



*Wayne  
Dunne  
Selected*

Certified Public Accountants & Consultants  
601 White Horse Road  
Voorhees, NJ 08043-2493  
(856) 435-6200  
Fax: (856) 435-0440  
E-Mail cpas@bowmanllp.com  
www.bowmanllp.com

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OFFICE OF THE TOWNSHIP CLERK

Members of:  
American Institute of CPAs  
New Jersey Society of CPAs

May 26, 2006

To the Mayor and Members of the Township Council  
Township of Willingboro  
1 Salem Road  
Willingboro, New Jersey 08046

Dear Mayor and Members of Township Council:

This letter is to confirm our understanding of the terms and objectives of our review engagement for the Township of Willingboro's Length of Service Award Program (LOSAP) and the nature and limitations of the services we will provide.

We will perform the following services:

We will review the statement of net assets available for program benefits of the Township's LOSAP as of December 31, 2005, and the related statement of changes in net assets available for program benefits for the year then ended, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants and as required by N.J.A.C. 5:30-14.48. Our review will consist primarily of inquiries of Township personnel and the plan administrator, and analytical procedures applied to financial data, and will require a representation letter from management at the conclusion of the engagement. A review does not contemplate obtaining an understanding of internal control or assessing control risk, tests of accounting records and responses to inquiries by obtaining corroborating evidential matter, and certain other procedures ordinarily performed during an audit. Thus, a review does not provide assurance that we will become aware of all significant matters that would be disclosed in an audit. Our engagement cannot be relied upon to disclose errors, fraud, or illegal acts that may exist. However, we will inform the appropriate level of management of any material errors that come to our attention and any fraud or illegal acts that come to our attention, unless they are clearly inconsequential. We will not perform an audit of such financial statements, the objective of which is the expression of an opinion regarding the financial statements taken as a whole, and, accordingly, we will not express such an opinion on them.

Our report on the financial statements is presently expected to read as follows:

We have reviewed the accompanying statement of net assets available for program benefits for the Township of Willingboro, Length of Service Awards Program, as of December 31, 2005, and the related statement of changes in net assets available for program benefits for the year then ended, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants, and as required by N.J.A.C. 5:30-14.48. All information included in these financial statements is the representation of the management of the Township.

A review consists principally of inquiries of Township personnel and the plan administrator, and analytical procedures applied to financial data. It is substantially less in scope than an audit in accordance with generally accepted auditing standards, the objective of which is the expression of an opinion regarding the financial statements taken as a whole. Accordingly, we do not express such an opinion.

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with generally accepted accounting principles.

Our fees for these services will be based on the time spent by various members of our staff, billed at our regular rates, as detailed in our contract for municipal auditing services. Vouchers for payment of fees may, at our discretion, be presented as work on this engagement progresses. All vouchers presented in accordance with this agreement shall be paid by the Township within forty-five (45) calendar days from the date remitted.

In the unlikely event that a dispute arises out of or relates to the engagement described herein, and if the dispute cannot be settled through negotiation, the parties agree first to try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its Mediation Rules, before resorting to arbitration, litigation or some other dispute resolution procedure.

Bowman & Company LLP is an equal opportunity employer with an affirmative action plan that ensures applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, sex, disability, or sexual orientation.

We appreciate the opportunity to be of service to the Township of Willingboro and believe this letter accurately summarizes the significant terms of this engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy, and return it to us.

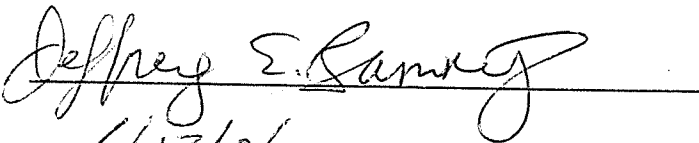
Respectfully submitted,

BOWMAN & COMPANY LLP



Stephen E. Ryan

Approved:



Date

6/13/06

RESOLUTION NO. 2006 - 1  
 A RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF  
 WILLINGBORO PROVIDING FOR TEMPORARY BUDGET  
 APPROPRIATIONS FOR 2006

WHEREAS, the Revised Statute 40A:4-19 provides that temporary appropriations should be made for the purpose and amounts required as hereinafter provided;

WHEREAS, this temporary budget must be adopted prior to January 31, 2006, for the purposes required therein; and


WHEREAS, it has been determined that one-fourth of the total appropriations in the 2005 budget, exclusive of any appropriations made for Debt Service, Capital Improvement Fund, Public Welfare Administration and Public Assistance (State Aid Agreement) in the said 2005 budget is the sum of \$6,771,163

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in Reorganization session this 2nd day of January, 2006 at the Municipal Complex, Salem Road, Willingboro, New Jersey, that the following temporary appropriations be made and that a certified copy of the Resolution be transmitted to the Chief Financial Officer and such other Municipal and State Officials as required by law.

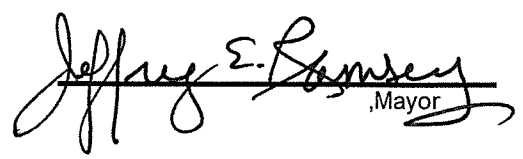
| Account #           | Account Name                   | Amount    |
|---------------------|--------------------------------|-----------|
| 5-01-20-100-101-010 | TOWN MANAGER SALARY & WAGES:   | # 67,753  |
| 5-01-20-100-101-020 | TOWN MANAGER OTHER EXPENSES:   | # 4,700   |
| 5-01-20-100-102-010 | PURCHASING/TECH SALARY&WAGES:  | # 30,147  |
| 5-01-20-100-102-020 | PURCHAS.&TECH. OTHER EXPENSES: | # 20,685  |
| 5-01-20-100-103-020 | ADVISORY COMM OTHER EXPENSES:  | # 15,510  |
| 5-01-20-105-000-020 | HUMAN RESOURCE OTHER EXPENSES: | # 13,575  |
| 5-01-20-110-110-010 | TOWN COUNCIL SALARY & WAGES:   | # 12,625  |
| 5-01-20-110-110-020 | TOWN COUNCIL OTHER EXPENSES:   | # 4,265   |
| 5-01-20-120-000-010 | TOWNSHIP CLERK SALARY & WAGES: | # 32,741  |
| 5-01-20-120-000-020 | TOWNSHIP CLERK OTHER EXPENSES: | # 7,100   |
| 5-01-20-130-000-010 | FINANCE ADMIN SALARY & WAGES:  | # 57,340  |
| 5-01-20-130-000-020 | FINANCE ADMIN OTHER EXPENSES:  | # 16,200  |
| 5-01-20-135-000-020 | AUDIT SERVICES OTHER EXPENSES: | # 25,250  |
| 5-01-20-145-000-010 | TAX COLLECTION SALARY & WAGES: | # 59,522  |
| 5-01-20-145-000-020 | TAX COLLECTION OTHER EXPENSES: | # 2,833   |
| 5-01-20-150-000-010 | TAX ASSESSMENT SALARY & WAGES: | # 26,134  |
| 5-01-20-150-000-020 | TAX ASSESSMENT OTHER EXPENSES: | # 3,031   |
| 5-01-20-155-000-010 | TWP ATTORNEY SALARY & WAGES:   | # 27,397  |
| 5-01-20-155-000-020 | TWP ATTORNEY OTHER EXPENSES:   | # 56,438  |
| 5-01-20-165-000-020 | ENGINEER COSTS OTHER EXPENSES: | # 5,000   |
| 5-01-21-180-000-010 | PLANNING BOARD SALARY & WAGES: | # 225     |
| 5-01-21-180-000-020 | PLANNING BOARD OTHER EXPENSES: | # 1,413   |
| 5-01-21-190-000-020 | ZONING BOARD OTHER EXPENSES:   | # 938     |
| 5-01-22-195-195-010 | CONST OFFICIAL SALARY & WAGES: | # 53,085  |
| 5-01-22-195-195-020 | CONST OFFICIAL OTHER EXPENSES: | # 1,250   |
| 5-01-22-195-196-010 | HOUSING INSPEC SALARY & WAGES: | # 94,559  |
| 5-01-22-195-196-020 | HOUSING INSPEC OTHER EXPENSES: | # 62,344  |
| 5-01-22-195-199-010 | UNIFORM FIRE SALARY & WAGES:   | # 11,897  |
| 5-01-23-210-000-001 | Insurance Buyback              | # 89,360  |
| 5-01-23-210-001-020 | LIABILITY INS OTHER EXPENSES:  | # 509,508 |
| 5-01-23-220-000-020 | EMPLOYEE GROUP OTHER EXPENSES: | # 451,500 |
| 5-01-23-225-000-175 | Unemployment Insurance         | # 12,298  |
| 5-01-25-240-XXX-010 | POLICE SALARY & WAGES          | 1,315,871 |
| 5-01-25-240-xxx-020 | POLICE OTHER EXPENSES          | # 110,034 |
| 5-01-25-252-000-020 | EMERGENCY MGMT OTHER EXPENSES: | # 4,688   |
| 5-01-25-260-000-001 | Emergency Squad - Contribution | # 11,250  |

| Account #              | Account Name                   | Amount                  |
|------------------------|--------------------------------|-------------------------|
| 5-01-25-265-000-010    | FIRE DEPT SALARY & WAGES:      | # 236,375               |
| 5-01-25-265-000-020    | FIRE DEPT OTHER EXPENSES:      | # 98,479                |
| 5-01-25-275-000-010    | PROSECUTOR SALARY & WAGES:     | # 9,368                 |
| 5-01-26-290-291-010    | STREETS & ROAD SALARY & WAGES: | # 309,749               |
| 5-01-26-290-291-020    | STREETS & ROAD OTHER EXPENSES: | # 60,738                |
| 5-01-26-290-292-010    | SNOW REMOVAL SALARY & WAGES:   | # 2,472                 |
| 5-01-26-290-292-020    | SNOW REMOVAL OTHER EXPENSES:   | # 26,197                |
| 5-01-26-300-000-020    | TRAFFIC SIGNAL OTHER EXPENSES: | # 2,350                 |
| 5-01-26-305-000-010    | RECYCLING SALARY & WAGES:      | # 13,871                |
| 5-01-26-305-000-020    | RECYCLING OTHER EXPENSES:      | # 575                   |
| 5-01-26-305-001-001    | Garbage & Trash - Contractual  | # 267,265               |
| 5-01-26-310-000-010    | BUILDING & GRD SALARY & WAGES: | # 36,433                |
| 5-01-26-310-000-020    | BUILDING & GRD OTHER EXPENSES: | # 81,325                |
| 5-01-27-330-000-010    | PUBLIC HEALTH SALARY & WAGES:  | # 18,750                |
| 5-01-27-340-000-010    | ANIMAL CONTROL SALARY & WAGES: | # 30,863                |
| 5-01-27-340-000-020    | ANIMAL CONTROL OTHER EXPENSES: | # 3,025                 |
| 5-01-27-345-000-010    | PUBLIC ASSIST SALARY & WAGES:  | # 21,157                |
| 5-01-27-345-000-020    | PUBLIC ASSIST OTHER EXPENSES:  | # 1,450                 |
| 5-01-27-350-000-010    | OFF. ON AGING SALARY & WAGES:  | # 27,648                |
| 5-01-27-350-000-020    | OFF ON AGING OTHER EXPENSES:   | # 9,158                 |
| 5-01-28-370-000-010    | RECR SERV&PROG SALARY & WAGES: | # 236,324               |
| 5-01-28-370-000-020    | RECR SERV&PROG OTHER EXPENSES: | # 90,700                |
| 5-01-28-420-000-020    | PUBLIC EVENTS OTHER EXPENSES:  | # 23,000                |
| 5-01-29-390-000-010    | LIBRARY SALARY & WAGES:        | # 11,415                |
| 5-01-29-390-000-020    | LIBRARY OTHER EXPENSES:        | # 342,188               |
| 5-01-30-415-000-001    | Accumulated Leave Compensation | # 35,500                |
| 5-01-31-430-000-020    | ELECTRICITY OTHER EXPENSES:    | # 52,500                |
| 5-01-31-435-000-020    | STREET LIGHT OTHER EXPENSES:   | # 125,500               |
| 5-01-31-440-000-020    | TELEPHONE OTHER EXPENSES:      | # 26,250                |
| 5-01-31-445-000-020    | WATER OTHER EXPENSES:          | # 2,375                 |
| 5-01-31-446-000-020    | NATURAL GAS OTHER EXPENSES:    | # 40,000                |
| 5-01-31-450-000-020    | TELECOMMUNICAT OTHER EXPENSES: | # 20,750                |
| 5-01-31-460-000-020    | GASOLINE OTHER EXPENSES:       | # 44,750                |
| 5-01-32-465-000-020    | LANDFILL/WASTE OTHER EXPENSES: | # 293,850               |
| 5-01-36-471-000-020    | PERS OTHER EXPENSES:           | # 105,124               |
| 5-01-36-472-000-020    | SOCIAL SECURIT OTHER EXPENSES: | # 225,000               |
| 5-01-36-475-000-020    | PFRS OTHER EXPENSES:           | # 559,241               |
| 5-01-43-490-000-010    | MUN.COURT SALARY & WAGES:      | # 51,051                |
| 5-01-43-490-000-020    | MUN.COURT OTHER EXPENSES:      | # 4,130                 |
| 5-01-43-495-000-010    | PUBLIC DEFENDE SALARY & WAGES: | # 3,749                 |
| 5-01-43-495-000-020    | PUBLIC DEFENDE OTHER EXPENSES: | # 750                   |
| 5-01-45-900-000-000    | MUNICIPAL DEBT SERVICE:        | 3,505,050               |
|                        |                                | <u>10,274,902</u>       |
| Less:                  | PUBLIC ASSIST                  | # -22,607               |
|                        | MUNICIPAL DEBT SERVICE:        | -3,505,050              |
| Total Temporary Budget |                                | <u><u>6,747,245</u></u> |

Date: 1/2/06

  
 Marie Annese, RMC  
 Township Clerk

Date: 1/2/06

  
 ,Mayor

## RESOLUTION NO. 2006- 2

### **A RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO PROVIDING FOR THE DESIGNATION OF AUTHORIZED DEPOSITORIES, OFFICIAL NEWSPAPERS, MEETING TIMES AND OTHER PROCEDURAL REQUIREMENTS.**

BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 2<sup>nd</sup> day of January, 2006 as follows:

1.; Wachovia, Bank of America, Farmers & Mechanics, New Jersey State Cash Management Fund, N.J.ARM, Commerce Bank, are designated as depositories for any and all funds of the Township for the calendar year 2006. The custodian shall be the Township Treasurer. All disbursements shall be made by check signed by the Manager and the Treasurer or Mayor, after review and initial approval of the voucher by the Township Manager. The voucher will thereafter be presented to Township Council at its next meeting for ratification. The term "Manager" shall include the Acting Manager during that period of time when an Acting Manager is so designated by the Township Manager.

2. The Burlington County Times is designated as the primary advertising medium for all public notices pursuant to R.S. 35:1-2.1, and the Burlington County Times, Philadelphia Inquirer, Trenton Times and Courier Post are designated as the newspapers to receive notice under the Open Public Meetings Act.

3. The second Tuesday of each month, at 8:00 p.m. prevailing time, at the Municipal Complex, One Salem Road, Willingboro, New Jersey, is designated as the formal meeting of Township Council for the receipt of public comments, subject to further changes as may be determined by Council, and this shall be the meeting place for all other governmental bodies of the Township, except the Municipal Utilities Authority.

4. The rate of interest to be charged for the non-payment of taxes or added assessments in the event that any payment or any installment is not made within the tenth (10) calendar date after the date the same shall become payable, shall be eight percent (8%) per annum on the first one thousand five hundred dollars (\$1,500) of the delinquency, and eighteen percent (18%) on any amount in excess of one thousand five hundred dollars (\$1,500), which shall be computed and charged to the principal sum due.

Taxpayers with a delinquency in excess of \$10,000 who fail to pay the delinquency prior to the end of the calendar year shall be charged a penalty of 6% of the delinquency.

5. A petty cash fund in the amount of two-thousand dollars (\$2,000) is established pursuant to R.S.40A:5-21 for the utilization by the Office of the Welfare Director of the Township, in order to permit the Director to draw checks for emergency assistance as provided by law, when the Treasurer's Office of the Township is closed. The custodian of such funds shall be Deborah Anderson, and the fund shall be closed out prior to December 31, 2006, in accordance with existing law.

6. A petty cash fund in the amount of five hundred dollars (\$500) is established pursuant to R.S. 40A:5021 for utilization by the Township Recreation

Department to make payments for small purchases. The custodian of such funds shall be Harry W. McFarland and the existing fund shall be closed out prior to December 31, 2006, in accordance with existing law.

7. A petty cash fund in the amount of one hundred dollars (\$100) is established pursuant to R.S. 40A5-21 for utilization by the Township Treasurer’s Office. The custodian of such funds shall be Joanne G. Diggs, provided that such funds shall be closed out prior to December 31, 2006 in accordance with existing law.

8. A petty cash fund in the amount of five hundred dollars (\$500) is established pursuant to R.S. 40A:5-21 for utilization by the Police Department, to pay for information provided to the Department. The custodian of such funds shall be Director of Public Safety, Benjamin C. Braxton, provided such funds shall be closed out prior to December 31, 2006 in accordance with existing law.

9. The Township Manager is hereby authorized and directed to approve refunds of Recreation Department program fees; tax refunds on residential properties due to tax appeals; refunds for duplicate payments, overpayments and cancellations of building and insecton permits in the calendar year within which the permit was obtained, subject to ratification by Township Council.

10. The Tax Collector of the Township is authorized to discontinue the collection of interest for taxes in sums less than fifty cents (50).

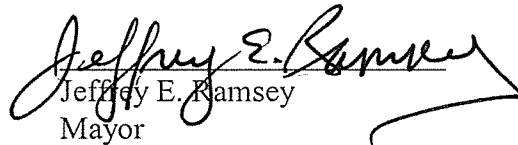
11. Pursuant to Revised Ordinances, Section 2-5.9, the following is hereby designated as Deputy Township Clerk, to perform the duties provided by law, at no added compensation: CARLOTA JORDAN and CARMELA SPYCH and SARAH WOODING is hereby designated as DEPUTY TOWNSHIP CLERK to perform the duties as provided by law and to be compensated in accordance with the Township Salary Ordinance.

BE IT FURTHER RESOLVED, that copies of this Resolution be submitted to appropriate Township officials for their information, attention and compliance.

Attest:



Marie Annese, RMC  
Township Clerk

  
Jeffrey E. Ramsey  
Mayor

| Recorded Vote         | Yes | No | Abstain | Absent |
|-----------------------|-----|----|---------|--------|
| Councilman Ayer       | ✓   |    |         |        |
| Councilman Campbell   | ✓   |    |         |        |
| Councilman Stephenson | ✓   |    |         |        |
| Deputy Mayor Jennings | ✓   |    |         |        |
| Mayor Ramsey          | ✓   |    |         |        |

**RESOLUTION NO. 2006 - 3**

**A RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP  
OF WILLINGBORO PROVIDING FOR APPOINTMENTS TO VARIOUS  
TOWNSHIP BOARDS**

WHEREAS, vacancies exist on various Township Boards and Commissions;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 2<sup>nd</sup> day of January, 2006, that the following are appointed to the positions and for the terms designated:

**CONSTABLE – 1 Year Term Expiring 12/31/06**

James Gray

**ADVISORY COMMITTEE ON HEALTH & HUMAN SERVICES – 1 Year Term  
Expiring 12/31/06**

Dorothy Collins

Laurie Valentin

Jana Lang

Arthur Dion

Brenda Carey

Barbara Wellos

Parthenia Cogdell

Sheila Williamson-Carson

Emery Troy

Ann Giles

Deborah Anderson

Council Liaison – Paul L. Stephenson

**HISTORICAL SOCIETY – 3 Year Term Expiring 12/31/08**

William McGrath

Ronald Dash

Lee O'Toole

**HUMAN RELATIONS COMMISSION – 3 Year Term Expiring 12/31/08**

Addie Hatten

Dr. Cleophus A. Robinson

Vacancy (A. Robinson)

Cameron Robinson      Appt. 1/02/06 to fill unexpired term 12/31/06

**MUNICIPAL ALLIANCE – 2 Year Term Expiring 12/31/07**

Eured Snell

Josephine Jenkins

Teresa Anne Lucas

Appt. 1/02/06 to fill unexpired term 12/31/06

Kendall Brunson

Manager's Representative

Police Department Representative

**PLANNING BOARD - Year Term Expiring 12/31/09**

Theresa Owens

Betty Scott

Appt. 1/02/06 as Alt. 2 – 2 Year Term Expiring 12/31/07

**ADVISORY COMMITTEE ON PUBLIC COMMUNICATIONS - 2 Year Term**

**Expiring 12/31/07**

Pat Lindsay Harvey  
Aredth Holder

WMUA Member  
Board of Ed. Member  
Library Bd. Member

**ADVISORY BOARD – SHELTER FOR ABUSED WOMEN - 3 Year Term**

**Expiring 12/31/08**

Carol Ramsey  
Dorothy Franc  
Ruth Allie  
Vacancy (E. Kearns)

**SPECIAL EVENTS / PARADE COORDINATOR - 1 Year Term Expiring 12/31/06**

James Gray

**COMMITTEE ON VETERAN'S AFFAIRS - 1 Year Term Expiring 12/31/06**

Ernest Scott  
Frank Cook  
Lorenzo Foster  
Bill Miller  
Claude Anderson  
Jim Thompson  
Joel Fabian  
Manual Knox  
Nate Holloway, **Chairman 2006**  
Fred Rucker

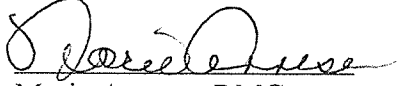
**WILLINGBORO MUNICIPAL UTILITIES AUTHORITY - 5 Year Term Expiring 1/31/11 (Appt to run from February 1 through January 31 – by law – 40:14b H.K.)**

