

RESOLUTION NO. 107 - 1996

A RESOLUTION RETURNING UNUSED PORTION
OF ESCROW FEES IN OLD PLANNING BOARD ACCOUNTS


WHEREAS, it has come to the attention of the Township Engineer that there are balances remaining in escrow accounts of old Planning Board applications; and

WHEREAS, it is no longer necessary for these funds to remain with the Township; and

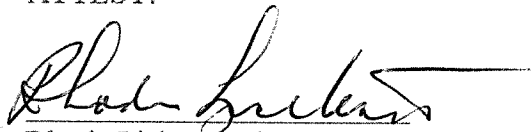
WHEREAS, by his memo to the Planning Board Secretary dated August 13, 1996, the engineer has listed all the accounts and the amounts to be returned.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 27th day of August, 1996, that all unused escrow money on the attached list be returned to the applicant.

BE IT FURTHER RESOLVED, that copies of this resolution be provided to the Treasurer and to the Planning Board for their information and attention.


JEFFREY E. RAMSEY
MAYOR

ATTEST:


Rhoda Lichtenstadter, RMC
Township Clerk

MEMO TO: Arnold W. Barnett

FROM: Marie Annese

DATE: August 13, 1996

SUBJECT: CLEAN UP OF BALANCES IN OLD ACCOUNTS

Attached are copies of pay sheets relating to the following accounts:

Burger King, Beverly Rancocas Road & J.F.K. Way (1986 & 1987)	
Nothing done - last correspondence was from AWB, 5/87	\$ 2,392.00
Burlington County Bicycle, Inc., Charleston Road (1984)	
No Maintenance Agreement on file	\$ 324.00
Burlington County Times (1986 & 1988)	
No Maintenance Agreement on file	\$ 2,632.00
Dr. Albert Cook (1981 & 1982)	
Orig. L. of C exp. 8/5/82 & reduced to \$11,000 on 8/3/82 no M.A.	\$ 1,526.74
Corpus Christi (1982 & 1988)	
Add'l storage / portable classroom - 88 expansion of ad'l storage	
No Maintenance Agreement on file	\$ 325.00
Brian Friedman (1989)	
(No Res. on file / appears incomplete)	\$ 821.50
Steve Merksamer (1982 & 1986)	
Council Res #137, 1994 w/ M. A. for Appl. 1994	\$ 473.50

THE BALANCES INDICATED REPRESENT THE FIGURES FROM DOUG SARTOR'S AUDITED ACCOUNTS.

IF ALL IS COMPLETE PLEASE INDICATE THAT THE PEOPLE CAN BE NOTIFIED OF THE BALANCES. THANK YOU.

/ma
Bill/cu-awb.doc



651 High Street
Burlington, NJ 08016
(609) 387-2800
(Fax) 387-3009

More than a Civil Engineering Firm

1717 Swede Road
Suite 102
Blue Bell, PA 19422
(800) 640-8921

Robert W. Lord, PE & LS, PP
Kenneth Anderson, PE & LS, PP
Raymond J. Worrell, II, PE & LS, PP
Arnold W. Barnett, PE & LS

August 14, 1996

RECEIVED

AUG 15 1996

OFFICE OF THE TOWNSHIP CLERK
WILLINGBORO, NEW JERSEY

Thomas J. Miller, PE & PP
Debra S. Richter, PE & PP

Ms. Marie Annese, Planning Board Secretary
Willingboro Township
Municipal Complex
One Salem Road
Willingboro, NJ 08046

RE: Balances in Old Accounts
LAWB File No. 96-39-80

John P. Augustine
Stephen L. Berger
Christopher L. Bouffard, PLS & PP
Gary S. Dirkin
Earl F. Malinowski, PE
Ashvin G. Patel, PE

Dear Ms. Annese:

I have reviewed the list of escrow balances left in seven accounts listed on your memo of August 13, 1996 (a copy of which is enclosed). We have no outstanding bills against these accounts and can see no need to revisit the properties for any Planning Board related reason at this time. It would therefore be appropriate for Council to release the balances in these escrow accounts and return them to the applicants.

Gordon L. Fenner, LS
Beresa C. McGoffigan, CLP
Dwain R. Robble, LS
Stephen L. Sauslein, PE
Anubhavan Sethi, PE
John D. Taylor, CIA & PP
Fred L. Wright, PE
Gary Zube, LS

Very truly yours,

LORD, ANDERSON, WORRELL & BARNETT, INC.

Arnold W. Barnett, PE & LS
Willingboro Township Engineer

AWB:mc

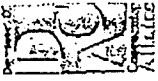
enclosure

cc: Rhoda Lichtenstadter, Township Clerk

ARNOLD\AUG\ANNESE.G14 (96)



STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES



Pursuant to N.J.S.A. 40A:4-87 I hereby certify that the following resolution has been duly adopted by the governing body of: Willingboro Township
Name of Municipality

[Signature]
Clerk's Signature

I hereby certify the Willingboro Township has realized or is in receipt of written notification of the state or federal monies cited in the following resolution, which meets all statutory requirements and will be included in the 1996 municipal budget.

[Signature]
Signature, Chief Financial Officer

Resolution Number: 108-1996

Date of Adoption: 8/27/96

Revenue Title: N.J. State Police - Emergency Snow Storm Amount: \$ 19,349.00

Appropriation Title: Snow Removal S/w - Overtime Amount: \$ 19,349.00

Local Match - Source: _____ Amount: \$ _____

Approval is hereby given to the cited resolution adopted by the governing body pursuant to N.J.S.A. 40A:4-87

For Beth Gates, Director, Division of Local Government Services

by: _____
Duly Appointed Designee

FOR DCA USE ONLY	
Municode: _____	_____
Doc. No.: _____	_____

THIS CERTIFICATION FORM MAY BE REPRODUCED
TO BE USED FOR STATE AND FEDERAL GRANTS ONLY

RESOLUTION NO. 108 - 1996

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality, when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount;

SECTION I

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey, meeting in public session this 27th day of August, 1996, hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 1996;

The sum of \$19,349.00 which item is now available as a reimbursement received from New Jersey State Police for expenditures during the emergency snow storm.

