

RESOLUTION NO. 2021-10

**A RESOLUTION PERMITTING THE AUTHORIZATION OF PAYMENT
IN ADVANCE FOR OFFICIAL TRAVEL**

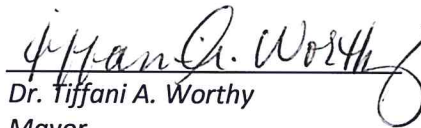
WHEREAS, the provisions of N.J.S.A. 40A:5-16 permit the governing body of any local unit, by resolution to provide for the authorize payment in advance to officers and employees of the local unit toward their expenses for authorized official travel; and

WHEREAS, any such resolution shall provide for the verification and adjustment of such expenses and advances and the repayment of any excess advanced, by means of detailed bill of items or demand; and


WHEREAS, the Willingboro Township travel expense report, certified by the Department Head and approved by the Township Mangers, shall be submitted with ten (10) days after the completion of the travel for which an advance was made.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 1st day of January, 2021, that this resolution covers all such expenditures from the 2021 Budget.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to all department heads and the Township Finance Director for their information and attention.


Dr. Tiffani A. Worthy
Mayor

Attest:


Brenda Bligen, MBA
Acting Township Clerk

Recorded Vote	Motion	2 nd	Yea	No	Abstain	Absent
Councilman Anderson	x		x			
Councilwoman Perrone			x			
Councilwoman Whitfield			x			
Deputy Mayor McIntosh			x			
Mayor Worthy		x	x			