

PLANNING BOARD AGENDA
February 14, 2022 at 6:00 p.m.

6:00 P.M. - Conference Meeting

- 1. Call to Order –
- 2. Statement required by Open Public Meetings Act –

3. Roll Call:	<u>Present</u>	<u>Absent</u>
Sharon Anderson	_____	_____
James Hall	_____	_____
Twp Manager Dwayne Harris	_____	_____
Mayor Kaya McIntosh	_____	_____
Martin Nock	_____	_____
Marie Turner	_____	_____
Deputy Mayor Samantha Whitfield	_____	_____

Alternates:

Jethro Curtis (Alt. #1)	_____	_____
David Dunkerson (Alt. #2)	_____	_____

Professionals:

Planning Bd. Attorney	_____	_____
Planning Bd. Engineer	_____	_____
Willingboro Inspection Representative(s)	_____	_____
Bd. Secretary –Reyan Frank	_____	_____

6:30 PM – Formal Session

- 1. Call to Order –
- 2. Salute to Flag –
- 3. Statement required by Open Public Meeting Act –

4. Roll Call:	<u>Present</u>	<u>Absent</u>
Sharon Anderson	_____	_____
James Hall	_____	_____
Twp Manager Dwayne Harris	_____	_____
Mayor Kaya McIntosh	_____	_____

Martin Nock _____
Marie Turner _____
Deputy Mayor Samantha Whitfield _____

Alternates:

Jethro Curtis (Alt. #1) _____
David Dunkerson (Alt. #2) _____

Professionals:

Planning Bd. Attorney _____
Planning Bd. Engineer _____
Willingboro Inspection Representative(s) _____
Bd. Secretary - Reyan Frank _____

5. **Election of Chairman** - Called By **Board Secretary** – Nomination/ Close/ Roll Call by Name

6. **Election of Vice Chairman** Called By **Chair**– Nomination / Close/ **Board Secretary** Roll Call by Name

7. **Secretary** – Motion to appoint an employee of the Office of the Township Clerk to be empowered to sign documents and plans submitted to the Planning Board.

8. **Resolution No. 2022-1 – Planning Board Solicitor**

9. **Resolution No. 2022-2 – Planning Board Engineer**

10. **Resolution No. 2022-3 – Meeting dates, times and place**

11. **Resolution No. 2022-4 – Authorized Official Media**

12. **Old Business:**

13. **New Business:**

14. **Public Comment**

15. **Board Comment**

16. Adjournment:

Please call if you will not be able to attend and leave a message. (609) 877-2200 ext.1030.

Notice
Township of Willingboro
Planning Board Reschedule Reorg Meeting

The Annual Willingboro Township Planning Board Reorganization Meeting will be held on Monday February 14, 2022, at 6:00 PM Via Zoom

To Join Zoom Meeting:

1. Type in the address bar: <https://zoom.us>
2. Click “Join Meeting” on the top menu bar.
3. Meeting ID: 896 3605 9054
4. Password: 686970

TELEPHONE USERS MAY DIAL IN:

1-646-558-8656

Meeting ID: 896-3605-9054

Password: 686970

Meeting Date: February 14, 2022 at 6:00 PM

Reyan Frank
Planning Board Secretary

WILLINGBORO TOWNSHIP PLANNING BOARD
RESOLUTION NO. 2022-1

WHEREAS, the Local Public Contracts Law (R.S. 40a:11 et. seq.) requires that a resolution authorizing the award of contracts for Planning Board Solicitor without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Planning Board of the Township of Willingboro, assembled virtually via zoom this 14th day of February 2022, <http://zoom.us> , Meeting ID: 896 3605 9054, Password: 686970. Telephone Users may dial in: 1-646-558-8656, Meeting ID: 896 3605 9054, Password: 686970. The Planning Board Chairman and Secretary are hereby authorized and directed to execute a professional service contract with _____, said contract awarded without competitive bidding as professional services because the service is being performed by a person authorized by law to practice their recognized profession and it is not possible, nor desirable to obtain competitive bids for such service.

BE IT FURTHER RESOLVED, that notice of this resolution be published in the Burlington County Times as required by law within ten (10) days of its passage.

