

RESOLUTION NO. 1 - 1994
 A RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO
 PROVIDING FOR TEMPORARY BUDGET APPROPRIATIONS FOR 1994

WHEREAS, the Revised Statute 40A:4-19 provides that temporary appropriations should be made for the purpose and amounts required as hereinafter provided; and

WHEREAS, this temporary budget must be adopted prior to January 31, 1994, for the purposes required therein; and

WHEREAS, it has been determined that one-fourth of the total appropriations in the 1993 budget, exclusive of any appropriations made for Debt Service, Capital Improvement Fund, Public Welfare Administration and Public Assistance (State Aid Agreement) in the said 1994 budget is the sum of \$3,860,574.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in reorganizational session this 2nd day of January, 1994, at the Municipal Complex, Salem Road, Willingboro, New Jersey, that the following temporary appropriations be made and that a certified copy of this Resolution be transmitted to the Chief Financial Officer and such other Municipal and State Officials as required by law.

<u>TEMPORARY BUDGET APPROPRIATIONS FOR 1994</u>		
Township Council	SW	6,650.
" "	OE	1,750.
Township Manager	SW	34,400.
" "	OE	5,700.
Township Clerk	SW	19,300.
" "	OE	6,200.
Receptionist/Comm.	SW	4,700.
" "	OE	9,500.
Finance Department	SW	30,230.
" "	OE	19,400.
Tax Collection	SW	24,800.
" "	OE	900.
Tax Assessment	SW	23,000.
" "	OE	1,500.
Employee Group Ins.	OE	199,500.
Other Insurance	OE	615,000.
Legal Services	SW	18,160.
" "	OE	36,700.
Municipal Court	SW	32,200.
" "	OE	2,800.
Planning Board	SW	450.
" "	OE	400.
Zoning Board	SW	600.
" "	OE	150.
Construction Official	SW	10,100.
" "	OE	1,400.
Uniform Fire Safety Act	SW	5,600.
" " "	OE	560.
Housing Inspection	OE	14,200.
" "	SW	8,700.
Fire Marshal	SW	2,020.
" "	OE	400.
Elec. & Plumbing Insp.	SW	18,500.
" "	OE	38,900.
Advisory Boards	SW	3,900.
Traffic Signals	OE	3,850.
Fire Company	OE	16,000.
Emergency Services	OE	72,000.
Emergency Squad	OE	8,750.

Resolution No. 1, 1994 cont'd

Police	SW	918,400.
"	OE	84,200.
Public Works Admin.	SW	15,900.
" " "	OE	100
Roads and Streets	SW	170,360.
" "	OE	30,000.
Snow Removal	SW	30,000.
" "	OE	25,200.
Public Bldgs/Grounds	SW	14,300.
" " "	OE	39,500.
Street Lighting	OE	90,000.
Refuse Collection	OE	439,000.
Township Engineer	OE	4,100.
Public Assistance	SW	11,850.
" "	OE	500.
Library	SW	5,800.
"	OE	210,000.
Recreation	SW	46,900.
"	OE	33,900.
Public Events	OE	3,300
Supplemental Safe/Clean	SW	31,100.
Clean Neighborhoods	SW	23,000.
Safe Streets	SW	79,380.
Debt Service	OE	1,848,436.
Clean Communities	SW	7,600.
" "	OE	8,700.
Recycling	SW	7,050.
"	OE	1,000.
Senior Citizen Grants	SW	7,500.
Handicapped Grant	SW	1,750.
Capital Improvement	OE	489,502.
Social Security	OE	125,000.
	TOTAL OPERATIONS	<u>\$6,102,198.</u>

LESS: Debt Service	\$1,848,436.	
Public Assistance	12,350.	
Capital Improvement	489,502.	(2,350,288)
TOTAL TEMPORARY BUDGET		<u>\$3,751,910.</u>

Dated: January 1, 1994



MAYOR

ATTEST:



RESOLUTION NO. 1, 19

TEMPORARY BUDGET APPROPRIATIONS FOR 1994

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WHEREAS, this temporary budget must be adopted prior to January 31, 1994, for the purposes required therein; and

WHEREAS, it has been determined that one-fourth of the total appropriations in the 1993 budget, exclusive of any appropriations made for Debt Service, Capital Improvement Fund, Public Welfare Administration and Public Assistance (State Aid Agreement) in the said 1993 budget is the sum of 3,860,574.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in reorganizational session this 1st day of January, 1994, at the Municipal Complex, Salem Road, Willingboro, New Jersey, that the following temporary appropriations be made and that a certified copy of this Resolution be transmitted to the Chief Financial Officer and such other Municipal and State Officials as required by law.

TEMPORARY BUDGET APPROPRIATIONS FOR 1994

Township Council	SW	6650
" "	OE	1750
Township Manager	SW	34,400
" "	OE	5700
Township Clerk	SW	14,300
" "	OE	6200
Receptionist/Comm.	SW	4700
" "	OE	9500
Finance Department	SW	30,230
" "	OE	19,400
Tax Collection	SW	24,800
" "	OE	900
Tax Assessment	SW	23,000
" "	OE	1,500
Employee Group Ins.	OE	199,500
Other Insurance	OE	615,000
Legal Services	SW	18,160
" "	OE	36,700
Municipal Court	SW	32,200
" "	OE	2,800
Planning Board	SW	450
" "	OE	400
Zoning Board	SW	600
" "	OE	150
Construction Official	SW	10,100
" "	OE	1,400
Uniform Fire Safety Act	SW	5600
" "	OE	560
Housing Inspection	SW	14,200
Fire Marshal	SW	8700
" "	OE	2020
Elec. & Plumbing Insp.	SW	400
" "	OE	18,500
Advisory Boards	SW	3900
" "	OE	
Traffic Signals	OE	3850
Fire Company	OE	16,000
Emergency Services	OE	42,000
Emergency Squad	OE	8750

for 1994
copy

Resolution No. 1, 1993 cont'd

Police	SW	918,400	
"	OE	34,200	
Public Works Admin.	SW	15,900	
" " "	OE	100	
Roads and Streets	SW	170,360	
" "	OE	30,000	
Snow Removal	SW	30,000	
" "	OE	25,200	
Public Bldgs/Grounds	SW	14,300	
" " "	OE	39,500	
Street Lighting	OE	90,600	
Refuse Collection	OE	439,000	
Township Engineer	OE	4100	
Public Assistance	SW	11,850	
" "	OE	500	
Library	SW	5800	
"	OE	210,000	
Recreation	SW	46,400	
"	OE	33,900	
Public Events	OE	3,300	
Supplemental Safe/Clean	SW	31,100	
Clean Neighborhoods	SW	23,000	
Safe Streets	SW	79,380	
Debt Service	OE	1,848,436	
Clean Communities	SW	7,600	
" "	OE	8,700	
Recycling	SW	7050	
"	OE	1000	
Senior Citizen Grants	SW	4500	
Handicapped Grant	SW	1750	
Capital Improvement	OE &	489,502	
Social Security	OE &	125,000	
		TOTAL OPERATING	6,103,198
LESS: Debt Service		\$1,848,436	
Public Assistance		12,350	
Capital Improvement		489,502	(2,350,288)
		TOTAL TEMPORARY BUDGET	3,751,910

Dated: January 1, 1993

Paul L. Stephenson
 PAUL L. STEPHENSON
 MAYOR

ATTEST:

Lenore Stern
 Lenore Stern, RMC/CMC
 Township Clerk

RESOLUTION NO. 2 - 1994


A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO PROVIDING FOR THE APPOINTMENT OF TOWNSHIP SOLICITOR, MUNICIPAL PROSECUTOR/ASSISTANT TOWNSHIP SOLICITOR; SUBSTITUTE PROSECUTOR; PUBLIC DEFENDER; SUBSTITUTE PUBLIC DEFENDER AND AUDITOR.

WHEREAS, the terms of the Office of the Township Solicitor, Municipal Prosecutor/ Assistant Township Solicitor; Substitute Prosecutor; Public Defender; Substitute Public Defender; and Auditor have expired; and

WHEREAS, the services to be performed in such offices are regulated by law and the persons to be appointed are practicing recognized professions;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in reorganizational session this 2nd day of January, 1994, that WILLIAM J. KEARNS, JR. is appointed as Township Solicitor; JOHN E. COLLINS is appointed Municipal Prosecutor/Assistant Township Solicitor; JOEL FINKELSTEIN is appointed Substitute Prosecutor; CINDI S. COLLINS is appointed Public Defender; ROBIN BUSER is appointed Substitute Public Defender; and STEPHEN E. RYAN acting for EDMUND D. BOWMAN is appointed as Township Auditor for terms expiring December 31, 1994; and

BE IT FURTHER RESOLVED, that each of said appointees shall be compensated in accordance with salary ordinance or by agreement.


