

**RESOLUTION NO. 2010 – 153
AUTHORIZING CHANGE ORDER NO. 1
NSP PROJECT – 30 PENNANT LANE**


WHEREAS, Willingboro Township Council, by Resolution No. 2010 – 127 awarded a bid to Solar World, Inc. 24 Marni Court, Sewell, New Jersey 08080 in the amount of \$68,250.00 for the renovation of 30 Pennant Lane ; and

WHEREAS, the Rehabilitation Project Manager has submitted paperwork for **Change Order No. 1** which indicates additional cost of \$200.00 (based on work change) for an **Adjusted Contract Amount of \$68,450.00** as per the Rehabilitation Program Manager’s memo received October 21, 2010; and

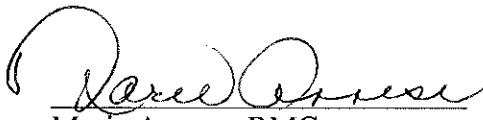
WHEREAS, the rules of the Local Finance Board require such change order to be approved by prior resolution of the Township Council.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 26th day of October, 2010, that the above change order be approved.

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director and Rehabilitation Project Manager for their information.


Eddie Campbell, Jr.
Mayor

Attest:


Marie Annese, RMC
Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Anderson	✓			
Councilman Ayler	✓			
Councilman Gordon	✓			
Dep. Mayor Jennings	✓			
Mayor Campbell	✓			

Certification Of Availability of Funds

This is to certify to the of the TOWNSHIP OF WILLINGBORO that funds for the following resolutions are available.

Resolution Date: 10/26/10
Resolution Number: 2010-153

Vendor: SOLARW SOLAR WORLD INC
24 MARNI COURT
SEWELL, NJ 08080

Contract: CO-00006 NSP GRANT/REHAB 30 PENNANT LAN
CONSTRUCTION OF 30 PENNANT LN

Account Number	Amount	Department Description
G-01-41-873-000-002	200.00	Neighborhood Stabilization Grant
Total	200.00	

Only amounts for the 2010 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.

Acting 

Chief Financial Officer

OCT 21 2010

OFFICE OF THE TOWNSHIP CLERK
WILLINGBORO, NEW JERSEY**TOWNSHIP OF WILLINGBORO
NEIGHBORHOOD STABILIZATION PROGRAM****CHANGE ORDER AUTHORIZATION**

Applicant: Township of Willingboro
30 Pennant La. Willingboro, NJ 08046

Contractor: Solar World Inc.
4151 Route 42 South turnersville, NJ 08080

DESCRIPTION OF WORK CHANGE

1. The contractor shall use an EPA certified renovator to implement lead safe work practices when replacing the front entry door and overhead garage door.

LEAD SAFE WORK PRACTICE

Copies of all workers certificates are to be available on the jobsite.

Copies also to be submitted to the program prior to start of work and will be kept on file.

In all areas where the work will disturb lead based paint, contractor is to follow all lead safe work practices as outlined in the Federal Register / Vol. 64, No. 178 / Wednesday, September 15, 1999 / Rules and

Regulations Subpart R section § 35.1350 Safe work practices.

Prohibited methods. Methods of paint removal listed in § 35.140 shall not be used.

Occupant protection and worksite preparation. Occupants and their belongings shall be protected, and the worksite prepared, in accordance with § 35.1345.

Occupants shall not be permitted to enter the worksite during hazard reduction activities (unless they are employed in the conduct of these activities at the worksite), until after hazard reduction work has been completed and clearance, if required, has been achieved.

Dispose of all lead contaminated debris in a legally approved manner.

LEAD CLEARANCE TEST -- FINAL PREPARATION

Lead clearance regulations require that interior dust wipes be taken at the conclusion of the project (lead clearance test) even if the work completed did not include any lead-painted surfaces. For example, if you are replacing a roof on a home that tested positive for lead on the interior or exterior, the interior of the home must still pass a lead clearance test before final payment will be released.

