

RESOLUTION NO. 2009 - 31

RESOLUTION OF THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY AUTHORIZING AN APPLICATION FOR A LOAN FROM THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE FINANCING PROGRAM

Applicant: The Township of Willingboro, in the County of Burlington, New Jersey

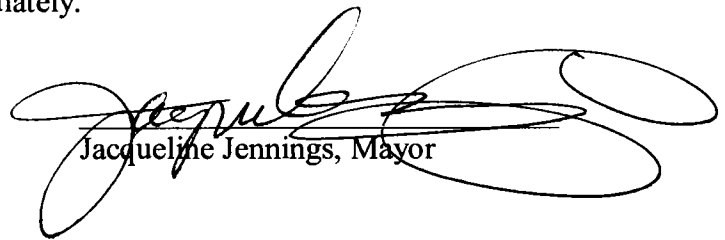
Loan Number: 5F4DJ8U5

Whereas, The Township of Willingboro, in the County of Burlington, New Jersey (the "Township") intends to file an application with the New Jersey Environmental Infrastructure Trust for storm water outfall improvements (Phase I) Millbrook Park Section and the acquisition of a street sweeper, and the payment of all fees and costs for such work (collectively, the "Projects");


Now Therefore Be It Resolved by The Township of Willingboro, in the County of Burlington, New Jersey that Joanne Diggs, Chief Financial Officer, of the Township is hereby authorized to act as the Authorized Representative to represent the Township in all matters relating to the Projects to be undertaken pursuant to the New Jersey Environmental Infrastructure Trust. The Authorized Representative's address and pertinent information are as follows:

The Township of Willingboro, in the County
1 Salem Road
Willingboro, NJ 08046
609-877-2200, ext. 1035
609-835-0782--telecopy
jdiggs@willingborotwp.org


This resolution shall take effect immediately.


Jacqueline Jennings, Mayor

Attest:


Marie Annese, RMC
Township Clerk

I hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Township of Willingboro, in the County of Burlington, New Jersey at a meeting duly held on Tuesday, February 24, 2009. It has not been amended or rescinded.


Marie Annese, Clerk
Dated: February 24, 2009

RESOLUTION OF THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY AUTHORIZING AN APPLICATION FOR A LOAN FROM THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE FINANCING PROGRAM

Resolution Number: 2009 -

Applicant: The Township of Willingboro, in the County of Burlington, New Jersey

Loan Number: 5F4DJ8U5

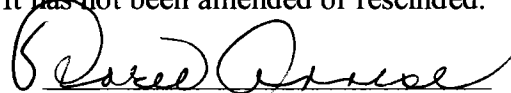
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Now Therefore Be It Resolved by The Township of Willingboro, in the County of Burlington, New Jersey that Joanne Diggs, Chief Financial Officer, of the Township is hereby authorized to act as the Authorized Representative to represent the Township in all matters relating to the Projects to be undertaken pursuant to the New Jersey Environmental Infrastructure Trust. The Authorized Representative's address and pertinent information are as follows:

The Township of Willingboro, in the County
1 Salem Road
Willingboro, NJ 08046
609-877-2200, ext. 6211--direct dial
609-835-0782--telecopy
jdiggs@willingborotwp.org

This resolution shall take effect immediately.

I hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Township of Willingboro, in the County of Burlington, New Jersey at a meeting duly held on Tuesday, February 24, 2009. It has not been amended or rescinded.



Marie Annese, Clerk

Dated: February 24, 2009

RESOLUTION NO. 2009 - 32

RESOLUTION OF TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY DECLARING ITS OFFICIAL INTENT TO REIMBURSE EXPENDITURES FOR PROJECT COSTS FROM THE PROCEEDS OF DEBT OBLIGATIONS

WHEREAS, the Township of Willingboro in the County of Burlington, New Jersey (the "Township") intends to undertake storm water outfall improvements (Phase I), Millbrook Park Section and acquire a street sweeper and pay associated fees for such work (the "Projects"); and

WHEREAS, the Township intends to finance the Projects with its own debt obligations (the "Projects Debt Obligations") but may pay for certain costs of the Project (the "Project Costs") prior to the issuance of the Project Debt Obligations with funds of the Township that are not borrowed funds; and

WHEREAS, the Township reasonably anticipates that obligations, the interest on which is excluded from gross income under Section 103 of the Internal Revenue Code of 1986, as amended (the "Code"), will be issued either by the New Jersey Environmental Infrastructure Trust (the "NJEIT"), which will make a loan to the Township, or by the Township issuing its own project notes or bonds to finance the Project (the NJEIT obligations and the Township obligations are collectively referred to herein as the "Project Bonds"); and

WHEREAS, the Township desires to preserve its right to treat an allocation of proceeds of the Project Debt Obligations to the reimbursement of Project Costs paid prior to the issuance of the Project Debt Obligations as expenditures for such Project Costs to be reimbursed for purposes of Sections 103 and 141 through 150, inclusive, of the Code.

NOW, THEREFORE, BE IT RESOLVED by the Township of Willingboro in the County of Burlington, New Jersey as follows:

Section 1. The Township reasonably expects to reimburse its expenditure of Project Costs paid prior to the issuance of the Project Debt Obligations with proceeds of its Project Debt Obligations.

Section 2. This resolution is intended to be and hereby is a declaration of the Township's official intent to reimburse the expenditure of Project Costs paid prior to the issuance of the Project Debt Obligations with the proceeds of a borrowing to be incurred by the Township, in accordance with Treasury Regulations §150-2.

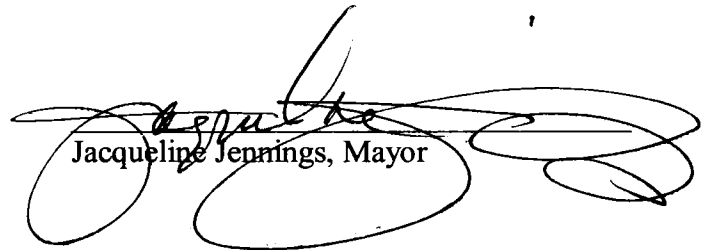
Section 3. The maximum principal amount of the Project Debt Obligations expected to be issued to finance the Project is \$2,300,000.

Section 4. The Project Costs to be reimbursed with the proceeds of the Project Debt Obligations will be "capital expenditures" in accordance with the meaning of Section 150 of the Code.

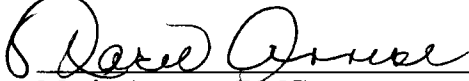
Section 5. No reimbursement allocation will employ an “abusive arbitrage device” under Treasury Regulations §1.148-10 to avoid the arbitrage restrictions or to avoid the restrictions under Sections 142 through 147, inclusive, of the Code. The proceeds of the Project Bonds used to reimburse the Township for Project Costs, or funds corresponding to such amounts, will not be used in a manner that results in the creation of “replacement proceeds,” including “sinking funds,” “pledged funds,” or funds subject to a “negative pledge” (as such terms are defined in Treasury Regulations §1.148-1), of the Project Debt Obligations or another issue of debt obligations of the Township, other than amounts deposited into a “bona fide debt service fund” (as defined in Treasury Regulations §1.148-1).

Section 6. All reimbursement allocations will occur not later than 18 months after the later of (i) the date the expenditure from a source other than the Project Debt Obligations is paid, or (ii) the date the Project is “placed in service” (within the meaning of Treasury Regulations §1.150-2) or abandoned, but in no event more than 3 years after the expenditure is paid.

Section 7. This resolution shall take effect immediately.


Jacqueline Jennings, Mayor

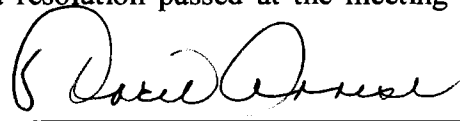
Attest:


Marie Annese, RMC
Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Ayrer	<input checked="" type="checkbox"/>			
Councilman Campbell	<input checked="" type="checkbox"/>			
Dep. Mayor Stephenson	<input checked="" type="checkbox"/>			
Mayor Jennings	<input checked="" type="checkbox"/>			

Clerk's Certification

I hereby certify that this is a true copy of a resolution passed at the meeting held on February 24, 2009.


Marie Annese, Clerk

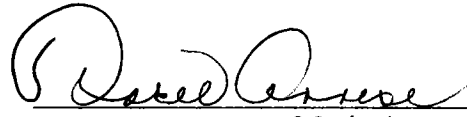
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Section 7. This resolution shall take effect immediately.

Clerk’s Certification

I hereby certify that this is a true copy of a resolution passed at the meeting held on February 24, 2009.


Marie Annese, Clerk

RESOLUTION NO. 2009 - 33

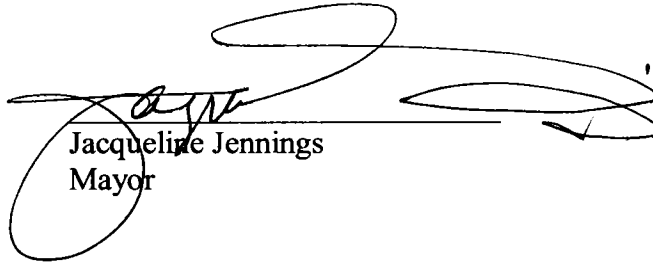
**A RESOLUTION AUTHORIZING REFUNDS FOR
OVERPAYMENTS OF TAXES**

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicate overpayments of taxes due and overpayments; and

WHEREAS, refunds are due for these overpayments as listed on the attached schedule and made a part hereto;


NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 24th day of February, 2009, that refunds be made as per the attached schedule; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director for her information, attention and compliance.



Jacqueline Jennings
Mayor

Attest:



Marie Annese, RMC
Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Ayer	/			
Councilman Campbell	/			
Dep. Mayor Stephenson	/			
Mayor Jennings	/			

NETCO 401 FOUNTAIN LAKES BLVD. SAINT CHARLES, MO 63301 BLOCK 126 LOT 24 159 SOMERSET DRIVE OVERPAYMENT TAXES	\$976.43
BARBARA J. JONES 1 PARISH LANE WILLINGBORO, NJ 08046 BLOCK 306 LOT 43 1 PARISH LANE OVERPAYMENT TAXES	\$1,200.46
LLOYD B. WASHINGTON 19 EMPIRE LANE WILLINGBORO, NJ 08046 BLOCK 813 LOT 16 19 EMPIRE LANE OVERPAYMENT TAXES	\$183.09
ABRAHAM MERCADO 9 EDDINGTON LANE WILLINGBORO, NJ 08046 BLOCK 814 LOT 10 9 EDDINGTON LANE OVERPAYMENT TAXES	\$1,211.68
CARLA R. GREGG 32 MIDFIELD LANE WILLINGBORO, NJ 08046 BLOCK 525 LOT 10 32 MIDFIELD LANE OVERPAYMENT TAXES	\$1,212.73
COUNTRYWIDE HOME LOANS PO BOX 10211 VAN NUYS, CA 91410-02 BLOCK 537 LOT 7 26 MEDFORD LANE OVERPAYMENT TAXES	\$159.78
ARTHUR DICKINSON 147 CLUB HOUSE DRIVE WILLINGBORO, NJ 08046 BLOCK 415 LOT 21 147 CLUB HOUSE DRIVE OVERPAYMENT TAXES	\$250.00

INTEGRITY 1415 ROUTE 70 EAST CHERRY HILL, NJ 08034 BLOCK 701 LOT 11 35 GARLAND LANE OVERPAYMENT TAXES	\$1,434.91
GMAC 3451 HAMMOND AVE WATERLOO, IA 50702 BLOCK 827 LOT 1 4 ELDER LANE OVERPAYMENT TAXES	\$508.80
EXCEL SETTLEMENT, LLC 128 WESTMINSTER AVE. MARLTON, NJ 08053 BLOCK 721 LOT 7 10 GRAMERCY LANE OVERPAYMENT TAXES	\$1,524.84
WILLIAM 7 JUANITA MC ELROY 160 WINDING CARRIAGE LANE DOVER, DE 19904-1275 BLOCK 734 LOT 1 49 GALLAWAY LANE OVERPAYMENT TAXES	\$1,359.75
HILDA & THEODORE R. COVINGTON 86 TIFFANY LANE WILLINGBORO, NJ 08046 BLOCK 1113 LOT 28 86 TIFFANY LANE OVERPAYMENT TAXES	\$1,573.77
LITTON LOAN 4828 LOOP CENTRAL DRIVE HOUSTON, TX 77081-2226 BLOCK 124 LOT 20 10 SHELBOURNE LANE OVERPAYMENT TAXES	\$1,162.56

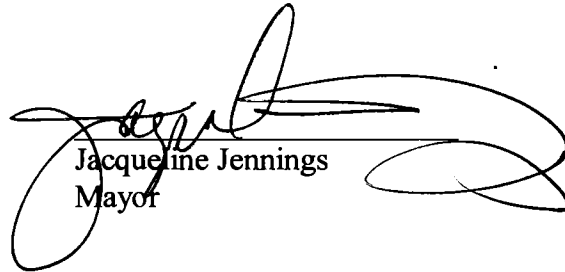
RESOLUTION NO. 2009 – 34

Authorizing the Approval of Vouchers for Payment & Ratification

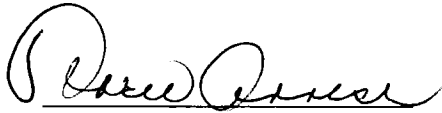
Whereas, Willingboro Township Council received the August 2008 Bill List and had an opportunity to review said Bill List; and

Now, Therefore, Be It Resolved by the Township Council of the Township of Willingboro, assembled in public session this 3rd day of March, 2009, that the Council hereby authorizes the Approval of Vouchers for Payment and Ratification including those items purchased under state contract and identified as such and all Trust Other Accounts (Recreation Trust, Tax Redemption, Escrow, and Dedicated by Rider Accounts).

Be It Further Resolved that a copy of this resolution shall be forwarded to the Director of Finance for her information and attention.


Jacqueline Jennings
Mayor

Attest:



Marie Annese, RMC
Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Ayer	✓			
Councilman Campbell	✓			
Councilman Gray	✓			
Dep. Mayor Stephenson	✓			
Mayor Jennings	✓			

RESOLUTION NO. 2009 - 35

WHEREAS the New Jersey League of Municipalities ("League") passed a resolution, at its 2008 annual conference, to seek to reduce the minimum funding level for New Jersey municipal public libraries from 1/3 mil to 1/6 mil of equalized assessed valuation, and has forwarded that resolution to the Legislature (2008-03 Resolution Recommending Amendment Regarding Tax Levies for Free Public Libraries); and

WHEREAS municipal public libraries have been established at the direction of its citizens through a binding referendum which specified the minimum funding level at 1/3 of a mil and

WHEREAS public libraries are vital community centers providing essential services to the residents of their municipalities, even more so during these difficult economic times; and

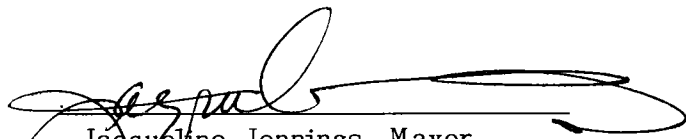
WHEREAS the current funding formula for municipal libraries has endured for over 100 years providing a stable source of tax support for municipal library services;

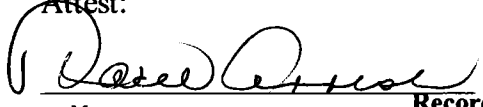
WHEREAS the resolution proposed by the League would critically weaken the foundation of library services in New Jersey by drastically reducing the minimum funding level which would directly impact library services;

WHEREAS the fiscal hardships facing many residents and businesses require access to key information resources available in New Jersey's free public libraries, such as access to computers for educational or business needs, or to find jobs and other opportunities; and increases the use of the other services of the public library, such as borrowing books and other media or attending programs for children and the entire family;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Willingboro, assembled in public session this 3rd day of March, 2009, that the Township Council protests the action of the League in adopting Resolution 2008-03 and forwards this resolution to the League, to the state Senator and the Assemblypersons representing the district in which the Willingboro Library is located; and

BE IT FURTHER RESOLVED that the Township Council recommends and urges that all elected and appointed officials take every possible step to persuade the Legislature and the Governor not to adopt the League's position.


Jacqueline Jennings, Mayor

Attest:

Marie Annese, RMC
Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Ayrer	✓			
Councilman Campbell	✓			
Councilman Gray	✓			
Dep. Mayor Stephenson	✓			
Mayor Jennings	✓			

Willingboro Public Library
220 Willingboro Parkway
At the Town Center
Willingboro, NJ 08046

Phone
609 877 6668

Fax
609 835 1699

RECEIVED
FEB 18 2009
OFFICE OF THE TOWNSHIP CLERK
WILLINGBORO, NEW JERSEY

February 17, 2009

Willingboro Township Council

Your Honors:

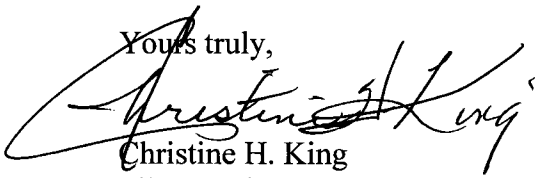
Attached is a copy of Willingboro Public Library Resolution 2009-8 that addresses the November 2008 resolution of the New Jersey League of Municipalities. This resolution urges the legislature to reduce the required minimum for funding municipal libraries from 1/3 mill to 1/6 mill, a 50% decrease.

New Jersey is considered a national model for library funding. A reduction in the tax levy would be of great significance to the successful operation of many libraries in the state, with Willingboro being no exception.

The Board of Library Trustees has considered the dire consequences of this proposed reduction and urges you to oppose the passage of said resolution by the New Jersey Legislature. A formal resolution by you would inform our representatives in Trenton that library service is vital to the residents of our town. Please adopt a resolution which conveys your displeasure and forward to both the State Senator and assemblypersons representing our district. This measure will help to persuade the legislature and the Governor not to adopt the League's position.

I am willing to further discuss this issue, if you desire.

Yours truly,


Christine H. King
Library Director

Let's do this
SCM

Cc: Board of Library Trustees

WILLINGBORO PUBLIC LIBRARY
RESOLUTION 2009 – 8
FUNDING OF MUNICIPAL PUBLIC LIBRARIES

Whereas the New Jersey League of Municipalities (“League”) passed a resolution, at its 2008 annual conference, to seek to reduce the minimum funding level for New Jersey municipal public libraries from 1/3 mil to 1/6 mil of equalized assessed valuation, and has forwarded that resolution to the Legislature (2008 – 03 Resolution Recommending Amendment Regarding Tax Levies for Free Public Libraries); and

Whereas municipal public libraries have been established at the direction of its citizens through a binding referendum which specified the minimum funding level at 1/3 of a mil and

Whereas public libraries are vital community centers providing essential services to the residents of their municipalities, even more so during these difficult economic times; and

Whereas the current funding formula for municipal libraries has endured for over 100 years providing a stable source of tax support for municipal library services;

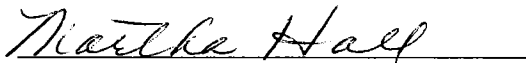
Whereas the resolution proposed by the League would critically weaken the foundation of library services in New Jersey by drastically reducing the minimum funding level which would directly impact library services;

Whereas the fiscal hardships facing many residents and businesses require access to key information resources available in New Jersey’s free public libraries, such as access to computers for educational or business needs, or to find jobs and other opportunities; and increases the use of the other services of the public library, such as borrowing books and other media or attending programs for children and the entire family;

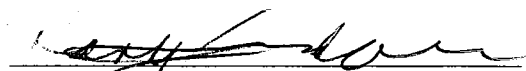
Now therefore be it resolved by the Board of Trustees of the Willingboro Free Public Library assembled in open public meeting on February 11, 2009, that said Board protests the action of the League in adopting **Resolution 2008 - 03** and forwards this resolution to the League, to the State Senator and the Assemblypersons representing the district in which **Willingboro Public Library** is located;

In addition, this Board asks the Mayor and Council of the Township of Willingboro to adopt a formal resolution in protest of the League’s **Resolution 2008 - 03** and that both the Board and the Mayor and Council forward their resolutions to the district in which the Library is located;

And be it further resolved that the Board recommends and urges that the elected and appointed officials of **Willingboro , New Jersey** take every possible step to persuade the Legislature and the Governor not to adopt the League’s position.



