

RESOLUTION NO. 2001 – 81

A RESOLUTION EXPRESSING SUPPORT FOR
ASSEMBLY BILL 3506/ SENATE BILL 2450
PROVIDING A STRUCTURAL CHANGE IN
THE PUBLIC EMPLOYEES RETIREMENT SYSTEM
BY CHANGING THE MULTIPLIER RATIO FOR NORMAL
SERVICE RETIREMENT AND PERMITTING EMPLOYEES
TO FUND THE ENHANCED BENEFIT.

WHEREAS, the State of New Jersey offers public employees a contributory defined benefit retirement system as permitted by the Internal Revenue Code and funded through contributions made by both employees and investments; and

WHEREAS, the current system was created in 1942 and provided service retirement membership to receive a benefit based upon 1/70th for each year of credible service times their final average salary; and

WHEREAS, in July 1, 1953, the benefit structure was changed to provide for 1/60th for each year of credible service times the final average salary; and

WHEREAS, the proposed legislation A3506/S2450 will change the multiplier ration to 1/55th for each year of credible service times the final average salary; and

WHEREAS, the Public Employees Retirement System has a combination of surplus funds and excess market assets equal to \$7.22.5 billion dollars and employers have received a "holiday" for the past six years and have not been required to make contribution; and

WHEREAS, employees on average have continued to contribute in excess of 250 million dollars each year helping to create the excess surplus and greater market value which is reported to the latest valuations; and

WHEREAS, employees will continue to contribute in excess of 200 million dollars a year as a method to purchase the enhanced benefits which are to be provided in accordance with the proposed legislation;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 12th day of June, 2001, according to the following:

1. The proposed legislation is viewed as revenue neutral and will permit employees to purchase an enhanced benefit through continued contributions to the Public Employees Retirement System.

Res. No. 2001 – 81 contd.

2. The current multiplier for Public Employees Retirement Systems (1.67) is below the national average and the proposed legislation will bring New Jersey close to the national average which is 1.89% of the final average salary.
3. The legislation is supported because it provides a first step towards equalizing the Public Employees Retirement System with other systems administered by the State of New Jersey all of which have recently received enhancements.
4. The legislation will provide a much needed relief for those service retired members who on average receive a pension of \$9,550 which under in light of today's economic pressures is insufficient.
5. The proposed legislation will serve as an endorsement for creative and talented employees to continue their career with State and Local Government thereby enhancing and providing stability of service.

BE IT FURTHER RESOLVED, that copies of this resolution be provided to all interested parties.


Rhoda Lichtenstadter, RMC
Township Clerk


EDDIE CAMPBELL, JR.
MAYOR



**TAX COLLECTORS
AND TREASURERS ASSOCIATION
OF NEW JERSEY**

- June 25 Senate Appropriations Committee
- June 28 Senate Floor Vote

The NJ State League of Municipalities met with Senate Majority Leader John Bennett last Thursday, who expects A-3506 and S-2450 to be merged and on the Governor's desk by the end of June.

We must step up our lobbying efforts NOW! Please contact all members of the following Committees:

Budget and Appropriations

- Robert E. Littell – Chair (R-Hunterdon, Morris, Sussex) ✓
- Peter A. Inverso – Vice-Chair (R-Mercer, Middlesex)
- Martha W. Bark (R-Atlantic, Burlington, Camden) ✓
- Wayne R. Bryant (D-Camden, Gloucester)
- Anthony R. Bucco (R-Morris)
- Sharpe James (D-Essex, Union)
- Walter J. Kavanaugh (R-Morris, Somerset)
- Bernard F. Kenny (D-Hudson)
- Joseph M. Kyrillos (R-Middlesex, Monmouth)

State Government

- Walter J. Kavanaugh – Chair (R-Morris, Somerset) ✓
- Norman M. Robertson – Vice-Chair (R-Essex, Passaic)
- Diane Allen (R-Burlington, Camden) ✓
- Byron M. Baer (D-Bergen)
- Wayne R. Bryant (D-Camden, Gloucester) ✓

The next crucial date is June 8th, when the State Pension Benefits Commission considers the bill. The League of Municipalities has sent a letter on our behalf to the Commission. A copy of a sample resolution from Lou Neely is included herewith. If your governing body has not already done so, please consider and forward to the above committees.

Time is crucial. If this does not pass by July 1st, the likelihood of it passing this year is doubtful.

Joanne Diggs



President
Gerald A. Vitarello, CTC
Township of Millburn

TAX COLLECTORS AND TREASURERS ASSOCIATION OF NEW JERSEY
Professionalism, Education, Efficiency

2nd Vice President
Peggy T. Moncrief, CTC/CMFO
City of Hackensack

1st Vice President
Jeanne K. Decker, CTC/CMFO
Borough of Roselle Park

3rd Vice President
Adelaine F. Schmidt, CTC/CMFO
Township of Hazlet

MEMORANDUM
VIA FACSIMILE - 4 pages total

To: All TCTANJ Members
From: Gerald Vitarello, President
Re: Pension Enhancement; N/55 Update
Date: June 5, 2001

The following information was submitted by William G. Dressel, Jr., Executive Director of the New Jersey State League of Municipalities, to all Affiliate Association Presidents.

Last Monday, the Assembly Appropriations Committee released A-3506, our N/55 legislation. The bill now goes to the Assembly Appropriations Committee, which is expected to meet either June 10th or June 14th.

It has been brought to our attention that there has not been a significant response from municipal employees that they do, in fact, strongly support A-3506.

Please show your support by directing correspondence to:

The Honorable Jack Collins, Speaker
NJ General Assembly
PO Box 098
Trenton, NJ 08625

Fax: 609-777-2441
Web: www.njidea.com (click on "Contact Us")
Email: asmcollins@njleg.state.nj.us

The correspondence should also include the name, address, city, state, zip and email of the individual requesting favorable action on A-3506.

On May 21, 2001, Senator Peter Inverso introduced the Senate companion to A-3506, S-2450. The tentative schedule for S-2450 is as follows:

- June 14 Senate State Government Committee

Please Reply to:
President phone 973-564-7083 fax 973-564-7569
1st Vice President phone 908-245-0819 fax 908-245-5598
2nd Vice President phone 201-646-3928 fax 201-646-0745
3rd Vice President phone 732-264-1700 fax 732-264-1785

NOW THEREFORE, BE IT RESOLVED by the Township Council, Township of East Brunswick, County of Middlesex, State of New Jersey according to the following:

1. The proposed legislation is viewed as revenue neutral and will permit employees to purchase an enhanced benefit through continued contributions to the Public Employees Retirement System.
2. The current multiplier for Public Employees Retirement Systems (1.67) is below the national average and the proposed legislation will bring New Jersey close to the national average which is 1.89% of the final average salary.
3. The legislation is supported because it provides a first step towards equalizing the Public Employees Retirement System with other systems administered by the State of New Jersey all of which have recently received enhancements.
4. The legislation will provide a much needed relief for those service retired members who on average receive a pension of \$9,550 a year which under in light of today's economic pressures is insufficient.
5. The proposed legislation will serve as an endorsement for creative and talented employees to continue their career with State and Local Government thereby enhancing and providing stability of services.

CERTIFICATION:

Administrator

Chief Finance Officer

Township Attorney



TOWNSHIP OF WILLINGBORO

MUNICIPAL COMPLEX ONE SALEM ROAD
WILLINGBORO, NEW JERSEY 08046
(609) 877-2200 FAX (609) 835-0782

June 13, 2001

Assemblyman Herbert Conaway
Delran Professional Center
8008 Route 130 North
Delran, New Jersey 08075

Dear Assemblyman Conaway:

Enclosed please find a copy of Resolution No. 2001-81 adopted at the Willingboro Township Council meeting of June 12, 2001 expressing support for Assembly Bill 3506/Senate Bill 2450 providing a structural change in the Public Employees Retirement System by changing the multiplier ratio for normal service retirement and permitting employees to fund the enhanced benefit.

Sincerely,

Rhoda Lichtenstadter, RMC
Township Clerk

Enclosure

/eb

c: See Attached

RESOLUTION NO. 2001 - 83

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

WHEREAS, The Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et, seq.; and

WHEREAS, The Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (7) Matters relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on 6/12, 2001, that an Executive Session closed to the public shall be held on 6/12, 2001, at 8:10p.m. in the Willingboro Township Municipal Complex, One Salem Road, Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.


Eddie Campbell, Jr.
MAYOR

ATTEST:

Rhoda Lichtenstadter, RMC
Township Clerk

RESOLUTION NO. 2001 – 84

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING THE MAYOR AND THE TOWNSHIP CLERK TO EXECUTE THE AGREEMENT BETWEEN RENEWAL WILLINGBORO LLC, AND THE TOWNSHIP OF WILLINGBORO.

WHEREAS, there is a necessity for agreements to be signed and a resolution authorizing the Mayor and Clerk to sign these agreements,

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 21st day of June, 2001, that the Mayor and Clerk are hereby authorized to sign all the necessary agreements to proceed with the Library Project, including but not limited to:

1. Township of Willingboro Library Development Agreement
2. Lease for Portions of Library Premises
3. Party Wall Agreement with Easement
4. Cross-Easements for Access, Parking and Maintenance

BE IT FURTHER RESOLVED, that copies of this resolution and any agreements be provided to all the parties involved.


EDDIE CAMPBELL, JR.
MAYOR

ATTEST:

Rhoda Lichtenstadter, RMC
Township Clerk

CONFIDENTIAL

Library Construction Costs			
Revenues			
Bond	\$	6,600,000	
Other Revenues			
State grant 25% reimbursement	\$	1,650,000	plus 25% of full fit out of furniture and equipment,
Federal introduced legislation	\$	500,000	site improvement and children's play area
PSE&G Repate on air cond	\$	23,000	
Expenditure Budget			
Land and Building	\$	500,000	
Hard Construction	\$	4,878,300	
Design, Engineering permits etc	\$	721,700	
Furniture	\$	500,000	
Total	\$	6,600,000	
		Actual to date	Projected
Land	\$	500,000	\$ 500,000
Hard Construction	\$	76,500	\$ 4,900,000
Design, Permits, Legal, etc.	\$	300,000	\$ 721,700
Furniture*	\$	-	\$ 500,000
Total less furniture	\$	876,500	\$ 6,621,700
Possible savings			\$ 6,121,700
Sales Tax			200000
Projected Renewal payments			\$ 5,921,700

Construction cost does not include security gate at this time. Contracto is still attempting to get final price.
 This project does not include site work or children's play area
 which have been designed, but not priced

Furniture original projection was \$1,000,000. That remains the furniture fit out projection.
 Furniture purchase is directly done by Township
 Interior design fee for library directly paid by Township is \$89,505

FROM :

FAX NO. : 973-726-3254

Jun. 20 2001 06:43AM P1

WILLINGBORO LIBRARY COST BREAKDOWN

June 20, 2001

Through Addendum 2

TRADE ITEM	BID/COST
General Conditions	\$207,110.00
Demolition	\$188,000.00
Sundial Allowance	\$25,000.00
Concrete	\$53,000.00
Masonry	\$175,000.00
Steel, Roof Deck & Stairs	\$412,000.00
Milwork	\$117,105.00
Roofing	\$288,800.00
Canopy Soffit-budget	\$11,400.00
Canopy Fascia	In roofing
Roof Hatch	in roofing
Glass Skylights	\$47,000.00
Caulking	\$9,650.00
Doors & Hardware	\$78,816.00
Exterior Glazing & Alum. Doors	\$213,800.00
Interior Glazing System	\$198,300.00
Ceramic Tile	\$124,900.00
Acoustical Ceilings	\$78,900.00
Carpet, resilient flooring	\$132,320.00
Painting	\$63,494.00
Drywall, Rough Carpentry & Insulation	\$590,400.00
Toilet Accessories & partitions	\$11,189.00
Folding Partition	\$26,930.00
Coiling Grille-In Addendum 3	Not included
Projection Screen	\$5,400.00
Flagpole-budget	\$2,100.00
Signs-budget	\$3,600.00
Lockers	\$4,500.00
Fire Extinguishers & Cab'ts-budget	\$5,000.00
Window Treatments	\$12,695.00
Elevator	\$42,200.00
Sprinklers	\$112,500.00
Plumbing	\$198,200.00
HVAC	\$978,400.00
Electrical	\$793,600.00
SUBTOTAL COST	\$5,211,309.00
Fee	\$208,452.00
TOTAL	\$5,419,761.00
Cost savings (dated 6/8/01)	(\$402,501.00)
Project Construction Cost	\$5,017,260.00
Permits, fees etc. ALLOWANCE	\$20,000.00
Other Soft Costs (Insurance, Legal)	\$20,000.00
Additional Expected Purchase Savings	(\$115,000.00)
PSE&G Rebate	(\$23,000.00)
TOTAL PROJECT COSTS	\$4,919,260.00

NOTES:

This schedule does NOT include Sitework Landscaping or Childrens Play Area

The costs for some structural repairs which have been discovered during the demolition phase have NOT been included in this schedule

This schedule includes costs for the work in the Library spaces only not those space to be leased by Renewal Willingboro, LLC

These costs do not include Addendum 3, Revision 2 to the Plans and Specifications

PSE&G Rebate to be applied for by Willingboro Township and paid to them directly.

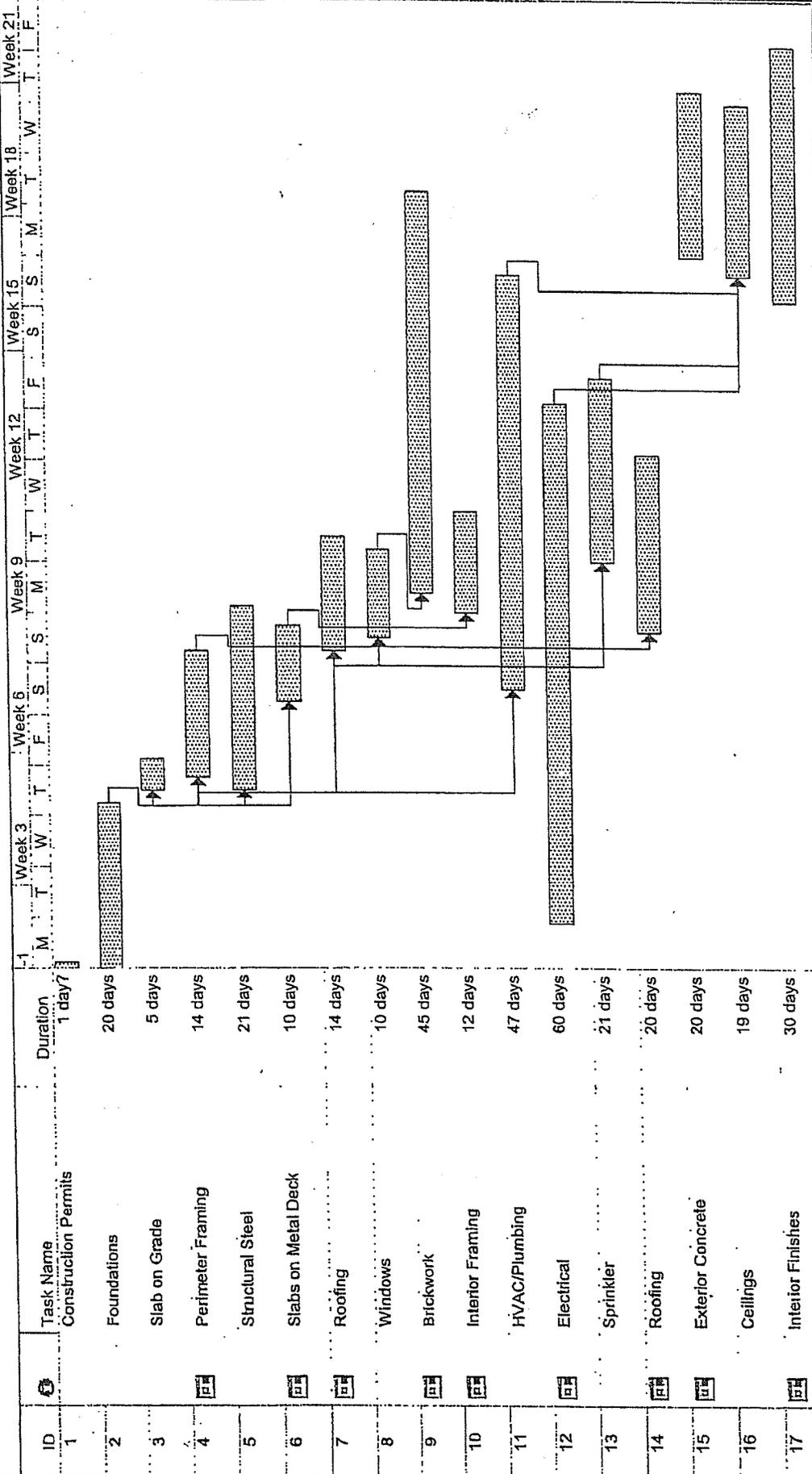
See attached schedule dated 6/8/01

WILLINGBORO LIBRARY PROJECT

6/8/01

ITEM	COST SAVING ITEM	Cost Savings
Millwork	Change to Aluminum with wood doors	\$150,000
Doors and Hardware	Change from mortise to cylindrical hardware	\$6,000
	Change wide stile doors to medium stile	\$8,000
Acoustical Ceilings	Substitute 15/16 Grid, Alternate tile (USG#4210)	\$15,000
Flooring	Substitute Porcelain tile for Terra Green Tile	\$25,000
Elevator	Hotless vs drilled plunger	\$4,600
HVAC	Reduce chiller and cooling tower sizes by 20 tons, reduce # of VAV's plus misc items	\$50,000
Fire Protection	Reconfigure Branch Piping/less loops	\$7,900
Electrical	Plenum rated cable for conduit & wire on Fire Alarm	\$5,370
	Reduce 2500 amp feeders from 7 paralleled sets of 500 MCM to 6 sets	\$8,350
	Substitute lighting fixtures alternate manf, steel vs alum.	\$89,000
	Change to 480V	\$17,800
	VALUE ENGINEERING SAVINGS	\$387,020
	CM FEE (4%)	\$15,481
	TOTAL GMP REDUCTION	\$402,901
	Projected purchase savings after contract signing	\$100,000
	Utility rebate for Absorbion chiller(\$230/kon)	\$23,000
	TOTAL EXPECTED SAVINGS	\$525,501

Willingboro Town Center
Willingboro Public Library Project



Week 1: M T W T F S S | Week 3: M T W T F S S | Week 6: M T W T F S S | Week 9: M T W T F S S | Week 12: M T W T F S S | Week 15: M T W T F S S | Week 18: M T W T F S S | Week 21: M T W T F S S

Task
 Split
 Progress
 Milestone
 Summary
 Project Summary
 External Task
 External Milestone
 Deadline

Project: Preliminary Library Overview
Date: Mon 6/18/01

RESOLUTION NO. 2001- 85

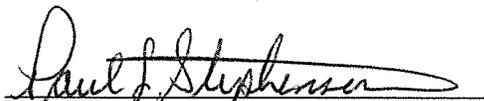
A RESOLUTION AUTHORIZING REFUNDS FOR OVER-
PAYMENTS OF TAXES DUE TO PAYMENTS IN ERROR.

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicated overpayments of taxes due to payments in error.

WHEREAS, refunds are due for these overpayments as listed on the attached schedule and made a part hereto;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 3rd day of July, 2001, that refunds be made as per the attached schedule; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director for her information, attention and compliance.


Paul L. Stephenson
Deputy Mayor

ATTEST:


Rhoda Lichtenstadter, RMC
Township Clerk

85

BERGER, WILLIAM & SUSAN \$42.54
195 CLUB HOUSE DRIVE
BLOCK 510
LOT 14
60 MANDOLIN LANE
OVERPAYMENT TAXES

TRANSAMERICA REAL ESTATE TAX SERVICE 802.77
172 EAB PLAZA W. TOWER
15TH FLR
UNIONDALE, NEW YORK 11556-0172
BLOCK 808
LOT 26
11 ELRIDGE PLACE
OVERPAYMENT TAXES

TRANSAMERICA REAL ESTATE TAX SERVICE 631.51
172 EAB PLAZA W. TOWER
15TH FLOOR
UNIONDALE, NEW YORK 11556-0172
BLOCK 325
LOT 25
19 PARSON LANE
OVERPAYMENT TAXES

ODELL BACON 192.82
126 SOMERSET DRIVE
BLOCK 125
LOT 6
126 SOMERSET DRIVE
OVERPAYMENT TAXES

CONGRESS TITLE DIVISION 100.00
110 BARCLAY PAVILLION EAST
CHERRY HILL, N.J. 08034
BLOCK 24
LOT 1.02
225 SUNSET ROAD
OVERPAYMENT TAXES

PRINCIPAL RESIDENTIAL MTG. 676.78
711 HIGH ST.
DES MOINES, IA 50392-0820
BLOCK 107
LOT 29
61 SHEFFIELD LANE
OVERPAYMENT TAXES

RESOLUTION NO. 2001-86
A RESOLUTION AUTHORIZING LIENS AGAINST
REAL PROPERTY FOR THE ABATEMENT OF
CERTAIN CONDITIONS IN ACCORDANCE WITH
THE PROPERTY MAINTENANCE CODE OF THE
TOWNSHIP OF WILLINGBORO.

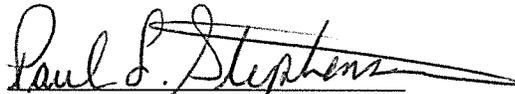
WHEREAS, the New Jersey State Uniform Construction Code provides for fines to be imposed by the Construction Official; and

WHEREAS, Section 21-9.12 of the Revised General Ordinances of the Township of Willingboro provides for the abatement of certain conditions, and Section 21-9.13 provides that the cost of any abatement shall become a lien against real property; and

WHEREAS, the Director of Inspections has cited several properties and has imposed fines and expenses of repair on those properties as per the attached list; and

WHEREAS, Section 21-9.13 further provides that the Township Council, must by Resolution, approve the expenses and costs and that they shall thereafter become a lien against the properties listed and shall be collectible as provided by law;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 3rd day of July, 2001, that the attached schedule is hereby approved and certified to the Tax Collector of the Township of Willingboro as liens against the specific properties listed and to draw interest as tax liens as provided by law.


Paul L. Stephenson
Deputy Mayor

ATTEST:


Rhoda Lichtenstadter, RMC
Township Clerk

WILLINGBORO TOWNSHIP

INSPECTIONS INTER-OFFICE MEMO

TO: DENISE M. ROSE
TOWNSHIP MANAGER

RHODA LICHTENSTADTER
TOWNSHIP CLERK

FROM: LEONARD MASON
DIRECTOR OF INSPECTIONS

DATE: JULY 2, 2001

SUBJECT: PROPERTY MAINTENANCE VIOLATIONS

Under the Township's Property Maintenance Ordinance, liens have been imposed on properties in the amount of **\$10,687.16** for the time period of June 1, 2001 through June 30, 2001.

Under ordinance 21-9.13, I am placing liens against the following properties.

Grass Cuttings:	23 Properties @	\$ 48.00	\$ 1,104.00
	2 Properties @	\$ 80.00	\$ 160.00
	34 Properties	\$ 50.00	\$ 1,700.00
	1 Property @	\$ 90.00	\$ 90.00
	1 Property @	\$100.00	\$ 100.00
	1 Property @	\$130.00	\$ 130.00
	1 Property @	\$200.00	\$ 200.00
		Total	\$3,484.00

Green Thumb Lawn & Landscaping

Property Maintenance: Properties

<u>ADDRESS</u>	<u>BLOCK & LOT</u>	<u>WORK DONE</u>	<u>AMOUNT</u>
20 Sheffield Dr.	105-11	Installed new locks, boarded 4 windows	\$1,212.00
85 Gainscott Ln.	708-27	Remove debris, drain pool	\$ 714.00
15 Stirrup Ln.	122-20	Remove debris, drain pool	\$ 648.00
Asset Management			
32 Helm Turn	634-8	Cut grass, removal of tires and compost.	\$ 620.40

2 Henderson Ln.	62-1	Remove and dispose of wood	\$ 70.00
15 Clubhouse Dr.	408-18	Cut grass remove clippings removed/dispose of demolition debris.	\$ 190.00
11 Millbrook Dr.	543-3	Cut grass remove clippings removed/dispose of branches boarded up 7 windows	\$ 891.91
59 Melbourne	541-33	Clean-up entire property, cut grass, remove debris.	\$ 558.45
47 Midfield Ln.	527-23	Clean-up entire property, cut grass.	\$ 162.00
30 Buxmont Ln.	220-9	Clean-up entire property, cut grass, rake leaves.	\$ 301.20
32 Niagara Ln.	1023-33	Cut grass, clean up property	\$ 140.00
74 Niagara Ln.	1023-45	Cut grass	\$ 70.00
27 Nevada Ln.	1015-4	Remove/dispose of furniture and bags of grass.	\$ 246.00
27 New Coach Ln.	1003-76	Cut grass remove clippings on entire property	\$ 171.60
28 East Ln	806-9	Cut grass	\$ 70.00
32 Buxmont Ln.	220-10	Cut grass remove clippings removed/dispose of 60 bags of trash.	\$ 667.20
14 Melrose Ln.	520-81	Cut grass, remove furniture, remove fires.	\$ 470.40

Calin Construction

Total **\$7,203.16**

Leonard Mason
 Leonard Mason
 Director of Inspections

RESOLUTION NO. 2001 - 87

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

WHEREAS, The Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et, seq.; and

WHEREAS, The Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

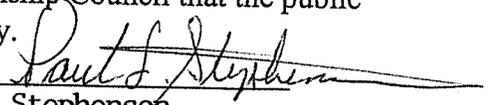
WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

(7) Matters relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

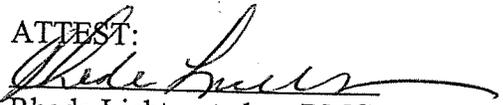
(8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on 7/3, 2001, that an Executive Session closed to the public shall be held on 7/3, 2001, at 9:45 p.m. in the Willingboro Township Municipal Complex, One Salem Road, Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.


Paul L. Stephenson
Deputy Mayor

ATTEST:


Rhoda Lichtenstadter, RMC
Township Clerk

RESOLUTION NO. 2001 - 88

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality, when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount;

SECTION I

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey, meeting in public session this 24th day of July, 2001, hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2001;

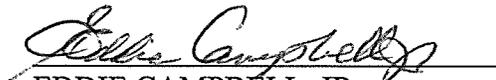
The sum of \$40,502 which item is now available as a reimbursement received from the Department of Justice, Local Law Enforcement Block Grant

SECTION II

BE IT FURTHER RESOLVED, that a like sum be and the same is hereby appropriated under the following caption:

Vehicle	\$20,000
Mobile Radar Speed Trailer	13,600
Communication Equipment	1,000
Information Technology Equipment	5,902
Total	\$40,502

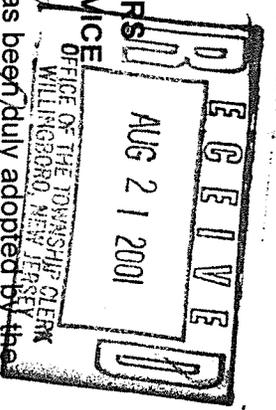
BE IT FURTHER RESOLVED, that two copies of this resolution be forwarded to the Director of the Division of Local Government Services for his approval, as well as a copy to the Tax Collector/Treasurer of the Township of Willingboro.


