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RESOLUTION NO. 135- 1993
A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE
PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW
JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

WHEREAS, the Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et. seq.; and

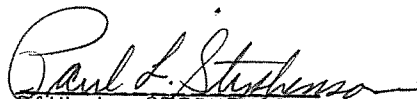
WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on Nov. 3, 1993, that an Executive Session closed to the public shall be held on Nov. 3, 1993 at 9:12 p.m. in the Willingboro Township Municipal Complex, One Salem Road Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.


PAUL L. STEPHENSON
MAYOR

ATTEST:


RHODA LICHTENSTADTER
ACTING TOWNSHIP CLERK

RESOLUTION NO. 136 - 1993

WHEREAS, the Township Council has received a proposal for management consultant services from Jersey Professional Management Corporation; and

WHEREAS, the Township Council recognizes a need to retain a professional municipal consultant to assist the Township of Willingboro with establishing the position of Police Director including recommendations regarding job description, duties, responsibilities and related aspects of the position; and

WHEREAS, the Township Council has interviewed and, on the recommendation of the Township Manager, has selected Daniel J. Mason, a principal of the firm of Jersey Professional Management Corporation, and Jersey Management Associate Thomas P. Tyrrell, to serve in the capacity of Consultants for such period of time as shall be determined at the pleasure of the Township Council; and

WHEREAS, the designation of Jersey Professional Management Corporation and Daniel J. Mason as its principal, is specifically designed and intended to be temporary not subject to the regular appointment procedures; and

WHEREAS, Mr. Mason and Mr. Tyrrell have declared themselves not to be a candidate for any permanent position with the Township; and

WHEREAS, the consulting services involved constitute Extraordinary, Unspecifiable Services for whose purpose neither advertisement nor bidding is required pursuant to N.J.S.A. 40A:11-5(1)(a)(i), provided that a copy of the Resolution retaining the professional is thereafter published and kept on file with the Municipal Clerk.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council hereby direct and authorize the Mayor and Township Clerk to execute a contract, which shall be subject as to form by the Township Solicitor, with Jersey Professional Management Corporation to procure the services of Daniel J. Mason and Thomas P. Tyrrell, that they be compensated in accordance with the terms and conditions of that contract in a sum not to exceed \$2500.00 that they perform such duties and responsibilities as set forth in the first paragraph on the 2nd page of Jersey Management's proposal dated October 25, 1993, which reads as follows:


"Since this position is just being created for the first time, we suggest that you also engage Jersey Management to assist you with creating the duties and responsibilities, the selection process, writing the related ordinance and notifying the department members of the same. The flat fee for this service would be \$2500.00."

and that contract shall expire at the pleasure of the governing body.

BE IT FURTHER RESOLVED that the Township Clerk is hereby directed to publish a copy of this Resolution in the Burlington County Times within ten (10) days of its adoption.

Attest:


Rhoda Lichtenstadter
Acting Township Clerk


PAUL L. STEPHENSON, MAYOR
Meeting of November 3, 1993

Township of Willingboro
Res. No. 137

WHEREAS, the Township Council of the Township of Willingboro has determined that it is in the best interest of the Township of Willingboro to retain an executive recruiting service to assist in the process of interviewing, selecting and hiring a Police Director; and

WHEREAS, the Local Public Contracts Law (N.J.S. 40A:1-1, et seq.) requires that the resolution authorizing the award of contracts for "Extraordinary, Unspecifiable Services" without competitive bids and the contract itself must be available for public inspection, and;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey meeting in public session this 3rd day of November 1993, that:

1. A contract be awarded to Jersey Professional Management Corporation, 23 North Avenue East, Cranford, N.J. without competitive bidding in accordance with the provisions for extraordinary, unspecifiable services as set forth in N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because of the complexities of recruiting suitable candidates for key municipal and county government positions; the need for a thorough grasp of duties required of various public employees; special skills required to prepare job descriptions, and necessity to utilize an agency having substantial expertise, training and thorough knowledge of local municipal affairs as well as a proven reputation of recruitment of qualified employees for local government services.

2. Jersey Professional Management Corporation has the necessary experience and professional expertise and has previously provided similar services to other New Jersey Municipalities and Counties and the principals are knowledgeable in recruiting for local government positions.

BE IT FURTHER RESOLVED that for the reasons indicated above and for the services to be provided, Jersey Professional Management Corporation shall be paid a sum equal to 12% of the first year's salary in an amount no less than \$6,600.00 and not to exceed \$9,900.00, ; and

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized and directed to execute an appropriate agreement with Jersey Professional Management Corporation, subject to approval of the Agreement by the Township Solicitor.

BE IT FURTHER RESOLVED that this Resolution shall be published in the Burlington County Times within 10 days as provided by law


PAUL L. STEPHENSON
MAYOR

ATTEST

Patricia J. Judd
Township Clerk

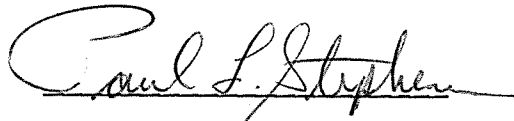
RESOLUTION NO. 138- 1993

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicate the existence of 1992 taxes on Block 2 Lot 7.3 for \$184.88 that were erroneously assessed and 1985 taxes for \$250 that cannot be identified and are not collectible.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Willingboro, assembled in public session this 7th day of December 1993, that the taxes indicated above be cancelled; and

BE IT FURTHER RESOLVED, that the Tax Collector is hereby authorized and directed to affect the same pursuant to R.S. 54:4-91.1 and 91.2; and,

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Tax Collector for her information, attention and compliance.



