

## Public Agenda – May 18, 2021

### Attention

Attached Is the Township Council packet. This packet is posted online as a courtesy to the public.

Please take note that packets are generally posted the Monday prior to the Tuesday meeting. If there are any changes additions or deletions made between the time of the packet posting and the meeting, same may not be reflected within this packet.

Subsequent to the packet posting, should you require additional information or a copy of a public document that is the subject of the meeting that was not available at the time of the packet posting, but is available prior to the meeting, you may contact the Township Clerk's office via email at [bbligen@willingboronj.gov](mailto:bbligen@willingboronj.gov) or by calling 609.877.2200 x1028.

Subsequent to the Council meeting, you may request documents by filing an Open Public Records Act (OPRA) request. You may obtain an OPRA form by going to the Township's website, [www.willingboronj.gov](http://www.willingboronj.gov), and typing OPRA in the search engine. Once you complete the online form and click SUBMIT, your request is automatically forwarded to the Township Clerk for response (within seven (7) business days).

Thank you,

Brenda Bligen, MBA  
Acting Township Clerk

**WILLINGBORO TOWNSHIP COUNCIL MEETING  
AGENDA**

**May 18, 2021**

**To Join Zoom Meeting.**

1. Type in address bar: <https://zoom.us>
2. Click “ Join Meeting” on the top menus bar
3. Meeting ID: 953 6953 7139
4. Password: 531748

**Telephone Users May Dial In:**

1-646-558-8656

Password: 531748

**7:00PM**

**Call to order**

**Prayer – Rev Dr. Le’ Roi Gill, Pastor (Parkway Baptist Church)**

**Flag Salute**

**Statement**

**Roll Call**

**PROCLAMATION**

- National Public Works Week
- Click it or Ticket Proclamation

**MUNICIPAL UPDATE REPORT**

**PUBLIC COMMENT    *AGENDA ITEMS ONLY***

**RESOLUTIONS**

**Res 2021 – 83**      *A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING THE RELEASE OF PERFORMANCE BOND TO J.H. WILLIAMS ENTERPRISES INC. AND ACCEPTANCE OF ITS TWO YEAR MAINTENANCE BOND FOR THE WILLINGBORO PUBLIC LIBRARY OVERHANG REPAIR PROJECT AND RE-ADVERTISEMENT*

**Res 2021 – 84**      *RESOLUTION APPROVING CHANGE ORDER NO. 1  
CONTRACT NO. C200013  
WILLINGBORO PUBLIC LIBRARY OVERHANG REPAIRS*

**Res 2021 – 85**      *RESOLUTION AUTHORIZING FINAL PAYMENT  
FOR THE WILLINGBORO TOWNSHIP PUBLIC LIBRARY OVERHANG  
REPAIR PROJECT*

**Res 2021 - 86**      *RESOLUTION AUTHORIZING NEW JERSEY DEPARTMENT OF  
COMMUNITY AFFAIRS - LOCAL RECREATION IMPROVEMENT  
GRANT*

**WILLINGBORO TOWNSHIP COUNCIL MEETING  
AGENDA**

**May 18, 2021**

***NEW BUSINESS:***

- *Boards and Commission Update*
- *U.S. Route 130/Delaware River Corridor Plan Endorsement Assessment Report, prepared by the Burlington County Bridge Commission – Discussion*
- *Cannabis Discussion*

***UNFINISHED BUSINESS:***

- *Ruby Tuesday's Liquor License renewal – Discussion- Part 2 (Follow up responses to Part 1 Discussion)*

***PUBLIC COMMENT***

***COUNCIL COMMENT***

***Res 2021- 87      AUTHORIZING AN EXECUTIVE SESSION OF THE TOWNSHIP  
                             COUNCIL (IF NEEDED)***

***ADJOURNMENT***

***ALL BUSINESS ITEMS ARE TENTATIVE PENDING THE REVIEW AND APPROVAL OF THE LAW  
                                         DEPARTMENT.***



