

RESOLUTION NO. 2008 – 114

Whereas, Willingboro Township Council has determined that the service of an Architect is needed; and

Whereas, the Willingboro Township Council advertised for Request for Qualifications and received responses on June 20, 2008; and


Whereas, Willingboro Township Council has determined that they will designate/appoint Carlos Raul Rodriguez, 1961 Browning Road, Pennsauken, New Jersey 08110 as the Architect to provide services regarding the **completion of Municipal Complex Renovations**; and

Whereas, for the purposes of N.J.S.A. 40A:11-1 et seq., it is found as a fact that the services to be rendered are such professional services as fall within Section 6 of N.J.S.A. 40A:11-2, which services are a specific exemption to the requirements of public bidding under N.J.S.A. 40A:11-5(1)(a) and that the appointee Carlos Raul Rodriguez is qualified to provide such services; and

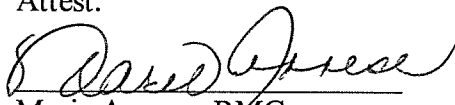
Whereas, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the award of a contract for professional services without competitive bids and the contract itself must be available for public inspection; and

Whereas, funds are available for this purpose as indicated by the attached Treasurer's Certification.

Now, Therefore, Be It Resolved by the Township Council of the Township of Willingboro, assembled in public session this 5th day of August, 2008, that the Township of Willingboro will retain the services of Carlos Raul Rodriguez for a sum not to exceed \$25,000.


Jacqueline Jennings
Mayor

Attest:


Marie Annese, RMC
Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Ayer	✓			
Councilman Campbell	✓			
Councilman Ramsey			✓	
Dep. Mayor Stephenson	✓			
Mayor Jennings	✓			

Certification of Availability of Funds

This is to certify to the of the TOWNSHIP OF WILLINGBORO that funds for the following resolutions are available.

Resolution Date: 08/05/08
Resolution Number: 2008-114

Vendor: RODRIG01 CARLOS R. RODRIGUEZ
1961 BROWNING ROAD
PENNSAUKEN, NJ 081102941

Contract: C8-00007 Architec Completion/MUN bldg

Account Number	Amount	Department Description
C-04-55-906-001-902	25,000.00	GENERAL CAPITAL 2006
Total	25,000.00	

Only amounts for the 2008 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.

Barbara L. Sheehan
ACTING Chief Financial Officer



Schedule of Fees and Services

As the complexity and conditions for the specific project requiring professional services is unknown at this time, we offer the following alternative approach to our providing professional services and associated fees:

1. ARCHITECT OF RECORD SERVICES: Projects and Services with Undefined Scope

If retained by the Township, FVF would provide on-call services for a not-to-exceed sum of Ten Thousand and 00/100 (\$10,000.00) without prior written approval by the Township, to be billed on a Time and Material Basis in accordance with our Standard Hourly Rate Schedule below.

Faridy Veisz Fraytak, P.C. Architects - Planners 2008 Hourly Rate Schedule

Principal	\$190.00
Associate	160.00
Project Architect	130.00
Site Planner	130.00
Specification Writer	120.00
Interior Designer	100.00
Senior Drafters	110.00
Construction Observer	105.00
Junior Drafters	90.00
Support Personnel / Word Processing, etc.	75.00

Consulting Engineering Services shall be provided at a rate of 1.35 x direct expense.

Reproduction Expenses shall be billed at 1.15 x costs

2. PROPOSAL FOR PROFESSIONAL SERVICES: We recommend the Township engage our Firm to provide a written assessment of the Township's objectives for any anticipated project, identifying the complexity and consulting services required for which a Stipulated Sum Fee Proposal will be submitted to the Township for consideration and execution. Fees paid under any project initiated as Architect of Record can be converted to a stipulated sum and will be fully credited to the Township's execution of a Professional Service Contract for Basic Professional Services as set forth in the AIA B-101 Standard Form of Agreement Between Owner and Architect for Professional Services (or latest edition mutually agreeable to both parties).

PROPOSED FEE SCHEDULE

Rodier Ebersberger ARCHITECTS LLC
James E. Ebersberger AIA, NCARB
Daniel G. Rodier AIA, NCARB

Hourly Rates

Architect / Engineer	\$130.00 per hour
Draftsman	\$80.00 per hour

<u>New Construction / Building Additions</u>	<u>Based on construction cost</u> or	<u>Based on square footage</u>
10,000 sf building projects	8%	\$ 11.75 / square foot
10,000 to 30,000 sf building projects	7.5%	\$ 11.00 / square foot
30,000 to 50,000 sf building projects	7%	\$ 10.00 / square foot
50,000 sf building projects	6%	\$ 9.00 / square foot

Building Renovations & Alterations (Based on the cost of construction)

Project fees are generally 8.5% for building renovation and alteration projects, however, based on the scope and complexity of the work, the fee range is 7.5% to 9.5%.

Reimbursable Costs

Costs incurred for printing and handling of contract documents for submission to the various authorities having jurisdiction, as well as for procurement of bids, and construction will be billed as reimbursable expenses, a multiple of 1.5 times the expenses incurred.

Section G: Fee Schedule

VITETTA

For Architect of Record type contracts we usually work from a sliding fee schedule. Provided below for your review is an example of this kind of fee schedule.

Construction Budget	Construction Types	
	New Construction (Free Standing)	Alterations/ Renovations
UNDER - \$200,000	Hourly*	Hourly*
\$200,000 - \$500,000	8.50% - 8.00%	10.00% - 9.50%
\$500,000 - \$1,000,000	8.00% - 7.50%	9.50% - 9.00%
\$1,000,000 - \$2,000,000	7.50% - 7.00%	9.00% - 8.50%
\$2,000,000 - \$3,000,000	7.00% - 6.50%	8.50% - 8.00%
\$3,000,000 - \$5,000,000	6.50% - 6.00%	8.00% - 7.50%
\$5,000,000 - \$15,000,000	6.00% - 5.75%	7.00% - 6.75%
\$15,000,000 - \$25,000,000	5.75% - 5.50%	6.75% - 6.50%
OVER - \$25,000,000	5.50%	6.50%

This fee structure would include Architectural, Structural, Mechanical, Electrical, Plumbing, Fire Protection, Low Voltage Systems (Technology & Security) and Interior Design. Civil Engineering and Food Service would not be included.

*Hourly Rates Sheet follows



Alaimo Group
Consulting Engineers

Employee Rate Schedule

January 2008

Professional Category	Hourly Rate		
Principal Engineers	\$130	-	\$170
Associates	130	-	155
Senior Project Engineers.....	105	-	150
Project Engineers	95	-	140
Senior Project Managers	95	-	145
Project Managers	85	-	130
Architects	105	-	150
Designers - CAD.....	85	-	110
Field Representatives - Supervisors	85	-	110
Field Representatives	75	-	100
Surveying - Supervisors	85	-	110
Field Party Chiefs	80	-	100
Field Men	65	-	90
Word Processors	45	-	65
Clerical	35	-	55

Mileage charges are based upon IRS approved rates for the current year.

Prints, copies and other out-of-pocket expenses are billed at direct cost.

AutoCAD billed at \$20 per hour.

Robotic Total Station billed at \$40 per hour.

Global Positioning System billed at \$60 per hour.

Subcontractor Costs at 1.1 times cost.

Hourly rate in all years subsequent to December 31, 2008 shall be mutually agreed to by both parties.

Lammey & Giorgio



Lammey & Giorgio, P.A.

Principal	\$180.
Project Manager	120.
Project Architect	110.
Designer	85.
CAD Operator	55.
Engineers	At Cost
Reimbursable Expenses*	At Cost

Section F Fee Schedule

* *Expenses include drawing reproduction, postage, overnight delivery, models, renderings, out-of-state travel, etc.*

Compensation on our contracts for publically financed projects are generally fixed fee. We can also provide services on an hourly basis with a maximum "not-to-exceed" amount on assignments that do not have a well defined scope of work.

SCHEDULE OF FEES (2008)
REGAN YOUNG ENGLAND BUTERA, PC

1. Renovations/Alterations (% of construction cost)	
a. Projects up to \$500,000	hourly
b. Projects between \$500,000 and \$5,000,000	11.50%
c. Projects between \$5,000,000 and \$8,000,000	9.75%
d. Projects over \$8,000,000	9.00%
2. Additions (% of construction cost)	
a. Projects up to 5,000 SF	hourly
b. Projects between 5,000 SF and 25,000 SF	11.50%
c. Projects between 25,000 SF and 50,000 SF	9.50%
d. Projects over 50,000 SF	7.25%
3. New Construction (% of construction cost)	
a. Projects up to 5,000 SF	hourly
b. Projects between 5,000 SF and 25,000 SF	11.00%
c. Projects between 25,000 SF and 50,000 SF	8.50%
d. Projects over 50,000 SF	6.75%
4. Hourly Rates (billed in 1/4-hour increments)	
a. Principals	\$150
b. Support Staff	\$95
5. Reimbursable Expenses	
a. Mileage (per mile)	\$.505
b. Copies, 8 1/2" x 11"	\$.30
c. Copies/Plots, 24" x 36"	\$4.50
d. Copies/Plots, 30" x 40"	\$5.50
e. Faxes (per page transmitted)	\$2.50
f. Archive Fee	minimum \$500.00
g. Postage/Courier (carrier's rates)	
h. AV/Website Services (provider's charges)	

Consultation, Studies, Programming/Pre-Design, Renovation/Alteration, & Addition projects under \$500,000 construction value shall be billed hourly. Otherwise, Architect's fees shall be Stipulated Sums based on the above percentages. Basic Scope of Services, Additional Services, and Reimbursable Expenses shall be per our standard AIA B141 Owner/Architect Agreement. Progress payment schedule: 15% Schematic Design, 15% Design Development, 35% Construction Documents, 10% Bidding/Negotiation, 25% Construction Administration. Reimbursable Expenses are billed at cost, and Consultant services outside the Basic Scope of Services at 1.25 times invoice.

hourly rates & fee schedule



2008 HOURLY BILLING RATES

Principal	\$ 165 / hour
Associate	\$ 120 / hour
Project Manager	\$ 105 / hour
Job Captain	\$ 80 / hour
CAD Draftsperson	\$ 65 / hour
Clerical	\$ 45 / hour

SERVICES for NEW CONSTRUCTION & RENOVATIONS

- ❖ Compensation for Basic Services would be negotiated with the Owner utilizing the following Fee Schedule as a **starting point**.

	All New Construction	75% New 25% Renovated	50% New 50% Renovated	25% New 75% Renovated	All Renovations
Projects Under 150,000	<i>Negotiated</i>				
150,000 - 250,000	8.50%	8.75%	9.00%	9.25%	9.50%
250,000 - 500,000	8.00%	8.25%	8.50%	8.75%	9.00%
500,000 - 750,000	7.75%	8.00%	8.25%	8.50%	8.75%
750,000 - 1,000,000	7.50%	7.75%	8.00%	8.25%	8.50%
1,000,000	7.25%	7.50%	7.75%	8.00%	8.25%
2,000,000	7.00%	7.25%	7.50%	7.75%	8.00%
3,000,000	6.75%	7.00%	7.25%	7.50%	7.75%
4,000,000	6.50%	6.75%	7.00%	7.25%	7.50%
5,000,000	6.25%	6.50%	6.75%	7.00%	7.25%
6,000,000	6.00%	6.25%	6.50%	6.75%	7.00%
7,000,000	5.75%	6.00%	6.25%	6.50%	6.75%
8,000,000	5.50%	5.75%	6.00%	6.25%	6.50%
9,000,000	5.25%	5.50%	5.75%	6.00%	6.25%
10,000,000	5.00%	5.25%	5.50%	5.75%	6.00%
20,000,000	4.75%	5.00%	5.25%	5.50%	5.75%
30,000,000	4.50%	4.75%	5.00%	5.25%	5.50%
40 mill +	4.25%	4.50%	4.75%	5.00%	5.25%

REIMBURSABLE EXPENSES

- ❑ Out of pocket expenses associated with the above services (i.e.: reproduction costs, mileage, tolls, express mail, etc.) will be submitted to the Owner at cost.
- ❑ Reimbursable expenses would be submitted monthly with our invoices.



Grayling L. Johnson, RA, NCARB

Architect

3090 Carman Street
Camden, N.J. 08105

(856) 963-2998

An Architectural Design & Restoration Office Specializing in Personal Professional Service

2008 Fee Schedule

● Hourly Rates:

❖ Principal Architect	\$125.00/Hour
❖ Project Managers	\$ 90.00/Hour
❖ CADD Designer/Draftsperson	\$ 75.00/Hour

● Reimbursables:

❖ Architectural "D" size sheets (24"x36")	\$2.50/Sheet
❖ Architectural "E" size sheets (30"x42")	\$4.00/Sheet
❖ Standard 8.5"x11" documents	\$0.25/Sheet



FEE PROPOSAL

President/CEO	\$190
Principal/Vice President	\$185
Director of Design	\$185
Director of Construction Administration.....	\$180
Sr. Project Manager	\$175
Project Manager	\$170
Sr. Project Designer	\$165
Project Architect.....	\$150
Construction Manager.....	\$170
Sr. Graduate Architect/or Engineer.....	\$135
Sr. Draftsperson	\$140
Interior Designer.....	\$200
Intermediate Graduate Architect	\$150
Junior Graduate Architect	\$110
Marketing Public Relations.....	\$150
Corporate Counsel.....	\$188
Junior Draftsperson.....	\$75
Architectural Intern.....	\$65
Administrative Manager	\$83
Construction Administration Technician.....	\$62
Administrative Support	\$58
Clerical	\$50

2008 STANDARD SCHEDULE OF CHARGES & GENERAL CONDITIONS

I. PROFESSIONAL SERVICES:

- A. For agreements based on actual hours expended or additional authorized work on lump sum projects, the following hourly rates shall apply:

Principal, Noel S. Musial, A.I.A.	\$	250.00
Architect (Associate of the Firm).....	\$	150.00
Staff Architect.....	\$	125.00
Staff Engineer	\$	125.00
Staff Design Engineer	\$	100.00
Project Manager	\$	85.00
Architect Intern.....	\$	80.00
Architectural Designer	\$	75.00
Draftsperson	\$	75.00
Junior Draftsperson	\$	65.00
Landscape Architect.....	\$	75.00
Interior Designer.....	\$	75.00
Planner	\$	75.00
Field Representative	\$	80.00
Clerical.....	\$	50.00

- B. For expert testimony before Planning Boards and Boards of Adjustments, the minimum billing will be four (4) hours.

II. REIMBURSABLE EXPENSES:

- A. The following expenses are billed at cost: travel (other than auto, which is billed at a rate of forty cents (\$0.40) per mile for the use of company or employee-owned vehicles), subsistence, long distance phone calls, and postage.
- B. Consultants, such as mechanical, electrical, structural, civil, hydraulic, kitchen, etc., will be billed at a rate of 1.3 times the amounts billed our office.
- C. Reproduction of documents by outside vendors will be billed at the rate of 1.5 times the cost billed our office. In-house reproduction of drawings will be billed at \$0.50/sq. ft. Plotter usage will be billed at \$40.00 per plot. Computer disk (3.5" disk) of drawings at \$250.00 for the first disk and \$150.00 for any additional disks and \$300.00 for CD rom.
- D. Express mail or overnight messenger services are billed at 1.5 times the cost billed our office.