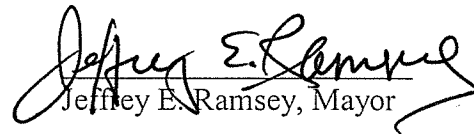
Paul L. Stephenson  
Paul Krane  
Alternate 2

**ZONING BOARD OF ADJUSTMENTS - 4 Year Term Expiring 12/31/09**

Lavonne B. Johnson  
Thelma Allen,  
Fred Ham  
Move to Alt. 1 – term expiring 12/31/06  
Alt 2 term expiring 12/31/06

Attest:

  
Marie Annese, RMC  
Township Clerk

  
Jeffrey E. Ramsey, Mayor

| Recorded Vote         | Yes | No | Abstain | Absent |
|-----------------------|-----|----|---------|--------|
| Councilman Ayer       | ✓   |    |         |        |
| Councilman Campbell   | ✓   |    |         |        |
| Councilman Stephenson | ✓   |    |         |        |
| Deputy Mayor Jennings | ✓   |    |         |        |
| Mayor Ramsey          | ✓   |    |         |        |



**Mayor's Appointments 2006**

**Environmental Commission 3 Year Term**

Dave Kargbo                    **Reappoint 1/02/06 – 12/31/08**

Constancia House            “

Lizzie Morris                    “

Cameron Robinson – Alt 2

**Library Board of Trustees 5 Year Term**

Martha Hall                    **Reappoint 1/02/06 – 12/31/10**

**Youth Achievement Committee 1 Year Term**

Sandra Solomon            **Reappoint 1/02/06 – 12/31/06**

Ida Peace

Sherrie Morris

Christine Spruill

Sarah Holley

Bettye Scott

Gigila Moore

Lizzie Morris

Thelma Allen

Kim Chiolan

Lavonne B. Johnson

Anthony Clemons (School Board Member)

**Advisor to Mayor – Committee on Veteran's Affairs**

Ron Dash

**Manager's Appointments 2006**

**Human Relations Commission 3 Year Term**

Beatrice Admore            **Reappoint 1/02/06 – 12/31/08**

Freda Walls

Rovena Brunson

**Local Assistance Board 4 Year Term**

Sally Alexander            **Reappoint 1/02/06 – 12/31/09**

RESOLUTION NO. 2006 - 4

A RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO PROVIDING FOR THE DESIGNATION OF THE TOWNSHIP COUNCIL MEMBERS TO SERVE AS LIAISONS ON TOWNSHIP BOARDS


WHEREAS, all members of Township Council are ex-officio members of all Township Boards, plus specific liaison members of Boards; and

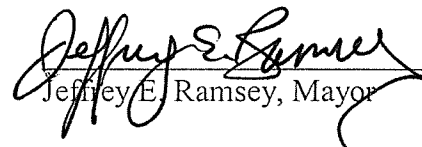
WHEREAS, Township Council is empowered to appoint its members to various positions on official boards and offices in the Township;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 2nd day of January, 2006, that the following Council members are appointed to the following positions for the year 2006:

|                                          |                     |
|------------------------------------------|---------------------|
| Class III Member, Planning Board         | Jacqueline Jennings |
| Advisory Board, Shelter for Abused Women | Jeffrey E. Ramsey   |
| Environmental Commission Liaison         | Jacqueline Jennings |
| Health and Services                      | Eddie Campbell, Jr. |
| Heritage (Local History)                 | Jeffrey E. Ramsey   |
| Human Relations Commission Liaison       | Eddie Campbell, Jr. |
| Local Assistance Board Liaison           | James E. Ayrer      |
| Municipal Alliance                       | Paul L. Stephenson  |
| Public Communications Committee          | James E. Ayrer      |
| Youth Achievement Committee              | Jacqueline Jennings |
| N.J. Motion Picture TV Council           | Paul L. Stephenson  |

Attest:

  
Marie Annese, RMC  
Township Clerk

  
Jeffrey E. Ramsey, Mayor

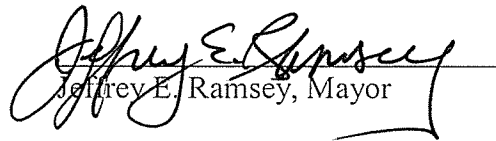
| Recorded Vote         | Yes | No | Abstain | Absent |
|-----------------------|-----|----|---------|--------|
| Councilman Ayrer      | ✓   |    |         |        |
| Councilman Campbell   | ✓   |    |         |        |
| Councilman Stephenson | ✓   |    |         |        |
| Deputy Mayor Jennings | ✓   |    |         |        |
| Mayor Ramsey          | ✓   |    |         |        |

**RESOLUTION NO. 2006 - 5**  
**A RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP**  
**OF WILLINGBORO ESTABLISHING MEETING DATES, TIMES AND**  
**PLACES OF THE TOWNSHIP COUNCIL MEETINGS.**


WHEREAS, the Open Public Meetings Act requires Township Council to adopt a Resolution establishing dates, times and places for their meetings and to give notice thereof;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in Reorganization Session, this 2<sup>nd</sup> day of January, 2006, that the Willingboro Township Council shall meet at the Municipal Complex, One Salem Road, Willingboro, New Jersey, on the dates and at the times set forth on the attached schedule; and

BE IT FURTHER RESOLVED, that the Township Clerk give notice pursuant to the Open Public Meetings Act.

  
Jeffrey E. Ramsey, Mayor

Attest:

  
Marie Annese, RMC  
Township Clerk

| Recorded Vote         | Yes | No | Abstain | Absent |
|-----------------------|-----|----|---------|--------|
| Councilman Ayrer      | ✓   |    |         |        |
| Councilman Campbell   | ✓   |    |         |        |
| Councilman Stephenson | ✓   |    |         |        |
| Deputy Mayor Jennings | ✓   |    |         |        |
| Mayor Ramsey          | ✓   |    |         |        |

## COUNCIL MEETINGS - 2006

THE **SECOND TUESDAY OF EACH MONTH** (except where indicated) AT 7:00 P.M. PREVAILING TIME, AT THE MUNICIPAL COMPLEX, ONE SALEM ROAD, WILLINGBORO, NEW JERSEY, IS DESIGNATED AS THE FORMAL MEETING OF THE TOWNSHIP COUNCIL. SUBJECT TO FURTHER CHANGES AS MAY BE DETERMINED BY TOWNSHIP COUNCIL **THE FIRST HOUR OF EACH FORMAL SESSION SHALL BE A CONFERENCE SESSION.** TOWNSHIP COUNCIL NORMALLY SCHEDULES THREE MEETINGS A MONTH WITH THE EXCEPTION OF JULY AND AUGUST WHICH IS TWO MEETINGS A MONTH.

### TENTATIVE MEETING DATES – 2006 and Budget Meetings

|           |                                                                                                                                                     |
|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| JANUARY   | 2nd (Reorganization), <u>10</u> and Wed. 25 (School Election 1/24/06)<br>(Budget Wed. 25 <sup>th</sup> )                                            |
| FEBRUARY  | 7, <u>14</u> and 28 (Budget Wed. 1 <sup>st</sup> , 8 <sup>th</sup> , 15 <sup>th</sup> , and 22 <sup>nd</sup> )<br>(Feb. 20 <sup>th</sup> Pres. Day) |
| MARCH     | 7, <u>14</u> and 28                                                                                                                                 |
| APRIL     | 4, <u>11</u> and 25<br>(April 18 <sup>th</sup> School Board. Election)                                                                              |
| MAY       | 2, <u>9</u> and 23                                                                                                                                  |
| JUNE      | 7 (Wednesday), <u>13</u> and 27<br>(June 6 <sup>th</sup> Primary Election & June 11-15 Mgr. PRIMA)                                                  |
| JULY      | <u>11</u> and 25                                                                                                                                    |
| AUGUST    | <u>8</u> and 22                                                                                                                                     |
| SEPTEMBER | 5, <u>12</u> and 26<br>(ICMA Conf. 9/12/06)                                                                                                         |
| OCTOBER   | 3, <u>10</u> and 24                                                                                                                                 |
| NOVEMBER  | <u>8</u> ( <u>Wednesday</u> ) and 22<br>(Nov. 7 <sup>th</sup> Election Day and Nov. 14-17 League Days)                                              |
| DECEMBER  | 5, <u>12</u> and 26                                                                                                                                 |

Formal Meetings – bold print and underlined

# TOWNSHIP OF WILLINGBORO

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## INTEROFFICE MEMO

TO: ALL EMPLOYEES  
FROM: DENISE M. ROSE, TOWNSHIP MANAGER  
DATE: NOVEMBER 1, 2005  
SUBJECT: MUNICIPAL HOLIDAYS – 2006

Listed below are the 12 paid holidays for Willingboro municipal employees for 2006:

|                       |                             |
|-----------------------|-----------------------------|
| Monday, January 2     | New Year's Day (Observed)   |
| Monday, January 16    | Martin Luther King, Jr. Day |
| Monday, February 20   | President's Day             |
| Friday, April 14      | Good Friday                 |
| Monday, May 29        | Memorial Day                |
| Tuesday, July 4       | Independence Day            |
| Monday, September .4  | Labor Day                   |
| Monday, October 9     | Columbus Day                |
| Friday, November 10   | Veteran's Day               |
| Thursday, November 23 | Thanksgiving Day            |
| Friday, November 24.  | Thanksgiving Holiday        |
| Monday, December 25   | Christmas (Observed)        |

RESOLUTION NO. 2006 - 6

**A RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO ESTABLISHING PROCEDURES ON THE FILING, DEFENSE AND SETTLEMENT OF TAX APPEALS**

WHEREAS, statutory provision exists for review and correction of errors prior to certification of an assessment list; and

WHEREAS, provisions also allow for the discovery and correction of errors after establishment of the tax rate; and

WHEREAS, responsibility for maintenance of the assessment list rests with the local assessor subject to applicable laws and regulations; and

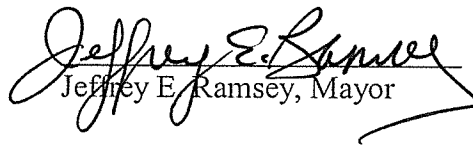
WHEREAS, there are other appeals that may be filed with the Burlington County Board of Taxation or the New Jersey Tax Court on behalf of the Township of Willingboro or in which the Township of Willingboro has an interest;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 2<sup>nd</sup> day of January, 2006, that the Willingboro Township Assessor, in fulfillment of his duties and the requirements of his office, is authorized to file with the Burlington County Board of Taxation such appeals as may be necessary to maintain accuracy and equality in the assessment list of the Township of Willingboro or such appeals as may be necessary to protect the interests of the Township of Willingboro; and


BE IT FURTHER RESOLVED, that the Assessor and the Solicitor of the Township of Willingboro are hereby authorized to represent the interests of the Township of Willingboro in any appeal in which the Township of Willingboro has an interest and they are each authorized to execute stipulations or settlements on behalf of the Township of Willingboro; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution accompany any appeal filed by the Assessor with the Burlington County Board of Taxation; and

BE IT FURTHER RESOLVED, that copies of this Resolution be forwarded to the Assessor and the Solicitor of the Township of Willingboro and to the Burlington County Board of Taxation for their information and attention.

  
Jeffrey E. Ramsey, Mayor

Attest:

  
Marie Annese, RMC  
Township Clerk

| Recorded Vote         | Yes                                 | No                       | Abstain                  | Absent                   |
|-----------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Councilman Ayrer      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Councilman Campbell   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Councilman Stephenson | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Deputy Mayor Jennings | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mayor Ramsey          | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

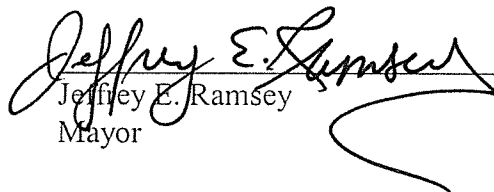
RESOLUTION NO. 2006 -7

**A RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO APPOINTING A COMMISSIONER AND SPECIAL COMMISSIONER WITH REGARD TO THE MUNICIPAL JOINT INSURANCE FUND**

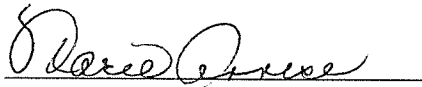
WHEREAS, Willingboro Township is a member of the Professional Municipal Management Joint Insurance Fund and Municipal Excess Liability Joint Insurance Fund; and

WHEREAS, N.J.S.A. 40:10-36 et seq. provides for the appointment and term of an Insurance Fund Commissioner:

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in reorganization session this 2<sup>nd</sup> day of January, 2006, that Denise Rose is hereby appointed as Insurance Fund Commissioner representing the Township of Willingboro and Councilman James E. Ayer as Special Commissioner for a term expiring December 31, 2006.

  
Jeffrey E. Ramsey  
Mayor

ATTEST:

  
Marie Annese, RMC  
Township Clerk

| Recorded Vote         | Yes | No | Abstain | Absent |
|-----------------------|-----|----|---------|--------|
| Councilman Ayer       | ✓   |    |         |        |
| Councilman Campbell   | ✓   |    |         |        |
| Councilman Stephenson | ✓   |    |         |        |
| Deputy Mayor Jennings | ✓   |    |         |        |
| Mayor Ramsey          | ✓   |    |         |        |

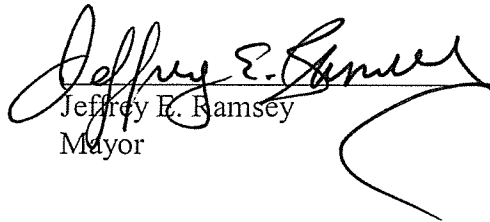
**RESOLUTION NO. 2006 - 8**

**A RESOLUTION REQUIRING THE ADOPTION OF  
A CASH MANAGEMENT PLAN**


WHEREAS, N.J.S.A. 40A:5-14 requires that Municipalities adopt a  
Cash Management Plan;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of  
the Township of Willingboro, assembled in public session this 2<sup>nd</sup> day of January, 2006,  
that the Township Council has entered into a Cash Management Plan, as per the  
attached, to comply with the requirements of N.J.S.A. 40A:5-14;

BE IT FURTHER RESOLVED, that a copy of this resolution be  
provided to the Treasurer and Auditor for their information and attention.

  
Jeffrey E. Ramsey  
Mayor

Attest:

  
Marie Annese, RMC  
Township Clerk

| Recorded Vote         | Yes | No | Abstain | Absent |
|-----------------------|-----|----|---------|--------|
| Councilman Ayer       | ✓   |    |         |        |
| Councilman Campbell   | ✓   |    |         |        |
| Councilman Stephenson | ✓   |    |         |        |
| Deputy Mayor Jennings | ✓   |    |         |        |
| Mayor Ramsey          | ✓   |    |         |        |



**CASH MANAGEMENT PLAN OF THE TOWNSHIP OF WILLINGBORO  
IN THE COUNTY OF BURLINGTON, NEW JERSEY**

**I. STATEMENT OF PURPOSE.**

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Township, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments. The Cash Management Plan is available for audit.

**II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN.**

- A. The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Township:

Current Account, Capital Account, Trust Other Account, Tax Redemption Trust Account, Payroll Account, Agency Account and Public Assistance Account.

- B. It is understood that this Plan is not intended to cover certain funds and accounts of the Township, specifically:

N/A

**III. DESIGNATION OF OFFICIALS OF THE TOWNSHIP AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN.**

The Chief Financial Officer of the Township is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials.

**IV. DESIGNATION OF DEPOSITORYES.**

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which, are not otherwise invested in Permitted Investments as provided for in this Plan:

Banks and financial institutions - as stipulated in the reorganization resolution.

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official(s) referred to in Section III above.

V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL.

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official(s) of the Township referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official(s) referred to in Section III above.

Dean, Witter, Reynolds, Inc.

VI. AUTHORIZED INVESTMENTS.

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
  - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
  - (b) the custody of collateral is transferred to a third party;
  - (c) the maturity of the agreement is not more than 30 days;
  - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and

- (e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940, 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) which has:
  - (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
  - (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940, 15 U.S.C. sec. 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) which does not permit investments in instruments that are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves

for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

B. Notwithstanding the above authorization, the monies on hand in the following funds and accounts shall be further limited as to maturities, specific investments or otherwise as follows: None.

#### VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN.

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the or by a third party custodian prior to or upon the release of the Is funds.

To assure that all parties with whom the Township deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

#### VIII. REPORTING REQUIREMENTS.

On the first Council meeting of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Township a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Township.

#### IX. TERM OF PLAN.

This plan shall be in effect until amended by the governing body. Attached to this Plan is a resolution of the governing body of the Township approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Council, the Designated Official is directed to

supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

RESOLUTION NO. 2006 - 9

A RESOLUTION PERMITTING THE AUTHORIZATION OF  
PAYMENT IN ADVANCE FOR OFFICIAL TRAVEL.

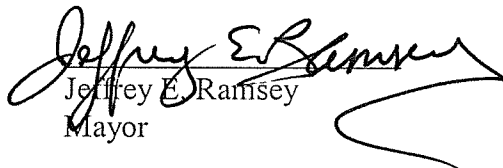
WHEREAS, the provisions of N.J.S.A 40A:5-16 permit the governing body of any local unit, by resolution, to provide for and authorize payment in advance to officers and employees of the local unit toward their expenses for authorized official travel; and

WHEREAS, any such resolution shall provide for the verification and adjustment of such expenses and advances and the repayment of any excess advanced, by means of a detailed bill of items or demand; and


WHEREAS, the Willingboro Township travel expense report, certified by the Department Head and approved by the Township Manager, shall be submitted within (10) days after the completion of the travel for which an advance was made;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 2<sup>nd</sup> day of January, 2006, that this resolution covers all such expenditures from the 2006 budget; and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to all Department Heads and the Township Finance Director for their information and attention.

  
Jeffrey E. Ramsey  
Mayor

Attest:

  
Marie Annese, RMC  
Township Clerk

| Recorded Vote         | Yes | No    | Abstain | Absent |
|-----------------------|-----|-------|---------|--------|
| Councilman Ayer       | ✓   | _____ | _____   | _____  |
| Councilman Campbell   | ✓   | _____ | _____   | _____  |
| Councilman Stephenson | ✓   | _____ | _____   | _____  |
| Deputy Mayor Jennings | ✓   | _____ | _____   | _____  |
| Mayor Ramsey          | ✓   | _____ | _____   | _____  |

RESOLUTION NO. 2006 - 10

WHEREAS, the Willingboro Township Council is honored to recognize the **National Union of American Families** for their dedicated mission in uplifting the American Family; and

WHEREAS, the NUAF was founded to strengthen families by serving as a conduit to all agencies and institutions that have an effect on the quality of family life, and

WHEREAS, NUAF's mission is to establish economic, educational, and social opportunity and create political power for the American family through organization of communities and promotion of civic participation; and

WHEREAS, in the sprit of stewardship, NUAF seeks to foster friendships among families, develop team spirit for success, invite collective discussion for collective action, fight for right, act decisively, wisely, and promptly and to discourage bickering and two-bit politics; and

WHEREAS, NUAF seeks to establish interdependent neighborhood unions of families working together at the community, state, and local level to impact the political, social, educational, economic forces, and entities that affect our quality of life, and

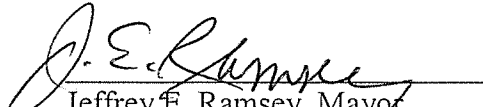
WHEREAS, often residents within a community adopt apathetic dispositions, as they are caught up and distracted by feelings of hopelessness; NUAF is striving to help change these attitudes into positive social change by strengthening parental involvement in the nation's schools and by enhancing many aspects of community and family ties; and


WHEREAS, it is fitting and proper that the Willingboro Township Council recognize those truly exemplary organizations and their individual members, who have given unselfishly of themselves, their time, and their talents to perpetuate the public good; and

WHEREAS, NUAF is one such exemplary organization that is deserving of praise and commendation for its many efforts in bringing about a positive change in today's society.

NOW, THEREFORE, BE IT RESOLVED that the Willingboro Township Council in conjunction with the established resolution of the State of New Jersey, previously published, does hereby applaud and commend the **National Union of American Families** for its diligence in strengthening family and community ties.

BE IT FURTHER RESOLVED that the Willingboro Township Council wishes the **National Union of American Families** continued success in their future endeavors.

  
Jeffrey E. Ramsey, Mayor  
Adopted January 10, 2006

Attest:  
  
Marie Annese, RMC  
Township Clerk

| Recorded Vote:        | Yes | No | Abstain | Absent |
|-----------------------|-----|----|---------|--------|
| Councilman Ayer       | ✓   |    |         |        |
| Councilman Campbell   | ✓   |    |         |        |
| Councilman Stephenson |     |    |         |        |
| Deputy Mayor Jennings | ✓   |    |         |        |
| Mayor Ramsey          | ✓   |    |         |        |

RESOLUTION NO. 2006 - 10

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WHEREAS, in the sprit of stewardship, NUAF seeks to foster friendships among families, develop team spirit for success, invite collective discussion for collective action, fight for right, act decisively, wisely, and promptly and to discourage bickering and two-bit politics; and

WHEREAS, NUAF seeks to establish interdependent neighborhood unions of families working together at the community, state, and local level to impact the political, social, educational, economic forces, and entities that affect our quality of life, and

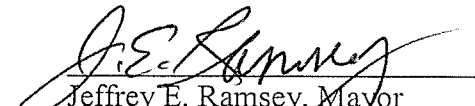
WHEREAS, often residents within a community adopt apathetic dispositions, as they are caught up and distracted by feelings of hopelessness; NUAF is striving to help change these attitudes into positive social change by strengthening parental involvement in the nation's schools and by enhancing many aspects of community and family ties; and

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**BE IT FURTHER RESOLVED** that the Willingboro Township Council wishes the **National Union of American Families** continued success in their future endeavors.

