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RESOLUTION NO. 2012-1  
A RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF  
WILLINGBORO PROVIDING FOR TEMPORARY BUDGET  
APPROPRIATIONS FOR 2012

WHEREAS, the Revised Statute 40A:4-19 provides that temporary appropriations should be made for the purpose and amounts required as hereinafter provided;

WHEREAS, this temporary budget must be adopted prior to January 31, 2012, for the purposes required therein; and

WHEREAS, it has been determined that 26.25% of the total appropriations in the 2011 budget, exclusive of any appropriations made for Debt Service, Capital Improvement Fund, Public Welfare Administration and Public Assistance (State Aid Agreement) in the said 2011 budget is the sum of \$9,917,801.25

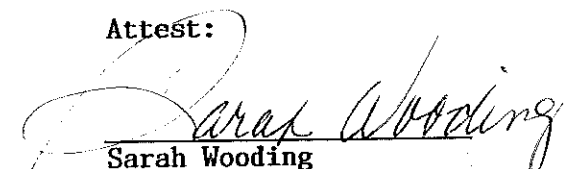
NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in Reorganization session this 1st day of January, 2012 at the Municipal Complex, 1 Salem Road, Willingboro, New Jersey, that the following temporary appropriations be made and that a certified copy of the Resolution be transmitted to the Chief Financial Officer and such other Municipal and State Officials as required by law.

Description	2012 Temp Bud
TOWN MANAGER SALARY & WAGES:	75,811.31
TOWN MANAGER OTHER EXPENSES:	2,152.50
PURCHASING SALARY&WAGES:	15,364.65
PURCHASING OTHER EXPENSES:	32,025.00
GENERAL GOV TECNOLOGY SALARY & WAGES	23,028.34
TECHNOLOGY OTHER EXPENSES:	19,910.63
HUMAN RESOURCE OTHER EXPENSES:	4,725.00
TOWN COUNCIL SALARY & WAGES:	12,121.46
TOWN COUNCIL OTHER EXPENSES:	8,806.88
TOWNSHIP CLERK SALARY & WAGES:	65,497.43
TOWNSHIP CLERK OTHER EXPENSES:	11,429.25
TOWNSHIP REGISTRAR OTHER EXPENSES:	947.63
FINANCE ADMIN SALARY & WAGES:	85,508.33
FINANCE ADMIN OTHER EXPENSES:	20,000.00
AUDIT SERVICES OTHER EXPENSES:	24,937.50
TAX COLLECTION SALARY & WAGES:	44,188.46
TAX COLLECTION OTHER EXPENSES:	1,778.44
TAX ASSESSMENT SALARY & WAGES:	41,870.85
TAX ASSESSMENT OTHER EXPENSES:	12,606.56
TWP ATTORNEY SALARY & WAGES:	23,989.61
TWP ATTORNEY OTHER EXPENSES:	27,103.13
ENGINEER COSTS OTHER EXPENSES:	17,718.75
PLANNING BOARD SALARY & WAGES:	315.00
PLANNING BOARD OTHER EXPENSES:	399.00
ZONING BOARD SALARY & WAGES:	866.25
ZONING BOARD OTHER EXPENSES:	1,666.88
CONST OFFICIAL SALARY & WAGES:	76,957.39
CONST OFFICIAL OTHER EXPENSES:	28,617.75
HOUSING INSPEC SALARY & WAGES:	90,584.55
LIABILITY INS OTHER EXPENSES:	580,465.00
EMPLOYEE GROUP OTHER EXPENSES:	654,089.53
Unemployment Insurance	36,750.00
ADMINISTRATION SALARY & WAGES:	45,612.53
ADMINISTRATION OTHER EXPENSES:	13,059.38

