

RESOLUTION NO. 1997 - 43

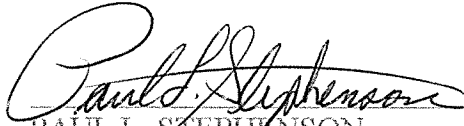
WHEREAS, Willingboro Township Council, by Resolution No.121-1996, awarded a contract to CONCRETE CONSTRUCTION AND MASSONRY, INC. for 1996 Concrete Repairs Project in the amount of \$79,599.90; and

WHEREAS, the Engineer has submitted a change Order No. 1 for an increase of \$13,000.00 for various items required to complete additional work bringing the total amount of the contract to \$92,599.90 in accordance with the engineers letter dated March 7, 1997; and

WHEREAS, the rules of the Local Finance Board require such change order to be approved by prior resolution of the Township Council, funds being available as per the attached certificate of availability.,

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 18th day of March, 1997, that the above change order be approved.,

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director, Engineer and Auditor for their information.


PAUL L. STEPHENSON
Mayor

ATTEST:


Rhoda Lichtenstadter, RMC
Township Clerk

CERTIFICATE OF AVAILABILITY
OF FUNDS FOR CONTRACT

I, Joanne Diggs, Treasurer of the Township of Willingboro, being the Chief Financial Officer of the Township of Willingboro, do hereby certify, pursuant to the Rules of The Local Finance Board, that there are -- are not (cross out one) available adequate funds for the proposed contract between the Township of Willingboro and Concrete Const'd Masonry, Inc

The money necessary to fund said contract is in the amount of Orig 79,599.90 and, upon approval of the contract, the funds shall be charged to the following line item appropriation of account number 040792 6101

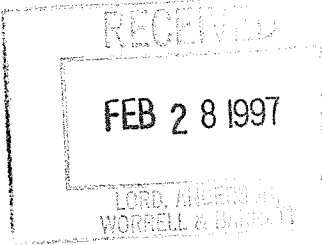
_____ . These funds are not being certified as being available for more than one pending contract.

Joanne Diggs
Joanne Diggs
Finance Director

cc: Township Solicitor
Township Auditor



651 High Street, P. O. Box 68
Burlington, New Jersey 08016



CHANGE ORDER NO. _____

1

Date _____

February 14, 1997

Contractor Concrete Construction and Masonry, Inc.
Address 1002 Hudson Avenue
Deptford, NJ 08096

Project No. 1996 Concrete Repairs
Township of Willingboro
LAWB file no. 96-39-33

Gentlemen:

In accordance with the provisions of the specifications for the above project, you are hereby advised of the following changes in the contract quantities or in the case of supplementary work you agree to its performance at the prices stated.

Location and reason for changes. For an increase in the contract amount to complete additional work.

<u>Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Price</u>	<u>Amount</u>
For increases in the various items required to complete additional work	1	LS	\$13,000.00	\$13,000.00

Amount of Original Contract..... \$79,599.90

Adjusted amount of Contract due to previous Change Orders..... \$79,599.90

Supplemental.....

Extra..... \$13,000.00

Reduction.....

Adjusted Amount of Contract..... \$92,599.90

Change in Contract..... + 16.3 %

Arnold W. Barnett
Engineer
Township of Willingboro

Municipality
Paul S. Stephenson 3/18/97
Mayor
Concrete Construction and Masonry, Inc.

Contractor
Bill C. Bloss
By: President 2/18/97
Title Date



More than a Civil Engineering Firm

To Council for Action

651 High Street
Burlington, NJ 08016
(609) 387-2800
(Fax) 387-3009

1717 Swede Road
Suite 102
Blue Bell, PA 19422
(800) 640-8921

March 7, 1997

Robert W. Lord, PE & LS, PP
Raymond L. Worrell, II, PE & LS, PP
Arnold W. Barnett, PE & LS

Norton N. Bonaparte, Jr., Manager
Township of Willingboro
Municipal Building
One Salem Road
Willingboro, NJ 08046

Thomas J. Miller, PE & PP
Jeffrey S. Richter, PE & PP

Re: Change Order
1996 Concrete Repairs
Willingboro Township
LAWB file no. 96-39-33

John P. Augustino
Stephen L. Berger
Christopher J. Bouffard, PLS & PP
Barry S. Dirkin
Mark E. Malinowski, PE
Ashvin G. Patel, PE
Scott D. Taylor, CLA & PP

Dear Mr. Bonaparte:

You will recall having a conversation with Arnold Barnett relative to increasing the referenced contract amount. Arnold was authorized to increase the contract amount to accomplish contract work that would not have been completed without an increase.

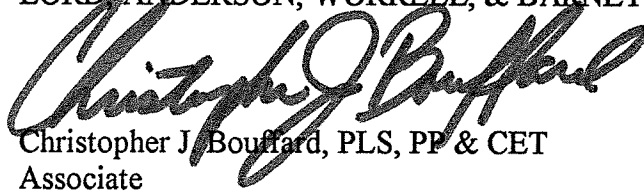
We have prepared the enclosed Change Order and had it executed by the Contractor. The increase amounts to \$13,000.00, which adjusts the original contract amount by 16.3%. I would appreciate your including this item on the next Council Agenda.

Gordon L. Lenher, LS
Theresa C. McGettigan, CLP
Edwin R. Ruble, LS
Gurbachan Sethi, PE
Alfred L. Wright, PE & PP
Gary Zube, LS

If you should have any questions, please do not hesitate to call.

Very truly yours,

LORD ANDERSON, WORRELL, & BARNETT, INC.


Christopher J. Bouffard, PLS, PE & CET
Associate

Consultant
C. Kenneth Anderson, PE & LS, PP

CJB:cjb

Enclosures

Cc: Arnold W. Barnett, PE & LS, Township Engineer
Rhoda Lichtenstadter, Township Clerk
Concrete Construction and Masonry, Inc.

Ust/chris/march/bonparte.mo7



TOWNSHIP OF WILLINGBORO

MUNICIPAL COMPLEX ONE SALEM ROAD
WILLINGBORO, NEW JERSEY 08046
(609) 877-2200 FAX (609) 835-0782

COUNCIL MEMBERS

James E. Ayrer
Doreatha D. Campbell
Lavonne B. Johnson
Jeffrey E. Ramsey
Paul L. Stephenson

TOWNSHIP MANAGER
Norton N. Bonaparte, Jr.

March 19, 1997

Mr. Arnold W. Barnett
Lord, Anderson, Worrell & Barnett
651 High Street
P.O. Box 68
Burlington, New Jersey 08016

Dear Mr. Barnett:

Enclosed please find a copy of Resolution No. 43 -1997 adopted by Willingboro Township Council at their meeting of March 18, 1997 approving a Change Order for the 1996 Concrete Repairs/Concrete Construction & Masonry, Inc., along with two originals of Change Order #1.

Sincerely,

Rhoda Lichtenstadter, RMC
Township Clerk

/eb

Enclosures

RESOLUTION NO. 44 - 1997

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A.10:4-12.

WHEREAS, The Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et. seq.: and

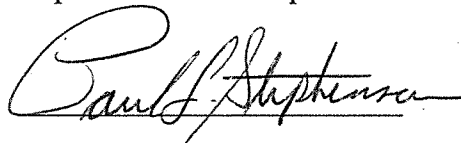
WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (7) Matters relating to Litigation, Negotiations and: the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

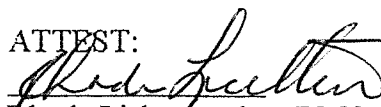
NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on March 18, 1997, that an Executive Session closed to the public shall be held on March 18, 1997, at 9:40 p.m. in the Willingboro Township Municipal Complex, One Salem Road Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.



MAYOR

ATTEST:



Rhoda Lichtenstadter, RMC
Township Clerk

RESOLUTION NO. 1997 - 4~~5~~

AWARD OF BID THIRD PARTY INSPECTION
SERVICES..

WHEREAS, the Township Council of the Township of Willingboro has requested that bids be submitted for Third Party Inspection Services; and

WHEREAS, bids have been received, opened and read in public; and

WHEREAS, it appears to be in the best interest of the Township to accept the bid of Garden State Elec. Inspection/52% and EIC Inspection Agency/61%; and

WHEREAS, the bids of the above have been found to be correct and satisfactory both in form and in content; and

WHEREAS, funds are available for this purpose as indicated by the attached Treasurer's Certification;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 18th day of March , 1997, that the bid be accepted as per the attached recommendation; and

BE IT FURTHER RESOLVED, that the bid be spread upon the minutes of this meeting.

PAUL L. STEPHENSON
MAYOR

ATTEST;

Rhoda Lichtenstadter, RMC
Township Clerk

CERTIFICATE OF AVAILABILITY
OF FUNDS FOR CONTRACT

I, Joanne Diggs, Treasurer of the Township of Willingboro, being the Chief Financial Officer of the Township of Willingboro, do hereby certify, pursuant to the Rules of The Local Finance Board, that there are ~~are~~ are not (cross out one) available adequate funds for the proposed contract between the Township of Willingboro and Orden State Elec Insp. 52%

Third Party Inspection / EIC Inspection Agency - 61%
Serv.

The money necessary to fund said contract is in the amount of _____ and, upon approval of the contract, the funds shall be charged to the following line item appropriation of account number CURRENT BUDGET (97)

