

Public Agenda – June 8, 2022

Attention

Attached Is the Township Council packet. This packet is posted online as a courtesy to the public.

Please take note that packets are generally posted the Monday prior to the Tuesday meeting. If there are any changes additions or deletions made between the time of the packet posting and the meeting, same may not be reflected within this packet.

Subsequent to the packet posting, should you require additional information or a copy of a public document that is the subject of the meeting that was not available at the time of the packet posting, but is available prior to the meeting, you may contact the Township Clerk's office via email at bbligen@willingboronj.gov or by calling 609.877.2200 x1028.

Subsequent to the Council meeting, you may request documents by filing an Open Public Records Act (OPRA) request. You may obtain an OPRA form by going to the Township's website, www.willingboronj.gov, and typing OPRA in the search engine. Once you complete the online form and click SUBMIT, your request is automatically forwarded to the Township Clerk for response (within seven (7) business days).

Thank you,

Brenda Bligen, MBA
Acting Township Clerk

**WILLINGBORO TOWNSHIP COUNCIL MEETING AGENDA
June 8, 2022**

To Join Zoom Meeting.

1. Type in the address bar: <https://zoom.us>
2. Click "Join Meeting" on the top menu bar
3. Meeting ID: 953 6953 7139
4. Password: 531748

7:00 PM
Call to order
Roll Call
Prayer
Flag Salute
Statement

PROCLAMATION

- Supporting the Click It or Tick It Mobilization of May 23 – June 5, 2022
- Juneteenth
- LGBTQ+ Pride Month

MANAGER'S MUNICIPAL UPDATE

PUBLIC COMMENT – AGENDA ITEMS ONLY – 2 MINUTES

ORDINANCE

Ord 2022 – 1

PUBLIC HEARING/FINAL READING ORDINANCE OF THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY PROVIDING FOR THE REAPPROPRIATION OF \$153,760.21 IN UNUSED DEBT AUTHORIZATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSES IN ORDER TO PROVIDE FOR OTHER PURPOSES AS LISTED BELOW

Ord 2022 – 4

TABLED ON MAY 17TH UNTIL JUNE 8TH / FIRST READING - BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY, APPROPRIATING \$1,816,800 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,725,960 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF

Ord 2022 – 5

PUBLIC HEARING/FINAL READING - ORDINANCE OF THE TOWNSHIP OF WILLINGBORO, COUNTY OF BURLINGTON, NEW JERSEY PERMITTING CERTAIN CANNABIS BUSINESSES WITHIN ITS GEOGRAPHICAL BOUNDARIES AND AMENDING CHAPTER 126 AND CHAPTER 370 OF THE CODE OF THE TOWNSHIP OF WILLINGBORO

Ord 2022 – 6

ORDINANCE APPROPRIATING \$865,200 OF AMERICAN RESCUE PLAN ACT FUNDS FOR STORMWATER INFRASTRUCTURE REPAIRS IN AND BY THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY.

WILLINGBORO TOWNSHIP COUNCIL MEETING AGENDA
June 8, 2022

Ord 2022 – 7 *2022 SALARY ORDINANCE SALARIES, WAGES, AND OTHER
COMPENSATION FOR NON-CONTRACTUAL EMPLOYEES
AND OFFICIALS OF THE TOWNSHIP OF WILLINGBORO*

RESOLUTION

Res 2022 – 81 *A RESOLUTION AUTHORIZING REFUNDS FOR OVERPAYMENT
OF TAXES*

Res 2022 – 82 *RESOLUTION AUTHORIZING THE TOWNSHIP OF
WILLINGBORO TO ENTER INTO A CONTRACT WITH
MUNICIPAL.COM FOR INTERNET AUCTIONEERING
SERVICES TO SELL TOWNSHIP SURPLUS PROPERTY –
STATE CONTRACT NUMBER T-2581*

Res 2022 – 83 *AUTHORIZING THE APPROVAL OF VOUCHERS FOR
PAYMENT & RATIFICATION*

Res 2022 – 84 *RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR
AND OPEN CONTRACT FOR ON-SITE AND REMOTE
TECHNICAL SUPPORT SERVICES*

Res 2022 – 85 *AUTHORIZING THE CANCELLATION OF OLD
OUTSTANDING CHECKS AND RECONCILING ITEMS*

Treasure Report

MINUTES

040522

041922

042622

050322

051722

MUNICIPAL CLERK UPDATE

UNFINISHED BUSINESS

NEW BUSINESS

PUBLIC COMMENT

COUNCIL COMMENT

Res 2022 – 86 *RESOLUTION AUTHORIZING EXECUTIVE SESSION*

ADJOURNMENT

Township of Willingboro

Proclamation

Supporting the *Click It or Ticket* Mobilization of May 23 –
June 5, 2022

Whereas, there were 701 motor vehicle fatalities in New Jersey in 2021; and

Whereas, approximately 37% of the motor vehicle occupants killed in those traffic crashes were not wearing a seat belt; and

Whereas, use of a seat belt remains the most effective way to avoid death or serious injury in a motor vehicle crash; and

Whereas, the National Highway Traffic Safety Administration estimates that 135,000 lives were saved by safety belt usage nationally between 1975-2000; and

Whereas, the State of New Jersey will participate in the nationwide *Click It or Ticket* seat belt mobilization from May 23 – June 5, 2022 in an effort to raise awareness and increase seat belt usage through a combination of high visibility enforcement and public education; and

Whereas, the Division of Highway Traffic Safety has set a goal of further increasing the seat belt usage rate in the state from the current level of 94%; and

Whereas, a further increase in seat belt usage in New Jersey will save lives on our roadways;

Therefore, be is resolved that Mayor Kaya McIntosh declares it's support for the *Click It or Ticket* seat belt mobilization both locally and nationally from May 23 – June 5, 2022 and pledges to increase awareness of the mobilization and the benefits of seat belt use.

#####

Dated:

Kaya McIntosh, Mayor

For Immediate Release:

Lt. Robert Parton

Parton@willingboropolice.com

609-877-2200 ext 1053

**Seat Belt Enforcement and Education Campaign to be Conducted
Locally as Part of Nationwide
Click It or Ticket Mobilization May 23 – June 5, 2022**

Willingboro Township -- Law enforcement officers from the Willingboro Township Police Department will join with police from around the country in cracking down on unbuckled motorists and passengers as part of the national “Click it or Ticket” campaign.