## ***PROCLAMATION RECOGNIZING NATIONAL PUBLIC WORKS WEEK***

***WHEREAS***, Public Works Professionals focus on infrastructures, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of the Township of Willingboro; and

***WHEREAS***, these infrastructures, facilities and services could not be provided without the dedicated efforts of Public Works Professionals, who are engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment, and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and

***WHEREAS***, it is in the public interest for the citizens, civic leaders, and children in Willingboro to gain knowledge of, and to maintain an ongoing interest, and understanding of the importance of Public Works and Public Works Programs in their respective communities. The year 2021 marks the 61<sup>st</sup> annual National Public Works Week sponsored by the American Public Works Association; and

***WHEREAS***, the theme "PRIDE: Personal Responsibility In Delivering Excellence" speaks to the never-ending effort of Public Works Professionals to use sustainable solutions to bring their communities the highest possible quality of life within a framework of environmental, social, and economic responsibility.

***NOW THEREFORE BE IT RESOLVED***, I, Dr. Tiffani A. Worthy, Mayor of Willingboro Township, along with the Willingboro Township Council, and Willingboro residents do hereby designate this week May 16-22, 2021 as National Public Works Week.

---

Dr. Tiffani A. Worthy  
Mayor

In Witness whereof I  
Hereunto Set My Hand  
and Seal of Willingboro  
Township this 12th, day  
of May 2021





## ***PROCLAMATION SUPPORTING THE CLICK IT OR TICKET MOBILIZATION***

***WHEREAS***, there were 585 motor vehicles fatalities in New Jersey in 2020; and

***WHEREAS***, approximately 40% of the motor vehicle occupants killed in traffic crashes were not wearing a seat belt; and

***WHEREAS***, the use of a seat belt remains the most effective way to avoid death or serious injury in a motor vehicle crash; and

***WHEREAS***, The National Highway Traffic Safety Administration estimates that 135,000 lives were saved by, safety belt usage nationally between 1975-2000; and

***WHEREAS***, The State of New Jersey will participate in the nationwide Click It or Ticket Seat Belt Mobilization from May 24 – June 6, 2021 in an effort to raise awareness and increase seat belt usage through a combination of high visibility enforcement and public education; and

***WHEREAS***, The Division of Highway Traffic Safety has set a goal of increasing the seat belt usage rate in the state from the current level of 90.23% to 93%; and

***WHEREAS***, a further increase in seat belt usage in New Jersey will save lives on our roadways; and

***NOW, THEREFORE, I, Dr. Tiffani A. Worthy, Mayor of Willingboro Township along with the Willingboro Township Council, do hereby declares it's support for the Click It or Ticket Seat Belt Mobilization both locally and nationally from May 24 – June 6, 2021 and pledges to increase awareness of the mobilization and the benefits of seat belt use.***

---

*Dr. Tiffani A. Worthy*  
Mayor

*In Witness whereof I  
hereunto Set My Hand  
and Seal of Willingboro  
Township this 11<sup>th</sup> day  
of May 2021*

**RESOLUTION NO. 2021- 83**

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING THE RELEASE OF PERFORMANCE BOND TO J.H. WILLIAMS ENTERPRISES INC. AND ACCEPTANCE OF ITS TWO YEAR MAINTENANCE BOND FOR THE WILLINGBORO PUBLIC LIBRARY OVERHANG REPAIR PROJECT AND RE-ADVERTISEMENT**

**WHEREAS**, the Township of Willingboro's Engineer, ARH Associates., has inspected the Willingboro Public Library Overhang Repair Project; and

**WHEREAS**, the Township Engineer has determined that the improvements are satisfactory; and

**WHEREAS**, it is the recommendation of the Township Engineer that the Township of Willingboro release J.H. Williams Enterprises Inc. Surety Bond in the amount of One Hundred and Fifty Seven Thousand and 00/100 (\$157,000.00) in consideration for J.H. Williams Enterprises Inc. posting of two-year Maintenance Bond No. 019075435 in the amount of Nineteen Thousand One Hundred Twenty Five and 00/100 Dollars (\$19,125.00), provided that the release of the Performance Bond is contingent upon the payment of all outstanding escrow invoices; and