  
Jeffrey E. Ramsey, Mayor  
Adopted January 10, 2006

Attest:

  
Marie Annese, RMC  
Township Clerk

| Recorded Vote:        | Yes | No | Abstain | Absent |
|-----------------------|-----|----|---------|--------|
| Councilman Ayer       | ✓   |    |         |        |
| Councilman Campbell   | ✓   |    |         |        |
| Councilman Stephenson |     |    |         | ✓      |
| Deputy Mayor Jennings | ✓   |    |         |        |
| Mayor Ramsey          | ✓   |    |         |        |



RESOLUTION NO. 2006 - 11

A RESOLUTION TO CANCEL TAXES  
FOR ADDED ASSESSMENT

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicate the existence of taxes for 2004 and 2005.

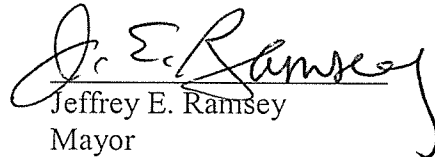
| Year | Block/Lot | Assessed To       | Amount     |
|------|-----------|-------------------|------------|
| 2004 | 512 / 13  | Robert Lovenduski | \$ 639.56  |
| 2004 | 408 / 18  | Katherine Sprague | \$5,427.97 |
| 2004 | 212 / 5   | V. Stephens       | \$ 193.80  |

WHEREAS, added assessments were placed on the above property in error; and


WHEREAS, N.J.S.A. 54:4-99 & 100 allows the governing body of a municipality to cancel taxes that are illegal assessments or where "past due taxes" are due and owing.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 10<sup>th</sup> day of January, 2006, that the Tax Collector is hereby authorized and directed to cancel the same pursuant to N.J.S.A.54:4-99 & 100.

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to the Tax Collector for her information, attention and compliance.

  
Jeffrey E. Ramsey  
Mayor

Attest:

  
Marie Annese, RMC  
Township Clerk

| Recorded Vote         | Yes | No | Abstain | Absent |
|-----------------------|-----|----|---------|--------|
| Councilman Ayer       | ✓   |    |         |        |
| Councilman Campbell   | ✓   |    |         |        |
| Councilman Stephenson |     |    |         | ✓      |
| Deputy Mayor Jennings | ✓   |    |         |        |
| Mayor Ramsey          | ✓   |    |         |        |

WILLINGBORO TAX ASSESSOR  
ONE SALEM ROAD  
WILLINGBORO, NJ 08046

Bill Tantum  
Tax Assessor

609-877-2200  
ext. 6212  
ext. 6300

Karen McMahon  
Deputy Tax Assessor

Stacey Wallace  
Clerk

---

**MEMORANDUM**

---

**To:** Joanne Diggs, Tax Collector

**From:** Karen E McMahon, Deputy Tax Assessor

**Date:** December 14, 2005

**Re:** Cancel taxes  
Block 512, Lot 13  
Property Loc: 51 Marshall Lane



.....

Please be advised there was an error on the added assessment list for the subject property. Please cancel the taxes for 12 months of 2004 omitted/added assessment amount of \$15,400.

Any questions let me know.

Thank you.

639.56

---

CC: Property owner: Robert Lovenduski  
File Copy

WILLINGBORO TAX ASSESSOR  
ONE SALEM ROAD  
WILLINGBORO, NJ 08046

Bill Tantum  
Tax Assessor

609-877-2200  
ext. 6212  
ext. 6300

Karen McMahon  
Deputy Tax Assessor

Stacey Wallace  
Clerk

---

**MEMORANDUM**

---

**To:** Joanne Diggs, Tax Collector

**From:** Karen E McMahon, Deputy Tax Assessor *KEM*

**Date:** December 15, 2005

**Re:** Cancel taxes  
Block 408, Lot 18  
Property Loc: 15 Club House Drive

.....

Please be advised there was an error on the added assessment list for the subject property. Please cancel the taxes for 12 months of 2004 omitted/added assessment amount of \$130,700 entered this year.

Any questions let me know.

Thank you.

---

CC: Property owner: Katherine A Sprague  
File Copy

*\$5,427.97*

WILLINGBORO TAX ASSESSOR  
ONE SALEM ROAD  
WILLINGBORO, NJ 08046

Bill Tantum  
Tax Assessor

609-877-2200  
ext. 6212  
ext. 6300

Karen McMahon  
Deputy Tax Assessor

Stacey Wallace  
Clerk

---

**MEMORANDUM**

---

**To:** Joanne Diggs, Tax Collector  
**From:** Karen E McMahon, Deputy Tax Assessor  
**Date:** December 15, 2005  
**Re:** Cancel taxes  
Block 212, Lot 5  
Property Loc: 11 Bermuda Circle

*KEM*

.....  
Please be advised there was an error on the added assessment list for the subject property.  
Please cancel the taxes for 10 months of 2004 omitted/added assessment amount of  
\$5,600 entered this year.

Any questions let me know.

Thank you.

*5600 for 10 mos = 4666.60  
x Rate .04153 = 193.80*

---

CC: Property owner: V. Stephens  
File Copy

RESOLUTION NO. 2006 - 12

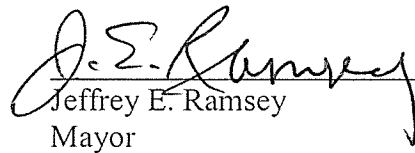
A RESOLUTION AUTHORIZING REFUNDS FOR OVER-PAYMENTS OF TAXES

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicate overpayments of taxes due to Overpayments, Veteran Deductions and Disabled Deduction; and


WHEREAS, refunds are due for these overpayments as listed on the attached schedule and made a part hereto;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 10<sup>th</sup> day of January, 2006, that refunds be made as per the attached schedule; and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Finance Director for her information, attention and compliance.

  
Jeffrey E. Ramsey  
Mayor

Attest:

  
Marie Annese, RMC  
Deputy Township Clerk

| Recorded Vote         | Yes | No | Abstain | Absent |
|-----------------------|-----|----|---------|--------|
| Councilman Ayrer      | ✓   |    |         |        |
| Councilman Campbell   | ✓   |    |         |        |
| Councilman Stephenson |     |    |         | ✓      |
| Deputy Mayor Jennings | ✓   |    |         |        |
| Mayor Ramsey          | ✓   |    |         |        |

|                                                                                                                                                                                    |          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| FIRST AMERICAN REAL ESTATE TAX SERVICE<br>95 METHODIST HILL DRIVE<br>SUITE 100, ATTN: NJ TEAM<br>ROCHESTER, NY 14623<br>BLOCK 323<br>LOT 27<br>23 POPLAR LANE<br>OVERPAYMENT TAXES | \$825.08 |
| LANDGUARD TITLE SERVICE<br>130 WHITE HORSE PIKE<br>BERLIN, N.J. 08009<br>BLOCK 840<br>LOT 30<br>23 EXCELL LANE<br>OVERPAYMENT TAXES                                                | 1098.93  |
| TONYA BRUMBY<br>C/O ELSAS & CASEL, PC<br>RT. 130 & BEV. RANCOCAS RD<br>WILLINGBORO, N.J. 08046<br>BLOCK 735<br>LOT 11<br>7 GILMAN LANE<br>OVERPAYMENT TAXES                        | 1029.78  |
| WILLIAM SHIMMIN<br>34 EAST STOKES RD.<br>WILLINGBORO, N.J. 08046<br>BLOCK 818<br>LOT 63<br>34 EAST STOKES ROAD<br>VETERAN DEDUCTION                                                | 250.00   |
| DARNELL GREENE<br>10 HINSDALE LANE<br>WILLINGBORO, N.J. 08046<br>BLOCK 624<br>LOT 3<br>10 HINSDALE LANE<br>VETERAN DEDUCTION                                                       | 250.00   |
| DONIEL WILLIAMS<br>25 HEATH LANE<br>WILLINGBORO, N.J. 08046<br>BLOCK 619<br>LOT 19<br>25 HEATH LANE<br>VETERAN DEDUCTION                                                           | 250.00   |

|                                                                                                                                             |          |
|---------------------------------------------------------------------------------------------------------------------------------------------|----------|
| DONALD STOUT<br>28 CYPRESS LANE<br>WILLINGBORO, N.J. 08046<br>BLOCK 406<br>LOT 6<br>28 CYPRESS LANE<br>VETERAN DEDUCTION                    | \$250.00 |
| FREDDIE WASHINGTON<br>15 HARRINGTON CIRCLE<br>WILLINGBORO, N.J. 08046<br>BLOCK 608<br>LOT 112<br>15 HARRINGTON CIRCLE<br>VETERAN DEDUCTION  | 250.00   |
| WILMER PURNELL<br>199 CLUB HOUSE DRIVE<br>WILLINGBORO, N.J. 08046<br>BLOCK 421<br>LOT 8<br>199 CLUB HOUSE DRIVE<br>VETERAN DEDUCTION        | 250.00   |
| DELOIS CARTER<br>54 BALFOUR LANE<br>WILLINGBORO, N. J. 08046<br>BLOCK 214<br>LOT 9<br>54 BALFOUR LANE<br>VETERAN & SENIOR CITIZEN DEDUCTION | 500.00   |
| LUDDIE H. AUSTIN<br>8 BARNWELL DRIVE<br>WILLINGBORO, N.J. 08046<br>BLOCK 232<br>LOT 3<br>8 BARNWELL DRIVE<br>VETERAN DEDUCTION              | 250.00   |
| JOE PERSONS, JR.<br>8 EDGEMONT LANE<br>WILLINGBORO, N.J. 08046<br>BLOCK 801<br>LOT 2<br>8 EDGEMONT LANE<br>DISABLE DEDUCTION                | 250.00   |

|                                                                                                                                                 |          |
|-------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| RONALD I. PERSONS<br>8 EDGEMONT LANE<br>WILLINGBORO, N.J. 08046<br>BLOCK 801<br>LOT 2<br>8 EDGEMONT LANE<br>VETERAN DEDUCTION                   | \$250.00 |
| HAGAN, PHILLIP & SHERI<br>79 MERCATOR LANE<br>WILLINGBORO, N.J. 08046<br>BLOCK 537<br>LOT 28<br>79 MERCATOR LANE<br>OVERPAYMENT TAXES           | 1755.74  |
| COLLEGIATE TITLE CORP.<br>110 MARTER AVENUE, SUITE 107<br>MOORESTOWN, N.J. 08057<br>BLOCK 519<br>LOT 10<br>54 MIDVALE LANE<br>OVERPAYMENT TAXES | 1064.19  |
| FIDELITY NATIONAL TITLE<br>110 BARCLAY PAVILLION<br>CHERRY HILL, N.J. 08034<br>BLOCK 721<br>LOT 5<br>6 GRAMERCY LANE<br>OVERPAYMENT TAXES       | 1001.11  |
| ADEEL MEO<br>25 BLOOMFIELD LANE<br>WILLINGBORO, N.J. 08046<br>BLOCK 209<br>LOT 11<br>25 BLOOMFIELD LANE<br>OVERPAYMENT TAXES                    | 976.54   |
| GARDEN STATE ABSTRACT<br>112-J CENTRE BLVD<br>MARLTON, N.J. 08053<br>BLOCK 108<br>LOT 41<br>1 SHERWOOD LANE<br>OVERPAYMENT TAXES                | 928.47   |



|                                                                                                                                         |         |
|-----------------------------------------------------------------------------------------------------------------------------------------|---------|
| GRACE SAUNDERS<br>9 HOLYOKE LANE<br>WILLINGBORO, N.J. 08046<br>BLOCK 617<br>LOT 3<br>9 HOLYOKE LANE<br>OVERPAYMENT TAXES                | 1199.81 |
| RICHARD B. GELADE, ESQ.<br>28 WEST LAFAYETTE ST.<br>TRENTON, N.J. 08608<br>BLOCK 721<br>LOT 28<br>80 GRAMERCY LANE<br>OVERPAYMENT TAXES | 896.95  |
| MILTON DACE<br>29 MYRTLEWOOD LANE<br>WILLINGBORO, N.J. 08046<br>BLOCK 533<br>LOT 20<br>29 MYRTLEWOOD LANE<br>VETERAN DEDUCTION          | 250.00  |
| JAMES PRYOR<br>6 HIGHLAND LANE<br>WILLINGBORO, N.J. 08046<br>BLOCK 627<br>LOT 2<br>6 HIGHLAND LANE<br>VETERAN DEDUCTION                 | 250.00  |
| MARC GRAY<br>16 EMERALD LANE<br>WILLINGBORO, N.J. 08046<br>BLOCK 809<br>LOT 18<br>16 EMERALD LANE<br>OVERPAYMENT TAXES                  | 30.59   |
| ALI, INTAAF<br>60 BAYBERRY LANE<br>WILLINGBORO, N.J. 08046<br>BLOCK 233<br>LOT 19<br>60 BAYBERRY LANE<br>OVERPAYMENT TAXES              | 804.64  |
| THOMAS, KURTZ, JR.<br>31 POND LANE<br>WILLINGBORO, N.J. 08046<br>BLOCK 304<br>LOT 34<br>31 POND LANE<br>VETERAN DEDUCTION               | 250.00  |

|                                                                                                                                                      |         |
|------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| WRIGHT, GREGORY<br>4 PARKSIDE CIRCLE<br>WILLINGBORO, N.J. 08046<br>BLOCK 326<br>LOT 2<br>4 PARKSIDE CIRCLE<br>VETERAN DEDUCTION                      | 250.00  |
| ALFONSO LINGHAM<br>165 NOTTINGHAM DRIVE<br>WILLINGBORO, N.J. 08046<br>BLOCK 1007<br>LOT 29<br>165 NOTTINGHAM DRIVE<br>VETERAN DEDUCTION              | 250.00  |
| GABRIELL RATLIFF<br>15 EAST STOKES ROAD<br>WILLINGBORO, N.J. 08046<br>BLOCK 819<br>LOT 4<br>15 EAST STOKES ROAD<br>OVERPAYMENT TAXES                 | 13.62   |
| PETERKIN, WAYNE & MINCY, MARY<br>43 TORRINGTON LANE<br>WILLINGBORO, N.J. 08046<br>BLOCK 1106.01<br>LOT 13<br>43 TORRINGTON LANE<br>OVERPAYMENT TAXES | 15.15   |
| GORRELL, HARVEY & ETTA<br>4 TERRACE COURT<br>WILLINGBORO, N.J. 08046<br>BLOCK 1101<br>LOT 14<br>4 TERRACE COURT<br>OVERPAYMENT TAXES                 | 1393.30 |
| HOLLEY, TAFFIE & BELL, EARNELL<br>27 MONTROSE LANE<br>WILLINGBORO, N.J. 08046<br>BLOCK 506<br>LOT 23<br>27 MONTROSE LANE<br>OVERPAYMENT TAXES        | 873.98  |
| VILLANUEVA, HERMOGENES, JACINTA<br>57 EAST LANE<br>WILLINGBORO, N.J. 08046<br>BLOCK 807 LOT 19<br>57 EAST LANE<br>OVERPAYMENT TAXES                  | 61.06   |

MCDUFFY, DENNIS & MARYANNE 99.60  
478 CHARLESTON ROAD  
WILLINGBORO, N.J. 08046  
BLOCK 608  
LOT 16  
478 CHARLESTON ROAD  
WILLINGBORO, N.J. 08046  
OVERPAYMENT TAXES

FIRST AMERICAN REAL ESTATE TAX SERVICE 71.33  
95 METHODIST HILL DR, SUITE 100  
ROCHESTER, NY 14623  
BLOCK 832  
LOT 12  
233 EVERGREEN DRIVE  
OVERPAYMENT TAXES

ASSOCIATES TITLE LLC 1180.20  
2301  
ROUTE 37E, SUITE 7  
TOMS RIVER, NJ 08753  
BLOCK 840  
LOT 19  
9 ELDERBERRY LANE  
OVERPAYMENT TAXES

FIRST AMERICAN REAL ESTATE TAX SERVICE 748.02  
95 METHODIST HILL DRIVE, SUITE 100  
ROCHESTER, NY 14623  
BLOCK 628  
LOT 26  
152 HAZEL WOOD CIRCLE  
OVERPAYMENT TAXES

BROWN, JOSEPH & ANN 15.00  
27 EDISON LANE  
WILLINGBORO, N.J. 08046  
BLOCK 841  
LOT 2  
27 EDISON LANE  
OVERPAYMENT TAXES

**RESOLUTION NO. 2006 - 13**  
**A RESOLUTION PROVIDING FOR A MEETING NOT**  
**OPEN TO THE PUBLIC IN ACCORDANCE WITH THE**  
**PROVISIONS OF THE NEW JERSEY OPEN PUBLIC**  
**MEETINGS ACT, N.J.S.A. 10:4-12.**

WHEREAS, The Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et, seq.; and

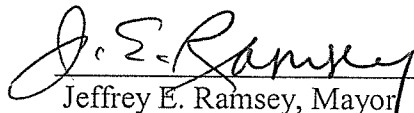
WHEREAS, The Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and


WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (7) Matters relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on 1/10, 2006, that an Executive Session closed to the public shall be held on 1/10, 2006, at 7:05 P.M. in the Willingboro Township Municipal Complex, One Salem Road, Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.

  
 \_\_\_\_\_  
 Jeffrey E. Ramsey, Mayor

Attest:  
  
 Marie Annese, RMC  
 Township Clerk

| Recorded Vote         | Yes | No | Abstain | Absent            |
|-----------------------|-----|----|---------|-------------------|
| Councilman Ayrer      | ✓   |    |         |                   |
| Councilman Campbell   | ✓   |    |         |                   |
| Councilman Stephenson |     |    |         | (ARRIVED 8:20 PM) |
| Deputy Mayor Jennings | ✓   |    |         |                   |
| Mayor Ramsey          | ✓   |    |         |                   |

RESOLUTION NO. 2006 - 14  
**A RESOLUTION PROVIDING FOR A MEETING NOT  
 OPEN TO THE PUBLIC IN ACCORDANCE WITH THE  
 PROVISIONS OF THE NEW JERSEY OPEN PUBLIC  
 MEETINGS ACT, N.J.S.A. 10:4-12.**

WHEREAS, The Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et, seq.; and

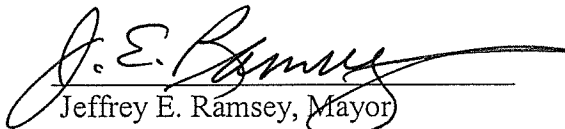
WHEREAS, The Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:


- (7) Matters relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on 1/20, 2006, that an Executive Session closed to the public shall be held on 1/20, 2006, at 4 P.M. in the Willingboro Township Municipal Complex, One Salem Road, Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.

  
 Jeffrey E. Ramsey, Mayor

Attest:

  
 Marie Annese, RMC  
 Township Clerk

| Recorded Vote         | Yes | No | Abstain | Absent       |
|-----------------------|-----|----|---------|--------------|
| Councilman Ayer       | ✓   |    |         |              |
| Councilman Campbell   | ✓   |    |         |              |
| Councilman Stephenson | ✓   |    |         |              |
| Deputy Mayor Jennings |     |    |         | ✓ (Here 5PM) |
| Mayor Ramsey          | ✓   |    |         |              |

RESOLUTION NO. 2006 - 15

A RESOLUTION AUTHORIZING A CHANGE ORDER FOR EAGLE CONSTRUCTION – COMMUNITY CENTER PARKING LOT EXPANSION (Kennedy Center)

WHEREAS, Willingboro Township Council, by Resolution No. 2005 – 34, awarded a contract to Eagle Construction in the amount of \$862,878.00; and

WHEREAS, Willingboro Township Council, by Resolution No. 2005-93 approved Change Order 1 for \$105,700 (emergency work not anticipated at time of bid) which increased the contract to \$968,578.00 and by Resolution No. 2005 – 131 approved Change Order 2 for \$18,900 (negotiated base repair unit prices for Parking Lot Base Repair) which increased the contract to \$987,478.00; and

WHEREAS, the Engineer has submitted Change Order 3 FINAL, copy attached, which represents Extra at \$47,578.15 and a Reduction of \$60,919.30 for an amended contract of \$974,136.85; and

WHEREAS, The Rules of the Local Finance Board require such change order to be approved by prior resolution of the Township Council;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 25th day of January, 2006, as follows:

- 1. Change Order #3 FINAL adjusts the contract to include the above change reflecting Extra \$ 47,578.15 Reduction (\$ 60,919.30)
2. Change Order No. 3 FINAL adjusts the contract to include the above and changes the increased contract from \$987,478.00 to \$974,136.85
3. Copies of this resolution shall be forwarded to the Finance Director, Engineer and Auditor for their information.

Handwritten signature of Jeffrey E. Ramsey, Mayor

Attest:

Handwritten signature of Marie Annese, RMC, Township Clerk

Table with 4 columns: Recorded Vote, Yes, No, Abstain, Absent. Rows include Councilman Ayer, Councilman Campbell, Councilman Stephenson, Deputy Mayor Jennings, and Mayor Ramsey, all with checkmarks in the Yes column.

