

cc: Finance

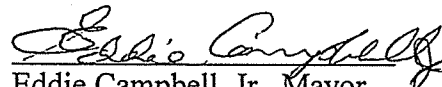
**RESOLUTION NO. 2014-131**

**Authorizing the Approval of Vouchers for Payment & Ratification**

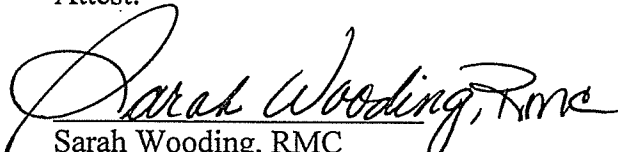
Whereas, Willingboro Township Council received the September 2014, Bill List and had an opportunity to review said Bill List; and

Now, Therefore, Be It Resolved by the Township Council of the Township of Willingboro, assembled in public session this 7th day of October, 2014 that the Council hereby authorizes the Approval of Vouchers for Payment and Ratification including those items purchased under state contract and identified as such and all Trust Other Accounts (Recreation Trust, Tax Redemption, Escrow, and Dedicated by Rider Accounts).

Be It Further Resolved that a copy of this resolution shall be forwarded to the Director of Finance for her information and attention.

  
Eddie Campbell, Jr., Mayor

Attest:

  
Sarah Wooding, RMC  
Township Clerk

cc: Finance

**RESOLUTION NO. 2014--132**

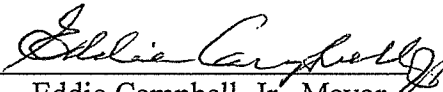
**A RESOLUTION AUTHORIZING REFUNDS FOR  
OVERPAYMENTS OF TAXES**

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicate overpayments of taxes due and overpayments; and

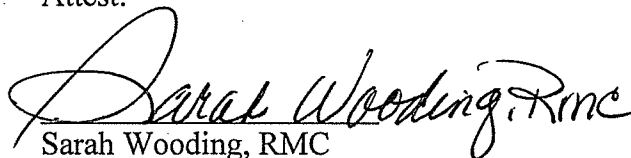
WHEREAS, refunds are due for these overpayments as listed on the attached schedule and made a part hereto;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 7th day of October 2014, that refunds be made as per the attached schedule; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director for her information, attention and compliance.

  
Eddie Campbell, Jr., Mayor

Attest:

  
Sarah Wooding, RMC  
Township Clerk

CC: Finance  
R+V  
Asphalt Sq

**RESOLUTION NO. 2014- 133**

**A RESOLUTION OF THE TOWNSHIP OF WILLINGBORO  
AUTHORIZING CHANGE ORDER #1-FINAL FOR YEAR 2 ROAD IMPROVEMENT  
PROGRAM "RECONSTRUCTION OF VARIOUS STREETS."**

**WHEREAS**, on or about August 14, 2014 the Township Council of the Township of Willingboro entered into a contract with Asphalt Paving Systems, Inc., P.O. Box 530 Hammonton, New Jersey 08037 for Year 2 Road Improvement Program "Reconstruction of Various Streets," pursuant to the Local Public Contracts Law, N.J.S.A. 40:11-1, et seq.; and

**WHEREAS**, the original contract amount was awarded for \$487,860.90; and

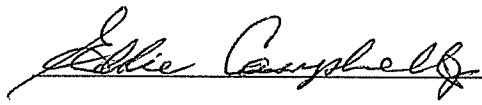
**WHEREAS**, the amended final contract amount is \$466,812.77, representing a reduction final adjustment of as-built quantities and contracts costs of \$21,048.13; and

**WHEREAS**, Township Engineer has found the proposed change order and reduction to be acceptable; and

**WHEREAS**, Township Council has reviewed the Engineer's recommendation for the Change Order #1 FINAL, amending the final contract amount to Four Hundred Sixty Six Thousand Eight Hundred Twelve Dollars and 77/100 (\$466,812.77).