PATROL SALARY & WAGES:	1,182,508.64
PATROL OTHER EXPENSES:	2,782.50
OTHER EXPENSES:	4,068.75
SPECIAL OFFICE SALARY & WAGES:	32,418.75
SPECIAL OFFICE OTHER EXPENSES:	525.00
DETECTIVES SALARY & WAGES:	281,056.65
DETECTIVES OTHER EXPENSES:	2,415.00
CRIME PREVENT SALARY & WAGES:	112,344.49
CRIME PREVENT OTHER EXPENSES:	2,034.38
STAFF SERVICES SALARY & WAGES:	98,148.49
STAFF SERVICES OTHER EXPENSES:	58,275.00
TRAFFIC GUARDS SALARY & WAGES:	161,745.94
TRAFFIC GUARDS OTHER EXPENSES:	472.50
EMERGENCY MGMT OTHER EXPENSES:	3,307.50
EMS SALARY & WAGES:	57,937.50
EMS OTHER EXPENSES:	24,281.25
FIRE DEPT SALARY & WAGES:	418,210.15
FIRE DEPT OTHER EXPENSES:	68,643.75
PROSECUTOR SALARY & WAGES:	10,708.69
PW ADMIN SALARY & WAGES:	44,168.51
PW ADMIN OTHER EXPENSES:	262.50
STREETS & ROAD SALARY & WAGES:	236,810.44
STREETS & ROAD OTHER EXPENSES:	52,532.29
SNOW REMOVAL SALARY & WAGES:	13,125.00
SNOW REMOVAL OTHER EXPENSES:	12,226.46
STORM WATER MANAGEMENT SALARY & WAGES:	47,312.50
STORM WATER MANAGEMENT OTHER EXPENSES:	31,106.25
TRAFFIC SIGNAL OTHER EXPENSES:	2,756.25
RECYCLING SALARY & WAGES:	9,187.50
RECYCLING OTHER EXPENSES:	1,968.75
Garbage & Trash - Contractual	155,662.50
BUILDING & GRD SALARY & WAGES:	18,900.00
BUILDING & GRD OTHER EXPENSES:	109,528.13
ANIMAL CONTROL SALARY & WAGES:	37,719.68
ANIMAL CONTROL OTHER EXPENSES:	3,228.75
OFF. ON AGING SALARY & WAGES:	68,764.50
OFF ON AGING OTHER EXPENSES:	31,799.25
RECR SERV&PROG SALARY & WAGES:	148,193.87
RECR SERV&PROG OTHER EXPENSES:	33,429.38
LIBRARY SALARY & WAGES:	982.28
LIBRARY OTHER EXPENSES:	341,250.00
Accumulated Leave Compensation	72,194.33
Sick Leave Inc	10,000.00
ELECTRICITY OTHER EXPENSES:	95,812.50
STREET LIGHT OTHER EXPENSES:	169,312.50
TELEPHONE OTHER EXPENSES:	54,600.00
WATER OTHER EXPENSES:	3,937.50
NATURAL GAS OTHER EXPENSES:	40,687.50
GASOLINE OTHER EXPENSES:	56,437.50
LANDFILL/WASTE OTHER EXPENSES:	299,906.25
PERS OTHER EXPENSES:	754,371.00
SOCIAL SECURIT OTHER EXPENSES:	312,039.00
PFRS OTHER EXPENSES:	1,955,051.00
MUN.COURT SALARY & WAGES:	60,311.21
MUN.COURT OTHER EXPENSES:	4,919.25

PUBLIC DEFENDE SALARY & WAGES:	4,280.85
PUBLIC DEFENDE OTHER EXPENSES:	236.25
BOND PRINCIPAL OTHER EXPENSES:	770,521.76
Interest on Bonds	399,634.50
<b>Final Totals</b>	<b>11,087,957.51</b>
Debt Service Prin	(770,521.76)
Debt Service Int	(399,634.50)
	9,917,801.25