SECTION II

BE IT FURTHER RESOLVED, that a like sum be and the same is hereby appropriated under the following caption:

Overtime Snow Removal 01-37-105

BE IT FURTHER RESOLVED, that two copies of this resolution be forwarded to the Director of the Division of Local Government Services for his approval, as well as a copy to the Tax Collector/Treasurer of the Township of Willingboro.

Jeffrey E. Ramsey
Mayor

Attest:

Rhoda Lichtenstadter, RMC
Township Clerk

RESOLUTION NO. 64 - 1986

COPY

WHEREAS, N.J.S.40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality, when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount;

SECTION 1

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey, meeting in public session this 1st day of July, 1986, hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year ¹⁹⁸⁶ ~~1986~~;

The sum of ^{19,349.00} ~~2,000.00~~ which item is now available as a reimbursement ~~donation~~ received ^{from} New Jersey State Police for ~~expenditures~~ during the emergency snow storm

SECTION II

BE IT FURTHER RESOLVED, that a like sum be and the same is hereby appropriated under the following caption:

~~Senior Center - \$2,000.00~~ overtime snow removal 01-37-105

BE IT FURTHER RESOLVED, that two copies of this resolution be forwarded to the Director of the Division of Local Government Services for his approval, as well as a copy to the Tax Collector/Treasurer of the Township of Willingboro

Doreatha D. Campbell
DOREATHA D. CAMPBELL
MAYOR

ATTEST:

Lenore Stern
Lenore Stern
Township Clerk



TOWNSHIP OF WILLINGBORO

*MUNICIPAL COMPLEX ONE SALEM ROAD
WILLINGBORO, NEW JERSEY 08046
(609) 877-2200 FAX (609) 835-0782*

COUNCIL MEMBERS

*James E. Ayrer
Doreatha D. Campbell
Lavonne B. Johnson
Jeffrey E. Ramsey
Paul L. Stephenson*

TOWNSHIP MANAGER
Norton N. Bonaparte, Jr.

August 28, 1996

Beth Gates, Director
Division of Local Government Services
Department of Community Affairs
CN 803
Trenton, New Jersey 08625

Dear Director Gates:

Enclosed please find a copy of a Chapter 159 resolution, Resolution No. 108, 1996, adopted by Willingboro Township Council at their meeting of August 27, 1996.

If you have any questions, please let me know.

Sincerely,

Rhoda Lichtenstadter, RMC
Township Clerk
enc.

RECEIVED

SEP 20 1996

OFFICE OF THE TOWNSHIP CLERK
WILLINGBORO, NEW JERSEY



State of New Jersey

DEPARTMENT OF COMMUNITY AFFAIRS

CHRISTINE TODD WHITMAN
Governor

JANE M. KENNY
Commissioner

September 17, 1996

Rhoda Lichtenstadter, Municipal Clerk
Township of Willingboro
1 Salem Road
Willingboro, New Jersey 08046

Dear Ms. Lichtenstadter:

The Township's resolution requesting approval from the Director for the insertion of revenue from New Jersey State Police Office of Emergency Management for emergency snow storm is being returned as disapproved. This revenue is a reimbursement for services previously provided. Revenues derived from this source should be recorded as "Miscellaneous Revenue Not Anticipated" for CY 1996.

If you have any questions, please contact the Bureau of Financial Regulation and Assistance at (609) 292-4806.

Sincerely,

A handwritten signature in cursive script that reads "Christine M. Zapicchi".

Christine M. Zapicchi, Chief
Bureau of Financial Regulation
and Assistance

Enclosure

c: Chief Financial Officer





STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES



Pursuant to N.J.S.A. 40A:4-87 I hereby certify that the following resolution has been duly adopted by the

Governing body of: Willingboro Township

Name of Municipality

Charles Beckwith
Charles Beckwith

Clarke's Signature

I hereby certify the Willingboro Township

Name of Municipality

has realized or is in receipt of written notice-

tion of the state or federal monies cited in the following resolution, which meets all statutory requirements and will be included in the 1996 municipal budget.

James W. D. [Signature]

Signature, Chief Municipal Officer

Resolution Number: 108-1996

Date of Adoption: 8/27/96

Revenue Title: N.J. State Police - Emergency Snow Storm

Amount: \$ 19,349.00

Appropriation Title: Snow Removal Slew-Overtime

Amount: \$ 19,349.00

Local Match Source: _____

Amount: \$ _____

Approval is hereby given to the cited resolution adopted by the governing body pursuant to N.J.S.A. 40A:4-87

For Beth Gates, Director, Division of Local Government Services

by: _____
Duly Appointed Designee

SEP 17 1996

THIS CERTIFICATION FORM MAY BE REPRODUCED TO BE USED FOR STATE AND FEDERAL GRANTS ONLY

FOR DCA USE ONLY	
Municode: <u>0338</u>	
Doc. No.: <u>12517</u>	

RESOLUTION NO. 109 - 1996

RESOLUTION FOR RENEWAL OF MEMBERSHIP
IN THE PROFESSIONAL MUNICIPAL MANAGEMENT
JOINT INSURANCE FUND.


WHEREAS, the Township of Willingboro is a member of the Professional
Municipal Management Joint Insurance Fund, and

WHEREAS, said renewal membership terminates as of December 31, 1996
unless earlier renewed by agreement between the Municipality and the Fund; and


WHEREAS, the Municipality desires to renew said membership.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of
the Township of Willingboro, assembled in public session this 27th day of August, 1996,
as follows:

1. The Township agrees to renew its membership in the Professional
Municipal Management Joint Insurance Fund for calander year 1997, 98, 99
and to be subject to the bylaws, Rules and Regulations, coverages, and
operating procedures thereof as presently existing or as modified from
time to time by lawful act of the Fund.
2. The Mayor and Clerk shall be and hereby are authorized to execute
the Agreement to renew membership for calendar year 1997, 98, 99
annexed hereto and made a part hereof and to deliver same to the
Professional Municipal Management Joint Insurance Fund evidencing the
Municipality's intention to renew its membership.