Beginning May 23 and running through June 5, the annual “Click It or Ticket” national mobilization utilizes high visibility seat belt checkpoints and saturation patrols, in combination with local and national publicity efforts, to reiterate the life-saving value of seat belts.

According to the New Jersey Division of Highway Traffic Safety, in 2021 there were 701 people in the state killed in traffic crashes. 37% of the motor vehicle occupants who died in these crashes were not wearing a seat belt. The National Highway Traffic Safety Administration (NHTSA) reports that seat belt use reduces the risk of serious injury or death in a crash by 45%

In New Jersey, a key focus of this year’s Click It or Ticket campaign is to promote seat belt usage by adults in all seating positions in the vehicle, both front AND rear seats. The front seat belt usage rate in New Jersey currently stands at 93.9%. However, adults riding in rear seats are buckling up at a significantly lower rate, only 48% according to the most recent surveys.

During the 2021 Click it or Ticket campaign, 134 New Jersey police agencies participated in the two-week initiative. As a result of the effort, law enforcement officers issued 9,755 seat belt citations, 3,936 speeding summonses and made 555 impaired driving arrests.

###



PROCLAMATION IN HONOR OF JUNETEENTH

WHEREAS, President Abraham Lincoln signed the Emancipation Proclamation on January 1, 1863, declaring the slaves in Confederate territory free, paving the way for the passing of the 13th Amendment which formally abolished slavery in the United States of America; and

WHEREAS, more than two years would pass before the news reached African Americans living in Texas, when on June 19, 1865, Union Major General Gordon Granger and his regiment arrived in Galveston, Texas and spread the word that slavery had been abolished; and

WHEREAS, the following year, the first official Juneteenth celebrations took place in Texas and continued across the United States over 150 years making it the oldest nationally celebrated commemoration of the ending of slavery; and

WHEREAS, Juneteenth, a combination of the words June and nineteenth, offers a state and public holiday to reflect on this country's painful history of slavery and the systemic impact that racial injustice continues to have today, mark the progress made, and chart the changes still needed; and

NOW THEREFORE BE IT RESOLVED, I, Kaya T. McIntosh, Mayor of Township of Willingboro, along with the Willingboro Township Council, and Willingboro residents do hereby recognize and celebrate Juneteenth.

Kaya T. McIntosh
Mayor



PROCLAMATION IN HONOR OF LGBTQ+ PRIDE MONTH

WHEREAS, all human beings are born free and equal in dignity and rights and that no one should live in fear or face persecution and violence arising from sexual orientation or gender identity; and

WHEREAS, LGBTQ+ individuals have made immeasurable impact and make vital contributions to our country and community including cultural, political, civic, military, and economic among many other fields; and

WHEREAS, while society at large increasingly supports LGBTQ+ equality, it is essential to acknowledge that the need for education and awareness remains vital to end discrimination, biases, and prejudice; and

WHEREAS, the Township of Willingboro recognizes diversity and inclusion within our community and that it is important as a community we work together to foster a safe and welcoming place for all to live, work and recreate; and

NOW THEREFORE BE IT RESOLVED, I, Kaya T. McIntosh, Mayor of the Township of Willingboro, along with the Willingboro Township Council, and Willingboro residents do hereby proclaim June as LGBTQ+ Pride Month.

Kaya T. McIntosh
Mayor

*In Witness whereof I
Hereunto Set My Hand
and Seal of Willingboro
Township this 31st, day
of May 2022*

**TOWNSHIP OF WILLINGBORO
ORDINANCE 2022 – 1**

ORDINANCE OF THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY PROVIDING FOR THE RE-APPROPRIATION OF \$153,760.21 IN UNUSED DEBT AUTHORIZATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSES IN ORDER TO PROVIDE FOR OTHER PURPOSES AS LISTED BELOW

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY (not less than Two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. Pursuant to N.J.S.A. 40A:2-39, it is hereby determined that certain debt authorizations in the aggregate amount of \$153,760.21 provided for in the various ordinances listed below are no longer needed for the purposes referenced therein. The Township of Willingboro, in the County of Burlington, New Jersey (the "Township") desires, therefore, to re-appropriate the following debt authorizations on this 17th day of May 2022:

Ordinance Number	Improvement Description and Date of Adoption	Amount to be Re-appropriated
2018-5	Acquisition of Signs Town center & Security System	\$2,232.00
2019-5	Audio & Visual Equipment-Network	\$9,211.04
2021-9	Acquisition Sweeper, Mowers & related expenditures	\$112,817.17
2020-12	Library Overhang	\$29,500.00

Section 2. The aggregate amount of \$153,760.21 described in Section 1 hereof and made available pursuant to N.J.S.A. 40A:2-39 are hereby re-appropriated to provide for the following:

Purpose	Appropriation & Estimated Costs	Period of Usefulness
Acquisition of Server & related Technology Equipment	\$11,443.04	5 years
Acquisition of Leaf Vacuum	\$112,817.17	15 years
JFK-Replace exterior trim/fascia painting	\$29,500.00	10 years

TOWNSHIP OF WILLINGBORO
ORDINANCE 2022 – 1

Section 3. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 4. This ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

First Reading on May 17, 2022

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson		X	X				
Councilwoman Perrone			X				
Councilwoman Worthy	X		X				
Deputy Mayor Whitfield			X				
Mayor McIntosh			X				

Attest:

 Kaya T. McIntosh
 Mayor

 Brenda Bligen, MBA
 A., Township Clerk

**TOWNSHIP OF WILLINGBORO
ORDINANCE 2022- 5**

**ORDINANCE OF THE TOWNSHIP OF WILLINGBORO, COUNTY OF
BURLINGTON, NEW JERSEY PERMITTING CERTAIN CANNABIS BUSINESSES
WITHIN ITS GEOGRAPHICAL BOUNDARIES AND AMENDING CHAPTER 126 AND
CHAPTER 370 OF THE CODE OF THE TOWNSHIP OF WILLINGBORO**

WHEREAS, in 2020 New Jersey voters approved Public Question No. 1, which amended the New Jersey Constitution to allow for the legalization of a controlled form of marijuana called “cannabis” for adults at least 21 years of age; and