III. INVOICES:

- A. Invoices will be submitted monthly. Billing will be based on the actual hours expended or the percentage of work completed, as provided in the Owner/Architect agreement. Invoices are payable within thirty (30) days.
- B. Any invoice or portion thereof that is not satisfied within thirty (30) days will be subject to interest charges of 1-1/2% per month. If we do not receive payment as per our invoices, we reserve the right to suspend any further services.



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Professional Architectural Services
Township of Willingboro

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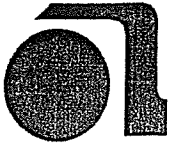
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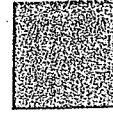
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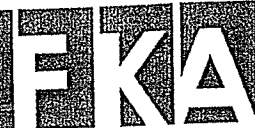
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 - g. Postage/Courier (carrier's rates)
 - h. AV/Website Services (provider's charges)

Consultation, Studies, Programming/Pre-Design, Renovation/Alteration, & Addition projects under \$500,000 construction value shall be billed hourly. Otherwise, Architect's fees shall be Stipulated Sums based on the above percentages. Basic Scope of Services, Additional Services, and Reimbursable Expenses shall be per our standard AIA B141 Owner/Architect Agreement. Progress payment schedule: 15% Schematic Design, 15% Design Development, 35% Construction Documents, 10% Bidding/Negotiation, 25% Construction Administration. Reimbursable Expenses are billed at cost, and Consultant services outside the Basic Scope of Services at 1.25 times invoice.

hourly rates & fee schedule



2008 HOURLY BILLING RATES

Principal	\$ 165 / hour
Associate	\$ 120 / hour
Project Manager	\$ 105 / hour
Job Captain	\$ 80 / hour
CAD Draftsperson	\$ 65 / hour
Clerical	\$ 45 / hour

SERVICES for NEW CONSTRUCTION & RENOVATIONS

- ❖ Compensation for Basic Services would be negotiated with the Owner utilizing the following Fee Schedule as a **starting point**.

	All New Construction	75% New 25% Renovated	50% New 50% Renovated	25% New 75% Renovated	All Renovations
Projects Under 150,000	<i>Negotiated</i>				
150,000 - 250,000	8.50%	8.75%	9.00%	9.25%	9.50%
250,000 - 500,000	8.00%	8.25%	8.50%	8.75%	9.00%
500,000 - 750,000	7.75%	8.00%	8.25%	8.50%	8.75%
750,000 - 1,000,000	7.50%	7.75%	8.00%	8.25%	8.50%
1,000,000	7.25%	7.50%	7.75%	8.00%	8.25%
2,000,000	7.00%	7.25%	7.50%	7.75%	8.00%
3,000,000	6.75%	7.00%	7.25%	7.50%	7.75%
4,000,000	6.50%	6.75%	7.00%	7.25%	7.50%
5,000,000	6.25%	6.50%	6.75%	7.00%	7.25%
6,000,000	6.00%	6.25%	6.50%	6.75%	7.00%
7,000,000	5.75%	6.00%	6.25%	6.50%	6.75%
8,000,000	5.50%	5.75%	6.00%	6.25%	6.50%
9,000,000	5.25%	5.50%	5.75%	6.00%	6.25%
10,000,000	5.00%	5.25%	5.50%	5.75%	6.00%
20,000,000	4.75%	5.00%	5.25%	5.50%	5.75%
30,000,000	4.50%	4.75%	5.00%	5.25%	5.50%
40 mill +	4.25%	4.50%	4.75%	5.00%	5.25%

REIMBURSABLE EXPENSES

- ❑ Out of pocket expenses associated with the above services (i.e.: reproduction costs, mileage, tolls, express mail, etc.) will be submitted to the Owner at cost.
- ❑ Reimbursable expenses would be submitted monthly with our invoices.

Carlos Raul Rodríguez Architect

SCHEDULE OF FEES

PERSONNEL

Principal	\$125.00/hour
Project Architect	\$ 75.00/hour
Architectural Designer / Draftsperson	\$ 50.00/hour
Administrative	\$ 35.00/hour

REIMBURSABLES

Drawings & Specifications

Copies	\$ 0.10 / Sheet
	\$ 0.50 / Sq.Ft. of bond prints

Renderings & Photographs Determined with each engagement

Travel Determined with each engagement



Grayling L. Johnson, RA, NCARB

Architect

3090 Carman Street
Camden, N.J. 08105

(856) 963-2998

An Architectural Design & Construction Firm Specializing in Personal Professional Service

2008 Fee Schedule

● Hourly Rates:

❖ Principal Architect	\$125.00/Hour
❖ Project Managers	\$ 90.00/Hour
❖ CADD Designer/Draftsperson	\$ 75.00/Hour

● Reimbursables:

❖ Architectural "D" size sheets (24"x36")	\$2.50/Sheet
❖ Architectural "E" size sheets (30"x42")	\$4.00/Sheet
❖ Standard 8.5"x11" documents	\$0.25/Sheet

RESOLUTION NO. 2008 – 115
A RESOLUTION AUTHORIZING CHANGE ORDERS FOR
RENOVATION TO OLD LIBRARY AREA, MUNICIPAL COMPLEX

Whereas, Willingboro Township Council, BY Resolution No. 2007 – 134, awarded a contract to Fanelli Construction, Inc., 11 James Street, Mt. Ephraim, New Jersey 08059 for the above, in the amount of \$441,000; and

Whereas, Mr. Duane Wallace, Director of Inspections has submitted the attached list of change orders (memo dated August 1, 2008) in the amount of \$43,034.32 **increasing the contract from \$441,000. to \$484,034.32**, and

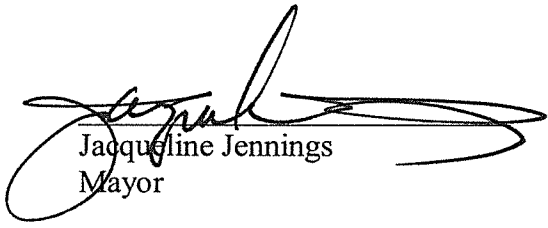
Whereas, the rules of the Local Finance Board require such change order to be approved by prior resolution of the Township Council; and.

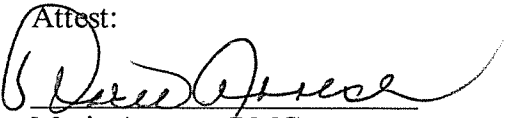
Whereas, funds are available for this purpose as indicated by the attached Treasurer's Certification.

Now, Therefore, Be It Resolved by the Township Council of the Township of Willingboro, assembled in public session this 5th day of August, 2008 as follows:

Change Orders #2, 4, 5, 8 and #10 through 20 for a total increase amount of \$43,034.32 are approved.

Copies of this resolution shall be forwarded to the Finance Director, Inspections Department and Auditor for their information and attention..


 Jacqueline Jennings
 Mayor

Attest:

 Marie Annese, RMC
 Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Ayer	✓			
Councilman Campbell	✓			
Councilman Ramsey	✓			
Dep. Mayor Stephenson	✓			
Mayor Jennings	✓			

Certification Of Availability of Funds

This is to certify to the of the TOWNSHIP OF WILLINGBORO that funds for the following resolutions are available.

Resolution Date: 08/04/08
Resolution Number: 2008-115

Vendor: FANELLIC FANELLI CONSTRUCTION INC
11 JAMES STREET
MT. EPHRAIM, NJ 08059

Contract: 07-00013 MUNICIPAL BLDG LIBRARY RENOV.

Account Number	Amount	Department Description
C-04-55-906-001-901	43,034.32	GENERAL CAPITAL 2006
Total	43,034.32	

Only amounts for the 2008 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.

Acting Barbara L. Lyford
Chief Financial Officer

Billing Change Order Summary

Project ID: PW-120

Description: Old Library Area Renovations

For/Owner: Township of Willingboro

Original Contract Price: \$441,000.00

Chg #	Description	Init Date	Amount	Days	Comp Date
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Approved Changes:

2	Delete Fire Cabinet	11/07/2007	(\$80.00)	0	unchanged
4	Laminate Block Walls	11/21/2007	\$906.00	0	unchanged
5	Roof Ladder and Hatch	11/26/2007	\$5,772.00	0	unchanged
8	Resubmission of New Electrical Panel	12/12/2007	\$9,000.00	0	unchanged
10	Carpet	01/11/2008	\$960.61	0	unchanged
11	Revised Floor Layout (2)	01/17/2008	\$19,727.00	0	unchanged
12	Wiring Revisions as per Add' Dated 12/28/2008	01/17/2008	\$6,141.00	0	unchanged
13	Additional Circuits for Division of Loads	01/17/2008	\$1,355.00	0	unchanged
14	Est 5 Changes	01/17/2008	\$4,363.00	0	unchanged
15	Additional Drywall Work	01/22/2008	\$1,851.30	0	unchanged
16	Glass Installation	02/14/2008	\$235.95	0	unchanged
17	Electrical Credit	02/14/2008	(\$2,347.50)	0	unchanged
18	Control Duct	02/27/2008	(\$7,200.00)	0	unchanged
19	Digital Thermostats	02/27/2008	\$1,282.60	0	unchanged
20	Carpet	03/18/2008	\$1,067.36	0	unchanged

Total Approved: \$43,034.32

TOWNSHIP OF WILLINGBORO

Interoffice Memorandum

8/1/2008

RECEIVED

AUG 4 2008

OFFICE OF THE TOWNSHIP CLERK
WILLINGBORO, NEW JERSEY

TO: Marie Annese
Township Clerk

FROM: Duane J. Wallace
Director of Inspections



Reference: Change Orders for Library Renovation Project

Attached please find the requested summary of the change orders associated with this project. The project was originally estimated at \$600,000.00 which was encumbered. The Original Contract Price is \$441,000.00 and initially we anticipated a maximum of 20% or \$88,200.00 in change orders due to conditions discovered during rehabilitation. The total of the change orders was actually \$43,034.32 or approx 9% of the original contract fee which is well within acceptable parameters. That brings the total project costs including changes and modifications to \$484,034.32. The summary also displays rejected change orders totaling \$113,045.00 that were rejected due to cost and/or other considerations. I trust that this information is sufficient and I plan on being at the council meeting.

If there are any questions please feel free to contact me.

Cc: Joanne Diggs, Township Manager
Barbara Lightfoot, Acting Finance Director
File

Billing Change Order Summary

Project ID: PW-120

Description: Old Library Area Renovations

For/Owner: Township of Willingboro

Original Contract Price: \$441,000.00

Chg #	Description	Init Date	Amount	Days	Comp Date
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Approved Changes:

2	Delete Fire Cabinet	11/07/2007	(\$80.00)	0	unchanged
4	Laminate Block Walls	11/21/2007	\$906.00	0	unchanged
5	Roof Ladder and Hatch	11/26/2007	\$5,772.00	0	unchanged
8	Resubmission of New Electrical Panel	12/12/2007	\$9,000.00	0	unchanged
10	Carpet	01/11/2008	\$960.61	0	unchanged
11	Revised Floor Layout (2)	01/17/2008	\$19,727.00	0	unchanged
12	Wiring Revisions as per Add Dated 12/28/2008	01/17/2008	\$6,141.00	0	unchanged
13	Additional Circuits for Division of Loads	01/17/2008	\$1,355.00	0	unchanged
14	Cat 5 Changes	01/17/2008	\$4,363.00	0	unchanged
15	Additional Drywall Work	01/22/2008	\$1,851.30	0	unchanged
16	Glass Installation	02/14/2008	\$235.95	0	unchanged
17	Electrical Credit	02/21/2008	(\$2,347.50)	0	unchanged
18	Control Deduc	02/27/2008	(\$7,200.00)	0	unchanged
19	Digital Thermostats	02/27/2008	\$1,282.60	0	unchanged
20	Carpet	03/18/2008	\$1,067.36	0	unchanged

Total Approved: \$43,034.32

Pending Changes:

1	Reinstall Glass	10/25/2007	\$561.75	0	unchanged
6	Credit for Inspections Service Room #209	11/27/2007	(\$5,855.00)	0	unchanged

Total Pending: (\$5,293.25)

Rejected Changes:

3	Roof	11/07/2007	\$79,440.00	0	unchanged
7	CO #7 - New Electrical Panel	12/05/2007	\$11,400.00	0	unchanged
9	Revised Floor Layout	12/17/2007	\$22,205.00	60	unchanged

Total Rejected: \$113,045.00

Project Total: \$150,786.07

CHANGE ORDER

OWNER
 ARCHITECT
 CONTRACTOR
 FIELD
 OTHER

PROJECT: PW-120
 Old Library Area Renovations
 One Salem Road
 Willingboro, NJ 08046

CHANGE ORDER #: 1
 CHANGE ORDER DATE: 10/25/2007
 PROJECT #s: PW-120

TO: Fanelli Construction, Inc.
 11 James Street
 Mt. Ephraim, NJ 08059

DATE OF CONTRACT: 10/01/2007
 FOR: PW-120

The Contract is changed as follows:

To reinstall new 1/4" annealed glass to match existing - \$535.00
 O&P - \$26.75

The original Contract Sum was	\$441,000.00
The net change by previously authorized Change Orders is	\$0.00
The Contract Sum prior to this Change Order was	\$441,000.00
The Contract Sum will be increased by this Change Order in the amount of	\$561.75
The new Contract Sum including this Change Order will be	\$441,561.75
The Contract Time will be increased by	0 days.
The date of Substantial Completion as of this Change Order therefore is	Unchanged

Not valid until signed by all parties below.

