

## Public Agenda – June 1, 2021

### Attention

Attached Is the Township Council packet. This packet is posted online as a courtesy to the public.

Please take note that packets are generally posted the Monday prior to the Tuesday meeting. If there are any changes additions or deletions made between the time of the packet posting and the meeting, same may not be reflected within this packet.

Subsequent to the packet posting, should you require additional information or a copy of a public document that is the subject of the meeting that was not available at the time of the packet posting, but is available prior to the meeting, you may contact the Township Clerk's office via email at [bbligen@willingboronj.gov](mailto:bbligen@willingboronj.gov) or by calling 609.877.2200 x1028.

Subsequent to the Council meeting, you may request documents by filing an Open Public Records Act (OPRA) request. You may obtain an OPRA form by going to the Township's website, [www.willingboronj.gov](http://www.willingboronj.gov), and typing OPRA in the search engine. Once you complete the online form and click SUBMIT, your request is automatically forwarded to the Township Clerk for response (within seven (7) business days).

Thank you,

Brenda Bligen, MBA  
Acting Township Clerk

**WILLINGBORO TOWNSHIP COUNCIL MEETING  
AGENDA**

**June 1, 2021**

**To Join Zoom Meeting.**

1. Type in address bar: <https://zoom.us>
2. Click “ Join Meeting” on the top menus bar
3. Meeting ID: 953 6953 7139
4. Password: 531748

**Telephone Users May Dial In:**

1-646-558-8656

Password: 531748

**7:00PM**

**Call to order**

**Prayer –**

**Flag Salute**

**Statement**

**Roll Call**

**PROCLAMATION**

- Juneteenth
- LGBTQ

**MUNICIPAL UPDATE REPORT**

**PUBLIC COMMENT    *AGENDA ITEMS ONLY***

**RESOLUTIONS**

***Res 2021 – 88                    AUTHORIZING THE APPROVAL OF VOUCHERS FOR PAYMENT & RATIFICATION***

***Res 2021 – 89                    A RESOLUTION AUTHORIZING REFUNDS FOR OVERPAYMENTS OF TAXES***

***Res 2021 – 90                    A RESOLUTION OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING PURCHASE CONTRACTS WITH CERTAIN APPROVED SOURCEWELL COOPERATIVE PURCHASING CONTRACT VENDORS PURSUANT TO N.J.S.A. 40A:11-10***

***Res 2021 - 91                    A RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO ENTER INTO A COOPERATIVE PRICING AGREEMENT WITH THE EDUCATIONAL SERVICES COMMISSION***

***Res 2021 – 92                    RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF WILLINGBORO, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY AWARDDING MOLD REMEDIATION CONTRACT TO SERVPRO.***

**WILLINGBORO TOWNSHIP COUNCIL MEETING  
AGENDA**

**June 1, 2021**

- Res 2021 – 93**      TOWNSHIP OF WILLINGBORO ALLOWING FOR THIRD QUARTER ESTIMATED TAX BILLS
- Res 2021 – 94**      A RESOLUTION TO PARTICIPATE IN PILOT PROGRAM
- Res 2021 – 95**      RESOLUTION AWARDED A CONTRACT FOR CUSTODIAL SERVICES FOR THE WILLINGBORO TOWNSHIP MUNICIPAL COMPLEX, KENNEDY CENTER, AND DEPARTMENT OF PUBLIC WORKS

***Approval of Treasurer Report***

<b>Councilmember</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
Councilman Anderson							
Councilwoman Perrone							
Councilwoman Whitfield							
Deputy Mayor McIntosh							
Mayor Worthy							

***NEW BUSINESS:***

- *Boards and Commission Update (if any)*
- *Amend Resolution 2021 – xx (remove the wording “attached list”) from verbiage because it limit us from using state vendors who are not on attached list.*
- *Library Board – Request for Action – Memorandum of Understanding*

***UNFINISHED BUSINESS:***

- *Ruby Tuesday’s Liquor License renewal – Discussion- Part 3 (Follow up responses to Part 2 Discussion)*

***PUBLIC COMMENT***

***COUNCIL COMMENT***

***Res 2021- 9x      AUTHORIZING AN EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL (IF NEEDED)***

***ADJOURNMENT***

***ALL BUSINESS ITEMS ARE TENTATIVE PENDING THE REVIEW AND APPROVAL OF THE LAW DEPARTMENT.***



## ***PROCLAMATION IN HONOR OF JUNETEENTH***

***WHEREAS***, President Abraham Lincoln signed the Emancipation Proclamation on January 1, 1863, declaring the slaves in Confederate territory free, paving the way for the passing of the 13th Amendment which formally abolished slavery in the United States of America; and

***WHEREAS***, more than two years would pass before the news reached African Americans living in Texas, when on June 19, 1865, Union Major General Gordon Granger and his regiment arrived in Galveston, Texas and spread the word that slavery had been abolished; and

***WHEREAS***, the following year, the first official Juneteenth celebrations took place in Texas and continued across the United States over 150 years making it the oldest nationally celebrated commemoration of the ending of slavery; and

***WHEREAS***, Juneteenth, a combination of the words June and nineteenth, offers a state and public holiday to reflect on this country's painful history of slavery and the systemic impact that racial injustice continues to have today, mark the progress made, and chart the changes still needed; and

***WHEREAS***, the inaugural Juneteenth celebration in the Township of Willingboro will occur in Millcreek Park Saturday, June 19th; and

***NOW THEREFORE BE IT RESOLVED***, I, Dr. Tiffani A. Worthy, Mayor of Township of Willingboro, along with the Willingboro Township Council, and Willingboro residents do hereby recognize and celebrate Juneteenth.

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Dr. Tiffani A. Worthy  
Mayor

*In Witness whereof I  
Hereunto Set My Hand  
and Seal of Willingboro  
Township this 1st day  
of June 2021*



## ***PROCLAMATION IN HONOR OF LGBTQ+ PRIDE MONTH***

***WHEREAS***, all human beings are born free and equal in dignity and rights and that no one should live in fear or face persecution and violence arising from sexual orientation or gender identity; and

***WHEREAS***, LGBTQ+ individuals have made immeasurable impact and make vital contributions to our country and community including cultural, political, civic, military, and economic among many other fields; and

***WHEREAS***, while society at large increasingly supports LGBTQ+ equality, it is essential to acknowledge that the need for education and awareness remains vital to end discrimination, biases and prejudice; and

***WHEREAS***, the Township of Willingboro recognizes diversity and inclusion within our community and that it is important as a community we work together to foster a safe and welcoming place for all to live, work and recreate; and

***NOW THEREFORE BE IT RESOLVED***, I, Dr. Tiffani A. Worthy, Mayor of the Township of Willingboro, along with the Willingboro Township Council, and Willingboro residents do hereby proclaim June as LGBTQ+ Pride Month.

