation thereof shall be established by the Mayor and Township Council; and

WHEREAS, the Mayor and Township Council have determined that it is in the best interest of the Township to appoint Reyan Frank to the position of Deputy Clerk for the Township of Willingboro; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of Willingboro, that Reyan Frank, is hereby appointed to the position of Deputy Clerk for the Township of Willingboro.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

Dated: April 20, 2021

Dr. Tiffani Worthy
Mayor

Brenda Bligen, MBA
Acting Township Clerk

<i>Councilmember</i>	<i>Motioned</i>	<i>Seconded</i>	<i>AYE</i>	<i>Nay</i>	<i>Recuse</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>							
<i>Councilwoman Perrone</i>							
<i>Councilwoman Whitfield</i>							
<i>Deputy Mayor McIntosh</i>							
<i>Mayor Worthy</i>							

RESOLUTION NO. 2021 - 73

**AUTHORIZING
AN EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL**

WHEREAS, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed; and

WHEREAS, a request has been made of the Township Council assembled in public session on this 20th day of April 2021 to convene a closed Executive session consistent with the provisions of N.J.S.A. 10:4-12b; and

NOW, THEREFORE, upon motion duly made and seconded and passed by a vote of in favor and opposed, **BE IT RESOLVED** by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey that an Executive Session of the Township Council meeting shall be convened to discuss one or more of the following categories as noted:

- _____ 1. Any matter which, by express provision of federal law, state statute or rule of court is rendered confidential or excluded from the public portion of the meeting.
- _____ 2. Any matter in which the release of information would impair the right to receive funds from the United States Government.
- _____ 3. Any material the disclosure of which constitutes and unwarranted invasion of privacy as set forth in N.J.S.A. 10:4-12b (3).
- _____ 4. Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees.
- _____ 5. Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed.
- _____ 6. Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law.
- _____ 7. Any pending or anticipated litigation or contract negotiations in which Township Council is or may become a party.
- _____ 8. Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.

- _____ 9. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment and other categories set forth in N.J.S.A. 10:4-12b(8).
- _____ 10. Any deliberations occurring after a public hearing that may result in the imposition of specific civil penalty or the suspension or loss of a license or permit as set forth in N.J.S.A. 10:9-12b(9).

BE IT FURTHER RESOLVED that the general nature of the subject to be discussed relates to:

BE IT FURTHER RESOLVED that the time when and the circumstances under which the discussion conducted in closed session will be disclosed to the public, in accordance with N.J.S.A. 10:4-14, and to the extent that it is not inconsistent with N.J.S.A. 10:4-12.

Brenda Bligen, MBA
Acting Township Clerk

Dr. Tiffani A. Worthy
Mayor

GO INTO EXECUTIVE SESSION

Recorded Vote	Motion	2nd	Yea	No	Abstain	Absent
Councilman Anderson						
Councilwoman Perrone						
Councilwoman Whitfield						
Deputy Mayor McIntosh						
Mayor Worthy						

COME OUT OF EXECUTIVE SESSION

Recorded Vote	Motion	2nd	Yea	No	Abstain	Absent
Councilman Anderson						
Councilwoman Perrone						
Councilwoman Whitfield						
Deputy Mayor McIntosh						
Mayor Worthy						