  
**Jacqueline Jennings**  
 Mayor

**Attest:**  
  
**Sarah Wooding**  
 Township Clerk

**A RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO PROVIDING FOR THE DESIGNATION OF AUTHORIZED DEPOSITORIES, OFFICIAL NEWSPAPERS, MEETING TIMES AND OTHER PROCEDURAL REQUIREMENTS.**

cc  
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BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 1st day of January, 2012 as follows:

1.; Beneficial Bank, and TD Bank North, are designated as depositories for any and all funds of the Township for the calendar year 2012. The custodian shall be the Township Treasurer. All disbursements shall be made by check signed by the Manager and the Treasurer or Mayor, after review and initial approval of the voucher by the Township Manager. The voucher will thereafter be presented to Township Council at its next meeting for ratification. The term "Manager" shall include the Acting Manager during that period of time when an Acting Manager is so designated by the Township Manager.

2. The Burlington County Times is designated as the primary advertising medium for all public notices pursuant to R. 5. 35:1-2.1, and the Burlington County Times, Philadelphia Inquirer, Trenton Times and Courier Post are designated as the newspapers to receive notice under the Open Public Meetings Act.

3. Township Council will meet on the first, and third Tuesday of each month (except, August, and Election Days) at 7:00 PM prevailing time, at the municipal Complex, One Dr. M.L.King, Jr. Drive., Willingboro, New Jersey, subject to further changes as may be determined by Council and this shall be the meeting place for all other governmental bodies of the Township, except the Municipal Utilities Authority. The first and last meeting will be held in Council's Conference Room and the third meeting will have a half-hour (7 to 7:30 PM) conference meeting with the business meeting at 7:30 PM in Council Chambers.

4. The rate of interest to be charged for the non-payment of taxes or added assessments in the event that any payment or any installment is not made within the tenth (10) calendar date after the date the same shall become payable, shall be eight percent (8%) per annum on the first one thousand five hundred dollars (\$1,500) of the

delinquency, and eighteen percent (18%) on any amount in excess of one thousand five hundred dollars (\$1,500), which shall be computed and charged to the principal sum due.

Taxpayers with a delinquency in excess of \$10,000 who fail to pay the delinquency prior to the end of the calendar year shall be charged a penalty of 6% of the delinquency.

5. A Dedicated by Rider fund in the amount of five hundred dollars (\$500) is established pursuant to R.S. 40A:5021 for utilization by the Township Recreation Department to make payments for small purchases. The custodian of such funds shall be Jill Cyrus and/or Richard Brevogel and the existing fund shall be closed out prior to December 31, 2010, in accordance with existing law.


6. A petty cash fund in the amount of one hundred dollars (\$100) is established pursuant to R.S. 40A5-21 for utilization by the Township Treasurer's Office. The custodian of such funds shall be Joanne G. Diggs, provided that such funds shall be closed out prior to December 31, 2011 in accordance with existing law.

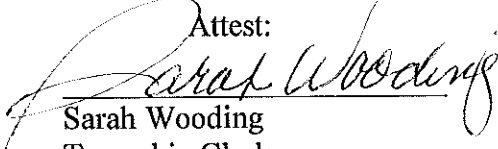
7. The Township Manager is hereby authorized and directed to approve refunds of Recreation Department program fees; tax refunds on residential properties due to tax appeals; refunds for duplicate payments, overpayments and cancellations of building and insecticide permits in the calendar year within which the permit was obtained, subject to ratification by Township Council.

8. The Tax Collector of the Township is authorized to discontinue the collection of interest for taxes in sums less than fifty cents (50).

9.. Pursuant to Revised Ordinances, Section 2-5.9, the following is hereby designated as Deputy Township Clerk, to perform the duties provided by law, at no added compensation: VANESSA CLOUDEN and CARMELA SPYCH and CERISE MEISEL is hereby designated as DEPUTY TOWNSHIP CLERK to perform the duties as provided by law and to be compensated in accordance with the Township Salary Ordinance.

BE IT FURTHER RESOLVED, that copies of this Resolution be submitted to appropriate Township officials for their information, attention and compliance.