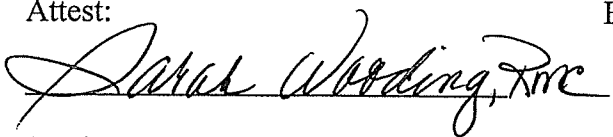
**NOW THEREFORE, BE IT RESOLVED** that in open public session on this 7<sup>th</sup> day of October 2014 that the Township Council of the Township of Willingboro hereby accepts Change Order #1-Final for the Year 2 Road Improvement Program "Reconstruction of Various Streets," and amends the contract amount for this project to \$466,812.77 for Asphalt Paving Systems, Inc.

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be provided to the Township Engineer, Finance director, and Asphalt Paving Systems, Inc.

  
\_\_\_\_\_

Eddie Campbell, Jr., Mayor

Attest:

  
\_\_\_\_\_

Sarah Wooding, RMC, Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Anderson	<input checked="" type="checkbox"/>			
Councilman Holley	<input checked="" type="checkbox"/>			
Councilman Walker	<input checked="" type="checkbox"/>			
Deputy Mayor Jennings	<input checked="" type="checkbox"/>			
Mayor Campbell	<input checked="" type="checkbox"/>			

CC: Finance  
R+V  
Asphalt Paving

**Resolution No. 2014- 134**

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE  
TOWNSHIP OF WILLINGBORO RELEASING  
RETAINAGE AND AUTHORIZING PAYMENT CERTIFICATE NO. 2 FINAL  
TO ASPHALT PAVING SYSTEMS, INC., FOR YEAR 2 ROAD IMPROVEMENT  
PROGRAM "RECONSTRUCTION OF VARIOUS STREETS"**

**WHEREAS**, the Township of Willingboro's Engineers Remington, Vernick & Arango Engineers, Inc. has submitted the Payment Certificate No. 2 FINAL, representing the final payment in the amount of \$23,041.82 and a request for a release of retainage in the amount of \$8,875.42 to Asphalt Paving Systems, Inc., for the Year 2 Road Improvement Program "Reconstruction of Various Streets," and authorizing final payment; and

**WHEREAS**, the Township engineer has determined that no further work is being performed on this project; and

**WHEREAS**, it is the recommendation of the Township's Engineer that the Township of Willingboro release the retainage for this project in the amount of \$8,875.42, since all outstanding invoices have been satisfied.

**WHEREAS**, the Payment Certificate No. 2 Final representing the final payment in the amount of \$23,041.82 has been reviewed and approved by the Township Engineer; and

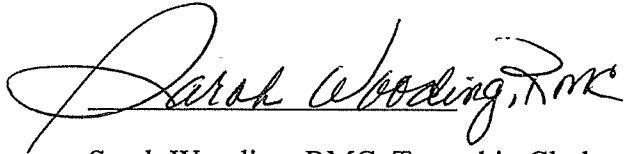
**WHEREAS**, it is in the best interest of the Township of Willingboro to release the retainage for this project in the amount of \$8,875.42 Asphalt Paving Systems, Inc. and it is the intention of the Township Council to authorize final payment in the amount of \$23,041.82, in accordance with the Township Engineer's recommendations in Payment Certificate No.2 Final, for the Year 2 Road Improvement Program "Reconstruction of Various Streets."

**NOW THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Willingboro, assembled in public session this 7<sup>th</sup> day of October, 2014, that the Retainage in the amount \$8,875.42, for the Year 2 Road Improvement Program "Reconstruction of Various Streets," shall be released, and the final payment of \$ \$23,041.82 issued to Asphalt Paving Systems, Inc., in accordance with the Payment Certificate No. 2 Final, for a total of \$31,917.24, in accordance with the Township Engineer's recommendations.

