

RESOLUTION NO. 1997 -28

A RESOLUTION AUTHORIZING A CHANGE ORDER
FOR AMERITECH LIBRARY SERVICES IN CONNECTION
WITH AUTOMATED LIBRARY SYSTEM.

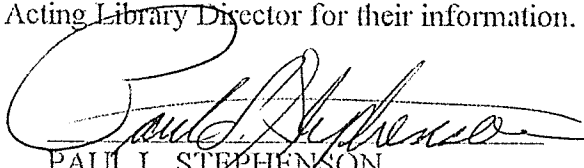
WHEREAS, the Willingboro Township Council, by Resolution No. 137 - 1996, awarded a contract to Ameritech Library Systems, for an automated library system; and

WHEREAS, this Change Order is necessary in order to provide the necessary cabling, laser scanners and additional on site training which were listed as options in the original bid as per the memo from Janet Cheeseman, Acting Library Director; and

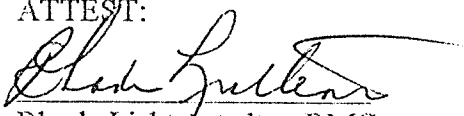
WHEREAS, the rules of the Local Finance Board require such change order to be approved by prior resolution of Township Council, funds being available as per the attached certificate of availability.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 6th day of February, 1997, the above change order be approved.

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director, Auditor and Acting Library Director for their information.


PAUL L. STEPHENSON
MAYOR

ATTEST:


Rhoda Lichtenstadter, RMC
Township Clerk

CERTIFICATE OF AVAILABILITY
OF FUNDS FOR CONTRACT

I, Joanne Diggs, Treasurer of the Township of Willingboro, being the Chief Financial Officer of the Township of Willingboro, do hereby certify, pursuant to the Rules of The Local Finance Board, that there are ~~are not~~ (cross out one) available adequate funds for the proposed contract between the Township of Willingboro and Arceitech

Chg ord. 7,398.00

The money necessary to fund said contract is in the amount of \$1,428.00 and, upon approval of the contract, the funds shall be charged to the following line item appropriation of account number CAPITAL

_____ . These funds are not being certified as being available for more than one pending contract.

Joanne M. Diggs
Joanne Diggs
Finance Director

cc: Township Solicitor
Township Auditor

WILLINGBORO PUBLIC LIBRARY

SALEM ROAD
WILLINGBORO, NEW JERSEY 08046

TO: DENISE ROSE
FROM: JANET CHEESEMAN
DATE: FEBRUARY 4, 1997
SUBJECT: INFORMATION REGARDING CHANGE ORDER FOR
AMERITECH

Since I will not be attending tonight's council meeting I wanted to provide you with information on the change work order for the Ameritech purchase agreement.

1. Additional on site training- (\$1,500) - standard training for the Dynix Express system is 2.5 days at the Ameritech headquarters for two staff members and 1.5 days of on site training for 6 staff members. Additional on site training will allow another 6 staff members to receive training from an Ameritech trainer.
2. Cabling- (\$5,104) - to insure that we have the necessary cabling installed to support the system, we prefer to subcontract the work from Ameritech, who will work directly with the installer. They will be utilizing Unisys, which has offices in the area.
3. Upgrade Percon wands to laser scanners- (\$794) - Laser scanners are more effective in reading bar codes than the wands and will speed check out of library materials.

7398.00 - Available in several ordinances.

RESOLUTION NO. ~~30~~ 1997

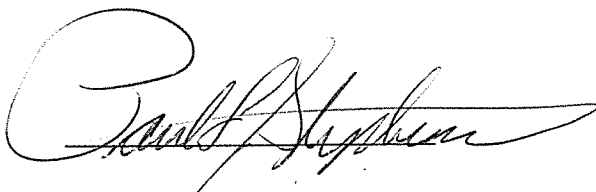
WHEREAS, by Resolution No. 7, 199 , Willingboro Township Council established meeting dates, times and places; and

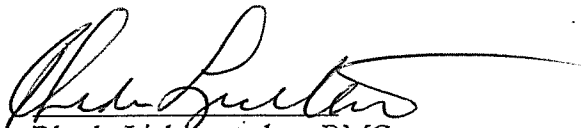
WHEREAS, said resolution may be amended to modify said listing;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this .6th....day of February 1997, that the list of meeting dates be amended as follows:

ADD: FEBRUARY 11, 1997 - 7:30 p.m.

BE IT FURTHER RESOLVED, that the Township Clerk give notice hereof pursuant to the Open Public Meetings Act.