EDDIE CAMPBELL, JR.
Mayor

ATTEST:


Rhoda Lichtenstadter, RMC
Township Clerk

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICE



RECEIVED

JUL 27 8 50 AM '01

Pursuant to N.J.S.A. 40A:4-87 I hereby certify that the following resolution has been duly adopted by the governing body of Willingboro Township ✓ Name of Municipality Willingboro ✓ LOCAL GOVT SERVICES

I hereby certify the Township of Willingboro ✓ has realized or is in receipt of written notification of the state of federal monies cited in the following resolution, which meets all statutory requirements and will be included in the 2001 municipal budget. ✓ Approved

Resolution Number: # 2001-88

Date of Adoption: 7/24/01

Annex M. Stejskal
Signature, Chief Financial Officer

Revenue Title: Local Law Enforcement Block Grant ✓ Amount \$ 36,452.00
Appropriation Title: Police OE Amount \$ 36,452.00
Local Match Source: Police OE 01-201-25-247-156 Amount \$ 4,050.00

Approval is hereby given to the cited resolution adopted by the governing body pursuant to

APPROVAL OF N.J.S.A. 40A:4-87 RESOLUTION
Date: Aug 1 9 2001 Resolution # 88
DEPARTMENT OF COMMUNITY AFFAIRS
Division of Local Government Services
Anthony Cancro, Acting Director

By Michelle W. Paprocki
Duliv Appointed Designee

nt Services

For DCA use only
Municode: <u>0338</u>
Doc.No. <u>026471</u>

RESOLUTION NO. 2001 - 88

RECEIVED

JUL 27 8 50 AM '01

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality, when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount;

SECTION I

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey, meeting in public session this 24th day of July, 2001, hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2001;

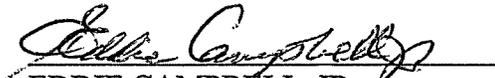
The sum of \$40,502 which item is now available as a reimbursement received from the Department of Justice, Local Law Enforcement Block Grant

SECTION II

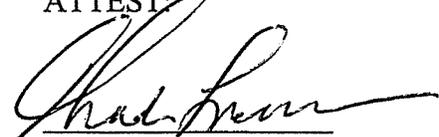
BE IT FURTHER RESOLVED, that a like sum be and the same is he appropriated under the following caption:

Vehicle	\$20,000
Mobile Radar Speed Trailer	13,600
Communication Equipment	1,000
Information Technology Equipment	5,902
Total	\$40,502

BE IT FURTHER RESOLVED, that two copies of this resolution be forwarded to the Director of the Division of Local Government Services for his appr as well as a copy to the Tax Collector/Treasurer of the Township of Willingboro.

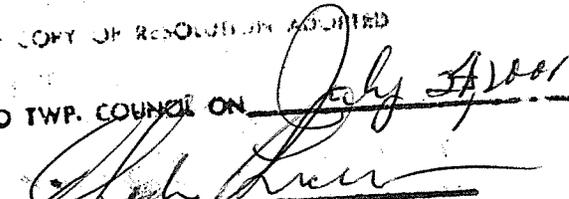

EDDIE CAMPBELL, JR.
Mayor

ATTEST:


Rhoda Lichtenstadter, RMC
Township Clerk

CERTIFIED A TRUE COPY OF RESOLUTION AS ADJUTED

BY WILLINGBORO TWP. COUNCIL ON


TOWNSHIP CLERK

APPROVAL OF NJS 40A:4-87 RESOLUTION

Date Resolution #

DEPARTMENT OF COMMUNITY AFFAIRS
Division of Local Government Services
Anthony Cancro, Acting Director

By Dulv Appointed Desianee

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICE

Pursuant to N.J.S.A. 40A:4-87 I hereby certify that the following resolution has been duly adopted by the

governing body of Willingboro Township Clerk's Signature _____
Name of Municipality

I hereby certify the Township of Willingboro has realized or is in receipt of written notification of the state of federal monies cited in the following resolution, which meets all statutory requirements and will be included in the 2001 municipal budget.

[Signature]
Signature, Chief Financial Officer

Resolution Number: # 2001-88

Date of Adoption: 7/24/01

Revenue Title: Local Law Enforcement Block Grant Amount \$ 36,452.00

Appropriation Title: Police OE Amount \$ 36,452.00

Local Match Source: Police OE 01-201-25-247-156 Amount \$ 4,050.00

Approval is hereby given to the cited resolution adopted by the governing body pursuant to N.J.S.A. 40A:4-87

For Ulrich H. Steinberg, Jr., Director, Division of Local Government Services

by: _____ Duly Appointed Designee

For DCA use only
Municode: _____
Doc.No. _____



TOWNSHIP OF WILLINGBORO

MUNICIPAL COMPLEX ONE SALEM ROAD
WILLINGBORO, NEW JERSEY 08046
(609) 877-2200 FAX (609) 835-0782

July 25, 2001

Marc Pfeiffer, Director
Division of Local Government Services
Department of Community Affairs
CN 803
Trenton, New Jersey 08625

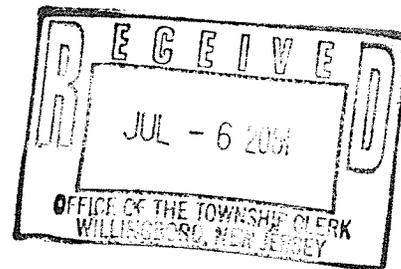
Dear Director:

Enclosed please find two (2) certified copies of Resolution No. 2001 – 88 adopted by Willingboro Township Council at their meeting of July 24, 2001, concerning the Reimbursement received from the Department of Justice, Local Law Enforcement Block Grant.

Sincerely,

Rhoda Lichtenstadter, RMC
Township Clerk
Encs.
R1

WILLINGBORO TOWNSHIP
INTEROFFICE MEMO



DATE: July 6, 2001
TO: Ms. Denise Rose
FROM: Joanne G. Diggs
SUBJECT: **Chapter 159**

We have received funds of \$36,452 from the Department of Justice for a Local Law Enforcement Block Grant. A local match of \$4, 050 is required. The grant is to be used for:

Vehicle	\$20,000
Mobile Radar Speed Trailer	13,600
Communication Equipment	1,000
Information Technology Hardware	<u>5,902</u>
Total	\$40,502

In order to utilize the funds this year we must add them into our revenue and appropriations. The match can come from the Police Department's OE account as specified.

If there are any question please call me.

C. Rhoda Lichtenstadter ✓
Ben Braxton
Attachments



1107 Sunset Road
Burlington Township, New Jersey 08016
(609) 987-1709 Fax

Transaction History Inquiry

TOWNSHIP O	621003727	Bank 002	Transaction Date 07-06-01		
Prev Stm	Stm Date	Prev Balance	Total Credits	Total Debits	Current Bal
06-29-01	07-31-01	50,462.95	36,452.00	.00	86,914.95
Date	Check Nbr	Tran	Amount	Running Bal.	Reference
07-03	1843017276	0008	36452.00 CR	86914.95	0000125231
				OJP TREAS 310 MISC PAY	
				ELECTRONIC FUNDS CREDIT	

Press ENTER to end

F1=Help F2=Calc F3=Exit F5=What-Ifs F8=Tickler

WALTER R. RYSCHEK

REMOTE BANK OFFICER

7/6/01

Personnel Travel Equipment/Tech Supplies Contractual Other Indirect Costs Summary

Allocation Details Status: Completed

The following information is summarized by Allocation Categories. You may go back and change any value in any of the Allocation Categories or click the Continue button to proceed. **If this Project's Allocation Details Status is Not Completed, you will not be able to submit your RFD.**

Allocation Category	Dollar Amount
Personnel	
Hiring	\$0
Overtime	\$0
Personnel Subtotal	\$0
Travel	\$0
Equipment	
Traditional Law Enforcement	\$21,000
Information Technology	\$4,900
Equipment Subtotal	\$25,900 -
Supplies	\$0
Contractual	\$0
Other	\$0
Indirect Costs	\$0
TOTAL	\$25,900

Continue

Project (1) 25,900
 Project 2 14,602
 \$ 40,502

Grant \$ 36,452
 match 4050 01-201-25-247-156
 \$ 40,502

[Personnel](#) [Travel](#) [Equipment/Tech](#) [Supplies](#) [Contractual](#) [Other](#) [Indirect Costs](#) [Summary](#)

Equipment/Information Technology

Enter, to the nearest whole dollar amount, the amount of LLEBG funds to be formally allocated for each category. [[Additional Information](#)]

Click on [OJP Financial Guide](#) for more information regarding unallowable costs.

If you are planning to spend any LLEBG funds on Information Technology, please review [IT Special Condition](#).

Traditional Law Enforcement Equipment		Information Technology	
Vehicles	\$20000	Software	\$0
Weapons/Ammunition	\$0	Hardware	\$4900
Surveillance	\$0	Systems Development/Improvement	\$0
Communication Equipment	\$1000	Other	\$0
Individual Protection	\$0		
Other	\$0		

[Continue](#) [View Summary](#)

Personnel Travel Equipment/Tech Supplies Contractual Other Indirect Costs Summary

Allocation Details Status: Completed

The following information is summarized by Allocation Categories. You may go back and change any value in any of the Allocation Categories or click the Continue button to proceed. **If this Project's Allocation Details Status is Not Completed, you will not be able to submit your RFD.**

Allocation Category	Dollar Amount
Personnel	
Hiring	\$0
Overtime	\$0
Personnel Subtotal	\$0
Travel	\$0
Equipment	
Traditional Law Enforcement Equipment	\$13,600
Information Technology	\$1,002
Equipment Subtotal	\$14,602
Supplies	\$0
Contractual	\$0
Other	\$0
Indirect Costs	\$0
TOTAL	\$14,602 -

Continue

[Personnel](#) [Travel](#) [Equipment/Tech](#) [Supplies](#) [Contractual](#) [Other](#) [Indirect Costs](#) [Summary](#)

Equipment/Information Technology

Enter, to the nearest whole dollar amount, the amount of LLEBG funds to be formally allocated for each category. [[Additional Information](#)]

Click on [OJP Financial Guide](#) for more information regarding unallowable costs.

If you are planning to spend any LLEBG funds on Information Technology, please review [IT Special Condition](#).

Traditional Law Enforcement Equipment

Information Technology

Vehicles	\$0	Software	\$0
Weapons/Ammunition	\$0	Hardware	\$1002
Surveillance	\$0	Systems Development/Improvement	\$0
Communication Equipment	\$0	Other	\$0
Individual Protection	\$0		
Other			
Mobile Radar Speed Trail	\$13600		

[Continue](#) [View Summary](#)

RESOLUTION NO. 2001 – 89

A RESOLUTION AUTHORIZING A CHANGE ORDER
FOR EAGLE CONSTRUCTION – TOWN CENTER

WHEREAS, Willingboro Township Council, by Resolution No. 2001 – 72, awarded a contract to Eagle Construction in the amount of \$2,660,274; and

WHEREAS, the Engineer has submitted a change order to increase the contract, to include the relocation of Park-N-Ride Enclosure, and additional soil erosion controls; and

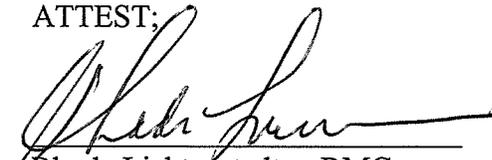
WHEREAS, The Rules of the Local Finance Board require such change order to be approved by prior resolution of the Township Council;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 24th day of July, 2001, as follows:

1. The change order #1 adjusts the contract to include the above changes, extra, \$14, 149.00.
2. Change Order No. 1 adjusts the contract to include increases, which changes the original contract by .0053% making the contract \$2,674,422.40
3. Copies of this resolution shall be forwarded to the Finance Director, Engineer and Auditor for their information.


EDDIE CAMPBELL, JR.
MAYOR

ATTEST:


Rhoda Lichtenstadter, RMC
Township Clerk

CERTIFICATE OF AVAILABILITY
OF FUNDS FOR CONTRACT

I, Joanne Diggs, Treasurer of the Township of Willingboro, being the Chief Financial Officer of the Township of Willingboro, do hereby certify, pursuant to the Rules of The Local Finance Board, that there are -- ~~are not~~ (cross out one) available adequate funds for the proposed contract between the Township of Willingboro and

Edge Construction - Town Center
14,149.00

The money necessary to fund said contract is in the amount of \$ 14,149⁰⁰ and, upon approval of the contract, the funds shall be charged to the following line item appropriation of account number 04-215-55-904-472 . These funds are not being certified as being available for more than one pending contract.

Joanne M. Diggs
Joanne Diggs
Finance Director

cc: Township Solicitor
Township Auditor

July 17, 2001

Robert W. Lord, PE & LS, PP

Raymond L. Worrell, II, PE & LS, PP, CME

Thomas J. Miller, PE & PP, CME

Jeffrey S. Richter, PE & PP

Ms. Denise Rose, Acting Township Manager
Willingboro Municipal Building
One Salem Road
Willingboro, NJ 08046

John P. Augustino

Stephen L. Berger

Gerald J. DeFelicis, Jr., CLA, PP, AICP

Barry S. Dirkin

Mark E. Malinowski, PE

Carl A. Turner, PE

RE: Willingboro Town Center Project
Willingboro Township
Payment Certification No. 1
LAWB File No. 99-39-15-15

Dear Ms. Rose:

This letter is to certify that Eagle Construction Services, Inc., 1624 Jacksonville Road, PO Box "E", Burlington, NJ 08016, has partially completed the above referenced contract. We are certifying that payment be made in the amount of

One Hundred Fifty Five Thousand Seven Hundred and Eighteen Dollars and 86/100-- (\$155,718.86)

This is in accordance with the enclosed Payment Certification. Also enclosed is Change Order No. 1 in the amount of \$14,149.00, which includes moving the Park-N-Ride Bus Stop in the amount of \$5,800.00 and measures imposed by the Soil Conservation District in the amount of \$8,349.00. Please note that the Change Order amount is reflected in the Partial Payment No. 1 amount.

If you have any questions or require additional information, please call.

Very truly yours,

LORD, ANDERSON, WORRELL & BARNETT, INC.



Carl A. Turner, PE
Willingboro Township Engineer

CAT: dac

Enclosures

Cc: Victor DiAnna, President – Eagle Construction Services, Inc.
John Augustino, LAWB Director of Inspections

99-39-15\MISC\PAYCERT-1-L17.DOC (01)



TOWNSHIP OF WILLINGBORO

MUNICIPAL COMPLEX ONE SALEM ROAD
WILLINGBORO, NEW JERSEY 08046
(609) 877-2200 FAX (609) 835-0782

July 26, 2001

Mr. Carl Turner
Lord, Anderson, Worrell & Barnett
651 High Street - P.O. Box 68
Burlington, New Jersey 08016

Dear Mr. Turner:

Enclosed are copies of Resolution No. 2001-89 authorizing a Change Order for Eagle Construction – Town Center and Resolution No. 2001-94 awarding a bid for a 400 Meter Running Track at the Kennedy Center adopted at the Willingboro Township Council meeting of July 24, 2001.

Sincerely,


Rhoda Lichtenstadter, RMC
Township Clerk

Enclosures

/eb

Partial Payment No. 1

Willingboro Town Center Project
 Township of Willingboro, Burlington County, NJ
 LAWB File No. 99-39-15-15
 Eagle Construction Services, Inc.



Through
7/10/2001

Item	Description	Quantity		Unit Price	Original Amount Bid	Approved +/- Quantity Thru CO #1	Adjusted Contract Amount	SPLMNTL	Units Built	CONTRACT Amount Earned	SPLMNTL Amount Earned
1	Clearing Site	1	LS	\$118,636.00	\$118,636.00	0.00	0.00	0.00	0.75 LS	88,977.00	0.00
2	Abandonment of Existing Utility Lines	1	LS	\$39,500.00	\$39,500.00	0.00	0.00	0.00	LS	0.00	0.00
3	Traffic Signs	16	UT	\$365.00	\$5,840.00	0.00	0.00	0.00	UT	0.00	0.00
4	Roadway Excavation, Unclassified	1,090	CY	\$24.00	\$26,160.00	0.00	0.00	0.00	123.00 CY	2,952.00	0.00
5	Roadway Excavation, Earth	575	CY	\$9.00	\$5,175.00	0.00	0.00	0.00	CY	0.00	0.00
6	Pervious Paving	13,370	SF	\$0.76	\$10,161.20	0.00	0.00	0.00	SF	0.00	0.00
7	4" Perforated Corrugated Polyethylene Pipe (PCPE)	1,500	LF	\$14.00	\$21,000.00	0.00	0.00	0.00	LF	0.00	0.00
8	Reconstruct Inlet/Manhole	3	UT	\$1,362.00	\$4,086.00	0.00	0.00	0.00	UT	0.00	0.00
9	Type "B" and "E" Inlet										
	Type "B"	33	UT	\$2,793.00	\$92,169.00	0.00	0.00	0.00	UT	0.00	0.00
	Type "E"	7	UT	\$4,831.00	\$33,817.00	0.00	0.00	0.00	UT	0.00	0.00
10	Type "A" Inlet	2	UT	\$1,599.00	\$3,198.00	0.00	0.00	0.00	UT	0.00	0.00
11	Sanitary Sewer Connection										
	12" PVC	2,450	LF	\$143.00	\$350,350.00	0.00	0.00	0.00	LF	0.00	0.00
	8" PVC Lateral	380	LF	\$137.00	\$52,060.00	0.00	0.00	0.00	LF	0.00	0.00
	Manhole	15	UT	\$3,210.00	\$48,150.00	0.00	0.00	0.00	UT	0.00	0.00
12	Storm Manhole	8	UT	\$2,862.00	\$22,896.00	0.00	0.00	0.00	UT	0.00	0.00
13	Utility Trench	5,495	LF	\$7.20	\$39,564.00	0.00	0.00	0.00	LF	0.00	0.00
14	Dense Graded Aggregate, Variable Thickness	2,930	CY	\$29.00	\$84,970.00	0.00	0.00	0.00	CY	0.00	0.00
15	Milling, 0-3"	15,575	SY	\$1.50	\$23,362.50	0.00	0.00	0.00	22,651.20 SY	33,976.80	0.00

16	Reinforced Concrete Storm Sewer Pipe											
	18"	1,175	LF	\$45.00	\$52,875.00	0.00	0.00	0.00		LF	0.00	0.00
	24"	1,475	LF	\$59.00	\$87,025.00	0.00	0.00	0.00		LF	0.00	0.00
	36"	510	LF	\$102.00	\$52,020.00	0.00	0.00	0.00		LF	0.00	0.00
	42"	2,060	LF	\$121.00	\$249,260.00	0.00	0.00	0.00	137.00	LF	16,577.00	0.00
17	Concrete Sidewalk, 4" Thick	3,564	SY	\$29.00	\$103,356.00	0.00	0.00	0.00		SY	0.00	0.00
18	Concrete Pavingstone											
	EP Henry Decro Paver, Color 34 N, 4"x4"	17,382	SF	\$9.20	\$159,914.40	0.00	0.00	0.00		SF	0.00	0.00
	EP Henry Decro Paver, Color Tan, 4"x4"	2,234	SF	\$8.90	\$19,882.60	0.00	0.00	0.00		SF	0.00	0.00
	Wausau Tile Terra Paver, Type 3FDX, Color 7008, 24"x24"	3,213	SF	\$11.00	\$35,343.00	0.00	0.00	0.00		SF	0.00	0.00
	Wausau Tile Terra Paver, Type 3FDX, Color 7008, 18"x18"	850	SF	\$11.80	\$10,030.00	0.00	0.00	0.00		SF	0.00	0.00
19	Concrete Curb											
	4"	288	LF	\$11.10	\$3,196.80	0.00	0.00	0.00		LF	0.00	0.00
	6"	16,280	LF	\$8.40	\$136,752.00	0.00	0.00	0.00		LF	0.00	0.00
20	Grading, Topsoiling & Seeding	19,489	SY	\$5.90	\$114,985.10	0.00	0.00	0.00		SY	0.00	0.00
21	Landscaping											
	London Plane, 3-1/2" - 4"	44	UT	\$1,057.00	\$46,508.00	0.00	0.00	0.00		UT	0.00	0.00
	London Plane, 2-1/2" - 3"	20	UT	\$450.00	\$9,000.00	0.00	0.00	0.00		UT	0.00	0.00
	Shademaster Honeylocust, 3-1/2" - 4"	39	UT	\$850.00	\$33,150.00	0.00	0.00	0.00		UT	0.00	0.00
	Japanese Holly	205	UT	\$35.00	\$7,175.00	0.00	0.00	0.00		UT	0.00	0.00
	Hatfield Yew	168	UT	\$60.00	\$10,080.00	0.00	0.00	0.00		UT	0.00	0.00
	Air Entrained Soil	1,715	CY	\$59.00	\$101,185.00	0.00	0.00	0.00		CY	0.00	0.00
22	Bituminous Stabilized Base Course, Mix I-2	2,019	TN	\$57.00	\$115,083.00	0.00	0.00	0.00		TN	0.00	0.00
23	Bituminous Concrete Surface Course, Mix I - 5	2,374	TN	\$45.20	\$107,304.80	0.00	0.00	0.00		TN	0.00	0.00
24	Long Life Epoxy Traffic Stripes, 4" Wide	8,800	LF	\$0.40	\$3,520.00	0.00	0.00	0.00		LF	0.00	0.00
25	12" White Stop Bars	8	UT	\$43.00	\$344.00	0.00	0.00	0.00		UT	0.00	0.00
26	Bench	20	UT	\$659.00	\$13,180.00	0.00	0.00	0.00		UT	0.00	0.00
27	Bollards	25	UT	\$680.00	\$17,000.00	0.00	0.00	0.00		UT	0.00	0.00
28	Trash Receptacle	4	UT	\$1,691.00	\$6,764.00	0.00	0.00	0.00		UT	0.00	0.00
29	Fountain	1	LS	\$106,385.00	\$106,385.00	0.00	0.00	0.00		LS	0.00	0.00
30	Erosion Controls	1	LS	\$15,100.00	\$15,100.00	0.00	0.00	0.00	0.15	LS	2,265.00	0.00

ADD OPTIONS

A1	Landscape											
	Red Maple, 2-1/2"-3"	16	UT	\$600.00	\$9,600.00	0.00	0.00	0.00		UT	0.00	0.00
	London Plane, 2-1/2" - 3"	3	UT	\$600.00	\$1,800.00	0.00	0.00	0.00		UT	0.00	0.00
	Red Oak, 2-1/2"-3"	26	UT	\$660.00	\$17,160.00	0.00	0.00	0.00		UT	0.00	0.00
A2	Landscape											
	London Plane, 2-1/2" - 3"	57	UT	\$600.00	\$34,200.00	0.00	0.00	0.00		UT	0.00	0.00

EXTRAS

E1	Relocate NJ Transit Park-N-Ride Enclosure	1	UT	\$5,800.00	\$0.00	5,800.00	5,800.00	0.00	1.00	UT	0.00	5,800.00
E2	Soil Erosion Control Revisions	1	UT	\$8,349.00	\$0.00	8,349.00	8,349.00	0.00	1.00	UT	0.00	8,349.00

TOTALS					2,660,273.40	14,149.00	2,674,422.40				144,747.80	14,149.00
---------------	--	--	--	--	--------------	-----------	--------------	--	--	--	------------	-----------

Total Amount Earned	\$158,896.80
Less Amount Previously Pd	\$0.00
Less 2% Retainage	\$3,177.94
Amount Due	\$155,718.86



651 High Street
Burlington, NJ 08016

CHANGE ORDER NO. 1

Contractor Eagle Construction Services, Inc. Date July 11, 2001
 Address 1624 Jacksonville Road Project No. 99-39-15-15
PO Box E
Burlington, NJ 08016
Willingboro Town Center
Willingboro Township

Gentlemen:

In accordance with the provisions of the specifications for the above project, you are hereby advised of the following changes in the contract quantities or in the case of supplementary work you agree to its performance at the prices stated.

Location and reason for changes. To temporarily relocate the NJ Transit Park-N-Ride pick up location and enclosure during the construction of Campbell Drive to comply with the Burlington County Soil Conservation District requirements.

EXTRA

No.	Description	Quantity	Unit Price	Amount
1E	Relocation of Park-N-Ride Enclosure	LS	\$5,800.00	\$5,800.
2E	Additional Soil Erosion Controls	LS	\$8,349.00	\$8,349.

Amount of Original Contract..... \$2,660,273.40 Carl A. Turner Date
 Carl A. Turner, PE - Township Engineer

Adjusted amount of Contract due to previous Change Orders..... \$0.00 Willingboro Township
 Municipality

Supplemental..... \$0.00
 Extra..... \$14,149.00 Patricia Campbell Date
 Mayor 7/25/01

Reduction..... \$0.00 Eagle Construction Services, Inc.
 Contractor

Adjusted Amount of Contract..... \$2,674,422.40 Victor J. DiAnna Date
 By: 7-17-01
 Signed

Change in Contract..... .0053 % Victor J. DiAnna Date
 PRESIDENT 7/1

RESOLUTION NO. 2001 - 90

A RESOLUTION PROVIDING FOR A MEETING NOT
OPEN TO THE PUBLIC IN ACCORDANCE WITH THE
PROVISIONS OF THE NEW JERSEY OPEN PUBLIC
MEETINGS ACT, N.J.S.A. 10:4-12.

WHEREAS, The Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et, seq.; and

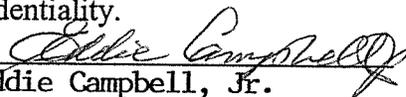
WHEREAS, The Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (7) Matters relating to Litigation, Negotiations and:the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters failing within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on 7/24, 2001, that an Executive Session closed to the public shall be held on 7/24, 2001, at 9:20 p.m. in the Willingboro Township Municipal Complex, One Salem Road, Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.


Eddie Campbell, Jr.

MAYOR

ATTEST:



Rhoda Lichtenstadter, RMC
Township Clerk

RESOLUTION NO. 2001 – 91

A RESOLUTION AUTHORIZING THE MAYOR
AND CLERK TO SIGN AN INTERLOCAL SERVICE
AGREEMENT WITH EDGEWATER PARK FOR USE
OF STREET SWEEPER.