_____. These funds are not being certified as being available for more than one pending contract.

Joanne M. Diggs
Joanne Diggs
Finance Director

cc: Township Solicitor
Township Auditor

*INTEROFFICE
MEMORANDUM*

*To
Council
For Action*

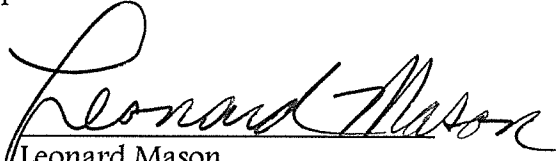
MEMO TO: Norton N. Bonaparte, Township Manager
FROM: Leonard Mason, Director of Inspections
DATE: March 13, 1997
SUBJECT: AWARD OF BID: THIRD PARTY INSPECTIONS

~~~~~  
In accordance with N.J.A.C. 5:23-4.5A of the Uniform Construction Code, I have evaluated the proposals submitted by the on-site agencies for inspections for the Township of Willingboro. After the evaluation the bids from all qualified agencies were opened on March 10, 1997 and the lowest bid(s) were the following:

|                                     |     |
|-------------------------------------|-----|
| Garden State Electrical Inspections | 52% |
| EIC Inspection Agency Corp.         | 61% |

I am recommending that the bid be awarded to (GSEI) Garden State Electrical Inspections as the Building, Electrical, Fire and Plumbing Sub-Codes inspection agency and (EIC) EIC Inspection Agency Corp. as the Elevator Sub-Code inspection agency for the Township of Willingboro. The contract period is for one (1) year.

If you require any additional information, please advise me.

  
Leonard Mason  
Construction Official

# THIRD PARTY INSPECTIONS - 1997

Sealed bids received 12/96. Bids open March 10, 1997 by Mr. Leonard Mason in the presence of  
B.I.U. and Rhoda Lichtenstadter, Township Clerk at 4:00 P.M.

|                  | Technical Insp. | Tri-State    | E.I.C. | B.I.U. | Garden State | Bldg. Code   |
|------------------|-----------------|--------------|--------|--------|--------------|--------------|
| Building Insp.   | NOT ELIGIBLE    | DISQUALIFIED |        | 75%    | 52%          | NOT ELIGIBLE |
| Electrical Insp. | " "             | "            | 61%    | 80%    | 52%          | "            |
| Elevator Insp.   | " "             | "            | 61%    | 80%    |              | "            |
| Fire Insp.       | " "             | "            | 65%    | 80%    | 52%          | "            |
| Plumbing Insp.   | " "             | "            |        | 75%    | 52%          | "            |

Required Documentation:

RESOLUTION NO. 1997 - 46

WHEREAS, Willingboro Township Council, by Resolution No.145-1995, awarded a contract to SHORE MICROSURFACING SYSTEMS, INC. for 1995 Roadway Repairs Project in the amount of \$658,866.25; and

WHEREAS, the Engineer has submitted a change Order No. 1 for an increase of \$15,174.54 to adjust to as-built quantities, bringing the total amount of the contract to \$674,040,79 in accordance with the engineers letter dated March 17, 1997; and

WHEREAS, the rules of the Local Finance Board require such change order to be approved by prior resolution of the Township Council, funds being available as per the attached certificate of availability.,

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 25th day of March, 1997, that the above change order be approved.,

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director, Engineer and Auditor for their information.

  
PAUL L. STEPHENSON  
Mayor

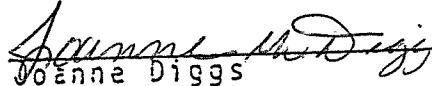
ATTEST:

  
Rhoda Lichtenstadter, RMC  
Township Clerk

CERTIFICATE OF AVAILABILITY  
OF FUNDS FOR CONTRACT

I, Joanne Diggs, Treasurer of the Township of Willingboro, being the Chief Financial Officer of the Township of Willingboro, do hereby certify, pursuant to the Rules of The Local Finance Board, that there are ~~are not~~ (cross out one) available adequate funds for the proposed contract between the Township of Willingboro and SHORE MICROSURFACING

The money necessary to fund said contract is in the amount of 15,174.54 and, upon approval of the contract, the funds shall be charged to the following line item appropriation of account number 04 0095 4RD 14,612.92  
04 0696 4CON 561.62. These funds are not being certified as being available for more than one pending contract.

  
Joanne Diggs  
Finance Director

cc: Township Solicitor  
Township Auditor



651 High Street, P. O. Box 68  
Burlington, New Jersey 08016

CHANGE ORDER NO.

1

Date

February 17, 1997

Contractor Shore Microsurfacing Systems, Inc.  
Address P. O. Box 342  
Hammonton, NJ 08037

Project No. 95-39-31  
1995 Roadway Repairs Project  
Willingboro Township

Gentlemen:

In accordance with the provisions of the specifications for the above project, you are hereby advised of the following changes in the contract quantities or in the case of supplementary work you agree to its performance at the prices stated.  
Location and reason for changes. *Adjustment to as-built quantities, completion of Deer Park paving and construction of repairs on Gabriel Lane for the WMUA.*

**SUPPLEMENTAL**

| <u>Item</u> | <u>Description</u>                                    | <u>Quantity</u> | <u>Unit</u> | <u>Unit Price</u> | <u>Amount</u>      |
|-------------|-------------------------------------------------------|-----------------|-------------|-------------------|--------------------|
| 17S.        | Road Mixed Lime Stabilization                         | 3,830.20        | SY          | \$5.50            | \$21,066.10        |
| 18S.        | WMUA Water Main Break Repairs, Gabriel Ln.            | 1               | LS          | \$22,948.50       | 22,948.50          |
| 19S.        | Remobilization, Site Prep., Complete Paving Deer Park | 1               | LS          | \$8,925.00        | 8,925.00           |
|             |                                                       |                 |             |                   | <u>\$52,939.60</u> |

**EXTRA**

| <u>Item</u> | <u>Description</u>                            | <u>Quantity</u> | <u>Unit</u> | <u>Unit Price</u> | <u>Amount</u>      |
|-------------|-----------------------------------------------|-----------------|-------------|-------------------|--------------------|
| 2.          | Removal of Concrete Base                      | 2,435.25        | SY          | \$5.50            | \$13,393.60        |
| 6.          | Bituminous Concrete Surface Course, Mix I - 5 | 604.19          | TONS        | \$29.26           | 17,672.56          |
| 8.          | Rolled Concrete Curb                          | 1,078           | LF          | \$15.00           | 16,170.00          |
| 11.         | Reconstruct Inlet                             | 2               | UT          | \$500.00          | 1,000.00           |
| 12.         | Repair Inlet                                  | 11              | UT          | \$900.00          | 9,900.00           |
| 13.         | 6" P. V. C. Underdrains                       | 2,236           | LF          | \$17.00           | 38,012.00          |
| 16.         | Precast Masonry Retaining Wall                | 3               | LF          | \$120.00          | 360.00             |
|             |                                               |                 |             |                   | <u>\$96,508.16</u> |

**REDUCTION**

| <u>Item</u> | <u>Description</u>                           | <u>Quantity</u> | <u>Unit</u> | <u>Unit Price</u> | <u>Amount</u>       |
|-------------|----------------------------------------------|-----------------|-------------|-------------------|---------------------|
| 1.          | Milling, 0" - 3"                             | 1,371.1         | SY          | \$0.75            | \$1,028.33          |
| 3.          | Roadway Excavation, Earth                    | 4,407.5         | CY          | \$4.00            | 17,630.00           |
| 4.          | Dense Graded Aggregate, Variable Thickness   | 2,738.20        | CY          | \$1.50            | 4,107.30            |
| 5.          | Bituminous Stabilized Base Course, Mix I - 2 | 2,381.38        | TONS        | \$29.25           | 101,018.39          |
| 7.          | Vertical Concrete Curb                       | 81.0            | LF          | \$14.00           | 1,134.00            |
| 9.          | Reconstruct R. C. Driveway Aprons            | 195.8           | SY          | \$35.00           | 6,853.00            |
| 10.         | 12" Wide Traffic Stop Bars                   | 2               | UT          | \$100.00          | 200.00              |
| 14.         | Casting Adjustments, If and Where Directed   | 21              | UT          | \$80.00           | 1,680.00            |
| 15.         | Reconstruct 4" Concrete Sidewalk             | 18.3            | SY          | \$34.00           | 622.20              |
|             |                                              |                 |             |                   | <u>\$134,273.22</u> |

Amount of Original Contract..... \$658,866.25

*[Signature]*

Engineer

Date

Adjusted amount of Contract due to previous Change Orders..... \$658,866.25

*Willingboro Twp.*

Municipality

Supplemental..... \$52,939.60

Extra..... \$96,508.16

*[Signature]*

Mayor

*3/25/97*

Date

Reduction..... \$134,273.22

Shore Microsurfacing Systems, Inc.

Adjusted Amount of Contract..... \$674,040.79

*[Signature]*  
ROBERT BEVILACQUA

Contractor

By:

Vice President

Change in Contract..... +2.3 %

3/12/97

Title

Date



More than a Civil Engineering Firm

*To  
Council  
for  
Action  
m...*

651 High Street  
Burlington, NJ 08016  
(609) 387-2800  
(Fax) 387-3009

1717 Swede Road  
Suite 102  
Blue Bell, PA 19422  
(800) 640-8921

March 17, 1997

Robert W. Lord, PE & LS, PP  
Raymond L. Worrell, II, PE & LS, PP  
Arnold W. Barnett, PE & LS

Norton N. Bonaparte, Jr., Manager  
Township of Willingboro  
Municipal Complex  
One Salem Road  
Willingboro, NJ 08046

Thomas J. Miller, PE & PP  
Jeffrey S. Richter, PE & PP

Re: Change Order no. 1  
1995 Roadway Repairs Project  
Township of Willingboro  
LAWB file no. 95-39-31

John P. Augustino  
Stephen L. Berger  
Christopher J. Bouffard, PLS & PP  
Barry S. Dirkin  
Mark E. Malinowski, PE  
Ashvin G. Patel, PE  
Scott D. Taylor, CLA & PP

Dear Mr. Bonaparte:

Enclosed please find three (3) original partially executed copies of Change Order 1 for the 1995 Roadway Repairs Project. This Change Order has the effect of increasing the contract by \$15,174.54 to adjust to as-build quantities. This represents an increase of 2.3% over the original contract amount. Also enclosed you will find one (1) original copy of payment estimate no. 7, which is the semifinal payment. Please note that the payment can not be made until Council has acted on Change Order no. 1.

All original contract work is completed. We are currently working with the Contractor to resolve one outstanding minor item, that being a landscaping repair along Tweedstone Lane. Once the repair has been completed, we will present you with a certification for final payment.

If you should have any questions, or require additional information, please do not hesitate to call.

Gordon L. Lenher, LS  
Theresa C. McGettigan, CLP  
Edwin R. Ruble, LS  
Gurbachan Sethi, PE  
Alfred L. Wright, PE & PP  
Gary Zube, LS

Very truly yours,

LORD, ANDERSON, WORRELL, & BARNETT, INC.

Arnold W. Barnett, PE & LS  
Willingboro Township Engineer

AWB:CJB:cjb

Enclosures

Cc: Shore Microsurfacing Systems, Inc.

145-95  
Usr/arnold/mar/95rdspay.co1 (97)



# TOWNSHIP OF WILLINGBORO

MUNICIPAL COMPLEX ONE SALEM ROAD  
WILLINGBORO, NEW JERSEY 08046  
(609) 877-2200 FAX (609) 835-0782

COUNCIL MEMBERS

*James E. Ayrer*  
*Doreatha D. Campbell*  
*Lavonne B. Johnson*  
*Jeffrey E. Ramsey*  
*Paul L. Stephenson*

TOWNSHIP MANAGER  
*Norton N. Bonaparte, Jr.*

March 27, 1997

Mr. Arnold W. Barnett  
Lord. Anderson, Worrell & Barnett  
651 High Street  
P.O. Box 68  
Burlington, New Jersey 08016

Dear Mr. Barnett:

Enclosed please find a copy of Resolution No. 46 -1997 adopted by Willingboro Township Council at their meeting of March 25, 1997 approving a Change Order for the 1995 Roadway Repairs Project Shore Microsurfacing Systems, Inc., along with two originals of Change Order #1.

Sincerely,

Rhoda Lichtenstadter, RMC  
Township Clerk

/eb

Enclosures

RESOLUTION NO. 47 1997

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A.10:4-12.

WHEREAS, The Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et. seq.: and

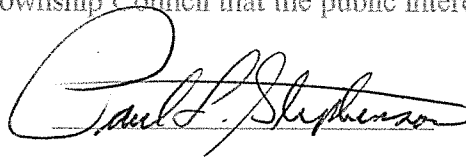
WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (7) Matters relating to Litigation, Negotiations and: the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on 3/25, 1997, that an Executive Session closed to the public shall be held on 3/25, 1997, at 9:45 p.m. in the Willingboro Township Municipal Complex, One Salem Road Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.



MAYOR

TEST:  
  
Rhoda Lichtenstadter, RMC  
Township Clerk



RESOLUTION NO. 1997 - 48

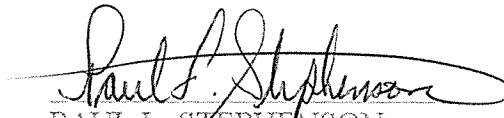
WHEREAS, N.J.S.A. 40A:4-8 provides that the budget be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body providing that at least one week prior to the date of hearing a complete copy of the approved budget as advertised has been posted at the Municipal Complex and copies have been made available by the Clerk to persons requiring them; and

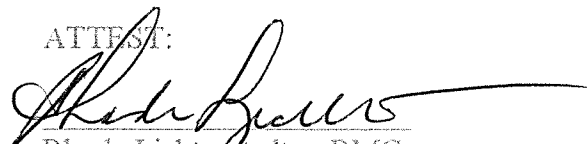
WHEREAS, these two conditions have been met:

NOW, THEREFORE, BE IT RESOLVED, that the budget shall be read by title only.

ROLL CALL:

|                       |        |
|-----------------------|--------|
| Councilman Ayrer      | aye    |
| Councilwoman Johnson  | aye    |
| Councilman Ramsey     | absent |
| Deputy Mayor Campbell | aye    |
| Mayor Stephenson      | aye    |

  
PAUL L. STEPHENSON  
MAYOR

ATTEST:  
  
Rhoda Lichtenstadter, RMC  
Township Clerk


RESOLUTION NO. 1997 - 49  
A RESOLUTION AUTHORIZING REFUNDS FOR OVER-  
PAYMENTS OF TAXES DUE TO PAYMENTS IN ERROR,  
EXEMPTIONS FOR VETERANS AND SENIOR CITIZENS.

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicated overpayments of taxes due to payments in error, 100% exemptions, veteran deduction, senior citizen deduction; and

WHEREAS, refunds are due for these overpayments as listed on the attached schedule and made a part hereto;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 1st day of April, 1997, that refunds be made as per the attached schedule; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director for her information, attention and compliance.

  
PAUL L. STEPHENSON  
MAYOR

ATTEST:

  
Rhoda Lichtenstadter, RMC  
Township Clerk

Joseph & Helen Slagg \$250.00  
86 Evergreen Drive  
Block 814  
Lot 32  
86 Evergreen Drive  
Senior Citizen Deduction

FUNB 3022.77  
1700 Palm Beach Lakes  
W. Palm Beach, Fla. 33401  
Block 1003 Lot 102  
Block 833 Lot 84  
Block 821 Lot 14  
Block 332 Lot 12  
Overpayment Taxes

RTL Partners 1409.28  
315 SE Mizner Blvd.  
Boca Raton, Fla. 33432  
Block 1003 Lot 134  
Block 717 Lot 33  
Overpayment Taxes

Winston & Phyllis Vernon 614.16  
24 Tinker Place  
Block 1135  
Lot 29  
Overpayment Taxes

Countrywide Home Loans 984.10  
PO Box 10211  
Van Nuys, CA 91410-0211  
Block 1101  
Lot 9  
36 Turner Lane  
100% Exempt

RESOLUTION NO. 50 1997

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A.10:4-12.

WHEREAS, The Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et. seq.: and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (7) Matters relating to Litigation, Negotiations and: the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

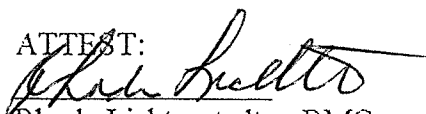
NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on April 1, 1997, that an Executive Session closed to the public shall be held on April 1, 1997, at 10:00p.m. in the Willingboro Township Municipal Complex, One Salem Road Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.



MAYOR

ATTEST:



Rhoda Lichtenstadter, RMC  
Township Clerk

# TOWNSHIP OF WILLINGBORO

## Resolution No. 1997-51

**A Resolution of the Township Council of the Township of Willingboro Providing for the Appointment of a Planning Consultant and Authorizing the Execution of a Professional Services Agreement with Carl E. Hintz.**

**Whereas**, the Township Council of the Township of Willingboro requires the services of a Professional Planner to serve as Planning Consultant for the purpose of advising the Township of Willingboro on matters relating to the Master Plan and related ordinances and other matters referred to him by the Township Council, the Planning Board or the Zoning Board of Adjustment, and

**Whereas**, Carl E. Hintz, PP, AICP, CLA, ASLA, of Clarke • Caton • Hintz, P.C. is a licensed Professional Planner and Certified Landscape Architect, authorized by law to practice those professions and qualified to serve as the Planning Consultant for the Township of Willingboro and has been recommended for appointment to that position by the Planning Board, and

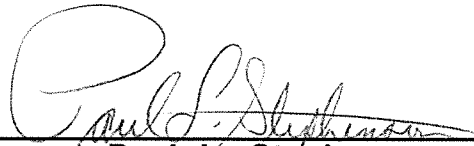
**Whereas**, the Local Public Contracts Law, *N.J.S.A. 40A:11-1*, et seq., requires that a resolution authorizing the award of a contract for professional services without competitive bids and the contract itself must be available for public inspection.

**Now, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Willingboro, assembled in public session on April 1, 1997, that Carl E. Hintz, PP, AICP, CLA, ASLA, of Clarke • Caton • Hintz, P.C., be and hereby is appointed as Planning Consultant for the Township of Willingboro for a term commencing on April 1, 1997, and ending on March 31, 1998, for the purpose of advising the Township of Willingboro on matters relating to the Master Plan and related ordinances, and other matters referred to him by the Township Council, the Planning Board or the Zoning Board of Adjustment, and

**Be It Further Resolved**, that the Mayor and Township Clerk are hereby authorized to execute the attached Professional Services Agreement with Carl E. Hintz, PP, AICP, CLA, ASLA, of Clarke • Caton • Hintz, P.C., and

**Be It Further Resolved**, that notice of this appointment and Professional Services Agreement shall be published as required by law, and

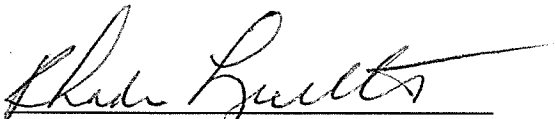