MAYOR

ATTEST:

Rhoda Lichtenstadter, RMC
Township Clerk

RESOLUTION NO. 30 1997

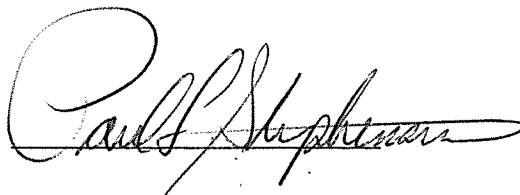
WHEREAS, by Resolution No. 7, 199 , Willingboro Township Council established meeting dates, times and places; and

WHEREAS, said resolution may be amended to modify said listing;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this ..13th...day of Feb...., 1997, that the list of meeting dates be amended as follows:

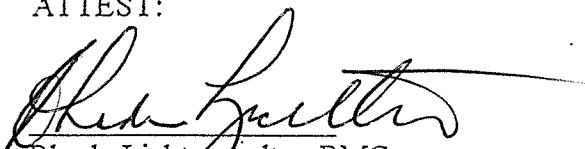
DELETE: FEBRUARY 20, 1997 AND FEBRUARY 27, 1997

BE IT FURTHER RESOLVED, that the Township Clerk give notice hereof pursuant to the Open Public Meetings Act.



MAYOR

ATTEST:



Rhoda Lichtenstadter, RMC
Township Clerk

RESOLUTION NO. 39 1997

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A.10:4-12.

WHEREAS, The Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et. seq.: and

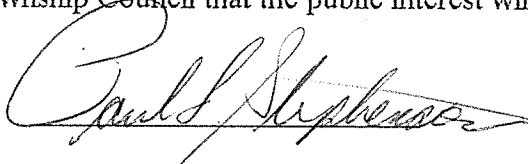
WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:


- ✓ (7) Matters relating to Litigation, Negotiations and: the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on Feb. 18, 1997, that an Executive Session closed to the public shall be held on Feb. 18, 1997, at 8:45p.m. in the Willingboro Township Municipal Complex, One Salem Road Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.



MAYOR

ATTEST:

Rhoda Lichtenstadter, RMC
Township Clerk

RESOLUTION NO. 1997 - 33


A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH ARNOLD W. BARNETT, RELATIVE TO INSPECTION SERVICES.

WHEREAS, the need exists for Engineering and Inspection services relative to **Garfield Drive - Section II** and preliminary 1997 services; and


WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires that a resolution authorizing the award of contract for professional services without competitive bids and the contract itself must be available for public inspection:

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 25th day of February, 1997 as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with Arnold W. Barnett, of the firm of Lord, Anderson, Worrell and Barnett, in an amount not to exceed \$30,000.
2. This contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A. 40:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
3. A notice of this action shall be published once in the Burlington County Times.


PAUL L. STEPHENSON
MAYOR


ATTEST:


Rhoda Lichtenstadter, RMC
Township Clerk

CERTIFICATE OF AVAILABILITY
OF FUNDS FOR CONTRACT

I, Joanne Diggs, Treasurer of the Township of Willingboro, being the Chief Financial Officer of the Township of Willingboro, do hereby certify, pursuant to the Rules of The Local Finance Board, that there are -- are not (cross out one) available adequate funds for the proposed contract between the Township of Willingboro and Arnold Barnett - Prof. Serv. Caretaker DR. See II - 1997 MUNICIPAL AID Project

The money necessary to fund said contract is in the amount of \$30,000 and, upon approval of the contract, the funds shall be charged to the following line item appropriation of account number 0400936100 (PRELIMINARY). These funds are not being certified as being available for more than one pending contract.


Joanne Diggs
Finance Director

cc: Township Solicitor
Township Auditor



TOWNSHIP OF WILLINGBORO

MUNICIPAL COMPLEX ONE SALEM ROAD
WILLINGBORO, NEW JERSEY 08046
(609) 877-2200 FAX (609) 835-0782

COUNCIL MEMBERS

James E. Ayer
Doreatha D. Campbell
Lavonne B. Johnson
Jeffrey E. Ramsey
Paul L. Stephenson

TOWNSHIP MANAGER
Norton N. Bonaparte, Jr.

March 6, 1997

Mr. Arnold Barnett
Lord, Anderson, Worrell & Barnett
651 High Street
P.O. Box 68
Burlington, New Jersey 08016

Enclosed please find a copy of Res. #33-1997 adopted by Willingboro Township Council meeting of February 25, 1997 along with two (2) copies of the Professional Services Agreement. Please sign both copies and return to my office and I will send you back a fully executed one.

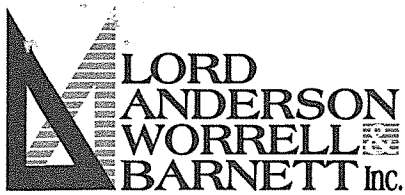
Thank you.

Sincerely,

Rhoda Lichtenstadter, RMC
Township Clerk

/eb

Encl.