WHEREAS, the Township of Willingboro desires to enter into an Interlocal Services Agreement with the Township of Edgewater Park to provide the use of the Public Works Street Sweeper; and

WHEREAS, shared services are in the public interest and will benefit both the Township of Willingboro and the Township of Edgewater Park; and

WHEREAS, the Township Council has reviewed the proposed agreement for shared services, a copy of which is attached hereto, and desires to enter into an Interlocal Services Agreement with the Township of Edgewater Park, pursuant to NJSA 40A8A-1 et seq.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 24th day of July, 2001, that the Mayor and Clerk are hereby authorized to execute the Interlocal Services Agreement, as attached hereto, between the Township of Willingboro and the Township of Edgewater Park for the use of the Street Sweeper.


EDDIE CAMPBELL, JR.
MAYOR

ATTEST:

Rhoda Lichtenstadter, RMC
Township Clerk

Prepared By:

JAMES M. VOGDES, III, ESQ.

INTERLOCAL SERVICES AGREEMENT

FOR STREET SWEEPING SERVICES

THIS AGREEMENT entered into this 25 DAY OF JULY, 2001, BETWEEN:

The TOWNSHIP OF EDGEWATER PARK, a municipal corporation, 400 Delanco Road, Edgewater Park, N.J., 08010; AND

THE TOWNSHIP OF WILLINGBORO, a municipal corporation, Burlington County Municipal Complex, 1 Salem Road, Willingboro, N.J., 08046;

WHEREAS, municipalities are encouraged to economize by undertaking "shared services" where possible; and

WHEREAS, the TOWNSHIP OF EDGEWATER PARK desires to enter into a contract with the TOWNSHIP OF WILLINGBORO for shared utilization of the STREET SWEEPER owned by the TOWNSHIP OF WILLINGBORO;

WHEREAS, the TOWNSHIP OF EDGEWATER PARK is authorized to execute this Agreement, and has agreed to finance and pay a proportionate share of the cost for STREET SWEEPING SERVICES;

WHEREAS, this Agreement is authorized by Resolution adopted, or to be adopted on July 25, 2001;

WHEREAS, N.J.S.A. 40:8A-1, et seq. permits a municipality to enter into a contract with another municipality within its jurisdiction for any service which any party to the Agreement is empowered to render within its own jurisdiction; and

NOW, THEREFORE, in consideration of the mutual terms, conditions, and covenants herein, it is agreed by and between the parties as follows:

1. The TOWNSHIP OF EDGEWATER PARK hereby agrees to pay a fair share contribution of ONE THOUSAND FIVE HUNDRED DOLLARS AND 00\100 (\$1,500.00) to the TOWNSHIP OF WILLINGBORO, so that it may obtain STREET SWEEPING SERVICES from the TOWNSHIP OF WILLINGBORO.

2. The TOWNSHIP OF WILLINGBORO hereby agrees that it shall provide street sweeping services to the TOWNSHIP OF EDGEWATER PARK for five (5) Saturdays in July and August, 2001, the sections of EDGEWATER PARK TOWNSHIP to be done to be provided by EDGEWATER PARK TOWNSHIP PUBLIC WORKS. These services include operation of the street sweeper by Willingboro personnel.

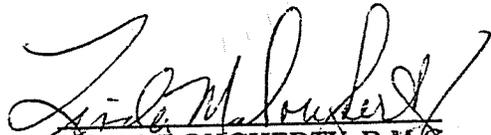
3. This Agreement shall be kept on file in the Office of the Township Clerk of the TOWNSHIP OF EDGEWATER PARK, and the Township Clerk of the TOWNSHIP OF WILLINGBORO, available for inspection during normal business hours.

4. IT IS FURTHER AGREED that the term of this Agreement shall be for one (1) year, but is renewable for another year, by TOWNSHIP OF EDGEWATER PARK providing TOWNSHIP OF WILLINGBORO notice of same, on or before **November 30, 2001**.

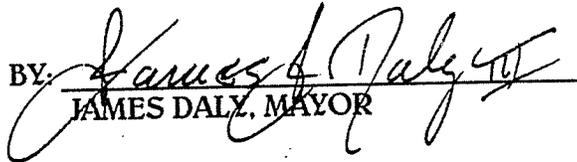
IN WITNESS WHEREOF, the parties hereto have caused these presents to be signed by

their proper corporate officers and their proper corporate seals to be hereto affixed, the day and year first above written.

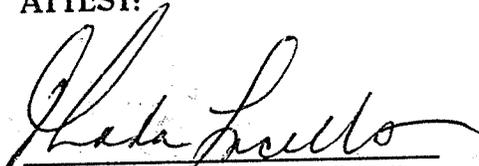
ATTEST:


LINDA DOUGHERTY, R.M.C.

TOWNSHIP OF EDGEWATER PARK

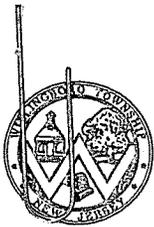
BY: 
JAMES DALY, MAYOR

ATTEST:


RHODA LICHTENSTADTER,
R.M.C.

TOWNSHIP OF WILLINGBORO

BY: 
EDDIE CAMPBELL, JR., MAYOR



TOWNSHIP OF WILLINGBORO

MUNICIPAL COMPLEX ONE SALEM ROAD
WILLINGBORO, NEW JERSEY 08046
(609) 877-2200 FAX (609) 835-0782

July 26, 2001

Linda Dougherty, RMC
Municipal Complex
400 Delanco Road
Edgewater Park, New Jersey 08010

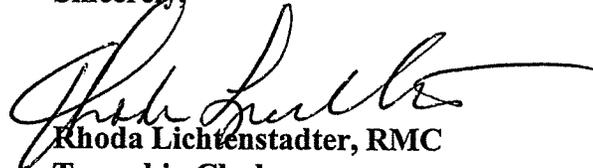
Dear Ms. Dougherty:

Enclosed please find a copy of Resolution No. 2001-91 adopted at the Willingboro Township Council meeting of July 24, 2001 authorizing the Mayor & Clerk to sign an Interlocal Service Agreement with Edgewater Park for use of Street Sweeper.

Please sign and return fully executed agreement to the Township Clerk's Office.

Thank you.

Sincerely,



Rhoda Lichtenstadter, RMC
Township Clerk

Enclosure
/eb

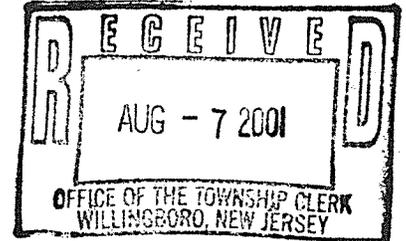
Township of Edgewater Park
400 Delanco Road
Edgewater Park, New Jersey 08010

CK To
JD
8/8/01

Fax (609) 877-2308

Phone (609) 877-2050

Monday, August 6, 2001



Rhoda Lichtenstadter, RMC
Municipal Complex
One Salem Road
Willingboro, NJ 08046

Dear Ms. Lichtenstadter:

Enclose please find a copy of Resolution No. 94-2001 adopted at the Edgewater Park Township Committee meeting on July 25, 2001 authorizing the Mayor and Clerk to sign an Interlocal Agreement with Willingboro Township for use of Street Sweeper. Also enclosed is the \$1,500.00 payment for the services of the Street Sweeper.

Please sign and maintain the enclosed copy of the fully executed agreement for your records.

If you have any questions or if additional information is required, please feel free to call me at (609) 877-2050, Monday through Friday, from 9:00 a.m. to 4:30 p.m.

Sincerely,

Township of Edgewater Park

A handwritten signature in cursive script that reads "Linda M. Dougherty".

Linda Dougherty, RMC
Municipal Clerk

Enclosure
/tlj

**TOWNSHIP OF EDGEWATER PARK
RESOLUTION NO. 94-2001**

Resolution of the Township of Edgewater Park, County of Burlington, State of New Jersey Authorizing an Interlocal Service Agreement between Edgewater Park Township and Willingboro Township for Street Sweeping Services

WHEREAS, the Township of Edgewater Park is desirous of entering into an Interlocal Services Agreement for Street Sweeping Services; and

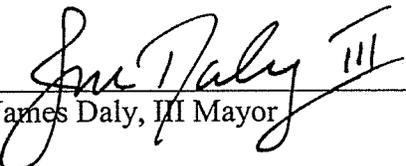
WHEREAS, funds are available for this purpose; and

WHEREAS, N.J.S.A.40: 8A-1, et seq. permits a municipality to enter into a contract with another municipality within its jurisdiction for any service which any party to the Agreement is empowered to render within its own jurisdiction; and

WHEREAS, this resolution along with the attached contract will be on file and available for public inspection in the Office of the Clerk of the Township of Edgewater Park.

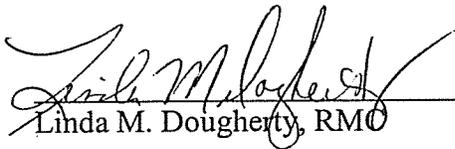
NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Edgewater Park, County of Burlington, and State of New Jersey, hereby agrees to pay a fair share contribution of One Thousand Five Hundred Dollars and 00\100 (\$1,500.00) to the Township of Willingboro, so that it may obtain Street Sweeping Services from the Township of Willingboro.

Township of Edgewater Park



 James Daly, III Mayor

I certify that the foregoing Resolution No. 94-2001 is a true and correct copy of a resolution adopted by the Township Committee of the Township of Edgewater Park at a meeting held on July 25, 2001.



 Linda M. Dougherty, RMO

Record Vote of the Township Committee on Final Passage				
Committee Member	Yes	No	Abstain	Absent
Mr. Atzert				✓
Mr. Pullion	✓			
Mrs. Ashinoff	✓			
Mrs. McBrearty	✓			
Mayor Daly	✓			

RESOLUTION NO. 2001 – 92

A RESOLUTION AUTHORIZING THE MAYOR AND
CLERK TO SIGN THE 2002 MUNICIPAL ALLIANCE
SUBGRANT AGREEMENT.

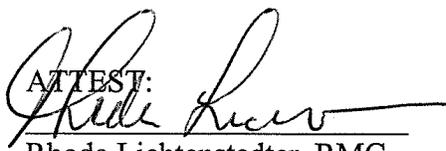
WHEREAS, the New Jersey Governor's Council on Alcoholism and Drug Abuse has awarded a grant to the Municipality in response to the request of the Municipal Alliance Committee; and

WHEREAS, a 2000 Letter Agreement between the Council and the Board Sets forth the conditions under which the Board shall administer the grant;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 24th day of July, 2001, that The Mayor and Clerk are hereby authorized to sign the Municipal Alliance Grant Agreement.

BE IT FURTHER RESOLVED, that copies of this resolution be provided to The County Alliance Coordinator and the Chief Financial Officer for their information And attention.


EDDIE CAMPBELL, JR.
MAYOR

ATTEST:

Rhoda Lichtenstadter, RMC
Township Clerk

Chapter 5

Municipal Alliance RFP

Prevention Unification Version
March 2002

2002 UPDATE FOR MUNICIPAL ALLIANCE PROGRAM
(Revised 1/97)

APPLICANT MUNICIPALITIES: Willingboro
 ALLIANCE NAME: Willingboro Municipal Alliance
 DATE ESTABLISHED: 1988
 ALLIANCE CHAIR PERSON: Rev. Edwin L. Ellis
 ADDRESS: 1 Salem Rd. Willingboro, NJ 08046
 TELEPHONE: (609) 702-9167 FAX: () _____

Total Amount Requested (DEDR Funds) \$ 20,000.00
 Cash Match \$ 5,500.00
 In-Kind Match \$ 16,525.00
 TOTAL PROGRAM BUDGET
 (add DEDR, Cash & In-kind) \$ 42,025.00

Willingboro Twp.
MUNICIPALITY

Edwin L. Ellis
NAME/TITLE OF GOVERNING
BODY REPRESENTATIVE

SIGNATURE

Willingboro Twp.
MUNICIPALITY

Township Manager
NAME/TITLE OF GOVERNING
BODY REPRESENTATIVE

[Signature]
SIGNATURE

MUNICIPALITY

NAME/TITLE OF GOVERNING
BODY REPRESENTATIVE

SIGNATURE

EDWIN L. ELLIS
ALLIANCE CHAIRPERSON

Edwin L. Ellis
SIGNATURE

July 30, 2001
DATE

MATCH SUMMARY PLAN

Please provide a detailed summary of your plan to raise:

A. Hard Cash Match

1. Anniversary Banquet	\$2,000.00
2. Gospel Festival	1,500.00
3. Jazz Dinner Dance	2,500.00
4. Skating Party for Youth & Adults/Senior Citizens Mardi Gras	500.00
5. International Dinner (extra activities)	
6. Spirituality & Soup Program (extra activities)	
TOTAL	\$5,500.00

B. In-kind Match

Businesses, Organizations, Individuals	\$ 3,000.00
Alliances Volunteer hours	4,000.00
Meeting space at JFK Bldg.	700.00
Community Volunteer's Hours	2,000.00
Storage of Alliance Materials	2,000.00
Travel and Miscellaneous Supplies	1,500.00
Township Municipal Govt. Finance Dept.	3,325.00
Printing & Postage	<u>1,000.00</u>
TOTAL	\$20,025.00

**ALLIANCE NAME
MEMBERSHIP LIST**

NAME OF MEMBER	HOME ADDRESS	TERM	REPRESENTING
Ida Peace	113 Crestview Dr W.boro	2002	Chamber Commerce
Jessie Green	39 East Stokely Rd. W.boro	2002	Willingboro B.O.E Member
Anne Richardson	80 Emergreen Drive W. Boro	2002	Public Member
Barbara Richardson	26 Timber Lane W. Boro	2002	Public Member
Loretta Battis	12 Boxwood Lane W. Boro	2002	Public Member
Sgt. Willian Payton	Willingboro Police Willingboro, NJ	2002	W.boro Police Dept.
Joanne Diggs	One Salem Rd. Willingboro, NJ	2002	Governing Body.
Paul Stephenson	One Salem Rd. W. Boro	2002	Governing Body
Reva Foster	Kennedy Way W. Boro	2002	senior Citizen Director
Rita Owens	122 Harrington Willingboro	2002	Public Member

**ALLIANCE NAME
MEMBERSHIP LIST**

NAME OF MEMBER	HOME ADDRESS	TERM	REPRESENTING
			LOCAL COURT SYSTEM
Rev. Ed Wm Ellis	64 Regency Dr / N.W. Holly Ave / 48 Edison Lane W. Boro	2002	CLERGY
			CIVIC ASSOCIATION
			LABOR UNION
			MEDIA
Rev. Rued Snell	4 Meealle point Lane W. Boro	2002	PUBLIC MEMBERS / Clergy
			YOUTH MEMBER

Risk Factor A - Activity Plan

Alliance: Willingboro Township

DEDR Request: \$6,000.00

Risk Factor: Availability of ATOD

Target Population: Adults, youth & senior citizens

Name of Activity: Welcome Wagon Project

CSAP Strategy: Prevention, Intervention Education, Problem Identification and the community based services & location

Activity Description:

To assist and help each new and old family about social services and the layout of the township or community. Such as the map of the township where services are located and to welcome them to the area.

Process	Outcome Evaluation
<p>Who will facilitate program? <i>Mrs Louella Battis & Community</i> <i>also Members</i></p> <p>Number of sessions <u>as needed</u></p> <p>Length of each session <u>as needed</u></p> <p>List other organizations that will participate: Township Council Clubs Police Dept. School District Volunteers Churches</p>	<p>What objective(s) from Risk Factor A - Outcome Evaluation will be addressed by this activity?</p> <p>AD1 AD3 AD4 AD5 B1 B2 C1 C2 C3</p>

Activity Budget Summary: \$6,000

Supplies
 Printing

Time line

JAN FEB MARCH APRIL MAY JUNE JULY AUG SEPT OCT NOV DEC
 SEPT TO JUNE

Update 2002- Outcome Evaluation

Alliance Name Willington Municipal Alliance

Risk Factor(s) Welcome Weapon Project -

Risk Factor(s) as identified on question 68 of Need Assessment.

Family Management Problems

What information from the needs assessment prompted your alliance to develop this program to address the identified priority risk factors and target population? (Problem statement)

Community statistics from our Police, School & Community (Individual Households)

Goal (Long Term Outcome: 3 Years)

To decrease anti-social behavior
" " availability of A.T.O.H.

Method to Evaluate Goal:

Participants Survey response, Police Reports, School Incident reports

Objectives	Measure/Indicator (Indicate what information you will gather to measure your objectives)
A1 <u>To increase Community Awareness,</u>	① <u>To check Police files for statistics on student behavior,</u>
A2 <u>To help decrease violence.</u>	<u>and violence & spousal abuse</u>
A3 <u>To provide a healthy safe environment to live</u>	② <u>Participation in programs</u>
A4 <u>with positive Parent adult influence.</u>	③ <u>Interview participants to determine acknowledgement of this service</u>
A5 <u>To provide each Home owner with pertinent information regarding</u>	
A6 <u>Community Services & Activities</u>	

Complete the following activity page(s) to address the goals and objectives listed above.

Risk Factor B - Activity Plan Update 2002

Alliance: Willingboro Township **DEDR Request:** \$6,000.00

Peer Leadership

Risk Factor: Availability of ATOD and Training

Target Population: Adults, Youth and Senior Citizens

Name of Activity: Teen, Adult and Senior Citizen ATOD Awareness

CSAP Strategy: Prevention Intervention Education, Problem Identification and Community Based Process

Activity Description:

Activities for all school district youth K-12 grades and Community. Student will provide literature and posters in conjunction with Anti-Drug activities and ATOD Workshops for youth, adults and senior citizens throughout the year. Red ribbons will be distributed during Red Ribbon Week. D.A.R.E. information and supplies distributed to youth in school district.

Process	Outcome Evaluation
Who will facilitate program? Various Alliance Members	What objective(s) from Risk Factor B - Outcome Evaluation will be addressed by this activity? C-1 C-2 C-3 C-4 C-5 C-6
Number of sessions <u>3</u>	
Length of each session <u>varies</u>	
List other organizations that will participate: Police (DARE Officers) PTA Willingboro School District Various Community Groups	

Activity Budget Summary: \$6,000.00

Supplies, Printing \$1,500.00supplies

Workshops \$3,000.00

Printing \$500.00

Refreshments \$1,000.00

Time line

JAN FEB MARCH APRIL MAY JUNE JULY AUG SEPT OCT NOV DEC

SEPT TO JUNE

Risk Factor B - Outcome Evaluation

Alliance Name Willingboro

Risk Factor(s) A.T.O.II effect on Peer leadership

Risk Factor(s) as identified on question 68 of Need Assessment.

What information from the needs assessment prompted your alliance to develop this program to address the identified priority risk factors and target population? (Problem statement)

Info from the last assessment.

Goal (Long Term Outcome: 3 Years)

Participant survey response, Police Records school incident reports etc

Method to Evaluate Goal:

Increase the percentage of students & Adult to the availability of A.T.O.II. Through intervention, prevention and after care.

Objectives	Measure/Indicator (Indicate what information you will gather to measure your objectives)
B1 Reduce risk of A.T.O.II in the school & community	Parent evaluation forms
B2 Increase community awareness of A.T.O.II	
B3 Increase Senior Citizens Participation in community activities	Alliance sponsored activities example Project Safe & Prom. Red Ribbon Week participation with school Church & community
B4	
B5	
B6	

Complete the following activity page(s) to address the goals and objectives listed above.

Risk Factor C - Activity Plan Update 2002

Alliance: Willingboro Township

DEDR Request: \$5,000.00

Risk Factor: Early Adolescent Anti-Social Behavior and Rebelliousness

Target Population: African American Female 12 to 18 years of age

Name of Activity: Afri-Female Teen Summit & Training

CSAP Strategy: Prevention Education

Activity Description:

The Teen Workshop will consist of two days of workshops and recreational activities. There will be five concurrent workshops on ATOD, conflict resolution, family responsibility, and disease prevention. Training to be given with the workshop.

Process	Outcome Evaluation
<p>Who will facilitate program? Afri-Female consultants</p> <p>Number of sessions <u>10</u> workshops</p> <p>Length of each session <u>4</u> hours, each Saturday</p> <p>List other organizations that will participate: CEC Counselors and Consultants HEUREKA Disease Prevention Center Burlington County Department of Health Willingboro Municipal Alliance</p> <p># of Participants <u>50</u></p>	<p>What objective(s) from Risk Factor D - Outcome Evaluation will be addressed by this activity?</p> <p align="center">B-1 B-2 B-3 B-4</p>

Activity Budget Summary: \$5,000.00

Facility Cost	Supplies
Refreshments and meals	Advertisement

Time line

JAN FEB MARCH APRIL MAY JUNE JULY AUG SEPT OCT NOV DEC
SEPT TO JUNE

Risk Factor C - Outcome Evaluation

Alliance Name Willingsboro Municipal Alliance

Risk Factor(s) Early Adolescent Anti-Social Behavior and Rebelliousness
 Risk Factor(s) as identified on question 68 of Need Assessment.

As per the assessment
 What information from the needs assessment prompted your alliance to develop this program to address the identified priority risk factors and target population? (Problem statement)
Info from the Assessment

Goal (Long Term Outcome: 3 Years)

To learn how to build awareness and experience of getting high on life vs. A.T.O.H.

Method to Evaluate Goal:

Evaluate thorough incident reports from the Police, School & Parents. Also Survey Students

Objectives	Measure/Indicator (Indicate what information you will gather to measure your objectives)
C1 <u>Increase Community Acceptance</u>	<u>Parent + Teacher observation Attendance at Programs given</u>
C2 <u>More Peer leadership training for High School student</u>	<u>Increase Number of Families Participating</u>
C3	<u>Verbal Feedback from the Community Students and Faculty</u>
C4	
C5	
C6	

Complete the following activity page(s) to address the goals and objectives listed above.

Risk Factor D - Activity Plan Update 2002

Alliance: Willingboro Township

DEDR Request: \$3,000.00

Risk Factor: Availability of ATOD & Violence Awareness Programs

Target Population: Residents of Willingboro

Name of Activity: Willingboro Unity Newsletter

CSAP Strategy: Information Dissemination - Prevention Education
Community Based Program

Activity Description:

Solicit community groups and organizations to submit articles. The articles will be regarding ATOD and other preventive educational activities (i.e. highlighting businesses' compliance to ATOD laws and underage usage) throughout the community.

Process	Outcome Evaluation
<p>Who will facilitate program? Alliance Newsletter Committee members</p> <p>Number of sessions <u>3</u> Publications</p> <p>Length of each session <u>N/A</u></p> <p>List other organizations that will participate: Civic Organizations School District Community/Business members Self-Help Groups</p>	<p>What objective(s) from Risk Factor D - Outcome Evaluation will be addressed by this activity?</p> <p>A-D-1 A-D-3 A-D-4 A-D-5 B-1 B-2 C-1 C-2 C-6</p>

Activity Budget Summary: \$3,000.00

Time line

JAN FEB MARCH APRIL MAY JUNE JULY AUG SEPT OCT NOV DEC
SEPT

Risk Factor D - Outcome Evaluation

Alliance Name Willingboro Alliance

Risk Factor(s) Low Neighborhood Attachment and Community

Risk Factor(s) as identified on question 68 of Need Assessment. Disorganization

What information from the needs assessment prompted your alliance to develop this program to address the identified priority risk factors and target population? (Problem statement)

Info from the assessment

Goal (Long Term Outcome: 3 Years)

To provide a vehicle to make the public & parents aware of the problems facing our
 Method to Evaluate Goal: Community mainly Substance Abuse

Objectives	Measure/Indicator (Indicate what information you will gather to measure your objectives)
D1 <u>To Teach Awareness of Substance Abuse</u>	<u>Parent evaluation forms at Parent Support groups</u>
D2 <u>To use as a vehicle to reach the families & Community.</u>	<u>Survey to reach family to see if they are using the material</u>
D4	<u>Check with Town Council for Community</u>
D5	<u>Feed back.</u>
D6	

Complete the following activity page(s) to address the goals and objectives listed above.

BUDGET JUSTIFICATION FORM

*Please include supply list or categorical breakdown of travel, supplies,
printing/postage, equipment, rent and ODC cell amounts on page 5-33 that exceed \$500
If additional space is needed, please attach pages

ACTIVITY	LINE ITEM	AMOUNT REQUESTED	JUSTIFICATION
Welcome Wagon	Printing Postage Baskets Brochures Maps	\$6,000.00	Printed brochures and distribution of baskets throughout neighborhoods Plans for reaching to all new comers.
Peer Leadership ATOD	ODC Red Ribbons	\$5,000.00	Meals for youth and parents attending workshops, material resources DARE Training
AFRI Female	Supplies	\$6,000.00	Counselors, trips, breakfast, lunch, and/or over night
Willingboro Unity ATOD Community Newsletter	Paper Printing Postage	\$3,000.00	For printing of newsletter and postage to distribute to all households

SUMMARY OF CONSULTANT SERVICES FORM
(For All Activities)

Name of Activity	Name & Address of Consultant	Services to Be Rendered	# of Sessions or Hours	Fee Per Session/ Hour	Total Funds Needed
Peer Leadership Training & Orientation	Calvin Thomas Trenton	Peer Training	N/A	N/A	\$2,150
	SODAT Lumberton	" "	"	"	
	Martha Chavis	AIDS Assn. Training	"	"	
	Mr. Arthur Rancocas Hospital	Substance Abuse Training	"	"	
	Lori Singley	Peer Training	"	"	
ASm Sewale		"	"	"	\$2,500
Community News letter	^{MVS} Gayle Fountain		NA	NA	\$ 500
Welcome Wagon	Mrs Loretta Battis		N.A	N.A	\$500
					\$6,000

MATCH SUMMARY PLAN

Please provide a detailed summary of your plan to raise:

A. Hard Cash Match

1. Anniversary Banquet	\$2,000.00
2. Gospel Festival	1,500.00
3. Jazz Dinner Dance	2,500.00
4. Skating Party for Youth & Adults/Senior Citizens Mardi Gras	500.00
5. International Dinner (extra activities)	
6. Spirituality & Soup Program (extra activities)	
TOTAL	\$5,500.00

B. In-kind Match

Businesses, Organizations, Individuals	\$ 3,000.00
Alliances Volunteer hours	4,000.00
Meeting space at JFK Bldg.	700.00
Community Volunteer's Hours	2,000.00
Storage of Alliance Materials	2,000.00
Travel and Miscellaneous Supplies	1,500.00
Township Municipal Govt. Finance Dept.	3,325.00
Printing & Postage	<u>1,000.00</u>
TOTAL	\$20,025.00

Municipal Alliance Program/Budget Summary

This sheet will be a summary of all activities proposed by the Alliance

Complete consultant form (5-35) and/or personnel form (5-36) if DEDR funding is requested for consultant or personnel. Include supply list and categorical breakdown for travel, supplies, postage, printing, equipment, rent and ODC requests that exceed \$500. See page 5-34.