**Be It Further Resolved**, that certified copies of this Resolution shall be provided to the Township Manager, the Treasurer, the Planning Board and the Zoning Board of Adjustment of the Township of Willingboro and to Carl E. Hintz, PP, AICP, CLA, ASLA, of Clarke • Caton • Hintz, P.C., for their information and attention.



---

**Paul L. Stephenson**  
Mayor

Certified to be a true copy of  
Resolution 1997-51 adopted by  
the Willingboro Township Council  
on April 1, 1997



---

Rhoda Lichtenstadter, R.M.C.  
Township Clerk



# TOWNSHIP OF WILLINGBORO

MUNICIPAL COMPLEX ONE SALEM ROAD  
WILLINGBORO, NEW JERSEY 08046  
(609) 877-2200 FAX (609) 835-0782

## COUNCIL MEMBERS

*James E. Ayrer*  
*Doreatha D. Campbell*  
*Lavonne B. Johnson*  
*Jeffrey E. Ramsey*  
*Paul L. Stephenson*

TOWNSHIP MANAGER  
*Norton N. Bonaparte, Jr.*

April 2, 1997

Mr. Carl E. Hintz  
Clarke, Caton & Hintz  
400 Sullivan Way  
Trenton, New Jersey 08628

Dear Mr. Hintz:

Enclosed is an original Resolution No. 51 -1997 adopted by Willingboro Township Council meeting of April 1, 1997 appointing a Planning Consultant and authorizing the execution of a Professional Services Agreement with Carl E. Hintz. Also enclosed are three (3) Professional Services Agreements to be signed by you. After you have signed all three, keep one for your files and return two to my office.

Thank you.

Sincerely,

Rhoda Lichtenstadter, RMC  
Township Clerk

/eb  
Enclosures

# township of Willingboro

## TELEFAX COVER SHEET

TO: BRIAN  
COMPANY: CLARK CATON + HINTZ  
DATE: 5/27/97  
TO FAX NO. 883-4044

FROM: Rhoda L. Turck EXT. 6202

SENDER FAX 835-0782 PAGES INCLUDING COVER 7

SUBJECT: Copy of previously mailed agreement

FOR YOUR INFORMATION  PLEASE RESPOND

THANK YOU.



# PROFESSIONAL SERVICES AGREEMENT

between the

Township of Willingboro

and

Carl E. Hintz

**Whereas**, the Township of Willingboro requires the services of a Professional Planner to serve as a consultant to the Township Council and the Planning Board for the review of the Master Plan and the ordinances implementing the Master Plan as is required by the Municipal Land Use Law, and

**Whereas**, the Township of Willingboro requires the services of a Professional Planner to serve as a consultant to the Planning Board for on development applications submitted to the Planning Board and to serve as a consultant to the Zoning Board of Adjustment on the occasions when site plans and other significant development plans are considered by the Zoning Board of Adjustment, and

**Whereas**, the Planning Board has recommended that Carl E. Hintz, a licensed Professional Planner and Certified Landscape Architect be appointed as the Planning Consultant, and

**Whereas**, Carl E. Hintz, PP, AICP, CLA, ASLA, of Clarke • Caton • Hintz, P.C. is a licensed Professional Planner and Certified Landscape Architect qualified to serve as the Planning Consultant for the Planning Board,

**Now, Therefore, It is Agreed** by and between the Township of Willingboro and Carl E. Hintz, PP, AICP, CLA, ASLA, of Clarke • Caton • Hintz, P.C. as follows:

**I. Appointment.** Carl E. Hintz, PP, AICP, CLA, ASLA, of Clarke • Caton • Hintz, P.C. is hereby appointed and retained as Planning Consultant for the Township

of Willingboro.

**II. Term.** The term of this appointment shall commence on April 1, 1997, and shall continue until March 31, 1998, in accordance with the terms of this Agreement.

**III. Service.** During the term of this Agreement, the Planning Consultant agrees to provide the following services:

1. To provide advice to the Township Council and the Planning Board on the update and revision of the Master Plan and related ordinances to meet the requirements of the Municipal Land Use Law, including the updating of statistical data, a statement of objectives, principles, assumptions, policies and standards, and a specific statement indicating the relationship of the proposed further development of the Township to the master plans of contiguous municipalities, the county master plan and any other plans appropriate for consideration. The Planning Consultant shall prepare a written report with recommendations indicating where the zoning map and the land use plan are not significantly in agreement and recommendations to bring them into agreement and recommendations relating to any land in the Township remaining available for development.
2. To provide advice to the Township Council and the Planning Board on the State Development Plan and the cross-acceptance process relating thereto.
3. To provide advice to the Township Council, the Planning Board and, where required, to the Zoning Board of Adjustment on development applications submitted to the Planning Board and, where appropriate, to the Zoning Board of Adjustment.
4. Such other services as may be requested and authorized by the Township Council, the Planning Board or the Zoning Board of Adjustment.
5. Provide all qualified personnel reasonably required in performing the services required herein. The responsibility for all services, however, shall be that of the Planning Consultant and all personnel provided by him shall be under his supervision and responsibility.

**IV. Compensation.**

1. During the term of this Agreement, the Planning Consultant shall be

compensated at the rate of \$180.00 for each meeting of the Township Council, Planning Board or Zoning Board of Adjustment that he is required to attend and in accordance with the following rate schedule for all other services:

|                              |                    |
|------------------------------|--------------------|
| Principals [Carl E. Hintz]   | \$ 100.00 per hour |
| Court Appearances            | 120.00 per hour    |
| Associate Planners           | 85.00 per hour     |
| Designers                    | 65.00 per hour     |
| Draftspersons                | 45.00 per hour     |
| Technicians                  | 35.00 per hour     |
| Secretarial                  | No Charge          |
| Reimbursables such as        | at cost            |
| [blueprints, photos, prints, |                    |
| travel, graphic supplies]    |                    |

2. The total fee for the update of the Master Plan, including the preparation of a housing element, shall not exceed the sum of \$10,000, notwithstanding the hourly rates authorized by this Agreement..

**V. Termination of the Agreement.** Either party shall have the right to cancel or terminate this agreement, with or without cause, providing the party desiring to terminate or cancel gives to the other party at least thirty (30) days written notice, which notice shall be given by depositing the notice with the United States Postal Service, addressed to the party to receive notice, by certified mail, return receipt requested, with postage prepaid thereon.

**VI. New Jersey Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey.

**VII. Equal Opportunity.**

1. In consideration of the execution of this Agreement, the Professional shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, marital status, or national origin. The Professional shall comply with the *New Jersey Law Against Discrimination, N.J.S.A. 10:5-1 et seq.* and all other applicable Federal and New Jersey statutes of a similar nature.
2. The attention of the Professional is particularly drawn to the affirmative action provisions of the *New Jersey Law Against Discrimination* as set forth in *N.J.S.A. 10:5-31* and the applicable regulations thereunder. The Professional shall execute such

additional documents as may be required of a person, partnership, or corporation doing business in the public sector within the State of New Jersey and shall comply with the rules and regulations relating thereto.

**VIII. Mandatory Affirmative Action Language Required in all Contracts with a Public Agency in the State of New Jersey.** In accordance with the requirements of *P.L. 1975, C. 127*, and of *N.J.A.C. 17:27*, during the performance of this contract the Professional agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status or sex. The contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment without regard to their age, race, creed, color, national origin, ancestry, marital status or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause;

The contractor or subcontractor, where applicable, will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status or sex;

The contractor or subcontractor, where applicable, will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with the regulations promulgated by the Treasurer of the State of New Jersey pursuant to *P.L. 1975, c. 127*, as amended and supplemented from time to time.

The contractor or subcontractor agrees to attempt in good faith to employ minority and female workers consistent with the applicable county employment goals prescribed by *N.J.A.C. 17:27-5.2* promulgated by the Treasurer of the State of New Jersey pursuant to *P.L. 1975, c. 127*,

as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to *N.J.A.C. 17:27-5.2* promulgated by the Treasurer of the State of New Jersey pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time.

The contractor or subcontractor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

The contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status or sex, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor and its subcontractors shall furnish such reports or other documents to the Affirmative Action Office [in the New Jersey Department of the Treasury] as may be requested by the office from time to time in order to carry out the purpose of these regulations and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conducting compliance investigation pursuant to Subchapter 10 of the *New Jersey Administrative Code (N.J.A.C. 17:27)*.

**IX. Modification.** No modification of this Agreement shall be valid or binding unless the modification shall be in writing and executed by the Planning Consultant and the Township of Willingboro.

**X. No Assignment.** This Agreement shall not be assigned by the Planning Consultant without the specific written consent of the Township of Willingboro.

**XI Ownership of Records.** All records and data of any kind relating to

the Township of Willingboro shall belong to the Township of Willingboro and shall be surrendered to the Township of Willingboro upon the expiration or termination of this Agreement.

**XII. Entire Agreement.** This instrument contains the entire Agreement of the Parties hereto and may not be amended, modified, released, or discharged, in whole or in part, except as specifically provided herein or in an instrument in writing executed by the parties hereto.

**XIII. Amendments.** The parties hereto may, by mutual agreement, change the scope of services or the amount of compensation set forth in this Agreement.

**In Witness Whereof**, this Agreement has been executed by or on behalf of the parties hereto on April 1, 1997, for the purposes and the term specified herein.

**Township of Willingboro**

**Clarke • Caton • Hintz, P.C.**

  
\_\_\_\_\_  
**Paul L. Stephenson**  
Mayor

\_\_\_\_\_  
**Carl E. Hintz**

Attest:

  
\_\_\_\_\_  
**Rhoda Lichtenstadter, RMC**  
Township Clerk

# township of Willingboro

## TELEFAX COVER SHEET

TO:

WJK

COMPANY:

KUB&K

DATE:

6/6/97

TO FAX NO.

\_\_\_\_\_

FROM:

Alan Perle EXT. 6202

SENDER FAX

835-0782

PAGES INCLUDING COVER

9

SUBJECT:

As per your request  
96 Huntz Agreement.

FOR YOUR INFORMATION

PLEASE RESPOND

\_\_\_\_\_

THANK YOU.

TOWNSHIP OF WILLINGBORO

Resolution No. 102 - 1996

**A Resolution of the Township Council of the Township of Willingboro Providing for the Appointment of a Planning Consultant and Authorizing the Execution of a Professional Services Agreement with Carl E. Hintz.**

**Whereas**, the Township Council of the Township of Willingboro requires the services of a Professional Planner to serve as Planning Consultant for the purpose of advising the Township of Willingboro on matters relating to the Master Plan and related ordinances and other matters referred to him by the Township Council, the Planning Board or the Zoning Board of Adjustment, and

**Whereas**, Carl E. Hintz, PP, AICP, CLA, ASLA, of Clarke • Caton • Hintz, P.C. is a licensed Professional Planner and Certified Landscape Architect, authorized by law to practice those professions and qualified to serve as the Planning Consultant for the Township of Willingboro and has been recommended for appointment to that position by the Planning Board, and

**Whereas**, the Local Public Contracts Law, *N.J.S.A. 40A:11-1*, et seq., requires that a resolution authorizing the award of a contract for professional services without competitive bids and the contract itself must be available for public inspection.

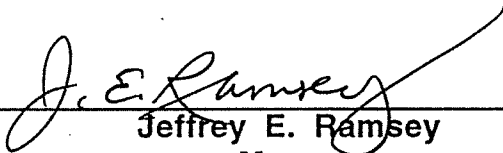
**Now, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Willingboro, assembled in public session on August 6, 1996, that Carl E. Hintz, PP, AICP, CLA, ASLA, of Clarke • Caton • Hintz, P.C., be and hereby is appointed as Planning Consultant for the Township of Willingboro for a term commencing on April 1, 1996, and ending on March 31, 1997, for the purpose of advising the Township of Willingboro on matters relating to the Master Plan and related ordinances, and other matters referred to him by the Township Council, the Planning Board or the Zoning Board of Adjustment, and



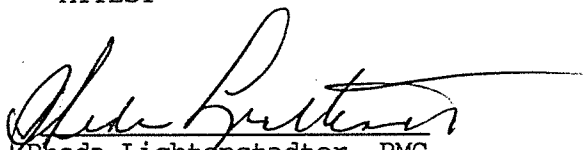
**Be It Further Resolved**, that the Mayor and Township Clerk are hereby authorized to execute the attached Professional Services Agreement with Carl E. Hintz, PP, AICP, CLA, ASLA, of Clarke • Caton • Hintz, P.C., and

**Be It Further Resolved**, that notice of this appointment and Professional Services Agreement shall be published as required by law, and

**Be It Further Resolved**, that certified copies of this Resolution shall be provided to the Township Manager, the Treasurer, the Planning Board and the Zoning Board of Adjustment of the Township of Willingboro and to Carl E. Hintz, PP, AICP, CLA, ASLA, of Clarke • Caton • Hintz, P.C., for their information and attention.

  
\_\_\_\_\_  
Jeffrey E. Ramsey  
Mayor

ATTEST

  
\_\_\_\_\_  
Rhoda Lichtenstadter, RMC  
Township Clerk

# PROFESSIONAL SERVICES AGREEMENT

between the  
Township of Willingboro  
and  
Carl E. Hintz

**Whereas**, the Township of Willingboro requires the services of a Professional Planner to serve as a consultant to the Township Council and the Planning Board for the review of the Master Plan and the ordinances implementing the Master Plan as is required by the Municipal Land Use Law, and

**Whereas**, the Township of Willingboro requires the services of a Professional Planner to serve as a consultant to the Planning Board for on development applications submitted to the Planning Board and to serve as a consultant to the Zoning Board of Adjustment on the occasions when site plans and other significant development plans are considered by the Zoning Board of Adjustment, and

**Whereas**, the Planning Board has recommended that Carl E. Hintz, a licensed Professional Planner and Certified Landscape Architect be appointed as the Planning Consultant, and

**Whereas**, Carl E. Hintz, PP, AICP, CLA, ASLA, of Clarke • Caton • Hintz, P.C. is a licensed Professional Planner and Certified Landscape Architect qualified to serve as the Planning Consultant for the Planning Board,

**Now, Therefore, It is Agreed** by and between the Township of Willingboro and Carl E. Hintz, PP, AICP, CLA, ASLA, of Clarke • Caton • Hintz, P.C. as follows:

I. **Appointment.** Carl E. Hintz, PP, AICP, CLA, ASLA, of Clarke • Caton • Hintz, P.C. is hereby appointed and retained as Planning Consultant for the Township

of Willingboro.

II. **Term.** The term of this appointment shall commence on April 1, 1966, and shall continue until March 31, 1997, in accordance with the terms of this Agreement.

III. **Service.** During the term of this Agreement, the Planning Consultant agrees to provide the following services:

1. To provide advice to the Township Council and the Planning Board on the update and revision of the Master Plan and related ordinances to meet the requirements of the Municipal Land Use Law, including the updating of statistical data, a statement of objectives, principles, assumptions, policies and standards, and a specific statement indicating the relationship of the proposed further development of the Township to the master plans of contiguous municipalities, the county master plan and any other plans appropriate for consideration. The Planning Consultant shall prepare a written report with recommendations indicating where the zoning map and the land use plan are not significantly in agreement and recommendations to bring them into agreement and recommendations relating to any land in the Township remaining available for development.
2. To provide advice to the Township Council and the Planning Board on the State Development Plan and the cross-acceptance process relating thereto.
3. To provide advice to the Township Council, the Planning Board and, where required, to the Zoning Board of Adjustment on development applications submitted to the Planning Board and, where appropriate, to the Zoning Board of Adjustment.
4. Such other services as may be requested and authorized by the Township Council, the Planning Board or the Zoning Board of Adjustment.
5. Provide all qualified personnel reasonably required in performing the services required herein. The responsibility for all services, however, shall be that of the Planning Consultant and all personnel provided by him shall be under his supervision and responsibility.

IV. **Compensation.**

1. During the term of this Agreement, the Planning Consultant shall be

compensated at the rate of \$180.00 for each meeting of the Township Council, Planning Board or Zoning Board of Adjustment that he is required to attend and in accordance with the following rate schedule for all other services:

|                                                                                    |                    |