  
Jacqueline Jennings  
Mayor

Attest:  
  
Sarah Wooding  
Township Clerk

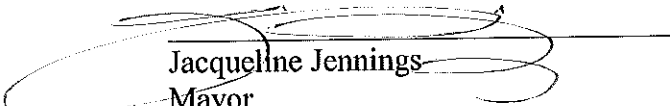
**RESOLUTION NO. 2012---3**

**A RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO ESTABLISHING MEETING DATES, TIMES AND PLACES OF THE TOWNSHIP COUNCIL MEETINGS.**

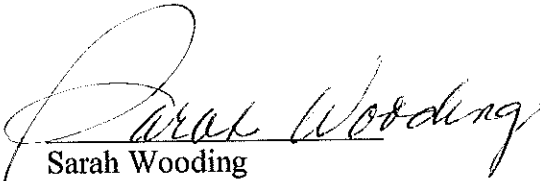
WHEREAS, the Open Public Meetings Act requires Township Council to adopt a Resolution establishing dates, times and places for their meetings and to give notice thereof.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in Reorganization Session, this 1<sup>st</sup> day of January, 2012, that the Willingboro Township Council shall meet at the Municipal Complex, One Dr. M. L. King, Jr. Drive, Willingboro, New Jersey, on the dates and at the times set forth on the attached schedule; and

BE IT FURTHER RESOLVED, that the Township Clerk give notice pursuant to the Open Public Meetings Act.

  
Jacqueline Jennings  
Mayor

Attest:

  
Sarah Wooding  
Township Clerk

## **FOR INFORMATION**

### **WILLINGBORO TOWNSHIP COUNCIL MEETINGS---2012**

Willingboro Township Council will meet on the first and third Tuesday of the month at 7:00 PM prevailing time and the third Tuesday of the month with conference meeting at 7:00 PM followed by the business meeting at 7:30 PM at the Municipal Complex, One Dr. M.L. King, Jr. Drive, Willingboro, New Jersey. Township Council normally schedules two meetings a month.

#### **MEETING DATES----2012 and Budget Meetings**

**Jan. 10 and 24**

**Feb. 7 and 21 (Budget mtg. Wed. 8<sup>th</sup> and Wed. 22<sup>nd</sup>)**

**March 6 and 20 (Budget mtg. Wed. 7<sup>th</sup> and Wed. 21<sup>st</sup>)**

**April 3 and 17 (Wed. 25<sup>th</sup> School elections)**

**May 1 and 15**

**June Wed. 6<sup>th</sup> and 19<sup>th</sup> (5<sup>th</sup> Primary Election)**

**July 3 and 17**

**August 7 and 21**

**September 4 and 18**

**October 2 and 16**

**November Wed. 7<sup>th</sup> and 13 (6<sup>th</sup> Gen. Elec.)--(NJLM 14<sup>th</sup>—17<sup>th</sup>)**

**December 4<sup>th</sup> and 18<sup>th</sup>**



The newspapers of **New Jersey** make public notices from their printed pages available electronically in a single database for the benefit of the public. This enhances the legislative intent of public notice - keeping a free and independent public informed about activities of their government and business activities that may affect them. Importantly, Public Notices now are in one place on the web ([www.PublicNoticeAds.com](http://www.PublicNoticeAds.com)), not scattered among thousands of government web pages.