Martha Hall, Secretary



Harry Kendall, President

RESOLUTION NO. 2009 - 36

Approval to submit a grant application and execute a grant agreement with the New Jersey Department of Transportation for the FY 2009 NJDOT Trust Fund Municipal Aid Program

WHEREAS, the New Jersey Department of Transportation has advised that funds are available for improvements on public road and highways under the jurisdiction of municipality; and

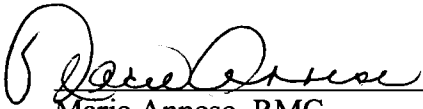
WHEREAS, the Township of Willingboro desires to seek funds and make application from the NJDOT for funding for the FY 2009 NJDOT Trust Fund Municipal Aid Grant Program for improvements to Evergreen Drive (Section II).

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Willingboro, formally approves the grant application for the above stated project.

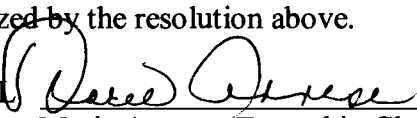
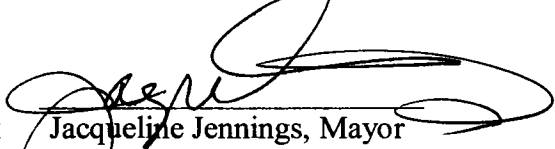
BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as SAGE Application "MA-2009-Willingboro Township-00780" to the New Jersey Department of Transportation on behalf of the Township of Willingboro.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Willingboro and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Township Council on this 3rd day of March, 2009.


Marie Annese, RMC
Township Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL  Marie Annese, Township Clerk  Jacqueline Jennings, Mayor

Recorded Vote	Yes	No	Abstain	Absent
Councilman Ayer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilman Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilman Gray	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dep. Mayor Stephenson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Jennings	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Marie Annese

From: Marie Annese [marie_annese@willingborotwp.org]
Sent: Thursday, February 26, 2009 3:06 PM
To: 'LaQwanda_Dews@rve.com'
Subject: RE: Resolution for FY 2009 Road Improvement Program application

I played with resolution - please have W. Bibbs review and approve or change as needed and I will put on the 3/3 agenda. Thanks

-----Original Message-----

From: LaQwanda_Dews@rve.com [mailto:LaQwanda_Dews@rve.com]
Sent: Thursday, February 26, 2009 2:25 PM
To: marie_annese@willingborotwp.org
Subject: Resolution for FY 2009 Road Improvement Program application

Per our conversation, please find attached the resolution template for the NJDOT. The resolution must be in this format or they will not accept it. Once done, I will need 4 (four) certified copies of the resolution. The application number for the SAGE application is MA-2009-Willingboro Township-00780.

Please call if you have any questions.

LaQwanda Dews, Technical Writer
Remington & Vernick Engineers, Inc.
15-33 Halsted Street, Suite 204
East Orange, NJ 07018
Phone: (973) 323-3065
Fax: (973) 323-3068
Email: laqwanda_dews@rve.com

AW 3/4/09

(See attached file: Resolutiononly.doc)

Marie Annese

From: LaQwanda_Dews@rve.com
Sent: Thursday, February 26, 2009 2:25 PM
To: marie_annese@willingborotwp.org
Subject: Resolution for FY 2009 Road Improvement Program application
Attachments: Resolutiononly.doc

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Please call if you have any questions.

LaQwanda Dews, Technical Writer
Remington & Vernick Engineers, Inc.
15-33 Halsted Street, Suite 204
East Orange, NJ 07018
Phone: (973) 323-3065
Fax: (973) 323-3068
Email: laqwanda_dews@rve.com

(See attached file: Resolutiononly.doc)

Resolution: Approval to submit a grant application and execute a grant agreement with the New Jersey Department of Transportation for the (name of project) project.

WHEREAS,

WHEREAS,

NOW, THEREFORE, BE IT RESOLVED that Council of (name of municipality) , formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the (title of presiding officer) and Clerk are hereby authorized to submit an electronic grant application identified as (enter here the application ID from NJDOT SAGE) to the New Jersey Department of Transportation on behalf of (name of municipality).

BE IT FURTHER RESOLVED that the (title of presiding officer) and Clerk are hereby authorized to sign the grant agreement on behalf of (name of municipality) and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Council

On this day of , 20

Clerk
Name

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

(Clerk)
Name

(Presiding Officer)
Name
Title



JJ

RECEIVED

JUN 22 2009

State of New Jersey

DEPARTMENT OF TRANSPORTATION

OFFICE OF THE TOWNSHIP CLERK
WILLINGBORO, NEW JERSEY

District 4 Local Aid
Route 70 West, 3rd Floor
One Executive Campus
Cherry Hill, NJ 08002

Jon S. Corzine
Governor

Stephen Dilts
Commissioner

June 17, 2009

Honorable Jacqueline Jennings
Mayor, Willingboro Township
1 Salem Road
Willingboro, NJ 08046

Re: Improvements to Evergreen Drive - Phase II
Willingboro Township, Burlington County
FY2009 Municipal Aid

Dear Mayor Jennings:

Enclosed is one copy of the executed Agreements approved by the Department of Transportation for the above referenced project in the amount of \$205,373.00.

This project will be funded from the New Jersey Transportation Trust Fund Authority Act. State participation in the cost of the project is limited to 100 percent of the cost of the completed construction work, including construction supervision, inspection and material testing, or the amount of the allotment, whichever is less.

The construction contract is to be awarded within 18 months from the date of the execution of the Agreement. Failure to make an award by **November 7, 2009** or to comply with the requirements of the Municipal Aid Regulation 16:20B and the Terms and Conditions of Grant Agreement for State Aid to Counties and Municipalities will jeopardize the use of State funds on this project. The Regulations and terms and conditions can be found on the Local Aid Website at:
<http://www.state.nj.us/transportation/business/localaid/pubs.shtm>.

Through the approval of this agreement and all future agreements, the sponsor is required to provide phased submission updates that are to be tracked through the on-line SAGE System in accordance with the State Aid Checklist (see attached) for this project. Please note, that the Sponsor is responsible for continued updates with respect to the construction administration/management phase of the project in the SAGE System. The preparation of contract documents shall use the 2007 Standard Specifications as amended by the 2007 Special Provisions for Local Aid Projects. All requirements of this program can be found in the State Aid Handbook, available on line at www.state.nj.us/transportation/business/localaid/pubs.shtm.

If you have any questions regarding the above, please contact Alka Shah of this office at (856) 486-6710.

Sincerely,

Vincent Masciandaro
Acting Manager
District 4 Local Aid

Attachment

c: Municipal Clerk
Municipal Engineer


FOR THE DEPARTMENT OF TRANSPORTATION

Subject Project : Improvements to Evergreen Drive - Phase II
Name of Sponsor : Willingboro Township
Address : 1 Salem Road
 Willingboro, NJ 08046

Vendor ID Number: 216007381

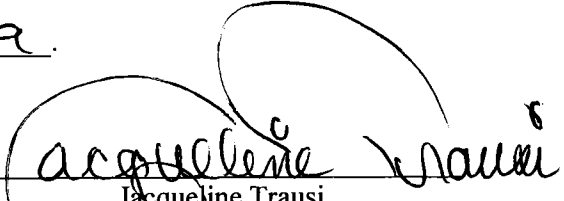
Fiscal Year/Funds:	<u>2009 Municipal Aid</u>	<u>2009 Urban Aid</u>
Job Number:	<u>8700584</u>	<u>8702720</u>
Account:	<u>09-480-078-6320-AKI-6010</u>	<u>09-480-078-6320-AKK-6010</u>
State Funds:	<u>\$180,000.00</u>	<u>\$25,373.00</u>
FAO Number	<u>9729881</u>	<u>9729882</u> ✓

Certification of Funds 5-15-09 By 
Date **ACTING** Director, Division of Accounting and Auditing

APPROVED:  5/21/09
Michael Russo Date
Director, Division of Local Aid and Economic Development

ATTEST and SEAL

It is hereby certified that the foregoing allocation of funds and this Agreement were approved by the Commissioner of Transportation or Designee on May 21, 2009.


Jacqueline Trausi
Secretary, Department of Transportation

Approval as to Form by Certification Process.

RESOLUTION NO. 2009 - 36

Approval to submit a grant application and execute a grant agreement with the New Jersey Department of Transportation for the FY 2009 NJDOT Trust Fund Municipal Aid Program

WHEREAS, the New Jersey Department of Transportation has advised that funds are available for improvements on public road and highways under the jurisdiction of municipality; and

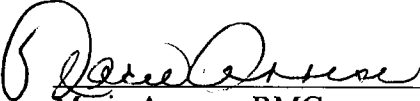
WHEREAS, the Township of Willingboro desires to seek funds and make application from the NJDOT for funding for the FY 2009 NJDOT Trust Fund Municipal Aid Grant Program for improvements to Evergreen Drive (Section II).

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Willingboro, formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as SAGE Application "MA-2009-Willingboro Township-00780" to the New Jersey Department of Transportation on behalf of the Township of Willingboro.

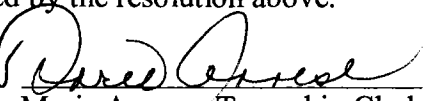
BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Willingboro and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

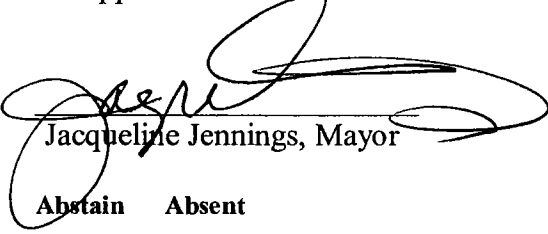
Certified as a true copy of the Resolution adopted by the Township Council on this 3rd day of March, 2009.


Marie Annese, RMC
Township Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL


Marie Annese, Township Clerk


Jacqueline Jennings, Mayor

Recorded Vote	Yes	No	Abstain	Absent
Councilman Ayer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilman Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilman Gray	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dep. Mayor Stephenson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Jennings	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT

CHECKLIST FOR STATE AID PROJECTS

The following documents must be submitted to the Division of Local Aid and Economic Development District Office within the time frames specified in the approved Resolution, Application and Agreement for State Aid. Additional information concerning these documents and time frames can be found in the current "State Aid Handbook". Further all document submittals must be posted in the SAGE System and the Sponsor is responsible for continued updates with respect to the construction administration/management phase of the project in the SAGE System.

Contract Document Submission Phase

- | | |
|--------------------------|---|
| <input type="checkbox"/> | Plans for projects that have Railroad Crossings within 100 feet of project limits
(60 days prior to advertisement for bids) |
| <input type="checkbox"/> | Design Exception (30 days prior to advertisement) |
| <input type="checkbox"/> | SHPO Application for Project Authorization applicable for projects that may encroach upon a New Jersey Register listed property (60 days prior to advertisement for bids) |
| <input type="checkbox"/> | Final Plans, Specifications, Engineer's Estimate of Cost, Engineers Certification
(15 days prior to advertisement for bids) |

Award of Contract Submission Phase

- | | |
|--------------------------|--|
| <input type="checkbox"/> | Tabulation of Bids (Original signed by Engineer) (<u>submitted within 30 days of bids</u>) |
| <input type="checkbox"/> | Resolution of Award (Certified by raised seal) (<u>submitted within 30 days of bids</u>) |
| <input type="checkbox"/> | Force Account Agreement Form SA-27 (When using local government forces to perform work) |

Construction Phase Submission

- | | |
|--------------------------|--|
| <input type="checkbox"/> | Preconstruction Meeting Notification (Minimum of two weeks prior to meeting date) |
| <input type="checkbox"/> | Material Questionnaire Form SA-11 (Must be submitted before the start of construction) |
| <input type="checkbox"/> | Initial Payment Voucher (Form PV) (can be concurrent with bid tabulation and award) via SAGE |
| <input type="checkbox"/> | Minutes of Preconstruction Meeting (To be submitted before the start of construction) |
| <input type="checkbox"/> | Start of Construction Written Notification (At least 3 days prior to start of construction) |
| <input type="checkbox"/> | Major Construction Changes Form SA-1 (Must be discussed prior to start of construction) |
| <input type="checkbox"/> | End of Construction Written Notification (As soon as construction items are complete) |

Project Closeout Submission

- | | |
|--------------------------|---|
| <input type="checkbox"/> | Bituminous Concrete Test Results and Analysis Form DS-8S |
| <input type="checkbox"/> | Major Pay Items Material Certifications |
| <input type="checkbox"/> | Final Change Order (Form SA-1) 2 - originals fully executed ** |
| <input type="checkbox"/> | Engineer's Certification of Project Completion (signed and sealed) ** |
| <input type="checkbox"/> | Chief Financial Officer's Certification (originally signed) ** |
| <input type="checkbox"/> | Final Payment Voucher Form PV (originally signed) ** |

** (within 6 months of the project completion)

RESOLUTION NO. 2009 - 37

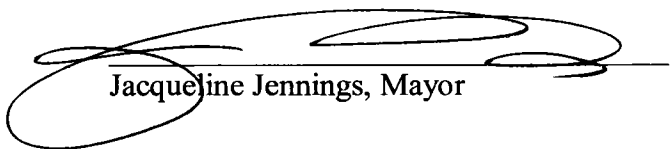
A RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO PROVIDING FOR AN EMERGENCY TEMPORARY APPROPRIATION FOR 2009

WHEREAS, Willingboro Township Council, on the 3rd day of January, 2009, did adopt a temporary budget appropriation resolution as provided by Revised Statute 40A:4-19; and


WHEREAS, under the provisions of 40A:4-20, Willingboro Township Council may, by Resolution adopted by a 2/3 vote of the full membership therefore, make an Emergency Temporary Appropriation for any purpose for which appropriations may lawfully be made for the period between the beginning of the current fiscal year and the date of the adoption of the budget for said year; and

WHEREAS, it has been determined that additional monies will be necessary and these additional monies were not contained within the temporary budget appropriation adopted on January 3, 2009.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 10th day of March, 2009, with no less than 2/3 of the full membership present, that an Emergency Temporary Appropriation as provided by 40A:4-20 be made as follows:


Jacqueline Jennings, Mayor

Attest:


Marie Annese, RMC
Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Ayer	✓			
Councilman Campbell	✓			
Councilman Gray	✓			
Dep. Mayor Stephenson	✓			
Mayor Jennings	✓			

Account No	Description	Amount
9-01-20-100-101-010	TOWN MANAGER SALARY & WAGES:	59,067.75
9-01-20-100-101-020	TOWN MANAGER OTHER EXPENSES:	16,800.75
9-01-20-100-102-010	PURCHASING/TECH SALARY&WAGES:	20,649.00
9-01-20-100-102-020	PURCHASING/TECH OTHER EXPENSES:	19,418.75
9-01-20-100-103-010	GENERAL GOV TECNOLOGY SALARY & WAGES	20,600.00
9-01-20-100-103-020	TECHNOLOGY OTHER EXPENSES:	15,143.75
9-01-20-105-000-020	HUMAN RESOURCE OTHER EXPENSES:	6,250.00
9-01-20-110-110-010	TOWN COUNCIL SALARY & WAGES:	17,516.75
9-01-20-110-110-020	TOWN COUNCIL OTHER EXPENSES:	11,006.25
9-01-20-120-000-010	TOWNSHIP CLERK SALARY & WAGES:	59,858.25
9-01-20-120-000-020	TOWNSHIP CLERK OTHER EXPENSES:	7,850.00
9-01-20-120-100-020	TOWNSHIP REGISTRAR OTHER EXPENSES:	2,000.00
9-01-20-130-000-010	FINANCE ADMIN SALARY & WAGES:	67,150.00
9-01-20-130-000-020	FINANCE ADMIN OTHER EXPENSES:	12,418.75
9-01-20-135-000-020	AUDIT SERVICES OTHER EXPENSES:	21,250.00
9-01-20-145-000-010	TAX COLLECTION SALARY & WAGES:	47,511.25
9-01-20-145-000-020	TAX COLLECTION OTHER EXPENSES:	2,068.75
9-01-20-150-000-010	TAX ASSESSMENT SALARY & WAGES:	32,278.75
9-01-20-150-000-020	TAX ASSESSMENT OTHER EXPENSES:	12,962.50
9-01-20-155-000-010	TWP ATTORNEY SALARY & WAGES:	42,699.00
9-01-20-155-000-020	TWP ATTORNEY OTHER EXPENSES:	50,000.00
9-01-20-165-000-020	ENGINEER COSTS OTHER EXPENSES:	20,000.00
9-01-21-180-000-020	PLANNING BOARD OTHER EXPENSES:	787.50
9-01-21-180-000-010	PLANNING BOARD SALARY & WAGES:	231.75
9-01-21-190-000-020	ZONING BOARD OTHER EXPENSES:	412.50
9-01-22-195-195-010	CONST OFFICIAL SALARY & WAGES:	83,007.75
9-01-22-195-195-020	CONST OFFICIAL OTHER EXPENSES:	38,375.00
9-01-22-195-196-010	HOUSING INSPEC SALARY & WAGES:	90,396.75
9-01-22-195-196-020	HOUSING INSP OTHER EXPENSES	3,250.00
9-01-22-195-199-012	Uniform Fire Safety S/W	10,346.50
9-01-23-210-000-001	Insurance Buyback	96,500.00
9-01-23-210-001-020	LIABILITY INSURANCE OTHER EXPENSES	535,193.59
9-01-23-220-000-020	EMPLOYEE GROUP OTHER EXPENSES:	592,500.00
9-01-23-225-000-175	Unemployment Insurance	16,250.00
9-01-25-240-240-010	POLICE ADMIN SALARY & WAGES:	46,525.00
9-01-25-240-240-020	ADMINISTRATION OTHER EXPENSES:	5,225.00
9-01-25-240-241-010	PATROL SALARY & WAGES:	1,161,023.75
9-01-25-240-241-020	PATROL OTHER EXPENSES:	5,700.00
9-01-25-240-242-020	K-9 OTHER EXPENSES:	4,875.00
9-01-25-240-243-010	SPECIAL OFFICER SALARY & WAGES:	33,256.25
9-01-25-240-243-020	SPECIAL OFFICE OTHER EXPENSES:	1,550.00
9-01-25-240-244-010	DETECTIVES SALARY & WAGES:	300,494.00
9-01-25-240-244-020	DETECTIVES OTHER EXPENSES:	4,000.00
9-01-25-240-245-010	CRIME PREVENT SALARY & WAGES:	91,661.75
9-01-25-240-245-020	CRIME PREVENT OTHER EXPENSES:	1,975.00
9-01-25-240-247-010	STAFF SERVICES SALARY & WAGES:	83,847.75
9-01-25-240-247-020	STAFF SERVICES OTHER EXPENSES:	87,350.00
9-01-25-240-249-010	TRAFFIC GUARDS SALARY & WAGES:	149,247.50
9-01-25-240-249-020	TRAFFIC GUARDS OTHER EXPENSES:	900.00
9-01-25-252-000-020	EMERGENCY MGMT OTHER EXPENSES:	6,437.50
9-01-25-260-000-010	FIRST AID SALARY & WAGES:	10,000.00
9-01-25-260-000-020	FIRST AID OTHER EXPENSES:	10,968.75
9-01-25-265-000-010	FIRE DEPT SALARY & WAGES:	297,274.75
9-01-25-265-000-020	FIRE DEPT OTHER EXPENSES:	76,837.50