|------------------------------------------------------------------------------------|--------------------|
| Principals [Carl E. Hintz]                                                         | \$ 100.00 per hour |
| Court Appearances                                                                  | 120.00 per hour    |
| Associate Planners                                                                 | 85.00 per hour     |
| Designers                                                                          | 65.00 per hour     |
| Draftspersons                                                                      | 45.00 per hour     |
| Technicians                                                                        | 35.00 per hour     |
| Secretarial                                                                        | No Charge          |
| Reimbursables such as<br>[blueprints, photos, prints,<br>travel, graphic supplies] | at cost            |

2. The total fee for the update of the Master Plan, including the preparation of a housing element, shall not exceed the sum of \$10,000, notwithstanding the hourly rates authorized by this Agreement..

**V. Termination of the Agreement.** Either party shall have the right to cancel or terminate this agreement, with or without cause, providing the party desiring to terminate or cancel gives to the other party at least thirty (30) days written notice, which notice shall be given by depositing the notice with the United States Postal Service, addressed to the party to receive notice, by certified mail, return receipt requested, with postage prepaid thereon.

**VI. New Jersey Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey.

**VII. Equal Opportunity.**

1. In consideration of the execution of this Agreement, the Professional shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, marital status, or national origin. The Professional shall comply with the *New Jersey Law Against Discrimination, N.J.S.A. 10:5-1 et seq.* and all other applicable Federal and New Jersey statutes of a similar nature.
2. The attention of the Professional is particularly drawn to the affirmative action provisions of the *New Jersey Law Against Discrimination* as set forth in *N.J.S.A. 10:5-31* and the applicable

regulations thereunder. The Professional shall execute such additional documents as may be required of a person, partnership, or corporation doing business in the public sector within the State of New Jersey and shall comply with the rules and regulations relating thereto.

**VIII. Mandatory Affirmative Action Language Required in all Contracts with a Public Agency in the State of New Jersey.** In accordance with the requirements of *P.L. 1975, C. 127*, and of *N.J.A.C. 17:27*, during the performance of this contract the Professional agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status or sex. The contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment without regard to their age, race, creed, color, national origin, ancestry, marital status or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause;

The contractor or subcontractor, where applicable, will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status or sex;

The contractor or subcontractor, where applicable, will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with the regulations promulgated by the Treasurer of the State of New Jersey pursuant to *P.L. 1975, c. 127*, as amended and supplemented from time to time.

The contractor or subcontractor agrees to attempt in good faith to employee minority and female workers consistent with the applicable county employment goals prescribed by *N.J.A.C. 17:27-5.2* promulgated

by the Treasurer of the State of New Jersey pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to *N.J.A.C. 17:27-5.2* promulgated by the Treasurer of the State of New Jersey pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time.

The contractor or subcontractor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

The contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status or sex, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor and its subcontractors shall furnish such reports or other documents to the Affirmative Action Office [in the New Jersey Department of the Treasury] as may be requested by the office from time to time in order to carry out the purpose of these regulations and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conducting compliance investigation pursuant to Subchapter 10 of the *New Jersey Administrative Code (N.J.A.C. 17:27)*.

**IX. Modification.** No modification of this Agreement shall be valid or binding unless the modification shall be in writing and executed by the Planning Consultant and the Township of Willingboro.

**X. No Assignment.** This Agreement shall not be assigned by the Planning Consultant without the specific written consent of the Township of Willingboro.

**XI Ownership of Records.** All records and data of any kind relating to

the Township of Willingboro shall belong to the Township of Willingboro and shall be surrendered to the Township of Willingboro upon the expiration or termination of this Agreement.

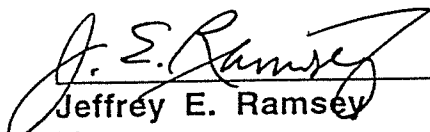
**XII. Entire Agreement.** This instrument contains the entire Agreement of the Parties hereto and may not be amended, modified, released, or discharged, in whole or in part, except as specifically provided herein or in an instrument in writing executed by the parties hereto.

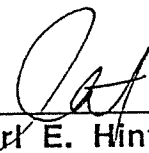
**XIII. Amendments.** The parties hereto may, by mutual agreement, change the scope of services or the amount of compensation set forth in this Agreement.

In Witness Whereof, this Agreement has been executed by or on behalf of the parties hereto on this 6th day of August 1996, for the purposes and the term specified herein.

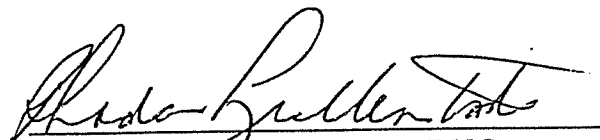
Township of Willingboro

Clarke • Caton • Hintz, P.C.

  
\_\_\_\_\_  
Jeffrey E. Ramsey  
Mayor

  
\_\_\_\_\_  
Carl E. Hintz

Attest:

  
\_\_\_\_\_  
Rhoda Lichtenstadter, RMC  
Township Clerk

# KEARNS, VASSALLO, GUEST & KEARNS

ATTORNEYS



AT LAW

630 BEVERLY-RANCOCAS ROAD • WILLINGBORO, NJ 08046-3718

WILLIAM JOHN KEARNS, JR.  
JOHN F. VASSALLO, JR.  
BRIAN M. GUEST  
ELLEN B. KEARNS

WILLIAM D. HILL - Of Counsel  
GEORGE E. WILSON\* - Of Counsel

\*Admitted in NJ, NY, PA

609-877-6550

FAX 609-835-4646

RECEIVED

MAY 5 1997

THE TOWNSHIP CLERK  
WILLINGBORO, NEW JERSEY

May 3, 1997

Norton N. Bonaparte, Jr.  
Township Manager  
Township of Willingboro  
Municipal Complex  
One Salem Road  
Willingboro NJ 08046

RE: Sale or Other Disposition of Fire Truck  
LO97e03w Fire Truck

Dear Mr. Bonaparte:

You have requested my opinion on the manner in which the Township can dispose of a 1975 Mack Aerialscope which is no longer needed by the Township.

The answer is specifically set forth in the Local Public Contracts Law which requires that the disposition of any property with a value in excess of \$2,500.00 must be authorized by Resolution of the Township Council and must be offered at public sale. The only exception to the requirement for a public sale is for a transfer to the United States, to the State of New Jersey, or to a New Jersey public entity.

It should be noted that the \$2,500.00 value is applied to all property being disposed of at a particular sale and not to each individual item.

For your convenient reference, the statutory language is as follows:

**40A:11-36. Sale or other disposition of personal property**

Any contracting unit by resolution of its governing body may authorize the sale of its personal property not needed for public use.

(1) If the estimated fair value of the property to be sold exceeds \$2,500.00 in any one sale and it is neither livestock nor perishable goods, it shall be sold at public sale to the highest bidder.



RESOLUTION NO. 1997 - 52

RESOLUTION FOR DEFERRAL OF SCHOOL TAXES

WHEREAS, regulations provide for the deferral of not more than 50% of the annual levy when school taxes are raised for a school year and have not been requisitioned by the school district; and


WHEREAS, the Division of Local Government Services requires that a resolution be adopted by a majority of the governing body in the year subsequent to the deferral, authorizing an increase in the amount of the deferral; and

WHEREAS, it is the desire of the Mayor and Council of the Township of Willingboro, County of Burlington to increase the amount of the regional school deferred taxes by \$1,737,773.00.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro assembled in public session this 1st day of April, 1997, that the amount of deferred regional school taxes be increased to \$7,841,549.00.

  
PAUL L. STEPHENSON  
MAYOR

ATTEST:

  
Rhoda Lichtenstadter, RMC  
Township Clerk

RESOLUTION NO. 1997 - 53

A RESOLUTION CALLING UPON THE SENATE AND  
GENERAL ASSEMBLY TO APPROPRIATE FUNDS  
TO MUNICIPALITIES TO CONTINUE THE GA PROGRAM.

WHEREAS, the General Assistance portion of the "Work First NJ" Program L1997, C.37 permits municipalities either to continue to provide for the administration of General Assistance at the municipal level or to allow the County Welfare Agency to assume the provision of the service; and

WHEREAS, the State Government has announced that they have funds and are committed to pay for the costs of administering General Assistance; and

WHEREAS, said L1997, C.37 provided that if the municipality continues to provide the service, the municipality shall continue to pay the cost of administration; and

WHEREAS, if the municipality allows the County Welfare Agency to take over the service, the State will pay the County for the administration; and

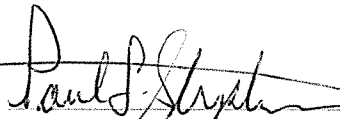
WHEREAS, we believe that our current municipal administration provides needed services at a lower cost than could be provided by the County Welfare Agencies; and

WHEREAS, the Township Council of the Township of Willingboro, County of Burlington, is of the opinion that the needs of our single individuals and childless couples who require short-term assistance and employment cannot adequately be met at the County level; and

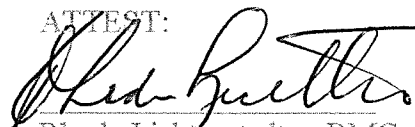
WHEREAS, any attempt to meet these needs through the County Welfare Agency will require significant increases in the cost of administering General Assistance.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 1st day of April, 1997, hereby calls upon the Senate and General Assembly of New Jersey to appropriate funds to Municipalities to facilitate the continued administration of General Assistance at the municipal level by those municipalities wishing to do so.

BE IT FURTHER RESOLVED, that copies of this resolution be sent to Senator Jack Casey, Assemblyman Carmine DeSopo, Assemblywoman Diane Allen, Governor Christine T. Whitman, Sen. Robert Littell, Chairman Senate Appropriations Comm. and William G. Dressel, Jr., Executive Director, NJ. State League of Municipalities.

  
PAUL L. STEPHENSON  
MAYOR

ATTEST:

  
Rhoda Lichtenstadter, RMC  
Township Clerk



# TOWNSHIP OF WILLINGBORO

MUNICIPAL COMPLEX ONE SALEM ROAD  
WILLINGBORO, NEW JERSEY 08046  
(609) 877-2200 FAX (609) 835-0782

COUNCIL MEMBERS

James E. Ayer  
Doreatha D. Campbell  
Lavonne B. Johnson  
Jeffrey E. Ramsey  
Paul L. Stephenson

TOWNSHIP MANAGER  
Norton N. Bonaparte, Jr.

April 3, 1997

Mr. William G. Dressel, Jr.  
Executive Director  
New Jersey State League of Municipalities  
407 West State Street  
Trenton, New Jersey 08618

Dear Mr. Dressel:

Enclosed please find a copy of Resolution No. 53 - 1997 adopted by Willingboro Township Council at their meeting of April 1, 1997 calling upon the Senate and General Assembly to appropriate funds to municipalities to continue the GA Program.

Sincerely,

Rhoda Lichtenstadter  
Township Clerk

/eb

Encl.

c: Senator Jack Casey  
Assemblyman Carmine DeSopo  
Assemblywoman Diane Allen  
Governor C. Whitman  
Senator Robert Littell  
Bonnie Chehames

**PROPOSED**

Resolution

\_\_\_\_\_ of \_\_\_\_\_

County of \_\_\_\_\_

**Whereas**, the General Assistance portion of the "Work First NJ" Program L1997, C.37 permits municipalities either to continue to provide for the administration of General Assistance at the municipal level or to allow the County Welfare Agency to assume the provision of the service; and

**Whereas**, the State Government has announced that they have funds and are committed to pay for the costs of administering General Assistance; and

**Whereas**, said L1997, C.37 provided that if the municipality continues to provide the service, the municipality shall continue to pay the cost of administration; and

**Whereas**, if the municipality allows the County Welfare Agency to take over the service, the State will pay the County for the administration; and

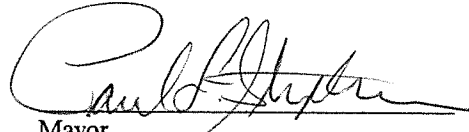
**Whereas**, we believe that our current municipal administration provides needed services at a lower cost than could be provided by the County Welfare Agencies; and

**Whereas**, the \_\_\_\_\_ of the \_\_\_\_\_, County of \_\_\_\_\_, is of the opinion that the needs of our single individuals and childless couples who require short-term assistance and employment cannot adequately be met at the County level; and

**Whereas**, any attempt to meet these needs through the County Welfare Agency will require significant increases in the cost of administering General Assistance,

**NOW THEREFORE**, the \_\_\_\_\_ of the \_\_\_\_\_,  
County of \_\_\_\_\_, hereby calls upon the Senate and General Assembly of  
New Jersey to appropriate funds to Municipalities to facilitate the continued  
administration of General Assistance at the municipal level by those municipalities wishing  
to do so.

Be it further resolved that copies of this resolution be sent to Senator  
Cooley, Assemblypeople Desaio/Allen and  
\_\_\_\_\_, Governor Christine T. Whitman, Senator Robert Littell, Chairman  
Senate Appropriations Committee, Assemblyman Walter Kavanaugh, Chairman Assembly  
Appropriations Committee, and William G. Dressel, Jr., Executive Director, New Jersey  
State League of Municipalities.

  
Mayor

\_\_\_\_\_  
Municipal Clerk

## TOWNSHIP OF WILLINGBORO

### Resolution No. 1997-54

**A Resolution of the Township Council of the Township of Willingboro Authorizing the Cancellation of Taxes on Block 13, Lots 2.01, 3 and 4, known as the Olympia Lakes Parcel, in Consideration of the Acquisition of the Subject Property from ANJ Prop., L.L.C., a Delaware Limited Liability Company**

**Whereas**, the Township of Willingboro is acquiring ownership of Block 13, Lots 2.01, 3 and 4 from ANJ Prop., L.L.C., a Delaware Limited Liability Company, pursuant to the Agreement of Sale and the Agreement with the Commissioner of Environmental Protection pursuant to a Green Trust offering to the Township of Willingboro, identified as Project Number 0338-93-050, and

**Whereas**, a the terms of the Agreement of Sale call for all adjustments of taxes to be made as of January 1, 1997, and for all taxes due on or after that date to be canceled in conjunction with the settlement on the title transfer to the Township of Willingboro, and

**Whereas**, the transfer of title is scheduled to take place on April 2, 1997, and the property is classified as tax exempt for 1997,

**Now, therefore, Be It Resolved**, by the Township Council of the Township of Willingboro, assembled in public session this 1st day of April, 1997, that the taxes for 1997 on Block 13, Lots 2.01, 3 and 4 be and hereby canceled and the Chief Financial Officer of the Township of Willingboro is hereby authorized to refund to ANJ Prop., L.L.C., a Delaware Limited Liability Company, payments which have been made on account of 1997 taxes, in the amount of \$11,355.00.

TOWNSHIP of WILLINGBORO, N. J.

MEMO

DATE

3/31/97

4/1  
4/m

TO Norton Bonaparte  
FROM Fonnie Chekames  
SUBJECT Proposed Resolution


I gave Rhoda a resolution I would like to have placed on the Council agenda for consideration. I am attaching a copy for your review.

The resolution petitions the State Legislature to budget funds to assist municipalities in administration of GA. It basically says - you have the money - don't just give it to counties, but to municipalities that do a good job as well.


I would be happy to discuss this with you if you like.  
Fonnie Chekames

Township of Willingboro  
Resolution No. 1997-54  
April 1, 1997  
Page 2.

**Be It Further Resolved**, that a certified copy of this Resolution shall be provided to the Chief Financial Officer of the Township of Willingboro, and to ANJ Prop., L.L.C., a Delaware Limited Liability Company for their information and attention.

  
**PAUL L. STEPHENSON**  
Mayor

Certified to be a true copy of Resolution 1997-54,  
adopted by the Township Council of the  
Township of Willingboro on April 1, 1997.

  
Rhoda Lichtenstadter, RMC  
Township Clerk



## TOWNSHIP OF WILLINGBORO

### Resolution No. 1997-55

**A Resolution of the Township Council of the Township of Willingboro Certifying that Funds Received by or Securities Held by the Township of Willingboro Representing the Contribution of ANJ Prop., L.L.C., A Delaware Limited Liability Company, to the Payment of the Green Acres Loan in Conjunction with the Acquisition of Block 13, Lots 2.01, 3 and 4, known as the Olympia Lakes Parcel Shall Only Be Used for the Payment of the Green Acres Loan and the Accumulated Interest on that Loan**

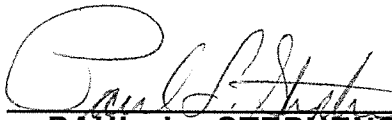