**County:** Burlington

**Printed In:** Burlington County Times, Willingboro

**Printed On:** 2012/01/09

WILLINGBORO  
TOWNSHIP

COUNCIL MEETINGS 2012 Willingboro Township Council will meet on the first and third Tuesday of the month at 7:00 PM prevailing time and the third Tuesday of the month with conference meeting at 7:00 PM followed by the business meeting at 7:30 PM at the Municipal Complex, One Dr. M.L. King, Jr. Drive, Willingboro, New Jersey. Township Council normally schedules two meetings a month. MEETING DATES

2012 and

Budget Meetings Jan. 10 and 24 Feb. 7 and 21 (Budget mtg. Wed. 8th and Wed. 22nd) March 6 and 20 (Budget mtg. Wed. 7th and Wed. 21st)

April 3 and 17 (Wed. 25th School elections)

May 1 and 15

June Wed. 6th and 19th (5th Primary Election)

July 3 and 17

August 7 and 21

September 4 and 18

October 2 and 16

November Wed. 7th and 13 (6th Gen. Elec.)--(NJLM 14th-17th)

December 4th and 18th Adv. Fee: \$30.60

BCT: January 9, 2012

Aff. Chg.: \$20.00

Public Notice ID: 17741159

✕ free web stats

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WILLINGBORO

TOWNSHIP

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BCT: January 9, 2012

Aff. Chg.: \$20.00

Public Notice ID: 17741159

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cc: BZ

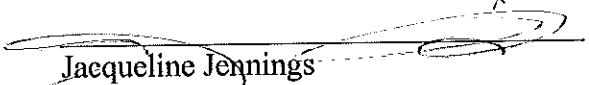
**RESOLUTION NO. 2012---4**

**A RESOLUTION REQUIRING THE ADOPTIO OF  
A CASH MANAGEMENT PLAN**

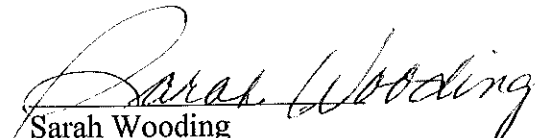
WHEREAS, N.J.S.A. 40A:5-14 requires that Municipalities adopt a Cash Management Plan;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session the 1<sup>st</sup> day of January, 2012, that the Township Council has entered into a Cash Management Plan, as per the attached, to comply with the requirements of N.J.S.A. 40A:5-14;

BE IT FURTHER RESOLVED, that a copy of this resolution be provided to the Treasurer and Auditor for their information and attention.

  
Jacqueline Jennings  
Mayor

Attest:

  
Sarah Wooding  
Township Clerk

**CASH MANAGEMENT PLAN OF THE TOWNSHIP OF WILLINGBORO  
IN THE COUNTY OF BURLINGTON, NEW JERSEY**

**I. STATEMENT OF PURPOSE.**

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Township, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments. The Cash Management Plan is available for audit.

**II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN.**

A. The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Township:

Current Account, Capital Account, Trust Other Account, Tax Redemption Trust Account, Payroll Account, Agency Account and Public Assistance Account.

B. It is understood that this Plan is not intended to cover certain funds and accounts of the Township, specifically:

N/A

**III. DESIGNATION OF OFFICIALS OF THE TOWNSHIP AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN.**

The Chief Financial Officer of the Township is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials.

**IV. DESIGNATION OF DEPOSITORIES.**

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which, are not otherwise invested in Permitted Investments as provided for in this Plan:

Banks and financial institutions - as stipulated in the reorganization resolution.

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official(s) referred to in Section III above.

V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL.

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official(s) of the Township referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official(s) referred to in Section III above.

Morgan Stanley

VI. AUTHORIZED INVESTMENTS.

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
  - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
  - (b) the custody of collateral is transferred to a third party;
  - (c) the maturity of the agreement is not more than 30 days;
  - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-4.1); and

- (e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) which has:
  - (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
  - (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940," 15 U.S.C. sec. 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million;

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) which does not permit investments in instruments that are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves

for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

B. Notwithstanding the above authorization, the monies on hand in the following funds and accounts shall be further limited as to maturities, specific investments or otherwise as follows: None.

#### VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN.

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the or by a third party custodian prior to or upon the release of the Is funds.

To assure that all parties with whom the Township deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

#### VIII. REPORTING REQUIREMENTS.

On the first Council meeting of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Township a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Township.