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Dr. Tiffani A. Worthy  
Mayor

*In Witness whereof I  
Hereunto Set My Hand  
and Seal of Willingboro  
Township this 1st, day  
of June 2021*

**RESOLUTION NO. 2021 - 88**

**Authorizing the Approval of Vouchers for Payment & Ratification**

Whereas, Willingboro Township Council received the May 2021, Bill List and had an opportunity to review said Bill List; and

Now, Therefore, Be It Resolved by the Township Council of the Township of Willingboro, assembled in public session this 1st day of June, 2021 that the Council hereby authorizes the Approval of Vouchers for Payment and Ratification including those items purchased under state contract and identified as such and all Trust Other Accounts (Recreation Trust, Tax Redemption, Escrow, and Dedicated by Rider Accounts).

Be It Further Resolved that a copy of this resolution shall be forwarded to the Director of Finance for her information and attention.

Attest:

\_\_\_\_\_  
Dr. Tiffani A. Worthy  
Mayor

\_\_\_\_\_  
Brenda Bligen, MBA  
Acting Township Clerk

<i>Councilmember</i>	<i>Motion</i>	<i>2<sup>nd</sup></i>	<i>Yea</i>	<i>Nay</i>	<i>Recuse</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>							
<i>Councilwoman Perrone</i>							
<i>Councilwoman Whitfield</i>							
<i>Deputy Mayor McIntosh</i>							
<i>Mayor Worthy</i>							

**RESOLUTION NO. 2021 - 89**

**A RESOLUTION AUTHORIZING REFUNDS FOR  
OVERPAYMENTS OF TAXES**

*WHEREAS, the records of the Tax Collector of the Township of Willingboro indicate May 2021 overpayments of taxes due and overpayments; and*

*WHEREAS, refunds are due for these overpayments as listed on the attached schedule and made a part hereto;*

*NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 1<sup>st</sup> day of June 2021, that refunds be made as per the attached schedule; and*

*BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director for information, attention and compliance.*

\_\_\_\_\_  
*Dr. Tiffani Worthy*  
Mayor

Attest:

\_\_\_\_\_  
*Brenda Bligen, MBA*  
Acting Township Clerk

<b>Recorded Vote</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
<i>Councilman Anderson</i>						
<i>Councilwoman Perrone</i>						
<i>Councilwoman Whitfield</i>						
<i>Deputy Mayor McIntosh</i>						
<i>Mayor Worthy</i>						

**RESOLUTION NO. 2021-90**

**A RESOLUTION OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING  
PURCHASE CONTRACTS WITH CERTAIN APPROVED SOURCEWELL  
COOPERATIVE PURCHASING CONTRACT VENDORS PURSUANT TO N.J.S.A.  
40A:11-10**

**WHEREAS**, the Township of Willingboro, is a party to a cooperative purchasing agreement with the Sourcewell Cooperative pursuant to a cooperative purchasing program organized pursuant to N.J.S.A 40A:11-10 and N.J.A.C. 5:34-7.11; and

**WHEREAS**, the Local Public Contracts Law authorizes a municipality to purchase goods and services through a duly-formed cooperative purchasing system such as Sourcewell without advertising for bids; and

**WHEREAS**, the Township of Willingboro has a need to purchase, on a timely basis, goods or services utilizing the Sourcewell Cooperative contracts during the Calendar Year 2021 and;

**WHEREAS**, the Township of Willingboro plans to use Sourcewell Vendors listed on the attached Exhibit "A", such transactions shall be subject to all of the conditions that are applicable to the current Sourcewell Cooperative contracts; and

**NOW THEREFORE BE IT RESOLVED**, by the Township Council of the Township of Willingboro, assembled in public session on this 1st day of June 2021, that the Township Purchasing Agent is hereby authorized to purchase goods or services in Calendar Year 2021 from the Sourcewell Cooperative Contract as set forth above, pursuant to all conditions of the individual contracts; and

**BE IT FURTHER RESOLVED THAT** pursuant to N.J.A.C. 5:30-5.5(b), prior to placing any order for goods or services in accordance with this Resolution, a certificate of available funds shall be executed by the Chief Financial Officer (CFO) and attached to the file copy of the purchase order or other similar document.

<i>Councilmember</i>	<i>Motioned</i>	<i>Seconded</i>	<i>Yea</i>	<i>Nay</i>	<i>Recuse</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>							
<i>Councilwoman Perrone</i>							
<i>Councilwoman Whitfield</i>							
<i>Deputy Mayor McIntosh</i>							
<i>Mayor Worthy</i>							

**Attest:**

\_\_\_\_\_  
**Dr Tiffani Worthy, Mayor**

\_\_\_\_\_  
**Brenda Bligen, MBA  
Acting Township Clerk**



**RESOLUTION 2021 - 91**

**RESOLUTION FOR MEMBER PARTICIPATION  
IN A COOPERATIVE PRICING SYSTEM**

**A RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO  
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT WITH THE  
EDUCATIONAL SERVICES COMMISSION**

**WHEREAS**, N.J.S.A. 40A:11-11(5) authorizes local contracting units such as the Township of Willingboro to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for their administration; and

**WHEREAS**, the Educational Cooperative Pricing System("ECPS"), hereinafter referred to as the "Lead Agency," has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

**WHEREAS**, the Township Council of the Township of Willingboro, of the County of Burlington, State of New Jersey has duly considered participating in a Cooperative Pricing System such as the "ECPS" for the provision and performance of goods and services; and

**WHEREAS**, the Educational Cooperative Pricing System shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey; and

**WHEREAS**, the Township Council of the Township of Willingboro has determined that participation in a Cooperative Pricing System such as the "ECPS" is in the best interest of Willingboro Township.

**NOW, THEREFORE BE IT RESOLVED**, the Township Council of the Township of Willingboro in open public session on June 1, 2021 hereby authorizes the Mayor and Clerk to enter into a Cooperative Pricing Agreement with the Educational Cooperative Pricing System.