651 High Street
Burlington, NJ 08016
(609) 387-2800
(Fax) 387-3009

*To Council
for Approval
A. S. B. B.*

1717 Swede Road
Suite 102
Blue Bell, PA 19422
(800) 640-8921

More than a Civil Engineering Firm

February 20, 1997

Robert W. Lord, PE & LS, PP
Raymond L. Worrell, II, PE & LS, PP
Arnold W. Barnett, PE & LS
Thomas J. Miller, PE & PP
Jeffrey S. Richter, PE & PP

Norton N. Bonaparte Jr., Manager
and Members of Council
Township of Willingboro
Municipal Complex
1 Salem Road
Willingboro, NJ 08046

John P. Augustino
Stephen L. Berger
Christopher J. Bouffard, PLS & PP
Barry S. Dirkin
Mark E. Malinowski, PE
Ashvin G. Patel, PE
Scott D. Taylor, CLA & PP
Gordon L. Lenher, LS
Theresa C. McGelligan, CLP
Edwin R. Ruble, LS
Gurbachan Sethi, PE
Alfred L. Wright, PE & PP
Gary Zube, LS
Consultant
C. Kenneth Anderson, PE & LS, PP

RE: Garfield Drive, Section II
1997 Municipal Aid Project
LAWB File No. 97-39-34

Dear Mr. Bonaparte and Members of Council:

You may recall that last Spring we completed an application for New Jersey Department of Transportation, Transportation Trust Fund financing for the reconstruction of Garfield Drive, Section II, which begins at the intersection of Glenview Lane. The project, as originally estimated, would complete the reconstruction of Garfield Drive at a cost of \$340,450.00. With the 1997 NJDOT approved funding of \$176,000 we believe that approximately one half of the original work estimated could be completed, and we would like to begin the design work.

Prior to beginning the design of the reconstruction for Garfield Drive, Section II, it will be necessary for Council to execute a Professional Services Agreement in the amount of \$30,000. Once a Professional Services Agreement is in place, we will forward a copy to the New Jersey Department of Transportation for their review and approval. We believe that construction plans and specifications could be prepared within the next 60 to 90 days so that construction could begin in the Spring.

Should you have any questions, please do not hesitate to call.

Very truly yours,

LORD, ANDERSON, WORRELL & BARNETT, INC.

Arnold W. Barnett, PE & LS

AWB:CJB:mc
cc: Rhoda Lichtenstadter, Township Clerk
ARNOLD\FEB\NORTON.DOC (97)

PROFESSIONAL SERVICES AGREEMENT

between the Township of Willingboro
and **Arnold W. Barnett**

WHEREAS, the Township of Willingboro requires the services of a Licensed Professional Engineer; and

WHEREAS, Arnold W. Barnett is a licensed Professional Engineer authorized to practice in the State of New Jersey and is hereafter identified as the Engineer.

NOW, THEREFORE, it is agreed by and between the Township of Willingboro and Arnold W. Barnett, P.E. & L.S., a licensed Professional Engineer of the State of New Jersey as follows:

I. APPOINTMENT. Arnold W. Barnett, P.E. & L.S., is hereby appointed and retained as Engineer and Inspector relative to Garfield Drive - Section II

II. TERM. This appointment shall continue until the matters assigned have been concluded or until the services have been determined to be no longer required by the Township Council.

III. SERVICE. During the terms of this Agreement, the Engineer agrees to provide engineering and inspection services.

IV. COMPENSATION.

1. During the term of this Agreement, the engineer shall be compensated in accordance with Resolution No. 33 - 1997.

V EQUAL OPPORTUNITY.

1. In consideration of the execution of this Agreement, the Engineer shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, marital status, or national origin. The Special Counsel shall comply with the New Jersey Law Against Discrimination, N.J.S.A. 10:5-1 et seq. and all other applicable Federal and New Jersey statutes of a similar nature.

2. The attention of the Engineer is particularly drawn to the affirmative action provisions of the New Jersey Law Against Discrimination as set forth in N.J.S.A. 10:5-31 and the applicable regulations thereunder. The Engineer shall execute such additional documents as may be required of a person, partnership, or corporation doing business in the public sector within the State of New Jersey and shall comply with the rules and regulations relating thereto.

VI. MANDATORY AFFIRMATIVE ACTION LANGUAGE REQUIRED IN ALL CONTRACTS WITH A PUBLIC AGENCY IN THE STATE OF NEW JERSEY. In accordance with the requirements of P.L. 1975, C. 127, and of N.J.A.C. 17:27, during the performance of this contract, the contractor agrees as follows:

he contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status or sex. The contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated, during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this non-discrimination clause;

The contractor or subcontractor, where applicable, will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, or sex;

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or worker's representative, of the contractor's commitments under this act and shall post copies of this notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with the regulations promulgated by the Treasurer of the State of New Jersey, pursuant to P.L. 1975, c.127, as amended and supplemented from time to time.

The contractor or subcontractor agrees to attempt in good faith to employ minority and female workers consistent with the applicable county employment goals prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer of the State of New Jersey, pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals described by the Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer of the State of New Jersey, pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time.

The contractor or subcontractor agrees to inform in writing appropriate recruitment agencies, in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to advise any of its testing procedures, if necessary, to assure that all personnel test conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable federal law and applicable federal court decisions.

The contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status or sex, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey and applicable federal law and applicable federal court decisions.

The contractor and its subcontractor shall furnish such reports or other documents to the Affirmative Action Office, in the New Jersey Department of the Treasury, as may be requested by the office from time to time in order to carry out the purpose of these regulations, and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (N.J.A.C. 17:27).

VII. NEW JERSEY LAW. This Agreement shall be governed by and in accordance with the laws of the State of New Jersey.

VIII. MODIFICATION. No modification of this Agreement shall be valid or binding unless the modification shall be in writing and executed by the Township of Willingboro and the Engineer.