#### IX. TERM OF PLAN.

This plan shall be in effect until amended by the governing body. Attached to this Plan is a resolution of the governing body of the Township approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Council, the Designated Official is directed to

supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.



cc: Dept Head  
B.L.

**RESOLUTION NO. 2012---5**

**A RESOLUTION PERMITTING THE AUTHORIZATION OF  
PAYMENT IN ADVANCE FOR OFFICIAL TRAVEL**

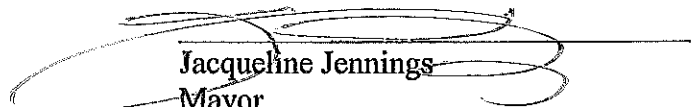
WHEREAS, the provisions of N.J.S.A. 40A:5-16 permit the governing body of any local unit, by resolution to provide for and authorize payment in advance to officers and employees of the local unit toward their expenses for authorized official travel; and

WHEREAS, any such resolution shall provide for the verification and adjustment of such expenses and advances and the repayment of any excess advanced, by means of a detailed bill of items or demand; and

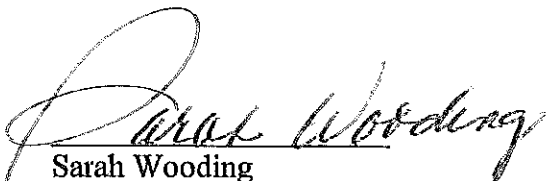
WHEREAS, the Willingboro Township travel expense report, certified by the Department Head and approved by the Township Manager, shall be submitted within (10) days after the completion of the travel for which an advance was made; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 1<sup>st</sup> day of January, 2012, that this resolution covers all such expenditures from the 2012 budget;

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to all departments heads and the Township Finance Director for their information and attention.

  
Jacqueline Jennings  
Mayor

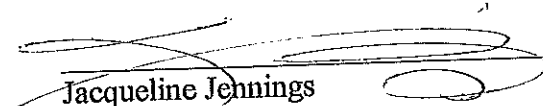
Attest:

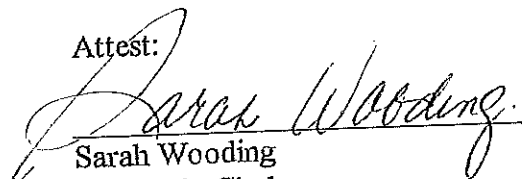
  
Sarah Wooding  
Township Clerk

Res. No. 2012—6 cont'd.

Public Defender	Andrew Duclair, Esq.
Assistant Prosecutor	Angela Watson-Bell, Esq.
Planning Bd. Engineer	Remington, Vernick & Arango
Zoning Bd. Engineer	CME Associates
Consulting Engineers	Alaimo Group
Special Counsel	Zeller & Weiliczko, LLP
Municipal Tax Attorney	Zeller & Weiliczko, LLP
Zoning Board Solicitor	Zeller & Weiliczko, LLP
Library Board Attorney	Joseph Jacobs, Esq.
Special Counsel (COAH) (Fair Share Housing Counsel)	Jeffrey R. Surenian & Associates
Police Review Officer	Zeller & Weiliczko, LLP
Municipal Foreclosure Counsel	Zeller & Weiliczko, LLP
Municipal Labor Counsel	Long Marmero & Assoc., LLP
Municipal Prosecutor	John McGill, III, Esq.
Township Engineer	Remington & Vernick, Arango

BE IT FURTHER RESOLVED, that each of said appointee shall be compensated in accordance with salary ordinance/resolution or by agreement.

