

3/6/13  
fully executed copies:  
D.W. (Vann) cc: Beverly ✓  
B.L.  
D. Wallace  
B.L.

**TOWNSHIP OF WILLINGBORO  
RESOLUTION 2013 -14**

**A RESOLUTION AUTHORIZING THE EXECUTION OF SHARED SERVICES  
AGREEMENT WITH THE CITY OF BEVERLY FOR HOUSING INSPECTION  
SERVICES.**

WHEREAS, the Township of Willingboro ("Township") has determined that it is in the best interest of the Township to cooperate with the City of Beverly ("Beverly") regarding the provision of Housing Inspection Services for inspection of residential properties for rental and resale; and

WHEREAS, the Township and Beverly wish to cooperate in furthering their mutual ability to housing inspection and associated services (hereinafter "the Services") which are beneficial to the Township and its residents and to Beverly and its residents; and

WHEREAS, the Township and the County wishes to memorialize the provision of the Services for the period of January 1, 2013 to December 1, 2013;


WHEREAS, N.J.S.A. 40A:65-1, et seq. authorizes the Township and the City of Beverly to enter into the Shared Services agreement for joint provision of any service for which that party is authorized to enter within its jurisdiction ("Agreement"); and

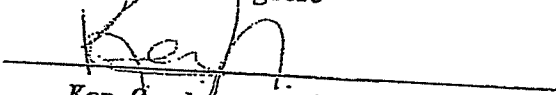
WHEREAS, the purpose of the Agreement is to define the responsibilities and duties between the Township and the City of Beverly;

WHEREAS, the Township Council has reviewed the proposed Agreement, a copy of which is attached hereto, and determined that it is in the public interest of and will benefit the Township of Willingboro; and

NOW THEREFORE, BE IT RESOLVED, on this 22<sup>nd</sup> day of January, 2013, the Township Council of the Township of Willingboro assembled in open public session, hereby authorizes the Mayor to execute a Shared Service Agreement on behalf of the Township Council, with the City of Beverly for Housing Inspection Services, in accordance with N.J.S.40A:65-1, et seq.

BE IT FURTHER RESOLVED that a copy of this resolution shall be provided to the City of Beverly for their information and attention.

  
Sarah Wooding, RMC, Clerk

Township of Willingboro  
  
Ken Gordon, Jr.  
Deputy Mayor

**SHARED SERVICES  
AGREEMENT BETWEEN  
THE TOWNSHIP OF WILLINGBORO AND THE CITY OF BEVERLY  
FOR HOUSING INSPECTION SERVICES**

THIS AGREEMENT by and between Willingboro Township, a municipal body politic having its offices at 1 Rev Dr. M. L. King Jr. Drive, Willingboro, New Jersey, 08046, and the City of Beverly, New Jersey, a body politic having its offices located at 446 Broad Street, Beverly, New Jersey, 08010, is dated this 1st day of January, 2013.

WHEREAS, The Township of Willingboro, by ordinance, has duly enacted a housing inspection ordinance and any amendments thereto, for residential properties, and;

WHEREAS, the City of Beverly is desirous of utilizing housing inspection services of Willingboro Township for resale and rental inspections of residential properties, and;

WHEREAS, the award of this contract to the Willingboro Township is made consistent with and pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq.;

WHEREAS, this is an exception to the bidding requirements as set forth in the "Local Public Contracts Law," pursuant to N.J.S.A. Section 40A:11-5(2).

NOW, THEREFORE, in consideration of the terms, conditions, mutual benefits and covenants hereinafter set forth, the Township of Willingboro and the City of Beverly make this agreement.

1. The City of Beverly shall retain the inspection services of the Township of Willingboro for rental and resale inspection of residential properties and the Township of Willingboro will be responsible for preparing the inspection reports for processing in accordance with the ordinances of the City of Beverly.
2. It is the City of Beverly's responsibility to retain the appropriate documentation for five years in the event of a field review.
3. Willingboro Township reserves the right to reasonably amend the specifications of this agreement by giving a thirty (30) day written notification to the City of Beverly of any changes thereto.
- \*\* 4. The City of Beverly shall pay a fee of \$45.00 per inspection. The City of Beverly will pay all invoices within thirty (30) days of submission. \*\*And \$15.00 for each re-inspection.
5. This agreement is the entire agreement between Willingboro Township and the City of Beverly and supersedes all previous agreements and discussions.

- 6. Any amendments hereto must be in writing and must be duly executed by the Township of Willingboro and the City of Beverly to become effective.
- 7. This agreement will be entirely performed within the State of New Jersey and it shall be construed in accordance with the laws thereof.
- 8. If any provision of this Agreement is determined by a court of competent jurisdiction to be illegal, void, ultra vires, or unconstitutional, the remainder of this Agreement shall continue in full force and effect from the date herein.

IN WITNESS WHEREOF the parties hereto have set the hands of the proper public officials authorized to execute this agreement on behalf of the Township of Willingboro and the City of Beverly as of the date and year first above written.

Attest:

WILLINGBORO TOWNSHIP

*Barbara A. Woodring, RMC*  
 Township Clerk

*Jacqueline Jennings*  
 Jacqueline Jennings, Mayor

Attest:

CITY OF BEVERLY

*Donna F. Snyder*  
 Donna F. Snyder, RMC/CPM  
 Municipal Clerk

*Randy H. Miller*  
 NAME AND TITLE: Randy H. Miller, Mayor

*2/27/2013*  
 Date

Date: *02/27/13*

03/06/2013 14:34

(FAX)16093873558

P.007/009

12/19/2012 15:36

(FAX)

P.002/005

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INTEROFFICE MEMORANDUM

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TO: JOANNE DIGGS, TOWNSHIP ADMINISTRATOR  
FROM: DUANE J. WALLACE, DIRECTOR OF INSPECTIONS  
SUBJECT: SHARED SERVICES AGREEMENT  
DATE: 12/18/2012  
CC: BLIGHTFOOT, S.WOODING, FILE

---

Attached please find a copy of the shared services agreement with the City of Beverly for Resale and Rental Inspections.



# TOWNSHIP OF WILLINGBORO

**MUNICIPAL COMPLEX**  
*I Rev. Dr. M.L. King, Jr. Dr.*  
Willingboro, New Jersey 08046  
(609) 877-2200 FAX (609) 877-1278

January 28, 2013

City Beverly  
446 Broad Street  
Beverly, New Jersey 08010

Resolution 2013—14  
Shared Services-Housing Inspection Services

Municipal Clerk:

Enclosed is a copy of Resolution 2013-14, which was adopted at the Willingboro Township Council meeting of January 22, 2013. Also enclosed are two copies of the agreement. It would be greatly appreciated if you would sign and return one fully executed copy to my office.

Sincerely,

Sarah Wooding, RMC  
Township Clerk

Encl.

/saw

Cc: Barbara Lightfoot, Willingboro Finance Dept.  
Duane Wallace, Willingboro Dir. of Code Enforcement  
File

**CITY OF BEVERLY  
COUNTY OF BURLINGTON**

**RESOLUTION 2013-57**

**A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF BEVERLY, ENTERING INTO A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF WILLINGBORO FOR HOUSING INSPECTION SERVICES FOR THE 2013 CALENDAR YEAR, IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ATTACHED AGREEMENT.**

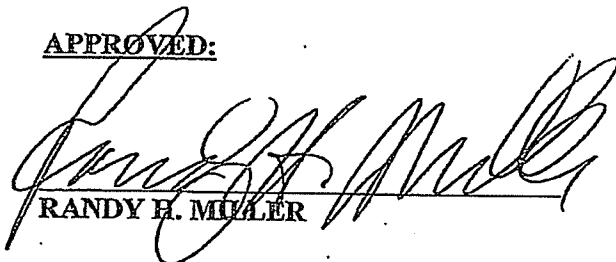
**CERTIFICATION**

I, Donna Snyder, RMC/CMR/CPM, Municipal Clerk of the City of Beverly, County of Burlington, State of New Jersey do hereby certify this to be a true and accurate copy of the Resolution approved by the Common Council of the City of Beverly at their Meeting held on February 26, 2013 at 7PM at Beverly City Hall.

  
\_\_\_\_\_  
DONNA SNYDER, RMC/CMR/CPM

2/27/2013  
DATE

**APPROVED:**

  
\_\_\_\_\_  
RANDY H. MILLER

02/27/13  
DATE

# CITY OF BEVERLY

446 Broad Street  
 Beverly, N.J. 08010  
 Phone: 609-387-1881  
 Fax: 609-387-3558  
 Email: [bevdepclerk@yahoo.com](mailto:bevdepclerk@yahoo.com)

To: <i>Sarah Woditz, RMC</i>	From: <b>Donna Snyder, RMC/CMR/CPM</b> Municipal Clerk/Registrar
Company: <i>Millingtons Corp</i>	Date: <i>3/6/2013</i>
Location:	Office: Beverly City Hall
Fax: <i>609.877.1278</i>	Phone: 609-387-1881, X100

Urgent     Reply ASAP     Please comment     Please review     For your information

Total pages, including cover: 9

Subject: *Housing Shared Services Agreement*

*Hi Sarah,*

*Attached is per our telcon...  
 Hard copy already mailed.  
 Let me know if there's anything  
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*Thanks much,  
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WHEREAS, the City of Beverly is desirous of utilizing housing inspection services of Willingboro Township for resale and rental inspections of residential properties, and;

WHEREAS, the award of this contract to the Willingboro Township is made consistent with and pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq.;

WHEREAS, this is an exception to the bidding requirements as set forth in the "Local Public Contracts Law," pursuant to N.J.S.A. Section 40A:11-5(2).

NOW, THEREFORE, in consideration of the terms, conditions, mutual benefits and covenants hereinafter set forth, the Township of Willingboro and the City of Beverly make this agreement.

1. The City of Beverly shall retain the inspection services of the Township of Willingboro for rental and resale inspection of residential properties and the Township of Willingboro will be responsible for preparing the inspection reports for processing in accordance with the ordinances of the City of Beverly.
2. It is the City of Beverly's responsibility to retain the appropriate documentation for five years in the event of a field review.
3. Willingboro Township reserves the right to reasonably amend the specifications of this agreement by giving a thirty (30) day written notification to the City of Beverly of any changes thereto.
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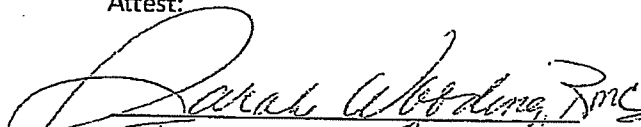


- 6. Any amendments hereto must be in writing and must be duly executed by the Township of Willingboro and the City of Beverly to become effective.
- 7. This agreement will be entirely performed within the State of New Jersey and it shall be construed in accordance with the laws thereof.
- 8. If any provision of this Agreement is determined by a court of competent jurisdiction to be illegal, void, ultra vires, or unconstitutional, the remainder of this Agreement shall continue in full force and effect from the date herein.

IN WITNESS WHEREOF the parties hereto have set the hands of the proper public officials authorized to execute this agreement on behalf of the Township of Willingboro and the City of Beverly as of the date and year first above written.