ACTIVITY NAME	TOTAL DEDR REQUEST	PERS.	CONSULT?	TRAVEL	SUPPLIES	PRINTING/ POSTAGE	EQUIP.	RENT	ODC	CASH MATCH	IN-KIND
Welcome Wagon	\$6,000	1	\$500.		\$4,000	\$1,000	\$500.				
Community Project											
Peer leadership	\$5,000	1	\$2,500.	\$1,200	\$500				\$500.		
A.T. O.I.I. + Violence											
ASri Semale	\$6,000	1	\$2,000.	\$1,000	\$1,500			\$500.	\$1,500		
Community	\$3,000	1	\$500.			\$2,500					
Newsletter											
TOTALS	\$20,000		\$5,000.	\$2,200	\$6,000	\$3,500	\$500.	\$500	\$2,300		

RESOLUTION NO. 2001 – 92

A RESOLUTION AUTHORIZING THE MAYOR AND
CLERK TO SIGN THE 2002 MUNICIPAL ALLIANCE
SUBGRANT AGREEMENT.

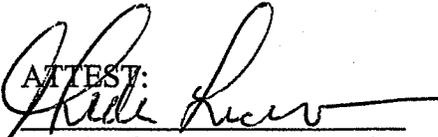
WHEREAS, the New Jersey Governor's Council on Alcoholism and Drug Abuse has awarded a grant to the Municipality in response to the request of the Municipal Alliance Committee; and

WHEREAS, a 2000 Letter Agreement between the Council and the Board Sets forth the conditions under which the Board shall administer the grant;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 24th day of July, 2001, that The Mayor and Clerk are hereby authorized to sign the Municipal Alliance Grant Agreement.

BE IT FURTHER RESOLVED, that copies of this resolution be provided to The County Alliance Coordinator and the Chief Financial Officer for their information And attention.


EDDIE CAMPBELL, JR.
MAYOR

ATTEST:

Rhoda Lichtenstadter, RMC
Township Clerk

STATEMENT OF ASSURANCES

1. The activities proposed herein will be conducted in compliance with the provisions of P.L. 1989,c. 51, and in accordance with state and Federal statutes, as well as regulations and policies promulgated by either the state or Federal government.
2. All proposed prevention/early intervention efforts have been coordinated with existing services and systems in the community and demonstrate strong linkages with existing alcoholism, drug abuse and related agencies and services.
3. The activities proposed herein identify and address identified risk factors.
4. The Municipal Alliance Committee has been consulted in the development of this application.
5. The proposed project is designed to be one component within a larger context of planning for alcoholism and drug abuse prevention, education and intervention in the community.
6. The proposal includes provisions for the training of key alliance members. The municipal alliance shall consult with the County Alliance Steering Subcommittee to plan such training.
7. The municipality has committed the necessary financial resources and administrative support to accomplish the activities proposed herein.
8. The municipality shall use the proposed funding to increase the level of funds that would, in the absence of such a grant, be made available by the municipality for the purposes described herein. In no case will funds supplant, or will efforts funded pursuant to section 2 of P.L. 1983, C.531 be duplicated.
9. The municipality shall provide data to the Governor's Council on Alcoholism and Drug Abuse for the purpose of evaluating the effectiveness of the projects funded by this grant program.
10. If the use of funds changes from the uses proposed herein, the municipality shall request a budget revision pursuant to guidelines established by its County Alliance Steering Subcommittee.
11. The municipality shall keep such records and provide such information to the Governor's Council on Alcoholism and Drug Abuse and/or the County Alliance Steering Subcommittee as may be required for fiscal audit.
12. The municipality shall provide a plan to the County Alliance Steering Subcommittee to the use of unused or accrued portions of the grant. If such a plan is not presented and accepted, the municipality shall return those funds to the Governor's Council on Alcoholism and Drug Abuse.
13. The facts, figures and representations made in this application, including exhibits and attachments hereto, are true and correct to the best of my knowledge.

Representative of Municipal Governing Body:

<u>Willingham</u> Municipality	<u>Boyan</u> Name/Title	<u>[Signature]</u> Signature	<u>7/30/01</u> Date
<u>Willingham</u> Municipality	<u>DENISE M ROSE</u> Name/Title MANAGER	<u>[Signature]</u> Signature	<u>7/30/01</u> Date

Chairperson of Municipal Alliance Committee:

<u>EDWIN L. ELLIS</u> Name	<u>[Signature]</u> Signature	<u>7/30/01</u> Date
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FISCAL REQUIREMENTS

In accepting this grant it is understood that the grantee agrees to abide by the following rules and conditions:

1. The applicant agrees to repay any portion of the amount granted which is not used for the purpose of the grant.
2. The applicant agrees to develop a comprehensive plan to provide matching funds equivalent to the amount of the award.
3. The applicant agrees to submit full and complete records on the manner in which the community intends to acquire matching funds in accordance with County Steering Subcommittee regulations.
4. The applicant agrees to submit detailed and accurate accounting of the expenditures to the funding source in accordance with County Steering Subcommittee regulations.
5. The applicant agrees to submit periodic reports of the progress made in accomplishing the purpose of the grant and the method adopted to satisfy the fundraising goals as requested by the County Alliance Steering Subcommittee.
6. The applicant agrees not to use any of the funds to directly influence legislation or the outcome of an election or to undertake any activity for any purpose foreign to the purpose of this grant.
7. In the event the applicant fails to generate matching funds at the end of the contract period, the applicant shall submit documentation explaining the failure.
8. At the end of the fiscal year in which this grant falls, the applicant shall submit a financial statement explaining its use as well as any statistics and narrative which will indicate what this grant has accomplished in accordance with County Alliance Steering Subcommittee regulations.
9. The municipality or lead municipality will maintain information required about cash and in-kind match.

Mary...
Name/Title of Governing Representative

[Signature]
Signature

Denise Rose Township Manager
Name/Title of Governing Representative

[Signature]
Signature

Name/Title of Governing Representative

Signature

Name/Title of Governing Representative

Signature

EXTRACT from the minutes of a regular meeting of the Township Council of the Township of Willingboro, in the County of Burlington, New Jersey held at the Municipal Complex, New Jersey on July 24, 2001, at 7.00 p.m.

PRESENT: *Ayres, Johnson, Ramsey, Stephenson Campbell*

ABSENT:

* * * * *

Councilman Ayres introduced and moved the adoption of the following resolution and *Deputy Mayor Stephenson* seconded the motion:

Res No. 2001-93

RESOLUTION DETERMINING THE FORM AND OTHER
DETAILS OF \$1,950,000 TAXABLE GENERAL
IMPROVEMENT BONDS OF THE TOWNSHIP OF
WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW
JERSEY AND PROVIDING FOR THEIR SALE.

BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY AS FOLLOWS:

Section 1. The \$1,950,000 Taxable General Improvement Bonds of the Township of Willingboro, New Jersey, referred to and described in bond ordinance numbered 97-7 adopted by the Township Council pursuant to the Local Bond Law of the State of New Jersey

on October 21, 1997 and entitled, "Bond Ordinance Providing for the Funding of Certain Expenses Associated with the Willingboro Plaza Redevelopment Project, in and by the Township of Willingboro, in the County of Burlington, New Jersey, Appropriating \$2,000,000 Therefor and Authorizing the Issuance of \$2,000,000 Bonds or Notes of the Township to Finance Part of the Cost Thereof," shall be issued as Taxable General Improvement Bonds (the "Bonds"). The Bonds shall mature in the principal amounts on September 15 as follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2002	\$65,000	2012	\$100,000
2003	65,000	2013	100,000
2004	70,000	2014	105,000
2005	70,000	2015	110,000
2006	75,000	2016	115,000
2007	80,000	2017	120,000
2008	85,000	2018	125,000
2009	90,000	2019	125,000
2010	95,000	2020	130,000
2011	95,000	2021	130,000

The Bonds shall be subject to redemption prior to maturity in accordance with the terms of the Notice of Sale authorized herein. The Bonds shall be 20 in number, with one certificate being issued for each year of maturity, and shall be numbered R-1 to R-20, inclusive.

Section 2. The Bonds will be issued in fully registered form. One certificate shall be issued for the aggregate principal

amount of Bonds maturing in each year. Both principal of and interest on the Bonds will be payable in lawful money of the United States of America. Each certificate will be registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York, which will act as securities depository (the "Securities Depository"). The certificates will be on deposit with The Depository Trust Company. The Depository Trust Company will be responsible for maintaining a book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants will be responsible for maintaining records recording the beneficial ownership interests in the Bonds on behalf of individual purchasers. Individual purchases may be made in the principal amount of any multiple of \$1,000 (with a minimum purchase of \$5,000 required) through book-entries made on the books and the records of The Depository Trust Company and its participants.

The Bonds will bear interest payable semiannually on the fifteenth days of March and September in each year until maturity, commencing on March 15, 2002, at a rate or rates per annum, expressed in a multiple of 1/8 or 1/20 of 1% and proposed by the successful bidder in accordance with the Notice of Sale authorized herein. The principal of and the interest on the Bonds will be paid to the Securities Depository by the Township on the respective

maturity dates and due dates and will be credited on the respective maturity dates and due dates to the participants of The Depository Trust Company as listed on the records of The Depository Trust Company as of each next preceding March 1 and September 1 (the "Record Dates" for the Bonds). The Bonds shall be executed by the manual or facsimile signatures of the Mayor and the Chief Financial Officer under the official seal (or facsimile thereof) affixed, printed, engraved or reproduced thereon and attested by the manual signature of the Township Clerk. The following matters are hereby determined with respect to the Bonds:

Date of Bonds: September 15 , 2001,

Interest Payment
Dates: Each March 15 and September 15 until maturity, commencing on March 15, 2002.

Section 3. The Bonds shall be substantially in the following form with such additions, deletions and omissions as may be necessary for the Township to market the Bonds in accordance with the requirements of The Depository Trust Company:

REGISTERED
NUMBER R-

\$ _____

UNITED STATES OF AMERICA
STATE OF NEW JERSEY
COUNTY OF BURLINGTON

TOWNSHIP OF WILLINGBORO

TAXABLE GENERAL IMPROVEMENT BOND

DATED DATE:	MATURITY DATE:	RATE OF INTEREST PER ANNUM:	CUSIP:
9/15/01	9/15/___	_____ %	_____

TOWNSHIP OF WILLINGBORO, in the County of Burlington, New Jersey hereby acknowledges itself indebted and for value received promises to pay to CEDE & CO., as nominee of The Depository Trust Company, which will act as Securities Depository, on the Maturity Date specified above, the principal sum of _____ DOLLARS (\$ _____), and to pay interest on such sum from the Dated Date of this bond until it matures at the Rate of Interest Per Annum specified above semiannually on the fifteenth days of March and September in each year until maturity, commencing on March 15, 2002. Interest on this bond will be paid to the Securities Depository by the Township of Willingboro and will be credited to the participants of The Depository Trust Company as listed on the records of The Depository Trust Company as of the March 1 and September 1 next preceding the date of such payments (the "Record Dates" for such payments). Principal of this bond, upon presentation and surrender to the Township will be paid to the Securities Depository by the Township and will be credited to the participants of The Depository Trust Company.

This bond is not transferable as to principal or interest except to an authorized nominee of The Depository Trust Company. The Depository Trust Company shall be responsible for maintaining the book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants are responsible for maintaining records regarding the beneficial ownership interests in the bonds on behalf of individual purchasers.

The bonds of this issue maturing prior to September 15, 2010 are not subject to redemption prior to their stated maturities. The bonds of this issue maturing on or after September 15, 2010 are redeemable at the option of the Township in whole or in part on any date on or after September 15, 2009 upon notice as required herein at par, plus in each case accrued interest to the date fixed for redemption.

Notice of Redemption shall be given by mailing by first class mail in a sealed envelope with postage prepaid to the registered owners of the bonds not less than thirty (30) days, nor more than sixty (60) days prior to the date fixed for redemption. Such mailing shall be to the owners of such bonds at their respective addresses as they last appear on the registration books kept for that purpose by the Township or a duly appointed Bond Registrar. Any failure of the depository to advise any of its participants or any failure of any participant to notify any beneficial owner of any Notice of Redemption shall not affect the validity of the redemption proceedings. If the Township determines to redeem a portion of the bonds prior to maturity, the bonds to be redeemed shall be selected by the Township; the bonds to be redeemed having the same maturity shall be selected by the Securities Depository in accordance with its regulations.

If Notice of Redemption has been given as provided herein, the bonds or the portion thereof called for redemption shall be due and payable on the date fixed for redemption at the Redemption Price, together with accrued interest to the date fixed for redemption. Interest shall cease to accrue on the bonds after the date fixed for redemption and no further interest shall accrue beyond the redemption date. Payment shall be made upon surrender of the bonds redeemed.

This bond is one of an authorized issue of bonds issued pursuant to the Local Bond Law of the State of New Jersey and referred to and described in bond ordinance numbered 97-7 adopted by the Township Council pursuant to the Local Bond Law of the State of New Jersey on October 21, 1997 and entitled, "Bond Ordinance Providing for the Funding of Certain Expenses Associated with the Willingboro Plaza Redevelopment Project, in and by the Township of Willingboro, in the County of Burlington, New Jersey, Appropriating \$2,000,000 Therefor and Authorizing the Issuance of \$2,000,000 Bonds or Notes of the Township to Finance Part of the Cost Thereof," in all respects duly approved and published as required by law (the "Authorization Proceedings").

The full faith and credit of the Township of Willingboro are hereby irrevocably pledged for the punctual payment of the principal of and the interest on this bond according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the constitution or the statutes of the State of New Jersey to exist, to have happened or to have been performed precedent to or in the issuance of this bond exist, have happened and have been performed and that the issue of bonds of which this is one, together with all other indebtedness of the Township, is within every debt and other limit prescribed by such constitution or statutes.

IN WITNESS WHEREOF, the TOWNSHIP OF WILLINGBORO has caused this bond to be executed in its name by the manual or facsimile signatures of its Mayor and its Chief Financial Officer, its corporate seal to be hereunto imprinted or affixed, this bond and the seal to be attested by the manual signature of its Township Clerk, and this bond to be dated the Date of Original Issue as specified above.

TOWNSHIP OF WILLINGBORO

By _____ (Facsimile) _____
Mayor

ATTEST:

By _____
Clerk

By _____ (Facsimile) _____
Chief Financial Officer

Section 4. The Bonds shall be sold upon sealed proposals on September 5, 2001 at 11:00 a.m. at the Municipal Complex, One Salem Road, Willingboro, New Jersey 08046 in accordance with the Notice of Sale authorized herein. The Township Clerk is hereby directed to arrange for the publication of the Notice of Sale and the Summary Notice of Sale in the forms provided herein, such publications to be not less than seven days prior to the date of sale. The Notice of Sale shall be published in The Burlington County Times and the Summary Notice of Sale shall be published in the Bond Buyer, a financial newspaper published and circulating in the City of New York, New York. Pursuant to N.J.S.A. 40A:2-34, the Township Council of the Township of Willingboro hereby designates the Chief Financial Officer as financial officer to sell and to award the Bonds in accordance with the Notice of Sale authorized herein, and such financial officer shall report in writing the results of the sale to this Township as required by law.

Section 5. The Notice of Sale and the Summary Notice of Sale shall be substantially in the following forms with such additions, deletions and omissions as may be necessary for the Township to market the Bonds in accordance with the requirements of The Depository Trust Company:

TOWNSHIP OF WILLINGBORO,

COUNTY OF BURLINGTON,

NEW JERSEY

NOTICE OF

\$1,950,000 TAXABLE GENERAL IMPROVEMENT BOND SALE

BOOK-ENTRY ONLY BONDS

CALLABLE

SEALED PROPOSALS will be received by the Chief Financial Officer of the Township of Willingboro, in the County of Burlington, New Jersey at the Municipal Complex, One Salem Road, Willingboro, New Jersey 08046 on September 5, 2001 until 11:00 a.m., at which time they will be publicly opened and announced for the purchase of the following Bonds of the Township dated September 15, 2001 and due (subject to prior redemption) on September 15 as follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2002	\$65,000	2012	\$100,000
2003	65,000	2013	100,000
2004	70,000	2014	105,000
2005	70,000	2015	110,000
2006	75,000	2016	115,000
2007	80,000	2017	120,000
2008	85,000	2018	125,000
2009	90,000	2019	125,000
2010	95,000	2020	130,000
2011	95,000	2021	130,000

All bidders for the Bonds must be participants of The Depository Trust Company, New York, New York or affiliated with its participants. The Bonds will be issued in the form of one certificate for the aggregate principal amount of the Bonds maturing in each year and will be payable as to both principal and interest in lawful money of the United States of America. Each certificate will be registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York, which will act as securities depository (the "Securities Depository").

The Bonds will be dated September 15, 2001 and will bear interest at the rate or rates per annum specified by the successful bidder therefor in accordance herewith, payable semiannually on the fifteenth days of March and September in each year until maturity, commencing on March 15, 2002, by payment of money to The Depository Trust Company or its authorized nominee. The Depository Trust Company will credit payments of principal of and interest on the Bonds to the participants of The Depository Trust Company as listed on the records of The Depository Trust Company as of each next preceding March 1 and September 1, respectively (the "Record Dates").

The Bonds of this issue maturing prior to September 15, 2010 are not subject to redemption prior to their stated maturities. The Bonds of this issue maturing on or after September 15, 2010 are redeemable at the option of the Township in whole or in part on any date on or after September 15, 2009 upon notice as required herein at par, plus in each case accrued interest to the date fixed for redemption.

Notice of Redemption shall be given by mailing by first class mail in a sealed envelope with postage prepaid to the registered owners of such Bonds not less than thirty (30) days, nor more than sixty (60) days prior to the date fixed for redemption. Such mailing shall be to the Owners of such Bonds at their respective addresses as they last appear on the registration books kept for that purpose by the Township or a duly appointed Bond Registrar. Any failure of the depository to advise any of its participants or any failure of any participant to notify any beneficial owner of any Notice of Redemption shall not affect the validity of the redemption proceedings. If the Township determines to redeem a portion of the Bonds prior to maturity, the Bonds to be redeemed shall be selected by the Township; the Bonds to be redeemed having the same maturity shall be selected by the Securities Depository in accordance with its regulations.

If Notice of Redemption has been given as provided herein, the Bonds or the portion thereof called for redemption shall be due and payable on the date fixed for redemption at the Redemption Price, together with accrued interest to the date fixed for redemption and no further interest shall accrue beyond the redemption date.

Each proposal submitted must name the rate or rates of interest per annum to be borne by the Bonds and the rate or rates named must be multiples of one-eighth or one-twentieth of one per centum. Not more than one rate may be named for Bonds of the same

maturity. There is no limitation on the number of rates that may be named. If more than one rate of interest is named, no interest rate named for any maturity may be less than the interest rate named for any prior maturity. Each proposal submitted must state the principal amount of Bonds the bidder will accept which shall be all of the Bonds or any lesser amount that is a multiple of \$1,000 and the purchase price specified in the proposal must be not less than \$1,950,000. The Bonds will be awarded to the bidder on whose bid the total loan may be made at the lowest net interest cost. Such net interest cost shall be computed, as to each bid, by adding to the total principal amount of Bonds bid for the total interest cost to maturity in accordance with such bid and by deduction therefrom of the amount of premium, if any, bid. No proposal shall be considered that offers to pay an amount less than the principal amount of Bonds offered for sale or under which the total loan is made at an interest cost higher than the lowest net interest cost to the Township under any legally acceptable proposal. The purchaser must also pay an amount equal to the interest on the Bonds accrued to the date of payment of the purchase price.

The right is reserved to reject all bids, and any bid not complying with the terms of this notice will be rejected.

Each bidder is required to deposit a certified, treasurer's or cashier's check payable to the order of the TOWNSHIP OF WILLINGBORO for \$39,000 drawn upon a bank or trust company, and such check must be enclosed with the proposal. When the successful bidder has been ascertained, all such deposits will be promptly returned to the persons making them, except the check of the successful bidder, which will be applied in part payment for the Bonds or to secure the Township from any loss resulting from the failure of the bidder to comply with the terms of its bid. Award of the Bonds to the successful bidder or rejection of all bids is expected to be made within two hours after opening of the bids, but such successful bidder may not withdraw its proposal until after 3:00 p.m. of the day of such bid-opening and then only if such award has not been made prior to the withdrawal.

The Bonds will be delivered on or about September 20, 2001 at the offices of the Township's Bond Counsel, McManimon & Scotland, L.L.C., Newark, New Jersey or at such other place as may be agreed upon with the successful bidder. PAYMENT FOR THE BONDS AT THE TIME OF ORIGINAL ISSUANCE AND DELIVERY SHALL BE BY WIRE IN IMMEDIATELY AVAILABLE FUNDS.

Each proposal must be enclosed in a sealed envelope and should be marked on the outside "Proposal for Bonds." If mailed, proposals should be addressed to or in care of the undersigned at the Municipal Complex, One Salem Road, Willingboro, New Jersey 08046.

It is anticipated that CUSIP identification numbers will be printed on the Bonds. The CUSIP Service Bureau charge for the assignment of the numbers shall be the responsibility of and shall be paid for by the purchaser.

The obligation hereunder to deliver and to accept the Bonds shall be conditioned on the availability and the delivery at the time of delivery of the Bonds of the approving opinion of the law firm of McManimon & Scotland, L.L.C., Newark, New Jersey, which will be furnished without cost to the successful bidder, such opinion to be substantially in the form set forth in the Official Statement distributed in preliminary form in connection with the sale of the Bonds and certificates in form satisfactory to that law firm evidencing the proper execution and delivery of the Bonds, the receipt of payment therefor and the absence of litigation pending or (to the knowledge of the signer or signers thereof) threatened affecting the validity of the Bonds. A copy of the approving opinion will appear on the Bonds.

The successful bidder will be required to certify the initial offering prices to the public (excluding bond houses and brokers) at which a substantial amount of the Bonds of each maturity were sold.

The Township has authorized the distribution of a preliminary official statement deemed final for purposes of Rule 15c2-12 of the Securities and Exchange Commission. Final official statements will be delivered to the purchaser of the Bonds within the earlier of seven business days following the sale of the Bonds or to accompany the purchaser's confirmations that request payment for the Bonds.

Joanne G. Diggs, Chief Financial Officer

SUMMARY NOTICE OF SALE

TOWNSHIP OF WILLINGBORO, IN THE
COUNTY OF BURLINGTON, NEW JERSEY

\$1,950,00 Taxable General Improvement Bonds

BOOK ENTRY ONLY BONDS

CALLABLE

SEALED PROPOSALS will be received by the Chief Financial Officer of the Township Council at the Municipal Complex, One Salem Road, Willingboro, N.J. on September 5, 2001 until 11:00 a.m. for the purchase of the above Bonds of the Township dated September 15, 2001 and due (subject to prior redemption) on September 15 as follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2002	\$65,000	2012	\$100,000
2003	65,000	2013	100,000
2004	70,000	2014	105,000
2005	70,000	2015	110,000
2006	75,000	2016	115,000
2007	80,000	2017	120,000
2008	85,000	2018	125,000
2009	90,000	2019	125,000
2010	95,000	2020	130,000
2011	95,000	2021	130,000

The Bonds will be issued in book-entry form only, in the form of one certificate for the aggregate principal amount of the Bonds maturing in each year. The Bonds are redeemable at the option of the Township in accordance with the terms set forth in the full Notice of Sale. The Township will furnish Bonds and the approving legal opinion of McManimon & Scotland, L.L.C., Newark, N.J.

The Bonds will bear interest at the rate or rates per annum in multiples of 1/8 or 1/20 of 1% (ascending rates and only one rate per maturity) specified by the successful bidder payable semiannually on March 15 and September 15 in each year until maturity, commencing on March 15, 2002. The Bonds will be awarded to the bidder on whose bid the total loan may be made at the lowest

net interest cost in accordance with the terms set forth in the full Notice of Sale.

The full Notice of Sale, the Official Statement and bid forms are available by contacting Joanne G. Diggs, the Chief Financial Officer at the Township of Willingboro, Municipal Complex, One Salem Road, Willingboro, N.J. 08046, (609) 877-2200.

Section 6. The Bonds shall have printed thereon a copy of the written opinion with respect to the Bonds that is to be rendered by the law firm of McManimon & Scotland, L.L.C., complete except for omission of its date.

Section 7. The law firm of McManimon & Scotland, L.L.C. is authorized to arrange for the printing of the Bonds and the printing of the Official Statement to be prepared by the Township auditor. The law firm of McManimon & Scotland, L.L.C. is also authorized to arrange for the distribution of the Preliminary Official Statement on behalf of the Township to those financial institutions that customarily submit bids for such Bonds. The Township auditor is authorized to prepare the Official Statement necessary in connection with the issuance of the Bonds. The Mayor and the Chief Financial Officer are authorized to execute any certificates necessary in connection with the distribution of the Official Statement. Such Official Statement may be distributed in preliminary form and deemed final for purposes of Rule 15c2-12 of the Securities and Exchange Commission on behalf of the Township by the Chief Financial Officer or by the Mayor. Final Official Statements shall be delivered to the purchaser of the Bonds within the earlier of seven business days following the sale of the Bonds or to accompany the purchaser's confirmations that request payment for the Bonds.

Section 8. The Chief Financial Officer is hereby authorized to make representations and warranties, to enter into agreements and to make all arrangements with The Depository Trust Company, New York, New York, as may be necessary in order to provide that the Bonds will be eligible for deposit with The Depository Trust Company and to satisfy any obligation undertaken in connection therewith.

Section 9. In the event that The Depository Trust Company may determine to discontinue providing its service with respect to the Bonds or is removed by the Township and if no successor Securities Depository is appointed, the Bonds which were previously issued in book-entry form shall be converted to Registered Bonds in denominations of \$5,000, or any integral multiple thereof. The beneficial owner under the book-entry system, upon registration of the Bonds held in the beneficial owner's name, will become the registered owner of the Registered Bonds. The Township shall be obligated to provide for the execution and delivery of the Registered Bonds in certified form.

Section 10. Solely for purposes of complying with Rule 15c2-12 of the Securities and Exchange Commission, as amended and interpreted from time to time (the "Rule"), and provided that the Bonds are not exempt from the Rule and provided that the Bonds are not exempt from the following requirements in accordance with

paragraph (d) of the Rule, for so long as the Bonds remain outstanding (unless the Bonds have been wholly defeased), the Township shall provide for the benefit of the holders of the Bonds and the beneficial owners thereof:

(a) On or prior to August 1 of each year, beginning August 1, 2002, to each nationally recognized municipal securities information repository ("National Repository") and to the appropriate State information depository ("State Repository"), if any, annual financial information with respect to the Township consisting of the audited financial statements (or unaudited financial statements if audited financial statements are not then available, which audited financial statements will be delivered when and if available) of the Township and certain financial information and operating data consisting of (i) Township and overlapping indebtedness including a schedule of outstanding debt issued by the Township, (ii) the Township's most current adopted budget, (iii) property valuation information, and (iv) tax rate, levy and collection data. The audited financial information will be prepared in accordance with modified cash accounting as mandated by State of New Jersey statutory principles in effect from time to time or with generally accepted accounting principles as modified by governmental accounting standards as may be required by New Jersey law;

(b) in a timely manner to each National Repository or to the Municipal Securities Rulemaking Board, and to the State Repository, if any, notice of the following events with respect to the Bonds, if material (herein "Material Events"):

- (1) Principal and interest payment delinquencies on the Bonds;
- (2) Non-payment related defaults;
- (3) Unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) Unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) Substitution of credit or liquidity providers, or their failure to perform;
- (6) Adverse tax opinions or events affecting the tax-exempt status of the security;
- (7) Modifications to rights of security holders;
- (8) Bond calls;
- (9) Defeasances;
- (10) Release, substitution, or sale of property securing repayment of the securities; and
- (11) Rating changes;

(c) in a timely manner to each National Repository or to the Municipal Securities Rulemaking Board, and to the State Repository, if any, notice of failure of the Township to provide required annual financial information on or before the date specified in this resolution.

