

cc: gill

RESOLUTION 2015- 131

TOWNSHIP OF WILLINGBORO

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TOWNSHIP TO PURCHASE AND IMPLEMENT AN ONLINE WEB-BASED REGISTRATION PROGRAM FOR THE RECREATION AND PARKS DEPARTMENT AND ADDITIONAL REQUIRED HARDWARE AND SOFTWARE FOR CREDIT CARD PROCESSING

WHEREAS, the Township of Willingboro has a need to purchase and implement an online web-based registration program for the Recreation and Parks Department and additional required hardware and software for credit card processing as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44a-20.4; and

WHEREAS, pursuant to N.J.S.A. 40A:11-3, and Ordinance 2009-23, the Township appointed a Qualified Purchasing Agent; and

WHEREAS, pursuant to N.J.S.A. 40A:11-3, contracts for goods or services which do not exceed \$36,000.00 may be awarded by the Qualified Purchasing Agent without publicly advertising for bids; and

WHEREAS, three vendor quotes were obtained to purchase and implement an online web-based registration program for the recreation and parks department and additional required hardware and software for credit card processing from:

1. Vermont Systems 12 Market Place, Essex Junction, Vermont, 08542, in the amount of \$37,857.00;
2. E-Trak Plus Inc., 8500 Santé Fe Drive, Overland Park, KS 66212, in the amount of \$55,000.00; and
3. Active Network, LLC located at 717 N. Harwood Street, Suite 2500, Dallas TX 75201 with the lowest submitted proposal, indicating they will provide and implement an online web-based registration program for the recreation and parks department for a cost of \$16,400.00, and additional required hardware and software for credit card processing for a cost not to exceed an additional \$5,000.00 for a total cost not to exceed \$21,400.00; and

WHEREAS, the Qualified Purchasing Agent has determined and certified in writing that the value of the contract to purchase and implement an online web-based registration program for the recreation and parks department and additional required hardware and software for credit card processing for a cost of \$21,400.00; and

WHEREAS, Active Network, LLC located at 717 N. Harwood Street, Suite 2500, Dallas TX 75201 has submitted a proposal on May 15, 2015 indicating they will provide services to purchase and implement an online web-based registration program for the recreation and parks department and additional required hardware and software for credit card processing for a cost not to exceed the amount of \$21,400.00; and

WHEREAS, the anticipated term of this contract will expire when the contract is fulfilled; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.5, this is a Non-Fair Open Contract, which has been certified to have an anticipated value in excess of \$17,500.00, in aggregate to this vendor; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.5 Active Network, LLC located at 717 N. Harwood Street, Suite 2500, Dallas TX 75201 has completed and submitted a Business Entity Disclosure Certification which certifies that:

1. Active Network, LLC located at 717 N. Harwood Street, Suite 2500, Dallas TX 75201 has not made any reportable campaign contributions in the previous 12 months to a political party or candidate committee of any person serving in elective public office in the Township of Willingboro; and

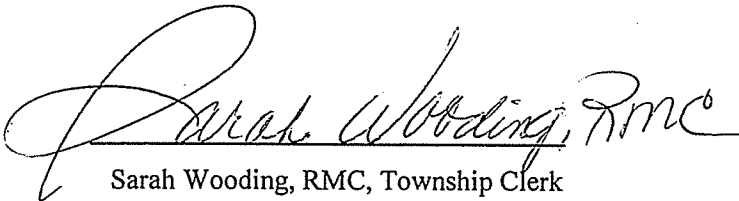
2. Active Network, LLC located at 717 N. Harwood Street, Suite 2500, Dallas TX 75201 is prohibited from making any campaign contributions, reportable according to N.J.S.A. 19:44-1 throughout the term of the contract.

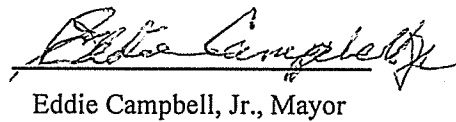
WHEREAS, funds are requested and encumbered as needed for this purpose.

NOW THEREFORE, BE IT RESOLVED on this 20th day of October, 2015 in open public session that the Township Council of the Township of Willingboro authorizes the Mayor to execute an agreement with Active Network, LLC located at 717 Harwood Street, Suite 2500, Dallas TX 75201 for that is consistent with this resolution to expire when contract is fulfilled; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be provided to Active Network, LLC located at 717 N. Harwood Street, Suite 2500, Dallas TX 75201 for its information and attention.