Attest:

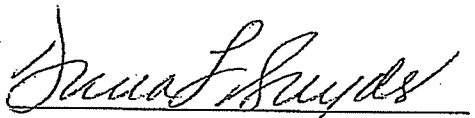
WILLINGBORO TOWNSHIP

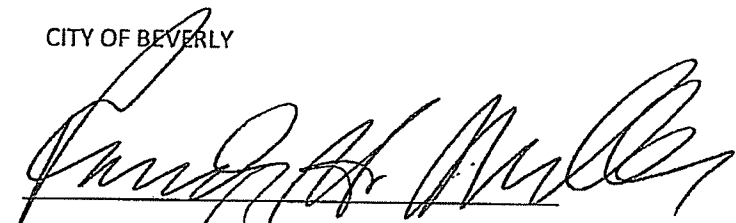
  
 Dana Wooding, RMC  
 Township Clerk

  
 Jacqueline Jennings, Mayor

Attest:

CITY OF BEVERLY

  
 Donna F. Snyder, RMC/CPM  
 Municipal Clerk

  
 NAME AND TITLE: Randy H. Miller, Mayor

2/27/2013  
 Date

Date: 02/27/13



# TOWNSHIP OF WILLINGBORO

**MUNICIPAL COMPLEX**  
*1 Rev. Dr. M.L. King, Jr. Dr.*  
Willingboro, New Jersey 08046  
(609) 877-2200 FAX (609) 877-1278

January 28, 2013

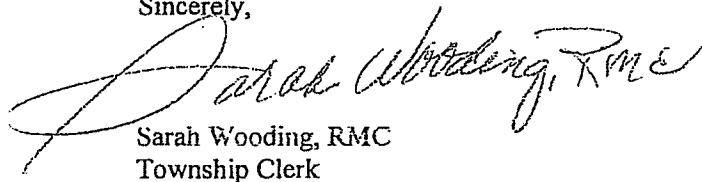
City Beverly  
446 Broad Street  
Beverly, New Jersey 08010

Resolution 2013—14  
Shared Services-Housing Inspection Services

Municipal Clerk:

Enclosed is a copy of Resolution 2013-14, which was adopted at the Willingboro Township Council meeting of January 22, 2013. Also enclosed are two copies of the agreement. It would be greatly appreciated if you would sign and return one fully executed copy to my office.

Sincerely,



Sarah Wooding, RMC  
Township Clerk

Encl.

/saw

Cc: Barbara Lightfoot, Willingboro Finance Dept.  
Duane Wallace, Willingboro Dir. of Code Enforcement  
File

cc: Beverly ✓  
D. Wallace  
B. L.

**TOWNSHIP OF WILLINGBORO  
RESOLUTION 2013 -14**

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WHEREAS, the Township and Beverly wish to cooperate in furthering their mutual ability to housing inspection and associated services (hereinafter "the Services") which are beneficial to the Township and its residents and to Beverly and its residents; and

WHEREAS, the Township and the County wishes to memorialize the provision of the Services for the period of January 1, 2013 to December 1, 2013;

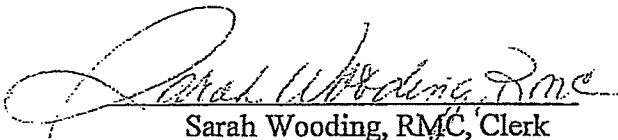
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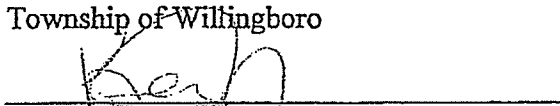
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BE IT FURTHER RESOLVED that a copy of this resolution shall be provided to the City of Beverly for their information and attention.

  
Sarah Wooding, RMC, Clerk

Township of Willingboro  
  
Ken Gordon, Jr.  
Deputy Mayor

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INTEROFFICE MEMORANDUM

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TO: JOANNE DIGGS, TOWNSHIP ADMINISTRATOR  
FROM: DUANE J. WALLACE, DIRECTOR OF INSPECTIONS  
SUBJECT: SHARED SERVICES AGREEMENT  
DATE: 12/18/2012  
CC: BLIGHTFOOT, S.WOODING, FILE

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Attached please find a copy of the shared services agreement with the City of Beverly for Resale and Rental Inspections.

# CITY OF BEVERLY

446 Broad Street  
 Beverly, N.J. 08010  
 Phone: 609-387-1881  
 Fax: 609-387-3558  
 Email: [bevdepclerk@yahoo.com](mailto:bevdepclerk@yahoo.com)

To: <i>Sarah Wooding, RMC</i>	From: <b>Donna Snyder, RMC/CMR/CPM</b> Municipal Clerk/Registrar
Company: <i>Millingtons Corp</i>	Date: <i>3/6/2013</i>
Location:	Office: Beverly City Hall
Fax: <i>609.877.1278</i>	Phone: 609-387-1881, X100

Urgent     Reply ASAP     Please comment     Please review     For your information

Total pages, including cover: 9

Subject: *Housing Shared Services Agreement*

*Hi Sarah,*

*Attached is per our telcon ..  
 Hard copy already mailed.  
 Let me know if there's anything  
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*Thanks much,  
 Donna*

**CITY OF BEVERLY  
COUNTY OF BURLINGTON**

**RESOLUTION 2013-57**

**A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF BEVERLY, ENTERING INTO A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF WILLINGBORO FOR HOUSING INSPECTION SERVICES FOR THE 2013 CALENDAR YEAR, IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ATTACHED AGREEMENT.**

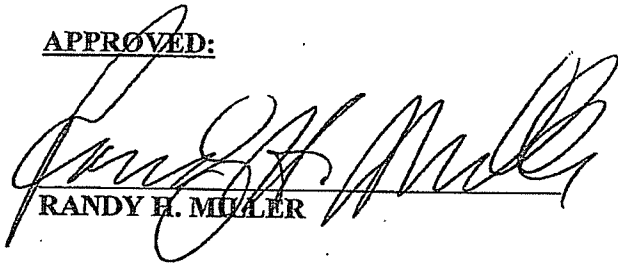
**CERTIFICATION**

I, Donna Snyder, RMC/CMR/CPM, Municipal Clerk of the City of Beverly, County of Burlington, State of New Jersey do hereby certify this to be a true and accurate copy of the Resolution approved by the Common Council of the City of Beverly at their Meeting held on February 26, 2013 at 7PM at Beverly City Hall.

  
\_\_\_\_\_  
DONNA SNYDER, RMC/CMR/CPM

2/27/2013  
DATE

**APPROVED:**

  
\_\_\_\_\_  
RANDY H. MILLER

02/27/13  
DATE

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AGREEMENT BETWEEN  
THE TOWNSHIP OF WILLINGBORO AND THE CITY OF BEVERLY  
FOR HOUSING INSPECTION SERVICES**

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WHEREAS, The Township of Willingboro, by ordinance, has duly enacted a housing inspection ordinance and any amendments thereto, for residential properties, and;

WHEREAS, the City of Beverly is desirous of utilizing housing inspection services of Willingboro Township for resale and rental inspections of residential properties, and;

WHEREAS, the award of this contract to the Willingboro Township is made consistent with and pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq.;

WHEREAS, this is an exception to the bidding requirements as set forth in the "Local Public Contracts Law," pursuant to N.J.S.A. Section 40A:11-5(2).

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Attest:

WILLINGBORO TOWNSHIP

*Donna F. Snyder, RMC*  
 Township Clerk

*Jacqueline Jennings*  
 Jacqueline Jennings, Mayor

Attest:

CITY OF BEVERLY

*Donna F. Snyder*  
 Donna F. Snyder, RMC/CPM  
 Municipal Clerk

*Randy H. Miller*  
 NAME AND TITLE: Randy H. Miller, Mayor

*2/27/2013*  
 Date

Date: *02/27/13*





# TOWNSHIP OF WILLINGBORO

**MUNICIPAL COMPLEX**  
*1 Rev. Dr. M.L. King, Jr. Dr.*  
*Willingboro, New Jersey 08046*  
**(609) 877-2200 FAX (609) 877-1278**

January 28, 2013

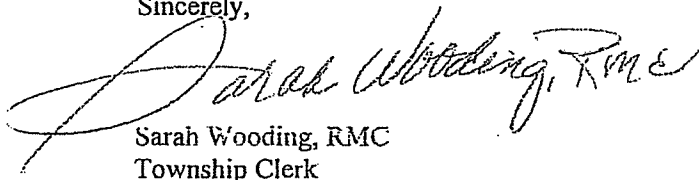
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Township Clerk

Encl.

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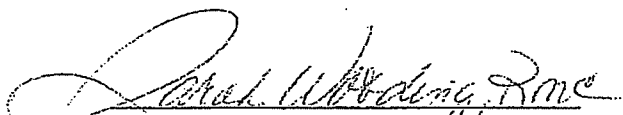
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Township of Willingboro

  
Ken Gordon, Jr.  
Deputy Mayor

12/19/2012 15:36

(FAX)

P.002/005

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TO: JOANNE DIGGS, TOWNSHIP ADMINISTRATOR  
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SUBJECT: SHARED SERVICES AGREEMENT  
DATE: 12/18/2012  
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Attest:

WILLINGBORO TOWNSHIP

*Rachel Woodling, Town Clerk*  
 \_\_\_\_\_  
 Township Clerk

*Jacqueline Jennings*  
 \_\_\_\_\_  
 Jacqueline Jennings, Mayor

Attest:

CITY OF BEVERLY

\_\_\_\_\_

\_\_\_\_\_

NAME AND TITLE: \_\_\_\_\_

# CITY OF BEVERLY

446 Broad Street  
Beverly, N.J. 08010  
Phone: 609-387-1881  
Fax: 609-387-3558  
Email: [bevdepclerk@yahoo.com](mailto:bevdepclerk@yahoo.com)

To: <i>Sarah Woodery, RMC</i>	From: <b>Donna Snyder, RMC/CMR/CPM</b> Municipal Clerk/Registrar
Company: <i>Millingboro Twp</i>	Date: <i>3/6/2013</i>
Location:	Office: Beverly City Hall
Fax: <i>609.877.1278</i>	Phone: 609-387-1881, X100

Urgent     Reply ASAP     Please comment     Please review     For your information

Total pages, including cover: 9

Subject: *Housing Shared Services Agreement.*

*Hi Sarah,*

*Attached is per our telcon.  
Hard copy already mailed.  
Let me know if there's anything  
else you need on our end.*

*Thanks much,  
Donna*

**CITY OF BEVERLY  
COUNTY OF BURLINGTON**

**RESOLUTION 2013-57**

**A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF BEVERLY, ENTERING INTO A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF WILLINGBORO FOR HOUSING INSPECTION SERVICES FOR THE 2013 CALENDAR YEAR, IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ATTACHED AGREEMENT.**

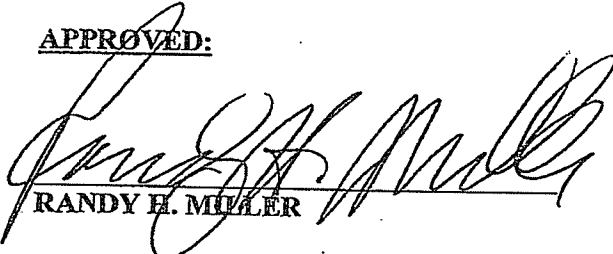
**CERTIFICATION**

I, Donna Snyder, RMC/CMR/CPM, Municipal Clerk of the City of Beverly, County of Burlington, State of New Jersey do hereby certify this to be a true and accurate copy of the Resolution approved by the Common Council of the City of Beverly at their Meeting held on February 26, 2013 at 7PM at Beverly City Hall.

