

cc: Finance


**RESOLUTION NO. 2016-49**

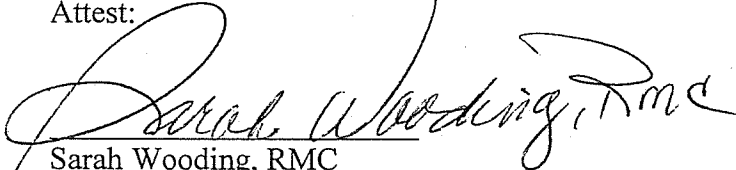
**Authorizing the Approval of Vouchers for Payment & Ratification**

Whereas, Willingboro Township Council received the January 2016, Bill List and had an opportunity to review said Bill List; and

Now, Therefore, Be It Resolved by the Township Council of the Township of Willingboro, assembled in public session this 1st day of March, 2016 that the Council hereby authorizes the Approval of Vouchers for Payment and Ratification including those items purchased under state contract and identified as such and all Trust Other Accounts (Recreation Trust, Tax Redemption, Escrow, and Dedicated by Rider Accounts).

Be It Further Resolved that a copy of this resolution shall be forwarded to the Director of Finance for her information and attention.

  
\_\_\_\_\_  
Nathaniel Anderson, Mayor

Attest:  
  
\_\_\_\_\_  
Sarah Wooding, RMC  
Township Clerk

CC: Finance

**RESOLUTION NO. 2016-50  
A RESOLUTION AUTHORIZING REFUNDS FOR  
OVERPAYMENTS OF TAXES**

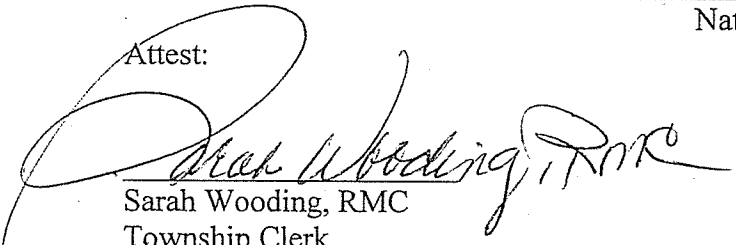
WHEREAS, the records of the Tax Collector of the Township of Willingboro indicate overpayments of taxes due and overpayments; and

WHEREAS, refunds are due for these overpayments as listed on the attached schedule and made a part hereto;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 1st day of March 2016, that refunds be made as per the attached schedule; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director for her information, attention and compliance.

N. Anderson  
Nathaniel Anderson, Mayor

Attest:  
  
Sarah Wooding, RMC  
Township Clerk

*Monica has orig to send to County*

Governor's Council on Alcoholism and Drug Abuse  
Fiscal Grant Cycle July 2014-June 2019

**Resolution 2016-51**

**WHEREAS**, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, The Willingboro Council of the Township of Willingboro, County of Burlington, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

**WHEREAS**, the Township of Willingboro Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

**WHEREAS**, the Township of Willingboro Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Burlington;

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Willingboro, County of Burlington, and State of New Jersey hereby recognizes the following:

1. The Township of Willingboro Council does hereby authorize submission of a strategic plan for the Willingboro Municipal Alliance grant for fiscal year 2017 in the amount of:

DEDR	\$	<u>15,475.00</u>	_____
Cash Match	\$	<u>3,868.75</u>	_____
In-Kind	\$	<u>11,606.25</u>	_____

2. The Township of Willingboro Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: *N. Anderson*  
Nathaniel Anderson, Mayor

**CERTIFICATION**

I, Sarah Wooding, Municipal Clerk of the Township of Willingboro of Burlington County, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township of Willingboro Council on this 1<sup>st</sup> day of March, 2016.

*Sarah Wooding, RMC*  
Sarah Wooding, RMC, Municipal Clerk

cc: Finance  
mgr.  
Eric Bernstein

RESOLUTION NO. 2016--- 52

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO PROVIDING FOR THE APPOINTMENT OF CONFLICT MUNICIPAL PROSECUTOR.**

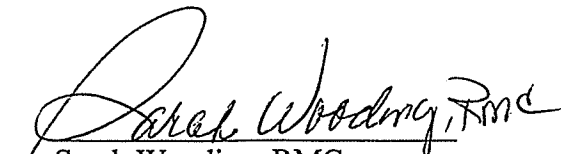
**WHEREAS**, the services to be performed in such offices are regulated by law and the persons to be appointed are practicing recognized professions; and


**WHEREAS**, the Township of Willingboro determined that it is appropriate to implement a fair and open process for the awarding of this contract; and

**WHEREAS**, the Township requested and received statements of qualifications in a manner that fostered a fair and open process, utilizing the criteria and specific minimum requirements of the Township for the position of Conflict Municipal Prosecutor; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Willingboro, assembled in public session that on this 1st day of March, 2016, that the Council appoints Eric Bernstein & Associates, LLC as its Conflict Municipal Prosecutor, pursuant to N.J.S.A 40A:11-5(1)(a)(i), for a term expiring 12/31/16.