**RESOLUTION NO. 2005 - 131**  
**A RESOLUTION AUTHORIZING A CHANGE ORDER**  
**FOR EAGLE CONSTRUCTION – COMMUNITY CENTER PARKING LOT**  
**EXPANSION (Kennedy Center)**

WHEREAS, Willingboro Township Council, by Resolution No. 2005–34, awarded a contract to Eagle Construction in the amount of \$862,878.00; and

WHEREAS, Willingboro Township Council, by Resolution No. 2005–93 approved Change Order 1 for \$105,700 (emergency work not anticipated at time of bid) which increased the contract to \$968,578.00; and

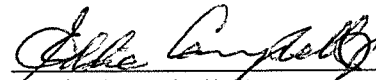
WHEREAS, the Engineer has submitted a Change Order 2, copy attached, which represents the negotiated base repair unit prices for Parking Lot Base Repairs amounting to \$18,900.; and

WHEREAS, The Rules of the Local Finance Board require such change order to be approved by prior resolution of the Township Council;


NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 13<sup>th</sup> day of September, 2005, as follows:

1. The Change Order #2 adjusts the contract to include the above change reflecting

|                    |                    |                 |
|--------------------|--------------------|-----------------|
| Supplemental costs | Sawcutting         | \$ 8,775.00     |
|                    | Roadway Excavation | 1,125.00        |
|                    | 5" of 1-2 Base     | <u>9,000.00</u> |
|                    |                    | \$18,900.00     |
  
2. Change Order No. 2 adjusts the contract to include the increases, and changes the increased contract from \$968,578.00 to **\$987,478.00**
  
3. Copies of this resolution shall be forwarded to the Finance Director, Engineer and Auditor for their information.

  
 Eddie Campbell, Jr.  
 Mayor

Attest:

  
 Marie Annese, RMC  
 Township Clerk

| Recorded Vote         | Yes | No | Abstain | Absent |
|-----------------------|-----|----|---------|--------|
| Councilman Ayrer      | ✓   |    |         |        |
| Councilwoman Jennings | ✓   |    |         |        |
| Councilman Stephenson | ✓   |    |         |        |
| Deputy Mayor Ramsey   | ✓   |    |         |        |
| Mayor Campbell        | ✓   |    |         |        |

RESOLUTION NO. 2005 – 93

A RESOLUTION AUTHORIZING A CHANGE ORDER  
FOR EAGLE CONSTRUCTION – (WATER MAIN)  
J. F. K. COMMUNITY CENTER PARKING LOT

WHEREAS, Willingboro Township Council, by Resolution No. 2005 – 34, awarded a contract for the expansion of Kennedy Center Parking Lot to Eagle Construction in the amount of \$862,878.00; and

WHEREAS, the Engineer has submitted a change order to increase the contract, to include **emergency work not anticipated at time of bid** involving the installation of new water service line(s), fire hydrants and associated appurtenances, and

WHEREAS, The Rules of the Local Finance Board require such change order to be approved by prior resolution of the Township Council;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 14<sup>th</sup> day of June, 2005, as follows:

1. The change order #1 adjusts the contract to include the above changes, **emergency work at \$105,700.00.**
2. Change Order No. 1 adjusts the contract to include increases, which changes the original contract by 12.2% **increasing the contract to \$968,578.**
3. Copies of this resolution shall be forwarded to the Finance Director, Engineer and Auditor for their information.

\_\_\_\_\_  
Eddie Campbell, Jr.  
Mayor

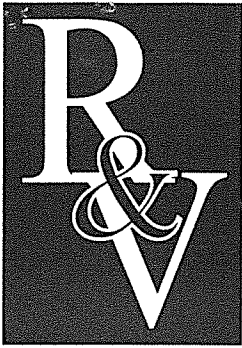
ATTEST:

\_\_\_\_\_  
Marie Annese, RMC  
Township Clerk

| Recorded Vote         | Yes   | No    | Abstain | Absent |
|-----------------------|-------|-------|---------|--------|
| Councilman Ayer       | _____ | _____ | _____   | _____  |
| Councilwoman Jennings | _____ | _____ | _____   | _____  |
| Councilman Stephenson | _____ | _____ | _____   | _____  |
| Deputy Mayor Ramsey   | _____ | _____ | _____   | _____  |
| Mayor Campbell        | _____ | _____ | _____   | _____  |

*301 Eagle  
Emergency  
JK  
Lot 05*





Remington & Vernick Engineers  
 Remington, Vernick & Vena Engineers  
 Remington, Vernick & Beach Engineers  
 Remington, Vernick & Arango Engineers  
 Remington, Vernick & Walberg Engineers

EDWARD VERNICK, P.E., C.M.E., President  
 CRAIG F. REMINGTON, P.L.S., P.P., Vice President

EXECUTIVE VICE PRESIDENTS  
 Michael D. Vena, P.E., P.P., C.M.E.  
 Edward J. Walberg, P.E., P.P., C.M.E.  
 Thomas F. Beach, P.E., C.M.E.  
 Richard G. Arango, P.E., C.M.E.

**DIRECTOR OF OPERATIONS  
 CORPORATE SECRETARY**  
 Bradley A. Blubaugh, B.A., M.P.A.

**SENIOR ASSOCIATES**  
 John J. Cantwell, P.E., P.P., C.M.E.  
 Alan Dittenhofer, P.E., P.P., C.M.E.  
 Frank J. Seney, Jr., P.E., P.P., C.M.E.  
 Terence Vogt, P.E., P.P., C.M.E.  
 Dennis K. Yoder, P.E., P.P., C.M.E.  
 Charles E. Adamson, P.L.S., A.E.T.  
 Kim Wendell Bibbs, P.E., C.M.E.

**Remington & Vernick  
 Engineers**  
 232 Kings Highway East  
 Haddonfield, NJ 08033  
 (856) 795-9595  
 (856) 795-1882 (fax)

**Remington, Vernick  
 & Vena Engineers**  
 9 Allen Street  
 Toms River, NJ 08753  
 (732) 286-9220  
 (732) 505-8416 (fax)

3 Jocama Boulevard, Suite 2  
 Old Bridge, NJ 08857  
 (732) 955-8000  
 (732) 591-2815 (fax)

**Remington, Vernick  
 & Walberg Engineers**  
 845 North Main Street  
 Pleasantville, NJ 08232  
 (609) 645-7110  
 (609) 645-7076 (fax)

4907 New Jersey Avenue  
 Wildwood City, NJ 08260  
 (609) 522-5150  
 (609) 522-5313 (fax)

**Remington, Vernick  
 & Beach Engineers**  
 922 Fayette Street  
 Conshohocken, PA 19428  
 (610) 940-1050  
 (610) 940-1161 (fax)

102 West Allen Street  
 Mechanicsburg, PA 17055  
 (717) 766-1775  
 (717) 766-0232 (fax)

University Office Plaza  
 Commonwealth Building  
 260 Chapman Road, Ste. 104F  
 Newark, DE 19702  
 (302) 266-0212  
 (302) 266-6208 (fax)

**Remington, Vernick  
 & Arango Engineers**  
 243 Route 130, Suite 200  
 Bordentown, NJ 08505  
 (609) 298-6017  
 (609) 298-8257 (fax)

www.rve.com

**Established in 1901**

January 11, 2006

Ms. Denise Rose, Township Manager  
 Township of Willingboro  
 Municipal Complex  
 1 Salem Road  
 Willingboro, NJ 08046

**Re: Township of Willingboro  
 Community Center Parking Lot Expansion  
 Certificate #3  
 Change Order #3 FINAL  
 RV&A File No. 0338T016**

Dear Ms. Rose:

Enclosed please find one (1) original and one (1) copy of Certificate No. 3 for payment in connection to the project listed above. Also enclosed, please find four (4) original copies of Change Order #3 FINAL for your review and approval. Upon execution, please retain one (1) original signed copy for your file and return the remaining three (3) original signed copies to our office for further distribution.

Completed in this Payment Recommendation, are the final Water Main Installation and Parking Lot Base Repairs. If you should have any questions, please contact Raymond Longmore, Contract Administrator at our Bordentown office at 609-298-6017.

Sincerely,  
**REMINGTON, VERNICK & ARANGO ENGINEERS, INC.**

Richard G. Arango, P.E., C.M.E.  
 Executive Vice President

RGA:kpc

Attachment

cc: Barbara Lightfoot Willingboro  
 Victor J. DiAnna, Eagle Construction Services, Inc.  
 Wendell Bibbs, PE  
 Syreeta Paul

Q:\Shared\Contract Specs\Inspections\Willingboro\Billing\Community Center Parking Lot Expansion\CT #3.rtf

Nº 016146

**WILLINGBORO TOWNSHIP**

ONE SALEM ROAD  
WILLINGBORO, NJ 08046

Pay To ..... Eagle Construction .....

ADDRESS ..... 1624 Jacksonville Road .....

CITY ..... Burlington, NJ 08016 .....

| DATE OF DELIVERY OR SERVICE | DESCRIPTION OF GOODS OR SERVICE RENDERED. ITEMIZE FULLY                               | AMOUNT | TOTAL        |
|-----------------------------|---------------------------------------------------------------------------------------|--------|--------------|
|                             | Furnishing of all labor and materials for the Community Center Parking Lot Expansion: |        |              |
|                             | Total Amount Completed to Date                                                        |        | \$926,553.70 |
|                             | Less 2% Retainage                                                                     |        | \$18,531.17  |
|                             | Subtotal                                                                              |        | \$908,027.53 |
|                             | Less Amount Previously Certified                                                      |        | \$707,337.56 |
|                             | Amount Due this Certificate                                                           |        | \$202,689.97 |

**VENDOR'S CERTIFICATION AND DECLARATION**

I solemnly declare and certify under penalty of Law that the within bill is correct in all its particulars, that the articles have been furnished or services rendered as stated therein, that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim, that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

I further certify that, as an employer with [ ] more than five (5) employees [ ] less than five (5) employees

(Check either but not both)

I am an Equal Opportunity Employer and have filed the required Affirmative Action Program with the Treasurer's Office of the State of New Jersey.

*[Signature]*  
Signature  
VICE PRESIDENT  
Title

**DEPARTMENT HEAD CERTIFICATION**

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered, said certification being based on signed delivery slips or other reasonable procedures.

*[Signature]*  
Signature  
Exec. Vice President  
Title

| ACCOUNT CHARGED |
|-----------------|
|                 |
|                 |
|                 |
|                 |

INVOICES CHECKED AND VERIFIED

.....

Approved for Payment

.....

Township Manager

DATE PAID .....

CHECK No. ....

**PROJECT NAME:**

COMMUNITY CENTER PARKING LOT EXPANSION


CERTIFICATE #3

**PROJECT NUMBER:**

03-38-T-016

**CLIENT:**

TOWNSHIP OF WILLINGBORO

X   
 Contractor's Signature \_\_\_\_\_ Date \_\_\_\_\_

| #  | DESCRIPTION                                                        | QUANTITY & UNITS | UNITS PRICE | CONTRACT AMOUNT | QTY. COMPL. CERT #3 | TOTAL QTY. COMPL. | TOTAL AMOUNT PAYABLE |
|----|--------------------------------------------------------------------|------------------|-------------|-----------------|---------------------|-------------------|----------------------|
| 1  | CLEARING SITE                                                      | 1 LS             | \$60,060.00 | \$60,060.00     | 0                   | 1                 | \$60,060.00          |
| 2  | STRIPPING                                                          | 3 AC             | \$3,495.00  | \$10,485.00     | 0                   | 3                 | \$10,485.00          |
| 3  | ROADWAY EXCAVATION, EARTH                                          | 5130 CY          | \$11.00     | \$56,430.00     | 2630                | 5130              | \$56,430.00          |
| 4  | SOIL EROSION & SEDIMENT CONTROL                                    | 1 LS             | \$11,683.00 | \$11,683.00     | 0.1                 | 1                 | \$11,683.00          |
| 5  | CHANNEL EXCAVATION                                                 | 4280 CY          | \$4.70      | \$20,116.00     | 1280                | 4280              | \$20,116.00          |
| 6  | DENSE-GRADED AGGREGATE BASE COURSE, 4" THICK                       | 17100 SY         | \$4.10      | \$70,110.00     | 0                   | 17100             | \$70,110.00          |
| 7  | HOT MIX ASPHALT BASE COURSE, MIX I-2, 2-1/2" THICK                 | 2335 TON         | \$50.00     | \$116,750.00    | 0                   | 2335              | \$116,750.00         |
| 8  | HOT MIX ASPHALT SURFACE COURSE, MIX I-5, 1-1/2" THICK              | 1430 TON         | \$52.00     | \$74,360.00     | 1430                | 1430              | \$74,360.00          |
| 9  | TACK COAT                                                          | 2435 GAL         | \$2.00      | \$4,870.00      | 2435                | 2435              | \$4,870.00           |
| 10 | PRIME COAT (IF & WHERE DIRECTED)                                   | 5420 GAL         | \$1.10      | \$5,962.00      | 0                   | 0                 | \$0.00               |
| 11 | CONCRETE SURFACE COURSE, 8" THICK                                  | 45 SY            | \$97.00     | \$4,365.00      | 0                   | 45                | \$4,365.00           |
| 12 | 12" REINFORCED CONCRETE CULVERT PIPE, CLASS IV                     | 110 LF           | \$50.00     | \$5,500.00      | 0                   | 110               | \$5,500.00           |
| 13 | 14" X 23" REINFORCED CONCRETE ELLIPTICAL CULVERT PIPE, CLASS HE-IV | 215 LF           | \$56.00     | \$12,040.00     | 0                   | 215               | \$12,040.00          |
| 14 | 19" X 30" REINFORCED CONCRETE ELLIPTICAL CULVERT PIPE, CLASS HE-IV | 60 LF            | \$78.00     | \$4,680.00      | 0                   | 60                | \$4,680.00           |
| 15 | INLETS, TYPE A                                                     | 4 UN             | \$1,811.00  | \$7,244.00      | 0                   | 4                 | \$7,244.00           |
| 16 | INLETS, TYPE B, WITH TYPE N ECO CASTING, OR APPROVED EQUAL         | 1 UN             | \$2,820.00  | \$2,820.00      | 1                   | 1                 | \$2,820.00           |

|    |                                                                                                                        |      |    |            |             |      |      |             |
|----|------------------------------------------------------------------------------------------------------------------------|------|----|------------|-------------|------|------|-------------|
| 17 | OUTLET CONTROL<br>STRUCTURE                                                                                            | 1    | UN | \$3,600.00 | \$3,600.00  | 0    | 1    | \$3,600.00  |
| 18 | 9" X 18" CONCRETE VERTICAL<br>CURB                                                                                     | 3015 | LF | \$13.00    | \$39,195.00 | 0    | 3015 | \$39,195.00 |
| 19 | CONCRETE SIDEWALK, 4"<br>THICK                                                                                         | 1305 | SY | \$34.00    | \$44,370.00 | 0    | 1305 | \$44,370.00 |
| 20 | PUBLIC SIDEWALK CURB<br>RAMP DELINEATION                                                                               | 672  | SF | \$25.00    | \$16,800.00 | 8    | 368  | \$9,200.00  |
| 21 | 12" REINFORCED CONCRETE<br>END SECTIONS                                                                                | 8    | UN | \$777.00   | \$6,216.00  | 0    | 8    | \$6,216.00  |
| 22 | CONCRETE WHEEL STOPS                                                                                                   | 260  | UN | \$60.00    | \$15,600.00 | 244  | 244  | \$14,640.00 |
| 23 | SPLIT RAIL WOODEN FENCE,<br>AMERICAN FENCE, INC.,<br>VIRGINIA THREE RAIL SPLIT<br>FENCE, OR APPROVED<br>EQUAL          | 900  | LF | \$10.80    | \$9,720.00  | 0    | 860  | \$9,288.00  |
| 24 | RIPRAP STONE SLOPE<br>PROTECTION, 16" THICK<br>(D50=8")                                                                | 15   | SY | \$68.00    | \$1,020.00  | 0    | 9    | \$612.00    |
| 25 | TRAFFIC STRIPES, LONG<br>LIFE, EPOXY RESIN                                                                             | 5500 | LF | \$0.73     | \$4,015.00  | 5500 | 5500 | \$4,015.00  |
| 26 | TRAFFIC MARKINGS,<br>SYMBOLS, LONG-LIFE,<br>THERMOPLASTIC                                                              | 90   | SF | \$12.00    | \$1,080.00  | 45.7 | 45.7 | \$548.40    |
| 27 | SIGNS                                                                                                                  | 100  | SF | \$36.00    | \$3,600.00  | 62.3 | 62.3 | \$2,242.80  |
| 28 | RESET VENT/VALVE BOXES<br>(IF & WHERE DIRECTED)                                                                        | 20   | UN | \$132.00   | \$2,640.00  | 0    | 0    | \$0.00      |
| 29 | PARKING LOT LIGHTING, KIM<br>LIGHTING- THE ARCHETYPE,<br>MODEL # 1A/AR5/250MH, OR<br>APPROVED EQUAL                    | 20   | UN | \$2,473.00 | \$49,460.00 | 0    | 17   | \$42,041.00 |
| 30 | BOLLARD LIGHTING, KIM<br>LIGHTING-VANDAL<br>RESISTANT ROUND<br>BOLLARD, MODEL # VRB1C<br>70MH120, OR APPROVED<br>EQUAL | 48   | UN | \$1,815.00 | \$87,120.00 | 0    | 45   | \$81,675.00 |
| 31 | UP-LIGHTING, KIM LIGHTING,<br>MODEL # EL205GR, 120 VOLT,<br>WITH ARCHITECTURAL J-BOX,<br>OR APPROVED EQUAL             | 15   | UN | \$798.00   | \$11,970.00 | 0    | 10   | \$7,980.00  |
| 32 | TOPSOILING, 4" THICK                                                                                                   | 4000 | SY | \$3.10     | \$12,400.00 | 0    | 4000 | \$12,400.00 |
| 33 | FERTILIZING AND SEEDING,<br>TYPE A-3                                                                                   | 4000 | SY | \$1.40     | \$5,600.00  | 4000 | 4000 | \$5,600.00  |
| 34 | ULMUS PARVIFOLIA ATHENA,<br>B&B, 2" TO 2-1/2" CALIPER, 12'<br>TO 14' HIGH                                              | 25   | UN | \$440.00   | \$11,000.00 | 25   | 25   | \$11,000.00 |
| 35 | AMELANCHIER CANADENSIS,<br>B&B, 5'-6' HIGH                                                                             | 24   | UN | \$278.00   | \$6,672.00  | 24   | 24   | \$6,672.00  |
| 36 | CLETHRA ALNIFOLIA, BR, 18"<br>TO 24" HIGH                                                                              | 65   | UN | \$47.00    | \$3,055.00  | 65   | 65   | \$3,055.00  |
| 37 | EUONYMUS ALATA<br>'COMPACTA', BR, 18"-24" HIGH                                                                         | 20   | UN | \$47.00    | \$940.00    | 20   | 20   | \$940.00    |

|                                                    |                                                                                   |     |    |             |             |      |     |             |
|----------------------------------------------------|-----------------------------------------------------------------------------------|-----|----|-------------|-------------|------|-----|-------------|
| 38                                                 | FRAXINUS PENNSYLVANICA,<br>B&B, 2" - 2 1/2" CALIPER, 12'<br>TO 14' HIGH           | 55  | UN | \$445.00    | \$24,475.00 | 55   | 55  | \$24,475.00 |
| 39                                                 | PLATANUS ACERIFOLA<br>'BLOODGOOD', B&B, 2" TO 2-<br>1/2" CALIPER, 12' TO 14' HIGH | 35  | UN | \$445.00    | \$15,575.00 | 35   | 35  | \$15,575.00 |
| 40                                                 | SALIX CHAENOMELODIES,<br>BR, 18" TO 24" HIGH                                      | 60  | UN | \$47.00     | \$2,820.00  | 60   | 60  | \$2,820.00  |
| 41                                                 | MANHOLES, 5' DIAMETER                                                             | 1   | UN | \$3,350.00  | \$3,350.00  | 0    | 1   | \$3,350.00  |
| 42                                                 | MAINTENANCE AND<br>PROTECTION OF TRAFFIC                                          | 1   | LS | \$1,850.00  | \$1,850.00  | 0    | 1   | \$1,850.00  |
| 43                                                 | CONCRETE HEADWALLS                                                                | 10  | CY | \$1,126.00  | \$11,260.00 | 0    | 3   | \$3,378.00  |
| <b>CHANGE ORDER #1 WATER<br/>MAIN INSTALLATION</b> |                                                                                   |     |    |             |             |      |     |             |
| S45                                                | 8" D. I.                                                                          | 565 | LF | \$54.00     | \$30,510.00 | 0    | 540 | \$29,160.00 |
| S46                                                | 8" D. I. (INCLUDING<br>ROADWORK & CURB)                                           | 628 | LF | \$57.50     | \$36,110.00 | 0    | 590 | \$33,925.00 |
| S47                                                | 8" D. I. FITTINGS                                                                 | 6   | EA | \$640.00    | \$3,840.00  | 0    | 6   | \$3,840.00  |
| S48                                                | 6" D. I. FITTINGS                                                                 | 4   | EA | \$595.00    | \$2,380.00  | 0    | 4   | \$2,380.00  |
| S49                                                | 8" G.V.                                                                           | 1   | EA | \$1,110.00  | \$1,110.00  | 0    | 1   | \$1,110.00  |
| S50                                                | 6" G.V.                                                                           | 1   | EA | \$900.00    | \$900.00    | 1    | 1   | \$900.00    |
| S51                                                | FIRE HYDRANT                                                                      | 2   | EA | \$2,750.00  | \$5,500.00  | 0    | 2   | \$5,500.00  |
| S52                                                | FLOWABLE FILL                                                                     | 1   | LS | \$6,000.00  | \$6,000.00  | 0    | 1   | \$6,000.00  |
| S53                                                | TRANSITION COUPLING                                                               | 2   | EA | \$325.00    | \$650.00    | 0    | 2   | \$650.00    |
| S54                                                | SELECT BACKFILL                                                                   | 525 | EA | \$31.00     | \$16,275.00 | 0    | 175 | \$5,425.00  |
| S55                                                | TRENCH STABILIZATION                                                              | 50  | CY | \$34.50     | \$1,725.00  | 0    | 15  | \$517.50    |
| S56                                                | REPAIR VALVE                                                                      | 1   | EA | \$700.00    | \$700.00    | 0    | 0   | \$0.00      |
| <b>CHANGE ORDER #2</b>                             |                                                                                   |     |    |             |             |      |     |             |
| S44                                                | HMA BASE COURSE I-2 MIX, 1<br>1/2" THICK                                          | 1   | LS | \$18,900.00 | \$18,900.00 | 0.21 | 1   | \$18,900.00 |