This resolution shall take effect immediately upon passage.

<i>Councilmember</i>	<i>Motioned</i>	<i>Seconded</i>	<i>Yea</i>	<i>Nay</i>	<i>Recuse</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>							
<i>Councilwoman Perrone</i>							
<i>Councilwoman Whitfield</i>							
<i>Deputy Mayor McIntosh</i>							
<i>Mayor Worthy</i>							

\_\_\_\_\_  
Dr. Tiffani A. Worthy, Mayor

Attest:

\_\_\_\_\_  
Brenda Bligen, Acting Township Clerk

**RESOLUTION 2021 - 92**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
WILLINGBORO, COUNTY OF  
BURLINGTON AND STATE OF NEW JERSEY AWARING MOLD REMEDIATION  
CONTRACT TO SERVPRO.**

**WHEREAS**, the Township of Willingboro has a need for mold remediation in the Office of Emergency Management; and

**WHEREAS**, the Township Council of Willingboro authorized the solicitation of bids for the Mold Remediation Project and the Qualified Purchasing Agent prepared and submitted specifications for the solicitation of bids; and

**WHEREAS**, the Township publicly advertised for bids beginning on December 15, 2020 with a date to be received on or before December 22<sup>th</sup>, 2020, and no bids were received; and

**WHEREAS**, the Township publicly advertised for bids beginning on January 12, 2021 with a date to be received on or before January 25<sup>th</sup>, 2021, and no bids were received; and

**WHEREAS**, the Township of Willingboro has now unsuccessfully received bids for the Mold Remediation Project on two (2) occasions as no responsible bids were received; and

**WHEREAS**, under the Local Public Contracts Law, specifically N.J.S.A. §40A:11-5(3), a contract may be negotiated and awarded without public advertising for bids and bidding therefor if bids have been advertised on two (2) occasions and no bids have been received; and

**NOW, THEREFORE, BE IT RESOLVED** that the Township of Willingboro is authorized to engage in negotiations for a contract for performance of the Mold Remediation Project as authorized by N.J.S.A. §40A:11-5.

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect pursuant to law.

This Resolution was adopted at a meeting of the Willingboro Township Council held on June 2, 2021.

<i><b>Councilmember</b></i>	<i><b>Motioned</b></i>	<i><b>Seconded</b></i>	<i><b>Yea</b></i>	<i><b>Nay</b></i>	<i><b>Recuse</b></i>	<i><b>Abstain</b></i>	<i><b>Absent</b></i>
<i>Councilman Anderson</i>							
<i>Councilwoman Perrone</i>							
<i>Councilwoman Whitfield</i>							
<i>Deputy Mayor McIntosh</i>							
<i>Mayor Worthy</i>							

Attest:

\_\_\_\_\_  
Dr. Tiffani A. Worthy, Mayor

\_\_\_\_\_  
Brenda Bligen, Acting Township Clerk

**TOWNSHIP OF WILLINGBORO  
 ALLOWING FOR THIRD QUARTER ESTIMATED TAX BILLS  
 RESOLUTION NO. 2021 - 93**

WHEREAS, due to the late adoption of the 2021 County Budget, the Burlington County Board of Taxation is unable to certify the tax rate for the year 2021; and

WHEREAS, without the 2021 certified tax rate, the Tax Collector of Willingboro Township will be unable to issue 2021 tax bills on a timely basis; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Willingboro, assembled in public session this 1<sup>st</sup> day of June 2021, as follows:

1. The Tax Collector of Willingboro Township be hereby authorized and directed to prepare, and issue estimated tax bills for Willingboro Township for the third installment of 2021 taxes.
2. The entire estimated tax levy for 2021 is hereby set at \$ 75,216,654.53 (which does not exceed the 105% allowed of the previous year's tax levy). The estimated tax rate for 2021 is set at \$ 3.999.

<i>Councilmember</i>	<i>Motion</i>	<i>2<sup>nd</sup></i>	<i>Yea</i>	<i>Nay</i>	<i>Recuse</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>							
<i>Councilwoman Perrone</i>							
<i>Councilwoman Whitfield</i>							
<i>Deputy Mayor McIntosh</i>							
<i>Mayor Worthy</i>							

\_\_\_\_\_  
 Dr. Tiffani Worthy, Mayor

Attest:

\_\_\_\_\_  
 Brenda Bligen, MBA  
 Township Clerk

RESOLUTION NO. 2021 - 94

A RESOLUTION TO PARTICIPATE  
IN PILOT PROGRAM

RESOLUTION TO PARTICIPATE IN THE PILOT PROGRAM

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Local Government Services, and

WHEREAS, the Director of the Division of Local Government Services has promulgated rules and regulations for pilot programs, and

WHEREAS, the Director of the Division of Local Government Services has approved NJ Tax Lien Investors/RealAuction.com to conduct pilot programs, and

WHEREAS, the rules and regulations authorize a municipality to submit an application for participation in the pilot program for an electronic tax sale, and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process, and

WHEREAS, the municipality of the Township of Willingboro wishes to participate in the pilot program for an electronic tax sale.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the municipality of the Township of Willingboro, New Jersey, assembled in public session this 1<sup>st</sup> day of June 2021, that the Tax Collector is hereby authorized to complete an application to participate in the electronic tax sale program and submit same to the Director of the Division of Local Government Services.

<i>Councilmember</i>	<i>Motion</i>	<i>2<sup>nd</sup></i>	<i>Yea</i>	<i>Nay</i>	<i>Recuse</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>							
<i>Councilwoman Perrone</i>							
<i>Councilwoman Whitfield</i>							
<i>Deputy Mayor McIntosh</i>							
<i>Mayor Worthy</i>							

\_\_\_\_\_  
Dr. Tiffani Worthy, Mayor

Attest:

\_\_\_\_\_  
Brenda Bligen, MBA

**AGREEMENT FOR  
ELECTRONIC TAX LIEN CERTIFICATE SALE SERVICES**

This agreement (“**Agreement**”) entered into as of June 1, 2021 (the “**Effective Date**”), between the Township of Willingboro, Burlington County, a municipal subdivision of the State of New Jersey (“**Municipality**”), and RealAuction.com LLC (“**Contractor**”), a Florida limited liability company, located at 861 SW 78<sup>th</sup> Avenue, Suite 102, Plantation, Florida 33324 licensed to do business in the State of New Jersey, for Internet-based electronic processing of bid information related to the auction sale of Municipality's tax lien certificates (“**Tax Certificates**”).