PAUL L. STEPHENSON
MAYOR

ATTEST:



Rhoda Lichtenstadter
Acting Township Clerk

township of Willingboro

TO: Joanne Diggs, Finance Director
FROM: Peggy Harper, Assessor
DATE: October 28, 1993
SUBJECT: Block: 2, Lot: 7.3
Village Mall

Please note the above mentioned parcel was deleted from the tax rolls in 1991.

All taxes due should be removed by resolution.

MAH:bo
CC:file

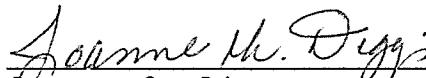
226 92.44
227 92.44

township of Willingboro

MEMO TO: SADIE L. JOHNSON
FROM: JOANNE G. DIGGS
DATE: DECEMBER 3, 1993
SUBJECT: RESOLUTION # 138

During the exit interview, the auditors suggested that we make a request Council to cancel the \$250 receivable that has been carried on the books since 1985. It came from a disallowed senior citizen deduction that was distributed by the owner at that time. The property is Block 18 Lot 3.01 owned by Ernest Welfare who is extremely old. I have spoken with him and he contends that he doesn't owe it. We could cancel it as the auditors suggested, or carry it on the books until the property changes hands and try to collect it.

Block 2 Lot 7.3 was an assessment for a bank drive up teller that was once located at village mall. Please see the attached letter from the Assessor.



Joanne G. Diggs
Director of Finance

JGD:lam
Attachment


RESOLUTION NO. 139 - 1993

WHEREAS, a request has been received from WILLING B. WIRE, for the release of maintenance bond posted with the Township of Willingboro, and;


WHEREAS, the Engineer inspected the property and by letter dated October 26, 1993, recommended that the maintenance bond be returned,

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Willingboro assembled in public session this 30th day of November, 1993, that the maintenance bond be returned in compliance with conditions set forth in the Engineer's letter

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Engineer, Treasurer and the applicant for their information and attention.


PAUL L. STEPHENSON
MAYOR

ATTEST:


Rhoda Lichtenstadter
Acting Township Clerk

copy
to
A.B.
app.

**LORD
ANDERSON
WORRELL
& BARNETT**

CIVIL ENGINEERING AND SURVEYING
PLANNING, PARKS AND RECREATION

Township Clerk
Township of Willingboro
Municipal Complex
Salem Road
Willingboro, NJ 08046

Robert W. Lord, PE & LS, PP
C. Kenneth Anderson, PE & LS, PP
Raymond L. Worrell, II, PE & LS, PP
Arnold W. Barnett, PE & LS

Thomas J. Miller, PE & PP
Jeffrey S. Richter, PE & PP

John P. Augustino
Barry S. Dirkin
Mark E. Malinowski, PE
Ashvin G. Patel, PE

October 26, 1993

RECEIVED

OCT 28 1993

Christopher J. Bouffard, PLS
James R. Datz, PLS
Gordon L. Lenher, LS
Edwin R. Ruble, LS
Gurbachan Sethi, PE
Leonard M. Strickland, PLS & PP
L. Gary Zube, LS

OFFICE OF THE TOWNSHIP CLERK
WILLINGBORO, NEW JERSEY

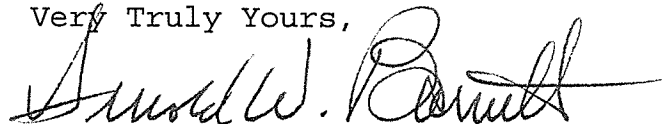
Re: Maintenance Bond Release
Block 13, Lot 8.13
Township of Willingboro
Willing B. Wire Site Plan
LAWB File No. 92-39-83

Dear Madam Clerk:

We were contacted by the operator of the referenced site relative to the release of the maintenance bond posted for the approved site plan which allowed construction of a hydrogen tank and other improvements. At the request of the operator a site inspection was made which indicates that all improvements are complete and properly maintained.

Based on this inspection, we feel that Council can release the maintenance bond upon expiration. Should you have any questions, please do not hesitate to call.

Very Truly Yours,



Arnold W. Barnett, PE & LS
Willingboro Township Engineer

AWB:cjb

cc: Mrs. Sadie L. Johnson, Township Manager
Mr. Jamie Cambell, Willing B. Wire


RESOLUTION NO. 140 - 1993

WHEREAS, the need exists for a study and a report on existing computer equipment and software procedures and uses throughout the Township; and

WHEREAS, the Local Public Contract Law, (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the award of a contract for professional services without competitive bids and the contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 30th day of November 1993, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with Guy Giardine, an independent computer consultant, in an amount not to exceed \$1600.00.
2. This contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A. 40:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
3. A notice of this action shall be published once in the Burlington County Times.


PAUL L. STEPHENSON
MAYOR

ATTEST:


Rhoda Lichtenstadter
Acting Township Clerk

RESOLUTION NO. 141 - 1993

WHEREAS, Willingboro Township Council does hereby consent to the submission of a NEW JERSEY POLLUTANT DISCHARGE ELIMINATION SYSTEM application to the DEPE for approval;

NOW, THEREFORE BE IT RESOLVED, that the Township Council of the Township of Willingboro, assembled in public session this 30th day of November, 1993, hereby authorizes the Mayor on behalf of the governing body to consent to the submission of the application to the DEPE for approval.

BE IT FURTHER RESOLVED that a copy of this resolution be submitted to the DEPE and to Birdsell Engineering, Inc. for their information and attention.