DOREATHA D. CAMPBELL
MAYOR

ATTEST:


Rhoda Lichtenstadter
Acting Township Clerk

RESOLUTION NO. 3 - 1994

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO AUTHORIZING PROFESSIONAL SERVICE CONTRACTS WITH WILLIAM J. KEARNS, JR. ESQ. JOHN. E. COLLINS, ESQ; JOEL FINKELSTEIN, ESQ.; CINDI COLLINS, ESQ. ROBIN BUSER, ESQ.; STEPHEN E. RYAN, ARNOLD W. BARNETT and MARK ZEHNER.

WHEREAS, the Local Public Contracts Law(N.J.S.A.40A:11-1 et seq.) requires that a resolution authorizing the award of a contract for professional services without competitive bids and the contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in reorganizational session this 2nd day of January, 1994, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreements with:

- a. WILLIAM J. KEARNS, JR., Township Solicitor
- b. JOHN E. COLLINS, Township Prosecutor/Assistant Township Solicitor
- c. JOEL FINKELSTEIN, Substitute Prosecutor
- d. CINDI S. COLLINS, Public Defender
- e. ROBIN BUSER, Substitute Public Defender
- f. STEPHEN E. RYAN, Acting for Edmund D. Bowman & Company, Township Auditor
- g. ARNOLD W. BARNETT, Township Engineer, Land Surveyor
- h. MARK R. ZEHNER, SAUL, EWING, REMICK & SAUL, Bond Counsel.

2. These contracts are awarded without competitive bidding as a professional service in accordance with N.J.S.A. 40A:11-5 (1) (a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.

3. A notice of this action shall be printed once in the Burlington County Times.


DOREATHA D. CAMPBELL
MAYOR

ATTEST:


Rhoda Lichtenstadter
Acting Township Clerk

RESOLUTION NO. 4 - 1994

A RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO PROVIDING FOR THE DESIGNATION OF AUTHORIZED DEPOSITORIES, OFFICIAL NEWSPAPERS, MEETING TIMES AND OTHER PROCEDURAL REQUIREMENTS

BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 2nd day of January, 1994 as follows:

1. Anchor Savings Bank; First Fidelity Bank NA South Jersey; United Jersey Bank; Mount Holly State Bank; Midlantic National Bank; National Westminster Bank; New Jersey State Cash Management Fund and Provident Bank, are designated as depositories for any and all funds of the Township for the calendar year 1994. The custodian shall be the Township Treasurer. All disbursements shall be made by check signed by the Manager and the Treasurer or Mayor, after review and initial approval of the voucher by the Township Manager. The voucher will thereafter be presented to Township Council at its next meeting for ratification. The term "Manager" shall include the Acting Manager during that period of time when an Acting Manager is so designated by the Township Manager.

2. The Burlington County Times is designated as the primary advertising medium for all public notices pursuant to R.S. 35:1-2.1, and the Burlington County Times and Philadelphia Inquirer are designated as the newspapers to receive notice under the Open Public Meetings Act.

3. The first Tuesday of each month, at 7:30 p.m. prevailing time, at the Municipal Complex, One Salem Road, Willingboro, New Jersey, is designated as the formal meeting of Township Council for the receipt of public comments, subject to further changes as may be determined by Council, and this shall be the meeting place for all other governmental bodies of the Township, except the Municipal Utilities Authority.

4. The rate of interest to be charged for the non-payment of taxes or added assessments in the event that any payment or any installment is not made within the tenth (10) calendar date after the date the same shall become payable, shall be eight percent (8%) per annum on the first one thousand five hundred dollars (\$1,500) of the delinquency, and eighteen percent (18%) on any amount in excess of one thousand five hundred dollars (\$1,500), which shall be computed and charged to the principal sum due.

Taxpayers with a delinquency in excess of \$10,000 who fail to pay the delinquency prior to the end of the calendar year, shall be charged a penalty of 6% of the delinquency.

5. A petty cash fund in the amount of two-thousand dollars (\$2,000) is established pursuant to R.S.40A:5-21 for the utilization by the Office of the Welfare Director of the Township, in order to permit the Director to draw checks for emergency assistance as provided by law, when the Treasurer's Office of the Township is closed. The custodian of such funds shall be Bonnie Chehames, and the fund shall be closed out prior to December 31, 1994, in accordance with existing law.

6. A petty cash fund in the amount of fifty dollars (\$50) is established pursuant to R.S. 40A:5-21 for utilization by the Township Recreation Department to make payments for small purchases. The custodian of such funds shall be Harry W. McFarland and the existing fund shall be closed out prior to December 31, 1994, in accordance with existing law.

Resolution No. 4 - 1994 cont'd

7. A petty cash fund in the amount of one hundred dollars (\$100) is established pursuant to R.S. 40A:5-21 for utilization by the Township Treasurer's Office. The custodian of such funds shall be Joanne G. Diggs, provided that such funds shall be closed out prior to December 31, 1994, in accordance with existing law.

8. A petty cash fund in the amount of five hundred dollars (\$500) is established pursuant to R.S. 40A:5-21 for utilization by the Police Department, to pay for information provided to the Department. The custodian of such funds shall be Acting Director of Public Safety, Lt. Raymond McCann provided such funds shall be closed out prior to December 31, 1994, in accordance with existing law.

9. The Township Manager is hereby authorized and directed to approve refunds of Recreation Department program fees; tax refunds on residential properties due to tax appeals; refunds for duplicate payments, overpayments and cancellations of building and inspection permits in the calendar year within which the permit was obtained, subject to ratification by Township Council.

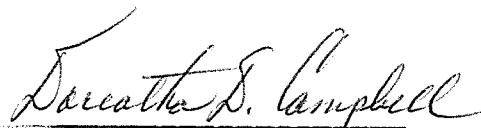
10. The Tax Collector of the Township is authorized to discontinue the collection of interest for taxes in sums less than fifty cents (50¢).

11. Pursuant to Revised Ordinances, Section 2-5.9, the following are hereby designated as Deputy Township Clerks, to perform the duties provided by law, at no added compensation

EDITH BALDWIN and CARMELA SPYCH

and RHODA LICHTENSTADTER is hereby designated as Acting Township Clerk/Deputy Township Clerk, and MARIE ANNESSE is hereby designated as Acting Deputy Township Clerk, to perform the duties as provided by law and to be compensated in accordance with the Township Salary Ordinance.

BE IT FURTHER RESOLVED, that copies of this Resolution be submitted to appropriate Township officials for their information, attention and compliance.



DOREATHA D. CAMPBELL
MAYOR

ATTEST:



Rhoda Lichtenstadter
Acting Township Clerk



TAX COLLECTORS AND TREASURERS ASSOCIATION OF NEW JERSEY

President
Charles C. Haus, CTC, CMFO
Collector/Treasurer/Chief Financial Officer
Borough of South Plainfield

1st Vice President
Gerald A. Vitarello, CTC
Tax Collector
Township of Millburn

2nd Vice President
Janet G. Betley, CTC, CMFO
Collector/Treasurer
Borough of Haddonfield

3rd Vice President
Jacqueline A. Do, CTC, CMFO
Director of Finance/Treasurer
Township of Washington

Treasurer
Ann F. Kilmartin, CTC, CMFO
Collector/Chief Financial Officer
Boro of Park Ridge

Corresponding Secretary
Renate I. Lampe, CTC
Collector/Treasurer
Borough of Haledon

Recording Secretary
Dorothy Trimmer, CTC, CMFO
Collector/Chief Financial Officer
Borough of Verona

Sergeant-at-Arms
Vincent A. Belluscio, Jr., CTC, CMFO
Administrator/Collector/Treasurer
Township of Glen Ridge Boro

Chaplain
Josephine Rosnick, CTC
Tax Collector
Township of Monroe

Attorney
Sanford E. Chernin, Esq.

Executive Director
Joseph E. Rauch, CTC#1, CMFO

Membership Services Director
John C. Ekarius

To All Members:

CHANGE OF INTEREST RATES ON DELINQUENT TAXES (Assembly Bill No. 4425; Senate Bill No. 2579)

Governor Florio has recently signed Assembly Bill No. 4425 and Senate Bill No. 2579 into law effective March 29, 1991 and April 4, 1991 respectively. These Bills effect changes as to the fiscal year capable of being employed and also change the amount of the interest rate or penalties capable of being charged on account of delinquent taxes as well as the amount required to redeem tax sale certificates. With the assistance of our Legislative and Education Committee Chairman, our Executive Director and our Association Counsel, we have started to analyze the impact of this legislation so that we shall be in a position to submit a complete analysis and review to the members of the Association. In this direction, we shall be working with the Division of Local Government Services in order to arrive at consistent interpretations of the various changes in the law. While it appears that certain conflicts exist or have been created as a result of this legislation as compared with existing law, some portions must be brought to the attention of our membership immediately.