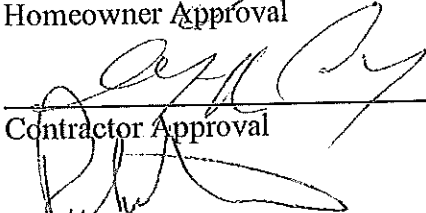
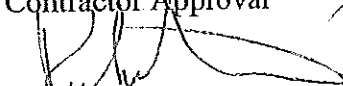

Contractors should include provisions for cleaning interior windowsills, troughs and all floors at the completion of work and prior to lead clearance sampling. At the completion of contract work, the interior of the home shall be cleaned using cleaning methods, products, and devices that are successful in cleaning up dust-lead hazards, such as a HEPA vacuum or other method of equivalent efficacy, and lead-specific detergents (such as TSP) or equivalent.

SPECIAL NOTE TO CONTRACTOR IF CLEARANCE FAILS:
ANY CLEARANCE TEST THAT FAILS DUE TO IMPROPER CLEANING SHALL
RESULT IN A \$200.00 COST TO CONTRACTOR FOR EACH FAILURE.

\$ 68,250.00 Original Contract Price

\$ 200.00 (+/-) Change

\$ 68,450.00 Revised Contract Price

	10/21/10
Homeowner Approval	Date
	10-21-10
Contractor Approval	Date
	10-21-10
Cost Estimator/Specifications Writer Approval	Date
	10/21/10
Rehabilitation Program Manager Approval	Date

RESOLUTION NO. 2010 - 127

**A RESOLUTION AWARDING A BID FOR
REHABILITATION OF 30 PENNANT LANE
(Neighborhood Stabilization Program)**

WHEREAS, the Township Council of the Township of Willingboro has requested that bids be submitted for the above referenced project; and

WHEREAS, bids have been received, opened and read in public; and

WHEREAS, it appears to be in the best interest of the Township to accept the bid of Solar World, Inc. 24 Marni Court, Sewell, New Jersey 08080 in the amount of \$68,250. as per the recommendation of CGP&H's letter dated September 3, 2010; and

WHEREAS, funds are available for this purpose as indicated by the attached Treasurer's Certification – through NSP Grant.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 7th day of September, 2010, that the bid be accepted.

BE IT FURTHER RESOLVED, that the bids be spread upon the minutes of this meeting.

Jacqueline Jennings
Deputy Mayor

Attest:

Marie Annese, RMC
Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Anderson	_____	_____	_____	_____
Councilman Ayer	_____	_____	_____	_____
Councilman Gordon	_____	_____	_____	_____
Dep. Mayor Jennings	_____	_____	_____	_____

**RESOLUTION NO. 2010 – 154
AUTHORIZING CHANGE ORDER NO. 1
NSP PROJECT – 7 PEARTREE LANE**


WHEREAS, Willingboro Township Council, by Resolution No. 2010 – 126 awarded a bid to Solar World, Inc. 24 Marni Court, Sewell, New Jersey 08080 in the amount of \$64,950.00 for the renovation of 7 Peartree Lane; and

WHEREAS, the Rehabilitation Project Manager has submitted paperwork for **Change Order No. 1** which indicates additional cost of \$750.00 (based on work change) for an **Adjusted Contract Amount of \$65,700.00** as per the Rehabilitation Program Manager's memo received October 21, 2010; and

WHEREAS, the rules of the Local Finance Board require such change order to be approved by prior resolution of the Township Council.

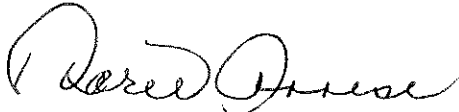
NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 26th day of October, 2010, that the above change order be approved.

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director and Rehabilitation Project Manager for their information.



Eddie Campbell, Jr.
Mayor

Attest:



Marie Annese, RMC
Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Anderson	✓			
Councilman Ayer	✓			
Councilman Gordon	✓			
Dep. Mayor Jennings	✓			
Mayor Campbell	✓			

Certification Of Availability of Funds

This is to certify to the of the TOWNSHIP OF WILLINGBORO that funds for the following resolutions are available.