Sarah Wooding, RMC, Township Clerk


Eddie Campbell, Jr., Mayor

cc: Linda B.
Heritage Bus.
Finance
Vann

RESOLUTION 2015- 132

TOWNSHIP OF WILLINGBORO

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TOWNSHIP PRINTER MANAGEMENT AND MAINTENANCE SERVICES

WHEREAS, the Township of Willingboro has a need to acquire Print Management And Maintenance Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, pursuant to N.J.S.A. 40A:11-3, and Ordinance 2009-23, the Township appointed a Qualified Purchasing Agent; and

WHEREAS, pursuant to N.J.S.A. 40A:11-3, contracts for goods or services which do not exceed \$36,000.00 may be awarded by the Qualified Purchasing Agent without publicly advertising for bids; and

WHEREAS, three vendor quotes were sought for toner and maintenance for Print Management and Maintenance Services to include parts, labor and supply items for the term of this agreement from:

1. W.B. Mason was unable to supply both printer management and maintenance services for a competitive quote.
2. Office Basics, Inc. at the cost of \$1013.32/8624 monthly allowance for color copies with a cost of 0.1175 for overages, and 769.48/26084 monthly allowance for black and white copies with a cost of 0.0295 for overages, monthly cost of \$1782.80; and
3. Heritage Business Systems, Inc. at the cost of \$893.54/8624 monthly allowance for color copies with a cost of 0.10360 for overages, and \$492.99/26084 monthly allowance for black and white copies with a cost of 0.01890 for overages; and

WHEREAS, Heritage Business Systems, Inc. submitted the lowest proposal for the print management and maintenance services, including parts, labor and supply items; and

WHEREAS, the Qualified Purchasing Agent has determined and certified in writing that the value of the contract for the Print Management and Maintenance Services, at a cost of \$1386.53 per month and for additional print management and maintenance services overage as needed, will not exceed \$35,900.00 per annum to expire September 6, 2016, which contract may be extended up to two (2) times (for one year each) upon the approval of this governing body; and

WHEREAS, Heritage Business Systems, Inc. has submitted a proposal on September 6, 2015 indicating they will provide additional Print Management And Maintenance Services as needed and the cost will not exceed \$35,900.00 per annum to expire September 6, 2016; and

WHEREAS, the anticipated term of this contract will expire September 6, 2016; and

WHEREAS, by resolution, this governing body may extend this contract two (2) times (for one year each); and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.5, this is a Non-Fair Open Contract, which has been certified to have an anticipated value in excess of \$17,500.00; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.5 **Heritage Business Systems, Inc. 1263 Glen Avenue, Moorestown, NJ 08057** has completed and submitted a Business Entity Disclosure Certification which certifies that:

1. **Heritage Business Systems, Inc. 1263 Glen Avenue, Moorestown, NJ 08057** has not made any reportable campaign contributions in the previous 12 months to a political party or candidate committee of any person serving in elective public office in the Township of Willingboro; and

2. **Heritage Business Systems, Inc. 1263 Glen Avenue, Moorestown, NJ 08057** is prohibited from making any campaign contributions, reportable according to N.J.S.A. 19:44-1 throughout the term of the contract.

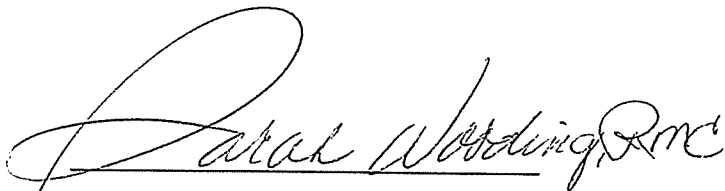
WHEREAS, funds are requested and encumbered as needed for this purpose by requisition up to \$35,900.00 per annum.

NOW THEREFORE, **BE IT RESOLVED** on this 20th day of October, 2015 in open public session that the Township Council of the Township of Willingboro authorizes the Mayor to execute an agreement with **Heritage Business Systems, Inc. 1263 Glen Avenue, Moorestown, NJ 08057** that is consistent with this resolution to expire September 6, 2016; and

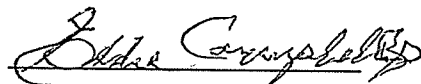
BE IT FURTHER RESOLVED by resolution, this governing body may extend this contract two (2) times (for one year each); and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be provided to **Heritage Business Systems, Inc. 1263 Glen Avenue, Moorestown, NJ 08057** for its information and attention.