N.J.S.A. 54:4-67 has been changed to define a tax delinquency as follows:

"Delinquency means the sum of all taxes and municipal charges due on a given parcel of property covering any number of quarters or years. The governing body may also fix a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay the delinquency prior to the end of the calendar year. The penalty so fixed shall not exceed 6% of the amount of the delinquency."

Under this new law, the governing body may, in its descretion, enact a resolution providing for an additional penalty of 6% of the amount of the delinquency in excess of \$10,000.00. In order to implement this additional penalty, the governing body must react through the vehicle of a resolution. Further, it should be noted that the "delinquency" now is to be calculated on the sum of all taxes from year to year and not to be calculated on an individual year basis.

While N.J.S.A. 54 :4-67 relates to delinquencies on account of unpaid taxes, N.J.S.A. 54:5-61 has been amended and relates to the amount to be charged on account of a tax sale certificate. This section has been amended to read as follows:

"When the taxes, interest and costs shall exceed the sum of \$5,000.00, such additional sum shall be equal to 4% of such amount paid; and when that sum exceeds \$10,000.00, such additional sum shall be equal to 6% of such amount paid. This section shall also apply to all existing certificates held by municipalities on the effective date of this act."

Therefore, effective March 29, 1991, the municipality holding a tax sale certificate is in the position to charge a 2% penalty on the amount due over \$200.00 up to \$5,000.00; 4% up to \$10,000.00 and 6% in excess of \$10,000.00. This statute is effective now and should be applied to all certificates presently held by the municipality as well as those which may be subsequently acquired by them as a result of future tax sales.

As the implementation of these two statutes permits the municipality to obtain additional income by virtue of the collection of these charges, it is urged that each collector so inform their governing body so that they will be in a position to implement the intent and purposes of these two statutory changes. When the review of these two pieces of legislation has been completed and an agreed upon interpretation reached with the Division of Local Government Services, it is our intention to distribute a complete review with guidelines to each member of the Association.

Charles C. Haus, CTC, CMFO
President

Tax Collectors & Treasurers Association of New Jersey



TAX COLLECTORS AND TREASURERS ASSOCIATION OF NEW JERSEY

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Collector/Treasurer/Chief Financial Officer
Borough of South Plainfield

3rd Vice President
Jacqueline A. Do, CTC, CMFO
Director of Finance/Treasurer
Township of Washington

Recording Secretary
Dorothy Trimmer, CTC, CMFO
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Attorney
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Charles C. Haus, CTC, CMFO
President

A RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO
 PROVIDING FOR APPOINTMENTS TO VARIOUS TOWNSHIP BOARDS

WHEREAS, vacancies exist on various Township Boards and Commissions;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in Reorganizational session this 2nd day of January, 1994, that the following are appointed to the positions and for the terms designated:

1. ADVISORY BOARD OF HEALTH - NO APPOINTMENTS AT THIS TIME
2. CONSTABLES, 1 year term expiring 12/31/94
 Frank Cuspilich
3. HERITAGE COMMISSION, 3 yr. term, expiring 12/31/96
 Catherine Costa Vacancy Vacancy
4. HUMAN RELATIONS COMMISSION, 3 yr. term, exp. 12/31/96
 Victor Smith Joseph Daly
 Vacancy with term expiring 12/31/94
5. PLANNING BOARD, 4 yr. term, expiring 12/31/97
 Kenneth Garrett
 Alternate #1, Linda Bolden, term expiring 12/31/95
6. PUBLIC COMMUNICATIONS, 2 yr. term exp. 12/31/95
 William S.. Hall David Lubeck
7. RECREATION AVDISORY BOARD - NO APPOINTMENTS AT THIS TIME
8. ADVISORY BOARD/SHELTER FOR ABUSED WOMEN, 3 yr. term exp. 12/31/96
 Carol Ramsey Ellen B. Kearns, Esq. Vacancy Vacancy
9. SPECIAL EVENTS DIRECTOR, 1 yr. term, exp. 12/31/94
 Director: Thomas Doyle
 Assistant Directors Vacancy Vacancy
10. W.M.U.A. - 5 yr. term expiring 1/31/99
 Lee Pfister and Vacancy with term expiring 1/31/98

Resolution No. 5 - 1994 cont'd

11. ZONING BOARD OF ADJUSTMENT, 4 yr. term exp. 12/31/97

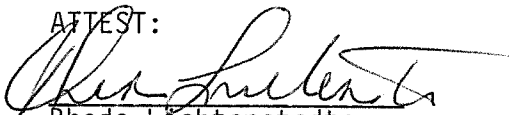
David Lubeck

Alternates #1 Ida Peace, term exp. 12/31/95

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the above appointees and to the Chairpersons of their respective Boards, for their information.


DOREATHA D. CAMPBELL
MAYOR

ATTEST:


Rhoda Lichtenstadter
Acting Twp. Clerk

MAYOR'S APPOINTMENTS 1994

BURLINGTON COUNTY COMMITTEE OF FIFTY, 1 year term expiring 12/31/94

Mildred Gama _____

ENVIRONMENTAL COMMISSION, 3 year term, exp. 12/31/96

Stan Schechter Constancia House Vacancy

LIBRARY BOARD OF TRUSTEES, 5 year term, exp. 12/31/98

Harry Kendall

✓

COUNCIL Appointments to Expire at the end of 1993

- Cable Television - Established by Ord. 4, 1993
Adv. Committee - 5 Citizen Members - 2 for 3 yrs., 2 for 2 yrs. and
1 for 1 yr.
Mayor, Manager, Solicitor and member appointed by
Bd. of Ed., Lib. Bd. and WMUA
- Constable - Frank Cuspilich
- Health (3 yr) - Vacancy from Gretchen Holmes
Board Inactive - Dr. Paul Shell
Vacancy from Dr. Longer (Exp. 12/31/94)
- Heritage (3 yr) - William T. McGrath
Leom Arasim
Catherine Costa
- H. R. C. (3 yr) - Joseph Daly
Victor Smith
- Planning Bd (4 yr) - Kenneth Garrett
Alternate No. I - Linda Bolden
- Public Comm (2 yr) - William Hall
David Lubeck
- Recreation Advisory Bd - No appointments made since 1986. Board consists of
Board Inactive - seven members with 3 year terms. Council discussed
the possibility of reactivating Board.
- Shelter (3 yr) - Carol Ramsey
Ellen B. Kearns, Esq.
Irvin E. Jenkins
Anne Lubeck
- Special Events (1 Yr) - Thomas Doyle
Assistants (1 Yr) - Steven Evert
Keith Allen
- W.M.U.A. (5 yr) - Lee Pfister, exp. 1/31/94
- Zoning Bd. (4yr) - David Lubeck
Alternate No. I - Ida Peace

MAYOR'S APPOINTMENTS TO EXPIRE AT THE END OF 1993

Burl. Co 50 (1 yr) - Mildred Gama

Env. Comm. (3 yr) - Stan Schechter
Constancia House
Lizzie Morris

Library Bd. (5 yr) - Harry Kendall

Youth Achievement (1 yr) Sandra Solomon Gigila Moore
Judy Johnson Ida Peace
Patricia Toatley Ron Smith
Sherrie Morris Lizzie Morris
Anne Lubeck John Collins

/ma - 10/18/93

COUNCIL APPOINTMENTSCONSTABLES - 1 year term

Frank Cuspilich - 12/31/93

ADVISORY BOARD OF HEALTH - 7 members - 3 year terms INACTIVE BOARD

* Vacancy - Holmes - 12/31/93
 - Dr. Paul Shell - 12/31/93
 * Vacancy - Longer - 12/31/94
 - Dr. Gladys Word - 12/31/94
 Linda S. Bolden - 12/30/94
 * Vacancy - No Appt 93 - 12/31/95
 * Vacancy - No Appt 93 - 12/31/95

ETHICAL STANDARDS BOARD - 6 members - 5 year terms after initial

Henry Krsnak - 12/31/94 Kathleen Hill - 12/31/94
 Rev. Ruth Taenzer - 12/31/94 Doreatha D. Campbell - 12/31/95
 Rev. Frank Adams - 12/31/96 Rev. Richard Jones - 12/31/96