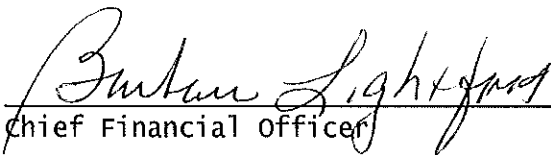
Resolution Date: 10/26/10
Resolution Number: 2010-154

Vendor: SOLARW SOLAR WORLD INC
24 MARNI COURT
SEWELL, NJ 08080

Contract: C0-00005 NSP GRANT/REHAB OF 7 PEARTREE
CONSTRUCTION OF 7 PEARTREE LN

Account Number	Amount	Department Description
G-01-41-873-000-002	750.00	Neighborhood Stabilization Grant
Total	750.00	

Only amounts for the 2010 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.

Acting 

Chief Financial Officer

**TOWNSHIP OF WILLINGBORO
NEIGHBORHOOD STABILIZATION PROGRAM**

CHANGE ORDER AUTHORIZATION

Applicant: Township of Willingboro
7 Peartree La. Willingboro, NJ 08046

Contractor: Solar World Inc.
4151 Route 42 South Turnersville, NJ 08080

DESCRIPTION OF WORK CHANGE

1. The contractor shall use a lead abatement contractor to encapsulate the stair stringers on the interior staircase.
2. The contractor shall use an EPA certified renovator to implement lead safe work practices when applying the vinyl coated aluminum cladding to the exterior trim that surrounds the front entry door.

LEAD ABATEMENT

Any work that is noted to be **(LEAD ABATEMENT)** must be completed by a N.J. Certified Lead Abatement Contractor and must comply with the requirements of N.J.A.C. 5:17 Lead Abatement Provisions and Regulations. All work must also comply with the requirements of HUD Federal Register / Vol. 64, No.178 HUD 24 CFR Part 35 Lead Regulations Subpart B, Subpart J and Subpart R in all the areas where the work will disturb lead based paint. Copies of all workers certificates are to be available on the jobsite. Copies also to be submitted to the program prior to start of work and will be kept on file. Dispose of all lead contaminated debris in a legally approved manner.

LEAD SAFE WORK PRACTICE

Copies of all workers certificates are to be available on the jobsite. Copies also to be submitted to the program prior to start of work and will be kept on file. In all areas where the work will disturb lead based paint, contractor is to follow all lead safe work practices as outlined in the Federal Register / Vol. 64, No. 178 / Wednesday, September 15, 1999 / Rules and Regulations Subpart R section § 35.1350 Safe work practices. Prohibited methods. Methods of paint removal listed in § 35.140 shall not be used. Occupant protection and worksite preparation. Occupants and their belongings shall be protected, and the worksite prepared, in accordance with § 35.1345. Occupants shall not be permitted to enter the worksite during hazard reduction activities (unless they are employed in the conduct of these activities at the worksite), until after hazard reduction work has been completed and clearance, if required, has been achieved. Dispose of all lead contaminated debris in a legally approved manner.

LEAD CLEARANCE TEST -- FINAL PREPARATION

Lead clearance regulations require that interior dust wipes be taken at the conclusion of the project (lead clearance test) even if the work completed did not include any lead-painted surfaces. For example, if you are replacing a roof on a home that tested positive for lead on the interior or exterior, the interior of the home must still pass a lead clearance test before final payment will be released.

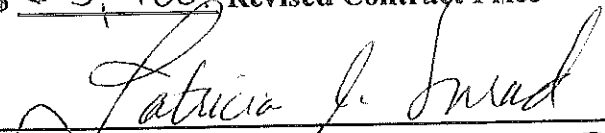
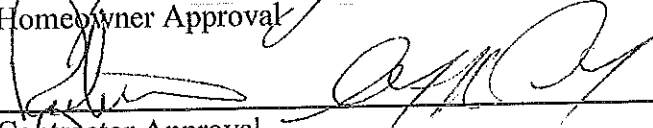
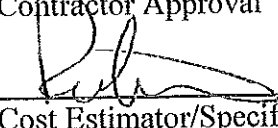
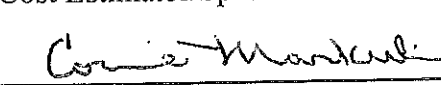
Contractors should include provisions for cleaning interior windowsills, troughs and all floors at the completion of work and prior to lead clearance sampling. At the completion of contract work, the interior of the home shall be cleaned using cleaning methods, products, and devices that are successful in cleaning up dust-lead hazards, such as a HEPA vacuum or other method of equivalent efficacy, and lead-specific detergents (such as TSP) or equivalent.