**WHEREAS**, it is the intention of the Township Council and in the best interest of the Township of Willingboro to release the Performance Bond and accept the two-year Maintenance Bond for the Willingboro Public Library Overhang Repair Project and Re-Advertisement in the amounts referenced herein, contingent upon the payment of all outstanding escrow invoices, in accordance with the Township Engineer's recommendations;

**NOW THEREFORE, BE IT RESOLVED** that in open public session on this 18th day of May 2021, that the Township Council of the Township of Willingboro shall hereby release J.H. Williams Enterprises Inc. Surety Bond in the amount of One Hundred and Fifty Seven Thousand and 00/100 (\$157,000.00) in considerations for J.H. Williams Enterprises Inc. posting of Maintenance Bond No. 019075435 in the amount of Nineteen Thousand One Hundred Twenty Five and 00/100 Dollars (\$19,125.00), provided that the release of the Performance Bond is contingent upon the payment of all outstanding escrow invoices.

**RESOLUTION NO. 2021- 83**

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be provided to the Township Engineer, Finance Director, and J.H. Williams Enterprises Inc.

<i>Councilmember</i>	<i>Motioned</i>	<i>Seconded</i>	<i>Yea</i>	<i>Nay</i>	<i>Recuse</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>							
<i>Councilwoman Perrone</i>							
<i>Councilwoman Whitfield</i>							
<i>Deputy Mayor McIntosh</i>							
<i>Mayor Worthy</i>							

Attest:

\_\_\_\_\_  
Dr. Tiffani A. Worthy, Mayor

\_\_\_\_\_  
Brenda Bligen, Acting Township Clerk



**RESOLUTION NO. 2021- 84**

**RESOLUTION APPROVING CHANGE ORDER NO. 1  
CONTRACT NO. C2000013  
WILLINGBORO PUBLIC LIBRARY OVERHANG REPAIRS**

**WHEREAS**, upon the recommendation of the Township’s consulting engineer, a copy of which is attached, the Township has determined that Change Order No.1 for Contract No. C2000013, Willingboro Public Library Overhang Repairs, is necessary as a final adjustment of as-built quantities and contract costs; and

**WHEREAS**, the Township has determined that Change Order No. 1 is necessary and reasonable for the completion of said contract; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council for the Township of Willingboro, County of Burlington, New Jersey, that:

1. Change Order No. 1 for Contract C2000013, Willingboro Public Library Overhang Repairs project with a cost of (\$-29,500.00) is approved, resulting in an adjusted contract amount of \$127,500.00. There is no time extension associated with this Change Order. A Certificate of Availability of Funds is attached to, and made part of, this Resolution.
  
2. Pursuant to N.J.A.C. 5:30-5.4(a)(22) the maximum dollar value of this contract is \$127,500.00 and the contract will be charged against line item appropriation(s) C-04-55-920-001-020 and C-04-55-920-001-002 of the Township’s official budget.

Dated: May 18, 2021

WILLINGBORO TOWNSHIP

<i>Councilmember</i>	<i>Motioned</i>	<i>Seconded</i>	<i>Yea</i>	<i>Nay</i>	<i>Recuse</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>							
<i>Councilwoman Perrone</i>							
<i>Councilwoman Whitfield</i>							
<i>Deputy Mayor McIntosh</i>							
<i>Mayor Worthy</i>							

Attest:

\_\_\_\_\_  
Dr. Tiffani A. Worth  
Mayor

\_\_\_\_\_  
Brenda Bligen, MBA  
Acting Township Clerk



**RESOLUTION NO 2021 - 85**

**RESOLUTION AUTHORIZING FINAL PAYMENT  
FOR THE WILLINGBORO TOWNSHIP PUBLIC LIBRARY OVERHANG REPAIR  
PROJECT**

**WHEREAS**, J.H. Williams Enterprises, Inc., was previously awarded the contract for the Willingboro Township Public Library Overhang Repairs Project; and

