



RESOLUTION NO. 2010 - 7

**A RESOLUTION PERMITTING THE AUTHORIZATION OF
PAYMENT IN ADVANCE FOR OFFICIAL TRAVEL.**


WHEREAS, the provisions of N.J.S.A 40A:5-16 permit the governing body of any local unit, by resolution, to provide for and authorize payment in advance to officers and employees of the local unit toward their expenses for authorized official travel; and

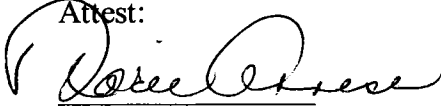
WHEREAS, any such resolution shall provide for the verification and adjustment of such expenses and advances and the repayment of any excess advanced, by means of a detailed bill of items or demand; and

WHEREAS, the Willingboro Township travel expense report, certified by the Department Head and approved by the Township Manager, shall be submitted within (10) days after the completion of the travel for which an advance was made;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 1st day of January, 2010, that this resolution covers all such expenditures from the 2010 budget; and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to all Department Heads and the Township Finance Director for their information and attention.


Eddie Campbell, Jr.
Mayor

Attest:

Marie Annese, RMC
Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Anderson	✓	_____	_____	_____
Councilman Ayer	✓	_____	_____	_____
Councilman Gordon	✓	_____	_____	_____
Dep. Mayor Jennings	✓	_____	_____	_____
Mayor Campbell	✓	_____	_____	_____