  
Jacqueline Jennings  
Mayor

Attest:  
  
Sarah Wooding  
Township Clerk

RESOLUTION 2012—6

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO PROVIDING FOR THE APPOINTMENT OF TOWNSHIP SOLICITOR, MUNICIPAL AUDITOR, MUNICIPAL BOND COUNSEL, TOWNSHIP PLANNER, PLANNING BOARD ATTORNEY, PUBLIC DEFENDER, ASSISTANT PROSECUTOR, PLANNING & ZONING BOARD ENGINEER, CONSULTING ENGINEER(S), TAX APPEAL ATTORNEY, ZONING BOARD ATTORNEY, LIBRARY BOARD SOLICITOR, SPECIAL COUNSEL (COAH), SPECIAL COUNSEL (POLICE REVIEW), MUNICIPAL FORECLOSURE COUNSEL, FAIR SHARE HOUSING COUNSEL AND MUNICIPAL LABOR COUNSEL**

---

WHEREAS, the terms of the Office of TOWNSHIP SOLICITOR, MUNICIPAL AUDITOR, MUNICIPAL BOND COUNSEL, TOWNSHIP PLANNER, PLANNING BOARD ATTORNEY, PUBLIC DEFENDER, ASSISTANT PROSECUTOR, PLANNING & ZONING BOARD ENGINEER, CONSULTING ENGINEER(S), TAX APPEAL ATTORNEY, ZONING BOARD ATTORNEY, LIBRARY BOARD SOLICITOR, SPECIAL COUNSEL (COAH), SPECIAL COUNSEL (POLICE REVIEW), MUNICIPAL FORECLOSURE COUNSEL, FAIR SHARE HOUSING COUNSEL AND MUNICIPAL LABOR COUNSEL have expired; and

WHEREAS, the services to be performed in such offices are regulated by law and the persons to be appointed are practicing recognized professions; and

WHEREAS, the Township of Willingboro has determined that it is appropriate to implement a fair and open process for the awarding of this contract; and

WHEREAS, the Township requested and received statements of qualifications in a manner that fostered a fair and open process, utilizing the criteria and specific minimum requirement to meet the requirements of the Township; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Willingboro, assembled in public session that 1<sup>st</sup> day of January, 2012, that the following appointments are made pursuant to N.J.S.A.-2B:12-27 for a term expiring 12/31/12 unless otherwise indicated.

Township Solicitor	Michael Armstrong, Esq.
Municipal Auditor	Bowman & Company
Municipal Bond Counsel	Joseph Decotiis
Township Planner	Remington & Vernick & Arrango
Planning Board Solicitor	Uri H. Taenzer, Esq.

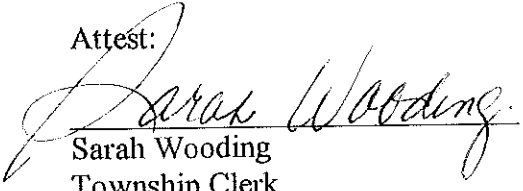
Res. No. 2012—6 cont'd.

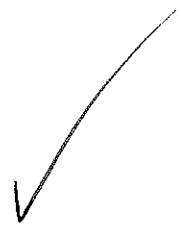
Public Defender	Andrew Duclair, Esq.
Assistant Prosecutor	Angela Watson-Bell, Esq.
Planning Bd. Engineer	Remington, Vernick & Arango
Zoning Bd. Engineer	CME Associates
Consulting Engineers	Alaimo Group
Special Counsel	Zeller & Weiliczko, LLP
Municipal Tax Attorney	Zeller & Weiliczko, LLP
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Municipal Labor Counsel	Long Marmero & Assoc., LLP
Municipal Prosecutor	John McGill, III, Esq.
Township Engineer	Remington & Vernick, Arango

BE IT FURTHER RESOLVED, that each of said appointee shall be compensated in accordance with salary ordinance/resolution or by agreement.

  
Jacqueline Jennings  
Mayor

Attest:

  
Sarah Wooding  
Township Clerk



January 10, 2012

Russell L. Lichtenstein, Esq.  
Cooper Levenson  
1125 Atlantic Avenue  
Atlantic City, New Jersey 08401

Resolution 2012—6  
Professional Service Appointment

Dear Mr. Lichtenstein:

Attached is a copy of Resolution 2012—6 adopted by Willingboro Township Council at their reorganization meeting of January 1, 2012 awarding the Municipal Labor Counsel position to Long Marmero & Assoc., LLP.