Planning Board Chair

Attest:

Board Secretary

WILLINGBORO TOWNSHIP PLANNING BOARD
RESOLUTION NO. 2022-2

WHEREAS, the Local Public Contracts Law (R.S. 40a:11 et. seq.) requires that a resolution authorizing the award of contracts for Planning Board Engineer without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Planning Board of the Township of Willingboro, assembled virtually via zoom this 14th day of February 2022, <http://zoom.us> , Meeting ID: 896 3605 9054, Password: 686970. Telephone Users may dial in: 1-646-558-8656, Meeting ID: 896 3605 9054, Password: 686970. The Planning Board Chairman and Secretary are hereby authorized and directed to execute a professional service contract with _____, said contract awarded without competitive bidding as professional services because the service is being performed by a person authorized by law to practice their recognized profession and it is not possible, nor desirable to obtain competitive bids for such service.

BE IT FURTHER RESOLVED, that notice of this resolution be published in the Burlington County Times as required by law within ten (10) days of its passage.

Planning Board Chair

Attest:

Board Secretary

PLANNING BOARD

RESOLUTION NO. 2022-3

WHEREAS, the Open Public Meeting Act requires the Willingboro Township Planning Board adopt a resolution establishing meeting dates, times, and place for meetings and to give notice thereof;

NOW, THEREFORE, BE IT RESOLVED, by the Planning Board of the Township of Willingboro, assembled in public session this 14th day of February 2022, the Willingboro Township Planning Board will meet virtually until further notice. Type in the address bar: [Http://zoom.us](http://zoom.us) . Click “**Join Meeting**” on the top menu bar. **Meeting ID:** 896 3605 9054, **Password:** 686970. **Telephone Users may dial in:** 1-646-558-8656 **Meeting ID:** 896 3605 9054, **Password:** 686970, on the dates and times set forth on the attached schedule; and

BE IT FURTHER RESOLVED, that the Secretary give notice of this resolution according to the Open Public Meeting Act.

Planning Board Chair

Board Secretary

WILLINGBORO TOWNSHIP
ONE REV. DR. M.L. KING, JR. DRIVE
WILLINGBORO, NEW JERSEY 08046

2022 PLANNING BOARD

Planning Board Meetings — Second Monday unless otherwise indicated

Conference Meeting 6:00 PM via Zoom

Formal Session 6:30 PM via Zoom

January 10th

February 14th

March 14th

April 11th

May 9th

June 13th

July 11th

August 8th

September 12th

October 10th

November 14th

December 12th

January 9, 2023 – Reorganization

WILLINGBORO TOWNSHIP PLANNING BOARD
RESOLUTION NO. 2022-4
RESOLUTION FOR THE TOWNSHIP OF WILLINGBORO PROVIDING
FOR THE DESIGNATION OF AUTHORIZED OFFICIAL
NEWSPAPERS PROCEDURAL REQUIREMENTS

WHEREAS, the Burlington County Times, Philadelphia Inquirer, Courier Post and Trenton Times are newspapers of general circulation within Willingboro Township and Burlington County; and

WHEREAS, pursuant to N.J.S.A. 40:55D-10i, the Planning Board has designated the Burlington County Times, Philadelphia Inquirer, Courier Post and Trenton Times as the Official Newspapers for publication of notices. The Burlington County Times is to be designated prime advertising medium and the Philadelphia Inquirer, Trenton Times and Courier Post as secondary mediums for the Willingboro Township Planning Board in accordance with the Open Public Meetings Act.

NOW, THEREFORE, be it resolved by the Township of Willingboro Planning Board as follows:

1. The Burlington County Times, Philadelphia Inquirer, Courier Post and Trenton Times are designated as the official newspapers of the Willingboro Township Planning Board from February 14, 2022 through December 31, 2022. The Burlington County Times is to be designated prime advertising medium and the Philadelphia Inquirer, Trenton Times and Courier Post as secondary mediums for the Willingboro Township Planning Board in accordance with the Open Public meetings Act.
2. This resolution shall be filed with the municipal clerk, posted on the municipal bulletin board and where such notices are normally posted and sent to two newspapers circulating in the municipality, one which is the official newspaper of the municipality.
3. Additionally, the Willingboro Township website as well as social media avenues will be used as an advertising medium for planning board notices and advertisements.

BE IT FURTHER RESOLVED that a copy of this Resolution be placed on file and made available for public inspection at the Office of the Township Clerk for the township of Willingboro.

Planning Board Chair

Board Secretary