SPECIAL NOTE TO CONTRACTOR IF CLEARANCE FAILS:
ANY CLEARANCE TEST THAT FAILS DUE TO IMPROPER CLEANING SHALL RESULT IN A \$200.00 COST TO CONTRACTOR FOR EACH FAILURE.

\$ 64,950.00 Original Contract Price

\$ 750. (+/-) Change

\$ 65,700. Revised Contract Price

	10-21-10
Homeowner Approval	Date
	10-21-10
Contractor Approval	Date
	10-21-10
Cost Estimator/Specifications Writer Approval	Date
	10/21/10
Rehabilitation Program Manager Approval	Date

RESOLUTION NO. 2010 - 126

**A RESOLUTION AWARDING A BID FOR
REHABILITATION OF 7 PEARTREE LANE
(Neighborhood Stabilization Program)**

WHEREAS, the Township Council of the Township of Willingboro has requested that bids be submitted for the above referenced project; and

WHEREAS, bids have been received, opened and read in public; and

WHEREAS, it appears to be in the best interest of the Township to accept the bid of Solar World, Inc. 24 Marni Court, Sewell, New Jersey 08080 in the amount of \$64,950 as per the recommendation of CGP&H's letter dated September 3, 2010; and

WHEREAS, funds are available for this purpose as indicated by the attached Treasurer's Certification -- through NSP Grant.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 7th day of September, 2010, that the bid be accepted.

BE IT FURTHER RESOLVED, that the bids be spread upon the minutes of this meeting.

Jacqueline Jennings
Deputy Mayor

Attest:

Marie Annese, RMC
Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Anderson	_____	_____	_____	_____
Councilman Ayer	_____	_____	_____	_____
Councilman Gordon	_____	_____	_____	_____
Dep. Mayor Jennings	_____	_____	_____	_____

RESOLUTION NO. 2010 - 155

**Award of Bid Based Request for Proposals
Banking Service Proposal**

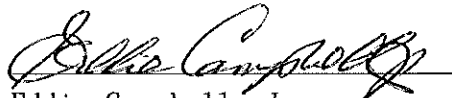
WHEREAS, the Willingboro Township Council requested proposals for Banking Services; and

WHEREAS, two proposals were received on March 9, 2010 and said proposals were reviewed by Ms. Lightfoot, Acting Finance Director who recommended that we accept the proposal of Beneficial Bank; and

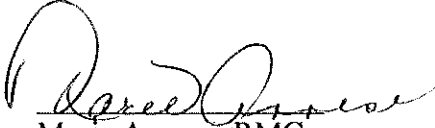
WHEREAS, it appears to be in the best interest of the Township to accept the bid/proposal of Beneficial Bank as per the recommendation of Ms. Lightfoot in her memo dated March 9, 2010; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 26th day of October, 2010, that the bid/proposal be accepted as per the attached recommendation; and

BE IT FURTHER RESOLVED, that the bid/proposal be spread upon the minutes of this meeting.


Eddie Campbell, Jr.
Mayor

Attest:


Marie Annese, RMC
Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Anderson	✓			
Councilman Ayer	✓			
Councilman Gordon	✓			
Deputy Mayor Jennings	✓			
Mayor Campbell	✓			

INTEROFFICE MEMORANDUM

TO: JOANNE DIGGS, TOWNSHIP MANAGER
FROM: BARBARA LIGHTFOOT, ACTING FINANCE DIRECTOR
SUBJECT: BANKING PROPOSALS
DATE: 3/9/2010
CC: MARIE ANNESE, TOWNSHIP CLERK

Barbara Lightfoot
RECEIVED
MAR 9 2010
OFFICE OF THE TOWNSHIP CLERK
WILLINGBORO, NEW JERSEY

After review of the one Banking Proposal received on March 9, 2010, I would like to recommend that the Township changes their banking services to Beneficial Bank. Beneficial Bank has proposed a higher interest rate that anticipates an increase of revenue in interest. They will continue the same services that were provided by TD Bank with the exception of merchant fees (credit card fees). Please note that merchant fees and armored car services were two items that were being discontinued with TD Bank later this year. Please let me know if you have any objections to changing banking service providers.