Carlos Raul Rodriguez Architect ARCHITECT 1961 Browning Road ADDRESS Pennsauken, NJ 08110	Fanelli Construction, Inc. CONTRACTOR 11 James Street ADDRESS Mt. Ephraim, NJ 08059	Township of Willingboro OWNER One Salem Road ADDRESS Willingboro, NJ 08046
BY (Signature) Carlos Raul Rodriguez (Typed Name)	BY (Signature) Marie Fanelli, President (Typed Name)	BY (Signature) Duane Wallace (Typed Name)
DATE	DATE 10/25/2007	DATE

Billing Change Order Summary

Project ID: PW-120

Description: Old Library Area Renovations

For/Owner: Township of Willingboro

Original Contract Price: \$441,000.00

Chg #	Description	Init Date	Amount	Days	Comp Date
<i>Approved Changes:</i>					
1	Reinstall Glass	10/25/2007	\$561.75	0	unchanged
2	Delete Fire Cabinet	11/07/2007	(\$80.00)	0	unchanged
4	Laminate Block Walls	11/21/2007	\$906.00	0	unchanged
5	Roof Ladder and Hatch	11/26/2007	\$5,772.00	0	unchanged
6	Credit for Inspections Service Room #209	11/27/2007	(\$5,855.00)	0	unchanged
8	Resubmission of New Electrical Panel	12/12/2007	\$9,000.00	0	unchanged
10	Carpet	01/11/2008	\$960.61	0	unchanged
11	Revised Floor Layout (2)	01/17/2008	\$19,727.00	0	unchanged
12	Wiring Revisions as per Add Dated 12/28/2008	01/17/2008	\$6,141.00	0	unchanged
13	Additional Circuits for Division of Loads	01/17/2008	\$1,355.00	0	unchanged
14	Cat 5 Changes	01/17/2008	\$4,363.00	0	unchanged
15	Additional Drywall Work	01/22/2008	\$1,851.30	0	unchanged
16	Glass Installation	02/14/2008	\$235.95	0	unchanged
17	Electrical Credit	02/21/2008	(\$2,347.50)	0	unchanged
18	Control Duct	02/27/2008	(\$7,200.00)	0	unchanged
19	Digital Thermostats	02/27/2008	\$1,282.60	0	unchanged
20	Carpet	03/18/2008	\$1,067.36	0	unchanged
Total Approved:			\$37,741.07		
<i>Pending Changes:</i>					
22	Wall Protection & Exhaust Fan	10/31/2008	\$5,293.25	0	unchanged
Total Pending:			\$5,293.25		
<i>Rejected Changes:</i>					
3	Roof	11/07/2007	\$79,440.00	0	unchanged
7	CO #7 - New Electrical Panel	12/05/2007	\$11,400.00	0	unchanged
9	Revised Floor Layout	12/17/2007	\$22,205.00	60	unchanged
21	Six Additional Tubular Daylighting Devices	08/25/2008	\$10,952.00	0	unchanged
Total Rejected:			\$123,997.00		

Billing Change Order Summary

Project ID: PW-120

Description: Old Library Area Renovations

For/Owner: Township of Willingboro

Original Contract Price: \$441,000.00

*FOR
REFERENCE
ONLY*

Chg #	Description	Init Date	Amount	Days	Comp Date
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Approved Changes:

2	Delete Fire Cabinet	11/07/2007	(\$80.00)	0	unchanged
4	Laminate Block Walls	11/21/2007	\$906.00	0	unchanged
5	Roof Ladder and Hatch	11/26/2007	\$5,772.00	0	unchanged
8	Resubmission of New Electrical Panel	12/12/2007	\$9,000.00	0	unchanged
10	Carpet	01/11/2008	\$960.61	0	unchanged
11	Revised Floor Layout (2)	01/17/2008	\$19,727.00	0	unchanged
12	Wiring Revisions as per Add Dated 12/28/2008	01/17/2008	\$6,141.00	0	unchanged
13	Additional Circuits for Division of Loads	01/17/2008	\$1,355.00	0	unchanged
14	Cat 5 Changes	01/17/2008	\$4,363.00	0	unchanged
15	Additional Drywall Work	01/22/2008	\$1,851.30	0	unchanged
16	Glass Installation	02/14/2008	\$235.95	0	unchanged
17	Electrical Credit	02/21/2008	(\$2,347.50)	0	unchanged
18	Control Duct	02/27/2008	(\$7,200.00)	0	unchanged
19	Digital Thermostats	02/27/2008	\$1,282.60	0	unchanged
20	Carpet	03/18/2008	\$1,067.36	0	unchanged

Total Approved: \$43,034.32

Pending Changes:

1	Reinstall Glass	10/25/2007	\$561.75	0	unchanged
6	Credit for Inspections Service Room #209	11/27/2007	(\$5,855.00)	0	unchanged
22	Wall Protection & Exhaust Fan	10/31/2008	\$5,293.25	0	unchanged

Total Pending: \$0.00

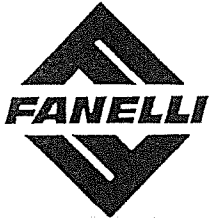
Rejected Changes:

3	Roof	11/07/2007	\$79,440.00	0	unchanged
7	CO #7 - New Electrical Panel	12/05/2007	\$11,400.00	0	unchanged
9	Revised Floor Layout	12/17/2007	\$22,205.00	60	unchanged
21	Six Additional Tubular Daylighting Devices	08/25/2008	\$10,952.00	0	unchanged

Total Rejected: \$123,997.00

<u>Chg #</u>	<u>Description</u>	<u>Init Date</u>	<u>Amount</u>	<u>Days</u>	<u>Comp Date</u>
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		Project Total:	\$167,031.32		
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CONSTRUCTION INC
11 JAMES STREET . MT. EPHRAIM, NJ 08059 . TEL: 856-931-1700 . FAX: 856-931-0100

Friday, November 3, 2008

Duane Wallace
Township of Willingboro
One Salem Road
Willingboro, NJ 08046

Attention: Duane Wallace

RE: Willingboro Misc Items.

Corner Guard, Signage & Solid Surface Proposal

\$337.52	Inpro (Corner Guards)
\$320.00	Corner Guard Installation FCI
\$1,091.38	Inpro Signage
\$2,092.56	Solid Surface
\$720.00	SS Ledger & Signage Installation FCI
\$456.15	Overhead
\$501.77	Fee
\$5519.38	Total

Sincerley,
Joe Fanelli Jr.

CC: File

Fanelli Construction Inc.

**TRANSMITTAL
No. 1**

11 James Street
Mt. Ephraim, NJ 08059

Phone: 856-931-1700
Fax: 856-931-0100

PROJECT: PW-120
Old Library Area Renovations

DATE: 12/22/2008

TO: Carlos Raul Rodriguez Architect
1961 Browning Road
Pennsauken, NJ 08110
Phone:856-663-0606 Fax:856-663-3216

REF: Final Invoice

ATTN: Carlos Raul Rodriguez

JOB: PW-120
CONTRACT/PO: # 10329 PW-120

WE ARE SENDING:	SUBMITTED FOR:	ACTION TAKEN:
<input type="checkbox"/> Shop Drawings	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Approved as Submitted
<input type="checkbox"/> Letter	<input type="checkbox"/> Your Use	<input type="checkbox"/> Approved as Noted
<input type="checkbox"/> Prints	<input type="checkbox"/> As Requested	<input type="checkbox"/> Resubmit
<input type="checkbox"/> Change Order	<input type="checkbox"/> Review and Comment	<input type="checkbox"/> Submit
<input type="checkbox"/> Plans	<input type="checkbox"/> Other:	<input type="checkbox"/> Returned
<input type="checkbox"/> Samples	SENT VIA:	<input type="checkbox"/> Returned for Corrections
<input type="checkbox"/> Specifications	<input type="checkbox"/> Attached	<input type="checkbox"/> Due Date:
<input type="checkbox"/> Other:	<input type="checkbox"/> Separate Cover Via:	<input type="checkbox"/> Other:

<u>SUBMITTAL</u>	<u>DRAWING</u>	<u>ITEM NO.</u>	<u>COPIES</u>	<u>DATE</u>	<u>DESCRIPTION</u>
		1	3	12/22/2008	PW-120-7 AIA Final Invoice - reflects \$0 balance

REMARKS:

This is the final invoice that will bring this project to a "\$0" balance for your records.

RECEIVED

BY CRP | DATE 24 DEC 08

Signed: _____

Marie Fanelli

Date: _____

12/22/2008

PAYMENT APPLICATION

TO: Township of Willingboro
 One Salem Road
 Willingboro, NJ 08046
 Attn: Duane Wallace
 Fanelli Construction Inc.
 11 James Street
 Mt. Ephraim, NJ 08059
 PW-120

PROJECT NAME AND LOCATION: PW-120
 Old Library Area Renovations
 One Salem Road
 Willingboro, NJ 08046
 ARCHITECT: Carlos Raul Rodriguez Architect
 1961 Browning Road
 Pennsauken, NJ 08110

APPLICATION # 7
 PERIOD THRU: 12/22/2008
 PROJECT #s: PW-120
 DATE OF CONTRACT: 10/01/2007
 Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR

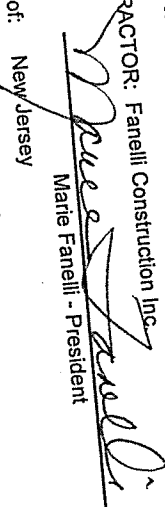
CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
 Continuation Page is attached.

1. CONTRACT AMOUNT \$441,000.00
2. SUM OF ALL CHANGE ORDERS \$43,034.32
3. CURRENT CONTRACT AMOUNT \$484,034.32
(Line 1 +/- 2)
4. TOTAL COMPLETED AND STORED
(Column G on Continuation Page) \$0.00
5. RETAINAGE: \$0.00
 - a. 0.00% of Completed Work
(Columns D + E on Continuation Page) \$0.00
 - b. 0.00% of Material Stored
(Column F on Continuation Page) \$0.00
6. TOTAL COMPLETED AND STORED LESS RETAINAGE
Column I on Continuation Page) \$484,034.32
7. LESS PREVIOUS PAYMENT APPLICATIONS
(Line 4 minus Line 5 Total) \$484,034.32
8. PAYMENT DUE \$0.00
9. BALANCE TO COMPLETION
(Line 3 minus Line 6) \$0.00

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$52,661.82	(\$9,627.50)
Total approved this month	\$5,855.00	(\$5,855.00)
TOTALS	\$58,516.82	(\$15,482.50)
NET CHANGES	\$43,034.32	

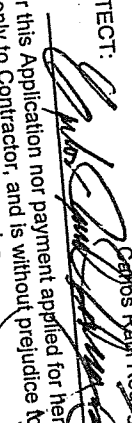

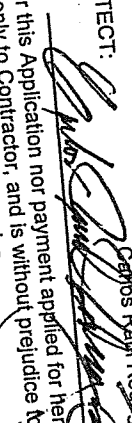
Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: Fanelli Construction Inc.
 By:  Date: 12/22/2008
 Marie Fanelli - President
 State of: New Jersey
 County of: Camden County
 Subscribed and sworn to before me this 22nd day of December 2008
 Notary Public: Joseph N. Fanelli Jr.
 My Commission Expires: 03/03/13

ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, and the quality of workmanship and materials completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT
 (If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT:  Carlos Raul Rodriguez
 Date:  Duane Wallace
 By:  Duane Wallace
 Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.
 Quantum Software Solutions, Inc. Document

CONTINUATION PAGE

Payment Application containing Contractor's signature is attached.

PROJECT: PW-120
Old Library Area Renovations

APPLICATION #: 7
DATE OF APPLICATION: 12/22/2008
PERIOD THRU: 12/22/2008
PROJECT #'s: PW-120

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		E AMOUNT THIS PERIOD	F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)		H BALANCE TO COMPLETION (C-G)	I RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD			COMPLETED AND STORED (D + E + F)	% COMP. (G/C)		
1	CO #2 - Delete Fire Cabinet	(\$80.00)		(\$80.00)	\$0.00	\$0.00	(\$80.00)	100%	\$0.00	\$0.00
2	CO #4 - Laminate Block Walls	\$906.00		\$906.00	\$0.00	\$0.00	\$906.00	100%	\$0.00	\$0.00
3	CO #5 - Roof Ladder and Hatch	\$5,772.00		\$5,772.00	\$0.00	\$0.00	\$5,772.00	100%	\$0.00	\$0.00
4	CO #8 - Resubmission of New Ele	\$9,000.00		\$9,000.00	\$0.00	\$0.00	\$9,000.00	100%	\$0.00	\$0.00
5	CO #10 - Carpet	\$960.61		\$960.61	\$0.00	\$0.00	\$960.61	100%	\$0.00	\$0.00
6	CO #15 - Additional Drywall Work	\$1,851.30		\$1,851.30	\$0.00	\$0.00	\$1,851.30	100%	\$0.00	\$0.00
7	CO #11 - Revised Floor Layout (2)	\$19,727.00		\$19,727.00	\$0.00	\$0.00	\$19,727.00	100%	\$0.00	\$0.00
8	CO #12 - Wiring Revisions as per	\$6,141.00		\$6,141.00	\$0.00	\$0.00	\$6,141.00	100%	\$0.00	\$0.00
9	CO #13 - Additional Circuits for Div	\$1,355.00		\$1,355.00	\$0.00	\$0.00	\$1,355.00	100%	\$0.00	\$0.00
10	CO #14 - Cat 5 Changes	\$4,363.00		\$4,363.00	\$0.00	\$0.00	\$4,363.00	100%	\$0.00	\$0.00
11	CO #16 - Glass Installation	\$235.95		\$235.95	\$0.00	\$0.00	\$235.95	100%	\$0.00	\$0.00
12	CO #17 - Electrical Credit	(\$2,347.50)		(\$2,347.50)	\$0.00	\$0.00	(\$2,347.50)	100%	\$0.00	\$0.00
13	CO #18 - Control Deducit	(\$7,200.00)		(\$7,200.00)	\$0.00	\$0.00	(\$7,200.00)	100%	\$0.00	\$0.00
14	CO #19 - Digital Thermostats	\$1,282.60		\$1,282.60	\$0.00	\$0.00	\$1,282.60	100%	\$0.00	\$0.00
15	CO #20 - Carpet	\$1,067.36		\$1,067.36	\$0.00	\$0.00	\$1,067.36	100%	\$0.00	\$0.00
1017	Final Cleaning	\$3,500.00		\$3,500.00	\$0.00	\$0.00	\$3,500.00	100%	\$0.00	\$0.00
1019	General Conditions & Fees	\$33,370.00		\$33,370.00	\$0.00	\$0.00	\$33,370.00	100%	\$0.00	\$0.00
1100	Bonds	\$7,600.00		\$7,600.00	\$0.00	\$0.00	\$7,600.00	100%	\$0.00	\$0.00
1600	Mobilization	\$1,090.00		\$1,090.00	\$0.00	\$0.00	\$1,090.00	100%	\$0.00	\$0.00
2200	Demolition	\$12,250.00		\$12,250.00	\$0.00	\$0.00	\$12,250.00	100%	\$0.00	\$0.00
6200	Carpentry	\$86,840.00		\$86,840.00	\$0.00	\$0.00	\$86,840.00	100%	\$0.00	\$0.00
6400	Millwork	\$3,900.00		\$3,900.00	\$0.00	\$0.00	\$3,900.00	100%	\$0.00	\$0.00
7400	Roofing	\$12,100.00		\$12,100.00	\$0.00	\$0.00	\$12,100.00	100%	\$0.00	\$0.00
8100	Door, Frames & Hardware	\$13,600.00		\$13,600.00	\$0.00	\$0.00	\$13,600.00	100%	\$0.00	\$0.00
8800	Glazing	\$7,150.00		\$7,150.00	\$0.00	\$0.00	\$7,150.00	100%	\$0.00	\$0.00
9500	Acoustical Ceilings	\$28,800.00		\$28,800.00	\$0.00	\$0.00	\$28,800.00	100%	\$0.00	\$0.00
9600	Flooring	\$24,800.00		\$24,800.00	\$0.00	\$0.00	\$24,800.00	100%	\$0.00	\$0.00
9900	Painting	\$17,000.00		\$17,000.00	\$0.00	\$0.00	\$17,000.00	100%	\$0.00	\$0.00
10400	Fire Extinguishers	\$1,000.00		\$1,000.00	\$0.00	\$0.00	\$1,000.00	100%	\$0.00	\$0.00
SUB-TOTALS		\$296,034.32		\$296,034.32	\$0.00	\$0.00	\$296,034.32	100%	\$0.00	\$0.00

CONTINUATION PAGE

PROJECT: PW-120 Old Library Area Renovations
 APPLICATION #: 7
 DATE OF APPLICATION: 12/22/2008
 PERIOD THRU: 12/22/2008
 PROJECT #s: PW-120

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		E AMOUNT THIS PERIOD	F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	H % COMP. (G/C)	I BALANCE TO COMPLETION (C-G)	J RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD						
15000	HVAC	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$0.00	\$90,000.00	100%	\$0.00	\$0.00
15050	Plumbing	\$13,000.00	\$13,000.00	\$0.00	\$0.00	\$0.00	\$13,000.00	100%	\$0.00	\$0.00
16000	Electrical	\$70,000.00	\$70,000.00	\$0.00	\$0.00	\$0.00	\$70,000.00	100%	\$0.00	\$0.00
16550	Tubular Daylighting Devices	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	100%	\$0.00	\$0.00
16551	Credit for Inspections Service Roo	(\$5,855.00)	\$0.00	(\$5,855.00)	\$0.00	\$0.00	(\$5,855.00)	100%	\$0.00	\$0.00
16552	Reinstall Glass	\$561.75	\$0.00	\$561.75	\$0.00	\$0.00	\$561.75	100%	\$0.00	\$0.00
16553	Wall Protection & Exhaust Fan	\$5,293.25	\$0.00	\$5,293.25	\$0.00	\$0.00	\$5,293.25	100%	\$0.00	\$0.00
TOTALS		\$484,034.32	\$484,034.32	\$0.00	\$0.00	\$0.00	\$484,034.32	100%	\$0.00	\$0.00

CHANGE ORDER

OWNER
 ARCHITECT
 CONTRACTOR
 FIELD
 OTHER

PROJECT: PW-120
 Old Library Area Renovations
 One Salem Road
 Willingboro, NJ 08046

CHANGE ORDER #: 22

CHANGE ORDER DATE: 10/31/2008

PROJECT #s: PW-120

TO: Fanelli Construction Inc.
 11 James Street
 Mt. Ephraim, NJ 08059

DATE OF CONTRACT: 10/01/2007

FOR: PW-120

The Contract is changed as follows:

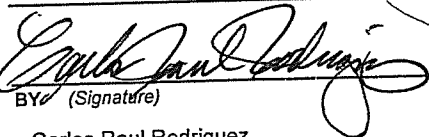
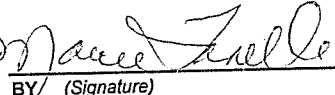
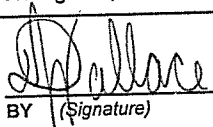
Wall Protection & Exhaust Fan

\$2,215	AMS
\$950.00	Amp-Tech
\$757.64	Rail Material
\$400	Labor
\$51.94	Shipping
\$437.46	Overhead
\$481.21	Fee
\$5,293.25	Total

File

The original Contract Sum was	\$441,000.00
The net change by previously authorized Change Orders is	\$43,034.32
The Contract Sum prior to this Change Order was	\$484,034.32
The Contract Sum will be increased by this Change Order in the amount of	\$5,293.25
The new Contract Sum including this Change Order will be	\$489,327.57
The Contract Time will be increased by	0 days.
The date of Substantial Completion as of this Change Order therefore is	Unchanged

Not valid until signed by all parties below.