.....
██

PAUL L. STEPHENSON
MAYOR

ATTEST;

.....
██
Rhoda Lichtenstadter
Acting Township Clerk

RECEIVED

Birdsall Engineering, Inc.

NOV 12 1993

OFFICE OF THE TOWNSHIP CLERK
WILLINGBORO, NEW JERSEY

November 10, 1993
Job No. 44,013.003

Township of Willingboro
1 Salem Road
Willingboro, NJ 08046

SENT VIA CERTIFIED MAIL, RRR.

Attention: Lenore Stern, Township Clerk

**Re: Delanco Township Sewerage Authority
Obtain Permits for Connection of Force
Main and Pump Station from Township
of Delanco to Township of Willingboro**

Dear Ms. Stern:

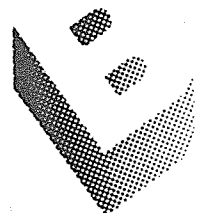
On behalf of Delanco Township Sewerage Authority, please find enclosed Form WQM-003, State of NJ DEPE Statements of Consent for the referenced project.

Please place on the agenda for the meeting of November 30, 1993. Please have Page 1 of this form completed, signed and dated, and return to my office with the Resolution authorizing signature for same.

We are forwarding a copy of these forms to WTMUA so that they can place on their agenda for their meeting of November 23, 1993. They are required to complete page 2 of this Statement.

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Birdsall Engineering, Inc.

**Township of Willingboro
44,013.000**

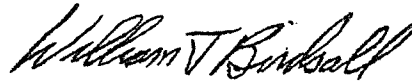
Page 2

November 10, 1993

Should you have any questions or require any additional information, please feel free to contact my office.

Very truly yours,

BIRDSALL ENGINEERING, INC.



William T. Birdsall, P.E.
Authority Engineer

WTB:ih

Enclosure

cc: Delanco Sewerage Authority
Tom Birdsall, P.E.

STATE OF NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION AND ENERGY (DEPE)
ENVIRONMENTAL REGULATION

NEW JERSEY POLLUTANT DISCHARGE ELIMINATION SYSTEM (NJPDES)
(SUPPLEMENT TO THE STANDARD APPLICATION FORM CP-1)

■ STATEMENTS OF CONSENT ■

APPLICANT/OWNER _____ ▶ Delanco Township Sewerage Authority
 (From page 1 of CP-1 Form) (see attached)

LOCATION OF WORK SITE _____ ▶ _____

NAME OF PROJECT/FACILITY _____ ▶ (1) Pumping Station (2) Force Main

TYPE OF PERMIT APPLICATION _____ ▶ TWA
 (DSW, DGW, TWA, SIU, etc.)

NJPDES Permit # (if applicable) ▶ _____

A-1 CONSENT BY GOVERNING BODY **

(Consent by the municipality in which the project is located)

As an authorized representative of the governing body, I hereby certify that the Township of Willingboro

(Name of Municipality or Authority)

consents to the submission of the above listed application to the DEPE for approval. I further certify that the project as proposed conforms with the requirements of all municipal ordinances.

Signed* _____ Date _____

Name and Title _____
(Print or Type)

* Cite authorization to sign for the Governing Body

Resolution # _____ Date _____

Submit the resolution with the application. If no such resolution granting authority to sign exists, the Governing Body's full resolution, consenting to the project, must be submitted with the application.

** NOTE:

1. Complete for all NJPDES applications.
2. For most TWA applications this section may be omitted if a sewerage entity (for example, sewerage authority, utilities authority, municipal utilities authority, joint meeting, etc.) has responsibility for regulating the construction and operation of wastewater treatment and conveyance facilities within the municipality. In such cases, the governing body consent requirement may be satisfied by completing Section A-2. TWAs for industrial/commercial facilities discharging pursuant to NJPDES/DSW or DGW permits must complete section A-1.

B. CERTIFICATION BY OWNER OF WASTEWATER CONVEYANCE SYSTEM**

I (we) hereby certify that to the best of my (our) knowledge the wastewater conveyance system, into which the project proposed under this application will connect, has adequate capacity in accordance with N.J.A.C. 7:14A-1.9 ("Adequate Conveyance capacity"). Furthermore, I (we) am (are) not aware of inadequate conveyance capacity conditions in any portion of the downstream facilities necessary to convey the wastewater from this project to the treatment plant.

Name of Municipality or Authority WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

Signed* _____ Date _____

Name and Title _____

(Print or Type)

* Cite authorization to sign for the Governing Body

Resolution # _____ Date _____

Submit the resolution with the application. If no such resolution granting authority to sign exists, the Governing Body's full resolution consenting to the project must be submitted with the application.

** For TWA applications, this section must be completed by the owner/operator of the wastewater conveyance system into which the project named herein will directly connect.

C. CERTIFICATION BY OWNER OF WASTEWATER TREATMENT FACILITY

*(For TWA applications that include a sewer connection/extension)

I (we) hereby certify that the committed flow** to the

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

(Name of Wastewater Treatment Plant)

does not exceed the presently permitted design capacity. I (we) also certify that with the addition of the flow proposed by this application, the permitted design capacity will not be exceeded. I (we) further certify that the treatment plant is currently complying with its NJPDES permit requirements and, based upon my (our) assessment of all information pertinent to this permit request, will continue to do so with the additional flow from this project.

Accepted for Treatment By _____
(Name of Treating Authority)

Signed: _____ Date _____

Name and Title _____

(Print or Type)

1 Cite authorization to sign for the Governing Body

Resolution # _____ Date _____

Submit the resolution with the application. If no such resolution granting authority to sign exists, the Governing Body's full resolution consenting to the project must be submitted with the application.