IX. NO WAIVER. No waiver of any term, provision or condition contained in this Agreement, or any breach of any such term, provision or condition shall constitute a waiver of any subsequent breach of such term, provision or condition by either party, or justify or authorize the non-observance on any other occasion of the same or any other term, provision or condition of this Agreement by either party.

X CAPTIONS. the captions or the paragraph headings contained in this Agreement are solely for purposes of convenience and shall not be deemed part of this Agreement for the purpose of construing the meaning thereof or for any other purpose.

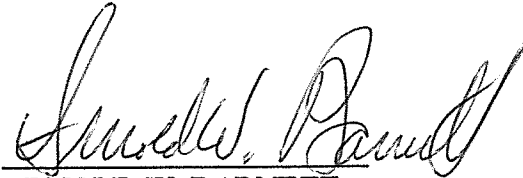
XI ENTIRE AGREEMENT. This instrument contains the entire Agreement of the Parties hereto and may not be amended, modified, released or discharged, in whole or in part, except as specifically provided herein or in any writing executed by the parties hereto.

XII AMENDMENTS. The parties hereto may, by mutual agreement, change the scope of services or the amount of compensation set forth in this Agreement.

TOWNSHIP OF WILLINGBORO

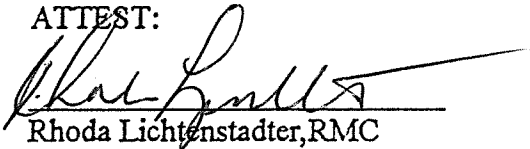


MAYOR



ARNOLD W. BARNETT
P.E. & L.S.

ATTEST:



Rhoda Lichtenstadter, RMC
Township Clerk

3/26/97
DATE

RESOLUTION NO. 1997 - 34

RESOLUTION OF PARTICIPATION
A RESOLUTION APPROVING PARTICIPATION WITH THE
STATE OF NEW JERSEY IN SAFE AND SECURE COMMUNITIES
PROGRAM ADMINISTERED BY THE DIVISION OF CRIMINAL
JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY.


WHEREAS, the Township of Willingboro wishes to apply for funding for a project under the Safe and Secure Communities Program; and

WHEREAS, the Willingboro Township Council has reviewed the accompanying application and has approved said request; and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety and Willingboro Township for the purpose described in the application.


NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 25th day of February, 1997 that:

1. As a matter of public policy Willingboro Township wishes to participate to fullest extent possible with the Dept. of Law and Public Safety.
2. The Attorney General will receive funds on behalf of the applicant.
3. The Division of Criminal Justice shall be responsible for the receipt and review of the applications for said funds.
4. The Division of Criminal Justice shall initiate allocations to each applicant as authorized.



PAUL L. STEPHENSON
MAYOR

ATTEST:



Rhoda Lichtenstadter, RMC
Township Clerk

NEW JERSEY
SAFE AND SECURE COMMUNITIES PROGRAM

RESOLUTION OF PARTICIPATION

A RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY IN A SAFE AND SECURE COMMUNITIES PROGRAM ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY.

WHEREAS, the Willingboro Township wishes to
Applicant Unit of Government
apply for funding for a project under the Safe and Secure Communities Program and

WHEREAS, the Township Council has reviewed
Applicant's Governing Body
the accompanying application and has approved said request, and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety and Willingboro Township Police Department
Applicant Unit of Government
for the purpose described in the application;

THEREFORE, BE IT RESOLVED by the Willingboro Township Council
Applicant Governing Body
that 1) As a matter of public policy Willingboro Twp. Police Dept wishes
Applicant Unit of Government

to participate to fullest extent possible with the Department of Law and Public Safety.

2) The Attorney General will receive funds on behalf of the applicant.

3) The Division of Criminal Justice shall be responsible for the receipt and review of the applications for said funds.

4) The Division of Criminal Justice shall initiate allocations to each applicant as authorized.

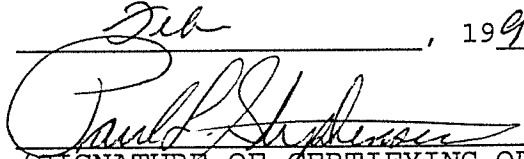
NEW JERSEY
SAFE AND SECURE COMMUNITIES PROGRAM
CERTIFICATION OF RECORDING OFFICER

This is to certify that the foregoing Resolution is a true and correct copy of a resolution finally adopted at the meeting of the
Willingboro Township Council held on the
(GOVERNING BODY/BOARD OF FINANCE OF UNIT OF GOVERNMENT)

25th day of Feb, 1997 and
duly recorded in my office; that all requirements of law pertaining
to the conduct of said meeting and the passage of this resolution
were observed; and that I am duly authorized to execute this certificate.