TOTAL AMOUNT COMPLETED TO DATE

\$926,558.70

LESS 2% RETAINAGE

\$18,531.17

SUBTOTAL

\$908,027.53

LESS AMOUNT PREVIOUSLY PAID

\$705,337.56

AMOUNT DUE THIS CERTIFICATE

\$202,689.97

SUMMARY

ORIGINAL CONTRACT AMOUNT

**\$862,878.00**

CHANGE ORDERS ( ADJUSTED AMOUNTS )

1 \$105,700.00

2 \$18,900.00

3 \$0.00

4 \$0.00

5 \$0.00

TOTAL CHANGE ORDERS

\$124,600.00

AMENDED CONTRACT AMOUNT

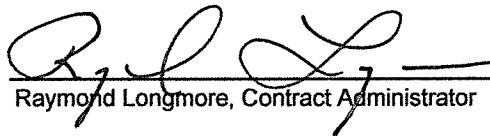
**\$987,478.00**

PAYMENTS TO DATE (AMOUNT)

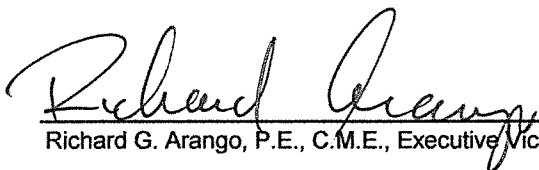
|   |              |
|---|--------------|
| 1 | \$167,881.94 |
| 2 | \$537,455.62 |
| 3 | \$0.00       |
| 4 | \$0.00       |
| 5 | \$0.00       |

|                                 |                     |
|---------------------------------|---------------------|
| TOTAL PAYMENTS TO DATE (AMOUNT) | <u>\$705,337.56</u> |
| AMOUNT OF THIS CERTIFICATE      | <u>\$202,689.97</u> |
| TOTAL AMOUNT OF WORK COMPLETED  | <u>\$926,558.70</u> |

|                         |                 |
|-------------------------|-----------------|
| NOTICE TO PROCEED DATE  | <u>04/18/05</u> |
| PROJECT COMPLETION DATE | <u>06/17/05</u> |
| PROJECT CALENDAR DAYS   | <u>\$60.00</u>  |

 \_\_\_\_\_ 1-12-06  
Raymond Longmore, Contract Administrator Date

 \_\_\_\_\_ 1/12/06  
Municipal Engineer Date

 \_\_\_\_\_ 1/12/06  
Richard G. Arango, P.E., C.M.E., Executive Vice President Date

**R V REMINGTON, VERNICK & ARANGO ENG.**  
**& A CHANGE ORDER #3 FINAL**

**CONTRACTOR:**  
**EAGLE CONSTRUCTION SVC**  
 1624 JACKSONVILLE RD  
 BURLINGTON NJ 08016  
 609-239-8000

01/11/06

**NAME OF PROJECT:**  
 COMMUNITY CENTER PARKING LOT EXPANSION

**PROJECT NUMBER:**  
 03-38-T-016

**CLIENT:**  
 TOWNSHIP OF WILLINGBORO

**REASON FOR CHANGE:**  
 Base repairs needed for the Parking Lot

| ITEM              | DESCRIPTION                              | QUANTITY | UNITS | UNIT PRICE | AMOUNT             |
|-------------------|------------------------------------------|----------|-------|------------|--------------------|
| <b>EXTRAS</b>     |                                          |          |       |            |                    |
| 7E                | HMA BASE COURSE, 4" THICK                | 323.55   | TN    | \$50.00    | \$16,177.50        |
| 8E                | HMA SURFACE COURSE, 1.5" THICK           | 92       | TN    | \$52.00    | \$4,784.00         |
| 18E               | 9X18 CONCRETE VERTICAL CURB              | 270      | LF    | \$13.00    | \$3,510.00         |
| 19E               | CONCRETE SIDEWALK, 4" THICK              | 259      | SY    | \$34.00    | \$8,806.00         |
| 25E               | TRAFFIC STRIPES, LONG LIFE EPOXY RESIN   | 945      | LF    | \$0.73     | \$689.85           |
| 33E               | FERTILIZING & SEEDING, TYPE A-3          | 9722     | SY    | \$1.40     | \$13,610.80        |
|                   |                                          |          |       |            | <u>\$47,578.15</u> |
| <b>REDUCTIONS</b> |                                          |          |       |            |                    |
| 10R               | PRIME COAT (I&WD)                        | 5420     | GAL   | \$1.10     | \$5,962.00         |
| 20R               | PUBLIC SIDEWALK CURB RAMP<br>DELINEATION | 304      | SF    | \$25.00    | \$7,600.00         |
| 22R               | CONCRETE WHEEL STOPS                     | 16       | UN    | \$60.00    | \$960.00           |
| 23R               | SPLIT RAIL WOODEN FENCE OR EQUAL         | 40       | LF    | \$10.80    | \$432.00           |
| 24R               | RIPRAP STONE SLOPE PROTECTION, 16"TH     | 6        | SY    | \$68.00    | \$408.00           |
| 26R               | TRAFFIC MARKINGS, SYMBOLS, THERMOPL      | 44.3     | SF    | \$12.00    | \$531.60           |
| 27R               | SIGNS                                    | 37.7     | SF    | \$36.00    | \$1,357.20         |
| 28R               | RESET VENT/VALVE BOXES                   | 20       | UN    | \$132.00   | \$2,640.00         |
| 29R               | PARKING LOT LIGHTING, OR EQUAL           | 3        | UN    | \$2,473.00 | \$7,419.00         |
| 30R               | BOLLARD LIGHTING                         | 3        | UN    | \$1,815.00 | \$5,445.00         |
| 31R               | UP-LIGHTING, OR EQUAL                    | 5        | UN    | \$798.00   | \$3,990.00         |
| 43R               | CONCRETE HEADWALLS                       | 7        | CY    | \$1,126.00 | \$7,882.00         |
| S45R              | 8" D. I.                                 | 25       | LF    | \$54.00    | \$1,350.00         |
| S46R              | 8: D. I. (INCLUDING ROADWORK & CURB)     | 38       | LF    | \$57.50    | \$2,185.00         |
| S54R              | SELECT BACKFILL                          | 350      | EA    | \$31.00    | \$10,850.00        |
| S55R              | TRENCH STABILIZATION                     | 35       | CY    | \$34.50    | \$1,207.50         |
| S56R              | REPAIR VALVE                             | 1        | EA    | \$700.00   | \$700.00           |
|                   |                                          |          |       |            | <u>\$60,919.30</u> |

**SUPPLEMENTALS**

\$0.00

\$0.00

**ORIGINAL CONTRACT AMOUNT**

\$862,878.00

**TOTAL CHANGE ORDER (1&2)**

\$124,600.00

**AMENDED CONTRACT BASED ON C.O. (1&2)**

\$987,478.00

**+ SUPPLEMENTAL**

\$0.00

**+ EXTRA**

\$47,578.15


**- REDUCTION**


(\$60,919.30)

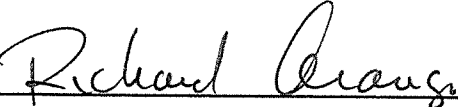
**AMENDED CONTRACT AMOUNT BASED ON  
CHANGE ORDER NO. 3 FINAL**

\$974,136.85

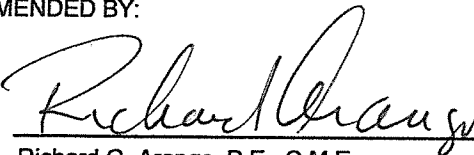
ACCEPTED BY:

  
\_\_\_\_\_  
Eagle Construction Services 1/11/06  
Date

  
\_\_\_\_\_  
Raymond Longmore, Contract Administrator 1-12-06  
Date

  
\_\_\_\_\_  
Municipal Engineer 1/11/06  
Date

RECOMMENDED BY:

  
\_\_\_\_\_  
Richard G. Arango, P.E., C.M.E. 1/11/06  
Date  
Executive Vice President

APPROVED BY:

  
\_\_\_\_\_  
Willingboro Township 1-25-06  
Date



RESOLUTION NO. 2006 – 16

A RESOLUTION AUTHORIZING A CHANGE ORDER  
FOR CUDEYRO CONSTRUCTION – STORM SEWER OUTFALL  
REPLACEMENT AND EMBANKMENT STABILIZATION  
65 AND 67 PAGEANT LANE

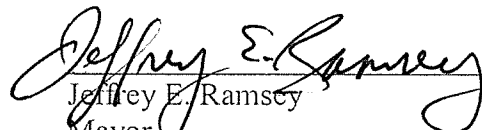
WHEREAS, Willingboro Township Council, by Resolution No. 2005–35,  
awarded a contract to Cudeyro Construction in the amount of \$192,848.75; and

WHEREAS, the Engineer has submitted **Change Order 1 Final**, copy attached,  
which represents Extras (Rip Rap Stone Slope Protection and Thk. Reno Mattress)  
\$1,221.25 and Supplemental (Tierods and Type B Inlets) \$10,200 for a total increase of  
\$11,421.25; and


WHEREAS, The Rules of the Local Finance Board require such change order to  
be approved by prior resolution of the Township Council;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the  
Township of Willingboro, assembled in public session this 25<sup>th</sup> day of January, 2006, as  
follows:

1. Change Order 1 Final \$11,421.25 as above adjusts the contract and increases  
the contract from \$192,848.75 to **\$204,270.00**
2. Copies of this resolution shall be forwarded to the Finance Director , Engineer  
and Auditor for their information.

  
 Jeffrey E. Ramsey  
 Mayor

Attest:

  
 Marie Annese, RMC  
 Township Clerk

| Recorded Vote         | Yes | No | Abstain | Absent |
|-----------------------|-----|----|---------|--------|
| Councilman Ayer       | ✓   |    |         |        |
| Councilman Campbell   | ✓   |    |         |        |
| Councilman Stephenson | ✓   |    |         |        |
| Deputy Mayor Jennings | ✓   |    |         |        |
| Mayor Ramsey          | ✓   |    |         |        |

Certification Of Availability of Funds  
-----

This is to certify to the of the TOWNSHIP OF WILLINGBORO that funds for the following resolutions are available.

Resolution Date: 02/09/06


Resolution Number: 2006-16

Vendor: CUDEYRO CUDEYRO CONSTRUCTION INC  
305 FISKE AVE  
WEST BERLIN, NJ 08091

Contract: 05-00003 CUDEYRO EMERG STORM SEWER  
REPAIR

| Account Number      | Amount    | Department           |
|---------------------|-----------|----------------------|
| C-04-55-904-004-928 | 11,421.25 | 2004 GENERAL CAPITAL |
| Total               | 11,421.25 |                      |

Only amounts for the 2006 Budget Year have been certified.  
Amounts for future years are contingent upon sufficient funds  
being appropriated.

  
\_\_\_\_\_  
Chief Financial Officer

RESOLUTION NO. 2005 - 35

**Award of Emergency Bid/Quote for 65 & 67 Pageant Lane Emergency Storm Sewer Outfall Replacement and Embankment Stabilization**

WHEREAS, the Township Council of the Township of Willingboro authorized the Township Engineers Office to design, request construction costs and inspect the emergency improvements needed for 65 and 67 Pageant Lane Emergency Storm Sewer Outfall Replacement and Embankment Stabilization; and

WHEREAS the Township Engineer did request bid/quotes from five construction firms and received only 1 proposal from Cudeyro Construction; and

WHEREAS the Township Engineer reviewed the unit costs for the work and found them to be acceptable; and

WHEREAS, it appears to be in the best interest of the Township to accept the bid/quote of Cudeyro Construction, Inc., 305 Fiske Avenue, West Berlin, New Jersey 08091 in the amount of \$192,848.75 as per the attached recommendation; and

WHEREAS, funds are available for this purpose as indicated by the attached Treasurer's Certification;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 22<sup>nd</sup> day of February, 2005, that the bid/quote be accepted as per the attached recommendation; and

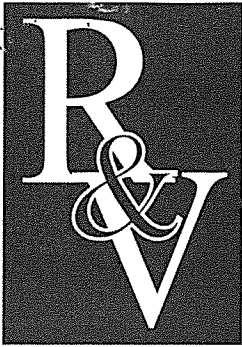
BE IT FURTHER RESOLVED, that the bid/quote be spread upon the minutes of this meeting.

\_\_\_\_\_  
Eddie Campbell, Jr.  
Mayor

Attest:

\_\_\_\_\_  
Marie Annese, RMC  
Township Clerk

*Award  
on 2/20/05*



Remington & Vernick Engineers  
 Remington, Vernick & Vena Engineers  
 Remington, Vernick & Beach Engineers  
 Remington, Vernick & Arango Engineers  
 Remington, Vernick & Walberg Engineers

EDWARD VERNICK, P.E., C.M.E., President  
 CRAIG F. REMINGTON, P.L.S., P.P., Vice President

EXECUTIVE VICE PRESIDENTS  
 Michael D. Vena, P.E., P.P., C.M.E.  
 Edward J. Walberg, P.E., P.P., C.M.E.  
 Thomas F. Beach, P.E., C.M.E.  
 Richard G. Arango, P.E., C.M.E.

January 16, 2006

Ms. Denise Rose  
 Township Manager  
 Township of Willingboro  
 Municipal Complex  
 1 Salem Road  
 Willingboro, NJ 08046



Re: Township of Willingboro  
 Emergency Storm Sewer & Outfall Replacement  
 & Embankment Stabilization at 65 & 67 Pageant Lane  
 Certificate #2  
 RV&A File No. 0338T016

Dear Ms. Rose:

Enclosed please find one (1) original and one (1) copy of Certificate No. 2 along with the contractor's voucher for payment in connection with the above captioned project.

Also enclosed, please find four (4) original signed copies of Change Order No. 1 FINAL for your review and approval. Upon execution, please retain one (1) original signed copy for your file and return the remaining three (3) original signed copies to our office.

If you should have any questions, please contact Raymond Longmore, Contract Administrator of our Bordentown office at 609-298-6017.

Sincerely,  
**REMINGTON, VERNICK & ARANGO ENGINEERS, INC.**

By

Richard G. Arango, P.E., C.M.E.  
 Executive Vice President

RGA:kpc

Enclosure(s)

cc: Cudeyro Construction

Q:\Shared\Contract Specs\Inspections\Willingboro\Billing\65 & 67 Pageant Lane Emergency Stormsewer\016 ct #2.rtf

**DIRECTOR OF OPERATIONS  
 CORPORATE SECRETARY**  
 Bradley A. Blubaugh, B.A., M.P.A.

**SENIOR ASSOCIATES**  
 John J. Cantwell, P.E., P.P., C.M.E.  
 Alan Dittenhofer, P.E., P.P., C.M.E.  
 Frank J. Seney, Jr., P.E., P.P., C.M.E.  
 Terence Vogt, P.E., P.P., C.M.E.  
 Dennis K. Yoder, P.E., P.P., C.M.E.  
 Charles E. Adamson, P.L.S., A.E.T.  
 Kim Wendell Bibbs, P.E., C.M.E.

**Remington & Vernick  
 Engineers**  
 232 Kings Highway East  
 Haddonfield, NJ 08033  
 (856) 795-9595  
 (856) 795-1882 (fax)

**Remington, Vernick  
 & Vena Engineers**  
 9 Allen Street  
 Toms River, NJ 08753  
 (732) 286-9220  
 (732) 505-8416 (fax)

3 Jocama Boulevard, Suite 2  
 Old Bridge, NJ 08857  
 (732) 955-8000  
 (732) 591-2815 (fax)

**Remington, Vernick  
 & Walberg Engineers**  
 845 North Main Street  
 Pleasantville, NJ 08232  
 (609) 645-7110  
 (609) 645-7076 (fax)

4907 New Jersey Avenue  
 Wildwood City, NJ 08260  
 (609) 522-5150  
 (609) 522-5313 (fax)

**Remington, Vernick  
 & Beach Engineers**  
 922 Fayette Street  
 Conshohocken, PA 19428  
 (610) 940-1050  
 (610) 940-1161 (fax)

102 West Allen Street  
 Mechanicsburg, PA 17055  
 (717) 766-1775  
 (717) 766-0232 (fax)

University Office Plaza  
 Commonwealth Building  
 260 Chapman Road, Ste. 104F  
 Newark, DE 19702  
 (302) 266-0212  
 (302) 266-6208 (fax)

**Remington, Vernick  
 & Arango Engineers**  
 243 Route 130, Suite 200  
 Bordentown, NJ 08505  
 (609) 298-6017  
 (609) 298-8257 (fax)

www.rve.com

**Established in 1901**

No 016148

**WILLINGBORO TOWNSHIP**

ONE SALEM ROAD  
WILLINGBORO, NJ 08046

Pay To ..... Cudeyro Construction .....

ADDRESS ..... 305 Fiske Avenue .....

CITY ..... West Berlin, NJ 08091 .....

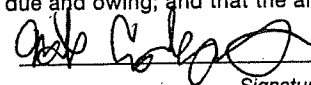
| DATE OF DELIVERY OR SERVICE | DESCRIPTION OF GOODS OR SERVICE RENDERED. ITEMIZE FULLY                                                              | AMOUNT | TOTAL        |
|-----------------------------|----------------------------------------------------------------------------------------------------------------------|--------|--------------|
|                             | Furnishing of all labor and materials for the<br>Emergency Stormsewer Outfall Replacement<br>& Embankment Statement: |        |              |
|                             | Total amount completed to date                                                                                       |        | \$181,934.10 |
|                             | Less 2% Retainage                                                                                                    |        | \$3,638.68   |
|                             | Subtotal                                                                                                             |        | \$178,295.42 |
|                             | Less Amount Previously Certified                                                                                     |        | \$127,513.53 |
|                             | Amount due this certificate                                                                                          |        | \$50,781.89  |

**VENDOR'S CERTIFICATION AND DECLARATION**

I solemnly declare and certify under penalty of Law that the within bill is correct in all its particulars, that the articles have been furnished or services rendered as stated therein, that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim, that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

I further certify that, as an employer with [ ] more than five (5) employees  
[ ] less than five (5) employees  
(Check either but not both)

I am an Equal Opportunity Employer and have filed the required Affirmative Action Program with the Treasurer's Office of the State of New Jersey.

  
Signature  
Vice president  
Title

**DEPARTMENT HEAD CERTIFICATION**

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered, said certification being based on signed delivery slips or other reasonable procedures.

Signature \_\_\_\_\_

Title \_\_\_\_\_

|                 |                               |                 |
|-----------------|-------------------------------|-----------------|
| ACCOUNT CHARGED | INVOICES CHECKED AND VERIFIED | DATE PAID ..... |
|                 | Approved for Payment          | CHECK No. ....  |
|                 | Township Manager              |                 |



**REMINGTON, VERNICK & ARANGO ENG.**  
**CERTIFICATE #2**

CUDEYRO CONSTRUCTION  
 305 FISKE AVENUE  
 WEST BERLIN NJ 08091  
 856-905-1785

**CERTIFICATE #2**

**PROJECT NAME:**

Emergency Storm Sewer Outfall Replacement & Embankment Stabilization

**PROJECT NUMBER:**

0338T017

**CLIENT:**

Willingboro Township

x *[Signature]* 1/18/06  
 Contractor Date

| #  | DESCRIPTION                                                         | QUANTITY<br>& UNITS | UNITS<br>PRICE | CONTRACT<br>AMOUNT | QTY.<br>COMPL.<br>CERT #2 | TOTAL<br>QTY.<br>COMPL. | TOTAL<br>AMOUNT<br>PAYABLE |
|----|---------------------------------------------------------------------|---------------------|----------------|--------------------|---------------------------|-------------------------|----------------------------|
| 1  | MOILIZATION AND SITE CLEARING                                       | 1 LS                | \$42,925.00    | \$42,925.00        | 0                         | 1                       | \$42,925.00                |
| 2  | SOIL EROSION AND SEDIMENT CONTROL MEASURES                          | 1 LS                | \$6,900.00     | \$6,900.00         | 0                         | 1                       | \$6,900.00                 |
| 3  | BORROW EXCAVATION, ZONE 3                                           | 1000 CY             | \$27.25        | \$27,250.00        | 936                       | 936                     | \$25,506.00                |
| 4  | STEEL SHEET PILING                                                  | 2500 SF             | \$18.10        | \$45,250.00        | 0                         | 2446                    | \$44,272.60                |
| 5  | 24" REINFORCED CONCRETE CULVERT PIPE, CLASS III                     | 220 LF              | \$71.50        | \$15,730.00        | 0                         | 173                     | \$12,369.50                |
| 6  | DENSE GRADED AGGREGATE, BASE COURSE, 4" THICK                       | 110 SY              | \$15.00        | \$1,650.00         | 50                        | 50                      | \$750.00                   |
| 7  | HOT MIX ASPHALT BASE COURSE, MIX I-2, 2" THICK                      | 18 TON              | \$125.00       | \$2,250.00         | 5                         | 5                       | \$625.00                   |
| 8  | HOT MIX ASPHALT SURFACE COURSE, MIX I-5, 2" THICK                   | 18 TON              | \$125.00       | \$2,250.00         | 5                         | 5                       | \$625.00                   |
| 9  | MANHOLES                                                            | 2 UN                | \$7,550.00     | \$15,100.00        | 0                         | 2                       | \$15,100.00                |
| 10 | REMOVE AND REPLACE 4 FOOT HIGH FENCE INCLUDING TWO GATES.           | 200 LF              | \$38.00        | \$7,600.00         | 200                       | 200                     | \$7,600.00                 |
| 11 | TOPSOIL STABILIZATION MATTING                                       | 850 SY              | \$4.45         | \$3,782.50         | 780                       | 780                     | \$3,471.00                 |
| 12 | TOPSOILING, 4" THICK                                                | 1650 SY             | \$6.25         | \$10,312.50        | 1605                      | 1605                    | \$10,031.25                |
| 13 | FERTILIZING AND SEEDING, TYPE A-3                                   | 1650 SY             | \$2.00         | \$3,300.00         | 1605                      | 1605                    | \$3,210.00                 |
| 14 | RIP RAP STONE SLOPE PROTECTION, 12" THICK (D50 = 6") (RENO MATRESS) | 35 SY               | \$244.25       | \$8,548.75         | 0                         | 35                      | \$8,548.75                 |

|                                    |                    |
|------------------------------------|--------------------|
| TOTAL AMOUNT COMPLETED TO DATE     | \$181,934.10       |
| LESS 2% RETAINAGE                  | \$3,638.68         |
| SUBTOTAL                           | \$178,295.42       |
| LESS AMOUNT PREVIOUSLY CERTIFIED   | \$127,513.53       |
| <b>AMOUNT DUE THIS CERTIFICATE</b> | <b>\$50,781.89</b> |