Account No	Description	Amount
9-01-25-275-000-010	PROSECUTOR SALARY & WAGES:	9,567.25
9-01-26-290-290-010	PW ADMIN SALARY & WAGES:	24,900.00
9-01-26-290-291-010	STREETS & ROAD SALARY & WAGES:	184,151.75
9-01-26-290-291-020	STREETS & ROAD OTHER EXPENSES:	72,215.13
9-01-26-290-292-010	SNOW REMOVAL SALARY & WAGES:	4,000.00
9-01-26-290-292-020	SNOW REMOVAL OTHER EXPENSES:	8,859.88
9-01-26-290-293-010	STORM WATER MANAGEMENT SALARY & WAGES:	103,500.00
9-01-26-290-293-020	STORM WATER MANAGEMENT OTHER EXPENSES:	25,750.00
9-01-26-300-000-020	TRAFFIC SIGNAL OTHER EXPENSES:	2,500.00
9-01-26-305-000-010	RECYCLING SALARY & WAGES:	9,725.00
9-01-26-305-000-020	RECYCLING OTHER EXPENSES:	355.00
9-01-26-305-001-001	Garbage & Trash - Contractual	284,600.75
9-01-26-310-000-010	BUILDING & GRD SALARY & WAGES:	29,000.00
9-01-26-310-000-020	BUILDING & GRD OTHER EXPENSES:	111,275.00
9-01-27-340-000-010	ANIMAL CONTROL SALARY & WAGES:	35,739.75
9-01-27-340-000-020	ANIMAL CONTROL OTHER EXPENSES:	3,575.00
9-01-27-350-000-010	OFF. ON AGING SALARY & WAGES:	85,156.25
9-01-27-350-000-020	OFF ON AGING OTHER EXPENSES:	35,450.00
9-01-28-370-000-010	RECR SERV&PROG SALARY & WAGES:	213,508.75
9-01-28-370-000-020	RECR SERV&PROG OTHER EXPENSES:	86,372.50
9-01-28-420-000-020	PUBLIC EVENTS OTHER EXPENSES:	15,000.00
9-01-29-390-000-010	LIBRARY SALARY & WAGES:	14,310.75
9-01-29-390-000-020	LIBRARY OTHER EXPENSES:	404,735.50
9-01-30-415-000-001	Accumulated Leave Compensation	22,779.25
9-01-30-417-000-017	Sick Leave Inc	32,144.66
9-01-30-419-000-001	FIREMAN-Length of Service Awd.	
9-01-31-430-000-020	ELECTRICITY OTHER EXPENSES:	67,500.00
9-01-31-435-000-020	STREET LIGHT OTHER EXPENSES:	141,250.00
9-01-31-440-000-020	TELEPHONE OTHER EXPENSES:	42,500.00
9-01-31-445-000-020	WATER OTHER EXPENSES:	5,000.00
9-01-31-446-000-020	NATURAL GAS OTHER EXPENSES:	58,750.00
9-01-31-460-000-020	GASOLINE OTHER EXPENSES:	60,000.00
9-01-32-465-000-020	LANDFILL/WASTE OTHER EXPENSES:	289,500.00
9-01-36-471-000-020	PERS OTHER EXPENSES:	
9-01-36-472-000-020	SOCIAL SECURIT OTHER EXPENSES:	255,000.00
9-01-36-475-000-020	PFRS OTHER EXPENSES:	
9-01-43-490-000-010	MUN.COURT SALARY & WAGES:	62,119.50
9-01-43-490-000-020	MUN.COURT OTHER EXPENSES:	4,632.75
9-01-43-495-000-010	PUBLIC DEFENDE SALARY & WAGES:	3,824.50
9-01-44-901-000-001	Capital Improvement Fund	26,250.00
9-01-45-920-000-020	BOND PRINCIPAL OTHER EXPENSES:	915,000.00
9-01-45-930-000-298	Interest on Bonds	513,352.75
9-01-46-870-184-298	Emergency Authorize - 1 year	
9-01-46-885-000-298	Cash Deficit of Preceeding Yr	
9-01-50-899-000-298	Reserve For Uncollected Taxes	
		8,674,752.75



TOWNSHIP OF WILLINGBORO

MUNICIPAL COMPLEX ONE SALEM ROAD

WILLINGBORO, NEW JERSEY 08046

(609) 877-2200 FAX (609) 835-0782

March 20, 2009

Director
Division of Local Government Services
P. O. Box 803
Trenton, New Jersey 08625

Dear Sir/Madam:

Attached is a certified copy of Resolution No. 2009 – 37 Providing for Emergency Temporary Appropriation for 2009. The resolution was adopted by Willingboro Township Council at their meeting of March 10, 2009.

Thank you.

Sincerely,

Marie Annese, RMC
Township Clerk

/ma
Att.

RESOLUTION NO. 2009 - 38
Resolution Supporting Participation
On the Sustainable Jersey™ Municipal Certification Program

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, Willingboro Township strives to save tax dollars, assure clean land, air and water, improve working and living environments as steps to building a sustainable community that will thrive well into the new century; and

WHEREAS, Willingboro Township hereby acknowledges that the residents of Willingboro Township desire a stable, sustainable future for themselves and future generations; and

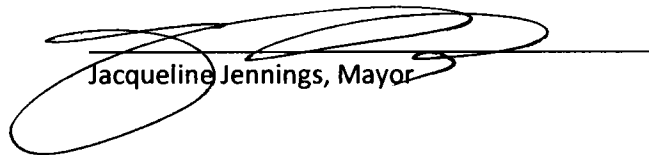
WHEREAS, Willingboro Township wishes to support a model of government which benefits our residents now and far into the future by exploring and adopting sustainable, economically-sound, local government practices; and


WHEREAS, by endorsing a sustainable path Willingboro Township is pledging to educate itself and community members further about sustainable activities and to develop initiatives supporting sustainable local government practices; and

WHEREAS, as elected representatives of Willingboro Township, we have a significant responsibility to provide leadership which will seek community-based sustainable solutions to strengthened our community:

NOW THEREFORE BE IT RESOLVED, that to focus attention and effort with Willingboro Township on matters of sustainability, the Township Council wishes to pursue local initiatives and actions that will lead to Sustainable Jersey Municipal Certification.

BE IT FURTHER RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 10th day of March, 2009, that we do hereby authorize the Mayor to serve as Willingboro Township's agent for Sustainable Jersey Municipal Registration process and authorize the her to complete the Municipal Resolution on behalf of Willingboro Township.


 Jacqueline Jennings, Mayor

Attest:

 Marie Anese, RMC
 Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Ayer	✓			
Councilman Campbell	✓			
Councilman Gray	✓			
Dep. Mayor Stephenson	✓			
Mayor Jennings	✓			

Date/Time: Mar. 25. 2009 1:53PM

File No.	Mode	Destination	Pg(s)	Result	Page Not Sent
1478	Memory TX	3711776	P. 1	OK	

Reason for error
 (1) Hang up or line fail
 (2) No answer
 (3) Exceeded max. E-mail size
 (4) Busy
 (5) No facsimile connection

RESOLUTION NO. 2009 - 38
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 Jacquelin Jennings, Mayor

Attest:

 Marie Annese, RMC
 Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Ayer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilman Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilman Gray	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dep. Mayor Stephenson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Jennings	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Marie Annese

From: Joanne Diggs [jdiggs@willingborotwp.org]
Sent: Wednesday, March 04, 2009 10:59 AM
To: 'Marie Annese'
Cc: Duane Wallace
Subject: FW: Current and Potential Funding Opportunity
Attachments: ATT00030.gif; Sustainable Jersey Action Points.pdf; Sustainable Jersey Resolution.docx

Marie,
Please put this resolution on for next council meeting. It could lead to a grant and it doesn't cost anything to register.
Joanne

From: Janet@cgph.net [mailto:Janet@cgph.net]
Sent: Thursday, February 26, 2009 10:28 AM
Subject: Current and Potential Funding Opportunity

An earlier email sent, I forgot the attachment, please accept my apology. Attachments are included below.

The following funding opportunity notification is provided to you as a service of the Burlington County Bridge Commission's Improvement Authority Operations.

A new program, Sustainable Jersey -- a partnership that includes the League of Municipalities' Mayors' Committee for a Green Future, higher education institutions, State agencies, and other non profit organizations -- has created the Sustainable Jersey Municipal Certification Program.

The goal of this program is to encourage municipalities to improve their living environments, while saving tax dollars, by becoming a sustainable community. Municipalities who participate in the program, receive points toward getting certification. A municipality must acquire 100 points to become certified.

By registering for Sustainable Jersey, your municipality will automatically receive updates on new grants, training events, and news about the latest resources to assist your municipality to become a sustainable community. The first step to register is to adopt a resolution that state's your municipality's intent to pursue Sustainable Jersey certification. Attached you will find a sample resolution for consideration.

For communities who are submitting an application to the Board of Public Utilities' Energy Audit Program, your application could receive priority if your municipality decides to participate in the Sustainable Jersey program. If you have not done so, you can present this resolution along with your resolution stating your intent to submit an application for the Energy Audit Program.

Attached you will also find a list of actions and their points toward certification. In some area your municipality may be involved in activity that could count towards certification points.

For additional information or clarification, please contact Dave Gerken at 609-371-1937 ext. 23. or Janet Hines at ext. 10.

Janet Hines
Assistant Planner
janet@cgph.net
609 371 1937 ext. 10
569 Abbington Drive
East Windsor, NJ 08520
www.cgph.net Fax 609 371 1776



REGISTER YOUR MUNICIPALITY

ACTION CATEGORIES

COMMUNITY PARTNERSHIP & OUTREACH

.....
DIVERSITY & EQUITY

.....
ENERGY EFFICIENCY

.....
GREEN HOUSE GAS

.....
GREEN DESIGN

.....
HEALTH & WELLNESS

.....
LAND USE & TRANSPORTATION

.....
LOCAL ECONOMIES

.....
NATURAL RESOURCES

.....
OPERATIONS & MAINTENANCE

.....
SUSTAINABILITY PLANNING

.....
WASTE REDUCTION & RECYCLING

.....
INNOVATIVE DEMONSTRATION PROJECTS

PLAN YOUR ACTIONS FOR A SUSTAINABLE COMMUNITY

Explore the actions below by clicking an action title to get guidance about implementation, see specifics on what is required, and browse the related tools and resources. **To apply for certification, you must first register with Sustainable Jersey.**

Communities are certified after completing at least 100 action points

Click the boxes next to actions your community is considering and your action point score will tabulate at the bottom of the page. *Every community must create a Green Team and select at least 2 of the 4 Priority actions listed below.* The balance of certification points can be earned by completing any of the other listed actions.

COMMUNITY PARTNERSHIP & OUTREACH	Points	Select
Create Green Team Mandatory Action	10	<input type="checkbox"/>
Community Education and Outreach	10 each	<input type="checkbox"/>
School Programs and Partnerships	10 each	<input type="checkbox"/>
Green Challenges	10 each	<input type="checkbox"/>
Green Fairs	10	<input type="checkbox"/>
DIVERSITY & EQUITY	Points	Select
Diversity on Boards and Commissions	10	<input type="checkbox"/>
Environmental Justice in Planning and Zoning	10	<input type="checkbox"/>
ENERGY EFFICIENCY	Points	Select
Energy Audits for Municipal Facilities Priority Action	30	<input type="checkbox"/>
Energy Star Buildings	10 or 30	<input type="checkbox"/>
GREEN HOUSE GAS	Points	Select
Municipal Carbon Footprint Priority Action	10	<input type="checkbox"/>
Community Carbon Footprint	10	<input type="checkbox"/>
Climate Action Plan	20	<input type="checkbox"/>
GREEN DESIGN	Points	Select
Green Design Commercial and Residential Buildings	10-40	<input type="checkbox"/>
Upgrade and Retrofit for Municipal Buildings	20	<input type="checkbox"/>
HEALTH & WELLNESS	Points	Select
Mayors Wellness Campaign	10 each	<input type="checkbox"/>
Anti-Idling Education and Enforcement Program	10	<input type="checkbox"/>
LAND USE & TRANSPORTATION	Points	Select
Sustainable Land Use Pledge Priority Action	10	<input type="checkbox"/>
Sustainability Master Plan Element	10	<input type="checkbox"/>
Complete Streets Program	10	<input type="checkbox"/>
LOCAL ECONOMIES	Points	Select
Local Food Production and Gardens	10 each	<input type="checkbox"/>
Planning for Local Food Production and Gardens	10	<input type="checkbox"/>

Buy Local Programs	10-20	<input type="checkbox"/>
Green Business Recognition Program	10	<input type="checkbox"/>
Green Jobs and Economic Development	10	<input type="checkbox"/>
NATURAL RESOURCES	Points	Select
Natural Resource Inventory	10 or 20	<input type="checkbox"/>
Natural Resource Protection Ordinances	10 each	<input type="checkbox"/>
Water Conservation Ordinance Priority Action	10	<input type="checkbox"/>
Environmental Commission	10	<input type="checkbox"/>
Tree and Woodlands Management	20-30	<input type="checkbox"/>
OPERATIONS & MAINTENANCE	Points	Select
Green Purchasing Program	10-20	<input type="checkbox"/>
Grounds and Maintenance	10-20	<input type="checkbox"/>
Green Fleets	10-30	<input type="checkbox"/>
SUSTAINABILITY PLANNING	Points	Select
Community Asset Mapping	10	<input type="checkbox"/>
Community Visioning	10	<input type="checkbox"/>
Sustainable Community Plan	10-30	<input type="checkbox"/>
WASTE REDUCTION & RECYCLING	Points	Select
Recycling	10	<input type="checkbox"/>
Waste Reduction	10	<input type="checkbox"/>
INNOVATIVE DEMONSTRATION PROJECTS	Points	Select
Solar Energy Demonstration Project	10	<input type="checkbox"/>
Wind Energy Demonstration Project	10	<input type="checkbox"/>
Geothermal Energy Demonstration Project	10	<input type="checkbox"/>
Green Roofs Demonstration Project	10	<input type="checkbox"/>
Rain Gardens Demonstration Project	10	<input type="checkbox"/>
Other Innovative Demonstration Project	10	<input type="checkbox"/>
TOTAL SCORE		

BECOME A SUSTAINABLE COMMUNITY

If you are interested in Sustainable Jersey certification, please register now.

Municipality

Resolution Supporting Participation

On the Sustainable Jersey™ Municipal Certification Program

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, [Municipality's name] strives to save tax dollars, assure clean land, air and water, improve working and living environments as steps to building a sustainable community that will thrive well into the new century; and

WHEREAS, [Municipality] hereby acknowledges that the residents of [Municipality] desire a stable, sustainable future for themselves and future generations; and

WHEREAS, [Municipality] wishes to support a model of government which benefits our residents now and far into the future by exploring and adopting sustainable, economically-sound, local government practices; and

WHEREAS, by endorsing a sustainable path [Municipality] is pledging to educate itself and community members further about sustainable activities and to develop initiatives supporting sustainable local government practices; and

WHEREAS, as elected representatives of [Municipality], we have a significant responsibility to provide leadership which will seek community-based sustainable solutions to strengthened our community: NOW THEREFORE

BE IT RESOLVED, that to focus attention and effort with [Municipality] on matters of sustainability, the [municipality's governing body] wishes to pursue local initiatives and actions that will lead to Sustainable Jersey Municipal Certification.

BE IT FURTHER RESOLVED, by the [Municipality's governing body] of [Municipality] that we do hereby authorize [municipal agent title/name] to serve as [Municipality's] agent for Sustainable Jersey Municipal Registration process and authorize the [him/her] to complete the Municipal Resolution on behalf [Municipality]

**RESOLUTION NO. 2009 – 39
RESOLUTION OF PARTICIPATION**

A RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY IN SAFE AND SECURE COMMUNITIES PROGRAM ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY IN THE AMOUNT OF \$58,262.00

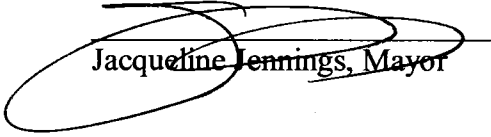
WHEREAS, the Township of Willingboro wishes to apply for funding for a project under the Safe and Secure Communities Program (Grant #P 4682); and

WHEREAS, the Willingboro Township Council has reviewed the accompanying application and has approved said request; and


WHEREAS, the project is a joint effort between the Department of Law and Public Safety and Willingboro Township for the purpose described in the application.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 10th day of March, 2009, that:

1. As a matter of public policy Willingboro Township wishes to participate to the fullest extent possible with the Department of Law and Public Safety.
2. The Attorney General will receive funds on behalf of the applicant.
3. The Division of Criminal Justice shall be responsible for the receipt and review of the applications for said funds.
4. The Division of Criminal Justice shall initiate allocations to each applicant as authorized.


Jacqueline Jennings, Mayor

Attest:


Marie Annese, RMC
Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Ayer	✓			
Councilman Campbell	✓			
Councilman Gray	✓			
Dep. Mayor Stephenson	✓			
Mayor Jennings	✓			



JON S. CORZINE
Governor

State of New Jersey
OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF CRIMINAL JUSTICE
PO BOX 085
TRENTON, NJ 08625-0085
TELEPHONE: (609) 984-6500

ANNE MILGRAM
Attorney General

DEBORAH L. GRAMICCIONI
Director

February 18, 2009

Gregory Rucker, Director of Public Safety
Willingboro Police Department
One Salem Road
Willingboro, New Jersey 08046

**Re: Safe and Secure Communities Program Continuation Funding
Grant Number P-4682**

Dear Director Rucker:

The Division of Criminal Justice is accepting applications for the Safe and Secure Communities Act Grant Program. The State Fiscal Year 2009 allocation plan includes funding to continue the personnel grant to your municipality. Your previous grant number was P-4382 and this grant number is P-4682.

As you know, funding for the Safe and Secure grant program is derived from fines imposed on criminal convictions. Funding allocations are based on a data-driven formula and take into account each municipality's police need or workload measured by the number of violent and nonviolent crimes divided by that municipality's number of police officers. The distribution plan is calculated on information reported in the most recently published *2007 Uniform Crime Report*.

Your grant award will be in the amount of \$58,262 and as you are aware, your municipality must pay all fringe benefit costs associated with the personnel hired as well as all costs in excess of the grant award. Your grant must operate a minimum of one year from the end date of your previous award. The Safe and Secure Communities Program requires that a municipality shall not reduce its baseline complement of police officers and other law enforcement personnel (as increased by personnel funded with this award) during the grant period.

The *Safe and Secure Program Administration and Funding Guidelines* booklet has been compiled to assist you with the application process, reporting requirements and state compliance issues. The booklet contains all of the required application documents. A copy of the booklet has been forwarded to Township Manager Joanne Diggs. Please ensure that all items on the enclosed application checklist are completed prior to submitting your application. Two copies of the

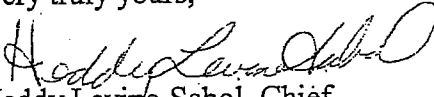


completed application (one with **original** signatures) must be submitted to the Program Development Section by **April 20, 2009**. The receipt of grant funds may be contingent upon the timely filing of your grant application and financial reports. Your application cannot be finalized until all paperwork has been received and the file of your current grant is officially closed.

Please be aware that future budgetary shortfalls are possible, and you are encouraged to identify alternative funding sources to supplement any potential reduction in grant funds.

The Program Development Section is available to assist you in the preparation of this application and with any other technical assistance that may be required. Please feel free to contact Trisha Chavis at (609) 777-3154 for any additional information.