Section 11. If all or any part of the Rule ceases to be in effect for any reason, then the information required to be provided under this resolution, insofar as the provision of the Rule no longer in effect required the provision of such information, shall no longer be required to be provided.

Section 12. The Chief Financial Officer shall determine, in consultation with Bond Counsel, the application of the Rule or the exemption from the Rule for each issue of obligations of the Township prior to their offering. Such officer is hereby authorized to enter into additional written contracts or undertakings to implement the Rule and is further authorized to amend such contracts or undertakings or the undertakings set forth in this resolution, provided such amendment is, in the opinion of nationally recognized bond counsel, in compliance with the Rule.

Section 13. In the event that the Township fails to comply with the Rule or the written contracts or undertakings specified in this resolution, the Township shall not be liable for monetary damages, remedy being hereby specifically limited to specific performance of the Rule requirements or the written contracts or undertakings therefor.

Section 14. This resolution shall take effect immediately.

The foregoing resolution was adopted by the following vote:

AYES: *Ayer, Johnson, Ramsey, Stephenson, Campbell*
NAYES: _____

CERTIFICATE

I, Rhoda Lichtenstadter, Clerk of the Township of Willingboro, in the County of Burlington, State of New Jersey, HEREBY CERTIFY that the foregoing annexed extract from the minutes of a meeting of the governing body of the Township duly called and held on July 24, 2001 has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Township this

6th day of August, 2001.


Rhoda Lichtenstadter, Clerk

[SEAL]

RESOLUTION NO. 2001 – 94

A RESOLUTION AWARDING A BID FOR A
400 METER RUNNING TRACK AT THE
KENNEDY CENTER.

WHEREAS, the Township Council of the Township of Willingboro has requested
That bids be submitted for a 400 meter running track resurfacing at the Kennedy Center;
And

WHEREAS, bids have been received, opened and read in public; and

WHEREAS, it appears to be in the best interest of the Township to accept
The bid of AMERICAN ATHLETIC COURTS, INC., Vincentown, New Jersey, in
The amount of \$82,450.00; and

WHEREAS, funds are available for this purpose as indicated by the attached
Treasurer's Certification.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the
Township of Willingboro, assembled in public session this 24th day of July, 2001,
That the Bid be accepted as per the attached bid return sheet and recommendation; and

BE IT FURTHER RESOLVED, that the bids be spread upon the minutes of this
Meeting.


EDDIE CAMPBELL, JR.
MAYOR

ATTEST:


Rhoda Lichtenstadter, RMC
Township Clerk

CERTIFICATE OF AVAILABILITY
OF FUNDS FOR CONTRACT

I, Joanne Diggs, Treasurer of the Township of Willingboro, being the Chief Financial Officer of the Township of Willingboro, do hereby certify, pursuant to the Rules of The Local Finance Board, that there are -- are not (cross out one) available adequate funds for the proposed contract between the Township of Willingboro and

American Athletic Court, Inc.
400 Miles Brewery Road
Resurfacing at J.F.K. Center

The money necessary to fund said contract is in the amount of \$ 80,450⁰⁰ and, upon approval of the contract, the funds shall be charged to the following line item appropriation of account number 04-215-55-912-906. These funds are not being certified as being available for more than one pending contract.

Joanne M. Diggs
Joanne Diggs
Finance Director

cc: Township Solicitor
Township Auditor



651 High Street
Burlington, NJ 08016
(609) 387-2800
(Fax) 387-3009

TRANSMITTED VIA FACSIMILE (609) 835-0782

168 W. Ridge Pike
Limerick, PA 19468
(800) 640-8921

Robert W. Condit, D. & L.S., PE
Raymond L. Worrell, D. PE & L.S., PE, CME

July 23, 2001

Thomas J. Miller, PE & L.S., CME
John S. Richter, D. & PE

Ms. Denise Rose, Township Manager & Members of Council
Township of Willingboro
Municipal Complex
One Salem Road
Willingboro, NJ 08046

John P. Augustine
Stephen J. Berge
Gerald J. DeFolco, Jr., C.T.A., PE, ARCT
Burr S. Birkan
Mark E. Malinowski, PE
Carl A. Turner, PE

RE: Kennedy Center Track
400-Meter Running Track Resurfacing
Willingboro Township
LAWB File No. 2000-39-15-07

Dear Ms. Rose:

Geordan L. Ledge, ES
Thomas C. McGottigan, C.L.P.
Edward R. Noble, ES
Geordan L. Seldin, PE
Guy Zube, ES

Bids were received on Friday, July 13, 2001 at 10:00 am. There was a single bidder who was American Athletic Courts, Inc., 2050 Route 206, Vincentown, NJ 08088, with a base bid grand total of \$74,950.

We would recommend awarding of the contract with the base plus Alternate 3 (all red latex binder, upgraded from non-colored black system) for a total of Eighty Two Thousand Four Hundred and Fifty Dollars (\$82,450).

Consultant
C. Kenneth Anderson, PE & L.S., PE

If you should have any questions or require additional information, please feel free to call.

Very truly yours,

LORD, ANDERSON, WORRELL & BARNETT, INC.

Carl A. Turner, PE
Township Engineer

CAT: dac

Enclosures

Cc: Thomas J. Miller, PE

2000-39-15-07TJMROSE-AWARD-1.23.DOC (01)

RESOLUTION NO. 2001 – 95

AWARD OF BID FOR 2000 CONCRETE REPAIR
PROJECT.,

WHEREAS, the Township Council of the Township of Willingboro has requested
That bids be submitted for 2000 Concrete Repair Project; and

WHEREAS, bids have been received, opened and read in public; and

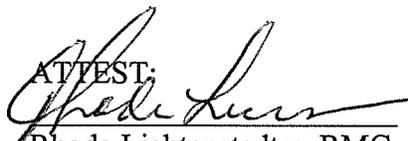
WHEREAS, it appears to be in the best interest of the Township to accept
The bid of PARAMOUNT ENTERPRISES, INC., BELLMAWR, NEW JERSEY, in
The amount of \$87,750; and

WHEREAS, funds are available for this purpose as indicated by the attached
Treasurer's Certification.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the
Township of Willingboro, assembled in public session this 24th day of July, 2001,
That the bid be accepted as per the attached bid return sheet and recommendation; and

BE IT FURTHER RESOLVED, that the bids be spread upon the minutes of this
Meeting.


EDDIE CAMPBELL, JR.
MAYOR

ATTEST:

Rhoda Lichtenstadter, RMC
Township Clerk

CERTIFICATE OF AVAILABILITY
OF FUNDS FOR CONTRACT

I, Joanne Diggs, Treasurer of the Township of Willingboro, being the Chief Financial Officer of the Township of Willingboro, do hereby certify, pursuant to the Rules of The Local Finance Board, that there are -- are not (cross out one) available adequate funds for the proposed contract between the Township of Willingboro and

Paramount Enterprise Inc.
2000 Concrete Repair

The money necessary to fund said contract is in the amount of \$ 87,750.00 and, upon approval of the contract, the funds shall be charged to the following line item appropriation of account number 04-215-55-910-912. These funds are not being certified as being available for more than one pending contract.

Joanne M. Diggs
Joanne Diggs
Finance Director

cc: Township Solicitor
Township Auditor

July 18, 2001

Robert W. Lord, PE & LS, PP

Raymond L. Worrell, II, PE & LS, PP, CME

Thomas J. Miller, PE & PP, CME

Jeffrey S. Richter, PE & PP

**Ms. Denise Rose, Township Manager & Members of Council
Township of Willingboro
Municipal Complex
One Salem Road
Willingboro, NJ 08046**

John P. Augustino

Stephen L. Berger

Herold J. DeFelicis, Jr., CLA, PP, AICP

Timothy S. Dirkin

Mark E. Malinowski, PE

Michael A. Turner, PE

**RE: Recommendation of Award
2000 Concrete Repairs Project
Willingboro Township
LAWB File No. 2000-39-33**

Dear Ms. Rose:

Brandon L. Lenher, LS

Theresa C. McGettigan, CLP

William R. Ruble, LS

Arbajachan Sethi, PE

Jeffrey Zube, LS

Submitted herewith is the justification package for Contract approval covering the tasks listed above. A full description of the work being provided is contained in the Contract documents entitled "2000 Concrete Repairs Project." The tasks covered in the above referenced text have been authorized under 2000 Capital Expenditure Budget. Based on the dollar amount and services required, a fixed price construction type contract on a lump sum/unit price basis with a Not-To-Exceed value of \$99,800.00 is considered the most applicable contract type.

Consultant

Kenneth Anderson, PE & LS, PP

A solicitation notice was placed in the Burlington County Times (BCT) requesting proposals for various concrete repairs involving concrete sidewalk, driveway apron, concrete curb and concrete handicapped ramp construction and rehabilitation throughout the Township of Willingboro. Contract documents were purchased directly from LAWB by two (2) vendors.

A. Scope of Work

A brief summary of the scope of work to be performed under the proposed contract is as follows:

- Reconstruction of 4" Thick Concrete Sidewalk
- Reconstruction of 4" Thick Concrete Sidewalk with Gas Valves
- Reconstruction of 6" Thick Concrete Sidewalk
- Reconstruction of existing 6" Thick Wire Reinforced Driveway Aprons
- Reconstruction of existing 6" Thick Wire Reinforced Handicapped Ramps
- Reconstruction of Concrete Curb
- Dense Graded Aggregate (IAWD)

B. Bid Solicitation

A solicitation notice was placed in the BCT for concrete repair work to be performed on various streets throughout the Township of Willingboro. The Contract documents (plans and specifications) were made available to interested bidders beginning on June 25, 2001.

The attached Bid Tabulation Sheet identifies the bidders by company name, address and telephone number.

Proposals were received from the following:

- Paramount Enterprises, Inc.
- A. Hamelman, Inc.

C. Price Analysis

A responsiveness check was performed to insure that all of the information requested was submitted and formatted in accordance with the Contract documents.

An itemized cost comparison is contained on the Bid Tabulation Sheet attached. This sheet shows the costs as submitted by line item, estimated quantity, unit price, and total amount. Paramount Enterprises, Inc. submitted the lowest bid in the amount of \$87,570.00. A summary of the bids received is as follows:

Paramount Enterprises, Inc.	\$87,570.00
A. Hamelman, Inc.	\$106,576.00

An engineer's cost estimate was prepared by LAWB to determine the appropriate worth of this project. This estimate is also contained on the Bid Tabulation Sheet attached. The LAWB Engineer's estimate is \$99,800.00. Only one of the bids submitted was lower than the LAWB Engineering estimate.

Based on the range of bids received and the fact that the LAWB Engineer's estimate is close to the average of those considered to be within range, LAWB considers the bids to be valid and competitive.

D. Responsibility

Paramount Enterprises, Inc. has contracted with the Township of Willingboro within the past two years to complete the type of work specified in this contract. The work completed by Paramount Enterprises complied with the specifications and there were no extraordinary problems related to their performance.

E. Recommendation

In reviewing all proposals, consideration was given to the following: technical ability to perform the required work, period of response, estimated time of completion, and total estimated costs.

Based on the fact that Paramount Enterprises has the experience specifically required, LAWB recommends that the contract be awarded to them. We would recommend the award of a fixed price construction type contract with a Not-To-Exceed dollar obligation of \$87,750.00 to Paramount Enterprises, Inc. for the scope of work mentioned herein. Paramount Enterprises, Inc. submitted the lowest qualified bid price, has demonstrated a knowledge and understanding of the required work, and has proven itself capable of performing such work within the industry.

Should you have any questions, please do not hesitate to call.

Very truly yours,

LORD, ANDERSON, WORRELL & BARNETT, INC.

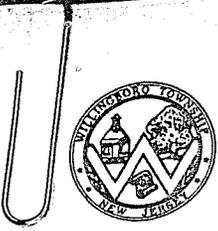


Carl A. Turner, PE
Township Engineer

CAT: RDR: dac

Enclosure

Cc: Rhoda Lichtenstadter, Township Clerk
William Vespe, Paramount Enterprises, Inc.



TOWNSHIP OF WILLINGBORO

MUNICIPAL COMPLEX ONE SALEM ROAD
WILLINGBORO, NEW JERSEY 08046
(609) 877-2200 FAX (609) 835-0782

July 25, 2001

Mr. Carl Turner
Lord, Anderson, Worrell & Barnett
651 High Street - P.O. Box 68
Burlington, New Jersey 08016

Dear Mr. Turner:

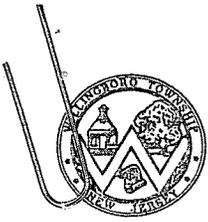
Enclosed please find a copy of Resolution No. 2001-95 adopted at the Willingboro Township Council meeting of July 24, 2001 awarding the bid for 2000 Concrete Repairs Project to Paramount Enterprises, Inc. Bellmawr, New Jersey along with a copy of the bid return sheet.

Sincerely,

Rhoda Lichtenstadter, RMC
Township Clerk

Enclosure

/eb



TOWNSHIP OF WILLINGBORO

MUNICIPAL COMPLEX ONE SALEM ROAD
WILLINGBORO, NEW JERSEY 08046
(609) 877-2200 FAX (609) 835-0782

July 25, 2001

Paramount Enterprises
P.O. Box 1505
Bellmawr, New Jersey 08099

Gentlemen:

Enclosed please find a copy of Resolution No. 2001-95 adopted at the Willingboro Township Council meeting of July 24, 2001 awarding the bid for 2000 Concrete Repairs Project to Paramount Enterprises, Inc. Bellmawr, New Jersey along with a copy of the bid return sheet.

Thank you for participating in our bidding process.

Sincerely,

Rhoda Lichtenstadter, RMC
Township Clerk

Enclosure

/eb

RESOLUTION NO. 2001 – 96

A BID AWARDING A CONTRACT FOR LAWN & LANDSCAPING
RE-ROOFING & CARPENTRY AND PAINTING.

WHEREAS, the Township Council of the Township of Willingboro has
Requested that bids be submitted for Lawn & Landscaping, Painting of Homes and
Re-Roofing and Carpentry Repairs; and

WHEREAS, bids have been received, opened and read in public; and

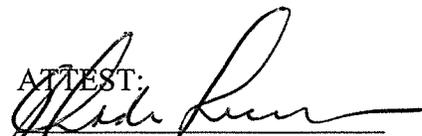
WHEREAS, it appears to be in the best interest of the Township to accept
The bids as per the attached sheets; and

WHEREAS, the bids of the above have been found to be correct and
Satisfactory both in form and in content,

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the
Township of Willingboro, assembled in public session this 7th day of August, 2001, that
The bids be accepted as per the attached recommendations.

BE IT FURTHER RESOLVED, that the bids be spread upon the minutes
Of this meeting.


EDDIE CAMPBELL, JR.
MAYOR

ATTEST:

Rhoda Lichtenstadter, RMC
Township Clerk

PAINING OF RESIDENTIAL PROPERTIES - Bids sent out (16) Bids received (2)
 Opened by Mr. Len Mason & Edith Baldwin on Friday, May 18, 2001 at 10:45 AM in the Court Conference Room.

BID RETURN SHEET

The undersigned, having carefully inspected vacant houses in Willingboro, either personally or through its duly authorized representatives, and also having carefully read and examined the 2001 Painting Bid, Affidavits annexed to Proposal and Specifications, either personally or through a duly authorized representative which documents are understood and accepted as sufficient for the purpose herein expressed, hereby proposes to comply with the requirements and to furnish all labor, equipment, services and facilities in accordance with the Form of Contract and the Contract Documents, mentioned herein, and to commence the performance on June 5, 2001.

The basic consideration which the undersigned required and proposed for performance is as follows:

	<u>Foundation Builders</u>	<u>L & W Contractors</u>	
Painting of Exterior Trim	\$ <u>900.00</u>	\$ <u>800.00</u>	} <i>ALTERNATE</i>
Painting of Garage Doors and/or Shutters	\$ <u>700.00</u>	\$ <u>550.00</u>	
Painting of Entire House	\$ <u>1,500.00</u> → <i>Primary</i>	\$ <u>1,650.00</u>	

The following items must be submitted with the proposal form for:

Bid Guarantee	<u>N/A</u>	<u>N/A</u>
Certificate of Consent of Surety	<u> </u>	<u> </u>
Disclosure Statement	<u>X</u>	<u>X</u>
Non-Collusion Affidavit	<u>X</u>	<u>X</u>
Affirmative Action Affidavit (signed & dated)	<u>X</u>	<u>X</u>
Bid Certification	<u>X</u>	<u>X</u>

TO MR. MASON FOR REVIEW AND RECOMMENDATIONS.

cc: Mayor, Council, Solicitor & Manager

RE-ROOFING & CARPENTRY REPAIRS - Bids sent out (22) Bids received (4)
 Opened by Mr. Len Mason & Edith Baldwin on Friday, May 18, 2001 at 11:00 AM in the Court Conference Room.

BID RETURN SHEET

A. BROOKS CONSTR.

FOUNDATION BUTT

1. Contractor will be responsible for removing all deteriorated roofing tabs on the principal structure roof, patios and re-roof with 20-year warranty asphalt shingles, self-sealing tabs.
 Contractor will be responsible for installing drip edging on the entire roof of the structure including additions, if necessary.
 2. Removing all roofing shingles to roof sheathing and install new roof shingles.
 Contractor will be responsible for removing all debris from the site.

3. Contractor will be responsible for replacing in a workmanlike manner, fascia trim, all boards on the structure with lumber as designated by the Department of Code Enforcement.
 Contractor will be responsible for carpentry, removing deteriorated boards on the structure and replacing with siding board where necessary.
 Contractor will be responsible for removing all debris from the site.

Price per square:

Labor & Materials Reroofing
 walkable \$135. per sq
 Jack work \$175. per sq
 Removal one layer
 walkable \$185. per sq
 Jack work \$210. per sq
 Removal two layers
 walkable \$235. per sq
 Jack work \$260. per sq
 Plywood replacement \$45. per sq
 *Walkable 6" pitch & under
 **Jack work 7" pitch & higher

Price per square:

Labor & Materials
 25 years \$ 70.00
 Price per square:
Labor & Materials
 2 Layers \$ 80.

Price:

Labor & Materials Fascia Trim
 1x6 \$5.00 lineal foot
 1x8 \$6.00 lineal foot

Price:

Labor & Materials
 \$ 5.00 Per
 Cutting curled
 Per Sq. Removing
 \$45.00 Per Sq.
 Plywood \$1.50 P.

The following items must be submitted with the proposal form for:

1. Bid Guarantee
2. Certificate of Consent of Surety
3. Disclosure Statement
4. Non-Collusion Affidavit
5. Affirmative Action Affidavit (signed and dated)
6. Any other document required by bid specifications: Bid Certification

 N/A

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TO MR. MASON FOR REVIEW AND RECOMMENDATIONS
 cc: Mayor, Council, Solicitor & Manager

RE-ROOFING & CARPENTRY REPAIRS - Bids sent out (22) Bids received (4)
 Opened by Mr. Len Mason & Edith Baldwin on Friday, May 18, 2001 at 11:00 AM in the Court Conference Room.

BID RETURN SHEET

A. BROOKS CONSTR.

Price per square:
Labor & Materials Reroofing
 walkable \$135. per sq
 jack work \$175. per sq
Removal one Layer
 walkable \$185. per sq
 jack work \$210. per sq
Removal two Layers
 walkable \$235. per sq
 jack work \$260. per sq
 Plywood replacement \$45. per sq
 *Walkable 6" pitch & under
 **Jack work 7" pitch & higher

Price:
Labor & Materials Fascia Trim
 1x6 \$5.00 lineal foot
 1x8 \$6.00 lineal foot

FOUNDATION BUILDERS

Price per square:
 Labor & Materials
 25 years \$ 70.00 Per Sq.
 Price per square:
 Labor & Materials
 2 Layers \$ 80.00 Per Sq.

Price:
 Labor & Materials
 \$ 5.00 Per L.F.
 Cutting curled tabs only \$20.00 Per Sq.
 Removing 1 layer only \$45.00 Per Sq.
 Remove rotted plywood \$1.50 Per Sq. ft.

FRAMO: BROS.

Price per square:
 Labor & Materials
 25 years \$ _____
 Walkable \$125.00 Per Sq.
 Jacked \$165.00 Per Sq.
 Price per square: 25 yrs. shingles
 Removal 2 layers, Walk \$210.00
 Labor & Materials Jack 255.00
 *Plywood remove install
 1/2" O.S.B \$45.00 Per sheet

Price:
 Remove & Install Prime Only
 Labor & Materials
 \$ 1"x6" \$8.25 L.F.
 1"x8" 9.50 L.F.
 1"x10" 10.50 L.F.

L & W CONTRACTORS

Price per square:
 Walkable \$125.00 Per Sq.
 Labor & Materials: Jacked \$140.00
 \$ _____
 Remove to plywood 1 layer
 Price per square: Walkable \$155.00
 Jacked 170.00
 Labor & Materials
 Remove to plywood 2 layers
 Walkable \$190.00
 Jacked 210.00
 Remove & Install new Plywood @
 \$45.00 Per sheet

Price:
 Labor & Materials
 1"x6" \$6.75 L.F.
 \$ 1"x8" 7.50 L.F.

1. Contractor will be responsible for removing all deteriorated roofing tabs on the principal structure roof, patios and reroof with 20-year warranty asphalt shingles, self-sealing tabs.
 Contractor will be responsible for installing drip edging on the entire roof of the structure including additions, if necessary.
 2. Removing all roofing shingles to roof sheathing and install new roof shingles.
 Contractor will be responsible for removing all debris from the site.

3. Contractor will be responsible for replacing in a workmanlike manner, fascia trim, all boards on the structure with lumber as designated by the Department of Code Enforcement.
 Contractor will be responsible for carpentry, removing deteriorated boards on the structure and replacing with siding board where necessary.
 Contractor will be responsible for removing all debris from the site.

The Following items must be submitted with the proposal form for:

1. Bid Guarantee
2. Certificate of Consent of Surety
3. Disclosure Statement
4. Non-Collusion Affidavit
5. Affirmative Action Affidavit (signed and dated)
6. Any other document required by bid specifications: Bid Certification

N/A
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TO MR. MASON FOR REVIEW AND RECOMMENDATIONS
 cc: Mayor, Council, Solicitor & Manager

WILLINGBORO TOWNSHIP

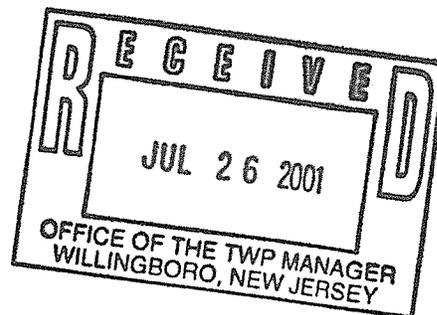
INSPECTIONS INTER-OFFICE MEMO

TO: DENISE M. ROSE
TOWNSHIP MANAGER

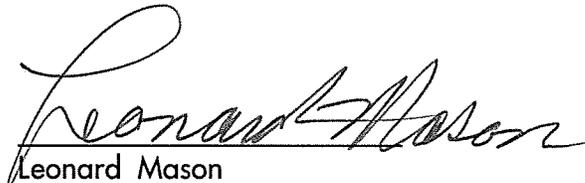
FROM: LEONARD MASON
DIRECTOR OF INSPECTIONS

DATE: JULY 26, 2001

SUBJECT: **BID AWARD**



It is my understanding by the Township Clerk that the bid award for Lawn, Landscaping & Light Hauling, Re-Roofing & Carpentry and Painting has not been awarded. She has also indicated we must award this within 60 days. The recommendation submitted to you remains the same with the exception of the painting of Garage Doors and/or Shutters. In reference to your question pertaining to Painting of Garage Doors and/or Shutters, we have determined, that we can replace the Garage Doors and Shutters which is cheaper than painting. We are not going to award that section of the bid in the best interest of the Township.


Leonard Mason
Director of InspectionS



LM:lam

WILLINGBORO TOWNSHIP

INSPECTIONS INTER-OFFICE MEMO

TO: DENISE M. ROSE
TOWNSHIP MANAGER

FROM: LEONARD MASON
DIRECTOR OF INSPECTIONS

DATE: MAY 29, 2001

SUBJECT: **RECOMMENDATION FOR BID AWARD**

I have reviewed the bids for Land & Landscaping, Re-roofing and Painting. I would recommend the bids to be awarded as follows:

Lawn, Landscaping & Light Hauling

Primary Contractor: Ennis Allen Green Thumb Contracting

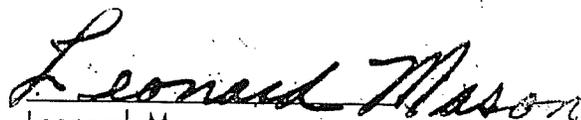
Re-Roofing & Carpentry

Primary Contractor: Foundation Builders
Alternate Contractor: L&W Contractors

Painting

Primary Contractor: Foundation Builders
Alternate Contractor: L&W Contractors

A copy of the bid specifications is attached for your review. If you have any questions, I am available to discuss them with you.


Leonard Mason
Director of Inspections

RESOLUTION NO. 2001- 97

A RESOLUTION AUTHORIZING REFUNDS FOR OVER-
PAYMENTS OF TAXES DUE TO PAYMENTS IN ERROR.

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicated overpayments of taxes due to payments in error.

WHEREAS, refunds are due for these overpayments as listed on the attached schedule and made a part hereto;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 7th day of August, 2001, that refunds be made as per the attached schedule; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director for her information, attention and compliance.


