

cc: Burnett
DM

RESOLUTION NO. 2012 – 23

**A RESOLUTION AWARDING A CONTRACT TO DM MEDICAL BILLINGS
FOR THIRD PARTY BILLING SERVICE FOR EMERGENCY MEDICAL
SERVICES**

WHEREAS, the Township Council of the Township of Willingboro advertised a Request for Proposals for Third Party Billing Services for Emergency Medical Services (RFP) on December 8, 2011; and for which

WHEREAS, proposals were received and opened on December 23, 2011; and

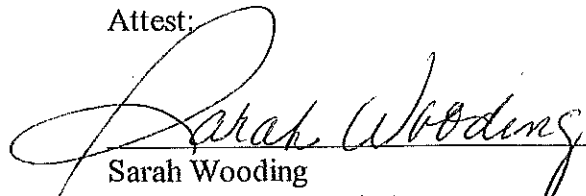
WHEREAS, the Township Council finds that it is in the best interest of the Township of Willingboro to accept the proposal of DM Medical Billings, of 20 E. Taunton Road, Suite 500, Berlin, New Jersey 08009 at the rate of 6.25% of the total billing reimbursement collected and deposited into the Township Account, in accordance with the recommendation of Chief Anthony Burnett, attached hereto; and

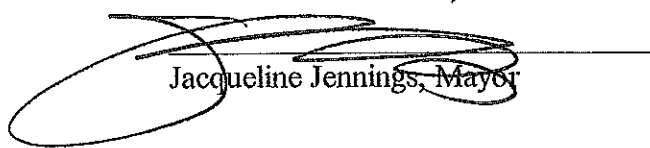
WHEREAS, pursuant to the RFP, the Township of Willingboro will authorize a three (3) year contract with DM Medical Billings, subject to the review, approval and execution of a contract consistent with its proposal.

NOW THEREFORE BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on this 24th day of January 2012 that the bid of DM Medical Billings is accepted in accordance with the attached recommendation and return sheet; and

BE IT FURTHER RESOLVED, that the bids be spread upon the minutes of this meeting.


Attest:


Sarah Wooding
Acting Township Clerk


Jacqueline Jennings, Mayor

WILLINGBORO EMS DEPARTMENT

Memo

To: Joanne Diggs, Township Manager
From: Anthony J. Burnett, Chief of Department 
CC: ✓ Sarah Wooding, Township Clerk
Greg Rucker, Director of Public Safety
Barbara Lightfoot, Acting Finance Director
Date: January 11, 2012
Re: THIRD PARTY BILLING SERVICES – EMERGENCY MEDICAL SERVICES

After careful review of the three (3) Bid Proposals for Third Party Billing Services for Emergency Medical Services submitted to the Township of Willingboro on Tuesday, December 23, 2011, I recommend the following responsive and responsible bidder be awarded the Contract for 2012-2015 for complying with all the terms and conditions of the Bid document:

DM Medical Billings
20 E. Taunton Road, Suite 500
Berlin, New Jersey 08009

Bid Award: 6.25 %

DM Medical Billings complied with all of the Bid documents with no exceptions.

Although the following two bidders proposed lower percentages both either had exceptions and/or deficiencies to the Bid document (*see attached worksheet*). The Bid specification states in Section B-5.4 that where the Township is reviewing proposals, costs submitted will not be the only factor used in awarding a contract. Also in Section B-5.5 states the terms of the specification shall prevail.

Other two bidders are listed below:

1. Farnsworth & Semptimphelter, L.L.C., 692 Main Street, Lumberton, N.J. 08048
 - a. Proposed 4.5% but had an exception and deficiency.
2. Revenue Guard, L.L.C., 50-B U.S. Hwy #9, Morganville, N.J. 07751
 - a. Had deficiencies causing bid to be rejected.