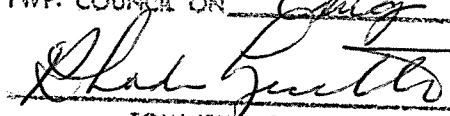

JEFFREY E. RAMSEY
MAYOR

ATTEST:


Rhoda Lichtenstadter, RMC
Township Clerk

CERTIFIED A TRUE COPY OF RESOLUTION ADOPTED

BY WILLINGBORO TWP. COUNCIL ON

Aug 27, 1996

TOWNSHIP CLERK



TOWNSHIP OF WILLINGBORO

MUNICIPAL COMPLEX ONE SALEM ROAD
WILLINGBORO, NEW JERSEY 08046
(609) 877-2200 FAX (609) 835-0782

COUNCIL MEMBERS

James E. Ayrer
Doreatha D. Campbell
Lavonne B. Johnson
Jeffrey E. Ramsey
Paul L. Stephenson

TOWNSHIP MANAGER
Norton N. Bonaparte, Jr.

August 30, 1996

James J. Kickham
Executive Director
Professional Municipal Management Joint Ins. Fund
Park 80 West, Plaza One
Saddle Brook, New Jersey 07663

Dear Sir:

Enclosed please find a certified copy of Resolution No. 109 - 1996 adopted by Willingboro Township Council at their meeting of August 27, 1996.

Also find enclosed two signed copies of the Agreement to Renew. Please return one fully executed copy to this office at your earliest convenience.

Thank you for your cooperation.

Sincerely,

Rhoda Lichtenstadter, RMC
Township Clerk
Encs.

**AGREEMENT TO RENEW MEMBERSHIP IN THE
MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND**

WHEREAS, the Municipal Excess Liability Joint Insurance Fund (hereinafter the Fund) is a duly chartered Municipal Insurance Fund as authorized by NJSA 40A:10-36 et seq., and;

WHEREAS, the Twp. of Willingboro is currently a member of said Fund, and;

WHEREAS, effective December 31, 1996, said membership will expire unless earlier renewed, and;

WHEREAS, the Mayor and Council of the Twp. of Willingboro has resolved to renew said membership;

NOW THEREFORE, it is agreed as follows:

1. Willingboro Township hereby renews its membership in the Municipal Excess Liability Joint Insurance Fund for a three (3) year period, beginning January 1, 1997 and ending January 1, 2000*.
2. The Township Council hereby ratifies and reaffirms the Indemnity and Trust Agreement, Bylaws and other organizational and operational documents of the Municipal Excess Liability Joint Insurance Fund as from time tot time amended and altered by the Department of Insurance in accordance with the Applicable Statutes and administrative regulations as if each and every one of said documents were re-executed contemporaneously herewith.
3. Willingboro Township agrees to be a participating member of the Fund for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.

*12:01 am

- 4. In consideration of the conti
Excess Liability Joint Insur
Commissioner of Insurance,
Willingboro.
- 5. Executed the 27 day of Aug
Council _____, which exec
body.

*Ruthless
Melter* / *Perme*
another
30 days for
Contract to be
returned

Joseph E. Ramsey

MAYOR

Richard Rucitta

ATTEST

MUNICIPAL EXCESS LIABILITY
JOINT INSURANCE FUND

**RESOLUTION FOR RENEWAL OF MEMBERSHIP
IN THE
PROFESSIONAL MUNICIPAL MANAGEMENT JOINT INSURANCE FUND**

WHEREAS, the Twp. of W'Boro is a member of the Professional Municipal Management Joint Insurance Fund; and

WHEREAS, said renewed membership terminates as of December 31, 1996 unless earlier renewed by agreement between the Municipality and the Fund; and

WHEREAS, the Municipality desires to renew said membership;

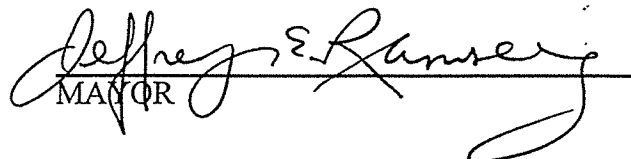
NOW THEREFORE, be it resolved as follows:

1. The Twp. of Willingboro agrees to renew its membership in the Professional Municipal Management Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Mayor and Clerk shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Professional Municipal Management Joint Insurance Fund evidencing the Municipality's intention to renew its membership.


This Resolution agreed to this 27 day of Aug, 1996 by a vote

of: 5 Affirmative

 Negative



MAYOR



ATTEST

8/27/96

DATE

Professional Municipal Management Joint Insurance Fund
Park 80 West, Plaza One
Saddle Brook, N.J. 07663
Telephone (201) 587-0555 Fax (201) 587-8662

To
Council
for Action
mm

August 6, 1996

Norton Bonaparte, Township Manager
Township of Willingboro
Salem Road
Willingboro NJ 08046

Re: Resolution to Renew Memberships
Agreements to Renew Memberships

Dear Norton:

Enclosed you will find membership documents for the Professional Municipal Management Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund (MEL). Last year at this time, Willingboro executed a one-year renewal. which expires on December 31, 1996.

Please execute the Resolution to Renew and Agreement to Renew and return to the Fund office by October 1, 1996.

Thank you.

Sincerely,
PROFESSIONAL MUNICIPAL MANAGEMENT JOINT INSURANCE FUND


James J. Kickham
Executive Director

cc: William J. Kearns, Fund Attorney



TOWNSHIP OF WILLINGBORO

MUNICIPAL COMPLEX ONE SALEM ROAD
WILLINGBORO, NEW JERSEY 08046
(609) 877-2200 FAX (609) 835-0782

COUNCIL MEMBERS

James E. Ayer
Doreatha D. Campbell
Lavonne B. Johnson
Jeffrey E. Ramsey
Paul L. Stephenson

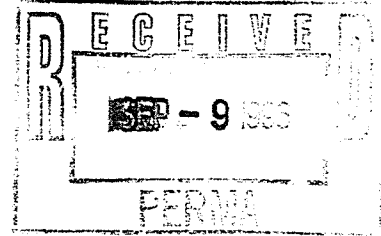
TOWNSHIP MANAGER
Norton N. Bonaparte, Jr.