The Willingboro Township Council Meeting of March 10, 2010 was held in the Cafeteria at the Kennedy Center, John F. Kennedy Way, Willingboro.

The meeting was called to order by Mayor Campbell at 7:00 PM.

The Clerk read the required statement under the Open Public Meetings Act.

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner:

On January 8, 2010, advance written notice of this meeting was posted on the bulletin board in the Municipal Complex.

On January 8, 2010, advance written notice of this meeting was sent to the Burlington County Times, the Philadelphia Inquirer, the Courier Post and the Trenton Times and notice was published in the BCT on January 12, 2010.

On January 8, 2010, advance written notice of this meeting was filed with the Township Clerk.

The Clerk is directed to enter into the minutes of this meeting this public announcement.

Roll Call:	Councilman Anderson	Present
	Councilman Ayer	Present
	Councilman Gordon	Present
	Deputy Mayor Jennings	Present
	Mayor Campbell	Present

Also present were Ms. Diggs, Township Manager and Mr. Armstrong, Township Solicitor.

Manager's Items

Ms. Diggs provided Council with informational items.

- **Recycle Bank** About a year ago a presentation was made. They offer awards to residents who recycle. The more one recycles, the greater the awards. We need to know if Council is interested in revisiting the question of joining Recycle Bank. The positive aspects of the program are that it could encourage more recycling which would reduce out landfill cost and the rollout of the program would help to educate our residents and promote our recycling efforts.

Only the residents with the new containers would be part of the program at this time. The cost is 60 cents per household, per month, and comes to \$14,000 for 2010. Whether or not we would save that much in tipping fees – we don't know. If Council is interested in we can get more statistics and ask that they come and make another presentation.

- **Banking Services** We advertised a Request for Proposals for banking services. We received two proposals and the proposal by Beneficial Bank was the best for the township in terms of interest rate and services. Our current bank T/D North proposed less services than we are currently getting.

RESOLUTION NO. 2010 - 156
**A RESOLUTION OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING
AN EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL**

WHEREAS, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed; and

WHEREAS, a request has been made of the Township Council assembled in public session on this 26th day of Oct, 2010, to convene a closed Executive session consistent with the provisions of N.J.S.A. 10:4-12b; and

NOW, THEREFORE, upon motion duly made and seconded and passed by a vote of 5 in favor and 0 opposed, **BE IT RESOLVED** by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey that an Executive Session of the Township Council meeting shall be convened to discuss one or more of the following categories as noted:

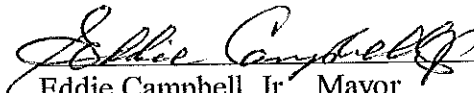
1. Any matter which, by express provision of federal law, state statute or rule of court is rendered confidential or excluded from the public portion of the meeting.
2. Any matter in which the release of information would impair the right to receive funds from the United States Government.
3. Any material the disclosure of which constitutes and unwarranted invasion of privacy as set forth in N.J.S.A. 10:4-12b(3).
4. Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees.
5. Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed.
6. Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law.
- ✓ 7. Any pending or anticipated litigation or contract negotiations in which Township Council is or may become a party.
8. Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.

- _____ 9. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment and other categories set forth in N.J.S.A. 10:4-12b(8).
- _____ 10. Any deliberations occurring after a public hearing that may result in the imposition of specific civil penalty or the suspension or loss of a license or permit as set forth in N.J.S.A. 10:9-12b(9).