EDDIE CAMPBELL, JR.
MAYOR

ATTEST:


Rhoda Lichtenstadter, RMC
Township Clerk

FIRST HORIZON'S HOME LOANS C/O TOTAL MORTGAGE SOLUTIONS, LP 1400 CORPORATE DRIVE SUITE 100 IRVING, TEXAS 75038 BLOCK 901 LOT 9 24 ROCKLAND DRIVE OVERPAYMENT TAXES	\$1812.57
WELLS FARGO HOME MTG. INC. 4680 HALLMARK PKWY SAN BERNARDINO, CA 92407-0020 BLOCK 117 LOT 17 39 STRETTON CIRCLE OVERPAYMENT TAXES	648.00
SERVICETRAK 22 SPRINGDALE ROAD CHERRY HILL, N.J. 08003 BLOCK 201 LOT 2 5 BROOKLAWN DRIVE OVERPAYMENT TAXES	686.32
LEE, CHANG HUI 1641 PRINCE DRIVE CHERRY HILL, N.J. 08003 BLOCK 16 LOT 8 QUAL C22 320 BEV-RANCOCAS RD OVERPAYMENT TAXES	401.46
TUNSTALL, ANNE 45 SPINDLETOP LANE BLOCK 124 LOT 4 45 SPINDLETOP LANE OVERPAYMENT TAXES	29.10

RESOLUTION NO. 2001-98
A RESOLUTION AUTHORIZING LIENS AGAINST
REAL PROPERTY FOR THE ABATEMENT OF
CERTAIN CONDITIONS IN ACCORDANCE WITH
THE PROPERTY MAINTENANCE CODE OF THE
TOWNSHIP OF WILLINGBORO.

WHEREAS, the New Jersey State Uniform Construction Code provides for fines to be imposed by the Construction Official; and

WHEREAS, Section 21-9.12 of the Revised General Ordinances of the Township of Willingboro provides for the abatement of certain conditions, and Section 21-9.13 provides that the cost of any abatement shall become a lien against real property; and

WHEREAS, the Director of Inspections has cited several properties and has imposed fines and expenses of repair on those properties as per the attached list; and

WHEREAS, Section 21-9.13 further provides that the Township Council, must by Resolution, approve the expenses and costs and that they shall thereafter become a lien against the properties listed and shall be collectible as provided by law;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 7th day of August, 2001, that the attached schedule is hereby approved and certified to the Tax Collector of the Township of Willingboro as liens against the specific properties listed and to draw interest as tax liens as provided by law.


EDDIE CAMPBELL, JR.
MAYOR

ATTEST:

Rhoda Lichtenstadter, RMC
Township Clerk

WILLINGBORO TOWNSHIP

INSPECTIONS INTER-OFFICE MEMO

TO: DENISE M. ROSE
TOWNSHIP MANAGER

RHODA LICHTENSTADTER
TOWNSHIP CLERK

FROM: LEONARD MASON
DIRECTOR OF INSPECTIONS

DATE: AUGUST 1, 2001

SUBJECT: **PROPERTY MAINTENANCE VIOLATIONS**

Under the Township's Property Maintenance Ordinance, liens have been imposed on properties in the amount of **\$4,134.00** for the time period of July 1, 2001 through July 31, 2001.

Under ordinance 21-9.13, I am placing liens against the following properties.

Grass Cuttings:	61 Properties @	\$ 48.00	\$ 2,928.00
	1 Property @	\$250.00	\$ 250.00
	1 Property @	\$120.00	\$ 120.00
	1 Property @	\$ 80.00	\$ 80.00
	1 Property @	\$ 60.00	\$ 60.00
		Total	\$3,438.00

Green Thumb Lawn & Landscaping

Property Maintenance: Properties

<u>ADDRESS</u>	<u>BLOCK & LOT</u>	<u>WORK DONE</u>	<u>AMOUNT</u>
27 Placid Ln. .	315-33	Replace 3 valve devertors for bathrooms	\$ 696.00

William Diaczynsky

Total **\$4,134.00**

Leonard Mason

Leonard Mason
Director of Inspections

RESOLUTION NO. 2001 - 99

A RESOLUTION EXTENDING THE DATE
FOR 1999 3RD QUARTER TAXES.

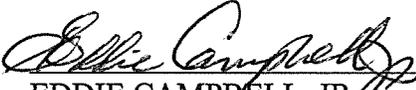
WHEREAS, the Township Council of the Township of Willingboro has determined that it is impossible to send out the regular third quarter tax bills for 2001 in a timely fashion, for reasons beyond the control of the Township of Willingboro; and

WHEREAS, it is anticipated that the tax bills will be prepared and sent to (mailed) taxpayers on or about August 3, 2001; and

WHEREAS, the Township Council of the Township of Willingboro has determined that taxpayers are entitled to a reasonable extension of time to make the payments of the third quarter 2001 taxes, without the imposition of penalties;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 7th day of August, 2001, that the Treasurer of the Township of Willingboro be and hereby authorized to accept payments of third quarter 2001 taxes not later than September 4, 2001, without the imposition of interest or penalties; and

BE IT FUTURE RESOLVED, that certified copies of this resolution shall be provided to the Treasurer of the Township of Willingboro for her information and attention.


EDDIE CAMPBELL, JR.
Mayor

ATTEST:


Rhoda Lichtenstädter, RMC
Township Clerk

WILLINGBORO TOWNSHIP

INTEROFFICE MEMO

DATE: July 27, 2001
TO: Ms. Denise Rose
FROM: Joanne G. Diggs
SUBJECT: **Debt Service**

Attached are schedules showing current debt service cost and projected capital expense for the next ten years. I am available to go over them with you or at the next Council meeting if you wish.

The County released our tax book on Thursday and we are in the process of updating our system with the new tax information. We plan to have all the bills mailed by August 4th. We will need to extend the due date to September 4, 2001 to allow the mandatory twenty-five day after mailing with no interest. Taxes are due on that date with no grace period.

C. Rhoda Lichtenstadter
Attachments

RESOLUTION NO. 2001 – 100

A RESOLUTION AUTHORIZING THE RELEASE
OF THE PERFORMANCE GUARANTEE FOR
MERCK MEDCO FACILITY

WHEREAS, there has been a request Merck Medco Facility to release their performance guarantee; and

WHEREAS, it has been determined by the Township Engineer in accordance with his letter dated July 31, 2001, that the applicant has complied with the requirements granting site plan approval;

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 7th day of August, 2001, that in accordance with the attached recommendations, all improvements have been inspected and all escrow balances have been paid, that the performance guarantee be released on the posting of a Maintenance Bond in the amount of 15% or \$150,595 for two years.

BE IT FURTHER RESOLVED, that copies of this resolution be provided to the Finance Director and to the Planning Board.

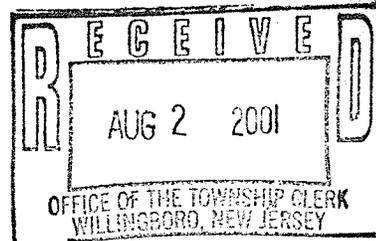

EDDIE CAMPBELL, JR.
MAYOR

ATTEST:


Rhoda Lichtenstadter, RMC
Township Clerk

Robert W. Lord, PE & LS, PP
Raymond L. Worrell, II, PE & LS, PP, CME

July 31, 2001



Thomas J. Miller, PE & PP, CME
Jeffrey S. Richter, PE & PP

**Ms. Rhoda Lichtenstadter, Township Clerk
Willingboro Township
One Salem Road
Willingboro, NJ 08046**

John P. Augustino
Stephen L. Berger
Gerald J. DeFelicis, Jr., CLA, PP, AICP
Barry S. Dirkin
Mark E. Malinowski, PE
Carl A. Turner, PE

**RE: Merck-Medco Facility
LAWB File No. 99-39-88**

Dear Ms. Lichtenstadter:

The requirements of the Approval Resolution granting Site Plan Approval for the above referenced site have been met. All improvements have been inspected. The condition regarding the asphalt curb return at the entrance to the Town Center and the break-away fencing are conditions that must be coordinated with the construction of the Town Center. It would therefore be appropriate for Council to release any Performance Guarantee on the posting of a Maintenance Guarantee in the amount of 15% or \$150,595.00 for a period of two years.

Gordon L. Lenher, LS
Theresa C. McGettigan, CLP
Edwin R. Ruble, LS
Gurbachan Sethi, PE
Gary Zube, LS

Consultant
C. Kenneth Anderson, PE & LS, PP

Very truly yours,

LORD, ANDERSON, WORRELL & BARNETT, INC.

A handwritten signature in cursive script that reads "Carl A. Turner".

**Carl A. Turner, PE
Willingboro Township Engineer**

CAT:db

Enclosure

cc: **Len Mason
Steve Tolbert
John Augustino**

**MERCK-MADCO FACILITY
WILLINGBORO, NEW JERSEY
LAWB JOB NO. 99-39-88**

Mobilization	Quantity	Unit	Price	Total
Mobilization	1	EA	\$ 5,000.00	\$ 5,000.00
Field Office	1	EA	\$ 2,150.00	\$ 2,150.00
			Subtotal	\$ 7,150.00

Demolition and Removal	Quantity	Unit	Price	Total
Clear and Grub	1	LS	\$ 20,000.00	\$ 20,000.00
Ex. Pavement	26,000	SY	\$ 2.60	\$ 67,600.00
15" RCP Storm Sewer	370	LF	\$ 16.50	\$ 6,105.00
Ex. Water Main	470	LF	\$ 10.00	\$ 4,700.00
Ex. Light Poles	3	EA	\$ 750.00	\$ 2,250.00
Sanitary M.H.	1	EA	\$ 700.00	\$ 700.00
Concrete and Sidewalk	5,800	SY	\$ 10.10	\$ 58,580.00
Concrete Curb	5,900	LF	\$ 5.00	\$ 29,500.00
			Subtotal	\$ 189,435.00

Site Improvements	Quantity	Unit	Price	Total
<i>Roads and Parking</i>				
Gravel Subbase 6" Thick	7,100	SY	\$ 8.00	\$ 56,800.00
Bituminous Stab. Course 4" Thick	3,100	SY	\$ 12.00	\$ 37,200.00
Bituminous Stab. Course 6" Thick	4,000	SY	\$ 14.50	\$ 58,000.00
Surface Course Overlay 1 1/2" Thick	2,700	SY	\$ 6.00	\$ 16,200.00
Surface Course 2" Thick	7,100	SY	\$ 7.00	\$ 49,700.00
Tack Coat	7,100	SY	\$ 0.60	\$ 4,260.00
Concrete Sidewalk 4" Thick	1,050	SY	\$ 40.00	\$ 42,000.00
Concrete Pad 6" Thick	150	SY	\$ 45.00	\$ 6,750.00
Concrete Apron 8" Thick	450	SY	\$ 50.00	\$ 22,500.00
4" Dense Graded Aggregate	350	SY	\$ 6.00	\$ 2,100.00
Concrete Curb 6"x 8"x 18"	7,700	LF	\$ 20.00	\$ 154,000.00
Handicap Signage and Marking	8	EA	\$ 250.00	\$ 2,000.00
Parking Lot and Traffic Striping	13,000	LF	\$ 0.80	\$ 10,400.00
Traffic Control Signs	4	EA	\$ 200.00	\$ 800.00
Wheel Stop	46	EA	\$ 60.00	\$ 2,760.00
			Subtotal	\$ 465,470.00

Miscellaneous	Quantity	Unit	Price	Total
Retaining Wall	65	LF	\$ 80.00	\$ 5,200.00
Breakaway Chain 34' Wide	1	UT	\$ 100.00	\$ 100.00
Bollards 3 Foot Above Grade	2	EA	\$ 50.00	\$ 100.00
Fill With Compaction	7,100	CY	\$ 4.20	\$ 29,820.00
			Subtotal	\$ 35,220.00

Utilities	Quantity	Unit	Price	Total
12" RCP (0-6' Cut)	135	LF	\$ 23.00	\$ 3,105.00
12" PVC	20	LF	\$ 18.00	\$ 360.00

**MERCK-MADCO FACILITY
WILLINGBORO, NEW JERSEY
LAWB JOB NO. 99-39-88**

<i>Utilities (Continued)</i>	Quantity	Unit	Price	Total
15 RCP CL V (0-6' Cut)	128	LF	\$ 35.00	\$ 4,480.00
15 RCP (0-6' Cut)	488	LF	\$ 32.00	\$ 15,616.00
18" RCP (0-6' Cut)	503	LF	\$ 38.00	\$ 19,114.00
21" RCP (6-8' Cut)	350	LF	\$ 40.00	\$ 14,000.00
24"RCP (0-6' Cut)	105	LF	\$ 48.00	\$ 5,040.00
10" DIP CL52	965	LF	\$ 42.00	\$ 40,530.00
8" DIP CL52	145	LF	\$ 40.00	\$ 5,800.00
Thrust Block	14	EA	\$ 150.00	\$ 2,100.00
Water Service Conn.	1	EA	\$ 600.00	\$ 600.00
Fire Main Conn.	1	EA	\$ 1,000.00	\$ 1,000.00
Type B Inlet (0-6' Cut)	5	EA	\$ 1,500.00	\$ 7,500.00
Type A Inlet (0-6' Cut)	4	EA	\$ 1,000.00	\$ 4,000.00
Storm M.H. (0-6' Cut)	3	EA	\$ 1,500.00	\$ 4,500.00
6" Sanitary Lateral	255	LF	\$ 15.00	\$ 3,825.00
Trench Drain	205	LF	\$ 75.00	\$ 15,375.00
Sanitary Clean Out	6	LF	\$ 225.00	\$ 1,350.00
Connection to Existing Manhole/Catch Basin	5	UT	\$ 1,000.00	\$ 5,000.00
			Subtotal	\$ 153,295.00

Soil and Erosion	Quantity	Unit	Price	Total
Soil and Erosion	17	AC	\$ 2,000.00	\$ 34,000.00
Silt Fence	2800	LF	\$ 2.50	\$ 7,000.00
Inlet Protection	19	EA	\$ 100.00	\$ 1,900.00
Construct Entrance	2	EA	\$ 1,800.00	\$ 3,600.00
Temp. Snow Fence	620	LF	\$ 3.50	\$ 2,170.00
			Subtotal	\$ 48,670.00

	Quantity	Unit	Price	Total
Landscaping	1	LS	\$ 104,625.00	\$ 104,625.00

	Total	\$ 1,003,865.00
	Contingency (120%)	\$ 1,204,638.00
	Inspection Escrow (5%)	\$ 50,193.25

ENGINEER'S ESTIMATE FOR PERFORMANCE GUARANTEE

Merck-Medco Facility Willingboro Township

LAWB File No. 99-39-88

Item	Description	Quantity	Unit Price	Amount
1	Demolition & Removal	1 LS	\$189,435.00	\$189,435.00
2	Gravel Subbase, 6" Thick	7,100 SY	\$8.00	\$56,800.00
3	Bituminous Stab. Base Course, 4" Thick	3,100 SY	\$12.00	\$37,200.00
4	Bituminous Stab. Base Course, 6" Thick	4,000 SY	\$14.50	\$58,000.00
5	Surface Course Overlay, 1-1/2" Thick	2,700 SY	\$6.00	\$16,200.00
6	Surface Course, 2" Thick	7,100 SY	\$7.00	\$49,700.00
7	Tack Coat	7,100 SY	\$0.60	\$4,260.00
8	Concrete Sidewalk, 4" Thick	1,050 SY	\$40.00	\$42,000.00
9	Concrete Pad, 6" Thick	150 SY	\$45.00	\$6,750.00
10	Concrete Apron, 8" Thick	450 SY	\$50.00	\$22,500.00
11	4" Dense Graded Aggregate	350 SY	\$6.00	\$2,100.00
12	6" x 8" x 18" Concrete Curb	7,700 LF	\$20.00	\$154,000.00
13	Handicap Signage & Markings	8 EA	\$250.00	\$2,000.00
14	Parking Lot & Traffic Striping	13,000 LF	\$0.80	\$10,400.00
15	Traffic Control Signs	4 EA	\$200.00	\$800.00
16	Wheel Stop	46 EA	\$60.00	\$2,760.00
17	Retaining Wall	65 LF	\$80.00	\$5,200.00
18	Breakaway Chain, 34' wide	1 UT	\$100.00	\$100.00
19	Bollards, 3' above grade	2 EA	\$50.00	\$100.00
20	Fill with compaction	7,100 CY	\$4.20	\$29,820.00
21	12" RCP (0-6' cut)	135 LF	\$23.00	\$3,105.00
22	12" PVC	20 LF	\$18.00	\$360.00
23	15" RCP, Class V (0-6' cut)	128 LF	\$35.00	\$4,480.00
24	15" RCP (0-6' cut)	488 LF	\$32.00	\$15,616.00
25	18" RCP (0-6' cut)	503 LF	\$38.00	\$19,114.00
26	21" RCP (6-8' cut)	350 LF	\$40.00	\$14,000.00
27	24" RCP (0-6' cut)	105 LF	\$48.00	\$5,040.00
28	10" DIP Class 52	965 LF	\$42.00	\$40,530.00
29	8" DIP Class 52	145 LF	\$40.00	\$5,800.00
30	Thrust Block	14 EA	\$150.00	\$2,100.00
31	Water Service Connection	1 EA	\$600.00	\$600.00
32	Fire Main Connection	1 EA	\$1,000.00	\$1,000.00
33	Type "B" Inlet (0-6' cut)	5 EA	\$1,500.00	\$7,500.00
34	Type "A" Inlet (0-6' cut)	4 EA	\$1,000.00	\$4,000.00
35	Storm Manhole (0-6' cut)	3 EA	\$1,500.00	\$4,500.00
36	6" Sanitary Lateral	255 LF	\$15.00	\$3,825.00
37	Trench Drain	205 LF	\$75.00	\$15,375.00
38	Sanitary Clean-out	6 LF	\$225.00	\$1,350.00
39	Connection to Existing Manhole/Catch Basin	5 UT	\$1,000.00	\$5,000.00
40	Soil Erosion & Sediment Control	17 AC	\$2,000.00	\$34,000.00
41	Silt Fence	2,800 LF	\$2.50	\$7,000.00
42	Inlet Protection	19 EA	\$100.00	\$1,900.00
43	Construct Entrance	2 EA	\$1,800.00	\$3,600.00
44	Temporary Snow Fence	620 LF	\$3.50	\$2,170.00
45	Landscaping	1 LS	\$104,625.00	\$104,625.00
46	Contingency	1 LS	\$199,343.00	\$199,343.00
Sub-Total:				\$1,196,058.00
Performance Guarantee (120%):				\$1,435,269.60
Inspection Escrow (5%):				\$71,763.48
TOTAL:				\$1,507,033.08

RESOLUTION NO. 2001 – 101

AUTHORIZING AGREEMENT FOR EXTRAORDINARY
UNSPECIFIED SERVICES.

WHEREAS, there exists a need for JAZZ FESTIVAL MUSICIANS; and

WHEREAS, the maximum amount of the contract in question is \$20,000 and

Said funds are available as certified by the Finance Officer, said certification being
Attached; and

WHEREAS, N.J.S.A. 40A:11-1 et seq. required that the resolution authorizing the
Award of contracts for “Extraordinary, Unspecifiable Services” without competitive
Bids and the contract itself must be available for public inspection; and

WHEREAS, Willingboro Township has certified that this meets the statute and
Regulations governing the award of said contract:

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the
Township of Willingboro, assembled in public session this 7th day of August, 2001 as
Follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached Agreement with Kramer Entertainment, Ramsey Lewis.
2. This contract is awarded without competitive bidding as an “Extraordinary, Unspecifiable Service” in accordance with 40A:11-5(1)(a)(ii) of the Local Public Contract Law.
3. Notification of contract award shall be printed once in the Burlington County Times.


EDDIE CAMPBELL, JR.
MAYOR

ATTEST.

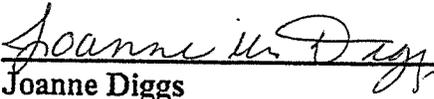
Rhoda Lichtenstadter, RMC
Township Clerk

CERTIFICATE OF AVAILABILITY
OF FUNDS FOR CONTRACT

I, Joanne Diggs, Treasurer of the Township of Willingboro, being the Chief Financial Officer of the Township of Willingboro, do hereby certify, pursuant to the Rules of The Local Finance Board, that there are -- are not (cross out one) available adequate funds for the proposed contract between the Township of Willingboro and

~~01-201-28-370-060~~ Kramer Entertainment/Ramsey Lewis.

The money necessary to fund said contract is in the amount of \$20,000⁰⁰ and, upon approval of the contract, the funds shall be charged to the following line item appropriation of account number 01-201-28-370-060. These funds are not being certified as being available for more than one pending contract.



Joanne Diggs
Finance Director

cc: Township Solicitor
Township Auditor

080
EUS - \$20,000
P.O. 1495
1496

PERFORMANCE CONTRACT

THIS CONTRACT for the personal services of musicians on the engagement described below, made this 27th day of June 2001 and Ramsey Lewis (herein called "Musician").

The musicians are engaged severally on the terms and conditions on the face hereof, along with any and all attached riders. The musicians comprising the group designated on the bottom of this contract have agreed to be bound by said terms and conditions. Each musician may enforce this agreement. The musicians severally agree to render services under this undersigned leader.

1. Venue Name and Address: Kennedy Center
129 JFK Way
Willingboro, New Jersey 08046
 2. Name of Musician : Ramsey Lewis
 3. Date(s): September 15, 2001
 4. Type of performance: 100% Festival Billing No. of show(s): (1) 60-70 Mins.
 5. Wages agreed upon: \$17,000 Flat Guarantee plus \$3,000 for air and hotel.
 7. Additional benefits or services to be provided by Employer at no extra charge to artist: Ground transportation (One limo & One 15 passenger deluxe van for all internal transportation from and to airport, from hotel to venue and returns, both to remain available throughout the day(s) of the shows. A limo of Mr. Lewis's choice to be supplied for his ground transportation to and from the Chicago airport and his home. First class sound, lights and monitors plus appropriate technicians for sound, lights and monitors. All rider requirements. Which includes no less than two stage hand for unloading and loading as well as setting up and tear down of equipment. Complete backline as per rider, with special attention to a 9 foot Steinway piano tuned to A-440.
 8. Employer will make deposit payments in the form of two individual certified or cashiers checks both made payable to KRAMER ENTERTAINMENT INC. Payments to be made as follows: (1) one deposit check in the amount of \$7,000 (artists fee), and (1) one deposit check in the amount of \$3,000 (for air and hotel), for a combined total representing 50% of fee. Both deposit checks to be delivered with signed a contract and rider no later than July 14, 2001. The balance of guarantee \$10,000 is to be made payable by certified or cashiers check made out to RAMSEY LEWIS prior to performance.
 9. No performance on the engagement shall be recorded, taped, reproduced or transmitted from the place of performance, in any manner or by any means whatsoever, without written approval by artist.
 10. In the event of sickness of or accident to Artist, or except as hereinafter provided, if a performance is prevented, rendered impossible or unfeasible, by any act or regulation of
10. cont.

RESOLUTION NO. 2001 – 102

A RESOLUTION AUTHORIZING THE USE OF
THE NEWLY CONSTRUCTED LIBRARY AT THE
TOWN CENTER AS A LIBRARY BUILDING FOR 20 YEARS.

WHEREAS, the Township Council of the Township of Willingboro has authorized the use of the newly constructed Library at the Town Center; and

WHEREAS, the Willingboro Township Council agrees to dedicate the use of this building as the Township Library for a period of not less than 20 years; and

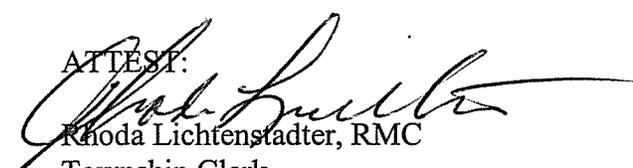
WHEREAS, Willingboro Township Council hereby authorizes the Library Board of Trustees to make grant application,

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 7th day of August, 2001, that the forgoing statement is true and accurate.

BE IT FURTHER RESOLVED, that a copy of this resolution be provided to the Library Board Director.


EDDIE CAMPBELL, JR.
MAYOR

ATTEST:


Rhoda Lichtenstadter, RMC
Township Clerk

RESOLUTION NO. 2001 – 103

A RESOLUTION AWARDED A BID FOR A PUBLIC
WORKS DUMP TRUCK TO FREEDOM INTERNATIONAL.

WHEREAS, the Township Council of the Township of Willingboro has requested
That bids be submitted for a DUMP TRUCK; and

WHEREAS, bids have been received, opened and read in public; and

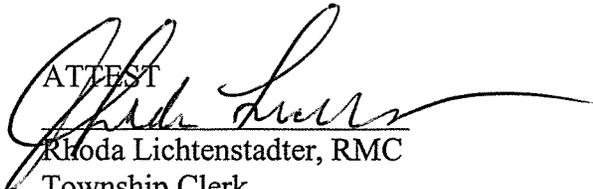
WHEREAS, it appears to be in the best interest of the Township to accept
The bid of FREEDOM INTERNATIONAL TRUCK, INC., PHILADELPHIA, PA.,
In the amount of \$84,884; and

WHEREAS, funds are available for this purpose as indicated by the attached
Treasurer's Certification.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the
Township of Willingboro, assembled in public session this 7th day of August, 2001,
That the bid be accepted as per the attached bid return sheet and recommendation; and

BE IT FURTHER RESOLVED, that the bids be spread upon the minutes of this
Meeting.

ATTEST


Rhoda Lichtenstadter, RMC
Township Clerk


EDDIE CAMPBELL, JR.
MAYOR

CERTIFICATE OF AVAILABILITY
OF FUNDS FOR CONTRACT

I, Joanne Diggs, Treasurer of the Township of Willingboro, being the Chief Financial Officer of the Township of Willingboro, do hereby certify, pursuant to the Rules of The Local Finance Board, that there are -- are not (cross out one) available adequate funds for the proposed contract between the Township of Willingboro and

Freedom International - Dump Trucks

The money necessary to fund said contract is in the amount of \$ 84,884 - and, upon approval of the contract, the funds shall be charged to the following line item appropriation of account number 04 215 55 912 902. These funds are not being certified as being available for more than one pending contract.

Joanne Diggs
Joanne Diggs
Finance Director

cc: Township Solicitor
Township Auditor

Dump Truck Bid Opening:

Bid opening by Edith Baldwin, Monday, July 30, 2001 at 10:30 A.M. in the Court Conference Room. Present were Mr. Harry McFarland, Skip Zimmerman and a representative from Freedom International Trucks, Inc.

Freedom Int'l.

Bid Price - One Dump Truck \$ 84,884.00

Estimated time of delivery 30 days ARO

Bid Price - Two Dump Trucks \$169,768.00

Estimated time of delivery 60 days ARO

OPTIONAL PRICE: "Y" Box Salt Spreader w/options \$6,900.00
a) 9 ft. 5 yard "Y" Box w/304 Stainless Steel Salt Spreader \$9,900.00
b) 9 ft. 5 yard "Y" Box w/304 Stainless Steel Salt Spreader \$9,900.00

Bid Requirements:

- 1. Bid Guarantee X
- 2. Certificate of Consent of Surety X
- 3. Disclosure Statement X
- 4. Non-Collusion Certification X
- 5. Affirmative Action X
- 6. Any other documents (Certificate of Employee Information Report) X

To Mr. McFarland for his review & recommendation

cc: Mayor, Council & Twp. Mgr.