  
\_\_\_\_\_  
DONNA SNYDER, RMC/CMR/CPM

2/27/2013  
DATE

**APPROVED:**

  
\_\_\_\_\_  
RANDY H. MILLER

02/27/13  
DATE



Office of the Township Clerk

**To:** Martha Boyer  
**From:** Township Clerk Office

---

**Fax:** 609-877-9009  
**Pages:** 1

---

**Phone:** ~~800~~ 877-9009  
**Date:** March 5, 2013

---

**Re:** Email Address  
**cc:**

- Urgent     For Review     Please Comment     Please Reply     Please Recycle

● **Comments:**

We are updating our Professionals List for 2013. Would you be kind enough to send us your email address.

Thank you,

*Davis*

*mboyer@imanirealtors.com*

---

Willingboro Township Municipal Complex

One Rev. Dr. M. L. King, Jr. Drive • Willingboro, New Jersey 08046  
Telephone Number: (609) 877-2200 • Fax Number: (609) 877-1278



cc: Beverly ✓  
D. Wallace  
B. L.

**TOWNSHIP OF WILLINGBORO  
RESOLUTION 2013 -14**

**A RESOLUTION AUTHORIZING THE EXECUTION OF SHARED SERVICES  
AGREEMENT WITH THE CITY OF BEVERLY FOR HOUSING INSPECTION  
SERVICES.**

WHEREAS, the Township of Willingboro ("Township") has determined that it is in the best interest of the Township to cooperate with the City of Beverly ("Beverly") regarding the provision of Housing Inspection Services for inspection of residential properties for rental and resale; and

WHEREAS, the Township and Beverly wish to cooperate in furthering their mutual ability to housing inspection and associated services (hereinafter "the Services") which are beneficial to the Township and its residents and to Beverly and its residents; and

WHEREAS, the Township and the County wishes to memorialize the provision of the Services for the period of January 1, 2013 to December 1, 2013;

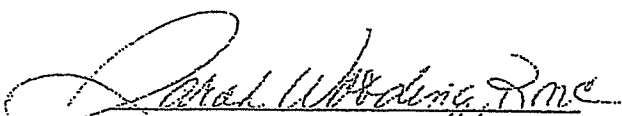
WHEREAS, N.J.S.A. 40A:65-1, et seq. authorizes the Township and the City of Beverly to enter into the Shared Services agreement for joint provision of any service for which that party is authorized to enter within its jurisdiction ("Agreement"); and

WHEREAS, the purpose of the Agreement is to define the responsibilities and duties between the Township and the City of Beverly;

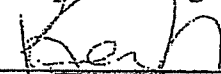
WHEREAS, the Township Council has reviewed the proposed Agreement, a copy of which is attached hereto, and determined that it is in the public interest of and will benefit the Township of Willingboro; and

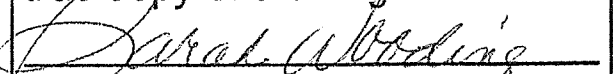
NOW THEREFORE, BE IT RESOLVED, on this 22<sup>nd</sup> day of January, 2013, the Township Council of the Township of Willingboro assembled in open public session, hereby authorizes the Mayor to execute a Shared Service Agreement on behalf of the Township Council, with the City of Beverly for Housing Inspection Services, in accordance with N.J.S.40A:65-1, et seq.

BE IT FURTHER RESOLVED that a copy of this resolution shall be provided to the City of Beverly for their information and attention.

  
Sarah Wooding, RMC, Clerk

Township of Willingboro

  
Ken Coe  
Deputy Mayor

certified to be a  
true copy of the original  
  
Township Clerk

*AC - Under  
- herda 5*

**TOWNSHIP OF WILLINGBORO  
RESOLUTION 2012 - 94**

**A RESOLUTION AUTHORIZING THE EXECUTION OF SHARED SERVICES AGREEMENT WITH WILLINGBORO MUNICIPAL UTILITIES AUTHORITY TO PROVIDE PURCHASING SUPPORT SERVICES BY THE TOWNSHIP'S QUALIFIED PURCHASING AGENT.**

**WHEREAS**, N.J.S.A. 40A:65-1, et seq., known as the "Uniform Shared Services and Consolidation Act," authorizes two or more local units to enter into an agreement for shared services known as a Shared Services Agreement for the provision of municipal services ("Agreement"); and

**WHEREAS**, the purpose of Shared Services Agreements is to reduce local expenses funded by property taxpayers; and

**WHEREAS**, the Township Council of the Township of Willingboro and the Willingboro Municipal Utilities Authority (WMUA) desire to enter into a Shared Services Agreement for the provision of Purchasing Services through a Qualified Purchasing Agent to WMUA for a fee of \$5,000.00 per year; and

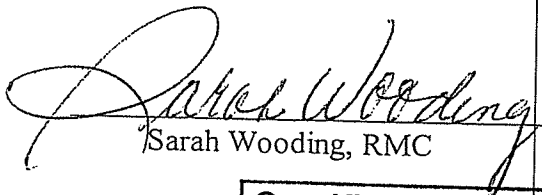
**WHEREAS**, the Township Council has reviewed the proposed Shared Services Agreement, a copy of which is attached hereto; and

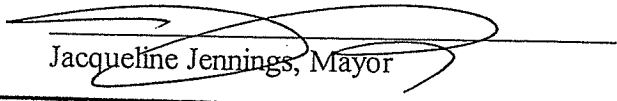
**WHEREAS**, the sharing of these services is in the public interest and will benefit the residents of Township of Willingboro.

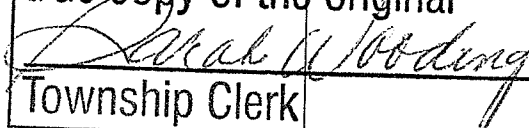
**NOW, THEREFORE, BE IT RESOLVED** by the Township Council, assembled in open public session on this day of 19<sup>th</sup>, June 2012 that the Mayor and the Township Clerk are hereby authorized to execute the Shared Services Agreement, as attached hereto, between the Township of Willingboro and the Willingboro Municipal Utilities Authority for the provision of Purchasing Services.

**BE IT FURTHER RESOLVED**, that copies of this resolution shall be provided to Willingboro Municipal Utilities Authority, the Finance Office and the Qualified Purchasing Agent for their information and attention.

Township of Willingboro

  
Sarah Wooding, RMC

  
Jacqueline Jennings, Mayor

Certified to be a true copy of the original  
  
Township Clerk

cc: Beverly ✓  
D. Wallace  
B. L.

**TOWNSHIP OF WILLINGBORO  
RESOLUTION 2013 -14**

**A RESOLUTION AUTHORIZING THE EXECUTION OF SHARED SERVICES  
AGREEMENT WITH THE CITY OF BEVERLY FOR HOUSING INSPECTION  
SERVICES.**

WHEREAS, the Township of Willingboro ("Township") has determined that it is in the best interest of the Township to cooperate with the City of Beverly ("Beverly") regarding the provision of Housing Inspection Services for inspection of residential properties for rental and resale; and

WHEREAS, the Township and Beverly wish to cooperate in furthering their mutual ability to housing inspection and associated services (hereinafter "the Services") which are beneficial to the Township and its residents and to Beverly and its residents; and

WHEREAS, the Township and the County wishes to memorialize the provision of the Services for the period of January 1, 2013 to December 1, 2013;

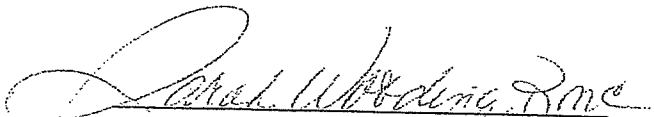
WHEREAS, N.J.S.A. 40A:65-1, et seq. authorizes the Township and the City of Beverly to enter into the Shared Services agreement for joint provision of any service for which that party is authorized to enter within its jurisdiction ("Agreement"); and

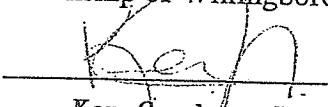
WHEREAS, the purpose of the Agreement is to define the responsibilities and duties between the Township and the City of Beverly;

WHEREAS, the Township Council has reviewed the proposed Agreement, a copy of which is attached hereto, and determined that it is in the public interest of and will benefit the Township of Willingboro; and

NOW THEREFORE, BE IT RESOLVED, on this 22<sup>nd</sup> day of January, 2013, the Township Council of the Township of Willingboro assembled in open public session, hereby authorizes the Mayor to execute a Shared Service Agreement on behalf of the Township Council, with the City of Beverly for Housing Inspection Services, in accordance with N.J.S.40A:65-1, et seq.

BE IT FURTHER RESOLVED that a copy of this resolution shall be provided to the City of Beverly for their information and attention.

  
Sarah Wooding, RMC, Clerk

Township of Willingboro  
  
Ken Gordon, Jr.  
Deputy Mayor

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INTEROFFICE MEMORANDUM

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TO: JOANNE DIGGS, TOWNSHIP ADMINISTRATOR  
FROM: DUANE J. WALLACE, DIRECTOR OF INSPECTIONS  
SUBJECT: SHARED SERVICES AGREEMENT  
DATE: 12/18/2012  
CC: B.LIGHTFOOT, S.WOODING, FILE

---

Attached please find a copy of the shared services agreement with the City of Beverly for Resale and Rental Inspections.

RECEIVED

cc: Vann Sol

MAR 08 2013

CLERK OF THE TOWNSHIP CLERK  
WILLINGBORO, NEW JERSEY

**CITY OF BEVERLY  
COUNTY OF BURLINGTON**

**RESOLUTION 2013-57**

**A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF BEVERLY, ENTERING INTO A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF WILLINGBORO FOR HOUSING INSPECTION SERVICES FOR THE 2013 CALENDAR YEAR, IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ATTACHED AGREEMENT.**

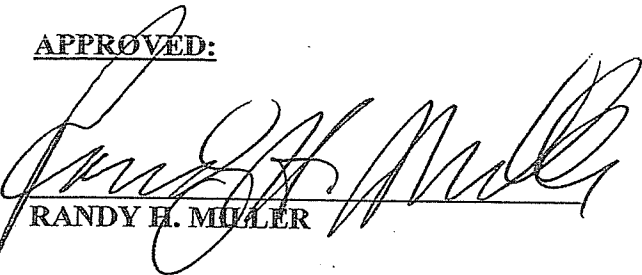
**CERTIFICATION**

I, Donna Snyder, RMC/CMR/CPM, Municipal Clerk of the City of Beverly, County of Burlington, State of New Jersey do hereby certify this to be a true and accurate copy of the Resolution approved by the Common Council of the City of Beverly at their Meeting held on February 26, 2013 at 7PM at Beverly City Hall.