DATED this 25th day of Feb, 1997

SEAL


(SIGNATURE OF CERTIFYING OFFICER)
Paul Stephenson

Mayor
(TITLE OF CERTIFYING OFFICER)

NEW JERSEY
SAFE AND SECURE COMMUNITIES PROGRAM

APPLICATION AUTHORIZATION

Authorization to submit application to the Department of Law and Public Safety, Division of Criminal Justice for a project entitled:

COMMUNITY POLICING

at an estimated total project cost of $\$60,000 + \text{Grant} + \text{matching local } \$41,745$
Total: \$101,745

The undersigned agrees upon approval of this project on behalf of the unit of government to comply with the Conditions Applicable to Grants Awarded. Further, the undersigned makes the assurances concerning non-supplanting of local funds with state funds, and that this project will not have a negative impact on the environment.

The undersigned also certifies that the following procedures covering "Civil Rights Compliance," where required, have been undertaken and completed.

Civil Rights Compliance

1. An Equal Employment Opportunity Program (Affirmative Action Plan) covering the employment practices of the implementing agency has been executed and is available for review. Yes No
2. The required certificate indicating existence of a written Equal Employment Opportunity Program has been filed with the Department of Law and Public Safety, Division of Criminal Justice either with this application or with a previously approved application involving the same implementing agency. Yes No

Date certificate filed _____
Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transaction:

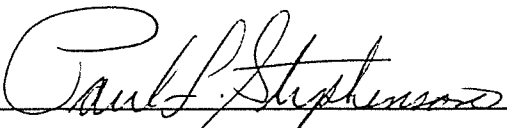
1. The prospective grantee certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any State or Federal department or agency.

2. Where the prospective grantee is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

3. It is further agreed that this certification shall be obtained from any other supplier of goods or services when the grantee uses funds to purchase equipment under this project.

Drug-Free Workplace

The applicant assures that it will comply with Title V of the Anti-Drug Act of 1988 and regulations promulgated by the Federal government to maintain a drug-free workplace.

Signature: 

Name: Paul Stephenson

Title: Mayor

Unit of Government: Willingboro Township

GRANT AGREEMENT
CERTIFICATION

Paul Stephenson, being of full age, hereby certifies:

Name

1. I am Mayor of the Township of Willingboro
Title Name of public or

private entity receiving grant funds. I am submitting this
certification in conjunction with the provision of grant funds in

the amount of \$60,000 to Willingboro Township
Dollar amount of funds Name of public or

entity receiving grant funds by the Division of private

Criminal Justice under the Safe and Secure Communities Program.

In making this certification, I understand that the Division of Criminal Justice will rely upon the statements made herein in processing with the provision of the grant funds in question.

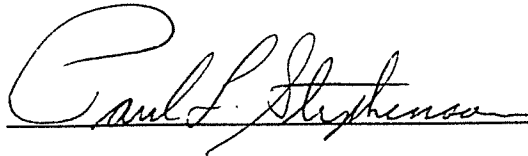
2. I have reviewed the contents of the application which has been submitted by the Township of Willingboro
Name of public or private entity
receiving grant funds for such funding and hereby certify that the factual statements and data set forth in the application are true.

3. I also hereby certify that I am responsible for authorizing expenditures and disbursements of grant funds; that I will be responsible for undertaking the programs and activities described in the application; that I have reviewed and am familiar with all statutory and regulatory requirements pertaining to the use of the funds being provided to undertake such programs and activities; and that I have sought and obtained legal advice from the Township of Willingboro legal counsel
Entity receiving funds
as I have considered appropriate or necessary in this regard.

4. I further certify that I will ensure that the
Township of Willingboro will
Name of public or private entity receiving grant funds
utilize the funds being provided by the Division of Criminal
Justice to carry out the programs and activities specifically
described in the application.

5. I further certify that I will ensure that the
Township of Willingboro will, in
Name of public or private entity receiving grant funds
utilizing the funds being provided by the Division of Criminal
Justice, comply with any and all statutory and regulatory
requirements pertaining to the use of such funds.

6. I certify that the foregoing statements made by me
are true. I am aware that if any of the foregoing statements
made by are wilfully false, I am subject to punishment.



Signature

DATED:

2/25/97

Paul Stephenson, Mayor

Printed name of individual
providing certification.

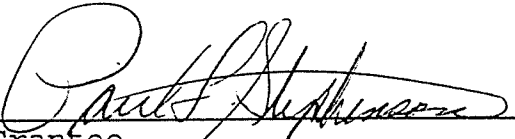
GENERAL CONDITIONS

- (1) The Grantee assures that State funds made available under the Safe and Secure Communities Act will not be used to supplant Local funds, but will be used to increase the amounts of such funds that would, in the absence of State funds, be made available for law enforcement activities.
- (2) The Grantee assures that it will maintain fund accounting, auditing, monitoring, and such evaluation procedures as may be necessary; that it will keep such records as L&PS shall prescribe; that it will assure fiscal control, proper management, and efficient disbursement of funds received under the Act.
- (3) The Grantee assures that it will maintain such data and information and submit such reports, in such form, at such times, and containing such information, as L&PS may require.
- (4) The Grantee certifies that the programs contained in its application meet all requirements, that all the information is correct, that there has been appropriate coordination with affected agencies, and that the applicant will comply with all provisions of the Safe and Secure Communities Act and all other applicable Federal and State laws, regulations, and guidelines.
- (5) The Grantee assures that it will comply with all applicable Federal and State anti-discrimination laws.
- (6) The Grantee assures that in the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination on the grounds of race, color, religion, national origin, or sex against recipient of funds, after due process hearing, the recipient will forward a copy of the finding to the Division of Criminal Justice.
- (7) The Grantee assures that if required to formulate an Equal Employment Opportunity Program (EEOP) in accordance with 28 CFR 42.301 et. seq., it will maintain a current plan on file.
- (8) The Grantee assures that it will comply with all the requirements of the State of New Jersey for State and Local financial accounting.