Very truly yours,


Heddy Levine-Sabol, Chief
Program Development Section

c: Joanne Diggs, Township Manager (w/encl)
Barbara Lightfoot, Acting Director of Finance
Terri Riccitiello, DCJ Financial Operations
Trisha Chavis, DCJ Program Analyst

[SS rev'd 12/18/08]



[Handwritten signature]
4/8/09
COPY

State of New Jersey
OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF CRIMINAL JUSTICE
PO Box 085
TRENTON, NJ 08625-0085
TELEPHONE: (609) 984-6500

ANNE MILGRAM
Attorney General

DEBORAH L. GRAMICIONI
Director

JON S. CORZINE
Governor

March 27, 2009

Gregory Rucker, Director of Public Safety
Township of Willingboro Police Department
1 Salem Road
Municipal Complex
Willingboro, NJ 08046

**Re: Safe and Secure Communities Program
Grant Number P-4682**

Dear Director Rucker:

We are pleased to advise you that your continuation funding application for a \$58,262 personnel grant under the New Jersey Safe and Secure Communities Grant Program has been accepted. Enclosed for your official grant file are the official copies of the accepted application and project budget.

The enclosed subgrant award/contract must be signed by the Mayor and returned to our office by April 27, 2009. Upon signature by the Attorney General, a copy of the executed award/contract will be returned for your file.

Review all of the enclosed documentation carefully to ensure accuracy. Should you have any questions regarding this matter, feel free to contact Trisha Chavis at (609) 777-3154.

Very truly yours,

Heddy Levine-Sabol

Heddy Levine-Sabol, Chief
Program Development Section

enclosure(s)

- c Barbara Lightfoot, Chief Fiscal Officer
- Trisha Chavis, DCJ Program Analyst





**NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF CRIMINAL JUSTICE
SUBGRANT AWARD**

PROJECT TITLE SAFE AND SECURE COMMUNITIES PROGRAM	SUBGRANT AMOUNT STATE \$ 58,262 MATCH \$ Fringe Benefits TOTAL \$ 58,262
IMPLEMENTING AGENCY/PROJECT DIRECTOR Township of Willingboro Joanne Diggs, Township Manager	
SUBGRANTEE Township of Willingboro	DATE OF AWARD
STATE ACCOUNT NO. 09-100-066-1020-232	CFDA NO. N/A

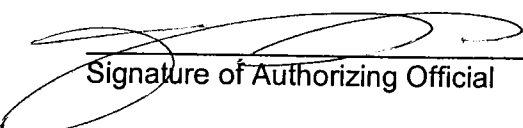
In accordance with the provisions of the Safe and Secure Communities Act of 1993, P.L. 1993, c.220 (N.J.S.A. 52:17B-159 et seq.), and based on the application, the Department of Law and Public Safety hereby awards to the above-named Subgrantee a subgrant in the amount specified for the purposes set forth in the approved application.

This subgrant is subject to the requirements set forth in the appropriate Federal Management Circulars, the General Conditions for subgrants promulgated by the Department of Law and Public Safety all applicable Statutes of the State of New Jersey and the requirements of the State of New Jersey for State and local financial accounting including the filing of single audits as required under OMB Circular A-133 and/or State Circular Letters 04-04-OMB and 07-05-OMB (if applicable). It is subject also to any general conditions and assurances, approved budget, application authorization, certifications, and special conditions attached to this program.

This Subgrant Award incorporates all conditions and representations contained or made in the application and notice of award (if applicable).

FOR THE SUBGRANTEE

FOR THE STATE OF NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC
SAFETY



Signature of Authorizing Official

Attorney General or Designee

TYPED NAME OF OFFICIAL and TITLE

Jacqueline Jennings - Mayor

Date

Subgrant Number: P-4682

N/A
L&PS Chief Fiscal Officer
(If applicable)

Date Application Received: 3/18/09

N/A
L&PS Project Director
(If applicable)

Subgrant Period: 4/4/09 to 4/3/10

Subgrantee Fiscal Year Start Date: January

RESOLUTION NO. 2009 - 40
A RESOLUTION OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING
AN EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL

WHEREAS, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed; and

WHEREAS, a request has been made of the Township Council assembled in public session on this 10~~th~~ day of October, 2009, to convene a closed Executive session consistent with the provisions of N.J.S.A. 10:4-12b; and

5 NOW, THEREFORE, upon motion duly made and seconded and passed by a vote of 5 in favor and 0 opposed, **BE IT RESOLVED** by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey that an Executive Session of the Township Council meeting shall be convened to discuss one or more of the following categories as noted:

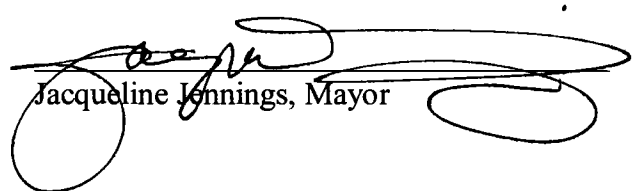
1. Any matter which, by express provision of federal law, state statute or rule of court is rendered confidential or excluded from the public portion of the meeting.
2. Any matter in which the release of information would impair the right to receive funds from the United States Government.
3. Any material the disclosure of which constitutes and unwarranted invasion of privacy as set forth in N.J.S.A. 10:4-12b(3).
4. Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees.
5. Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed.
6. Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law.
- ✓ 7. Any pending or anticipated litigation or contract negotiations in which Township Council is or may become a party.
8. Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.

- _____ 9. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment and other categories set forth in N.J.S.A. 10:4-12b(8).
- _____ 10. Any deliberations occurring after a public hearing that may result in the imposition of specific civil penalty or the suspension or loss of a license or permit as set forth in N.J.S.A. 10:9-12b(9).

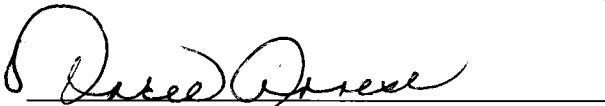
BE IT FURTHER RESOLVED that the general nature of the subject to be discussed relates to CONTRACT NEGOTIATIONS

BE IT FURTHER RESOLVED that the time when and the circumstances under which the discussion conducted in closed session will be disclosed to the public, in accordance with N.J.S.A. 10:4-14, and to the extent that it is not inconsistent with N.J.S.A. 10:4-12.

TOWNSHIP OF WILLINGBORO


 Jacqueline Jennings, Mayor

Attest:


 Marie Annese, RMC
 Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Ayer	✓			
Councilman Campbell	✓			
Councilman Gray	✓			
Dep. Mayor Stephenson	✓			
Mayor Jennings	✓			

RESOLUTION No. 2009 - 41
Approving the Willingboro Application for New Jersey Department of State, Division of Archives and
Records Management, Public Archives and Records Infrastructure Support (PARIS) Grant Program
Funding

WHEREAS, the Willingboro Township has agreed to apply for a PARIS grant as part of Burlington County's shared services element of its application; and,


WHEREAS, the Willingboro Township acknowledges and accepts the responsibility of participating in this grant; and,

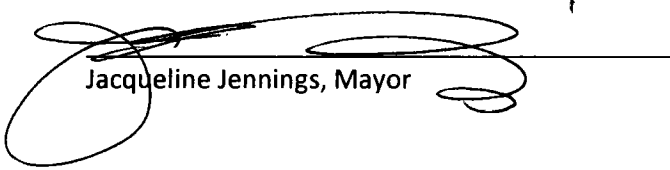
WHEREAS, the State of New Jersey has made PARIS grants available to assist county and municipal governments in their records management, preservation and storage efforts; and,

WHEREAS, the purpose of this shared services grant is to assist in the local records purging process and development of a policies and procedures manual for archiving documents;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Willingboro Township that this body does hereby authorize participation in the PARIS grant program for the purposes sited above.

Attest:


 Marie Annese, RMC
 Township Clerk


 Jacqueline Jennings, Mayor

Recorded Vote	Yes	No	Abstain	Absent
Councilman Ayer	✓			
Councilman Campbell	✓			
Councilman Gray	✓			
Dep. Mayor Stephenson	✓			
Mayor Jennings	✓			

CERTIFICATION

I, Marie Annese, Clerk of the Willingboro Township, Burlington County, in the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by a majority of the full membership of the Willingboro Township Council at its meeting of

March 11, 2009 (insert date), 2009.

RESOLUTION NO. 2009-42

A RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO PROVIDING FOR AN EMERGENCY TEMPORARY APPROPRIATIONS FOR 2009

WHEREAS, Willingboro Township Council, on the 3rd day of January, 2009 did adopt a temporary budget appropriation resolution as provided by Revised Statute 40A:4-19; and


WHEREAS, under the provisions of 40A:4-20, Willingboro Township Council may, by Resolution adopted by a 2/3 vote of the full membership therefore, make an Emergency Temporary Appropriation for any purpose for which appropriations may lawfully be made for the period between the beginning of the current fiscal year and the date of the adoption of the budget for said year; and

WHEREAS, it has been determined that additional monies will be necessary and these additional monies were not contained within the temporary budget appropriation adopted on January 3, 2009,

WHEREAS, the adoption of the 2009 budget may be delayed due to circumstances beyond our control,

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 24th day of March, 2009 with no less than 2/3 of the full membership present, that an Emergency Temporary Appropriation as provided by 40A:4-20 to be made as follows

9-01-44-901-000-001 Capital Improvement Fund 139,400.00



Jaqueline Jennings,
Mayor

ATTEST:

Dated:



Marie Anesse RMC
Township Clerk

Recorded Vote

Councilman Ayer
Councilman Campbell
Councilman Gray
Dep. Mayor Stephenson
Mayor Jennings

Yes	No	Abstain	Absent
<input checked="" type="checkbox"/>			
<input checked="" type="checkbox"/>			
<input checked="" type="checkbox"/>			
<input checked="" type="checkbox"/>			
<input checked="" type="checkbox"/>			



TOWNSHIP OF WILLINGBORO

*MUNICIPAL COMPLEX ONE SALEM ROAD
WILLINGBORO, NEW JERSEY 08046
(609) 877-2200 FAX (609) 835-0782*

March 26, 2009

Director
Division of Local Government Services
P. O. Box 803
Trenton, New Jersey 08625

Dear Sir/Madam:

Attached is a certified copy of Resolution No. 2009 – 42 Providing for Emergency Temporary Appropriation for 2009 – Capital Improvement Fund. The resolution was adopted by Willingboro Township Council at their meeting of March 24, 2009.

Thank you.

Sincerely,

Marie Annese, RMC
Township Clerk

/ma
Att.

**RESOLUTION NO. 2009 – 43
A RESOLUTION AUTHORIZING CHANGE ORDER FOR
RENOVATION TO OLD LIBRARY AREA, MUNICIPAL COMPLEX**

Whereas, Willingboro Township Council, by Resolution No. 2007 – 134, awarded a contract to Fanelli Construction, Inc., 11 James Street, Mt. Ephraim, New Jersey 08059 for the above, in the amount of \$441,000; and

Whereas, Willingboro Township Council, by Resolution No. 2008 – 115, approved change orders amounting to \$43,034.32 and increasing the contract from \$441,000 to \$484,034.32; and

Whereas, Mr. Duane Wallace, Director of Inspections has now submitted the attached change orders (memo dated March 20, 2009) in the amount of \$5,519.38 increasing the contract from \$484,034.32 to \$489,553.70; and

Whereas, the rules of the Local Finance Board require such change order to be approved by prior resolution of the Township Council; and.

Whereas, funds are available for this purpose as indicated by the attached Treasurer's Certification.

Now, Therefore, Be It Resolved by the Township Council of the Township of Willingboro, assembled in public session this 24th day of March, 2009, as follows:

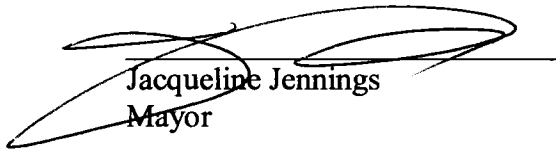
Change Order #11 for a total increase amount of \$5,519.70 is approved.

Copies of this resolution shall be forwarded to the Finance Director, Inspections Department and Auditor for their information and attention..

Attest:



Marie Annese, RMC
Township Clerk



Jacqueline Jennings
Mayor

Recorded Vote	Yes	No	Abstain	Absent
Councilman Ayer	✓			
Councilman Campbell	✓			
Councilman Gray	✓			
Dep. Mayor Stephenson	✓			
Mayor Jennings	✓			

Certification Of Availability of Funds

This is to certify to the of the TOWNSHIP OF WILLINGBORO that funds for the following resolutions are available.


Resolution Date: 03/24/09
Resolution Number: 2009-43

Vendor: FANELLIC FANELLI CONSTRUCTION INC
11 JAMES STREET
MT. EPHRAIM, NJ 08059

Contract: 07-00013 MUNICIPAL BLDG LIBRARY RENOV.

Account Number	Amount	Department Description
C-04-55-906-001-901	5,519.38	GENERAL CAPITAL 2006
Total	5,519.38	

Only amounts for the 2009 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.



Chief Financial Officer

RESOLUTION NO. 2008 – 115
A RESOLUTION AUTHORIZING CHANGE ORDERS FOR
RENOVATION TO OLD LIBRARY AREA, MUNICIPAL COMPLEX

Whereas, Willingboro Township Council, BY Resolution No. 2007 – 134, awarded a contract to Fanelli Construction, Inc., 11 James Street, Mt. Ephraim, New Jersey 08059 for the above, in the amount of \$441,000; and

Whereas, Mr. Duane Wallace, Director of Inspections has submitted the attached list of change orders (memo dated August 1, 2008) in the amount of \$43,034.32 **increasing the contract from \$441,000. to \$484,034.32**, and

Whereas, the rules of the Local Finance Board require such change order to be approved by prior resolution of the Township Council; and.

Whereas, funds are available for this purpose as indicated by the attached Treasurer's Certification.

Now, Therefore, Be It Resolved by the Township Council of the Township of Willingboro, assembled in public session this 5th day of August, 2008 as follows:

Change Orders #2, 4, 5, 8 and #10 through 20 for a total increase amount of \$43,034.32 are approved.

Copies of this resolution shall be forwarded to the Finance Director, Inspections Department and Auditor for their information and attention..

Attest:

 Jacqueline Jennings
 Mayor

 Marie Annese, RMC
 Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Ayrer	_____	_____	_____	_____
Councilman Campbell	_____	_____	_____	_____
Councilman Ramsey	_____	_____	_____	_____
Dep. Mayor Stephenson	_____	_____	_____	_____
Mayor Jennings	_____	_____	_____	_____

RESOLUTION NO. 2007 – 134

**A RESOLUTION AWARDED A BID FOR
RENOVATION TO OLD LIBRARY AREA,
MUNICIPAL COMPLEX**

WHEREAS, the Township Council of the Township of Willingboro has requested that bids be submitted for the renovation of the old Library area of the Municipal Complex; and

WHEREAS, bids have been received, opened and read in public; and

WHEREAS, it appears to be in the best interest of the Township to accept the bid of **Fanelli Construction Inc., 11 James Street, Mt. Ephraim, New Jersey 08059** in the amount of \$441,000; and

WHEREAS, funds are available for this purpose as indicated by the attached Treasurer's Certification.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 11th day of September, 2007, that the bid be accepted as per the attached bid return sheet and recommendation from Mr. Duane Wallace, Director of Inspections; and

BE IT FURTHER RESOLVED, that the bids be spread upon the minutes of this meeting.

Jeffrey E. Ramsey
Mayor


Attest:

Marie Annese, RMC
Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Ayer	_____	_____	_____	_____
Councilman Campbell	_____	_____	_____	_____
Councilman Stephenson	_____	_____	_____	_____
Deputy Mayor Jennings	_____	_____	_____	_____
Mayor Ramsey	_____	_____	_____	_____

INTEROFFICE MEMORANDUM

TO: MARIE ANNESE, TOWNSHIP CLERK

FROM: DUANE J. WALLACE, DIRECTOR OF INSPECTIONS 

**SUBJECT: CHANGE ORDER #23, FINAL PHASE ONE
MUNICIPAL COMPLEX RENOVATIONS**

DATE: MARCH 20, 2009

ATTACHED PLEASE FIND A CHANGE ORDER FOR FINAL RENOVATIONS OF PHASE ONE OF THE MUNICIPAL BUILDING RENOVATIONS.

THE CHANGE ORDER PRIMARILY COVERS ALL OF THE OCCUPIED AREA FINISHED WORK, WHICH INCLUDES SIGNAGE, WALL PROTECTIONS, COUNTER AND MISCELLANEOUS OTHER ITEMS DISCOVERED AFTER PHASE ONE OCCUPANCY. I TRUST THAT THIS INFORMATION IS SUFFICIENT; HOWEVER, IF THERE ARE ANY QUESTIONS, PLEASE FEEL FREE TO CONTACT ME.

CHANGE ORDER

OWNER
 ARCHITECT
 CONTRACTOR
 FIELD
 OTHER

PROJECT: PW-120 CHANGE ORDER #: 23
 Old Library Area Renovations
 One Salem Road CHANGE ORDER DATE: 12/22/2009
 Willingboro, NJ 08046 PROJECT #s: PW-120

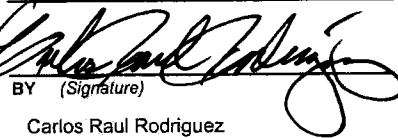
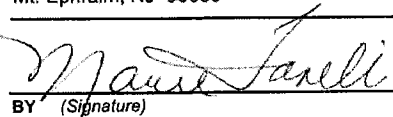
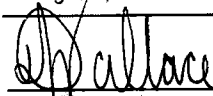
TO: Fanelli Construction Inc. DATE OF CONTRACT: 10/01/2007
 11 James Street
 Mt. Ephraim, NJ 08059 FOR: PW-120

The Contract is changed as follows:

Corner Guard, Sinage & Solid Surface	
\$337.52	Inpro (Corner Guard)
\$320.00	Corner Guard Installation FCI
\$1,091.38	Inpro Signage
\$2,092.56	Solid Surface
\$720.00	SS Ledger & Signage Installation FCI
\$456.15	Overhead
\$501.77	Fee
\$5,519.38	Total

The original Contract Sum was	\$441,000.00
The net change by previously authorized Change Orders is	\$43,034.32
The Contract Sum prior to this Change Order was	\$484,034.32
The Contract Sum will be increased by this Change Order in the amount of	\$5,519.38
The new Contract Sum including this Change Order will be	\$489,553.70
The Contract Time will be increased by	0 days.
The date of Substantial Completion as of this Change Order therefore is	same

Not valid until signed by all parties below.

Carlos Raul Rodriguez Architect	Fanelli Construction Inc.	Township of Willingboro
ARCHITECT	CONTRACTOR	OWNER
1961 Browning Road	11 James Street	One Salem Road
ADDRESS	ADDRESS	ADDRESS
Pennsauken, NJ 08110	Mt. Ephraim, NJ 08059	Willingboro, NJ 08046
		
BY (Signature)	BY (Signature)	BY (Signature)
Carlos Raul Rodriguez	Marie Fanelli - President	Duane Wallace
(Typed Name)	(Typed Name)	(Typed Name)
DATE 9 June 2006	DATE 3/18/09	DATE 3/19/09



AIA[®]

Document G706A™ – 1994

Contractor's Affidavit of Release of Liens

PROJECT: <i>(Name and address)</i>	ARCHITECT'S PROJECT NUMBER: PW-120	OWNER <input type="checkbox"/>
PW-120		
Old Library Area Renovations	CONTRACT FOR: PW-120	ARCHITECT <input type="checkbox"/>
One Salem Road		
Willingboro, NJ 08046		CONTRACTOR <input type="checkbox"/>
TO OWNER: <i>(Name and address)</i>	CONTRACT DATED: 10/01/2007	SURETY <input type="checkbox"/>
Township of Willingboro		
One Salem Road		OTHER <input type="checkbox"/>
Willingboro, NJ 08046		
Attn: Duane Wallace		

STATE OF: New Jersey

COUNTY OF: Camden

The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed below, the Releases or Waivers of Lien attached hereto include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of Work, labor or services who have or may have liens or encumbrances or the right to assert liens or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

EXCEPTIONS:


SUPPORTING DOCUMENTS ATTACHED HERETO:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.

CONTRACTOR: *(Name and address)*

Fanelli Construction Inc.
11 James Street
Mt. Ephraim, NJ 08059

BY:


(Signature of authorized representative)

Marie Fanelli - President
(Printed name and title)

Subscribed and sworn to before me on this date:

03/18/2009

Notary Public: Joseph N. Fanelli Jr.