HERITAGE COMMISSION - 9 members - 3 year terms

William T. McGrath - 12/31/93
 Leon Arasim - 12/31/93
 Catherine Costa - 12/31/93
 Maurice Goldman - 12/31/94
 Clyde Zarkos - 12/31/94
 Jerry Zarkos - 12/31/94
 Marie Ida George - 12/31/95
 Mary Ellen Flynn - 12/31/95
 * Vacancy-M.Farrell - 12/31/95

HUMAN RELATIONS COMMISSION - 6 members - 3 year terms

Joseph Daly - 12/31/93
 Victor Smith - 12/31/93
 * Vacancy-Rev. Young - 12/31/94
 Keith Allen - 12/31/94
 Addie Hatten - 12/31/95
 Marilouise James - 12/31/95

PLANNING BOARD - 4 citizen members - 4 year terms

Mayor, Council member, Manager - 1 year terms

Kenneth Garrett - 12/31/93
 Stan Schechter - 12/31/94
 William Kaufman - 12/31/96
 William Hall - 12/31/96

(2) Alternates - Two year terms

#1 Linda Bolden - 12/31/93
94 Nottingham Dr.#2 Steven Evert - 12/31/94
3 Harris Lane

* Vacancies

COUNCIL APPOINTMENTS cont'd

** PUBLIC COMMUNICATIONS - 9 members - 2 year terms

Township Manager	- Sadie L. Johnson
Member of WMUA	- Harry Killian
School Board Member	- Lonkart
Library Board Member	- Maurice Goldman
LDC Member	- Leonard Mason
William S. Hall	- 12/31/93✓
David Lubeck	- 12/31/93✓
Harry Kendall	- 12/31/94
Lavonne Johnson	- 12/31/94

RECREATION ADVISORY BOARD - 7 members - 3 year terms

NO APPOINTMENTS: 1986, 1987, 1988, 1989, 1990, 1991, 1992 & 1993

SHELTER FOR ABUSED WOMEN - no limit on membership - 3 year terms

Carol Ramsey	- 12/31/93✓	Ellen B. Kearns, Esq.	- 12/31/93↓
Irvin E. Jenkins	- 12/31/93~	Anne Lubeck	- 12/31/93+
James Campbell	- 12/31/94	Thelma Allen	- 12/31/94
Peter Ingerman	- 12/31/94	Delphia Scott	- 12/31/94
Janet Hamilton	- 12/31/94	Richard Parker	- 12/31/94
Judy Green	- 12/31/95	Rovena Brunson	- 12/31/95
Dr. Donald Boardman	- 12/31/95		

SPECIAL EVENTS DIRECTORS - 1 year terms

Director - Thomas Doyle ✓
Ass't Directors - Steven Evert and Keith Allen

W'BORO MUNICIPAL UTILITIES AUTHORITY - 5 members - 5 year terms

Lee Pfister	- 1/31/94
Dennis Reiter	- 1/31/95
David Bryant	- 1/31/96
Thomas Scholtis	- 1/31/97
Jeffrey Ramsey	- 1/31/98

TWO ALTERNATES: No Appts. made to date

* Alternate 1	- 4 year term
* Alternate 2	- 5 year term

YOUTH ADVISORY BOARD - no limit on member - 1 year terms

NO APPOINTMENTS MADE 1989, 1990, 1991, 1992, 1993

ZONING BOARD OF ADJUSTMENT - 7 members - 4 year terms

David Lubeck	- 12/31/93.]
Carrie Lane	- 12/31/94
Thelma Allen	- 12/31/94
Gary Chehames	- 12/31/95
Lawrence Brown	- 12/31/95
Erma Sobol	- 12/31/96
David Bryant	- 12/31/96

2 Alternates - 2 year terms

#1 Ida Peace - 12/31/93\	#2 Edward McFadden - 12/31/94
--------------------------	-------------------------------

* Vacancy

** Public Communications Committee to be increased to six citizen members.
No LDC members, No School Board members.

NEW BOARD TO BE ESTABLISHED - "ADVISORY BOARD ON CABLE TELEVISION", to include a School Board member.

/ma - 10/18/93

MAYOR'S APPOINTMENTSBURLINGTON COUNTY COMMITTEE OF FIFTY - 2 members - one year term

* Mildred Gama - 12/31/93
 - VACANCY

ENVIRONMENTAL COMMISSION - 7 Member - Three Year Term

Stan Schechter - 12/31/93 ✓
 Constancia House - 12/31/93 ✓
 Lizzie Morris - 12/31/93 ✓
 Michael LaRocco - 12/31/94
 Martha Hall - 12/31/94
 Kathleen Hill - 12/31/95
 * Vacancy, B. McGrath - 12/31/95

TWO ALTERNATES (No appointments made for 1993)

* Alternate One - 2 year term
 * Alternate Two - 1 year term

LIBRARY BOARD OF TRUSTEES - 5 members - 5 year terms

Harry Kendall - 12/31/93 ✓
 Altona Payne - 12/31/94
 Bayard Leary - 12/31/95
 Ellen B. Kearns - 12/31/96
 William T. McGrath - 12/31/97

YOUTH ACHIEVEMENT COMMITTEE

Mayor / Council Member	Sandra Solomon	Gigila Moore
Judy Johnson	Ida Peace	Patricia Toatley
Ron Smith	Sherrie Morris	Lizzie Morris
Anne Lubeck	John Collins	

MANAGER'S APPOINTMENTSHUMAN RELATIONS COMMISSION - 6 members - three year terms

* Vacancy - Deborah
 - Grossman Myers - 12/31/93 ✓
 Ronald Bunyon - 12/31/93 ✓
 Ida Peace - 12/31/94
 Robert Thwaites - 12/31/94
 * Vacancy - A. Porter - 12/31/95
 - Gary Chehames - 12/31/95

LOCAL ASSISTANCE BOARD - 5 members - 3 year term for 4 members
1 year term for Council member

Harriette Cohen - 12/31/93
 Rev. Jesse Irvin - 12/31/94
 Thomas Scholtis - 12/31/95
 Rev. Joseph Yundt - 12/31/96

* VACANCIES

Appointments to Expire End of 1993

Council Appointments:

Constable - Frank Cuspilich

Health (3 yr)
Board Inactive - Vacancy from Gretchen Holmes
Dr. Paul Shell

Heritage (3 yr) - William T. McGrath
Leom Arasim
Catherine Costa

H. R. C. (3 yr) - Joseph Daly
Victor Smith

Planning Bd (4 yr) - Kenneth Garrett
Linda Bolden - Alt. I

Public Comm (2 yr) - William Hall
David Lubeck

Shelter (3 yr) - Carol Ramsey
Ellen B. Kearns, Esq.
Irvin E. Jenkins
Anne Lubeck

Special Events (1 yr) Thomas Doyle

W.M.U.A. (5 yr) - Lee Pfister, exp. 1/31/94

Zoning Bd. (4yr) - David Lubeck
Ida Peace - Alternate I

Mayor's Appointment

Burl. Co 50 - Mildred Gama

Env. Comm. (3 yr) - Stan Schechter
Constancia House
Lizzie Morris

Library Bd. (5 yr) - Harry Kendall

Youth Achievement (1 yr) Sandra Solomon Gigila Moore
Judy Johnson Ida Peace
Patricia Toatley Ron Smith
Sherrie Morris Lizzie Morris
Anne Lubeck John Collins

RESOLUTION NO. 6 - 1994

A RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO PROVIDING FOR THE DESIGNATION OF THE TOWNSHIP COUNCIL MEMBERS TO SERVE AS LIAISONS ON TOWNSHIP BOARDS

WHEREAS, all members of Township Council are ex-officio members of all Township Boards, plus specific liaison members of Boards; and


WHEREAS, Township Council is empowered to appoint its members to various positions on official boards and offices in the Township;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in Reorganizational session this 2nd day of January, 1994, that the following Council members are appointed to the following positions for the year 1994:

Class III Member, Planning Board	<u>Paul Krane</u>
Advisory Board of Health Liaison	<u>Paul Krane</u>
Advisory Board, Shelter for Abused Women Liaison	<u>Jeffrey Ramsey</u>
Environmental Commission Liaison	<u>James E. Ayrer</u>
Heritage Commission Liaison	<u>Paul L. Stephenson</u>
Human Relations Commission Liaison	<u>Jeffrey Ramsey</u>
Local Assistance Board Member	<u>James E. Ayrer</u>
N.J. Motion Picture/TV Council	<u>Paul L. Stephenson</u>
Public Communications Committee	<u>Paul Krane</u>


DOREATHA D. CAMPBELL
MAYOR

ATTEST:


Rhoda Lichtenstadter
Acting Twp. Clerk

RESOLUTION NO. 7 - 1994

A RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO
ESTABLISHING THE DATES, TIMES AND PLACES OF THE TOWNSHIP COUNCIL MEETINGS


WHEREAS, the Open Public Meetings Act requires Township Council to
adopt a Resolution establishing dates, times and places for their meetings and
to give notice thereof;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the
Township of Willingboro, assembled in Reorganizational Session, this 2nd day
of January, 1994, that Willingboro Township Council shall meet at the Municipal
Complex, One Salem Road, Willingboro, New Jersey, on the dates and at the times
set forth on the attached schedule; and

BE IT FURTHER RESOLVED, that the Township Clerk give notice pursuant
to the Open Public Meetings Act.