Carlos Raul Rodriguez Architect	Fanelli Construction Inc.	Township of Willingboro
ARCHITECT	CONTRACTOR	OWNER
1961 Browning Road	11 James Street	One Salem Road
ADDRESS	ADDRESS	ADDRESS
Pennsauken, NJ 08110	Mt. Ephraim, NJ 08059	Willingboro, NJ 08046
		
BY (Signature)	BY (Signature)	BY (Signature)
Carlos Raul Rodriguez	Marie Fanelli - President	Duane Wallace
(Typed Name)	(Typed Name)	(Typed Name)
DATE 1 Dec 2008	DATE 11/19/08	DATE 12/1/08

AMP - TECH ELECTRIC LLC

PO Box 174
Franklinville, NJ 08322
Phone: 856.694.2210
Fax: 856.694.2710

Proposal

*REUSE EXISTING
WIRE
DEDUCT
\$ 800*

October 7, 2008

TO: Fanelli Construction, Inc
11 James Street
Mt. Ephraim, NJ 08059
Voice: 856.931.1700
Fax: 856.931.0100

JOB: Willingboro Municipal Complex- exhaust fan

WORK DESCRIPTION: For the electrical requirements as per the plans & specs

Includes:

- We will install new separate circuit for rooftop Exhaust fan
- Run new 20 amp/120 volt circuit back to panel
- Install weatherproof disconnect on rooftop for fan
- We will use MC Cable where it is allowable by code.
- We will reuse existing circuitry where available

Does Not Include:

- Exhaust fan (supply) just final connection
- Venting of exhaust fan runs
-

Total:

\$ 1,750.00

General Conditions

1. Equipment and materials supplied by the contractor are warranted only to the extent that the manufacturer warrants the same.
2. All site excavation and backfill is to be provided by others.
3. Unless Included in this proposal, all bonding and/or special insurance requirements are supplied at additional cost.
4. If a formal contract is required, its conditions must not deviate from this proposal without contractor's permission.
5. Anything (verbal or written), express or implied elsewhere, which is contrary to these conditions shall be null and void.
6. Quote subject to change in relation to increased commodity cost.

Respectfully,

Accepted by:

AMP - TECH ELECTRIC LLC

. Print Name: _____

AMS

AMS Mechanical

September 19, 2008

Joe Fanelli Jr.
Fanelli Construction
11 James Street
Mt. Ephraim, NJ 08059

RE: Restrooms – Willingboro Township

AMS Mechanical proposes to supply the labor and materials necessary for the installation of the following:

- One (1) replacement roof mounted fan @ 375 CFM at .25 inches of static pressure, 115 Volts, Single Phase.
- Two (2) new ceiling mounted matte finished exhaust grilles.

For the Sum of: \$2,215.00

EXCLUSIONS:

1. Line voltage to the fan.

Thank you for giving AMS Mechanical the opportunity to bid on this project.

Very truly yours,

Sean Geraghty

Sean Geraghty
SG/ck

INPRO CORPORATION

S80 W18766 Apollo Drive
 PO Box 406
 Muskego, WI 53150
 www.inprocorp.com
 Nationwide: (800) 222-5556
 Fax: (888) 715-8407

Quotation

To: Fanelli Construction
 ATTN: Joe Fanelli Jr 856-931-1700
 joe.fanellijr@fanelliconstruction.com
 Fax: 856-931-0100
 Project: Willingboro Township Municipal Complex
 Location: Mount Ephraim, NJ 08059

Date: 10/30/2008
 InPro Quote #: 250463
 Revision #: 0
 Cust #: 427417
 Sales Rep: Shari Wundrock
 Ship Via: BAXSAVER

This Quote contains pricing for the following Division(s):

- Interior Protection Products
- Privacy Systems / Soft Goods
- Universal Signage
- Engineered Metal Products
- Decorative Surfaces & Finishes

Printed By: BXA

Item Number	Item Description	Item Color	Piece	Unit Price	Line Total
Base					
1500	1500 Wall Guard 5" x 12'	POINT BLUE-0165	8 6EA	\$91.00	\$546.00 728
1501L	1500 Left End Cap w/Hardware	POINT BLUE-0165	6 4EA	\$2.47	\$9.88 14.82
1501R	1500 Right End Cap w/Hardware	POINT BLUE-0165	6 4EA	\$2.47	\$9.88 14.82
168BN	160BN BluNose Corner Guard 8' x 2", 90°	STANDARD-	9EA	\$25.59	\$230.31
EW-STRIP-8	8' End Wall Strip Standard Color - _____" Width	STANDARD-	2EA	\$29.62	\$59.24
PC29	Shipping & Handling		1EA	\$99.91	\$99.91 51.94
Note: Shipping charges are estimated. Actual shipping charges will be added at the time of Order Entry.					
Base Total:					\$955.22

\$1147.10

Customer is responsible for supplying a valid sales tax exemption certificate at time of order if an exemption is claimed.

This proposal is valid for ninety (90) days from the date of proposal and is subject to InPro Corporation's Standard Domestic Terms and Conditions.

A \$25.00 Service Charge will apply for all 3rd party shipping arrangements.

- Material quantities are per your e-mail dated 10/27/08.
- Terms: 2%, 10 Days / Net 30 Days
- State, County and Use tax, if applicable, will be added to the invoice at time of billing.
- Quoted price includes one (1) freight shipment. Multiple shipments at customer's request will incur additional freight charges.
- Shipment by freight carrier of Inpro Corporation's choice.
- This bid specifically excludes all labor and cost thereof to install products in this proposal.
- InPro Corporation reserves the right to charge 1% per quarter on material shipped 6 months or more from acceptance of bid. After six (6) months, InPro Corporation has the option of charging credit terms based on customer's financial conditions.
- A restocking fee will be charged in addition to the return shipping costs. The restocking fee is based on the time elapsed since the original ship date using the following schedule: 1-10 days = 20%, 11-30 days = 30%, 31-89 days = 40%, 90 days or more returns are not accepted.

RESOLUTION NO. 2008 – 115
A RESOLUTION AUTHORIZING CHANGE ORDERS FOR
RENOVATION TO OLD LIBRARY AREA, MUNICIPAL COMPLEX

Whereas, Willingboro Township Council, BY Resolution No. 2007 – 134, awarded a contract to Fanelli Construction, Inc., 11 James Street, Mt. Ephraim, New Jersey 08059 for the above, in the amount of \$441,000; and

Whereas, Mr. Duane Wallace, Director of Inspections has submitted the attached list of change orders (memo dated August 1, 2008) in the amount of \$43,034.32 **increasing the contract from \$441,000. to \$484,034.32**, and

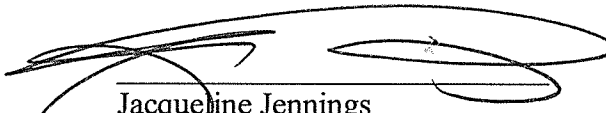
Whereas, the rules of the Local Finance Board require such change order to be approved by prior resolution of the Township Council; and.

Whereas, funds are available for this purpose as indicated by the attached Treasurer's Certification.


Now, Therefore, Be It Resolved by the Township Council of the Township of Willingboro, assembled in public session this 5th day of August, 2008 as follows:

Change Orders #2, 4, 5, 8 and #10 through 20 for a total increase amount of \$43,034.32 are approved.

Copies of this resolution shall be forwarded to the Finance Director, Inspections Department and Auditor for their information and attention..


 Jacqueline Jennings
 Mayor

Attest:


 Marie Anese, RMC
 Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Ayer	✓			
Councilman Campbell	✓			
Councilman Ramsey	✓			
Dep. Mayor Stephenson	✓			
Mayor Jennings	✓			

Certification Of Availability of Funds

This is to certify to the of the TOWNSHIP OF WILLINGBORO that funds for the following resolutions are available.

Resolution Date: 08/04/08
Resolution Number: 2008-115

Vendor: FANELLIC FANELLI CONSTRUCTION INC
11 JAMES STREET
MT. EPHRAIM, NJ 08059

Contract: 07-00013 MUNICIPAL BLDG LIBRARY RENOV.

Account Number	Amount	Department Description
C-04-55-906-001-901	43,034.32	GENERAL CAPITAL 2006
Total	43,034.32	

Only amounts for the 2008 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.

ACTING Barbara L. Lyford
Chief Financial Officer

Billing Change Order Summary

Project ID: PW-120

Description: Old Library Area Renovations

For/Owner: Township of Willingboro

Original Contract Price: \$441,000.00

Approved Changes:

Chg #	Description	Init Date	Amount	Days	Comp Date
2	Delete Fire Cabinet	11/07/2007	(\$80.00)	0	unchanged
4	Laminate Block Walls	11/21/2007	\$906.00	0	unchanged
5	Roof Ladder and Hatch	11/26/2007	\$5,772.00	0	unchanged
8	Resubmission of New Electrical Panel	12/12/2007	\$9,000.00	0	unchanged
10	Carpet	01/11/2008	\$960.61	0	unchanged
11	Revised Floor Layout (2)	01/17/2008	\$19,727.00	0	unchanged
12	Wiring Revisions as per Add Dated 12/28/2008	01/17/2008	\$6,141.00	0	unchanged
13	Additional Circuits for Division of Loads	01/17/2008	\$1,355.00	0	unchanged
14	Cat 5 Changes	01/17/2008	\$4,363.00	0	unchanged
15	Additional Drywall Work	01/22/2008	\$1,851.30	0	unchanged
16	Glass Installation	02/14/2008	\$235.95	0	unchanged
17	Electrical Credit	02/21/2008	(\$2,347.50)	0	unchanged
18	Control Duct	02/27/2008	(\$7,200.00)	0	unchanged
19	Digital Thermostats	02/27/2008	\$1,282.60	0	unchanged
20	Carpet	03/18/2008	\$1,067.36	0	unchanged
Total Approved:			\$43,034.32		

TOWNSHIP OF WILLINGBORO

Interoffice Memorandum

8/1/2008

RECEIVED

AUG 4 2008

TO: Marie Annese
Township Clerk

OFFICE OF THE TOWNSHIP CLERK
WILLINGBORO, NEW JERSEY

FROM: Duane J. Wallace
Director of Inspections



Reference: Change Orders for Library Renovation Project

Attached please find the requested summary of the change orders associated with this project. The project was originally estimated at \$600,000.00 which was encumbered. The Original Contract Price is \$441,000.00 and initially we anticipated a maximum of 20% or \$88,200.00 in change orders due to conditions discovered during rehabilitation. The total of the change orders was actually \$43,034.32 or approx 9% of the original contract fee which is well within acceptable parameters. That brings the total project costs including changes and modifications to \$484,034.32. The summary also displays rejected change orders totaling \$113,045.00 that were rejected due to cost and/or other considerations. I trust that this information is sufficient and I plan on being at the council meeting

If there are any questions please feel free to contact me.

Cc: Joanne Diggs, Township Manager
Barbara Lightfoot, Acting Finance Director
File

Billing Change Order Summary

Project ID: PW-120

Description: Old Library Area Renovations

For/Owner: Township of Willingboro

Original Contract Price: \$441,000.00

<u>Chg #</u>	<u>Description</u>	<u>Init Date</u>	<u>Amount</u>	<u>Days</u>	<u>Comp Date</u>
<i>Approved Changes:</i>					
2	Delete Fire Cabinet	11/07/2007	(\$80.00)	0	unchanged
4	Laminate Block Walls	11/21/2007	\$906.00	0	unchanged
5	Roof Ladder and Hatch	11/26/2007	\$5,772.00	0	unchanged
8	Resubmission of New Electrical Panel	12/12/2007	\$9,000.00	0	unchanged
10	Carpet	01/11/2008	\$960.61	0	unchanged
11	Revised Floor Layout (2)	01/17/2008	\$19,727.00	0	unchanged
12	Wiring Revisions as per Add Dated 12/28/2008	01/17/2008	\$6,141.00	0	unchanged
13	Additional Circuits for Division of Loads	01/17/2008	\$1,355.00	0	unchanged
14	Cat 5 Changes	01/17/2008	\$4,363.00	0	unchanged
15	Additional Drywall Work	01/22/2008	\$1,851.30	0	unchanged
16	Glass Installation	02/14/2008	\$235.95	0	unchanged
17	Electrical Credit	02/21/2008	(\$2,347.50)	0	unchanged
18	Control Duct	02/27/2008	(\$7,200.00)	0	unchanged
19	Digital Thermostats	02/27/2008	\$1,282.60	0	unchanged
20	Carpet	03/18/2008	\$1,067.36	0	unchanged
Total Approved:			\$43,034.32		
<i>Pending Changes:</i>					
1	Reinstall Glass	10/25/2007	\$561.75	0	unchanged
6	Credit for Inspections Service Room #209	11/27/2007	(\$5,855.00)	0	unchanged
Total Pending:			(\$5,293.25)		
<i>Rejected Changes:</i>					
3	Roof	11/07/2007	\$79,440.00	0	unchanged
7	CO #7 - New Electrical Panel	12/05/2007	\$11,400.00	0	unchanged
9	Revised Floor Layout	12/17/2007	\$22,205.00	60	unchanged
Total Rejected:			\$113,045.00		
Project Total:			\$150,786.07		

CHANGE ORDER

OWNER	<input checked="" type="checkbox"/>
ARCHITECT	<input checked="" type="checkbox"/>
CONTRACTOR	<input checked="" type="checkbox"/>
FIELD	<input type="checkbox"/>
OTHER	<input type="checkbox"/>

PROJECT: PW-120 Old Library Area Renovations One Salem Road Willingboro, NJ 08046	CHANGE ORDER #:	1
	CHANGE ORDER DATE:	10/25/2007
	PROJECT #s:	PW-120
TO: Fanelli Construction Inc. 11 James Street Mt. Ephraim, NJ 08059	DATE OF CONTRACT:	10/01/2007
	FOR:	PW-120

The Contract is changed as follows:

To reinstall new 1/4" annealed glass to match existing - \$535.00

O&P - \$26.75

The original Contract Sum was	\$441,000.00
The net change by previously authorized Change Orders is	\$0.00
The Contract Sum prior to this Change Order was	\$441,000.00
The Contract Sum will be increased by this Change Order in the amount of	\$561.75
The new Contract Sum including this Change Order will be	\$441,561.75
The Contract Time will be increased by	0 days.
The date of Substantial Completion as of this Change Order therefore is	Unchanged

Not valid until signed by all parties below.