My Commission Expires: 03/03/13

Joseph Fanelli Jr.
Notary Public of New Jersey
My Commission Expires March 3, 2013

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

AIA Document G706A™ – 1994. Copyright © 1970 and 1994 by The American Institute of Architects. All rights reserved. **WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law.** Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@ala.org.

PAYMENT APPLICATION

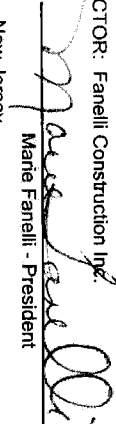
TO: Township of Willingboro One Salem Road Willingboro, NJ 08046 Attn: Duane Wallace	PROJECT NAME AND LOCATION: PW-120 Old Library Area Renovations One Salem Road Willingboro, NJ 08046	ARCHITECT: Carlos Raul Rodriguez Archited 1961 Browning Road Pennsauken, NJ 08110	APPLICATION # 8 PERIOD THRU: 03/18/2009 PROJECT #s: PW-120 DATE OF CONTRACT: 10/01/2007	Distribution to: <input checked="" type="checkbox"/> OWNER <input checked="" type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR
---	---	--	--	---

CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
Continuation Page is attached.

1. CONTRACT AMOUNT		\$441,000.00
2. SUM OF ALL CHANGE ORDERS		\$48,553.70
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)		\$489,553.70
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)		\$489,553.70
5. RETAINAGE:		
a. 0.00% of Completed Work (Columns D + E on Continuation Page)		\$0.00
b. 0.00% of Material Stored (Column F on Continuation Page)		\$0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)		\$0.00
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)		\$489,553.70
7. LESS PREVIOUS PAYMENT APPLICATIONS		\$484,034.32
8. PAYMENT DUE		\$5,519.38
9. BALANCE TO COMPLETION (Line 3 minus Line 6)		\$0.00

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: Fanelli Construction Inc.
By:  Date: 03/18/2009
Marie Fanelli - President

State of: New Jersey
County of: Camden County
Subscribed and sworn to before me this 18th day of March 2009

Notary Public: Joseph N. Fanelli Jr.
My Commission Expires: 03/03/13

ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT:

(If the certified amount is different from the payment due, you should attach an explanation, initial all the figures that are changed to match the certified amount.)

ARCHITECT: Carlos Raul Rodriguez
By: _____ Date: _____

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

CONTINUATION PAGE

PROJECT: PW-120 Old Library Area Renovations
 APPLICATION #: 8
 DATE OF APPLICATION: 03/18/2009
 PERIOD THRU: 03/18/2009
 PROJECT #s: PW-120

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		E AMOUNT THIS PERIOD	F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	H % COMP. (G / C)	I BALANCE TO COMPLETION (C-G)	J RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD						
1	CO #2 - Delete Fire Cabinet	(\$80.00)	(\$80.00)	\$0.00	\$0.00	\$0.00	(\$80.00)	100%	\$0.00	\$0.00
2	CO #4 - Laminate Block Walls	\$906.00	\$906.00	\$0.00	\$0.00	\$0.00	\$906.00	100%	\$0.00	\$0.00
3	CO #5 - Roof Ladder and Hatch	\$5,772.00	\$5,772.00	\$0.00	\$0.00	\$0.00	\$5,772.00	100%	\$0.00	\$0.00
4	CO #8 - Resubmission of New Eie	\$9,000.00	\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,000.00	100%	\$0.00	\$0.00
5	CO #10 - Carpet	\$960.61	\$960.61	\$0.00	\$0.00	\$0.00	\$960.61	100%	\$0.00	\$0.00
6	CO #15 - Additional Drywall Work	\$1,851.30	\$1,851.30	\$0.00	\$0.00	\$0.00	\$1,851.30	100%	\$0.00	\$0.00
7	CO #11 - Revised Floor Layout (2)	\$19,727.00	\$19,727.00	\$0.00	\$0.00	\$0.00	\$19,727.00	100%	\$0.00	\$0.00
8	CO #12 - Wiring Revisions as per	\$6,141.00	\$6,141.00	\$0.00	\$0.00	\$0.00	\$6,141.00	100%	\$0.00	\$0.00
9	CO #13 - Additional Circuits for Divi	\$1,355.00	\$1,355.00	\$0.00	\$0.00	\$0.00	\$1,355.00	100%	\$0.00	\$0.00
10	CO #14 - Cat 5 Changes	\$4,363.00	\$4,363.00	\$0.00	\$0.00	\$0.00	\$4,363.00	100%	\$0.00	\$0.00
11	CO #16 - Glass Installation	\$235.95	\$235.95	\$0.00	\$0.00	\$0.00	\$235.95	100%	\$0.00	\$0.00
12	CO #17 - Electrical Credit	(\$2,347.50)	(\$2,347.50)	\$0.00	\$0.00	\$0.00	(\$2,347.50)	100%	\$0.00	\$0.00
13	CO #18 - Control Duct	(\$7,200.00)	(\$7,200.00)	\$0.00	\$0.00	\$0.00	(\$7,200.00)	100%	\$0.00	\$0.00
14	CO #19 - Digital Thermostats	\$1,282.60	\$1,282.60	\$0.00	\$0.00	\$0.00	\$1,282.60	100%	\$0.00	\$0.00
15	CO #20 - Carpet	\$1,067.36	\$1,067.36	\$0.00	\$0.00	\$0.00	\$1,067.36	100%	\$0.00	\$0.00
1017	Final Cleaning	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00	100%	\$0.00	\$0.00
1019	General Conditions & Fees	\$33,370.00	\$33,370.00	\$0.00	\$0.00	\$0.00	\$33,370.00	100%	\$0.00	\$0.00
1100	Bonds	\$7,600.00	\$7,600.00	\$0.00	\$0.00	\$0.00	\$7,600.00	100%	\$0.00	\$0.00
1600	Mobilization	\$1,090.00	\$1,090.00	\$0.00	\$0.00	\$0.00	\$1,090.00	100%	\$0.00	\$0.00
2200	Demolition	\$12,250.00	\$12,250.00	\$0.00	\$0.00	\$0.00	\$12,250.00	100%	\$0.00	\$0.00
6200	Carpentry	\$86,840.00	\$86,840.00	\$0.00	\$0.00	\$0.00	\$86,840.00	100%	\$0.00	\$0.00
6400	Millwork	\$3,900.00	\$3,900.00	\$0.00	\$0.00	\$0.00	\$3,900.00	100%	\$0.00	\$0.00
7400	Roofing	\$12,100.00	\$12,100.00	\$0.00	\$0.00	\$0.00	\$12,100.00	100%	\$0.00	\$0.00
8100	Door, Frames & Hardware	\$13,600.00	\$13,600.00	\$0.00	\$0.00	\$0.00	\$13,600.00	100%	\$0.00	\$0.00
8800	Glazing	\$7,150.00	\$7,150.00	\$0.00	\$0.00	\$0.00	\$7,150.00	100%	\$0.00	\$0.00
9500	Acoustical Ceilings	\$28,800.00	\$28,800.00	\$0.00	\$0.00	\$0.00	\$28,800.00	100%	\$0.00	\$0.00
9600	Flooring	\$24,800.00	\$24,800.00	\$0.00	\$0.00	\$0.00	\$24,800.00	100%	\$0.00	\$0.00
9900	Painting	\$17,000.00	\$17,000.00	\$0.00	\$0.00	\$0.00	\$17,000.00	100%	\$0.00	\$0.00
10400	Fire Extinguishers	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	100%	\$0.00	\$0.00
	SUB-TOTALS	\$296,034.32	\$296,034.32	\$0.00	\$0.00	\$0.00	\$296,034.32	100%	\$0.00	\$0.00

CONTINUATION PAGE

PROJECT: PW-120 Old Library Area Renovations
 APPLICATION #: 8
 DATE OF APPLICATION: 03/18/2009
 PERIOD THRU: 03/18/2009
 PROJECT #s: PW-120

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		E AMOUNT THIS PERIOD	F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	H % COMP. (G / C)	I BALANCE TO COMPLETION (C-G)	J RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD						
1	CO #2 - Delete Fire Cabinet	(\$80.00)	(\$80.00)	\$0.00	\$0.00	\$0.00	(\$80.00)	100%	\$0.00	\$0.00
2	CO #4 - Laminate Block Walls	\$906.00	\$906.00	\$0.00	\$0.00	\$0.00	\$906.00	100%	\$0.00	\$0.00
3	CO #5 - Roof Ladder and Hatch	\$5,772.00	\$5,772.00	\$0.00	\$0.00	\$0.00	\$5,772.00	100%	\$0.00	\$0.00
4	CO #8 - Resubmission of New Eie	\$9,000.00	\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,000.00	100%	\$0.00	\$0.00
5	CO #10 - Carpet	\$960.61	\$960.61	\$0.00	\$0.00	\$0.00	\$960.61	100%	\$0.00	\$0.00
6	CO #15 - Additional Drywall Work	\$1,851.30	\$1,851.30	\$0.00	\$0.00	\$0.00	\$1,851.30	100%	\$0.00	\$0.00
7	CO #11 - Revised Floor Layout (2)	\$19,727.00	\$19,727.00	\$0.00	\$0.00	\$0.00	\$19,727.00	100%	\$0.00	\$0.00
8	CO #12 - Wiring Revisions as per	\$6,141.00	\$6,141.00	\$0.00	\$0.00	\$0.00	\$6,141.00	100%	\$0.00	\$0.00
9	CO #13 - Additional Circuits for Dwi	\$1,355.00	\$1,355.00	\$0.00	\$0.00	\$0.00	\$1,355.00	100%	\$0.00	\$0.00
10	CO #14 - Cat 5 Changes	\$4,363.00	\$4,363.00	\$0.00	\$0.00	\$0.00	\$4,363.00	100%	\$0.00	\$0.00
11	CO #16 - Glass Installation	\$235.95	\$235.95	\$0.00	\$0.00	\$0.00	\$235.95	100%	\$0.00	\$0.00
12	CO #17 - Electrical Credit	(\$2,347.50)	(\$2,347.50)	\$0.00	\$0.00	\$0.00	(\$2,347.50)	100%	\$0.00	\$0.00
13	CO #18 - Control Deduc	(\$7,200.00)	(\$7,200.00)	\$0.00	\$0.00	\$0.00	(\$7,200.00)	100%	\$0.00	\$0.00
14	CO #19 - Digital Thermostats	\$1,282.60	\$1,282.60	\$0.00	\$0.00	\$0.00	\$1,282.60	100%	\$0.00	\$0.00
15	CO #20 - Carpet	\$1,067.36	\$1,067.36	\$0.00	\$0.00	\$0.00	\$1,067.36	100%	\$0.00	\$0.00
1017	Final Cleaning	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00	100%	\$0.00	\$0.00
1019	General Conditions & Fees	\$33,370.00	\$33,370.00	\$0.00	\$0.00	\$0.00	\$33,370.00	100%	\$0.00	\$0.00
1100	Bonds	\$7,600.00	\$7,600.00	\$0.00	\$0.00	\$0.00	\$7,600.00	100%	\$0.00	\$0.00
1600	Mobilization	\$1,090.00	\$1,090.00	\$0.00	\$0.00	\$0.00	\$1,090.00	100%	\$0.00	\$0.00
2200	Demolition	\$12,250.00	\$12,250.00	\$0.00	\$0.00	\$0.00	\$12,250.00	100%	\$0.00	\$0.00
6200	Carpentry	\$86,840.00	\$86,840.00	\$0.00	\$0.00	\$0.00	\$86,840.00	100%	\$0.00	\$0.00
6400	Millwork	\$3,900.00	\$3,900.00	\$0.00	\$0.00	\$0.00	\$3,900.00	100%	\$0.00	\$0.00
7400	Roofing	\$12,100.00	\$12,100.00	\$0.00	\$0.00	\$0.00	\$12,100.00	100%	\$0.00	\$0.00
8100	Door, Frames & Hardware	\$13,600.00	\$13,600.00	\$0.00	\$0.00	\$0.00	\$13,600.00	100%	\$0.00	\$0.00
8800	Glazing	\$7,150.00	\$7,150.00	\$0.00	\$0.00	\$0.00	\$7,150.00	100%	\$0.00	\$0.00
9500	Acoustical Ceilings	\$28,800.00	\$28,800.00	\$0.00	\$0.00	\$0.00	\$28,800.00	100%	\$0.00	\$0.00
9600	Flooring	\$24,800.00	\$24,800.00	\$0.00	\$0.00	\$0.00	\$24,800.00	100%	\$0.00	\$0.00
9900	Painting	\$17,000.00	\$17,000.00	\$0.00	\$0.00	\$0.00	\$17,000.00	100%	\$0.00	\$0.00
10400	Fire Extinguishers	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	100%	\$0.00	\$0.00
SUB-TOTALS		\$296,034.32	\$296,034.32	\$0.00	\$0.00	\$0.00	\$296,034.32	100%	\$0.00	\$0.00

CONTINUATION PAGE

PROJECT: PW-120 Old Library Area Renovations
 APPLICATION #: 8
 DATE OF APPLICATION: 03/18/2009
 PERIOD THRU: 03/18/2009
 PROJECT #s: PW-120

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	H % COMP. (G/C)	I BALANCE TO COMPLETION (C-G)	J RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
15000	HVAC	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$90,000.00	100%	\$0.00	\$0.00
15050	Plumbing	\$13,000.00	\$13,000.00	\$0.00	\$0.00	\$13,000.00	100%	\$0.00	\$0.00
16000	Electrical	\$70,000.00	\$70,000.00	\$0.00	\$0.00	\$70,000.00	100%	\$0.00	\$0.00
16550	Tubular Daylighting Devices	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	100%	\$0.00	\$0.00
16551	Credit for Inspections Service Roo	(\$5,855.00)	(\$5,855.00)	\$0.00	\$0.00	(\$5,855.00)	100%	\$0.00	\$0.00
16552	Reinstall Glass	\$561.75	\$561.75	\$0.00	\$0.00	\$561.75	100%	\$0.00	\$0.00
16553	Wall Protection & Exhaust Fan	\$5,293.25	\$5,293.25	\$0.00	\$0.00	\$5,293.25	100%	\$0.00	\$0.00
16554	Change Order # 23	\$5,519.38	\$0.00	\$5,519.38	\$0.00	\$5,519.38	100%	\$0.00	\$0.00
TOTALS		\$489,553.70	\$489,034.32	\$5,519.38	\$0.00	\$489,553.70	100%	\$0.00	\$0.00

RESOLUTION NO. 2009 - 44

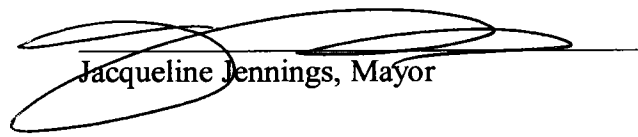
**AUTHORIZING RELEASE OF PORTION OF INSPECTION ESCROW
WILLINGBORO TOWN CENTER, URBAN RENEWAL NORTH, LLC
ROUTE 130 NORTH – BLOCK 3, LOT 4.06 (Planning Board Applicant)**

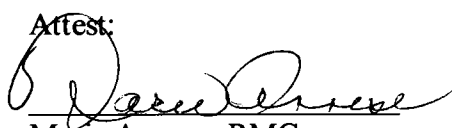
WHEREAS, there has been a request from Willingboro Town Center, Urban Renewal North, LLC, Planning Board applicant, for the release of their Escrow balance; and

WHEREAS, an inspection has been conducted on the referenced project and it is the recommendation of the Township Engineer, in accordance with his letter dated March 19, 2009, (copy attached) that the Inspection Escrow balance of \$23,481.84 be released **except for \$4,146.85** which is to be held because it represents 5% of the cost of the remaining items that remain to be constructed on the project; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 24th day of March, 2009, that **\$19,334.85** of the Inspection Escrow balance established by Willingboro Town Center, Urban Renewal North, LLC **be released**.

BE IT FURTHER RESOLVED that copies of this resolution be provided to the Finance Director, the Auditor, the applicant and the Planning Board Secretary for their information and attention.


Jacqueline Jennings, Mayor

Attest:

Marie Annese, RMC
Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Ayer	✓			
Councilman Campbell	✓			
Councilman Gray	✓			
Dep. Mayor Stephenson	✓			
Mayor Jennings	✓			

REMINGTON & VERNICK ENGINEERS

EDWARD VERNICK, PE, CME, President
CRAIG F. REMINGTON, PLS, PP, Vice President

EXECUTIVE VICE PRESIDENTS
Michael D. Verja, PE, PP, CME, (deceased 2006)
Edward J. Walberg, PE, PP, CME
Thomas F. Beach, PE, CME
Richard G. Arango, PE, CME

DIRECTOR OF OPERATIONS
CORPORATE SECRETARY
Bradley A. Blubaugh, BA, MPA

SENIOR ASSOCIATES
John J. Canwalt, PE, PP, CME
Alan Dittenhofer, PE, PP, CME
Frank J. Senej, Jr., PE, PP, CME
Terence Vogt, PE, PP, CME
Dennis K. Yoder, PE, PP, CME, LEED
Charles E. Adamson, PLS, AET
Kim Wendell Bibbs, PE, CME
Marc DeBascio, PE, PP, CME
Leonard A. Fatola, PE, CME
Christopher J. Fazio, PE, CME
Kenneth C. Ressler, PE, CME
Gregory J. Sullivan, PE, PP, CME
Richard Czepakanski, PE, CME, BCEE

Remington & Vernick Engineers
232 Kings Highway East
Haddonfield, NJ 08033
(856) 795-9595
(856) 795-1882 (fax)

15-33 Holmed Street, Suite 204
East Orange, NJ 07018
(973) 323-3055
(973) 323-3058 (fax)

Remington, Vernick & Vena Engineers
9 Allen Street
Toms River, NJ 08753
(732) 286-9220
(732) 605-8416 (fax)

3 Locama Boulevard, Suite 2
Old Bridge, NJ 08857
(732) 955-8000
(732) 991-2815 (fax)

Remington, Vernick & Walberg Engineers
545 North Main Street
Pleasantville, NJ 08232
(609) 645-7110
(609) 645-7076 (fax)

4907 New Jersey Avenue
Widewood City, NJ 08260
(609) 522-5150
(609) 522-5313 (fax)

Remington, Vernick & Beach Engineers
922 Fayette Street
Conshohocken, PA 19428
(610) 940-1050
(610) 940-1161 (fax)

5010 East Trindle Road, Suite 203
Mechanicburg, PA 17050
(717) 766-1775
(717) 766-0232 (fax)

U.S. Steel Tower
1500 Grant Street, Suite 1251
Pittsburgh, PA 15219
(412) 263-2200
(412) 263-2210 (fax)

Univ. Office Plaza, Bellevue Building
262 Chapman Road, Suite 105
Newark, DE 19702
(302) 266-0212
(302) 266-5208 (fax)

Remington, Vernick & Arango Engineers
243 Route 130, Suite 200
Bordentown, NJ 08505
(609) 298-6017
(609) 298-8257 (fax)

March 19, 2009

Joanne Diggs, Manager
Township of Willingboro
Municipal Complex
1 Salem Road
Willingboro, NJ 08046

Re: **Amended Preliminary and Final Site Plan Application**
Willingboro Town Center Urban Renewal North, LLC
Route 130 North
Block 3, Lot 4.06
R&V #0338100i

Dear Mrs. Diggs:

Our office would recommend release of the balance of the inspection escrow on the above project except for \$4,146.95. This represents 5% of the cost of the remaining items that remain to be constructed on the project. The southern pad site for the North pad has not been constructed. Various construction items, such as sidewalk around the unbuilt structure, final top paving, striping, handicap parking signage and landscaping has not been constructed amounting to a cost of \$82,939.00. The estimate of escrow is proposed and is only based upon an assumption of the work effort anticipated to be necessary. The actual escrow may be different, particularly if the shape and complexity of the building changes.