Sarah Wooding, RMC
Township Clerk



Eddie Campbell, Mayor

cc: Tax Assessor
Burl. Co. Tax Dept
finance

RESOLUTION 2015- 133

A RESOLUTION REAPPOINTING THE TAX ASSESSOR
FOR THE TOWNSHIP OF WILLINGBORO FOR A FOUR YEAR TERM

WHEREAS, the term of the Tax Assessor of the Township of Willingboro expires on June 30, 2015; and

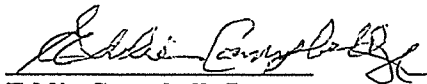
WHEREAS, it is necessary that the Township Council appoint a Tax Assessor for the Township of Willingboro, to hold office pursuant to N.J.S.A. 40A:9-148, for a four year term; and

WHEREAS, the Township Council has determined that the appointment of Justin Lamicella, C.T.A. is in the best interest of the Township of Willingboro.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro assembled in public session this 20th day of October , 2015 that:


1. Justin Lamicella, C.T.A. be and hereby is appointed as Tax Assessor for the Township of Willingboro, for a term expiring June 30, 2019, and to hold office as provided by law.
2. The hours for the Tax Assessor shall be on a part-time basis to average two and one-half days per week, with the specific hours to be fixed by the Tax Assessor with the approval of the Township Manager.
3. The Salary for the Tax Assessor be and hereby is fixed as per salary Ordinance.
4. Justin Lamicella, C.T.A., as Tax Assessor for the Township of Willingboro and the Tax Attorney, appointed by Council are hereby authorized to represent the interest of the Township of Willingboro in any appeal in which the Township of Willingboro has an interest and the Tax Attorney is hereby authorized to execute stipulations or settlements on behalf of the Township of Willingboro.

BE IT FURTHER RESOLVED that certified copies of this Resolution be provided to Justin Lamicella, C.T.A. to the Burlington County Board of Taxation and to the Township Manager and the Chief Financial Officer of the Township of Willingboro for their information and attention.



Eddie Campbell, Jr.
Mayor

ATTEST:



SARAH WOODING
TOWNSHIP CLERK

RESOLUTION NO. 2015--134
A RESOLUTION OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING
AN EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL

WHEREAS, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed; and

WHEREAS, a request has been made of the Township Council assembled in public session on this 20th of October, 2015 to convene a closed Executive session consistent with the provisions of N.J.S.A. 10:4-12b; and

NOW, THEREFORE, upon motion duly made and seconded and passed by a vote of 5 favor and 0 opposed, **BE IT RESOLVED** by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey that an Executive Session of the Township Council meeting shall be convened to discuss one or more of the following categories as noted:

1. Any matter which, by express provision of federal law, state statute or rule of court is rendered confidential or excluded from the public portion of the meeting.
2. Any matter in which the release of information would impair the right to receive funds from the United States Government.
3. Any material the disclosure of which constitutes and unwarranted invasion of privacy as set forth in N.J.S.A. 10:4-12b(3).
4. Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees.
5. Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed.
6. Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law.
- X 7. Any pending or anticipated litigation or contract negotiations in which Township Council is or may become a party.
8. Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.

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Any matter involving the employment, appointment, termination of employment, terms and conditions of employment and other categories set forth in N.J.S.A. 10:4-12b(8).

10. Any deliberations occurring after a public hearing that may result in the imposition of specific civil penalty or the suspension or loss of a license or permit as set forth in N.J.S.A. 10:9-12b(9).

BE IT FURTHER RESOLVED that the general nature of the subject to be discussed relates to:

Personnel & Litigation (Jeff Auerbach)

BE IT FURTHER RESOLVED that the time when and the circumstances under which the discussion conducted in closed session will be disclosed to the public, in accordance with N.J.S.A. 10:4-14, and to the extent that it is not inconsistent with N.J.S.A. 10:4-12.

Eddie Campbell, Jr.
Eddie Campbell, Jr., Mayor

Attest:

Sarah Wooding RMC
Sarah Wooding, RMC
Township Clerk