TOWNSHIP OF WILLINGBORO

MUNICIPAL COMPLEX

1 Rev. Dr. M.L. King, Jr. Dr.

Willingboro, New Jersey 08046

(609) 877-2200 FAX (609) 877-1278

January 25, 2012

COPY

DM Medical Billings
20 E. Taunton Road
Suite 500
Berlin, New Jersey 08009

Re: Resolution 2012---23

Dear Sir:

Enclosed is Resolution 2012—23 awarding you the bid for Third Party Billing Services for Emergency Medical Services, which was adopted at the Willingboro Township Council meeting of January 24, 2012.

Sincerely,

Sarah Wooding
Acting Township Clerk

Encl.

/saw

*Council
Special
meeting*

Sunday, January 29, 2012

**WILLINGBORO
TOWNSHIP**

Willingboro Township
Council has scheduled a
special meeting for Tues-
day, January 31, 2012 at
6:30 PM in Council's
Chambers, Municipal
Complex, One Salem
Road, Willingboro. The
Purpose: Council Ap-
pointment.

Sarah Wooding
Acting Township Clerk

Adv. Fee: \$10.64
BCT: January 29, 2012
Aff. Chg.: \$20.00

*Council
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Purpose: Council Ap-
pointment.

Sarah Wooding
Acting Township Clerk

Adv. Fee: \$10.64
BCT: January 29, 2012
Att. Cha.: \$20.00

RESOLUTION 2012-24

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO PROVIDING FOR THE APPOINTMENTS OF MEMBERS OF THE WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

WHEREAS, it has been determined that vacancies exist on the Willingboro Municipal Utilities Authority (WMUA); and

WHEREAS, the Township Council is authorized to appoint Members and Alternate Members of the WMUA, in accordance with N.J.S.A. 40:14B-4, et seq., and Willingboro Gen. Rev. Ordinances Section 2-15; and

WHEREAS, the term of Thomas Sholtis shall expire on 1/31/2012, it is the intention of the Township Council to appoint Anthony Clemons as a Member Commissioner for a five year term effective 2/1/2012 to expire on 1/31/2017; and

WHEREAS, it is the intention of the Township Council to appoint Alternate Member #2 Christopher Walker to fulfill the unexpired term of Alternate Member Commissioner #1 Anthony Clemons, effective 2/1/2012 to 1/31/14; and

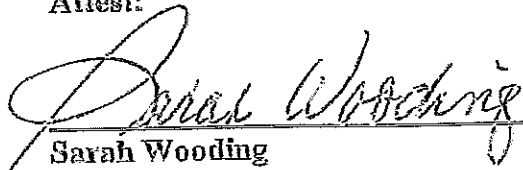
WHEREAS, it is the intention of the Township Council to appoint Jacqueline Jennings to complete the term of Alternate Member #2 Christopher Walker, effective 2/1/2012 to 1/3/2016; and

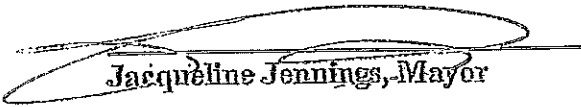
NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of Willingboro, assembled in open public session on this 31st day of January, 2012, that the Township Council has made the following appointments to the Willingboro Municipal Utilities Authority:

1. Anthony Clemons is appointed as Member Commissioner to serve for a five year term 2/1/2012 to 1/31/2017.
2. Christopher Walker is appointed effective 2/1/2012 as a Alternate Member Commissioner #1 to serve an unexpired term to 1/31/2014; and
3. Jacqueline Jennings is appointed effective 2/1/2012 to serve an unexpired term as Alternate Member Commissioner #2 to serve an unexpired term to 1/31/2016.

BE IT FURTHER RESOLVED that copies of this resolution shall be provided to the appointees and the Willingboro Municipal Authority for their information and attention.