DOREATHA D. CAMPBELL
MAYOR

ATTEST:


Rhoda Lichtenstadter
Acting Twp.Clerk

COUNCIL MEETINGS 1994

THE FIRST TUESDAY OF EACH MONTH (except where indicated), AT 7:30 P.M. PREVAILING TIME, AT THE MUNICIPAL COMPLEX, ONE SALEM ROAD, WILLINGBORO, NEW JERSEY, IS DESIGNATED AS THE FORMAL MEETING OF TOWNSHIP COUNCIL FOR THE RECEIPT OF PUBLIC COMMENT, SUBJECT TO FURTHER CHANGES AS MAY BE DETERMINED BY TOWNSHIP COUNCIL. THE FIRST HOUR OF EACH FORMAL SESSION SHALL BE A CONFERENCE SESSION. TOWNSHIP COUNCIL NORMALLY SCHEDULES THREE MEETINGS EACH MONTH. THE SUMMER SCHEDULE IS NORMALLY TWO MEETINGS DURING JULY AND TWO MEETINGS DURING AUGUST.

Tentative Budget Dates (Wed - Wednesday)

JANUARY 2(Reorg), 18, (Wed-19), 25, (Wed-26)

FEBRUARY 1, (Wed-2), 8, (Wed-9), 15, 22

MARCH 1, 15, 29 (Sunday, March 27th is 2nd night of Passover)

APRIL 5, 19, 26

MAY 3, 17, 31

JUNE 8 (Wed.), 21, 28 (June 7th Primary Day)

JULY 5, 26

AUGUST 2, 30

SEPTEMBER 7 (Wed.), 20, 27 (Sept. 6th - first day of Rosh Hashana)

OCTOBER 4, 18, 25

NOVEMBER 1, 29 (November 8th is Election Day // November 15 - 18 League)

DECEMBER 6, 20, 27

(TENTATIVE - SUBJECT TO REVIEW AND APPROVAL OF TOWNSHIP COUNCIL)

COUNCIL MEETINGS 1994

Budget to be presented to Council by the Manager, by January ???

Budget to be introduced by February , unless date is extended by the State.

THE FIRST TUESDAY OF EACH MONTH, AT 7:30 P.M. PREVAILING TIME, AT THE MUNICIPAL COMPLEX, ONE SALEM ROAD, WILLINGBORO, NEW JERSEY, IS DESIGNATED AS THE FORMAL MEETING OF TOWNSHIP COUNCIL FOR THE RECEIPT OF PUBLIC COMMENT, SUBJECT TO FURTHER CHANGES AS MAY BE DETERMINED BY TOWNSHIP COUNCIL. THE FIRST HOUR OF EACH FORMAL SESSION SHALL BE A CONFERENCE SESSION. TOWNSHIP COUNCIL NORMALLY SCHEDULES THREE MEETINGS EACH MONTH. THE SUMMER SCHEDULE IS NORMALLY TWO MEETINGS DURING JULY AND TWO MEETINGS DURING AUGUST.

Tentative Budget Dates (Th - Thursday)

JANUARY 4(?), 18, (Th-20), 25, (Th-27)

FEBRUARY 1, (Th-3), 8, (Th-10), 15, 22

MARCH 1, 15, 29 (Sunday, March 27th is 2nd night of Passover)

APRIL 5, 19, 26

MAY 3, 17, 31

JUNE 7, 21, 28 (JUNE 7th Primary Day)

JULY 5, 26

AUGUST 2, 30

SEPTEMBER 6, 20, 27

OCTOBER 4, 18, 25

NOVEMBER 1, 15, 29 (NOVEMBER 8th is Election Day / League is _____)

DECEMBER 6, 20, 27

First Day R.H.
(change 6 to 7) as per D.C.

1994 HOLIDAY SCHEDULE

1. Monday, January 3rd - Observance New Year's Day
2. Monday, January 17th - Martin Luther King Day
3. Monday, February 21st - Presidents' Day
4. Friday, April 1st - Good Friday
5. Monday, May 30th - Memorial Day
6. Monday, July 4th - Fourth of July
7. Monday, September 5th - Labor Day
8. Monday, October 10th - Columbus Day
9. Friday, November 11th - Veterans' Day
10. Thursday, November 24th - Thanksgiving Day
11. Friday, November 25th - Day after Thanksgiving
12. Monday, December 26th - Christmas Day Observance

1994 OTHER DATES OF INTEREST

- Zon. Bd. Reorg. Wed, Jan. 5th & Planning Bd. Reorg. Mon. Jan. 10th
- Saturday, March 26th - First Night of Passover
- Sunday, April 3rd - Easter Sunday
- Tuesday, April 19th - School Board Election (UNOFFICIAL)
- Wednesday, April 20th - Free Rabies Clinic
- Wednesday, May 18th - Free Rabies Clinic
- Tuesday, June 7th - Primary Day
- Monday, PM, Sept. 5th - First night of Rosh Hashana.
- Tuesday, Sept. 6th - First Day of Rosh Hashana.
- Wednesday, PM, Sept 14th - Yom Kippur Night.
- Thursday, Sept. 15th - Yom Kippur Day.
- Tuesday, November 8th - Election Day

.....

TENTATIVE - 1994 PLANNING BOARD DATES

ALL MEETINGS ARE HELD AT THE MUNICIPAL COMPLEX, ONE SALEM ROAD,
WILLINGBORO, NEW JERSEY AT 8:00 P.M.

Conference Portion of Meeting - Court Conference Room at 8:00 PM
and then in Council Chambers at 8:30 P.M.

- Monday - January 10th, Reorganization
- Monday - ~~February 21st~~ ² - (why not 2/14?)
- Monday - March 14th
- Monday - April 11th
- Monday - May 9th
- Monday - June 20th (June 13th Dem.Reorg.)
- Monday - July 11th
- Monday - August 8th
- Monday - September 12th
- Monday - October 17th (Oct. 10th Columbus)
- Monday - November 14th
- Monday - December 12th
- Monday - January 9, 1995 - REORGANIZATION

/ma
10/19/93

TENTATIVE - 1994 ZONING BOARD MEETING DATES

ALL MEETINGS ARE HELD AT THE MUNICIPAL COMPLEX, ONE SALEM ROAD,
WILLINGBORO, NEW JERSEY AT 7:30 P.M.

Conference Portion of Meeting - Court Conference Room at 7:30 PM
and then in Council Chambers at 8:30 P.M.

Wednesday - January 5th, Reorganization
Wednesday - February 2nd
Wednesday - March 2nd
Wednesday - April 6th
Wednesday - May 4th
Wednesday - June 1st
Wednesday - July 6th
Wednesday - August 3rd
Wednesday - September 7th
Wednesday - October 5th
Wednesday - November 2nd
Wednesday - December 7th
Wednesday - January 4, 1995 - REORGANIZATION

/ma
10/19/93

10.2 Any retroactive salary adjustments provided by this Agreement shall be paid within thirty (30) days after ratification and execution of this Agreement by the parties.

10.3 It is understood and agreed that the lettered positions in the salary schedules represent annual increments.

10.4 All annual salaries, as represented on the salary schedule, reflect the annual salary which is divided by the number of paydays in the year to obtain the amount due for each pay period. Whenever it shall be necessary to determine an hourly rate, the hourly rate shall be computed by dividing the appropriate annual salary, as set forth above, by 1825 for 35 hour per week employees and by 2080 for 40 hour per week employees.

10.5 The Township may implement a change in the payroll period to provide that the wages of the members of the bargaining unit shall be paid every two weeks. The implementation of the change shall take place at such time as the change will affect more than half of the non-police officer employees of the Township. The payroll for hourly employees will be based on payroll records submitted to the Township Treasurer one week in advance of the payday. Any payroll adjustments, including overtime, shall be on the second payday after the records authorizing the adjustment are provided to the Township Treasurer.