WHEREAS, the Division of Local Government Services, Department of Community Affairs of the State of New Jersey (the “**DCA**”) pursuant to N.J.S.A. 54-5-19.1(c) adopted regulations N.J.A.C. 5:33-1.1 (the “**New Regulations**”) governing electronic sales of Tax Certificates, effective as of January 2, 2018, and New Regulations have been further clarified by Local Finance Notice 2018-08, dated February 16, 2018 (the “**LFN**”, together with the New Regulations, as either may be amended in the future, the “**Electronic Sale Regulations**”); and

WHEREAS, the Services (as defined below) to be performed for Municipality under this Agreement shall be performed by Contractor, with ROK Industries, Inc. d/b/a NJtaxlieninvestor.com (“**ROK**”) serving as its administrative agent for purposes of invoicing, collecting payment and other ancillary services in furtherance of such Services, all in accordance with the Electronic Sales Regulations.

NOW, THEREFORE, in consideration of the mutual covenants and promises hereinabove and hereinafter set forth, the parties hereby agree as follows:

**1. Term of Agreement; Cancellation; Termination Upon Default.**

A. The term of this Agreement shall be one year from the above date. Either party may cancel this Agreement at any time, with or without cause, with thirty (30) days advance written notice to the other party. If Municipality cancels the Agreement within thirty (30) days of a scheduled auction, Municipality will pay Contractor its reasonable expenses for Services performed to date.

B. Termination for Default or Breach: This Agreement may be terminated by either party upon the failure of, or breach by, the other party to comply with any provision or requirement of this Agreement, provided that written notice of such failure or breach is given to the defaulting party and such failure or breach is not cured within thirty (30) days from the date of receipt of written notice. A party's decision not to take action upon failure of the other party to perform shall not be construed as a waiver of the ability of non-breaching party to take additional action at a later date and time.

**2. Services to be Provided by Contractor.**

A. The Contractor shall furnish Internet auction services as more particularly provided for in this Agreement (the “**Services**”) for Tax Certificates for the Municipality. If the Services under this Agreement have been awarded to the Contractor pursuant to a Request for Proposal (“**RFP**”) or Request for Quotation (“**RFQ**”) issued by the Municipality, the parties agree that the terms and conditions of the RFP or RFQ (as applicable) and Contractor's RFP or RFQ response (as applicable) accepted by Municipality (collectively, the “**Final RFP/RFQ**”), are hereby incorporated as if fully set forth herein and are expressly included in the defined term “**Services**.” The Electronic Sales Regulations are also hereby incorporated by reference as if fully set forth herein, and all Services shall be provided in accordance with the Electronic Sales Regulations. In the event of a conflict among the New Regulations, LFN, the Final RFP/RFQ or this Agreement, the terms and conditions of the New Regulations shall prevail, followed by the LFN, the Final RFP/RFQ and then this Agreement. For avoidance of doubt, Contractor shall not be required to comply with any terms and conditions in the Final RFP/RFQ that is expressly prohibited by the Electronic Sales Regulations.

B. The Contractor shall provide a host server (the “**Server**”) for the Web Site. As used herein, the term

"Web Site" shall mean an Internet web site that Contractor will make available to Municipality under this Agreement. The Web Site will utilize proprietary software, which is capable of accepting and processing competitive bids for Tax Certificates to be issued by Municipality. The Municipality acknowledges that the Contractor's Server may not be dedicated exclusively to the Web Site. The Contractor shall use commercially reasonable efforts to make the Web Site available during all regular business hours (8:30 a.m. to 5:30 p.m. EST) and shall not schedule planned maintenance downtime to occur during these regular business hours.

C. During each auction sale, the Contractor shall provide auction administrators ("**Auction Administrator(s)**") and technical support necessary to facilitate the Municipality's conduct of online auction sales of Tax Certificates.

D. Contractor will assist Municipality with the following:

- i. Auction set-up. Municipality is responsible to establish the auction start date, end date and batch size and other terms and business rules for the auction's administration and execution, including but not limited to management or retrieval of user registration information and auction results. Contractor shall, upon Municipality's request, consult concerning optimal terms and business rules or amending same to achieve Municipality's goals. Contractor shall set-up the Web Site to reflect Municipality's approved terms and business rules and conduct the auction in conformance therewith.
- ii. Granting and denying users and Municipality's employees various degrees of access privileges to the Web Site. Before any Municipality representative is given privileges to access the Web Site and its information, Municipality must provide Contractor with written authorization directing Contractor to give such employees such authority. Municipality is responsible for notifying Contractor in writing of the revocation of such authority due to the death, retirement, resignation, termination or reassignment of any Municipality employee.
- iii. Monitoring network performance while auction sales are in progress.
- iv. Providing reasonable technical support to resolve questions related to hardware, software or network problems encountered by the Municipality or third party users (i.e., participants in auctions, "**Bidders**").
- v. Providing telephone, web-based and on-site training sessions for Municipality personnel designated by the Municipality as having a thorough knowledge of the transactions to be consummated through the use of the Web Site at times to be mutually determined.
- vi. Providing personal and telephonic support during regular business hours for the handling of Bidder and Municipality questions relating to the general operation of the Web Site. On-site support may also be provided at the Municipality's request. Such on-site support shall be reasonable and at times mutually agreed upon by Municipality and Contractor.

E. Contractor will include on the Web Site terms and conditions, with appropriate disclaimers, to which Bidders will be required to consent. Each party will have the right to reasonably approve the terms and conditions or disclaimers that are included within the Web Site.

F. Contractor shall record and maintain records of all activity occurring on the Web Site, and shall retain these records for a period of five (5) years from the date of each auction.

G. Contractor shall permit an independent auditor to review and examine, during normal business hours, Contractor's internal controls and procedures, provided that such audit shall not

occur more than one time in any given calendar year and the costs of such audit will be borne by Municipality.

H. Contractor and ROK, and their respective owners, equity holders, and employees shall not participate as bidders in the sale or purchase of any Tax Certificates of Municipality conducted under this Agreement or that of any other municipality in the State of New Jersey conducted by them.