Attest:


Sarah Wooding
Acting Township Clerk


Jacqueline Jennings, Mayor

CE WMUA

RESOLUTION 2012-24

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO PROVIDING FOR THE APPOINTMENTS OF MEMBERS OF THE WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

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WHEREAS, the Township Council is authorized to appoint Members and Alternate Members of the WMUA, in accordance with N.J.S.A. 40:14B-4, et seq., and Willingboro Gen. Rev. Ordinances Section 2-15; and

WHEREAS, the term of Thomas Sholtis shall expire on 1/31/2012, it is the intention of the Township Council to appoint Anthony Clemons as a Member Commissioner for a five year term effective 2/1/2012 to expire on 1/31/2017; and

WHEREAS, it is the intention of the Township Council to appoint Alternate Member #2 Christopher Walker to fulfill the unexpired term of Alternate Member Commissioner #1 Anthony Clemons, effective 2/1/2012 to 1/31/14; and

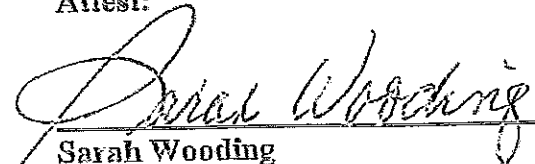
WHEREAS, it is the intention of the Township Council to appoint Jacqueline Jennings to complete the term of Alternate Member #2 Christopher Walker, effective 2/1/2012 to 1/3/2016; and

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of Willingboro, assembled in open public session on this 31st day of January, 2012, that the Township Council has made the following appointments to the Willingboro Municipal Utilities Authority:

1. Anthony Clemons is appointed as Member Commissioner to serve for a five year term 2/1/2012 to 1/31/2017.
2. Christopher Walker is appointed effective 2/1/2012 as a Alternate Member Commissioner #1 to serve an unexpired term to 1/31/2014; and
3. Jacqueline Jennings is appointed effective 2/1/2012 to serve an unexpired term as Alternate Member Commissioner #2 to serve an unexpired term to 1/31/2016.

BE IT FURTHER RESOLVED that copies of this resolution shall be provided to the appointees and the Willingboro Municipal Authority for their information and attention.

Attest:


 Sarah Wooding
 Acting Township Clerk


 Jacqueline Jennings, Mayor

RESOLUTION NO. 2012--25
A RESOLUTION OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING
AN EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL

WHEREAS, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed; and

WHEREAS, a request has been made of the Township Council assembled in public session on this 31st day of January, 2012, to convene a closed Executive session consistent with the provisions of N.J.S.A. 10:4-12b; and

NOW, THEREFORE, upon motion duly made and seconded and passed by a vote of 3 in favor and 0 opposed, BE IT RESOLVED by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey that an Executive Session of the Township Council meeting shall be convened to discuss one or more of the following categories as noted:

- _____ 1. Any matter which, by express provision of federal law, state statute or rule of court is rendered confidential or excluded from the public portion of the meeting.
- _____ 2. Any matter in which the release of information would impair the right to receive funds from the United States Government.
- _____ 3. Any material the disclosure of which constitutes and unwarranted invasion of privacy as set forth in N.J.S.A. 10:4-12b(3).
- _____ 4. Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees.
- ~~_____ 5. Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed.~~
- _____ 6. Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law.
- _____ 7. Any pending or anticipated litigation or contract negotiations in which Township Council is or may become a party.
- _____ 8. Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.

- _____ 9. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment and other categories set forth in N.J.S.A. 10:4-12b(8).
- _____ 10. Any deliberations occurring after a public hearing that may result in the imposition of specific civil penalty or the suspension or loss of a license or permit as set forth in N.J.S.A. 10:9-12b(9).

BE IT FURTHER RESOLVED that the general nature of the subject to be discussed relates to _____

BE IT FURTHER RESOLVED that the time when and the circumstances under which the discussion conducted in closed session will be disclosed to the public, in accordance with N.J.S.A. 10:4-14, and to the extent that it is not inconsistent with N.J.S.A. 10:4-12.

Jacqueline Jennings
 Mayor

Attest:

Sarah Wooding
 Sarah Wooding
 Acting Township Clerk

Recorded Vote
 Councilman Anderson
 Deputy Mayor Ayer
 Councilman Campbell
 Councilman Gordon
 Mayor Jennings

Yes	No	Abstain	Absent
			✓
✓			
✓			
			✓
✓			

cc: Rich
P. W.