WHEREAS, on February 22, 2021, Governor Murphy signed into law P.L. 2021, c. 16, known as the “New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act” (the “Act”), which legalizes the recreational use of marijuana by adults 21 years of age or older, and establishes a comprehensive regulatory and licensing scheme for commercial recreational (adult use) cannabis operations, use and possession; and

WHEREAS, section 31a of the Act, authorizes municipalities by ordinance to adopt regulations governing the number of cannabis establishments (defined in section 3 of the Act as “a cannabis cultivator, a cannabis manufacturer, a cannabis wholesaler, or a cannabis retailer”), cannabis distributors or cannabis delivery services allowed to operate within their boundaries, as well as the location manner and times operation of such establishments, distributors or delivery services, and establishing civil penalties for the violation of any such regulations; and

WHEREAS, section 31b of the Act authorizes municipalities by ordinance to prohibit the operation of any one or more classes of cannabis establishments, distributors, or delivery services anywhere in the municipality; and

WHEREAS, section 31b of the Act, also stipulates, however, that any municipal regulation or prohibition must have been adopted within 180 days of the effective date of the Act (*i.e.*, by August 22, 2021); and

WHEREAS, by way of Ordinance No. 2021-11, captioned “Ordinance Creating Willingboro Township Code Chapter 000 [*codified as Chapter 126*], to be entitled ‘Cannabis Licensing and Operating’”, enacted into law on or about August 3, 2021, the Township of Willingboro did so adopt regulations governing and/or prohibiting certain cannabis businesses throughout its geographical boundaries, consistent with section 31a of the Act, and within the timeframe required by section 31b of the Act; and

WHEREAS, as created by Ordinance No. 2021-11, Chapter 126 of the Code of the Township of Willingboro relates to licensing and regulating approved cannabis businesses within the Township, and, among other things, establishes the permissibility of certain cannabis businesses in various zoning districts throughout the Township of Willingboro; and

WHEREAS, the Township Council of the Township of Willingboro has determined it is at this time necessary and appropriate, and in the best interest of the health, safety and welfare of the Township’s residents and members of the public who visit, travel, or conduct business in

**TOWNSHIP OF WILLINGBORO
ORDINANCE 2022- 5**

Willingboro Township, to amend Chapter 126 to permit certain cannabis businesses in additional business zoning districts within the Township; and

WHEREAS, because of the enactment of Ordinance No. 2021-11 and creation of Chapter 126, as amended herein, the Council of the Township of Willingboro, County of Burlington, State of New Jersey has determined it is also appropriate to amend Chapter 370 “Zoning” of the Code of the Township of Willingboro to incorporate the provisions of Chapter 126 establishing the permissibility of cannabis business land uses in specific zoning districts throughout the Township, thereby eliminating potential confusion and ensuring consistency between Chapter 126 and Chapter 370 of the Code of the Township of Willingboro; and

NOW, THEREFORE, BE IT ORDAINED by the Council of the Township of Willingboro, County of Burlington, State of New Jersey, that the Code of the Township of Willingboro be amended and the following provisions hereby added and amended to read as follows:

1. Chapter 126 “Cannabis Licensing and Operating” of the Code of the Township of Willingboro is hereby amended and supplemented as follows:

*Note: additions to the current ordinance are noted by **bold underline**; deletions by ~~strikethrough~~.*

CHAPER 126 CANNABIS LICENSING AND OPERATING

Chapter 126-4 Distance Requirements; Statutory Zoning Permitted Locations

B. ~~Statutory Zoning-~~ **Permitted Locations.** ~~The above distance standards are not intended to supersede or in any way limit the legal effect of the State zoning standards for such businesses under N.J.S.A. 24:6I-45, which provide:~~ **Pursuant to the specific authority provided by N.J.S.A. 24:6I-45, cannabis businesses shall be permitted in certain Township zoning districts as follows:**

- (1) **Class 1, Class 2, Class 3, Class 4 Licenses.** The growing, cultivating, manufacturing, and selling and reselling of cannabis and cannabis items, and operations to transport in bulk cannabis items by a cannabis cultivator, cannabis manufacturer, cannabis wholesaler, or as a cannabis distributor or cannabis delivery service, shall be permitted use in the B-1 Primary Business District, and I-1 Restricted Industrial District zones of the municipality. The A-1 Zoning District shall be restricted to only alternative treatment centers (medical marijuana establishments).
- (2) **Class 5 Licenses.** The selling of cannabis items to consumers from a retail store by a cannabis retailer shall be a conditional use in **the B-1 Primary Business District; B-2 Planned Neighborhood Business District; B-3 Tertiary Business District; and I-1 Restricted Industrial District,** subject to meeting the conditions **of this Chapter** set forth in any applicable zoning ordinance **as expressly enumerated**

**TOWNSHIP OF WILLINGBORO
ORDINANCE 2022- 5**

within § 370-94 of the Code of the Township of Willingboro or receiving a variance.

2. Chapter 370 “Zoning” of the Code of the Township of Willingboro is hereby amended and supplemented as follows:

*Note: additions to the current ordinance are noted by **bold underline**; deletions by ~~strikethrough~~.*

CHAPTER 370 – ZONING

Article X: A-1 Administrative and Professional District

§ 370-46. Permitted uses.

The following uses are permitted in the A-1 District:

- A. All uses permitted in § 370-14B through G and subject to the requirements of this chapter and the schedule as pertaining thereto.
- B. Offices of physicians, dentists, chiropractors, chiropodists, optometrists, ministers, psychologists, artists, engineers, architects, and attorneys.
- C. Offices in which personnel will be employed for work in one or more of the following fields: executive, administrative, writing, clerical, stenographic, accounting, insurance, banking, real estate.
- D. United States post offices and substations.
- E. Offices of technicians and therapists in medically related fields.
- F. Professional office buildings may contain, as an addition to previously mentioned permissible uses, an apothecary or ethical drugstore; a sales or rental office containing no inventory or storage other than samples dealing in such products as hospital appliances, fixtures, artificial limbs, wheelchairs and similar or related medical products.

G. Alternative Treatment Centers (medical marijuana establishments).

Article XI: B-1 Primary Business District

§ 370-50. Permitted uses.