**SUMMARY**

**ORIGINAL CONTRACT AMOUNT**

**\$192,848.75**

**CHANGE ORDERS ( ADJUSTED AMOUNTS )**

|          |               |
|----------|---------------|
| <u>1</u> | <u>\$0.00</u> |
| <u>2</u> | <u>\$0.00</u> |
| <u>3</u> | <u>\$0.00</u> |
| <u>4</u> | <u>\$0.00</u> |
| <u>5</u> | <u>\$0.00</u> |

**TOTAL CHANGE ORDERS**

**\$0.00**

**AMENDED CONTRACT AMOUNT**

**\$192,848.75**

**PAYMENTS TO DATE (AMOUNT)**

|          |                     |
|----------|---------------------|
| <u>1</u> | <u>\$127,513.53</u> |
| <u>2</u> | <u>\$0.00</u>       |
| <u>3</u> | <u>\$0.00</u>       |
| <u>4</u> | <u>\$0.00</u>       |
| <u>5</u> | <u>\$0.00</u>       |

**TOTAL CERTIFIED PAYMENTS TO DATE (AMOUNT)**

**\$127,513.53**

**AMOUNT OF THIS CERTIFICATE**

**\$50,781.89**

**TOTAL AMOUNT OF WORK COMPLETED**

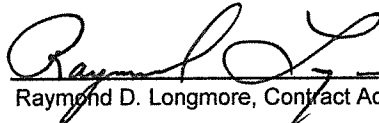
**\$181,934.10**

**NOTICE TO PROCEED DATE**

**02/21/05**

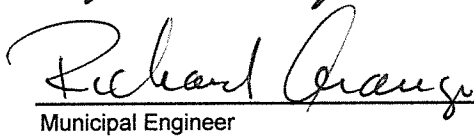
**PROJECT COMPLETION DATE**

**03/31/05**

  
Raymond D. Longmore, Contract Administrator

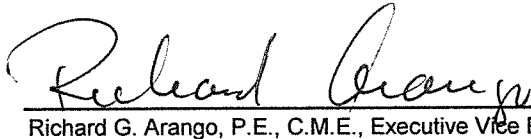
1-17-06

Date

  
Municipal Engineer

1/17/06

Date

  
Richard G. Arango, P.E., C.M.E., Executive Vice President

1/17/06

Date



**REMINGTON, VERNICK & ARANGO ENG.**  
**CHANGE ORDER #1**

**CONTRACTOR:**  
**CUDEYRO CONSTRUCTION**  
 305 FISKE AVENUE  
 WEST BERLIN NJ 08091  
 856-905-1785

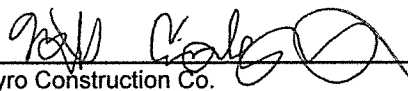
08/08/05


**NAME OF PROJECT:**  
 Emergency Storm Sewer Outfall Replacement & Embankment Stabilization  
**PROJECT NUMBER:**  
 0338T017  
**CLIENT:**  
 Willingboro Township  
**REASON FOR CHANGE:**

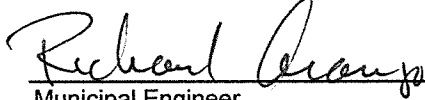
| ITEM                 | DESCRIPTION                                          | QUANTITY | UNITS | UNIT PRICE | AMOUNT              |
|----------------------|------------------------------------------------------|----------|-------|------------|---------------------|
| <b>EXTRAS</b>        |                                                      |          |       |            |                     |
| 14E                  | Rip Rap Stone Slope Protection                       | 5        | SY    | \$244.25   | \$1,221.25          |
|                      | 12" Thk. D50=6" Reno Mattress                        |          |       | \$0.00     | \$0.00              |
|                      |                                                      |          |       |            | <u>\$1,221.25</u>   |
| <b>REDUCTIONS</b>    |                                                      |          |       |            |                     |
|                      |                                                      |          |       | \$0.00     | \$0.00              |
|                      |                                                      |          |       | \$0.00     | \$0.00              |
|                      |                                                      |          |       |            | <u>\$0.00</u>       |
| <b>SUPPLEMENTALS</b> |                                                      |          |       |            |                     |
| S15                  | Tierods                                              | 4        | EA    | \$1,550.00 | \$6,200.00          |
| S16                  | Type B Inlets                                        | 1        | EA    | \$4,000.00 | \$4,000.00          |
|                      |                                                      |          |       |            | <u>\$10,200.00</u>  |
|                      | <b>ORIGINAL CONTRACT AMOUNT</b>                      |          |       |            | <u>\$192,848.75</u> |
|                      | <b>+ SUPPLEMENTAL</b>                                |          |       |            | <u>\$10,200.00</u>  |
|                      | <b>+ EXTRA</b>                                       |          |       |            | <u>\$1,221.25</u>   |
|                      | <b>- REDUCTION</b>                                   |          |       |            | <u>\$0.00</u>       |
|                      | <b>ADJUSTMENT AMOUNT BASED ON CHANGE ORDER NO. 1</b> |          |       |            | <u>\$204,270.00</u> |



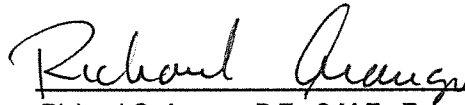
ACCEPTED BY:

  
Cudeyro Construction Co. 1/16/06 Date

  
Raymond D. Longmore, RY&A Inspection Dept. 1-17-06 Date

  
Municipal Engineer 1/17/06 Date

RECOMMENDED BY:

  
Richard G. Arango, P.E., C.M.E., Exec. Vice President 1/17/06 Date

APPROVED BY:

  
Willingboro Township 1-25-06 Date

**RESOLUTION NO. 2006 - 17**  
**A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.**

WHEREAS, The Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et, seq.; and

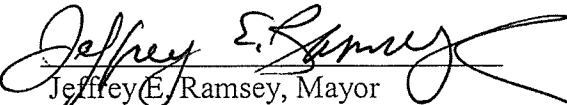
WHEREAS, The Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:


- (7) Matters relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on 1/25, 2006, that an Executive Session closed to the public shall be held on 1/25, 2006, at 7:35 P.M. in the Willingboro Township Municipal Complex, One Salem Road, Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.

  
 Jeffrey E. Ramsey, Mayor

Attest:

  
 Marie Annese, RMC  
 Township Clerk

| Recorded Vote         | Yes | No | Abstain | Absent |
|-----------------------|-----|----|---------|--------|
| Councilman Ayer       | ✓   |    |         |        |
| Councilman Campbell   | ✓   |    |         |        |
| Councilman Stephenson | ✓   |    |         |        |
| Deputy Mayor Jennings | ✓   |    |         |        |
| Mayor Ramsey          | ✓   |    |         |        |

**RESOLUTION NO. 2006 – 18**

**A RESOLUTION AWARDING PRINTING BID FOR 2006**

WHEREAS, the Township Council of the Township of Willingboro has requested that bids be submitted for the 2006 Printing Bid; and

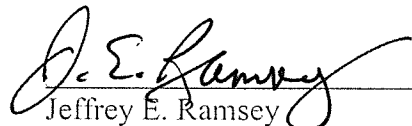
WHEREAS, bids have been received, opened and read in public; and

WHEREAS, it appears to be in the best interest of the Township to accept the bids of:

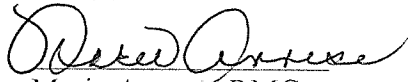
- (1) B. P. Services Inc., 198-B Market Street, Box 454, Elmwood Park, NJ, 07407
- (2) Good Impressions Inc., 28 Scott Street, Riverside, N. J. 08075
- (3) OCS Printing, 1045 Asbury Ave., Ocean City, N.J. 08226.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 25<sup>th</sup> day of January, 2006, that the bids be accepted as per the attached bid return sheet; and

BE IT FURTHER RESOLVED, that the bids be spread upon the minutes of this meeting.

  
Jeffrey E. Ramsey  
Mayor

Attest:

  
Marie Annesé, RMC  
Township Clerk

| Recorded Vote         | Yes | No | Abstain | Absent |
|-----------------------|-----|----|---------|--------|
| Councilman Ayer       | ✓   |    |         |        |
| Councilman Campbell   | ✓   |    |         |        |
| Councilman Stephenson | ✓   |    |         |        |
| Deputy Mayor Jennings | ✓   |    |         |        |
| Mayor Ramsey          | ✓   |    |         |        |

Continuation of Res. No. 2006 – 18, Award of Printing Bid for 2006

B. P. Services, Inc.  
P. O. Box 497  
198-B Market Street  
Elmwood Park, N. J. 07407  
201-797-6033

Awarded Item No. 1, 11, 58, 59, 62, 63, 67, 68, 70, 75, 91, 96 and 115

Good Impressions  
13 East Scott Street  
Box 409, Riverside, N.J. 08076  
856-461-3232

Awarded Item No. 4, 5, 6, 7, 8, 9, 10, 12, 13, 14, 17, 18, 19, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 33, 34, 35, 36, 37, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 55, 57, 60, 61, 64, 65, 73, 74, 79, 81, 82, 86, 89, 90, 92, 93, 94, 95, 97, 98, 100, 101, 103, 104, 106, 108, 109, 110, 111, 112, 113, 114, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 129, 130, 132 and 133

OCS Printing, Inc.  
1045 Asbury Avenue  
Ocean City, N.J. 08226  
609-398-7290

Awarded Item No. 2, 3, 5, 16, 20, 21, 31, 32, 33, 38, 39, 54, 56, 65, 66, 69, 71, 72, 73, 74, 76, 77, 78, 80, 83, 84, 85, 87, 88, 99, 100, 102, 105, 107, 109, 124, 127, 128, and 131

**NO BID AWARD FOR ITEM NO. 15 – NEWSLETTER AT THIS TIME**

**NO BID AWARD FOR ITEM NO. 116 Police Dept. Warning Notice (no bid received).**

**HIGHLIGHTED / UNDERLINED NUMBERS INDICATE A TIE – Duplicate Award**

PRINTING BID 2006

SAMPLE OF ITEMS FOR BID ARE AVAILABLE AT THE OFFICE OF THE TOWNSHIP CLERK. QUANTITIES LISTED ARE APPROXIMATE AND NOT GUARANTEED. PLEASE BEAR THAT IN MIND WHEN YOU ARE SUBMITTING YOUR BID. PLEASE BID PER 100 OR PER 1000 QUANTITIES SHOWN ARE FOR THE YEAR - NOT NECESSARILY ORDERED AT ONE TIME.

BIDS ARE TO BE MADE ON THE SAMPLE PROVIDED AS TO PAPER QUALITY, COLOR, NCR, ETC. ANY MODIFICATIONS TO THE SAMPLES PROVIDED ARE TO BE NOTED ON THE FORM.

IF NO MODIFICATIONS ARE NOTED, THE ASSUMPTION IS THAT YOU WILL PROVIDE THE ITEM EXACTLY AS SAMPLE. BID PRICES ARE TO BE IN EFFECT FOR THE TERM OF THE CONTRACT FROM JANUARY 2006 TO DECEMBER 31, 2006.

BIDDERS FORM

| GENERAL ITEMS:                                          | APPROXIMATE QUANTITIES | BIDDERS FORM              |                           |                           |                           |
|---------------------------------------------------------|------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
|                                                         |                        | DIGI/PRINT SOLUTIONS      | B.P. SERVICES             | GOOD IMPRESSIONS          | OCS                       |
|                                                         |                        | PER 100 OR 1000 BID PRICE | PER 100 OR 1000 BID PRICE | PER 100 OR 1000 BID PRICE | PER 100 OR 1000 BID PRICE |
| 1) Request Form 50 PER PAD                              | 100 Pads               | NB                        | \$25.60/M                 | \$1.09/PER PAD            | NB                        |
| 2) Business Cards (Gen. - except Police)                | 1,000                  | NB                        | \$49.80/M                 | \$40.00/M                 | \$39.00/M                 |
| 3) Business Cards (Gold Seal, Mgr. Dep. Mgr. & Council) | 1,000                  | NB                        | \$78.20/M                 | \$50.00/M                 | \$44.00/M                 |
| 4) Letterhead Bone/Buf (8 1/2X11) Gold Seal             | 10,000                 | NB                        | NB                        | \$48.00/M                 | \$56.00/M                 |
| 5) Letterhead Bone/Buf (2nd Sheet 8 1/2X11)             | 2,500                  | NB                        | NB                        | \$80.00/LT                | \$32.00/M                 |
| 6) Memo Pads 5 1/2X8 1/2 (50 to pad)                    | 1,000                  | NB                        | \$36.80/M                 | \$7.90/M                  | \$65.00/LT                |
| 7) Envelope #10 (Cream/Cambria Writing)                 | 40,000                 | NB                        | NB                        | \$64.00/M                 | \$72.00/M                 |
| 8) Window Envelope (Do Not Forward #10)                 | 40,000                 | NB                        | \$21.80/M                 | \$21.00/M                 | \$24.00/M                 |
| 9) Window Envelope #10 (General)                        | 10,000                 | NB                        | \$23.90/M                 | \$21.00/M                 | \$24.00/M                 |
| 10) Envelope #10 (White)                                | 30,000                 | NB                        | \$18.90/M                 | \$18.50/M                 | \$22.00/M                 |
| 11) Employment Status Form, 3 color, NCR                | 1,000                  | NB                        | \$67.80/M                 | \$79.00/LT                | \$90.00/M                 |
| 12) Self-Adhesive Mailing Label 5 1/2 x 3"              | 4,000                  | NB                        | NB                        | \$64.00/M                 | \$65.00/M                 |

GENERAL ITEMS CONT'D.

|                                                                    | APPROXIMATE QUANTITIES | DIGIPRINT SOLUTIONS PER 100 OR 1000 BID PRICE                                | BP SERVICES PER 100 OR 1000 BID PRICE | GOOD IMPRESSIONS PER 100 OR 1000 BID PRICE                  | OCS PRINTING PER 100 OR 1000 BID PRICE | PER 100 OR 1000 BID PRICE |
|--------------------------------------------------------------------|------------------------|------------------------------------------------------------------------------|---------------------------------------|-------------------------------------------------------------|----------------------------------------|---------------------------|
| 13) New Resident Info. Packet Envelope (White) 10 x 13             | 1,000                  | NB                                                                           | \$136.70/M                            |                                                             | 92.00                                  |                           |
| 14) Township Resident Book (Separated by a colored sheet of paper) | 1,000                  | \$367.00/HD<br>\$480.00 - 10 PGS<br>\$5850.00 - 12 PGS<br>\$6425.00 - 14 PGS | NB                                    | \$79.00/M                                                   | \$5.00 PER COPY / Side                 | NB                        |
| 15) Willingboro Newsletter (As per the attached Sample)            | 14,000                 |                                                                              | NB                                    | \$2663.00 - 4 PGS<br>\$3492.00 - 6 PGS<br>\$4109.00 - 8 PGS |                                        |                           |

TOWNSHIP CLERK'S OFFICE:

|                                                                      | APPROXIMATE QUANTITIES | PER 100 OR 1000 BID PRICE | PER 100 OR 1000 BID PRICE | PER 100 OR 1000 BID PRICE | PER 100 OR 1000 BID PRICE |
|----------------------------------------------------------------------|------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| 16) Solicitor/Peddler License                                        | 100                    | NB                        | NB                        | \$60.00/LT                | \$56.00/LT                |
| 17) Application for Raffle License                                   | 500                    | NB                        | \$17.60/HD                | \$15.00/HD                | NB                        |
| 18) Application for Bingo License                                    | 500                    | NB                        | NB                        | \$8.00/HD                 | NB                        |
| 19) Findings & Determinations                                        | 500                    | NB                        | \$14.60/HD                | \$8.00/HD                 | \$52.00/LT                |
| 20) Bingo & Raffle License                                           | 500                    | NB                        | \$14.60/HD                | \$85.00/M                 | \$52.00/LT                |
| 21) Municipal Improvement Search                                     | 1,000                  | NB                        | NB                        | \$95.00/LT                | \$95.00/LT                |
| 22) Certificate (Buff & Blue w/ownership seal 8 1/2X11")             | 500                    | NB                        | NB                        | \$90.00/LT                | \$95.00/LT                |
| 23) Dog Licenses, 3 color, 3 part, NCR (Perforated 3 parts per page) | 500                    | NB                        | NB                        | \$90.00/LT                | \$216.00/LT               |
| 24) Dog Tags & Links                                                 | 3,000                  | NB                        | NB                        | \$495.00/LT               | NB                        |
| 25) Dog Infor Hangers for Dog Census                                 | 10,000                 | NB                        | NB                        | \$44.00/M                 | \$52.00/M                 |
| 26) Dog Information Brochure                                         | 5,000                  | NB                        | \$44.60/M                 | \$41.00/M                 | \$47.00/M                 |

TOWNSHIP CLERK OFFICE

|                                                                                                 | APPROXIMATE QUANTITIES | DIGI/PRINT SOLUTIONS PER 100 OR 1000 BID PRICE | BP SERVICES PER 100 OR 1000 BID PRICE | GOOD IMPRESSION PER 100 OR 1000 BID PRICE | OCS PRINTING              |                           |  |
|-------------------------------------------------------------------------------------------------|------------------------|------------------------------------------------|---------------------------------------|-------------------------------------------|---------------------------|---------------------------|--|
|                                                                                                 |                        |                                                |                                       |                                           | PER 100 OR 1000 BID PRICE | PER 100 OR 1000 BID PRICE |  |
| 27) Oath of Office                                                                              | 500                    | NB                                             | NB                                    | \$9.00/HD                                 |                           |                           |  |
| 28) Certificate of Marriage                                                                     | 100                    | NB                                             | NB                                    | \$47.00/LT                                |                           | \$85.00/LT                |  |
| 29) Proclamation Form                                                                           | 200                    | NB                                             | NB                                    | \$45.00/LT                                |                           | \$50.00/LT                |  |
| 30) Taxi Operator - Green Card (2 sided)                                                        | 100                    | NB                                             | NB                                    | \$43.00/LT                                |                           | \$48.00/LT                |  |
| 31) Taxi Cab License, Numbered Books of 50 (bound & perforated at stub)                         | 2Bks.                  | NB                                             | NB                                    | \$90.00/BK                                |                           | \$80.00/BK                |  |
| 32) Food Establishment License, Numbered Books of 50 (Bound & Perforated at stub)               | 2Bks.                  | NB                                             | NB                                    | \$90.00/BK                                |                           | \$84.00/BK                |  |
| 33) Vending License 14 1/2X5 1/2, Numbered Books of 50 (Bound & Perforated at stub)             | 2Bks.                  | NB                                             | NB                                    | \$95.00/BK                                |                           | \$95.00/BK                |  |
| 34) Minute Paper, 8 1/2X11, Cream, 3 Rectangle Shaped Holes                                     | 500                    | NB                                             | NB                                    | \$150.00/LT                               |                           | NB                        |  |
| 35) Perforated Sheet in half (8 1/2 x 11) White                                                 | 4,000                  | NB                                             | NB                                    | \$125.00/LT                               |                           | \$52.00/M                 |  |
| <u>FINANCE DEPARTMENT:</u>                                                                      |                        |                                                |                                       |                                           |                           |                           |  |
| 36) Payment Receipts - In Books of 50 = 100 Books (Numbered, 4 page NCR)                        | 100                    | NB                                             | NB                                    | \$145.00/M                                |                           | \$710.00/LT               |  |
| 37) Tax Payment Envelope - 6 1/2 X 4"-Brown-2 Sided                                             | 1,000                  | NB                                             | NB                                    | \$83.00/LT                                |                           | 90.00                     |  |
| 38) Registrar Envelope for Certificate - 6 X 9"                                                 | 3,000                  | NB                                             | NB                                    | \$99.80/M                                 |                           | \$65.00/M                 |  |
| 39) Payment Voucher, White/Yellow - Numbered - NRC 8 1/2 x 11", Black Ink (starting at #20,000) | 2,500                  | NB                                             | NB                                    | \$80.60/M                                 |                           | \$65.00/M                 |  |

FINANCE DEPARTMENT - CONT'D

| APPROXIMATE QUANTITIES              | DIGIPRINT SOLUTIONS PER 100 OR 1000 BID PRICE | BP SERVICES PER 100 OR 1000 BID PRICE | GOOD IMPRESSIONS PER 100 OR 1000 BID PRICE | OCS PRINTING PER 100 OR 1000 BID PRICE | PER 100 OR 1000 BID PRICE |
|-------------------------------------|-----------------------------------------------|---------------------------------------|--------------------------------------------|----------------------------------------|---------------------------|
|                                     |                                               |                                       |                                            |                                        |                           |
| 40) 1,000<br>(Brown with Black Ink) | NB                                            | NB                                    | <u>\$90.00/L T</u>                         | \$120.00M                              |                           |

PURCHASING DEPT

|                                                                                                                                                           |    |    |                  |    |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|----|----|------------------|----|--|
| 41) 5,000<br>Purchase Orders, White/Pink/Green - 8 1/2 x 11 with Township Logo - 3 part individual sets unattached<br>2 Runs--White, Pink, Green--Face Up | NB | NB | <u>\$110.00M</u> | NB |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|----|----|------------------|----|--|