Carlos Raul Rodriguez Architect	Fanelli Construction Inc.	Township of Willingboro
ARCHITECT	CONTRACTOR	OWNER
1961 Browning Road	11 James Street	One Salem Road
ADDRESS	ADDRESS	ADDRESS
Pennsauken, NJ 08110	Mt. Ephraim, NJ 08059	Willingboro, NJ 08046

BY (Signature)	BY (Signature)	BY (Signature)
Carlos Raul Rodriguez	Marie Fanelli, President	Duane Wallace
(Typed Name)	(Typed Name)	(Typed Name)
DATE	DATE 10/25/2007	DATE

RESOLUTION NO. 2007 – 134

**A RESOLUTION AWARDDING A BID FOR
RENOVATION TO OLD LIBRARY AREA,
MUNICIPAL COMPLEX**

WHEREAS, the Township Council of the Township of Willingboro has requested that bids be submitted for the renovation of the old Library area of the Municipal Complex; and

WHEREAS, bids have been received, opened and read in public; and

WHEREAS, it appears to be in the best interest of the Township to accept the bid of **Fanelli Construction Inc., 11 James Street, Mt. Ephraim, New Jersey 08059** in the amount of \$\$441,000; and

WHEREAS, funds are available for this purpose as indicated by the attached Treasurer's Certification.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 11th day of September, 2007, that the bid be accepted as per the attached bid return sheet and recommendation from Mr. Duane Wallace, Director of Inspections; and

BE IT FURTHER RESOLVED, that the bids be spread upon the minutes of this meeting.

Jeffrey E. Ramsey
Mayor

Attest:

Marie Annese, RMC
Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Ayrer	_____	_____	_____	_____
Councilman Campbell	_____	_____	_____	_____
Councilman Stephenson	_____	_____	_____	_____
Deputy Mayor Jennings	_____	_____	_____	_____
Mayor Ramsey	_____	_____	_____	_____

CONTINUATION PAGE

PROJECT: PW-120 Old Library Area Renovations
 APPLICATION #: 6 Final
 DATE OF APPLICATION: 04/09/2008
 PERIOD THRU: 04/09/2008
 PROJECT #s: PW-120

Payment Application containing Contractor's signature is attached.

ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT	COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP. (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
1	CO #2 - Delete Fire Cabinet	(\$80.00)	(\$80.00)	\$0.00	\$0.00	(\$80.00)	100%	\$0.00	\$0.00
2	CO #4 - Laminate Block Walls	\$906.00	\$906.00	\$0.00	\$0.00	\$906.00	100%	\$0.00	\$0.00
3	CO #5 - Roof Ladder and Hatch	\$5,772.00	\$5,772.00	\$0.00	\$0.00	\$5,772.00	100%	\$0.00	\$0.00
4	CO #8 - Resubmission of New Eie	\$9,000.00	\$9,000.00	\$0.00	\$0.00	\$9,000.00	100%	\$0.00	\$0.00
5	CO #10 - Carpet	\$960.61	\$960.61	\$0.00	\$0.00	\$960.61	100%	\$0.00	\$0.00
6	CO #15 - Additional Drywall Work	\$1,851.30	\$1,851.30	\$0.00	\$0.00	\$1,851.30	100%	\$0.00	\$0.00
7	CO #11 - Revised Floor Layout (2)	\$19,727.00	\$19,727.00	\$0.00	\$0.00	\$19,727.00	100%	\$0.00	\$0.00
8	CO #12 - Wiring Revisions as per	\$6,141.00	\$6,141.00	\$0.00	\$0.00	\$6,141.00	100%	\$0.00	\$0.00
9	CO #13 - Additional Circuits for Div	\$1,355.00	\$1,355.00	\$0.00	\$0.00	\$1,355.00	100%	\$0.00	\$0.00
10	CO #14 - Cat 5 Changes	\$4,363.00	\$4,363.00	\$0.00	\$0.00	\$4,363.00	100%	\$0.00	\$0.00
11	CO #16 - Glass Installation	\$235.95	\$235.95	\$0.00	\$0.00	\$235.95	100%	\$0.00	\$0.00
12	CO #17 - Electrical Credit	(\$2,347.50)	\$0.00	(\$2,347.50)	\$0.00	(\$2,347.50)	100%	\$0.00	\$0.00
13	CO #18 - Control Deduc	(\$7,200.00)	(\$7,200.00)	\$0.00	\$0.00	(\$7,200.00)	100%	\$0.00	\$0.00
14	CO #19 - Digital Thermostats	\$1,282.60	\$1,282.60	\$0.00	\$0.00	\$1,282.60	100%	\$0.00	\$0.00
15	CO #20 - Carpet	\$1,067.36	\$0.00	\$1,067.36	\$0.00	\$1,067.36	100%	\$0.00	\$0.00
1017	Final Cleaning	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00	100%	\$0.00	\$0.00
1019	General Conditions & Fees	\$33,370.00	\$33,370.00	\$0.00	\$0.00	\$33,370.00	100%	\$0.00	\$0.00
1100	Bonds	\$7,600.00	\$7,600.00	\$0.00	\$0.00	\$7,600.00	100%	\$0.00	\$0.00
1600	Mobilization	\$1,090.00	\$1,090.00	\$0.00	\$0.00	\$1,090.00	100%	\$0.00	\$0.00
2200	Demolition	\$12,250.00	\$12,250.00	\$0.00	\$0.00	\$12,250.00	100%	\$0.00	\$0.00
6200	Carpentry	\$86,840.00	\$86,840.00	\$0.00	\$0.00	\$86,840.00	100%	\$0.00	\$0.00
6400	Millwork	\$3,900.00	\$3,900.00	\$0.00	\$0.00	\$3,900.00	100%	\$0.00	\$0.00
7400	Roofing	\$12,100.00	\$12,100.00	\$0.00	\$0.00	\$12,100.00	100%	\$0.00	\$0.00
8100	Door, Frames & Hardware	\$13,600.00	\$13,600.00	\$0.00	\$0.00	\$13,600.00	100%	\$0.00	\$0.00
8800	Glazing	\$7,150.00	\$7,150.00	\$0.00	\$0.00	\$7,150.00	100%	\$0.00	\$0.00
9500	Acoustical Ceilings	\$28,800.00	\$28,800.00	\$0.00	\$0.00	\$28,800.00	100%	\$0.00	\$0.00
9600	Flooring	\$24,800.00	\$24,800.00	\$0.00	\$0.00	\$24,800.00	100%	\$0.00	\$0.00
9900	Painting	\$17,000.00	\$17,000.00	\$0.00	\$0.00	\$17,000.00	100%	\$0.00	\$0.00
10400	Fire Extinguishers	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100%	\$0.00	\$0.00
SUB-TOTALS		\$296,034.32	\$297,314.46	(\$1,280.14)	\$0.00	\$296,034.32	100%	\$0.00	\$0.00

TEN RESPONSES RECEIVED FROM RFQ FOR ARCHITECTURAL SERVICES
ALL RECEIVED EITHER 6/18 - 6/10 OR 6/20 PRIOR TO 10:30 AM
ALL TURNED OVER TO MR. WALLACE FOR REVIEW & RECOMMENDATION

DMR Architects
Heights Plaza
777 Terrace Avenue - 6th Floor
Hasbrouck Heights, N. J. 07604



The Musial Group
191 Mill Lane
Mountainside, N.J. 07092

Faridy Veisz Fraytak
1515 Lower Ferry Road
P. O. Bos 7371
Trenton, N. J. 08628

Rodier Ebersberger
946 South Main Street
Williamstown, N. J. 08094

Vitetta Architect
901 Route 73
Suite 110
Marlton, N. J. 08053

Alaimo Group (no CD)
200 High Street
Mt. Holly, N. J. 08060

Lammey & Giorgio
215 Highland Avenue
Suite B Haddon Township, NJ 08108

Regan Young England Butera
456 High Street
Mt. Holly, N. J. 08060

Michael Bieri
FKA Architects
5N Regent Street - Suite 501
Livingston, NJ 07039

Carlos Raul Rodrigues
1961 Browning Road
Pennsauken, N. J. 08110

Langboro Township Department
Public Works.

March 26, 2008

Dear Mr. Brevogel:

Concerning the "cost differential" in the recent acquisition of core stone from Trap Rock Industries, which resulted in an additional \$533.00 above the original approved amount of \$4,468. It was explained to me by a representative from Trap Rock Industries accounts receivable, that I received an additional 37 tons of stone.

Although I requested 200 tons of core stone, and 40 tons of ¾ washed clean stone, there was no accurate method of determining the exact amount while loading materials. Please keep in mind, that I should have recognized the potential for this possibility, and made provisions to offset the increase in the original amount to facilitate this error.

The following figures represent the additional tonnage: 15.14 tons ¾ clean stone @ \$16.51 per ton = \$249.96. 14.90 tons small core stone @ \$19.04 per ton = \$283.70. Balance due \$533.66

Sincerely, Paul Tomasetti

(Signature)

3/28/08

MARIA,

Can we increase existing PO or do you need ~~to~~ new PO?

(Signature)

SHIP OF WILLINGBORO

1 Salem Road
 Willingboro, NJ 08046
 (609)877-2200 FAX (609)877-7352

PURCHASE ORDER	
THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.	
NO.	08-01469

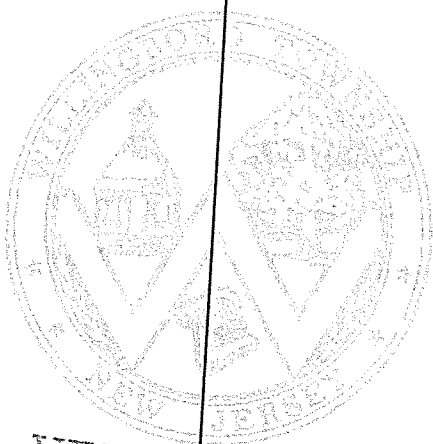
ORDER DATE: 05/16/08
 REQUISITION NO: R8-01113
 DELIVERY DATE:
 STATE CONTRACT:
 ACCOUNT NUM:

PAYMENT RECORD	
CHECK NO.	
DATE PAID	

SHIP TO	WILLINGBORO FIRE DEPARTMENT ATTN: FIRE CHIEF 398 CHARLESTON ROAD WILLINGBORO, NJ 08046
	VENDOR #: JEFFTHOM THOMAS JEFFERSON UNIV. HOSP. PO BOX 85009895 PHILADELPHIA, PA 19178-0001

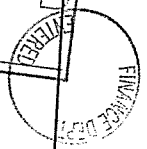
NOTICE: TAX ID #21-6007381 - TAX EXEMPT

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00/EA	EEG FOR JAMES ANDERSON PATIENT CONTROL# 38414525	8-01-25-265-000-098	1,276.0000	1,276.00
			TOTAL	1,276.00



ATTENTION VENDOR
 PLEASE SIGN CLAIMANT'S
 CERTIFICATION AND RETURN
 THIS VOUCHER WITH YOUR BILL.

RECEIVED
 JUN 6 - 2008
 By _____



CLAIMANT'S CERTIFICATION & DECLARATION

I solemnly declare and certify under penalties of law that the within bill is correct in all particulars; that the articles have been ordered or services rendered as stated therein; no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

Delbert Kern
 VENDOR SIGN HERE

Manager 5/28/08
 OFFICIAL POSITION DATE

TAX ID NO. OR SOCIAL SECURITY NO.

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

[Signature] 6/2/08
 DEPT. HEAD DATE

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO:
 TOWNSHIP OF WILLINGBORO
 1 Salem Road
 Willingboro, NJ 08046

APPROVAL TO PURCHASE

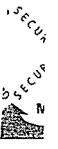
DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW.

[Signature]
 DEPARTMENT HEAD

[Signature]
 PURCHASING AGENT

[Signature]
 CFO

PLEASE RETURN ORIGINAL TO DEPARTMENT FOR PROJECT



TOWNSHIP OF WILLINGBORO
 Willingboro, NJ 08046
 (609)877-2200 FAX (609)877-7352

CREATION & PARKS DEPARTMENT
 KENNEDY CENTER
 429 JOHN F. KENNEDY WAY
 WILLINGBORO, NJ 08046

V
E
N
D
O
R

CHRISTOPHER'S CATERING
 516 HIGH STREET
 MOUNT HOLLY, NJ 08060

VENDOR #: CHRISTOP

NOTICE: TAX ID #21-6007381 - TAX EXEMPT

PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL INVOICES,
 PACKING LISTS, CORRESPONDENCE, ETC.

NO. 08-01972

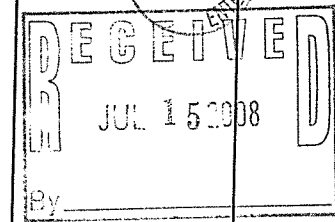
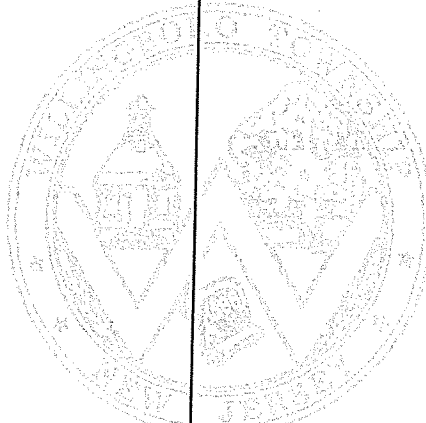
ORDER DATE: 07/02/08
 REQUISITION NO: R8-01438
 DELIVERY DATE:
 STATE CONTRACT:
 ACCOUNT NUM:

PAYMENT RECORD

CHECK NO.

DATE PAID

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	EMPLOYEE PICNIC JULY 3, 2008 175 X \$12.95 = \$2,666.25 ✓ LESS \$2,000.00 BALANCE DUE \$266.25	G-01-41-714-007-299	2,000.0000	2,000.00
			TOTAL	2,000.00



CLAIMANT'S CERTIFICATION & DECLARATION
 I do solemnly declare and certify under penalties of law that the within bill is correct in all particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

[Signature]
 VENDOR SIGN HERE
 OFFICIAL POSITION
 DATE: 7/02/08
 TAX ID NO. OR SOCIAL SECURITY NO.

OFFICER'S CERTIFICATION
 I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

[Signature] 7/15/08
 DEPT. HEAD DATE

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER.
 MAIL VOUCHER & ITEMIZED BILLS TO:
 TOWNSHIP OF WILLINGBORO
 1 Salem Road
 Willingboro, NJ 08046

APPROVAL TO PURCHASE
 DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW.