**Whereas**, the Township of Willingboro is acquiring ownership of Block 13, Lots 2.01, 3 and 4 from ANJ Prop., L.L.C., a Delaware Limited Liability Company, pursuant to the Agreement of Sale and the Agreement with the Commissioner of Environmental Protection pursuant to a Green Trust offering to the Township of Willingboro, identified as Project Number 0338-93-050, and

**Whereas**, the terms of the Agreement between the Township of Willingboro and ANJ Prop., L.L.C., a Delaware Limited Liability Company require that the Township of Willingboro certify to the seller, ANJ Prop., L.L.C., a Delaware Limited Liability Company, that the Township of Willingboro will not redeem the securities before their respective maturity dates and that redemption will occur as each Green Acres debt service payment becomes due and the amount received upon redemption will be applied to the debt service,


**Now, therefore, Be It Resolved**, by the Township Council of the Township of Willingboro, assembled in public session this 1st day of April, 1997, that it is hereby Certified to ANJ Prop., L.L.C., a Delaware Limited Liability Company that the Township of Willingboro will not redeem the securities before their respective maturity dates and that redemption will occur as each Green Acres debt service payment becomes due and the amount received upon redemption will be applied to the debt service, and.

Township of Willingboro  
Resolution No. 1997-55  
April 1, 1997  
Page 2.

**Be It Further Resolved**, that a certified copy of this Resolution shall be provided to the Chief Financial Officer of the Township of Willingboro, and to ANJ Prop., L.L.C., a Delaware Limited Liability Company for their information and attention.

  
**PAUL L. STEPHENSON**  
Mayor

Certified to be a true copy of Resolution 1997-55,  
adopted by the Township Council of the  
Township of Willingboro on April 1, 1997.

  
Rhoda Lichtenstadter, RMC  
Township Clerk

RESOLUTION NO. 1997 - 56

BID AWARD FOR AN ELECTRONIC FILING SYSTEM  
FOR THE TOWNSHIP OF WILLINGBORO.

WHEREAS, the Township Council of the Township of Willingboro  
has requested that bids be submitted for an ELECTRONIC FILING SYSTEM; and

WHEREAS, bids have been received, opened, and read in public; and

WHEREAS, it appears to be in the best interest of the Township to accept  
the bid of PHILADELPHIA MICROGRAPH, PMI IMAGING, in the amount of  
\$24,875.00; and

WHEREAS, the bid of the above has been found to be satisfactory both  
in form and in content; and

WHEREAS, funds are available for this purpose as indicated by the attached  
Treasurer's Certification.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the  
Township of Willingboro, assembled in public session this 1st day of April, 1997, that  
the bid be accepted as per the attached recommendation; and

BE IT FURTHER RESOLVED, that the bids be spread upon the minutes of  
this meeting.

  
PAUL L. STEPHENSON  
MAYOR

ATTEST:

  
Rhoda Lichtenstadter, RMC  
Township Clerk

CERTIFICATE OF AVAILABILITY  
OF FUNDS FOR CONTRACT

I, Joanne Diggs, Treasurer of the Township of Willingboro, being the Chief Financial Officer of the Township of Willingboro, do hereby certify, pursuant to the Rules of The Local Finance Board, that there are ~~are~~ are not (cross out one) available adequate funds for the proposed contract between the Township of Willingboro and PMI Imaging

The money necessary to fund said contract is in the amount of 24,875<sup>00</sup> and, upon approval of the contract, the funds shall be charged to the following line item appropriation of account number 04-0296. These funds are not being certified as being available for more than one pending contract.

Joanne M. Diggs  
Joanne Diggs  
Finance Director

cc: Township Solicitor  
Township Auditor

ELECTRONIC FILING SYSTEM - Bid opened Friday, January 3, 1997 by Marie Annese, Deputy, at 10:30 AM. Also present were Denise Rose and Lyman Hopper from PMI Imaging

|                   | <u>Philadelphia Micrograph<br/>PMI Imaging</u> | <u>Allister Business</u> |
|-------------------|------------------------------------------------|--------------------------|
| Bid Price         | \$ 17,495.00                                   | \$ 29,999.00             |
|                   | <u>Optional Package</u><br>\$ 24,875.00        |                          |
| Aff. Action:      | Signed Off / Given AA-302                      | Emp. Info. Rept.         |
| Non-Collusion     | Yes                                            | Yes                      |
| Bid Bond          | \$2,500.00                                     | Cert. Ck. \$3,404.00     |
| Affidavit         | Yes                                            | Yes                      |
| Consent of Surety | Yes                                            | No                       |
| Corporate Seal    | Yes                                            | Yes                      |

Package turned over to Ms. Rose for review and recommendation.

/ma

FOR INFORMATION ONLY:

RESOLUTION NO. 57 199.7

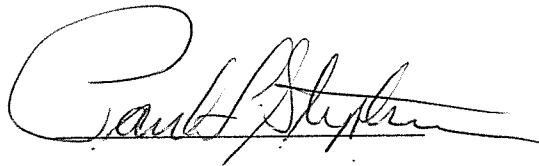
WHEREAS, by Resolution No. 7, 199 , Willingboro Township Council established meeting dates, times and places; and

WHEREAS, said resolution may be amended to modify said listing;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this ~~...1st...~~ day of ~~April~~ 1997 that the list of meeting dates be amended as follows:

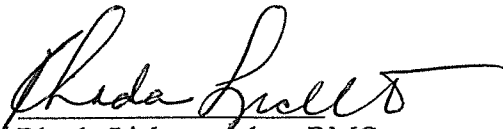
**ADD - April 22nd - April 24th and April 30, 1997**

BE IT FURTHER RESOLVED, that the Township Clerk give notice hereof pursuant to the Open Public Meetings Act.



MAYOR

ATTEST:



Rhoda Lichtenstädter, RMC  
Township Clerk

RESOLUTION NO. 58 - 1997

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A.10:4-12.

WHEREAS, The Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et. seq.: and

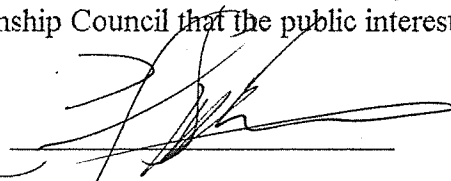
WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (7) Matters relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

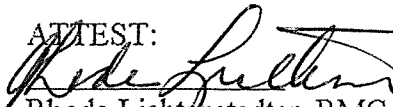
NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on April 22, 1997, that an Executive Session closed to the public shall be held on April 22, 1997, at 7:40 p.m. in the Willingboro Township Municipal Complex, One Salem Road Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.



MAYOR

ATTEST:



Rhoda Lichtenstadter, RMC  
Township Clerk

RESOLUTION NO. 1997 - 59

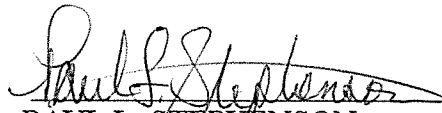
A RESOLUTION REQUESTING RETURN OF PERFORMANCE  
GUARANTEE BY ZURBRUGG MEMORIAL HOSPITAL.

WHEREAS, at the request of the applicant, ZURBRUGG MEMORIAL,  
an inspection was made for the purposes of a performance guarantee release; and

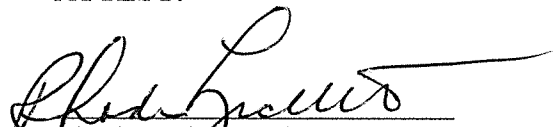
WHEREAS, it was determined by the engineer, in accordance with his  
letter dated April 22, 1997, that the improvements appear to be satisfactorily completed on  
the referenced lot,

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of  
the Township of Willingboro, assembled in public session this 29th day of April, 1997, that  
the performance guarantee return requested by the applicant be granted in the amount of  
\$53,000.00.

BE IT FURTHER RESOLVED, that copies of this resolution be provided  
to the Finance Director, the Auditor, the applicant and the Planning Board for their  
information and attention.

  
PAUL L. STEPHENSON  
MAYOR

ATTEST:

  
Rhoda Lichtenstadter, RMC  
Township Clerk





651 High Street  
Burlington, NJ 08016  
(609) 387-2800  
(Fax) 387-3009

1717 Swede Road  
Suite 102  
Blue Bell, PA 19422  
(800) 640-8921

More than a Civil Engineering Firm

RECEIVED

Robert W. Lord, PE & LS, PP  
Raymond L. Worrell, II, PE & LS, PP  
Arnold W. Barnett, PE & LS

April 22, 1997

APR 23 1997

OFFICE OF THE TOWNSHIP CLERK  
WILLINGBORO, NEW JERSEY

Thomas J. Miller, PE & PP  
Jeffrey S. Richter, PE & PP

Rhoda Lichtenstadter, Clerk  
Township of Willingboro  
Municipal Complex  
One Salem Road  
Willingboro, NJ 08046

RE: Zurburgg Hospital Emergency Room  
Maintenance Guarantee Release  
LAWB File No. 92-39-82

John P. Augustino  
Stephen L. Berger  
Christopher J. Bouffard, PLS & PP  
Barry S. Dirkin  
Mark E. Malinowski, PE  
Ashvin G. Patel, PE  
Scott D. Taylor, CLA & PP

Dear Ms. Lichtenstadter:

At the request of the above referenced applicant, we have inspected the site in anticipation of the release of the Maintenance Guarantee. Inspection was performed on April 21, 1997. All improvements appear to be satisfactory showing only normal signs of wear and tear. It would therefore be appropriate for the Council to authorize the Guarantee release.

Gordon L. Lenher, LS  
Theresa C. McGettigan, CLP  
Edwin R. Ruble, LS  
Gurbachan Sethi, PE  
Alfred L. Wright, PE & PP  
Gary Zube, LS

Very truly yours,

LORD, ANDERSON, WORRELL & BARNETT, INC.

Arnold W. Barnett, PE & LS  
Willingboro Township Engineer

Consultant  
C. Kenneth Anderson, PE & LS, PP

AWB:mc

cc: Philip E. Haines, Esq.  
Carl Hart, Zurburgg Hospital

ARNOLD\APR\RHODA.DOC (97)

PHILIP E. HAINES

Attorney-At-Law

223 High Street

Mount Holly, New Jersey 08060

(609) 267-3080 Fax (609) 267-5025

RECEIVED

APR 14 1997

OFFICE OF THE TOWNSHIP CLERK  
WILLINGBORO, NEW JERSEY

April 11, 1997

Township of Willingboro  
Municipal Complex  
One Salem Road  
Willingboro, New Jersey 08046

Attention: Rhoda Lichtenstadter  
Township Clerk

**RE: ZURBRUGG HOSPITAL EMERGENCY ROOM  
MAINTENANCE GUARANTEE**  
Our File No. 93-843

Dear Mrs. Lichtenstadter:

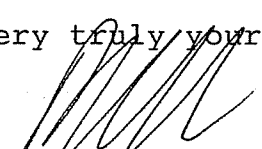
Final approval of the improvements in the above matter was acknowledged by the Township Engineer's letter of May 17, 1995, a copy of which I have enclosed.

Pursuant to law, a maintenance guarantee in the form of a Certificate of Deposit was posted for a period not to exceed two years after final approval of the improvements.

In anticipation of the expiration of the two year period, I therefore request a release of the Certificate of Deposit.

Kindly review and advise at your convenience. Thank you.

Very truly yours,

  
PHILIP E. HAINES

PEH/lg

cc: Carl Hart  
Arnold Barnett, PE

May 17, 1995

Ms. Rhoda Lichtenstadter, Township Clerk  
Township of Willingboro  
Municipal Complex  
Salem Road  
Willingboro, NJ 08046

RE: Zurbrugg Hospital Emergency Room  
Bond Release  
LAWB File No. 92-39-82

Dear Mrs. Lichtenstadter:

At the request of the above referenced applicant, we have performed the final inspection of the site to determine compliance with the Planning Board Resolution approval. We have determined that all improvements have been installed in accordance with the design. It is recommended that Township Council release the performance guarantee subject to the applicant posting a two year maintenance guarantee in the amount of 20% thereof or \$53,000.00.

Very truly yours,

LORD, ANDERSON, WORRELL & BARNETT, INC.

Arnold W. Barnett, PE & LS  
Willingboro Township Engineer

AWB:lt

cc: Norton N. Bonaparte, Jr., Township Manager  
William J. Kearns, Jr., Esq., Township Solicitor  
Philip Haines, Esq.

ARNOLD\MA\ZURBRUGG.Y17 (95)

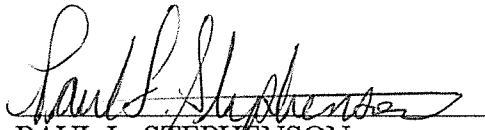
RESOLUTION NO. 1997 - 60

A RESOLUTION AUTHORIZING AN APPLICATION  
FOR A GRANT FOR RECREATIONAL PROGRAMS  
FOR DEVELOPMENTALLY CHALLENGED PERSONS.

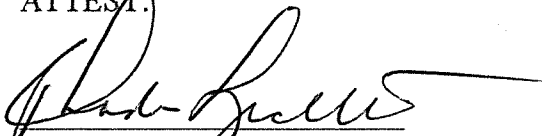
WHEREAS, the Township of Willingboro, a Municipal Corporation, desires to apply for and obtain a grant from the New Jersey Department of Community Affairs, for funding in the amount of \$21,732, State, with \$5,433.00, local share for a total contract of \$27,165.00 for 1998 to carry out a program and to develop programs and social activities for developmentally challenged individuals.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 29th day of April, 1997, does hereby authorize the application for and the execution of a contract for the receipt of such a grant from the New Jersey Department of Community Affairs, and does further, upon the execution of such a contract, authorize the expenditure of such funds pursuant to the terms of said contract between the Township of Willingboro and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED, that the Clerk and Mayor are hereby authorized to sign the application, the contract and any other documents necessary in connection therewith.

  
PAUL L. STEPHENSON  
MAYOR

ATTEST:

  
Rhoda Lichtenstadter, RMC  
Township Clerk

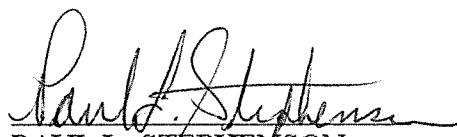
RESOLUTION NO. 1997 - 61

A RESOLUTION AUTHORIZING AN APPLICATION  
TO RECEIVE MONEY UNDER HIGHWAY SAFETY  
GRANT PROGRAM.

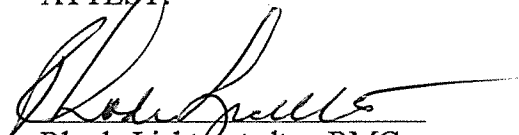
WHEREAS, there are monies available under the Highway Safety Grant with the New Jersey Division of Highway Traffic Safety for Occupant Protection and Aggressive Drive traffic enforcement; and

WHEREAS, it would be in the interest of the Township of Willingboro to apply for said monies;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 29th day of April, 1997, that the Mayor and Clerk are hereby authorized to execute and sign any and all documents in order to effectuate the receipt of the Grant monies between the Township of Willingboro and the New Jersey Division of Highway Traffic for Occupant Protection and Aggressive Driver Traffic Enforcement in the amount of \$7,350.00.

  
PAUL L. STEPHENSON  
MAYOR

ATTEST:

  
Rhoda Lichtenstadter, RMC  
Township Clerk

*Willingboro Township Police Department*  
**MEMORANDUM**

**To:** Rhoda Lichtenstadter  
**From:** Lt. Jim Evans  
**Date:** April 1, 1997  
**Subject:** Resolution and Proclamation for STEP Grant

---

We have been awarded \$7350 for 1997 from the New Jersey Division of Highway Traffic Safety for Seat Belt Enforcement (STEP) and a federal Aggressive Driver Campaign.

I have attached a sample proclamation and a sample resolution which are required in order for the Township to receive the funding. Can you please have Township Council review this for adoption.

Thank you in advance.



Lt. Jim Evans  
Project Coordinator

RESOLUTION NO. 62 - 1997

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A.10:4-12.

WHEREAS, The Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et. seq.: and

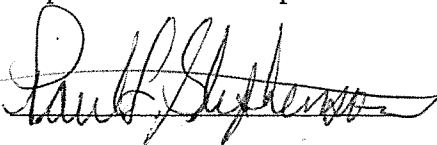
WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (7) Matters relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

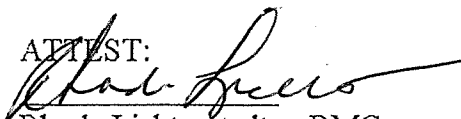
NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on April 29, 1997, that an Executive Session closed to the public shall be held on April 29, 1997, at 11:5p.m. in the Willingboro Township Municipal Complex, One Salem Road Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.



MAYOR

ATTEST:



Rhoda Lichtenstadter, RMC  
Township Clerk

RESOLUTION NO. 1997 - 63

A RESOLUTION AWARDED A BID FOR 8 POLICE  
VEHICLES AND 2 UTILITY VEHICLES.

WHEREAS, the Township Council of the Township of Willingboro has requested that bids be submitted for 8 POLICE VEHICLES and 2 UTILITY VEHICLES; and

WHEREAS, bids have been received, opened, and read in public; and

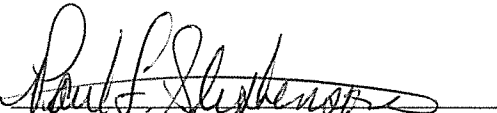
WHEREAS, it appears to be in the best interest of the Township to accept the bid of the WINNER GROUP FLEET SALES, DOVER, DELAWARE as per the attached; and

WHEREAS, the bid of the above has been found to be satisfactory both in form and in content; and


WHEREAS, funds are available for this purpose as indicated by the attached Treasurer's Certification.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 29th day of April, 1997, that the bid be accepted as per the attached bid return sheet; and

BE IT FURTHER RESOLVED, that the bids be spread upon the minutes of this meeting.

  
PAUL L. STEPHENSON  
MAYOR

ATTEST:

  
Rhoda Lichtenstadter, RMC  
Township Clerk



CERTIFICATE OF AVAILABILITY  
OF FUNDS FOR CONTRACT

I, Joanne Diggs, Treasurer of the Township of Willingboro, being the Chief Financial Officer of the Township of Willingboro, do hereby certify, pursuant to the Rules of The Local Finance Board, that there are -- are not (cross out one) available adequate funds for the proposed contract between the Township of Willingboro and Winner Group Fleet Sales  
8 Police Vehicles - 2 Utility VANS

The money necessary to fund said contract is in the amount of \$67,714.50 ~~67,180.00~~ and, upon approval of the contract, the funds shall be charged to the following line item appropriation of account number 01-77-316.  
\_\_\_\_\_. These funds are not being certified as being available for more than one pending contract.

Joanne Diggs  
Joanne Diggs  
Finance Director

cc: Township Solicitor  
Township Auditor

*Cms  
men  
for  
B B B B  
B B B B*

BID RETURN SHEET - 8 Police Vehicles - 2 Utility Vehicles - April 14, 1997.  
Bids were opened at 10:30 by Township Clerk & Office Bob Bieniek - No bidder present.

|             | Winner Grp.         | Warnock      | Delran | Ozzies Motors Fl. | Burns | Winner |
|-------------|---------------------|--------------|--------|-------------------|-------|--------|
| Schedule A  |                     |              |        |                   |       |        |
| A           | 19,458 p.u.         | 19,387       |        | 19,924            |       |        |
| B           | 21,308/w/War.<br>NB | 21,237<br>NB |        | NB<br>NB          |       |        |
| C           | 638.22 p.u. mo.     | 637.00       |        | NB                |       |        |
| Exceptions: |                     |              |        |                   |       |        |
| Schedule B  |                     |              |        |                   |       |        |
| A           | 27,392. P.U.        | NB           |        |                   |       |        |
| B           | N.B.                | NB           |        | NB                |       |        |
| C           | 828.88 p.u. mo.     | NB           |        | NB                |       |        |
| Exceptions: |                     |              |        |                   |       |        |

Bid Bond                      BID BOND                      BID BOND

|                              |   |   |   |
|------------------------------|---|---|---|
| 1. Bid Guar                  | X | X | X |
| 2. Cert. of Con<br>of surety | X | X | X |
| 3. Discl. Stat               | X | X | X |
| 4. Non-coll.                 | X | X | X |
| 5. Affirm Act.               | X | X | X |
| 6. Any other                 |   |   |   |

Willingboro Township Police Department  
1 Salem Road  
Willingboro, New Jersey

April 29, 1997

*To  
Council  
for Action  
mmmm*

To : Director Ben Braxton  
From : Officer Bob Bieniek / Supply Division  
RE: Vehicle Bid Recommendations