RECEIVED

NOV 5 1996

August 30, 1996

OFFICE OF THE TOWNSHIP CLERK
WILLINGBORO, NEW JERSEY



James J. Kickham
Executive Director
Professional Municipal Management Joint Ins. Fund
Park 80 West, Plaza One
Saddle Brook, New Jersey 07663

Dear Sir:

Enclosed please find a certified copy of Resolution No. 109 - 1996 adopted by Willingboro Township Council at their meeting of August 27, 1996.

Also find enclosed two signed copies of the Agreement to Renew. Please return one fully executed copy to this office at your earliest convenience.

Thank you for your cooperation.

Sincerely,

Rhoda Lichtenstadter, RMC
Township Clerk
Encs.

Returned As Per
Your Request.
Cathy Carruso

**AGREEMENT TO RENEW MEMBERSHIP IN THE
PROFESSIONAL MUNICIPAL MANAGEMENT JOINT INSURANCE FUND**

WHEREAS, the Professional Municipal Management Joint Insurance Fund (hereinafter the Fund) is a duly chartered Municipal Insurance Fund as authorized by NJSA 40A:10-36 et seq., and;

WHEREAS, the Twp. of Willingboro is currently a member of said Fund, and;

WHEREAS, effective December 31, 1996, said membership will expire unless earlier renewed, and;

WHEREAS, the Mayor and Council of the Twp. of Willingboro has resolved to renew said membership;

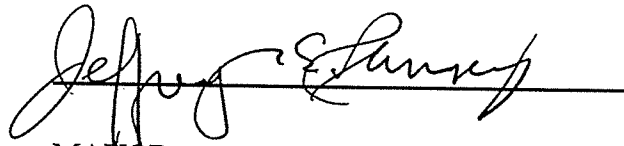
NOW THEREFORE, it is agreed as follows:

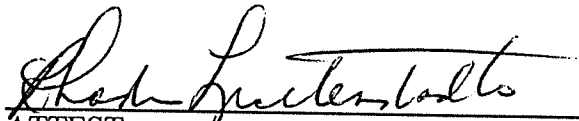
1. Willingboro Township hereby renews its membership in the Professional Municipal Management Joint Insurance Fund for a three (3) year period, beginning January 1, 1997 and ending January 1, 2000*.
2. The Township Council hereby ratifies and reaffirms the Indemnity and Trust Agreement, Bylaws and other organizational and operational documents of the Professional Municipal Management Joint Insurance Fund as from time to time amended and altered by the Department of Insurance in accordance with the Applicable Statutes and administrative regulations as if each and every one of said documents were re-executed contemporaneously herewith.
3. Willingboro Township agrees to be a participating member of the Fund for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.

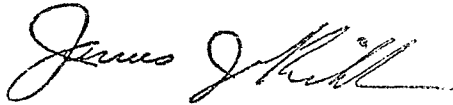
*12:01 am

4. In consideration of the continuing membership of the Twp. of W'boro in the Professional Municipal Management Joint Insurance Fund agrees, subject to the continuing approval of the Commissioner of Insurance, to accept the renewal application of the Township of Willingboro.

5. Executed the 27 day of Aug, 1996 as the lawful and binding act and deed of the Township Council, which execution has been duly authorized by public vote of the governing body.


MAYOR


ATTEST



PROFESSIONAL MUNICIPAL MANAGEMENT
JOINT INSURANCE FUND

**RESOLUTION FOR RENEWAL OF MEMBERSHIP
IN THE
MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND**

WHEREAS, the Twp. of Willingboro is a member of the Municipal Excess Liability Joint Insurance Fund; and


WHEREAS, said renewed membership terminates as of December 31, 1996 unless earlier renewed by agreement between the Municipality and the Fund; and

WHEREAS, the Municipality desires to renew said membership;

NOW THEREFORE, be it resolved as follows:

1. The Twp. of Willingboro agrees to renew its membership in the Municipal Excess Liability Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Mayor and Clerk shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Municipal Excess Liability Joint Insurance Fund evidencing the Municipality's intention to renew its membership.

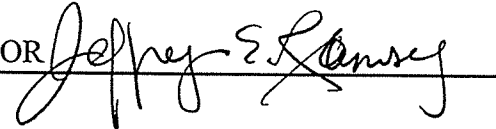
This Resolution agreed to this 27 day of Aug, 1996 by a vote
of: 5 Affirmative
 _____ Negative



ATTEST

8/27/96

DATE

MAYOR 

RESOLUTION NO. 110 - 1996

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A.10:4-12.

WHEREAS, The Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et. seq.: and


WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:


- (7) Matters relating to Litigation, Negotiations ands the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on August 27, 1996 that an Executive Session closed to the public shall be held on August 27, 1996, at 10:30p.m. in the Willingboro Township Municipal Complex, One Salem Road Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.


MAYOR

ATTEST:


Rhoda Lichtenstadter, RMC
Township Clerk

RESOLUTION NO. 111, 1996

A RESOLUTION AUTHORIZING LIENS AGAINST
REAL PROPERTY FOR THE ABATEMENT OF
CERTAIN CONDITIONS IN ACCORDANCE WITH
THE PROPERTY MAINTENANCE CODE OF THE
TOWNSHIP OF WILLINGBORO.


WHEREAS, the New Jersey State Uniform Construction Code provides for fines to be imposed by the Construction Official; and

WHEREAS, Section 21-9.12 of the Revised General Ordinances of the Township of Willingboro provides for the abatement of certain conditions, and Section 21-9.13 provides that the cost of any abatement shall become a lien against real property; and


WHEREAS, the Director of Inspections has cited several properties and has imposed fines and expenses of repair on those properties as per the attached list; and

WHEREAS, Section 21-9.13 further provides that the Township Council, must by Resolution, approve the expenses and costs and that they shall thereafter become a lien against the properties listed and shall be collectible as provided by law; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 3rd day of September, 1996, that the fines and expenses certified by the Director of Inspections and listed on the attached schedule are hereby approved and certified to the Tax Collector of the Township of Willingboro as liens against the specific properties listed and to draw interest as tax liens as provided by law.