  
\_\_\_\_\_  
DONNA SNYDER, RMC/CMR/CPM

2/27/2013  
DATE

**APPROVED:**

  
\_\_\_\_\_  
RANDY H. MILLER

02/27/13  
DATE

**SHARED SERVICES  
AGREEMENT BETWEEN  
THE TOWNSHIP OF WILLINGBORO AND THE CITY OF BEVERLY  
FOR HOUSING INSPECTION SERVICES**

**THIS AGREEMENT** by and between Willingboro Township, a municipal body politic having its offices at 1 Rev Dr. M. L. King Jr. Drive, Willingboro, New Jersey, 08046, and the City of Beverly, New Jersey, a body politic having its offices located at 446 Broad Street, Beverly, New Jersey, 08010, is dated this 1st day of January, 2013.

**WHEREAS**, The Township of Willingboro, by ordinance, has duly enacted a housing inspection ordinance and any amendments thereto, for residential properties, and;

**WHEREAS**, the City of Beverly is desirous of utilizing housing inspection services of Willingboro Township for resale and rental inspections of residential properties, and;

**WHEREAS**, the award of this contract to the Willingboro Township is made consistent with and pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq.;

**WHEREAS**, this is an exception to the bidding requirements as set forth in the "Local Public Contracts Law," pursuant to N.J.S.A. Section 40A:11-5(2).

**NOW, THEREFORE**, in consideration of the terms, conditions, mutual benefits and covenants hereinafter set forth, the Township of Willingboro and the City of Beverly make this agreement.

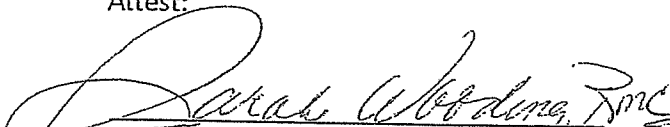
1. The City of Beverly shall retain the inspection services of the Township of Willingboro for rental and resale inspection of residential properties and the Township of Willingboro will be responsible for preparing the inspection reports for processing in accordance with the ordinances of the City of Beverly.
2. It is the City of Beverly's responsibility to retain the appropriate documentation for five years in the event of a field review.
3. Willingboro Township reserves the right to reasonably amend the specifications of this agreement by giving a thirty (30) day written notification to the City of Beverly of any changes thereto.
- \*\* 4. The City of Beverly shall pay a fee of \$45.00 per inspection. The City of Beverly will pay all invoices within thirty (30) days of submission. \*\*And \$15.00 for each re-inspection.
5. This agreement is the entire agreement between Willingboro Township and the City of Beverly and supersedes all previous agreements and discussions.

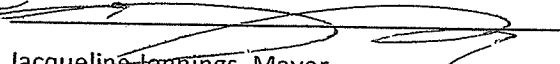
6. Any amendments hereto must be in writing and must be duly executed by the Township of Willingboro and the City of Beverly to become effective.
7. This agreement will be entirely performed within the State of New Jersey and it shall be construed in accordance with the laws thereof.
8. If any provision of this Agreement is determined by a court of competent jurisdiction to be illegal, void, ultra vires, or unconstitutional, the remainder of this Agreement shall continue in full force and effect from the date herein.

IN WITNESS WHEREOF the parties hereto have set the hands of the proper public officials authorized to execute this agreement on behalf of the Township of Willingboro and the City of Beverly as of the date and year first above written.

Attest:

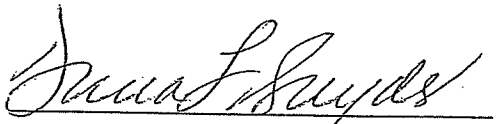
WILLINGBORO TOWNSHIP

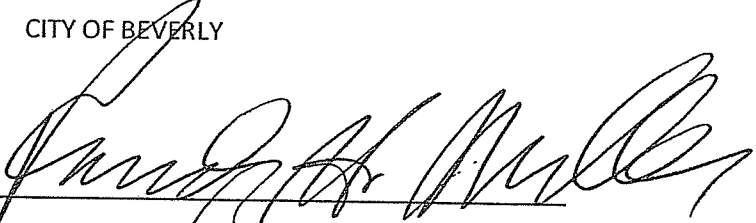
  
Township Clerk

  
Jacqueline Jennings, Mayor

Attest:

CITY OF BEVERLY

  
Donna F. Snyder, RMC/CPM  
Municipal Clerk

  
NAME AND TITLE: Randy H. Miller, Mayor

Date: 02/27/13

2/27/2013  
Date



# TOWNSHIP OF WILLINGBORO

*MUNICIPAL COMPLEX*

*1 Rev. Dr. M.L. King, Jr. Dr.*

*Willingboro, New Jersey 08046*

*(609) 877-2200 FAX (609) 877-1278*

January 28, 2013

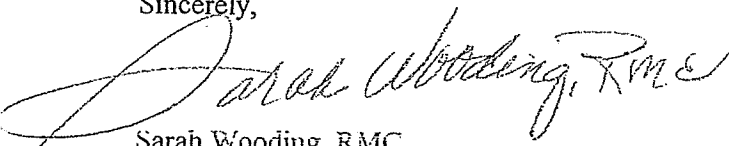
City Beverly  
446 Broad Street  
Beverly, New Jersey 08010

Resolution 2013—14  
Shared Services-Housing Inspection Services

Municipal Clerk:

Enclosed is a copy of Resolution 2013-14, which was adopted at the Willingboro Township Council meeting of January 22, 2013. Also enclosed are two copies of the agreement. It would be greatly appreciated if you would sign and return one fully executed copy to my office.

Sincerely,

  
Sarah Wooding, RMC  
Township Clerk

Encl.

/saw

Cc: Barbara Lightfoot, Willingboro Finance Dept.  
Duane Wallace, Willingboro Dir. of Code Enforcement  
File



cc: Beverly  
D. Wallace  
B. L.

**TOWNSHIP OF WILLINGBORO  
RESOLUTION 2013 -14**

**A RESOLUTION AUTHORIZING THE EXECUTION OF SHARED SERVICES  
AGREEMENT WITH THE CITY OF BEVERLY FOR HOUSING INSPECTION  
SERVICES.**

**WHEREAS**, the Township of Willingboro ("Township") has determined that it is in the best interest of the Township to cooperate with the City of Beverly ("Beverly") regarding the provision of Housing Inspection Services for inspection of residential properties for rental and resale; and

**WHEREAS**, the Township and Beverly wish to cooperate in furthering their mutual ability to housing inspection and associated services (hereinafter "the Services") which are beneficial to the Township and its residents and to Beverly and its residents; and

**WHEREAS**, the Township and the County wishes to memorialize the provision of the Services for the period of January 1, 2013 to December 1, 2013;

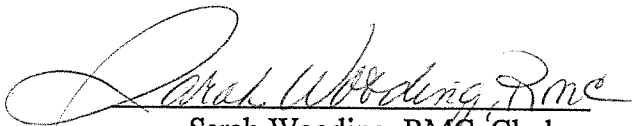
**WHEREAS**, N.J.S.A. 40A:65-1, et seq. authorizes the Township and the City of Beverly to enter into the Shared Services agreement for joint provision of any service for which that party is authorized to enter within its jurisdiction ("Agreement"); and

**WHEREAS**, the purpose of the Agreement is to define the responsibilities and duties between the Township and the City of Beverly;


**WHEREAS**, the Township Council has reviewed the proposed Agreement, a copy of which is attached hereto, and determined that it is in the public interest of and will benefit the Township of Willingboro; and

**NOW THEREFORE, BE IT RESOLVED**, on this 22<sup>nd</sup> day of January, 2013, the Township Council of the Township of Willingboro assembled in open public session, hereby authorizes the Mayor to execute a Shared Service Agreement on behalf of the Township Council, with the City of Beverly for Housing Inspection Services, in accordance with N.J.S.40A:65-1, et seq.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be provided to the City of Beverly for their information and attention.

  
Sarah Wooding, RMC, Clerk

Township of Willingboro

  
Ken Gordon, Jr.  
Deputy Mayor

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INTEROFFICE MEMORANDUM

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TO: JOANNE DIGGS, TOWNSHIP ADMINISTRATOR  
FROM: DUANE J. WALLACE, DIRECTOR OF INSPECTIONS  
SUBJECT: SHARED SERVICES AGREEMENT  
DATE: 12/18/2012  
CC: B.LIGHTFOOT, S.WOODING, FILE

---

Attached please find a copy of the shared services agreement with the City of Beverly for Resale and Rental Inspections.



- 6. Any amendments hereto must be in writing and must be duly executed by the Township of Willingboro and the City of Beverly to become effective.
- 7. This agreement will be entirely performed within the State of New Jersey and it shall be construed in accordance with the laws thereof.
- 8. If any provision of this Agreement is determined by a court of competent jurisdiction to be illegal, void, ultra vires, or unconstitutional, the remainder of this Agreement shall continue in full force and effect from the date herein.

IN WITNESS WHEREOF the parties hereto have set the hands of the proper public officials authorized to execute this agreement on behalf of the Township of Willingboro and the City of Beverly as of the date and year first above written.

Attest:

WILLINGBORO TOWNSHIP

*Sarah Woodring, Inc*  
*Township Clerk*

  
Jacqueline Jennings, Mayor

Attest:

CITY OF BEVERLY

\_\_\_\_\_

\_\_\_\_\_

NAME AND TITLE: \_\_\_\_\_



# TOWNSHIP OF WILLINGBORO

*MUNICIPAL COMPLEX*  
*1 Rev. Dr. M.L. King, Jr. Dr.*  
*Willingboro, New Jersey 08046*  
*(609) 877-2200 FAX (609) 877-1278*

January 28, 2013

COPY

City Beverly  
446 Broad Street  
Beverly, New Jersey 08010

Resolution 2013—14  
Shared Services-Housing Inspection Services

Municipal Clerk:

Enclosed is a copy of Resolution 2013-14, which was adopted at the Willingboro Township Council meeting of January 22, 2013. Also enclosed are two copies of the agreement. It would be greatly appreciated if you would sign and return one fully executed copy to my office.

Sincerely,

Sarah Wooding, RMC  
Township Clerk

Encl.

/saw

Cc: Barbara Lightfoot, Willingboro Finance Dept.  
Duane Wallace, Willingboro Dir. of Code Enforcement  
File

cc: Jeff S.