* For TWA applications, this section must be completed by the owner of the wastewater treatment facility receiving the wastewater identified in this application.

** For the purposes of this certification, committed flow means the sum of the 1) actual metered flow, 2) flow from DEPE approved TWA applications (not yet operational), and 3) flow from locally approved projects that do not require DEPE approval.

**Supplement to CP#1 Form
Delanco Township Sewerage Authority**

Pumping Station

2. Location of Work Site - Southeast corner of West and Beaver Avenues

Name of Facility - Delanco Township Sewerage Authority Pumping Station

Address (street/road) - West Avenue

Lot No - 2

Block No.- 307

EPA ID# - None

City or Town - Delanco

State - NJ

Zip - 08075

Municipality - Delanco Township

County - Burlington

Force Main

Location of Work Site - West Avenue and Burlington Avenue in Delanco Township; Warren Street and Beverly - Mt. Holly Road in Beverly City; Beverly - Mt. Holly Road in Edgewater Park Township; Beverly - Mt. Holly Road and Ironside Court in Willingboro Township; and at Willingboro MUA Treatment Plant site in Willingboro Township, all Burlington County

Name of Facility - Delanco Township Sewerage Authority Force Main

Address (street/road) - N/A

Lot No. - N/A

Block No. - N/A

EPA ID# - None

Delanco, NJ 08075

Beverly, NJ 08010

Edgewater Park, NJ 08010

Willingboro, NJ 08046

Municipality - Delanco Township
Beverly City
Edgewater Park Township
Willingboro Township

County - Burlington



State of New Jersey
Department of Environmental Protection and Energy
Environmental Regulation
Land Use Regulation Program
CN 401

Jeanne M. Fox
Acting Commissioner

Trenton, NJ 08625-0401
Tel. # 609-984-3444
Fax. # 609-292-8115

November 23, 1993

RECEIVED Ernest P. Hahn
Administrator

NOV 30 1993

OFFICE OF THE TOWNSHIP CLERK
WILLINGBORO, NEW JERSEY

Thomas Birdsall
Birdsall Engineering, Inc.
1700 F. Street
Belmar, NJ 07719-3098

Re: Stream Encroachment Waiver No. 0309-93-0003.2
Partial Approval Delanco Township Sewerage
Authority

Dear Mr. Birdsall:

This is with reference to your letter requesting a waiver from stream encroachment permit requirements to construct 16860 Linear Feet of 10" diameter PVC force main from the Delanco Sewerage Authority pump station property line connecting to the Willingboro Treatment Plant, at a location between the two Treatment Plants, mostly along Beverly Mount Holly Road, within Delanco Township, Beverly City, Edgewater Park Township, and Willingboro Township, in Burlington County, New Jersey.

A review of the submitted drawings prepared by Birdsall Engineering, Inc., entitled:

"TITLE & LOCATION PLAN DELANCO TOWNSHIP M.U.A. SAN. SEWER TRANSMISSION FORCE MAIN TO THE WILLINGBORO TREATMENT PLANT BURLINGTON COUNTY NEW JERSEY", sheets 1 through 18 of 18, dated November 2, 1993, unrevised,

indicates that the Stream Encroachment Section has no objection to the proposed construction of the 10" PVC forcemain, starting at the Delanco Sewerage Authority Pump Station Propertyline, running through Delanco, Beverly, Edgewater Park, Willingboro, and tying into the Willingboro Twp. Municipal Utility Authority Treatment Plant, provided that soil erosion and sediment control measures are implemented in accordance with the "Standards of Soil Erosion and Sediment Control in New Jersey."

This waiver is valid for five (5) years from the date of this letter and does not exempt you from obtaining any

federal, local, or other state consents that may be necessary.

Please be advised that the work on the Delanco Sewerage Authority Pump Station's property is within the 100 year Flood Hazard Area (not shown on the above referenced plans) and a Stream Encroachment Permit is required for the proposed building addition, wet well, and pipe. All proposed work within Block 307 in Delanco Township needs a stream encroachment permit prior to construction.

If you have any questions concerning the above, please contact Nicole Einthoven at (609) 984-0162.

Very truly yours,



Mohammed Q. Husain, P.E.
Section Chief, Southern Region
Bureau of Coastal Regulation

cc: Delanco Township Engineer & Clerk
Delanco Township Construction Official
Burlington County Engineer
Willingboro Township Engineer, Clerk & Construction
Official
Edgewater Park Township Engineer, Clerk & Construction
Official
Beverly City Engineer, Clerk & Construction Official

142
RESOLUTION NO. 142 - 1993

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

WHEREAS, the Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et. seq.; and

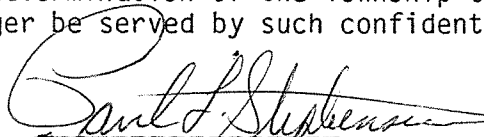
WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

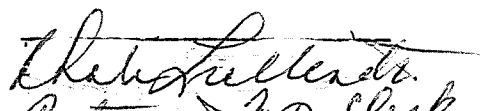
- (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on Nov. 30, 1993, that an Executive Session closed to the public shall be held on Nov. 30, 1993 at 9:05 p.m. in the Willingboro Township Municipal Complex, One Salem Road Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.