RESOLUTION NO. 2012- 26

A RESOLUTION OF THE TOWNSHIP OF WILLINGBORO RESCINDING RESOLUTION NO. 2012-19 AND AUTHORIZING ONE ADDITIONAL YEAR EXTENSION OF THE 2010 BID AWARD TO SOUTH JERSEY SANITATION FOR SOLID WASTE COLLECTION FOR THE CORRECTED AMOUNT OF \$618,377.76

WHEREAS, the Township Council of the Township of Willingboro did on January 1, 2010 adopt Resolution No. 2010-11, awarding the bid for Residential solid waste collection to South Jersey Sanitation, 253 N. White Horse Pike, P.O. Box 1224, Hammonton, New Jersey 08037, for a one year period commencing on February 1, 2010 to January 31, 2011; and

WHEREAS, by Resolution No. 2011-19, the bid award and contract was extended as permitted for one year (as allowed by the bid specification and contract option) February 1, 2011 to January 31, 2012; and

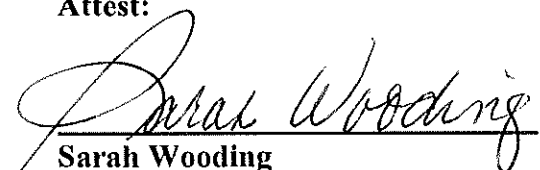
WHEREAS, it has been determined that it is in the best interest of the Township of Willingboro to extend the bid award and contract with South Jersey Sanitation by one additional year, in accordance with the bid specifications and contract option, for the time period February 1, 2012 through January 31, 2013 in the amount of \$618,377.76; and

WHEREAS, funds are available for this purpose as is indicated by the attached Treasurer's Certification.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Willingboro, assembled in public session this 7th day of February 2012, that the bid award and contract are hereby extended for one additional year February 1, 2012 to expire on January 31, 2013.

BE IT FURTHER RESOLVED THAT certified copies of the resolution shall be provided to South Jersey Sanitation, the Finance Department and Public Works Department for their attention and information.

Attest:


Sarah Wooding
Acting Township Clerk


Jacqueline Jennings, Mayor

TOWNSHIP OF WILLINGBORO

Interoffice Memorandum

January 31 2012

TO: Ms. Joanne Diggs
Township Manager

FROM: Mr. Rich Brevogel
Director of Public Works

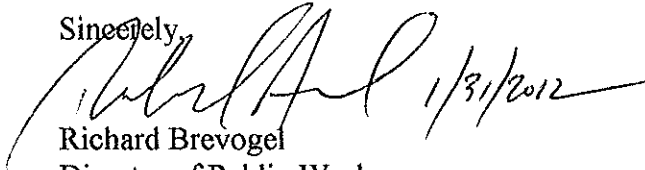
Reference: Resolution No. 2012-19 South Jersey Contract


Ms. Diggs,


The resolution should have represented the cost from Feb 1 2012 to Jan 31 2013 which is \$618,377.76. The amount in the resolution is for \$614,744.13. This is the amount included in the 2012 budget but the resolution is for 11 months of this year and one month of 2013.

If you have any questions please let me know. Thanks.

Sincerely,


Richard Brevogel
Director of Public Works

Approved:


Ms. Joanne Diggs, Township Manager

cc: Jennings

RESOLUTION NO. 2012--27

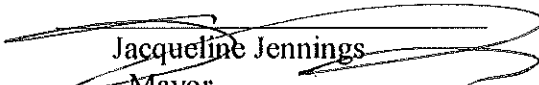
**A RESOLUTION AUTHORIZING REFUNDS FOR
OVERPAYMENTS OF TAXES**

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicate overpayments of taxes due and overpayments; and

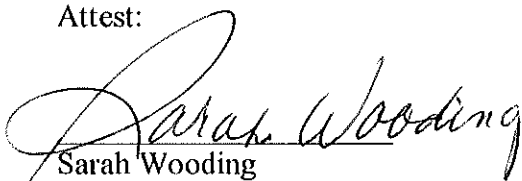
WHEREAS, refunds are due for these overpayments as listed on the attached schedule and made a part hereto;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 7th day of February 2012, that refunds be made as per the attached schedule; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director for their information, attention and compliance.