The following uses are permitted in the B-1 District:

- A. Shopping centers, stores, shops, markets where goods are sold or personal services are rendered that are clearly incidental to the retail business being conducted, provided:
 - (1) That all goods or products fabricated or processed incidental to such use shall be sold at retail on the premises.

TOWNSHIP OF WILLINGBORO
ORDINANCE 2022- 5

(2) That fabricating or processing done on the premises shall be done by not more than three persons so employed at any one time, except in case of bakeries or dry-cleaning establishments where five persons may be so employed at one time.

(3) That the fabricating or processing shall be confined to the first floor and basement of the premises, and that no supplies, materials or goods are stored outdoors.

B. Business and professional offices, office suite centers, banks and fiduciary institutions, health care and physical therapy facilities.

C. Restaurants.[1]

[1] Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).

D. Mortuary or funeral homes.

E. Theaters and cinema complexes.

F. Recreational uses approved by the Planning Board.

G. Governmental buildings, including libraries, recreation centers, facilities for accredited community colleges, colleges and universities, parks and playgrounds.

H. Hotels/conference centers.

I. Temporary buildings for uses incidental to construction work, provided such buildings are removed upon completion or abandonment of the construction work.

J. Telecommunication and teleconferencing centers.

K. Service establishments for the repair of household items, including electrical appliances, fixtures and plumbing and heating equipment.

L. Motor vehicle service stations.

M. Model home exhibits and sales offices.

N. Laboratories of any of the following types: biological, chemical, dental, electronic, pharmaceutical, and/or general.

O. Light manufacturing uses which involve only the processing, assemblage or packaging of previously prepared or refined materials, but limited to the following uses:

(1) The assemblage of component parts to produce light machinery such as carburetors and small machine parts; cash registers; sewing machines; and typewriters, calculators, printing and other office machines; baby carriages; bicycles; furniture; musical instruments; and toys.

**TOWNSHIP OF WILLINGBORO
ORDINANCE 2022- 5**

(2) Other permissible industries comprising any of the following: electronic products; motion-picture exchanges; pharmaceutical products; printing plant; photo finishing; and jewelry manufacturing.

P. Media production facilities, including film, radio, television, video, music recording, computer software, etc.

Q. Direct mail facilities.

R. Flexible or combined use facilities consisting of retail, light manufacturing, general and business offices and distribution.

J. The growing, cultivating, manufacturing, and selling and reselling of cannabis and cannabis items, and operations to transport in bulk cannabis items by a cannabis cultivator, cannabis manufacturer, cannabis wholesaler, or as a cannabis distributor or cannabis delivery service, licensed pursuant to Chapter 126.

§ 370-53. Conditional uses.

The following uses are permitted as conditional uses, subject to the **applicable** provisions of §§ 370-78 through 370-88 **and § 370-94**:

A. Public utilities.

B. Quasi-public buildings, fraternal organizations and recreation areas.

C. Commercial parking and storage areas.

D. Motor vehicle service and gasoline stations.

E. Senior citizen housing.

F. Commercial child-care centers.

G. Accessory child-care centers.

H. The selling of cannabis items to consumers from a retail store by a cannabis retailer licensed pursuant to Chapter 126.

Article XII: B-2 Planned Neighborhood Business District

§ 370-59. Conditional uses:

The following uses are permitted as conditional uses, subject to the **applicable** provisions of §§ 370-78 through 370-88 **and § 370-94**:

A. Public utilities.

**TOWNSHIP OF WILLINGBORO
ORDINANCE 2022- 5**

B. Motor vehicle service and gasoline stations.

C. Commercial child-care centers.

D. Accessory child-care centers.

E. The selling of cannabis items to consumers from a retail store by a cannabis retailer licensed pursuant to Chapter 126.

Article X: B-3 Tertiary Business District

§ 370-64. Conditional uses.

The following uses are permitted as conditional uses, subject to the **applicable** provisions of §§ 370-78 through 370-88 **and § 370-94**:

A. Public utilities.

B. Motor vehicle service and gasoline stations.

C. The selling of cannabis items to consumers from a retail store by a cannabis retailer licensed pursuant to Chapter 126.

Article X: I-1 Restricted Industrial District

§ 370-67 Permitted uses.

The following uses are permitted in the I-1 District:

A. Manufacturing uses of light machinery, comprising of any of the following: carburetors and small machine parts; cash registers; sewing machines; and typewriters, calculators, printing and other office machines.

B. Fabrication of metal products, comprising of any of the following: baby carriages, bicycles, and other similar vehicles; metal, foil, tin, aluminum, gold, etc.; metal furniture; musical instruments; sheet-metal products; and toys.

C. Fabrication of paper products, comprising any of the following: bags, book binding, boxes and packaging material; office supplies; and toys.

D. Fabrication of wood products, comprising any of the following: boats, boxes, cabinets and woodworking; furniture; and toys.

E. Food and associated industries, comprising any of the following: bakeries, bottling of food and beverages, food and cereal mixing and milling, food processing, food sundry manufacturing, ice cream manufacturing.

TOWNSHIP OF WILLINGBORO
ORDINANCE 2022- 5

F. Laboratories comprising any of the following: biological, chemical, dental, electronic, pharmaceutical, and general.

G. The warehousing or storage of goods and products, provided no goods are sold from the premises.

H. Office buildings for executive or administrative purposes.

I. Other permissible industry, comprising any of the following: brush and broom manufacturing; concrete and plastic products; electric light and power and other utility company installations; electronic products; farm machinery sales and service; glass and glass products manufacturing; jewelry manufacturing, including gem polishing; leather goods manufacturing, except curing, tanning and finishing of hides; motion-picture exchange; pharmaceutical products and manufacturing; photo finishing; pottery and ceramic products manufacturing; printing plants; sporting goods manufacturing; and thread and yarn manufacturing; dry cleaners and laundries.

J. Customary and conventional farm operations, public or private indoor and outdoor tennis courts, municipal functions, including park and recreation facilities, community centers, golf courses and other municipal activities and functions conducted in the public interest.

K. Borrow pits for the removal of sand and stones for construction purposes.

L. Temporary building for uses incidental to construction work, provided such buildings are removed upon completion or abandonment of the construction work.

M. Radio, television and cellular communications systems, including towers not to exceed 180 feet in height, and related facilities which are reasonably necessary for the furnishing of adequate service.