**RESOLUTION NO. 2013--15**  
**A RESOLUTION OF THE TOWNSHIP OF WILLINGBORO**  
**AUTHORIZING A PROFESSIONAL SERVICE CONTRACTS WITH**  
**JEFFREY SURENIAN AND ASSOCIATES, LLC**

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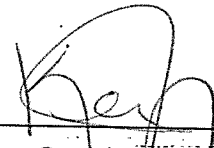
**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) authorizes the negotiation and award of bids for Professional Services without public advertising, requires that the bids shall be awarded by resolution; and

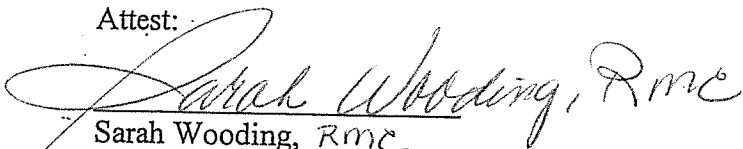
**WHEREAS**, the terms of the contract shall be published and the contract itself must be available for public inspection that the contract available for public inspection; and

**WHEREAS**, Township of Willingboro has found it advisable to select professionals primarily on the basis of qualification including qualifications uniquely suited to the needs of the Township of Willingboro; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Willingboro, assembled in public session this 22nd day of January, 2013 as follows:

1. The Mayor and Acting Clerk are hereby authorized and directed to execute agreements with Jeffrey R. Surenian and Associates, LLC, as Special Counsel, COAH.
2. This contract is awarded without competitive bidding as professional services in accordance with N.J.S.A. 40A:11-5 (1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
3. The contract shall be for the term of January 1, 2013 to December 31, 2013.
4. A notice of this action shall be printed once in the Burlington County Times.
5. A copy of this resolution shall be provided to Jeffrey R. Surenian and Associates, LLC

  
\_\_\_\_\_  
**Ken Gordon, Jr.**  
**Deputy Mayor**

Attest:  
  
\_\_\_\_\_  
**Sarah Wooding, RMC**  
**Acting Township Clerk**

Recorded Vote	Yes	No	Abstain	Absent
Councilman Anderson	✓			
Councilman Ayer	✓			
Councilman Campbell	✓			
Deputy Mayor Gordon	✓			
Mayor Jennings				✓



# TOWNSHIP OF WILLINGBORO

**MUNICIPAL COMPLEX**

*1 Rev. Dr. M.L. King, Jr. Dr.*

*Willingboro, New Jersey 08046*

*(609) 877-2200 FAX (609) 877-1278*

January 28, 2013

COPY

Jeffrey Surenian & Associates  
707 Union Avenue  
Suite 301  
Brielle, New Jersey 08730

Resolution 2013—15

Dear Judge George:

Enclosed is a copy of Resolution 2013-15, which was adopted at the Willingboro Township Council meeting of January 22, 2013.

Sincerely,

Sarah Wooding, RMC  
Township Clerk

Encl.

Cc: File

cc: Judge  
Court CLK  
SEL.

**TOWNSHIP OF WILLINGBORO**  
**RESOLUTION 2013- 16**

**WHEREAS**, the term of the Willingboro Township Municipal court Judge expired as of December 31, 2013; and

**WHEREAS**, the Township of Willingboro has a need to fill the office of Judge of the Township of Willingboro, New Jersey Municipal Court effective January 1, 2013; and

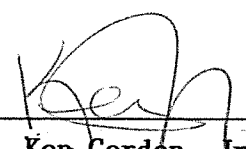
**WHEREAS**, by Resolution No. 2013-3 the Township Council of the Township of Willingboro, assembled in open public session on January 1, 2013, appointed Harold W. George, Esquire as Judge of the Township of Willingboro;

**WHEREAS**, the said Resolution No. 2013-3 stated that the appointment was to be for one year, unless otherwise noted; and

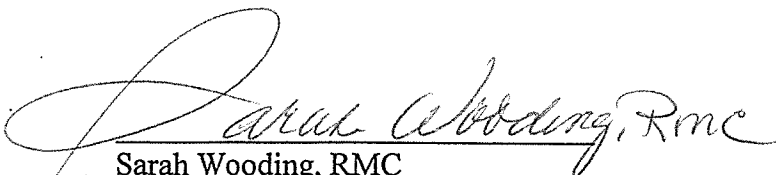
**WHEREAS**, it was the intention of Council to appoint Mr. George for the term of three years, beginning January 1, 2013, and which term shall expire on December 31, 2016.

**NOW THEREFORE, BE IT RESOLVED THAT** the Township Council of the Township of Willingboro assembled in open public session on this 22<sup>nd</sup> day of January 2013, does hereby appoint Harold W. George, Esquire as Municipal Court judge for a three year term, effective January 1, 2013, expiring December 31, 2016, and for which he shall be compensated in accordance with the Willingboro Township Salary Ordinance.

**BE IT FURTHER RESOLVED** that copies of this resolution shall be provided to this appointee and to the Honorable Ronald E. Bookbinder, A.J.S.C., to the Court Administrator of the Willingboro Municipal Court and to the Township Chief Financial officer for their information and attention.

  
\_\_\_\_\_  
Ken Gordon, Jr.  
Deputy Mayor

Attest:


  
\_\_\_\_\_  
Sarah Wooding, RMC



JUDICIAL OATH


STATE OF NEW JERSEY )  
 )  
 )  
COUNTY OF MERCER )

I, Harold W. George, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Governments established in the United States and in this State, under the authority of the people and will perform the duties of Municipal Court Judge, of Willingboro Township, faithfully, impartially and justly, to the best of my ability, So help me God.

  
\_\_\_\_\_  
Harold w. George

Sworn and Subscribed  
Before me on this 23rd  
Day of Apr, 2013

Address:  
27 Abernathy Drive  
Trenton, New Jersey 08618

  
\_\_\_\_\_  
Gerald J. Council, P.J.Cr.  
Superior Court of New Jersey



# TOWNSHIP OF WILLINGBORO

**MUNICIPAL COMPLEX**

*1 Rev. Dr. M.L. King, Jr. Dr.*

*Willingboro, New Jersey 08046*

*(609) 877-2200 FAX (609) 877-1278*

January 28, 2013

COPY

Honorable Judge Harold George  
Law Office of Sumner & George  
849 W. State Street  
P.O. Box 630  
Trenton, New Jersey 08618

Resolution 2013—16

Dear Judge George:

Enclosed is a copy of Resolution 2013-16, which was adopted at the Willingboro Township Council meeting of January 22, 2013.

Sincerely,

Sarah Wooding, RMC  
Township Clerk

Encl.

Cc: Michael Armstrong, Esq.  
File  
Willingboro Court Clerk

cc: Fin

**RESOLUTION NO. 2013--17**

**A RESOLUTION AUTHORIZING REFUNDS FOR  
OVERPAYMENTS OF TAXES**

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicate overpayments of taxes due and overpayments; and

WHEREAS, refunds are due for these overpayments as listed on the attached schedule and made a part hereto;


NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 22nd day of January 2013, that refunds be made as per the attached schedule; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director for their information, attention and compliance.



Ken Gordon, Jr.  
Deputy Mayor

Attest:



Sarah Wooding, RMC  
Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Anderson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilman Ayer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilman Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deputy Mayor Gordon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Jennings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

cc: Rucker  
Cinnaminson

RESOLUTON 2013—18


AUTHORIZING A SHARED SERVICE AGREEMENT BETWEEN WILLINGBORO  
TOWNSHIP AND THE TOWNSHIP OF CINNAMINSON

WHEREAS, Cinnaminson Township has request a shared service agreement with Willingboro Township for Animal Control Services; and

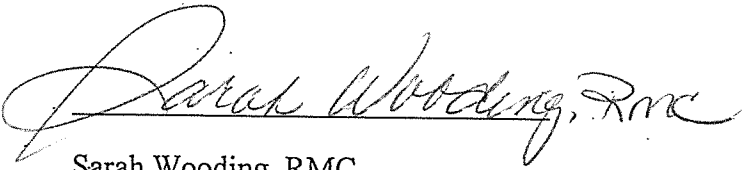
WHEREAS, Willingboro Township has determined that it is reasonable to provide the services based on a shared service agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 22<sup>nd</sup> day of January, 2013, that the Mayor and Clerk are hereby authorized to sign the attached Shared Service Agreement (January 1, 2013 through December 31, 2013).

BE IT FURTHER RESOLVED, that copies of this resolution be provided to Cinnaminson Township, the Finance Office and the Police Department for their information and attention.

  
\_\_\_\_\_  
Ken Gordon, Jr.  
Deputy Mayor

Attest:

  
Sarah Wooding, RMC  
Township Clerk

# Cinnaminson Township

*Animal Control*

WILLIAM BEN YOUNG  
MAYOR  
Director of Public Works

ANTHONY V. MINNITI  
DEPUTY MAYOR  
Director of Economic Development

DONALD BRAUCKMANN  
Director of Parks and Recreation  
Director of Health and Senior  
Services

KATHLEEN M. FITZPATRICK  
Director of Finance and  
Administration

JOHN MCCARTHY  
Director of Public Safety



FRANK LOCANTORE  
Township Administrator

PAMELA McCARTNEY, RMC  
Township Clerk

FREDERICK J. TUREK, PE, PP, CME  
Township Engineer  
Superintendent of Public Works

MUNICIPAL BUILDING  
1621 Riverton Road  
Cinnaminson, NJ 08077

(856) 829-6000  
Fax (856) 829-3361

January 9, 2013

Willingboro Township  
Attn: Jacqueline Jennings  
One Rev. M.L.K. Drive  
Willingboro, NJ

RE: Inter-Local Agreement  
Animal Control Services

Dear Ms. Jennings:

Enclosed are the two agreements that have been signed by Cinnaminson Township.  
Please have them executed on your end and return one copy to my office for filing.

If there are any questions, please don't hesitate to call me.

Thank you.

Sincerely,  
*Pamela McCartney*  
Pamela McCartney, RMC  
Township Clerk

RECEIVED  
JAN 10 2013  
OFFICE OF THE TOWNSHIP CLERK  
WILLIAMSBURG, NEW JERSEY

TOWNSHIP OF CINNAMINSON

RESOLUTION 2013- 29

**AUTHORIZING EXECUTION OF SHARED SERVICES AGREEMENT  
BETWEEN CINNAMINSON AND WILLINGBORO TOWNSHIPS TO PROVIDE  
ANIMAL CONTROL SERVICES**

**WHEREAS**, Willingboro Township (“Willingboro”) has staff and training to adequately support animal control services within its municipality; and

**WHEREAS**, Willingboro and Cinnaminson desire to enter into an agreement whereby Willingboro will provide the same animal control services for Cinnaminson; and

**WHEREAS**, by entering into the Agreement, the Townships agree that the shared service benefits both entities; and

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes and empowers municipalities to enter into shared services agreements; and

**WHEREAS**, all contractual provisions have been negotiated and an Agreement shall be entered into between the entities.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Cinnaminson, County of Burlington, State of New Jersey that the Mayor and Clerk be and are hereby authorized to execute a Shared Services Agreement with the Willingboro Township for animal control services pursuant to N.J.S.A. 40A:65-5, which is incorporated herein by reference.

**BE IT FURTHER RESOLVED**, that this Agreement shall be retroactive to January 1, 2013.

**CINNAMINSON TOWNSHIP COMMITTEE**

CERTIFICATION

I, Dawn Emmons, Chief Financial Officer of the Township of Cinnaminson, certify that funds are available for this contract in account # 3-01-27.340-312 in the amount of \$ 18,000 + #50 for this twelve (12) month Agreement.

*per call.*

*Dawn Emmons CPA*

Dawn Emmons  
Chief Financial Officer

Certified to be a true copy of a resolution adopted by the Cinnaminson Township Committee on the 7th day of January, 2013.

*Pamela McCartney*

Pamela McCartney, RMC, Township Clerk

Inter-Local Agreement  
For the Provision of Animal Control Services

This Agreement made this 1st day of January, 2013, by and between the Township of Willingboro, a Municipal Corporation with principal offices at the Municipal Complex, One Rev. Dr. M.L.K. Drive Jr, Willingboro, Burlington County, New Jersey, hereinafter called "Willingboro" and the Township of Cinnaminson, a Municipal Corporation with Principal offices at 1621 Riverton Road, Cinnaminson, New Jersey, hereinafter called "Cinnaminson," for animal control services.

That Willingboro hereby agrees to perform Animal Control Services for Cinnaminson.