RESOLUTION NO. 2001 - 104

A RESOLUTION PROVIDING FOR A MEETING NOT
OPEN TO THE PUBLIC IN ACCORDANCE WITH THE
PROVISIONS OF THE NEW JERSEY OPEN PUBLIC
MEETINGS ACT, N.J.S.A. 10:4-12.

WHEREAS, The Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et, seq.; and

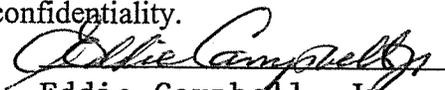
WHEREAS, The Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (7) Matters relating to Litigation, Negotiations and:the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on Aug. 7, 2001, that an Executive Session closed to the public shall be held on Aug. 7, 2001, at 7:40 p.m. in the Willingboro Township Municipal Complex, One Salem Road, Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.


Eddie Campbell, Jr.
MAYOR

ATTEST:


Rhoda Lichtenstadter, RMC
Township Clerk

RESOLUTION NO. 2001 – 105

A RESOLUTION DECLARING CERTAIN FIRE
COMPANY VEHICLES AS SURPLUS EQUIPMENT
AND DONATING SAME.

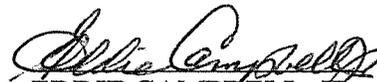
WHEREAS, Willingboro Township Council has found a Fire Company Vehicle in need of repair and is retiring the vehicle as part of its capital equipment program; and

WHEREAS, Township Council must by resolution declare this equipment to be surplus and to donate the fire truck to the Lebanon Lakes Fire Department, which is located in New Jersey; and

WHEREAS, the donation of the fire truck to the Lebanon Lakes Fire Department is authorized by New Jersey law, so long as the authorization is accomplished by Resolution adopted by the Township Council,

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 28th day of August, 2001 that the 1981 Mack Fire Truck as previously described in the reports and the recommendations from the Willingboro Township Board of Fire Commissioners, is hereby declared to be surplus property of the Township of Willingboro and its donation to the Lebanon Lakes Fire Department is hereby authorized; and

BE IT FURTHER RESOLVED, that certified copies of this resolution shall be provided to the Township Manager, Finance Director and the Board of Fire Commissioners for their information and attention.


EDDIE CAMPBELL, JR.
MAYOR

ATTEST:


Rhoda Lichtenstadter, RMC
Township Clerk

RESOLUTION NO. 2001 – 106

A RESOLUTION AWARDED A BID FOR
THREE LEAF VACS TO OLD DOMINION
BRUSH COMPANY.

WHEREAS, the Township Council of the Township of Willingboro has requested
That bids be submitted for 3 Leaf Vacuums; and

WHEREAS, bids have been received, opened and read in public; and

WHEREAS, it appears to be in the best interest of the Township to accept
The bid of OLD DOMINION BRUSH COMPANY, of Richmond, Va., in the amount
Of \$62,457; and

WHEREAS, funds are available for this purpose as indicated by the attached
Treasurer's Certification.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the
Township of Willingboro, assembled in public session this 28th day of August, 2001,
That the bid be accepted as per the attached bid return sheet and recommendations from
Mr. McFarland; and

BE IT FURTHER RESOLVED, that the bids be spread upon the minutes of
This meeting.


EDDIE CAMPBELL, JR.
MAYOR

ATTEST

Rhoda Lichtenstadter, RMC
Township Clerk

CERTIFICATE OF AVAILABILITY
OF FUNDS FOR CONTRACT

I, Joanne Diggs, Treasurer of the Township of Willingboro, being the Chief Financial Officer of the Township of Willingboro, do hereby certify, pursuant to the Rules of The Local Finance Board, that there are -- are not (cross out one) available adequate funds for the proposed contract between the Township of Willingboro and

Old Dominion Brush Company
Richmond, VA

3000 E 2001 BUDGETS

The money necessary to fund said contract is in the amount of \$ 67,457 and, upon approval of the contract, the funds shall be charged to the following line item appropriation of account number 13,000 0421555 912002 10,0570421555010911. These funds are not being certified as being available for more than one pending contract.

Joanne M. Diggs
Joanne Diggs
Finance Director

cc: Township Solicitor
Township Auditor

Three (3) 20 Cubic Yard Self Contained Leaf Vacuums or "Equal"
(5 bid packers mailed out) Bid opening by Edith Baldwin Tuesday, August 14, 2001 at 10:30 A.M. in the Court Conference Room.
Present were Mr. Harry McFarland & Mr. Skip Zimmerman.

BID RETURN SHEET

Old Dominion Brush Co.

Total amount of bid for (3) 20 cubic yard self contained leaf vacuums:

Bid Price: \$62,457.00 Total (\$20,819.00 each)

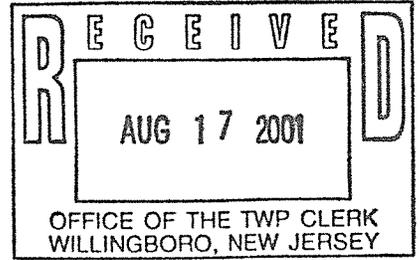
Deliver Time: 60-75 Days ARO

Bid Requirements:

- 1. Bid Guarantee X
 - 2. Certificate of Consent of Surety X
 - 3. Disclosure Statement X
 - 4. Non-Collusion Certification X
 - 5. Affirmative Action X
 - 6. Any other documents X
- (Certificate of (Employee Information Report))

To Mr. H. McFarland for review & recommendations

cc: Mayor, Council & TWP. Mgr.
/eb



Township of Willingboro

Department of Recreation/Public Works

Interoffice Memorandum

August 15, 2001

✓ **TO: DENISE ROSE, TOWNSHIP MANAGER**
FROM: HARRY W. McFARLAND, SUPERINTENDENT
RE: ACCEPTANCE OF LEAF VACUUM BID

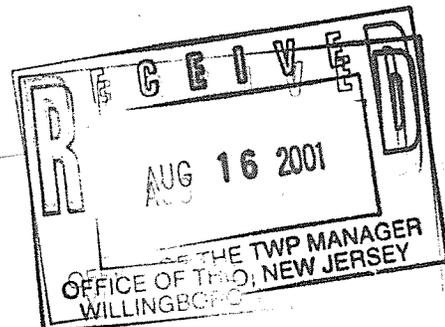
I am recommending that the township accept the bid from Old Dominion Brush Company for three leaf vacuums. Their bid price of \$64,457 (\$20,819.00 each) is consistent with our Capital Budget figure in the 2000 and 2001 budgets.

Five vendors were supplied specifications and invited to bid but only ODB responded.


Harry W. McFarland, Superintendent
Recreation/Public Works Department

HWM/cm
Attachment

Conrad Dmz



RESOLUTION NO. - 2001 - 107

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2000 has been filed by a Registered Municipal Accountant with the Municipal Clerk, as per the requirements of N.J.S.A. 40A:5-6 and a copy has been received by each member of the governing body; and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34; and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled:

Schedule of findings and Questioned Costs or Schedule of Findings and Recommendations, and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

Schedule of findings and Questioned Costs or Schedule of Findings and Recommendations as evidenced by the group affidavit form of the governing body; and

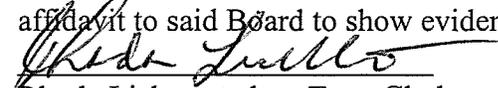
WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the Annual Audit, as per the regulations of the Local Finance Board; and

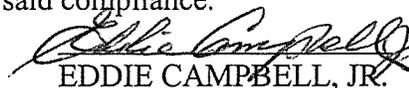
WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the governing body to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this article, shall be guilty of a misdemeanor and, upon conviction may be fined not more than one thousand dollars (\$1,000) or imprisoned for not more than one year or both, in addition shall forfeit his office."

NOW, THEREFORE, BE IT RESOLVED, this 28th day of Aug. 2001, that the Township Council of the Township of Willingboro, hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey, dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.


Rhoda Lichtenstadter, Twp. Clerk


EDDIE CAMPBELL, JR.
MAYOR

RESOLUTION NO. 2001- 108

WHEREAS, the Township Council of the Township of Willingboro has received and reviewed the annual report for 2000; and

WHEREAS, the Chief Financial Officer of the Township is required to prepare a Corrective Action Plan, addressing the comments in the 2000 Audit; and

WHEREAS, the Township Council has received and reviewed the Corrective Action Plan submitted by the Chief Financial Officer of the Township of Willingboro;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro assembled in public session this 28TH day of August, 2001, that the Corrective Action Plan prepared by the Chief Financial Officer of the Township of Willingboro, for the 2000 Audit, be and hereby is approved; and

BE IT FURTHER RESOLVED, that certified copies of this Resolution be provided to the Chief Financial Officer of the Township of Willingboro, to the Township Auditor and the Division of Local Government Services for their information and attention.


EDDIE CAMPBELL, JR.
MAYOR

ATTEST:


Rhoda Lichtenstadter, RMC
Township Clerk

**CORRECTIVE ACTION PLAN
Year Ending December 31, 2000**

Willingboro Township

Burlington County

August 28, 2001

Finding No. 2000-1

Condition:

The Township awarded a contract for landscaping services at the Veteran's War Memorial. Payments to the contractor exceeded the bid threshold. The Township did not obtain competitive bids as required by the Local Public Contracts Law.

Analysis:

Local organization approached Council about the possibility of constructing a war memorial with the money to be raised by the organization. The organization hired a contractor who completed the work but the organization failed to raise the funds to pay the contractor. The Township then paid the balance due the contractor.

Corrective Action:

If approached in the future we will require the organizations to raise the money for the project before beginning construction and we will comply with Local Public Contracts Law.

Finding No. 2000-2

Condition:

The Police Department violated Township purchasing procedures resulting in an over commitment of the Police Other Expense budget line account. Commitments were made without obtaining proper approval signatures.

Analysis:

In the past goods and services were ordered by police officers who would get verbal approval from the Director and fail to follow through with the necessary paperwork.

Corrective Action:

The job of making all purchases for the Police Department has been assigned to one administrative person who is trained in budget procedures and Local Contract Law.

Finding No. 2000-3

Condition:

The Township did not maintain an accurate record of general fixed assets as required by the Director of the Division of Local Government Services Technical Accounting Directive 85-2.

Analysis:

The Township contracted an independent appraisal company that we had used in the past to update our fixed asset accounting records. The report provided was inadequate. Final payment was withheld from the vendor.

Corrective Action:

We will hire a different independent appraisal company to do fixed asset inventory and assign a person from the Finance Office to closely monitor the process and the reports.

CORRECTIVE ACTION PLAN-2000**Finding No. 2000-4****Condition:**

The Township received and disbursed affordable housing money through its Trust Other Fund without benefit of a State approved "dedication by rider" budget.

Analysis:

The agreement with the New Jersey Department of Community Affairs and Willingboro Senior Housing Development required that the grant funds be funneled through the Township. There was a Funding and Escrow Agreement between PNC Bank, National Association, Willingboro Township and Willingboro Senior Urban Renewal Partners, LP that specifically stated the process for receiving and disbursing funds.

Corrective Action:

We will obtain and "dedication by rider" when required by N.J.S.A. 40A:4-39.

Finding No. 2000-5**Condition:**

The Township did not maintain an accounting record for grass/maintenance liens that could provide the necessary information to properly account for this activity and reconcile to the Township's general ledger on a monthly basis.

Analysis:

There are currently well over 700 properties with grass and maintenance liens. The file is much too large to maintain manually. Our tax accounting system allows us to record the lien and account for the cash received but does not provide the type of reports needed by the auditors. We attempted to keep a file in Excel but it was not maintained properly.

Corrective Action:

Maintain the grass/maintenance lien accounting record and reconcile it monthly to the general ledger.

Finding No. 2000-6**Condition:**

Cash receipts collected by the Recreation Department and Construction Code Office were not turned over to the Finance Office within the 48 hours as required by N.J.S.A. 40A:5-15

Analysis:

Staffing problems in the Recreation Department as well as the Construction Code Office caused the lapse in Adhering to the 48-hour rule. Both offices relied on one person in the office to handle the deposits. When that person was absent no one else was trained to do the deposit.

Corrective Action:

The Recreation Department now has a senior staff person to supervise the clerical staff and to assure that daily deposits are made within 48 hours. The Construction Code Office has set up a logging procedure to make sure those deposits are made within 48 hours.

Corrective Action Plan-2000

Finding No. 2000-7

Condition:

The general ledger accounting record was not maintained in a satisfactory condition. In addition the general ledger was not maintained currently.

Analysis:

During the year 2000 we changed our account numbers to comply with the FOCA accounting system. I changed the general ledger account numbers early in the year but budget and revenue was not changed until the near the end of the year. Although I kept a monthly trial balance as an Excel spreadsheet, several errors were made when transferring those figures to the General Ledger. It was a cumbersome and inefficient process to convert the numbering system each month and caused further problems.

Corrective Action:

The general ledger will be maintained on a monthly basis.

Finding No. 2000-8

Condition:

The Township did not reconcile its Current Fund and Net Payroll accounts on a monthly basis.

Analysis:

The Deputy Director of Finance was assigned to be the computer technician for the Township and was unable to keep his accounting work current.

Corrective Action:

The Deputy Director of Finance is now the full time computer technician and we have a Supervisor of Accounts who is responsible for reconciling those accounts.

Finding No. 2000-9

Condition:

The Township did not always deposit checks within 48 hours as required by N.J.S.A 40A:5-15.

Analysis:

The office held checks while the staff was trying to ascertain the origin of the check so that it could be properly recorded. The staff has been advised that checks should be deposited at once and then researched later.

Corrective Action:

All checks will be deposited within 48 hours.

Finding No. 2000-10

Condition:

The Township's budget status report did not agree with the State budget document. The budget status report did not comply with the new "flexible chart of accounts" as required by the State and did not agree in total to the State approved budget document.

Analysis:

The implementation of the Flexible Chart of Accounts was a monumental task for the accounting staff and was not completed until near the end of the year.

Corrective Action:

The budget status report will agree with the State approved budget.

Corrective Action Plan-2000

Finding No. 2000-11

Condition:

The Township's 2000 tax title lien accounting record was not complete and not reconciled monthly to the general ledger.

Analysis:

A problem occurred with the maintenance of the lien record that was not resolved.

Corrective Action:

Staff has been advised to let me know when problems arise so that they can be resolved in timely manner. The Tax Title Lien record is being maintained monthly.

Finding No. 2000-12

Condition:

The Township expended funds for the construction of a war memorial without benefit of a legal appropriation such as a bond ordinance.

Analysis:

Local organization approached Council about the possibility of constructing a war memorial with the money to be raised by the organization. The organization hired a contractor who completed the work but the organization failed to raise the funds to pay the contractor. The Township then paid the balance due the contractor.

Corrective Action:

If approached the future we will require the organizations to raise the money for the project before beginning construction. A legal appropriation will be set up before expending funds.

Finding No. 2000-13

Condition:

The Township 's surety bond coverage for the municipal court personnel did not comply with State promulgated schedule of surety bond coverage.

Analysis:

We mistakenly thought the coverage provided by JIF was sufficient.

Corrective Action:

The Township now has a surety bond for the municipal court personnel.

Finding No. 2000-14

Condition:

The monthly GA-6 reports did not reconcile with the actual amount of assistance disbursed by the Township for the year ended December 31, 2000.

Analysis:

Throughout 2000, the GAAS program had developmental problems that were continually being modified and enhanced at the State's discretion. There were numerous problems incurred as the municipalities accessed the system. The systems inability to record voided checks from a previous month may have caused the reimbursement stated by the auditors.

Corrective Action:

To reconcile the State report with the actual amount of general assistance paid by the Township.

Corrective Action Plan-2000

Finding No. 2000-15

Condition:

The Welfare Director failed to file GA-12 reports quarterly or when the amount of refunds total \$500.00.

Analysis:

The Welfare Director became aware of the GA-12 requirement in September and began filing the report at that time.

Corrective Action:

To continue to file the GA-12 report quarterly.

Finding No. 2000-16

Condition:

The Township finance office was unable to identify the source of a number of cash receipts deposited into the Township's current fund bank account.

Analysis:

Some departments are not forwarding copies of deposit slips to finance.

Corrective Action:

Offices will forward copies of all deposit slips to Finance.

Finding No. 2000-17

Condition:

Deposits from sale of daily pool passes did not reconcile to the number of passes sold per day.

Analysis:

The Recreation Department has experienced a turn over in full-time experienced staff and was forced to rely on part-time employees to handle this important task.

Corrective Action:

The daily pool receipts will be reviewed by a senior staff person and reconciled before being submitted to Finance.

Finding No. 2000-18

Condition:

The cash receipts record maintained by the Construction Code office did not reconcile to the actual amount of money deposited.

Analysis:

A theft occurred while cash was held prior to submission to the Finance Office.

Corrective Action:

The department has implemented internal controls to eliminate theft. They have obtained a key lock cash register and an additional cash box to secure funds when processing or holding funds prior to submission to the Finance Office.

RESOLUTION NO. 2001 - 109

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

WHEREAS, The Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et, seq.; and

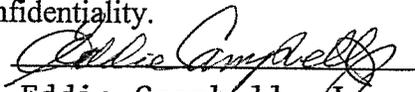
WHEREAS, The Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

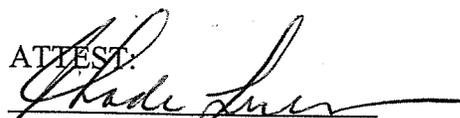
- (7) Matters relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on 8/28, 2001, that an Executive Session closed to the public shall be held on 8/28, 2001, at 7:40p.m. in the Willingboro Township Municipal Complex, One Salem Road, Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.


Eddie Campbell, Jr.
MAYOR

ATTEST:


Rhoda Lichtenstadter, RMC
Township Clerk

Resolution Number 2001-110

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO PROVIDING FOR THE ESTABLISHMENT OF 2001 BASE SALARIES OF CERTAIN POSITIONS.

WHEREAS, the Township Council of the Township of Willingboro, did adopt Ordinance 6-1998 that amended Ordinance 3-1997, which established classifications, ranges and pay grades; and

WHEREAS, Ordinance 2-1999 established salary ranges for executive employees; and

WHEREAS, Ordinance 3-1999 established salary ranges for certain other positions; and

WHEREAS, Ordinance 3-1997 provides that the Township Council of the Township of Willingboro shall set specific salaries annually by resolution:

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in open session this twenty-eighth day of August, 2001 that the following 2001 base salaries for Executive and Other Positions effective January 1, 2001 are hereby established:

Mayor	\$ 8,900
Township Council Member	\$ 7,900
Township Manager	\$89,900
Director of Public Safety	\$86,000
Superintendent of Public Works and Recreation	\$73,267
Director of Finance	\$73,267
Director of Code Enforcement	\$67,545
Deputy Township Manager	Vacant
Township Solicitor	\$59,750
Township Clerk	\$56,772
Municipal Court Judge	\$35,105
Prosecutor	\$29,696
Township Assessor	\$14,620
Public Defender	\$11,007
Fire Marshall	\$11,059
Deputy Township Assessor	\$17,507
Assistant Fire Official	\$ 4,870
Assistant Prosecutor/Assistant Solicitor	\$ 3,000
Assistant Public Defender	\$ 300 per session
Assistant Solicitor	\$ 3,000

BE IT FURTHER RESOLVED, that the rate for legal fees shall be set at \$125.00 per hour, and

BE IT FURTHER RESOLVED, that employees identified in Section 1.3a of the Salary Ordinance who are eligible for annual leave shall be eligible to receive compensation for a maximum of five

unused vacation days at the conclusion of any calendar year rather than lose them, provided that the executive employee was unable to utilize said days due to the requirements of the Township.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be forwarded to the Director of Finance for her information, attention and compliance.

ATTESTED


Rhoda Lichtenstadter, RMC


Mayor Eddie Campbell, Jr.

RESOLUTION NO. 2001 – 111

A RESOLUTION AUTHORIZING THE RELEASE
OF PERFORMANCE GUARANTEE FOR DR. SCIMECA

WHEREAS, there has been a request by Dr. Scimeca (Burlington County Eye Physicians) to release his performance guarantee; and

WHEREAS, it has been determined by the Township Engineer in accordance with his letter dated August 29, 2001, that the applicant has complied with the requirements granting site plan approval;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 4th day of September, 2001, in accordance with the attached recommendations, that it would be appropriate for Council to release the Performance Guarantee upon the posting of a Maintenance Bond in the amount of 15% or \$27,698.78 for a period of two years.

BE IT FURTHER RESOLVED, that copies of this resolution be provided to the Finance Director and to the Planning Board.


EDDIE CAMPBELL, JR.
MAYOR

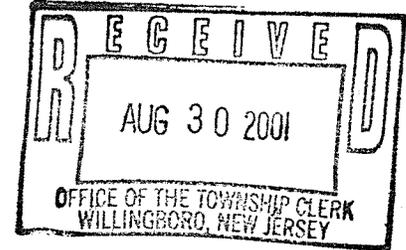
ATTEST:

Rhoda Lichtenstadter, RMC
Township Clerk

TRANSMITTED VIA FACSIMILE (609) 835-0782

168 W. Ridge Pike
Limerick, PA 19468
(800) 640-8921

August 29, 2001



Robert W. Lord, PE & LS, PP
Raymond L. Worrell, II, PE & LS, PP, CME

Thomas J. Miller, PE & PP, CME
Jeffrey S. Richter, PE & PP

Ms. Rhoda Lichtenstadter, Clerk
Township of Willingboro
Municipal Complex
One Salem Road
Willingboro, NJ 08046

John P. Augustino
Stephen L. Berger
Gerald J. DeFelicis, Jr., CLA, PP, AICP
Barry S. Dirkin
Mark E. Malinowski, PE
Carl A. Turner, PE

RE: Dr. Scimeca Expansion
Block 24, Lot 1.02
Willingboro Township
LAWB File No. 99-39-83

Dear Ms. Lichtenstadter:

The requirement of the Approval Resolution granting Site Plan Approval for the above referenced site have been met. All improvements have been inspected. It would therefore be appropriate for Council to release the Performance Guarantee upon the posting of a Maintenance Guarantee in the amount of 15% or \$27,698.78 for a period of two years.

If you should have any questions regarding this matter, please feel free to contact me.

Gordon L. Lenher, LS
Theresa C. McGettigan, CLP
Edwin R. Ruble, LS
Gurbachan Sethi, PE
Gary Zube, LS

Consultant
C. Kenneth Anderson, PE & LS, PP

Very truly yours,

LORD, ANDERSON, WORRELL & BARNETT, INC.

A handwritten signature in cursive script that reads "Carl A. Turner".

Carl A. Turner, PE
Willingboro Township Engineer

CAT: dac

Cc: Leonard Mason, Construction Official
Dr. Gregory Scimeca
Sam Caputo (via facsimile 856-863-1036)

99-39-83\CAT\RHODA-GUAR-RELEASE-G29.DOC (01)

Caputo Building & Remodeling

363 Pitman Downer Rd.

Sewell NJ. 08080

(856) 863-8181 Office

(856) 863-1036 Fax

8/20/2001

Ms. Rhoda Lichtenstapler, Township Clerk
Municipal Complex
1 Salem Rd.
Willingboro NJ. 08046

RE: Dr.Scimeca
225 Sunset Rd.
BL 24 Lot 1.02
Willingboro Township

Dear Ms.Lichtenstapler

I would like to request the release of the Performance Guarantee for the above property.
All funds minus the maintance bond should be returned to Dr. Greg Scimeca.

Respectfully yours,



Sam Caputo

Cc: Mr. Carl Turner LAWB
Dr. Greg Scimeca

RESOLUTION NO. 2001- 112

A RESOLUTION AUTHORIZING REFUNDS FOR OVER-
PAYMENTS OF TAXES DUE TO PAYMENTS IN ERROR.

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicated overpayments of taxes due to payments in error.

WHEREAS, refunds are due for these overpayments as listed on the attached schedule and made a part hereto;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 4th day of September, 2001, that refunds be made as per the attached schedule; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director for her information, attention and compliance.


EDDIE CAMPBELL, JR.
MAYOR

ATTEST:


Rhoda Lichtenstadter, RMC
Township Clerk

112

TRANSAMERICA REAL ESTATE TAX SERVICE 14528 S. OUTER FORTY RD SUITE 150 CHESTERFIELD, MO. 63017 BLOCK 902 LOT 23 11 RICHMOND PLACE 100% EXEMPT	\$1117.19
RICHARD P. ALSPACH SR. 15 BEECHNUT LANE BLOCK 18 LOT 3.09 15 BEECHNUT LANE OVERPAYMENT TAXES	793.36
FIRST JERSEY NATIONAL BANK C/O CB RICHARD ELLIS 777 MAIN ST. MS#CTEH4021BB HARTFORD, CT. 06115 BLOCK 2 LOT 7.02 4354 RT. 130 DUE TO APPEAL	1519.08
SERVICETRAK NETWORK 22 SPRINGDALE ROAD CHERRY HILL, N.J. 08003 BLOCK 718 LOT 9 42 GENTRY LANE 100% EXEMPT	1818.51
JOHN GREEN 20 SNOWDON LANE BLOCK 113 LOT 6 20 SNOWDON LANE 100% EXEMPT	830.67

RESOLUTION NO. 2001-113
A RESOLUTION AUTHORIZING LIENS AGAINST
REAL PROPERTY FOR THE ABATEMENT OF
CERTAIN CONDITIONS IN ACCORDANCE WITH
THE PROPERTY MAINTENANCE CODE OF THE
TOWNSHIP OF WILLINGBORO.

WHEREAS, the New Jersey State Uniform Construction Code provides for fines to be imposed by the Construction Official; and

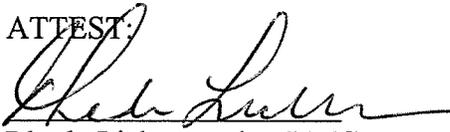
WHEREAS, Section 21-9.12 of the Revised General Ordinances of the Township of Willingboro provides for the abatement of certain conditions, and Section 21-9.13 provides that the cost of any abatement shall become a lien against real property; and

WHEREAS, the Director of Inspections has cited several properties and has imposed fines and expenses of repair on those properties as per the attached list; and

WHEREAS, Section 21-9.13 further provides that the Township Council, must by Resolution, approve the expenses and costs and that they shall thereafter become a lien against the properties listed and shall be collectible as provided by law;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 4th day of September, 2001, that the attached schedule is hereby approved and certified to the Tax Collector of the Township of Willingboro as liens against the specific properties listed and to draw interest as tax liens as provided by law.


EDDIE CAMPBELL, JR.
MAYOR

ATTEST:

Rhoda Lichtenstadter, RMC
Township Clerk

113

WILLINGBORO TOWNSHIP

INSPECTIONS INTER-OFFICE MEMO

TO: DENISE M. ROSE
TOWNSHIP MANAGER

RHODA LICHTENSTADTER
TOWNSHIP CLERK

FROM: LEONARD MASON
DIRECTOR OF INSPECTIONS

DATE: SEPTEMBER 4, 2001

SUBJECT: PROPERTY MAINTENANCE VIOLATIONS

Under the Township's Property Maintenance Ordinance, liens have been imposed on properties in the amount of **\$6,730.00** for the time period of August 1, 2001 through August 31, 2001.