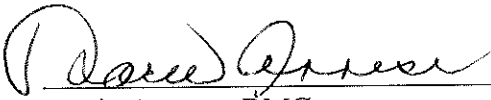
BE IT FURTHER RESOLVED that the general nature of the subject to be discussed relates to Contract Negotiations & Potential Litigation

BE IT FURTHER RESOLVED that the time when and the circumstances under which the discussion conducted in closed session will be disclosed to the public, in accordance with N.J.S.A. 10:4-14, and to the extent that it is not inconsistent with N.J.S.A. 10:4-12.

TOWNSHIP OF WILLINGBORO


 Eddie Campbell, Jr., Mayor

Attest:


 Marie Annese, RMC
 Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Anderson	✓			
Councilman Ayer	✓			
Councilman Gordon	✓			
Deputy Mayor Jennings	✓			
Mayor Campbell	✓			

Resolution No. 2010- 157

A Resolution of the Township Of Willingboro in Connection with the Extension of Dependent Coverage to Age 26.

WHEREAS, the Township of Willingboro utilizes Southern New Jersey Regional Employee Benefits Fund (hereinafter, "SNJREBF"), as administered by Conner Strong, to provide medical, prescription and dental benefits to eligible employees; and


WHEREAS, the Patient Protection and Affordable Care Act (the Affordable Care Act) both preserves certain basic health coverage already in effect, extends additional coverage that allows covered individuals the opportunity to enroll dependent children before the age of 26; and

WHEREAS, the Open Enrollment period runs from October 1 through October 31, and covered employees may request enrollment for such children up to age 26, and provided however the benefits elected during the open enrollment period will be effective January 1, 2011; and

WHEREAS, it is the intention of the Township of Willingboro to provide medical and prescription coverage for dependent children of eligible employees that is consistent with the Affordable Care Act; and

WHEREAS, the Township of Willingboro intends to provide medical and prescription coverage for dependent children of eligible employees which coverage shall terminate upon the dependent child's attainment of age 26 (twenty six) on the 26th birthday.

NOW THEREFORE BE IT RESOLVED BY the Township Council of the Township of Willingboro, in open public session on this 26th day of October 2010, that the medical and prescription coverage for dependent children of eligible employees will terminate upon the dependent child's 26th birthday.



Marie Annese, Clerk



Eddie Campbell, Jr., Mayor

Recorded Vote	Yes	No	Abstain	Absent
Councilman Anderson	✓			
Councilman Ayrer	✓			
Councilman Gordon	✓			
Dep. Mayor Jennings	✓			
Mayor Campbell	✓			

✓

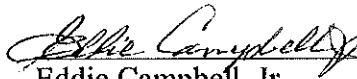
RESOLUTION NO. 2010 – 157 (14)

Authorizing the Approval of Vouchers for Payment & Ratification

Whereas, Willingboro Township Council received the October 2010 Bill List and had an opportunity to review said Bill List; and

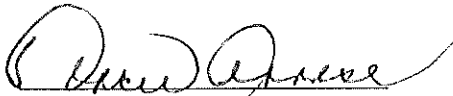
Now, Therefore, Be It Resolved by the Township Council of the Township of Willingboro, assembled in public session this 9th day of November, 2010, that the Council hereby authorizes the Approval of Vouchers for Payment and Ratification including those items purchased under state contract and identified as such and all Trust Other Accounts (Recreation Trust, Tax Redemption, Escrow, and Dedicated by Rider Accounts).

Be It Further Resolved that a copy of this resolution shall be forwarded to the Director of Finance for her information and attention.



Eddie Campbell, Jr.
Mayor

Attest:



Marie Annese, RMC
Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Anderson	✓			
Councilman Ayer	✓			
Councilman Gordon	✓			
Dep. Mayor Jennings	✓			
Mayor Campbell	✓			

RESOLUTION NO. 2010 - 158

**A RESOLUTION AWARDING A BID FOR OUTSOURCING
OF CUSTODIAL SERVICES – MUNICIPAL COMPLEX,
KENNEDY CENTER AND DEPT. OF PUBIC WORKS**

WHEREAS, the Township Council of the Township of Willingboro has requested that bids be submitted for Custodial Services; and

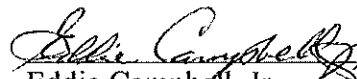
WHEREAS, bids have been received, opened and read in public; and

WHEREAS, it appears to be in the best interest of the Township to accept the bid of **Able Cleaning Services, 1313 Neck Road, Burlington, New Jersey 08016** in the amount of \$233,630.00; effective November 19, 2010; and


WHEREAS, funds are available for this purpose as indicated by the attached Treasurer's Certification.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 9th day of November, 2010, that the bid be accepted as per the attached bid return sheet and recommendation; and

BE IT FURTHER RESOLVED, that the bids be spread upon the minutes of this meeting.