I. Contractor shall ensure that the Web Site is capable of providing the following functions:

- i. Accepting, processing and displaying bid information and other data related to auctions of Tax Certificates.
- ii. Accepting, processing and maintaining an ID number and password from users before users enter any auction, which they may obtain free of charge by simply registering on the Web Site.
- iii. Providing users with the means for reviewing the list of all Tax Certificates being offered for sale free of charge.
- iv. Providing users with the means to bid and to withdraw bids on Tax Certificates prior to the conclusion of the tax sale.
- v. A proxy bidding system, whereby a user will submit the minimum rate and/or maximum premium that he/she would be willing to receive for the applicable Tax Certificate. The Contractor's software will act on the Bidder's behalf, submitting only the maximum rate (or minimum premium) necessary to win the bidding for any given Tax Certificate, but in no event less than the minimum rate (or maximum premium) specified by the bidder. When the auction is over, Bidder will see only the higher of the minimum rate (or maximum premium) submitted by each Bidder or their winning bid.
- vi. Allowing users to view auction sale results upon completion of the auction.
- vii. Allowing Contractor's Auction Administrators and Municipality's internal auction administrators (the "**Municipality Auctioneers**") to observe auctions in progress and retrieve information immediately upon completion of each auction, and to release the final results of auctions so that they can be viewed by all users with authorized access to the Web Site. Bid amounts shall not be visible to the public or to the Municipality while the auction is in process.
- viii. Enabling the Municipality Auctioneers, or the Contractor Auction Administrator at Municipality's direction, to establish and modify auction parameters; to modify registration information pertaining to a particular Bidder or Municipality user; and to limit or prohibit a user's access privileges to the site. Municipality will provide Contractor with the names of Municipality personnel who are permitted to access and/or authorize modifications. In the event Municipality directs Contractor to effect such modifications, Municipality will be required to give Contractor reasonable advance notice before such modifications are to go into effect.

3. **Cooperation by Municipality.** Notwithstanding any other provision herein, the Municipality shall:

A. Notify Contractor in writing of the actual date for each tax certificate sale to be conducted on the Web Site at least 60 days prior to such date, and provide Contractor with all information concerning the properties for which Tax Certificates are being offered at auction at least 45 days prior to the date of each auction.

B. Providing Contractor with the names, titles and contact information for all Municipality employees who will have decision-making authority of any kind in the auction process or access to the Contractor's Web Site, as well as the names and contact information of all Municipality

employees who are responsible for processing Contractor's requests for payment and supporting documentation.

C. The Web Site shall bear Municipality's name and such other trade dress (e.g., logos, introductory statement from the Municipality etc.) as reasonably directed by the Municipality. The Municipality acknowledges and agrees that every page of the Web Site may display the Contractor's name and company logo.

D. Municipality will cooperate with Contractor to ensure that Contractor has access to and is provided with all the information it needs to effectuate the Tax Certificate auctions described in this Agreement and for preparation and delivery of the Contractor's requests for payment, including reasonable access to any IT systems and databases (whether owned, licensed or leased from a third party). The information provided will include the initial data load and timely updates of any Tax Certificates that have been redeemed, purchased or transferred.

#### 4. **Payment for Services.**

A. Municipality acknowledges that Contractor has appointed ROK to act as its administrative agent for payment and collection under this Agreement, and Contractor will be paid based upon invoices submitted to the Municipality by ROK after the completion of the auction sale in accordance with this Agreement.

B. In consideration of the Services set forth in this Agreement, Municipality shall pay (or cause to be paid) the following fees to Contractor c/o its administrative agent (ROK) in the manner described:

- i. \$15 per property listed on the initial list of properties provided by Municipality to Contractor.
- ii. Municipality will not be responsible for paying Contractor any other fees beyond those set forth above in clause (i) for a given auction sale, unless Municipality cancels this Agreement prior to the auction sale in which case Municipality will be responsible for paying Contractor its reasonable expenses for Services performed to date in accordance with the last sentence in Paragraph 1(A) above.

C. Following the conclusion of an auction sale, ROK shall provide Municipality with an invoice, which shall be paid within thirty (30) days of receipt by the Municipality. Contractor and/or ROK will provide Municipality any other information that may be reasonably required by the Municipality.

D. All payments shall be made to:

ROK Industries, Inc.  
(Administrative Agent for RealAuction.com LLC)  
Attn: Igor Roitburg  
306 Harlingen Road  
Belle Mead, New Jersey, 08502

E. Contractor shall not be obligated to provide any Services hereunder in the event Municipality is more than sixty (60) days delinquent in paying any invoices, provided, however, that Contractor or ROK has advised the Municipality Tax Collector in writing that it will cease performing services unless delinquent invoices are paid in full.



**5. Limited Warranty; Disclaimer of Implied Warranties; Limitation of Liability; Consequential Damages or Incidental Damages; Indemnification.**

A. Contractor warrants that the Web Site, when provided with accurate and properly formatted data by Municipality and Bidders, and when accessed by properly functioning software and equipment of Bidders, will perform substantially as required in order to facilitate Municipality's online auction sales of Tax Certificates. Contractor will, at no charge to Municipality, make corrections to the Web Site so that the Web Site performs substantially as agreed by Municipality and Contractor prior to the auction sale, and will use commercially reasonable efforts to make such corrections available within 36 hours of receiving notice of same, provided that Municipality reports to Contractor any failures or defects in the Web Site and provides Contractor with information sufficient to correct such failure or defect. In the event Contractor is not able to make such corrections available within 36 hours, the Contractor will confer with Municipality to advise Municipality with respect to the status of problem resolution and anticipated time of correction.

B. Except for the express limited warranty set forth in the preceding section of this Agreement, Contractor makes no warranty, representation, promise or guarantee, either express or implied, statutory or otherwise, with respect to the Web Site or the Services provided hereunder, including their quality, performance, merchantability or fitness for a particular purpose, or whether any of the transactions to be conducted using the Web Site comply with any applicable federal, state, municipality or other law or regulations. Contractor will have no responsibility for any actual or purported loss resulting from damages associated with the auction format selected by Municipality for any particular auction conducted on the Web Site. Contractor shall be responsible for any errors or omissions of its employees and agents in performing the Services hereunder. In no event will Contractor be liable for indirect, special, incidental, economic, cover, consequential, tort or other damages (including without limitation damages or costs relating to the loss of profits, business, goodwill, data or computer programs, even if advised of the possibility of such damages), without regard to the legal theory of such damages, arising out of the use of or inability to use the Web Site or the services provided hereunder. Except as provided in this paragraph, in no event will Contractor's liability to Municipality arising out of or related to this Agreement exceed the fees earned by Contractor under this Agreement during the twelve month period immediately preceding the date that the event giving rise to Contractor's liability occurred. Notwithstanding anything to the contrary contained herein, Contractor's liability to Municipality arising out of claims brought against Contractor under this Agreement will be no greater than \$100,000 in the aggregate.