This is to inform you that I was present for the Patrol Vehicle bid opening and the Animal Control Van bid opening. My recommendations to you are as follows:

There were three bids received for the Patrol Vehicles. Winner Ford was the only dealer who bid the total package of eight Ford Crown Victorias and two Ford Expeditions. I recommend that we go to Winner Ford for the total package at a cost of \$62,714.56 per year. This will be a 3 year lease purchase with warranty on the eight Ford Crown Victorias (\$47,913.34 per year for three years) and a four year lease on the two Ford Expeditions (\$14,814.74 per year for four years) (no warranty available). It will end up costing the Township more in interest charges if the bid is split between Winner and Warnock.

The second bid opening was for the purchase of a new animal control van. The low bidder for the vehicle with the purchase of an extended warranty was Winner Ford. We budgeted \$20,000.00 for a new van in the 1996 Capital Budget. Due to cost increases in the vehicle since last year, we need to come up with an additional \$735.00 to purchase the vehicle outright. I recommend that we purchase the Animal Control Van from Winner Ford at a cost of \$20,735.00 which includes an extended warranty.

If the Animal Control Van is included in the purchase of the Patrol Vehicles, the \$300.00 Documentation fee on the Animal Control Van will be waived also.



Officer Bob Bieniek  
Supply Officer / Badge #93

# KEARNS, VASSALLO, GUEST & KEARNS



*To  
counsel  
M.J.  
nl.*

630 BEVERLY-RANCOCAS ROAD • WILLINGBORO, NJ 08046-3718

WILLIAM JOHN KEARNS, JR.  
JOHN F. VASSALLO, JR.  
BRIAN M. GUEST  
ELLEN B. KEARNS

609-877-6550

WILLIAM D. HILL - Of Counsel  
GEORGE E. WILSON\* - Of Counsel

FAX 609-835-4646

\*Admitted in NJ, NY, PA

April 29, 1997

Norton N. Bonaparte, Jr.  
Township Manager  
Township of Willingboro  
Municipal Complex  
One Salem Road  
Willingboro NJ 08046

RE: Willingboro Police Vehicle Bids  
LO97d29w Police Vehicles

Dear Mr. Bonaparte:

In accordance with your request, I have reviewed the bid specifications and the bid responses on the 1997 acquisition of police vehicles.

It is the purpose of this opinion letter to confirm the oral opinion that I rendered to you last week.

First of all, the bids called for bids on 8 police vehicles and 2 utility vehicles.

Only one bidder, Winner Group, submitted bids on the entire package. All other bidders submitted only partial bids.

While the Winner Group bid was fractionally higher on the police vehicles than the Warnock bid, i.e., by less than \$75.00 per vehicle, the fact is that the Warnock bid was incomplete, as they did not bid on the utility vehicles.

Under the provisions of paragraph 9 of the standard bid specifications, the inability of any vendor to bid on all items will not preclude consideration of the bid. It is

Norton N. Bonaparte, Jr.  
RE: Willingboro Police Vehicle Bids  
LO97d29w Police Vehicles  
April 29, 1997  
Page 2.

clearly set forth that the Township will consider the cost of handling as well as the service factors involved in any splitting of the contract. The Township has reserved the right to split the contract, but it is not required to do so.

Accordingly, the Township has two options.

First, the Township may award the entire bid to Winner Group, the only bidder that submitted a complete bid.

Second, the Township may, if it determines that it is advantageous to do so, split the bid between Warnock and Winner Group, even though it would mean dealing with two separate bidders, two separate service arrangements, etc.

I hope that this is of assistance.

Very truly yours,



WILLIAM JOHN KEARNS, JR.  
Township Solicitor

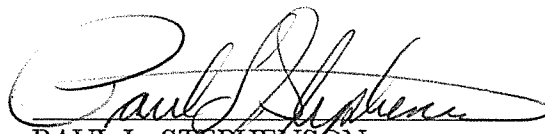
WJK:slc

RESOLUTION NO. 1997 - 64A

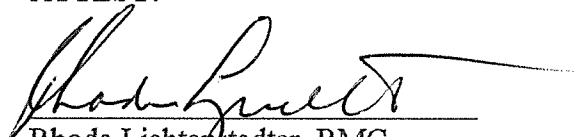
WHEREAS, the Township Council of the Township of Willingboro, must have an Emergency Meeting on April 28, 1997, at 5 p.m.; and

WHEREAS, there was not sufficient time to give adequate notice under the Open Public Meetings act.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in emergency session this 28th day of April, 1997, that there are developments in contract negotiations with the Board of Education that have developed at a point where adequate notice could not be given.

  
PAUL L. STEPHENSON  
MAYOR

ATTEST:

  
Rhoda Lichtenstadter, RMC  
Township Clerk

RESOLUTION NO. 1997 - 64

A RESOLUTION AWARDING A BID FOR AN  
ANIMAL CONTROL VAN.

WHEREAS, the Township Council of the Township of Willingboro has  
requested that bids be submitted for AN ANIMAL CONTROL VAN; and

WHEREAS, bids have been received, opened and read in public; and

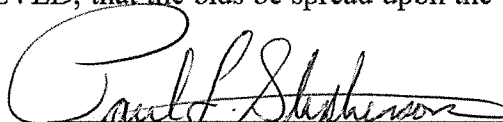
WHEREAS, it appears to be in the best interest of the Township to accept  
the bid of WINNER GROUP FLEET SALES, DOVER, DELAWARE; as per  
the attached; and

WHEREAS, the bid of the above has been found to be satisfactory both  
in form and in content; and


WHEREAS, funds are available for this purpose as indicated by the  
attached Treasurer's Certification.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of  
the Township of Willingboro, assembled in public session this 30th day of April, 1997,  
that the bid be accepted as per the attached bid return sheet; and

BE IT FURTHER RESOLVED, that the bids be spread upon the  
minutes of this meeting.

  
PAUL L. STEPHENSON  
MAYOR

ATTEST:

  
Rhoda Lichtenstadter, RMC  
Township Clerk

CERTIFICATE OF AVAILABILITY  
OF FUNDS FOR CONTRACT

I, Joanne Diggs, Treasurer of the Township of Willingboro, being the Chief Financial Officer of the Township of Willingboro, do hereby certify, pursuant to the Rules of The Local Finance Board, that there are -- are not (cross out one) available adequate funds for the proposed contract between the Township of Willingboro and Wynne Ford Sales  
Animal Control VAN Group

The money necessary to fund said contract is in the amount of 20,735.00 and, upon approval of the contract, the funds shall be charged to the following line item appropriation of account number 1996 Capital  
04-0296-APOL. These funds are not being certified as being available for more than one pending contract.

Joanne M. Diggs  
Joanne Diggs  
Finance Director

cc: Township Solicitor  
Township Auditor



1997 ANIMAL CONTROL VAN - Bid opened Monday, April 28, 1997 at 10:30 A.M.

by Rhoda Lichtenstadter, Township Clerk. Present was Officer Robert Bieniek  
*for my*  
*APL*  
*Wm*  
*Bob*  
*Bob Bunnick*

Bid Return Sheet

|                                                                                       | <u>WINNER FORD</u> | <u>WARNOCK</u> |
|---------------------------------------------------------------------------------------|--------------------|----------------|
| Purchase price of 1997 Full size van                                                  | \$ 18,190.00       | \$ 18,137.00   |
| Cost of extended warranty (max. years with max. miles)<br>("0" dcd. Bumper to Bumper) | \$ 2,545.00        | \$ 3,250.00    |
| Total Purchase price of vehicle with warranty                                         | \$ 20,735.00       | \$ 21,392.00   |

Leasing Information:

|                                                                    |             |             |
|--------------------------------------------------------------------|-------------|-------------|
| 3 year lease purchase (based on 1 payment per year)                | \$ 6,469.20 | \$ 6,450.35 |
| 3 year lease purchase w/ ext. warranty (based on 1 payment per yr) | \$ 7,374.32 | \$ 7,607.98 |
| 5 year lease purchase (based on 1 payment per year)(if available)  | \$ 4,156.98 | \$ 4,144.87 |
| 5 year lease purchase w/ ext. warranty (based on 1 pmt. per year)  | \$ 4,738.59 | \$ 4,888.74 |

BID CHECK LIST

The following items must be submitted with the proposal form for:

1. Bid Guarantee
2. Certificate of Consent of Surety
3. Disclosure Statement
4. Non-collusion Affidavit
5. Affirmative Action Affidavit.  
(signed and dated)
6. Any other document required by bid specifications: \_\_\_\_\_

Bid Packages given to Robert Bieniek for review and recommendations.

/eb

Willingboro Township Police Department  
1 Salem Road  
Willingboro, New Jersey 08046

To  
Council for  
Action  
mm

To : Township Manager Norton Bonaparte  
From : Director Ben Braxton  
Date : April 30, 1997  
RE : Bid Award Recommendation

Please award the bid for the Animal Control Van to Winner Ford. They were the low bidder for the van including the extended warranty. Cost of the unit with warranty was \$20,735.00. We budgeted \$20,000.00 for the vehicle in the 1996 Capital Budget. Due to cost increases in the vehicle since last year, we will require to come up with an additional \$735.00 to purchase the vehicle outright. I recommend that we purchase the Animal Control Vehicle from Winner Ford at a cost of \$20,735.00 which will include the extended warranty.

If the Animal Control Van is included in the purchase of the patrol vehicles, the \$300.00 documentation fee on the Animal Control Van will be waived.



Benjamin Braxton  
Director of Public Safety

# KEARNS, VASSALLO, GUEST & KEARNS



*To  
counsel  
M.J.  
ml.*

630 BEVERLY-RANCOCAS ROAD • WILLINGBORO, NJ 08046-3718

WILLIAM JOHN KEARNS, JR.  
JOHN F. VASSALLO, JR.  
BRIAN M. GUEST  
ELLEN B. KEARNS  
WILLIAM D. HILL - Of Counsel  
GEORGE E. WILSON\* - Of Counsel

609-877-6550

FAX 609-835-4646

\*Admitted in NJ, NY, PA

April 29, 1997

Norton N. Bonaparte, Jr.  
Township Manager  
Township of Willingboro  
Municipal Complex  
One Salem Road  
Willingboro NJ 08046

RE: Willingboro Police Vehicle Bids  
LO97d29w Police Vehicles

Dear Mr. Bonaparte:

In accordance with your request, I have reviewed the bid specifications and the bid responses on the 1997 acquisition of police vehicles.

It is the purpose of this opinion letter to confirm the oral opinion that I rendered to you last week.

First of all, the bids called for bids on 8 police vehicles and 2 utility vehicles.

Only one bidder, Winner Group, submitted bids on the entire package. All other bidders submitted only partial bids.

While the Winner Group bid was fractionally higher on the police vehicles than the Warnock bid, i.e., by less than \$75.00 per vehicle, the fact is that the Warnock bid was incomplete, as they did not bid on the utility vehicles.

Under the provisions of paragraph 9 of the standard bid specifications, the inability of any vendor to bid on all items will not preclude consideration of the bid. It is

Norton N. Bonaparte, Jr.  
RE: Willingboro Police Vehicle Bids  
LO97d29w Police Vehicles  
April 29, 1997  
Page 2.

clearly set forth that the Township will consider the cost of handling as well as the service factors involved in any splitting of the contract. The Township has reserved the right to split the contract, but it is not required to do so.

Accordingly, the Township has two options.

First, the Township may award the entire bid to Winner Group, the only bidder that submitted a complete bid.

Second, the Township may, if it determines that it is advantageous to do so, split the bid between Warnock and Winner Group, even though it would mean dealing with two separate bidders, two separate service arrangements, etc.

I hope that this is of assistance.

Very truly yours,



WILLIAM JOHN KEARNS, JR.  
Township Solicitor

WJK:slc

RESOLUTION NO. 65A - 1997

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A.10:4-12.

WHEREAS, The Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et. seq.: and

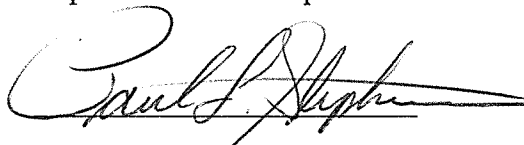
WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:


- (7) Matters relating to Litigation, Negotiations and: the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on April 28, 1997, that an Executive Session closed to the public shall be held on April 28, 1997, at 5:00 p.m. in the Willingboro Township Municipal Complex, One Salem Road Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.

  
MAYOR

ATTEST:

  
Rhoda Lichtenstadter, RMC  
Township Clerk

RESOLUTION NO. 1997 - 65

A RESOLUTION AUTHORIZING LIENS AGAINST  
REAL PROPERTY FOR THE ABATEMENT OF  
CERTAIN CONDITIONS IN ACCORDANCE WITH  
THE PROPERTY MAINTENANCE CODE OF THE  
TOWNSHIP OF WILLINGBORO.

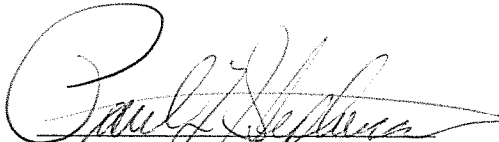
WHEREAS, the New Jersey State Uniform Construction Code provides for fines to be imposed by the Construction Official; and

WHEREAS, Section 21-9.12 of the Revised General Ordinances of the Township of Willingboro provides for the abatement of certain conditions, and Section 21-9.13 provides that the cost of any abatement shall become a lien against real property; and

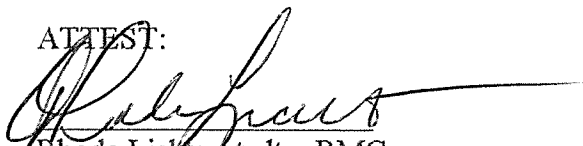
WHEREAS, the Director of Inspections has cited several properties and has imposed fines and expenses of repair on those properties as per the attached list and also remove those in error; and

WHEREAS, Section 21-9.13 further provides that the Township Council, must by Resolution, approve the expenses and costs and that they shall thereafter become a lien against the properties listed and shall be collectible as provided by law; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 6th day of May, 1997, that the fines and expenses certified by the Director of Inspections and listed on the attached schedule are hereby approved and certified to the Tax Collector of the Township of Willingboro as liens against the specific properties listed and to draw interest as tax liens as provided by law.

  
PAUL L. STEPHENSON  
MAYOR

ATTEST:

  
Rhoda Lichtenstadter, RMC  
Township Clerk

\*\*\*\*\*  
**INTEROFFICE MEMORANDUM**  
 \*\*\*\*\*

*To Council  
 For Action*

MEMO TO: Norton N. Bonaparte, Township Manager  
 Rhoda Lichtenstadter  
 FROM: Leonard Mason  
 DATE: May 6, 1997  
 SUBJECT: PROPERTY MAINTENANCE VIOLATIONS

-----  
 Under the Township's Property Maintenance Ordinance liens have been imposed on properties in amount of \$1506.00 for the time period of March 4, 1997 thru May 6, 1997.

Under ordinance 21-9.13 I am placing liens against the following properties:

| ADDRESS       | BLOCK & LOT | AMOUNT     | WORK DONE                        |
|---------------|-------------|------------|----------------------------------|
| 18 Sedgwick   | 128-5       | \$ 96.00   | Secure house                     |
| 18 Normont    | 1014-9      | \$ 975.00  | Clean up/remove debris           |
| 16 Elridge La | 808-33      | \$ 225.00  | Board & painted windows & gar dr |
| 21 Medallion  | 534-24      | \$ 105.00  | Rem const. debris                |
| 15 Sandal     | 1300-5      | \$ 105.00  | Rem debris                       |
| TOTAL         |             | \$ 1506.00 |                                  |

Please prepare a resolution for approval of Township Council as required for certification and filing with the Tax Collector.

*Leonard Mason*  
 Leonard Mason  
 Director of Inspections

ba

To Council  
for Action  
*[Signature]*

\*\*\*\*\*  
**INTEROFFICE MEMORANDUM**  
\*\*\*\*\*

MEMO TO: Norton N. Bonaparte, Township Manager  
Rhoda Lichtenstadter  
FROM: Leonard Mason  
DATE: March 4, 1997  
SUBJECT: PROPERTY MAINTENANCE VIOLATIONS

-----  
Under the Township's Property Maintenance Ordinance liens have been imposed on properties in amount of \$3955.00 for the time period of February 4, 1997 thru March 4, 1997.

Under ordinance 21-9.13 I am placing liens against the following properties:

| <u>ADDRESS</u> | <u>BLOCK &amp; LOT</u> | <u>AMOUNT</u> | <u>WORK DONE</u>                                        |
|----------------|------------------------|---------------|---------------------------------------------------------|
| 97 Plumtree    | 305.05-79              | \$ 65.00      | Secure property                                         |
| 17 Garfield    | 727-3                  | \$ 55.00      | Sec windows & doors;<br>board side dr & paint           |
| 29 Stirrup     | 121-15                 | \$ 40.00      | Sec windows & doors                                     |
| 22 Bucknell    | 222-10                 | \$ 145.00     | Board & paint patio<br>door                             |
| 60 Berkshire   | 239-19                 | \$ 300.00     | Frame gar dr; board &<br>paint                          |
| 36 Meadowlark  | 504-12                 | \$ 70.00      | Sec broken window<br>latches; rpr fence;<br>secure gate |
| 28 East Lane   | 806-9                  | \$ 630.00     | Board & paint house                                     |
| 8 Gallaway     | 731-31                 | \$ 85.00      | Board & paint 2 wdws                                    |
| 66 Hawthorne   | 618-12                 | \$ 2565.00    | Emer sew replacement                                    |
| TOTAL          |                        | \$ 3955.00    |                                                         |

Please prepare a resolution for approval of Township Council as required for certification and filing with the Tax Collector.

*[Signature: Leonard Mason]*

Leonard Mason  
Director of Inspections

ba  
Copy: C. Hill



To  
Council  
for Action

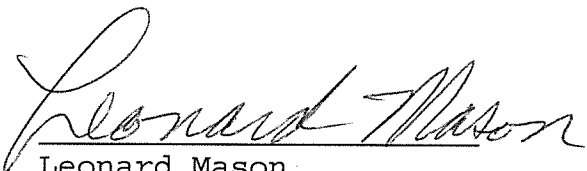
\*\*\*\*\*  
**INTEROFFICE MEMORANDUM**  
\*\*\*\*\*

MEMO TO: Norton Bonaparte, Township Manager  
Rhoda Lichtenstadter  
FROM: Leonard Mason  
DATE: March 4, 1997  
SUBJECT: PROPERTY MAINTENANCE VIOLATIONS

-----  
Please prepare a resolution for approval of Township Council to remove liens which were placed in error on the properties listed below.

| <u>ADDRESS</u> | <u>BLOCK &amp; LOT</u> | <u>AMOUNT</u> | <u>LIEN BILL NO.</u>                    |
|----------------|------------------------|---------------|-----------------------------------------|
| 14 Buckeye     | 218-5                  | \$ 60.00      | 5511 - wrong address                    |
| 23 Petunia     | 312-36                 | \$ 80.00      | 5678 - billed in error<br>by contractor |

Please prepare a resolution for approval of Township Council as required for certification and filing with the Tax Collector.

  
Leonard Mason  
Director of Inspections

ba  
Copy: C. Hill

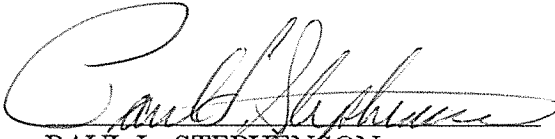
RESOLUTION NO. 1997 - 66  