Jacqueline Jennings
Mayor

Attest:


Sarah Wooding
Acting Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Anderson	<input checked="" type="checkbox"/>			
Deputy Mayor Ayer	<input checked="" type="checkbox"/>			
Councilman Campbell	<input checked="" type="checkbox"/>			
Councilman Gordon	<input checked="" type="checkbox"/>			
Mayor Jennings	<input checked="" type="checkbox"/>			

OVERPAYMENT FOR TAXES

HARRY C. & LULA T. VEREEN 5 DEERPARK DRIVE WILLINGBORO, NJ 08046 BLOCK 544.01 LOT 38.57 5 DEERPARK DRIVE OVERPAYMENT TAXES	\$1,321.23
JOH & CARRIE LEE 44 BAYBERRY LANE WILLINGBORO, NJ 08046 BLOCK 233 LOT 14 44 BAYBERRY LANE OVERPAYMENT TAXES	\$423.76
BAC TAX SERVICES CORPORATION 1757 TAPO CANYON ROAD SIMI VALLEY, CA 93063 BLOCK 544.01 LOT 38.01 7 DEERPARK DRIVE BLOCK 23 LOT 5.02 227 CHARLESTON ROAD OVERPAYMENT TAXES	\$895.86 \$4,877.10
MUHAMMAD & DARLENE L. FOYE 26 MESSANGER LANE WILLINGBORO, NJ 08046 BLOCK 533 LOT 2 26 MESSANGER LANE OVERPAYMENT TAXES	\$500.00
PLANKTON PROPERTIES LP 44 E. SCOTT STREET RIVERSIDE, NJ 08075 BLOCK 642 LOT 10 19 HARWICK LANE OVERPAYMENT TAXES	\$3,712.07
DD PROPERTY INVESTMENT, LLP 44 EAST SCOTT STREET RIVERSIDE, NJ 08075 BLOCK 333 LOT 30 19 PATRIOT LANE BLOCK 523 LOT 83 99 MESSENGER LANE OVERPAYMENT TAXES	\$607.31 \$159.88

OVERPAYMENT FOR TAXES

IRWIN MARK PROPERTIES 44 E. SCOTT STREET RIVERSIDE, NJ 08075 BLOCK 608 LOT 4 438 CHARLESTON ROAD BLOCK 112	 \$1,077.20 \$709.01
LOT 12 19 SOUTHAMPTON DRIVE BLOCK 304	 \$23.62
LOT 8 26 PARRISH LANE BLOCK 644	 \$447.44
LOT 5 42 HAMPTON LANE OVERPAYMENT TAXES	
 ASHLEY ALEXA PROPERTIES, LP 44 E. SCOTT STREET RIVERSIDE, NJ 08075 BLOCK 105 LOT 14 30 SHEFFIELD DRIVE BLOCK 528	 \$878.98 \$859.62
LOT 22 74 MELVILLE LANE OVERPAYMENT TAXES	
 AFTERMATH PROPERTY MANAGEMENT LLC 44 E. SCOTT STREET RIVERSIDE, NJ 08075 BLOCK 534 LOT 3 10 MULLSHIRE LANE BLOCK 108	 \$887.63 \$735.37
LOT 22 111 SHEFFIELD DRIVE BLOCK 615	 \$620.95
LOT 8 24 HOPKINS LANE BLOCK 638	 \$552.53
LOT 5 30 HOLLIS LANE BLOCK 208	 \$617.44
LOT 31 35 BUTTERCUP LANE BLOCK 243	 \$1,363.49
LOT 19 58 BUCKEYE LANE OVERPAYMENT TAXES	