PAUL L. STEPHENSON
MAYOR

ATTEST:


Acting Sup. Clerk

RESOLUTION NO. 143- 1993

WHEREAS, the New Jersey State Uniform Construction Code provides for fines to be imposed by the Construction Official; and

WHEREAS, Section 21-9.12 of the Revised General Ordinances of the Township of Willingboro provides for the abatement of certain conditions, and Section 21-9.13 provides that the cost of any abatement shall become a lien against real property; and


WHEREAS, the Director of Inspections has cited several properties and has imposed fines and expenses of repair on those properties as per the attached list; and

WHEREAS, Section 21-9.13 further provides that the Township Council must, by Resolution, approve the expenses and costs and that they shall thereafter become a lien against the properties listed and shall be collectible as provided by law;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 7rd day of December, 1993 that the fines and expenses certified by the Director of Inspections and listed on the attached schedule are hereby approved and certified to the Tax Collector of the Township of Willingboro as liens against the specific properties listed and to draw interest as tax liens as provided by law.


PAUL L. STEPHENSON
MAYOR

ATTEST:


Rhoda Lichtenstadter
Acting Township Clerk

township of Willingboro

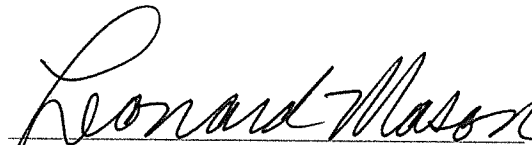
MEMO TO: Lenore Stern
FROM: Leonard Mason
DATE: December 7, 1993
SUBJECT: PROPERTY MAINTENANCE VIOLATIONS

Under the Township's Property Maintenance Ordinance liens have been imposed on properties in amount of \$907.00 for the time period of November 2, 1993 thru December 7, 1993.

Under Ordinance 21-9.13 I am placing liens against the following properties:

<u>ADDRESS</u>	<u>BLOCK & LOT</u>	<u>AMOUNT</u>	<u>WORK DONE</u>
105 Tallwood	1132-2	\$ 40.00	Cut grass
135 Twin Hill	1117-5	\$ 42.00	Cut grass
165 Nottingham	1007-29	\$ 40.00	Cut grass
44 Bradford	209-1	\$ 50.00	Cut grass
5 Boxwood	235-49	\$ 40.00	Cut grass
10 Potter	329-3	\$ 40.00	Cut grass
30 Twig	1119-21	\$ 115.00	Cut grass;remove trash;remove branches
15 Bucknell	222-13	\$ 295.00	Remove trash
448 Charleston	608-7	\$ 245.00	Remove trash
TOTAL		\$ 907.00	

Please prepare a resolution for approval of Township Council as required for certification and filing with the Tax Collector.


Leonard Mason
Director of Inspections

LM/ba

RESOLUTION NO. 145-1993

WHEREAS, there are certain 1993 budget appropriations of the Township of Willingboro which are insufficient to meet the requirements for operating the affairs of the Township; and

WHEREAS, there are other 1993 budget appropriations where there are unexpended balances which will not be needed for such purposes; and

WHEREAS, the Revised Statutes 40A:4-58 provide for such transfers from such accounts that have unexpended balances to those accounts which have insufficient balances;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 21st day of December, 1993, that the following transfers be made:

FROM:

Health Insurance -OE	57,000.00	
Insurane Other-mel-OE	10,000.00	
Police & Fire Retirement-OE	23,300.00	
Public Employees Retirement-OE	21,700.00	
Salary & Wage Adjustment	104,411.00	<i>106,911.</i>
Assessor-SW	9,000.00	
Public Assistance-SW	<u>12,800.00</u>	
		\$238,211.00
		<i>240,711</i>


TO:

Council - OE	9,000.00	
Manager - SW	2,500.00	
Clerk - SW	30,600.00	
Reception - OE	6,000.00	
Reception - SW	770.00	
Finance -SW	3,200.00	
Assessor - OE	2,500.00	
Legal - OE	12,000.00	
Court - SW	3,500.00	<i>6,000.</i>
Construction Official - SW	500.00	
Uniform Fire Safety -SW	900.00	
Housing Inspection -SW	2,300.00	
Plumbing/Elec. Insp. -OE	58,000.00	
Plumbing/Elec. Insp. -SW	2,500.00	
Traffic Signals - OE	1,150.00	
Fire Company - SW	3,300.00	
Public Works - SW	36,000.00	
Building & Grounds - SW	4,000.00	
Street Lighting -OE	13,500.00	
Recycling -SW	1,100.00	
Public Welfare - OE	2,890.00	
Unemployment - OE	27,500.00	
Deferred Cost -OE	1.00	
Recreation - OE	<u>14,500.00</u>	
		\$238,211.00
		<i>240,711.</i>

BE IT FURTHER RESOLVED, that certified copies of this Resolution be transmitted to the Finance Director and Auditor of the Township of Willingboro for their information and attention.


PAUL L. STEPHENSON
MAYOR

ATTEST:


Rhoda Lichtenstadter
Acting Township Clerk

RESOLUTION NO. 145-1993

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FROM:	Salary Adjustment	\$ 2,000.00	
	Health Insurance -OE	57,000.00	
	Insurance Other-mel-OE	10,000.00	
	Police & Fire Retirement-OE	23,300.00	
	Public Employees Retirement-OE	21,700.00	
	Salary & Wage Adjustment	100,911.00	
	Assessor-SW	9,000.00	
	Public Assistance-SW	<u>12,800.00</u>	
			\$236,711.00