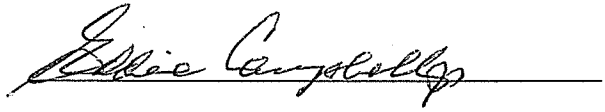
**BE IT FURTHER RESOLVED**, that copies of this resolution shall be provided to the Finance Director, the Township Engineer and Asphalt Paving Systems, Inc., for their information and attention.

ATTEST:

Township of Willingboro

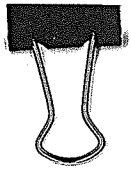


Sarah Wooding, RMC, Township Clerk



Eddie Campbell, Jr., Mayor

Recorded Vote	Yes	No	Abstain	Absent
Councilman Anderson	<input checked="" type="checkbox"/>			
Councilman Holley	<input checked="" type="checkbox"/>			
Councilman Walker	<input checked="" type="checkbox"/>			
Deputy Mayor Jennings	<input checked="" type="checkbox"/>			
Mayor Campbell	<input checked="" type="checkbox"/>			



*cc: Finance  
R+V  
Asphalt Sys*

**RESOLUTION NO. 2014- 135**

**A RESOLUTION OF THE TOWNSHIP OF WILLINGBORO RELEASING THE PERFORMANCE BOND OF ASPHALT PAVING SYSTEMS, INC. FOR THE YEAR 2 ROAD IMPROVEMENT PROGRAM "RECONSTRUCTION OF VARIOUS STREETS" AND ACCEPTING A TWO YEAR MAINTENANCE BOND**

**WHEREAS**, Remington, Vernick & Arango Engineers, and Affiliates, has inspected the Year 2 Road Improvement Program "Reconstruction of Various Streets" project to assess the status of bonded improvements by Asphalt Paving Systems, Inc.; and

**WHEREAS**, the Township's Engineer has determined that the condition of the improvements is satisfactory; and

**WHEREAS**, it is the recommendation of the Township's Engineer that the Township of Willingboro release the Performance Surety Bond # 998003211 in the amount of Four Hundred Eighty Seven Thousand eight Hundred Sixty Dollars and 90/100 cents (\$ 487,860.90) and upon a posting of a two year Maintenance Bond # 998003211M in the amount of Four Hundred Sixty Six Thousand Eight Hundred Twelve and 77/100 dollars (\$466,812.77) provided that the release of the Performance Bond is contingent upon the payment of all outstanding escrow invoices.

**WHEREAS**, it is the intention of the Township Council and in the best interest of the Township of Willingboro to release the performance bond and accept a two year maintenance bond from Asphalt Paving Systems, Inc., the amounts referenced herein, contingent upon the payment of all outstanding escrow invoices, in accordance with the Township Engineer's recommendations.

**NOW THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Willingboro, assembled in public session this 7th day of October 2014, that the Asphalt Paving Systems, Inc. performance bond # 998003211 in the amount of Four Hundred Eighty Seven Thousand Eight Hundred Sixty Dollars and 90/100 cents (\$ 487,860.90) will be released, and it will accept a two year Maintenance Bond # 998003211M in the amount of Four Hundred Sixty Six Thousand Eight Hundred Twelve and 77/100 dollars (\$466,812.77) provided that the release of the Performance Bond is contingent upon the payment of all outstanding escrow invoices.

**BE IT FURTHER RESOLVED**, that copies of this resolution shall be provided to the Finance Director, the Township Engineer, and Asphalt Paving Systems, Inc., for their information and attention.

ATTEST:

*Sarah Wooding, RMC*

Sarah Wooding, RMC, Twp Clerk

*Eddie Campbell, Jr.*

Eddie Campbell, Jr., Mayor

**Recorded Vote**

Councilman Anderson

Councilman Holley

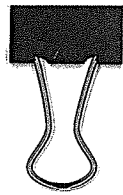
Councilman Walker

Deputy Mayor Jennings

Mayor Campbell

**Yes No Abstain Absent**

cc: Kendall B.