**BE IT FURTHER RESOLVED** that a copy of this resolution will be provided to the Finance Director, Interim Township Manager and Eric Bernstein & Associates, LLC.

  
Sarah Wooding, RMC  
Township Clerk

  
Nathaniel Anderson, Mayor  
Township of Willingboro

**Resolution No. 2016-53**

**RESOLUTION OF THE TOWNSHIP OF WILLINGBORO  
ESTABLISHING GUIDELINES FOR THE CONDUCT OF  
MEETINGS OF THE TOWNSHIP COUNCIL**

**WHEREAS**, the Willingboro Township Council recognizes the value of public comment on council issues and the importance of allowing members of the public to express on matters of interest to the community; and

**WHEREAS**, to permit the fair and orderly expression of such comment Council has determined that it is in the public interest to establish consistent guidelines, rules and regulations governing the conduct of Township Council Meetings within the Township;

**WHEREAS**, in accordance with N.J.S.A. 10:4-12, the Council shall set aside a portion of every Council meeting for public comment for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township; and

**WHEREAS**, Council's objective is to allow as many citizens as possible to fully and fairly speak at township council meetings to address their local elected representatives; and

**WHEREAS**, in order to accomplish this objective Council has set forth time limits on individual speakers before the Council during the public comment section of its meetings so that the points of view of any interested party may be heard and considered by Council.

**WHEREAS**, public participation shall be governed by the following guidelines:

1. The public shall participate and be heard by Council during the public comment portion of the meeting or during the public hearing on ordinances;
2. A member of the public must be recognized by the Mayor and must preface comments by an announcement of his/her name and place of residence. In the alternative, the mayor may direct that public members may sign in with the clerk and provide his or her name and place of residence to then be called upon during the public comment or public hearing portion of the meeting;
3. Each participant shall be limited to four (4) minutes duration for his or her statement;
4. Time will be kept by the Township Clerk, and the time keeping device shall be visible to the participant, Council and the public;
5. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;

**RESOLUTION NO. 2016-54**  
**A RESOLUTION OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING**  
**AN EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL**

**WHEREAS**, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed; and

**WHEREAS**, a request has been made of the Township Council assembled in public session on this 1<sup>st</sup> day of March, 2016 to convene a closed Executive session consistent with the provisions of N.J.S.A. 10:4-12b; and

**NOW, THEREFORE**, upon motion duly made and seconded and passed by a vote of in favor and opposed, **BE IT RESOLVED** by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey that an Executive Session of the Township Council meeting shall be convened to discuss one or more of the following categories as noted:

1. Any matter which, by express provision of federal law, state statute or rule of court is rendered confidential or excluded from the public portion of the meeting.
2. Any matter in which the release of information would impair the right to receive funds from the United States Government.
3. Any material the disclosure of which constitutes an unwarranted invasion of privacy as set forth in N.J.S.A. 10:4-12b(3).
4. Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees.
5. Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed.
6. Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law.
7. Any pending or anticipated litigation or contract negotiations in which Township Council is or may become a party.
8. Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.

cc: Finance

**Resolution #2016- 55**

**Acceptance of Tax Collector's 2015 Annual Report**

**WHEREAS**, N.J.S.A.54:4-91 requires that the Tax Collector shall submit an annual statement of receipts to the governing body.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Willingboro that the following Collector's Annual Report of Receipts for the Year Ending December 31, 2015, be hereby acknowledged and accepted as submitted.

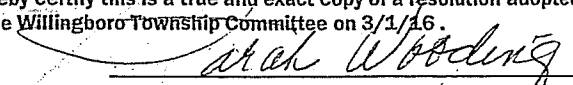
**BE IT FURTHER RESOLVED**, by the Township Council of the Township of Willingboro, assembled in public session this 1<sup>st</sup> day of March, 2016 that this resolution be adopted.


**TAX COLLECTION OFFICE  
FOR THE YEAR ENDING DECEMBER 31, 2015**

Tax Searches	\$ 260.00
In Lieu of Taxes	472,858.73
Return Check Fee	993.00
Interest	533,302.07
2016 Taxes Prepaid	377,278.47
2015 Taxes	62,855,233.42
2014 Taxes	2,998,401.51
2013 Taxes	23,760.29
Municipal Lien Redeemed	750.19
Duplicate Bills/Copies	50.00
Cost of Advertising	206.08
Outside Liens Redeemed	1,387,225.47
Premium Collected from Tax Sale	1,440,700.00
6% Penalty	6,330.08
Total	\$70,306,349.31
Delinquent Taxes	2,632,757.50
Canceled (Exemptions)	124,429.61-
Canceled (Appeals)	200,538.26-

**CERTIFICATION**

I hereby certify this is a true and exact copy of a resolution adopted by the Willingboro Township Committee on 3/1/16.