A RESOLUTION AUTHORIZING REFUNDS FOR OVER-  
PAYMENTS OF TAXES DUE TO PAYMENTS IN ERROR,  
EXEMPTIONS FOR VETERANS AND SENIOR CITIZENS.

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicated overpayments of taxes due to payments in error, 100% exemptions, veteran deduction, senior citizen deduction; and

WHEREAS, refunds are due for these overpayments as listed on the attached schedule and made a part hereto;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 6th day of May, 1997, that refunds be made as per the attached schedule; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director for her information, attention and compliance.

  
PAUL L. STEPHENSON  
MAYOR

ATTEST:

  
Rhoda Lichtenstadter, RMC  
Township Clerk

|                                                                                                                                                           |           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| SOURCE ONE MTG. SERVICE CORP.<br>27555 FARMINGTON ROAD<br>FARMINGTON HILLS, MI. 48334-3357<br>BLOCK 638<br>LOT 20<br>11 HOLMES LANE<br>100% EXEMPT        | \$220.17  |
| S&H ABSTRACT CO.<br>454 COLUMBUS ROAD<br>BURLINGTON, N.J. 08016<br>BLOCK 805<br>LOT 25<br>116 EASTBROOK LANE<br>OVERPAYMENT TAXES                         | 687.36    |
| SAMUEL LOVE<br>8 BALLAD LANE<br>BLOCK 235<br>LOT 2<br>8 BALLAD LANE<br>100% EXEMPT                                                                        | 1920.81   |
| ANJ PROPERTIES<br>ATTN: TOM MEANS<br>FORSGATE DRIVE - CN4000<br>CRANBURY, N.J. 08512<br>BLOCK 13<br>LOT 2.01<br>4154 RT. 130<br>OVERPAYMENT TAXES         | 11,355.00 |
| ELLEN CHOW<br>1565 JUBILEE TRAIL<br>KERNERSVILLE, N.C. 27284<br>BLOCK 736<br>LOT 11<br>21 GOODWIN LANE<br>OVERPAYMENT TAXES                               | 566.98    |
| SENTRY LAND TITLE AGENCY, INC<br>208 WHITE HORSE PIKE<br>SUITE 8<br>BARRINGTON, N.J. 08007<br>BLOCK 214<br>LOT 15<br>74 BALFOUR LANE<br>OVERPAYMENT TAXES | 553.83    |

COMCAST FINANCIAL AGENCY  
1500 MARKET ST.  
PHILA. PA 19102-2148  
BLOCK 8  
LOT 4  
21 BEV-RANCOCAS ROAD  
OVERPAYMENT TAXES

17.64

RESOLUTION NO. 67 - 1997

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A.10:4-12.

WHEREAS, The Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et. seq.: and

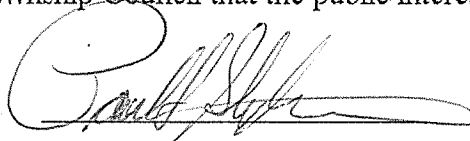
WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (7) Matters relating to Litigation, Negotiations and: the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on May 6, 1997, that an Executive Session closed to the public shall be held on May 6, 1997, at 10:50 p.m. in the Willingboro Township Municipal Complex, One Salem Road Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.



MAYOR

ATTEST:



Rhoda Lichtenstadter, RMC  
Township Clerk

# TOWNSHIP OF WILLINGBORO

## Resolution No. 1997-68

### **A Resolution of the Township Council of the Township of Willingboro Certifying the Amount Necessary to be Appropriated for the 1997-1998 Budget of the Willingboro Township School District.**

**Whereas**, the 1997-1998 Budget of the Willingboro Township School District was rejected by the voters at the annual school election, and

**Whereas**, the Township Council of the Township of Willingboro is required by *N.J.S.A.* 18A:13-19 to determine the amount or amounts which it deems necessary to provide a thorough and efficient system of schools in the district for the ensuing school year, and

**Whereas**, the Township Council of the Township of Willingboro has met in joint public meetings with the Board of Education and the Administration of the Willingboro Township School District to consult with the Board of Education on the 1997-1998 budget, and

**Whereas**, the Township Council has determined that the budget amounts as submitted to the voters represent the amount which is necessary in order to provide a thorough and efficient system of public schools in the Willingboro Township School District,

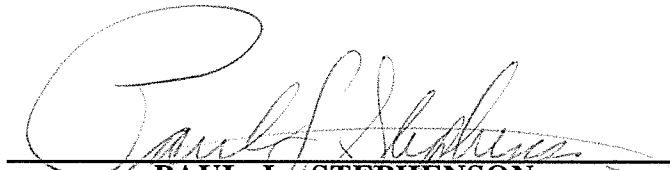
**Now, Therefore, Be It Resolved** by the Township Council of the Township of Willingboro, assembled in public session this 6th day of May, 1997, that the Township Council hereby determines and directs the Clerk of the Township of Willingboro to certify to the Board of Education of the Willingboro Township School District, to the Burlington County Superintendent of Schools and to the Burlington County Board of Taxation the following as the amounts necessary to be appropriated in order to provide a thorough and efficient system of schools in the District for the 1997-1998 school budget year:

|                                                                                                                                |    |               |
|--------------------------------------------------------------------------------------------------------------------------------|----|---------------|
| Original Tax Levy appearing on the ballot at the 1996 Annual School Election                                                   | \$ | 16,543,184.00 |
| Amount of Reduction 1997-1998 Budget                                                                                           | \$ | 321,000.00    |
| Amount to be raised for the 1997-1998 Budget                                                                                   |    |               |
| General Fund Tax Levy                                                                                                          | \$ | 15,604,510.00 |
| Capital Outlay                                                                                                                 | \$ | 369,307.00    |
| Debt Service                                                                                                                   | \$ | 248,367.00    |
| Amount Certified as necessary to be raised in the Willingboro Township School District by taxation in 1997 for school purposes | \$ | 16,222,184.00 |

and

**Be It Further Resolved** that the reasons for the action of the Township Council are set forth in the attached statement, which is hereby incorporated as a part of this Resolution.


**Be It Further Resolved** that certified copies of this Resolution, including the attached Statement, shall be provided to the Board of Education of the Willingboro Township School District, to the Burlington County Superintendent of Schools and to the Burlington County Board of Taxation, for their information and attention.



**PAUL L. STEPHENSON**  
Mayor

It is hereby certified that the foregoing is a true copy of a Resolution adopted by the Township Council of the Township of Willingboro assembled in public session on May 6, 1997

It is further certified to the Board of Education of the Willingboro Township School District, to the Burlington County Superintendent of Schools and the Burlington County Board of Taxation that the amount set forth in the Resolution is the amount determined to be necessary to provide a thorough and efficient system of schools in the Willingboro Township School District for the 1997-1998 school budget year.



**Rhoda Lichtenstadter, RMC**  
Township Clerk  
Township of Willingboro

**STATEMENT**  
of the  
**WILLINGBORO TOWNSHIP COUNCIL**  
on the  
**1997-1998 SCHOOL BUDGET**

The 1997 Willingboro school election has, for the tenth consecutive year, resulted in the rejection of the School Budget by the voters. Over the last 25 years, the voters have rejected the school budget 18 times.

The Township Council has repeatedly expressed its dismay that school budgets have so regularly been rejected and that the Council has been called upon to act on the budget for the school district.

The voters have rejected school budgets even when the tax burden has decreased and even when the Board of Education has made substantial cuts in staff and programs. The rejection of school budgets appears to have very little to do with the substance of what is included in the budget or the efforts of the Board of Education to control costs or to establish priorities among the educational programs.

This year, the defeat of the school budget was by a narrower margin than in previous years, perhaps indicating that more citizens are recognizing the efforts that the Board of Education has made to control expenditures along with the financial impact of matters that are not within the control of the Board of Education, such as state funding formulas and the costs of special educational programs which the school district must provide.

The Township Council and the Board of Education each has its own functions and it is frustrating for all involved to have the school budget so regularly meet with defeat by the voters and to have the Township Council called upon to determine the amount which should be certified as necessary to fund a thorough and efficient system of public education in our community.

We note that it is the constitutional responsibility of the State of New Jersey to provide a thorough and efficient system of public schools and that the various State efforts to establish a means of funding for public education has not yet solved the problem. Willingboro faces a significant loss in state funding under the current formula.

Property owners who are confronted with the overwhelming burden of funding schools vote against the budgets because it is the only means by which they can express their objection to a system where the tax burden is determined by property values rather than by the income and capacity to pay of the taxpayer.



Citizens express their desires for quality education at the same time that they vote against school budgets and call for less money to be spent on the salaries and programs that are needed to provide a quality education.

The Council has repeatedly expressed its belief that a quality education for the children of our community is essential for their future and for the future of our society. Accordingly, the Council has never sought to make cuts merely for the sake of cutting.

On the other hand, the Council has developed significant experience with school budgets over the years and has not been reluctant to make substantial reductions where those reductions could be made without harming the educational program. [A chart of Council actions on the school budgets since 1972 is attached.]

The primary responsibility for the development and administration of the school budget rests with the Board of Education.

It is clear that the Board of Education has struggled with the competing demands for available funds, that the Board has been sensitive to the burden placed on taxpayers while attempting to provide real education for the students in the system. In fact, it appears that the Board, in an effort to control costs, cut programs that were determined by the County Superintendent of Schools to be essential to a through and efficient education. Those programs were restored by the County Superintendent.

We cannot find programs that can be eliminated without jeopardizing the education of the children for whom the school system exists, nor can we recommend continued delay in providing needed maintenance to school facilities.

We can, however, address the free unappropriated balance [surplus] maintained by the school district.

Every year it has been virtually impossible to obtain a realistic projection of the fund balance [surplus] which is anticipated for the end of the fiscal year, even though that fiscal year ends in a mere 6 weeks. Experience has shown that the actual surplus has exceeded the projections.

This year the school administration has acknowledged that this has been a very good year for the development of surplus, as the result of the privatization of various functions, the sale of the school bus fleet and other budgetary controls that have occurred since the budget was approved last year.

While the school administration has regularly sought to have an amount equal to at least 3% of the budget in the free unappropriated balance account, that figure is a goal and is not a mandate. The necessary balance is flexible and based on the information available to the Council and the past experience, the Council has determined that the amount of \$321,000.00 can be appropriated from the free unappropriated balance to further reduce the amount necessary to be raised locally.

The use of the funds from the free unappropriated balance account will not have any negative impact on the educational program intended to be supported by the budget and will not jeopardize the financial stability of the school system.

In fact, there are other means available to the Board of Education to control its expenditures which would leave additional funds available to enhance the free unappropriated balance.

As we noted last year, several of the schools sit totally or partially empty while the Board of Education must expend funds for the maintenance of those facilities.

While the Board of Education has attempted to rent out some of the school space, the Board of Education is not a commercial landlord and the school facilities are not commercial rental space. The schools belong to the community and, when no longer needed for exclusively school purposes, should be used for the benefit of the community.

The Township has proposed that the John F. Kennedy High School be turned over to the Township to be used for Township activities, including recreational programs, the Senior Citizen Center, the clinical services program and other municipal services. That facility would serve as a central location for community recreational and cultural programs. By turning that facility over to the Township, the school budget would no longer be called upon to provide the maintenance, janitorial services, trash removal and liability insurance for the building. The Township, through its recreation programs could sponsor a range of activities that could produce revenue to offset the operational costs.

Additionally, the Township is prepared to work with the Board of Education to establish appropriate zoning requirements that will aid the Board of Education in marketing the other vacant school facilities in a manner that will return them to the tax rolls. That would not only assist the Board of Education in removing financial burdens from the school budget, it would serve the entire community.

These zoning adjustments or other types of inter-local agreements with the Township would not only assist the Board of Education in removing financial burdens from the school budget, they would serve the entire community.

## WILLINGBORO COUNCIL ACTION ON SCHOOL BUDGETS, 1972-1997

| Year      | Reduction     | Notes                                                                                                                                                                                           |
|-----------|---------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1972-73   |               | <i>Budget Passed by the Voters</i>                                                                                                                                                              |
| 1973-1974 | \$ 480,620.00 | various categories reduced                                                                                                                                                                      |
| 1974-1975 | 332,235.00    | various categories reduced plus revenue anticipated                                                                                                                                             |
| 1975-1976 | 316,000.00    | \$135,000 from current expense budget & \$181,000 from capital expense budget; \$96,000 was restored by the Commissioner of Education when the reduction was appealed by the Board of Education |
| 1976-1977 | 300,000.00    | Amount agreed upon by Council and School Board                                                                                                                                                  |
| 1977-1978 |               | <i>Budget Passed by the Voters</i>                                                                                                                                                              |
| 1978-1979 |               | <i>Budget Passed by the Voters</i>                                                                                                                                                              |
| 1979-1980 |               | <i>Budget Passed by the Voters</i>                                                                                                                                                              |
| 1980-1981 |               | <i>Budget Passed by the Voters</i>                                                                                                                                                              |
| 1981-1982 | 291,000.00    | \$108,000 from current expense budget & \$183,000 from capital expense budget                                                                                                                   |
| 1982-1983 |               | <i>Budget Passed by the Voters</i>                                                                                                                                                              |
| 1983-1984 | 932,657.00    | cuts based on overbudgeting                                                                                                                                                                     |
| 1984-1985 |               | <i>Budget Passed by the Voters</i>                                                                                                                                                              |
| 1985-1986 | 200,000.00    | Additional appropriation from the free unappropriated balance [surplus] account                                                                                                                 |