N. The growing, cultivating, manufacturing, and selling and reselling of cannabis and cannabis items, and operations to transport in bulk cannabis items by a cannabis cultivator, cannabis manufacturer, cannabis wholesaler, or as a cannabis distributor or cannabis delivery service, licensed pursuant to Chapter 126.

§ 370-71 Conditional uses.

The following uses are permitted as conditional uses, subject to the **applicable** provisions of §§ 370-78 through 370-88 **and § 370-94:**

A. Commercial parking and storage areas.

B. The selling of cannabis items to consumers from a retail store by a cannabis retailer licensed pursuant to Chapter 126.

TOWNSHIP OF WILLINGBORO
ORDINANCE 2022- 5

Article XVII: Supplementary Regulations

§ 370-78 ~~Uses requiring conditional use permits.~~ **Conditionally permitted uses.**

The uses in §§ 370-79 through 370-88, **and § 370-94** may be permitted, provided a conditional use permit **approval** is obtained from the Planning Board under the terms and specifications herein. Whereas the necessity for certain specific uses is recognized and at the same time appreciating the fact that they or any one of them may be or become inimical to the public health, safety, and general welfare of the community if located without due consideration to the existing conditions and surroundings, the standards and proceedings in §§ 370-79 through 370-88, **and § 370-94** are hereby established, which are intended to provide the Planning Board with a guide for the purpose of reviewing certain uses not otherwise permitted in this chapter. The Planning Board shall review and administer applications for the uses in §§ 370-79 through 370-88, **and § 370-94** according to procedures spelled out under § 370-108B of this chapter, provided that no taxes or assessments for local improvements are due or delinquent on the property for which the application is made. **Only the Township Zoning Board may grant relief from the conditions of §§ 370-79 through 370-88, and § 370-94 pursuant to N.J.S.A. 40:55D-70d(3).**

§ 370-94 Cannabis Retail Store.

The selling of cannabis items to consumers from a retail store by a cannabis retailer shall be permitted in the B-1 Primary Business District; B-2 Planned Neighborhood Business District; B-3 Tertiary Business District; and I-1 Restricted Industrial District, provided that the following conditions are observed:

- A. No cannabis retailer shall operate within 200 feet legal walking distance, as defined in § 126-1, from any place of worship or a school providing education for grades kindergarten through 12, or of any legal residence, as defined in § 126-1. However, if there were no such places of worship, schools, or legal residences within the said distance at the time of licensure, then subsequent construction or conversion shall not affect the licensee's right to operate.**
- B. The cannabis retailer shall be licensed pursuant to Chapter 126.**
- C. No mobile sites. No cannabis establishment shall be housed in a vehicle or any movable or mobile structure.**
- D. Odor. Cannabis establishments shall have equipment to mitigate odor. The building shall be equipped with a ventilation system with carbon filters sufficient in type and capacity to mitigate cannabis odors emanating from the interior of the premises.**

**TOWNSHIP OF WILLINGBORO
ORDINANCE 2022- 5**

- E. Noise. Outside generators and other mechanical equipment used for any kind of power supply, cooling, or ventilation shall be enclosed and have appropriate baffles, mufflers, and/or other noise reduction systems to mitigate noise pollution.**
- F. Security. All classes of cannabis licensees shall be secured in accordance with State of New Jersey statutes and regulations; shall have a round-the-clock video surveillance system, everyday of the year; and shall have trained security personnel on site at all times during operating hours.**
- G. Hours. No cannabis retailer may open to customers for business before 8:00 a.m. or remain open to customers for business after 8:00 p.m.**
- H. No sale or use of alcohol or tobacco. There shall be no on-site sales of alcohol or tobacco products, and no on-site consumption of alcohol or tobacco.**
- I. Cameras. All sites must be equipped with security cameras covering all exterior parking and loading areas, points of entry, and interior spaces which are either open to the public or used for the storage or processing of cannabis products. Footage must be maintained for the duration required under N.J.A.C. 17:30-9.10 or other applicable New Jersey law. All licensed facilities must provide the Township of Willingboro Township Police with access to security footage immediately upon request.**
- J. Signage promoting excessive consumption. No cannabis business shall display signage containing text and/or images intended to promote excessive consumption of legal cannabis products.**

BE IT FURTHER ORDAINED, that if any article, section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held by a court of competent jurisdiction to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance and they shall remain in full force and effect and shall be deemed valid and effective; and

BE IT FURTHER ORDAINED, that in the event of any inconsistencies between the provisions of this Ordinance and any prior ordinance of the Township, the provisions hereof shall be determined to govern and those inconsistent provisions shall be repealed to the extent of such inconsistency; and

BE IT FURTHER ORDAINED, that a copy of this Ordinance shall be referred to the Township Planning Board following its introduction for review pursuant to N.J.S.A. 40A:55D-26; and

**TOWNSHIP OF WILLINGBORO
ORDINANCE 2022- 5**

BE IT FURTHER ORDAINED, that this Ordinance shall take effect upon its passage and as otherwise provided for by law. The provisions of this Ordinance shall be applicable within the entire Township upon final adoption and shall become a part of the Code of the Township of Willingboro once completed and adopted.

First Reading on May 17, 2022

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson			X				
Councilwoman Perrone			X				
Councilwoman Worthy	X		X				
Deputy Mayor Whitfield		X	X				
Mayor McIntosh			X				

Kaya T. McIntosh, Mayor

ATTEST:

Brenda Bligen, MBA
Acting Township Clerk

Township of Willingboro
Ordinance 2022 – 6

ORDINANCE APPROPRIATING \$865,200 OF AMERICAN
RESCUE PLAN ACT FUNDS FOR STORMWATER
INFRASTRUCTURE REPAIRS IN AND BY THE TOWNSHIP
OF WILLINGBORO, IN THE COUNTY OF BURLINGTON,
NEW JERSEY.

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF
WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY, AS FOLLOWS:

Section 1. \$865,200 is hereby appropriated from American Rescue Plan Act funds for stormwater infrastructure repairs, including Buckingham Drive, Berkshire Lane, 115 Clubhouse Drive, Clubhouse Drive and Windsor Lane and the Holstone Lane outfall, including all work and materials necessary therefor and incidental thereto, in and by the Township of Willingboro, in the County of Burlington, New Jersey (the "Township").