## Township of Willingboro

### Resolution No. 2014-136

#### A RESOLUTION AUTHORIZING A BIKEWAYS GRANT APPLICATION WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION AND EXECUTION OF THE GRANT AGREEMENT.

**WHEREAS**, the Township of Willingboro has existing bicycle routes that run from Garfield Park North to Mill Creek Park connecting schools, local businesses, Mill Creek Park and the JFK Community Center, and;

**WHEREAS**, the Township of Willingboro wishes to encourage its citizens to maintain their health and wellness and to improve safe transportation with bicycle riding;

**WHEREAS**, the deterioration of existing bicycle paths have created undesirable riding conditions for experienced and novice bicycle riders; and

**WHEREAS**, the Township of Willingboro wishes to repair or improve the existing bicycle routes that run from Garfield Park North to Mill Creek Park within the Township and provide appropriate connections and signage for the bicycle routes, as well as to provide ADA compliant sidewalk ramps.

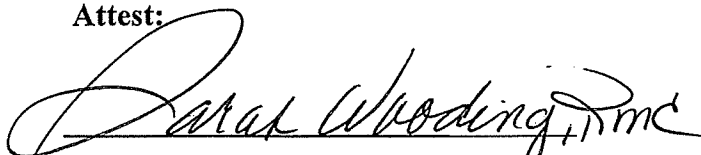
**WHEREAS**, the Township Council of the Township of Willingboro finds that it is in the best interest of the Township to make application for a Bikeways Grant with the New Jersey Department of Transportation to improve and reconstruct the existing bicycle paths.

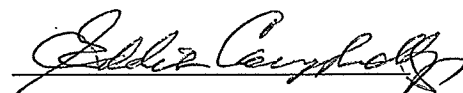
**NOW, THEREFORE, BE IT RESOLVED** on this 7<sup>th</sup> day of October 2014, in open public session of the Township Council of the Township of Willingboro that an electronic grant application may be made to the New Jersey Department of Transportation on behalf of the Township of Willingboro; and

**BE IT FURTHER RESOLVED** that the Mayor and the Township Clerk are hereby authorized to execute the necessary documents and agreements on behalf of the Township of Willingboro to accept and approve of the terms and conditions of the grant agreement, subject to legal review.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution shall be provided to the Director of the Parks and Recreation Department and the New Jersey Department of Transportation.

Attest:

  
Sarah Wooding, RMC, Township Clerk

  
Eddie Campbell, Jr., Mayor



cc: Ms. Diggs  
Barbara L.

**RESOLUTION 2014--137**

**Resolution Establishing a Policy for the Retention of Surplus**

Whereas, a formal policy regarding surplus serves as a basis for decisions concerning the future financial solvency of Willingboro Township; and

Whereas, the lack of a policy could lead bond rating agencies to downgrade our rating; and

Whereas, over the past five years our surplus has increased from a low of zero in 2010 to \$1.3 million in 2014.

It is hereby resolved, that it is the goal of the Township Council of the Township of Willingboro to retain \$1 million yearly in surplus to support of municipal operations and to evaluate the goal annually.

Now therefore, be it resolved, in open public session on this 7<sup>th</sup> day of October 2014, by the Township Council of the Township of Willingboro agrees to this policy.

Attest:

  
 Sarah Wooding, RMC  
 Township Clerk

  
 Eddie Campbell, Jr., Mayor

Recorded Vote	Yes	No	Abstain	Absent
Councilman Anderson	<input checked="" type="checkbox"/>			
Councilman Holley	<input checked="" type="checkbox"/>			
Councilman Walker	<input checked="" type="checkbox"/>			
Deputy Mayor Jennings	<input checked="" type="checkbox"/>			
Mayor Campbell	<input checked="" type="checkbox"/>			

\_\_\_\_\_

cc: Ms. Diggs  
Barbara L.