C. Subject to the last sentence of Paragraph 5(B) above, Contractor shall indemnify and hold harmless the Municipality, its directors, officers, members, employees and agents, from and against any and all claims, losses, costs, damages and liabilities incurred in connection with any third party claims relating to Contractor's performance of, or failure to perform, the Services under the Agreement.

**6. Confidentiality; Proprietary Information.**

A. The format in which Contractor stores data provided by Municipality will be proprietary to Contractor. Municipality's retrieval and use of the data compiled by Contractor on the Web Site shall be limited to Municipality's internal use only, and Municipality agrees that it will not, unless otherwise required by law, transmit to third parties, or permit other third parties to access the data in the format and compilation created by Contractor.

B. Municipality acknowledges that with respect to Bidders who provide minimum bids as part of the Web Site's proxy bidding feature, Contractor will be deemed the agent of such bidders in so far as Bidders have provided such minimum bids. Such minimum bids will be the confidential information of the Bidder, which Contractor will be required to maintain, and which Contractor will

not release except as required by law.

C. Except upon prior written approval by the Municipality, the Contractor, or its subcontractors, shall not furnish or disclose to any person and/or organization, any non-public information that Municipality designates as confidential.

D. It is expressly understood and agreed that the software used to develop and operate the Web Site; any related materials and documentation provided by Contractor or any of its subcontractors, including without limitation information related to security or other technical aspects of the Web Site; and the non-public pages of the Web Site constitute a valuable proprietary product and trade secret of Contractor embodying substantial creative efforts and confidential information, ideas, and expressions (collectively for the purposes of this section "**Contractor's Confidential Information**"). Municipality agrees to hold all such Contractor's Confidential Information in strictest confidence and take such steps as are reasonably necessary to protect the confidentiality of the Contractor's Confidential Information and other materials designated by Contractor as confidential. Such steps shall include, without limitation, refraining from taking any action in derogation of Contractor's ownership rights and taking actions similar to those taken by Municipality with respect to protecting other third party confidential information in its possession. Municipality shall not disclose or otherwise make available the Contractor's Confidential Information in any form to any person except to those employees of Municipality or Contractor who have a need to know and need access to the information to facilitate Municipality's authorized use of the Web Site. Nothing herein shall be construed, however, to prohibit Municipality from making any disclosures required of Municipality pursuant to any legal process or request from any governmental authority having jurisdiction over Municipality, or from making disclosure required by New Jersey law, provided however that prior to disclosure to any such governmental authority, Municipality shall provide prior notice to Contractor in order to enable Contractor to seek protection of such confidential information or seek other relief, and provided, further, that Municipality will only disclose the minimum amount of confidential information required.

E. Each party agrees to treat any information they receive that is submitted to the Web Site by Bidders, including without limitation, deposit amounts, social security numbers, federal tax identification numbers, etc., in accordance with applicable law and the "privacy policy" set forth in the related link on the Web Site. Contractor will not change the "privacy policy" without Municipality's consent, which will not be unreasonably withheld.

**7. Limited Agency Created; No Third Party Beneficiaries Intended.** For the limited purpose of providing auction sale services for the Tax Certificate auction and other services specifically described herein, Contractor shall be an agent of the Municipality and shall be required to take direction from the Municipality as to the mechanism and effectuation of the sale, except to the extent inconsistent with applicable law including but not limited to the rules, guidance or direction of the DCA. Other than with the respect to the handling of the tax sale auction and other services described herein, Contractor acknowledges that it does not have the authority to act on behalf of the Municipality or its agencies. Contractor's personnel shall not be employees of the Municipality. There are no intended third party beneficiaries, including without limitation any users of the Web Site described herein.

**8. Force Majeure.** Delay in performance or non-performance of any obligation contained herein shall be excused to the extent such failure or non-performance is caused by "force majeure" event. For purposes of this Agreement, a "force majeure" event shall mean any cause or agency preventing performance of an obligation which is beyond the control of either party hereto, including without limitation, fire, flood, sabotage, embargo, strike, explosion, labor trouble, accident, riot, acts of governmental authority (including, without limitation, acts based on laws or regulations now in existence as well as those enacted in the future), and delays or failure in obtaining raw materials or transportation, acts of God, telephone line outages, Internet traffic slowdowns (including any Internet transmission problems incurred by either Municipality's or

Contractor's Internet service provider), down computer networks, down hardware, (head crashes, operating system hang-ups and the like), software or operating systems failure caused by a virus or other denial of service attack, and electricity outages. A party affected by a force majeure event shall, upon notice to it of the force majeure event, promptly notify the other party, explaining the nature and expected duration thereof, and shall act diligently to remedy the interruption or delay if it is reasonably capable of being remedied.

**9. Entire Understanding; Amendments.** This Agreement constitutes the entire understanding and agreement between the parties hereto with respect to its subject matter and supersedes all prior or contemporaneous agreements, representations, warranties and understandings of such parties, whether oral or written. This Agreement may only be amended by a separate document, signed by both parties.

**10. Assignment.** Contractor may assign its rights hereunder, in whole or in part, to a wholly-owned subsidiary or an affiliate, with Municipality's consent, which consent shall not be unreasonably withheld.

**11. Governing Law; Venue.** This Agreement shall be interpreted and construed in accordance with the laws of the State of New Jersey, without regard to any choice of law principles. The Contractor agrees that the notwithstanding the venue rules of the applicable court, venue for any and all claims between the parties arising from this Agreement shall be solely in the federal or state courts in and for the County in New Jersey where the Municipality is located.

Any notice, request, demand, or other communication required or permitted to be given under this Agreement shall be in writing and will be delivered personally, or mailed by first class registered or certified mail, postage prepaid, or overnight courier service, addressed as follows:

**If to Municipality:**

Address notice to the "Tax Collector" at the Municipality's official address in New Jersey.

**If to Contractor:**

RealAuction.com LLC  
861 SW 78<sup>th</sup> Avenue  
Plantation, Florida 33324  
Attention: NJ Electronic Sales

*With copy to:*

ROK Industries, Inc.  
Administrative Agent  
Attn: Igor Roitburg  
306 Harlingen Road  
Belle Mead, New Jersey, 08502

**12. Severability.** If this Agreement contains any provision found to be unlawful, the same shall be deemed to be of no effect and shall be deemed stricken from this Agreement without affecting the binding force of this Agreement as it shall remain after omitting such provision.