Section 2. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

EXTRACT from the minutes of a _____ meeting of the Township Council of the Township of Willingboro, in the County of Burlington, New Jersey held at the _____ in the Township on _____, 2022 at _____ o'clock _____.m.

PRESENT:

ABSENT:

[Attach appropriate minutes hereto]

CERTIFICATE

I, Brenda Bligen, Acting Clerk of the Township of Willingboro, in the County of Burlington, State of New Jersey, HEREBY CERTIFY that the foregoing annexed extract from the minutes of a meeting of the governing body of the Township duly called and held on _____, 2022 has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Township this _____ day of _____, 2022.

Brenda Bligen, Acting Clerk

(SEAL)

EXTRACT from the minutes of a _____ meeting of the Township Council of the Township of Willingboro, in the County of Burlington, New Jersey held at the _____ in the Township on _____, 2022 at _____ o'clock _____.m.

PRESENT:

ABSENT:

[Attach appropriate minutes hereto]

CERTIFICATE

I, Brenda Bligen, Acting Clerk of the Township of Willingboro, in the County of Burlington, State of New Jersey, HEREBY CERTIFY that the foregoing annexed extract from the minutes of a meeting of the governing body of the Township duly called and held on _____, 2022 has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Township this _____ day of _____, 2022.

Brenda Bligen, Acting Clerk

(SEAL)

ACTING CLERK'S CERTIFICATE

I, Brenda Bligen, Acting Clerk of the Township of Willingboro, in the County of Burlington, State of New Jersey, HEREBY CERTIFY as follows:

1. I am the duly appointed Acting Clerk of the Township of Willingboro, in the County of Burlington, State of New Jersey (herein called the "Township"). In this capacity, I have the responsibility to maintain the minutes of the meetings of the governing body of the Township and the records relative to all ordinances and resolutions of the Township. The representations made herein are based upon the records of the Township.

2. Attached hereto is a true and complete copy of an ordinance passed by the governing body of the Township on first reading on _____, 2022 and finally adopted by the governing body on _____, 2022 and, where necessary, approved by the Mayor on _____, 2022.

3. On _____, 2022, a copy of the ordinance and a notice that copies of the ordinance would be made available to the members of the general public of the municipality who requested copies, up to and including the time of further consideration of the ordinance by the governing body, was posted in the principal municipal building of the Township at the place where public notices are customarily posted. Copies of the ordinance were made available to all who requested them.

4. A certified copy of this ordinance and a copy of the amended capital budget form has been filed with the Director of the Division of Local Government Services.

5. After final passage, the ordinance, a copy of which is attached hereto, was duly published on _____, 2022.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of
the Township this _____ day of _____, 2022.

Brenda Bligen, Acting Clerk

[SEAL]

NOTICE OF PENDING ORDINANCE AND SUMMARY

The ordinance, the summary terms of which are included herein, was introduced and passed upon first reading at a meeting of the governing body of the Township of Willingboro, in the County of Burlington, State of New Jersey, on _____, 2022. It will be further considered for final passage, after public hearing thereon, at a meeting of the governing body to be held [INSERT PHYSICAL OR REMOTE MEETING DETAILS] on _____, 2022 at _____ o'clock __.m. During the week prior to and up to and including the date of such meeting, copies of the full ordinance will be available at no cost [INSERT PROVISIONS REGARDING AVAILABILITY OF BOND ORDINANCE] for members of the general public who shall request the same. The summary of the terms of such ordinance follows:

Title: "ORDINANCE APPROPRIATING \$865,200 OF AMERICAN RESCUE PLAN ACT FUNDS FOR STORMWATER INFRASTRUCTURE REPAIRS IN AND BY THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY."

Purpose: Stormwater infrastructure repairs, including Buckingham Drive, Berkshire Lane, 115 Clubhouse Drive, Clubhouse Drive and Windsor Lane and the Holstone Lane outfall, including all work and materials necessary therefor and incidental thereto.

Appropriation: \$865,200

Bonds/Notes Authorized: N/A

Grant Appropriated: N/A

Section 20 Costs: N/A

Useful Life: N/A

Brenda Bligen, Acting Clerk

ORDINANCE STATEMENT AND SUMMARY

The ordinance, the summary terms of which are included herein, has been finally adopted by the Township of Willingboro, in the County of Burlington, State of New Jersey on _____, 2022. Copies of the full ordinance are available at no [INSERT PROVISIONS REGARDING AVAILABILITY OF BOND ORDINANCE] for members of the general public who request the same. The summary of the terms of such ordinance follows:

Title: "ORDINANCE APPROPRIATING \$865,200 OF AMERICAN RESCUE PLAN ACT FUNDS FOR STORMWATER INFRASTRUCTURE REPAIRS IN AND BY THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY."

Purpose: Stormwater infrastructure repairs, including Buckingham Drive, Berkshire Lane, 115 Clubhouse Drive, Clubhouse Drive and Windsor Lane and the Holstone Lane outfall, including all work and materials necessary therefor and incidental thereto.

Appropriation: \$865,200

Bonds/Notes Authorized: N/A

Grant Appropriated: N/A

Section 20 Costs: N/A

Useful Life: N/A

Brenda Bligen, Acting Clerk

ORDINANCE 2022 - 7
2022 SALARY ORDINANCE
SALARIES, WAGES, AND OTHER COMPENSATION FOR NON-
CONTRACTUAL EMPLOYEES AND OFFICIALS OF THE
TOWNSHIP OF WILLINGBORO

Be it ordained by the Township Council of the Township of Willingboro in the County of Burlington and the state of New Jersey, as follows:

SECTION 1

1a. - Establishment of paygrades and classifications for non-contractual, clerical, supervisors, and confidential employees

Grade	Classification	Grade	Classification
4	Clerk I	12	Deputy Township Clerk
4	Keyboarding Clerk I	14	Public Information Assistant <u>Officer</u>
7	Clerk II	14	Administrative Assistant
7	Keyboarding Clerk II	14	Technical Support Specialist
9	Clerk III	15	Recreational Program Specialist
9	Keyboarding Clerk III	16	Network Specialist
9	Deputy Municipal Court Administrator	17	Municipal Court Administrator
		17	Qualified Purchasing Agent
10	Clerk IV	17	Administrative Assistant III
10	Administrative Clerk	17	Executive Secretary
10	Sr. Benefits Clerk		

1b. - Establishment of the pay scale for non-contractual, clerical supervisors, and confidential employees effective January 1, 2015

Grade	Salary Minimum	Salary Maximum
4	32,200	53,884
7	35,700	59,741
9	38,300	64,092
10	39,900	66,769
12	42,900	71,790
14	46,000	76,977
15	48,000	80,324
16	49,000	81,997
17	52,000	87,018

All salary increases and other benefits for Section 1 will follow the AFSCME Contract.