By copy of this letter, the applicant is hereby informed they must notify Remington & Vernick Inspection Department so that the proper inspection can take place. If you should have any questions, please contact our Bordentown Office at (609) 298-6017.

Sincerely,

REMINGTON & VERNICK ENGINEERS, INC.



K. Wendell Bibbs, P.E., C.M.E.

GJS

cc: Marie Annese, Township Clerk
Sarah Wooding, Planning Board Secretary
Willingboro Town Center Urban Renewal North, LLC

Earning Our Reputation Every Day Since 1901

www.rvc.com

RESOLUTION NO. 2009 - 45
Resolution of Township of Willingboro
Making Application to the Local Finance Board for
a Reduced Pension Contribution
Pursuant to N.J.S.A 43:15A-24(c) and/or
N.J.S.A. 43:16A-15(9)

WHEREAS, the *Township Council of the Township of Willingboro* in the *County of Burlington* desires to make application to the Local Finance Board for its approval of a reduced pension contribution pursuant for its Police and Fire Retirement System contribution pursuant to N.J.S.A. 43:15A-24(c) and its Public Employee Retirement System contribution pursuant to N.J.S.A. 43:16A-15(9) for certain normal and accrued liability contributions in the amount of:

- *Police and Fire Retirement System in the amount of \$ 290,589.00*
- *Public Employee Retirement System in the amount of \$ 797,720.00 ; and,*

WHEREAS, the *Township Council of the Township of Willingboro* has made certain determinations concerning this application as required by statute and has completed the required Attachment that documents said determinations; and,

WHEREAS, the *Township Council of the Township of Willingboro* determined that it needs to pay the reduced contribution and said determination is in the public interest; in or order to mitigate of the potential tax increase and burden on the township taxpayers caused by the extraordinary loss of budget operating revenues suffered by the Township of Willingboro in its 2008 calendar year.

NOW THEREFORE, BE IT RESOLVED by the *Township Council of the Township of Willingboro in the County of Burlington* as follows:

Section 1. The reduced pension contribution Attachment, as attached hereto, is incorporated by reference into this Resolution as if contained fully within.

Section 2. The reduced pension contribution for *PFRS in the amount of \$ 797,720.00 and, PERS in the amount of \$ 290,589.00*, pursuant to *N.J.S.A. 43:15A-24(c) and N.J.S.A. 43:16A-15(9) et. seq.* have been confirmed by the Chief Financial Officer and are the amounts deemed by the governing body for application to the Local Finance Board and as allowed by the New Jersey Division of Pension and Benefits.

Section 3. The application to the Local Finance Board is hereby approved, and the Chief Financial Officer, along with other representatives of the *Township of Willingboro* are hereby authorized to submit such application and to represent the *Township of Willingboro* in matters pertaining thereto.

Section 4. The Certification of the Chief Financial Officer of the *Township of Willingboro*, is incorporated into this Resolution as a certification of the truth and accuracy of the facts submitted in the application for pension deferral.

Section 5. The Clerk of the *Township of Willingboro* is hereby directed to file a copy of this reduced pension contribution resolution as part of the application with the Local Finance Board.

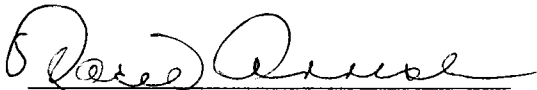
Section 6. The Local Finance Board is hereby respectfully requested to consider such application and to record its findings, recommendations and/or approvals as provided by law .

Recorded Vote

AYE: *Agrer, Campbell, Gray, Stephenson & Jennings*
NO: *None*
ABSTAIN: *None*
ABSENT: *None*

Certification of Clerk:

The foregoing is a true copy of a resolution and pension deferral application adopted by the *Township Council of the Township of Willingboro* on *March 24th 2009*



(Signature and seal of clerk)

March 24, 2009

Date

Certification of Chief Financial Officer:

I, Joanne Diggs Chief Financial Officer, of the *Township of Willingboro* in the County of *Burlington* do hereby declare:

1. That the documents submitted herewith and the statements contained herein are true to the best of my knowledge and belief; and
2. That this application was considered, confirmed and approved, by this Resolution, by the governing body of the <name of municipality, county, employer> on <date of action>.


Signature of Chief Financial Officer

March 24, 2009

Date

✓

RESOLUTION NO. 2009 - 46
**A RESOLUTION OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING
AN EXECUTIVE SESSION OF THE TOWNSHIP COUNCIL**

WHEREAS, the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., permits a public body to exclude the public from portions of a meeting at which specific matters set forth in N.J.S.A. 10:4-12b are discussed; and

WHEREAS, a request has been made of the Township Council assembled in public session on this 24th day of March, 2009, to convene a closed Executive session consistent with the provisions of N.J.S.A. 10:4-12b; and

NOW, THEREFORE, upon motion duly made and seconded and passed by a vote of 5 in favor and 0 opposed, **BE IT RESOLVED** by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey that an Executive Session of the Township Council meeting shall be convened to discuss one or more of the following categories as noted:

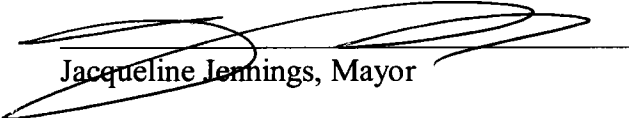
1. Any matter which, by express provision of federal law, state statute or rule of court is rendered confidential or excluded from the public portion of the meeting.
2. Any matter in which the release of information would impair the right to receive funds from the United States Government.
3. Any material the disclosure of which constitutes and unwarranted invasion of privacy as set forth in N.J.S.A. 10:4-12b(3).
4. Any Collective Bargaining Agreement or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees.
5. Any matter involving the purchase, lease or acquisition of real estate with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussions of such matters were disclosed.
6. Any tactics and techniques utilized in protecting the safety and property of the public and any investigations of violations or possible violations of law.
- ✓ 7. Any pending or anticipated litigation or contract negotiations in which Township Council is or may become a party.
8. Any matters falling within the attorney/client privilege to the extent that confidentiality is required for the attorney to exercise his/her ethical duties as a lawyer.

- _____ 9. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment and other categories set forth in N.J.S.A. 10:4-12b(8).
- _____ 10. Any deliberations occurring after a public hearing that may result in the imposition of specific civil penalty or the suspension or loss of a license or permit as set forth in N.J.S.A. 10:9-12b(9).

BE IT FURTHER RESOLVED that the general nature of the subject to be discussed relates to LITIGATION & CONTRACT NEGOTIATION

BE IT FURTHER RESOLVED that the time when and the circumstances under which the discussion conducted in closed session will be disclosed to the public, in accordance with N.J.S.A. 10:4-14, and to the extent that it is not inconsistent with N.J.S.A. 10:4-12.

TOWNSHIP OF WILLINGBORO


 Jacqueline Jennings, Mayor

Attest:


 Marie Annese, RMC
 Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Ayer	✓			
Councilman Campbell	✓			
Dep. Mayor Stephenson	✓			
Mayor Jennings	✓			
<i>Councilman Gray</i>	✓			

RESOLUTION NO. 2009 - 47

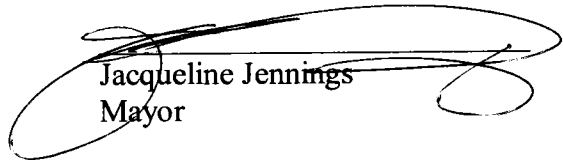
**A RESOLUTION AUTHORIZING REFUNDS FOR
OVERPAYMENTS OF TAXES**

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicate overpayments of taxes due and overpayments; and

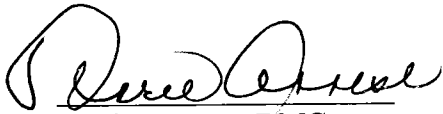
WHEREAS, refunds are due for these overpayments as listed on the attached schedule and made a part hereto;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 7th day of April, 2009, that refunds be made as per the attached schedule; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director for her information, attention and compliance.


Jacqueline Jennings
Mayor

Attest:


Marie Annese, RMC
Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Ayer	<input checked="" type="checkbox"/>			
Councilman Campbell	<input checked="" type="checkbox"/>			
Councilman Gray	<input checked="" type="checkbox"/>			
Dep. Mayor Stephenson	<input checked="" type="checkbox"/>			
Mayor Jennings	<input checked="" type="checkbox"/>			

WEICHERT TITLE 1909 ROUTE 70 EAST CHERRY HILL, NJ 08003 BLOCK 614 LOT 5 16 HORNBLLENDE LANE OVERPAYMENT TAXES	\$20.82
BLOCK 642 LOT 24 OVERPAYMENT TAXES	\$1,108.52
CHERYL E. JACKSON 146 EASTBROOK LANE WILLINGBORO, NJ 08046 BLOCK 805 LOT 32 146 EASTBROOK LANE OVERPAYMENT TAXES	\$913.23
MORTGAGE LENDERS SERVICE 10001 WEST LINCOLN DRIVE MARLTON, NJ 08053 BLOCK 1111 LOT 4 10 TWIN HILL DRIVE OVERPAYMENT TAXES	\$1,367.46
MCCOLLUM INSURANCE ABSTRACT 3034 FEDERAL STREET CAMDEN, NJ 08105 BLOCK 1301 LOT 1 8 SANDAL LANE OVERPAYMENT TAXES	\$1,188.81
JOSEPH & ANGELA L. WILLIAMS 43 NORMONT LANE WILLINGBORO, NJ 08046 BLOCK 1009 LOT 29 43 NORMONT LANE OVERPAYMENT TAXES	\$508.16
GMAC MORTGAGE 3451 HAMMOND AVENUE WATRLOO, IA 50702 BLOCK 901 LOT 156 16 RIVERVIEW PLACE OVERPAYMENT TAXES	\$170.67

DWAYNE W. JONES \$984.17
40 NOTTINGHAM DRIVE
WILLINGBORO, NJ 08046
BLOCK 1003
LOT 17
40 NOTTINGHAM DRIVE
OVERPAYMENT TAXES

URSULA E. & JOSEPH R. SOHL \$298.58
24 ELSIN LANE
WILLINGBORO, NJ 08046
BLOCK 807
LOT 2
24 ELSIN LANE
OVERPAYMENT TAXES

WEICHERT TITLE AGENCY \$826.57
11909 ROUTE 70 EAST
CHERRY HILL, NJ 08003
BLOCK 708
LOT 42
37 GAMEWELL LANE
OVERPAYMENT TAXES

LOLA & KEITH MITCHELL \$1,483.21
76 NIAGARA LANE
WILLINGBORO, NJ 08046
BLOCK 1023
LOT 46
76 NIAGARA LANE
OVERPAYMENT TAXES

RESOLUTION NO. 2009 - 48

**A RESOLUTION SUPPORTING THE CLICK IT OR TICKET
MOBILIZATION OF MAY 18 – MAY 31, 2009**

WHEREAS, there were 592 motor vehicle fatalities in New Jersey in 2008; and

WHEREAS, a large percentage of the motor vehicle occupants killed in traffic crashes were not wearing a seat belt; and

WHEREAS, use of a seat belt remains the most effective way to avoid death or serious injury in a motor vehicle crash; and

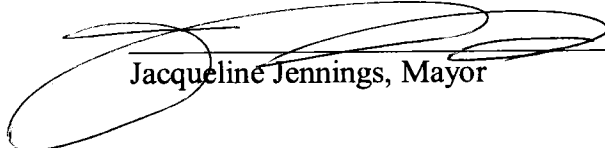
WHEREAS, the National Highway Traffic Safety Administration estimates that 135,000 lives were saved by safety belt usage nationally between 1975-2000; and

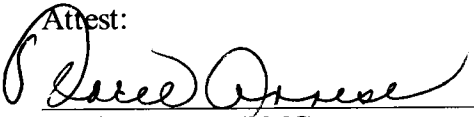
WHEREAS, the State of New Jersey will participate in the nationwide Click It or Ticket seat belt mobilization from May 18 – May 31, 2009 in an effort to raise awareness and increase seat belt usage through a combination of enforcement and education; and

WHEREAS, the Division of Highway Traffic Safety has set a goal of increasing the seat belt usage rate in the state from the current level of 91.75% to 100%; and

WHEREAS, a further increase in seat belt usage in New Jersey will save lives on our roadways.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Willingboro, assembled in public session this 7th day of April, 2009, that Willingboro Township declares it's support for the Click It or Ticket seat belt mobilization both locally and nationally from May 18 – May 31, 2009 and pledges to increase awareness of the mobilization and the benefits of seat belt use.


Jacqueline Jennings, Mayor

Attest:

Marie Annese, RMC
Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Ayer	✓			
Councilman Campbell	✓			
Councilman Gray	✓			
Dep. Mayor Stephenson	✓			
Mayor Jennings	✓			

Sample Resolution of Support for approval by local governing body

Proclamation/Resolution
Supporting the *Click It or Ticket*
Mobilization of May 18 – May 31, 2009

Whereas, there 592 motor vehicle fatalities in New Jersey in 2008; and

Whereas, a large percentage of the motor vehicle occupants killed in traffic crashes were not wearing a seat belt; and

Whereas, use of a seat belt remains the most effective way to avoid death or serious injury in a motor vehicle crash; and

Whereas, the National Highway Traffic Safety Administration estimates that 135,000 lives were saved by safety belt usage nationally between 1975-2000; and

Whereas, the State of New Jersey will participate in the nationwide *Click It or Ticket* seat belt mobilization from May 18 – May 31, 2009 in an effort to raise awareness and increase seat belt usage through a combination of enforcement and education; and

Whereas, the Division of Highway Traffic Safety has set a goal of increasing the seat belt usage rate in the state from the current level of 91.75% to 100%; and

Whereas, a further increase in seat belt usage in New Jersey will save lives on our roadways;

Therefore, be is resolved that _____ declares it's support for the *Click It or Ticket* seat belt mobilization both locally and nationally from May 18 – May 31, 2009 and pledges to increase awareness of the mobilization and the benefits of seat belt use.

#####

Reimb -
SRAPI
NOMRICH

RESOLUTIONS – 2009

<u>NO.</u>	<u>DATE</u>	<u>TITLE</u>
1	Jan 3 rd t	Temporary Budget Appropriations for 2009
2	Jan 3 rd	Providing for Professional Appt's.
3	Jan. 3 rd	Designation Authorized Depositories, Official Newspaper, Meeting Times & Other Procedural Req.
4	Jan. 3 rd	Providing for Appointments to Various Township Boards and Commissions
5	Jan. 3 rd t	Designation of Township Council Members to serve as liaisons on Township Boards
6	Jan 3 rd	Establishing Meeting Dates, Times and Places of the Township Council Meetings
7	Jan. 3 rd	Establishing Procedures on the Filing, Defense and Settlement of Tax Appeals
8	Jan 3 rd t	Appoint. a Comm. & Special Comm. with re: to the Municipal Joint Insurance Fund
9	Jan 3 rd	Requiring the Adoption of a Cash Management Plan
10	Jan 3 rd t	Permitting the Authorization of Payment in Advance for Official Travel
11	Jan 3 rd . t	Authorizing Refunds for Overpayments of Taxes Due to Payments in Error
12	Jan 3 rd	Authorizing the Approval of Vouchers for Payment & Ratification
13	Jan. 13 th	Change Order No. 1 – Final Reilly Const., Inc. Public Works Salt Barn – decrease of \$8,286.18

RESOLUTIONS – 2009

<u>NO.</u>	<u>DATE</u>	<u>TITLE</u>
14	Jan. 6 th	Acting on Appeal from Zoning Board – Remand Appl. No. 7-2008 back to Zoning Board for further action – Riggins Gas Station
15	<i>Jan. 13th</i>	<i>Executive Session</i>
16	Jan. 13 th	Auth. Refunds – Overpayment of Taxes
17	Jan. 27 th	Auth. Issuance of \$874,000 Special Emergency Notes for Revaluation Program
18	Jan. 27 th	Auth. Refunds – Overpayment of Taxes
19	Jan. 27 th	Auth. Submission of Appl. To NJ Dept. of Community Affairs Neighborhood Stabilization Program – Twp.
20	Jan. 27 th	Identifying Fair Housing Officer – Duane Wallace
21	Jan. 27 th	Auth. Execution of Revised Consent Order Concerning Rose Street Agreement (Surenian)
22	Jan. 27 th	Providence House/Shelter – Public Donor Agr.
23	<i>Jan. 27th</i>	<i>Executive Session</i>
24	Feb. 3 rd	Auth. Vouchers for Payment & Ratification
25	Feb. 3 rd	Auth. Shared Services Agreement with Burlington County Freeholders
26	Feb. 3 rd	Auth Agr. Mosquito Control
27	Feb. 3 rd	Auth. Adoption of Burlington County Hazard Mitigation Plan
28	<i>Feb. 3rd</i>	<i>Executive Session</i>

RESOLUTIONS – 2009

<u>NO.</u>	<u>DATE</u>	<u>TITLE</u>
29.	<i>March 3rd</i>	Executive Session
30.	Feb. 13 th	MACCS Contract/Solid Waste Collection
31.	Feb 24 th	Author. Application for Loan from NJ Env. Infrastructure Financing Program
32.	Feb. 24 th	Declaring Intent to Reimburse Expenditures for Project Costs from the Proceeds of Debt Obligations
33.	Feb. 24 th	Author. Refunds for Overpayments of Taxes
34.	March 3 rd	Author. the Approval of Vouchers for Payment & Ratification
35.	March 3 rd	Council Protests the Action of NJLM Action in Adopting Resol. 2008-03
36.	March 3 rd	Approval to submit Grant Appl./Agreement with NJ DOT for FY 2009 NJDOT Trust Fund Muni. Aid Program
37.	March 10 th	Providing Emergency Temp. Appropriations for 2009
38.	March 10 th	Supporting Participation On the Sustainable Jersey™ Municipal Certification Program
39.	March 10 th	Approv. Participation with the State of NJ in Safe & Secure Communities Program (\$58,262.00)
40.	<i>March 10th</i>	Executive Session
41.	March 11 th	Approv. PARIS Grant Program Funding
42.	March 24 th	Prov. Emergency Temporary Appropriations for 2009
43.	March 24 th	Change Order for Renovations to Old Library Area, Municipal Complex
44.	March 24 th	Release of Portion of Inspections Escrow re Urban Renewal North LLC Rt. 130 N - Block 3, Lot 4.06 (Plan Bd. Appl)

RESOLUTIONS – 2009

<u>NO.</u>	<u>DATE</u>	<u>TITLE</u>
45.	March 24 th	Appl. To Local finance Board for a Reduced Pension Contribution (N.J.S.A 43:15a-24(c) &/or 43:16A-15(9))
46.	March 24th	Executive Session
47.	April 7 th	Author. Refund for Overpayment of Taxes
48.	April 7 th	Supporting the Click it or Ticket Mobilization of May 18 th —May 31 st ,2009
49.	April 7 th	Approval off Vouchers for Payment& Ratification
50.	April 7 th	Awarding of Print Bid 2009
51.	April 7 th	Author. the Execution of Shared Services Agree. w/ the City of Burl. For Uniform Construction Code & Sub Code Enforcement

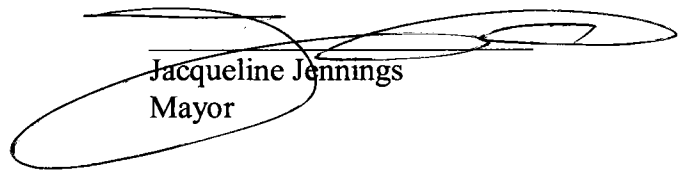
RESOLUTION NO. 2009 – 49

Authorizing the Approval of Vouchers for Payment & Ratification

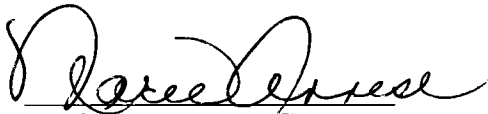
Whereas, Willingboro Township Council received the ^{MARCH 2009} ~~August 2008~~ Bill List and had an opportunity to review said Bill List; and

Now, Therefore, Be It Resolved by the Township Council of the Township of Willingboro, assembled in public session this 7th day of ~~April~~ ^{MARCH}, 2009, that the Council hereby authorizes the Approval of Vouchers for Payment and Ratification including those items purchased under state contract and identified as such and all Trust Other Accounts (Recreation Trust, Tax Redemption, Escrow, and Dedicated by Rider Accounts).