## RESOLUTION 2014--138

### Resolution Requiring Elected Officials to Attend Instructional Courses

Whereas, we recognize the value of continuing education for elected officials; and

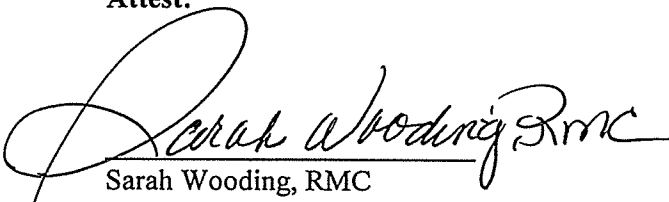
Whereas, there are many opportunities for Council members to attend courses such as ethics, municipal finance, labor relations, risk management, shared services, purchasing, land use administration, personnel, and technology; and

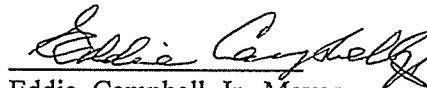
Whereas, the courses may be those approved for continuing education credit by DLGS or in house education provided by a professional, vendor or staff member

It is hereby resolved, that each Council member will take a minimum of one instructional course per year covering the responsibilities and obligations of elected officials.

Now therefore, be it resolved , in open public session on this 7<sup>th</sup> day of October 2014, by the Township Council of the Township of Willingboro agrees to with this policy.

Attest:

  
Sarah Wooding, RMC

  
Eddie Campbell, Jr., Mayor

Recorded Vote	Yes	No	Abstain	Absent
Councilman Anderson	✓			
Councilman Holley	✓			
Councilman Walker	✓			
Deputy Mayor Jennings	✓			
Mayor Campbell	✓			

cc: Ruckel  
Linda B.  
Finance

RESOLUTION 2014- 139

**RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO ENTER INTO A 3 YEAR LEASE WITH OPTION TO PURCHASE FIVE (5) 2015 FORD INTERCEPTOR POLICE SEDAN VEHICLES AND ONE (1) 2015 FORD INTERCEPTOR UTILITY VEHICLE THROUGH THE STATE OF NEW JERSEY COOPERATIVE PRICING SYSTEM (VENDOR 82925) CONTRACT T2776 : POLICE VEHICLES: SEDANS AND SPORT UTILITY VEHICLES; WITH AN INCLUSIVE EMERGENCY EQUIPMENT PACKAGE AT A DISCOUNTED RATE (VENDOR 81165) CONTRACT T1786 : EQUIPMENT ACQUISITION & INSTALLATION FOR MARKED AND UNMARKED POLICE VEHICLES FUNDED THROUGH FORD CREDIT MUNICIPAL FINANCE PROGRAM**

*WHEREAS*, The Township of Willingboro wishes to enter into a three (3) year lease with option to purchase five (5) 2015 Ford Interceptor Police Sedan vehicles and one (1) 2015 Ford Interceptor Utility Vehicle through the State of New Jersey Cooperative Pricing System (Vendor 82925) Contract T2776: Police Vehicles: Sedan and Sport Utility Vehicles with an inclusive emergency equipment package at a discounted rate through the State of New Jersey Cooperative Pricing System (Vendor 81165) Contract T1786: Equipment Acquisition & installation for marked and unmarked police vehicles, awarded to Chas. S. Winner, Incorporated, doing business as Winner Ford of Cherry Hill, located at 250 Haddonfield-Berlin Road, Cherry Hill, NJ 08034 to be funded through Ford Credit Municipal Finance Program; and

*WHEREAS*, the Township of Willingboro is a member in good standing with the State of New Jersey Cooperative Pricing System per Willingboro Township Resolution 2013-30; and