  
Sarah Wooding, Municipal Clerk

  
Nathaniel Anderson, Mayor

RESOLUTION NO. 2016-56  
A RESOLUTION OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING  
AN EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL

WHEREAS, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed; and

WHEREAS, a request has been made of the Township Council assembled in public session on this 1<sup>st</sup> day of March, 2016 to convene a closed Executive session consistent with the provisions of N.J.S.A. 10:4-12b; and

NOW, THEREFORE, upon motion duly made and seconded and passed by a vote of in favor and opposed, **BE IT RESOLVED** by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey that an Executive Session of the Township Council meeting shall be convened to discuss one or more of the following categories as noted:

1. Any matter which, by express provision of federal law, state statute or rule of court is rendered confidential or excluded from the public portion of the meeting.
2. Any matter in which the release of information would impair the right to receive funds from the United States Government.
3. Any material the disclosure of which constitutes and unwarranted invasion of privacy as set forth in N.J.S.A. 10:4-12b(3).
4. Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees.
5. Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed.
6. Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law.
- ~~7. Any pending or anticipated litigation or contract negotiations in which Township Council is or may become a party.~~
8. Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.



9.

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment and other categories set forth in N.J.S.A. 10:4-12b(8).

10.

Any deliberations occurring after a public hearing that may result in the imposition of specific civil penalty or the suspension or loss of a license or permit as set forth in N.J.S.A. 10:9-12b(9).

**BE IT FURTHER RESOLVED** that the general nature of the subject to be discussed relates to:

*Professional Service Contracts*

**BE IT FURTHER RESOLVED** that the time when and the circumstances under which the discussion conducted in closed session will be disclosed to the public, in accordance with N.J.S.A. 10:4-14, and to the extent that it is not inconsistent with N.J.S.A. 10:4-12.

*Sarah Wooding, RMC*

Sarah Wooding, RMC  
Township Clerk

*N. Anderson*

Nathaniel Anderson, Mayor

RESOLUTION NO. 2016--57

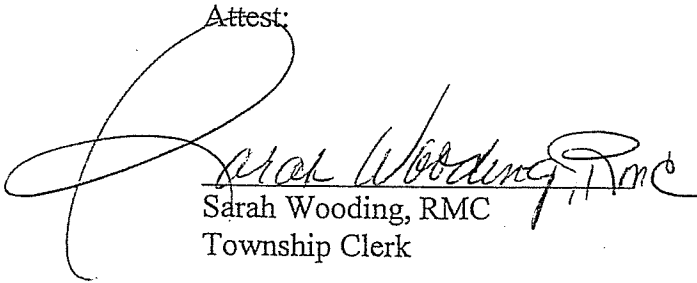
A RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP  
OF WILLINGBORO PROVIDING FOR APPOINTMENTS TO VARIOUS  
TOWNSHIP BOARDS

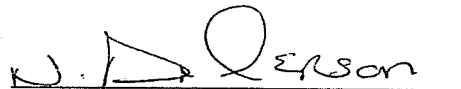
WHEREAS, vacancies exist on various Township Boards and Commissions.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 1st day of March, 2016, that the attached lists represent the Council appointments to the various Township Boards and/or Commissions.

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the appointees and to the Chairpersons of the respective Boards, for their information and attention

Attest:

  
Sarah Wooding, RMC  
Township Clerk

  
Nathaniel Anderson, Mayor

2016 BOARDS AND COMMISSION APPOINTMENTS

(APPOINT WAS VOTED ON AND APPROVED AT THE MARCH 1, 2016 COUNCIL MEETING)

ONE YEAR TERM

CONSTABLE

RONALD DASH

GREEN TEAM

CLAYTON SILLS  
GERRI JOHNSON  
JOHNSON KOLAWOLE  
NOLAN BRANCH JR.  
OLGA BARNWELL  
PAT LINSEY-HARVEY  
KEVIN MCINTOSH

MUNICIPAL ALLIANCE

DIONNE BOLDEN  
REVA FOSTER  
ASHANTI HOLLEY  
SARAH HOLLEY  
DONNA LEONARD  
DONNA MCGILBERRY  
REBECCA PERRONE  
MONICA PAYLOR  
TITUS L. WELCOME

THREE YEAR TERM

ENVIRONMENTAL COMM.