**13. Counterparts.** This Agreement may be executed in several counterparts, all of which taken together shall constitute one single agreement between the parties hereto. The parties may sign and deliver this Agreement or any amendment thereto by facsimile transmission, email of a PDF document or electronic signature. Each party agrees that the delivery of the Agreement or any amendment thereto by facsimile, email of a PDF document or electronic signature shall have the same force and effect as delivery of original signatures.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their respective duly authorized representatives as of the Effective Date.

For Municipality: Township of Willingboro, Burlington County

\_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

*[The remainder of this page left blank intentionally.  
Additional signature page follows.]*



**WILLINGBORO**



**TOWNSHIP**  
NEW JERSEY

**REQUEST**  
**COUNCIL**

**FOR**  
**ACTION**

**DATE REQUESTED:** 3/17/2021 **DECISION DATE NEEDED BY:** 3/17/2020

**DEPARTMENT:** TAX OFFICE

**EXECUTIVE SUMMARY:** Electronic Tax Sale Aggrement

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**BUDGET IMPLICATIONS:** \_\_\_\_\_

**BUDGET AMOUNT:** Click here to enter text.

**SOURCE OF FUNDING:** \_\_\_\_\_

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**PRIOR COUNCIL ACTION:** \_\_\_\_\_

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**RECOMMENDATION/REQUESTED COUNCIL ACTION:** Need an approval to have our annual Tax Sale for 2020 taxes in September 2021.

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**PREPARED BY:** LaMar S. Arnold - Tax Collector

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**CONTACT INFORMATION:** larnold@willingboronj.gov, (609)877-2200 ext. 1007

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Click here to enter text.

**HOW TO USE THIS FORM:** Complete this form and include supporting documents. Submit completed packet to the Township Manager. The packet will be provided to the Municipal Clerk for distribution to Council.

**RESOLUTION NO. 2021- 95**

**A RESOLUTION OF THE TOWNSHIP OF WILLINGBORO AWARDING  
A CONTRACT FOR CUSTODIAN SERVICES**

**WHEREAS**, on May 3<sup>rd</sup> 2021, the Township of Willingboro publicly advertised a Request for Bids for the award of custodian services for the Township of Willingboro, by way of a Bid Advertisement announcing that sealed bids would be received by the Township for a contract entitled “Professional Custodial Services” (hereinafter and throughout, “Custodian Services”); and

**WHEREAS**, on May 11<sup>th</sup> 2021, a non-mandatory pre-bid conference was held by the Township; and

**WHEREAS**, on May 18<sup>th</sup> 2021, the Bids were opened and publicly read in accordance with the requirements of the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

**WHEREAS**, Bids were received from the following vendors;

Divine Professional Cleaning (2253 Cincinnatus Avenue, Bronx, NY 10473)  
**Pritchard Industries (147 Columbia Turnpike, Suite 207, Florham Park, NJ 07932)**  
Mac’s Janitorial Services, Inc. (858 N. Lenola Rd, Unit 1A, Moorestown, NJ 08059)  
Allstar Cleaning Services (924 Fairmont Ave, Trenton, NJ 08629)  
Interstate Maintenance Corporation (508 Prudential Road- Suite 100, Horsham, PA 19044)  
ACB Services, Inc. (37 Schoolhouse Road, Cream Ridge, NJ 08514)  
Able Cleaning (1819 Underwood Blvd., Suite 3, Delran, NJ 08075)

**WHEREAS**, the apparent low and responsible bidder is Pritchard Industries Inc., 147 Columbia Turnpike, Suite 207, Florham Park, NJ 07392; and

**WHEREAS, in accordance with N.J.S.A. 40A:11-1, et seq.**, it appears to be in the best interest of the Township of Willingboro to accept the lowest responsible bid from Pritchard Industries Inc., 147 Columbia Turnpike, Suite 207, Florham Park, NJ 07392 and to award the contract to that firm; and

**WHEREAS**, the contract shall be for a one (1) year period, effective 7/01/2021 through 6/30/2022, at the following cost: \$387,791.00, with one six (6) month renewal, provided that the terms and conditions of the contract remain substantially unchanged in the renewal period and;

**WHEREAS**, funds are available for this purpose, as set forth in the attached CFO Certification.

**NOW THEREFORE BE IT RESOLVED**, by the Township Council of the Township of Willingboro, assembled in public session on this 1<sup>st</sup> day of June 2021, that the above-referenced Contract be and is hereby awarded to Pritchard Industries Inc., consistent with the terms of this Resolution; and

**RESOLUTION NO. 2021- 95**

<b><i>Councilmember</i></b>	<b><i>Motion</i></b>	<b><i>2<sup>nd</sup></i></b>	<b><i>Yea</i></b>	<b><i>Nay</i></b>	<b><i>Recuse</i></b>	<b><i>Abstain</i></b>	<b><i>Absent</i></b>
<i>Councilman Anderson</i>							
<i>Councilwoman Perrone</i>							
<i>Councilwoman Whitfield</i>							
<i>Deputy Mayor McIntosh</i>							
<i>Mayor Worthy</i>							

**BE IT FURTHER RESOLVED THAT** certified copies of this Resolution shall be provided to Pritchard Industries, to the Finance Department, and to the Public Works Department for their attention and information.