| 1986-1987 | 517,338.00    | Recommended reinstatement of driver education & alternative school programs from the free unappropriated balance [surplus] account.                                                             |
| 1987-1988 |               | <i>Budget Passed by the Voters</i>                                                                                                                                                              |
| 1988-1989 | 251,000.00    | \$351,000.00 from Current Expense plus \$90,000.00 from Capital Expense, but restored \$190,000.00 to Current Expense in order to restore swimming pools and behind-the-wheel driver education. |
| 1989-90   | 563,000.00    | The cuts were appealed to the Commissioner of Education. During the appeal process the Council and the Board of Education agreed on a modified budgetary reduction in the amount of \$400,000.  |

|         |              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|---------|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1990-91 | 2,413,480.00 | The reductions were made after the Board of Education advised that it intended to close schools and that substantial savings would result from that action. The cut reflected the proposed closing of 2 schools. Additional reductions were made in accordance with recommendations by the Board of Education, and some expenditures were identified which could be postponed or reconsidered by the Board of Education without an impact on the educational program.       |
| 1991-92 | 595,796.00   | Net Reductions recommended in 1991-1992 budget                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 1992-93 | 1,070,000.00 | Reductions as determined after consultation with the Board and Administration, including overbudgeted accounts, planned staff reductions, and appropriations from the free unappropriated balance [surplus] account.                                                                                                                                                                                                                                                        |
| 1993-94 | 1,412,548.00 | Reduction in the Free Unappropriated Balance together with savings achieved in legal expenses which the Board, Administration and Solicitor agreed could be safely deleted from the budget.                                                                                                                                                                                                                                                                                 |
| 1994-95 | 333,628.00   | Various items agreed upon after discussion with the Board of Education                                                                                                                                                                                                                                                                                                                                                                                                      |
| 1995-96 | 1,329,560.00 | Net budget reductions based on specific budget adjustments proposed by the Board of Education and accepted by the Council. In addition to the budget reduction there was a one-time reduction in the amount to be raised locally of \$590,330.00 to adjust for an excess amount raised locally and paid to the Board of Education during the 1994-95 school year.                                                                                                           |
| 1997-97 | 0.00         | A thorough review of the school budget indicated that the budget as proposed to the voters reflected the amount that was actually necessary to fund a thorough and efficient system of public schools and that further reductions would jeopardize the ability of the school district to meet its responsibilities to the community. Recommendations made with respect to shifting funds within the budget to reinstate programs which had been eliminated from the budget. |
| 1997-98 | 321,000.00   | Reduction in the Free Unappropriated Balance                                                                                                                                                                                                                                                                                                                                                                                                                                |



# TOWNSHIP OF WILLINGBORO

MUNICIPAL COMPLEX ONE SALEM ROAD  
WILLINGBORO, NEW JERSEY 08046  
(609) 877-2200 FAX (609) 835-0782

COUNCIL MEMBERS

*James E. Ayrer*  
*Doreatha D. Campbell*  
*Lavonne B. Johnson*  
*Jeffrey E. Ramsey*  
*Paul L. Stephenson*

TOWNSHIP MANAGER  
*Norton N. Bonaparte, Jr.*

MEMO TO: Board of Education, Willingboro Township  
Burlington County Superintendent of Schools  
Burlington County Board of Taxation, Cty Tax Administrator

FROM: Rhoda Lichtenstadter, RMC ,Township Clerk

SUBJECT: Resolution and Statement - 1997-1998 School Budget

DATE: May 7, 1997

---

Enclosed please find a certified copy of Resolution No. 68 - 1997, adopted by Willingboro Township Council at their meeting of May 6, 1997.

Also please find attached to the resolution, a copy of the statement of the Council on the 1997-1998 School Budget.

Rhoda Lichtenstadter, RMC  
Township Clerk

**TOWNSHIP OF WILLINGBORO**

**Resolution No. 1997-68 [Corrected]**

**A Resolution of the Township Council of the Township of Willingboro  
Certifying the Amount Necessary to be Appropriated for the 1997-  
1998 Budget of the Willingboro Township School District.**

**Whereas**, the 1997-1998 Budget of the Willingboro Township School District was rejected by the voters at the annual school election, and

**Whereas**, the Township Council of the Township of Willingboro is required by *N.J.S.A.* 18A:13-19 to determine the amount or amounts which it deems necessary to provide a thorough and efficient system of schools in the district for the ensuing school year, and

**Whereas**, the Township Council of the Township of Willingboro has met in joint public meetings with the Board of Education and the Administration of the Willingboro Township School District to consult with the Board of Education on the 1997-1998 budget, and

**Whereas**, the Township Council has determined that the budget amounts as submitted to the voters represent the amount which is necessary in order to provide a thorough and efficient system of public schools in the Willingboro Township School District,

**Now, Therefore, Be It Resolved** by the Township Council of the Township of Willingboro, assembled in public session this 20th day of May, 1997, that the Township Council adopts this corrected Resolution, which was initially adopted on May 6, 1997, the correction being the amount listed as the Original Levy and the amount certified as necessary to be raised, there being no change in the amount of reduction, and the Township Council hereby determines and directs the Clerk of the Township of Willingboro to certify to the Board of Education of the Willingboro Township School District, to the Burlington County Superintendent of Schools and to the Burlington County Board of Taxation the following as the amounts necessary to be appropriated in order to provide a thorough and efficient system of schools in the District for the 1997-1998 school budget year:

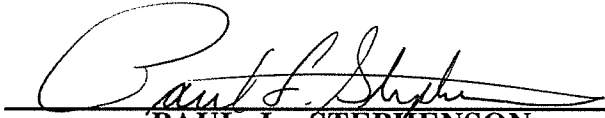
|                                                                                 |    |               |
|---------------------------------------------------------------------------------|----|---------------|
| Original Tax Levy appearing on the ballot<br>at the 1996 Annual School Election | \$ | 16,294,818.00 |
| Amount of Reduction 1997-1998 Budget                                            | \$ | 321,000.00    |

|                                                                                                                                   |    |               |
|-----------------------------------------------------------------------------------------------------------------------------------|----|---------------|
| Amount to be raised for the 1997-1998 Budget                                                                                      |    |               |
| General Fund Tax Levy                                                                                                             | \$ | 15,973,818.00 |
| Debt Service                                                                                                                      | \$ | 248,367.00    |
| Amount Certified as necessary to be raised in the Willingboro<br>Township School District by taxation in 1997 for school purposes | \$ | 16,222,185.00 |

and

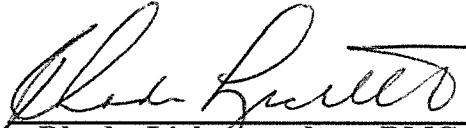
**Be It Further Resolved** that the reasons for the action of the Township Council are set forth in the attached statement, which is hereby incorporated as a part of this Resolution.

**Be It Further Resolved** that certified copies of this Resolution, including the attached Statement, shall be provided to the Board of Education of the Willingboro Township School District, to the Burlington County Superintendent of Schools and to the Burlington County Board of Taxation, for their information and attention.

  
\_\_\_\_\_  
**PAUL L. STEPHENSON**  
Mayor

It is hereby certified that the foregoing is a true copy of a corrected Resolution adopted by the Township Council of the Township of Willingboro assembled in public session on May 20, 1997

It is further certified to the Board of Education of the Willingboro Township School District, to the Burlington County Superintendent of Schools and the Burlington County Board of Taxation that the amount set forth in the Resolution is the amount determined to be necessary to provide a thorough and efficient system of schools in the Willingboro Township School District for the 1997-1998 school budget year.

  
\_\_\_\_\_  
**Rhoda Lichtenstadter, RMC**  
Township Clerk  
Township of Willingboro

# KEARNS, VASSALLO, GUEST & KEARNS

ATTORNEYS



AT LAW

630 BEVERLY-RANCOCAS ROAD • WILLINGBORO, NJ 08046-3718

WILLIAM JOHN KEARNS, JR.  
JOHN F. VASSALLO, JR.  
BRIAN M. GUEST  
ELLEN B. KEARNS

609-877-6550

WILLIAM D. HILL - Of Counsel  
GEORGE E. WILSON\* - Of Counsel

FAX 609-835-4646

\*Admitted in NJ, NY, PA

May 14, 1997

RECEIVED

MAY 15 1997

Rhoda Lichtenstadter, RMC  
Township Clerk  
Township of Willingboro  
Municipal Complex  
One Salem Road  
Willingboro NJ 08046

OFFICE OF THE TOWNSHIP CLERK  
WILLINGBORO, NEW JERSEY

RE: Resolution 1997-68 [Corrected]  
Certification of amount to be raised locally  
for the 1997-98 School Budget

Dear Rhoda:

I received a telephone call this morning from Wayne Thomas, in which he advised me that there was an error in the numbers that he provided to me on the school budget for the Resolution adopted by the Township Council.

The error in the original resolution was on the amount listed as the Original Tax Levy appearing on the ballot, and the further fact that the capital outlay should not have been included in the calculations in the Resolution.

That error also resulted in an error on the amount of the General Fund Tax Levy and the final amount certified by the Township Council.

There is no change in the amount of the reduction determined by the Township Council, \$321,000.00, so that the net effect of the Council action remains unchanged.

I have, accordingly, prepared a corrected Resolution which reflects the figures that I received today from Mr. Thomas.



Rhoda Lichtenstadter, RMC  
RE: Resolution 1997-68 [Corrected]  
May 14, 1997  
Page 2.

Please place the corrected Resolution on the agenda for Council approval at the meeting to be held on Tuesday, May 21, 1997.

Very truly yours,

A handwritten signature in black ink, appearing to read 'WJ Kearns, Jr.', written over a horizontal line.

WILLIAM JOHN KEARNS, JR.

WJK:mm

cc: Wayne Thomas, School Business Administrator



# TOWNSHIP OF WILLINGBORO

MUNICIPAL COMPLEX ONE SALEM ROAD  
WILLINGBORO, NEW JERSEY 08046  
(609) 877-2200 FAX (609) 835-0782

COUNCIL MEMBERS

*James E. Ayer*  
*Doreatha D. Campbell*  
*Lavonne B. Johnson*  
*Jeffrey E. Ramsey*  
*Paul L. Stephenson*

TOWNSHIP MANAGER  
*Norton N. Bonaparte, Jr.*

MEMO TO: Board of Education, Willingboro Township  
Burlington County Superintendent of Schools  
Burlington County Board of Taxation, Cty Tax Administrator

FROM: Rhoda Lichtenstadter, RMC ,Township Clerk

SUBJECT: Resolution and Statement - 1997-1998 School Budget  
(corrected copy)

DATE: May 21, 1997

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Enclosed please find a corrected certified copy of Resolution No. 68 - 1997, adopted by Willingboro Township Council at their meeting of May 21, 1997.

Also please find attached to the resolution, a copy of the statement of the Council on the 1997-1998 School Budget.

Rhoda Lichtenstadter, RMC  
Township Clerk

RESOLUTION NO. 1997 - 69

A RESOLUTION AWARDING A BID FOR A TELEPHONE SYSTEM FOR THREE FIRE STATIONS.

WHEREAS, the Township Council of the Township of Willingboro has requested that bids be submitted for a TELEPHONE SYSTEM for Fire Stations 161, 162 and 163; and

WHEREAS, bids have been received, opened and read in public; and

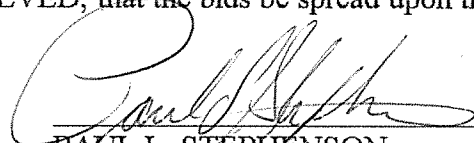
WHEREAS, it appears to be in the best interest of the Township to accept the bid of ALL SYSTEMS GO, Delanco, New Jersey, as per the attached; and

WHEREAS, the bid of the above has been found to be satisfactory both in form and in content; and


WHEREAS, funds are available for this purpose as indicated by the attached Treasurer's Certification.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 6th day of May, 1997, that the bid be accepted as per the attached bid return sheet; and

BE IT FURTHER RESOLVED, that the bids be spread upon the minutes of this meeting.

  
PAUL L. STEPHENSON  
MAYOR

ATTEST:

  
Rhoda Lichtenstadter, RMC  
Township Clerk

CERTIFICATE OF AVAILABILITY  
OF FUNDS FOR CONTRACT

I, Joanne Diggs, Treasurer of the Township of Willingboro, being the Chief Financial Officer of the Township of Willingboro, do hereby certify, pursuant to the Rules of The Local Finance Board, that there are ~~are not~~ (cross out one) available adequate funds for the proposed contract between the Township of Willingboro and ALL Systems Co

Telephone System - Fire  
Station 161-162-163

The money necessary to fund said contract is in the amount of 14,500 and, upon approval of the contract, the funds shall be charged to the following line item appropriation of account number PENDING ADOPTION OF CAPITAL BUDGET-97. These funds are not being certified as being available for more than one pending contract.

Joanne M. Diggs  
Joanne Diggs  
Finance Director

cc: Township Solicitor  
Township Auditor

BID RETURN SHEET

Willingboro Fire Department - New Telephone Systems Specifications for:

Station 161, Station 162 and Station 163

Bid opened by Rhoda Lichtenstadter, Twp. Clk. at 10:30 A.M. Also present were Tom Lear, Ken Sitzenstock and Billy Massey from W'boro Fire Dept.

|                     | <u>All Systems Go</u>                    | <u>GST Corp.</u> | <u>AV Bus.</u> | <u>Wireless</u> |
|---------------------|------------------------------------------|------------------|----------------|-----------------|
| Station #161        | \$ _____                                 | \$ <u>N/B</u>    | \$ <u>N/B</u>  | \$ <u>N/B</u>   |
| Exceptions:         |                                          |                  |                |                 |
| Station #162        | \$ _____                                 | \$ <u>''</u>     | \$ <u>''</u>   | \$ <u>''</u>    |
| Exceptions:         |                                          |                  |                |                 |
| Station #163        | \$ _____                                 | \$ <u>''</u>     | \$ <u>''</u>   | \$ <u>''</u>    |
| <u>Add'l. #4</u>    | (1) <u>\$289.95 ea.</u>                  |                  |                |                 |
|                     | (2) <u>239.95 ea.</u>                    |                  |                |                 |
|                     | (3) <u>140.00 - 3rd year - per month</u> |                  |                |                 |
|                     | (4) <u>49.00 per month</u>               |                  |                |                 |
| <u>TOTAL PRICE:</u> | <u>\$14,500.00</u>                       |                  |                |                 |

BID CHECK LIST

|                                                 |                           |       |       |       |
|-------------------------------------------------|---------------------------|-------|-------|-------|
| Bid Guarantee                                   | <u>\$1,450.00 (Check)</u> | _____ | _____ | _____ |
| Cert. of Consent<br>of Surety                   | _____                     | _____ | _____ | _____ |
| Conflict of Interest                            | <u>X</u>                  | _____ | _____ | _____ |
| Disclosure Stmt.                                | <u>X</u>                  | _____ | _____ | _____ |
| Non-Collusion<br>Affidavit                      | <u>X</u>                  | _____ | _____ | _____ |
| Affirmative Action<br>Affidavit (signed& dated) | <u>X</u>                  | _____ | _____ | _____ |

Bid Package turned over to Tom Lear, Ken Sitzenstock and Billy Massey for review and recommendationS,

# township of Willingboro

April 26, 1997

Mr. Norton Bonaparte  
1 Salem Road  
Willingboro, NJ 08046

Dear Mr. Bonaparte:

On Wednesday April 23, 1997 bids were opened for the new telephone systems for the three fire stations. The Board of Fire Commissioners has accepted the bid from All Systems Go in the amount of \$14,500.

Please inform us when a resolution has been passed by Township Council allowing us to use this 1996 Capital money.

Sincerely,



Norm Cheeseman, Chairman

*To  
Council  
for  
Action  
mm*