**WHEREAS**, J.H. Williams Enterprises, Inc., has submitted an Application and Certification for final payment for this project in the amount of Forty Thousand Two Hundred Eighty Dollars and 00/100 (\$40,280.00;) and

**WHEREAS**, the Township Engineer has certified this sum as due for the Final Payment that is to be paid to J.H. Enterprises, Inc. for the Project, subject to the Township Engineer's receipt, review and approval of certified payrolls from the contractor.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Willingboro that Payment Certificate final payment of \$40,280.00 for work completed by J.H. Enterprises, Inc. under the Willingboro Township Public Library Overhang Repairs Project is hereby authorized; and

**BE IT FURTHER RESOLVED** that the payment authorized herein, is conditioned upon satisfaction of the conditions memorialized within the Township Engineer's review letter dated April 27, 2021, incorporated herein by reference, as well as the Township Solicitor's receipt, review and approval of the original Maintenance Bond; original prevailing Wage Payment Certification; and original Agreement to Satisfy and Indemnify with respect to liens that are to be forwarded by the Contractor.

Dated: May 18, 2021

WILLINGBORO TOWNSHIP

<i>Councilmember</i>	<i>Motioned</i>	<i>Seconded</i>	<i>Yea</i>	<i>Nay</i>	<i>Recuse</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>							
<i>Councilwoman Perrone</i>							
<i>Councilwoman Whitfield</i>							
<i>Deputy Mayor McIntosh</i>							
<i>Mayor Worthy</i>							

Attest:

\_\_\_\_\_  
Dr. Tiffani A. Worthy, Mayor

\_\_\_\_\_  
Brenda Bligen, Acting Township  
Clerk

RESOLUTION 2021 - 86

Whereas, the Township of Willingboro  
 (formal name of organization)

desires to apply for and obtain a grant from the New Jersey Department of Community Affairs

for approximately \$ 500,000.00 to carry out a project to improve the existing Broido  
 (dollar amount of request)

Park with replacement of two (2) children playground areas, restroom structure, park trail including ADA access walkways, smart benches, trash receptacles, bike racks, and a band/concert structure; existing running track resurfacing and striping at the Kennedy Center and reconstruction of a basketball court at the Country Club site.

(briefly describe the project)

Be it therefore **RESOLVED**,

1) that the Township of Willingboro  
 (formal name of organization)

does hereby acknowledge and authorize the application for such a grant; and also, the proposed plan or design for the recreation space or community facility for which funding is sought and,

2) recognizes and accepts that the Department may adjust or cap grant award amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between

Township of Willingboro

(formal name of organization)

and the New Jersey Department of Community Affairs.

Be it further **RESOLVED** that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

\_\_\_\_\_  
 (signature)

\_\_\_\_\_  
 (type or print name)

\_\_\_\_\_  
 (title)

\_\_\_\_\_  
 (signature) (type

\_\_\_\_\_  
 or print name)

\_\_\_\_\_  
 (title)

<b>Councilmember</b>	<b>Motioned</b>	<b>Seconded</b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
Councilman Anderson							
Councilwoman Perrone							
Councilwoman Whitfield							
Deputy Mayor McIntosh							
Mayor Worthy							

RESOLUTION 2021 - 86

*CERTIFICATION:*

I, \_\_\_\_\_, the \_\_\_\_\_  
(name of Board Secretary / Government Clerk) (title of position - Board Secretary or Government Clerk)

\_\_\_\_\_ (formal name of organization)  
hereby certify that at a meeting of the Board of Directors / Governing Body held on \_\_\_\_\_  
(meeting date)

the above *RESOLUTION* was duly adopted.

AFFIX GOV'T,  
CORPORATE OR  
NOTARY SEAL  
(12/03)

\_\_\_\_\_  
(Signature of Secretary of the Board of Directors or Government Clerk)