JEFFREY E. RAMSEY
MAYOR

ATTEST:


Rhoda Lichtenstadter, RMC
Township Clerk

INTEROFFICE MEMORANDUM

MEMO TO: Rhoda Lichtenstadter
 FROM: Leonard Mason
 DATE: September 3, 1996
 SUBJECT: PROPERTY MAINTENANCE VIOLATIONS

Under the Township's Property Maintenance Ordinance liens have been imposed on properties in amount of \$8175.00 for the time period of August 6, 1996 thru September 3, 1996.

Under Ordinance 21-9.13 I am placing liens against the following properties:

DATE	ADDRESS	BLOCK & LOT	AMOUNT	WORK DONE
------	---------	-------------	--------	-----------

GRASS CUTTING

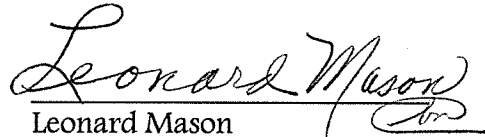
6/1/96	43 Niagara	1022-14	\$ 80.00	
6/24/96	8 Gallaway	731-31	\$ 80.00	
7/12/96	110 Somerset	125-2	\$ 80.00	
	78 Triangle	1135-5	\$ 40.00	
7/13/96	60 Pembrook	306-19	\$ 40.00	
7/16/96	59 Peppermint	303-22	\$ 40.00	
	73 Edge La	833-106	\$ 80.00	
	46 Pensdale	301-15	\$ 40.00	
7/18/96	15 Palfrey	329-36	\$ 40.00	
	61 Mosshill	507-11	\$ 40.00	
	74 Niagara	1023-45	\$ 40.00	
	21 Tinker	1135-21	\$ 80.00	
7/19/96	20 Meadowlark	504-7	\$ 80.00	
	72 Windsor	402-7	\$ 80.00	
	18 Somerset	123-20	\$ 40.00	
	47 Spiralwood	137-2	\$ 40.00	
7/28/96	14 Guild	727-16	\$ 80.00	
	8 Gallaway	731-1	\$ 40.00	
	37 General	705-23	\$ 40.00	
	2 Henderson	621-1	\$ 40.00	
7/29/96	43 Glenview	720-15	\$ 40.00	
	1 Sylvan	134-1	\$ 80.00	
	29 Stirrup	121-15	\$ 40.00	
	34 Somerset	125-25	\$ 80.00	

7/16/96	50 Patriot	332-15	\$ 40.00	Remove branches
7/18/96	61 Mosshill	507-11	\$ 200.00	Clean-up;rem debris
7/19/96	38 Poplar	322-11	\$ 60.00	Cut grass & tree
8/5/96	37 Sheffield	107-36	\$2890.00	Rpr & paint entire house;rem trash

8/7/96	130 Rittenhse Dr	904-12	\$2115.00	Rpr & paint entire hse;reroof;rpr fence
8/9/96	2 Raleigh	901-48	\$1510.00	Rpr & paint entire hse; install vinyl siding (2nd flr); install d'spout/fascia rpr fence;rem debris

TOTAL \$8175.00

Please prepare a resolution for approval of Township Council as required for certification and filing with the Tax Collector.


Leonard Mason
Director of Inspections

LM/ba
Copy: C. Hill

RESOLUTION NO. 112- 1996

A CHANGE ORDER ADJUSTING 1995 CONCRETE
REPAIRS PROJECT CONTRACT I TO AS BUILT QUANTITY

WHEREAS, by Resolution No. 120 - 1995, Willingboro Township Council awarded a contract to Jersey Construction, Inc. for 1995 Concrete Repairs Project, I; and

WHEREAS, Jersey Construction, Inc., has completed work on the project and during the course of that work several problems arose which had to be addressed immediately; and

WHEREAS, in addition to the above, there was a reduction of square yards of concrete and Change Order No. 1 simply adjusts the Contract to as-built quantities and reflects the numbers noted, as per the engineers letter dated August 27, 1996; and

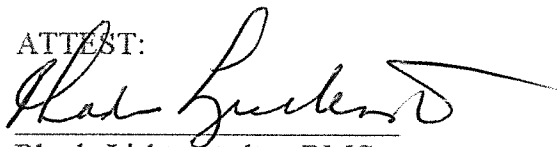
WHEREAS, the rules of the Local Finance Board require such change order to be approved by prior resolution of Township Council, funds being available as per the attached certificate of availability.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 3rd day of September, 1996, that the above change order be approved.

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director, Auditor and Engineer for their information.


JEFFREY E. RAMSEY
MAYOR

ATTEST:



Rhoda Lichtenstadter, RMC
Township Clerk

CERTIFICATE OF AVAILABILITY
OF FUNDS FOR CONTRACT

I, Joanne Diggs, Treasurer of the Township of Willingboro, being the Chief Financial Officer of the Township of Willingboro, do hereby certify, pursuant to the Rules of The Local Finance Board, that there are -- are not (cross out one) available adequate funds for the proposed contract between the Township of Willingboro and Jersey Construction, Inc.
1995 Concrete Repair Proj. Con I

The money necessary to fund said contract is in the amount of \$4,176.10 Incr. and, upon approval of the contract, the funds shall be charged to the following line item appropriation of account number 04 0695 4CON-
_____. These funds are not being certified as being available for more than one pending contract.

Joanne M. Diggs
Joanne Diggs
Finance Director

cc: Township Solicitor
Township Auditor



TOWNSHIP OF WILLINGBORO

MUNICIPAL COMPLEX ONE SALEM ROAD
WILLINGBORO, NEW JERSEY 08046
(609) 877-2200 FAX (609) 835-0782

COUNCIL MEMBERS

James E. Ayer
Doreatha D. Campbell
Lavonne B. Johnson
Jeffrey E. Ramsey
Paul L. Stephenson

TOWNSHIP MANAGER
Norton N. Bonaparte, Jr.