(9) Where activities supported by this grant produce original books, manuals, films or other copyrightable material, the grantee may copyright such, but L&PS reserve a royalty-free, non-exclusive and irrevocable license to reproduce, publish and use such materials and authorize others to do so. L&PS also reserves the right to require the grantee not to publish, and the grantee thereupon shall refrain from publishing, any material, whether copyrightable or not, that L&PS shall designate; provided, however, such right shall not be exercised unreasonably. Any publication by the grantee shall include, on the title page, a standard disclaimer of responsibility by L&PS for any opinions or conclusions contained therein.

CERTIFICATION

I certify that the programs proposed in this application meet all the requirements of the Safe and Secure Communities Act, that all the information presented is correct, that there has been appropriate coordination with affected agencies, and that the applicant will comply with the provisions of the Safe and Secure Communities Act and all other applicable Federal and State laws, regulations, and guidelines.



Grantee Paul Stephenson

Mayor

Authorized Official

2/25/97

Date

Appendix A

_____ Willingboro Township
 APPLICANT

GRANT APPLICATION -- BUDGET DETAIL

Budget Detail (Estimate) WHOLE DOLLARS ONLY			
COST ELEMENT	STATE SHARE	LOCAL MATCH	PROJECT TOTAL
A. Salaries and Wages Position % of time Current Annual Salary (1) Police Officer 100% 21,050 (1) Civilian Office Manager 100% 38,950	21,050 38,950	21,745 0	\$ 21,745 \$ 38,950
Sub-Total Salaries	\$ <u>60,000</u>	\$ <u>21,745</u>	\$ <u>81,745</u>
Fringe Benefits	\$ <u>0</u>	\$ <u>20,000</u>	\$ <u>20,000</u>
Total Salaries and Wages	\$ <u>60,000</u>	\$ <u>41,745</u> *	\$ <u>101,745</u>
A-1. Fringe Benefits			

*THE SUBGRANTEE IS RESPONSIBLE FOR ALL COSTS WHICH EXCEED GRANT AWARD.

New Jersey Division of Criminal Justice

PLEASE NOTE: Two sets of the attached documents must be submitted and each must bear original signatures.

2 orig to B.B
2/26/97

Out to N.J. Div
CRIMINAL JUSTICE
3/21/97
RS per CARMELA

RESOLUTION NO. 35 - 1997

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A.10:4-12.

WHEREAS, The Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et. seq.: and

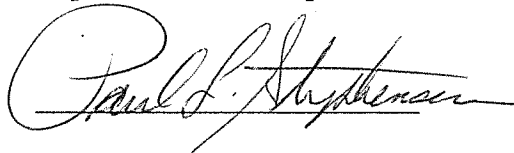
WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (7) Matters relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.


NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on February 25, 1997, that an Executive Session closed to the public shall be held on February 25, 1997, at 8:20 p.m. in the Willingboro Township Municipal Complex, One Salem Road Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.



MAYOR

ATTEST:



Rhoda Lichtenstadter, RMC
Township Clerk

TOWNSHIP OF WILLINGBORO

Resolution 1997- 36

A Resolution Appointing a Township Clerk and Fixing the Compensation in Accordance with the Salary Ordinance of the Township of Willingboro.

Whereas, a the term of office of Rhoda Lichtenstadter as the Township Clerk expires as of March 1, 1997, and

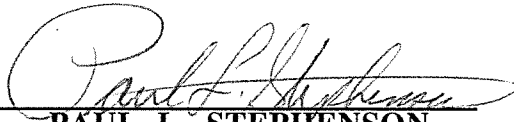
Whereas, the Township Council is required by *N.J.S. 40A:9-133* to appoint a qualified person to a three year term as Township Clerk, and

Whereas, Rhoda Lichtenstadter holds a certificate as a Registered Municipal Clerk and has served as the Township Clerk for three years and is qualified for reappointment, and


Now Therefore, Be It Resolved, by the Township Council of the Township of Willingboro, assembled in public session this 25th day of February, 1997, that Rhoda Lichtenstadter, RMC, be and hereby is appointed as Township Clerk of the Township of Willingboro effective March 1, 1997 and for a term of three (3) years and to hold the position as provided by law, and

Be It Further Resolved that Rhoda Lichtenstadter, as Township Clerk, shall be compensated in accordance with the Willingboro Township Salary Ordinance, and

Be It Further Resolved that copies of this Resolution shall be provided to Rhoda Lichtenstadter and to the Township Manager and the Township Chief Financial Officer for their information and attention.