Eddie Campbell, Jr.
Mayor

Attest:


Marie Annese, RMC
Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Anderson	✓			
Councilman Ayer	✓			
Councilman Gordon	✓			
Dep. Mayor Jennings	✓			
Mayor Campbell	✓			

Certification of Availability of Funds

This is to certify to the Council of the Township of Willingboro that funds for the following resolutions are available pending adoption of 2011 budget.


Resolution Date: 11/9/2010

Resolution Number: 2010-158

Vendor: Able Cleaning Services

Account Number	Amount	Department
0-01-26-310-000-132	\$233,630.00	Bldg & Grd Contractual

Only amounts for the 2010 Budget Year have been certified and are based on the adoption of the 2010 budget. Amounts for future years are contingent upon sufficient funds being appropriated.


Acting Finance Director

TOWNSHIP OF WILLINGBORO

Interoffice Memorandum

October 25, 2010



TO: Ms. Joanne Diggs
Township Manager

FROM: Mr. Rich Brevogel
Director of Public Works

Reference: BID: Custodial Operations for Willingboro Township

Ms. Diggs,

I recommend that the Township award the bid received on October 20th 2010 for Custodial Operations to the following vendor:

- Able Cleaning Services

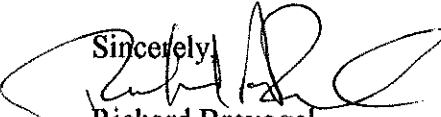
1313 Neck Road
Burlington , New Jersey 08016

Based on a conversation with Cristal Bowie, of Michael Armstrong's office, and a review of the bids with Linda Berger, Purchasing, the lowest bid should be rejected for the following deficiencies:

- An Organizational Chart was not provided per Item 6 page 2 of the specification.
- The vendor did not include an Assessment as described in Item 12 page 3 of the specification.

Please let me know if I can be of anymore assistance.

Sincerely,


Richard Brevogel
Director of Public Works

OCT 26 2010

Approved:


Ms. Joanne Diggs, Township Manager

Cc; Marie Annese, Township Clerk

OCTOBER 2010				
Willingboro Township				
Custodial Operations				
Bidder				
	Able Cleaning	All Clean	Blue Stripes Property Mgmt	Sunshine Mgmt
Complex	\$69,280.00	\$79,720.00	\$88,218.99	\$82,000.00
JFK	\$162,600.00	\$189,500.00	\$141,437.20	\$199,000.00
DPW	\$1,750.00	\$3,900.00	\$1,900.00	\$6,190.00
Total	\$233,630.00	\$273,120.00	\$231,556.19	\$287,190.00
Bid Requirements				
Bid Guarantee	X	X	X	
Cert Consent of Surety/Escrow	CHECK	X	X	CHECK
Disclosure Statement	X	X	X	X
Non - Collusion	X	X	X	X
Affirmative Action	X	On File		
Cert of Emp Info Rep	X		X	
Business Registration Cert	X	X	X	X
Tax ID Number	X	On File	X	X
Any Other Documents Required				
Certificate of Liability Ins	X		X	
Employee Information report	X			
Property Mgmt References	X	X	X (Schools)	X
Mandatory Equal Empl Opp Lang				
Goods and Professional	X	X	X	X
Construction	X	X	X	
Bid Certification	X	X	X	X
Minority Business Info	X			X
Public Works Contractor Reg	X			
Organization Chart	X	On File		
Provided Walk Through Assessment	X	On File		
No Information Provided per Specifications				
Per Purchasing "On File" does not comply				