TO:	Council - OE	5,500.00	
	Manager - SW	2,500.00	
	Clerk - SW	30,600.00	
	Reception - OE	6,000.00	
	Reception - SW	770.00	
	Finance -SW	3,200.00	
	Assessor - OE	2,500.00	
	Legal - OE	12,000.00	
	Court - SW	3,500.00	
	Construction Official - SW	500.00	
	Uniform Fire Safety -SW	900.00	
	Housing Inspection -SW	2,300.00	
	Plumbing/Elec. Insp. -OE	58,000.00	
	Plumbing/Elec. Insp. -SW	2,500.00	
	Traffic Signals - OE	1,150.00	
	Fire Company - SW	3,300.00	
	Public Works - SW	36,000.00	
	Building & Grounds - SW	4,000.00	
	Street Lighting -OE	13,500.00	
	Recycling -SW	1,100.00	
	Public Welfare - OE	2,890.00	
	Unemployment - OE	29,500.00	
	Deferred Cost -OE	1.00	
	Recreation - OE	<u>14,500.00</u>	
			\$236,711.00

RESOLUTION NO. 145-1993

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FROM: Salary Adjustment	\$ 2,000.00	
Health Insurance -OE	57,000.00	
Insurance Other-mel-OE	10,000.00	
Police & Fire Retirement-OE	23,300.00	
Public Employees Retirement-OE	21,700.00	
Salary & Wage Adjustment	100,911.00	104,411.00
Assessor-SW	9,000.00	
Public Assistance-SW	<u>12,800.00</u>	
		238,211.00
		<u>\$236,711.00</u>

TO: Council - OE	5,500.00	9,000.00
Manager - SW	2,500.00	
Clerk - SW	30,600.00	
Reception - OE	6,000.00	
Reception - SW	770.00	
Finance -SW	3,200.00	
Assessor - OE	2,500.00	
Legal - OE	12,000.00	
Court - SW	3,500.00	
Construction Official - SW	500.00	
Uniform Fire Safety -SW	900.00	
Housing Inspection -SW	2,300.00	
Plumbing/Elec. Insp. -OE	58,000.00	
Plumbing/Elec. Insp. -SW	2,500.00	
Traffic Signals - OE	1,150.00	
Fire Company - SW	3,300.00	
Public Works - SW	36,000.00	
Building & Grounds - SW	4,000.00	
Street Lighting -OE	13,500.00	
Recycling -SW	1,100.00	
Public Welfare - OE	2,890.00	
Unemployment - OE	29,500.00	27,500.00
Deferred Cost -OE	1.00	
Recreation - OE	<u>14,500.00</u>	
		<u>\$236,711.00</u>
		238,211.00

Budget Transfers

From:

Sal Adj	2,000
Health Insurance OE	57,000
Insurance Other-mil OE	10,000
Police & Fire Retirement OE	23,300
Public Employees Retirement OE	21,700
Salary and Wage Adj	100,911
Assessor - SW	9,000
Public Assistance SW	<u>12,800</u>

236,711

To:

Council OE	5,500
Manager SW	2,500 ✓
Clerk SW	30,600
Reception OE	6,000
" SW	770 ✓
Finance SW	3,200 ✓
Assessor OE	2,500
Legal OE	12,000 ✓
Court SW	3,500 ✓
Construction Official SW	500
Uniform Fire Safety SW	900 ✓
Housing Inspection SW	2,300 ✓
Plumbing/Elec Insp OE	58,000 ✓
- Plumbing/Elec Insp SW	2,500 ✓
Traffic Signals OE	1,150
Fire Co SW	3,300 ✓
Public Works SW	36,000 ✓
Bldg & Equipment SW	4,000 ✓

To-

Street Lighting OE 13,500

Recycling SW 1,100

Public Works OE 2,890

Unemployment OE 29,500

Deferred Cost OE 1

Recreation OE 14,500

236,711

RESOLUTION NO. 146 - 1993



WHEREAS, Section 2-2.5 of the Revised General Ordinances of the Township of Willingboro requires Township Council to designate the date and hour of its annual reorganization meeting;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 21st day of December, 1993, that January 2, 1994 at 3:00 p.m. prevailing time, is hereby fixed as the date and hour of the annual Reorganizational meeting of the Township Council, to be held in the Municipal Complex, One Salem Road, Willingboro, New Jersey; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Burlington County Times, that a copy be posted on the bulletin board for public notices and a copy be filed with the Township Clerk as required by the Open Public Meetings Act.


PAUL L. STEPHENSON
MAYOR

ATTEST:


Rhoda Lichtenstadter
Acting Township Clerk

RESOLUTION NO. 147 - 1993

WHEREAS, a request has been received from JANSACK COMPANY for release of the letter of credit posted with the Township of Willingboro, and;

WHEREAS, the Engineer inspected the property and by letter dated December 2, 1993, recommended that the letter of credit be returned when certain conditions were met,

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Willingboro assembled in public session this 21st day of December, 1993, that the letter of credit be returned in compliance with conditions set forth in the Engineer's letter

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Engineer, Treasurer and the applicant for their information and attention.


PAUL L. STEPHENSON
MAYOR

ATTEST:


Rhoda Lichtenstadter
Acting Township Clerk

JANSAK COMPANY

Real Estate • Management • Development

December 6, 1993

*Hold for
ltr from
Jansak*

Township Clerk
Township of Willingboro,
Municipal Complex
Salem Road
Willingboro, NJ 08046

RECEIVED

DEC 7 1993

THE TOWNSHIP CLERK
WILLINGBORO, NEW JERSEY

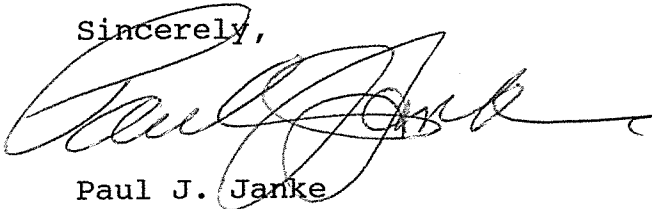
Re: Jansak Company
Irrevocable Letter of Credit
Block 1111, Lot 6

Dear Madam Clerk:

This is to certify that the Jansak Company will replace the strip of sod behind the curb on the East side of the site as per the letter of Lord Anderson Worrell & Barnett dated December 2, 1993. This work will be completed when we are doing the grading at the adjoining building for Kearns, Vassallo & Kearns.