September 4, 1996

Mr. Arnold W. Barnett
Lord, Anderson, Worrell & Barnett
651 High Street
P.O. Box 68
Burlington, New Jersey 08016

Dear Mr. Barnett:

Enclosed please find a copy of Resolution No. 112-1996 - Jersey Construction, Inc. for 1995 Concrete Repairs Project, along with two originals of Change Order #1.

Sincerely,


Rhoda Lichtenstadter
Township Clerk

/eb

Enclosures



More than a Civil Engineering Firm

August 27, 1996

To Council for Action

651 High Street
Burlington, NJ 08016
(609) 387-2800
(Fax) 387-3009

1717 Swede Road
Suite 102
Blue Bell, PA 19422
(800) 640-8921

Norton N. Bonaparte, Jr., Manager
Township of Willingboro
Municipal Complex
One Salem Road
Willingboro, NJ 08046

Robert W. Lord, PE & LS, PP
C. Kenneth Anderson, PE & LS, PP
Raymond L. Worrell, II, PE & LS, PP
Arnold W. Barnett, PE & LS

RE: Change Order No. 1
1995 Concrete Repairs Project, Contract I
Township of Willingboro
LAWB File No. 95-39-33

Dear Mr. Bonaparte:

Jersey Construction, Inc., has completed work on the 1995 Concrete Repairs Project, Contract I. During the course of their project work, there were several reports made by residents and the Willingboro Township Department of Public Works with regard to hazardous sidewalk conditions. We inspected those reports and addressed those we found to be in need of immediate attention. This resulted in extra sidewalk and driveway apron construction which is detailed on the enclosed Change Order. In addition to the extra sidewalk and driveway apron quantities, concrete curbing was reconstructed to address the ponding situation located at 67 East Lane. You may recall that resident contacting you on several occasions with regard to that problem. Additionally, due to the condition of underlying soils, an extra 32.3 cubic yards of dense graded aggregate was required to provide proper subgrade conditions for the construction of new concrete sidewalk.

In addition to the above, there was a reduction of 85.7 square yards of 4" concrete sidewalk. The extra items noted above have a value of \$6,747.10. The reduced quantity of 4" concrete sidewalk had a value of \$2,571.00. Change Order No. 1 simply adjusts the Contract to as-built quantities and reflects the numbers noted. The ultimate result of Change Order No. 1 is an increase of 6.16% over the original contract amount.

Enclosed for your action by Council, please find three (3) original partially executed copies of Change Order No. 1. Once Council has passed the appropriate resolution, please have the Mayor execute all three original copies and retain one copy for your file. Two (2) copies should be returned to this office.

Should you have any questions, please do not hesitate to call.

Very truly yours,

LORD, ANDERSON, WORRELL & BARNETT, INC.

Arnold W. Barnett
Arnold W. Barnett, PE & LS
Willingboro Township Engineer

AWB:CJB:mc
enclosures

ARNOLD\AUG\BONAPART.G27 (96)

Date August 14, 1996

Contractor Jersey Construction, Inc.
 Address P. O. Box 156
Atco, NJ 08004

Project No. 95 - 39 - 33
1995 Concrete Repairs Project, Contract 1
Township of Willingboro

Gentlemen:

In accordance with the provisions of the specifications for the above project, you are hereby advised of the following changes in the contract quantities or in the case of supplementary work you agree to its performance at the prices stated.

Location and reason for changes. *Adjustment to as - built quantities*

Item	Description	Quantity	Unit Price	Amount
EXTRA				
2.	Reconstruct 6" R. C. Sidewalk	40 SY	43.00	\$ 1,720.00
3.	Reconstruct 6" R. C. Drive Aprons	13.4 SY	45.00	603.00
4.	Concrete Curb	113 LF	.20.00	2,260.00 <i>18th</i>
5.	Dense Graded Aggregate	32.3 CY	67.00	2,164.00 <i>10</i>
				\$6,747.10
REDUCTION				
1.	Reconstruct 4" Concrete Sidewalk	85.7 SY	30.00	\$2,571.00

Amount of Original Contract..... \$67,780.00

Arnold W. Barrett 8/25/96
 Engineer Date

Adjusted amount of Contract due to previous Change Orders..... 67,780.00

Township of Willingboro
 Municipality

Supplemental.....
 Extra..... \$6,747.10

J. E. Ramsey 9/4/96
 Mayor Date

Reduction..... \$2,571.00

Jersey Construction, Inc.
 Contractor

Adjusted Amount of Contract..... \$71,956.10

Theodore J. Whitmyer
 By: Date

Change in Contract..... +6.16 %

X Theodore J. Whitmyer, President - 8/16/96
 Title



More than a Civil Engineering Firm

*To
look
for
ACTION
from*

651 High Street
Burlington, NJ 08016
(609) 387-2800
(Fax) 387-3009

1717 Swede Road
Suite 102
Blue Bell, PA 19422
(800) 640-8921

August 27, 1996

- Robert W. Lord, PE & LS, PP
- C. Kenneth Anderson, PE & LS, PP
- Raymond L. Worrell, II, PE & LS, PP
- Arnold W. Barnett, PE & LS
- Thomas J. Miller, PE & PP
- Jeffrey S. Richter, PE & PP

Norton N. Bonaparte, Jr., Manager
Township of Willingboro
Municipal Complex
One Salem Road
Willingboro, NJ 08046

RE: Partial Estimate No. 3 (Semi-Final)
1995 Concrete Repairs Project, Contract I
Township of Willingboro
LAWB File No. 95-39-33

- John P. Augustino
- Stephen L. Berger
- Christopher J. Bouffard, PLS & PP
- Barry S. Dirkin
- Mark E. Malinowski, PE
- Ashvin G. Patel, PE

Dear Mr. Bonaparte:

This is to certify that Jersey Construction, Inc., PO Box 156, Atco, New Jersey 08004, has partially completed work on the 1995 Concrete Repairs Project, Contract I and is therefore entitled to payment in the amount of:

Three Thousand Seven Hundred Fifty-Eight-----54/100 Dollars (3,758.54)

in accordance with the attached estimate.