INSPECTIONS DEPARTMENT:

| APPROXIMATE QUANTITIES                                                                                                            | PER 100 OR 1000 BID PRICE | PER 100 OR 1000 BID PRICE | PER 100 OR 1000 BID PRICE | PER 100 OR 1000 BID PRICE | PER 100 OR 1000 BID PRICE |
|-----------------------------------------------------------------------------------------------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
|                                                                                                                                   |                           |                           |                           |                           |                           |
| 42) 500<br>Notice of Violation (s) 3 page, NCR/ 3 Color (2 sided) - on front add new address and Twp. Seal<br>On back add address | NB                        | \$31.20/HD                | <u>\$88.00/L T</u>        | \$105.00/L OT             |                           |
| 43) 1,000<br>Window Envelope #12                                                                                                  | NB                        | \$77.60/M                 | <u>\$63.00/L T</u>        | \$95.00/M                 |                           |
| 44) 1,000<br>Inspection Dept. Receipt, 3 page/NCR, Numbered                                                                       | NB                        | \$146.80/M                | <u>\$85.00/L T</u>        | \$95.00/M                 |                           |
| 45) 1,000<br>Courtesy Notice, 2 page/NCR/25 per pad                                                                               | NB                        | \$131.80/M                | <u>\$57.00/L T</u>        | \$92.00/M                 |                           |
| 46) 500<br>Fence Permit, 2 page/NCR, Numbered<br>See paragraph added on lower left, Print Twp. Seal as shown)                     | NB                        | \$34.80/HD                | <u>\$68.00/L T</u>        | 75.00                     |                           |
| 47) 1,000<br>Property Maintenance Violation/3 page/NCR<br>8 1/2x11" (white, yellow, pink w/black ink                              | NB                        | \$149.60/M                | <u>\$107.00/M</u>         | \$123.00/M                |                           |
| 48) 3,000<br>Cross File Cards                                                                                                     | NB                        | \$27.90/M                 | <u>\$27.00/M</u>          | \$30.00/M                 |                           |
| 49) 200<br>Artisan License                                                                                                        | NB                        | NB                        | <u>\$42.00/L T</u>        | \$45.00/L T               |                           |



**INSPECTIONS DEPARTMENT -CONT'D**

|     | APPROXIMATE QUANTITIES                                                                            | DIGIPRINT SOLUTIONS<br>PER 100 OR 1000<br>BID PRICE | BP SERVICES<br>PER 100 OR 1000<br>BID PRICE | GOOD IMPRESSIONS<br>PER 100 OR 1000<br>BID PRICE | OCS PRINTING<br>PER 100 OR 1000<br>BID PRICE | PER 100 OR 1000<br>BID PRICE |
|-----|---------------------------------------------------------------------------------------------------|-----------------------------------------------------|---------------------------------------------|--------------------------------------------------|----------------------------------------------|------------------------------|
|     |                                                                                                   |                                                     |                                             |                                                  |                                              |                              |
| 50) | Door Knob Notice<br>500                                                                           | NB                                                  | NB                                          | <u>\$65.00/LT</u>                                | \$90.00/LT                                   |                              |
| 51) | Grass Door Knob Notice<br>2,000                                                                   | NB                                                  | NB                                          | <u>\$60.00/LT</u>                                | \$60.00/M                                    |                              |
| 52) | Sign Permit, with Township Seal, 2 page/NCR/Numbered with Township Seal<br>200                    | NB                                                  | \$44.00/HD                                  | <u>\$51.00/LT</u>                                | \$60.00/LT                                   |                              |
| 53) | Building Dept. Permit Notice<br>500                                                               | NB                                                  | \$8.90/HD                                   | <u>\$44.00/LT</u>                                | \$48.00/LT                                   |                              |
| 54) | Zoning Permit, 3 page/NCR/Numbered/with Twp. Seal 6 1/2x 8 1/2"(see sample changes)<br>200        | NB                                                  | \$45.50/HD                                  | \$49.00/LT                                       | <u>\$45.00/LT</u>                            |                              |
| 55) | Grass Notice, 2 page/NCR (25 to a pad)<br>80 Pads                                                 | NB                                                  | NB                                          | <u>\$120.00/LT</u>                               | \$128.00/LT                                  |                              |
| 56) | Notice of Property Maintenance Order (8 1/2 X 11", white & Red)<br>300                            | NB                                                  | NB                                          | \$80.00/LT                                       | <u>\$60.00/LT</u>                            |                              |
| 57) | Thank You Notes & Envelopes<br>500                                                                | NB                                                  | NB                                          | <u>\$75.00/LT</u>                                | NB                                           |                              |
| 58) | Maxium Permitted Occupancy-(Grey/Black) - Card Stock<br>50                                        | NB                                                  | <u>\$21.30/LT-50.</u>                       | \$48.00/LT                                       | \$48.00/LT                                   |                              |
| 59) | Grass Notice Post Card<br>500                                                                     | NB                                                  | <u>\$9.30/HD</u>                            | \$50.00/LT                                       | \$65.00/LT                                   |                              |
| 60) | Fire Inspection Receipt (3 pg. NCR-numbered)<br>250                                               | NB                                                  | \$33.30/HD                                  | <u>\$53.00/LT</u>                                | \$79.00/LT                                   |                              |
| 61) | Notice of Violation & Order/Notice of Order of Penalty (3 page/3 color/NCR with Twp. Seal)<br>500 | NB                                                  | \$20.60/HD                                  | <u>\$70.00/LT</u>                                | \$79.00/LT                                   |                              |
| 62) | Inspection Sticker, 4X4", Yellow with Black Ink/Crack/Peel<br>500                                 | NB                                                  | <u>\$13.00/HD</u>                           | \$80.00/LT                                       | \$80.00/LT                                   |                              |
| 63) | Inspection Certificate, (Grey/Black)-Card Stock-8 1/2X11<br>200                                   | NB                                                  | <u>\$14.10/HD</u>                           | \$85.00/LT                                       | \$45.00/LT                                   |                              |
| 64) | Uniform Inspection Report - 3 page/NCR/3 color/8 1/2X11<br>2,000                                  | NB                                                  | NB                                          | <u>\$233.00/LT</u>                               | \$680.00/M                                   |                              |

| INSPECTIONS DEPARTMENT /CONT'D                                                                        | APPROXIMATE QUANTITIES | DIGIPRINT SOLUTIONS PER 100 OR 1000 BID PRICE | BP SERVICES PER 100 OR 1000 BID PRICE | GOOD IMPRESSIONS PER 100 OR 1000 BID PRICE | OCS PRINTING PER 100 OR 1000 BID PRICE | PER 100 OR 1000 BID PRICE |
|-------------------------------------------------------------------------------------------------------|------------------------|-----------------------------------------------|---------------------------------------|--------------------------------------------|----------------------------------------|---------------------------|
|                                                                                                       |                        |                                               |                                       |                                            |                                        |                           |
| 65) Violation Sticker Notice - Peel Off - Orange - 8 1/2X5 1/2"                                       | 500                    | NB                                            | NB                                    | \$95.00/LT                                 | \$95.00/LT                             |                           |
| 66) Certificate of Rental Inspection - 8 1/2X6 1/2" (2 Page White & Yellow NCR )                      | 500                    | NB                                            | \$18.70/HD                            | \$70.00/LT                                 | \$65.00/LT                             |                           |
| 67) Recurring Violation - 3 page/NCR/ 3 Color (2 sided)                                               | 50                     | NB                                            | \$49.80/LT -50                        | \$65.00/LT                                 | \$60.00/LT                             |                           |
| 68) Order to Pay Penalty (3 Page/ NCR/ 3 Color) - 2 sided                                             | 100                    | NB                                            | \$58.80/HD                            | \$59.00/LT                                 | \$60.00/LT                             |                           |
| 69) Variance Request - 2 sided                                                                        | 50                     | NB                                            | \$49.80/LT - 50                       | \$75.00/LT                                 | \$45.00/LT                             |                           |
| 70) Punitive Closing Order (3 Page/ NCR/ 3 Color) - 2 sided                                           | 25                     | NB                                            | \$45.90/LT - 59                       | \$75.00/LT                                 | \$60.00/LT                             |                           |
| 71) Notice - Door Knob (White/Black)                                                                  | 500                    | NB                                            | NB                                    | \$135.00/LT                                | \$85.00/LT                             |                           |
| 72) Fire Code Violation (3 Page/NCR/3 Color)-2 sided front w/ address and Twp.Seal - Back add address | 500                    | NB                                            | \$39.70/HD                            | \$84.00/LT                                 | \$76.00/LT                             |                           |
| 73) Inspection Report - Add address & Twp. Seal (3 Page/ NCR/ 3 Color)                                | 100                    | NB                                            | \$49.60/HD                            | \$45.00/LT                                 | \$45.00/LT                             |                           |
| 74) Application for Permit (3 Page/ NCR/ 3 Color)                                                     | 100                    | NB                                            | \$49.60/HD                            | \$45.00/LT                                 | \$45.00/LT                             |                           |
| 75) Request for Time Extension (3 Page/ NCR/ 3 Color)                                                 | 50                     | NB                                            | \$44.20/LT - 50                       | \$82.00/LT                                 | \$45.00/LT                             |                           |
| 76) Notice of Imminent Hazard (3 Page/ NCR/ 3 Color) - 2 sided                                        | 100                    | NB                                            | \$66.20/HD                            | \$68.00/LT                                 | \$60.00/LT                             |                           |
| 77) Fire Safety Permit 3 Page/NCR/3 Color) - 8 1/2x5 1/2"                                             | 100                    | NB                                            | \$49.60/HD                            | \$46.00/LT                                 | \$45.00/LT                             |                           |

*(Needs header)*

| INSPECTIONS DEPARTMENT - CONT'D. |                                        | APPROXIMATE QUANTITIES | PER 100 OR 1000 BID PRICE | PER 100 OR 1000 BID PRICE | PER 100 OR 1000 BID PRICE | PER 100 OR 1000 BID PRICE |
|----------------------------------|----------------------------------------|------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| 78)                              | Violation Notice (Red w/Black Ink)     | 1,000                  | NB                        | NB                        | \$160.00/LT               | \$125.00/M                |
| 79)                              | This Rubbish Was Not Picked Up Because | 500                    | NB                        | NB                        | \$50.00/LT                | \$95.00/LT                |
| 80)                              | Door Knob (Sorry We Missed You)        | 1,000                  | NB                        | NB                        | \$150.00/LT               | \$135.00/M                |

FIRE DEPARTMENT:

| FIRE DEPARTMENT: |                                                                                | APPROXIMATE QUANTITIES | PER 100 OR 1000 BID PRICE | PER 100 OR 1000 BID PRICE | PER 100 OR 1000 BID PRICE | PER 100 OR 1000 BID PRICE |
|------------------|--------------------------------------------------------------------------------|------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| 81)              | Envelope white, Gold & Blue Logo 9 1/2 X 4"                                    | 1,000                  | NB                        | NB                        | \$85.00/LT                | \$110.00/M                |
| 82)              | Letterhead, White, Gold & Blue Logo 8 1/2 X 11" Blue Border                    | 1,000                  | NB                        | NB                        | \$85.00/LT                | \$110.00/M                |
| 83)              | Letterhead, (Linen)Beige- (Maroon/Black Ink) - 8 1/2X11" (Maroon color border) | 1,000                  | NB                        | NB                        | \$80.00/LT                | \$75.00/M                 |
| 84)              | Letterhead, (Linen) Beige - 8 1/2X11" (Maroon color border) Second sheet       | 500                    | NB                        | NB                        | \$80.00/LT                | \$70.00/LT                |
| 85)              | Envelope - Beige (Maroon/Black Ink) 9 1/2X4"                                   | 1,000                  | NB                        | NB                        | \$95.00/LT                | \$90.00/M                 |
| 86)              | Pads (Black) 5 1/2X8 1/2" - 50 per pad (two holes at top)                      | 15 Pads                | NB                        | \$4.50/HD SHEETS          | \$53.00/LT                | \$60.00/LT                |

FIRE DEPARTMENT CONT'D

|     |                                         |       |    |                 |            |            |
|-----|-----------------------------------------|-------|----|-----------------|------------|------------|
| 87) | Business Cards (white) blue/gold ink    | 500   | NB | \$68.00/LT - 50 | \$49.00/LT | \$40.00/LT |
| 88) | Business Cards (Beige) black/gold ink   | 1,000 | NB | \$78.20/M       | \$55.00/LT | \$52.00/M  |
| 89) | Business Cards (Beige) black/maroon ink | 1,000 | NB | \$78.20/M       | \$55.00/LT | \$60.00/M  |

| MUNICIPAL COURT:                                                         | APPROXIMATE QUANTITIES | DIGIPRINT SOLUTIONS PER 100 OR 1000 BID PRICE | BP SERVICES PER 100 OR 1000 BID PRICE | GOOD IMPRESSIONS PER 100 OR 1000 BID PRICE | OCS PRINTING PER 100 OR 1000 BID PRICE | PER 100 OR 1000 BID PRICE |
|--------------------------------------------------------------------------|------------------------|-----------------------------------------------|---------------------------------------|--------------------------------------------|----------------------------------------|---------------------------|
|                                                                          |                        |                                               |                                       |                                            |                                        |                           |
| 90) Notice to Appear ( 5 pages/5 color/NCR)                              | 2,000                  | NB                                            | \$168.90/M                            | \$156.00/M                                 | \$190.00/M                             |                           |
| 91) Subpoena to Testify (3 pager/ 3 color/ NCR)                          | 1,000                  | NB                                            | \$80.40/M                             | \$84.00/M                                  | \$95.00/M                              |                           |
| 92) Order - Payment of Fines & Costs (Criminal) (2 pager/ 2 color / NCR) | 1,000                  | NB                                            | \$91.50/M                             | \$68.00/M                                  | \$75.00/M                              |                           |
| 93) Non-Indictable Summons (10 per book) x 500 books                     | 500 Bks.               | NB                                            | NB                                    | \$1230.00/LT                               | NB                                     |                           |
| 94) Traffic Summons (10 per book) X 500 books                            | 250 Bks.               | NB                                            | NB                                    | \$2.50/BK                                  | NB                                     |                           |
| 95) Receipt Books (25 per book) X 200 books (Numbered)                   | 200 Bks.               | NB                                            | NB                                    | \$985.00/LT                                | NB                                     |                           |
| 96) Notice to Officer (3 pager/ 3 color/ NCR)                            | 1,000                  | NB                                            | \$90.30/M                             | \$110.00/LT                                | \$95.00/M                              |                           |
| 97) Bail Recognizance                                                    | 1,000                  | NB                                            | \$246.00/M                            | \$50.00/LT                                 | \$170.00/M                             |                           |
| 98) Affidavit of Income & Assets (2 sided with a reset)                  | 1,000                  | NB                                            | NB                                    | \$70.00/LT                                 | \$90.00/M                              |                           |

MUNICIPAL COURT - CONT'D

|                                                                      | APPROXIMATE QUANTITIES | DIGI/PRINT SOLUTIONS PER 100 OR 1000 BID PRICE | BP SERVICES PER 100 OR 1000 BID PRICE | GOOD IMPRESSIONS PER 100 OR 1000 BID PRICE | OCS PRINTING PER 100 OR 1000 BID PRICE |
|----------------------------------------------------------------------|------------------------|------------------------------------------------|---------------------------------------|--------------------------------------------|----------------------------------------|
| 99) Order-Payment of Fines & Cost (Traffic) (2 page/ 2 color/ NCR)   | 1,000                  | NB                                             | \$91.50/M                             | \$78.00/LT                                 | \$75.00/M                              |
| 100) Affidavit of defense (Traffic)                                  | 1,000                  | NB                                             | NB                                    | \$65.00/LT                                 | \$65.00/M                              |
| 101) Court Letterhead (Erasable Bond)                                | 1,000                  | NB                                             | NB                                    | \$110.00/LT                                | W/B                                    |
| 102) Notice in Lieu of Complaint (3 page/ 3 color/ NCR)              | 1,000                  | NB                                             | NB                                    | \$100.00/LT                                | \$95.00/M                              |
| 103) Intoxicated Driver Penalty Provisions (4 page/ 4 color/ NCR)    | 1,000                  | NB                                             | NB                                    | \$100.00/LT                                | \$110.00/M                             |
| 104) Notice to Defendant Following Conviction (2 page/ 2 color/ NCR) | 1,000                  | NB                                             | NB                                    | \$68.00/LT                                 | \$75.00/M                              |
| 105) Rescinding Order (3 page/ 3 color/ NCR)                         | 1,000                  | NB                                             | \$149.40/M                            | \$100.00/LT                                | \$95.00/M                              |
| 106) Mediation Agreement (4 page/ 4 color/ NCR)                      | 500                    | NB                                             | \$24.50/HD                            | \$86.00/LT                                 | \$95.00/LT                             |
| 107) Commitment (3 page/ 3 color/ NCR)                               | 1,000                  | NB                                             | \$149.40/M                            | \$100.00/LT                                | \$95.00/M                              |

RECREATION/PUBLIC WORKS DEPT.

|                                                                   | APPROXIMATE QUANTITIES | DIGI/PRINT SOLUTIONS PER 100 OR 1000 BID PRICE | BP SERVICES PER 100 OR 1000 BID PRICE | GOOD IMPRESSIONS PER 100 OR 1000 BID PRICE | OCS PRINTING PER 100 OR 1000 BID PRICE |
|-------------------------------------------------------------------|------------------------|------------------------------------------------|---------------------------------------|--------------------------------------------|----------------------------------------|
| 108) Program Registration Form, 3 page/3 color/NCR/Numbered       | 20 Books               | NB                                             | NB                                    | \$65.00/BK                                 | NB                                     |
| 109) Surrey Bus Pass, 2 1/2X4 1/2" (Blue/Blk Ink/Numbered in Red) | 1,000                  | NB                                             | NB                                    | \$90.00/LT                                 | \$90.50/LT                             |

RECREATION/PUBLIC WORKS DEPT. CONTD

|                                                                                      | APPROXIMATE QUANTITIES | DIGIPRINT SOLUTIONS       |                  | BP SERVICES               |    | GOOD IMPRESSIONS          |    | OCS PRINTING              |                           |
|--------------------------------------------------------------------------------------|------------------------|---------------------------|------------------|---------------------------|----|---------------------------|----|---------------------------|---------------------------|
|                                                                                      |                        | PER 100 OR 1000 BID PRICE | NB               | PER 100 OR 1000 BID PRICE | NB | PER 100 OR 1000 BID PRICE | NB | PER 100 OR 1000 BID PRICE | PER 100 OR 1000 BID PRICE |
| 110) Door Hanger - Beige (heavy stock) (Black - 11X4 1/2")                           | 3,000                  | NB                        | NB               |                           |    | <u>\$48.00/M</u>          |    | \$110.00/M                |                           |
| 111) Pool Tag Registration, 3 page/3 color/NCR, Numbered (100 per pad)               | 5 Pads                 | NB                        | NB               |                           |    | <u>\$340.00/LT</u>        |    | NB                        |                           |
| 112) Letterhead-First page, Buff/Cream, Gold Seal, 8 1/2X11" Bond paper              | 5,000                  | NB                        | NB               |                           |    | <u>\$67.00/M</u>          |    | \$148.00/M                |                           |
| 113) Letterhead- half sheet, 8 1/2X5 1/2", Buff/Cream Bond Paper w/Twp. Seal (Black) | 2,500                  | NB                        | NB               |                           |    | <u>\$39.00/M</u>          |    | \$52.00/M                 |                           |
| 114) Envelope - (cream w/gold twp. seal) 9 1/2 x 4 1/4"                              | 2,000                  | NB                        | NB               |                           |    | <u>\$63.00/M</u>          |    | \$160.00/M                |                           |
| 115) Envelope - (white w/black twp. seal) 9 1/2 x 4 1/4"                             | 5,000                  | NB                        | <u>\$22.40/M</u> |                           |    | \$55.00/M                 |    | \$28.00/M                 |                           |