11. Holidays:

11.1 The following days shall be recognized as holidays:

New Year's Day	Labor Day
Martin Luther King's Birthday	Columbus Day
President's Day	Veterans' Day
Good Friday	Thanksgiving Day
Memorial Day	Friday after Thanksgiving
Independence Day	Christmas Day

11.2 Monday shall be recognized as a holiday for any holiday listed above occurring on a Sunday, and Friday shall be recognized as a holiday for any holiday listed above occurring on a Saturday, except for New Year's Day. In the event that New Year's Day shall fall on a Saturday, it shall be observed on the immediately following Monday, to ensure that the day of observance falls into the same calendar year as the holiday.

11.3 If a holiday is observed while a full-time employee is on paid annual leave status, the employee will receive holiday pay and the day will not be charged against annual leave credits. If an employee is on paid sick leave and is absent on the day of the holiday, the employee shall receive the paid holiday and the day so used shall not be charged against sick leave.

XMAS 94 Holiday S/B on Mon. 12/26/94

RESOLUTION NO. 8 - 1994

A RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO ESTABLISHING PROCEDURES ON THE FILING, DEFENSE AND SETTLEMENT OF TAX APPEALS

WHEREAS, statutory provision exists for review and correction of errors prior to certification of an assessment list; and

WHEREAS, provisions also allow for the discovery and correction of errors after establishment of the tax rate; and

WHEREAS, responsibility for maintenance of the assessment list rests with the local assessor subject to applicable laws and regulations; and

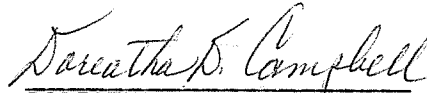
WHEREAS, there are other appeals that may be filed with the Burlington County Board of Taxation or the New Jersey Tax Court on behalf of the Township of Willingboro or in which the Township of Willingboro has an interest;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in reorganizational session this 2nd day of January, 1994, that the Willingboro Township Assessor, in fulfillment of her duties and the requirements of her office, is authorized to file with the Burlington County Board of Taxation such appeals as may be necessary to maintain accuracy and equality in the assessment list of the Township of Willingboro or such appeals as may be necessary to protect the interests of the Township of Willingboro; and

BE IT FURTHER RESOLVED, that the Assessor and the Solicitor of the Township of Willingboro are hereby authorized to represent the interests of the Township of Willingboro in any appeal in which the Township of Willingboro has an interest and they are each authorized to execute stipulations or settlements on behalf of the Township of Willingboro; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution accompany any appeal filed by the Assessor with the Burlington County Board of Taxation; and

BE IT FURTHER RESOLVED, that copies of this Resolution be forwarded to the Assessor and the Solicitor of the Township of Willingboro and to the Burlington County Board of Taxation for their information and attention.


DOREATHA D. CAMPBELL
MAYOR

ATTEST:


Rhoda Lichtenstadter
Acting Township Clerk

RESOLUTION NO. 9 - 1994

A RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO APPOINTING A COMMISSIONER AND ALTERNATE COMMISSIONER WITH REGARD TO THE MUNICIPAL JOINT INSURANCE FUND

WHEREAS, Willingboro Township is a member of the Professional Municipal Management Joint Insurance Fund and Municipal Excess Liability Joint Insurance Fund; and

WHEREAS, N.J.S.A. 40:10-36 et seq. provides for the appointment and term of an Insurance Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in reorganizational session this 2nd day of January, 1994, that Sadie L. Johnson is hereby appointed as Insurance Fund Commissioner representing the Township of Willingboro for a term expiring December 31, 1994, and Richard Crane is hereby appointed as the alternate Insurance Fund Commissioner for a term expiring December 31, 1994, to represent the Township of Willingboro whenever Sadie L. Johnson is unable to attend a meeting.

ATTEST:


Rhoda Lichtenstadter
Acting Township Clerk


DOREATHA D. CAMPBELL
MAYOR

RESOLUTION NO. 10 - 1994

A RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO PROVIDING FOR THE ESTABLISHMENT OF THE SCHEDULE OF PROFESSIONAL REVIEW FEES

WHEREAS, Willingboro Township Council on May 20, 1974, did adopt Resolution No. 51, which established a schedule for professional fees in accordance with Section 20-5.5(d) of the Revised General Ordinances of the Township of Willingboro; and

WHEREAS, Willingboro Township Council on March 21, 1977, did adopt Resolution No. 33, which established a schedule for professional review for the Planning Board and Zoning Board of Adjustment; and

WHEREAS, a Resolution should be adopted establishing a fee schedule for professional review for 1994;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 2nd day of January, 1994, that the following fee schedule is hereby established for professional fees:

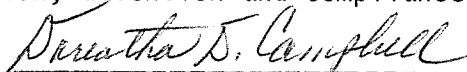
Principal Engineer	-----	\$120.00/hr.
Associate Engineer	-----	102.00/hr.
Professional Engineer	-----	88.00/hr.
Project Engineer	-----	78.00/hr.
Engineer	-----	58.00/hr.
Project Coordinator	-----	52.00/hr.
Survey Coordinator	-----	78.00/hr.
Survey Analyst	-----	39.00/hr.
Party Chief	-----	55.00/hr.
Transitman	-----	42.00/hr.
Rodman	-----	27.00/hr.
Environmental Scientist	-----	74.00/hr.
Sanitarian	-----	58.00/hr.
Sanitarian Technician	-----	27.00/hr.
Chief Drafter	-----	60.00/hr.
CAD Drafter	-----	60.00/hr.
Design Drafter	-----	57.00/hr.
Drafter	-----	45.00/hr.
GIS/Mapping Specialist	-----	65.00/hr.
Planner	-----	62.00/hr.
Landscape Architect	-----	52.00/hr.
Recreational Designer	-----	36.00/hr.
Technical Aide	-----	18.00/hr.
Chief Inspector	-----	60.00/hr.
Project Inspector	-----	55.00/hr.
Inspector	-----	41.00/hr.
Mileage	-----	0.25/mile
Meeting Attendance	-----	100.00/each

BE IT FURTHER RESOLVED, that all applicants before the Planning Board and Zoning Board of Adjustment be provided with copies of this Resolution; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Planning Board, Zoning Board of Adjustment and any other municipal authorities for their information, attention and compliance.

ATTEST:


 Rhoda Lichtenstadter
 Acting Township Clerk


 DOREATHA D. CAMPBELL, MAYOR

**LORD
ANDERSON
WORRELL
& BARNETT**

CIVIL ENGINEERING AND SURVEYING
PLANNING, PARKS AND RECREATION

Robert W. Lord, PE & LS, PP
C. Kenneth Anderson, PE & LS, PP
Raymond L. Worrell, II, PE & LS, PP
Arnold W. Barnett, PE & LS

Thomas J. Miller, PE & PP
Jeffrey S. Richter, PE & PP

John P. Augustino
Barry S. Dirkin
Mark E. Malinowski, PE
Ashvin G. Patel, PE

Christopher J. Bouffard, PLS
James R. Datz, PLS
Gordon L. Lenher, LS
Edwin R. Ruble, LS
Gurbachan Sethi, PE
Leonard M. Strickland, PLS & PP
L. Gary Zube, LS

RECEIVED

DEC 9 1993

OFFICE OF THE TOWNSHIP CLERK
WILLINGBORO, NEW JERSEY

December 7, 1993

Township Clerk
Township of Willingboro
Municipal Complex
Salem Road
Willingboro, New Jersey 08046

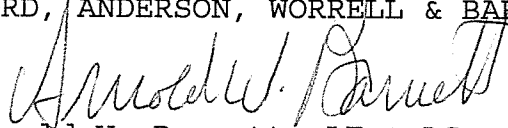
RE: 1994 Schedule of Fees

Dear Madam Clerk:

Enclosed with this letter is a copy of the 1994 Schedule of Fees charged for services by our firm. Please call if you have any questions.

Very truly yours,

LORD, ANDERSON, WORRELL & BARNETT


Arnold W. Barnett, LE & LS

Enclosure
AWB:hs

ARNOLD\DEC\WILLINGBORO.D07

12/7/93

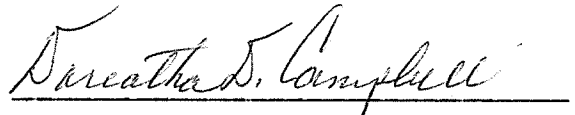
<i>Lord Anderson Worrell & Barnett Schedule of Fees</i>	
TITLE	1994
Principal	\$120.00
Associate Engineer	\$102.00
Professional Engineer	\$88.00
Project Engineer	\$78.00
Engineer/Technician	\$58.00
Project Coordinator	\$52.00
Survey Coordinator	\$78.00
Survey Analyst	\$39.00
Party Chief	\$55.00
Transitman	\$42.00
Rodman	\$27.00
Environmental Scientist	\$74.00
Sanitarian	\$58.00
Sanitarian Technician	\$27.00
Chief Drafter	\$60.00
CAD Drafter	\$60.00
Design Drafter	\$57.00
Drafter	\$45.00
GIS/Mapping Specialist	\$65.00
Planner	\$62.00
Landscape Architect	\$52.00
Recreational Designer	\$36.00
Technical Aide	\$18.00
Chief Inspector	\$60.00
Project Inspector	\$55.00
Inspector	\$41.00
Meeting Attendance	\$100.00
Mileage	\$0.25

RESOLUTION NO. 11 - 1994

WHEREAS, N.J.S.A. 40A:5-14 requires that Municipalities adopt a Cash Management Plan.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 2nd day of January, 1994, that the Township Council has entered into a Cash Management Plan, as per the attached, to comply with the requirements of N.J.S.A. 40A:5-14.