[Signature]
 DEPARTMENT HEAD

[Signature]
 PURCHASING AGENT

[Signature]
 CFO

OF WILLINGBORO

o, NJ 08046
 877-2200 FAX (609)877-7352

PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL INVOICES,
 PACKING LISTS, CORRESPONDENCE, ETC.

NO. 08-01528

ORDER DATE: 05/19/08

REQUISITION NO:

DELIVERY DATE:

STATE CONTRACT:

ACCOUNT NUM:

PAYMENT RECORD

CHECK NO.

DATE PAID

TOWNSHIP MANAGER'S OFFICE
 WILLINGBORO TOWNSHIP
 ONE SALEM ROAD ROOM 1
 WILLINGBORO, NJ 08046

VENDOR

VENDOR #: RANCO010

RANCOCAS GOLF CLUB
 CLUB HOUSE DRIVE
 WILLINGBORO, NJ 08046

NOTICE: TAX ID #21-6007381 - TAX EXEMPT

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	50th Anniversary Golf Match <i>Changed to public events acct</i>	PARADES	4,700.0000	4,700.00
			TOTAL	4,700.00

RECEIVED
 JUN 9 - 2008

ENTERED

CLAIMANT'S CERTIFICATION & DECLARATION	OFFICER'S CERTIFICATION	APPROVAL TO PURCHASE
I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one. (X) <i>[Signature]</i> VENDOR SIGN HERE Ass't. M. 5-21-08 DATE 95-2875931	I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures. <i>[Signature]</i> 5/21/08 DEPT. HEAD DATE VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO: TOWNSHIP OF WILLINGBORO 1 Salem Road Willingboro, NJ 08046	DO NOT ACCEPT THIS ORDER UNLESS I IS SIGNED BELOW. DEPARTMENT HEAD PURCHASING AGENT <i>[Signature]</i> Attached

No. 19637



RANCOCAS GOLF CLUB

12 CLUB RIDGE LANE
WILLINGBORO, NJ 08046
609-877-5344 fax 609-877-4875

Invoice No. H00001

INVOICE

Customer

Name Willingboro 50th Outing
 Address 92 Tyler Dr
 City Willingboro State NJ ZIP 08046
 Phone _____

Date 5/16/2008
 Order No. _____
 Rep Stan fischman
 FOB _____

Qty	Description	Unit Price	TOTAL
-1	Tournament Deposit	\$200.00	(\$200.00)
80	Per Player Fee	\$60.00	\$4,800.00
1	Beverage Cart Fee	\$100.00	\$100.00
		SubTotal	\$4,700.00
		Shipping & Handling	\$0.00
		Taxes	
		TOTAL	\$4,700.00

Payment Details

Cash
 Check
 Credit Card

Name _____
 CC # _____
 Expires _____

Office Use Only



Route 130 S. · Cinnaminson, NJ 08077 · P. 856.829.2111 · F. 856.829.2638 · www.themerion.com

Day: Sunday
 Date: 9/28/08
 Time: 12:00 AM Room: Palace

Name: Willingboro Township

Address: _____

Food	510	Dinners @	\$38.00	Per Person	\$19,380.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

Vendor Meals:	
Total Food & Beverage:	\$19,380.00
Gratuity:	\$3,876.00
Tax:	
Subtotal:	\$23,256.00

Chapel:	
Options:	
Sound System	
4 Bartenders @ \$150.00 each	\$600.00

Total Options:	\$600.00
Tax On Options:	
Subtotal:	\$600.00

Deposit 1	Deposit 2	Deposit 3	Deposit 4	Deposit 5
\$500.00				

Total	\$23,856.00
Less Deposit	\$500.00
Balance Due	\$23,356.00

WILLINGBORO TOWNSHIP

ONE SALEM ROAD
WILLINGBORO, NJ 08046

Willingboro Golf Club
2 Club Ridge Drive
Willingboro NJ 08046

DESCRIPTION OF GOODS OR SERVICE RENDERED. ITEMIZE FULLY	AMOUNT		TOTAL	
GOLF MATCH 50 ea Anniversary Celebration	4700	00	4700	00
	4700	00	4700	00

VENDOR'S CERTIFICATION AND DECLARATION

I solemnly declare and certify under penalty of Law that the within bill is correct in all its particulars, that the articles have been ordered or services rendered as stated therein, that no bonus has been given or received by any person or persons within the knowledge of the claimant in connection with the above claim, that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

I further certify that, as an employer with [] more than five (5) employees or less than five (5) employees

(Check either but not both)
I am an Equal Opportunity Employer and have filed the required Affirmative Action Program with the Treasurer's Office of the State of New Jersey.

[Signature]
Signature

Title

DEPARTMENT HEAD CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered, said certification being based on signed work order slips or other reasonable procedures.

[Signature]
Signature
[Signature]
Title

ACCOUNT CHARGED	INVOICES CHECKED AND VERIFIED	
4700 00	Approved for Payment <i>[Signature]</i> Township Manager	

DATE PAID
CHECK No.

RESOLUTION NO. 2008 – 116

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2007 has been filed by a Registered Municipal Accountant with the Willingboro Township Municipal Clerk, as per the requirements of N.J.S.A. 40A:5-6 and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Findings and Questioned Costs" or "Findings and Recommendations"; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections entitled "Findings and Questioned Costs" or "Findings and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6-5; and

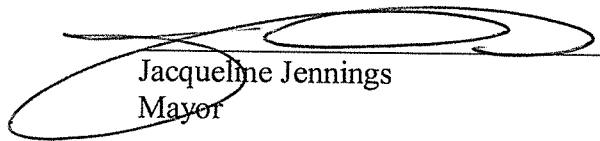
WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

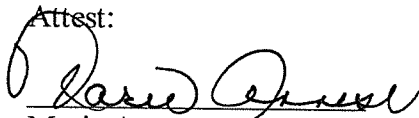
WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the governing body to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction may be fined not more than one thousand dollars (\$1,000) or imprisoned for not more than one year or both, in addition shall forfeit his office."

Resolution No. 2008 - ~~116~~ continued.

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Willingboro, assembled in public session this 2nd day of September, 2008, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.


Jacqueline Jennings
Mayor

Attest:

Marie Annese, RMC
Township Clerk

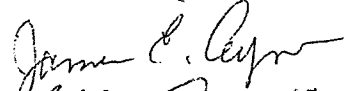

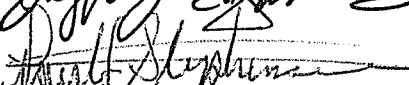
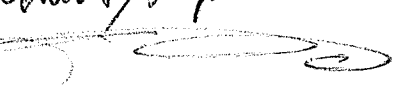

Recorded Vote	Yes	No	Abstain	Absent
Councilman Ayrer	<input checked="" type="checkbox"/>			
Councilman Campbell	<input checked="" type="checkbox"/>			
Councilman Ramsey	<input checked="" type="checkbox"/>			
Dep. Mayor Stephenson	<input checked="" type="checkbox"/>			
Mayor Jennings	<input checked="" type="checkbox"/>			

**NO PHOTOCOPIES OF SIGNATURES
GROUP AFFIDAVIT FORM
CERTIFICATION OF GOVERNING BODY**

**STATE OF NEW JERSEY
COUNTY OF BURLINGTON**

We, members of the governing body of the Township of Willingboro in the County of Burlington, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Township Council of the Township of Willingboro in the county of Burlington.
2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2007.
3. We certify that we have personally reviewed and are familiar with, as a minimum. The sections of the Annual Report of Audit entitled FINDINGS AND RECOMMENDATIONS OR FINDINGS AND QUESTIONED COSTS:

(L.S.) 	(L.S.)
(L.S.) 	(L.S.)
(L.S.) 	(L.S.)
(L.S.) 	(L.S.)
(L.S.) 	(L.S.)


Marie Annese, RMC

Sworn to and subscribed before
me the 24th day of
September, 2008.


Notary Public of New Jersey
Commission expires January 29, 2012

The Municipal Clerk shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be sent to the Bureau of Financial Regulation and Assistance, Division of Local Government Services, P.O. Box 803, Trenton, New Jersey 08625.

**CORRECTIVE ACTION PLAN
YEAR ENDING DECEMBER 31, 2007**

Finding No. 2007-1

Condition

The general ledgers and subsidiary ledgers for several funds were not properly maintained and as a result numerous audit adjustments were needed in order to achieve proper presentation in the financial statements.

Analysis:

The general ledger summarizes all the accounting transactions that occur in the township. Transactions flow from their inception into the general ledger. There are also adjusting entries that are done monthly, quarterly or annually. Due to staffing some adjusting entries were not done on a timely basis.

Corrective Action:

The Township has hired a qualified part time employee whose only responsibility will be to monitor the general ledger.

Finding No. 2007-2

Condition:

The Township did not maintain adequate oversight over the monitoring of employee benefits maintaining accurate sick and vacation balances for employees.

Analysis:

The Township offers a stipend to employees that waive the coverage of employer provided health insurance. The eligibility is determined by the Human Resource office and the payment is made through the Payroll department. Prior to the 2007 audit, the Township discovered that two employees had received the benefit and stipend. Immediate action was taken to correct the situation. The check and balance procedures on reconciling the insurance stipend and the healthcare roster was reinforced in July 2007.

The Township employees sick and vacation time is recorded by the individual departments and the balances are submitted to payroll on a periodic basis. Due to changes in staff, the internal auditing of these records was not performed. The township is currently in review of an affordable centralized time and attendance system to monitor sick and vacation time.

Corrective Action:

The Township will carefully monitor the employees compensated absences liability as required by state regulation.

Finding No. 2007-3

Condition:

There are significant deficiencies that the auditor considers material weaknesses in the control for monitoring and recording fixed asset transactions.

Analysis:

Fixed Assets requirements include taking a physical inventory, valuing physical inventory, setting up property records, managing property and reporting fixed asset in the financial records. The township contracted a vendor to conduct a fixed asset and appraisal study for the 2007 audit. Due to the contract interpretation and verbal communication, the final report did not meet the required code of N.J.A.C. 5:30-5.6.

Corrective Action:

The contract language will be reviewed by legal council and the reporting format needs to be consistent with the auditor's requirements for fixed assets.

Finding No. 2007-4

Condition:

During the first half of 2007 the Construction Code Office financial activities were recorded in the Trust-Other account. During this time period there were significant deficiencies in the purchasing system that lead to questionable purchases that were a direct result of management not acting in accordance with state regulations.

Analysis:

During the first half of 2007 the Code Enforcement Trust account was maintained by the Construction Code department. Prior to the audit the Township recognized the weaknesses in the controls and the problem was corrected in May 2007.

Corrective Action:

None

Finding No. 2007-5

Condition:

The Construction Code Office is not charging fees based upon the fees mandated by the State and adopted by Township Ordinance.

Analysis:

Of the 5 permits reflecting that payments were not received in full; the department has reported that these permits are multiple permits on one project. The permit may be priced out on the entire project, but funds are due upon the onset of each phase. The referenced skipped permit number was found to be a non-issued permit and the software company deemed this to be a one time computer glitch.

Corrective Action:

The computer system overrides are limited to the Construction Official and deviations to the fees set in the system must be authorized and entered by the Construction Official. This will insure that all changes are in accordance with the fee schedule and UCC guidelines.

Finding No. 2007-6

Condition:

During the first 3 quarters of the year the Recreation Department was not maintaining adequate class attendance records and it appeared that more participants attended classes than can be traced to actual receipts. In the 4th quarter of the year the Department established controls that track all class participants. I believe that the auditors wanted to say that during this period they found 13 participants that attended classes without making a payment.

Analysis:

The Recreation Department had procedures where class participants sign in upon entering the building and the sign in sheets then indicated which class the person was attending. When the sign in sheet was compared to the roster there was a discrepancy of 13 persons not being registered in various classes. Upon investigation it was found that some of the names were the instructors and others names were persons that wanted to visit the class to see if it was of interest to them.

Corrective Action:

The instructors now pick up a weekly roster from Recreation that shows all names registered for the class. The instructor has all attendees sign in next to their name and visitors signs in as visitors. At the end of class the instructor informs all visitors who are not registered to do so before returning to the next class. Anyone who does not register after their first class is not admitted

Finding No. 2007-7

Condition:

The Township made payments to four vendors in excess of the bid threshold without publicly advertising for bids.

Analysis:

Of the four transactions mention, one transaction was properly handled, but the paperwork was not available due to the fact that the responsible office was in the midst of relocating at the time of the audit. The paperwork was eventually forwarded. Another situation was an emergency repair in which quotes were obtained but was not followed by a resolution.

Corrective Action:

The Township will follow the recommendations of the auditor.

Finding No. 2007-8:

Condition:

The General Assistance fund cash account was not being monitored or reconciled on a timely basis.

Analysis:

The Public Assistance account is managed by the Public Assistant Director and the cash reconciliation is performed by the Finance department. The bank reconciliation was completed on a timely basis each month but new staff was not aware of the process performed by the Director to receive funds from the State.

Corrective Action:

The Finance department will send the Public Assistant Director a copy of the bank reconciliation each month for review. The Public Assistant Director will then implement actions needed to secure funds from the State.

State of New Jersey } County of Burlington } ss.

NOTICE SYNOPSIS OF 2007 REPORT OF AUDIT OF THE TOWNSHIP OF WILLINGBORO

Combined Comparative Statement of Assets, Liabilities, Reserves
and Fund Balance - Regulatory Basis

All Funds	December 31, 2007	December 31, 2006
ASSETS		
Cash	\$14,712,757.13	\$15,125,577.06
Taxes and Liens Receivable	2,932,138.02	2,218,311.40
Property Acquired for Taxes - Assessed Valuation	1,430.00	1,430.00
Accounts Receivable	9,100,446.30	4,029,596.44
Deferred Charges to Future Taxation - General Capital	39,613,718.96	39,087,889.24
Deferred Charges to Revenues of Succeeding Years	<u>10,250.00</u>	<u>533,938.96</u>
Total Assets	<u>\$66,370,740.41</u>	<u>\$60,996,743.10</u>
LIABILITIES, RESERVES AND FUND BALANCE		
Bonds and Notes Payable	\$36,269,618.32	\$37,940,693.60
Improvement Authorizations	9,819,238.61	8,737,988.94
Other Liabilities and Special Funds	12,226,700.13	8,267,494.43
Reserve for Certain Assets Receivable	3,597,678.36	2,792,752.41
Fund Balance	<u>4,457,504.99</u>	<u>3,257,813.72</u>
Total Liabilities, Reserves and Fund Balance	<u>\$66,370,740.41</u>	<u>\$60,996,743.10</u>
Comparative Statement of Operations and Changes in Fund Balance - Regulatory Basis Current Fund		
Revenue and Other Income Realized		
Fund Balance Utilized	3,950,000.00	2,540,000.00
Miscellaneous Revenues Anticipated	8,272,794.57	9,407,178.73
Receipts from Delinquent Taxes	2,334,888.46	1,793,890.04
Receipts from Current Taxes	56,099,190.28	55,467,642.61
Non-Budget Revenue	234,702.00	258,942.50
Other Credits to Income:		
Unexpended Balance of Appropriation Reserves	485,936.35	510,839.16
Cancellation of Tax Overpayments		10,016.66
Liquidation of Reserves	<u>40,929.02</u>	<u>204,468.29</u>
Total Income	<u>71,418,440.68</u>	<u>70,192,977.99</u>
Expenditures		
Budget Appropriations:		

Laurie Clark being

duly sworn or affirmed according to
law, deposes and says that he / she is
the Legal Billing Co-ordinator

(manager or designated agent)

of the BURLINGTON TIMES, INC.
Publisher of the "Burlington County
Times: a daily newspaper of general
circulation, printed in the State of New
Jersey and published and having its
publication office at 4284 Route
130 N., Willingboro, Burlington
County, New Jersey, and entered as
second-class mail matter under the
postal laws and regulations of the
United States in the Post Office at
Willingboro, N.J.; that said newspaper
was established on October 6, 1958



TOWNSHIP OF WILLINGBORO

*MUNICIPAL COMPLEX ONE SALEM ROAD
WILLINGBORO, NEW JERSEY 08046
(609) 877-2200 FAX (609) 835-0782*

September 5, 2008

Director
Division of Local Government Services
CN 803
Trenton, New Jersey 08625

Dear Sir/Madam:

Attached please find the following documents:

1. Copy of Proof of Publication – Summary of 2007 Report of Audit (published August 25, 2008).
2. Certified copy of Resolution No, 2008 – 116 accepting audit report along with the original group affidavit.
3. Copy of Corrective Action Plan.