**Attest:**

**Dr Tiffani Worthy, Mayor**  
\_\_\_\_\_

\_\_\_\_\_  
**Brenda Bligen**  
**Acting Township Clerk**

**WILLINGBORO**  
**TOWNSHIP**  
**TREASURER'S**  
**REPORT**

**MAY**

**2021**





**TREASURER'S REPORT**  
As of May 26, 2021

**Executive Summary:** This report outlines revenue generated in the month of Nov with an accumulative total as of May 26, 2021. It also reflects a summary of expenditures to include, employees' salaries and wages, health insurance costs, Bonds and wire to Board of Education. The Bill List addresses all purchases made for departments' operational needs, payments to professionals, utilities, etc. See attached all Purchase Orders and descriptions

**REVENUES**

**Miscellaneous Revenues:**

	Budgeted	May-21	Realized YTD	% Realized
Licenses Other	\$ 11,000.00	\$ 375.00	\$ 1,915.00	17%
Fees and Permits	110,000.00	14,589.00	55,546.00	50%
Municipal Court Fines	84,000.00	10,992.85	36,656.99	44%
Interest and Costs on Taxes	450,000.00	38,768.66	165,630.64	37%
Interest on Investments and Deposits	40,000.00	459.66	9,047.35	23%
Uniform Construction Code Fees	750,000.00	58,335.00	332,225.00	44%
	<b>\$ 1,445,000.00</b>	<b>\$ 123,520.17</b>	<b>\$ 601,020.98</b>	<b>42%</b>

**State Aid Without Offsetting Appropriations**

Energy Receipt Tax(ERT)	\$ 3,592,788.00			0%
Consolidated Municipal Property Tax Relief Act	91,487.00			0%
	<b>\$ 3,684,275.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>

**Shared Services:**

Interlocal - Animal Control:				
Mt. Laurel	\$ 25,000.00	\$ 6,250.00	\$ 12,500.00	50%
Maple Shade	15,500.00	3,875.00	7,750.00	50%
City of Beverly	6,000.00	1,500.00	1,500.00	25%
Cinnaminson			9,000.00	
Delanco	9,000.00			0%
Total Animal Control	55,500.00	11,625.00	30,750.00	55%
Interlocal - Snow Removal - Burlington County				
Interlocal - Purchasing Agent - WMUA	5,000.00	5,000.00	5,000.00	100%
	<b>\$ 60,500.00</b>	<b>\$ 16,625.00</b>	<b>\$ 35,750.00</b>	<b>59%</b>

(Continued)

**REVENUES (CONT'D)**

**PILOT**

	Budgeted	May-21	Realized YTD	% Realized
Special Assessment-Town Center (Atlantic Realty)	\$ 86,000.00	\$ 2,360.83	\$ 11,830.61	14%
Delco Development PILOT	\$ 104,000.00			
Willingboro Associates LLC/Avery		\$ 50,000.00	\$ 150,000.00	
Special Assessment-Retaining Walls			\$ 810.00	
Metro Commercial/Circle F		6,741.67	33,644.52	
	<b>\$ 190,000.00</b>	<b>\$ 59,102.50</b>	<b>\$ 196,285.13</b>	<b>103%</b>

**Other Revenues:**

Franchise Fees(C.A.T.V)	\$ 83,000.00	\$ -	\$ 83,806.51	101%
EMS Fees	590,000.00	27,249.36	182,553.31	31%
Lease of Municipal Facilities(including Cell Tower)	60,000.00	4,785.00	27,303.27	46%
WMUA Contribution	200,000.00			0%
	<b>\$ 933,000.00</b>	<b>\$ 32,034.36</b>	<b>\$ 293,663.09</b>	<b>31%</b>

**Tax Revenues**

Receipts from Delinquent Taxes	\$ 3,062,000.00	\$ 216,055.37	\$ 1,848,266.87	60%
Current Year Tax Receipts/Prepaid Taxes	76,188,204.94	13,652,705.15	33,753,045.22	44%
Less: Estimated County & School portion	(42,007,822.00)	(2,853,329.59)	(17,767,691.10)	42%
Homestead Rebate			1,187,826.98	
Sr & Veteran Deductions from the State				
Local Tax for Municipal Purposes	34,180,382.94	10,799,375.56	17,173,181.10	50%
	<b>\$ 37,242,382.94</b>	<b>\$ 11,015,430.93</b>	<b>\$ 19,021,447.97</b>	<b>51%</b>

**REVENUES (CONT'D)****Miscellaneous Revenue not Anticipated**

	Budgeted	May-21	Realized YTD	% Realized
Police Department Receipts	\$ -	\$ 403.40	\$ 1,607.90	
Duplicate Tax Bill	-	-	600.00	
Returned Checks & Misc Charges	-	60.00	155.00	
Misc Receipts	-	32,925.00	458,175.32	
Bond Sale Premium	-	-	34,063.44	
Twp Assets Sale	-	50.00	19,081.00	
DPW-Property Maintenance	-	958.59	1,158.59	
DPW -Misc Acct. Open Road Permit	-	-	450.00	
Maintenance Lien Receivables	-	3,828.08	45,179.30	
	<b>\$ -</b>	<b>\$ 38,225.07</b>	<b>\$ 560,470.55</b>	

**TOTAL CASH REVENUES**

	<b>\$ 43,555,157.94</b>	<b>\$ 11,284,938.03</b>	<b>\$ 20,708,637.72</b>	<b>48%</b>
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**Noncash Revenues**

	Budgeted	May-21	Realized YTD	% Realized
Public & Private Revenues (Grants)	\$ 142,842.06		\$ 142,842.06	
Fund Balance	3,200,000.00		3,200,000.00	
	<b>\$ 3,342,842.06</b>	<b>\$ -</b>	<b>\$ 3,342,842.06</b>	

**TOTAL REVENUES**

	<b>\$ 46,898,000.00</b>	<b>\$ 11,284,938.03</b>	<b>\$ 24,051,479.78</b>	<b>51%</b>
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**EXPENDITURES**

	Budgeted	May-21	Expended YTD	% Expended
Salaries & Wages	\$ 18,504,510.00	\$ 1,321,466.61	\$ 7,131,200.27	39%
Health Insurance	3,161,604.48	291,936.94	1,469,407.02	46%
Other Expenses	10,689,030.91	1,216,356.72	3,814,699.60	36%
Statutory Expenditures	5,434,458.47	95,499.90	4,521,279.44	83%
Capital Improvements, Debt Principal & Interest	5,535,631.27	149,000.00	1,468,542.38	27%

**TOTAL CASH EXPENDITURES**

	<b>\$ 43,325,235.13</b>	<b>\$ 3,074,260.17</b>	<b>\$ 18,405,128.71</b>	<b>42%</b>
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**Noncash Appropriations**

Public and Private Programs (Grants)	144,295.65	144,295.65	144,295.65
Reserve for Uncollected Taxes	3,428,469.22	3,428,469.22	3,428,469.22
	<b>\$ 3,572,764.87</b>	<b>\$ 3,572,764.87</b>	<b>\$ 3,572,764.87</b>

**TOTAL APPROPRIATIONS**

	<b>\$ 46,898,000.00</b>	<b>\$ 6,647,025.04</b>	<b>\$ 21,977,893.58</b>	<b>47%</b>
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Please find Bill List attached