Be It Further Resolved that a copy of this resolution shall be forwarded to the Director of Finance for her information and attention.


Jacqueline Jennings
Mayor

Attest:


Marie Annese, RMC
Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Ayrer	<input checked="" type="checkbox"/>			
Councilman Campbell	<input checked="" type="checkbox"/>			
Councilman Gray	<input checked="" type="checkbox"/>			
Dep. Mayor Stephenson	<input checked="" type="checkbox"/>			
Mayor Jennings	<input checked="" type="checkbox"/>			



TOWNSHIP OF WILLINGBORO

**MUNICIPAL COMPLEX ONE SALEM ROAD
WILLINGBORO, NEW JERSEY 08046
(609) 877-2200 FAX (609) 835-0782**

April 8, 2009

Dr. James A. Fazzone, Mayor
525 High Street
Burlington New Jersey 08016

**Re: Shared Service Agreement for
Uniform Construction Code and
Sub-Code Enforcement**

Dear Mayor Fazzone:

Attached is a certified copy of Resolution No. 2009 – 51 which was adopted by Willingboro Township Council at their meeting of April 7, 2009.

Also attached are two copies of the Shared Service Agreement. It would be appreciated if you would sign both and return the one with original signatures to this office.

Than you.

Sincerely,

Marie Annese, RMC
Township Clerk

/ma
Att.

**TOWNSHIP OF WILLINGBORO
RESOLUTION 2009 -51**

**A RESOLUTION AUTHORIZING THE EXECUTION OF SHARED SERVICES
AGREEMENT WITH THE CITY OF BURLINGTON FOR UNIFORM
CONSTRUCTION CODE AND SUB-CODE ENFORCEMENT**

WHEREAS, N.J.S.A. 40A:65-1, et seq., known as the "Uniform Shared Services and Consolidation Act," authorizes two or more local units to enter into an agreement for interlocal services known as a Shared Services Agreement for the provision of services ("Agreement"); and

WHEREAS, the purpose of Shared Services Agreements is to reduce local expenses funded by property taxpayers; and

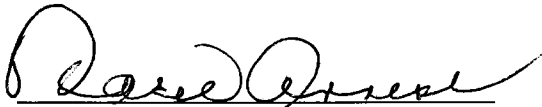
WHEREAS, the Township Council of the Township of Willingboro and the City of Burlington desires to enter into a Shared Services Agreement for the provision of Uniform Construction Code and subcode enforcement to the City of Burlington by the Code officials of the Township of Willingboro ("Agreement"); and

WHEREAS, the Township Council has reviewed the proposed Agreement, a copy of which is attached hereto; and

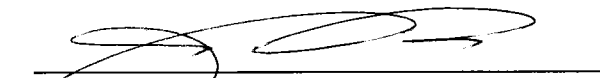
WHEREAS, the sharing of these services is in the public interest and will benefit the Township of Willingboro and the City of Burlington.

NOW, THEREFORE, BE IT RESOLVED by the Township Council, assembled in open public session on this 7th day of April 2009 that the Mayor and the Township Clerk are hereby authorized to execute the Shared Services Agreement, as attached hereto, between the Township of Willingboro and the City of Burlington for the provision of Code Enforcement and sub-code enforcement services.

Township of Willingboro



Marie Annese, Clerk, RMC



Jacqueline Jennings, Mayor

Recorded Vote	Yes	No	Abstain	Absent
Councilman Ayrer	_____	_____	_____	_____
Councilman Campbell	_____	_____	_____	_____
Councilman Gray	_____	_____	_____	_____
Dep. Mayor Stephenson	_____	_____	_____	_____
Mayor Jennings	_____	_____	_____	_____

CERTIFICATION

I, Marie Annese, RMC, Clerk of the Township of Willingboro in the County of Burlington and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Governing Body at its meeting of April 7, 2009.

Marie Annese

SHARED SERVICES AGREEMENT

THIS SHARED SERVICES AGREEMENT (“Agreement”) entered into on this _____ day of April, 2009, by and between **THE TOWNSHIP OF WILLINGBORO**, a municipal corporation of the State of New Jersey, (hereinafter referred to as the “Provider”) and **THE CITY OF BURLINGTON**, a municipal corporation of the State of New Jersey, (hereinafter referred to as “Recipient”).

WITNESSETH, for and in consideration of the mutual promises contained herein and other good and valuable consideration, and pursuant to N.J.S.A. 40A:65-1, et seq., the Provider and the Recipient, agree as follows:

ARTICLE I: SCOPE OF SERVICES

A. DESIGNATION AS GENERAL AGENT

The Provider is hereby designated as the agent of the Recipient, and shall furnish the Recipient with all services necessary for and related to the administration and enforcement of the Uniform Construction Code and its sub-codes, as well as any and all municipal code provisions related to the safety of structures, the resale and/or the rental of structures, and the condition of real property generally, specifically including: housing code inspections; code maintenance uniform fire safety act compliance; resale inspection; nuisance inspection; the issuance of licenses and permits as per statute, zoning compliance; regulation or local ordinance, including but not limited to contractor licenses sign permits and amusement permits; banking deposits of fees collected hereunder; rental unit inspections and rental licenses; and court appearances for citations issued for code violations including, but not limited to those related to rental licenses and code violations.

B. COMMITTEE OF MUNICIPAL REPRESENTATIVES

1. Each municipality shall designate a Representative to serve on a Committee of Municipal Representatives (the “Committee”) to carry out the responsibilities specified in this agreement. Each municipality’s designee shall be the Mayor of such municipality, or his/her designee, as well as one named Alternate.

2. In order for a decision to be binding, a decision of the Committee must be unanimous.

C. PERSONNEL

1. The Provider shall be responsible for the selection of a construction code official (the “Construction Official”), and such other sub-code official(s) and/or inspectors(s), and clerical staff including but limited to a technical assistant to the construction official (The “Technical Assistant”), as the Committee shall deem necessary to carry out the terms of this agreement. The Committee’s designees shall be hired by the Provider.

2. The Provider shall be responsible for, recommend discipline or discharge of any employees hired to implement this contract, which recommendation shall be implemented by the Provider. The Personnel Code of the Provider shall govern the procedures for implementing all such recommendations regarding all employees hired under this agreement.

D. RESPONSIBILITY

1. Except as otherwise provided herein, at all times, the Provider shall be the primary employer, in accordance with N.J.S.A. 40A:65-6, and shall maintain responsibility for and control over the personnel hired to operate the department, who shall be deemed employees of the Provider for all intents and purposes. All citizen inquiries and complaints involving the Construction Official and his/her staff shall be handled by the Provider, but shall be referred to the Committee if the Provider deems such complaint or inquire could subject such employee to discipline or discharge.

2. All property, liability, auto liability and workers compensation claims arising from the performance of this agreement or the actions of the Construction Official or any member of the construction department shall be the responsibility of the Provider, regardless of where the incident underlying any such claim arises, and Provider shall indemnify Recipient and hold Recipient harmless from any and all such claims. Provider shall maintain at all times insurance coverage at the level of coverage presently maintained naming Recipient as an additional named insured, and shall provide evidence of same to Recipient. If provider does not maintain sufficient insurance to insure against any and all of the above named risks, it shall immediately obtain any additional insurance necessary naming Recipient as an additional named insured, and shall provide evidence of same to Recipient.

3. Any and all clerical support staff necessary or convenient for the performance of the terms of this Agreement shall be furnished by the Provider, and shall provide appropriate assistance to support the work performed by the Construction Official and his/her staff.

E. 1. The Construction Official shall insure compliance with the Uniform Fire Safety Act by the appointed Fire Official by reviewing and oversight of State Reporting System guidelines utilized by the Fire Official.

F. DESIGNATION AS CODE OFFICIALS

1. The Construction Official, any sub-code official(s) and/or inspectors(s) shall be designated by the Committee and hired by the Provider to administer and enforce the Uniform Construction Code, Uniform Fire Safety Act, as adopted and codified in the State of New Jersey and any Ordinances of the Recipient related to safety and condition of real property and structures as contemplated by this Agreement.

Said designation shall be by letter which shall be on file with the Provider, the Recipient and the New Jersey Department of Community Affairs Bureau of Regulatory Affairs.

ARTICLE II: ACTIVITIES

A. SERVICES TO BE PERFORMED. The Provider shall be responsible for providing the Recipient with any and all services necessary to administer and enforce the Uniform Construction Code, Uniform Fire Safety Act as adopted and codified in the State of New Jersey and any related Ordinances of the Recipient which services shall be performed by the Construction Official and/or his designee, and any additional code enforcement officers and/or inspectors deemed necessary, including but not limited to: (a) Building Sub-Code Official; (b) Plumbing Sub-Code Official; (c) Fire Protection Sub-Code Official; (d) Electrical Sub-Code Official; (e) Zoning Official; (f) Elevator Sub-Code Official; (g) fire official, and (b) clerical staff, including but not limited to a Technical Assistant.

B. HOURS OF OPERATION

1. The Construction Official and any sub-code officials shall be available in each municipality for consultation during normal business hours at scheduled times to be determined by the Construction Official and approved by the Committee. This time schedule is only an estimate and can be further reviewed by an action of the Committee.

2. At a minimum, the Construction Official or any sub-code officials shall provide 40 hours of service during the normal work week.

C. PLACE OF OPERATION

1. The business of each municipal construction office shall be conducted in each municipality's appropriate office.

2. At the discretion of the Construction Official but with notice to the Recipient, in order to increase the efficiency of the services provided hereunder, the business of one municipality may be conducted at the offices of any other municipality which is a party to this agreement.

3. Notwithstanding the foregoing, Monday through Friday between the hours of 9AM and 5PM, the Provider shall have appropriate staff present in the appropriate office of the Recipient to allow citizens of the Recipient to submit applications for the various services contemplated by this Agreement and obtain assistance regarding any such service.

4. The Recipient shall provide a suitable office for the Construction official and his/her staff.

D. MAINTENANCE OF RECORDS

1. Inspectors shall maintain documented records of activity on forms created by and approved by the Construction Official, recording all inspection and activities. Said records shall specify the location, dates and hours of service.

2. All active files, records and support documentation shall be immediately available to appropriate officials and offices of each respective participating municipality.

3. When files, records and support documentation are closed from active status, said materials shall be stored at the offices of the generating municipality.

4. The storage of inactive files shall be the responsibility of each recipient and provider.

5. The Construction Official shall be responsible for the filing of any and all reports required by applicable law and to be filed with the State of New Jersey.

ARTICLE III: STAFFING PATTERN

1. The following shall constitute the staffing pattern for the construction department hired by the Provider:

a) One full time Construction Official who may serve additional positions i.e. as a particular sub-code official, as determined and approved by the Committee.

b) Part- or full time employees, as determined necessary by the Committee, to serve as: (i) Building Sub-Code Official; (ii) Plumbing Sub-Code Official; (iii) Fire Protection Sub-Code Official; (iv) Electrical Sub-code Official; (v) Elevator Sub-Code Official; (vi) Zoning/Code Enforcement Official; (vii) and/or (viii) other inspectors and/or officials designated by and deemed necessary by the Committee.

c) Either full or part time employee, as determined to be necessary by the Committee to provide clerical and support services for the Construction Official and sub-code officials.

2. Adjustments and considerations:

a) After initial staffing patterns have been approved by the Committee following its initial meeting, if additional personnel are deemed necessary by the Construction Official and shall require the expenditure funds by the Provider and Recipient not contemplated by this agreement, such additional staff shall be approved only by amendment to this agreement, and adequate notice shall be given prior to the next budget year for all participating municipalities. If, however, adjustments in job duties and positions, including adding additional personnel are deemed necessary and beneficial and will not result in additional cost to the parties hereto, the Construction Official shall recommend such change to the Committee for its approval as provided herein.

b) In establishing the staffing patterns, the Provider shall take into consideration the needs of the Recipient. The Provider shall, at all time, insure equality of treatment between any Recipient and the Provider, and Provider shall not receive preferential treatment by virtue of its administering this agreement.

ARTICLE IV: ENFORCEMENT

A. INVESTIGATIONS AND INSPECTIONS The Construction Official shall conduct investigations and inspection or supervise personnel in making same, and shall inform the municipality in which the subject property is located of any violation of the Uniform Construction Code, Uniform Fire Safety Act, or other related statutes or ordinances of the Recipient.

B. COORDINATION WITH MUNICIPAL ATTORNEYS

1. The Construction Official shall provide the appropriate municipality with evidence of any violations and shall assist the appropriate municipality's attorney(s) in obtaining compliance with the law.

2. Provider shall be solely responsible for executing enforcement actions within Recipient's jurisdiction. The sole cost for legal actions and collection of any fines and/or penalties assessed shall be born solely by the municipality within which the violation occurred. The Provider shall be responsible for insuring the Construction Official, and/or other sub-code officials(s) and/or inspector(s) are available to and do so testify and provide documentation substantiating any investigation they had undertaken and the results thereof.

ARTICLE V: REPORTS AND MEETINGS

A. REPORTS

1. Monthly: The Construction Official shall file with the State of New Jersey any and all reports on a monthly basis as are required under applicable law, and shall provide Recipient with a copy of all such reports filed on its behalf, along with evidence of filing.

2. Quarterly: The Construction Official shall furnish the Provider and the Recipient with a written report of all services rendered to each respective municipality within thirty (30) days following the end of each calendar quarter. Such report shall indicate, but shall not be limited to, the reporting of all services performed, the date on which such services were perform, and the date on which the requests/applications for such services were made.

3. Annual: The Construction Code Official shall furnish the Provider and the Recipient with an annual report of services rendered to each respective municipality.

4. Periodic: Periodic reporting of activities shall be made by the Construction Official, upon request by a Municipal Representative.

B. Meetings Within seven (7) days of the execution of this Agreement the Committee shall hold an initial meeting to discuss such issues as initial staffing, and any and all other matters contemplated by this Agreement. Thereafter, the Committee shall hold a meeting at least quarterly, on a mutually agreeable date and time upon not less than seven (7) days notice. Discussions will cover mutual problems and needs, objectives, methods of attaining objectives, and an evaluation of accomplishments. Additional meetings may be held at any time, and may be called by any Municipality's Representative. Additional meetings shall be held at a mutually agreeable date and time upon not less than forty-eight (48) hours notice. All meetings may be held telephonically if agreed to in writing by all municipalities that are parties to this agreement.

ARTICLE VI: FEE

A. RETENTION. All license fees permit fees and other fees collected by the Construction Official shall be considered revenue of and shall be deposited by the Construction Official in an account designated in writing by the municipality in which the subject property is located for the sole benefit of such municipality.

B. COLLECTION. Collection of fees shall be the responsibility of the Construction Official. Quarterly Reports of revenues received shall be provided to each participating Municipality.

C. RATE SCHEDULE. Each participating Municipality shall duly adopt an Ordinance setting the rate schedule. Prior to such adoption the committee shall create and agree upon a common rate schedule to be used by all participating municipalities. Until the Committee agrees otherwise, the rate schedule shall be in accordance with the Providers in effect as the date of this Agreement.

ARTICLE VII: PROPERTY ARRANGEMENT

A. OWNERSHIP BY PROVIDER

1. During the life of this Agreement, the cost to acquire all communications equipment necessary to carry out the terms and intentions of the agreement shall be born solely by the Provider, and all such equipment shall be considered the property of the Provider.

2. Any and all persons providing services under this Agreement to the Recipient, including but not limited to the Construction Official, sub-code officials, inspectors and clerical staff shall travel to the offices of the Recipient, at the sole cost and expense of the Provider, and when undertaking the business of the Recipient, shall use vehicles owned by the Recipient, which vehicles shall be fueled by the recipient. Recipient shall be solely responsible for the acquisition, maintenance, insurance and fuel costs of such vehicles, and agrees to maintain appropriate insurance. Recipient shall indemnify Provider and hold harmless from any and all such claims that may arise when undertaking the business of the Recipient.

B. REVENUES FROM SALE OF SURPLUS PROPERTY. Revenues received from any pieces(s) of equipment or vehicles(s) deemed surplus, and sold at auction, shall be the sole property of the Provider.

ARTICLE VIII: FUNDING

A. COST

1. The cost reimbursable to Provider by Recipients is agreed to be \$250,000.00 annually for the life of this Agreement and are cost directly related to the Construction Code, and Sub-Code Official (s) and/or Inspector(s) and Code Enforcement Officers and clerical staff, including but not limited to a Technical Assistant employed to carry out the purposes of this Agreement. The cost shall include salary, medical, dental prescription insurance benefits, other wage related benefit cost such as FICA, pension, unemployment, workers compensation, etc (estimated at approximately 20% of salary) operating and maintenance cost of cellular phones and/or pagers, training costs and vehicle cost per Art. VII A above.

2. As the employees will be on the Providers payroll, all cost associated with the employees will be paid by the Provider through the Provider's budget. The employees shall be governed by the personnel policy and benefit rules of the Provider. Wage increases for the employees shall be based on the standard increase approved for all non-union employees of the Provider to a maximum of 5% per annum, unless otherwise agreed to by the committee.

3. It is mutually agreed by all parties to this agreement that if unique, time consuming construction projects take place in one municipality such that the Construction Official and his/her staff cannot accomplish all task related to the special project and the Construction Official's ordinary tasks, that municipality may be required to pay for the extra time. All decisions under this section shall be made by the unanimous approval of the Committee.

4. Notwithstanding any other term or provision herein to the contrary, Recipient shall not be responsible for any post-separation health benefit coverage for the Construction Official or any of the sub-code official (s) and/or inspector(s) and/or any other employee employed by Provider pursuant to an in furtherance of this Agreement. With specific respect to the Construction Official, the Provider, agrees to be responsible for all such post-retirement, post-separation or post-termination benefits which may accrue to the Construction Official, which Official is for all purposes hereunder and otherwise an employee of the Provider. Further, the Provider shall, for such purposes at all time herein be considered the employer of the Construction Official under it's existing codes, rules and regulation and under such further laws rules or regulations of any other governmental entity to which the parties hereto and the Construction Official are subject.

B. QUARTERLY PAYMENT BY RECIPIENT TO PROVIDER

1. The Recipient shall provide sufficient funds in their budget to cover estimated contract costs. It is further agreed that the Recipient shall provide quarterly

payments for the service charges, based on the sums shown under Article IX, Section A, for the duration of the term of the contract.

2. The Provider shall submit a bill to the Recipient by the end of the first month of the calendar quarter, the amount of \$62,500. Payment shall be made to the Provider by the end of the second month of the calendar quarter.

3. Failure of any recipient to pay their quarterly contributions by the due date shall result in the imposition of a 5% late penalty for that payment as well as interest on the payment to accrue at the rate of 5% per annum. If the Recipient is late more than 30 days at least twice within one year, Recipient may be subject to removal by Provider with sufficient notice to Recipient as noted in **ARTICLE, X B(2)** below.

A. All fees generated by the Fire Official will be forwarded quarterly in a separate payment and Provider may only utilize said fees for the operation of the Fire Official function.

B. The fees and penalties collected for Fire Official activities will be paid to the Provider by the Recipient by the end of the second month of the calendar quarter.

ARTICLE IX: DURATION OF CONTRACT: TERMS OF AMENDMENT

A. **DURATION** The duration of this agreement, unless terminated, shall be for a period of four years, but may be extended by agreement of the parties in conformance with applicable law.

TERMINATION

1. The Recipient may terminate this Agreement at any time by providing Provider with not less than sixty (60) days written notice.