Thank you.

Sincerely,

Marie Annese, RMC
Township Clerk

Att.
/ma

RESOLUTION NO. 2008 – 117

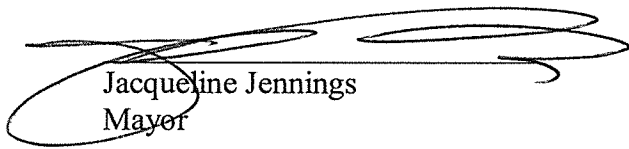
**A RESOLUTION AUTHORIZING REFUNDS FOR
OVERPAYMENTS OF TAXES**

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicate overpayments of taxes due and overpayments; and

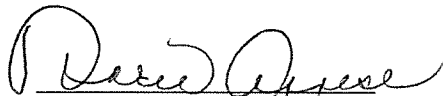
WHEREAS, refunds are due for these overpayments as listed on the attached schedule and made a part hereto;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 2nd day of September, 2008, that refunds be made as per the attached schedule; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director for her information, attention and compliance.


Jacqueline Jennings
Mayor

Attest:


Marie Annese, RMC
Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Ayer	✓			
Councilman Campbell	✓			
Councilman Ramsey	✓			
Dep. Mayor Stephenson	✓			
Mayor Jennings	✓			

CHASE HOME FINANCE 1079.69
ATTN: REFUNDS DEPT.
PO BOX 961250
FT. WORTH, TX 76161-0250
56 HAWTHORNE LANE
BLOCK 618
LOT 9 - *Over Payment Taxes*

BETTY FRAZIER 1165.94
49 MELBOURNE LANE
WILLINGBORO, NJ 08046
BLOCK 541
LOT 36
49 MELBOURNE LANE
OVERPAYMENT TAXES

LOLITA JERRERSON 1097.06
26 HARRINGTON CIRCLE
WILLINGBORO, NJ 08046
BLOCK 642
LOT 26
26 HARRINGTON CIRCLE
OVERPAYMENT TAXES

LAUREN M. STEIN 1205.65
10 EMERALD COURT
WILLINGBORO, NJ 08046
BLOCK 811
LOT 7
10 EMERALD COURT
OVERPAYMENT TAXES

SHAKIRA REED 427.06
75 EXTON LANE
WILLINGBORO, NJ 08046
BLOCK 815
LOT 16
75 EXTON LANE
OVERPAYMENT TAXES

LEONARD R. SMITH
160 EASTBROOK LANE
WILLINGBORO, NJ 08046
BLOCK 805
LOT 39
160 EASTBROOK LANE
OVERPAYMENT TAXES

1314.02

MICHELLE B & AYANN S. BAYNES
27 GENESSE LANE
WILLINGBORO, NJ 08046
BLOCK 720
LOT 44
27 GENESSE LANE
OVERPAYMENT TAXES

110.19

MD, N. ZAMAN
29 SUSSEX DRIVE
WILLINGBORO, NJ 08046
BLOCK 101
LOT 9
29 SUSSEX DRIVE
OVERPAYMENT TAXES

839.16

SURETY TITLE CORP.
3 EAST STOW RD.
SUITE 100
MARLTON, NJ 08053
BLOCK 735
LOT 11
7 GILMAN LANE
OVERPAYMENT TAXES

663.04

ROY MONTFORD
9 GREENTREE DRIVE
BURLINGTON, NJ 08016
BLOCK 837
LOT 13
7 EVERGREEN COURT
OVERPAYMENT TAXES

1261.33

*Copied to
B. Pantano*

TOWNSHIP OF WILLINGBORO
RESOLUTION 2008 - 118

RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO
REQUEST PROPOSALS FOR A TOWNSHIP-WIDE HYBRID REASSESSMENT

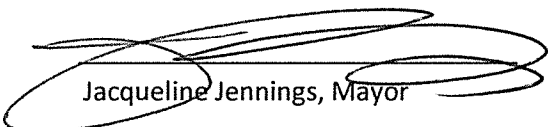
WHEREAS, the Council of Willingboro of the Township of Willingboro has been ordered by the County of Burlington Tax Board to conduct a Township wide reassessment or revaluation; and

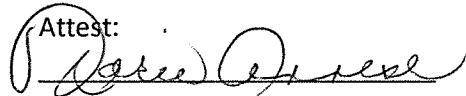
WHEREAS, the Council of Willingboro has determined that the best and most effective method to comply with the County's request is to complete a hybrid reassessment, whereby the Township's Assessor is to be assisted by an outside appraiser to prepare and execute the completion of the reassessment; and

WHEREAS, the Council desires to obtain these services in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq. and the N.J.S.A 19:44A-20.4 et seq., Open and Fair Process; and

WHEREAS, the office of the Township Solicitor has reviewed this matter and has determined that it is advisable to award a contract based upon a Request For Proposal, a copy of which shall be reviewed and approved by the Township Solicitor.

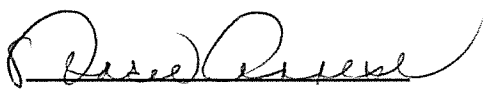
NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Willingboro, County of Burlington, State of New Jersey, that:
Request For Proposals shall be sought substantially consistent with the form attached hereto, which may be further revised and finalized in a form acceptable to the Township Solicitor, to allow for a firm to assist the Tax Assessor in preparing and executing the completion of a reassessment program for the Township of Willingboro; and
The Township Clerk is hereby directed to advertise and receive Proposals in accordance with Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq. and N.J.S.A. 19:44A--20.4 et seq.


Jacqueline Jennings, Mayor

Attest:

Marie Annese, RMC
Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Ayer	<input checked="" type="checkbox"/>			
Councilman Campbell	<input checked="" type="checkbox"/>			
Councilman Ramsey	<input checked="" type="checkbox"/>			
Dep. Mayor Stephenson	<input checked="" type="checkbox"/>			
Mayor Jennings	<input checked="" type="checkbox"/>			

I hereby certify that the foregoing Resolution was duly adopted by the Township Council of the Township of Willingboro at a regular meeting conducted on the 2nd day of Sept. 2008.


Marie Annese, RMC
Township Clerk

RFD - Township
Reassessment
FORM 2

Announcement

THE TOWNSHIP OF WILLINGBORO IS SEEKING REQUESTS FOR PROPOSALS ("RFPs") TO CONDUCT A TOWNSHIP-WIDE HYBRID REASSESSMENT IN THE TOWNSHIP OF WILINGBORO, BURLINGTON COUNTY, NEW JERSEY

The Township of Willingboro is hereby requesting written Proposals from a State approved revaluation-reassessment firm ("Firm") to assist the Township's Tax Assessor in conducting a Township-Wide Hybrid Reassessment of Bordentown City, Burlington County, New Jersey (the "Site"). Specifically, the Township requests proposals from firms to assist the Assessor in preparing and executing a complete reassessment program for all properties within the confines of the Township of Willingboro. All submissions must include the information listed below. Failure to provide the information may result in the Township rejecting your proposal.

- The Firm must be on the Division of Taxation's approved "revaluation firm" list,
- The Firm must comply with all laws and perform strictly in accordance with N.J.S.A. 54:4-1 et seq. when imposing a real estate value.
- The qualification of employees must meet the standards outlined in Handbook of New Jersey Assessors (1989). Special reference is made to the experience requirements for field inspectors and field supervisors. Sections 802.1 (Revaluation Standards & Procedures) through 802.73 (Magnetic Tape) of the Handbook must also be followed.
- The Firm must use Microsystems for its CAMA programming and ModIV. The Township shall obtain exclusive ownership of the final database (no data conversions from the other software). The Firm shall generate a property record card for each line item using the New Jersey CAMA system. The most recent State appraisal manual must be used to determine the cost approach for class 2, and 3A properties. Marshall Valuation Cost Service shall be utilized for all remaining classes of properties. The Firm shall meet the performance standards as set forth by the Director of the State of New Jersey Division of Taxation. A computer compact disk containing one front and one rear color digital photograph computer file of each assessed improvement on the line item; digital photograph at an acceptable resolution shall be printable on a PRC format. The file name shall be compatible with existing programs in the Assessor's Office.
- Interior inspections with a mandatory minimum entry percentage of 85% and/or three documented on-site attempts at an interior inspection. The assessor shall be notified of all non-interior inspections after the failed third attempt.

- Issuing at least three (3) press releases describing the purpose and nature of the reassessment program.
- Mailing of a letter, approved by the Tax Assessor, informing property owners of impending reassessment with an explanation of the process and invitation to public meeting.
- A minimum of two publicly advertised evening meetings in prominent public meeting places to provide education to the public about the reassessment process prior to commencement of field inspections.
- Mailing of a letter, approved by the Assessor informing property owners of the forthcoming property inspection.
- Mailing of a final value with informal hearing information.
- Informal hearings by Firm's personnel with taxpayers to be spread over a two-week time period (minimum two days per week.)
- The Township requires that the implementation of the reassessment be complete by 2009.
- The Firm will provide personnel with cell phones as well as a toll free telephone line for all inquiries and scheduling requests for inspections, etc.
- The Firm will provide its own office space, and computer equipment for the purposes of the hybrid-reassessment.
- Firm must provide two years of defense support of all values before the County Tax Board at the Township's discretion at an additional hourly rate. The Township is not required to contract with the successful Firm for defenses.
- Firm must provide monthly reports to the County copied to the Tax Assessor stating the work completed and the percentage of the overall job completed.
- Firm must review active building permits and calculate an added assessment as if the work is completed.
- The base price shall include an assessment for all line items. The Firm shall also provide pro-rata fees for additional line items or new construction.
- A list of municipalities that the firm has worked with in the past 3 years, along with reference information from those municipalities (name, title, address and phone number).

- Principals of the Company shall have at least five (5) years of practical and extensive appraisal experience related to the valuation of the various classes of real property in the State of New Jersey. At least two (2) employees or principals of the firm shall hold the New Jersey designation of Certified Tax Assessor (“CTA”).
- The Township requires that a Performance Bond be maintained during the life of the contract. The Firm shall submit with its response a certified letter from a bonding company that states that if the Firm is awarded the contract it will obtain and receive a performance bond for the life of the contract.
- The number of line items by class are:

Class 1	109
Class 2	10,923
Class 3	1
Class 4A	155
Class 4B	10
Class 4C	1
Class 15	420
TOTAL	11,619

Prior to commencement of services under this Contract, the Firm shall be a legally constituted business (corporation, partnership, sole proprietor, etc.) authorized to do business in the State of New Jersey and in possession of all necessary permits, licenses, and insurance policies. **A Business Registration Form must be included with the Firm’s response to this proposal.**

The Firm shall describe its approach and plans for accomplishing the work. The Firm must set forth its understanding of the requirements of this RFP and its ability successfully to complete the contract. This section of the proposal shall contain at least the following information:

The Firm shall set forth its overall technical approach and plans to meet the requirements of the RFP in a narrative format. This narrative should convince the Township that the Firm’s general approach and plans to undertake and complete the contract are appropriate to the tasks and subtasks involved.

The Firm shall describe its specific plans to manage control and supervise the contract to ensure satisfactory contract completion according to the required schedule. The plan shall include the Firm’s approach to communicate with the Township.

Page 4

Detailed resumes must be submitted for all management and supervisory personnel to be assigned to this contract.

The Firm must show that it has the ability to mobilize, undertake, and successfully complete the contract.

The award of the contract is contingent upon the Tax Assessor receiving approval by the Director of the State of New Jersey Division of Taxation and the Burlington County Board of Taxation to conduct a Township wide hybrid reassessment program.

OTHER: Firms with the requisite knowledge and experience in conducting reassessments and who meet the above requirements are invited to submit their written proposals to the Township in response to this RFP. Any submission must include the information requested above.

The Township will select a Firm to perform these professional services based upon cost and other factors, including any unique qualifications, education and/or experience. In order to be considered, a Proposal must be received by the Township no later than **12:01 PM, Wednesday, September 17, 2008.**

Send all proposals (original and 6 copies) including a proposed detailed cost analysis and proposed detailed project schedule to:

Marie Annese, RMC, Township Clerk
Municipal Complex
One Salem Road
Willingboro, New Jersey 08046

With Copy to:
Michael Armstrong, Esquire
79 Mainbridge Lane
Willingboro, New Jersey 080464

Marie Annese

From: cristal bowie [chb@armstronglawfirm.com]
Sent: Thursday, August 14, 2008 2:58 PM
To: 'Marie Annese'
Subject: RFQs

Hi Marie:

I emailed Jeff Surenian the rfq attachment you sent me. Plus he can probably send it on to firms that he regards as qualified.

On another matter, Bill Tantum had me review an rfp for a tax assessment. He recently brought in a second form that is much more appropriate, so I expect he will give it to you with the changes he needs. The resolution needs to include our usual information/format that it was heard in open public session on xxx date and a signature line for the mayor. He didn't /couldn't email this to me so we couldn't make the corrections. However, we spoke about it and he said he would ask you to make the changes.

Since the change is only to the form and not substance it should be okay. He is also supposed to supply a letter from the County Board of Taxation to be attached to the Resolution when it goes before council.

Cristal Holmes-Bowie, Esquire
Michael A. Armstrong & Associates LLC
79 Mainbridge Lane
Willingboro, NJ 08046
ph: 609-877-5511
fax: 609-877-7755

Confidentiality Notice: This electronic mail transmission is privileged and confidential and is intended only for the review of the party to whom it is addressed. Unintended transmission shall not constitute waiver of the attorney-client or any other privilege.



BURLINGTON COUNTY BOARD OF TAXATION

49 Rancocas Road
P.O. Box 6000
Mount Holly, New Jersey 08060

Phone 609-265-5056
Fax: 609-265-8074



COUNTY TAX
ADMINISTRATOR
MARGARET M. NUZZO

COMMISSIONERS

EILEEN R. CARLOS, President
JOSEPH ANDL, Vice President

August 15, 2008

Willingboro Township
1 Salem Road
Willingboro, NJ 08046

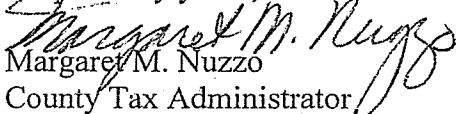
Att: Joanne Diggs, Township Manager

Re: Hybrid Reassessment
Dear Ms. Diggs:

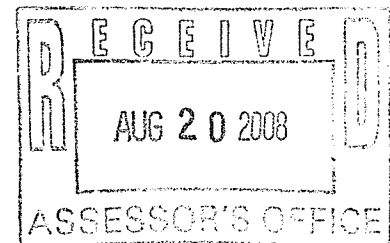
This letter is being sent to notify you that the planned Hybrid Reassessment is in compliance with the Revaluation order from the Tax Board.