SECTION 2

2a Establishment of a schedule of salaries for elected officials

Increased annually for not less than 100% of the cost-of-living adjustment for the Philadelphia-South Jersey area as determined by statistics provided by the US Department of Labor for all consumers CPU-I

	<u>2015</u>	<u>2022</u>
Mayor		16,796
Deputy Mayor		16,166
Councilperson		15,582

SECTION 3

3a Establishment of a schedule of titles and ranges for executive employees

Range I

Municipal Court Judge
Deputy Tax Assessor
Deputy Tax Collector
Deputy Municipal Department Head

Range II

~~Executive Secretary/Human Resources-
MIS Coordinator~~
Director of Information Technology
Township Clerk [Salary to be determined by Council]
~~Maintenance Superintendent~~
Code Enforcement Officer/Construction
Official
Deputy Township Manager
Tax Assessor

Range III

Director of Parks and Recreation
Director of Community Affairs/Aging
~~Tax Assessor~~
Tax Collector
Deputy Fire Chief/ Emergency
Personnel Officer
Superintendent of Public Works
~~Chief Finance Officer~~

Range IV

Director of Public Works
Municipal Department Head - Support
Service
~~Municipal Department Head - Finance~~
~~Director of Finance~~

Range V

~~Deputy Township Manager-~~
Director of Finance/Chief Finance Officer
Fire Chief /Emergency

Range VI

Township Manager [Salary to be determined by
Council]

Director of Public Safety

3b Establishment of annual salaries for executive employees

	Salary Minimum	Salary Maximum
Range I	60,000 <u>50,000</u>	110,000 <u>90,000</u>
Range II	70,000 <u>60,000</u>	120,000 <u>100,000</u>
Range III	80,000 <u>70,000</u>	130,000 <u>110,000</u>
Range IV	90,000 <u>80,000</u>	140,000 <u>120,000</u>
Range V	100,000 <u>90,000</u>	150,000 <u>130,000</u>
Range VI	130,000 <u>120,000</u>	180,000 <u>160,000</u>

If an employee assumes an "Acting" title, they shall receive a stipend equal to the amount necessary for them to be compensated at the minimum salary of the corresponding range if their current salary is below that minimum salary. If an employee assumes an "Acting" title and their current salary is above the minimum, they shall receive up to a \$5,000 stipend if the stipend does not increase their salary above the maximum. Stipends are payable in addition to the base salary, based on a 26-week payroll cycle, and are not to be used in the calculation of any contractual, cost of living increases an employee may receive. Stipends are not to be rolled into base salary and will be discontinued immediately, once the employee is no longer serving in that "Acting" role. At no time may any employee fill more than one "Acting" role simultaneously.

3d ~~c~~ Deferred Compensation Contribution

The Township shall match the deferred compensation contribution of eligible executive employees at a rate not to exceed \$1,300 per year for Range II, III, IV, and V and \$2,620 per year for Range VI.

3e ~~d~~ Health Insurance will be provided upon retirement, **for eligible executive employees** after completing 20 years of full-time service with Willingboro Township. Willingboro Township will pay for the cost of health premiums in the amount of **50% of the cost of coverage for the Single Plan** and 50% of the cost of the coverage **for the Husband-and-Wife Plan**. **If the employee retires before the age of 65, Willingboro Township will pay for the cost of health premiums until the retired employee reaches eligibility for Medicare Part A.** Eligibility is governed by N.J. Chapter 48, P.L. 1999.

3f ~~e~~ All other benefits for full-time executive employees will follow the LESA Contract.

3g ~~f~~ Uniform Allowance

The uniform allowance for the Fire and Deputy Fire/EMT Chief will match the Superior Fire Officer's Contract.

3h ~~g~~ Salary Increase: ~~Two percent 2% increase on July 1, 2015.~~ On July 1 thereafter salaries will increase annually for not less than 100% of the cost-of-living adjustment for the Philadelphia-South Jersey areas determined by statistics provided by the US Department of Labor for all consumers CPU-I, not to exceed a two percent (2%) salary increase.

WILLINGBORO



TOWNSHIP
NEW JERSEY

FOR
ACTION

REQUEST
COUNCIL

DATE REQUESTED: 5/26/2022 **DECISION DATE NEEDED BY:** 6/8/2022

DEPARTMENT: Manager

EXECUTIVE SUMMARY: I am requesting updates to the 2015-9 Salary Ordinance. The previous Ordinance included duplications of offices in different salary ranges and excluded some current executive titles. I am also making recommendations for decreased salary adjustments for some titles. We are also clarifying the language in the provision of post-retirement, health insurance closing some loopholes certain prior employees have been taking advantage of, and limiting the length of time retirees can receive these benefits.

BUDGET IMPLICATIONS: None

BUDGET AMOUNT: N/A

SOURCE OF FUNDING: _____

PRIOR COUNCIL ACTION: _____

RECOMMENDATION/REQUESTED COUNCIL ACTION: Asking Council to introduce adopt these recommended changes.

PREPARED BY: Dwayne M. Harris

CONTACT INFORMATION: _____

SUPPORTING DOCUMENTS Resolution

HOW TO USE THIS FORM: Complete this form and include supporting documents. Submit completed packet to the Township Manager. The packet will be provided to the Municipal Clerk for distribution to Council.

RESOLUTION NO. 2022 - 81

A RESOLUTION AUTHORIZING REFUNDS FOR OVERPAYMENTS OF TAXES

WHEREAS the records of the Tax Collector of the Township of Willingboro indicate May 2022 overpayments of taxes due and overpayments: and

WHEREAS refunds are due for these overpayments as listed on the attached schedule and made a part hereto.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 8th day of June 2022, that refunds be made as per the attached schedule; and

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to the Finance Director for information, attention, and compliance.