This Agreement shall be for a One (1) Year term commencing on January 1, 2013, and ending December 31, 2013. This Agreement shall be renewable on a yearly basis provided that each party agrees to the extension two weeks in advance of the expiration of said term.

Both parties have the right to terminate this agreement by giving the other party Thirty (30) days written notice of the election to do so. Any notice from Cinnaminson to Willingboro under or in regard to this Agreement may be served by mailing a copy thereof to "Township of Willingboro" at One Rev. Dr. M.L.K. Drive Jr., Willingboro, New Jersey, or at such other place as Willingboro from time to time in writing may appoint

**Definitions:**

An animal for the purpose of this agreement is defined as a domestic dog or cat, or in the case of a request to remove a dead "animal" from either public right-of-way or private property, an "animal" shall be defined as a domestic dog or cat.

A call is defined as a request by the municipality to pick-up roaming dog or cat on public or private property, or to remove a dead animal. A call is also defined as a request to include animal cruelty investigations, transportation of birds or domestic and wild animals for the testing of West Nile Virus, Rabies testing, as well as transportation of quarantined animals involving bites.

**Coverage:**

An Animal Control Officer will issue summonses and testify in court for alleged violations of Cinnaminson ordinances, and will assist in all Animal Cruelty cases when requested.



In the event that a qualified animal control officer designated by the Township of Willingboro shall be away for an extended period, do to injury or illness, Willingboro shall replace said Animal Control Officer with another qualified person, but if the officer is ill or injured for a short period, there shall be no obligation on the part of Willingboro to substitute for said officer.

Animals picked up by Willingboro shall be delivered to the Burlington County Animal Shelter. Cinnaminson shall be responsible for any and all fees associated with the services of the Burlington County Shelter. In the event that a sick or injured animal is picked up within Cinnaminson, the cost of required veterinarian care shall be the responsibility of Cinnaminson.

It is hereby agreed that the ordinary hours shall be between 7 am and 8 pm, and that an ordinary response time shall be within 30 minutes after a call is transmitted by the dispatcher of the Animal Control Officer, unless the officer is handling a priority call. Responses shall be in the order that the calls were received without regard to the municipality where it originates; except that any call involving a report of an animal that has attacked a person shall receive a higher priority than other calls.

#### Financials:

Cinnaminson shall pay a fee of \$18,000 per year fee for the above mentioned animal control services. A fee of \$50 per call for emergencies will be levied. An emergency will be established by the risk to people or other animals during non-patrolled hours. Both parties will agree in advance of payment to the emergency.

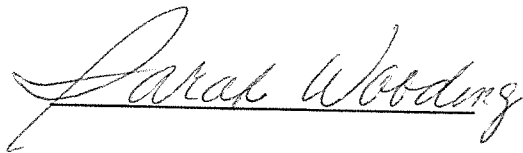
Willingboro hereby assumes all responsibility for its employees and agrees to protect, indemnify, and save harmless Cinnaminson, its successors and assigns, from and against any and all loss, damage or injury, together with cost and expenses incidents thereto, arising in any manner, either directly or out of the services contracted of under the terms of this contract, which are performed by or on behalf of Willingboro, whether such loss, damage or injury shall be to property or to persons, and Willingboro shall upon notice assume the defense and cost of any action thereto.

Willingboro represents that it has secured adequate insurance for liability and other risks, which may result from actions undertaken by the terms of this said contract.

IN WITNESS WHEREOF, parties hereto have caused this Agreement to be executed as of the day and the year written above.

Attest:

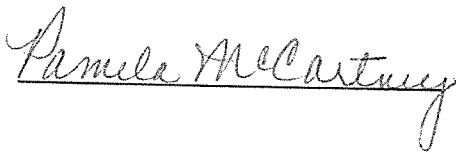
Township of Willingboro



Mayor  
Jacqueline Jennings

Attest:

Township of Cinnaminson



Mayor  
W. Ben Young



# TOWNSHIP OF WILLINGBORO

*MUNICIPAL COMPLEX*

*1 Rev. Dr. M.L. King, Jr. Dr.*

*Willingboro, New Jersey 08046*

*(609) 877-2200 FAX (609) 877-1278*

January 28, 2013

COPY

Cinnaminson Township  
1621 Riverton Road  
Cinnaminson, New Jersey 08077

Resolution 2013—18  
Shared Service Agreement-Animal Control

Municipal Clerk

Enclosed is a fully executed copy of Resolution 2013-18, which was adopted at the Willingboro Township Council meeting of January 22, 2013.

Sincerely,

Sarah Wooding, RMC  
Township Clerk

Encl.

Cc: Dir. Rucker, Police Dept.

cc:  
A. Burnett  
Virtua

**RESOLUTION NO. 2013-19**

**A RESOLUTION AUTHORIZING AN AMENDMENT TO THE TRANSPORT AGREEMENT BETWEEN WILLINGBORO TOWNSHIP AND VIRTUA HEALTH INC. TO EXTEND THE AGREEMENT FOR AN ADDITIONAL YEAR**

WHEREAS, the Township of Willingboro provides Advanced Life Support services to its residents and others in specific situations; and

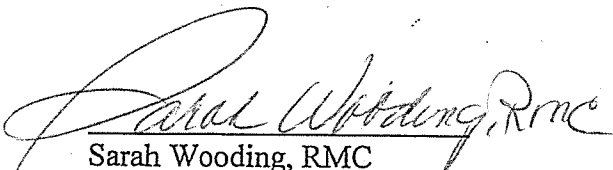
WHEREAS, Virtua Health Inc. is a provider of such Advanced Life Support Services in the region; and


WHEREAS, the Township of Willingboro entered into an Agreement with Virtua Health Inc. for the transportation of individuals requiring emergency medical transportation services, effective February 1, 2010; and

WHEREAS, pursuant to N.J.S.A. 40A:11-15(43), the Township of Willingboro is authorized to extend the Agreement to provide the transport services by entering into an Amendment to the Transport Agreement between Willingboro Township & Virtua Health Inc. for an additional period of one (1) year effective February 1, 2013 and terminating January 31, 2014; and

WHEREAS, the Township Council finds that the health, safety, and welfare of the residents of the Township of Willingboro will benefit from Willingboro entering into an Amendment to Transport Agreement for one additional year with Virtua.

NOW, THEREFORE BE IT RESOLVED on this 22<sup>nd</sup> day of January, 2013, in open public session that the Mayor and Clerk are hereby authorized to execute the Amendment the Transport Agreement Between Willingboro Township & Virtua Health, Inc. attached hereto.

  
Sarah Wooding, RMC  
Township Clerk

  
Ken Gordon, Jr.  
Deputy Mayor

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY** (not less than two-thirds of all members thereof affirmatively concurring), **AS FOLLOWS:**

**SECTION 1. Authority for Resolution.** Pursuant to the provisions of the Local Bond Law, the Township has heretofore adopted the Ordinance which authorizes the issuance of negotiable General Obligation Refunding Bonds in the aggregate principal amount not to exceed \$9,750,000, and the Township hereby determines to issue said General Obligation Refunding Bonds in the aggregate principal amount not to exceed \$9,750,000 to be designated "General Obligation Refunding Bonds, Series 2013".

**SECTION 2. Authorization of Refunding Bonds.** In accordance with the provisions of the Local Bond Law and the Ordinance, the Township shall issue the Refunding Bonds for the purpose of providing funds to (i) redeem on December 1, 2013 the 2003 Refunded Bonds at a redemption price equal to 100% of the principal amount of 2003 Refunded Bonds to be redeemed, plus interest accrued and to accrue thereon to the date fixed for redemption, and (ii) pay the costs of issuance relating to the Refunding Bonds, including, as required, the Township's proportionate share of the Commission's costs of issuance under the Refunding Program.

**SECTION 3. Details of the Refunding Bonds.** (a) The Refunding Bonds shall be payable as provided therein and shall be issued in the form of one fully registered bond without coupons in the aggregate principal amount of the Refunding Bonds, and shall be substantially in the form as provided herein, with such omissions, insertions and variations as are properly required. In accordance with the requirements of the Loan from the Commission, principal and interest on the Refunding Bonds shall be payable thirty (30) business days prior to the accrual or payment or maturity date thereof.

(b) There is hereby delegated to the Chief Financial Officer of the Township, subject to the limitations contained herein and in the Local Bond Law and in consultation with the Township's bond counsel ("Bond Counsel"), the power with respect to the Refunding Bonds to determine and carry out the following:

- 1) the sale of the Refunding Bonds to the Commission at private sale;
- 2) the dated date, the maturity dates and the interest payment dates; provided that no Refunding Bonds shall mature later than 2022.
- 3) the principal amount of the Refunding Bonds to be issued, provided that such amount shall not exceed \$9,750,000;
- 4) the principal amount of each maturity of the Refunding Bonds;
- 5) the interest rates on the Refunding Bonds;
- 6) the terms of redemption of the Refunding Bonds; and

- 7) any other provisions deemed advisable by the Chief Financial Officer not in conflict with the provisions hereof or of the Local Bond Law.

The Chief Financial Officer shall execute a certificate evidencing the determinations or other actions taken pursuant to the authority granted hereunder, and any such certificate shall be conclusive evidence of the actions or determinations of the Township as to the matters stated therein.

(c) The Chief Financial Officer is hereby directed to report, in writing, to the Township at its first meeting after the sale of the Refunding Bonds as to the principal amount, interest rate and maturities of the Refunding Bonds sold, and the savings from the 2003 Refunded Bonds.

**SECTION 4. Redemption.** The Refunding Bonds shall be subject to redemption and prepayment prior to their respective maturity and principal payment date as set forth in the Refunding Bonds and the Bond Purchase Agreement.

**SECTION 5. Payment of Refunding Bonds.** The principal of and the interest on each Refunding Bond when due shall be payable at the principal office of the trustee for the Commission, or at such other place as directed by the Commission or any other subsequent owner of the Refunding Bonds.

**SECTION 6. Execution of Refunding Bonds.** The Refunding Bonds shall be executed in the name of the Township by the manual or facsimile signatures of the Mayor and the Chief Financial Officer and the seal of the Township shall be affixed, imprinted, engraved or reproduced thereon and attested by the manual signature of the Clerk of the Township. If any officer whose signature appears on the Refunding Bonds ceases to hold office before the delivery of the Refunding Bonds, his or her signature shall nevertheless be valid and sufficient for all purposes. In addition, the Refunding Bonds may bear the signature of, or may be signed by, such persons as at the actual time of the signing of such Refunding Bonds shall be the proper officers to sign such Refunding Bonds although at the date of such Refunding Bonds such persons may not have been such officers.

**SECTION 7. Negotiability and Transfer of Refunding Bonds.** The Refunding Bonds shall be negotiable, subject to the provisions for registration of transfer contained herein. The Township shall maintain and keep, at the principal office of the Township, books for the registration and transfer of Refunding Bonds, and upon presentation thereof for such purpose at said principal office, the Township shall register or cause to be registered therein, and permit to be transferred thereon, any bond qualified hereunder for registration or transfer, in every case subject to such reasonable regulations as it may prescribe and upon payment of a charge sufficient to reimburse the Township for any tax, fee or other governmental charge to be paid by it in connection therewith.