BE IT FURTHER RESOLVED, that a copy of this resolution be provided to the Treasurer and Auditor for their information and attention



DOREATHA D. CAMPBELL

MAYOR

ATTEST;



Rhoda Lichtenstadter
Acting Twp. Clerk

CASH MANAGEMENT PLAN
FOR
WILLINGBORO TOWNSHIP

This plan is established to comply with the requirements of NJSA 40A:5-14 and to provide a guide to municipal officials and employees in carrying out their duties concerning the receipt and disbursement of all funds of Willingboro Township.

The following requirements shall be adhered to:

- A. The Township Council shall annually, at its reorganization meeting, designate the legal depositories for all municipal funds. The resolution may be amended or supplemented from time to time as the Township Council deems necessary. Such resolution(s) shall be deemed a part of the Cash Management Plan.
- B. The Township Council shall annually establish by resolution, adopted at its annual reorganization meeting, the required signatories to all municipal bank accounts.
- C. All municipal funds received by any official or employee shall be either deposited within 48 hours to an interest-bearing account in the name of Willingboro Township, or shall be turned over to the Treasurer within 48 hours of receipt.
- D. All revenues received by the Treasurer shall be deposited to interest-bearing accounts in the legal depositories.
- E. The following funds shall not be required to be maintained in interest-bearing accounts:
 1. Change Funds
 2. Petty Cash Funds
 3. Payroll Funds
 4. Trust Funds, to the extent that the deposit of such funds to an interest-bearing account would require by law the payment of interest to the provider of funds.
 5. Checking accounts established for the express purpose of paying bills approved by the governing body. The balances in these funds shall be kept at the minimum amount required for the orderly operation of the account.
 6. Compensating balances maintained for the purpose of obtaining specific services from financial institutions. Such accounts shall be established only under terms of written agreements approved by the Township Council.

CASH MANAGEMENT PLAN (CONTINUED)

- F. The Tax Collector shall promptly remit any funds collected during the month to the Treasurer.
- G. No municipal funds shall be disbursed by the Treasurer prior to approval of the Township Council except for:
 - 1. Debt Service Payments
 - 2. Investments
 - 3. Payroll turnovers to agencies
 - 4. Discount vouchers

Debt service payments and discount vouchers must be ratified after payment.

It shall be the responsibility of the Treasurer to analyze the cash flow and to invest funds in legal investments so as to maximize interest earnings. When investing funds in commercial banks, savings banks, savings and loan associations, etc., the Treasurer shall obtain a minimum of three quotations and shall invest at the institution offering the highest effective rate. The Treasurer shall determine which type of legal investment will best serve the needs of the municipality and is authorized to place the funds in any such legal investment, unless otherwise restricted by the governing body.

The Treasurer shall report monthly all investment transactions, as required by NJS 40A:5-15.2, to the Township Council.

RESOLUTION NO. 12 - 1994

WHEREAS, the New Jersey State Uniform Construction Code provides for fines to be imposed by the Construction Official; and

WHEREAS, Section 21-9.12 of the Revised General Ordinances of the Township of Willingboro provides for the abatement of certain conditions, and Section 21-9.13 provides that the cost of any abatement shall become a lien against real property; and

WHEREAS, the Director of Inspections has cited several properties and has imposed fines and expenses of repair on those properties as per the attached list; and

WHEREAS, Section 21-9.13 further provides that the Township Council must, by Resolution, approve the expenses and costs and that they shall thereafter become a lien against the properties listed and shall be collectible as provided by law;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 2nd day of January, 1994, that the fines and expenses certified by the Director of Inspections and listed on the attached schedule are hereby approved and certified to the Tax Collector of the Township of Willingboro as liens against the specific properties listed and to draw interest as tax liens as provided by law.



DOREATHA D. CAMPBELL
MAYOR

ATTEST:



Rhoda Lichtenstadter
Acting Twp. Clerk

township of Willingboro

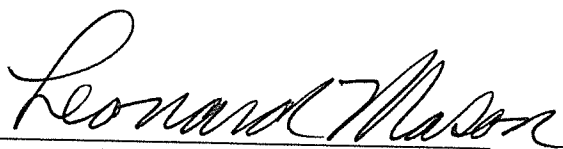
MEMO TO: Rhoda Lichtenstader
 FROM: Leonard Mason
 DATE: January 4, 1994
 SUBJECT: PROPERTY MAINTENANCE VIOLATIONS

Under the Township's Property Maintenance Ordinance liens have been imposed on properties in amount of \$2175.00 for the time period of December 7, 1993 thru January 4, 1994.

Under Ordinance 21-9.13 I am placing liens against the following properties:

<u>ADDRESS</u>	<u>BLOCK & LOT</u>	<u>AMOUNT</u>	<u>WORK DONE</u>
27 Pebble La	316-33	\$ 230.00	Cut down & remove dead tree
6 Mariner La	516-3	\$ 70.00	Remove trash
1 Mayapple La	524-17	\$ 460.00	Remove damaged shed, trash & debris
181 Northampton	1020-78	\$ 405.00	Trim shrubs;rake leaves;remove trash
9 Bolton La	214-32	\$ 375.00	Trim shrubs;remove ivy from driveway; rake property; lock shed;remove trash
18 Parkside Cir	326-6	\$ 635.00	Secure property
TOTAL		\$2175.00	

Please prepare a resolution for approval of Township Council as required for certification and filing with the Tax Collector.



Leonard Mason
 Director of Inspections

RESOLUTION NO. 13 - 1994

WHEREAS, the provisions of N.J.S. 40A:5-16 permit the governing body of any local unit, by resolution, to provide for and authorize payment of advances to officers and employees of the local unit toward their expenses for authorized official travel; and

WHEREAS, any such resolution shall provide for the verification and adjustment of such expenses and advances and the repayment of any excess advanced, by means of a detailed bill of items or demand; and

WHEREAS, the Willingboro Township travel expense report, certified by the Department Head and approved by the Township Manager, shall be submitted within ten (10) days after the completion of the travel for which an advance was made;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 2nd day of January, 1994, that this resolution covers all such expenditures from the 1994 budget; and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to all Township Department Heads and the Township Finance Director for their information and compliance.


DOREATHA D. CAMPBELL
MAYOR

ATTEST:


Rhoda Lichtenstadter
Acting Township Clerk

RESOLUTION NO. 14 - 1994

WHEREAS, the Township Council of the Township of Willingboro has requested that bids be submitted for a 1994 Ford Ambulance E-350 (or equal) and associated radio equipment (page 57 of specs); and

WHEREAS, bids have been received, opened and read in public; and

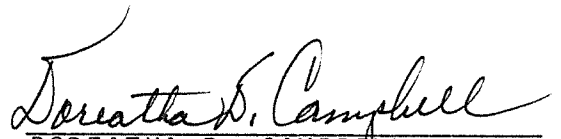
WHEREAS, it appears to be in the best interest of the Township to accept the bid of Wolfington Body Company, Inc., Rt. 100, Exton, Pa., and

WHEREAS, the bid of the above has been found to be correct and satisfactory, both in form and in content; and

WHEREAS, funds are available for this purpose as indicated by the attached Treasurer's Certification.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 18th day of January, 1994, that the bid be accepted in the amount of \$91,554.00; and

BE IT FURTHER RESOLVED, that the bids be spread upon the minutes of this meeting.



DOREATHA D. CAMPBELL
MAYOR

ATTEST:



Rhoda Lichtenstadter
Acting Township Clerk
/ma

CERTIFICATE OF AVAILABILITY
OF FUNDS FOR CONTRACT

I, Joanne Diggs, Treasurer of the Township of Willingboro, being the Chief Financial Officer of the Township of Willingboro, do hereby certify, pursuant to the Rules of The Local Finance Board, that there are -- are not (cross out one) available adequate funds for the proposed contract between the Township of Willingboro and Worthington Body Co. Inc
Rt 100, Exton, PA

The money necessary to fund said contract is in the amount of 91,554.00 and, upon approval of the contract, the funds shall be charged to the following line item appropriation of account number 1994-Ford-6350 Ambulance
1993 Capital Budget. These funds are not being certified as being available for more than one pending contract.