We shall await the return of the letter of credit. Thank you for your prompt attention to this matter.

Sincerely,



Paul J. Janke

PJJ/bdd

JANSAK/WILLINGTWP

cc: Arnold W. Barnett,
Lord, Anderson, Worrell & Barnett
William G. Booth,
Bucks County Bank

**LORD
ANDERSON
WORRELL
& BARNETT**

CIVIL ENGINEERING AND SURVEYING
PLANNING, PARKS AND RECREATION

Township Clerk
Township of Willingboro
Municipal Complex
Salem Road
Willingboro, NJ 08046

December 2, 1993
RECEIVED

DEC 3 1993

**OFFICE OF THE TOWNSHIP CLERK
WILLINGBORO, NEW JERSEY**

Robert W. Lord, PE & LS, PP
C. Kenneth Anderson, PE & LS, PP
Raymond L. Worrell, II, PE & LS, PP
Arnold W. Barnett, PE & LS

Thomas J. Miller, PE & PP
Jeffrey S. Richter, PE & PP

John P. Augustino
Barry S. Dirkin
Mark E. Malinowski, PE
Ashvin G. Patel, PE

Christopher J. Bouffard, PLS
James R. Datz, PLS
Gordon L. Lenher, LS
Edwin R. Ruble, LS
Gurbachan Sethi, PE
Leonard M. Strickland, PLS & PP
L. Gary Zube, LS

**RE: Jansak Company
Irrevocable Letter of Credit
Block 1111
Lot 6**

Dear Madam Clerk:

We have performed an inspection on the above referenced property relative to release of a maintenance guarantee for conformance with the approved site plan. Our inspection has determined that all proposed improvements on the site are in good repair except for a strip of sod behind the curb on the East side of the site. I suggest that the letter of credit be released by Counsel upon certification by the applicant that the sod will be replaced as a part of the condition of bond release for the site plan improvements currently being installed for the adjacent owned property. The owner, Jansak Company should stipulate this in writing.

Please call if you have any questions.

Very truly yours,

LORD, ANDERSON, WORRELL & BARNETT



Arnold W. Barnett, PE & LS
Willingboro Township Engineer

AWB:db

cc: Jansak Company

ARNOLD\DEC\TWNCLERK.D2 (93)

JANSAK COMPANY

Real Estate • Management • Development

November 11, 1993

RECEIVED

NOV 17 1993

Township of Willingboro
Office of the Township Clerk
Municipal Complex
One Salem Road
Willingboro, NJ 08046

WILLINGBORO TOWNSHIP CLERK
WILLINGBORO, NEW JERSEY

Attn: Rhoda Lichtenstadter

Re: Irrevocable Letter of Credit
Jansak Company
Block 1111, Lot 6
Willingboro, NJ

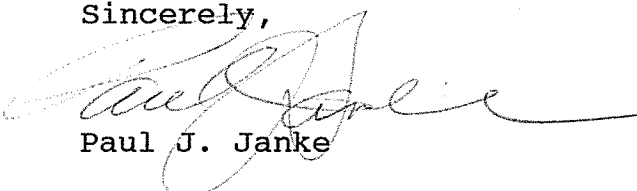
Dear Rhoda:

Our letter of credit expires December 11, 1993 for the above referenced project. The Bucks County Bank is requesting that the original letter of credit be returned to the Bank. The Bank elects not to renew this letter of credit.

Please review the enclosed letter and contact Arnold Barnett (File No 90-39-87) to make the necessary inspections if required.

Thank you for your cooperation in this matter.

Sincerely,


Paul J. Janke

PJJ/bdd

Enclosure

✓ Copy: Arnold Barnett
JANSAK/W3TWPLC

*Medieval
Blatz*

Bucks County Bank

Irrevocable
Letter of Credit

December 11, 1991

No. 10-1115

Beneficiary:
Township of Willingboro
Office of the Township Clerk
Municipal Complex
One Salem Road
Willingboro, NJ

For the Account of:
Jansak Company
21 Jenkins Avenue
Box 626
Lansdale, PA 19446

Gentlemen:

We hereby authorize you to draw on Bucks County Bank and Trust Company, 4259 W. Swamp Road, Suite 201, Doylestown, PA 18901, up to a total amount of FOURTEEN THOUSAND FOUR HUNDRED TWENTY-TWO AND 00/100 (\$14,422.00) available by your drafts at sight.

It is a condition of this letter of credit that it shall be deemed automatically extended, without amendment, for a one year period upon the expiration date set forth below and upon each anniversary of such date unless sixty (60) days prior to such expiration date or prior to any anniversary of such date the bank notifies the Township of Willingboro in writing, by certified mail, returned receipt requested, addressed to the Township Manager and to the Township Clerk at the Municipal Complex, One Salem Road, Willingboro, NJ 08046 that the Bank elects not to so renew this letter of credit for an additional period of one year. Upon receipt of notice by the Township of Willingboro, The Township of Willingboro may draw on the bank for the full or partial amount of the letter of credit by means of a sight draft on the bank.