Each Refunding Bond shall be transferable only upon the registration books, by the

registered owner thereof in person or by his attorney duly authorized in writing, upon surrender thereof together with a written instrument of transfer satisfactory to the Township and duly executed by the registered owner or his duly authorized attorney. Upon the surrender for transfer of any such Refunding Bond, the Township shall execute and deliver a new Refunding Bond or Refunding Bonds registered in the name of the transferee, of the same aggregate principal amount, series, maturity and interest rate or rates as the surrendered Refunding Bond. Refunding Bonds, upon surrender thereof at the principal office of the Township, with a written instrument satisfactory to the Township, duly executed by the registered owner or his attorney duly authorized in writing, may be exchanged for an equal aggregate principal amount of Refunding Bonds of the same series, maturity and interest rate or rate.

**SECTION 8. Ownership of Refunding Bonds.** The Township may treat and consider the person in whose name any Refunding Bond shall be registered upon the books of the Township as the holder and absolute owner thereof, whether such Refunding Bond shall be overdue or not, for the purpose of receiving payment of the principal thereof or interest thereon and for all other purposes whatsoever; and payment of, or on account of, the principal or interest on such Refunding Bond shall be made only to, or upon the order of, such registered owner thereof, but such registration may be changed as herein provided. All payments made, as in this Section provided, shall be valid and effectual to satisfy and discharge the liability upon the several Refunding Bonds to the extent of the sum or sums so paid.

**SECTION 9. Reissuance of Mutilated, Destroyed, Stolen or Lost Refunding Bonds.** In case any Refunding Bond shall become mutilated or destroyed, stolen or lost the Township shall execute and deliver a new Refunding Bond of like tenor and amount as the Refunding Bond so mutilated, destroyed, stolen or lost, in exchange and substitution for such mutilated Refunding Bond and upon surrender of such mutilated Refunding Bond, or in lieu of and substitution for the Refunding Bond destroyed, stolen or lost upon filing with the Township evidence satisfactory to the Township that such Refunding Bond has been destroyed, stolen or lost and proof of ownership thereof, and upon furnishing the Township with indemnity satisfactory to it and complying with such other reasonable regulations as the Township may prescribe and paying such expenses as the Township may incur in connection therewith.

**SECTION 10. Form of Refunding Bonds.** Subject to the provisions of this Resolution, the Refunding Bonds and the assignment thereon shall be, respectively, in substantially the following form, with such omissions, insertions, endorsements and variations as may be required by the circumstances and be required or permitted by this Resolution or as may be consistent with this Resolution and necessary or appropriate to conform to the rules and requirements of any governmental authority or any usage or requirement of law with respect thereto:

(Form of Refunding Bond)

\$ \_\_\_\_\_

UNITED STATES OF AMERICA  
STATE OF NEW JERSEY  
COUNTY OF BURLINGTON  
TOWNSHIP OF WILLINGBORO

GENERAL OBLIGATION REFUNDING BOND, SERIES 2013

DATE OF  
ORIGINAL  
ISSUE:

The Township of Willingboro, in the County of Burlington, New Jersey, (the "Township") hereby acknowledges itself indebted and for value received promises to pay to

BURLINGTON COUNTY BRIDGE COMMISSION  
(the "Commission")

c/o \_\_\_\_\_ (the "Trustee")

the principal sums on the dates and in the amounts set forth on Schedule A attached hereto and made a part hereof and to pay interest on such sum from the DATE OF ORIGINAL ISSUE of this bond until payment in full at the interest rates per annum and in the amounts shown on Schedule A attached hereto and made a part hereof. Interest is payable to the Commission at the corporate trust office of the Trustee on each \_\_\_\_\_ and \_\_\_\_\_, commencing \_\_\_\_\_, 2013, in an amount equal to the interest accruing to each such \_\_\_\_\_ and \_\_\_\_\_, respectively [EACH TO BE ONE MONTH AFTER THE INITIAL DATE STATED]. This bond as to principal, when due, will be payable at the corporate trust office of the Trustee thirty (30) days prior to each principal maturity date. Upon the occurrence of an event of default by the Commission under the bond resolution adopted by the Commission (as the same may be supplemented and amended, the "Resolution") which event of default is directly attributable to a default hereunder or to a default by the Township under its Bond Purchase Agreement with the Commission relating to the Commission's purchase of this bond, or in the event of default in any payments of principal of or interest on this bond, the Trustee may by notice to the Township proceed to protect and enforce its rights and the rights of the holders of the Commission's Bonds by a suit or suits in equity or at law all as provided in the Resolution.

Both principal of and interest on this bond is payable in lawful money of the United States of America and in immediately available funds.

As used herein, "Business Day" shall mean any day that is not a Saturday, a Sunday or a legal holiday in the State of New Jersey or the State of New York or a day on which the Trustee is legally authorized to close.

This bond is one of an authorized issue of Refunding Bonds and is issued pursuant to the Local Bond Law of New Jersey, and is one of the General Obligation Refunding Bonds, Series



2013 referred to in a resolution of the Township adopted on January 22, 2013 and entitled "RESOLUTION OF THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY PROVIDING FOR THE ISSUANCE AND SALE OF THE TOWNSHIP'S GENERAL OBLIGATION REFUNDING BONDS, SERIES 2013 TO REFUND CERTAIN BONDS OF THE TOWNSHIP; AND PROVIDING FOR THE FORM, MATURITY DATE AND SALE TO THE BURLINGTON COUNTY BRIDGE COMMISSION AND PROVIDING OTHER DETAILS WITH RESPECT TO SAID REFUNDING BONDS" and Ordinance No. 2011-8 finally adopted on July 26, 2011 and published as required by law.

The principal amount of the Refunding Bonds maturing on or before \_\_\_\_\_, 20 shall not be subject to redemption and prepayment prior to their respective maturity and principal payment date.

The principal amounts of the Refunding Bonds maturing on or after \_\_\_\_\_, 20 shall be subject to redemption and prepayment prior to their respective maturity and principal dates, on or after \_\_\_\_\_, 20 at the option of the Township, upon the giving of notice, the payment of the amounts and the compliance with the requirements of the Commission's Bond Resolution.

The full faith and credit of the Township are hereby irrevocably pledged for the punctual payment of the principal of and the interest on, and all other amounts due under, this bond according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the Constitution or statutes of the State of New Jersey to exist, to have happened or to have been performed precedent to or in the issuance of this bond exist, have happened and have been performed and that the issue of Refunding Bonds of which this is one, together with all other indebtedness of the Township, is within every debt and other limit prescribed by such Constitution or statutes.

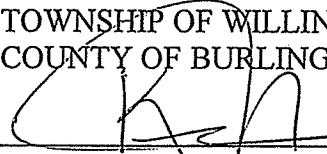
The Township agrees to pay all costs and expenses (including legal fees) in connection with the administration and enforcement of this bond.


IN WITNESS WHEREOF, the Township of Willingboro, in the County of Burlington, New Jersey has caused this bond to be executed in its name by the manual or facsimile signatures of its Mayor and its Chief Financial Officer, its corporate seal to be hereunto imprinted or affixed, this bond and the seal to be attested by the manual signature of its Township Clerk, and this bond to be dated the DATE OF ORIGINAL ISSUE as specified above.

TOWNSHIP OF WILLINGBORO, IN THE  
COUNTY OF BURLINGTON, NEW JERSEY

Attest:

By:

  
\_\_\_\_\_  
Ken Gordon, Jr. Deputy Mayor

  
\_\_\_\_\_  
Sarah Woodcock, RMC  
Township Clerk  
(SEAL)

By:   
\_\_\_\_\_  
Joanne M. Deggi  
Chief Financial Officer

(Assignment Provision on back of Refunding Bond)

Assignment

FOR VALUE RECEIVED \_\_\_\_\_ hereby sells, assigns and transfers unto \_\_\_\_\_ (Please Print or Type Name and Address of Assignee) the within bond and irrevocably appoints \_\_\_\_\_ as Attorney to transfer this bond on the registration books of the \_\_\_\_\_ with full power of substitution and revocation.

NOTICE

The signature of this assignment must correspond with the name as it appears on the face of the within bond in every particular.

Dated:

Signature of Guarantee:

\_\_\_\_\_

Township of Willingboro,  
in the County of Burlington, New Jersey  
General Obligation Refunding Bond, Series 2013

SCHEDULE A

Schedule of Principal and Interest Payments

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>Debt Service</u>
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[END OF BOND FORM]

**SECTION 11. Authorization for Official Statement.** The Mayor, Chief Financial Officer, and Clerk of the Township, and Bond Counsel and other officers, agents and employees of the Township are authorized to prepare and distribute information to the Commission with respect to the Township in connection with the sale of the Refunding Bonds in such form as may be approved by the Chief Financial Officer. The use in the Preliminary Official Statement and the Official Statement of the financial and other information relating to the Township and pertaining to the Refunding Bonds is hereby authorized. The Chief Financial Officer is hereby authorized to deem final the information concerning the Township set forth in the Preliminary Official Statement for purposes of Rule 15c2-12 of the Securities and Exchange Commission. The Mayor, the Chief Financial Officer and the Clerk of the Township are hereby authorized and directed to approve a final Official Statement with respect to information relating to the Township and the Refunding Bonds, with such changes, revisions, insertions and omissions from the Preliminary Official Statement as may be approved by the Mayor or the Chief Financial Officer.

**SECTION 12. Pledge of the Township.** The full faith and credit of the Township is hereby pledged for the payment of the principal of and interest on said Refunding Bonds and said Refunding Bonds shall be general obligations of the Township payable as to principal and interest from ad valorem taxes which may be assessed on the taxable property within said Township without limitation as to rate or amount.

**SECTION 13. Tax Covenants Relating to the Tax Reform Act of 1986.** In order to maintain the exclusion from gross income or federal income tax purposes of interest on the Refunding Bonds, the Township covenants to comply with the requirements of the Internal Revenue Code of 1986, as amended and the regulations promulgated thereunder (the "Code") applicable to the Refunding Bonds, and the Township covenants not to take any action or fail to take any action which would cause the interest on the Refunding Bonds to lose the exclusion from gross income for federal income taxation purposes under Section 103 of the Code.

The Township covenants and agrees with the holders of the Refunding Bonds that the Township shall not take any action or omit to take any action, which action or omission would cause the Refunding Bonds to be "private activity bonds" or "arbitrage bonds" within the meaning of Sections 141(a) and 148, respectively, of the Code, or any successor provision.

**SECTION 14. Refunding Bonds Not Federally Guaranteed.** The Township covenants that it will take no action that would cause the Refunding Bonds to be federally guaranteed (within the meaning of Section 149(b) of the Code).

**SECTION 15. Approval of Bond Purchase Agreement.** The execution, delivery and performance by the Township of the Bond Purchase Agreement by and between the Township and the Commission relating to the sale of the Refunding Bonds, in substantially the form submitted to this meeting and retained in the permanent files of the Township, is hereby approved. The Chief Financial Officer of the Township is hereby authorized to execute the Bond Purchase Agreement on behalf of the Township with such changes, insertions and omissions as shall be approved by the Chief Financial Officer in consultation with the Township's Bond Counsel. The execution of the Bond Purchase Agreement by the Chief Financial Officer shall be

conclusive evidence of the approval of the changes, insertions or omissions by the Township.