Please note that payment cannot be made until such time as Council has acted upon Change Order No. 1 for this project. Change Order No. 1 adjusts the Contract as-built quantities.

Should you have any questions, please do not hesitate to call.

Very truly yours,

LORD, ANDERSON, WORRELL & BARNETT, INC.

Arnold W. Barnett
Arnold W. Barnett, PE & LS
Willingboro Township Engineer

AWB:mc

enclosures

cc: Jersey Construction, Inc.

ARNOLD\AUG\BONPART2.G27 (96)

RESOLUTION NO. 113 - 1996

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A.10:4-12.

WHEREAS, The Township Council of the Township of Willingboro is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et. seq.: and

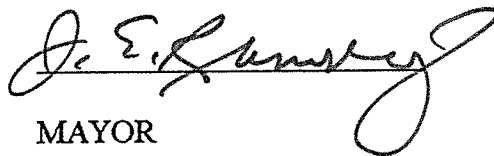
WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Willingboro to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

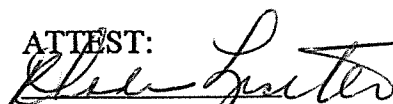
- (7) Matters relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session on September 3, 1996, that an Executive Session closed to the public shall be held on September 3, 1996, at 7:55 p.m. in the Willingboro Township Municipal Complex, One Salem Road Willingboro, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Township Council that the public interest will no longer be served by such confidentiality.


MAYOR

ATTEST:


Rhoda Lichtenstadter, RMC
Township Clerk

RESOLUTION NO. 114- 1996

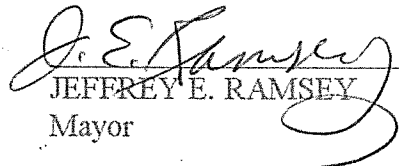
WHEREAS, Willingboro Township Council, by Resolution No.75-1996, awarded a contract to JADS CONSTRUCTION CO. for 1996 Concrete Repairs Project in the amount of \$73,463.95; and

WHEREAS, the Engineer has submitted a change Order No. 1 for an increase of \$11,660.00 for supplemental work associated with making repairs that remain from the G&F Concrete Project bringing the total amount of the contract to \$85,123.95 in accordance with the engineers letter dated September 3, 1996; and


WHEREAS, the rules of the Local Finance Board require such change order to be approved by prior resolution of the Township Council, funds being available as per the attached certificate of availability.,

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 17th day of September, 1996, that the above change order be approved.,

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director, Engineer and Auditor for their information.


JEFFREY E. RAMSEY
Mayor

ATTEST:


Rhoda Lichtenstadler, RMC
Township Clerk

CERTIFICATE OF AVAILABILITY
OF FUNDS FOR CONTRACT

I, Joanne Diggs, Treasurer of the Township of Willingboro, being the Chief Financial Officer of the Township of Willingboro, do hereby certify, pursuant to the Rules of The Local Finance Board, that there are -- are not (cross out one) available adequate funds for the proposed contract between the Township of Willingboro and JADS Const. Co of NJ, Inc
1995 Concrete Repair Proj Cont II (Res #75)

The money necessary to fund said contract is in the amount of 11,660.00 and, upon approval of the contract, the funds shall be charged to the following line item appropriation of account number 04-0695-ACON. These funds are not being certified as being available for more than one pending contract.



Joanne Diggs

Finance Director

cc: Township Solicitor
Township Auditor

UNENCUMBERED = 13043.90



651 High Street
Burlington, NJ 08016
(609) 387-2800
(Fax) 387-3009

More than a Civil Engineering Firm

1717 Swede Road
Suite 102
Blue Bell, PA 19422
(800) 640-8921

Robert W. Lord, PE & LS, PP
Kenneth Anderson, PE & LS, PP
Raymond L. Worrell, II, PE & LS, PP
Arnold W. Barnett, PE & LS

September 3, 1996

RECEIVED

SEP 4 1996

OFFICE OF THE TOWNSHIP CLERK
WILLINGBORO, NEW JERSEY

Thomas J. Miller, PE & PP
Jeffrey S. Richter, PE & PP

Norton N. Bonaparte, Jr., Manager
Township of Willingboro
Municipal Complex
One Salem Road
Willingboro, NJ 08046

RE: Change Order No. 1
1995 Concrete Repairs Project, Contract II
Township of Willingboro
LAWB File No. 95-39-33B

John P. Augustino
Stephen L. Berger
Christopher J. Bouffard, PLS & PP
Terry S. Dirkin
Mark E. Malinowski, PE
Shvin G. Patel, PE

Dear Mr. Bonaparte:

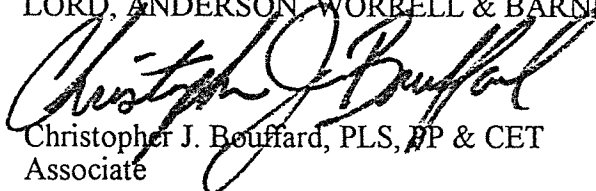
Enclosed for action by Council please find three original copies of Change Order No. 1 for the 1995 Concrete Repairs Project, Contract II. Change Order No. 1 is an increase in the amount of \$11,660.00 for supplemental work associated with making the repairs that remain from the G&F Concrete Company Project.

Please include this Change Order on Council's Agenda at your earliest convenience. Once Council has acted, please have the Mayor execute all three original copies. One copy should be kept for your project files and the remaining two copies returned to this office.

Should you have any questions, please do not hesitate to call.

Very truly yours,

LORD, ANDERSON, WORRELL & BARNETT, INC.