PAUL L. STEPHENSON
Mayor

ATTEST:


Rhoda Lichtenstadter, RMC
Township Clerk

RESOLUTION NO. 1997 - 37

A RESOLUTION APPOINTING AN ALTERNATE COMMISSIONER
TO THE PROFESSIONAL MUNICIPAL JOINT INSURANCE FUND.

WHEREAS, the Township Council of the Township of Willingboro deems it appropriate to designate an alternate Commissioner to the Professional Municipal Joint Insurance Fund;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 25th day of February, 1997, that JAMES E. AYRER, a member of the Willingboro Township Council be and hereby is designated as alternate commissioner to the Professional Municipal Management Joint Insurance Fund for the year 1997;

BE IT FURTHER RESOLVED, that certified copies of this resolution shall be provided to JAMES E. AYRER and to the Professional Municipal Management Joint Insurance Fund for their information and attention.


PAUL L. STEPHENSON
MAYOR

ATTEST:


Rhoda Lichtenstadter, RMC
Township Clerk



TOWNSHIP OF WILLINGBORO

MUNICIPAL COMPLEX ONE SALEM ROAD
WILLINGBORO, NEW JERSEY 08046
(609) 877-2200 FAX (609) 835-0782

COUNCIL MEMBERS

James E. Ayrer
Doreatha D. Campbell
Lavonne B. Johnson
Jeffrey E. Ramsey
Paul L. Stephenson

TOWNSHIP MANAGER
Norton N. Bonaparte, Jr.

RECEIVED

March 3, 1997

MAR 3 - 1997

OFFICE OF THE TOWNSHIP CLERK
WILLINGBORO, NEW JERSEY

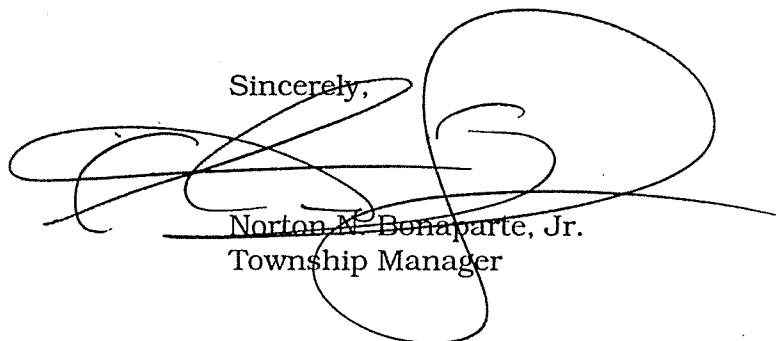
Kathleen Miller, Account Manager
PERMA
Park 80 West
Plaza One
Saddle Brook, New Jersey 07663

Dear Ms. Miller:

On February 25, 1997, the Township Council of Willingboro appointed Councilman James Ayrer as the Alternate Commissioner from Willingboro to the Professional Municipal Management Joint Insurance Fund. Please provide Councilman Ayrer with material on our future meetings. He can be addressed at the Municipal Complex.

Thank you.

Sincerely,



Norton N. Bonaparte, Jr.
Township Manager

NNB:cs

c: Mayor and Council
Deputy Manager Rose



TOWNSHIP OF WILLINGBORO

MUNICIPAL COMPLEX ONE SALEM ROAD
WILLINGBORO, NEW JERSEY 08046
(609) 877-2200 FAX (609) 835-0782

COUNCIL MEMBERS

James E. Ayrer
Doreatha D. Campbell
Lavonne B. Johnson
Jeffrey E. Ramsey
Paul L. Stephenson

TOWNSHIP MANAGER
Norton N. Bonaparte, Jr.


March 5, 1997

Ms. Kathleen Miller, Account Manager
Professional Municipal Management Joint Insurance Fund
c/o PERMA
Park 80 West
Plaza One
Saddle Brook, New Jersey 07663

Dear Ms. Miller:

Enclosed please find a certified copy of Resolution No. 37 - 1997 adopted by Willingboro Township Council at their meeting of February 25, 1997 appointing James E. Ayrer as an Alternate Commissioner to the Professional Municipal Joint Insurance Fund.

Sincerely,


Rhoda Lichtenstadter, RMC
Township Clerk

Encl.

c: James E. Ayrer

/eb

RESOLUTION NO. 1997 - 38
A RESOLUTION AUTHORIZING REFUNDS FOR OVER-
PAYMENTS OF TAXES DUE TO PAYMENTS IN ERROR,
EXEMPTIONS FOR VETERANS AND SENIOR CITIZENS.

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicated overpayments of taxes due to payments in error, 100% exemptions, veteran deduction, senior citizen deduction; and


WHEREAS, refunds are due for these overpayments as listed on the attached schedule and made a part hereto;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 4th day of March, 1997, that refunds be made as per the attached schedule; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director for her information, attention and compliance.