*WHEREAS*, Chas. S. Winner, Incorporated, doing business as Winner Ford of Cherry Hill, located at 250 Haddonfield-Berlin Road, Cherry Hill, NJ 08034 has been awarded through the State of New Jersey Cooperative Pricing System (Vendor 82925) Contract T2776: Police Vehicles: Sedan and Sport Utility Vehicles for the contract period of October 25, 2012 to October 24, 2014; and the (Vendor 81165) Contract T1786: Equipment Acquisition & installation for marked and unmarked police vehicles for the contract period of April 2, 2012 to April 15, 2015; and with a 3 Year Lease with an option to purchase through Ford Credit Municipal Finance Program;

*WHEREAS*, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Law, *NJS.A.* 40A: 11-12; and

*WHEREAS*, Winner Ford of Cherry Hill and Ford Credit Municipal Finance Program has submitted a proposal *September 15, 2014* indicating they will fund the monies to lease the five (5) 2015 Ford Interceptor Police Sedan Vehicles and one (1) 2015 Ford Interceptor Utility Vehicle with inclusive Emergency Equipment Package at a discounted rate from Winner Ford of Cherry Hill, an authorized vendor, through a 36 month term lease, with an annual percentage rate of 5.75% through Ford Credit Municipal Finance Program and the total amount to be funded is \$187,643.00; payable as three (3) annual in advance payments of \$66,075.29. At the end of the lease, the Township will buy the vehicles with the purchase price of \$1; and

*WHEREAS*, the qualified purchasing agent recommends the utilization of this contract on the grounds that it represents the best price available, and based on approval from Winner Ford of Cherry Hill, and Ford Credit Municipal Finance Program, and certification of the funds available; and

*WHEREAS*, the lease funds have been appropriated through the Police Department 2014 Operating Budget for the first advanced annual payment of \$66,075.29; and

*WHEREAS*, the second advanced annual payment of \$66,075.29 shall be appropriated in the 2015 Police Department Operating Budget, upon extension of this resolution; and

*WHEREAS*, the third installment of the advanced annual payment of \$66,075.29 shall be appropriated in the 2016 Police Department Operating Budget upon extension of this resolution; and

*WHEREAS*, with the actual cost for the lease with purchase option of five (5) 2015 Ford Police Interceptors and one (1) 2015 Ford Interceptor Utility Vehicle is expected not to exceed \$187,643.00 and \$1.00 over 36 months; and

*WHEREAS*, the funds are available for this purpose as is indicated by the Chief Finance Officer's attached certification for the availability of 2014 funds for this contract; and

*WHEREAS*, the anticipated term of this contract is one (1) year and may be extended up to two (2) times upon approval by this governing body.

*NOW THEREFORE, BE IT RESOLVED* by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey, on this October 7, 2014 in open public session that the Township Council authorizes the Mayor to execute a lease/purchase agreement with Winner Ford of Cherry Hill; an authorized vendor; to acquire five (5) 2015 Ford Interceptor Police Sedan Vehicles and one (1) Ford Interceptor Utility Vehicle with inclusive Emergency Equipment Package at a discounted rate through a Lease/Purchase Program; and to be funded through Ford Credit Municipal Finance Program; and that is consistent with this resolution, and

*BE IT FURTHER RESOLVED*, Funds have been appropriated through the Police Department 2014 Operating budget.

*BE IT FURTHER RESOLVED*, the Township Council authorizes the Mayor to execute a 36 month lease agreement with Ford Credit Municipal Finance Program with an annual percentage rate of 5.75%. The total amount to be funded is \$187,643.00. At the end of the lease, the township will own the vehicles for the cost of \$1.00; and

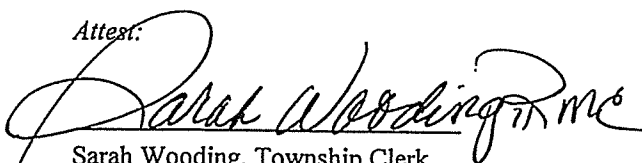
*BE IT FURTHER RESOLVED*, the Mayor is hereby authorized to sign the contract documents necessary to effectuate the award of this contract subject to the Solicitor's review and approval of any and all contractual documents prepared in furtherance of this award; and