Christopher J. Bouffard, PLS, PP & CET
Associate

CJB:mc
enclosures

cc: Arnold W. Barnett, PE & LS, Township Engineer
Rhoda Lichtenstadter, Township Clerk

CHRIS\SEP\BONAPART.S03 (96)

CHANGE ORDER NO. 1

Date August 16, 1996

Contractor JADS Construction Co. of New Jersey, Inc.
Address P. O. Box 513
South River, NJ 08882

Project No. 95 - 39 - 33B
1995 Concrete Repairs Project, Contract II
Township of Willingboro

Gentlemen:
In accordance with the provisions of the specifications for the above project, you are hereby advised of the following changes in the contract quantities or in the case of supplementary work you agree to its performance at the prices stated.
Location and reason for changes. *For the completion of landscaping restorations and repair items remaining from the 1994 Concrete Repairs Contract.*

SUPPLEMENTAL

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Utl.</u>	<u>Price</u>	<u>Amount</u>
15.	Landscape and Driveway Repairs	1	LS	\$11,660.00	\$11,660.00

Amount of Original Contract..... \$73,463.95 _____
 Adjusted amount of Contract due to previous Change Orders..... \$73,463.95 _____
 Supplemental..... \$11,660.00 _____
 Extra..... _____
 Reduction..... _____
 Adjusted Amount of Contract..... \$85,123.95 _____
 Change in Contract..... +15.9 % _____

_____ Paul Dupuis _____
 Engineer Date 8/13/96

_____ Township of Willingboro _____
 Municipality

_____ JADS Construction Company of New Jersey, Inc. _____
 Contractor

By _____
 _____ SECRETARY - TREASURER _____
 Title Date 8/30/96



More than a Civil Engineering Firm

To Council for Action

651 High Street
Burlington, NJ 08016
(609) 387-2800
(Fax) 387-3009

1717 Swede Road
Suite 102
Blue Bell, PA 19422
(800) 640-8921

Robert W. Lord, PE & LS, PP
C. Kenneth Anderson, PE & LS, PP
Raymond L. Worrell, II, PE & LS, PP
Arnold W. Barnett, PE & LS

September 3, 1996

Norton N. Bonaparte, Jr., Manager
Township of Willingboro
Municipal Complex
One Salem Road
Willingboro, NJ 08046

Thomas J. Miller, PE & PP
Jeffrey S. Richter, PE & PP

RE: Change Order No. 1
1995 Concrete Repairs Project, Contract II
Township of Willingboro
LAWB File No. 95-39-33B

John P. Augustino
Stephen L. Berger
Christopher J. Bouffard, PLS & PP
Barry S. Dirkin
Mark E. Malinowski, PE
Ashvin G. Patel, PE

Dear Mr. Bonaparte:

Enclosed for action by Council please find three original copies of Change Order No. 1 for the 1996 Concrete Repairs Project, Contract II. Change Order No. 1 is an increase in the amount of \$11,660.00 for supplemental work associated with making the repairs that remain from the G&F Concrete Company Project.

Gordon L. Lenher, LS
Theresa C. McGettigan, CLP
Edwin R. Ruble, LS
Stephen J. Sauselein, PE
Gurbachan Sethi, PE
Scott D. Taylor, CLA & PP
Alfred L. Wright, PE
Gary Zube, LS

Please include this Change Order on Council's Agenda at your earliest convenience. Once Council has acted, please have the Mayor execute all three original copies. One copy should be kept for your project files and the remaining two copies returned to this office.

Should you have any questions, please do not hesitate to call.

Very truly yours,

LORD, ANDERSON, WORRELL & BARNETT, INC.

Christopher J. Bouffard, PLS, PP & CET
Associate

CJB:mc
enclosures
cc: Arnold W. Barnett, PE & LS, Township Engineer
Rhoda Lichtenstadter, Township Clerk

CHRIS\SEP\BONAPART.S03 (96)

CHANGE ORDER NO. 1

Date August 16, 1996

Contractor JADS Construction Co. of New Jersey, Inc.
Address P. O. Box 513
South River, NJ 08882

Project No. 95 - 39 - 33B
1995 Concrete Repairs Project, Contract II
Township of Willingboro

Gentlemen:

In accordance with the provisions of the specifications for the above project, you are hereby advised of the following changes in the contract quantities or in the case of supplementary work you agree to its performance at the prices stated.

Location and reason for changes. *For the completion of landscaping restorations and repair items remaining from the 1994 Concrete Repairs Contract.*

SUPPLEMENTAL

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Ut.</u>	<u>Price</u>	<u>Amount</u>
6S.	Landscape and Driveway Repairs	1	LS	\$11,660.00	\$11,660.00

Amount of Original Contract..... \$73,463.95

Adjusted amount of Contract due to previous Change Orders..... \$73,463.95

Supplemental..... \$11,660.00

Extra.....

Reduction.....

Adjusted Amount of Contract..... \$85,123.95

Change in Contract..... +15.9 %

Arnold W. Bandy 9/3/96
 Engineer Date
 Municipality
Township of Willingboro
Jeffrey E. Ramsey 9/18/96
 Mayor Date
 Contractor
JADS Construction Company of New Jersey, Inc.
 By *Paul Dupuis*
SECRETARY - TREASURER 8/30/96
 Title Date



TOWNSHIP OF WILLINGBORO

MUNICIPAL COMPLEX ONE SALEM ROAD
WILLINGBORO, NEW JERSEY 08046
(609) 877-2200 FAX (609) 835-0782

COUNCIL MEMBERS

James E. Ayer
Doreatha D. Campbell
Lavonne B. Johnson
Jeffrey E. Ramsey
Paul L. Stephenson

TOWNSHIP MANAGER
Norton N. Bonaparte, Jr.

September 20, 1996

Arnold W. Barnett
651 High Street - P.O. Box 68
Burlington, New Jersey 08016

Dear Mr. Barnett:

Enclosed please find a copy of Res. No. 114- 1996, adopted by Willingboro Township Council at their meeting of September 17, 1996.

Also please find enclosed, two signed change orders and a copy of a signed professional services agreement for Res. No. 96 - 1996.

If you have any questions, please call.

Sincerely,

Rhoda Lichtenstadter, RMC

Township Clerk

Encs.