PAUL L. STEPHENSON
MAYOR

ATTEST:


Rhoda Lichtenstadter, RMC
Township Clerk

Farmer's & Mechanics \$614.16
PO Box 1678
Burlington, N.J. 08016
Block 1135
Lot 29
24 Tinker Place
Overpayment Taxes

Martin L. Steinmann 569.61
823 Center St.
Burlington, N.J. 08016
Block 11.02
Lot 20
16 Rose Street
Overpayment Taxes

Shakil Ahmed 755.22
14 Highland Lane
Block 627
Lot 4
14 Highland Lane
Overpayment Taxes

Annie & Charlie Stewart 657.84
9 Pond Lane
Block 304
Lot 41
9 Pond Lane
Overpayment Taxes

Fleet Mtg. Group 584.08
324 West Evans St.
PO Box 100563
Florence, SC 29501-0563
Block 836
Lot 3
154 Edge Lane
Overpayment Taxes

RESOLUTION NO. 1997 - 39

A RESOLUTION AUTHORIZING LIENS AGAINST
REAL PROPERTY FOR THE ABATEMENT OF
CERTAIN CONDITIONS IN ACCORDANCE WITH
THE PROPERTY MAINTENANCE CODE OF THE
TOWNSHIP OF WILLINGBORO.


WHEREAS, the New Jersey State Uniform Construction Code provides for fines to be imposed by the Construction Official; and

WHEREAS, Section 21-9.12 of the Revised General Ordinances of the Township of Willingboro provides for the abatement of certain conditions, and Section 21-9.13 provides that the cost of any abatement shall become a lien against real property; and

WHEREAS, the Director of Inspections has cited several properties and has imposed fines and expenses of repair on those properties as per the attached list; and

WHEREAS, Section 21-9.13 further provides that the Township Council, must by Resolution, approve the expenses and costs and that they shall thereafter become a lien against the properties listed and shall be collectible as provided by law; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 4th day of March, 1997, that the fines and expenses certified by the Director of Inspections and listed on the attached schedule are hereby approved and certified to the Tax Collector of the Township of Willingboro as liens against the specific properties listed and to draw interest as tax liens as provided by law.


PAUL L. STEPHENSON
MAYOR

ATTEST:


Rhoda Lichtenstadter, RMC
Township Clerk

INTEROFFICE MEMORANDUM

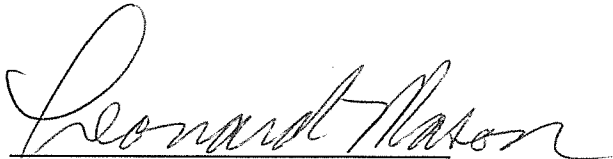
MEMO TO: Norton N. Bonaparte, Township Manager
 Rhoda Lichtenstadter
 FROM: Leonard Mason
 DATE: March 4, 1997
 SUBJECT: PROPERTY MAINTENANCE VIOLATIONS

 Under the Township's Property Maintenance Ordinance liens have been imposed on properties in amount of \$3955.00 for the time period of February 4, 1997 thru March 4, 1997.

Under ordinance 21-9.13 I am placing liens against the following properties:

<u>ADDRESS</u>	<u>BLOCK & LOT</u>	<u>AMOUNT</u>	<u>WORK DONE</u>
97 Plumtree	305.05-79	\$ 65.00	Secure property
17 Garfield	727-3	\$ 55.00	Sec windows & doors; board side dr & paint
29 Stirrup	121-15	\$ 40.00	Sec windows & doors
22 Bucknell	222-10	\$ 145.00	Board & paint patio door
60 Berkshire	239-19	\$ 300.00	Frame gar dr; board & paint
36 Meadowlark	504-12	\$ 70.00	Sec broken window latches; rpr fence; secure gate
28 East Lane	806-9	\$ 630.00	Board & paint house
8 Gallaway	731-31	\$ 85.00	Board & paint 2 wdws
66 Hawthorne	618-12	\$ 2565.00	Emer sew replacement
TOTAL		\$ 3955.00	

Please prepare a resolution for approval of Township Council as required for certification and filing with the Tax Collector.



Leonard Mason
 Director of Inspections

ba
 Copy: C. Hill

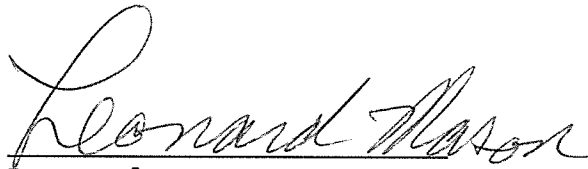
INTEROFFICE MEMORANDUM

MEMO TO: Norton Bonaparte, Township Manager
Rhoda Lichtenstadter
FROM: Leonard Mason
DATE: March 4, 1997
SUBJECT: PROPERTY MAINTENANCE VIOLATIONS

Please prepare a resolution for approval of Township Council to remove liens which were placed in error on the properties listed below.

<u>ADDRESS</u>	<u>BLOCK & LOT</u>	<u>AMOUNT</u>	<u>LIEN BILL NO.</u>
14 Buckeye	218-5	\$ 60.00	5511 - wrong address
23 Petunia	312-36	\$ 80.00	5678 - billed in error by contractor

Please prepare a resolution for approval of Township Council as required for certification and filing with the Tax Collector.


Leonard Mason
Director of Inspections

ba
Copy: C. Hill