2. The Provider may terminate this agreement, with such termination effective on January 1 of any calendar year during the life of the agreement, by providing not less than ninety (90) days advance written notice to the Recipient, unless the Committee agrees to a different or earlier effective date for such termination.

3. Failure of any recipient to pay their quarterly contribution by the due date shall result in the imposition of a 5% late penalty for that payment as well as interest on the payment to accrue at the rate of 5% per annum. If the Recipient is late more than 30 days at least twice within one year, Recipient may be subject to removal by the Provider. The removed municipality shall be responsible for all costs incurred to the date of removal as well as any cost associated with the removal of the municipality fro the joint agreement.

C. **AMENDMENT** This agreement may be amended at any time by mutual agreement of the parties, provided that such amendment is reduced to writing and approved by each respective municipality.

D. REMEDY It is understood that the sole remedy for breach of contract is termination under the termination clause. No other monetary damages or charges may be demanded or granted in any dispute over the administration of this contract except as may otherwise be provided for in the Agreement.

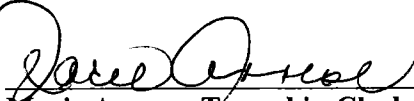
E. SEVERABILITY If any term or provision of this Agreement or the application thereof shall to any extent be held to be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to circumstances other than those to which it is invalid or unenforceable, shall not be affected thereby, and each other term and provision of this Agreement shall be valid and shall be enforced to the extent permitted by law.

IN WITNESSETH WHEREOF, the parties hereto have executed this Agreement, the day and year first above written.

THE TOWNSHIP OF WILLINGBORO

Attest:


Jacqueline Jennings, Mayor


Marie Annese, Township Clerk

THE CITY OF BURLINGTON

Attest:

, Mayor

, City Clerk

RESOLUTION NO. 2009 – 50

A RESOLUTION AWARDDING PRINTING BID 2009

WHEREAS, the Township Council of the Township of Willingboro has requested that bids be submitted for the 2009 Printing Bid; and

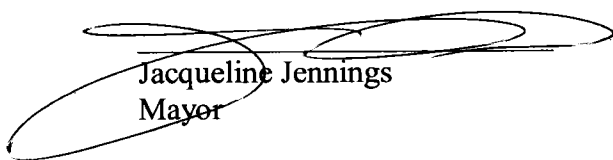
WHEREAS, bids have been received, opened and read in public; and

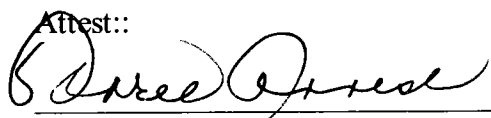
WHEREAS, it appears to be in the best interest of the Township to accept the bids of:

- (1) Good Impressions Inc., 28 East Scott Street, Box 409, Riverside, N. J. 08075
- (2) OCS Printing, 510 South Shore Road, Marmora, N.J. 08223

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 7th day of April, 2009, that the bids be accepted as per the attached bid return sheet; and

BE IT FURTHER RESOLVED, that the bids be spread upon the minutes of this meeting.


Jacqueline Jennings
Mayor

Attest:

Marie Annese, RMC
Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Ayrer	✓			
Councilman Campbell	✓			
Councilman Gray	✓			
Dep. Mayor Stephenson	✓			
Mayor Jennings	✓			

Continuation of Res. No. 2009 – 50, Award of Printing Bid for 2009

Good Impressions

28 E. East Scott Street

Box 409, Riverside, N.J. 08076

856-461-3232

Awarded Item No. 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 22, 23, 24, 25, 26, 27, 28, 29, 31, 32, 33, 34, 35, 37, 38, 40, 43, 61, 62, 63, 65, 66, 69, 70, 72, 73, 74, 75, 77, 78, 79, 83, 84, 85, 86, 87, 88, 89, 90, 91, 93, 94, 95, 99 and 100

OCS Printing, Inc.

1045 Asbury Avenue

Ocean City, N.J. 08226

609-398-7290

Awarded Item No. 1, 11, 18, 20, 21, 30, 36, 39, 41, 42, 44, 45, 46, 47, 48, 49, 49-A, 50, 51, 52, 52-A, 53, 54, 55, 56, 57, 58, 59, 60, 64, 67, 68, 71, 73, 76, 80, 81, 82, 92, 96, 97, 98 and 101

HIGHLIGHTED / UNDERLINED NUMBERS INDICATE A TIE – Duplicate Award for items 11 – 18 – and 73.

2009 to 2010 Bid Results

lowest bid is indicated by the highlight

	<u>GENERAL ITEMS:</u>	<u>APPROXIMATE QUANTITIES</u>	<u>GOOD IMPRESSIONS</u>		<u>O.C.S.</u>
			<u>PER 100 OR 1000 BID PRICE</u>	<u>PER 100 OR 1000 BID PRICE</u>	
1)	Request Form 50 PER PAD	100 Pads	26.50 m	26.00 m	
2)	Business Cards (Gen. - except Police)	1,000	41.00 m	46.00	
3)	Business Cards (Gold Seal, Mgr. Dep. Mgr. & Council)	1,000	55.00 m	60.00	
4)	Memo Pads 5 1/2X8 1/2 (50 to pad)	1,000	9.50 m	35.00	
5)	New Resident Info. Packet Envelope (White) 10 x 13	1,000	109.00 m	110.00	

TOWNSHIP CLERK'S OFFICE:

		APPROXIMATE QUANTITIES	PER 100 OR 1000 BID PRICE	PER 100 OR 1000 BID PRICE
6)	Solicitor/Peddler License	100	<u>61.00 hd</u>	<u>65</u>
7)	Application for Raffle License	500	<u>18. per hd</u>	<u>nb</u>
8)	Application for Bingo License	500	<u>9.9 per hd</u>	<u>nb</u>
9)	Findings & Determinations	500	<u>52.00 lot</u>	<u>65.00 lot</u>
10)	Bingo & Raffle License	500	<u>54.00 lot</u>	<u>60.00 lot</u>
11)	Certificate (Buff & Blue w/township seal 8 1/2X11")	500	<u>95.00 lot</u>	<u>95 lot</u>
12)	Dog Tags & Links	3,000	<u>690.00 lot</u>	<u>nb</u>
13)	Dog Infor Hangers for Dog Census	10,000	<u>50. per 1000</u>	<u>55.00 m</u>
14)	Dog Information Brochure	5,000	<u>49. per 1000</u>	<u>50.00 m</u>
15)	Oath of Office	500	<u>60. lot</u>	<u>65.00 lot</u>
16)	Proclamation Form	200	<u>50. lot</u>	<u>52</u>
17)	2009 N.J. Dog License Receipt 3 Part NCR	1,000	<u>120.00 lot</u>	<u>275.00 m</u>
18)	Taxi Cab License, Numbered Books of 50 (bound & perforated at stub) START # 151	2Bks	<u>80. per book</u>	<u>80.00 bk</u>
19)	Minute Paper, 8 1/2X11, Cream, 3 Rectangle Shaped Holes	500	<u>230. lot</u>	<u>nb</u>
20)	Perforated Sheet in half (8 1/2 x 11) White	4,000	<u>53.00 per 1000</u>	<u>52.00 m</u>

REGISTRAR/ VITAL STATISTICS:

	<u>APPROXIMATE QUANTITIES</u>	<u>PER 100 OR 1000 BID PRICE</u>	<u>PER 100 OR 1000 BID PRICE</u>
21) Payment Receipts - in books or 50 (Numbered, 3 page NCR) START # NEEDED	10	<u>79. per book</u>	<u>90.00 lot</u>
22) Vital Record Request Envelope - 5" x 7" (Brown with Black Ink) Cost change to \$25.00 ea.	1,000	<u>69. lot</u>	<u>72.00 m</u>
23) Register Envelope 9"x12" White	3,000	<u>94. per 1000</u>	<u>95.00 m</u>

FINANCE DEPARTMENT:

	<u>APPROXIMATE QUANTITIES</u>	<u>PER 100 OR 1000 BID PRICE</u>	<u>PER 100 OR 1000 BID PRICE</u>
24) Tax Payment Envelope - 6 1/2 X 4"-Brown-2 Sided	1,000	89. per 1000	90
25) Payment Voucher, White/Yellow - Numbered - NCR 8 1/2 x 11", Black Ink START # REQUIRED	2,500	64. per 1000	72.00 m
26) Tax Payment Sticker 2 1/2" x 2"	1,000	98. lot	nb

PURCHASING DEPT

		<u>APPROXIMATE</u>	<u>PER 100 OR 1000</u>	<u>PER 100 OR 1000</u>
		<u>QUANTITIES</u>	<u>BID PRICE</u>	<u>BID PRICE</u>
27)	Purchase Orders, White/Green - 8 1/2 x 11 with 2 Runs--White/Green-Face Up White, Pink, Green - Face Down	5,000	<u>140. per 1000</u>	<u>nb</u>
28)	Letterhead Bone/Buf (8 1/2X11) Gold Seal	10,000	<u>69. per 1000</u>	<u>75.00 m</u>
29)	Letterhead Bone/Buf (2nd Sheet 8 1/2X11)	2,500	<u>45. per 1000</u>	<u>50.00 m</u>
30)	Envelope #10 (Cream/black Willows)	20,000	<u>92. per 1000</u>	<u>85.00 m</u>
31)	Window Envelope (Do Not Forward #10)	40,000	<u>23.50 per m</u>	<u>28.00 m</u>
32)	Window Envelope #10 (General)	20,000	<u>25.5 per 1000</u>	<u>28.00 m</u>
33)	Envelope #10 (White)	30,000	<u>23.50 per 1000</u>	<u>25.00 m</u>
34)	Self-Adhesive Mailing Label 5 1/2 x 3"	4,000	<u>52. per 1000</u>	<u>54.00 m</u>

INSPECTIONS DEPARTMENT:

	APPROXIMATE QUANTITIES	PER 100 OR 1000 BID PRICE	PER 100 OR 1000 BID PRICE
35)	Grass Notice Door Hanger 1,500	55.00 per 1000	90. m
36)	Cut In Card 3 page/NCR 1,000	99.00 lot	85
37)	Business Cards (Willows) 1,000	55. lot	60
38)	Stop Construction Placard 8 1/2x11" (white, yellow, pink w/black ink 1,000	99. lot	135
39)	Order to Vacate 500	n/b	90.00 lot
40)	Notice of Property Maintenance Order (8 1/2 X 11", white & Red) 1,000	100. lot	105.00 m
41)	Code Enforcement Sheet 4 part NCR 1,500	130. per 1000	110.00 m
42)	Dept Of Code Enforcement & Inspection Sheet 3 part NCR 1,500	110. per 1000	98.00 m
43)	Inspection Department Receipt 3 part NCR white/yellow/pink 500	90.00 lot	110.00 lot
44)	Construction Permit Notice 1,000	110.00 per lot	75.00 m
45)	Approval for Fence stir sticker 1,000	92.00 lot	75.00 m
46)	Not approved for Fence sticker 1,000	92.00 lot	75.00 m
47)	Approval for Shed sticker 1,000	92.00 lot	75.00 m
48)	Not Approved for Shed sticker 1,000	92.00 lot	75.00 m
49)	Approval for Building sticker 2,000	92.00 per 1000	65.00 m

INSPECTIONS DEPARTMENT:

	<u>APPROXIMATE QUANTITIES</u>	<u>PER 100 OR 1000 BID PRICE</u>	<u>PER 100 OR 1000 BID PRICE</u>
49-A) Approval for Fire Protection sticker	2,000	<u>92.00 per 1000</u>	<u>65.00 m</u>
50) Approval for Plumbing sticker	2,000	<u>92.00 per 1000</u>	<u>65.00 m</u>
51) Approval for Electrical sticker	2,000	<u>92.00 per 1000</u>	<u>65.00 m</u>
52) Not Approved sticker	2,000	<u>92.00 per 1000</u>	<u>75.00 m</u>
52-A) Sorry We Missed You sticker	2,000	<u>92.00 per 1000</u>	<u>75.00 m</u>

FIRE DEPARTMENT:

	<u>APPROXIMATE QUANTITIES</u>	<u>PER 100 OR 1000 BID PRICE</u>	<u>PER 100 OR 1000 BID PRICE</u>
53)	Smoke Detector Request Form (3 part NCR for Fire Dept.)	300 <hr/> 55.00 lot	<hr/> 45.00 lot
54)	Fire Safety Tour Request Form 3 part NCR for Fire dept.	300 <hr/> 55.00 lot	<hr/> 45.00 lot
55)	Pads (Black) 5 1/2X8 1/2" - 50 per pad (two holes at top)	15 Pads <hr/> 65.00 lot	<hr/> 40.00 lot
56)	Envelope - white #10 Inter Station Memo	500 <hr/> 115. per lot	<hr/> 30.00 lot
57)	Business Cards (Beige) black/gold ink	1,000 <hr/> 90.00 per lot	<hr/> 70.00 m
58)	Business Cards (Beige) black/maroon ink	1,000 <hr/> 90.00 per lot	<hr/> 65.00 m

MUNICIPAL COURT:

	<u>APPROXIMATE QUANTITIES</u>	<u>PER 100 OR 1000 BID PRICE</u>	<u>PER 100 OR 1000 BID PRICE</u>
59) Notice to Appear (5 pages/5 color/NCR)	2,000	<u>190. per 1000</u>	<u>185.00 m</u>
60) Subpoena to Testify (3 page/ 3 color/ NCR)	1,000	<u>99.00 lot</u>	<u>90.00 m</u>
61) Order - Payment of Fines & Costs (Criminal) (2 page/ 2 color / NCR)	1,000	<u>64.00 lot</u>	<u>70.00 m</u>
62) Non-Indictable Summons (10 per book) x 500 books START # REQUIRED	500 Bks.	<u>2500 lot</u>	<u>nb</u>
63) Traffic Summons (10 per book) X 250 books START # REQUIRED	250 Bks.	<u>8.25 per book</u>	<u>nb</u>
64) Receipt Books (25 per book) X 200 books (Numbered)	200 Bks.	<u>6.00 per book</u>	<u>510.00 lot</u>
65) Notice to Officer (3 page/ 3 color/ NCR)	1,000	<u>110.00 lot</u>	<u>160.00 m</u>
66) Bail Recognizance	1,000	<u>99. lot</u>	<u>165.00 m</u>
67) Affidavit of Income & Assets (2 sided with a reset)	1,000	<u>99. lot</u>	<u>90.00 m</u>
68) Order-Payment of Fines & Cost (Traffic) (2 page/ 2 color/ NCR)	1,000	<u>99. lot</u>	<u>80.00 m</u>
69) Court Letterhead (Erasable Bond)	1,000	<u>140. lot</u>	<u>nb</u>
70) Notice in Lieu of Complaint (3 page/ 3 color/ NCR)	1,000	<u>99.99 lot</u>	<u>105.00 m</u>
71) Intoxicated Driver Penalty Provisions (4 page/ 4 color/ NCR)	1,000	<u>112.00 per lot</u>	<u>110.00 m</u>

MUNICIPAL COURT:

	<u>APPROXIMATE QUANTITIES</u>	<u>PER 100 OR 1000 BID PRICE</u>	<u>PER 100 OR 1000 BID PRICE</u>
72) Notice to Defendant Following Conviction	1,000	<u>64.00 lot</u>	<u>72.00 m</u>
73) Rescinding Order (3 page/ 3 color/ NCR)	1,000	<u>105.00 lot</u>	<u>105.00 m</u>
74) Mediation Agreement (4 page/ 4 color/ NCR)	500	<u>84.00 lot</u>	<u>85.00 lot</u>
75) Commitment (3 page/ 3 color/ NCR)	1,000	<u>99.00 lot</u>	<u>105.00 lot</u>

RECREATION/PUBLIC WORKS DEPT.

	<u>APPROXIMATE QUANTITIES</u>	<u>PER 100 OR 1000 BID PRICE</u>	<u>PER 100 OR 1000 BID PRICE</u>	
76)	Letterhead-First page, Buff/Cream, Full Color Seal, 8 1/2X11" Bond paper	5,000	149. per 1000	142.00 m
77)	Letterhead- half sheet, 8 1/2X5 1/2", Buff/Cream Bond Paper w/Twp. Seal (full color)	2,500	58.00 per 1000	60 (m)
78)	Envelope - (cream w/full color seal) 9 1/2 x 4 1/4"	2,000	158.00 per 1000	164.00 m
79)	Envelope - (white w/color seal) 9 1/2 x 4 1/4"	5,000	26.00 per 1000	75.00 m

POLICE DEPARTMENT:

	<u>APPROXIMATE QUANTITIES</u>	<u>PER 100 OR 1000 BID PRICE</u>	<u>PER 100 OR 1000 BID PRICE</u>
80)	Warning Notice, 2 page/2/color/NCR/Numbered (Cardboard backing between last set & covering for stability) Perforated top	5,000 <u>104. per 1000</u>	<u>102.00 m</u>
81)	Miranda Warning	2,000 <u>42.00 per m</u>	<u>40.00 m</u>
82)	Vehicle Repair Tag	3,000 <u>112.00 per m</u>	<u>110.00 m</u>
83)	Tow Sticker	2,000 <u>104.00 per m</u>	<u>105.00 m</u>
84)	Neighborhood Watch	1,000 <u>109 per m</u>	<u>110.00 m</u>
85)	Crime Watch Letterhead (2sided Blue Ink)	2,000 <u>88.00 m</u>	<u>95.00 m</u>
86)	Operation Identification (Home)	400 <u>285.00 lot</u>	<u>nb</u>
87)	Operation Identification 9 (Vehicle)	400 <u>285.00 lot</u>	<u>nb</u>
88)	Curfew Ordinance Violation Custody Card (3 page/3 color/NCR)	500 <u>250.00 lot</u>	<u>260.00 lot</u>
89)	Violation Notice, 3 page/2/color with carbons, Last page hard copy (20 sets per pads)	1,000 <u>95.00 lot</u>	<u>110.00</u>

POLICE DEPARTMENT:

		<u>APPROXIMATE</u>	<u>PER 100 OR 1000</u>	<u>PER 100 OR 1000</u>
		<u>QUANTITIES</u>	<u>BID PRICE</u>	<u>BID PRICE</u>
90)	Business Cards (Dir. Capt. & Lt.) with Gold Seal/Badge	1,000	<u>74.00 lot</u>	<u>76.00 m</u>
91)	Business Cards (All other Police) Black Seal/Badge	1,000	<u>60.00 lot</u>	<u>65.00 m</u>
92)	Property Check Notice, 2 page/2 color/NCR 25 sets per pad	100	<u>1.55 per pad</u>	<u>1.50 pd</u>
93)	Incident Business Card - White, Blk Ink/Badge	5,000	<u>31.00 per 1000</u>	<u>35.00 m</u>
94)	Vehicle Report - 3 pages, White/Yellow/Pink NCR - Sealed at Top	1,000	<u>99 per 1000</u>	<u>102.00 m</u>
95)	Consent to Search (NCR - 2 page- White/Yellow, Perforated at top/ cardboard backing between last	2,500	<u>91.00 per 1000</u>	<u>95.00 m</u>
96)	Warning Notice, Green w/ black ink	1,000	<u>160.00 lot</u>	<u>95.00 m</u>
97)	Fee Receipt Book (NCR 3 page white/pink/ yellow) Perforated 3 parts per page; Numbered START # REQUIRED	2 Bks	<u>125.00 per book</u>	<u>45 bk</u>
98)	Letterhead white, Blue with Gold Seal/Badge 8 1/2 x 11"	1000	<u>128.00 lot</u>	<u>125.00 m</u>
99)	Community/Town Watch Blue card stock printed on 2 sides	1000	<u>99.00 lot</u>	<u>125.00m</u>
100)	Notice Animal Control Hot Pink Door Hanger re violations	1000	<u>99.00 lot</u>	<u>165.00 m</u>
101)	Field Interview Card on card stock 8.5 x 4.5	1000	<u>99.00 lot</u>	<u>85.00 m</u>