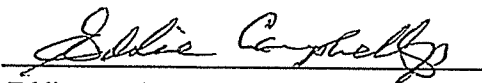
*BE IT FURTHER RESOLVED*, that this resolution shall take effect immediately upon passage for a term of one (1) year and may be extended up to two (2) times as approved by this governing body; and

*BE IT FURTHER RESOLVED*, that the Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this resolution, and

*BE IT FURTHER RESOLVED*, that certified copies of this Resolution shall be provided to Winner Ford of Cherry Hill, Ford Credit Municipal Finance Program, Public Safety Director and the Finance Director for their information and attention.

Attest:

  
Sarah Wooding, Township Clerk

  
Eddie Campbell, Jr., Mayor

Recorded Vote	Yes	No	Abstain	Absent
Councilman Anderson	✓			
Councilman Holley	✓			
Councilman Walker	✓			
Deputy Mayor Jennings	✓			
Mayor Campbell	✓			

**RESOLUTION NO. 2014- 140**  
**A RESOLUTION OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING**  
**AN EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL**

**WHEREAS**, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed; and

**WHEREAS**, a request has been made of the Township Council assembled in public session on this 7th day of October 2014 to convene a closed Executive session consistent with the provisions of N.J.S.A. 10:4-12b; and

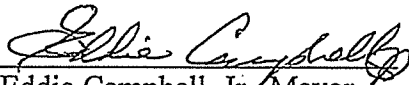
**NOW, THEREFORE**, upon motion duly made and seconded and passed by a vote of \_\_\_ in favor and \_\_\_ opposed, **BE IT RESOLVED** by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey that an Executive Session of the Township Council meeting shall be convened to discuss one or more of the following categories as noted:

- \_\_\_\_\_ 1. Any matter which, by express provision of federal law, state statute or rule of court is rendered confidential or excluded from the public portion of the meeting.
- \_\_\_\_\_ 2. Any matter in which the release of information would impair the right to receive funds from the United States Government.
- \_\_\_\_\_ 3. Any material the disclosure of which constitutes and unwarranted invasion of privacy as set forth in N.J.S.A. 10:4-12b(3).
- \_\_\_\_\_ 4. Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees.
- \_\_\_\_\_ 5. Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed.
- \_\_\_\_\_ 6. Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law.
- ~~\_\_\_\_\_ 7. Any pending or anticipated litigation or contract negotiations in which Township Council is or may become a party.~~
- \_\_\_\_\_ 8. Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.

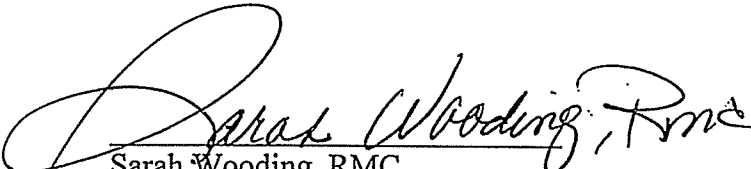
- \_\_\_9. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment and other categories set forth in N.J.S.A. 10:4-12b(8).
- \_\_\_ 10. Any deliberations occurring after a public hearing that may result in the imposition of specific civil penalty or the suspension of loss of a license or permit as set forth in N.J.S.A. 10:9-12b(9).

**BE IT FURTHER RESOLVED** that the general nature of the subject to be discussed relates to: *Hadley Contract*

**BE IT FURTHER RESOLVED** that the time when and the circumstances under which the discussion conducted in closed session will be disclosed to the public, in accordance with N.J.S.A. 10:4-14, and to the extent that it is not inconsistent with N.J.S.A. 10:4-12.

  
Eddie Campbell, Jr., Mayor

Attest:

  
Sarah Wooding, RMC  
Township Clerk