The Board finds that this will meet the requirements to ascertain that all properties are brought up to 100% market value as of 10/1/2009.

Respectfully yours,


Margaret M. Nuzzo
County Tax Administrator

CC: Tax Board
Wm. Tantum, CTA



PROPERTY ADMINISTRATION
LOCAL PROPERTY
DIVISION OF TAXATION

Res 2708-118

FACSIMILE TRANSMITTAL SHEET

To: Bill Tantum

Location: Willingboro Twp

From: Krista Tracey, Field Representative

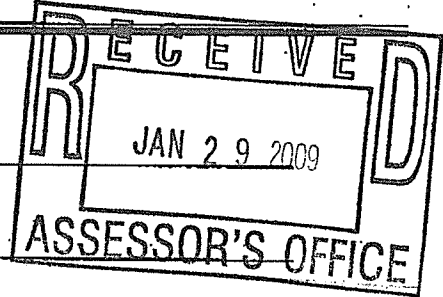
Date: 1-29-09

Fax Number: 609-877-1278

Sender's Phone Number: (609) 943-4409

Sender's Fax Number: (609) 292-9439

Number of Pages Including Cover: 5



CONFIDENTIAL URGENT FOR REVIEW PLEASE COMMENT

Bill,

As soon as the hybrid contract and letter are signed by Maureen, I will fax them to you. That should be within the next day or so.

Thank you,

Krista



JON S. CORZINE
GOVERNOR

STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF TAXATION
PO BOX 269
TRENTON, NJ 08695-0269

R. DAVID ROUSSEAU
STATE TREASURER

January 29, 2009

Margaret M. Nuzzo
County Tax Administrator
Burlington County Board of Taxation
49 Rancocas Road
P.O. Box 6000
Mt. Holly, New Jersey 08060

Dear Ms. Nuzzo:

Enclosed are three copies of the application for the reassessment of Willingboro Township, Burlington County.

On behalf of the Director of the Division of Taxation, I have affixed my signature of approval on the applications.

As prescribed under N.J.A.C. 18:12A-1.14, the county tax administrator must receive a completed plan of work and monthly status reports on the progress of the work from the assessor. I trust that the program will be monitored closely by the County Board of Taxation to identify any potential problems.

Sincerely,

A handwritten signature in cursive script that reads "Patricia Wright".

Patricia Wright
Assistant Director
Division of Taxation

PW:KAT
Enclosure

C: William Tantum, Willingboro Township Assessor

FORM AFR
March 2004

APPLICATION FOR REASSESSMENT PROGRAM
(TO BE FILED WITH COUNTY TAX ADMINISTRATOR)

Taxing District Township of Willingboro

County Burlington

SECTION I - GENERAL INFORMATION

- 1. Reassessment to be completed 12/15/09 and filed in tax year 2010
- 2. All values placed on property will be as of October 1, 2009
- 3. Year last revaluation 1994 and reassessment _____ implemented.
- 4. No. of line items - Class 1 109, 2 10,923, 3 _____, 4 166.

SECTION II - REASSESSMENT STANDARDS AND PROCEDURES

Below are a series of statements. The statements generally reflect standards and procedures that must be met or performed during a reassessment program. Please read each statement carefully. If you agree with the statement, place a check mark in the box to indicate agreement. If you disagree entirely or partially with the statement, place a check mark in the box to indicate disagreement. A check mark indicating disagreement requires that a separate sheet be attached to this application to express your reason the statement may not be appropriate or applicable in the proposed reassessment.

REASSESSMENT PROCEDURE STATEMENTS

- Agree Disagree 1. A diligent attempt will be made to thoroughly inspect the exterior of all improvements to carefully note all pertinent physical property characteristics and accurately obtain or verify outside building dimensions.
- Agree Disagree 2. A diligent attempt will be made to thoroughly inspect the interior of all improvements to carefully note all pertinent construction components and other physical data respecting condition and layout.
- Agree Disagree 3. A scaled sketch with dimensions of each significant building will be prepared on which building sections, accessories, and story levels or heights will be noted.
- Agree Disagree 4. The Real Property Appraisal Manual for New Jersey Assessors will be utilized to develop appropriate depreciated replacement costs for all improvements as of the assessment date.
- Agree Disagree 5. All exempt property assessments will be updated to a current value as of the assessment date.
- Agree Disagree 6. All land assessments will be updated to a current value as of the assessment date utilizing generally acceptable land valuation procedures.
- Agree Disagree 7. A land value map shall be developed using appropriate land unit values such as front foot, effective front foot, excess front foot, square foot, acreage value and base or minimum site value.
- Agree Disagree 8. Sales of all properties deemed to be usable and occurring within the past three years will be analyzed; and significant data extracted from appropriate sales will be utilized in developing pertinent factors, adjustments, tables and/or schedules for determining current market values of property as of the assessment date.

- Agree 9. All owners of income-producing property will be requested to submit income and expense information as provided under N.J.S.A. 54:4-34.
- Disagree
- Agree 10. All applicable approaches to value will be employed in the valuation process, and values developed will be reconciled to determine a final assessed value of the property as of October 1 of the pretax year.
- Disagree
- Agree 11. A taxpayer orientation program will be conducted to generally describe the reassessment program and its purpose.
- Disagree
- Agree 12. A notice will be sent to all taxpayers to inform them of their proposed assessed value and how an appointment may be made to arrange for an informal review.
- Disagree
- Agree 13. The tax map is up-to-date and has been reviewed and approved by the Local Property Branch within the past three years.
- Disagree

SECTION III - HYBRID REASSESSMENT

Place a check mark in this box if any portion of the updating valuation process will be performed by individual(s) other than the assessor and his or her staff on the municipal payroll.

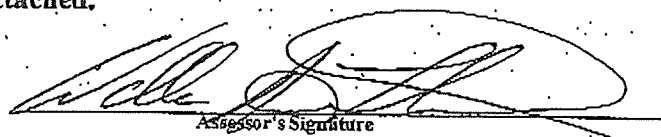
If you placed a check mark in the above box, a copy of the proposal or contract for the performance of such services must be attached to this application. Any contract entered into for valuation of all or a portion of the real property in a municipality is subject to the approval of the Director of the Division of Taxation (or his designee).

SECTION IV - CERTIFICATION AND ACKNOWLEDGMENT

I hereby declare as tax assessor that the reassessment will be performed as agreed to and stated in this application, and any revision or addendum sheet I have attached. I also fully understand that if I am granted approval to proceed with the reassessment, I will submit monthly reports of the progress and status of the reassessment to the county tax administrator as prescribed in N.J.A.C. 18:12A-1.14(d).

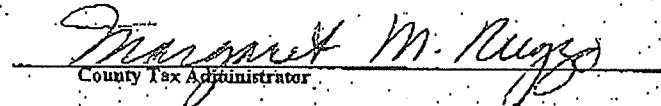
Check if revision or addendum sheet is attached.

12/3/2008
Date

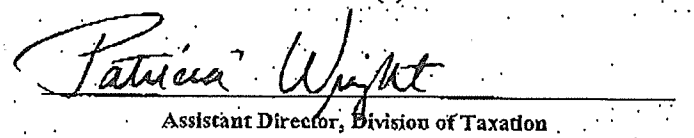

Assessor's Signature

The BURLINGTON County Board of Taxation at a meeting held on 12/16, 2008 has reviewed the forgoing application and any attached revision or addendum sheet and recommends APPROVAL of the proposed reassessment program.
(Approval or Disapproval)

12/16/08
Date


County Tax Administrator

The foregoing proposal for reassessment is hereby approved this 28th day of January, 2009, in accordance with N.J.A.C. 18:12A-1.14(c).


Assistant Director, Division of Taxation

Ashton, Elizabeth

From: William Tantum [wtantum@willingborotwp.org]

Sent: Tuesday, January 06, 2009 4:53 PM

To: Ashton, Elizabeth

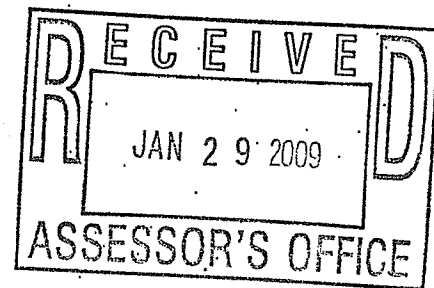
Subject: Form AFR Item 13

Elizabeth-

After our phone conversation please be advised that item 13 should be Disagree. Both items were checked because the tax maps are up-to-date but they have not been reviewed within the last three years by Local Property Branch. Also, once an item is checked it could not be changed.

Thank you

Bill Tantum, Assessor
Willingboro Township



RESOLUTION NO. 2008 – 119
AUTORIZING PLEDGE OF CONTRIBUTION TO NEW JERSEY
LEAGUE OF MUNICIPALITIES IN CONNECTION WITH
A POSSIBLE CHALLENGE OF COAH REGULATIONS

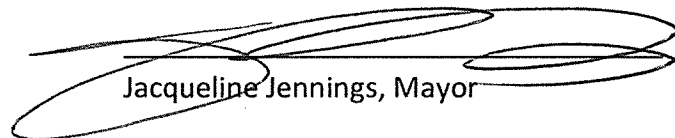
WHEREAS, the New Jersey League of Municipalities is seeking pledges from municipalities that would be willing to contribute funds in the event it decides to challenge certain COAH regulations that are about to be adopted; and

WHEREAS, the adoption of the proposed COAH regulations would result in substantial burdens to the Township in attempting to comply with proposed regulations that are fundamentally flawed and based on arbitrary growth projections and an invalid methodology; and

WHEREAS, in order to assist the New Jersey League of Municipalities in this challenge the Township Council believes that it should make a pledge of certain monies for that purpose.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, in the County of Burlington, State of New Jersey, assembled in public session this 2nd day of September, 2008, as follows:

1. The Willingboro Township Council hereby authorizes a pledge to be made to the New Jersey League of Municipalities in the amount of \$500.00 to support the challenge to COAH regulations.
2. A copy of this Resolution shall be forwarded to the New Jersey League of Municipalities as well as municipalities in Burlington County.


Jacqueline Jennings, Mayor

Attest:



Marie Annese, RMC
Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilman Ayrer	✓			
Councilman Campbell	✓			
Councilman Ramsey	✓			
Dep. Mayor Stephenson	✓			
Mayor Jennings	✓			

RECEIVED

AUG 21 2008

OFFICE OF THE TOWNSHIP CLERK
WILLINGBORO, NEW JERSEY

e. mai

August 14, 2008

TOWNSHIP OF MEDFORD

RESOLUTION 165-2008

**RATIFYING THE PLEDGE OF CONTRIBUTION
TO THE NEW JERSEY LEAGUE OF MUNICIPALITIES
IN CONNECTION WITH AN APPELLATE
CHALLENGE TO COAH REGULATIONS**

WHEREAS, the New Jersey League of Municipalities ("NJLM") is seeking pledges from municipalities to support an appellate challenge to certain COAH regulations that have been adopted; and

WHEREAS, the COAH regulations will result in substantial burdens to Medford Township in attempting to comply with proposed regulations that are fundamentally flawed and based on arbitrary growth projections and an invalid methodology; and

WHEREAS, in order to assist the NJLM in this challenge, the Medford Township Council has, inter alia, authorized the pledge of certain monies for that purpose.

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Medford, County of Burlington, State of New Jersey hereby ratifies the pledge to the NJLM in the amount of \$500 to support the challenge to COAH regulations.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be forwarded to the NJLM as well as all municipalities in Burlington County.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Council of the Township of Medford, at a meeting held on the 14th day of August, 2008.

Joyce F. Frenia, Township Clerk



THE TOWNSHIP OF MAPLE SHADE
IN THE COUNTY OF BURLINGTON

RECEIVED

AUG 13 2008

OFFICE OF THE TOWNSHIP CLERK
WILLINGBORO, NEW JERSEY

August 7, 2008

Willingboro Township
Attn: Clerk
1 Salem Road
Willingboro, NJ 08046

Dear Municipality,

Enclosed please find a copy of Resolution 08-R-133 (*Resolution Authorizing Pledge of Contribution To New Jersey League of Municipalities In Connection With A Possible Challenge of COAH Regulations*) which was adopted by Maple Shade Township Council at their Regular Meeting held August 6, 2008.

If you should have any questions, please feel free to contact me at (856) 779-9610 ext. 166 or email at: mstwpclk@mapleshade.com.

Sincerely,

Andrea T. DeGolia, RMC

Andrea T. DeGolia, RMC
Municipal Clerk

ATD
Enclosure

TOWNSHIP OF MAPLE SHADE

Resolution

08-R-133

RESOLUTION AUTHORIZING PLEDGE OF CONTRIBUTION TO NEW JERSEY LEAGUE OF MUNICIPALITIES IN CONNECTION WITH A POSSIBLE CHALLENGE OF COAH REGULATIONS

WHEREAS, the New Jersey League of Municipalities is seeking pledges from municipalities that would be willing to contribute funds in the event it decides to challenge certain COAH regulations that are about to be adopted; and

WHEREAS, the adoption of the proposed COAH regulations would result in substantial burdens to the Township in attempting to comply with proposed regulations that are fundamentally flawed and based on arbitrary growth projections and an invalid methodology; and

WHEREAS, in order to assist the New Jersey League of Municipalities in this challenge the Township Council believes that it should make a pledge of certain monies for that purposes.

NOW THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Maple Shade, in the County of Burlington, State of New Jersey, as follows:

1. The Maple Shade Township Council hereby authorizes a pledge to be made to the New Jersey League of Municipalities in the initial amount requested of \$500.00

Index
CFO
COAH FILE
League
Municipalities

TOWNSHIP OF PEMBERTON

RESOLUTION NO. 192-2008

RECEIVED

AUG 22 2008

MA
Cassino

OFFICE OF THE TOWNSHIP CLERK
WILLINGBORO, NEW JERSEY

**AUTHORIZING A PLEDGE OF CONTRIBUTION TO
THE NEW JERSEY LEAGUE OF MUNICIPALITIES IN CONNECTION WITH
A POSSIBLE CHALLENGE OF COAH REGULATIONS**

WHEREAS, the New Jersey League of Municipalities is seeking pledges from municipalities that would be willing to contribute funds in the event it decides to challenge certain COAH regulations that are about to be adopted; and

WHEREAS, the adoption of the proposed COAH regulations would result in substantial burdens to the Township in attempting to comply with proposed regulations that are fundamentally flawed and based on arbitrary growth projections and an invalid methodology; and

WHEREAS, in order to assist the New Jersey League of Municipalities in this challenge the Township Council believes that it should make a pledge of certain monies for that purpose.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Pemberton, in the County of Burlington, State of New Jersey, as follows:

1. The Pemberton Township Council hereby authorizes a pledge to be made to the New Jersey League of Municipalities in the amount of \$500.00 in the event the League decides to challenge the COAH regulations.
2. A copy of this Resolution shall be forwarded to the New Jersey League of Municipalities as well as all municipalities in Burlington County.

PEMBERTON TOWNSHIP COUNCIL

ATTEST:

I herein certify that the foregoing Resolution was adopted by the governing body of the Township of Pemberton on August 20, 2008.

Amy P. Cassino DEPUTY
for MARY ANN YOUNG, MMC, TOWNSHIP CLERK