Under ordinance 21-9.13, I am placing liens against the following properties.

Grass Cuttings:	22 Properties @	\$ 48.00	\$ 1,056.00
	2 Properties @	\$ 96.00	\$ 192.00
	1 Property @	\$144.00	\$ 144.00
	1 Property @	\$ 50.00	\$ 50.00
	1 Property @	\$150.00	\$ 150.00
	1 Property @	\$188.00	\$ 188.00
		Total	\$1,780.00

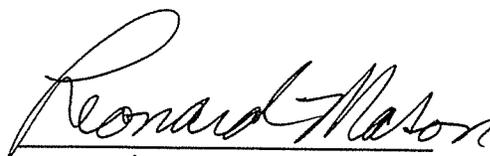
Green Thumb Lawn & Landscaping

Property Maintenance: Properties

<u>ADDRESS</u>	<u>BLOCK & LOT</u>	<u>WORK DONE</u>	<u>AMOUNT</u>
6 Southampton Dr..	101-13	Install new roof shingles on house and garage	\$4,950.00

L&W Contractors

Total **\$6,730.00**



Leonard Mason
Director of Inspections

RESOLUTION NO. 2001 - 114

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

WHEREAS, The Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et, seq.; and

WHEREAS, The Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

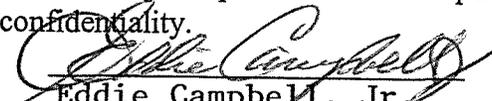
WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

(7) Matters relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

(8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on 9/4, 2001, that an Executive Session closed to the public shall be held on 9/4, 2001, at 8:00 p.m. in the Willingboro Township Municipal Complex, One Salem Road, Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.


Eddie Campbell, Jr

MAYOR

ATTEST:



Rhoda Lichtenstadter, RMC
Township Clerk

RESOLUTION NO. 2001 – 115

A RESOLUTION AWARDED A BID FOR A
SURREY BUS FOR RECREATION/PUBLIC WORKS
DEPARTMENT.

WHEREAS, the Township Council of the Township of Willingboro has
Requested that bids be submitted for a Surrey Bus; and

WHEREAS, bids have been received, opened and read in public; and

WHEREAS, it appears to be in the best interest of the Township to accept
The bid of WOLFINGTON BODY, MT. HOLLY, NEW JERSEY, in the amount of
\$71,000, less \$21,500 for trade in of 1998 bus, for a total of \$49,500; and

WHEREAS, funds are available for this purpose as indicated by the attached
Treasurer's Certification.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the
Township of Willingboro, assembled in public session this 11th day of September, 2001,
That the bid be accepted as per the attached bid return sheet and recommendations; and

BE IT FURTHER RESOLVED, that the bids be spread upon the minutes of this
Meeting.


EDDIE CAMPBELL, JR.
MAYOR

ATTEST:

Rhoda Lichtenstadter, RMC
Township Clerk

CERTIFICATE OF AVAILABILITY
OF FUNDS FOR CONTRACT

I, Joanne Diggs, Treasurer of the Township of Willingboro, being the Chief Financial Officer of the Township of Willingboro, do hereby certify, pursuant to the Rules of The Local Finance Board, that there are -- are not (cross out one) available adequate funds for the proposed contract between the Township of Willingboro and

Wilmington Body - Mt. Holly N.J.

The money necessary to fund said contract is in the amount of \$ 49,500.00 and, upon approval of the contract, the funds shall be charged to the following line item appropriation of account number ^{CAP Budget} 04-215-65-912 ₉₀₃. These funds are not being certified as being available for more than one pending contract.

Joanne M. Diggs
Joanne Diggs
Finance Director

cc: Township Solicitor
Township Auditor

115

Township of Willingboro
Department of Recreation/Public Works
Interoffice Memorandum

September 4, 2001

TO: DENISE ROSE, TOWNSHIP MANAGER
FROM: HARRY W. McFARLAND, SUPERINTENDENT
RE: SURREY BUS BID

Following a review of the bids from New Jersey Sales and Wolfington for a new surrey bus, I am recommending that the award be made to Wolfington.

Wolfington was the lowest bidder and met all the specifications. I am also recommending that we trade in our present 1998 bus for the \$21,500 allowance, resulting in a net cost of \$49,500.

Funding for the new unit is included in the 2001 Capital Budget item 04-215-55-912-903 in the amount of \$60,000.


Harry W. McFarland, Superintendent
Public Works/Recreation Department

HWM/cm

approved

Bid opening: Surrey Bus (4 bid packets mailed out) Bid opening by Edith Baldwin Tuesday, September 4, 2001 at 10:30 A.M. in the Court Conference Room. Present were Mr. Harry McFarland, Donald George, Brian Wood and a Representative from Wolfington and Jersey Sales, Inc.

BID RETURN SHEET

Surrey Bus

Wolfington

Jersey Sales

Bid Price of Bus only:

\$71,000

\$76,198

Trade In Allowance for 1998 Turtle Top Chevrolet:

\$21,500

\$11,000

Cost to Township allowing trade:
(bid price, minus trade)

\$49,500

\$65,198

Delivery Time:

180 Days ARO

Bid Requirements:

1. Bid Guarantee
 2. Certificate of Consent of Surety
 3. Disclosure Statement
 4. Non-Collusion Certification
 5. Affirmative Action
 6. Any other documents
- (Certificate of (Employee Information Report))

<u>X</u>	<u>X</u>

To Mr. H. McFarland for review & recommendations
cc: Mayor, Council & Twp. Mgr.
/eb

RESOLUTION NO. 2001 – 116

A RESOLUTION OF OPPOSITION TO A-1193,
FAMILY HOME OCCUPATION ACT.

WHEREAS, A-1193, the Family Home Occupation Act, better known as “The Home Based Business Bill, was amended in the General Assembly on June 21, 2001; and

WHEREAS, A-1193, as amended, poses more of a threat to the sanctity and character of residential neighborhoods, and does more violence to the basic purpose of zoning, than it had prior to adoption of said amendments; and

WHEREAS, A-1193, as amended would invalidate current municipal ordinances that deal with home based business; and

WHEREAS, A-1193, as amended, would permit any activity for gain to be located in residential areas; and

WHEREAS, A-1193, as amended would grandfather what is now an illegal use because it would be granted preexisting use nonconforming use status, thus effectively nullifying the provision that allows municipalities to readopt their present ordinances; and

WHEREAS, on June 28, 2001, A-1192, as amended, passed the General Assembly by a vote of 45 to 24 with 3 not voting;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 11th day of September, 2001, hereby strongly opposes A-1193, as amended, for the reasons stated above; and

BE IT FURTHER RESOLVED, that we, the Township Council of the Township of Willingboro, urge our representatives in the State Senate, Senator Diane Allen, to oppose this legislation for its violent attack on local land use control, and the inevitable negative effects that will result from it; and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to Senator Diane Allen, the New Jersey State League of Municipalities, and every member of the Senate Economic Growth, Agriculture and Tourism Committee, where the bill is now pending.


EDDIE CAMPBELL, JR.
MAYOR

ATTEST:

Rhoda Lichtenstadter, RMC
Township Clerk

Township
Manager
[Signature]

9/7/01

Need To have
a resolution
prepared and the Guidelines
followed After Adoption
for its distribution

[Signature]
Mayor

Resolution Opposing A-1193, as amended, the Family Home Occupation Act

Whereas A-1193, the Family Home Occupation Act, better known as "The Home Based Business Bill," was amended in the General Assembly on June 21, 2001; and

Whereas, A-1193, as amended, poses more of a threat to the sanctity and character of residential neighborhoods, and does more violence to the basic purpose of zoning, than it had prior to adoption of said amendments; and

Whereas, A-1193, as amended would invalidate current municipal ordinances that deal with home based business; and

Whereas, A-1193, as amended, would permit any activity for gain to be located in residential areas; and

Whereas, A-1193, as amended would grandfather what is now an illegal use because it would be granted preexisting use nonconforming use status, thus effectively nullifying the provision that allows municipalities to readopt their present ordinances; and

Whereas, A-1193, as amended would restrict social gatherings, cub scout meetings, birthday parties, and all sort of events which presently occur in residences, because if any attempt were made to limit, by ordinance, the number of business invitees or guests to a home based business, the bill states that any standards regarding the volume of invitees and guests that apply to a home occupation will also apply to "all residences within the district;" and

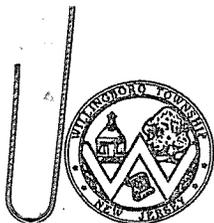
Whereas, on June 28, 2001, A-1193, as amended, passed the General Assembly by a vote of 45 to 24 with 3 not voting;

Now, therefore, be it resolved, that the (type of governing body: township committee, city council, etc.) of (name of your municipality) hereby strongly opposes A-1193, as amended, for the reasons stated above; and be it further

Resolved, that we, the (type of governing body) of (your municipality) urge our representative in the State Senate, Senator (name of your senator) to oppose this legislation for its violent attack on local land use control, and the inevitable negative effects that will result from it; and be it further

Resolved, that a copy of this resolution be forwarded to Senator (name of your senator), the New Jersey State League of Municipalities and every member of the Senate Economic Growth, Agriculture and Tourism Committee, where the bill is now pending.

(OVER)



TOWNSHIP OF WILLINGBORO

MUNICIPAL COMPLEX ONE SALEM ROAD
WILLINGBORO, NEW JERSEY 08046
(609) 877-2200 FAX (609) 835-0782

September 12, 2001

Senator Martha W. Bark
Chair, Senate, Economic Growth, Agriculture & Tourism Committee
Suite 103
3000 Midlantic Drive
Mount Laurel, New Jersey 08054

Dear Senator Bark:

Enclosed is a copy of Resolution No. 116-2001 of Opposition to
A-1193, Family Home Occupation Act adopted at the Willingboro
Township Council meeting of September 11, 2001.

Sincerely,



Rhoda Lichtenstadter, RMC
Township Clerk

Enclosure

/eb

cc: Senator Joseph M. Kyrillos, Jr.
Senator Edward T. O'Connor, Jr.
Senator William E. Schluter
Senator Bernard F. Kenny, Jr.
Senator Diane Allen
William Dressel, Jr.

RESOLUTION NO. 2001 - 117

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

WHEREAS, The Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et, seq.; and

WHEREAS, The Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (7) Matters relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting

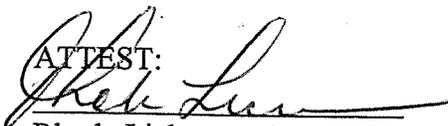
NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on 9/11, 2001, that an Executive Session closed to the public shall be held on 9/11, 2001, at 8:35p.m. in the Willingboro Township Municipal Complex, One Salem Road, Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.


Eddie Campbell, Jr.

MAYOR

ATTEST:



Rhoda Lichtenstadter, RMC
Township Clerk

RESOLUTION NO. 2001 – 118

A RESOLUTION AUTHORIZING THE RELEASE
OF THE PERFORMANCE GUARANTEE FOR
THE KNIGHTS OF COLUMBUS.

WHEREAS, there has been a request by the Knights of Columbus to release their performance guarantee; and

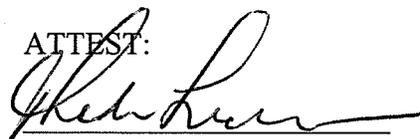
WHEREAS, it has been determined by the Township Engineer in accordance with his letter dated September 17, 2001, that the applicant has complied with the requirements granting site plan approval;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 25th day of September, 2001, that in accordance with the attached recommendations, all improvements have been inspected and all escrow balances have been paid, that the performance guarantee be released on the posting of a Maintenance Bond in the amount of 15% or \$11,250. for two years.

BE IT FURTHER RESOLVED, that copies of this resolution be provided to the Finance Director and to the Planning Board.


EDDIE CAMPBELL, JR.
MAYOR

ATTEST:


Rhoda Lichtenstadter, RMC
Township Clerk

TRANSMITTED VIA FACSIMILE (609) 835-0782

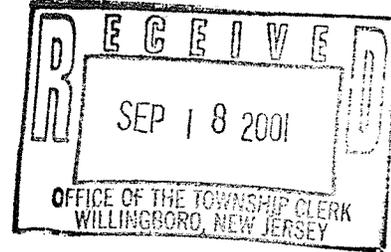
168 W. Ridge Pike
Limerick, PA 19468
(800) 640-8921

Robert W. Lord, PE & LS, PP
Raymond L. Worrell, II, PE & LS, PP, CME

September 17, 2001

Thomas J. Miller, PE & PP, CME
Jeffrey S. Richter, PE & PP

Ms. Rhoda Lichtenstadter, Clerk
Township of Willingboro
Municipal Complex
One Salem Road
Willingboro, NJ 08046



John P. Augustino
Stephen L. Berger
Gerald J. DeFelicis, Jr., CLA, PP, AICP
Barry S. Dirkin
Mark E. Malinowski, PE
Carl A. Turner, PE

RE: Knights of Columbus
Block 412, Lot 52
Willingboro Township
LAWB File No. 91-39-82

Gordon L. Lenher, LS
Theresa C. McGettigan, CLP
Edwin R. Ruble, LS
Gurbachan Sethi, PE
Gary Zube, LS

Dear Ms. Lichtenstadter:

The requirement of the Approval Resolution granting Site Plan Approval for the above referenced site has been met. All improvements have been inspected. It would therefore be appropriate for Council to release the Performance Guarantee upon the posting of a Maintenance Guarantee in the amount of 15% or \$11,250.00 for a period of two years.

If you have any questions regarding this matter, please feel free to contact me.

Consultant
C. Kenneth Anderson, PE & LS, PP

Very truly yours,

LORD, ANDERSON, WORRELL & BARNETT, INC.

A handwritten signature in cursive script that reads "Carl A. Turner".

Carl A. Turner, PE
Willingboro Township Engineer

CAT: dac

Cc: Leonard Mason, Construction Official
Roger Kandetzke, Knights of Columbus

91-39-82\CAT\PERF-RELEASE-S17.DOC (01)

RESOLUTION NO. 2001 – 119

RESOLUTION CONFIRMING AND AUTHORIZING
THE USE OF CAMPBELL PARKWAY AS A
JUGHANDLE SERVICING U.S. ROUTE 130
TOWNSHIP OF WILLINGBORO.

WHEREAS, US Highway Route 130 (“Route 130”) is a heavily traveled thoroughfare which passes through the Township of Willingboro and which is under the jurisdiction of the New Jersey Department of Transportation (“NJDOT”);and

WHEREAS, the Township is committed to the revitalization and rehabilitation of the properties in the Township adjoining Route 130 generally and specifically in the area along Route 130 between Levitt Parkway (County Route) and VanSciver Parkway (County Route); and

WHEREAS, there are currently several land use applications pending for the properties along the Route 130 corridor between Levitt Parkway and Van Sciver Parkway; and

WHEREAS, the Township recognizes the traffic failure of the intersection at Route 130 and Levitt Parkway and that the failure will intensify as a result of the proposed construction and revitalization without certain improvements to the intersection; and

WHEREAS, the Township and various private developers have proposed to the New Jersey Department of Transportation that the Township road owner to be known as Campbell Way shall be utilized as a jug handle (together with a portion of Levitt Parkway) in order to improve the current and anticipated traffic flow at the intersection of Levitt Parkway and Route 130, which jug handle improvements are more particularly described on the concept plan attached to this Resolution as Exhibit A; and

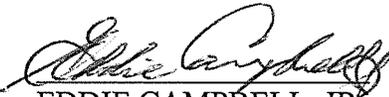
WHEREAS, the Township has been request by NJDOT to confirm its support for this concept.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 25th day of September, 2001, as follows:

1. That the Township supports the utilization of the Township street known as or to be known as Campbell Way as a jug handle (together with a portion of Levitt Parkway) as a jug handle to relieve present and anticipated future traffic

flow at the intersection of Levitt Parkway and Route 130, as more particularly described on the concept plan attached to this Resolution as Exhibit A.

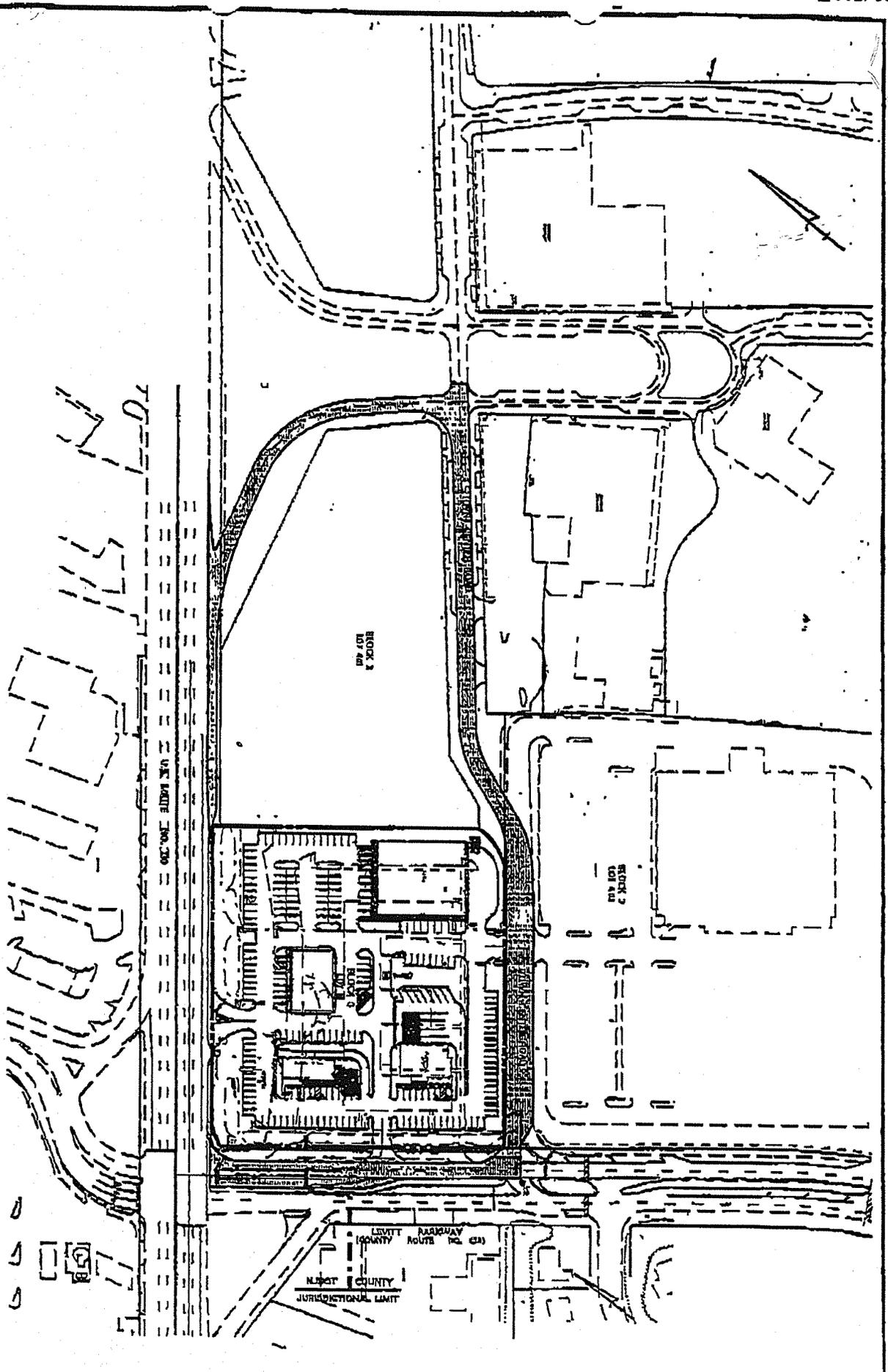
BE IT FURTHER RESOLVED, that copies of this resolution be provided to the applicant, applicant's attorney, Planning Board attorney, Township Attorney and NJDOT for their information and attention.


EDDIE CAMPBELL, JR.
MAYOR

ATTEST:


Rhoda Lichtenstadter, RMC
Township Clerk

EXHIBIT "A"
PROPOSED JUGHANDLE



LAW OFFICES
MADDEN, MADDEN & DEL DUCA
A PROFESSIONAL CORPORATION

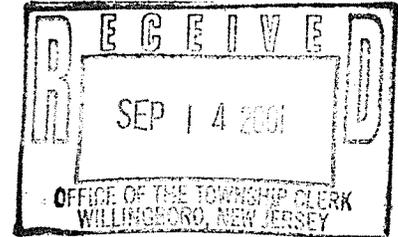
JAMES J. MADDEN
MICHAEL P. MADDEN
JOSEPH A. DELDUCA*
ANTHONY M. PUGLIESE*
DAMIEN O. DELDUCA*
PATRICK J. MADDEN*
HEATHER L. AZOULAY*

SUITE 200
108 KINGS HIGHWAY EAST
P. O. BOX 210
HADDONFIELD, NEW JERSEY 08033-0389

TELEPHONE
(856) 428-9520
FAX (856) 428-7335

* MEMBER OF NJ AND PA BAR

September 12, 2001



Mayor Edward Campbell, Jr.
Township of Willingboro
Municipal Complex
One Salem Road
Willingboro, NJ 08046

**Re: Site Development, Inc./Auto Zone
Levitt Parkway and Route 130, Willingboro, New Jersey
Block 3, Lot 1**

Dear Mayor Campbell:

As you know, I represent Commerce Bank in connection with its application for site plan application for the property at the intersection of Levitt Parkway Route 130. As you also know, we are in the process of trying to obtain access permit from the New Jersey Department of Transportation. The NJDOT has requested that we provide them with a Resolution from the Township confirming its agreement to utilize Campbell Way as a part of the jug handle which will service Route 130 at Levitt Parkway. They have asked for the same type of Resolution from the County Freeholders.

Enclosed please find a draft resolution which I have prepared in order to facilitate the process. Assuming that the Township is in agreement, please feel free to use the draft or a portion it which may be convenient for you.

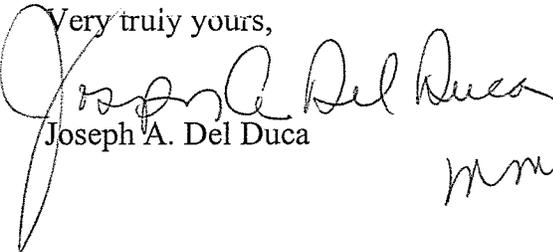
The sooner we are able to produce this Resolution, the sooner we will be able to obtain an approval and commence work on the project. If for any reason you have any concerns or problems with this concept I would appreciate it if either you would call me or have someone from your staff call me as soon as possible.

I am sending a copy of this correspondence to the Township's Solicitor and the Solicitor for the Planning Board so that they can review it. If either or them have any questions they should feel free to call me as well.

Mayor Edward Campbell, Jr.
Township of Willingboro
September 12, 2001
Page 2

Several members of the Planning Board requesting this Resolution requested a copy of the letter we received from NJDOT. Enclosed is a copy of that letter.

Thank you for your consideration.

Very truly yours,

Joseph A. Del Duca


JAD:mmr
Enclosure

cc: Uri Hugo Taenzer, Esquire
William J. Kearns, Esquire
Mr. Kenneth Lowther
Mr. William Ommundsen

“Dictated But Not Read”



State of New Jersey

DEPARTMENT OF TRANSPORTATION
P.O.Box 600
Trenton, New Jersey 08625-0600

DONALD T. DiFRANCESCO

Acting Governor

August 27, 2001

Mr. Kenneth E. Lowther
c/o Site Development, Inc.
1700 Horizon Way Suite 100
Mount Laurel, NJ 08054

Re: Application #: A-130-S-S012-2001
Route: 130
Municipality: Willingboro
County: Burlington
Block: 3 Lot: 1

JAMES WEINSTEIN
Commissioner

Handwritten notes:
TNT TO TEMI
RGR
J
C/D. BOCK

Dear Mr. Kenneth E. Lowther:

During the technical review of your application the Department has found items which must be clarified. Unfortunately, we can not continue with our review until this information is supplied.

The following is a list of the technical deficiencies which need to be addressed:

1. Identify all work that will be done as part of this contract and by whom?
2. Provide a resolution from the County an/or municipality agreeing to the proposed roadway improvements and the use of the Town Center Road and Levitt Parkway for U-turns.
3. Provide plans for the proposed roadway that will be used for U-turns including signing and stripping.

Handwritten notes:
- TNT
- TETMCA
- TNT

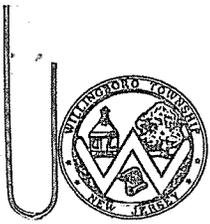
Please note that you have 90 calendar days from the date of this correspondence to respond to the above in its entirety. A partial response or a response which does not directly address the comments will not be accepted. If a response is not received by this office within that time, the application will be considered withdrawn without notification, pursuant to N.J.A.C. 16:47-4.5(d).

If you have any questions, please don't hesitate to contact your case manager, Aldo Genovesi, of this office at 609-530-2371.

Sincerely,

Charles Miller
Supervising Eng. 2
Major Access Permits

For



TOWNSHIP OF WILLINGBORO

MUNICIPAL COMPLEX ONE SALEM ROAD
WILLINGBORO, NEW JERSEY 08046
(609) 877-2200 FAX (609) 835-0782

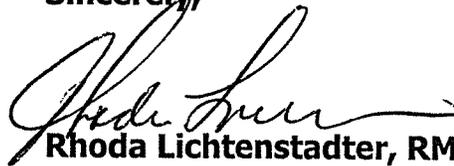
September 26, 2001

Mr. Charles Miller
Major Access Permits
State of New Jersey - Dept. of Transportation
P.O. Box 600
Trenton, New Jersey 08625-0600

Dear Mr. Miller:

Enclosed is a copy of Resolution No. 119-2001 adopted at the Willingboro Township Council meeting of September 25, 2001. confirming and authorizing the use of Campbell Parkway as a Jughandle Servicing U.S. Route 130 Township of Willingboro.

Sincerely,


Rhoda Lichtenstadter, RMC
Township Clerk

Enclosure

/eb

cc: Uri Hugo Taenzer, Esq.
William J. Kears, Esq.
Kenneth Lowther
Joseph A. Del Duca

RESOLUTION NO. 2001 - 120

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

WHEREAS, The Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et, seq.; and

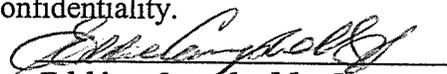
WHEREAS, The Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (7) Matters relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on 9/25, 2001, that an Executive Session closed to the public shall be held on 9/25, 2001, at 9:00 p.m. in the Willingboro Township Municipal Complex, One Salem Road, Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.


Eddie Campbell, Jr.
MAYOR

ATTEST:

Rhoda Lichtenstadter, RMC
Township Clerk