POLICE DEPARTMENT:

|                                                                                                                               | APPROXIMATE QUANTITIES | DIGIPRINT SOLUTIONS       |            | BP SERVICES               |    | GOOD IMPRESSIONS          |    | OCS PRINTING              |                           |
|-------------------------------------------------------------------------------------------------------------------------------|------------------------|---------------------------|------------|---------------------------|----|---------------------------|----|---------------------------|---------------------------|
|                                                                                                                               |                        | PER 100 OR 1000 BID PRICE | NB         | PER 100 OR 1000 BID PRICE | NB | PER 100 OR 1000 BID PRICE | NB | PER 100 OR 1000 BID PRICE | PER 100 OR 1000 BID PRICE |
| 116) Warning Notice, 2 page/2/color/NCR/Numbered (Cardboard backing between last set & covering for stability) Perforated top | 5,000                  | NB                        | NB         |                           |    |                           |    |                           |                           |
| 117) Miranda Warning                                                                                                          | 2,000                  | NB                        | NB         |                           |    | <u>\$29.00/M</u>          |    | \$40.00/M                 |                           |
| 118) Vehicle Repair Tag                                                                                                       | 3,000                  | NB                        | \$103.60/M |                           |    | <u>\$29.00/M</u>          |    | \$115.00/M                |                           |
| 119) Tow Sticker                                                                                                              | 2,000                  | NB                        | NB         |                           |    | <u>\$95.00/M</u>          |    | \$110.00/M                |                           |
| 120) Neighborhood Watch                                                                                                       | 1,000                  | NB                        | NB         |                           |    | <u>\$95.00/M</u>          |    | \$120.00/M                |                           |
| 121) Crime Watch Letterhead (2sided Blue Ink)                                                                                 | 2,000                  | NB                        | NB         |                           |    | <u>\$64.00/M</u>          |    | \$76.00/M                 |                           |

| POLICE DEPARTMENT                                                                                                                             | APPROXIMATE QUANTITIES | DIGIPRINT<br>PER 100 OR 1000<br>BID PRICE | BP SERVICES<br>PER 100 OR 1000<br>BID PRICE | GOOD IMPRESSION<br>PER 100 OR 1000<br>BID PRICE | OCS PRINTING<br>PER 100 OR 1000<br>BID PRICE | PER 100 OR 1000<br>BID PRICE |
|-----------------------------------------------------------------------------------------------------------------------------------------------|------------------------|-------------------------------------------|---------------------------------------------|-------------------------------------------------|----------------------------------------------|------------------------------|
|                                                                                                                                               |                        |                                           |                                             |                                                 |                                              |                              |
| 122) Operation Identification (Home)                                                                                                          | 400                    | NB                                        | NB                                          | \$275.00/HD                                     | NB                                           |                              |
| 123) Operation Identification 9 (Vehicle)                                                                                                     | 400                    | NB                                        | NB                                          | \$275.00/HD                                     | NB                                           |                              |
| 124) Curfew Ordinance Violation Custody Card<br>(3 page/3 color/NCR                                                                           | 500                    | NB                                        | NB                                          | \$15.00/HD                                      | \$75.00/LT                                   |                              |
| 125) Violation Notice, 3 page/2color with carbons,<br>Last page hard copy (20 sets per pads)                                                  | 1,000                  | NB                                        | NB                                          | \$105.00/M                                      | \$130.00/LT                                  |                              |
| 126) Business Cards (Dir. Capt. & Lt.)<br>with Gold Seal/Badge                                                                                | 1,000                  | NB                                        | \$78.20/M                                   | \$50.00/M                                       | \$55.00/M                                    |                              |
| 127) Business Cards (All other Police)<br>Black Seal/Badge                                                                                    | 1,000                  | NB                                        | \$49.80/M                                   | \$50.00/M                                       | \$38.00/M                                    |                              |
| 128) Property Check Notice, 2 page/2 color/NCR<br>25 sets per pad                                                                             | 100                    | NB                                        | NB                                          | \$142.00/HD                                     | \$1.40/PAD                                   |                              |
| 129) Incident Business Card - White, Blk Ink/Badge                                                                                            | 5,000                  | NB                                        | NB                                          | \$23.00/M                                       | \$28.00/M                                    |                              |
| 130) Vehicle Report - 3 pages, White/Yellow/Pink<br>NCR - Sealed at Top                                                                       | 1,000                  | NB                                        | \$149.40/M                                  | \$89.00/M                                       | \$95.00/M                                    |                              |
| 131) Consent to Search (NCR - 2 page- White/Yellow,<br>Perforated at top/ cardboard backing between last<br>set/and covering {for stability}) | 2,500                  | NB                                        | \$72.60/M                                   | \$95.00/M                                       | \$65.00/M                                    |                              |
| 132) Letterhead - (White/blue w/ gold seal) 8 1/2 x 11"                                                                                       | 1,000                  | NB                                        | NB                                          | \$91.00/M                                       | \$110.00/M                                   |                              |
| <u>TAX ASSESSOR'S OFFICE:</u>                                                                                                                 |                        |                                           |                                             |                                                 |                                              |                              |
| 133) Door Hanger                                                                                                                              | 1,500                  | PER 100 OR 1000<br>BID PRICE<br>NB        | PER 100 OR 1000<br>BID PRICE<br>NB          | PER 100 OR 1000<br>BID PRICE<br>\$60.00/M       | \$110.00/M                                   |                              |

BID RETURN SHEET

BIDS OPENED BY: MARIE ANNESE, TOWNSHIP CLERK \_\_\_\_\_

**Bid Requirements:**

- 1. Bid Guarantee
- 2. Disclosure Statement
- 3. Non-collusion Affidavit
- 4. Affirmative Action Affidavit
- 5. Employment Eligibility (EIF)
- 6. Bid Certification

|                                 | <u>DIGIPRINT SOLUTIONS</u> | <u>B.P SERVICES</u> | <u>GOOD IMPRESSIONS</u> | <u>OCS</u> |
|---------------------------------|----------------------------|---------------------|-------------------------|------------|
|                                 | <u>C/CK</u>                | <u>CK</u>           | <u>CK</u>               | <u>X</u>   |
| 1. Bid Guarantee                | X                          | X                   | X                       | X          |
| 2. Disclosure Statement         | X                          | X                   | X                       | X          |
| 3. Non-collusion Affidavit      | X                          | X                   | X                       | X          |
| 4. Affirmative Action Affidavit | X                          | X                   | X                       | X          |
| 5. Employment Eligibility (EIF) | X                          | X                   | X                       | X          |
| 6. Bid Certification            | X                          | X                   | X                       | X          |



RESOLUTION NO. 2006- 19

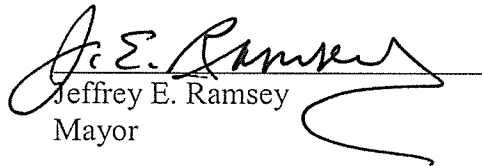
A RESOLUTION AUTHORIZING REFUNDS FOR  
OVERPAYMENTS OF TAXES

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicate overpayments of taxes due to overpayments and veteran deduction, and


WHEREAS, refunds are due for these overpayments as listed on the attached schedule and made a part hereto;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 7<sup>th</sup> day of February, 2006, that refunds be made as per the attached schedule; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director for her information, attention and compliance.

  
Jeffrey E. Ramsey  
Mayor

Attest:

  
Marie Annese, RMC  
Township Clerk

| Recorded Vote         | Yes | No | Abstain | Absent |
|-----------------------|-----|----|---------|--------|
| Councilman Ayer       | ✓   |    |         |        |
| Councilman Campbell   | ✓   |    |         |        |
| Councilman Stephenson |     |    |         | ✓      |
| Deputy Mayor Jennings | ✓   |    |         |        |
| Mayor Ramsey          | ✓   |    |         |        |

|                                                                                                                                                                                               |                      |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| INDEPENDENCE ABSTRACT & TITLE<br>1040 KINGS HIGHWAY NORTH, SUITE 700<br>CHERRY HILL, N.J. 08034<br>BLOCK 1112<br>LOT 11<br>12 TWILIGHT LANE<br>OVERPAYMENT TAXES                              | 1510.27              |
| ROBERT S. BRITSCHGE, ESQ.<br>2273 STATE HIGHWAY 33, SUITE 207<br>HAMILTON, N.J. 08690<br>BLOCK 101<br>LOT 11<br>35 SUSSEX DRIVE<br>OVERPAYMENT TAXES                                          | 810.72               |
| LARRY D. WALLS<br>4 MARBLESTONE LANE<br>WILLINGBORO, N.J. 08046<br>BLOCK 517<br>LOT 2<br>4 MARBLESTONE LANE<br>OVERPAYMENT TAXES                                                              | 250.00               |
| WELLS FARGO REAL ESTATE<br>1 HOME CAMPUS, MACX2502-ARS-REGION1<br>DES MOINES, IA. 50328<br>BLOCK 1300<br>LOT 3<br>11 SANDAL LANE<br>BLOCK 706<br>LOT 27<br>3 GALTON LANE<br>OVERPAYMENT TAXES | 468.90<br><br>121.50 |
| SHARIF, ZACHARY & ROSA<br>151 SHEFFIELD DRIVE<br>WILLINGBORO, N.J. 08046<br>BLOCK 106<br>LOT 31<br>151 SHEFFIELD DRIVE<br>OVERPAYMENT TAXES                                                   | 1040.10              |
| SAXON MTG.<br>PO BOX 161489<br>FORT WORTH, TX 76161-1489<br>BLOCK 705<br>LOT 11<br>34 GALTON LANE<br>OVERPAYMENT TAXES                                                                        | 2476.03              |

|                                                                                                                                                                        |         |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| FAMILY ABSTRACT<br>1424 EASTON ROAD, SUITE 100<br>HORSHAM, PA 19044<br>BLOCK 244<br>LOT 9<br>26 BARKER LANE<br>OVERPAYMENT TAXES                                       | 1116.87 |
| EXPRESS FINANCIAL SERVICE<br>875 GREENTREE ROAD, 9 PARKWAY CENTER, SUITE 275<br>PITTSBURGH, PA 15220<br>BLOCK 833<br>LOT 6<br>267 EVERGREEN DRIVE<br>OVERPAYMENT TAXES | 1300.00 |
| CHRISTOPHER BRADFORD<br>142 HARRINGTON CIRCLE<br>WILLINGBORO, N.J. 08046<br>BLOCK 643<br>LOT 9<br>142 HARRINGTON CIRCLE<br>OVERPAYMENT TAXES                           | 953.12  |
| COLLEGIATE TITLE CORP<br>110 MARTER AVENUE, STE. 107<br>MOORESTOWN, N.J. 08057<br>BLOCK 205<br>LOT 21<br>51 BRADFORD LANE<br>OVERPAYMENT TAXES                         | 959.83  |
| LORENZO E. NIX<br>%GARDEN STATE LAND TITLE<br>9 EAST STOW ROAD, SUITE C<br>MARLTON, N.J. 08053<br>BLOCK 901<br>LOT 196<br>146 ROCKLAND DRIVE<br>OVERPAYMENT TAXES      | 227.24  |
| FRANK L. WOMACK<br>52 EDEN ROCK LANE<br>WILLINGBORO, N.J. 08046<br>BLOCK 814<br>LOT 93<br>52 EDEN ROCK LANE<br>VETERAN DEDUCTION -                                     | 250.00  |
| LORI PRIVETT<br>26 SPINDLETOP LANE<br>WILLINGBORO, N.J. 08046<br>BLOCK 125 LOT 25<br>26 SPINDLETOP LANE<br>OVERPAYMENT TAXES                                           | 44.31   |

|                                                                                                                                                                        |         |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| SURETY LENDER SERVICES<br>3 EAST STOW ROAD, SUITE 101<br>ATTN: GAIL FELDMAN<br>MARLTON, N.J. 08053<br>BLOCK 239<br>LOT 9<br>28 BERKSHIRE LANE<br>OVERPAYMENT TAXES     | 87.64   |
| CTL TITLE INSURANCE AGENCY INC.<br>1103 LAUREL OAK ROAD, SUITE 146<br>VOORHEES, N.J. 08043<br>BLOCK 311<br>LOT 11<br>46 PRIMROSE LANE<br>OVERPAYMENT TAXES             | 832.54  |
| FIRST AMERICAN REAL ESTATE<br>95 METHODIST HILL DRIVE, SUITE 100<br>ROCHESTER, NY 14623<br>BLOCK 241<br>LOT 31<br>1 BURGESS LANE<br>OVERPAYMENT TAXES                  | 215.96  |
| QUALITY TITLE & ABSTRACT AGENCY<br>2 INDUSTRIAL WAY WEST, MERIDIAN CENTER #1<br>EATONTOWN, N.J. 07724<br>BLOCK 247<br>LOT 6<br>64 BARRINGTON LANE<br>OVERPAYMENT TAXES | 965.56  |
| INDPENDENCE ABSTRACT & TITLE<br>1040 KINGS HIGHWAY N., STE. 700<br>CHERRY HILL, N.J. 08034-1923<br>BLOCK 311<br>LOT 14<br>54 PRIMROSE LANE<br>OVERPAYMENT TAXES        | 1287.80 |
| COUNTRYWIDE TAX SERVICE<br>PO BOX 10211<br>VAN NUYS, CA 91410-0211<br>BLOCK 1130<br>LOT 1<br>35 TRAYNOR LANE<br>OVERPAYMENT TAXES                                      | 1703.75 |

EXPRESS FINANCIAL 928.86  
875 GREENTREE ROAD  
9 PARKWAY CTR., SUITE 275  
PITTSBURGH, PA 15220  
BLOCK 322  
LOT 12  
42 POPLAR LANE  
OVERPAYMENT TAXES

FIRST AMERICAN REAL ESTATE TAX SERVICE 985.63  
95 METHODIST HILL DRIVE  
SUITE 100, ATTN: NJ TEAM  
ROCHESTER, N.Y. 14623  
BLOCK 334  
LOT 7  
163 PENNYPACKER DRIVE  
OVERPAYMENT TAXES

EPIFANO, JAMES & MARGARET 167.66  
11 BUTTERCUP LANE  
WILLINGBORO, N.J. 08046  
BLOCK 208  
LOT 38  
11 BUTTERCUP LANE  
OVERPAYMENT TAXES

COUNTRYWIDE TAX SERVICE 1657.71  
PO BOX 10211-SV3-24  
VAN NUYS, CA 91410-0211  
BLOCK 511  
LOT 2  
18 MAGNET LANE  
OVERPAYMENT TAXES

ALLSTATES TITLE SERVICE 915.74  
127 RT. 206 S, SUITE 14, ATTN: MICHELLE  
HAMILTON, N.J. 08610  
BLOCK 315  
LOT 40  
1 PLACID LANE  
OVERPAYMENT TAXES

EXPRESS FINANCIAL SERVICE 925.00  
51 HADDONFIELD RD, SUITE 330  
CHERRY HILL, N.J. 08002  
BLOCK 518  
LOT 6  
14 MIDVALE LANE  
OVERPAYMENT TAXES

SURETY TITLE  
3 EAST STOW ROAD  
SUIT 100  
MARLTON, N.J. 08053  
BLOCK 306  
LOT 9  
28 PEMBROOK LANE  
OVERPAYMENT TAXES

252.06

RESOLUTION NO. 2006 - 20  
A RESOLUTION TO CANCEL TAXES

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicate the existence of taxes for 2003 and 2004:

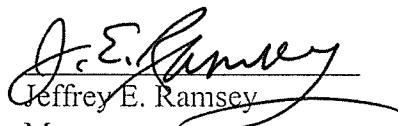
| Year | Block/Lot | Assessed To  | Amount   |
|------|-----------|--------------|----------|
| 2004 | 827 / 24  | Jerrold Bell | \$627.10 |
| 2005 | 827 / 24  | Jerrold Bell | \$659.87 |

WHEREAS, added assessments were placed on the above property in error; and

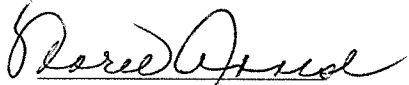
WHEREAS, 54:4-99 and 100 allows the governing body of a municipality to cancel taxes that are illegal assessments or where "past due taxes" are due and owing.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 7<sup>th</sup> day of February, 2006, that the Tax Collector is hereby authorized and directed to cancel the same pursuant to R.S. 54:4-99 and 100.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Tax Collector for her information and attention and compliance.

  
 Jeffrey E. Ramsey  
 Mayor

Attest:

  
 Marie Annesé, RMC  
 Township Clerk

| Recorded Vote         | Yes | No | Abstain | Absent |
|-----------------------|-----|----|---------|--------|
| Councilman Ayer       | ✓   |    |         |        |
| Councilman Campbell   | ✓   |    |         |        |
| Councilman Stephenson |     |    |         | ✓      |
| Deputy Mayor Jennings | ✓   |    |         |        |
| Mayor Ramsey          | ✓   |    |         |        |

RESOLUTION TO CANCEL TAXES FOR ADDED ASSESSMENT

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicate the existence of taxes for:

| Year | Block/Lot | Assessed to: | Amount |
|------|-----------|--------------|--------|
| 2004 | 827/24    | Jerrold Bell | 627.10 |
| 2005 | 827/24    | Jerrold Bell | 659.87 |

AND WHEREAS, Added assessments were placed on the above properties in error

AND WHEREAS, 54:4-99 and 100-allows the governing body of a municipality to cancel taxes that are illegal assessments or where "past due taxes" are due and owing.

THEREFORE BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this \_\_\_\_\_ day of \_\_\_\_\_, 2005 that the Tax Collector is hereby authorized and directed to cancel the same pursuant to N.J.S.A. 54:4-99 and 100.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Tax Collector for her information and attention and compliance.



WILLINGBORO TAX ASSESSOR  
ONE SALEM ROAD  
WILLINGBORO, NJ 08046

William Tantum  
Tax Assessor

609-877-2200  
ext. 6212  
ext. 6300

Karen McMahon  
Deputy Tax Assessor

Stacey Wallace  
Clerk

**MEMORANDUM**

**To:** Joanne Diggs, Tax Collector

**From:** Karen E McMahon, Deputy Tax Assessor *KEM*

**Date:** January 27, 2006

**Re:** Refund of taxes  
Block 827, Lot 24  
29 Eastern Court

.....

Please refund taxes for the added assessment which was placed on the above property in error. The amount of added value placed on the record in October 2005 was \$15,100 for 2004 and 2005 tax years.

Any questions let me know.

Thank you.

CC: Property Owner – Jerrold Bell  
File copy

*627.10-04*  
*659.87-05*

RESOLUTION NO. 2006 - 21

RESOLUTION REQUESTING APPROVAL OF DIRECTOR OF DIVISION OF LOCAL GOVERNMENT SERVICES TO ESTABLISH TRUST BY RIDER FOR UNIFORM CODE ENFORCEMENT FEES (REGULAR), UNIFORM FIRE SAFETY ACT PENALTY MONEYS (NJS 52:27D-192 ET SEQ.) PURSUANT TO NJS 50:27D-119 ET SEQ. AND NJAC 5:23-4.17.

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonable accurate estimate in advance; and

WHEREAS, Uniform Code Enforcement Fees (Regular) NJSSS 50:27D-119 et seq. and NJAC 5:23-4.17 allows municipalities to receive amount of costs incurred for Uniform Construction Code expenses; and

WHEREAS, N.J.S.A. 40A:4-29 provides that the Director of the Division of Local Government Services may approve expenditures of monies by dedication by rider.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, County of Burlington assembled in public session this 7<sup>th</sup> day of February, 2006, as follows:

- 1. The Mayor and Council hereby request permission of the Director of the Division of Local Government Services to pay expenditures for Uniform Code Enforcement Fees (Regular) NJS 50:27D-119 et seq. and NJAC 5:23-4.17 as per NJSA 40A:4-39
2. The Clerk is directed to forward two certified copies of this resolution to the Director of the Division of Local Government Services.

Handwritten signature of Jeffrey E. Ramsey, Mayor

ATTEST:

Handwritten signature of Marie Annese, RMC, Township Clerk

Table with 5 columns: Recorded Vote, Yes, No, Abstain, Absent. Rows include Councilman Ayer, Councilman Campbell, Councilman Stephenson, Deputy Mayor Jennings, and Mayor Ramsey, all with checkmarks in the Yes column.



# TOWNSHIP OF WILLINGBORO

**MUNICIPAL COMPLEX ONE SALEM ROAD  
WILLINGBORO, NEW JERSEY 08046  
(609) 877-2200 FAX (609) 835-0782**

February 8, 2006

Director  
Division of Local Government Services  
P. O. Box 803  
Trenton, New Jersey 08625

Gentlemen:

Attached please find two (2) certified copies of Resolution No. 2006 – 21 , adopted by Willingboro Township Council at their meeting of February 7, 2006, requesting approval to establish a trust by rider for Uniform Code Enforcement Fees and Uniform Fire Safety Act penalty moneys.

Thank you for your cooperation.

Sincerely,

Marie Annese, RMC  
Township Clerk

/ma  
Att.

# 22

}

# 22  
~

**RESOLUTION NO. 2006 - 23**  
**A RESOLUTION PROVIDING FOR A MEETING NOT**  
**OPEN TO THE PUBLIC IN ACCORDANCE WITH THE**  
**PROVISIONS OF THE NEW JERSEY OPEN PUBLIC**  
**MEETINGS ACT, N.J.S.A. 10:4-12.**

WHEREAS, The Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et, seq.; and

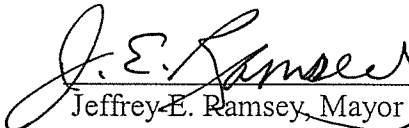
WHEREAS, The Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:


- (7) Matters relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on 2/7, 2006, that an Executive Session closed to the public shall be held on 2/7, 2006, at 7:15 P.M. in the Willingboro Township Municipal Complex, One Salem Road, Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.

  
 Jeffrey E. Ramsey, Mayor

Attest:

  
 Marie Annese, RMC  
 Township Clerk

| Recorded Vote         | Yes | No | Abstain | Absent |
|-----------------------|-----|----|---------|--------|
| Councilman Ayer       | ✓   |    |         |        |
| Councilman Campbell   | ✓   |    |         |        |
| Councilman Stephenson |     |    |         | ✓      |
| Deputy Mayor Jennings | ✓   |    |         |        |
| Mayor Ramsey          | ✓   |    |         |        |

RESOLUTION NO. 2006 - 24  
**A RESOLUTION PROVIDING FOR A MEETING NOT  
 OPEN TO THE PUBLIC IN ACCORDANCE WITH THE  
 PROVISIONS OF THE NEW JERSEY OPEN PUBLIC  
 MEETINGS ACT, N.J.S.A. 10:4-12.**

WHEREAS, The Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et, seq.; and

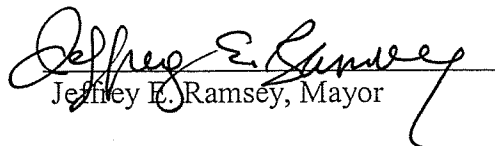
WHEREAS, The Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and


WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (7) Matters relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on Feb. 14, 2006, that an Executive Session closed to the public shall be held on Feb. 14, 2006, at 7:05 P.M. in the Willingboro Township Municipal Complex, One Salem Road, Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.

  
 Jeffrey E. Ramsey, Mayor

Attest:  
  
 Marie Annesé, RMC  
 Township Clerk

| Recorded Vote         | Yes | No | Abstain | Absent |
|-----------------------|-----|----|---------|--------|
| Councilman Ayer       | ✓   |    |         |        |
| Councilman Campbell   | ✓   |    |         |        |
| Councilman Stephenson | ✓   |    |         |        |
| Deputy Mayor Jennings | ✓   |    |         |        |
| Mayor Ramsey          | ✓   |    |         |        |