040693 A	86,000 ⁰⁰
04 0388 A	4,000 ⁰⁰
04 0591 A	314.31
040589 0101	1239.69

Joanne W. Diggs
Joanne Diggs
Finance Director

cc: Township Solicitor
Township Auditor

township
of **Willingboro**

FAX (609) 835-0782

FAX TRANSMITTAL PAGE

PLEASE DELIVER THE FOLLOWING PAGE(S) TO:

NAME: Wayne Fureth

FIRM: Wilmington Body

FAX NUMBER DIALED: 877-0106

FROM: Rhoda L.

TOTAL NUMBER OF PAGES FAXED, INCLUDING THIS PAGE 2

DATE: 1/20/94 TIME: 9:10 AM

IF YOU DO NOT RECEIVE ALL OF THE PAGES, OR IF YOU
HAVE DIFFICULTY WITH THE TRANSMISSION, PLEASE CALL:

Rhoda AT (609) 877-2200 EXT. 6202

NOTES:

Res # 14 - If you have any questions
call me!

BID RETURN SHEET FOR SQUAD - ONE 1994 FORD E-350 (or equal) AMBULANCE

*Approved
Page
510
W. Furth*

Bid opened 12/22/93 at 10:30 AM by Marie Annese. Only one bid received. All papers in order. Package to Wayne Furth for review and recommendation. (Funds in 1993 Capital Budget)

WILLINGBORO TOWNSHIP
1 SALEM ROAD
WILLINGBORO, NEW JERSEY 08046
AND
WILLINGBORO EMERGENCY SQUAD, INC.
396 CHARLESTON ROAD
WILLINGBORO, NEW JERSEY 08046

FOR ONE (1) 1994 (or newer) FORD E-350, OR EQUAL AMBULANCE, AS PER ENCLOSED SPECIFICATIONS: \$ 108,054.00

TOTAL COST FOR UNIT:..... \$ 108,054.00

TRADE ALLOWANCE FOR ONE (1) 1986 FORD E-350, GAS, "COLLINS" MODULAR AMBULANCE: -\$ 16,500.00

NET COST UNIT LESS TRADE-IN:..... \$ 91,554.00

BIDDERS NAME: Wolffington Body Company Inc.
ADDRESS: Rt. 100
CITY, STATE: Exton, Pa. 19341
PHONE #: 215 458-8501
SIGNATURE: *Joe Vasta*
PRINT NAME: Joe Vasta
TITLE: Emergency Vehicle Consultant

NOTE: THIS FORM MUST BE USED WHEN REPLYING TO THE BID. IT SHALL BE RETURNED AS THE TOP PAGE OF THE BID. ALL ENCLOSED SPECIFICATIONS PAGES SHALL ALSO BE RETURNED NOTING ANY EXCEPTIONS TO THE PUBLISHED SPECIFICATIONS, FOR EQUAL COMPARISON.

RESOLUTION NO. 15 - 1994

WHEREAS, the Township Council of the Township of Willingboro has requested that bids be submitted for Re-Roofing and Carpentry Repairs, and

WHEREAS, bids have been received, opened and read in public; and

WHEREAS, it appears to be in the best interest of the Township to accept the bid of Framo Brothers, 70 Hazelwood Circle, Willingboro, N. J.; with Bercon Builders Inc. being the Alternate; and

WHEREAS, the bid of the above has been found to be correct and satisfactory, both in form and in content; and

WHEREAS, funds are available for this purpose as indicated by the attached Treasurer's Certification.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 18th day of January, 1994, that the bid be accepted in the amount of (1) \$65.00 per square and \$125.00 per ^{sq.} removal of entire roof and (2) \$4.50 linear foot labor and materials and \$3.00 if labor only; and

BE IT FURTHER RESOLVED, that the bids be spread upon the minutes of this meeting.


DOREATHA D. CAMPBELL
MAYOR

ATTEST:


Rhoda Lichtenstadter
Acting Township Clerk
/ma

CERTIFICATE OF AVAILABILITY
OF FUNDS FOR CONTRACT

I, Joanne Diggs, Treasurer of the Township of Willingboro, being the Chief Financial Officer of the Township of Willingboro, do hereby certify, pursuant to the Rules of The Local Finance Board, that there are -- are not (cross out one) available adequate funds for the proposed contract between the Township of Willingboro and FRAMA BROS. 70 HAZELWOOD CIR WILKESBORO, N.J. / BERCON BLADES INC ALTERNATE

The money necessary to fund said contract is in the amount of ^{65.00 PER SQ.} 50 @ 2,000 per # 10,000 and, upon approval of the contract, the funds shall be charged to the following line item appropriation of account number _____

_____. These funds are not being certified as being available for more than one pending contract.

Joanne Diggs

Joanne Diggs
Finance Director

cc: Township Solicitor
Township Auditor

township
of Willingboro

878

RECEIVED

DEC 23 1993

PROPERTY TAX DEPARTMENT
WILLINGBORO, NJ 08046

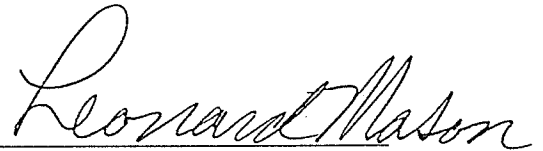
MEMO TO: Sadie Johnson
FROM: Leonard Mason
DATE: December 23, 1993
SUBJECT: RECOMMENDATION FOR BID AWARD
RE-ROOFING AND CARPENTRY REPAIRS

I have reviewed the Bids submitted for Re-Roofing and Minor Carpentry repairs.

I am recommending the contract be awarded to Framo Brothers as the lowest bidder.

We anticipate working on fifty (50) properties during 1994 at an average cost of \$2,000.00.

If you have any questions, I am available to discuss them with you.



Leonard Mason
Director of Inspections

LM/ah

att.

RE-ROOFING AND CARPENTRY BID

*Canceled
by
the
Owner
Lester*

SECTION II BIDDERS PRICE QUOTE

SECTION II BIDDERS PRICE QUOTE

SPECIFICATIONS

FRAMO BROS.

ALPER

BERCON BUILDERS, INC.

<p>1. Contractor will be responsible for removing all deteriorated roofing tabs on the principle structure roof, patios and reroof with 20-year warranty asphalt shingles, self-sealing tabs.</p> <p>Contractor will be responsible for installing drip edging on the entire roof of the structure including additions, if necessary.</p> <p>Contractor will be responsible for removing all debris from the site.</p>	<p><u>Price per square:</u></p> <p>Labor & Materials Re-Roofing \$ 65.00 Remove Entire Roof <u>125.00</u> \$</p> <p>Labor only (materials purchased by Twp.) \$ <u>45.00</u></p>	<p><u>Price per square</u></p> <p>Labor & Materials <u>\$160.00</u></p> <p>Labor only (materials purchased by Twp.) <u>\$108.00</u></p>	<p><u>Price per square</u></p> <p>Labor & Materials <u>\$150.00</u></p> <p>Labor only (materials purchased by Twp.) <u>\$110.00</u></p>
<p>2. Contractor will be responsible for replacing in a workmanlike manner, fascia trim, all boards on the structure with lumber as designated by the Department of Code Enforcement.</p> <p>Contractor will be responsible for carpentry removing deteriorated boards on the structure and replacing with siding board where necessary.</p> <p>Contractor will be responsible for removing all debris from the site.</p>	<p><u>Price</u></p> <p>Labor & Materials Linear Foot \$ <u>4.50</u></p> <p>Labor only (materials purchased by Twp.) Linear Foot \$ <u>3.00</u></p> <p>ALL DOCUMENTS OKAY</p>	<p><u>Price</u></p> <p>Labor & Materials Per Linear Foot \$ <u>8.00</u></p> <p>Labor only (materials purchased by Twp.) Linear Foot \$ <u>7.00</u></p> <p>NO SIGNATURE ON DOCUMENT</p>	<p><u>Price</u></p> <p>Labor & Materials Per Linear Foot \$ <u>10.00</u></p> <p>Labor only (materials purchased by Twp.) Linear Foot \$ <u>8.00</u></p> <p>ALL DOCUMENTS OKAY</p>
<p>REMARKS BY BIDDER:</p>			

The bid and performance requirements as set forth in the General Conditions shall not apply to this contract.

BID OPENED 12/22/93 AT 10:00A.M. BY MARIE ANNESE ALSO PRESENT WERE LEONARD MASON AND REP. FROM FRAMO AND BERCON.