PAUL YERGER  
GARY JOHNSON

HERITAGE COMM

LOUISE CALLOWAY

SHELTER BOARD

JOSSELYN JACKSON  
DR. CLEOPHUS ROBINSON  
DONNA MC GILBERRY

FOUR YEAR TERM

PLANNING BOARD

DOROTHY COLLINS  
KAYA MC INTOSH

ZONING BOARD

GARY JOHNSON  
UGORJI UGORJI

cc: Finance  
Bowman & Co  
Mgr.

RESOLUTION NO. 2016-58

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING THE EXTENSION OF PROFESSIONAL SERVICE AGREEMENT WITH BOWMAN & COMPANY, LLP**

**WHEREAS**, by Resolution 2015-6 the Township Council selected and appointed its Municipal Auditor Bowman & Company, LLP ("Bowman"), in accordance with a fair and open process; and

**WHEREAS**, the services to be performed are in such offices that are regulated by law and the persons to be appointed are practicing recognized professions; and

**WHEREAS**, Bowman's term expired on 12/31/15, and the Council extended the following their agreements by 30 days on January 1, 2016 by Resolution 2016-6A to January 31, 2016; and

**WHEREAS**, by Resolution 2016-28A Council extended Bowman's agreement to March 1, 2016; and:

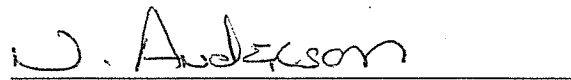
**WHEREAS**, Council has found it in the interest of the Township to complete the present budget process with the present municipal auditor Bowman & Company, LLP.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Willingboro, assembled in public session on this 7<sup>th</sup> day of March, 2016, that the contract of the municipal auditor Bowman & Company, LLP, is extended to June 30, 2016.

**BE IT FURTHER RESOLVED** that a copy of this resolution will be provided to the Finance Director, Township Manager and Bowman & Company, LLP.

Attest:

  
Sarah Wooding, RMC  
Township Clerk

  
Nathaniel Anderson, Mayor

NOT NEEDED

**RESOLUTION NO. 2016-59**  
**AUTHORIZING**  
**AN EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL**

**WHEREAS**, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed; and

**WHEREAS**, a request has been made of the Township Council assembled in public session on this 7th day of March, 2016 to convene a closed Executive session consistent with the provisions of N.J.S.A. 10:4-12b; and

**NOW, THEREFORE**, upon motion duly made and seconded and passed by a vote of in favor and opposed, **BE IT RESOLVED** by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey that an Executive Session of the Township Council meeting shall be convened to discuss one or more of the following categories as noted:

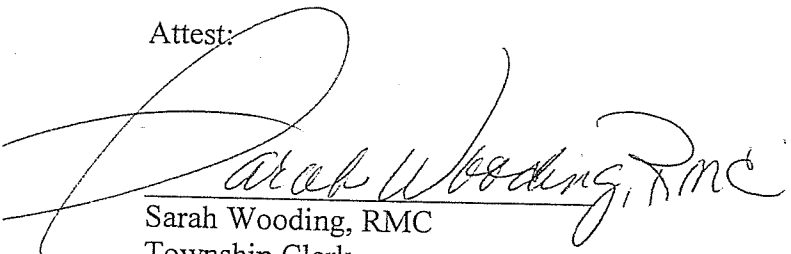
- \_\_\_\_\_ 1. Any matter which, by express provision of federal law, state statute or rule of court is rendered confidential or excluded from the public portion of the meeting.
- \_\_\_\_\_ 2. Any matter in which the release of information would impair the right to receive funds from the United States Government.
- \_\_\_\_\_ 3. Any material the disclosure of which constitutes and unwarranted invasion of privacy as set forth in N.J.S.A. 10:4-12b(3).
- \_\_\_\_\_ 4. Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees.
- \_\_\_\_\_ 5. Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed.
- \_\_\_\_\_ 6. Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law.
- \_\_\_\_\_ 7. Any pending or anticipated litigation or contract negotiations in which Township Council is or may become a party.
- \_\_\_\_\_ 8. Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.

- \_\_\_9. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment and other categories set forth in N.J.S.A. 10:4-12b(8).
- \_\_\_10. Any deliberations occurring after a public hearing that may result in the imposition of specific civil penalty or the suspension of loss of a license or permit as set forth in N.J.S.A. 10:9-12b(9).

**BE IT FURTHER RESOLVED** that the general nature of the subject to be discussed relates to:

**BE IT FURTHER RESOLVED** that the time when and the circumstances under which the discussion conducted in closed session will be disclosed to the public, in accordance with N.J.S.A. 10:4-14, and to the extent that it is not inconsistent with N.J.S.A. 10:4-12.

N. Anderson  
Nathaniel Anderson., Mayor

Attest:  
  
Sarah Wooding, RMC  
Township Clerk