On behalf of Willingboro Township, thank you for all you and your firm have done for Willingboro, it has been greatly appreciated.

Sincerely,

Sarah Wooding  
Acting Township Clerk

Encl.

/saw

Date/Time: Jan. 18. 2012 2:19PM

File No. Mode	Destination	Pg(s)	Result	Page Not Sent
5519 Memory TX	8777755	P. 3	OK	

Reason for error  
 m. 1) Hang up or line fail  
 m. 3) No answer  
 m. 5) Exceeded max. E-mail size  
 E. 2) Busy  
 E. 4) No facsimile connection

**WILLINGBORO TOWNSHIP**  
**ONE SALEM ROAD, WILLINGBORO, N.J. 08046**  
 Phone No. (609) 877-2200 Fax No. (609) 877-1278

TELEFAX COVER SHEET

TO: Michael Cristal  
 COMPANY: \_\_\_\_\_  
 DATE: 1/18/2012  
 TO FAX NO. 877-7755  
 FROM: Dana EXT. 1038 PAGES 3  
 SUBJECT: Copy of 2012 Prof. Serv. for your file  
 FOR YOUR INFORMATION \_\_\_\_\_ PLEASE RESPOND \_\_\_\_\_

THANK YOU.

**JEFFREY R. SURENIAN AND ASSOCIATES, LLC**

A Limited Liability Company

Jeffrey R. Surenian, Esq. - *Member*  
Email - JRS@Surenian.com

Counselors at Law

Donna A. McBarron, Esq.  
Email - DAM@Surenian.com

Brielle Galleria

Michael A. Jedziniak, Esq. - *Counsel*  
Email - MAJ@Surenian.com

707 Union Avenue, Suite 301  
Brielle Borough, New Jersey 08730

Erik C. Nolan, Esq.  
Email - ECN@Surenian.com

Phone: (732) 612-3100

Fax: (732) 612-3101

February 14, 2012

**VIA FACSIMILE (856) 848-5002 AND REGULAR MAIL**

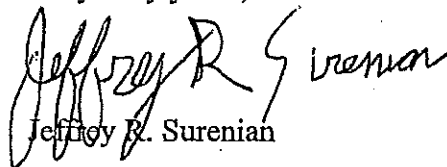
Michael J. Coluzzi, Esq.  
Long, Marmero and Associates, LLP  
44 Euclid Street  
Woodbury, NJ 08096

**Re: 2012 Willingboro Affordable Housing Counsel**

Dear Michael:

We were just contacted by Township Planner George Stevenson, who informed us that you had made a representation that your firm has taken over as Special COAH Counsel for Willingboro Township for 2012. This is simply not the case. As you can see from the attached Township Resolution, my firm, Jeffrey R. Surenian & Associates, was appointed as "Special Counsel (COAH)(Fair Share Housing Counsel)" for 2012 and your firm, Long, Marmero & Associates, LLC was appointed "Municipal Labor Counsel" for 2012. See Willingboro Resolution No. 2012-6 dated January 1, 2012 attached hereto as Exhibit A. This letter is to clear up any confusion as to who Affordable Housing Counsel is for Willingboro Township for 2012.

Very truly yours,

  
Jeffrey R. Surenian

- cc: Michael Armstrong, Esq.
- George Stevenson, P.P.
- Joanne G. Diggs, Township Manager
- Mayor Jennings and the Willingboro Township Council
- Elizabeth C. McKenzie, P.P., P.A.
- Kevin Walsh, Esq.
- Patrick McAndrew, Esq.
- Kenneth Meiser, Esq.
- Katherine Packowski, TRIAD Associates
- Robert Weiss