Kaya McIntosh, Mayor

Attest:

Brenda Bligen, MBA
Acting Township Clerk

Recorded Vote	Motion	2 nd	Yea	No	Abstain	Absent
Councilman Anderson						
Councilwoman Perrone						
Councilwoman Worthy						
Deputy Mayor Whitfield						
Mayor McIntosh						

MARY H. PACE
5201 MILLENIUM DRIVE
WILLINGBORO, NJ 08046
BLOCK 901
LOT 101
22 RITTENHOUSE COURT
OVERPAYMENT TAXES

\$414.03

Homeowners moved and is entitled to their Homestead benefit credit.

EDWARD R & EUNICE A. PALM
46 WARREN WAY
BURLINGTON, NJ 08016
BLOCK 409
LOT 81
238 CLUB HOUSE DRIVE
OVERPAYMENT TAXES

\$776.95

Homeowners moved and they are entitled to their Homestead benefit credit.

JUDITH G. FINE
32 SHEFFIELD PLACE
SOUTHAMPTON, NJ 08088
BLOCK 612
LOT 26
17 HAWTHORNE LANE
OVERPAYMENT TAXES

\$722.35

Homeowners moved and is entitled to their Homestead benefit credit.

HAYWARD C. & ELLEN M.
70 TYLER DRIVE
WILLINGBORO
BLOCK 208
LOT 8
28 BLOOMFIELD LANE
OVERPAYMENT TAXES

\$5,434.22

Homeowners are 100% exempt and they do not pay taxes.

RAYMONDE & ORNAN LAFRANCE
119 PREAKNESS DRIVE
MT. LAUREL, NJ 08054
BLOCK 604
LOT 11
44 HADLEY LANE
OVERPAYMENT TAXES

\$769.72

Homeowners moved and is entitled to their Homestead benefit credit.

**Township of Willingboro
Resolution 2022 – 82**

1. 1989 Case 621-wheel loader. Ser. # JAK0020780 Estimated 11,000 hours (This unit is past its useful life)
2. 1968 Royer Woodsmen Brush Cutter Model 6003 Ser. # 1169. (This unit attaches to the Case 621 and is past its useful life)
3. 2007 Ford F-450 Ser. # 1FDAW56R98EC32399 (This truck has a bad motor and the bed has been repurposed to our truck 66
4. 2005 Ford Ranger 4x4 pick up V.I.N. # 1FTYR11U75PB08873 (The frame is rusted and cracked. This vehicle is not in use and not repairable)
5. 2004 Superior landscape trailer (This unit needs a new deck and is not needed by the Twp)
6. 2008 Superior trailer (This unit is not needed by the Twp)

RESOLUTION NO. 2022 - 83

AUTHORIZING THE APPROVAL OF VOUCHERS FOR PAYMENT & RATIFICATION

WHEREAS Willingboro Township Council received the May 2022, Bill List and had an opportunity to review said Bill List.

NOW THEREFORE BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 8th day of June 2022 that the Council hereby authorizes the Approval of Vouchers for payment and ratification including those items purchased under state contract and identified as such and all Trust Other Accounts (Recreation Trust, Tax Redemption, Escrow, and Dedicated by Rider Accounts).

BE IT FURTHER RESOLVED that a copy of this resolution shall be forwarded to the Director of Finance for her information and attention.

Kaya McIntosh
Mayor

Attest:

Brenda Bligen, MBA
Acting Township Clerk

Councilmember	Motion	2 nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson							
Councilwoman Perrone							
Councilwoman Worthy							
Deputy Mayor Whitfield							
Mayor McIntosh							

RESOLUTION 2022- 84

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR ON-SITE AND REMOTE TECHNICAL SUPPORT SERVICES

WHEREAS the Willingboro Township has a need to acquire on-site and remote technical support services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS the Township Manager has determined that the value of the acquisition will exceed \$17,500; and,

WHEREAS the anticipated term of this contract is two months and may be extended as approved by this governing body; and

WHEREAS Maestro Technologies Inc. submitted a proposal on May 19, 2022, indicating they will provide the on-site and remote technical support services for Willingboro Township for \$14,284.00 per month; and

WHEREAS Maestro Technologies Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Maestro Technologies Inc. has not made any reportable contributions to a political or candidate committee in Willingboro Township in the previous year and that the contract will prohibit Maestro Technologies Inc. from making any reportable contributions through the term of the contract, and

WHEREAS Eusebia Diggs, Chief Financial Officer for the Willingboro Township has certified that free and unencumbered funds in the amount of \$28,568.00, are available for this purpose in account/line-item number 2-01-20-100-103-132

NOW, THEREFORE, BE IT RESOLVED that the governing body of Willingboro Township authorizes the Township Manager to execute the master service agreement with Maestro Technologies Inc. as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the copy of the proposal be on file with this resolution.

BE IT FURTHER RESOLVED that a copy of this action be advertised by the Municipal Clerk in accordance with the law.

RESOLUTION 2022- 85

AUTHORIZING THE CANCELLATION OF OLD OUTSTANDING CHECKS AND RECONCILING ITEMS

WHEREAS, certain checks have been identified in the Municipal Bail and Municipal Court General bank accounts by the Municipal Court Administrator as outstanding;

and WHEREAS, it is a normal financial practice to review the bank accounts for old outstanding items for cancellation with the balances to be returned to the respective accounts.

and WHEREAS, it is necessary to formally cancel said checks so that the unnecessary balances may be returned to the fund balance of the respective funds.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Willingboro assembled in the public session this 8th day of June 2022 that that the following old outstanding checks, be cancelled

Check #	Date	Beneficiary	Amount
50062	10/9/2020	Anthony Ferguson	10.00
50063	10/9/2020	Lisa A Crawford	7.00
50085	4/19/2021	Naiya D. Moore	86.00
50089	5/14/2021	Aliyaa L. Kendrick	6.00
50090	5/14/2021	Brandy Houston	2.00
52024	4/19/2021	Meleek Smalls	60.00

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson							
Councilwoman Perrone							
Councilwoman Whitfield							
Councilwoman Dr. Worthy							
Mayor McIntosh							