**SECTION 16. Execution of Refunding Bonds; Other Action.** The Mayor and the Chief Financial Officer of the Township are hereby authorized to execute the Refunding Bonds and to deliver the Refunding Bonds to or upon the direction of the Commission upon receipt of the purchase price thereof, and to take such other action and execute such other agreements and certificates, including a tax and non-arbitrage certificate, as may be necessary or proper to effect the issuance of said Refunding Bonds or otherwise to comply with the Local Bond Law, this Resolution, the Commission's Bond Resolution, the Bond Purchase Agreement or the Code.

**SECTION 17. Continuing Disclosure.** To comply with Rule 15c2-12 under the Securities Exchange Act of 1934, the Township hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Agreement, the form of which is attached to the Bond Purchase Agreement, executed by the Township and dated the date of issuance and delivery of the Refunding Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

**SECTION 18. Severability.** In case any one or more of the provisions contained in the Resolution or in the Refunding Bonds issued pursuant hereto shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision of this Resolution or of said Refunding Bonds, and this Resolution and the Refunding Bonds shall be construed and enforced as if such invalid, illegal or unenforceable provision had never been contained herein or therein.

**SECTION 19. Governing Law.** The laws of the State of New Jersey shall govern the construction of this Resolution and of the Refunding Bonds issued hereunder.

**SECTION 20. Effective Date.** Thus Resolution shall take effect upon adoption hereof.

The foregoing resolution was adopted by the following vote:

AYES:	Councilman Anderson	Councilman Campbell
	Councilman Ayres	Deputy Mayor Gordon

NAYES: 0



# TOWNSHIP OF WILLINGBORO

*MUNICIPAL COMPLEX*  
*1 Rev. Dr. M.L. King, Jr. Dr.*  
*Willingboro, New Jersey 08046*  
*(609) 877-2200 FAX (609) 877-1278*

GOPY

February 7, 2013

M. Jeremy Ostow, Esq.  
Glenpointe Centre West  
500 Frank W. Burr Boulevard  
Teaneck, New Jersey 07666

Re: Resolution 2013—25  
Refunding Bonds

Dear Mr. Ostow, Esq.

Enclosed is a true certified copy of Resolution 2013-25 which was adopted at the Willingboro Township Council meeting of January 22, 2013.

Sincerely,

Sarah Wooding, RMC  
Township Clerk

Encl.

Cc: Jennifer G. Edwards, Managing Director  
Elena Moorhead-Goins, Acacia Financial Group, Inc.

## Sarah Wooding

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**From:** Barbara Lightfoot <blightfoot@willingborotwp.org>  
**Sent:** Thursday, February 07, 2013 2:43 PM  
**To:** swooding@willingborotwp.org  
**Subject:** FW: BCBC Pooled Loan Refunding/New Money Financing Schedule  
**Attachments:** FinancingSchedule.pdf; \_Certification\_.htm; \_Certification\_.htm

Sarah, per statement below, participants are asked to send a certified copy of our sale resolution for BCBC refunding that we did in Jan. Our bond attorney asked that it be sent to him also for record.

Thanks  
Barbara

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**From:** Jennifer Edwards [mailto:JEdwards@acaciafin.com]  
**Sent:** Wednesday, February 06, 2013 4:39 PM  
**To:** Elena Goins; [jjeffers@bcbridges.org](mailto:jjeffers@bcbridges.org); [cnociti@bcbridges.org](mailto:cnociti@bcbridges.org); [thastie@capehart.com](mailto:thastie@capehart.com); [etroy@co.burlington.nj.us](mailto:etroy@co.burlington.nj.us); [mkrassen@co.burlington.nj.us](mailto:mkrassen@co.burlington.nj.us); [jstiefel@parkermccay.com](mailto:jstiefel@parkermccay.com); [wdimartino@parkermccay.com](mailto:wdimartino@parkermccay.com); [pnelson@co.burlington.nj.us](mailto:pnelson@co.burlington.nj.us); Siamac Afshar; Michael Broadbent; [amanda.delbene@raymondjames.com](mailto:amanda.delbene@raymondjames.com); [stephanie.lom@raymondjames.com](mailto:stephanie.lom@raymondjames.com); [valtman@janney.com](mailto:valtman@janney.com); [agreenwald@janney.com](mailto:agreenwald@janney.com); [andrea.west@td.com](mailto:andrea.west@td.com); [hludwigsen@bowmanllp.com](mailto:hludwigsen@bowmanllp.com); [sbranco@bowmanllp.com](mailto:sbranco@bowmanllp.com); [d.kocian@bordentowntownship.com](mailto:d.kocian@bordentowntownship.com); [wendy@chesterfieldtwp.com](mailto:wendy@chesterfieldtwp.com); [abatten@parkermccay.com](mailto:abatten@parkermccay.com); [mpeak@edgewaterpark-nj.com](mailto:mpeak@edgewaterpark-nj.com); [tomcoleman@rclawnj.com](mailto:tomcoleman@rclawnj.com); [shanahant@evesham-nj.gov](mailto:shanahant@evesham-nj.gov); [cfo@florence-nj.com](mailto:cfo@florence-nj.com); [administrator@southamptonnj.org](mailto:administrator@southamptonnj.org); [cmfo-treasurer@southamptonnj.org](mailto:cmfo-treasurer@southamptonnj.org); [blightfoot@willingborotwp.org](mailto:blightfoot@willingborotwp.org); [jdiggs@willingborotwp.org](mailto:jdiggs@willingborotwp.org); [jostow@decotiislaw.com](mailto:jostow@decotiislaw.com); [raghrist@comcast.net](mailto:raghrist@comcast.net); [nmenas@foxrothschild.com](mailto:nmenas@foxrothschild.com); [caryn@chesterfieldtwp.com](mailto:caryn@chesterfieldtwp.com)  
**Subject:** BCBC Pooled Loan Refunding/New Money Financing Schedule

Group,  
ATTACHED PLEASE FIND A TENTATIVE FINANCING SCHEDULE IN CONNECTION WITH THE ISSUANCE OF BURLINGTON COUNTY BRIDGE COMMISSION COUNTY GUARANTEED POOLED LOAN REVENUE BONDS (GOVERNMENTAL LOAN PROGRAM), SERIES 2013 (REFUNDING OF THE 2003 BCBC BONDS, REFUNDING OF THE 2004 BCBC BONDS, REFUNDING OF USDA LOAN & NEW CAPITAL FUNDING).

PLEASE LET ME KNOW IF YOU HAVE ANY QUESTIONS OR COMMENTS ON THE ATTACHED.

**PARTICIPANTS: IF YOU HAVE NOT DONE SO ALREADY, PLEASE FORWARD TO ME A CERTIFIED COPY OF THE SALE RESOLUTION ADOPTED BY YOUR MUNICIPALITY.**

THANK YOU AND WE LOOK FORWARD TO WORKING WITH YOU ON THE SUCCESSFUL COMPLETION OF THIS TRANSACTION.

Jennifer G. Edwards, Managing Director  
Tel: 856-234-2266  
Cell: 856-912-2790

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**From:** Elena Goins  
**Sent:** Tuesday, February 05, 2013 4:36 PM  
**To:** [jjeffers@bcbridges.org](mailto:jjeffers@bcbridges.org); [cnociti@bcbridges.org](mailto:cnociti@bcbridges.org); [thastie@capehart.com](mailto:thastie@capehart.com); [etroy@co.burlington.nj.us](mailto:etroy@co.burlington.nj.us); [mkrassen@co.burlington.nj.us](mailto:mkrassen@co.burlington.nj.us); [jstiefel@parkermccay.com](mailto:jstiefel@parkermccay.com); [wdimartino@parkermccay.com](mailto:wdimartino@parkermccay.com); [pnelson@co.burlington.nj.us](mailto:pnelson@co.burlington.nj.us); Jennifer Edwards; Siamac Afshar; Michael Broadbent; [amanda.delbene@raymondjames.com](mailto:amanda.delbene@raymondjames.com); [stephanie.lom@raymondjames.com](mailto:stephanie.lom@raymondjames.com); [valtman@janney.com](mailto:valtman@janney.com); [agreenwald@janney.com](mailto:agreenwald@janney.com); [andrea.west@td.com](mailto:andrea.west@td.com); [hludwigsen@bowmanllp.com](mailto:hludwigsen@bowmanllp.com); [sbranco@bowmanllp.com](mailto:sbranco@bowmanllp.com); [d.kocian@bordentowntownship.com](mailto:d.kocian@bordentowntownship.com); [wendy@chesterfieldtwp.com](mailto:wendy@chesterfieldtwp.com); [abatten@parkermccay.com](mailto:abatten@parkermccay.com); [mpeak@edgewaterpark-nj.com](mailto:mpeak@edgewaterpark-nj.com); [tomcoleman@rclawnj.com](mailto:tomcoleman@rclawnj.com); [shanahant@evesham-nj.gov](mailto:shanahant@evesham-nj.gov); [cfo@florence-nj.com](mailto:cfo@florence-nj.com); [administrator@southamptonnj.org](mailto:administrator@southamptonnj.org); [cmfo-treasurer@southamptonnj.org](mailto:cmfo-treasurer@southamptonnj.org); [blightfoot@willingborotwp.org](mailto:blightfoot@willingborotwp.org); [jdiggs@willingborotwp.org](mailto:jdiggs@willingborotwp.org); [jostow@decotiislaw.com](mailto:jostow@decotiislaw.com);

[raghrist@comcast.net](mailto:raghrist@comcast.net); [nmenas@foxrothschild.com](mailto:nmenas@foxrothschild.com); [caryn@chesterfieldtwp.com](mailto:caryn@chesterfieldtwp.com)

**Subject:** Revised BCBC Pooled Loan Dist. List.

Hello All:

Attached please find the most recent changes to the distribution list. Again if you have any changes please reply to this e-mail and I will re-circulate to the group.

Thank you,

*Elena Moorhead-Goins*

Acacia Financial Group, Inc.

13000 Lincoln Drive West

Suite 206

Marlton, NJ 08053

Tel: 856-234-2266

Fax: 856-234-6697





**BURLINGTON COUNTY BRIDGE COMMISSION  
 COUNTY-GUARANTEED POOLED LOAN REVENUE BONDS  
 (GOVERNMENTAL LOAN PROGRAM), SERIES 2013**

*Financing Schedule as of February 6, 2013*

February 2013						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March 2013						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Date	Task
February 12	- Circulate 1 <sup>st</sup> draft of Preliminary Official Statement
February 13	- County of Burlington adoption of sale resolution - Borough of Wrightstown adoption of sale resolution
February 14	- 10:00 a.m. tentative date/time for Moody's rating presentation/conf. call
February 15	- 9:00 a.m. Standard & Poor's rating presentation/conf. call - Comments due on 1 <sup>st</sup> draft of Preliminary Official Statement
February 19	- Circulate 2 <sup>nd</sup> draft of Preliminary Official Statement - Receive Confirmation of Burlington County credit ratings
February 21	- Electronically Post Preliminary Official Statement
February 27	- Pricing and Sale of Bonds; Execute Bond Purchase Contracts
March 4	- Print and Mail Official Statement
March 8	- BCBC Pre-closing
March 11	- BCBC Closing - Chesterfield & Wrightstown will receive closing wire transfers for the new money bond proceeds