OVERPAYMENT FOR TAXES

MARCIA A. & JOHN W. SCHWANTES
25 NEWELL PASS
WILLINGBORO, NJ 08046
BLOCK 1003
LOT 167
25 NEWELL PASS
OVERPAYMENT TAXES

\$872.29

cl. β 2

RESOLUTION NO. 2012--28

AUTHORIZING THE APPROVAL OF VOUCHERS FOR PAYMENT AND RATIFICATION

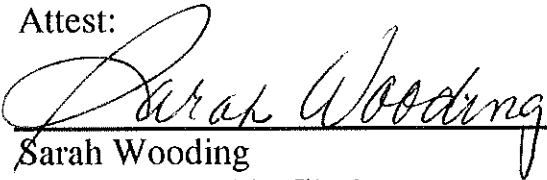
WHEREAS, Willingboro township Council received the January, 2012, Bill List and had an opportunity to review said Bill List; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the township of Willingboro, assembled in public session this 7th, day of February, 2012, that the Council hereby authorizes the Approval of Vouchers for Payment and Ratification including those items purchased under state contract and identified as such and all Trust Other Accounts (Recreation Trust, Tax Redemption, Escrow, and Dedicated by Rider Accounts).

BE IT FURTHER RESOLVED that a copy of this resolution shall be forwarded to the Director of finance for her information and attention.


Jacqueline Jennings
Mayor

Attest:



Sarah Wooding
Acting Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Anderson	✓			
Deputy Mayor Ayer	✓			
Councilman Campbell	✓			
Councilman Gordon	✓			
Mayor Jennings	✓			

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RESOLUTION NO. 2012---29
A RESOLUTION OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING
AN EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL

WHEREAS, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed; and

WHEREAS, a request has been made of the Township Council assembled in public session on this 7th, day of, February 2012 to convene a closed Executive session consistent with the provisions of N.J.S.A. 10:4-12b; and

NOW, THEREFORE, upon motion duly made and seconded and passed by a vote of 5 in favor and 0 opposed, **BE IT RESOLVED** by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey that an Executive Session of the Township Council meeting shall be convened to discuss one or more of the following categories as noted:

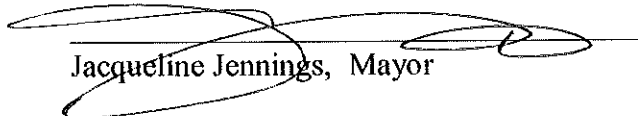
1. Any matter which, by express provision of federal law, state statute or rule of court is rendered confidential or excluded from the public portion of the meeting.
2. Any matter in which the release of information would impair the right to receive funds from the United States Government.
3. Any material the disclosure of which constitutes and unwarranted invasion of privacy as set forth in N.J.S.A. 10:4-12b(3).
4. Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees.
5. Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed.
6. Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law.
7. Any pending or anticipated litigation or contract negotiations in which Township Council is or may become a party.
8. Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.

- _____ 9. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment and other categories set forth in N.J.S.A. 10:4-12b(8).
- _____ 10. Any deliberations occurring after a public hearing that may result in the imposition of specific civil penalty or the suspension of loss of a license or permit as set forth in N.J.S.A. 10:9-12b(9).

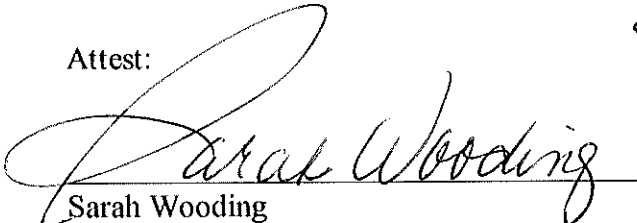
BE IT FURTHER RESOLVED that the general nature of the subject to be discussed relates to: PSE + G / Weiss Properties

BE IT FURTHER RESOLVED that the time when and the circumstances under which the discussion conducted in closed session will be disclosed to the public, in accordance with N.J.S.A. 10:4-14, and to the extent that it is not inconsistent with N.J.S.A. 10:4-12.

TOWNSHIP OF WILLINGBORO


Jacqueline Jennings, Mayor

Attest:


Sarah Wooding
Acting Township Clerk

Recorded Vote	No	Yes	Abstain	Absent
Councilman Anderson	✓			
Deputy Mayor Ayrer	✓			
Councilman Campbell	✓			
Councilman Gordon	✓			
Mayor Jennings	✓			