Each draft must state that it is "drawn under letter of credit of Bucks County Bank and Trust Company No. 10-1115, dated December 11, 1991 and the amount endorsed on this letter of credit. This credit must accompany any draft which exhausts the credit. This letter of credit is not transferable nor assignable.

Except so far as otherwise expressly stated, this credit is subject to the "Uniform Customs and Practice for Documentary Credits (1983 Revision), International Chamber of Commerce, Brochure No. 400."

P. O. BOX 67

PERKASIE, PA 18944-0067

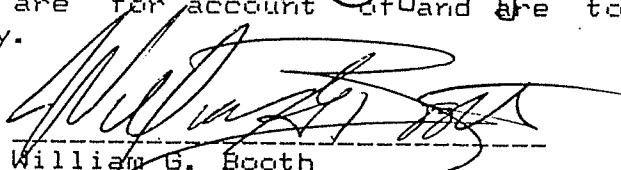
We hereby agree with you that drafts drawn under and in compliance with the terms of this letter of credit will be duly honored if presented to the above mentioned drawee bank on or before December 11, 1992.

Unless otherwise expressly stated herein, any charges and commissions in respect to negotiation of drafts under this credit prior to presentation to us are for account of and are to be collected from the beneficiary.

ACKNOWLEDGED AND AGREED
JANSACK COMPANY

BY: 

Dated: _____


William G. Booth
Assistant Vice President

WGB/dd1


RESOLUTION NO. 148, 1993

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicate that a lien has been placed on a certain property as a result of an incorrect street address; and

WHEREAS, the lien previously imposed on said property as per the attached list has been found by the Director of Inspections to be incorrect due to the incorrect street address.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 21st day of December, 1993, that the lien imposed on the said property, as per the attached list, be canceled; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director for her information, attention and compliance.



PAUL L. STEPHENSON
MAYOR

ATTEST:



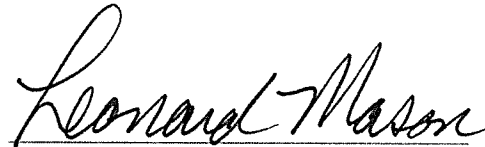
Rhoda Lichtenstadter
Acting Township Clerk

township of Willingboro

MEMO TO: Rhoda Lichtenstadter
FROM: Leonard Mason
DATE: December 13, 1993
SUBJECT: PROPERTY MAINTENANCE VIOLATIONS

Please prepare a resolution for approval of Township Council to void the following liens:

68 Woodhaven BL 403 L 14 \$40.00 Invoice #4570
Incorrect street address



Leonard Mason
Director of Inspections

ba

RESOLUTION NO. 149 - 1993

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicate overpayments of taxes due to payments in error, tax sale error, overpayment, appeal, sold in error; and

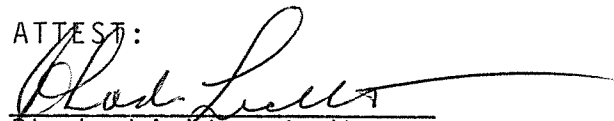
WHEREAS, refunds are due for these overpayments and errors listed on the attached schedule and made a part hereto;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 21st day of December, 1993, that refunds be made as per the attached schedule; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director for her information, attention and compliance.


PAUL L. STEPHENSON
MAYOR

ATTEST:


Rhoda Lichtenstadter
Acting Township Clerk

RESOLUTION

B.F. Cook Realty Co 27 Chesterfield Ct. Southampton, N.J. 08088 B-217 L-5 106 Brooklawn Dr. Sold in error at Tax Sale	\$591.79
Anne McLaughlin, Alfred Homann-Trustee PO Box 1718 Medford, N.J. 08055 B-334 L-12 147 Pennypacker Dr. Sold in error	1959.58
W.M.U.A. JFK Way Willingboro, N.J. Tax Sale 1993	4623.56
Mohammed Husain 54 Jennifer Lane Morrisville, PA. 19067 B-205 L-12 37 Blueberry Lane 4th Quarter 1993 Overpayment taxes	477.85
PNC Mortgage 568 Atrium Dr. Vernon Hills, IL.60061 B-203 L-28 23 Brierdale La. Appeal	863.04

RESOLUTION NO. 150 - 1993

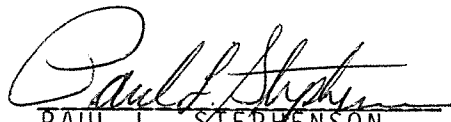
WHEREAS, by Resolution No. 7, 1993, Willingboro Township Council established meeting dates, times and places; and

WHEREAS, said resolution may be amended to modify said listing;

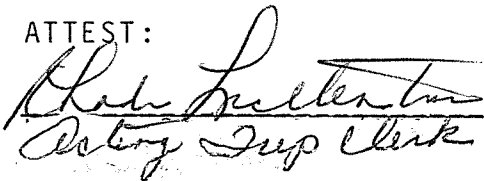
NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 21st day of Dec, , 1993, that the list of meeting dates be amended as follows:

DELETE DECEMBER 28, 1993

BE IT FURTHER RESOLVED, that the Township Clerk give notice hereof pursuant to the Open Public Meetings Act.


PAUL L. STEPHENSON
MAYOR

ATTEST:


Kathy L. Lichtenstein
Acting Sup Clerk

RESOLUTION NO.151 - 1993
A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE
PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW
JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

WHEREAS, the Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et. seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on Dec. 21, 1993, that an Executive Session closed to the public shall be held on Dec. 21, 1993 at 9:00p.m. in the Willingboro Township Municipal Complex, One Salem Road Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.


PAUL L. STEPHENSON
MAYOR

ATTEST:


Attesty
Attesty Clerk